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Benjamin J.F. Cruz <senator@senatorbjcruz.com>

Dec 9, 2016 Board Materials

Ruby Santos <rspreservation@guam.net> Tue, Jan 10, 2017 at 1:50 PM
Reply-To: rspreservation@guam.net
To: senator@senatorbjcruz.com, centralfiles@guam.gov, Elizabeth Mafnas <elizabeth.mafnas@guam.gov>
Cc: Joseph Quinata <jqpreservation@guam.net>

Hafa Adai!

In compliance to Public Law 31-233, relative to reporting requirements, attached please find the Board Materials from the Guam Preservation Trust's January 9, 2017 Board of Directors Meeting.

Please feel free to contact our office if you should have any questions.

Speaker Benjamin J.F. Cruz
JAN 17 2017
Time: 9:21 AM PM File No
Received By:
GL# 34-17-0001

Regards,

Ruby Santos

Administrative Service Coordinator

Guam Preservation Trust

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Dec 9_ 2017 Board Mtg Materials.pdf
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GUAM PRESERVATION TRUST
INANGOKKON INADAHI GUÅHAN
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GUAM PRESERVATION TRUST
REGULAR BOARD OF DIRECTORS MEETING
MONDAY, JANUARY 9, 2017
3:00 P.M., GPT CONFERENCE ROOM
A G E N D A

	1.0.	CALL TO ORDER / ROLL CALL
Action	2.0.	APPROVAL OF MINUTES (December 6, 2016)
Action	3.0	ELECTION OF OFFICERS
	3.1.	Vice Chair
	3.2.	Secretary
	3.3.	Treasurer
Action	4.0	EXECUTIVE SESSION
	5.0	OLD BUSINESS
	6.0.	NEW BUSINESS
Action	6.1.	Archbishop Flores House
Action	6.2.	A Day at the Museum: Preservation in Action Grant - Pacific Historic Parks
Action	6.3.	Phase 2 of a Pilot Study of Ancient mtDNA in Skeletal Samples from The Naton Beach Site Grant – Rosalind Hunter-Anderson
Action	6.4.	Developing Capacity in Maritime Archaeology and Investigating Research & Management Approaches for submerged World War II Sites – UOG College of Liberal Arts & Social Sciences/Sea Grant
Action	6.5.	Cultural Connections: Preserving Chamorro Fishing Traditions on Guam – Michael Bevacqua/Marie Auyong
Action	6.6.	Guam/National History Day 2017
	7.0.	COMMITTTEE REPORTS
	7.1.	Budget & Finance Report
Info		Refer to Report
	7.1.a.	YTD Balance
	7.2.	Architecture Committee Report
Info		Refer to Report
	7.3.	Grants Committee Report
Info		Refer to Report
	8.0.	OPEN DISCUSSION
	-	National Historic Landmarks listing for Inarajan Village
	-.	National Historic Landmarks listing for Guam Congress Building
	-	Fena Nomination
Action	9.0.	ADJOURNMENT

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GUAM PRESERVATION TRUST
REGULAR BOARD OF DIRECTORS MEETING
TUESDAY, DECEMBER 6, 2016
3:00 P.M., GPT CONFERENCE ROOM

Present:	**Michael Makio, Architecture – P**	**Cacilie Craft, Archaeology - P**
	Dave Lotz, Planning – P	**Marilyn Salas, Chamorro Culture - A**
	Rebecca Duenas, Chamorro Culture – P	**Jolie Liston, Archaeology - A**
Also Present:	**Joe Quinata, CPO**	**Andrew Tenorio, GPT Staff**
	Terrence Brooks, Legal Counsel	**Lawrence Borja, GPT Staff**
	Ruby Santos, GPT Staff	

M I N U T E S

1.0. CALL TO ORDER / ROLL CALL

The meeting was called to order at 3:15 p.m. and roll call was conducted.

