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GPT - April 10, 2017 Board Materials

BENJAMIN CRUZ <speaker@senatorbjcruz.com> Wed, Apr 12, 2017 at 1:44 PM
To: 34th Guam Legislature Clerks <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>

4/12/2017	4/12/2017	Guam Preservation Trust	Regular Board of Directors Meeting Monday, April 10, 2017; Agenda *	34-17-397

[Quoted text hidden]

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OFFICE OF SPEAKER BENJAMIN J.F. CRUZ

Committee on Appropriations and Adjudication

I Mina'trentai Kuattro na Liheslaturan Guåhan

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GL# 34-17-397
Speaker Benjamin J.F. Cruz

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GUAM PRESERVATION TRUST
INANGOKKON INADAHI GUAHAN
P.O. Box 3036 • Agana, Guam 96932
Tel: (671) 472-9439/40 • Fax: (671) 477-2047

GUAM PRESERVATION TRUST
REGULAR BOARD OF DIRECTORS MEETING
MONDAY, APRIL 10, 2017
3:00 P.M., GPT CONFERENCE ROOM
A G E N D A

	1.0.	CALL TO ORDER / ROLL CALL
Action	2.0.	APPROVAL OF MINUTES (February 13, 2017 Meeting)
	3.0	EXECUTIVE SESSION
	4.0	OLD BUSINESS
Action	4.0.	Moratorium – Grants
	5.0	NEW BUSINESS
Action	5.1.	Research Design Archaeological Studies at Humatak sites of San Dionisio Areopagita Church (Ruins) and Palacio
Action	5.2.	National Historic Landmark Nomination – Historic Inalahan
Action	5.3.	Capital Campaign Plan
	6.0.	COMMITTTEE REPORTS
	6.1.	Budget & Finance Report
Info		Refer to Report
Info		6.1.a. YTD Balance
Info		6.1.b. FY16 Audit
	6.2.	Architecture Committee Report
Info		Refer to Report
	6.3.	Grants Committee Report
Info		Refer to Report
Action		6.3.d. Cultural Connections: Preserving Chamorro Fishing Traditions on Guam – Michael Bevacqua/Marie Auyong
	7.0.	OPEN DISCUSSION
Info	-	NTHP Partners Network Meeting, June 6-9; Seattle, WA
Action	8.0.	ADJOURNMENT



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GUAM PRESERVATION TRUST
REGULAR BOARD OF DIRECTORS MEETING
MONDAY, FEBRUARY 13, 2017
3:00 P.M., GPT CONFERENCE ROOM

PRESENT:	**Michael Makio, Architecture – P**	**Cacilie Craft, Archaeology - A**
	Dave Lotz, Planning – P	**Eric Forbes, History - P**
	Rebecca Duenas, Chamorro Culture – P	**Jolie Liston, Archaeology – P**
ALSO PRESENT:	**Joseph Quinata, GPT – CPO**	**Andrew Tenorio, GPT - SPC**
	Terrence Brooks, Legal Counsel	**Lawrence Borja, GPT – DO**

M I N U T E S

1.0. CALL TO ORDER / ROLL CALL

Chairman Makio called the meeting to order at 3:18 p.m. and roll call was conducted.

2.0. APPROVAL OF MINUTES (January 9, 2017)

Chairman Makio opened the floor for discussion on the minutes of January 9, 2017.

Motion With no discussion, Cacilie Craft motioned to approve the minutes as read.
The motion was seconded by Dave Lotz and unanimously approved.

3.0 EXECUTIVE SESSION

No Discussion.

4.0 OLD BUSINESS

4.1. Guam/National History Day 2017

This item was moved for discussion with the Grants Committee.

4.2. Vehicle Policy

Joe Quinata reported the draft was presented last year with recommended changes.
Legal Counsel Terrence Brooks reviewed and approved the revised draft.
Dave Lotz recommended replacing "company" with "Guam Preservation Trust" in the policy.
Chairman Makio recommended including language that the vehicle will be in the care of the authorized employee during the evening hours so it is not subject to damage or theft if in unsecured parking at the office, and that it be kept in clean and hygienic condition.
The Board discussed the maintenance and care of the vehicle.

Motion With no further discussion Eric Forbes motioned to approve the policy with the amendments to replace "company" with "Guam Preservation Trust"; to include language that the vehicle will be in the care of the authorized employee during the

evening hours so it is not subject to damage or theft if in unsecured parking at the office; and that the vehicle will be kept in clean and hygienic condition by the authorized employee. The motion was seconded by Dave Lotz and unanimously approved.

