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BENJAMIN CRUZ <speaker@senatorbjcruz.com>

DOE - DECEMBER 2016 SUPERINTENDENT'S REPORT

2 messages

Annie Cruz <abcruz@gdoe.net> Thu, Jan 5, 2017 at 10:11 AM
To: speaker@senatorbjcruz.com
Cc: hermina.certeza@senatorbjcruz.com

Speaker Benjamin J.F. Cruz

JAN 05 2017

Time: 10:39 [ ]AM [ ] PM File No 34-17-006

Received By Hermina C.

Buenas Speaker BJ Cruz and Happy New Year,

Attached is the December 2016, DOE Superintendent's Report.

Should you have any question please let me know.

Thank You,

Annie B. Cruz
Personnel Specialist
DOE - Human Resource Division
PH No. 300-1607
email: abcruz@gdoe.net

GDOE - 2017

DECEMBER 2016 SUPT REPORT.PDF
1087K

BENJAMIN CRUZ <speaker@senatorbjcruz.com>
To: 34th Guam Legislature Clerks <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>

1/5/2017	12/29/2016	Guam Department of Education	Transmittal of DE-1 (GG-1) or Contract of Employees *Emailed

[Quoted text hidden]

--

SPEAKER BENJAMIN J.F. CRUZ

Committee on Appropriations and Adjudication

I Mina'trentai Kuattro na Liheslaturan Guåhan

155 Hesler Place, Suite 107, Hagåtña, Guam 96910

T: (671) 477-2520/1 | F: (671) 477-2522

www.senatorbjcruz.com

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2017 JAN -5 AM 9:53

0006

HUMAN RESOURCES DIVISION
DEPARTMENT OF EDUCATION
500 Mariner Avenue
Barrigada, Guam 96913
Tel: (671) 475-0496

JOSEPH L.M. SANCHEZ, ACTING
Superintendent of Education

ANTONETTE MUÑA SANTOS
Personnel Services Administrator

December 29, 2016

MEMORANDUM

To: Governor of Guam
Speaker, 33rd Guam Legislature

From: Superintendent of Education, Acting

Subject: Transmittal of DE-1 (GG-1) or Contract of Employees

Buenas! I am transmitting the following DE-1s (GG-1) pursuant to Public Law 33-185, Section 13(b) which states, "that the Superintendent of GDOE *shall* electronically report the following to I Maga 'Lahen Guahan and the Speaker of I Liheslaturan Guahan.

(b) "Thirty (30) days after the start of the Fiscal Year 2017 and monthly thereafter the Superintendent of GDOE *shall* provide a copy of the GG-1s or contract of each employee hired to fill any vacancy or new position."

Should you have any question regarding these documents, please contact my office.

JOSEPH L.M. SANCHEZ

Attachments

DEPARTMENT OF EDUCATION - SUPERINTENDENT'S REPORT

Pursuant to Public Law 33-185 §13(b)

LOCAL FULL-TIME RECRUITMENT

As of December 29. 2016

NATURE OF ACTION	SCHOOL/DIVISON	POSITION TITLE	NAME OF VICE	EMPLOYEE NAME	DATE HIRED	PG/STEP	SALARY PER ANNUM
TRANSFER	L.P. UNTALAN MIDDLE	SCHOOL AIDE II	SELF	MATANANE, GINA ROSE	12/14/2016	G-11	$35,025.00
PROBATIONAL APPOINTMENT	CURRICULUM & INSTRUCTION (GATE)	SCHOOL AIDE I	CAPULONG, ALICIA	TERRAZAS, JAYNACE G.	12/22/2016	E-1	$21,095.00
PROBATIONAL APPOINTMENT	OKKODO HIGH	SCHOOL AIDE I	JACKSON, IRENE M.	QUENGA, CLARICE D.	12/27/2016	E-1	$21,095.00
TOTAL	**3**						

