DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

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JON J. P. FERNANDEZ
Superintendent of Education

April 14, 2017

GL#34-17-404
Speaker Benjamin J.F. Cruz

APR 14 2017
Time: 322 [ ] AM [ ] PM File No. 34-310
Received By:

The Honorable Benjamin J. F. Cruz
Speaker
Thirty-fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96932

Dear Speaker Cruz,

***Håfa Adai*!** I am submitting the Guam Education Board packet for the regular Board meeting scheduled for April 18, 2017, 6 pm at Simon Sanchez High School Cafeteria.

Should you have any questions, please contact me at 300-1547.

Attachment

- GEB Meeting Packet

cc: File

2017 APR 14 PM 3:39

0404

Public Notices

Man allegedly terrorized family with toy gun

By Mindy Aguon
For The Guam Daily Post

A 33-year-old man was arrested for allegedly terrorizing a family with a toy gun.

Jason John Castro Borja allegedly got into an argument with a woman in front of her three minor children.

Court documents state Borja threw a white fan at the woman but missed, causing the children and woman to run out of the home.

A few minutes later, Borja allegedly came out of the home with what the family believed was an actual gun and pointed at the woman telling her, "Get your (expletive) inside before I shoot your head," documents state.



Jason John Castro Borja

According to interviews police conducted with the victims, Borja allegedly ordered everyone to come to the kitchen table so they could play a game that he described as "point the gun and shoot."

When he allegedly commanded the kids to come and play, documents state the three minors fled the home and called police.

Borja told police he admitted to picking up a toy gun and claimed that he kept pulling the trigger to show the family it was a toy, court documents state.

A toy gun was located and confiscated in the kitchen area.

Borja was arrested and charged with terrorizing, child abuse, family violence and assault.

Man charged in meth conspiracy may reverse guilty plea

By Neil Pang
neil@postguam.com

A man charged in 2015 in connection with a meth-distribution conspiracy who entered into a plea agreement in 2016 may withdraw his guilty plea after he claimed ineffective assistance of counsel yesterday.

According to court documents, Alvin Cruz, 38, was charged with conspiracy to distribute methamphetamine in a superseding indictment handed down by a grand jury on Dec. 9, 2015. Details provided in court documents state Cruz, who was a resident of California at the time of the crime, agreed to send approximately 16 grams of methamphetamine via the United States Mail to a contact in Guam – co-defendant Louis San Nicolas Cruz, who had previously agreed to distribute the drug to local buyers.

Cruz initially pleaded not guilty to the charges, but later changed his plea and entered into an agreement with the U.S. government admitting guilt to the charge of conspiracy to distribute meth before Magistrate Judge Joaquin Manibusan on March 3, 2016.

Communication breakdown

Chief Judge Frances Tydingco-Gatewood was prepared to sentence Cruz yesterday, but ended up delaying his sentencing after his court-appointed attorney, William Gavras, informed the court of a potential breakdown in communications between himself and his client.

Gavras reported a conversation between Cruz and himself last Friday in which Cruz said something to Gavras that made his attorney doubt he had adequately informed his client of the terms of his plea agreement. He added his client had requested Gavras file an objection in court that his attorney had reservations about, citing conflicts with details of Cruz's plea agreement.

When asked by Tydingco-Gatewood about the attorney-client relationship, Cruz reported an incident with Gavras that occurred last Friday when, in the middle of a conversation with his attorney, Gavras allegedly got up and walked away.

"That is categorically untrue," Gavras said as he made his motion to withdraw as counsel.

Earlier in the course of Cruz's case, Gavras filed a motion to withdraw as counsel, but said he and his client had been able to reconcile their differences.

With his case now reassigned to another attorney, Cruz's sentencing was delayed and the court scheduled his next appearance for a status hearing on April 25 at 9 a.m.

Prosecutors are recommending Cruz be sentenced to 78 months in custody followed by five years of supervised release and 100 hours of community service in lieu of a fine for Cruz's part in the conspiracy.

Court documents state the United States Postal Inspection Service identified two suspicious packages at the Barrigada post office in September 2015 that were addressed to fictitious individuals. The two packages each contained smaller plastic bags containing about 17 grams of marijuana and 16 total grams of meth concealed within two XBOX 360 video game cases.

The signed plea agreement states Cruz was the "organizer and leader of others involved in the conspiracy to distribute (meth) in Guam" and that he used false names and a false return address when he caused the packages to be sent from California to avoid detection and prosecution.

The government explained in court documents that, normally, a defendant who enters into a plea agreement qualifies for downward adjustments for clearly accepting responsibility, but that Cruz did not qualify in this case because he left Guam after the court released him under the supervision of the U.S. Probation Office.

Arrest in Colorado

According to court documents, Cruz absconded to Colorado where he was later arrested on state charges and eventually placed in federal custody and returned to Guam.

The government argued in its recommendation that Cruz did not make any effort to return to Guam, that he returned only because of an arrest, conviction and sentence for an offense committed in Colorado, and did not render "substantial assistance" in the case.

Tydingco-Gatewood added Cruz currently has active warrants out for his arrest in the states of California and Nevada.

GUAM EDUCATION BOARD

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PETER ALEXCIS D. ADA
Chairwoman

MARIA A. GUTIERREZ
Vice-Chairperson

PUBLIC NOTICE

Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, April 18 2017
6 PM
Simon Sanchez High School, Cafeteria

AGENDA

I. Meeting Call to Order

II. Roll Call of Members

III. Public Participation

IV. Approval of Minutes
1) Minutes on March 28, 2017 Regular Board meeting

V. Receipt of Communication and Reports
1) Superintendent's Report and Communication
2) Head Start Program Director's Report

VI. Unfinished Business
1) Approval of the Pilot Career Skills Development Courses

VII. New Business
1) NASBE 2017 New Member Institute
2) GEB response to Declaration of Financial Status Designation for December 2016 and January 2017
3) Committee Reports
a) Executive Committee
b) Instructional and Academic Support Committee
• Jury Duty for students
c) Safe and Healthy Schools Committee
d) Organizational Efficiency and Development Committee
e) Accreditation Subcommittee
f) Budget & Finance Subcommittee
4) IBOGS Report
5) GFT Report
6) Mayor's Council Report

VIII. Executive Session

IX. Announcements and Adjournment

Individuals requiring special accommodations or information may contact Leilani Cruz, Administrative Officer at 300-1627 or by email: lmbcruz@gdoe.net.

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Minutes

GUAM EDUCATION BOARD

500 Mariner Avenue
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Telephone Number: (671) 300-1627
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PETER ALECXIS D. ADA
Chairman

MARIA A. GUTIERREZ
Vice Chair

GUAM EDUCATION BOARD
REGULAR MONTHLY MEETING
Tuesday, March 28, 2017
6 pm
J.P. Torres Alternative School, Cafeteria

MINUTES

VOTING MEMBERS

Peter Alecxis D. Ada, Chairman
Maria A. Gutierrez, Vice Chair
Lourdes M. Benavente
James C. Lujan
Ron L. McNinch, PhD
Mark B. Mendiola
Lourdes B. San Nicolas

EX-OFFICIO MEMBERS

Cyndal Abad (OHS)
IBOGS Representative

Franklin R. Perez (AIJMS)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J.P. Fernandez
GDOE Superintendent

Mr. Mendiola asked that *Cyndal Abad, IBOGS representatives said the Inifresi-Chamoru pledge.*

Ginen i mås takhilo' gi hinasso-ku
I mås takhalom gi kurason-hu,
Yan i mas figo' na nina'siña-hu,
Hu ufresen maisa yu'
Para bai prutehi yan hu difende
I HINENGGE,
I KOTTURA,
I LENGGĂHI,
I AIRE,
I HANOM yan I TANO' CHAMORU
Ni' irensiå-ku direchu ginen as Yu'os Tåta,
Este hu afitma gi hilo' I Bipblia yan I Banderå-hu,
IBanderan Guåhan.

I. MEETING CALL TO ORDER

Mr. Peter Alecxis D. Ada, Chairman, called the meeting to order at 6:00 p.m.

II. ROLL CALL OF MEMBERS

Mr. Jon J. P. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were **present** for the meeting:

Voting Members:
Ada, Peter Alecxis D. -Chairman
Gutierrez, Maria A.- Vice Chair
Benavente, Lourdes M. **(Tele-conference)**
Lujan, James C.
McNinch, Dr. Ron L.
Mendiola, Mark B.

Non-Voting Members:
Perez, Franklin (AIJMS) - GFT Representative
Abad, Cyndal (OHS)- IBOGS Representative

Absent:
San Nicolas, Lourdes B. -Off island- Excused
Matanane, Rudy M. - Yigo Mayor and MCOG education liaison- He is on Mayors Duty- Excused

The GEB Legal Counsel Frank Gumataotao was present for the meeting.

The Superintendent announced that there was a quorum. *(By law, five voting members constitute a quorum. Six (6) voting members were present for this meeting.*

Chairman Ada announced that the FestPac committee has given the Guam Department of Education $160,000. He also mentioned that the Governor has appointed Mr. Vince Leon Guerrero as the governor's assistant for public Eeducation.

Vice Chair Gutierrez recognized the Island Board of Governing Students (IBOGS), Chairwoman Cyndal Abad of Okkodo High School.

Chairman Ada welcomed on behalf of the Board, students and staff of the Guam Department of Education the return on Superintendent, Jon J. P. Fernandez.

III. Public Participation

Dexter Fullo, Principal at J. P. Torres Alternative School recognized 5 students that met the requirements. They are: Norin Achanco, Leilani Benavente, Donovan Cabrera, Danielle Marie Pangelinan, and Jathon Leon Guerrero. He mentioned that they are anticipating 50 students from J.P. Torres to graduate on June 1, 2017.

Jennifer Berry, teacher at Southern High School shared her concerns about the lack of qualifies teachers in the classrooms.

IV. Approval of Minutes

Mr. Mendiola requested to amend the agenda to include the minutes of February 17, 2017 special meeting that was provided in the Board packet but was not included on the agenda. No objection.

1) Minutes on January 30, 2017 Special meeting

2) Minutes on January 31, 2017 Regular Board meeting

3) Minutes on February 2, 2017 Continuation of Board meeting

4) Minutes on February 17, 2017 Special meeting

5) Minutes on February 21, 2017 Regular Board meeting

6) Minutes on March 7, 2017 Special meeting

Mr. Mendiola mo[illegible], seconded by Mr. Lujan, to approve the min[illegible] of January 30 special meeting, January 31 regular meeting, February 2 continuation of board meeting, February 17 special meeting, February 21 regular board meeting, and March 7, 2017 special meeting. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

V. Receipt of Communication and Reports

1) Superintendent's Report and Communication

In addition to his written report to the Board, the Superintendent provided highlights and updates:

SBA/ACT Aspire- Superintendent Fernandez reported that April 3, 2017 through May 19, 2017 marks the testing window for our schools. Students at all grade levels will either be testing using ACT Aspire or our locally developed Standards-Based Assessments for those grades and content areas not covered by ACT-Aspire. He wants to encourage all schools, teachers, students and parents to do their very best in preparing for these exams.

US DOE Technical Assistance Visit- Superintendent Fernandez mentioned that he will be leading a team from GDOE to attend the annual technical assistance meeting with US DOE officials in Washington, DC from April 2-5, 2017. The purpose of this visit will be to receive guidance on this year's application for federal funds which is due every year on or around July 1st. Guam has typically consolidated its funding under Title V-A of the prior education law. However, with the passage of ESSA, a new US DOE Secretary, and President Donald Trump's proposed budget for the coming year, the visit is important.

Legislature Informational Hearing- Superintendent Fernandez mentioned that Chairman Joe San Agustin and the Committee on Education will hold an informational meeting on GDOE on Wednesday, April 12, 2017, beginning at 1 p.m. at the Guam Legislature. Part of the hearing will be GDOE's opportunity to begin communicating its budget priorities and needs as expressed in the FY 2018 budget submitted in January.

Sodexo Visit- Superintendent Fernandez mentioned that the representatives from Sodexo will be here in April to visit and assess the in going relationship with GDOE. Superintendent Fernandez further mentioned that he met with local representatives after complaints Upi Elementary School. Sodexo/GFS representatives will join Superintendent Fernandez on school lunch visits and surveys will be conducted to prepare for the coming school year. Quarterly leadership and staff meetings will be held to proactively address issues based on the surveys and based on continuing operations.

Graduation- Superintendent Fernandez mentioned that the board packets include a listing of seven high school graduations taking place from June 1, 2017 to June 10, 2017, beginning with J. P. Torres Success Academy. He further mentioned that more detailed information will be forthcoming. Chairman Ada has also indicated that the Department of Youth Affairs will have its graduation on June 14, 2017, which will be added to this list in next month's packet.

US DOE Visit: Superintendent Fernandez mentioned the a team from US DOE Office of Risk Management (most likely Christine Jackson and Mark Robinson) plans to be here on Guam in late July to conduct a review of progress related to

the transition plan to move off of high ri[illegible]he tentative dates are July 24 to 28. During the visit, the team looks to validate the progress that GDOE has documented and communicated in regular conference calls throughout the year.

FY 2017 Budget: Superintendent Fernandez mentioned that he met with Christine Baleto, Director of DOA, to discuss the current cash position of the department.

a. At the end of February, BBMR had released $99.5 million in allotments, of which $84.9 million was received in cash. Additional payments have been made since the end of February, and GDOE continues to work with DOA to ensure a steady flow of funds to meet department obligations.
b. At any one point in time, GDOE is averaging between $8 and $10 million in aging payables. He would like to work with the Board and with Senator Joe San Agustin to consider requesting a one-time infusion of funds, separate and apart from our operating budget, to wipe out these payables and allow the department to start over with clean books. The gap in payables, as the Board will recall, is due to prior year cash shortfalls.
c. April will be the final collection month for real estate property taxes which flow into the Territorial Education Facilities Fund (TEFF) from which $16 million is appropriated to GDOE. At the end of February, approximately $8 million was released in allotments and $5.47 million provided in cash. Additional payments have been received since then. However, April collections will be a better indicator of whether TEFF will come in on target. By May, DOA will have a better projection for the remainder of FY 2017.

DPW Issues: Superintendent Fernandez mentioned that he met with DPW Deputy Director Felix Benavente to discuss school busing for next year. DPW is inviting GDOE to view the technology and data related to the GPS tracking that is now available on school buses. The data will help determine efficiency of routes and fuel utilization. DPW is also inquiring whether GDOE is interested in moving towards a card-swipe method for registering and monitoring rider utilization of buses. DPW also will work with GDOE to identify "high-risk" bus stops where additional safety measures are needed. DPW/GDOE staff commit to riding the most "problematic" or difficult routes in the system.

Southern High School Issues: Superintendent Fernandez mentioned that several media reports have raised the issue of Southern HS facilities and disciplines rates. Superintendent, board members and deputies have all toured the facility recently to assess the situation.

a. The A/C in the gymnasium has apparently been down much of the school year, but it is currently under repair with new pumps recently installed. The system is being run to further diagnose any additional issues that need to be addressed.
b. The A/C in the auditorium is in need of an overhaul, which is estimated to cost $500,000. GDOE will work with board and Legislature to see if resources can be identified to address this important issue.

Simon Sanchez RFP: Superintendent Fernandez mentioned that procurement is stayed pending a decision from the OPA on the protest filed by CoreTech. The

issues raised in the protest included (a) whether price should be included as a factor in the rating of proposals and (b) whether the procurement should be split between Simon Sanchez High School and the work to be done on the remaining schools. GDOE and DPW will await further instruction from OPA.

Board Questions and Concerns:

Chairman Ada mentioned that he had the opportunity to meet with the USDOE Officials and Congressman Todd Rokita. He discussed the one-to-one aides here in the school system. He mentioned that it's unfair that the school aides who are probably as equal to the teacher are required to work 5 days a week, 7 hours a day, 35 hours a week, and they're still part timers. To add to that, If it's a holiday, Christmas, Easter, or summer, they don't get paid. Lastly, these very same people, if they get injured because of a behavior of the child, that person is covered under insurance, but should she/he need additional time off, he or she doesn't know if Workerman's Compensation kicks in. If not, then that person is on leave without pay status. He commented that many of the one-to-one aides are trying to move up to a school aide full time position. He mentioned that he appreciates the work that one-to-one aides do, and he will do everything in his power to help these people.

Vice Chair Gutierrez discussed her recent trip to NASBE. She mentioned the President's proposed budget. There may be cuts to after school programs, Striving Readers, and Head Start. She further mentioned that we need to be prepared. She added that she and Ms. Lou Benavente are on the committees on Governmental Affairs Committee (GAC) and Public Education Positions (PEP). They shared concerns regarding one-to-one aides. She didn't know if this was an in house policy with the Department of Education because these positions are federally funded but in the CNMI, the one-to-one aide is full-time. Their job is not easy; they are dealing with students with special needs.

She also mentioned that at the upcoming informational hearing, Senator San Agustin told her he would discuss textbooks. They need to know what's going on with the textbooks. She further mentioned that when she saw the warehouse, she was very disappointed. She announced that there would be a work session tomorrow. If those textbooks were supposed to go out to the schools, they should have been gone. Those textbooks that are in the warehouse that are surveyed; if the teachers are finished picking what they need, open it up to the parents and community.

She mentioned that when was in Washington, DC she read the headline about food complaints and this is not only at Upi Elementary School. Her understanding is that every administrator is supposed to taste the food before it's served to the kids. She mentioned that she would like to meet with the Sodexo personnel when they come.

She commented that she understands that there are problems with the FY 17 budget shortfall. She mentioned to Superintendent Fernandez that there is a hiring freeze, not in the schools, but with central office positions until he can justify to the Board, why there is a need for that position in central. She asked that with her finance committee, that they include a freeze on promotions because she thinks the Department is circumventing by doing a lot of promotions. The department has problems with funding, and the schools need school aides and office staff. The positions should be filled at the schools, central office has to multitask.

She mentioned that she's still getting calls about the DPW bus issue of kids being picked up late. She further mentioned that they were promised by Public Works that, if the department changes the time, they won't have this problem but it's still happening. They haven't heard anything back regarding any assessment or reporting other than parents calling Board members that they're still experiencing the same problem.

She mentioned the problems at Southern High School. She commented that housekeeping is very important in the school. She mentioned to the Superintendent that this should be one of the evaluation tools for administrators: how well do you keep your school clean?

She mentioned to Jennifer Berry that one of the issues that were raised in their committee meeting at the NASBE conference in DC was whether the students are prepared after graduation. Who's responsibility is it for the kids to be prepared because as parents we expect our kids to be prepared after graduation? Was there any tracking? CTE is a big topic now all over the states. If some of the kids are not going to college, are we preparing them to at least be able to fill out a resumed. If, come graduation those kids don't know how to fill out a resume, we failed those kids. It is our responsibility to help these kids to have a better and brighter future.

She mentioned to Superintendent Fernandez that she will submit her questions regarding Division of Special Education.

Mr. Mendiola asked Superintendent Fernandez about the legislative and informational meeting and whether there was official communication from the Senator. He wants to know if the Board members are required to be at this meeting.

Superintendent Fernandez responded that he will confirm and get back to him.

Mr. Mendiola mentioned that regarding #9 of the Superintendent's highlights, he received over 100 letters from students directed to the Board of Education and the Superintendent. Upon receiving those letters, he read some of the comments and concerns at Southern High School and directed that to the Superintendent. He thanked Superintendent Fernandez for taking initiative, because the following day, he was able to visit the school and met with some of the students that shared their concerns. He also thanked the students for bringing their concerns to his attention, and it's being addressed.

Mr. Mendiola mentioned that on #10 of the Superintendent's highlights, the Board did their walk through of Simon Sanchez High School. He commented that our students a little bit more of a push from our Board. He asked that the Board draft a letter to Office of the Public Auditor (OPA) requesting to come in and state a position so that the parties involved in the RFP should move forward because the longer we wait our students will suffer. The Board should take the position and ask the OPA as soon as possible to provide some guidance.

Superintendent Fernandez responded that he was up at Simon Sanchez today and a teacher mentioned to him that students were complaining about the facility, the teacher said well why don't you speak up and some of the students said, well we've done that and nothing's happened so far. He was disappointed

to hear that and mentioned that the Board's leadership would be excellent at this time.