5.0 NEW BUSINESS

5.1. Moratorium

This item was moved for discussion before the Grants Committee Report.

6.0. COMMITTTEE REPORTS

6.1. Budget & Finance Report

Refer to Report

6.1.a. YTD Balance

Joe Quinata reported the current fund balance is $2,491,897.99. A total of $2,044,062.64 is obligated for grants and projects. A restricted balance of $447, 835.35 is for projects in queue.

The Board discussed the costs of projects in queue (i.e., Rosario House, FQ Sanchez, HSR for the George Flores & Jose San Nicolas House, Agana Basilica).

Chairman Makio recommended inserting the estimated costs in the next financial summary for the projects in queue.

Joe Quinata reported staff recently contacted the Department of Administration regarding FY16 Budget Bill whereas 50% of the collected permit fees will be transferred to fund the Guam Museum. No change has been made for the FY17 Budget and they continue to record 50% of the collection for GPT.

The Law must be amended to reinstate the 50%.

Joe Quinata will work with Legal Counsel to research the law, prepare and present GPT's position to the current Legislature to change the law and reinstate the 50% back to the Trust.

6.2. Architecture Committee Report

Refer to Report

Joe Quinata reported the contractor is in the process of obtaining the Building Permit for the Doris Flores Lujan House.

A notice-to-proceed will be issued to the contractor upon receiving the necessary permit clearances.

6.2.A. Juan Flores House – Change Order

Joe Quinata presented the update on the Juan Flores House.

Due to the recent H2 labor issues impacting a reduction in the labor force, a no-cost 90 day extension change order was submitted by the contractor.

A weekly meeting with the construction manager and contractor is held to monitor the work towards completion.

The architecture committee took no exception to allowing the change order on the condition that the contractor presents a solid plan for recovery of time, and that a bond, insurance and the overhead are in place.

Motion Dave Lotz motioned to approve the 90 day time extension request for the Juan Flores. The motion was seconded by Rebecca Duenas and unanimously approved.

Guam Legislature

Joe Quinata reported on the recent issues on the Guam Legislature project which raised concerns with the media regarding change orders for the furniture, fixtures, and equipment (FF&E), landscaping, and audio visual equipment.
The items were not included in the initial contract but approved by the previous Legislative Executive Director and the Chairman on the Committee on Rules who opted to vet the procurement through the contractor.
GPT was the instrument to execute their orders.
The results of the 2016 election led to the replacement of both the Legislative Executive Director and the Chairman on the Committee on Rules.
The Trust remained neutral and had hoped that discussions between the old and new Legislative leaders would have resolved the concerns.
GPT submitted a letter to Senator San Nicolas recommending to remove the last change order and transfer the procurement of furnishings to the 34th Guam Legislature.
The terms were accepted by Senator San Nicolas and contract closing is scheduled for February 22, 2017.
Richard Reed was commended for ensuring GPT's exposure was protected.

5.1. Moratorium

Joe Quinata reported in February a moratorium was placed for grants not-to-exceed $5,000.00.
The Grants Committee met and approved the recent grant submissions not knowing the moratorium was still in effect.
Attempts to notify two grant applicants requesting amounts over $5,000.00 were made.
The Pacific Historic Parks was willing to receive funds in multi-phases, however, Dr. William Jeffrey, applicant for the UOG Maritime grant, was off-island and could not be reached.
Dave Lotz commented since the grants committee and the applicants were not informed of the fund limitation, GPT has can make an exception to approve the committee's recommendation for the current cycle and waive the limitation.

Dave Lotz recommended deferring action on the moratorium/limitation/cap, and go immediately to reports and recommendations on the specific grants on the agenda.
Chairman Makio tabled the discussion on the moratorium to the next meeting.

6.3. Grants Committee Report

Refer to Report

6.3.a. A Day at the Museum: Preservation in Action Grant - Pacific Historic Parks

Joe Quinata reported the committee recommended approving $15,000.00 for the "A Day at the Museum: Preservation in Action grant requested by the Pacific Historic Parks.

Motion With no further discussion, Dave Lotz motioned to approve $15,000.00 for the "A Day at the Museum: Preservation in Action" grant. The motion was seconded by Rebecca Duenas and unanimously approved.

