EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

Office of the Governor Of Guam

2017 FEB 23 PM 5:24

FEB 21 2017

Honorable Benjamin J.F. Cruz
Speaker
I Mina'trentai Kuåttro Na Liheslaturan Guåhan
155 Hesler Street
Hagåtña, Guam 96910

Speaker Benjamin J.F. Cruz
FEB 23 2017
Time: 11:05 AM PM File No.
Received
GL# 34-17-0230

RE: Board Appointment

Dear Mr. Speaker:

By virtue of the authority vested in me pursuant to the Organic Act of Guam and the local laws applicable to the following position, I am pleased to transmit the following appointment and supporting documents for:

APPOINTEE:	Minakshi V. Hemlani
POSITION:	Member, Guam Solid Waste Authority Board of Directors
TERM LENGTH:	**To serve at the pleasure of the Governor**

The appointment is subject to the consent of *I Liheslaturan Guåhan*. Please schedule a hearing at your earliest convenience.

Senseramente,

RAY TENORIO
I Maga'låhen Guåhan, para pa'go
Acting Governor of Guam

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

Office of the Governor Of Guam

FEB 2 1 2017

Ms. Minakshi V. Hemlani, Esq.
[redacted]

Dear Ms. Hemlani:

Thank you for your commitment to serve the people of Guam. The Calvo-Tenorio administration continues to face challenges, both near and long-term. Facing these challenges requires the collective efforts of the best minds who have the courage to make tough decisions for the good of all our people. I hereby appoint you to serve in the Calvo-Tenorio administration as:

Member, Guam Solid Waste Authority Board of Directors
Length of term: To serve at the pleasure of the Governor

This appointment is subject to the advice and consent of *I Liheslaturan Guåhan.* Please contact the Office of the Governor at 472-8931 should you have any questions.

Senseramente,

RAY TENORIO
I Maga'låhen Guåhan, para pa'go
Acting Governor of Guam

OFFICE OF THE GOVERNOR
GUAM

Nomination and Appointment Information

The following information is required for submission to the Speaker of *I Liheslaturan Guahan* in accordance with Title 4, Guam Code Annotated Section 2103:

NOMINEE INFORMATION

Last Name	Hemlani	First	Minakshi	M.I.	V	Date	1/16/17
Address	[redacted]			Apartment/Unit #			
City	Tamuning	State	Guam	ZIP	96911		
Phone	[redacted]	E-mail Address	[redacted]t				
Position to which Appointment is Made	Guam Solid Waste Authority Board of Directors						
Are you a citizen of the United States?	YES ☑	NO ☐	If no, are you authorized to work in the U.S.?	YES ☐	NO ☐		

EDUCATION

High School	Academy of Our Lady			City/State	Hagatna, Guam		
From	1987	To	1991	Did you graduate?	YES ☑	NO ☐	Degree: Diploma
College	University of San Diego			City/State	San Diego, CA		
From	1991	To	1995	Did you graduate?	YES ☑	NO ☐	Degree: BA International Relations

EDUCATION

Graduate School	McGeorge School of Law, University of the Pacific				City/State	Sacramento, CA		
From	1996	To	2000	Did you graduate?	YES ☑	NO ☐	Degree	Juris Doctor
Other Degree	(please see resume attached)				City/State			
From		To		Did you graduate?	YES ☐	NO ☐	Degree	

EMPLOYMENT HISTORY

(1) Present Employer	Law Offices of Minakshi V Hemlani, P.C.	Position	Owner/Attorney
Address	Suite C-312 OP Plaza, Tamuning	Dates Held	Jan. 2011 - present
(2) Previous Employer	Fisher & Associates	Position	Senior Associate Atty
Address	Hagatna, Guam	Dates Held	Oct. 2011 - June 2016
(3) Previous Employer	(please see resume attached)	Position	
Address		Dates Held	
(4) Previous Employer		Position	
Address		Dates Held	
(5) Previous Employer		Position	
Address		Dates Held	