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 706-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
MATANANE, GINA ROSE	[redacted]	[redacted]	12/21/2016
5. Nature of Action TRANSFER FULL TIME EMPLOYEE		6. Legal Authority Public Law 26-26	7. Effective Date 12/14/2016

FROM:	DESCRIPTION	TO:
SCHOOL AIDE II (3.404)	8. Position Title	SCHOOL AIDE II (3.404)
Pay Grade: G Step: 11	9. Pay Grade, Step	Pay Grade: G Step: 11
Salary: $35,025.00 ☒ Per Annum ☐ Per Hour	10. Salary	Salary: $35,025.00 ☒ Per Annum ☐ Per Hour
328-LIGUAN ELEMENTARY	11. Department	435-L.P. UNTALAN MIDDLE
328-LIGUAN ELEMENTARY	12. Work Site	435-L.P. UNTALAN MIDDLE
110.30.328.011100.17.2100.13.	13. Account	110.40.435.011100.17.2100.13.

14. Position Control/Vacancy Number: 102497 Job Class : A303-SCH AIDE II Vice: ☐ New: ☐	15. Retirement DC ☒ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

TRANSFER BODY & POSITION

PERMANENT POSITION. PLEASE CONTINUE SAME DEDUCTIONS.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

BASED ON MEMORANDUM APPROVED BY THE DEPUTY SUPERINTENDENT ASSESSMENT & ACCOUNTABILITY, ACTING DATED: 12/14/2016

23. Human Resources:
Antonette Muña Santos
Personnel Services Administrator
Date: 12/27/2016

25: Certification of Funds: $35,025.00 Per Annum
Certifying Officer
Date: DEC 23 2016

24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance
Federal Programs Administrator
Date:

26: Financial Affairs:
Taling M. Taitano
Deputy Superintendent, Finance and Administrative Services
Date: DEC 23 2016

27. Approval:

Department of Education
Human Resources Division
DEC 29 2016

JOSEPH L.M. SANCHEZ
SUPERINTENDENT OF EDUCATION, ACTING
Date: 11/29/16

28. Notification: This action serves as official notification of your employment status with the Department of Education.

Received By

MATANANE, GINA ROSE
Employee Name & Signature
Date

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; School/Division; Retirement Fund; Civil Service Commission

amy/AMS

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 562-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
TERRAZAS, JAYNACE G.	[redacted]	[redacted]	12/5/2016

5. Nature of Action	6. Legal Authority	7. Effective Date
PROBATIONAL APPOINTMENT FULL TIME EMPLOYEE	Public Law 26-26	12/22/2016

FROM:	DESCRIPTION	TO:
	8. Position Title	SCHOOL AIDE I (3.403)
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: E Step: 1
Salary: ☐ Per Annum ☐ Per Hour	10. Salary	Salary: $21,095.00 ☒ Per Annum ☐ Per Hour
	11. Department	820-CURRICULUM & INSTRUCTION
	12. Work Site	820-CURRICULUM & INSTRUCTION (GRATE)
	13. Account	110.55.000.011100.17.2200.13

14. Position Control/Vacancy Number: 100249	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : A302-SCH AIDE I Vice: ☒ CAPULONG, ALICIA (SEPARATION(DECEASED) E:04/12/2016) New: ☐	DC ☒ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment:

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

PERMANENT POSITION

SELECTED FROM LIST OF CERTIFIED ELIGIBLES DATED: 11/15/2016

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

EMPLOYEE'S NEXT SALARY INCREMENT DUE DATE: 12/22/2017

23. Human Resources:	25: Certification of Funds: $21,095.00 Per Annum
Antonette Muña Santos Personnel Services Administrator — Date: 12/6/2016	Certifying Officer — Date: DEC 12 2016
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Federal Programs Office — Date:	for Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: DEC 12 2016

27. Approval:

JOSEPH L.M. SANCHEZ
SUPERINTENDENT OF EDUCATION, ACTING — Date: 12/21/16

28. Notification: This action serves as official notification of your employment status with the Department of Education.