6.3.b. Phase 2 of a Pilot Study of Ancient mtDNA in Skeletal Samples From The Naton Beach Site Grant – Rosalind Hunter-Anderson

Joe Quinata reported the committee recommended approving $4,336.00 for the Phase 2 of a Pilot Study of Ancient mtDNA in Skeletal Samples from the Naton Beach Site grant.

Motion With no further discussion, Rebecca Duenas motioned to approve $4,336.00 for the Phase 2 of a Pilot Study of Ancient mtDNA in Skeletal Samples from the Naton Beach Site grant. The motion was seconded by Dave Lotz and unanimously approved.

6.3.c. Developing Capacity in Maritime Archaeology and Investigating Research & Management Approaches for submerged World War II Sites – UOG College of Liberal Arts & Social Sciences/Sea Grant

Joe Quinata reported the committee recommended approving $20,250.00 for the Developing Capacity in Maritime Archaeology and Investigating Research & Management Approaches for submerged World War II Sites grant, with the condition that prior to any release of the funds, proper permitting is provided to the Trust, and to be more specific on the locations of the multiple sites prior to initiating the project.

Motion With no further discussion, Dave Lotz motioned to approve $20,250.00 for the Developing Capacity in Maritime Archaeology and Investigating Research & Management Approaches for submerged World War II Sites grant. The motion was seconded by Rebecca Duenas and unanimously approved.

6.3.d. Cultural Connections: Preserving Chamorro Fishing Traditions on Guam – Michael Bevacqua/Marie Auyong

Joe Quinata reported the committee recommended approving $3,884.00 for the transcriptions of the oral histories with the condition that no funds be expended or released until the first component interviews have been completed.

Motion With no further discussion, Jolie Liston motioned to approve $3,884.00 with the condition that no funds be expended or released until the first collection of oral histories is completed. The motion was seconded by Dave Lotz and unanimously approved.

National History Day/Guam History Day

Joe Quinata reported the committee recommended approving the request on the condition that next year's funding is reduced.

Motion Rebecca Duenas motioned to approve $25,000.00 for the National History Day/Guam History Day on the condition that next year's funding is lowered.
The motion was seconded by Cacilie Craft and unanimously approved.

7.0. OPEN DISCUSSION

-Joe Quinata provided a poster of GPT's activities for Chamorro Month
-Joe Quinata reported the Pacific Preservation Project series on vernacular architecture is scheduled for May 2017.
-Joe Quinata reported Archaeologists from Spain have expressed interest in conducting directed archaeology on the Palacio and San Dionisio ruins.
-Chairman Makio suggested conducting a regional conference partnering with the Philippines for vernacular and building methodologies.
-The Board discussed the proposed repository sites for the remains found on the military installations.
-Joe Quinata will prepare a portfolio of the Trust's properties for the Board.
-Dave Lotz requested staff to place National Historic Landmarks on the agenda for the next Board meeting and to obtain information on what the application entails.
-The Historic Review Board meeting is scheduled for March 1, 2017.

8.0. ADJOURNMENT

With no further discussion, Rebecca Duenas motioned to adjourn the meeting.
The motion was seconded by Cacilie Craft and unanimously approved.
The meeting adjourned at 5:06 p.m.

Transcribed by: _____ Approved by: _____

Date: 4/10/17 Date: 4/10/2017

GUAM PRESERVATION TRUST
Vehicle use policy

Last Revised: 2/7/17

USE OF VEHICLE & RESTRICTIONS

- You have been provided a company vehicle primarily to assist you in your job. Its use is strictly limited to business purposes. It may not be used for personal reasons.
- Loaning the vehicle to friends, neighbors, relatives or anyone else is in violation of company policy.
- From time to time, you may have a need to carry business associates; however, transporting strangers or hitchhikers is a violation of company policy.

TIRE CARE AND REPLACEMENT

Tire mileage is directly proportional to driver techniques, alignment, tire pressure and wheel balance. All of these factors are under your control. Tire pressures must be checked regularly (and kept at a PSI level as designated in the vehicle manual or as designated on the inside door panel of the vehicle) and tires visually inspected. Alignment and wheel balance problems must be corrected immediately to avoid drastic tire wear.

MAINTENANCE AND REPAIR

Neglecting to maintain a vehicle could result in the driver being charged for any resulting repairs. Unusual wear and tear above industry average or neglecting to maintain your company-provided vehicle may result in the loss of your vehicle and further disciplinary action.