2.0. APPROVAL OF MINUTES (OCTOBER 13, 2016)

Chairman Makio opened the floor for discussion on the minutes of October 13, 2016.

The following change was made:

Item 6.0; 2nd Paragraph; Add the following, "Dave Lotz requested that the San Nicolas House be placed on the next Board agenda."

Motion With no further discussion, Marilyn Salas motioned to approve the minutes with the amendment. The motion was seconded by Cacilie Craft and unanimously approved.

3.0 EXECUTIVE SESSION

Chairman Makio recessed the General Board Meeting and entered into Executive Session.

Executive Session was adjourned and the General Board Meeting reconvened at 4:15 p.m.

Motion Cacilie Craft motioned in line with last year's performance bonus and based on last year's formula, replicate last year's bonuses effective immediately to coincide with the next payroll. The motion was seconded by Marilyn Salas and unanimously approved.

4.0 OLD BUSINESS

4.1. Pacific Preservation Project

Joe Quinata reported a grant was received in the amount of $120,000.00 from the Dept. of Interior (DOI), to conduct training sessions in Geographic Information Systems (GIS), Historic Structures Reports (HSR), and Marine Archaeology. Training sessions will commence January 2017. Instructors have been secured.

The next training series in vernacular design architecture, secretary of interior standards, and sustainable preservation, will be conducted in May 2017.
Chairman Makio encouraged Board members to share the information with individuals in preservation professions.
Lawrence Borja reported registrants to date include the Saipan Historic Preservation Office, military community, private citizens, architectural firms, and Dept. of Public Health.
Jolie Liston volunteered to assist staff in the Project.

5.0. NEW BUSINESS

5.1. Historic Structures Report – Archbishop Flores House

Joe Quinata reported the expert conducting the HSR training for the Pacific Preservation Project was asked to also produce a finished HSR product.
The DOI grant fund was budgeted to cover training costs.
Board approval for a not-to-exceed amount of $10,000.00 was recommended to produce a final HSR.

The Shimizu House

Joe Quinata reported the Shimizu family contacted GPT to assist in the rehabilitation of the house. The family has record photos and will be helpful to produce the HSR.
With the training expert on island for the Pacific Preservation Training in January it would be an opportune time to complete both Historic Structures Reports.
The Board discussed the costs and available funds to procure services.

Motion

With no further discussion, Dave Lotz motioned to approve expenditure for two (2) HSRs for the former Archbishop Flores House and the Ambrosio T. Shimizu House for the amount of $22,000.00. The motion was seconded by Rebecca Duenas and unanimously approved.

6.0. COMMITTTEE REPORTS

6.1. Budget & Finance Report

Refer to Report

6.1.a. YTD Balance

The Board reviewed the current financial summary.
The current fund available for grants and projects is $378,537.55.

6.2. Architecture Committee Report

Refer to Report

6.2.a. Guam Legislature Exhibit – Ribbon Cutting Ceremony Exhibit; Thursday, December 22, 2016

Joe Quinata reported the date of substantial completion for the Guam Legislature Building will be December 15, 2016.
The 33rd Guam Legislature has scheduled a ribbon cutting ceremony on December 22nd, and plan to conduct their next session in the new Session Hall.

The Board discussed the restoration work resulting in the building receiving the only LEED Platinum Building status in the Pacific region.
Joe Quinata requested the Board's approval to fund the printing of the booklet and exhibit materials that showcase the progress and rehabilitation work of the Trust.

Motion With no further discussion, Rebecca Duenas motioned to approve up to $10,000.00 related to the program documents for the Guam Legislature ribbon cutting ceremony. The motion was seconded by Cacilie Craft and unanimously approved.

6.2.b. Jose & Josefina San Nicolas House

The Board discussed the current status of the Jose & Josefina San Nicolas and George Flores houses in Inarajan.