TERRAZAS, JAYNACE G. — Employee Name & Signature — Date: 12/20/16

RECEIVED
DEC 21 2016
DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Civil Service Commission

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DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 626-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
QUENGA, CLARICE D.	[redacted]	[redacted]	12/12/2016

5. Nature of Action	6. Legal Authority	7. Effective Date
PROBATIONAL APPOINTMENT FULL TIME EMPLOYEE	Public Law 26-26	12/27/2016

FROM:	DESCRIPTION	TO:
	8. Position Title	SCHOOL AIDE I (3.403)
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: E Step: 1
Salary: ☐ Per Annum ☐ Per Hour	10. Salary	Salary: $21,095.00 ☒ Per Annum ☐ Per Hour
	11. Department	475-OKKODO HIGH
	12. Work Site	475-OKKODO HIGH
	13. Account	110.40.475.011100.17.2100.13.

14. Position Control/Vacancy Number: 102186	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : A302-SCH AIDE I Vice: ☒ JACKSON, IRENE M. New: ☐	DC ☒ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment:

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

PERMANENT POSITION

SELECTED FROM LIST OF CERTIFIED ELIGIBLES DATED: 11/21/2016

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

EMPLOYEE'S NEXT SALARY INCREMENT DUE DATE: 12/27/2017

23. Human Resources:
Antonette Muna Santos
Personnel Services Administrator
Date: 12/14/16

25: Certification of Funds: $21,095.00 Per Annum
Certifying Officer
Date: DEC 14 2016

24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance
Federal Programs Office
Date:

26: Financial Affairs:
Taling M. Taitano
Deputy Superintendent, Finance and Administrative Services
Date: DEC 14 2016

27. Approval:

JOSEPH L.M. SANCHEZ
SUPERINTENDENT OF EDUCATION, ACTING
Date: 12/21/16

28. Notification: This action serves as official notification of your employment status with the Department of Education.

Department of Education
Human Resources Division

DEC 21 2016
TL 130
Received By

QUENGA, CLARICE D.
Employee Name & Signature

12/22/2016
Date

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Civil Service Commission

Doc. No. 34GL-17-006

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DEPARTMENT OF EDUCATION - SUPERINTENDENT'S REPORT

Pursuant to Public Law 33-185 §13(b)

LOCAL PART-TIME RECRUITMENT

As of December 29. 2016

NATURE OF ACTION	SCHOOL/DIVISON	POSITION TITLE	NAME OF VICE	EMPLOYEE NAME	DATE HIRED	PG/STEP	SALARY PER HOUR
LIMITED TERM - PART TIME	MA ULLOA ELEMENTARY	TEACHER IA	DELEON GUERRERO, SUSANA	BARCINAS, RAY JUNIOR C.	12/1/2016 - 6/1/2017	G-1	$11.89
LIMITED TERM - PART TIME	OCEANVIEW MIDDLE	TEACHER IC (OCS)	SIGUENZA, TIERRA	DIZON, CHRISTIAN M.T.	12/1/2016 - 6/1/2017	F-1	$11.14
LIMITED TERM - PART TIME	SIMON SANCHEZ HIGH	TEACHER I (OCS)	CRUZ, JANELLE	PARAS, KATRINA ERIKA M.	12/5/2016 - 6/1/2017	F-1	$11.14
LIMITED TERM - PART TIME	ASTUMBO MIDDLE	TEACHER I (OCS)	DUCO, DORA	HUALDE JR., DANIEL F.	12/6/2016 - 6/1/2017	F-1	$11.14
LIMITED TERM - PART TIME	VSABMS	TEACHER I (OCS)	BORJA, COREY	CRISOSTOMO, JULIET C.	12/7/2016 - 6/1/2017	F-1	$11.14
LIMITED TERM - PART TIME	GWHS	TEACHER I (OCS)	COLLINS, JASLYN	QUICHOCHO, VIVIAN D.	12/7/2016 - 6/1/2017	F-1	$11.14
TOTAL:	**6**						