It is the driver's responsibility to have the scheduled maintenance performed at the designated intervals to ensure maximum vehicle performance for safety, operating efficiency and extended life of the vehicle:

- Change oil according to manufacturer's suggested maintenance schedule
- Keep tires inflated to the proper PSI rating
- Have tires rotated every 10,000 miles
- Frequently inspect belts and hoses for cracks, leaks or loose fittings

Driver safety checklists should be performed in writing at least once per month. Drivers should inspect all safety related equipment, including headlights, taillights, brake lights, turn signals, running lights, license plate lights, etc. Also, check tire tread for proper tread depth, windshield wipers and horn operation. This policy has been prepared as an orientation on what is expected of you in the operation and maintenance of your company vehicle. GUAM PRESERVATION TRUST will provide you with safe, dependable transportation. In turn, you are entrusted to use good judgment and have a complete understanding of the responsibilities involved, both of which are necessary to continue to drive a company provided vehicle on company business.

Any driver of a company vehicle (or driving on company business in any manner) must meet the following requirements:

- Possess a valid driver's license
- Maintain an acceptable driving record per company policy
- Follow the guidelines stated in this policy at all times

COMPLIANCE & RESPONSIBILITY

ACCIDENTS

A valid insurance card and vehicle registration shall be carried in the vehicle at all times.
In the event that you are involved in an accident, please follow these instructions:
1. When an accident involves another vehicle, obtain the following information:

- Driver's name (and owner's name if different from the driver)
- Address
- Telephone number
- Name of insurance company and policy number
- VIN, vehicle year, make and model
- Vehicle license plate number

2. If possible, obtain names, addresses and telephone numbers of any witnesses, including name, badge number, department name and address of any investigating law enforcement agency.

3. Identify yourself and show your driver's license and insurance identification card. Do not discuss insurance policy. Do not assume the blame for the accident and, above all, do not agree to any settlement.

4. Cooperate with the investigating law enforcement officers. Answer their questions factually and avoid commentary beyond that. Do not insist that a citation be issued to the other operator. Despite your opinion, the officer may be trying to decide responsibility for the accident and an overly aggressive attitude on your part may result in a decision against you. In a given situation, the officer might ask if you want a citation issued to the operator. If so, answer in the affirmative and explain that this is your company's preference.

5. Note if there are any injuries reported by anyone involved in the accident.

6. It is your responsibility to notify any local agency (police, etc.) of the accident and to file the appropriate written report as required by local law, in addition to notifying management.

7. If an adjuster or any other representative from the other driver's insurance company contacts you for a statement (either written or recorded), refer that person to management.

8. If it is determined that the driver is at fault, you will be financially responsible for paying the insurance deductible.

9 If you are found to be under the influence of drugs or alcohol at the time of the accident, regardless of whether you are found at fault or not, your employment will be terminated.

TRAFFIC AND PARKING VIOLATIONS

Minor violations include: Three minor violations within a 12-month period or five minor violations during a three-year period will result in loss of company-provided vehicle and losing the privilege of driving on company business, in any manner. It may also subject you to further disciplinary action, including possible employment termination.

- Speeding less than 25 mph over the limit
- Failure to wear seat belt
- Failure to stop at a stop sign or stop light

Major violations include: If you receive a major driving violation conviction, it will result in loss of

company-provided vehicle and you will lose the privilege of driving on company business in any manner. It may also subject you to further disciplinary action, including possible employment termination.

- Driving under a suspended or revoked license
- Hit and run or leaving the scene of an accident
- Vehicle theft due to negligence (including failure to park the vehicle in a secure, well-lit area or parking garage, failure to lock doors, leaving keys in plain view, or leaving a vehicle running while unattended)
- Vehicular manslaughter, homicide or assault arising out of the operation of a motor vehicle
- Use of false motor vehicle documents, such as license or registration
- Failure to obey school crossing guard or any school bus violation
- Passing on the wrong side, on a hill or where prohibited
- Reckless, careless or negligent driving
- Driving on the wrong side of a divided roadway
- Participating in racing or a speeding contest
- Driving while under the influence of alcohol, even if under the legal limit; driving while intoxicated at the
- legal limit or above; and/or driving while under the influence of drugs, whether prescription drugs or any
- controlled/illegal substances
- Implied consent or refusing the test
- Speeding more than 24 mph over the limit
- Eluding a police officer
- Failure to keep an acceptable motor vehicle record

Company-provided vehicle privilege or driving on company business in any manner may be reinstated after 12 months from the date of loss of privilege, provided a clean driving record (no moving violations or at-fault Accidents) has been maintained, at the discretion of management.