Chairman Ada asked Mr. Lujan to call from a work session on Simon Sanchez High School.

Mr. Franklin Perez commented on page 30, Goal #4 of the Superintendent's report. He commended Mr. Fullo and the department for implementing the "credit recovery program" for students that are over 16 years old that have extreme behavior that still wish to graduate with a diploma. He asked the Board and the Superintendent if there is any comprehensive wraparound program to deal with these students in our system. He commented that he see clusters of excellence. He added that mental health, I Famagu'on-ta, and Student Support Services are doing their part but he doesn't see a comprehensive integrative wraparound program to address students who are at high risk because extreme behavior that demonstrates threats to themselves and to other students in the classroom setting. He mentioned that alternative education program or alternative schools who include programs for pregnant teenagers where the schools have in school daycare centers so they continue going to school.

Chairman Ada mentioned that he is bothered by Sodexo and reading an article about "bugs" that were found in the rice and spoiled milk. He asked the Superintendent to inquired what prompted that.

2) Head Start Program Director's Report

Mrs. Schroeder reported that she just returned back from region IX where they have training on a variety of different topics. She mentioned that on the federal review they documented teacher-child interactions, which is part of the Board report. She further mentioned that Jan Lang, who is their program manager from the region, approached her and was extremely ecstatic and congratulated Head Start Guam on significant improvement they made in their instructional support scores. The program went from the lowest 10% in 2013 to well over the regional average and close to the top 10% in Region IX on the scores for instructional supports.

She mentioned that some changes that have occurred since she wrote the report on the 10th of March 2017. She requested to transfer some funds from their cost savings in personnel to ensure that the playground padding bid was covered by $48,682 and they also requested to transfer the cost savings to the indirect cost rate for the first quarter of the year and that is currently being reviewed by region IX.

She announced that the program is now in compliance with the 10% of children with special needs currently attending the head start classrooms. These are the children with disabilities and she still has approximately 10 kids being evaluated.

She mentioned that the grant for next year is due Saturday, April 1, 2017. Electronic copy of the grant was forwarded to the Board for any questions. She had a work session and spoke with Lourdes San Nicolas regarding the budget narrative and the grant. The policy council approved the grant. They decided on which of the 7 schools will have the full day head start next year (M.U. Lujan ES, D.L. Perez ES, C.L. Taitano ES, Chief Brodie ES, M.A. Ulloa ES, P.C. Lujan ES, and

Finegayan ES.) There was consensus o[illegible]e sites with the following discussion on selection criteria for those sites with two classrooms. D.L. Perez ES and M.A. Ulloa ES have 2 classrooms and the children attending reside in the school district.

She mentioned about the staffing issue with Head Start. Under the federal grant the program is short three family service staff, she submitted the request and justification to administration to fill those positions.

She announced that on the April 29, 2017, Head Start will be having their transition conference; venue has yet to be determined. On April 20, 2017, 9 am to 10 am, Head Start will be having their Health Services Advisory Committee meeting.

She requested for the approval of the grant for $3,226,000 from the Board. She further mentioned that $45,994.00 is primarily for training and technical assistance for their staff and the remainder will be going towards the expansion of the classrooms (staffing, supplies, contractual).

Chairman Ada asked Mrs. Schroeder if received any news of any potential cuts in head start from region IX.

Mrs. Schroeder responded that there was comment made that their currently looking at initially funding 85% of the grants.

Vice Chair Gutierrez commented that on the financial statement (attachment A) it says, as of February 28, 2017 the program expended 61% of its budget, she stated then you still have 39% left for the FY2017 budget.

Mrs. Schroeder concurred.

Vice Chair Gutierrez mentioned that there's a big cut for Head Start and asked if this is the amount that the Board's going to approve.

Vice Chair Gutierrez asked on page 2, the proposed classrooms for expanded hours, if the principals in these schools were involved in these proposals.

Mrs. Schroeder responded that all the principals have been notified that they were going to expand their hours.

Vice Chair Gutierrez asked if she got any input for the principals or Deputy Superintendent Cruz of these expanded hours.

Mrs. Schroeder responded that the only difference with the expanded hour's where following the schools calendar. She mentioned that at the first stage she did involve the principals. However, the last stage they did not fully involve the principals.

Vice Chair Gutierrez commented that the principal should have a role in the beginning to end.

Vice Chair Gutierrez commented on page 2 regarding bus transportation. She mentioned that many Head Start kids have families that don't have

transportation so when they have to re[illegible]n them back to the school is there any staff that will be there at the school site to receive the students?

Mrs. Schroeder responded that teaching staff should be there.

Vice Chair Gutierrez asked what time does the teacher leave the school?

Mrs. Schroeder responded that the teacher leaves when the last child leaves the school.

Vice Chair Gutierrez asked if the last student and the teacher leaves the school, who will be there to receive the student.

Mrs. Schroeder responded that a school aide is there until 3:30 pm and if not, she will send a staff from central office.

Vice Chair Gutierrez expressed her concern about communication.

Dr. McNinch moved, seconded by Mr. Mendiola to approve year 4 of the 5-year grant for $3,226,000. The Board voted by roll call and approved the motion with a vote of 6-0 (Yeas: P. Ada, L.Benavente, M. Gutierrez, J.Lujan,R. McMinch, and M. Mendiola). The motion passed.

Mrs. Schroeder reported that the last time the program had a budget cut because of budget constraints, the regional office covers the programs and makes necessary adjustments and should that happen she will report back to the Board to discuss the proposed cuts.

Vice Chair Gutierrez moved, seconded by Mr. Lujan, to accept the Superintendent's Report and Communication as presented. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

VI. Unfinished Business

1) Approval of the Pilot Career Skills Development Courses

Vice Chair Gutierrez asked to table this item. A work session is scheduled for Thursday, March 30, 2017, 2pm at the Superintendent's conference room.

2) Board Policy 901- Prohibiting Harassment, Intimidation, Bullying, Cyberbullying, Sexting, Sexual Misconduct & Fraternization

Vice Chair Gutierrez mentioned that, when the Board approved BP 901 on January 31, 2017, the committee noticed that they were some discrepancies that needed to be revised.

Chairman Ada asked what if the students go on a fieldtrip or the bus stop outside of the school.

Vice Chair Gutierrez responded that when the students go on the fieldtrip they are still on GDOE time.

She mentioned that after the Board Policy is approved, HR through the Superintendent shall create an SOP and provide training to the central office staff.

Vice Chair Gutierrez moved, seconded by Mr. Lujan to approve the amendment of Board Policy 901 Prohibiting Harassment, Intimidation, Bullying, Cyberbullying, Sexting, Sexual Misconduct & Fraternization. The Board voted by roll call and approved the motion with a vote of 6-0 (Yeas: P. Ada, L.Benavente, M. Gutierrez, J.Lujan,R. McMinch, and M. Mendiola). The motion passed.

3) Modification of Superintendent's Employment Contract

Mr. Mendiola moved, seconded by Mr. Lujan to table this item until the executive session on the agenda. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

VII. New Business

1) Committee Reports

a) Executive Committee- None

b) Instructional and Academic Support Committee

- Special Education Part B and C Grant Application

  Vice Chair Gutierrez mentioned that a work session was held on March 2, 2017. The request is to approve the application for Part B and C grant for Special education. She further mentioned that she was assured that the report submitted is accurate.

Vice Chair Gutierrez moved, seconded by Ms. Benavente to approve Special Education Part B and C Grant Application. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

c) Safe and Healthy Schools Committee – Mr. Lujan mentioned that a work session was held on March 2, 2017 regarding the renaming of schools. He further mentioned that the Superintendent is working to put a committee together to move forward.

d) Organizational Efficiency and Development Committee- Vice Chair Gutierrez mentioned that the committee requested for an organizational chart and is due March 31, 2017.

e) Accreditation Subcommittee- Chairman Ada mentioned that a report was sent out to the Board members on the accreditation being in self-study are full in accreditation report.

Mr. Mendiola thanked the staff at Oceanview Middle School for an awesome job. He further mentioned that he and Mr. Sanchez had an opportunity to discuss with the visiting team. In addition, he met with the folks at FB Leon Guerrero Middle School. He commented that the accreditation process allows the schools to look internally to see where their strength and weakness are and how they can improved in that.

He commended Superintendent Fernandez on the leadership that the administrators have demonstrated and you can see that their collaborative efforts to get the school accredited.

f) Budget & Finance Subcommittee- Mr. Mendiola mentioned that the committee called for a work session to discuss the Third Party fiduciary issue. He mentioned to Superintendent Fernandez that the committee wants to work with the Third Party fiduciary but in order for that to happen they needed all the parties together.

2) IBOGS Report- Cyndal Abad reported that they have been having their weekly meetings since mid-February under the guidance of Vice Chair Gutierrez, Superintendent Fernandez, and Mr. Sanchez. They were able to have their election of officers and they all working collaboratively.

She mentioned that there are two big events happening this school year. Annual island wide student exchange and student leadership conference which they are now calling it "student empowerment seminar."

3) GFT Report – Mr.Perez read his memo and shared his concerns regarding BRIP (Bonus, Rewards, Incentive Program).

Chairman Ada recommended Mr. Perez to the attend the budget hearing on Wednesday, April 12, 2017, 1 pm.

4) Mayor's Council Report- None

VIII. Executive Session-

The Board moved into Executive Session at 7:42pm.
Public session resumed at 8:05 pm.

Mr. Mendiola moved, seconded by Mr. Lujan to approve the proposed amendments to the Superintendent's Employment agreement that were approved at a special meeting held on March 17, 2017.

Mr. Mendiola shared the changes that were made. (attached)

The Board voted by roll call and approved the motion with a vote of 6-0 (Yeas: P. Ada, L.Benavente, M. Gutierrez, J.Lujan,R. McMinch, and M. Mendiola). The motion passed.

IX. Announcements and Adjournment

Vice Chair Gutierrez reported that the next meeting will be held at Simon Sanchez High School

Vice Chair Gutierrez moved to adjourn the meeting at 8:15 pm.

MINUTES SUBMITTED BY:

_____ Date: _____

LEILANI M. B. CRUZ
Administrative Officer

MINUTES OF March 28, 2017 REGULAR MEETING:
( ) Approved as submitted
( ) Approved subject to corrections
( ) Other: _____

_____ _____

PETER ALECXIS D. ADA
GEB Chairman

JON J. P. FERNANDEZ
Executive Secretary/GDOE Superintendent

Date: _____ Date: _____

FIRST AMENDMENT AND MODIFICATION OF EMPLOYMENT AGREEMENT BETWEEN THE GUAM BOARD OF EDUCATION AND THE SUPERINTENDENT OF THE GUAM DEPARTMENT OF EDUCATION

WHEREAS, the Employment Agreement (the "Agreement") between the Guam Board of Education ("Board") and JON FERNANDEZ ("Mr. Fernandez") (hereinafter collectively referred to as the "Parties") to be employed as the Superintendent for of the Guam Department of Education ("Department") was fully executed on March 4, 2016.

WHEREAS, Mr. Fernandez~~HERNANDEZ~~ and the Board concur that the Agreement requires specific amendments and modifications in order to continue the ~~Employment~~ Agreement between the Pparties.

WHEREAS, Section 11.0 of the Agreement provides that the Pparties may modify the Agreement in writing if signed by the Pparties hereto.

WHEREAS, the ~~parties~~Parties hereto now wish to specify the terms and conditions of Mr. Fernandez's continued employment as the Superintendent of the Department.

WITNESSETH, in consideration of the mutual covenants hereinafter set forth, the Parties agree as follows:

1. Section 3.0 Term of Appointment: Performance Evaluation: Renewal, shall be amended and state:

   Section 3.1

   This appointment shall be for a term of four (4) years from full execution of the Agreement and ending on June 30, 2021.

   Section 3.2

   To ensure effective district governance through positive and productive Board-Superintendent relations, the Board shall schedule quarterly retreats with the Superintendent, focusing on district governance. The Chairman and Superintendent will determine the date of each retreat as well as the retreat framework, format, and agenda. The primary intent of such retreats shall be to improve district governance and to develop and maintain procedures for productive and constructive communication between the Board and the Superintendent.

Section 3.3

The Board shall meet annually with the Superintendent to evaluate and discuss the Superintendent's performance. The Board shall conduct the evaluation based on a performance evaluation outline and process mutually agreed to by the Board and Superintendent. As part of this process, the Superintendent shall provide the Board with a written self-appraisal of his accomplishments, challenges, attainment of agreed-upon annual goals and objectives, and plan for improvement on a quarterly basis with the first self-appraisal due to the Board by July 1, 2017. After the Board receives the Superintendent's self-appraisal each quarter, the Board and Superintendent shall meet to discuss the appraisal. During the annual evaluation process, a written performance evaluation shall be provided to the Superintendent for discussion and agreement. Additionally, at this time, other related matters, including possible modification of this contract or extensions of the term of this contract shall be discussed. Based on these discussions, the Board Chairperson shall have overall responsibility for completing the agreed-upon evaluation form on behalf of the Board. The Board Chairperson shall provide the Superintendent with a copy of the completed evaluation form, and the Superintendent shall have the right to respond, in writing, to the Board's written evaluation. The outcome of the Superintendent's annual review shall not be used to terminate this Agreement other than as provided for in Section 9.1 of this Agreement.

Section 3.5

The Superintendent shall notify the Board of his intent to extend this contract no later than October 1, 2020. In the event that the Board decides not to

extend this contract at the end of its term, the Board shall give notice of its intent not to extend no later than December 31, 2020. If the Superintendent gives timely notice of his interest in a contract extension and the Board then fails to give the Superintendent timely notice of its intent in accordance with this subsection, this contract is automatically renewed for one additional year.

2. Section 4.0 Salary, shall be amended and state:

Section 4.0

The Board hereby approves a salary increment equal to nine percent (9%) of the Superintendent's base salary of one hundred fifty thousand dollars ($150,000) effective July 1, 2017 such that. The Superintendent's total annual salary, after applying the salary increment, shall be equal to one hundred sixty three thousand five hundred dollars ($163,500) to the extent consistent with applicable law. The Board acknowledges that the Superintendent received an "above satisfactory" evaluation in 2014, an "above satisfactory" evaluation in 2015, and an "above satisfactory" evaluation in 2016; however, despite the positive results, the Board did not review the Superintendent's salary and further did not grant the Superintendent any salary adjustment during these years. Future salary increments or adjustments will be considered upon the completion of each annual performance evaluation, beginning in 2018.

3. Section 6.0 Paid Annual and Sick Leave, shall be amended to add and include the following language:

Section 6.3

In the event that additional leave may be needed to meet the goals of the position for Superintendent or for other reasonable circumstances, the Superintendent may be granted administrative leave with the approval of the Chairman.

4. Section 9.0 Termination, shall be amended and state:

Section 9.0 Termination, Transition, Succession, Board-Superintendent Relations, and Complaint Process

Section 9.1 Termination by the Board for Cause

The Guam Education Board, by affirmative vote of no less than six (6) members, may terminate the employment of the Superintendent for cause as set forth in Section 3103.1 of Title 17 Guam Code Annotated. Before the Board may consider termination of the Superintendent's contract under this subsection, it must first approve a written list of charges and then must serve the list of charges upon the Superintendent. The written list of charges must include (1) an explanation of how each charge constitutes cause as set forth in Section 3103.1 of Title 17 Guam Code Annotated and (2) copies of any related investigations conducted. The Superintendent shall be entitled to a fair and impartial hearing before an independent hearing officer jointly agreed upon by the Board and Superintendent. The Superintendent reserves the option to have the hearing closed or open to the public and to be able to call witnesses to testify at such hearing. The Board shall treat all discussions of termination as a personnel matter and must reserve such discussions for executive session.

Section 9.2 Ending of Employment Agreement by Superintendent

The Superintendent may unilaterally end his obligations under this contract by giving the Board no less than ~~twenty one~~ninety (~~21~~90) days written notice prior to the new last day of employment which is earlier than the ending date in the Section 3.1 term of appointment. ~~although such notice may be waived by the Board.~~ The ~~P~~Parties shall agree to the scope and duty of the ~~S~~superintendent ~~during that time~~ from the time of notice to the new last day of employment~~end date~~ to ensure a positive transition and ending of agreement to the extent consistent with applicable law. The ~~S~~superintendent's benefits and salary shall remain in effect until the ~~actual ending date of the agreement~~new last day of employment. ~~Upon ending of the contract pursuant to this section, Superintendent shall be entitled to receive twelve (12) weeks of additional pay based upon his most recent salary.~~

Section 9.3 Mutual Ending of Employment Agreement by Superintendent and Board

~~The~~ Should the Superintendent and the Board ~~may~~ mutually agree to end this contract, the ~~at parties~~Parties shall agree on a new last day of employment which is earlier than the ending date in the Section 3.1 term of appointment ~~an end date for employment~~ and shall issue a public notice of intent to end employment agreement at least one hundred eighty (180) days prior to the agreed-upon new last day of employment~~end date~~. The ~~P~~Parties shall agree to the scope and duty of the ~~S~~superintendent from the time of notice to the new last day of employment to ensure a positive transition and ending of agreement to the extent consistent with applicable law~~during that time from the time of notice to the end date of agreement to ensure a positive transition~~

~~and ending of agreement~~. The Ssuperintendent's benefits and salary shall remain in effect until the new last day of employment~~actual ending date of agreement~~ any time upon such terms as enumerated within this section and any other terms reduced to writing and signed by both parties. In the event of mutual ending of this Employment Agreement and upon the effective ending date agreed upon, the Superintendent shall be entitled to twenty-four (24) weeks of additional pay based on his most recent salary to be paid no later than 30 days after the execution date of the ending of the Employment Agreement.

Section 9.4 Board-Superintendent Relations

The Board shares responsibility for ensuring that the Superintendent performs at an acceptable level throughout the contract term and will utilize the quarterly retreats as well as informal counseling, as needed to ensure that the Superintendent is aware of any Bboard concerns and suggestions for improvement. The Board will also provide a reasonable opportunity for the Superintendent to address such concerns.

Any complaint initiated by a member of the Board against the Superintendent shall be handled based on policies and procedures to be developed by the Board. Such policies and procedures shall be reviewed and agreed upon by the Superintendent prior to Board adoption.

Section 9.5 Complaint Process against and of the Superintendent

All complaints against and of the Ssuperintendent shall be made within 180 days of the alleged incident or event. All complaints must be in writing, signed, and submitted to the Bboard secretary. Complaints shall be discussed in executive sessions as they involve personnel matters. Complaints

involving operational matters or other matters outside the purview or jurisdiction of the Board shall be referred to the Superintendent for resolution.

Section 9.6 Board investigation of complaint

Should the Board decide to investigate a complaint, the Bboard shall assign an independent third party, agreed to by both the Board and Superintendent, to conduct an investigatory assessment (using thean independent third party). Such assessment will be provided to the Bboard within 60 days of the complaint being filed. The Bboard will take no actions or consider the complaint until the assessment is completed. Final consideration by the Bboard must be completed within 45 days of receiving the assessment from the independent third party, unless otherwise waived by both Pparties.

Section 9.7 Mediation or Arbitration between the Superintendent and the Board

Mediation or aArbitration may be implemented with a licensed mediator, mediation organization, or licensed aArbitrator requiring both the Board and the Superintendent to agree in writing to mediation or arbitration. Mediation or aArbitration will put a stay on the time requirements for any investigations, assessments, and final considerations for any complaint against the Superintendent. Should the Pparties fail to reach an agreement through mediation, both Pparties shall notify the Board in writing, at which point the time requirement for the bBoard to issue its final consideration shall resume.

5. All other terms of the Agreement remain unchanged.

FIRST AMENDMENT AND MODIFICATION OF EMPLOYMENT AGREEMENT BETWEEN THE GUAM BOARD OF EDUCATION AND THE SUPERINTENDENT OF GUAM DEPARTMENT OF EDUCATION

SO AGREED by the Parties, who have executed this First Amendment and Modification on the day and year appearing below their respective signatures.