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 413-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
BARCINAS, RAY JUNIOR C	[redacted]	[redacted]	11/8/2016

5. Nature of Action:	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART TIME EMPLOYEE)	Public Law 26-26	A. ~~ASAP~~ 12/1/2016 B. 6/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER IA (3.481)(OCS)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: G / Step: 01
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $11.89 ☐ Per Annum ☒ P/H
	11. Department	M.A. ULLOA ELEMENTARY (313)
	12. Work Site	M.A. ULLOA ELEMENTARY (313)
	13. Account	110.30.313.011400,17.1000.13

14. Position Control/Vacancy Number: #104345	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : UT1A Vice: ☒ DELEON GUERRERO, SUSANA New: ☐	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment
		CHAMORRO

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action. Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

SELECTED FROM CERTIFICATION OF ELIGIBILITY LIST DATD: 7/14/2016

TEMPORARY POSITION

"LIMITED TERM APPOINTMENTS" ARE SUBJECT TO TERMINATION OR REPLACEMENT AT ANY TIME AT THE DISCRETION OF THE DEPARTMENT OF EDUCATION. PURSUANT TO DOE RULES AND REGULATIONS 904.603 (A)(5).

6 Hours Per Day X 124 Days =744 Hours
744 Hours X $11.89 Per Hour = $8,846.16 P/A

23. Human Resources:	25. Certification of Funds: $ 8,846.16 P/A
Antonette Muña Santos Personnel Services Administrator — Date: 11/14/16	Certifying Officer — Date: NOV 17 2016
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Federal Programs Office — Date:	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: NOV 17 2016

27. Approval:

Department of Education
Human Resources Division

JOSEPH L.M. SANCHEZ
SUPERINTENDENT OF EDUCATION, ACTING — Date: 11/18/16

28. Notification: This action serves as official notification of your employment status with the Department of Education.

NOV 18 2016
Received By

BARCINAS, RAY JUNIOR C
Employee Name & Signature — Date: 11/30/2016

Rev:071012(Munis) Doc. No. 34GL-17-006

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

drive/dmen/AMS

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 0388-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
DIZON, CHRISTIAN M.T.	[redacted]	[redacted]	11/3/2016

5. Nature of Action	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. ~~ASAP~~ 11/1/16 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER I (OCS) (3.480)
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: F Step: 1
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $11.14 ☐ Per Annum ☒ P/H
	11. Department	OCEANVIEW MIDDLE (436)
	12. Work Site	OCEANVIEW MIDDLE (436)
	13. Account	110.40.436.011300.17.1000.13

14. Position Control/Vacancy Number: 100282	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : UT01 Vice: ☒ SIGUENZA, TIERRA New: ☐	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE, NOTICE PURSUANT TO SECTION 904.603 (A)(5).

SELECTED FROM LIST OF ELIGIBLES ESTABLISHED ON JULY 5, 2016.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

$11.14 X 7 HOURS = $77.98 X 128 DAYS = $9,981.44 P/A (SEC) NOT TO EXCEED THIRTY-FIVE (35) HOURS PER WEEK.

23. Human Resources:	25: Certification of Funds: $9,981.44 Per Annum
Antonette Muna Santos Personnel Services Administrator — Date: 11/3/2016	Certifying Officer — Date: NOV 07 2016
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Federal Programs Office — Date:	Talmg M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: NOV 07 2016

27. Approval:

Department of Education
Human Resources Division
NOV 08 2016

for TMT for LMS 11/8/16
JOSEPH L.M. SANCHEZ
SUPERINTENDENT OF EDUCATION, ACTING — Date: 11/8/16

28. Notification: This action serves as official notification of your employment status with the Department of Education.