Each driver is responsible for prompt payment of any fine incurred as a result of unlawful operation or illegal parking of the company vehicle.

MOTOR VEHICLE RECORD CHECK

Continued eligibility to drive a company-provided vehicle, or driving on company business in any manner, requires each driver to maintain a safe and clean driving record. This means that GUAM PRESERVATION TRUST Management reserves the right to review driving records at least once every year.

VEHICLE ASSIGNMENT & ACKNOWLEDGMENT

I have read and agree to abide by all the policies and procedures in this manual and I understand my responsibilities to drive safely and maintain a safe vehicle.

Name: _____

Signature: _____

Date: _____

Vehicle: _____

License Plate: _____

Location/Address of vehicle after work hours & weekends: _____

GUAM PRESERVATION TRUST ACCOUNTING SUMMARY

For Period Ending: January 31, 2017

ADMIN & OPERATIONS	BOARD APPROVED	YTD EXPENSE	BALANCE
	$ 710,903.91	**$ 138,806.43**	**$ 572,097.48**
BOARD FUNDED INITIATIVES			
Pacific Heritage Youth Summit-I	$ 60,498.00	$ 43,728.63	$ 16,769.37
Pacific Heritage Summit	$ 20,000.00	$ -	$ 20,000.00
NPS Sponsorship	$ 50,000.00	$ 35,395.40	$ 14,604.60
Architectural Book for Guam	$ 49,500.00	$ 24,750.00	$ 24,750.00
GEDA(Bell Tower/Magellan Mon	$ 101,413.07	$ 98,624.07	$ 2,789.00
M.Guerrerro Admin Bldg/	$ 1,000,000.00	$ 345,085.58	$ 392,914.42
Change Orders 1 & 2 $86,002.05			
Umatac Bridge Repair $262,000		$ 135,292.50	$ 126,707.50
Teaching with Historic Places	$ 14,400.00	$ 2,850.00	$ 11,550.00
Latte Quarrying Project	$ 6,200.00	$ 2,091.85	$ 4,108.15
5 Year Strategic Plan	$ 2,500.00	$ -	$ 2,500.00
APT Conference	$ 4,176.63	$ 4,176.63	$ -
NTHP Conference	$ 7,971.58	$ 7,971.58	$ -
Guam Legislature-Ribbon Cutting	$ 10,000.00	$ 7,575.00	$ 2,425.00
Archbishop Flores Hse-Cleanup	$ 2,500.00	$ 2,450.00	$ 50.00
Record Drawings	$ 7,800.00	$ -	$ 7,800.00
SUBTOTAL	**$ 1,336,959.28**	**$ 709,991.24**	**$ 626,968.04**

ETHNOGRAPHY & ORAL HISTORY			
Amot Hunters - Ian Catling	$ 5,000.00	$ 3,750.00	$ 1,250.00
Ta Na'La'La, Ta Pratika	$ 3,930.00	$ 2,947.50	$ 982.50
SUBTOTAL	**$ 8,930.00**	**$ 6,697.50**	**$ 2,232.50**

REPAIR, REHABILITATION, RESTORATION AND RENOVATION			
Guam Legislature	$ 2,759,277.75	$ 2,620,255.84	$ 163,122.53
CO1 (GPT 24,100.62; Leg 44758.28)	$ 24,100.62		
CO2, CO3, CO4 No Cost to GPT			
4 Inalahan Homes-Const Mgt	$ 128,960.00	$ 10,746.66	$ 118,213.34

Repair, Rehabilitation (Continued)			Page 2 of 3
Juan Flores House	$ 572,090.59	$ 448,436.84	$ 123,653.75
Doris Lujan House	$ 410,392.00	$ -	$ 410,392.00
SUBTOTAL	**$ 3,894,820.96**	**$ 3,079,439.34**	**$ 815,381.62**

ARCHAEOLOGY RESEARCH			
Who Wears the Beads	$ 15,000.00	$ 15,000.00	$ -
Pilot Study of Ancient mtDNA	$ 3,028.00	$ 2,271.00	$ 757.00
Building Site Study-Anne Perez	$ 2,500.00	$ 2,450.00	$ 50.00
SUBTOTAL	**$ 20,528.00**	**$ 19,721.00**	**$ 807.00**

PUBLIC INTERPRETATION AND PRESENTATION			
MARC - Ritidian Story	$ 5,000.00	$ 3,750.00	$ 1,250.00
Fan Hasso Guahan-Guampedia	$ 9,920.00	$ 9,920.00	$ -
SUBTOTAL	**$ 14,920.00**	**$ 13,670.00**	**$ 1,250.00**