SUPERINTENDENT:

_____

JON FERNANDEZ

Date: _____

GUAM EDUCATION BOARD:

_____

PETER ALECXIS ADA, Chairman

Date: _____

GUAM **DEPARTMENT OF EDUCATION**:

CERTIFIED FUNDS AVAILABLE: GDOE LEGAL COUNSEL APPROVED AS TO FORM & LEGALITY:

_____ _____

CERTIFYING OFFICER Certifying Officer GDOE LEGAL COUNSEL JESSE NASIS

Date: _____ Date: _____

Account No. _____
Document No. _____
Vendor No. _____
Amount: _____

APPROVED AS TO FORM & AND LEGALITY:

_____

ELIZABETH BARRETT-ANDERSON
Attorney General of Guam

Date: _____

APPROVED:

_____

THE HONORABLE EDDIE BAZA CALVO
Governor of Guam

Date:_____

Index

AIMS web	1.2-1
Maintenance Work Order Report	4.4-1
Staffing Report	5.1-1
New Hires Report	5.1-2
Teacher Vacancies	5.1-3
TPFA Status Report	5.1-4
Revenues, Expenditures, and Encumbrances	5.1-5
Direct Deposit	5.2-1
Powerschool Parent/Student Access	5.2-2
FSAIS HelpDesk Tickets	5.2-3
PDS Trouble Tickets	5.2-4
Docomo Trouble Tickets	5.2-5
Requisitions in Process	5.2-6
Open Purchase Orders	5.2-7
Transition Plan	5.2-8
HR Customer Service Survey	5.3-1

All Guam Department of Education students will graduate from high school prepared to pursue post-secondary education on or off-island or to assume gainful employment with the private or public sector.

Goal #1: All Guam Department of Education students will graduate from high school prepared to pursue post-secondary education on- or off-island or to assume gainful employment within the public or private sector.

HIGH SCHOOL GRADUATION DATES

School	Date	Time	Venue
J.P. Torres Success Academy	June 01, 2017	TBD	TBD
George Washington HS	June 02, 2017	TBD	TBD
Okkodo HS	June 04, 2017	2PM	UOG
Simon Sanchez HS	June 06, 2017	TBD	TBD
Tiyan HS	June 08, 2017	2PM	UOG
John F. Kennedy HS	June 09, 2017	TBD	TBD
Southern HS	June 10, 2017	TBD	TBD
Department of Youth Affairs (DYA)	June 14, 2017	2PM	DYA

Objective 1.1: By Year 2020, the GDOE will have a cohort graduation rate of at least 80%.

Activity/Action Item	Outcomes
THE REHABILITATION ACT OF 1973 SECTION 504 A federal law that mandates all agencies receiving federal funding to provide all students with disabilities, equitable access through a variety of programs and opportunities to achieve the standard.	Based on SOP 1200-012: Section 504, the district continues to build capacity with the identification, eligibility determination and implementation of Educational Accommodation Plans (EAPs) for students with disabilities. **TABLE 1.1-1** shows the number of active, inactive/terminated, or pending 504 cases for the district year to date:

TABLE 1.1-1 – Active, inactive/terminated, or pending 504 cases for the district.

Schools	Active	Terminated (*Based on 10/26/16 Audit)	Pending	GREIVANCES
AES		1*	1	
AsTES	4			
DLPES		1 (12/27/16)		
BPCES	1			
JQSMES		1*		
LES	1			
MAUES	1			
MMMS	2			
OCPES	2			
PCLES		1*		
Price ES	1			
UES	1			
AIJMS		2*		
AsTMS	2			

	FBLGMS		1*		
	IMS	2			
	JRMS	5			
	LPUMS	4			
	VBMS	5			
	GWHS	4			
	JFKHS	7	5*		
	OHS	4			
	SHS	1	2*		
	SSHS	7	1*		
	THS	6			1
	DISTRICT TOTAL	**60**	**15**	**1**	**1**

DIVISION OF SPECIAL EDUCATION (SPED)
INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)

IDEA requires that all students with disabilities aged 16 and above that have IEPs must have IEPs that include post-secondary Transition Plans. This IDEA requirement is reported annually in the State Performance Plan/Annual Performance Rep ort (SPP/APR). Based on the March 31, 2017 School Report, Guam's performance for Indicator 13: 447 out of 589 students, aged 16 and above with IEPs, met this requirement.

76% (447/589) students with IEPs aged 16 years and above have post-secondary transition plans outlining academic needs to reach post-secondary goals.

The status of the remaining students is as follows:

- Twenty-eight (28) students aged 16 and above have IEPs that contain transition plans that meet all the requirements for Indicator 13, but these IEPs are not current, and therefore, will not be included.
- One hundred one (101) students aged 16 and above have IEPs that are current, but their transition plans do not meet all the required components for Indicator 13, and therefore, will not be included. A more thorough review of these files will be conducted.
- Thirteen (13) students aged 16 and above with IEPs have IEPs that contain transition plans that do not meet the Indicator 13 requirements, and are also not current, and therefore, will not be included.

School	Indicator 13 by School (@3/31/17)
GWHS (81/117)	69%
Guam Charter School (2/7)	29%
JFKHS (80/104)	77%
JPTAS (0/2)	0%
OHS (45/49)	92%
SSHS (100/120)	83%
SHS (85/115)	74%
THS (54/75)	72%
(447/589) TOTAL	76%

COMPLIANCE MONITORING OFFICE (CMO)
Secondary Transition File Review Verification

GWHS – requested to extend verification timeline from April 3, 2017 to April 28, 2017.

SERVICE LEARNING
Service Learning Program continues to collect monthly student data to ensure that all graduating students meet the service learning requirements to enable them to graduate on time with their respective cohort.

Note: Column 3 represents students from the 2017 Graduation Cohort; column 4 represents the number of Cohort students with at least sixty (60) hours of Service Learning completed as of this month's reporting; column 5 represents the number of Cohort students projected to graduate in June 2017 based only on academic graduation requirements; column 6 data represents the 2017 Cohort with both the earned academic 18 credits and the 60 hours of Service Learning.

The data collected every month ensures that the GDOE is doing its best to track graduation requirements for all students to ensure all students graduate from GDOE schools prepared for college and/or careers.

See **TABLE 1.1-2** below.

TABLE 1.1-2 - Service Learning Student Data Report - March 2017

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
No	High School	Total # of 2017 Cohort	Total # of 2017 Cohort with 60 SL Hrs.	2017 Potential Graduates	2017 Number of potential graduating seniors with 18+ credits and 60+ SL Hours
1	GWHS	398	330	376	223
2	JFKHS	433	287	257	220
3	OHS	416	286	270	221
4	SSHS	421	271	286	210
5	SHS	254	224	242	215
6	THS	257	177	129	114
7	JPTAS	171	63	50	37

ISLA: AYUDANTE' PROGRAM
ESKUELAN PUENGI (EP) (NIGHT SCHOOL)
The EP Program is designed as a Credit Recovery Program for high school students lacking credit to graduate with their cohort class. Priority will be for Seniors lacking credit towards graduation and open to Juniors should space be available. Participants have an opportunity to earn 0.5-1 credit towards graduation.

Session A for the *Eskuelan Puengi* is currently ongoing and ends on April 7, 2017. Session B will run from April 17 – May 18, 2017. George Washington HS, John F. Kennedy HS, Okkodo HS, Simon Sanchez HS and Tiyan HS are currently hosting the EP Program.

There are currently 1,102 students participating in the EP Program. The table below indicates the number of participants by cohort.

School	<2013-2016	2017	2018	2019	Total
GWHS	289	139	101	24	553
JFKHS	4	69	44	9	126
OHS	18	60	43	0	121
SSHS	12	54	53	0	119
THS	13	71	86	13	183
TOTAL	**336**	**393**	**327**	**46**	**1,102**

	The GDOE continues to provide credit recovery programs to allow students to make-up credits they may be lacking, thereby increasing district graduation rates.
SUMMER SCHOOL Planning for the 2017 Summer School Program is currently ongoing. There will be ten (10) elementary school sites, four (4) middle school sites and five (5) high school sites. The proposed start of the program is June 13, 2017. The program will last for 25 instructional days for elementary and middle schools and 30 instructional days for high schools. The Summer School Program is designed to supplement instruction during the regular school year; it provides additional support to struggling students or students who need additional time working on specific skills. The High School Program is designed for credit recovery for students lacking credit to graduate with their cohort class.	The GDOE continues to provide credit recovery programs to allow students to make-up credits they may be lacking, thereby increasing district graduation rates. In addition, GDOE also provides remediation for struggling students who need additional time working on specific skills.
RESEARCH, PLANNING AND EVALUATION (RP&E) DIVISION RP&E continued to work on consolidating the various input by the Joint Boards and high-level education and labor officials during the last "*Joint Boards Workshop on Developing A Robust Research Agenda*" facilitated by GDOE last February 6, 2017 in collaboration with UOG, GCC, and DOL. The notes and electronic copies that captured the revised research questions for each of the five (5) discussion topics facilitated by the University of Guam sub-group facilitators and note takers led by School of Education Dean Dr. John Sanchez were compiled by RP&E. These notes were re-verified with Dean Sanchez to ensure the accuracy of the semi-final Guam State Longitudinal Data System (SLDS) Research Agenda. The Research Agenda Workshop and the Guam SLDS (a.k.a. the "**Guam One Stop Data Village**") is a joint effort with the University of Guam, The Guam Community College, the Department of Labor, and the Guam Department of Education, with RP&E Administrator Dr. Zeni Natividad, as the Chief Workshop Facilitator and currently the Project Director for the Guam SLDS.	The consolidated Research Agenda questions are in the semi-final form and can be presented to the GEB when and if requested before it is publicly shared. Thirty-nine (39) high level officials and Board members from the four (4) participating institutions actively and enthusiastically provided significant input and discussed their opinions and recommendations for research on the following topics: Topic 1: Progression Through the Grades/Levels; **Graduation;** Topic 2: K-12 Outcomes/Pathway; Topic 3: Student Transition; Topic 4: Stop-outs, Dropouts; Topic 5: Diverse Groups: At-Risk Students, ELLs, SpEd, Foster Care/Homeless, etc.; and Topic 6: Workforce. The Research Agenda will drive the data that will be loaded in the Guam SLDS to encourage research and data driven education policies, practices, and programs to improve the outcomes for the education system as well as labor system. A copy of the semi-final version of the consolidated Research Agenda is available upon request.

Objective 1.2: By Year 2020, at least 80% of HS students will be proficient in English Language Arts and Math as measured by the Department's State-wide Assessment.

Activity/Action Item	Outcomes
ISLA: GIHA' **AIMSWEB** The AIMSweb Winter Benchmark Period started on December 1, 2016 and concluded on March 15, 2017. Students in grades K-8 participate in these interim assessments throughout the year. Based on assessment results, students may show one of three (3) areas: • Tier 1: Students who are on benchmark or grade Level. • Tier 2: Students who need support. • Tier 3: Students in need of immediate Interventions.	Teachers will be able to monitor student progress throughout the year and provide supports and/or immediate interventions to students who need it. Results for students who were tested during the Winter 2016-2017 Benchmark period are shown in **ATTACHMENT 1.2-1**. The Spring 2017 benchmark began on March 16, 2017. Students will continue to be tested while the Spring Benchmark period is open.
CLASSROOM INSTRUCTION THAT WORKS (CITW) ENGLISH LANGUAGE LEARNER (ELL) Refresher training on CITW ELL was conducted on March 27-29, 2017 for coaches from the initial CITW ELL Training of Trainers (TOT) training on January 23-25, 2017. Participants were able to share successes and challenges that were experienced over the last two (2) months. They also received refresher training on implementing strategies through the ELL lens and processing strategies through the ELL lens.	The GDOE has available trainers in participating schools to help train teachers and staff in instructional strategies.
CLASSROOM INSTRUCTION THAT WORKS (CITW) ENGLISH LANGUAGE LEARNER (ELL) AND TECHNOLOGY CITW Technical Support was provided to various school sites on March 29-31, 2017. Classroom walk-throughs and feedback, demonstration teaching, co-teaching and strategy and language objective development clarification supports were provided. A total of 15 schools received technical support tailored to their needs during this time.	The GDOE has available trainers in participating schools to help train teachers and staff in instructional strategies. Technical support strengthens coaches' abilities to provide school site support to their teachers.
SHELTERED INSTRUCTION OBSERVATION PROTOCOL (SIOP) Sheltered Instruction Observation Protocol (SIOP) training was conducted in March as follows:	Educators gained practical skills to collaborate, share, and implement lesson plans that incorporate all eight components and thirty features of the SIOP® Model in order to teach content while developing students' academic and

Coaching and Implementation training: March 7-8, 2017; Coaching and Observations training at school sites: March 9-16, 2107; Coaching and Modeling training at school sites: March 21-31, 2017. Participants received training on their roles as SIOP coaches in schools and received detailed explanations about how to provide feedback and supports to teachers specific to ELL applications in the classroom.	social language. The GDOE has available trainers in participating schools to help train teachers and staff in instructional strategies.
DISTRICT WIDE ASSESSMENTS Distribution for SBA materials commenced on Monday, March 13, 2017. ACT Aspire materials arrived on Thursday, March 23, 2017 and distribution for these materials began on Monday, March 27, 2017. Schools have been steadily picking up materials and all materials will be disseminated by Friday, April 7, 2017.	Testing window has opened effective April 3, 2017 and will continue through May 19, 2017.
STRIVING READERS COMPREHENSIVE LITERACY (SRCL) PROGRAM The SRCL Program will be closing out by July 31, 2017. Plans to sustain the program are in place, to include other schools to take part in the use of technology.	SRCL will now transition under ISLA GI'HA. Any excess funding has been earmarked for the following: 1) Travel to the International Society for Technology in Education (ISTE), 2) Travel to the iPadpalooza: Learning on the Go Learning Festival, and 3) procurement of additional iPads and mobile carts. Meetings have been set up with current SRCL participating schools and their administrators to inform them of the expected changes with our SRCL Program.

Objective 1.3: By Year 2020, at least 80% of HS students will be proficient in Science and Social Studies as measured by the Department's State-wide Assessment.

Activity/Action Item	Outcomes
DISTRICT-WIDE ASSESSMENTS Distribution for SBA materials commenced on Monday, March 13, 2017. ACT Aspire materials arrived on Thursday, March 23, 2017 and distribution for these materials began on	Testing window has opened effective April 3, 2017 and will continue through May 19, 2017.

Monday, March 27, 2017. Schools have been steadily picking up materials and all materials will be disseminated by Friday, April 7, 2017.	
ISLA: GIHA' **AIMSWEB** The AIMSweb Winter Benchmark Period started on December 1, 2016 and concluded on March 15, 2017. Students in grades K-8 participated in these interim assessments throughout the year. Based on assessment results, students may show one of three areas: • Tier 1: Students who are on benchmark or grade Level. • Tier 2: Students who need support. • Tier 3: Students in need of immediate intervention.	Teachers will be able to monitor student progress throughout the year and provide supports and/or immediate interventions to students who need it. Results for students who were tested during the Winter 2016-2017 Benchmark period are shown in **ATTACHMENT 1.2-1**. The Spring 2017 benchmark began on March 16, 2017. Students will continue to be tested while the Spring Benchmark period is open.

Objective 1.4: By Year 2020, the percentage of public school students testing into remedial reading and math courses at the University of Guam and the Guam Community College will be less than 30%.

Activity/Action Item	Outcomes
ISLA: GIHA' **AIMSWEB** The AIMSweb Winter Benchmark Period started on December 1, 2016 and concluded on March 15, 2017. Students in grades K-8 participated in these interim assessments throughout the year. Based on assessment results, students may show one of three areas: • Tier 1: Students who are on benchmark or grade Level. • Tier 2: Students who need support. • Tier 3: Students in need of immediate intervention.	Teachers will be able to monitor student progress throughout the year and provide supports and/or immediate interventions to students who need it. Results for students who were tested during the Winter 2016-2017 Benchmark period are shown in **ATTACHMENT 1.2-1**. The Spring 2017 benchmark began on March 16, 2017. Students will continue to be tested while the Spring Benchmark period is open.
CLASSROOM INSTRUCTION THAT WORKS (CITW) ENGLISH LANGUAGE LEARNER (ELL) Refresher training on CITW ELL was conducted on March 27-29, 2017 for coaches from the initial CITW ELL Training of Trainers (TOT) training on January 23-25, 2017. Participants were able to share successes and challenges that were experienced over the last 2 months. They also received refresher training on implementing strategies through the ELL lens and processing strategies through the ELL lens.	The GDOE has available trainers in participating schools to help train teachers and staff in instructional strategies.

CLASSROOM INSTRUCTION THAT WORKS (CITW) ENGLISH LANGUAGE LEARNER (ELL) AND TECHNOLOGY Classroom Instruction That Works Technical Support was provided to various school sites on March 29-31, 2017. Classroom walkthroughs and feedback, demonstration teaching, co-teaching and strategy and language objective development clarification supports were provided. A total of 15 schools received technical support tailored to their needs during this time.	The GDOE has available trainers in participating schools to help train teachers and staff in instructional strategies. Technical support strengthens coaches' abilities to provide school site support to their teachers.
SHELTERED INSTRUCTION OBSERVATION PROTOCOL (SIOP) Sheltered Instruction Observation Protocol (SIOP) training was conducted in March as follows: 1) Coaching and Implementation training: March 7-8, 2) 2017 Coaching and Observations training at school sites: March 9-16, 2017, and 3) Coaching and Modeling training at school sites: March 21-31, 2017. Participants received training on their roles as SIOP coaches in schools and received detailed explanations about how to provide feedback and supports to teachers specific to ELL applications in the classroom.	Educators gained practical skills to collaborate, share, and implement lesson plans that incorporate all eight (8) components and 30 features of the SIOP Model in order to teach content while developing students' academic and social language. The GDOE has available trainers in participating schools to help train teachers and staff in instructional strategies.

Objective 1.5: By Year 2016-17 (Year 3), all graduating seniors will score a bronze or higher on the ACT Work Keys Assessment (or equivalent work readiness assessment) with at least 50% scoring Gold or higher.

Activity/Action Item	Outcomes

THE GCC CONTINUING EDUCATION & WORKFORCE DEVELOPMENT (CEWD)

Curriculum & Instruction in collaboration with GCC Continuing Education/Workforce Development (CE/WD) continue providing KeyTrain Training for Students, Faculty, Counselors, & Staff.

For the month of March, the WorkKeys Assessment was administered to SY16-17 graduating seniors from Simon Sanchez High School and Okkodo High School, with a total of 93 administered. The breakdown for certificate scores is indicated:

WorkKeys assessments help prepare our students and Teacher Assistants/Instructional Program Aides to meet goals in GDOE's State Strategic Plan.

March Totals	Gross Total	OHS	SSHS
Bronze	23	1	22
Silver	44	2	42
Gold	6	0	6
Platinum	0	0	0
Total Certificates Earned	**73**	**3**	**70**
Incomplete	1	0	1
NONE	19	2	17
Total Assessed	**93**	**5**	**88**
Total Retakes	**5**	**0**	**5**

Objective 1.6: By School Year 2016-17 (Year 3), at least 50% of the students taking an Advanced Placement (AP) exam will receive a passing score. By SY2019-20 (Year 6), at least 80% will receive a passing score.

Activity/Action Item	Outcomes
PRE-AP Untalan Middle School is currently piloting the Pre-AP 8th grade Science.	Evaluation of Pre-AP Science is schedule to be reviewed in May 2017.

Goal #2: All Guam Department of Education students will successfully progress from grade to grade and from one level of schooling to another in order to maximize the opportunities to successfully graduate from high school.

Activity/Action Item	Outcomes
DISTRICT WIDE ASSESSMENTS Distribution for SBA materials commenced on Monday, March 13, 2017. ACT Aspire materials arrived on Thursday, March 23, 2017 and distribution for these materials began on Monday, March 27, 2017. Schools have been steadily picking up materials and all materials will be disseminated by Friday, April 7, 2017.	Testing window has opened effective April 3, 2017 and will continue through May 19, 2017.
ISLA: AYUDANTE' PROGRAM **AFTER SCHOOL PROGRAM FOR INSTRUCTIONAL REMEDIATION AND ENRICHMENT (ASPIRE)** 4th Quarter for the ASPIRE Program began on March 21, 2017 for students in grades K-5. There are currently 862 students participating in the program, of that 236 students are participating in after school tutoring.	The ASPIRE Program is designed to supplement instruction during the regular day providing additional support to struggling students or students who would like to spend additional time working on specific skills.