Motion Dave Lotz motioned to authorize the staff to issue an RFP for the HSR for both the Jose and Josefina San Nicolas House and the George Flores House.
The motion was seconded by Marilyn Salas and unanimously approved.

Dave Lotz discussed proposing Inarajan Village as a National Historic Landmark. Marilyn Salas further suggested including the villages of Umatac and Merizo, as part of the National Historic Landmark. Discussion on these items will be presented at the Historic Review Board meeting.
The Board recommended staff to research current National Historic Landmark districts and provide feedback to the Board.

6.3. Grants Committee Report

Refer to Report

Updates on current grants were provided on the summary report for review.

6.0. OPEN DISCUSSION

-Joe Quinata will email trip reports for Board's review.
-Michael Makio presented a brief report on the APT conference held in San Antonio, Texas.
-Joe Quinata reported a Board luncheon is scheduled for December 16th, at the Samurai Restaurant at 11:30 a.m.
-Dave Lotz requested a listing of the current GPT Property Holdings
-The Board discussed GPT's involvement with the Island Sustainability Conference.

7.0. ADJOURNMENT

There being no further discussion, Rebecca Duenas motioned to adjourn the meeting. With no objections, Cacilie Craft seconded the motion and was unanimously approved.
The meeting adjourned at 5:06 p.m.

Transcribed by: R Santos

Date: 1/9/17

Approved by:

Date: 1/9/2017

GUAM PRESERVATION TRUST ACCOUNTING SUMMARY

For Period Ending: November 30, 2016

ADMIN & OPERATIONS	BOARD APPROVED	YTD EXPENSE	BALANCE
	$ 710,903.91	**$ 71,456.57**	**$ 639,447.34**
BOARD FUNDED INITIATIVES			
Pacific Heritage Youth Summit-I	$ 60,498.00	$ 43,728.63	$ 16,769.37
Pacific Heritage Summit	$ 20,000.00	$ -	$ 20,000.00
NPS Sponsorship	$ 50,000.00	$ 35,395.40	$ 14,604.60
Architectural Book for Guam	$ 49,500.00	$ 24,750.00	$ 24,750.00
GEDA(Bell Tower/Magellan Mon	$ 101,413.07	$ 98,624.07	$ 2,789.00
M.Guerrero Admin Bldg/	$ 1,000,000.00	$ 345,085.58	$ 654,914.42
Umatac Bridge Repair			
Teaching with Historic Places	$ 14,400.00	$ 2,850.00	$ 11,550.00
Latte Quarrying Project	$ 6,200.00	$ 2,091.85	$ 4,108.15
5 Year Strategic Plan	$ 2,500.00	$ -	$ 2,500.00
APT Conference	$ 4,176.63	4176.63	$ -
NTHP Conference	$ 5,112.24	5112.24	$ -
SUBTOTAL	**$ 1,313,799.94**	**$ 561,814.40**	**$ 751,985.54**

ETHNOGRAPHY & ORAL HISTORY			
Amot Hunters - Ian Catling	$ 5,000.00	$ 3,750.00	$ 1,250.00
Ta Na'La'La, Ta Pratika	$ 3,930.00	$ 2,947.50	$ 982.50
SUBTOTAL	**$ 8,930.00**	**$ 6,697.50**	**$ 2,232.50**

REPAIR, REHABILITATION, RESTORATION AND RENOVATION			
Guam Legislature	$ 2,759,277.75	$ 2,478,015.47	$ 305,362.90
CO1 (GPT 24,100.62; Leg 44758.28)	$ 24,100.62		
CO2, CO3, CO4 No Cost to GPT			
4 Inalahan Homes-Const Mgt	$ 128,960.00	$ 10,746.66	$ 118,213.34
Juan Flores House	$ 572,090.59	$ 324,662.27	$ 247,428.32
Doris Lujan House	$ 410,392.00	$ -	$ 410,392.00
SUBTOTAL	**$ 3,894,820.96**	**$ 2,813,424.40**	**$ 1,081,396.56**