PRIOR GOVERNMENT OF GUAM SERVICE

Agency	Alternate Public Defender	Phone	
Address	Hagatna, Guam		
Job Title	Staff Attorney	From: Sept. 2006	To May 2008

PRIOR GOVERNMENT OF GUAM SERVICE

Agency	Superior Court of Guam	Phone	
Address	Hagatna, Guam		
Job Title	Law Clerk	From: July 2003	To June 2006

PRIOR GOVERNMENT SERVICE (EXCLUDING GOVERNMENT OF GUAM)

Agency	none	Phone	
Address			
Job Title		From:	To
Agency		Phone	
Address			
Job Title		From:	To

TRAINING

Institute/Seminars/On-the-Job Training:	Date
Please see attached resume	

AWARDS

List all educational, professional, civic awards, and recognition for public service:

Please see attached resume

PROFESSIONAL INVOLVEMENT

List involvement on a local/national/international level, list organization, activities participated in, offices held:

Guam Bar Association

American Bar Association

Pacific American Inns of Court

(please see attached resume for additional details)

COMMUNITY / CIVIC INOVLEMENT

List organizations, activities, participated in, offices held

American Cancer Society Advisory Board

Villa Carmen HOA Board

(please see attached resume for additional details)

PUBLICATIONS AND PRESENTATIONS

List any published articles, papers delivered at professional meetings, etc.:

Please see attached resume for speaking engagements and presentations.

MILITARY SERVICE (*PLEASE ATTACH FORM DD-214)*

Branch	none	From	To
Rank at Discharge		Type of Discharge	

OTHER INFORMATION

(1) Have you ever been found guilty of a felony in any court, whether within or without the United States?	YES ☐	NO ☑

If so, please specify in detail:

Address of the court: _____

Date of Conviction: _____

Specific infraction committed: _____

(2) Have you ever been declared mentally incompetent by any court, whether within or without the United States?	YES ☐	NO ☑

If so, please specify in detail the reasons and facts related to such declaration:

_____

_____

_____

_____

_____

_____

(3) Have you ever been found not guilty or not punishable in any criminal proceedings by reason of insanity?	YES ☐	NO ☑
(4) Have you ever been confined to a mental institution for any reason?	YES ☐	NO ☑

If so, please specify in why the appointing authority believes you that you are not suffering from any mental illness or affliction:

_____

_____

_____

_____

_____

_____

Statement of Financial Interests

(Required by 4 G.C.A. § 13104.1)

TO: Governor Eddie Baza Calvo
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

FROM: Minakshi V. Hemlani, Esq.

☑ I have no financial interest in any business

☐ I do have interest(s) in the following business(es):

Name and address of business interest:	Type and amount of interest
No conflict exists	

Signature

1/16/2017
Date

AFFIDAVIT / DECLARATION UNDER PENALTY OF PERJURY

I, the undersigned, do hereby depose and say that: (1) I have read and reviewed the information contained in the attached Appointment/Nomination letter from the Governor of Guam; (2) that the matters contained in the Appointment/Nomination letter, together with all attachments thereto, are true and correct and that I am competent to testify to said matters; and (3) that this Declaration is made for the purpose of complying with the requirements of 4 G.C.A. Section 2103.5.

I declare under penalty of perjury under the laws of Guam (4 G.C.A. Section 4308) that the foregoing is true and
correct.

Signature		Date	1/16/2017

Government of Guam
GUAM POLICE DEPARTMENT
RECORDS & IDENTIFICATION SECTION
P.O. Box 23909
Guam Main Facility, Guam 96921

February 20, 2017

SUBJECT: CRIMINAL HISTORY RECORD

NAME:	**Minaksi V HEMLANI**		
DATE OF BIRTH:	[redacted]	**FINGERPRINT #:**	**NONE**
[redacted]	**The individual has no record of criminal conviction(s) in GPD files that are subject to Guam law and rules and regulations of the Department.**		

*******************NOTHING FOLLOWS*******************

THIS INFORMATION MAY BE LIMITED TO A LOCAL CRIMINAL OFFENSE ONLY AND IS NOT INTENDED FOR USE FOR ANY LOCAL, STATE, OR FEDERAL LAW ENFORCEMENT AGENCY.