ARCHIVAL RESEARCH			
SUBTOTAL	$ -	$ -	**$ -**

ARCHITECTURAL RESEARCH			
Rosario House - HSR	$ 28,260.00	$ 25,434.00	$ 2,826.00
FQ Sanchez A & E	$ 208,054.00	$ 207,554.00	$ 500.00
Amendment 1	$ 35,608.00	$ 35,608.00	$ -
Archbishop Flores & Ambrosio	$ 22,000.00	$ -	$ 22,000.00
Shimizu Houses - HSR			
SUBTOTAL	**$ 293,922.00**	**$ 268,596.00**	**$ 25,326.00**

HISTORIC PROPERTY DOCUMENTATION & REGISTER NOMINATION			
SUBTOTAL	**$ -**	**$ -**	**$ -**

FEDERAL GRANTS*			
Pacific Preservation Project	$ 28,947.15	$ 24,263.24	$ 4,683.91

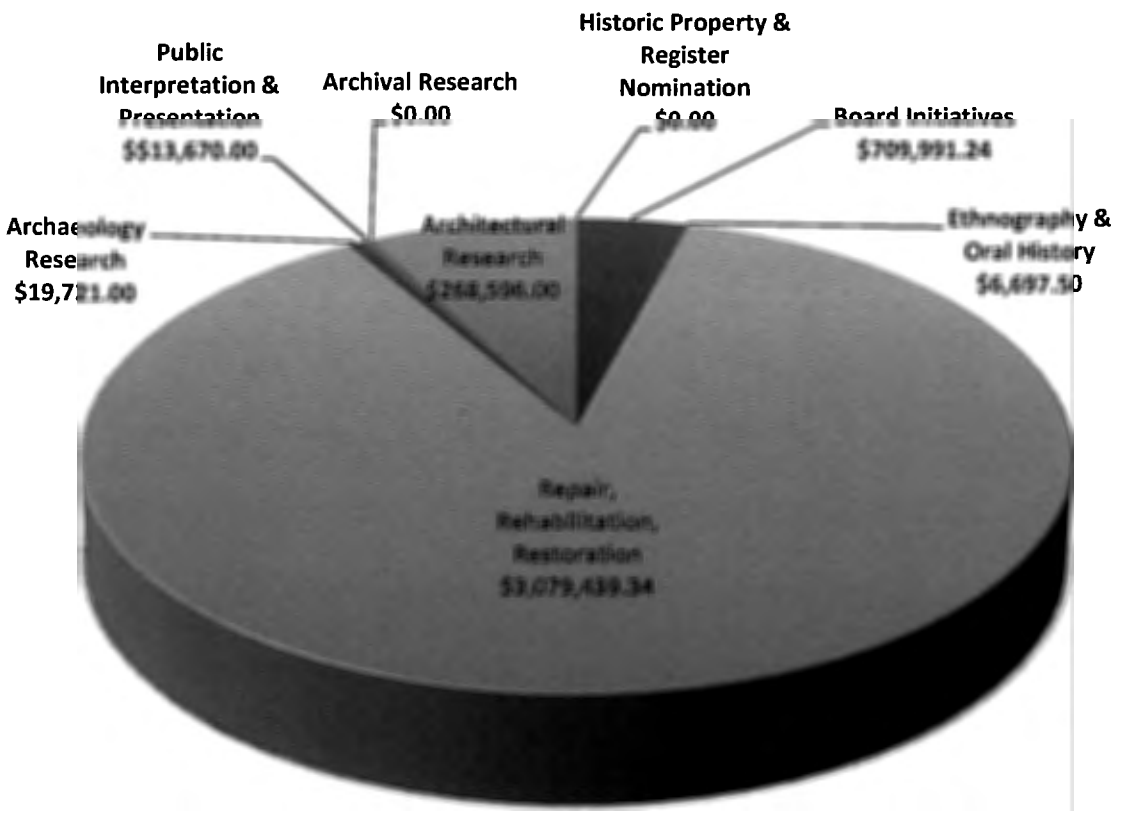
*Fed Grant Awarded $126,473.00

	APPROVED	YTD EXPENDITURE	BALANCE
TOTAL OBLIGATED FUNDS	**$ 6,280,984.15**	**$ 4,236,921.51**	**$ 2,044,062.64**

CURRENT FUND BALANCES			**$ 2,491,897.99**
Bank of Guam Trust	*$ 30,831.23*	*1/31/2017*	
TD Ameritrade	*$ 0.23*	*1/31/2017*	
Merrill Lynch	*$ 790,083.42*	*1/31/2017*	
Raymond James	*$ 534,500.15*	*1/31/2017*	
Trade PMR	*$ 707,324.31*	*1/31/2017*	
Bank of Guam Checking	*$ 429,158.65*	*1/31/2017*	
Total	***$ 2,491,897.99***		
TOTAL OBLIGATED FUNDS			**$ 2,044,062.64**
RESTRICTED FUNDS FOR GRANTS & PROJECTS			**$ 447,835.35**