ESKUELAN PUENGI (EP) (NIGHT SCHOOL)

The *Eskuelan Puengi* Program is designed as a Credit Recovery Program for high school students lacking credit to graduate with their cohort class. Priority will be for Seniors lacking credit towards graduation and open to Juniors should space be available. Participants have an opportunity to earn 0.5-1 credit towards graduation.

Session A for the *Eskuelan Puengi* is currently ongoing and ends on April 7, 2017. Session B will run from April 17 – May 18, 2017. George Washington HS, John F. Kennedy HS, Okkodo HS, Simon Sanchez HS and Tiyan HS are currently hosting the EP Program. There are currently 1,102 students participating in the EP Program. The table below indicates the number of participants by cohort.

EP Cohort Participation:

School	<2013 -2016	2017	2018	2019	Total
GW	289	139	101	24	553
JFK	4	69	44	9	126
OHS	18	60	43	0	121
SSHS	12	54	53	0	119
THS	13	71	86	13	183
TOTAL	**336**	**393**	**327**	**46**	**1,102**

The GDOE continues to provide credit recovery programs to allow students to make-up credits they may be lacking, thereby increasing district graduation rates.

ISLA: AYUDANTE' PROGRAM: SUMMER SCHOOL

Planning for the 2017 Summer School program is currently ongoing. There will be ten (10) elementary school sites, four (4) middle school sites and five (5) high school sites. The proposed start of the program is June 13, 2017. The program will last for 25 instructional days for elementary and middle school and 30 instructional days for high school.

The Summer School Program is designed to supplement instruction during the regular school year; it provides additional support to struggling students or students who need additional time working on specific skills. The high school program is designed for credit recovery for students lacking credit to graduate with their cohort class.

The GDOE continues to provide credit recovery programs to allow students to make-up credits they may be lacking, thereby increasing district graduation rates. In addition, GDOE also provides remediation for struggling students who need additional time working on specific skills.

ISLA: GIHA'

AIMSWEB

The AIMSweb Winter Benchmark Period started on December 1, 2016 and concluded on March 15, 2017. Students in grades K-8 participated in these interim assessments throughout the year.

Based on assessment results, students may show one of three areas:

- Tier 1: Students who are on benchmark or grade level.
- Tier 2: Students who need support.

Teachers will be able to monitor student progress throughout the year and provide supports and/or immediate interventions to students who need it.

Results for students who were tested during the Winter 2016-2017 Benchmark period are shown in **ATTACHMENT 1.2-1**. The Spring 2017 benchmark began on March 16, 2017. Students will continue to be tested while the Spring Benchmark period is open.

• Tier 3: Students in need of immediate intervention. **CLASSROOM INSTRUCTION THAT WORKS (CITW) ENGLISH LANGUAGE LEARNER (ELL)** Refresher training on CITW ELL was conducted on March 27-29, 2017 for coaches from the initial CITW ELL Training of Trainer (TOT) training on January 23-25, 2017. Participants were able to share successes and challenges that were experienced over the last two (2) months. They also received refresher training on implementing strategies through the ELL lens and processing strategies through the ELL lens. **CLASSROOM INSTRUCTION THAT WORKS (CITW) ENGLISH LANGUAGE LEARNER (ELL) AND TECHNOLOGY** Classroom Instruction That Works Technical Support was provided to various school sites on March 29-31, 2017. Classroom walkthroughs and feedback, demonstration teaching, co-teaching and strategy and language objective development clarification supports were provided. A total of 15 schools received technical support tailored to their needs during this time. **SHELTERED INSTRUCTION OBSERVATION PROTOCOL (SIOP)** SIOP training was conducted in March as follows: Coaching and Implementation training: March 7-8, 2017, Coaching and Observations training at school sites: March 9-16, 2107, Coaching and Modeling training at school sites: March 21-31, 2017. Participants received training on their roles as SIOP coaches in schools and received detailed explanations about how to provide feedback and supports to teachers specific to ELL applications in the classroom.	The GDOE has available trainers in participating schools to help train teachers and staff in instructional strategies. The DOE has available trainers in participating schools to help train teachers and staff in instructional strategies. Technical support strengthens coaches' abilities to provide school site support to their teachers. Educators gained practical skills to collaborate, share, and implement lesson plans that incorporate all eight (8) components and 30 features of the SIOP Model in order to teach content while developing students' academic and social language. The GDOE has available trainers in participating schools to help train teachers and staff in instructional strategies.
CHAMORU STUDIES DIVISION **STANDARDS BASED ASSESSMENTS** Four (4) of nine (9) schools scheduled to be sampled participated in the pilot testing (sampling) of the draft Chamorro SBAs: SSSHS – March 21 & 22, 2017 JFKHS – March 2, 2017	Upon completion of the sampling and evaluations, GDOE will have standards on Chamorro to guide learning in the classroom.

FES – March 27 & 28, 2017 (100 students from each 2nd – 4th grade levels) SHS – March 6, 2017	
MES CHAMORRO CELEBRATION The Program Administrator and staff attended various Mes Chamorro celebrations at Wettengel ES, Machananao ES, P.C. Lujan ES, Tamuning ES, LP Untalan MS, VSA Benavente MS, iLearn Academy, University of Guam, Frank Cable Family Readiness, and Bishop Baumgartner Catholic School.	CSSP Administrator and staff reinforced the learning outcomes of the Chamorro Language & Culture by participating and supporting the schools and divisions holding various Mes Chamorro activities.
GERAN KÅDDON PIKA (March 11, 2017) CSSPD Administrator and personnel organized and carried out the Geran Kåddon Pika event which was held at the Mangilao Market. A total of ten (10) GDOE public schools participated for this event.	Students showcased their skills and talents in prepping and cooking Chamorro dishes. **Winning Schools:** Ordot-Chalan Pago ES (Audience Choice Best in Taste) **Elementary Schools:** • Ordot-Chalan Pago ES (1st place) • Astumbo ES (2nd place) • Tamuning ES (3rd place) **Middle Schools:** • FBLGMS (1st Place) • AJMS (2nd Place) The middle school winner will showcase their Kåddon Pika recipe at Ron's Dinner and proceeds will go towards the winner's school. **High School:** • Tiyan HS (did not compete) 1st place winners from all Division will showcase their Kåddon Pika at Cost-U-Less.
TINÑANA FINA'TINAS (March 18, 2017) The Administrator and staff provided support for the Tinñana Fina'tinas event, which was chaired by Tamuning ES and Oceanview MS at the Agana Shopping Center.	The general public was treated to a Chamorro Culinary Food Tasting festival, as schools showcased Chamorro dishes. They appreciated the Chamorro dishes and the recipes that were given out. A total of 25 schools joined and distributed samples of their dish of choice.
INACHA'IKAK MÅMFOK AND FINATTAN SAKMAN	

(March 19, 2017)
CSSPD Administrator and personnel provided support during the Inacha'ikak Mamfok and Finattan Sakman event which was held at the Agana Shopping Center. The Inacha'ikak Maåmfok was chaired by Mr. Joseph Babauta of Marcial Sablan ES. Committee members from other schools assisted before, during, and after the event. Four (4) elementary schools participated, two (2) middle schools, and one high school, for exhibit only.

For the Sakman Exhibit a total of four (4) schools participated for this event (3 elementary and 1 middle schools). A total of nine (9) students participated in the exhibit.

Students showcased their skills and talents in weaving.
Winning Schools:

- Category 1 - Astumbo (1st place), Merizo (2nd place), LBJ (3rd place)
- Category 2: Astumbo (1st place), Merizo (2nd place)
- Category 3 Wettengel (1st place), Astumbo(2nd place), Tamuning(3rd place)
- Category 4 - Inarajan MS (1st place), AJMS (2nd place)
- Category 5 - No HS joined the competition. Southern High School exhibited for this category.

Students showcased their skills and craftsmanship in creating a galaide and Sakman. Each student received a consolation prize and certificate for the display.

BAILAN TAOTAO TÅNO' (DANCE COMPETITION) (MARCH 25, 2017)
The Administrator and staff worked with Brian Terlaje (JFKHS), chairperson for the Bailan Taotao Tåno' event, six (6) schools participated, three (3) elementary, two (2) middle, and one (1) high school.

Students showcased their skills and talents in dancing.
Winning Schools:
Elementary Schools:

- JQ San Miguel ES (1st place)
- Marcial Sablan ES (2nd place)
- D.L. Perez ES (3rd place)

Middle Schools:

- Astumbo MS (1st Place)
- Oceanview MS (2nd Place)

High Schools:

- JFKHS (1st Place)

SUNIDON CHAMORU (CHAMORRO SONG FEST) (APRIL 1, 2017)
CSSPD Administrator and personnel organized and carried out the Chamorro Song Fest competition. A total of eight (8) schools participated, six (6) elementary and two (2) secondary.

Students showcased their skills and talents in singing.

Winning Schools:
Category 1 - Elementary Schools:

- Liguan ES (1st place)
- Marcial Sablan ES (2nd place)
- JQ. San Miguel ES (3rd place)
-

Category 2 – Middle School and High School:

- JFKHS - (1st Place)
- Oceanview (2nd Place)

ANA GRANT

The Program Administrator and School Program Consultant met with various community partners to discuss plans to submit an ANA grant proposal to support learning Chamorro.	Community partners working to perpetuate the Chamorro language and culture have committed to supporting the Division's efforts to develop a Learning Chamorro App for electronic devices.
GATE PROGRAM **MATH COUNTS** Math Counts is a Mathematics Program that promotes mathematical achievements through a series of fun and engaging bee style contests.	State competition was held on March 18, 2017 at the Pacific Star Hotel. Five (5) schools (1 public and 4 private) with a total of 30 students participated.

ACADEMIC CHALLENGE BOWL (ACB)
The ACB is a Curriculum Based Program; a trivia type competition based on criterion referenced questions offering an outstanding resource for reinforcing and evaluating educational quality, program allows students to broaden their knowledge base and measure their mastery of topics while developing their higher cognitive and critical thinking skills.
	PBS recorded the following ACB competitions:
	• March 21, 2017
	  ○ HCA vs SACS
	  ○ HCA vs SJS
	• April 4, 2017
	  ○ THS vs FDMS
	  ○ LPUMS vs VBMS
	
	LP Untalan MS won first place in the middle school ACB competition.
	
	Finals for the high school competition is on April 20.
	
	Semi-finals competition was held on April 1, 2017 at the University of Guam. Finals will be held on April 8 at the same location.

NATIONAL FORENSIC LEAGUE (NFL) COMPETITION The NFL program promotes leadership, cognitive development, and strategic problem solving skills. The program provides students the opportunity to work in teams and compete with other students in the public and PNP.	Seventy nine (79) students participated.
MUSIC AND ART PROGRAMS The Music Program entails having the GATE music teacher provide instruction in a 35-day course. During the course the GATE choir students perform in school events and select members participate in an All Island Choir and perform for the public. The Visual Arts Program entails having the GATE Visual Art teacher teach various arts curriculum to students in a 35-day course and at the end of the course culminate with a final art project displayed at an art exhibit open to the public.	The GATE Music teachers are currently providing services to the following elementary schools: Harry S. Truman Elementary School: • Performance was scheduled for March 29 at the Southern High School Auditorium. Merizo Elementary School: • School performance was on April 4, 2017 at Merizo Elementary School. • Public performance was scheduled for April 7, 2017 at the school. The GATE Art teacher is currently providing services at Maria Ulloa Elementary School.

	• The Art Exhibit was held on March 16, 2017. The GATE Music and Art Program services students for approximately 30 days, ending with performances and exhibit to showcase the students work. Following these performances and exhibits the VPA Music and Art teachers will service PC Lujan ES, Marcial Sablan ES and Upi ES.
SECONDARY SCHOOL PRODUCTION The Secondary School Production is an after-school activity offered to students in 9th to 12th grades. An island-wide invitation to all students who wish to participate in the production, including PNP school students is extended. This allows for collaboration in fellowship and solidarity among all students on island. Each school year the program has an average of two (2) theatrical/musical productions as matinee and evening events at a venue (Southern High School). Community awareness initiatives, public notification and advertising of these major shows promote awareness to the community at large.	Theatre staff members are preparing for an upcoming production scheduled for two (2) matinees (May 11 and 12) and one (1) evening (May 12) shows. The theatre teacher has communicated with all public and PNP high schools and started auditions for cast.
TESTING The GATE Testing Coordinator conducted testing for the GATE K-5 Program and Preschool Program.	Fifteen (15) students were referred for testing for the K-5 Program 11 qualified and 4 did not qualify. Testing for GATE Preschool for School Year 2017-18 began on March 3, 2017 at Price Elementary School. Testing will continue Monday through Thursday as long as there are applicants. To date, 98 possible GATE Preschool kids were tested; 57 qualified and 42 did not qualify.
EARLY CHILDHOOD EDUCATION (ECE) **PRE-KINDERGARTEN PROGRAM** The Pilot Pre-Kindergarten Program Evaluation was completed by Dr. Zeni Natividad. The report was submitted to the Superintendent for his review.	The Pre-Kindergarten Program will operate in an environment that is age appropriate and can meet the intellectual and emotionally needs of the children in this age group to maximize their learning.
STRIVING READERS COMPREHENSIVE LITERACY (SRCL) The SRCL Program will be closing out by July 31, 2017. Plans to sustain the program are in place, to include other schools to take part in the use of technology. Current SRCL schools include: JM Guerrero ES, PC Lujan ES, Marcial Sablan ES, LP Untalan MS, VSA Benavente MS, Oceanview MS, Tiyan HS, Southern HS, George Washington HS.	SRCL will now transition under ISLA GI'HA. Any excess funding has been earmarked for the following: 1) Travel to the International Society for Technology in Education (ISTE), 2) Travel to the iPadpalooza: Learning on the Go Learning Festival and 3) procurement of additional iPads and mobile carts. Meetings have been set up with current SRCL participating

Schools to include in the expansion of the program: Astumbo ES, Adacao ES, Chief Brodie ES, Merizo Martyrs ES, Okkodo HS, 6th grade classes from UMS, BMS and OMS.	schools and their administrators to inform them of the expected changes with our SRCL Program.
STATE PERSONAL RESPONSIBILITY EDUCATION PROGRAM (STATE PREP) Following the award of the State PREP Program funded by the Department of Health and Human Services, Administration for Children and Families, the PREP Program Team, consisting of the designated high school health coordinators and PREP Project Director, continued its preparation plans for the full scale implementation of Level 1 curriculum component of the PREP *Making Proud Choices* Program. The program is funded in the amount of $250,000 annually for a budget period of 5 years from October 1, 2015 thru September 30, 2020. The target population is adolescents ages 10-19.	The contract agreement for professional consulting services to provide the program health curriculum training to high school health educators is pending approval
CAREER AND TECHNICAL EDUCATION (CTE) Marketing students from all GDOE CTE Programs held their DECA conference at the Pacific Star Hotel on March 29, 2017. Over 200 students were in attendance. Allied Health Instructors held their Allied Health Competition at the GCC campus. All Allied Health CTE programs attended. Mobile student laptop carts and student iPad carts were purchased for the use of GDOE Business Education, Consumer Family Sciences, and school-to-work classes for the use of improving technology to those subjects. Laptops and digital projectors are being issued out to these teachers, as well.	Partnerships with Guam GCC will increase CTE opportunities for GDOE students. The Career Pathway Programs seeks to improve instruction to GDOE CTE courses by providing 21st century technology to promote career readiness for our students.
RESEARCH, PLANNING AND EVALUATION (RP&E) DIVISION **RESEARCH** Ongoing educational research and the application of relevant findings resulting from them is a vital component that contributes to student and teacher development. RP&E reviews research proposals supportive of improving student learning experiences and outcomes as well as teacher effectiveness in the classroom.	In March 2017, two (2) research proposals were reviewed and granted approval after comments and questions were satisfactorily addressed and the proposals revised, integrating recommended modifications: "The Prevalence of Bullying among Seniors in Guam Public High Schools and Its Effect on Students' Academic Aspirations". "The Impact of Culture-Based Resources in Guam's Elementary Schools".

DATA REPORT SUBMISSION Supplemental funds from the federal government support and strengthen local efforts to provide needed resources to focus and sustain educational programs and interventions aimed to achieve Goal #2. Federal mandate requires that various data reports be submitted annually to the U.S. Department of Education. This is done through the EDFacts Submission System (ESS), an electronic data repository for all education-related data used for planning, policymaking, and management and budget decision-making to improve outcomes for students.	Continuing a new round of USEd-required Guam data submissions for SY2016-17, several files were electronically transmitted to the EDFacts Submission System (ESS) in March: 1. C033 (Free and Reduced Price Lunch) - School-level 2. C039 (CCD Schools) - School-level 3. *C052 (Membership)* - SEA, LEA levels

Objective 2.1: By Year 2020, at least 80% of students at each grade level will be proficient in English Language Arts, Math, Science and Social Studies as measured by the Department's State-wide summative assessment.

Activity/Action Item	Outcomes
DISTRICT-WIDE ASSESSMENTS Distribution for SBA materials commenced on Monday, March 13, 2017. ACT Aspire materials arrived on Thursday, March 23, 2017 and distribution for these materials began on Monday, March 27, 2017. Schools have been steadily picking up materials and all materials will be disseminated by Friday, April 7, 2017.	Testing window has opened effective April 3, 2017 and will continue through May 19, 2017.
STRIVING READERS COMPREHENSIVE LITERACY (SRCL) PROGRAM The SRCL Program will be closing out by July 31, 2017. Plans to sustain the program are in place, to include other schools to take part in the use of technology.	SRCL will now transition under ISLA GI'HA. Any excess funding has been earmarked for the following: 1) Travel to the International Society for Technology in Education (ISTE), 2) Travel to the iPadpalooza: Learning on the Go Learning Festival and 3) procurement of additional iPads and mobile carts. Meetings have been set up with current SRCL participating schools and their administrators to inform them of the expected changes with our SRCL program.
SCHOOL-BASED SURVEILLANCE PROGRAM The Youth Risk Behavior Surveillance Survey (YRBS) is conducted nationally, every two (2) odd years based on the Center for Disease Control and Prevention (CDC) program requirements and timelines.	As of March 31, all participating 14 secondary schools conducted the 2017 YRBS surveys to sampled students in grades 6-12. The schools are now in the final stage of collecting the completed survey data to be submitted to

	Center for Disease Control and Prevention for tabulation and reporting results. Approximately 1,562 students in middle school and 1,728 students in high school have completed the surveys.
The School Health Profiles Survey is conducted in even-number calendar years among a scientifically selected sample of all GDOE secondary school principals and lead health education teacher in accordance to survey administration procedures outlined in the handbook for conducting the Profiles provided by CDC.	The School Health Profiles (Profiles) Survey is administered every two (2) even years so will be administered in 2018.
PARENT TEACHER CONFERENCE	As indicated on the approved GDOE Calendar for SY 2016-17, the second Parent Teacher Conference schedule are as follows: February 27, 2017 Southern High School J.P. Torres Success Academy March 28, 2017 High Schools with the exception of Southern High School and J.P. Torres Success Academy March 29, 2017 Middle Schools March 30, 2017 Elementary Schools Provided below are Tables showing the Percentile of Parent Attendance for each grade level.