ARCHAEOLOGY RESEARCH			
Who Wears the Beads	$ 15,000.00	$ 15,000.00	$ -
Pilot Study of Ancient mtDNA	$ 3,028.00	$ 2,271.00	$ 757.00
Building Site Study-Anne Perez	$ 2,500.00	$ 2,450.00	$ 50.00
SUBTOTAL	**$ 20,528.00**	**$ 19,721.00**	**$ 807.00**

PUBLIC INTERPRETATION AND PRESENTATION			
MARC - Ritidian Story	$ 5,000.00	$ 3,750.00	$ 1,250.00
Fan Hasso Guahan-Guampedia	$ 9,920.00	$ 7,440.00	$ 2,480.00
SUBTOTAL	**$ 14,920.00**	**$ 11,190.00**	**$ 3,730.00**

ARCHIVAL RESEARCH			
SUBTOTAL	$ -	$ -	**$ -**

ARCHITECTURAL RESEARCH			
Rosario House - HSR	$ 28,260.00	$ 25,434.00	$ 2,826.00
FQ Sanchez A & E	$ 208,054.00	$ 207,554.00	$ 500.00
Amendment 1	$ 35,608.00	$ 35,608.00	$ -
SUBTOTAL	**$ 271,922.00**	**$ 268,596.00**	**$ 3,326.00**

HISTORIC PROPERTY DOCUMENTATION & REGISTER NOMINATION			
SUBTOTAL	**$ -**	**$ -**	**$ -**

FEDERAL GRANTS*			
Pacific Preservation Project	$ 18,335.00	$ 6,913.95	$ 11,421.05