PROJECTS IN QUEUE	
Chargualaf House	$ 331,744.00
Meno House	$ 383,000.00
FQ Sanchez Rehabilitation*	$ 2,000,000.00
A&E Rosario House	Pending
HSR George Flores House	Pending
HSR Jose & Josefina San Nicolas House	Pending
Grants	
Agana Basilica	Pending
SUB-TOTAL	**$ 2,714,744.00**

EXPENDITURE SUMMARY - 1/31/17



GUAM PRESERVATION TRUST

Projects & Program Summary

For Period Ending: January 31, 2017

Repair, Restoration or Renovation of Historic Buildings and Structures

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Inarajan Homes (4) – A/E & Construction Administration (AT)	1. Doris Flores Lujan (Doris Lujan House) 2. Cecilia Manibusan (Chargualaf House) 3. Meno Family (Juan and Patrona House)	08/2013 (A/E Design) 04/2014 (A/E Design) 08/2014 (soils testing/Archaeology 06/2015 (Construction Administration)	$215,571.76 $66,656.21 $3,722.00 $128,960.00	• A&E Completed • Construction Administration Contract signed 6/2015 with PTJA. Bid documents to be finalized. • Bid Announcement 7/27 and 8/3. • Bid Opening • Bid advertised in December; Prebid for Rebidders 12/29; Site visits scheduled for January 4 and 6; Bid close 1/15/16. • Bid opening 1/15/16 Amanabat lowest bidder. • Letter of Intent to Award given. Under negotiation • Contract awarded to AMManabat for DF Lujan House. Extension for Chargualaf and Meno. • Lujan House in permitting process; PTJA working with AMManabat regarding DPR Archaeological Mitigation/Monitoring plan.
Inarajan Homes (1)- Construction of Juan SN Flores Home (AT)	Juan SN Flores	10/22/2015	572,090.59	• Z4 given Notice of Intent to Award October 2015 • Building Permit received. NTP given effective 1/29/16. Project to be completed in 310 days. • Kick off meeting scheduled in February

				• House boarded up; bodega cleaned up, and site inspection completed. Project ongoing. • Footings being poured, bodega; stairways being worked on. • Received notices from IRS and RevTax regarding contractor and payments. • Roof pouring complete; Site tour completed with board 11/25/16 • Additional Levy of $84,685.73 from IRS. • Project extended for additional 60 days expiring February 5, 2017. Additional 90 days requested.
Inarajan Homes (2)- Construction of Doris Flore Lujan House	Doris Flores Lujan	7/11/2016	$410,392.00	• AMManabat awarded. Stakeholder meeting scheduled for 10/10/16. • Contract signed and in permit process. • Contractor working with PTJA regarding SHPO AMMP.
Guam Congress/Legislature Building, Hagåtña (JQ)	29th Guam Legislature	9/2014 4/2015	$180,000.00 $2,759,277.75	Awarded Const. Mgmt. to RNK Architects •Notice to Award: BME &Sons, Inc. Notice to Proceed: May 11, 2015 • Building Permit for Overburden Phase: Issued May 21, 2015 • Building Permit for Construction Phase: Issued August 5, 2015 • Certification of Substantial Completion issued and Certificate of Occupancy has been obtained December 21, 2016. • Change Order for Furniture & Fixtures (FF&E) was awarded and estimated completion for FF&E is March 10, 2017. • Due the change in the administration of the Guam Legislature, all matters pertaining to the Guam Congress

				Building is under review and action on hold.
Magellan Monument and Malesso Bell Tower (Hot Bond Project)	GEDA	5/2015	$45,000.00 $56,413.07	• Board Approved on May 2015 • MOU w/GEDA. • Project Awarded to Maeda Construction. • Arborist conducted assessment and recommend removal of tree (see full report) • Project completed.