By Direction: angela

JOSEPH I. CRUZ
Chief of Police

The absence of an original GUAM POLICE seal invalidates this police clearance.
REVISED 08/03/16

Doc. No. 34GL-17-0230.

SUPERIOR COURT OF GUAM

Guam Judicial Center • 120 West O'Brien Drive • Hagatña, Guam 96910

Telephone (671) 475-3370/475-3449
Fax (671) 472-2856

DANIELLE T. ROSETE
Clerk of Court

Name: MINAKSHI V HEMLANI

SS#: ID# GDL# [redacted] Date of Birth: [redacted]

CERTIFICATE OF SEARCH

The undersigned Clerk hereby certifies the following results of a diligent search of the records of this Court:

Criminal Cases:

A. [X] No Case Found

B. 1. Criminal Case No.
2. Criminal Case No.
3. Criminal Case No.
4. Criminal Case No.
5. Criminal Case No.

Criminal Record: Page 1 of 1

Civil Cases:

A. [ ] No Case Found

B. 1. Civil Case No.
2. Civil Case No.
3. Civil Case No.
4. Civil Case No.
5. Civil Case No.

Civil Record: Page 1 of 1

Request for further information may be addressed at the Records Division of the Superior Court of Guam, Guam Judicial Center, 120 West O'Brien Drive, Hagatña, Guam. Hours of operation are Monday – Friday, 8:00 a.m. to 5:00 p.m. Closed Saturday, Sunday and local/federal holidays. Court Clearances are Non-Refundable.

Dated: 02/15/2017

DANIELLE T. ROSETE
Clerk of Court

BY: RODNEY-JOE P. MANIBUSAN
Deputy Clerk

Prepared By: CJQC

The absence of an original Court Seal invalidates this document

MINAKSHI V. HEMLANI, ESQ.

Guam Bar Assn No. 06099 (admission to Guam Supreme & Federal District Court) ▪ California Bar Assn No. 223872 ▪ American Bar Assn No. 01489104 ▪ Pacific American Inns of Court

LEGAL EXPERIENCE

LAW OFFICES OF MINAKSHI V. HEMLANI, P.C. — **Jan. 2011 – present**
Attorney — Tamuning, Guam

▪ Representing corporate and non-profit clientele in the areas of (1) healthcare law including medical malpractice defense and privileging issues, Medicare certification, Joint Commission accreditation, HIPAA compliance, Stark and Federal Anti-Kickback laws, and EMTALA; (2) employment law including EEO and labor compliance; (3) trademark registration; (4) immigration employment visas and green card processing; and (5) corporate and non-profit regulatory compliance.
▪ Transactional practice includes structuring, negotiating, reviewing, advising, and drafting company handbooks, policies and procedures, commercial and employment contracts, bid proposals, and grant applications. Litigation practice includes appearances before the Superior and Supreme Court of Guam, Federal District Court, and EEOC.

FISHER & ASSOCIATES — **Oct. 2011 – June 2016**
Senior Associate — Hagatna, Guam

▪ Representing and advising government agencies in the areas of (1) healthcare law including medical malpractice defense and privileging issues, Medicare certification, Joint Commission accreditation, HIPAA compliance, Stark and Federal Anti-Kickback laws, and EMTALA; (2) employment law including EEO, labor compliance, and union negotiations; (3) government procurement and contracts, (4) trademark registration; and (5) immigration visa processing.
▪ Practice included transactional work and litigation with appearances before the Superior and Supreme Court of Guam, Federal District Court, Guam Legislature, EEOC, Civil Service Commission, and Office of Public Accountability.
▪ Clientele included the Guam Memorial Hospital Authority, the Guam Visitor's Bureau, and the Guam Economic Development Agency.