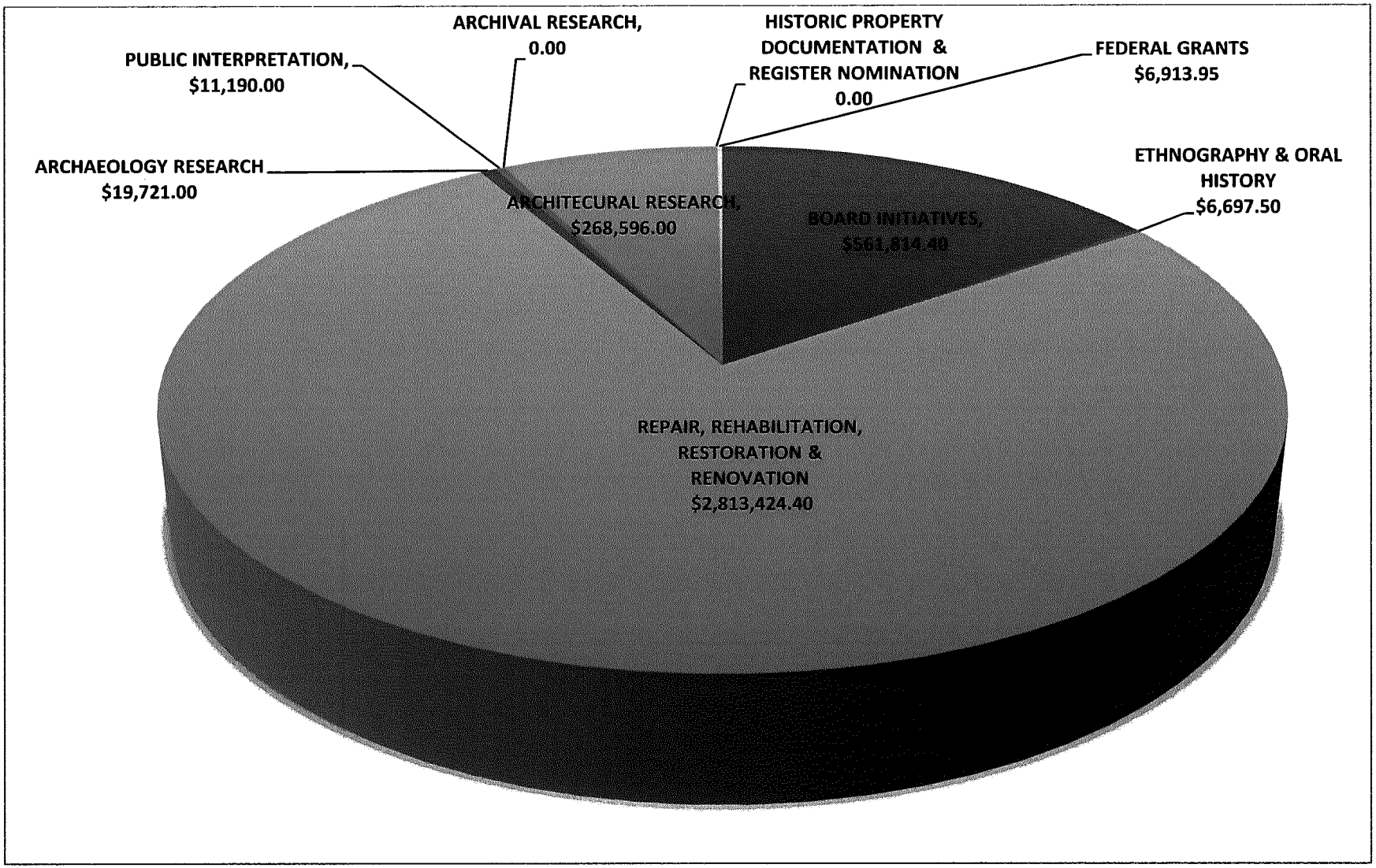
*Fed Grant Awarded $126,473.00

TOTAL OBLIGATED FUNDS	$ 6,254,159.81	$ 3,759,813.82	$ 2,494,345.99

CURRENT FUND BALANCES			**$ 2,872,883.54**
Bank of Guam Trust	*$ 30,830.49*	*10/30/2016*	
TD Ameritrade	*$ 0.23*	*10/30/2016*	
Merrill Lynch	*$ 1,365,745.40*	*11/25/2016*	
Raymond James	*$ 533,626.50*	*10/30/2016*	
Trade PMR	*$ 706,658.57*	*10/30/2016*	
Bank of Guam Checking	*$ 236,022.35*	*11/30/2016*	
Total	***$ 2,872,883.54***		
TOTAL OBLIGATED FUNDS			**$ 2,494,345.99**
RESTRICTED FUNDS FOR GRANTS & PROJECTS			**$ 378,537.55**

PROJECTS IN QUEUE	
Chargualaf House	$ 331,744.00
Meno House	$ 383,000.00
HSR Archbishop Flores House	Pending
FQ Sanchez Rehabilitation*	$ 2,000,000.00
A&E Rosario House	Pending
Grants	
Agana Basilica	Pending
SUB-TOTAL	**$ 2,714,744.00**

GRANT & PROGRAM EXPENDITURES – 11/30/16



CARD & CARD ADVERTISING

Date 12/1/16

QUOTE WORKSHEET

From:

Ann Card
CARD & CARD ADVERTISING
221 G.S. Borja Drive
Santa Rita, Guam 96915
(671) 565-2213
ann@cardandcard.com

CLIENT:

Guam Preservation Trust
Attn: Joe Quinata
Ph 472-9439
Cell 777-7335

PROJECT: Guam Legislature Projct - Opening	**COST**
BOOKLET - 12 pages	
5.75" x 8.75" horizontal - Printing 1,000 copies	$1,150
Booklet Graphic Design	$1,800
DISPLAY PANELS/Stands	
12 Foam Core Panels 4' wide x 3' high (horizontal) foam core	$2,250
12 easel stands - black metal style stands*	$1,140
Display Graphic Design	$1,800
3 Floor Stands for Intrepretive Text - price approximate	400
Pedestal for Corner Stone (to construct) - price approximate	$250
Total	$8,790

Arretta Ann Card

Date 12/1/16

Prepared by Arretta Ann Card, sole, Card & Card Advertising
Guam Business License Account # 13-200601011-00

***Only** 8 or 9 available at this time, but HCF has 3 matching/possibly borrow Also, am looking for easel options today.