High Schools

Monday, February 27, 2017				
Name of School	**Grade**	**Enrollment**	**Attendance**	**%**
SHS	9th	377	99	26%
	10th	388	77	20%
	11th	333	86	26%
	12th	323	57	18%
	Total>>>	**1,421**	**319**	**22%**
JPTAS	9th	4	0	0%
	10th	37	0	0%
	11th	61	0	0%
	12th	69	4	6%

	Total>>>	**171**	**4**	**2%**

Tuesday, March 28, 2017				
Name of School	**Grade**	**Enrollment**	**Attendance**	**%**
GWHS	9th	447	116	26%
	10th	437	113	26%
	11th	391	93	24%
	12th	378	112	30%
	Total>>>	**1,653**	**434**	**26%**
JFKHS	9th	624	117	19%
	10th	495	77	16%
	1th	386	70	18%
	12th	370	60	16%
	Total>>>	**1,875**	**324**	**17%**
OHS	9th	483	95	20%
	10th	452	106	23%
	11th	361	71	20%
	12th	378	110	29%
	Total>>>	**1,674**	**382**	**23%**
SSHS	9th	666	123	18%
	10th	537	111	21%
	1th	357	62	17%
	12th	286	60	21%
	Total>>>	**1,846**	**356**	**19%**
THS	9th	419	55	13%
	10th	321	57	18%
	11th	307	53	17%
	12th	239	44	18%
	Total>>>	**1,286**	**209**	**16%**

	Grade	**Enrollment**	**Attendance**	**%**
Summary	9th	3,020	605	20%
	10th	2,130	541	25%
	11th	2,196	435	20%
	12th	2,043	447	22%
	Total>>>	**9,389**	**2,028**	22%

Middle Schools

Wednesday, March 29, 2017

Name of School	Grade	Enrollment	Attendance	%
AJMS	6th	251	99	39%
	7th	273	95	35%
	8th	263	80	30%
	Total>>>	**787**	**274**	**35%**
AstMS	6th	189	70	37%
	7th	204	40	20%
	8th	202	56	28%
	Total>>>	**595**	**166**	**28%**
FBLGMS	6th	354	97	27%
	7th	401	103	26%
	8th	355	89	25%
	Total>>>	**1,110**	**289**	**26%**
IMS	6th	169	54	32%
	7th	171	43	25%
	8th	177	34	19%
	Total>>>	**517**	**131**	**25%**
JRMS	6th	292	87	30%
	7th	276	90	33%
	8th	283	78	28%
	Total>>>	**851**	**255**	**30%**
LPUMS	6th	395	151	38%
	7th	374	101	27%
	8th	374	106	28%
	Total>>>	**1,143**	**358**	**31%**
OV MS	6th	143	60	42%
	7th	155	58	37%
	8th	131	43	33%
	Total>>>	**429**	**161**	**38%**
VBMS	6th	169	54	32%
	7th	171	43	25%
	8th	177	34	19%
	Total>>>	**517**	**131**	**25%**

Summary	Grade	Enrollment	Attendance	%

	6th	1,962	672	34%
	7th	2,025	573	28%
	8th	1,962	520	27%
	Total>>>>>	**5,949**	**1,765**	**30%**

Elementary Schools

March 30, 2017				
Name of School	**Grade**	**Enrollment**	**Attendance**	**%**
AES	Kinder	93	58	62%
	1st	90	53	59%
	2nd	90	55	61%
	3rd	98	54	55%
	4th	93	51	55%
	5th	97	48	49%
	Total>>>	**561**	**319**	**57%**
AHES	Kinder	57	41	72%
	1st	74	51	69%
	2nd	69	38	55%
	3rd	80	67	84%
	4th	73	49	67%
	5th	69	56	81%
	Total>>>	**422**	**302**	**72%**
AstES	Kinder	95	48	51%
	1st	109	55	50%
	2nd	105	55	52%
	3rd	100	59	59%
	4th	96	42	44%
	5th	84	41	49%
	Total>>>	**589**	**300**	**51%**
BPCES	Kinder	85	60	71%
	1st	75	75	100%
	2nd	92	75	82%
	3rd	85	53	62%
	4th	83	58	70%
	5th	65	0	0%
	Total>>>	**485**	**321**	**66%**
CLTES	Kinder	77	43	56%
	1st	92	62	67%
	2nd	96	90	94%
	3rd	87	69	79%
	4th	93	57	61%
	5th	98	57	58%
	Total>>>	**543**	**378**	**70%**
CBES	Kinder	50	25	50%
	1st	59	18	31%

	2nd	39	15	38%
	3rd	51	24	47%
	4th	49	5	10%
	5th	49	14	29%
	Total>>>	**297**	**101**	**34%**
DLPES	Kinder	84	54	64%
	1st	105	56	53%
	2nd	100	46	46%
	3rd	115	55	48%
	4th	112	49	44%
	5th	112	54	48%
	Total>>>	**628**	**314**	**50%**
FES	Pre Kinder	**18**	**14**	78%
	Kinder	136	87	64%
	1st	129	71	55%
	2nd	118	60	51%
	3rd	143	63	44%
	4th	141	70	50%
	5th	139	58	42%
	Total>>>	**806**	**409**	**51%**
HSTES	Kinder	59	31	53%
	1st	59	37	63%
	2nd	53	32	60%
	3rd	65	48	74%
	4th	59	39	66%
	5th	67	41	61%
	Total>>>	**362**	**228**	**63%**
IES	Kinder	33	12	36%
	1st	47	23	49%
	2nd	43	20	47%
	3rd	30	12	40%
	4th	45	23	51%
	5th	44	15	34%
	Total>>>	**242**	**105**	**43%**

Name of School	Grade	Enrollment	Attendance	%
JMGES	Kinder	85	42	49%
	1st	115	69	60%
	2nd	129	58	45%
	3rd	126	59	47%
	4th	108	38	35%
	5th	119	49	41%
	Total>>>	**682**	**315**	**46%**
JQSMES	Pre-Kinder	17	14	82%
	Kinder	65	27	42%
	1st	10	25	250%

	2nd	88	31	35%
	3rd	87	38	44%
	4th	92	34	37%
	5th	69	23	33%
	Total>>>	**428**	**192**	**45%**
LBJES	Kinder	117	74	63%
	1st	130	80	62%
	Total>>>	**247**	**154**	**62%**
LES	Kinder	76	50	66%
	1st	87	52	60%
	2nd	96	45	47%
	3rd	106	63	59%
	4th	105	77	73%
	5th	95	40	42%
	Total>>>	**565**	**327**	**58%**
MAUES	Kinder	109	59	54%
	1st	107	48	45%
	2nd	122	49	40%
	3rd	132	72	55%
	4th	127	66	52%
	5th	111	43	39%
	Total>>>	**708**	**337**	**48%**
MULES	Kinder	111	70	63%
	1st	99	50	51%
	2nd	93	51	55%
	3rd	91	44	48%
	4th	116	55	47%
	5th	100	46	46%
	Total>>>	**610**	**316**	**52%**
MachES	Kinder	83	45	54%
	1st	71	40	56%
	2nd	69	32	46%
	3rd	104	50	48%
	4th	85	42	49%
	5th	96	44	46%
	Total>>>	**508**	**253**	**50%**
MASES	Pre-Kinder	18	12	67%
	Kinder	75	36	48%
	1st	61	24	39%
	2nd	72	30	42%
	3rd	69	30	43%
	4th	77	24	31%
	5th	72	28	39%
	Total>>>	**444**	**184**	**41%**
MMES	Kinder	33	15	45%
	1st	36	17	47%

	2nd	35	18	51%
	3rd	46	18	39%
	4th	44	25	57%
	5th	39	18	46%
	Total>>>	**233**	**111**	**48%**
OCPES	Kinder	56	26	46%
	1st	83	59	71%
	2nd	93	64	69%
	3rd	104	81	78%
	4th	93	50	54%
	5th	83	46	55%
	Total>>>	**512**	**326**	**64%**
PCLES	Kinder	48	24	50%
	1st	67	44	66%
	2nd	62	37	60%
	3rd	57	47	82%
	4th	67	40	60%
	5th	71	46	65%
	Total>>>	**372**	**238**	**64%**
Name of School	**Grade**	**Enrollment**	**Attendance**	**%**
HBPES	Kinder	124	70	56%
	1st	121	76	63%
	2nd	112	67	60%
	3rd	105	90	86%
	4th	116	86	74%
	5th	111	71	64%
	Total>>>	**689**	**460**	**67%**
TalES	Kinder	49	31	63%
	1st	45	31	69%
	2nd	38	24	63%
	3rd	50	27	54%
	4th	49	29	59%
	5th	43	21	49%
	Total>>>	**274**	**163**	**59%**
TamES	2nd	163	92	56%
	3rd	156	72	46%
	4th	143	68	48%
	5th	162	80	49%
	Total>>>	**624**	**312**	**50%**
UES	Kinder	122	68	56%
	1st	133	62	47%
	2nd	139	61	44%
	3rd	148	80	54%
	4th	147	88	60%
	5th	138	47	34%
	Total>>>	**827**	**406**	**49%**

WES	Kinder	95	50	53%
	1st	110	63	57%
	2nd	106	47	44%
	3rd	132	54	41%
	4th	123	58	47%
	5th	126	71	56%
	Total>>>	**692**	**343**	**50%**

Elementary Summary	Grade	Enrollment	Attendance	%
	Pre-K	53	40	75%
	Kinder	2,017	1,146	57%
	1st	1,909	1,241	65%
	2nd	2,222	1,192	54%
	3rd	2,367	1,329	56%
	4th	2,336	1,223	52%
	5th	2,259	1,057	47%
	Total>>>>>>>>	**13,110**	**7,188**	**55%**

Objective 2.2: By Year 2020, at least 80% of students in grades K-8 will reach benchmark in Reading and Math as measured by the Department's Interim assessments.

Activity/Action Item	Outcomes
ISLA: GIHA' **AIMSWEB** The AIMSweb Winter Benchmark Period started on December 1, 2016 and concluded on March 15, 2017. Students in grades K-8 participate in these interim assessments throughout the year. Based on assessment results, students may show one of three areas: • Tier 1: Students who are on benchmark or grade Level. • Tier 2: Students who need support. • Tier 3: Students in need of immediate intervention.	Teachers will be able to monitor student progress throughout the year and provide supports and/or immediate interventions to students who need it. Results for students who were tested during the Winter 2016-2017 Benchmark period are shown in **ATTACHMENT 1.2-1**. The Spring 2017 benchmark began on March 16, 2017. Students will continue to be tested while the Spring Benchmark period is open.
CITW ELL Refresher training on CITW ELL was conducted on March 27-29, 2017 for coaches from the initial CITW ELL TOT training on January 23-25, 207. Participants were able to share successes and challenges that were experienced over the last 2 months. They also received refresher	The GDOE has available trainers in participating schools to help train teachers and staff in instructional strategies.

training on implementing strategies through the ELL lens and processing strategies through the ELL lens. **CITW ELL AND TECHNOLOGY** Classroom Instruction That Works Technical Support was provided to various school sites on March 29-31, 2017. Classroom walkthroughs and feedback, demonstration teaching, co-teaching and strategy and language objective development clarification supports were provided. A total of 15 schools received technical support tailored to their needs during this time. **SIOP** Sheltered Instruction Observation Protocol (SIOP) training was conducted in March as follows: Coaching and Implementation training: March 7-8, 2017 Coaching and Observations training at school sites: March 9-16, 2017 Coaching and Modeling training at school sites: March 21-31, 2017 Participants received training on their roles as SIOP coaches in schools and received detailed explanations about how to provide feedback and supports to teachers specific to ELL applications in the classroom.	The DOE has available trainers in participating schools to help train teachers and staff in instructional strategies. Technical support strengthens coaches' abilities to provide school site support to their teachers. Educators gained practical skills to collaborate, share, and implement lesson plans that incorporate all eight components and thirty features of the SIOP® Model in order to teach content while developing students' academic and social language. The GDOE has available trainers in participating schools to help train teachers and staff in instructional strategies.

Objective 2.3 By Year 2020, at least 80% of students will be receiving a passing semester grade in Reading, Language Arts, Math, Science and Social Studies. (Used as an indicator for earned credit in secondary schools, not necessarily achievement)

Activity/Action Item	Outcomes
ISLA: GIHA' **AIMSWEB** The AIMSweb Winter Benchmark Period started on December 1, 2016 and concluded on March 15, 2017. Students in grades K-8 participate in these interim assessments throughout the year. Based on assessment results, students may show one of three areas: • Tier 1: Students who are on benchmark or grade level • Tier 2: Students who need support • Tier 3: Students in need of immediate intervention	Teachers will be able to monitor student progress throughout the year and provide supports and/or immediate interventions to students who need it. Results for students who were tested during the Winter 2016-2017 Benchmark period are shown in **ATTACHMENT 1.2-1**. The Spring 2017 benchmark began on March 16, 2017. Students will continue to be tested while the Spring Benchmark period is open.

CLASSROOM INSTRUCTION THAT WORKS (CITW) ENGLISH LANGUAGE LEARNER (ELL) Refresher training on CITW ELL was conducted on March 27-29, 2017 for coaches from the initial CITW ELL Training of Trainer (TOT) training on January 23-25, 2017. Participants were able to share successes and challenges that were experienced over the last 2 months. They also received refresher training on implementing strategies through the ELL lens and processing strategies through the ELL lens.	The GDOE has available trainers in participating schools to help train teachers and staff in instructional strategies.
CLASSROOM INSTRUCTION THAT WORKS (CITW) ENGLISH LANGUAGE LEARNER (ELL) AND TECHNOLOGY Classroom Instruction That Works Technical Support was provided to various school sites on March 29-31, 2017. Classroom walkthroughs and feedback, demonstration teaching, co-teaching and strategy and language objective development clarification supports were provided. A total of 15 schools received technical support tailored to their needs during this time.	The GDOE has available trainers in participating schools to help train teachers and staff in instructional strategies. Technical support strengthens coaches' abilities to provide school site support to their teachers.
SHELTERED INSTRUCTION OBSERVATION PROTOCOL SIOP SIOP training was conducted in March as follows: Coaching and Implementation training: March 7-8, 2017 Coaching and Observations training at school sites: March 9-16, 2017 Coaching and Modeling training at school sites: March 21-31, 2017 Participants received training on their roles as SIOP coaches in schools and received detailed explanations about how to provide feedback and supports to teachers specific to ELL applications in the classroom.	Educators gained practical skills to collaborate, share, and implement lesson plans that incorporate all eight components and thirty features of the SIOP Model in order to teach content while developing students' academic and social language. The GDOE has available trainers in participating schools to help train teachers and staff in instructional strategies.

Goal #3: All Guam Department of Education instructional personnel will meet high standards for qualifications and ongoing professional development and will be held accountable for all assigned responsibilities.

Objective 3.1 By School Year 2015-16 (Year 2), 100% of GDOE Instructional Personnel will be participating in an annual professional development program appropriate to their job duties designed to enhance their current skills as well as to provide opportunities for growth.

Activity/Action Item	Outcomes
ON CALL SUBSTITUTE TRAINING	

Pursuant to Public Law 30-54, a total of two (2) individuals attended the On Call Substitute Training. This training is required prior to being placed in the classroom. Topics included Classroom Management and Student Discipline, FIRPA, Use of Social Media & Mandated Reporting, Health and Safety Issues, Child Abuse, Harassment, Sexual Harassment, Relationships with Students, Confidentiality/ Tort Liability, Substance Abuse, and Non-discrimination, Board Policies and Standard Operating Procedures and teaching strategies. On Call Substitute training was held on March 24, 2017.	GDOE will have on call substitutes that are aware of the policies dealing with students and have some strategies they can implement such as teaching and classroom management strategies.
ISLA: AYUDANTE' **TEACHER ASSISTANTS/ INSTRUCTIONAL PROGRAM AIDES** Training for all Teacher Assistants and Instructional Program Aides will be held on April 11-12, 2017. Training will focus on literacy and mathematics in the curriculum.	ISLA *Ayudante'* will build capacity with the TAs/IPAs by providing them with instructional strategies that can be used to support students in the classroom and afterschool.
TERRITORY AND FREELY ASSOCIATED STATES EDUCATION GRANT (T&FASEG) - BALANCED LEADERSHIP Balanced Leadership trainer from McREL conducted the fifth Balanced Leadership school site visit on **April 3 - 7, 2017** as follows: • DL Perez Elementary School • Juan M. Guerrero Elementary School • Machananao Elementary School • Finegayan Elementary School • Astumbo Elementary School • Liguan Elementary School • Inarajan Elementary School • Merizo Elementary School • MU Lujan Elementary School • JQ San Miguel Elementary School Each administrator/leadership team had one-on-one time with the Balanced Leadership trainer. Emphasis was placed on reviewing and discussing school improvement plans while time was provided to ask questions or simply review the fidelity of their implementation of Balanced Leadership principles.	The GDOE will have administrators and teacher leaders who are able to practice effective leadership strategies that will encourage better communication and interaction between school administrations, faculty, and staff, and as a result, will increase student achievement and learning.
LIBRARY PROGRAM The Division of Curriculum & Instruction, along with the Enhancing Education through Technology Program, facilitated a follow-up training on School Library Automation on Wednesday, March 22, 2017 at the JFK School Library. A total of approximately 35 school	School Librarians are better prepared to address the library procedures which include checking in, checking out and inventory of all library resources procured.

librarians participated in the day-long training which included information on the use of the district's Library Automation System.	
EARLY CHILDHOOD EDUCATION (ECE) The Division of Curriculum & Instruction held the 2017 Early Childhood Education (ECE) Training Series for approximately thirty (30) 2nd and 3rd Grade Teacher representatives from the Elementary Schools. The ECE Training Series was held from Tuesday, March 21st through Friday, March 24, 2017 from 8 am – 4 pm at the Hilton Hotel and on Saturday, March 25, 2017 at the University of Guam Annex Building, Room 6. The participants were trained in the following topics: Early Childhood Education Awareness, Literacy and Math, Assessment, Diversity and Family Involvement.	Early Childhood Educators trained in their knowledge and skills in the principles of Early Childhood Education and in the developmental learning environments.

TEACHER AND ADMINISTRATOR EFFECTIVENESS (TAE) PROGRAM
New Teacher Center Training
Provides instructional personnel opportunities to participate in annual professional development appropriate to their job duties.
	• Requisition submitted to procure professional services for teacher mentor and instructional coach training for SY17-18.
	• Teacher mentors – PD/in person and online forums to support teacher mentors.
	  ○ March 3, 2017
	  ○ March 17, 2017
	  ○ March 20, 2017
	  ○ March 24, 2017
	• Instructional coaches - person and online forums for instructional coaches; many were unable to attend.
	  ○ March 23, 2017 CANCELLED
	  ○ March 30, 2017 CANCELLED

Instructional Coach (IC) Services Provided instructional coach services specific to the implementation of curriculum, instructional strategies, and assessment practices through small learning communities at the school level and one to one assistance to classroom teachers; coaching serves as a form of professional development.	TAE provided 20 federally funded instructional coaches to teachers at 21 elementary schools (1 IC servicing 2 schools); ICs reported following supports to teachers: • non-evaluative observation/feedback • assistance with student assessment • assistance with analyses of student data • assisting school administrators with facilitation of PLCs • preparation for district wide assessment HR notified CLCS applicant of recommendation and start date 4/2/17 (employee has not started – GEB decision to freeze new hires).

On the Job Training

Provide on the job training to accelerate beginning teacher effective practices and assist with improving job satisfaction among this population.

- 6 teacher mentors supported 80 beginning teachers, a decrease by 2 from February (discovered certification issue; mentor/mentee request to resume next SY).
- Mentors piloted online formative assessment tools and provided more immediate feedback to beginning teachers; tools captured time and effort dedicated to meeting standards, improving teaching practices, and discussions about other job related duties; see attached Mentor Program Report and Time by Standards and Focus Area.
- Mentor Program adjusted SY17-18 supports/services in order to mentor all 1st year Initial Educators next SY with a backlog of 100 + 2nd and 3rd year teachers.
- Scheduled August 14, 2017 Beginning Teacher Conference.

COMMUNITY HEALTH & NURSING SERVICES

Professional Development for the School Health Counselors and Licensed Practical Nurse

March 22 & 23, 2017 selected SHCs attended Tuberculosis Clinical Intensive hosted by the Mayo Clinic, Minnesota at Pacific Star Hotel.

March 2017 Health Fairs

- March 30, 2017 Health Fair at D.L. Perez ES
- March 30, 2017 Health Fair at Finegayan ES
- March 30, 2017 Health Fair at Maria A. Ulloa ES

SECTION 504 TRAINING

Based on SOP 1200-021: Section 504 Procedural Manual, the District Section 504 Coordinator and Assistant Section 504 Coordinator District Coordinator and the Assistant Coordinator provides all administrators, school counselors, and school health counselors the three- hour Section 504 training throughout the school year.

Table below to view district-wide training activity for SY 14-15 and SY 15-16 (to date).