HEALTH SERVICES OF THE PACIFIC — **August 2006 – Dec. 2010**
Legal Counsel — Tamuning, Guam

▪ Responsible for legal issues related to Medicare certification, Joint Commission accreditation, HIPAA compliance, Stark and Anti-Kickback health law regulatory compliance, EEO and labor law compliance; maintained corporate records; structured, negotiated, reviewed, advised and drafted company policies and procedures, commercial and employment contracts, government contract bid proposals and grant applications; represented transactional interests and litigation disputes in the Superior Court of Guam.
▪ Conducted regular research and presented in-service lectures aimed at keeping employees up-to-date in relevant areas including Red Flag Rules Compliance, HIPAA Privacy Rule, Power of Attorney and Advance Directives.

PHOENIX PACIFIC — **June 2009 – Dec. 2010**
Legal Counsel — Tamuning, Guam

▪ Responsible for drafting and submitting immigration petitions to the USCIS; represented client in the Superior Court of Guam; structured, negotiated, reviewed, advised and drafted company policies and procedures, commercial and employment contracts, government contract bid proposals and protests, and general business transactions.

Doc. No. 34GL-17-0230.

ARRIOLA COWAN ARRIOLA — **June 2008 – Dec. 2008**
Associate Attorney — Hagatna, Guam

▪ Represented clients before local and federal courts in the areas of civil litigation, corporate, family and criminal law; researched, prepared and argued evidentiary motion hearings; prepared clients and potential witnesses for direct and cross examination.

ALTERNATE PUBLIC DEFENDER — **Sept. 2006 – May 2008**
Staff Attorney — Hagatna, Guam

▪ Represented indigent criminal defendants in all aspects of trial litigation, including jury trials and sentencing; client charges included murder, criminal sexual conduct, family violence, theft, narcotic law violations and other felony and misdemeanor offenses.
▪ Conducted jury trial including presentation of Opening Statement & Closing Argument; researched, drafted and argued pre-trial motions; and conducted evidentiary hearings for an approximate caseload of 300 adult and juvenile clients.
▪ Responsibilities included the identification of evidence and testimony to be obtained by defense investigators; preparation of potential witnesses for direct and cross examination; preparation of appropriate defense jury instructions; review of medical examiner, police, and probation reports, as well as psychological and medical evaluations.
▪ Daily court appearances for regular case docket; representation extended to family court, adult & juvenile drug courts, mental health court, post-judgment writs and appeals.

SUPERIOR COURT OF GUAM — **July 2003 – June 2006**
Law Clerk, Honorable Elizabeth Barrett-Anderson — Hagatna, Guam

▪ Responsibilities included analyzing and drafting Decisions & Orders for Judge Barrett-Anderson's signature; researching, preparing legal memoranda, and advising the Judge on criminal, civil, and probate matters; preparing jury instructions for trial and reviewing ex parte pleadings.
▪ Substitute professor for Judge Barrett-Anderson's University of Guam classes: Legal Research, Reasoning and Writing (Winter 2003); Administration and Management of Criminal Justice Organizations (Spring 2004).

Law Clerk, Honorable Richard Benson — **Feb. 2004 – August 2005**

▪ Special assignment to Judge Pro Tempore Benson; responsibilities included analyzing and drafting Decisions & Orders for Judge Benson's signature; researching, preparing legal memoranda, and advising the Judge on issues involving high-profile government corruption and theft cases.

O2WIRELESS SOLUTIONS — **July 2001 – Sept. 2002**
Project Manager — Riverside, California

▪ Managed and directed all activities associated with the development of site-specific wireless antenna facilities for a major telecommunications carrier; coordination included the overseeing of engineers, architects and other consultants to ensure network design compatibility.
▪ Conducted lease negotiations for site acquisition contracts; acted as liaison between landowner, project counsel and client counsel; represented clients at Land Development Committee meetings, Architectural Review Committee hearings, and zoning hearings in jurisdictions including the County of Riverside and cities within the Inland Empire to secure necessary land use approvals.