**Have a lead for on island source today/also a 'Quick Ship' is possible.

Note: We will need to submit bklt for printing Dec. 7 if possible.

GUAM PRESERVATION TRUST

Projects & Program Summary

For Period Ending: November 30, 2016

Repair, Restoration or Renovation of Historic Buildings and Structures

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Inarajan Homes (4) – A/E & Construction Administration (AT)	1. Doris Flores Lujan (Doris Lujan House) 2. Cecilia Manibusan (Chargualaf House) 3. Meno Family (Juan and Patrona House)	08/2013 (A/E Design) 04/2014 (A/E Design) 08/2014 (soils testing/Archaeology 06/2015 (Construction Administration)	$215,571.76 $66,656.21 $3,722.00 $128,960.00	• A&E Completed • Construction Administration Contract signed 6/2015 with PTJA. Bid documents to be finalized. • Bid Announcement 7/27 and 8/3. • Bid Opening • Bid advertised in December; Prebid for Rebidders 12/29; Site visits scheduled for January 4 and 6; Bid close 1/15/16. • Bid opening 1/15/16 Amanabat lowest bidder. • Letter of Intent to Award given. Under negotiation • Contract awarded to AMManabat for DF Lujan House. Extension for Chargualaf and Meno. • Lujan House in permitting process; PTJA working with AMManabat regarding DPR Archaeological Mitigation/Monitoring plan.
Inarajan Homes (1)- Construction of Juan SN Flores Home (AT)	Juan SN Flores	10/22/2015	572,090.59	• Z4 given Notice of Intent to Award October 2015 • Building Permit received. NTP given effective 1/29/16. Project to be completed in 310 days. • Kick off meeting scheduled in February

				• House boarded up; bodega cleaned up, and site inspection completed. Project ongoing. • Footings being poured, bodega; stairways being worked on. • Received notices from IRS and RevTax regarding contractor and payments. • Roof pouring complete; Site tour completed with board 11/25/16
Inarajan Homes (2)- Construction of Doris Flore Lujan House	Doris Flores Lujan	7/11/2016	$410,392.00	• AMManabat awarded. Stakeholder meeting scheduled for 10/10/16. • Contract signed and in permit process. • Contractor working with PTJA regarding SHPO AMMP.
Guam Legislature Building, Hagåtña (JQ)	29th Guam Legislature	9/2014 4/2015	$180,000.00 $2,759,277.75	Awarded Const. Mgmt. to RNK Architects •Notice to Award: BME &Sons, Inc. Notice to Proceed: May 11, 2015 • Building Permit for Overburden Phase: Issued May 21, 2015 • Building Permit for Construction Phase: Issued August 5, 2015 • Project ongoing with December 15 estimated completion date; • FF&E estimated completion is February 15, 2017
Magellan Monument and Malesso Bell Tower (Hot Bond Project)	GEDA	5/2015	$45,000.00 $56,413.07	• Board Approved on May 2015 • MOU w/GEDA. • Project Awarded to Maeda Construction. • Arborist conducted assessment and recommend removal of tree (see full report) • Project completed.