TOTAL NUMBER TRAINED SY 14-15 (Nine total trainings)		166	
TOTAL NUMBER TRAINED SY 15-16 (3 total trainings)		66	
SY 16-17 Number to Date		268	
DATE	SCHOOL	NUMBER TRAINED	EVALUATION RESULTS
8/18/18	District-wide PD for SCs	64	Above Avg.-Excellent
8/30/16	Astumbo MS	20	Above Avg.-Excellent
9/9/16	FES	24	Excellent
10/22/16	UOG Students	9	Excellent
12/12/16	MULES	18	Excellent
1/4/17	Federal Programs Workshop	82	Above Avg.-Excellent
1/17/17	GATE PD	43	Above Avg.-Excellent

	2/7/17 | THS | 8 | Above Avg. - Excellent
SCHOOL COUNSELOR'S (SC) MONTHLY WORK TEAM LEADERS MEETING Student Support Service Division facilitates monthly PD for all school counselors in the district. The co-hort has identified four (4) work teams for the following domains: Foundation, Delivery, Management, and Accountability. The work teams continue to develop an evaluation tool for school administrators to use that is consistent with their duties and responsibilities based on SOP1200-021: K-12 Guam's Comprehensive School Counselor Program.	March 14, 2017: SC WTLs met to prepare for the upcoming workgroup session with principals. The work session was a result from the Principal's Meeting on 2/1/17 as a next step for more collaboration on the updated SC job description and evaluation. The focus of the meeting was to finalize the training presentation.
CHILD STUDY TEAM (CST) PROTOCOL The CST Protocol provides GDOE a standardized process to assist schools in identifying supports, interventions, and services for students. The updated CST Protocol was signed by Acting Superintendent Joseph Sanchez on February 23, 2017.	March 7, 2017: The approved memorandum from the Superintendent, protocol and forms were provided electronically to all school administrators and school counselors. Training on the updated protocol for school principals is scheduled for April and assistant principals in May.
MONTHLY SCHOOL COUNSELOR PROFESSIONAL DEVELOPMENT The Student Support Services Division (SSSD) facilitates monthly professional development sessions for School Counselors (SCs). The SCs meet regularly and consistently to increase systematic processes for managing student issues directly related to SOP 1200-021 Guam Comprehensive School Counseling Program K – 12 and other mandated policies.	March 1, 2017: School counselors participated in a PD at Gloria Nelson Public Services Building, 9 am – 3 pm. This is the last PD for the school year. There were 55 SCs in attendance. The PD agenda focused on the following: Crisis Incident Debriefing Protocols & Exercises
PHYSICAL FITNESS QUALIFICATION TEST (PFQT) PEACE OFFICERS STANDARD AND TRAINING (POST) REQUIREMENT School Attendance Officers (SAOs) are sworn in Peace Officers, classified as Special Deputy Marshals. Special Deputy Marshals are Category 2 Peace Officers by law; therefore, they must abide by the PFQT required by POST. SAOs have been utilizing the Worksite Wellness Program as their opportunity to condition themselves to meet the standards. Personnel Services Division is currently working on a Standard Operating Procedure for the Physical Fitness Requirements.	**TABLE 3.1-1** shows the SAO's and Attendance Officer Supervisor's standings.

Doc. No. 34GL-17-0404.

Table 3.1-1

NAME	REQUIRED REPS/TIME	EVENT	TEST RESULTS	PASS/FAIL
Christopher Anderson	15	Push ups	27	PASS
	28	Sit ups	45	PASS
	16:22	1 mile run	7:30	PASS
Sauna Santos	11	Push ups	11	PASS
	24	Sit ups	24	PASS
	18:14	1 mile Run	11:35	PASS
John San Nicolas PROFILE	15	Push ups		
	28	Sit ups		
	16:22	1 mile run		
Frances Arriola	11	Push ups	30	PASS
	24	Sit ups	30	PASS
	18:14	1 mile run	14:55	PASS
Sherry Sanchez	11	Push ups	45	PASS
	24	Sit ups	44	PASS
	18:14	1 mile run	14:25	PASS
Nadine Calvo	14	Push ups	20	PASS
	29	Sit ups	29	PASS
	16:57	1 mile run	13:37	PASS
Geraldine Tajalle	11	Push ups	15	PASS
	24	Sit ups	24	PASS
	18:14	1 mile run	14:50	PASS
John Meno	27	Push ups	27	PASS
	39	Sit ups	14	FAIL
	14:00	1 mile run	12:25	PASS
Ryan Aguigui	27	Push ups	50	PASS
	39	Sit ups	30	FAIL
	14:00	1 mile run	10:18	PASS
Vicente Chargualaf PROFILE	14	Push ups		
	22	Sit ups		
	18:14	1 mile run		
Brandy Martinez	33	Push ups	41	PASS
	42	Sit ups	42	PASS
	13:36	1 mile run	8:00	PASS
Cera Taguacta	27	Push ups	30	PASS
	38	Sit ups	40	PASS
	14:52	1 mile run	6:40	PASS

DIVISION OF SPECIAL EDUCATION

Consulting Resource Teacher-Technical Assistants conducted training on Individualized Education Program (IEP) planning on March 10, 2017.

Twenty Five (25) Teachers (CRTs) attended the training.

Special Education Emotional Disabilities Program personnel conducted Emotional Disabilities Awareness training on March 27, 2017 at Chief Brodie Memorial

Ten (10) teachers and para-educators completed the training.

Elementary School Special Education Training room 2.	
Special Education Emotional Disabilities Program personnel conducted Safe Crisis Management (SCM) training on March 23-24 at Astumbo Middle School.	Sixteen (16) teachers and para-educators completed the training and evaluation.
Consulting Resource Teacher-Technical Assistants conducted training on Autism Awareness and Interventions on March 16-17, 2017 at Astumbo Middle School.	Seven (7) aides and fourteen (14) teachers attended the training.
Consulting Resource Teacher-Technical Assistants conducted training on Disability Awareness on March 30, 2017 at Chief Brodie Memorial Elementary School Special Education Training Room 2.	Three (3) aides and one (1) bus driver attended the training.
Special Education Preschool Program Teachers conducted professional development to Headstart Teachers and Staff on March 20, 2017 at Catholic Social Services Conference Room, Barrigada.	Fifty-Four (54) teachers and staff attended the training.
Division of Special Education Service Providers conducted para-educator training on March 20, 2017 at Astumbo Elementary School.	Two hundred ninety eight (298) para-educators attended.

Objective 3.2 By School Year 2016-17 (Year 3), 100% of GDOE Instructional Personnel will be evaluated through an instrument appropriate to their job duties that allows for both a formative and summative evaluation of their performance.

Activity/Action Item	Outcomes
TEACHER AND ADMINISTRATOR EFFECTIVENESS (TAE) PROGRAM Provide instructional personnel with effective school leaders who are instrumental in their professional development, such as supporting instructional personnel through an evaluation process.	Development of Admin Mentor Program: TAE Program Manager selected four (4) administrator mentors; request for Superintendent's prior approval for admin mentor travel to participate in national mentor certification training was delivered to the Superintendent's Office.

Objective 3.3 By School Year 2017-18 (Year 4), 100% of GDOE Instructional Personnel will rate satisfactory or better as rated on their respective evaluation tool.

Activity/Action Item	Outcomes
GDOE INSTRUCTIONAL PERSONNEL EVALUATIONS In order to receive an increment, an employee must	In the month of March 2017, school administrators and

receive a satisfactory rating or better using the current evaluation tool.	teachers received the following evaluations:

Rating	Count	Percent
School Administrators		
Highly Effective	1	100.00%
Effective	0	0.00%
Emerging/Satisfactory	0	0.00%
Increment Denied	0	0.00%
Total	1	100.00%
Teachers		
Highly Effective	34	30.36%
Effective	71	63.39%
Emerging/Satisfactory	7	6.25%
Increment Denied	0	0.00
Total	112	100.00%

Goal #4: All members of the Guam Department of Education Community will establish and sustain a safe, positive and supportive environment.

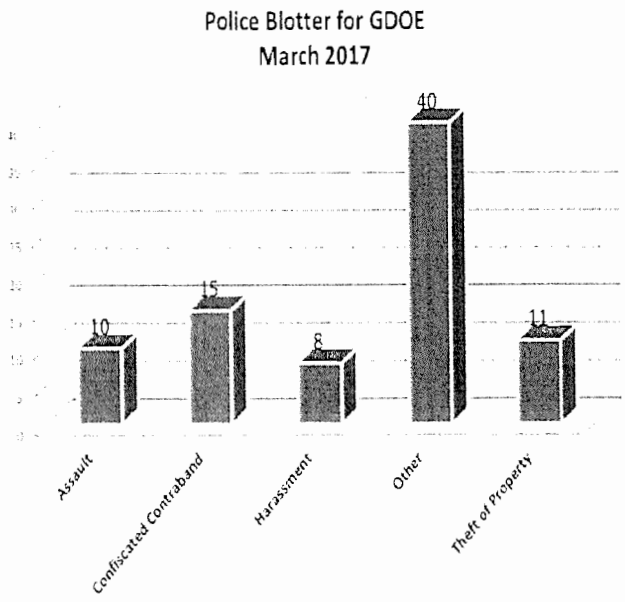
Activity/Action Item	Outcomes
SCHOOL BREAK-INS SCHOOL YEAR 2016 – 2017 There was one break-in for the month of February.	

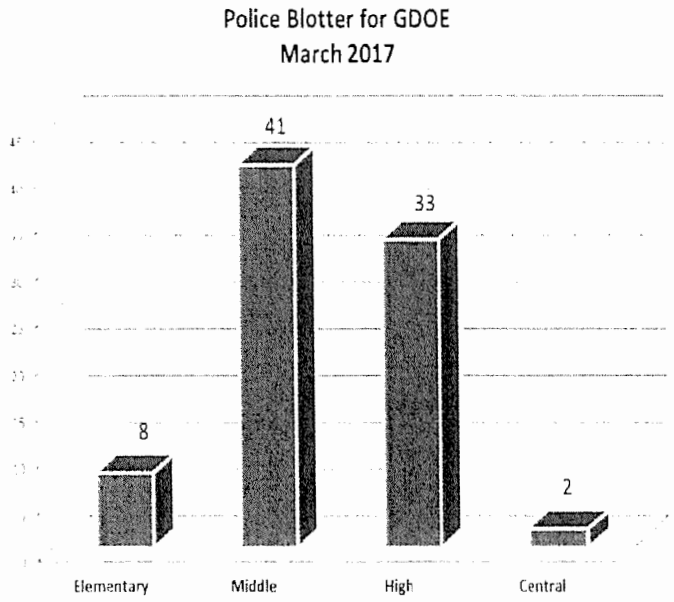
Location	Date
Wettengel ES	November 16, 2016
MA Ulloa ES	February 14, 2017
MU Lujan ES	March 7, 2017

POLICE BLOTTER A review of the police reports for the month of March shows that of the 84 reports made to the Guam Police Department by GDOE, 74 (88%) have come from our secondary schools (both middle and high schools combined inclusive of JPTSA). The top three (3) reported incidents were: Confiscated Contraband (15 reports), Theft of Property (11 reports) and Assault (10 reports). Other incidents reported for the month of March included eight (8) reports of Harassment, seven (7) reports each of Beyond Control and Underage Drinking, six (6) reports of Crash/Traffic Accident, five (5) reports of Burglary, three (3) reports of Suspicious Event, two (2) reports each of Damaged Property and Injured Person, and one (1) report each of Arrested Person, CSC, Criminal Mischief/Establishment, Family Violence, Motor Vehicle Theft, Rioting, Stabbing and	See **TABLE 4.1** below.

Terrorizing.	

TABLE 4.1





Objective 4.1: By SY 2016-17 (Year 3), all schools will have a discipline rate of 15% or less.

Activity/Action Item	Outcomes
GUAM DRUG-FREE COMMUNITIES COALITION The coalition is a non-profit organization. Members are made-up of community-based representatives from both private and government entities. The coalition is facilitated by WestCare Pacific Islands. The coalition works to reduce youth substance abuse and increase community collaboration.	March 31, 2017: GDOE SSSD Administrator provided a Letter of Support for a grant opportunity, Prevention of Opioid Misuse in Woman through that Office on Women's Health Prevention Awards (OWHPA) that will provide an opioid prevention program targeting high school age girls in Dededo, Guam.
GUAM COALITION AGAINST SEXUAL AND DOMESTIC VIOLENCE (GCASDV) The coalition is non-profit organization whose members are other community-based providers, government allies, and individuals who address sexual assault and family violence issues on Guam. The District Psychologist serves as the Vice Chairperson.	March 27 – April 1, 2017: District Psychologist participated and presented at the "14th Hawaii International Summit on Preventing, Assessing, & Treating Trauma Across the Lifespan." The summit brings together the latest research on prevention, assessment, and intervention techniques concerning trauma and maltreatment.
JUVENILE JUSTICE COMPREHENSIVE COMMUNITY SUPERVISION GDOE participates in the Task Force, who works to promote and increase collaboration among agencies and officials who work in probation, pretrial, law	March 23, 2017: Strategic Plan Launch and Task Force Meeting was held 2 – 5 pm at the Governor's Conference Room. The Superintendent of Education and two (2) SSSD

enforcement, and correction fields; develops and implement strategies for identification, supervision, and treatment of high risk/needs youth; assess and/or evaluate evidenced-based supervision and treatment strategies; and demonstrate the use of evidence-based practices and principles to improve the delivery of community supervision strategies and practices.	personnel (District Psychologist and Program Coordinator) were in attendance to the Memorandum of Understanding (MOU). GDOE participates in the following work groups, Professional Development and Evidence-based Practices, and Family Engagement for the Task Force.
MOBILE RESPONSE AND STABILIZATION SERVICES SYSTEM (MRSS) MRSS delivers Mobile Response Services to youth experiencing escalating emotional symptoms, behaviors or traumatic circumstances which have compromised or impacted the youth's ability to function at their baseline within their family, living situation, school and/or community environments. The team is made-up of members from GDOE, Guam Fire Department, Guam Police Department, Judiciary of Guam, GBHWC, Guam Department of Integrated Services for Individuals with Disabilities, Department of Youth Affairs, and the University of Guam.	March 30, 2017: SSSD District Psychologist attended planning meeting. The focus of the meeting was to develop standard operating procedures for responding to youth in crisis.
SEXUAL OFFENDER TREATMENT TEAM The team convenes monthly to discuss treatment efforts for sexual offenders including adults and juveniles and provide consultation to team members. Agencies involved include the Judiciary of Guam, GBHWC, and GDOE. GDOE District Psychologist is a team member.	March 1, 2017: Participated monthly meeting. The focus of the meeting was on the risk assessment for sexual offenders for adults and juveniles.
PSYCHOLOGICAL SERVICES CENTER ADVISORY BOARD The board advises the Isa Psychological Services Center at the University of Guam (UOG) on policies and procedures regarding services. The center provides individuals, couples, families, and group counseling to UOG students, staff, and faculty and their families, as well as adults and children from the community who are not able to access services elsewhere. The board meets quarterly. GDOE District Psychologist is a team member.	March 15, 2017: The board convened for the first time as this is newly created board. The members provide brief introductions and reviewed the current goals and outcomes for the board and the center.
COMMUNITY HEALTH & NURSING SERVICES **Active TB case at VSABMS**	Total students and staff identified - 172 • Students 123 • Staff 49 Students that transferred between September 2016 – January 2017: • ATMS - 1 student • FBLG - 1 student March 7, 2017: TB testing was conducted. 4 students tested positive, cleared by DPHSS.

SCHOOL ATTENDANCE OFFICERS (SAO)

School Attendance Officer/Special Deputy Marshal Activity Data

School Level	Referrals	Truancy Petitions Filed in Family Court	Truancy Violations Filed in Court	DAC Hearings Attended
High School	17	0	0	2
Middle School	6	0	0	8
Elementary School	12	0	0	0
March 2017 Totals	35	0	0	10
March 2016 Totals	16	1	3	16

There are 19 more truancy referrals, 1 less petition, 3 less violations, and 16 less DACs for SY 2016 – 2017 as compared to previous school year.

STUDENT CONDUCT MONTHLY REPORT

Student Support Services Division (SSSD) compiles data on discipline and truancy monthly. All schools are required to ensure that data inputted into PowerSchool is accurate at the integrity rate of 95%. The data is compiled and analyzed by RP&E and the District Psychologist. A report is generated and posted on SSSD web link, *https://sites.google.com/a/gdoe.net/studentsupportservices/home/district-discipline-report* for public consummation.

Data Integrity Rates:

- Discipline Data: 99.03%
- Truancy Non-Compulsory Data: 98.17%
- Unexcused Absences for Compulsory Students Data: 98.21%

Top six (6) behavior for the month of March:

- Skipping
- Tobacco
- Dress Code Violations
- Defiance/Disrespect/
- Insubordination
- Physical Aggression

DISTRICT DATA FOR POWERSCHOOL WITHDRAWAL CODES

SSSD provides the DSESCL with the monthly total of students who have completely withdrawn from the district as a mechanism to ensure schools are receiving authorization to voluntary and involuntary withdraw students.

YTD totals:

- Voluntary Withdrawals – 93
- In-Voluntary Withdrawals – 2
- No Show After Enrollment – 122
- BP 330- 2
- Unable to complete with 6yrs-1
- Expulsion-1

DISCIPLINE AND ATTENDANCE TEAM (DATEAM) TRAINING

Each month, SSSD personnel facilitate continuous support and updates and foster accurate data inputting. Each school has a team consisting of three (3) school-level personnel who represent their respective schools;

DATeam Training		
DATE	NUMBER TRAINED by %	Evaluation Results
3/28-29	60% (25 of 41 schools)	Excellent

<table>
<tr><td>a school administrator assigned to Discipline, school personnel assigned to input incident reporting, discipline, and truancy and one alternate from each school.</td><td>The next monthly training is scheduled for April 25 and 26, 2017 from 1:30pm – 3:30pm. All training materials and sign-in sheets can be viewed at: https://sites.google.com/a/gdoe.net/studentsupportservices/home/district-links/disicipline-and-truancy-team.</td></tr>
<tr><td>BRIEF TOBACCO INTERVENTION PROGRAM
The program serves as a means to address student tobacco behavior and provide a means of justice by leveraging suspension days for participation. The program is in collaboration with the Guam Behavioral Health & Wellness Center (GBHWC) and the Department of Public Health and Social Services (DPHSS).</td><td><table><tr><th colspan="3">BTI PROGRAM (Data YTD)</th></tr><tr><th># of Tobacco/ Nicotine Offenses YTD</th><th># of student/parent agreeing to participate in program in lieu suspension</th><th># of students that have benefited from the program YTD</th></tr><tr><td>846</td><td>84</td><td>47 (SY16-17, as of 3/29/17)</td></tr></table></td></tr>
<tr><td>DISCIPLINE STUDENT CONDUCT COMMITTEE (DSC2)
Discipline Student Conduct Committee (DSC2) The DSC2 is a committee comprised of school administrators for elementary, middle, and high school. Their responsibility is to review protocols, procedures, and policies relative to student conduct and safety. The committee meets monthly.</td><td>March 22, 2017: DSC2 Committee held its monthly meeting:

Agenda focused on the following:
• DPW Bus Driver Training. The members submitted proposed changes to the existing MOU.
• Six (6) members were present.</td></tr>
<tr><td>EARLY CHILDHOOD PYRAMID MODEL
(EARLY CHILDHOOD PBIS INITIATIVE)
SSSD has identified a SSSD liaison for the Early Childhood Pyramid Model Leadership Team, which is comprised of early childhood programs and who will facilitate the coaching/mentoring for the implementation of the Pyramid Model. The Pyramid Model focuses on support of social emotional development for early childhood, birth to 3rd grade.</td><td>March 7, 2017: SSSD Liaison participated in the Early Childhood Education Training Series for Kindergarten – 1st grade teacher representatives. The liaison partnered with teachers to determine support and training for them around social emotional development for young children.

March 29, 2017: SSSD Liaison met with Eloise Sanchez, School Program Consultant – C&I to plan for support for teachers and staff in the early childhood grades, Pre-Kindergarten through 3rd grade. The support will specifically address early childhood developmentally appropriate practices and curriculum, and social-emotional development practices. These needs were provided from early childhood teachers in grades, Kindergarten through 3rd grade after the Early Childhood Education Training Series.</td></tr>
<tr><td>FIRE WATCH PROGRAM</td><td>Schools are required to implement a Fire Watch Program when their Fire Alarm System is not fully operational – this means schools' status is "partial" or "inoperable." This requirement ensures full compliance of the law and code outlined by the Guam Fire Department. This program consists of school personnel being trained on the requirements and the actual implementation of the program. The program ensures that a school personnel conduct a fire watch every hour on the hour. TABLE 4.1-1</td></tr>
</table>

	below provides the status for each school. Check mark in the Fire Watch Log column indicates that the SAOs verify the log to ensure the school is in compliance.