BURGER & PLAVAN — **March - December 1999**
Law Clerk — Sacramento, California

▪ Drafted and coordinated franchise applications on behalf of parent corporation and individual businesses; acted as primary contact between applicant, parent corporation, and government agencies; analyzed

discovery and prepared memoranda in support of legal issues, deposition preparation, and for the creation and management of a database for civil trial discovery of over 1500 documents.

INSTITUTE FOR ADMINISTRATIVE JUSTICE — **Jan. 1998 – May 2000**, Sacramento, California

Parking Ticket Hearings - *Hearing Officer*

▪ Presided over administrative due process hearings for parking tickets on appeal at Sacramento City Hall; issued written decisions on behalf of the City of Sacramento.

Parole Representation Clinic - *Research Assistant*

▪ Granted Certified Law Student admission to the California Bar to represent inmates serving life sentences at scheduled parole hearings.

Victims of Crime Resource Center - *Victims Counselor*

▪ Provided legal referral and counsel to victims of crime regarding their civil and criminal rights, remedies, and avenues for assistance and compensation through the State of California's 1-800-Victims hotline.

Special Education Hearing Office - *Motions Clerk/Assistant Calendar Clerk*

▪ In addition to regular review and scheduling of pre-hearing motions of Special Education hearings throughout the State of California, created mediation demographic forms and correlating database for special project to obtain statistical data on Special Education mediations in California.

EDUCATION

UNIVERSITY OF THE PACIFIC, MCGEORGE SCHOOL OF LAW — **May 2000**, Sacramento, California
J.D., Intellectual Property Concentration
Trial Advocacy (Honors); First Year Mock Trial Competition

UNIVERSITY OF POONA — **Summer 1995**, Pune, India
University of Pennsylvania's "Penn-in-India" program

UNIVERSITY OF SAN DIEGO — **May 1995**, San Diego, California
B.A. in International Relations, Minor in Philosophy
Honors (1991); Writing Center Tutor; Phi Alpha Delta (VP)

UNIVERSITY OF CAMBRIDGE — **Summer 1994**, Cambridge, England

ACTIVITIES

▪ American Cancer Society, Advisory Board Member (2014-present)
▪ Guam Bar Assn., Program & Public Relations Committee Chair (2015-present)
▪ Guam Bar Assn., Law Week Committee Member (2008-2016); delegation to receive the ABA's Law Day Outstanding Activity awards on behalf of Guam in Boston, MA (2008) and in Orlando, FL (2009)
▪ 2016 District Court Constitution and Citizenship Day Naturalization Ceremony, Keynote Speaker
▪ 2014 Society for Human Resource Management, Speaker – *Record Keeping Requirements & Destruction*
▪ 2014 ACS "I Can Cope" Conference, Speaker – *Legal Matters*
▪ 2013 Cancer Survivors Conference: Palliative Care Training for Caregivers, Speaker
▪ 2013 ACS Cancer Survivors Conference – *Hoping for the Best, Preparing for the Worst*
▪ Governor's Council of Economic Advisors, Member (2012)
▪ 2012 Guam Chamber of Commerce General Membership Meeting, Keynote Speaker – *EB5 Immigrant Investor Program*
▪ 2011 Guam Nurses Association Annual Conference, Speaker – *Problems in Health Care Law*
▪ St. John's High School Mock Trial Attorney Coach (2006, 2007 & 2009); 2006 island-wide champion and Guam representative to the National High School Mock Trial Competition held in Oklahoma City, OK
▪ High School Mock Trial Competition Judge (2004, 2008, 2010-2015)
▪ 2005 Drug Symposium, Panel Speaker - *Current Issues in Mandatory Drug Testing*