Public Interpretation and Presentation

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES

Ritidian Story: An Illustrated History of Ancient life & Landscape at Ritidian (JQ)	Monique Storie and Mike Carson (MARC)	06/2013	$5,000.00	• Request for no-cost extension granted
Amot Hunters (JQ)	Ian Catling	11/25/13	$5,000.00	• Request for no-cost extension granted.
Architectural Book for Guam (AT)	Jack Jones	5/15/14	$49,500.00	• Board Project Agreement 15-07 signed on 2/23/15. 12 reports to be given every two months during the 2 year duration of the project. Report 1 due 4/23/15 • Report 1 received 4/23/15. Met with Mr. Jones regarding layout and review of photography. • Report 2 submitted October 23. Report reviewed and approved. • Project ongoing- awaiting Report 3 • Report 3 received 2/15/16 • Report 4 received 5/3/16 • Awaiting report 5 due in July • Report 5 received 8/24/16. Photos for book received as well as some written work. Advised Jack Jones to use an editor to review and revise work. • Project ongoing and is 40% completed.
Fan Hasso Guahan (AT)	Guampedia	12/10/15	$9920.00	• Report 1 received 4/30/16 • Report 2 received 6/30/16 • Hasso Litekyan featured at Guampedia's Julale office. Lao Nao de China Exhibit ongoing; SMS Cormoran II Exhibit posters designed; Fanohge Chamorro in progress. • Awaiting Final report which was approved to be due November 30, 2016 at no cost to GPT. Lesson plans on all other parts of Hasso are being completed. • Project ongoing. • Awaiting Final Report

Ethnography and Oral History

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES

Pagat, Haputo, and Hila'an Ethnographic Film (JQ)	Jeannae Rayes Flores & Michael Bevacqua	3/2012 Ext Date: 3/15/16	$5,000.00	• Final report and film production is on its final editing and a request for no-cost extension has been approved.

Archaeological Research

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Phase I of a Pilot Study of Ancient mtDNA Dentitions at the Naton site (AT)	Rosalind Hunter-Anderson	10/22/15	$3028.00	• Grant Agreement signed • Project ongoing- awaiting Report 1 due Jan 2016 • Project Ongoing • Report 1 received 2/1/15; $1324 expended; Request for reprogramming for write up funds as part of Phase 2 of project. • 2nd interim report received 4/30/16 and corrected 7/27/16. • 3rd report received 7/28/16 • Only one sample had enough collegen to proceed with aDNA and radiocarbon dating; Tests on that sample suggest less marine dietary protein than Palau population. • Project ongoing. Final report due 10/30/16 • Final Report received. Project complete. Phase II grant application will be sent in by due date January 2017.
Who Wears the Beads? (AT)	Judy Amesbury	10/22/15	$15,000	• Report 1 received 1/29/16 • Website and Brochure completed. Launch around FestPac events. • Report 2 received 5/1/16. • Report 3 received 8/2/16 • Final report received 9/30/16. GPT received booklets for distribution. Website was created and applicant has display and exhibit items for educational purposes that will displayed at the Guam Museum.

				• Final payment to be processed per contract. • Payment and Project Complete

Miscellaneous

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Pacific Heritage Youth Summit (LB)	GPT	12/2014	$20,000	• Initial Partner meeting held 1/22/16. • Created website and brochure • Contacts made to SHPO in FAS/CNMI areas • Received $50,000.00 for NPS • Final Partner held June 30, 2016. • 3rd Qtr Federal Financial Report ending June 30 submitted to NPS. • Summit lodging, meals, and supplies and other logistical needs procured. • Project completed • 4th Quarter and Final report to remit by December 30.
Governor Manuel Guerrero Administration Building (JQ)	Public Law 33-19	7/2015	$1,000,000.00	• MOA entered between DPW and GPT. • Bid Advertised Demolition project completed (Landscape & Memorial still pending)
Ta na'la'la Ta Pratika Para I Hinemlo-ta (AT)	Zita Pangelinan (Haya Foundation)	10/22/15	$3,930	• Project ongoing • Curriculum portion of grant approved in February 2016 board meeting. Funding for Workshops to be used after Curriculum is completed. • Awaiting Project interim reports 1Q, 2Q, 3Q, and final.