Received By
Christian M.T. Dizon — 10/31/16
Employee Name & Signature — Date:

Rev:071012(Munis)

Doc. No. 34GL-17-006

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

sac/rt/AMS

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 0299-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
PARAS, KATRINA ERIKA M	[redacted]	[redacted]	10/25/2016

5. Nature of Action	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. ~~ASAP~~ 11-12/5/16 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER I (OCS) (3.480)
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: F Step: 1
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $11.14 ☐ Per Annum ☒ P/H
	11. Department	SIMON A. SANCHEZ HIGH (473)
	12. Work Site	SIMON A. SANCHEZ HIGH (473)
	13. Account	110.40.473.011300.17.1000.13

14. Position Control/Vacancy Number: 103880 Job Class : UT01 Vice: ☒ CRUZ, JANELLE New: ☐	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE, NOTICE PURSUANT TO SECTION 904.603 (A)(5).

SELECTED FROM LIST OF ELIGIBLES ESTABLISHED ON JULY 5, 2016.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

$11.14 X 7 HOURS = $77.98 X 134 DAYS = $10,449.32 P/A (SEC) NOT TO EXCEED THIRTY-FIVE (35) HOURS PER WEEK

23. Human Resources:	25: Certification of Funds: $10,449.32 Per Annum
Antonette Muña Santos Personnel Services Administrator — Date: 10/28/2016	Certifying Officer — Date: NOV 21 2016
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Federal Programs Office — Date:	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: NOV 21 2016

27. Approval:

JOSEPH L.M. SANCHEZ
SUPERINTENDENT OF EDUCATION, ACTING — Date: 11/25/16

Distribution: This action serves as official notification of your employment status with the Department of Education.

Department of Education
Human Resources Division

NOV 29 2016

Katrina Paras — Employee Name & Signature — Date: 12/02/2016

Received By

Rev:071012(Munis)

Doc. No. 34GL-17-006

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

sac/rtl/AMS

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 0457-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
HUALDE JR., DANIEL F.	[redacted]	[redacted]	11/15/2016

5. Nature of Action	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. ~~ASAP~~ 11-12/6/16 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER I (OCS) (3.480)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: F / Step: 1
Salary: $ / ☐ Per Annum ☐ P/H	10. Salary	Salary: $11.14 / ☐ Per Annum ☒ P/H
	11. Department	ASTUMBO MIDDLE (437)
	12. Work Site	ASTUMBO MIDDLE (437)
	13. Account	110.40.437.011300.17.1000.13

14. Position Control/Vacancy Number: 104298	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : UT01 Vice: ☒ DUCO, DORA New: ☐	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE, NOTICE PURSUANT TO SECTION 904.603 (A)(5).

SELECTED FROM LIST OF ELIGIBLES ESTABLISHED ON JULY 5, 2016.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

$11.14 X 7 HOURS = $77.98 X 122 DAYS = $9,513.56 P/A (SEC) NOT TO EXCEED THIRTY-FIVE (35) HOURS PER WEEK.

23. Human Resources:	25: Certification of Funds: $9,513.56 Per Annum
Antonette Muña Santos Personnel Services Administrator — Date: 11/15/16	Certifying Officer — Date: NOV 17 2016
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Federal Programs Office — Date:	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: NOV 17 2016

27. Approval:

JOSEPH L.M. SANCHEZ
SUPERINTENDENT OF EDUCATION, ACTING — Date: 11/21/16

Department of Education
Human Resources Division

28. Notification: This action is official notification of your employment status with the Department of Education.

NOV 21 2016
Received By

Daniel Hualde — Employee Name & Signature — Date: 12/05/16

Rev:071012(Munis)

Doc. No. 34GL-17-006

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

sac/rtl/AMS

4.