TABLE 4.1-1 – Fire watch Status

SCHOOL	FIRE ALARMS			
	Fully Operable	Partially Operable	Inoperable	Fire Watch Log
Elementary Schools				
Adacao ES	✓			
Agana Heights ES			✓	✓
Astumbo ES	✓			
C.L. Taitano ES	✓			
Carbullido ES			✓	✓
Chief Brodie ES		✓		✓
D.L. Perez ES			✓	✓
Finegayen ES			✓	✓
H.S. Truman ES			✓	✓
Inarajan ES		✓		✓
J.M. Guerrero ES			✓	✓
J.Q. San Miguel ES	✓			
L.B. Johnson ES			✓	✓
Liguan ES	✓			
M.A. Ulloa ES			✓	✓
M.U. Lujan ES		✓		✓
Machananao ES			✓	✓
Marcial Sablan ES			✓	✓
Merizo ES	✓			
Ordot Chalan Pago ES	✓			
P.C. Lujan ES			✓	✓
Price ES		✓		✓
Talofofo ES		✓		✓
Tamuning ES	✓			
Upi ES			✓	✓
Wettengel ES		✓		✓
Middle Schools				
Agueda Johnston MS			✓	✓
Astumbo MS	✓			
F.B. Leon Guerrero MS			✓	✓
Inarajan MS		✓		✓
Jose L.G. MS		✓		✓
L.P. Untalan MS			✓	✓
Oceanview MS	✓			
Vicente Benavente MS		✓		✓
High Schools				
George Washington HS		✓		✓
Simon Sanchez HS		✓		✓
John F. Kennedy HS			✓	✓
Okkodo HS	✓			

	Southern HS			✓	✓	
	Tiyan HS		✓		✓	
	J.P Torres Alternative			✓	✓	
	Total	**11**	**12**	**18**	**30**	

RESEARCH, PLANNING AND EVALUATION (RP&E) DIVISION RP&E assists the Student Support Services Division (SSSD) in producing its *Monthly Student Conduct Report (MSCR).* The MSCR presents a district-wide assessment of student discipline status and behavioral infractions. In coming up with the *August 12, 2016 – March 1, 2017* MSCR, RP&E performed the tasks of: (1) vetting the accuracy and consistency of student discipline data presented in the report tables; and (2) updating the report narrative to ensure that descriptive statements align with data presented in the tables.	The *August 12, 2016 – March 1, 2017 MSCR* was posted in SSSD's webpage.

Objective 4.2: By SY2015-16 (Year 2), all schools and related services will have a perception survey that measures stakeholders' perception of the extent to which they are safe, positive and supportive.

Activity/Action Item	Outcomes
SPECIAL EDUCATION Guam Advisory Panel for Students with Disabilities (GAPSD), March 8, 2017.	Six (6) parents and eight (8) agency representatives attended.
Special Education Emotional Disabilities Program personnel conducted Parent Training on Emotional Disabilities Awareness on March 21, 2017 at Chief Brodie Memorial Elementary School Special Education Training room 2.	Four (4) parents attended the training.
Consulting Resource Teacher-Technical Assistants conducted parent training on Social Play At Home on March 14, 2017 at Chief Brodie Memorial Elementary School Special Education Training Room 2.	Nine (9) parents attended the training.
Special Education Transition Program personnel conducted a parent training on Transition Planning on March 7, 2017 at Chief Brodie Memorial Elementary School Special Education Training Room 2.	One (1) parent attended the training.
STUDENT PARENT COMMUNITY ENGAGEMENT (SPCE) Referrals completed for the month on (attendance, behavior, interpreter/translator, medical, parent	370 Referrals completed.

conference, registrations and support services. Conduct Program/Student Involvement Activities to empower students/parents to be productive and successful and provide Staff Development trainings for other GDOE personnel and Professional Development sessions.	3/4/17: SPCE Social Service & Outreach (SSO) Teams distributed project information to students and parents at the Department of Public Health & Social Services (DPHSS) Immunization Outreach at the Pagachao Community Resource Center, Agat. (21 Students/10 Parents) 3/7/17: SPCE Social Service Supervisor and UMS SW conducted a presentation on SPCE (SSOT) Program Services to UOG students in Ms. Jennifer Lee's Intro to Community Services. (10 participants) 3/16/17: SPCE SHS SSO Team distributed project information to students and parents during the Talofofo ES Health Fair. (16 students/19 parents) 3/22/17: SPCE BMS Team co-organized a Japanese Student Exchange involving 40 BMS and 40 Japanese students. Participating students shared cultural practices and experiences. 3/22/17: PBIS Coach organized a Mini Parent Workshop on "Disaster Preparedness" presented by Guam Homeland Security, Office of Civil Defense, Mr. Rolando Delfin, Operations Chief, Marianas Regional Fusion Center and Mr. Kenneth Artero, Mitigation Coordinator. (5 participants) 3/23/17: PBIS Coaches with the Technical Consultant trained elementary schools - school climate cadre members on PBIS Outcomes, the Use of Data for Decision Making, PBIS Assessment Tools (Team Implementation Checklist, School Safety Survey and Self- Assessment Survey). (140 participants) 3/28/17: SPCE personnel distributed program information to students and parents during the 3rd Quarter High School Parent Teacher Conferences (GWHS: 32 students/32 parents); SSHS (57 parents); JFKHS (10 parents); OHS (8 parents) and THS (62 students/59 parents). Total participants (94 students/166 parents) 3/29/17: SPCE personnel distributed program information to students and parents during the 3rd Quarter Middle School Parent Teacher Conferences: AIJMS (40 parents); AsTMS (118 parents); FBLG (46 parents); IMS (18 parents); JRMS (33); UMS (179 students/170 parents). Total participants (179 students/425 parents)

	3/28 & 29/17: PBIS Coaches presented Discipline Data Discrepancies to participating DATeam members. 3/30/17: SPCE personnel distributed program information to parents during the 3rd Quarter Elementary School Parent Teacher Conferences: AdES (95 parents); CHBPES (60 parents); CBMES (23 parents); CLTES (37 parents); FES (42 parents); JMGES (38 parents); MAUES (9 parents); DLPES (28 parents); MachES (26 parents); MSES (20 Students/18 parents); UES (61 parents) and WES (37 parents). Total participants 20 students/474 parents) 3/30/17: PBIS Coaches Connie Santiago & Frank Limtiaco presented to high school – school climate cadre members on the PBIS Assessment Tools (Team Implementation Checklist, School Safety Survey and Self- Assessment Survey). (8 participants)
Program personnel participated in professional development opportunities.	2/28 – 3/4/17: PBIS Coaches attended the 14th Annual International APBS Conference, Denver Colorado attending various session on the various levels of implementation of PBIS. Coaches are expected to utilize skills learned to train other coaches and school level personnel. The Coaches also provided a display presentation on Disproportionality on Guam in GDOE, GPD and DYA.
Program personnel participated in community partner meeting or other additional projects.	3/9/17: SPCE PD attended the monthly System of Care Council meeting at the Department of Integrated Services for Individuals with Disabilities Office, Daily News Building. Members discussed the recent visit from federal officials and upcoming council plans. 3/10/17: SPCE PD was tasked to create a video on project activities (outreach, parent workshops and PBIS efforts) as well as project data (# referrals, student engagement and parent engagement activities). 3/13 & 27/17: SPCE PD has been attending Core Group meeting on the planning for the Session II of the Parent Forums on SPED Services. Plans are underway to hold "Action Planning sessions utilizing the issues and concerns raised during Session I. 3/15/17: SPCE PD attended the Fixed Assets Inventory SOP revision meeting. PDs and school administrators discussed current practices, concerns experienced and recommended resolutions. Follow up meetings were scheduled.

	3/16/17: SPCE PD attended a meeting on the Tiyan Movement/Relocation with other affected division heads currently housed of-site. The floor plans, equipment and timeline or schedule was discussed in detail as well as the reason for the current delays. 3/17/17: SPCE PD was invited to take part of a committee to support High School Micronesia Student Association organizations. Students and school advisors shared issues and concerns experienced when trying to establish student organizations and what type of supports were needed.
CONSULTATION FOR DISTRICT PSYCHOLOGIST The consultations continue to increase rapidly based on behavioral issues and concerns from School Guidance Counselors and Administrators for the District Psychologist.	**TABLE 4.2-1** is designed to demonstrate the work load output of the District Psychologist in the areas of referrals for behavioral observations, testing, consultations, individual counseling, home visits, 504 (staffing, consultation, review of EAP) and crisis response/ incident debriefing at the schools. The table provides YTD breakdown by month.

1 6 E R R I V A L T R I	SBBH CONSULTATIONS	SECTION 504

TABLE 4.2-1

				CONSULTATION	ASSESSMENT	TESTING	CLINICAL SUPERVISION	INDIVIDUAL	GROUP (SUBSTANCE	FAMILY	HOME VISITS	CRITICAL INCIDENT DEBRIEFING	CONSULTATIONS	STAFFING	ASSESSMENT/ TESTING
AUG	5	4	0	27	0	0	0	7	0	0	2	0	0	0	0
SEPT	9	6	3	35	0	0	12	7	13	0	2	1	9	2	0
OCT	13	13	2	44	0	6	4	3	13	0	4	2	11	1	0
NOV	15	15	2	52	4	2	2	7	0	0	4	2	8	2	0
DEC	10	6	5	67	10	5	24	15	0	12	9	0	10	3	3
JAN	15	3	3	88	28	5	24	20	10	16	20	5	10	8	10
FEB	18	4	0	91	51	0	24	18	51	15	18	0	9	2	2
TOTALS	4	1	0	98	40	0	4	0	107	0	15	56	12	4	0

SCHOOL-BASED BEHAVIORAL HEALTH (SBBH)

March 17 and 24, 2017: Clinical supervision meeting was held at SSSD Office was provided to 5 interns. One (1) of the clinical interns stepped down from clinical training. The focus was on the following areas: Substance Abuse Intervention Program Curriculum – Adolescent Recovery Plan, importance of processing group sessions, charting group sessions, and the American Society of Addiction Medicine (ASAM), assessment for substance abuse. Also, training continues on clinical skills with Mental Status Examination (MSE).

SUBSTANCE ABUSE INTERVENTION (SAI) PROGRAM

The Substance Abuse Intervention (SAI) Program is currently under development and planning stages to be implemented in the district. The initiative will provide substance abuse group/individual therapy to students who have either been or will be adjudicated for offenses involving drugs, alcohol, and inhalants.

American Society of Addiction Medicine (ASAM), a patient placement criteria/assessment. The ASAM determines the severity and level of function, needs and resources, and problems and strengths of student seeking substance abuse services. The ASAM was conducted on the following dates for the following schools for the number of students:

- March 15, 2017: Conducted at VSBMS for a total of 16 students.
- March 21, 2017: Conducted at SSHS for a total of 5 students.

	• March 27, 2017: Conducted at FBLGMS for a total of 12 students. • March 29, 2017: Conducted at J.P. Torres School for a total of 2 students. SAI Program Start dates for substance abuse group therapy sessions: • March 21, 2017: Simon Sanchez High School for 5 students. • March 22, 2017: V.S. Benavente Middle School for 16 students. • March 30, 2017: F.B. Leon Guerrero Middle School for 12 students. • March 31, 2017: J.P. Torres School for 2 students. • March 23, 2017: Meeting was held with Southern High School administrators to follow-up on implementation of the SAI Program for their school.

Objective 4.3: By SY2016-17 (Year 3), all schools and related services will rate at least satisfactory on their respective stakeholder perception survey.

Activity/Action Item	Outcomes
COMPLIANCE MONITORING OFFICE (CMO) **DISPUTES for school year 2016-2017**	**COMPLAINTS** – As of April 4, 2017, no additional complaints have been filed. **MEDIATIONS** – As of April 4, 2017, no additional mediations have been filed. **DUE PROCESS HEARINGS** - As of April 4, 2017, one request for due process hearing was filed: Due process case #2017-04 was filed on March 29, 2017 (George Washington High School) regarding *serious regression of developmental abilities in the areas of behavior, academics, speech, language and social skills over the past 1.5 – 2 years.* Status: Resolution meeting scheduled April 12, 2017. 30 day timeline to resolve dispute prior to due process hearing – April 28, 2017.
DISPUTES VERIFICATION	**COMPLAINTS** Complaint #2017-005 was filed on January 12, 2017 (Southern High School) regarding: 1. Student's special designed instruction not appropriate to address needs and has not produced progress in her

reading fluency and or comprehension.
2. No appropriate assessment to measure her reading growth.
3. Department needs to make corrective measures that will allow student to achieve transition goals and have the same opportunities as the typical student for post-secondary education.

The CMO conducted a review and determined that there was a violation of the Individuals with Disabilities Education Act (IDEA). The IEP did not address the following needs that result from the child's disability:
1. The use of text to speech programs to independently access grade level textbooks;
2. A plan for peer support, mentoring, controlled classroom environment, and provision of a place to which she can retreat if sensory issues become overwhelming; and
3. To improve time management skills.

The School is required to reconvene an IEP meeting to address the aforementioned needs resulting from the child's disability.
Status: IEP meeting was held on March 29, 2017.

Complaint #2017-006 was filed on February 3, 2017 (HS Truman Elementary School) regarding failure to provide Occupational Therapy services as required by IEP and overdue Reevaluation.
The CMO conducted a review and determined that there were two violations of the Individuals with Disabilities Education Act (IDEA): The Division is not providing Occupational Therapy consult services in accordance with student's IEP and failed to meet the three year reevaluation requirement.
Status: The Division initiated a small purchase contract with a vendor to provide Occupational Therapy services to correct this complaint.

MEDIATIONS
The GDOE received a request for a Special Education Mediation on January 19, 2017 (Maria Ulloa Elementary School) regarding *services not delivered for Occupational Therapy effective October 2016.*
Status: Pending response from parent regarding Mediation agreement.

DUE PROCESS HEARINGS
Due process #2017-01 was filed on January 25, 2017 (PC Lujan Elementary School) regarding *child not receiving*

	Occupational Therapy 30 minutes per week as required by IEP. Status: Pending resolution agreement. Timeline to resolve extended to April 7, 2017. Due process #2017-02 was filed on January 25, 2017 (UPI Elementary School) regarding *child not receiving Occupational Therapy as required by law.* Status: Pending resolution agreement. Timeline to resolve extended to April 7, 2017. Due process #2017-03 was filed on January 25, 2017 (PC Lujan Elementary School) regarding *child not receiving Occupational Therapy as required by law.* Status: Pending resolution agreement. Timeline to resolve extended to April 7, 2017. **Case#2016-02 (Agana Heights Elem)** **Status regarding implementation of Hearing Officer order:** 1. IEP meeting convened on December 6, 2016, within specified timeline, but not completed. IEP meeting completed on March 28, 2017. 2. The Division is in the process of procuring the services of an independent evaluator to conduct physical therapy (PT) assessment. Request for proposal is still pending. 3. Compensatory services for PT is pending completion of PT independent evaluation. As of April 4, 2017, the contract is still at the AG's office.
ONSITE VERIFICATION	**DL Perez ES** Status: The CMO conducted a verification on March 3, 7, and 9, 2017. The school corrected all child specific noncompliance, completed required Technical Assistance and Training, and was able to demonstrate correct implementation of compliance requirements through subsequent data within the one year timeline (March 8, 2017). **This noncompliance is closed as of March 13, 2017.** **Ordot-Chalan Pago ES** Status: The CMO is in the process of conducting a verification as of April 4, 2017. Results will be reported during next reporting period. One year timeline is May 10, 2017. **Carbullido ES** Status: The CMO is in the process of conducting a verification as of April 4, 2017. Results will be reported

	during next reporting period. One year timeline is July 22, 2017. **Liguan ES** Status: The CMO is in the process of conducting a verification as of April 4, 2017. Results will be reported during next reporting period. One year timeline is July 29, 2017. **Finegayan ES** Status: The CMO is in the process of conducting a verification as of April 4, 2017. Results will be reported during next reporting period. One year timeline is August 8, 2017. **Juan M. Guerrero ES** Status: The CMO is in the process of conducting a verification as of April 4, 2017. Results will be reported during next reporting period. One year timeline is November 10, 2017. **Wettengel ES** Status: The CMO is in the process of conducting a verification as of April 4, 2017. Results will be reported during next reporting period. One year timeline is on December 20, 2017. **CL Taitano ES** The CMO conducted an initial verification on March 20 and 24, 2017. 1. The school is pending correction of child specific noncompliance for reporting progress on annual goals. 2. The school is pending submission of evidence of Technical assistance and training as required by the corrective action plan. Next verification is scheduled on May 3, 2017. One year timeline is on January 23, 2018.
OFFSITE VERIFICATION	**Division** **Pending Noncompliance for Child Find – 60 day timeline, and Conducting Reevaluations from January 2014 time period** One year timeline for correction: January 15, 2015. Status: The CMO conducted a verification on March 17, 2017. The Division failed to demonstrate correct implementation of compliance requirements for Child Find – 60 day timeline and Conducting Reevaluations through subsequent files.

OFFSITE MONITORING	Next verification is scheduled on May 1, 2017. **Division** **Pending noncompliance for Related Services** Status: The CMO conducted a verification on March 9, 2017. The Division was able to update school reports to reflect services now being delivered for Physical Therapy. **This noncompliance is closed as of March 13, 2017.** **GWHS** – Noncompliance (issued January 15, 2016) for Reviewing and Revising IEPs by Annual date and Conducting Reevaluations not corrected within one year timeline January 15, 2017. Status: school requested to extend verification timeline from April 3, 2017 to April 28, 2017. One year timeline: January 15, 2017. The CMO is in the process of conducting a verification on findings of noncompliance through Offsite data review issued on January 20, 2017 as of April 4, 2017. Results will be reported during next reporting period. **Division** **98 findings of noncompliance in the area of LRE-Related Services (Occupational Therapy) though offsite data review issued to Division on February 13, 2017.** Status: The Division failed to correct child specific noncompliance. There is no Occupational Therapist to provide OT services in accordance with students' IEPs. One year timeline: February 13, 2018. Next verification is scheduled on July 1, 2017. **Part C Early Intervention** Status: The CMO conducted a verification on March 9-10, 2017. The Program is still pending subsequent correction through new files in the following areas: transition to preschool, prior written notice, and early intervention and timely services. One year timeline is July 22, 2017. Next verification is scheduled on May 15, 2017.

Objective 4.4: All schools and divisions will meet the requirements of all regulatory agencies for a safe environment.

Activity/Action Item	Outcomes
EMERGENCY RESPONSE PROCEDURES SOP 1300-002: DOE and regulatory agencies, DPHSS,	March 13, 2017: The ERP was updated to include Bus Crash

<table>
<tr><td>Homeland Security, GFD, and all local law enforcement agencies are currently collaborating on the revision of the current SOP.</td><td>Accident protocols and signed by Superintendent.</td></tr>
<tr><td>WORK ORDERS
The MUNIS System contains a work order module that enables schools and divisions to submit work orders to the Facilities and Maintenance Division.</td><td>During the month of March 2017, there were 582 new work orders, 7 work orders cancelled / rejected, and 597 completed work orders leaving 916 work orders open at the end of the month.

The following disciplines had the largest number of open work orders at the end of February:
<table><tr><th>Discipline</th><th>Open Work Orders</th></tr><tr><td>Carpentry</td><td>348</td></tr><tr><td>Air Conditioning (HVAC)</td><td>156</td></tr><tr><td>Electrical</td><td>80</td></tr></table>
The following schools had the largest number of open work orders at the end of February:
<table><tr><th>Discipline</th><th>Open Work Orders</th></tr><tr><td>MU Lujan Elementary</td><td>73</td></tr><tr><td>Simon Sanchez High</td><td>61</td></tr><tr><td>Jose Rios Middle</td><td>43</td></tr></table>
See ATTACHMENT 4.4-1 for a summary of work orders.</td></tr>
<tr><td>TIYAN HEADQUARTERS
The Tiyan Headquarters was scheduled to finish in March 2017. Water pressure in Tiyan is an issue and may delay occupancy of the new building. Coretech is working with GWA to try to resolve.</td><td>Coretech has decided to move forward with the construction of the two (2) new warehouses instead of waiting for the amendment which would authorize the substitution for the three (3) existing warehouses due to the length of time it has taken.