Public Interpretation and Presentation

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Ritidian Story: An Illustrated History of Ancient life & Landscape at Ritidian (JQ)	Monique Storie and Mike Carson (MARC)	06/2013	$5,000.00	• First draft edit ongoing and photo selection being finalized. • Publication is expected to be completed by September 2017.
Amot Hunters (JQ)	Ian Catling	11/25/13	$5,000.00	• Request for no-cost extension granted.
Architectural Book for Guam (AT)	Jack Jones	5/15/14	$49,500.00	• Board Project Agreement 15-07 signed on 2/23/15. 12 reports to be given every two months during the 2 year duration of the project. Report 1 due 4/23/15 • Report 1 received 4/23/15. Met with Mr. Jones regarding layout and review of photography. • Report 2 submitted October 23. Report reviewed and approved. • Project ongoing- awaiting Report 3 • Report 3 received 2/15/16 • Report 4 received 5/3/16 • Awaiting report 5 due in July • Report 5 received 8/24/16. Photos for book received as well as some written work. Advised Jack Jones to use an editor to review and revise work. • Report 6 received 11/09/16. Additional sketches for book reviewed. Awaiting

				Report #7. Contract expiries February 23, 2017, may need request for extension. • Project ongoing and is 50% completed.
Fan Hasso Guahan (AT)	Guampedia	12/10/15	$9920.00	• Report 1 received 4/30/16 • Report 2 received 6/30/16 • Hasso Litekyan featured at Guampedia's Julale office. Lao Nao de China Exhibit ongoing; SMS Cormoran II Exhibit posters designed; Fanohge Chamorro in progress. • Awaiting Final report which was approved to be due November 30, 2016 at no cost to GPT. Lesson plans on all other parts of Hasso are being completed. • Project ongoing. • Awaiting Final Report

Ethnography and Oral History

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Pagat, Haputo, and Hila'an Ethnographic Film (JQ)	Jeannae Rayes Flores & Michael Bevacqua	3/2012 Ext Date: 3/15/16	$5,000.00	• Final report and film production is on its final editing and a request for no-cost extension has been approved.

Archaeological Research

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Phase I of a Pilot Study of Ancient mtDNA Dentitions at the Naton site (AT)	Rosalind Hunter-Anderson	10/22/15	$3028.00	• Grant Agreement signed • Project ongoing- awaiting Report 1 due Jan 2016 • Project Ongoing • Report 1 received 2/1/15; $1324 expended; Request for reprogramming for write up funds as part of Phase 2 of project.

				• 2nd interim report received 4/30/16 and corrected 7/27/16. • 3rd report received 7/28/16 • Only one sample had enough collegen to proceed with aDNA and radiocarbon dating; Tests on that sample suggest less marine dietary protein than Palau population. • Project ongoing. Final report due 10/30/16 • Final Report received. Phase II grant application will be sent in by due date January 2017. • Project Complete
Who Wears the Beads? (AT)	Judy Amesbury	10/22/15	$15,000	• Report 1 received 1/29/16 • Website and Brochure completed. Launch around FestPac events. • Report 2 received 5/1/16. • Report 3 received 8/2/16 • Final report received 9/30/16. GPT received booklets for distribution. Website was created and applicant has display and exhibit items for educational purposes that will displayed at the Guam Museum. • Final payment to be processed per contract. • Payment and Project Complete

Miscellaneous

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Pacific Heritage Youth Summit (LB)	GPT	12/2014	$20,000	• Initial Partner meeting held 1/22/16. • Created website and brochure • Contacts made to SHPO in FAS/CNMI areas • Received $50,000.00 for NPS • Final Partner held June 30, 2016. • 3rd Qtr Federal Financial Report ending June 30 submitted to NPS. • Summit lodging, meals, and supplies and other logistical needs procured. • Project completed • 4th Quarter and Final report to remit by December 30.

				• Final Report submitted. Awaiting final response on liquidation of funds.
Governor Manuel Guerrero Administration Building (JQ)	Public Law 33-19	7/2015	$1,000,000.00	• MOA entered between DPW and GPT. • Demolition project completed (Landscape & Memorial still pending) • Umatac Bridge ongoing.
Ta na'la'la Ta Pratika Para I Hinemlo-ta (AT)	Zita Pangelinan (Haya Foundation)	10/22/15	$3,930	• Project ongoing • Curriculum portion of grant approved in February 2016 board meeting. Funding for Workshops to be used after Curriculum is completed. • Awaiting Project interim reports 1Q, 2Q, 3Q, and final.