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 0393-2017

1. NAME (Last, First, Middle) CRISOSTOMO, JULIET C	2. Date of Birth [redacted]	3. EIN. [redacted]	4. Date 11/4/2016
5. Nature of Action A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)		6. Legal Authority Public Law 26-26	7. Effective Date A. ~~ASAP~~ 11. 12/7/16 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER I (OCS) (3.480)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: F / Step: 1
Salary: $ / ☐ Per Annum ☐ P/H	10. Salary	Salary: $11.14 / ☐ Per Annum ☒ P/H
	11. Department	V.S.A. BENAVENTE MIDDLE (431)
	12. Work Site	V.S.A. BENAVENTE MIDDLE (431)
	13. Account	110.40.431.011300.17.1000.13

14. Position Control/Vacancy Number: 106193 Job Class : UT01 Vice: ☒ BORJA, COREY New: ☐	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE, NOTICE PURSUANT TO SECTION 904.603 (A)(5).

SELECTED FROM LIST OF ELIGIBLES ESTABLISHED ON JULY 5, 2016.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

$11.14 X 7 HOURS = $77.98 X 127 DAYS = $9,903.46 P/A (SEC) NOT TO EXCEED THIRTY-FIVE (35) HOURS PER WEEK.

23. Human Resources: Antonette Muna Santos Personnel Services Administrator — Date: 11/4/2016	25: Certification of Funds: $9,903.46 Per Annum Certifying Officer — Date: NOV 08 2016
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance Federal Programs Office — Date:	26: Financial Affairs: for Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: NOV 08 2016

27. Approval:

Department of Education
Human Resources Division
NOV 08 2016

JOSEPH L.M. SANCHEZ
SUPERINTENDENT OF EDUCATION, ACTING

Date: 11/8/16

28. Notification: This action serves as official notification of your employment status with the Department of Education.

Received By

Employee Name & Signature — Date: 12-6-16

Rev:071012(Munis) Doc. No. 34GL-17-006

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

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DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 0431-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
QUICHOCHO, VIVIAN D	[redacted]	[redacted]	11/14/2016

5. Nature of Action	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. ~~ASAP~~ 11. 12/7/16 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER I (OCS) (3.480)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: F / Step: 1
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $11.14 ☐ Per Annum ☒ P/H
	11. Department	GEORGE WASHINGTON HIGH (471)
	12. Work Site	GEORGE WASHINGTON HIGH (471)
	13. Account	110.40.471.011300.17.1000.13

14. Position Control/Vacancy Number: 100895 Job Class : UT01 Vice: ☒ COLLINS, JASLYN New: ☐	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE, NOTICE PURSUANT TO SECTION 904.603 (A)(5).

SELECTED FROM LIST OF ELIGIBLES ESTABLISHED ON JULY 5, 2016.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

$11.14 X 7 HOURS = $77.98 X 123 DAYS = $9,591.54 P/A (SEC) NOT TO EXCEED THIRTY-FIVE (35) HOURS PER WEEK.

23. Human Resources:	25: Certification of Funds: $9,591.54 Per Annum
Antonette Muña Santos Personnel Services Administrator — Date: 11/14/16	Certifying Officer — Date: NOV 17 2016
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Federal Programs Office — Date:	Tading M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: NOV 17 2016

27. Approval:

JOSEPH L.M. SANCHEZ
SUPERINTENDENT OF EDUCATION, ACTING — Date: 11/21/16

28. Notification: This action serves as official notification of your employment status with the Department of Education.

Department of Education
Human Resources Division
NOV 21 2016
Received By

Employee Name & Signature — Date: 12-6-16

Rev:0710 — Doc. No. 34GL-17-006

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

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DEPARTMENT OF EDUCATION - SUPERINTENDENT'S REPORT

Pursuant to Public Law 33-185 §13(b)

FEDERAL FULL-TIME RECRUITMENT

As of December 29. 2016

NATURE OF ACTION	SCHOOL/DIVISON	POSITION TITLE	NAME OF VICE	EMPLOYEE NAME	DATE HIRED	PG/STEP	SALARY PER ANNUM
RE-EMPLOYMENT	SPECIAL EDUCATION	PROGRAM COORDINATOR I	SELF	CRUZ, KATRINA R.B.	12/5/2016	K-7	$42,389.00

TOTAL: 1

Doc. No. 34GL-17-006

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 0460-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
CRUZ, Katrina R.B.	[redacted]	[redacted]	11/17/2016

5. Nature of Action	6. Legal Authority	7. Effective Date
RE-EMPLOYMENT FULL-TIME EMPLOYEE	Public Law 26-26	12-05-2016 ~~ASAP~~

FROM:	DESCRIPTION	TO:
	8. Position Title	PROGRAM COORDINATOR I (2.120)
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: K Step: 7
Salary: $, . ☒ Per Annum ☐ Per Hour	10. Salary	Salary: $42,389.00 ☒ Per Annum ☐ Per Hour
	11. Department	850 – SPECIAL EDUCATION
	12. Work Site	850 – SPECIAL EDUCATION
	13. Account	220.50.000.011100.15.2100.13.95140

14. Position Control/Vacancy Number:	15. Retirement	16. Health Ins.	17. Dental Ins.
(Pos.# 102114 – PROG COORD I) Job Class : F206 Vice: ☒ CRUZ, Katrina RB New: ☐	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level	19. Expiration Date:	20. Content Area of Assignment
N/A	N/A	N/A

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.
Authority:
- Pursuant to 4 GCA, § 2108 and Department of Education, Personnel Rules & Regulations 904.502A.

PERMANENT POSITION; In accordance with Section 4006.2, Government Code of Guam, the following Prior Service Credit is herewith furnished:

YEARS	MONTHS	DAYS
17	01	04

This position/employment is Federally Funded, Special Education; Individuals with Disabilities Part B/Admin. and Subject to availability of funds.; SUBJECT EMPLOYEE IS ENTITLED FOR REINSTATEMENT OF ALL SICK LEAVE ACCUMULATED AND NOT USED AS OF LAST SEPARATION, PURSUANT TO 4GCA, § 4108.
EMPLOYEE'S NEXT SALARY INCREMENT DUE DATE:

23. Human Resources:	25. Certification of Funds: $42,389.00 Per Annum
Antonette Muna Santos Personnel Services Administrator — Date: 11/17/16	Certifying Officer — Date: 11/18/16
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☑ FPO Compliance & Clearance	26: Financial Affairs:
Federal Programs Administrator — Date: 11/18/16	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: 11/18/16

27. Approval:

JOSEPH L.M. SANCHEZ
SUPERINTENDENT OF EDUCATION, ACTING — Date: 11/21/16

Department of Education
Human Resources Division
NOV 21 2016
Received By

28. Notification: This action serves as official notification of your employment status with the Department of Education.

CRUZ, Katrina R.B.
Employee Name & Signature — Date: 12/2/16

Rev:07101[illegible]

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

Doc. No. 34GL-17-006

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DEPARTMENT OF EDUCATION - SUPERINTENDENT'S REPORT

Pursuant to Public Law 33-185 §13(b)

FEDERAL PART-TIME RECRUITMENT

As of December 29. 2016

NATURE OF ACTION	SCHOOL/DIVISON	POSITION TITLE	NAME OF VICE	EMPLOYEE NAME	DATE HIRED	PG/STEP	SALARY PER HOUR
LIMITED TERM APPOINTMENT	SPECIAL EDUCATION	SCHOOL AIDE I	MCJOHN, DORIS	BORJA, NATHAN	12/6/2016 - 6/1/2017	N/A	$10.14
LIMITED TERM APPOINTMENT	SPECIAL EDUCATION	SCHOOL AIDE I	SENATO, JOSHUA B.	QUINATA, BARRON B.	12/6/2016-6/1/2017	N/A	$10.14
TOTAL	**2**						

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 0467 - 2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN	4. Date
BORJA, NATHAN E.M.	[redacted]	[redacted]	11/18/2016

5. Nature of Action	6. Legal Authority	7. Effective Date
LIMITED TERM APPOINTMENT TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. 12/06/2016 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	SCHOOL AIDE I (3.403)
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: E Step: 1
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $10.14 ☐ Per Annum ☒ P/H
	11. Department	SPECIAL EDUCATION (850)
	12. Work Site	SPECIAL EDUCATION (850)
	13. Account	220.50.000.011400.15.2100.13.95200

14. Position Control/Vacancy Number: ~~100826~~ 106735 Job Class : A309 Vice: ☒ MCJOHN, DORIS (4244) New: ☐	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

THIS POSITION/EMPLOYMENT IS FEDERALLY FUNDED BY SPECIAL EDUCATION – INDIVIDUALS WITH DISABILITIES PART B/ADMIN AND SUBJECT TO AVAILABILITY OF FUNDS.

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM, WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE NOTICE, PURSUANT TO SECTION 904.603 (A) (5).

107 Days x 7 Hours = 749 Hours x $10.14 Per Hour = $7,594.86 Per Annum

ENTERED DATE: 12/1/16

23. Human Resources:
Antonette Muña Santos
Personnel Services Administrator — Date: 11/18/16

25: Certification of Funds: $ 7,594.86 Per Annum
Certifying Officer — Date: NOV 23 2016

24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance
Federal Programs Administrator — Date: NOV 22 2016

26: Financial Affairs:
Taling M. Taitano
Deputy Superintendent, Finance and Administrative Services — Date: NOV 23 2016

27. Approval:
JOSEPH L.M. SANCHEZ
SUPERINTENDENT OF EDUCATION, ACTING — Date: 11/25/16

Department of Education
Human Resources Division

28. Notification: This action serves as official notification of your employment status with the Department of Education.

NOV 29 2016
Received By

BORJA, NATHAN E.M.
Employee Name & Signature — Date: 12/6/16

Rev:071012(Munis)

Doc. No. 34GL-17-006

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

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DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 0466 - 2017

1. NAME (Last, First, Middle) QUINATA, BARRON B.	2. Date of Birth [redacted]	3. EIN [redacted]	4. Date 11/18/2016
5. Nature of Action LIMITED TERM APPOINTMENT TERMINATION (PART-TIME EMPLOYEE)		6. Legal Authority Public Law 26-26	7. Effective Date A. 12/06/2016 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	SCHOOL AIDE I (3.403)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: E / Step: 1
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $10.14 ☐ Per Annum ☒ P/H
	11. Department	SPECIAL EDUCATION (850)
	12. Work Site	SPECIAL EDUCATION (850)
	13. Account	220.50.000.011400.15.2100.13.95200

14. Position Control/Vacancy Number: 105572 Job Class : A309 Vice: ☒ SENATO, JOSHUA B (13778) New: ☐	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

THIS POSITION/EMPLOYMENT IS FEDERALLY FUNDED BY SPECIAL EDUCATION – INDIVIDUALS WITH DISABILITIES PART B/ADMIN AND SUBJECT TO AVAILABILITY OF FUNDS.

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM, WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE NOTICE, PURSUANT TO SECTION 904.603 (A) (5).

107 Days x 7 Hours = 749 Hours x $10.14 Per Hour = $7,594.86 Per Annum

ENTERED DATE: 12-19-16

23. Human Resources: Antonette Muña Santos Personnel Services Administrator	Date: 11/18/16	25: Certification of Funds: $ 7,594.86 Per Annum Certifying Officer	Date: NOV 23 2016
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance Federal Programs Administrator	Date: NOV 22 2016	26: Financial Affairs: Taling M. Taitano Deputy Superintendent, Finance and Administrative Services	Date: NOV 23 2016

27. Approval:

JOSEPH L.M. SANCHEZ
SUPERINTENDENT OF EDUCATION, ACTING
Date: 11/25/16

Department of Education
Human Resources Division
NOV 29 2016
Received By

28. Notification: This action serves as official notification of your employment status with the Department of Education.

QUINATA, BARRON B.
Employee Name & Signature
Date: 12/6/16

Rev:07/[illegible]

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

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