Construction of the new parking lot within Tiyan High School will soon be completed with work ongoing on entrance/exit gate. All office furnishings are being assembled. Air handling units, fire pump, and generator are complete and operational. To address the water pressure issue affecting the fire suppression system, Coretech will install a 75,000 water tank to supply Tiyan High School and the Central Office.</td></tr>
<tr><td>$100 MILLION CIP BOND
Public Laws 32-120 and 32-121 authorize the financing, design, renovation, and construction for 36 GDOE schools as outlined In the Army Corps of Engineering assessment. Additionally, provisions for collateral equipment, maintenance and insurance are included.</td><td>Department of Public Works issued RFP 730-5-1056-L-YIG on January 25, 2017. Proposals are due on March 9, 2017. However, on February 8, 2017, Coretech issued a protest halting the procurement. In response to DPWs resolution of the protest, Coretech filed an appeal with the Office of the</td></tr>
</table>

Department of Public Works (DPW), Guam Economic Development Authority (GEDA), the Office of Attorney General and the Office of the Governor have been working with GDOE on this procurement effort.	Public Auditor. There have been bills recently introduced in response to the current state of this procurement. Bill 58-34 amends existing statutes related to the Simon Sanchez HS construction. Bill 70-34 proposes to convert Simon Sanchez HS to a Charter School and provide for construction of a new campus. Testimony on these bills is currently being developed.
DOI ABC (ASSESSMENT OF BUILDINGS AND CLASSROOMS) The Governor signed a Memorandum of Understanding (MOU) with the US Department of Interior (DOI) Office of Insular Affairs (OIA) to move forward with Phase III of the DOI ABC. The US Army Corp is working with OIA to manage this project. The Army Corp has contracted with a number of firms to assist. One of the firms, HHF Planners, is working closely with GDOE and has staff embedded in the CIP office. Two (2) years of funding were received by BBMR. The Authorizations to Proceed were issued on February 24, 2016 and April 12, 2016. Funding will be provided as invoices are submitted to BBMR. We expect to receive the third year of funding in the near future.	Schools which are 45 years or older must have regulatory agencies approve work contained on the proposed project lists as part of the NEPA (National Environmental Protection Act) process. Letters to the regulatory agencies were distributed on January 27, 2017. Proposed projects will be stalled if approvals are not received timely. A notice was published to obtain community input on the proposed projects. No responses were received. An additional notice will be published in March. A contract was issued to the Poly Phase for a fire alarm, sprinkler, intercom and school bell system at Southern High. The notice to proceed was issued on November 2, 2016. The completion date is scheduled for May 1, 2017. At the end of March 2017, the project was 35% complete. *IFB 005-2017 Walkway Canopy Structural Repair for Southern High School* was issued on January 26, 2017. Due date for bids was extended to March 1, 2017. Winning contractor has been asked to provide performance bond.
SECURE OUR SCHOOLS ACT PL 32-009, Secure Our Schools Act of 2013, provided $800,000 to secure 35 GDOE schools. The Legislation required that GSA manage the procurement effort. *IFB GSA/DOE-030-15* was issued on February 24, 2015 and G4S was issued the contract. Notice to Proceed was issued on January 5, 2016 with the project completion date of January 5, 2017.	GDOE completed inspections of all sites. GG4S is making repairs on devices based on GDOE inspections. Installation is 99% complete.
FEMA FUNDING Approval for funding was received for three (3) projects to repair damages due to Typhoon Halong. The CIP Division is working on developing the IFBs for these projects.	The projects include limited canopy repair at LBJES and Wettengel ES. Additionally, repair of the JFKHS track will be funded. Approximately $276 thousand has been identified to fund the projects. GDOE must prefund the projects and then request reimbursement. GDOE can add additional canopy or track

	work as funds allow. IFB 006-2017 for repair of JFKHS track issued on March 7, 2017 and closed on March 15, 2017. Winning contractor asked to provide evidence of previous work. The work on canopies will be combined with DOI funded projects; awaiting approval from DOI's project manager to move forward. Additionally, in February GDOE submitted an application for storm shutter installation at a number of schools as well as work on the Untalan Middle School ponding basin.
SOLAR PROJECTS PL 32-095 allows GDOE to enter into purchasing agreements for solar energy. While GDOE may work with its leased schools on these projects, GSA has been charged with the procurement related to non-leased schools.	The Office of Attorney General provided a response and suggested revisions to the agreement between GEFF and GDOE to put solar panels at Adacao ES and Liguan ES, Astumbo MS, and Okkodo HS. GEFF has reviewed the comments and offered revisions. GDOE is currently reviewing those revisions. Additionally, the OAG has asked for GDOE to get feedback on the agreement from subject matter experts; GPA and UOG have agreed to assist. Proposal by CapFa for solar panels at JFKHS are stalled due to funding. GSA has not provided an update on the procurement of solar facilities for the non-leased schools.
HEADSTART PLAYGROUND COVERING Headstart received grant funding to replace protective surfaces at the various Headstart playgrounds.	*IFB 004-2017 Protective Play Surface Replacement for Various Head Start Program Playground Systems* was issued on January 26, 2017. Site visits were conducted on February 1, 2017 and bids were due on February 21, 2017. Bids were reviewed on February 28, 2017. Winning contractor has been asked to provide evidence of similar work experience.
DEPARTMENT OF PUBLIC HEALTH SOCIAL SERVICES (DPHSS) INSPECTIONS During the month of March, the Department of Public Health and Social Services (DPHSS) conducted inspections of certain school buildings and cafeterias.	DPHSS inspected the Ordot-Chalan Pago Elementary School cafeteria on March 8, 2017 resulting in a B Grade. A follow up inspection was conducted on April 5, 2017 during which an A Grade was issued. Untalan Middle School was inspected on March 24, 2017 in response to reports that the scoreboard in the gymnasium fell and injured students. DPHSS recommended that the gym be closed to students and staff until remaining support bars and scoreboard is removed. On March 23, 2017, DPHSS conducted an inspection of the Upi Elementary School cafeteria in response to a complaint

<table>
<tr><td></td><td>regarding insects; no insects were observed at the time of inspection. The inspection resulted in an A grade.</td></tr>
<tr><td>FACILITIES & MAINTENANCE EASTER BREAK PROJECTS
The Facilities & Maintenance Division will take advantage of the Easter Break to work on a variety of projects.</td><td>Planned projects included:
<table>
<tr><th>School</th><th>Project</th></tr>
<tr><td>Carbullido Elementary</td><td>• Storage Rooms</td></tr>
<tr><td>Finegayan Elementary</td><td>• Stage</td></tr>
<tr><td>Ulloa Elementary</td><td>• Drop Off Canopy</td></tr>
<tr><td>GW High</td><td>• Ponding Basin Fence
• Score Booth Roof
• Track Fence Repair
• Track Electrical Box Removal
• Storm Drain Cleaning</td></tr>
<tr><td>Truman Elementary</td><td>• Relining Quad Water Line</td></tr>
<tr><td>Untalan Middle</td><td>• Leak Assessment</td></tr>
<tr><td>Rios Middle</td><td>• Room T5 Floor Replacement</td></tr>
<tr><td>San Miguel Elementary</td><td>• Sewer Line Repair / Reline</td></tr>
<tr><td>Wettengel Elementary</td><td>• Canopy Repair</td></tr>
</table></td></tr>
<tr><td>TRAINING ON FIRE EXTINGUISHERS
The Facilities & Maintenance Division is conducting training on fire extinguishers.</td><td>Training is scheduled at 11:30 am as follows:
• District 1 & 2 – April 11, 2017, Wettengel Elementary cafeteria.
• District 3 & 4 – April 12, 2017, Agueda Johnston Middle cafeteria.</td></tr>
<tr><td>FEDERAL PROGRAMS DIVISION (FPD)
The State Agency provides the Guidance to all Federally Funded Program Recipients regarding Civil Rights and the Non-Discriminatory Statement.
US-ED GRANTS
• Title V-A Consolidated Grant,
• Territories & Freely Associated States Education Grant (T&FASEG) discretionary,
• Striving Readers Comprehensive Leadership (SCRL) discretionary.
• OSEP - IDEA Part B & C
o Part B - Application due to OSEP May 12, 2017</td><td>Teleconference call between Federal Programs and WEEAC was conducted on March 14, 2017 at 9:00 am. The Agenda for the Civil Rights Training was reviewed and finalized. The training will be at the Westin Resort all week from April 17-21, 2017 from 8:00 am to 4:00 pm.

1st IDEA Pacific Fiscal Forum was held in Seattle March 22-25, 2017.

Timeline for Submission for FFY2017 Guam Part B
FFY2017 Annual State Announcement for IDEA submitted to FPO 02/15/2017. Reviewed and approved by FPO Administrator with condition of a projected budget worksheet, prepared by State on 2/22/2017.
60-day Public Availability Period - Feb 15 –April 14, 2017
30-day Public Comment period - Mar 09-April 7, 2017</td></tr>
</table>

○ Part C - **Application due to OSEP April 21, 2017** **TRANSITION** Part C- Guam Early Intervention System to Public Health and Social Services Memorandum DTD 01/26/2017 from Director of Public Health and Social Services to Governor of Guam – establishment of a bureau of children's wellness in 2017 and one year to address all concerns in aligning GEIS under DPHSS.	**Timeline for Submission for FFY2017 Guam Part C** ***Pending announcement** Pending.
USDA - FNS GRANTS The State Agency had weekly teleconference meetings with awarded vendor, Primero Edge – CyberSoft. Primero Edge provides technical support to configure GDOE's district-wide student system in order to carry out activities described above. State Agency selected three (3) GDOE schools that receive student meal applications (LBJES, JRMS, and JFKHS) to pilot Primero Edge Software implementation. The State Agency scheduled a user acceptance training, conducted by Primero Edge, to train key program staff from the State Agency, the FNSMD, FSAIS, and from the three (3) schools to implement the software.	 Pilot implementation is planned for April/May 2017. Training is scheduled for April 12 - 13, 2017 at the GDOE Tiyan Main Office, Building C.
DEPARTMENT OF DEFENSE EDUCATION ACTIVITIES (DODEA) On March 21, 2017, the SA conducted an onsite visit at DoDEA McCool Elementary/Middle School to ensure that the meal pattern, food safety, and operations are in compliance with USDA regulations.	The SA has scheduled a follow-up meeting with DoDEA for April 4, 2017 to review financial and administrative processes at their main office at Naval Hospital.
NSLP EQUIPMENT GRANT Grant was awarded to GDOE. Talofofo Elementary and Ordot-Chalan Pago Elementary Schools are the subgrantees and will receive the equipment that GDOE's Food and Nutrition Services Division will purchase.	Procurement for equipment is in progress. Requisitions will need to be entered by COB April 5, 2017.

Goal #5: All GDOE operations activities will maximize the critical uses of limited resources and meet high standards of accountability.

Activity/Action Item	Outcomes
CHAMORRO STUDIES DIVISION **TEXTBOOKS** FY2017 2nd Quarter Textbooks, E-Book Readers and	The district met the reporting requirements as mandated by

Collateral Classroom Instructional Materials Report was completed, delivered, and updated to the C&I website by the mandated due date. Surveyed textbooks are available at the warehouse for teachers and staff of public and private schools. Warehouse was open on March 27-31, 2017. High schools: • OHS: 3 teachers • SHS: 1 teacher Middle school: • IMS: 1 teacher Elementary Schools: • Adacao ES: 1 teacher • Astumbo ES: 2 teacher • Finegayan ES: 1 teacher • M.U. Lujan ES: 1 teacher • Marcial Sablan ES: 2 teachers • Talofofo ES: 2 teachers • Wettengel ES: 2 teachers Private School: • BBMCS: 1 administrator **The warehouse will open again, to include the general community, on April 10-14, 2017.**	PL 33-185. The district will be able to provide needed resources that allow teachers and parents to assist students who may be at risk of failing.
LEARNING RESOURCE CENTER (LRC) The LRC exists to help supplement teachers with their instructional supplies. Upon applying for LRC membership, these registered GDOE teachers are allowed $125 of free supplies and copy services ($25 per quarter and summer) for the year. The LRC collects its revenue from lamination, copy services, registration fees, and paper items for sale. This revenue is used to purchase teacher paper supplies, which are given out for free to members. One of the LRC's goals is to increase its membership every month. Since 2015, the LRC has implemented a Recruiting Program in which those members who recruit a new member will receive a $5 bonus in additional supplies. This Recruiting Program has been tracked since its inception and is a great incentive, as well as a great success. Some teachers have recruited at least four (4) members. This is normally a slow month for recruiting.	The department maximizes resources by providing teachers with access to resources that supplement classroom instruction. See **TABLE 5.1 below.**

For this monthly reporting period, three (3) additional teachers have been recruited.	

TABLE 5.1 - LRC Services /Usage (February 9, 2017 to March 7, 2017)

Purpose	Elem	Middle	High	District	Other (Private/ Home-School/UOG/GCC)	TOTAL
Lamination	4	6	4	2	1	17
Paper	50	20	18	6	0	94
Copies	14	7	1	1	0	23
Die-Cuts	4	1	0	2	1	8
Computer	0	7	0	1	0	8
Registration	1	1	0	0	1	3
Clearance	3	1	0	0	0	4
TOTAL	76	43	23	12	3	157

Total Customers Serviced	
ELEMENTARY	**76**
MIDDLE	**43**
HIGH	**23**
DISTRICT	**12**
NON-GDOE	**3**
TOTAL	**157**

Objective 5.1: By SY2015-16 (Year 2), complete a thorough assessment of all financial and administrative functions and develop a management indicator system to regularly rate the overall effectiveness and efficiency of the department's management's practices.

Activity/Action Item	Outcomes
GDOE STAFFING Attached is report for schools and divisions on March 31, 2017, **ATTACHMENT 5.1-1**. Besides the 41 schools, Head Start and Special Education are included as part of the school staffing count.	On March 31, 2017, there were 3,965 filled positions and 129 vacant positions for a total of 4,094 positions:

Positions	Federal	Local	Total
Filled Positions			
School Based	797	2,859	3,656
Division Based	86	223	309
Total Filled	883	3,082	3,965
Vacant Positions			
School Based	42	53	95

Division Based	14	20	34
Total Vacant	56	73	129
Total Positions			
School Based	839	2,912	3,751
Division Based	100	243	343
Grand Total	939	3,155	4,094

Based on a student enrollment of 30,758, there are 8.41 students per position based on filled school based positions.

NEW HIRES

ATTACHMENT 5.1-2 - contains a report of the 45 new hires for the month of March 2017. There were:

Description	Local	Federal	Total
Limited Term Part Time	14	8	22
Limited Term Full Time	3	2	5
Full time	8		8
Total New Hires	25	10	35

In the month of March 2017, the following positions were filled:

Position	Local	Federal	Total
Clerk Typist	1		1
Guidance Counselor	1		1
One to One Aide		8	8
Long Term Substitute	4		4
Substitute Teachers	9		8
Teachers	9	2	11
Total	25	10	35

TEACHER VACANCIES

ATTACHMENT 5.1-3 is a summary of teacher vacancies as of March 31, 2017.

We continue to process teacher applicants and substitute teachers to cover vacancies and teacher absences. Teachers are also being asked to cover during their prep periods. Additionally, non-classroom teachers are being tasked to cover classes as needed.

There are a total of 61 teacher vacancies at March 31, 2017:

Elementary	8
Secondary	14
Special Programs	8
Total	30

JOB FAIR SY 2017-2018

GDOE's Annual Job Fair is held to facilitate filling of vacancies for the upcoming school year.

The job fair was scheduled for Friday, June 23, 2017 from 10 a.m. to 2 pm at Adacao Elementary School.

DRUG TESTS

Applicants are required to be tested for drugs prior to hiring. Additionally, coaches and volunteers are similarly required to take drug tests.

During the month of March 2017, the following were drug tested:

Type	Count
Pre-employment	34
Volunteer	1

	<table><tr><td>Coach</td><td>9</td></tr><tr><td>**Total**</td><td>44</td></tr></table> All tests were negative except one whose results were pending.
FIXED ASSETS INVENTORY The annual Fixed Asset inventory commenced on January 9, 2017 and scheduled to be complete by May 12, 2017. The inventory will encompass 87 sites and approximately 21,000 assets.	During the month of March, PMO completed inventory audits at twenty (20) locations: one (1) GDOE division, ten (10) GDOE elementary schools, five (5) GDOE middle schools, four (4) Private Non-Public schools. Reconciliations are ongoing. Preliminary indications are that administrators and property liaisons have improved their preparedness for their inspections.
OPERATION BALLE GASGAS II During the summer, a task force was formed to rid schools of unneeded equipment, debris and textbooks. Textbooks removed from the schools were staged in the Warehouse. Teachers are periodically scheduled to look through the Warehouse and take books they are able to use for their classrooms.	During the month of March 2017, the Property Management Office (PMO) ingated to GSA the following: • 9 pieces of large cafeteria equipment, • 9 pallets of assorted equipment. There are about 80 pallets remaining of surveyed computer monitors, desktop printers, computer peripherals, oscillating fans and other miscellaneous equipment.
SURVEYED PROPERTY During the month of March 2017, PMO validated fifteen (15) new Reports of Survey.	Once validated, ED control numbers are assigned to each Report of Survey document.
TPFA UPDATE Attached is Alvarez & Marsal's report for the month ended March 15, 2017, **ATTACHMENT 5.1-4**. Note that the Alvarez & Marsal contract expired in October 2016. RFP 005-2016 was issued to solicit proposals for third party fiduciary and funds management services for all USDOE grants. The procurement process is currently ongoing. In the meantime, a contract extension was issued for a year with the current vendor.	TPFA continues to participate in discussions on the Transition Plan activities. They have been working closely with GDOE to streamline the payroll reimbursement process and are monitoring the fixed asset inventory. Denise Wempe was on Guam to discuss transition activities in more detail TPFA reports that $41.8 million or 47.97% of USDOE grants funds remain available as of March 15, 2017.
FY16 FINANCIAL AND SINGLE AUDIT GDOE expects to issue the FY16 audit at the end of April or early May.	Preliminary reports show an unmodified audit opinion on the FY16 financial statements. In the recent single audit draft there are two (2) audit findings GDOE is working with the auditors to resolve. Additionally, the draft management letters contain two (2) information technology deficiencies and six (6) internal control deficiencies.
FY17 FINANCIAL STATEMENTS	

Please see **ATTACHMENT 5.1-5** for the Revenues, Expenditures, and Encumbrances Statement as of March 31, 2017 and the Report of Local Expenditures and Encumbrances Classified by the 14 Points in the Adequate Education Act.

At March 31, 2017 GDOE spent $102.3 million and encumbered $7.5 million of its FY17 local appropriations. BBMR released $114.8 million and DOA provided $106.0 million in cash; these amounts do not include funds to Charter Schools.

The largest category of expenditures and encumbrances as classified by the Adequate Education Act is *Certified Teachers*, $55.4 million. The second largest category is *180 Instructional Days* at $27.1 million.

At the end of March, reimbursements for USDOE grant expenditures in the amount of $1.1 million were outstanding. This is down from the average $4 million outstanding due to changes in the reimbursement process.

FY18 BUDGET

The FY18 Budget Call was issued on September 30, 2016. Additionally, the FY18 Budget Guidelines were updated and, on October 13, 2016, were circulated to schools and divisions.

Public hearings were held from October 18 through October 31, 2016 to obtain input from stakeholders. Additionally, an electronic survey was made available on the GDOE website.

School Administrators and Division Heads presented their budget requests to the GDOE Management Team in November 2016 and to the GEB in December 2016. Additional review by the GEB was conducted in January 2017.

At a special meeting on January 30, 2017, the GEB approved Resolution 2017-001, formally adopting the FY18 Budget.

Documents and forms related to the FY18 budget can be found on line at:
https://sites.google.com/a/gdoe.net/gdoe-budget/
The FY18 Budget was adopted as follows:

Category	*Amount*
Certified Teacher	$139,391,111
Certified Administrators	10,811,727
Certified Counselors	6,258,483
Certified Nurses	3,991,478
Allied Health Professionals	1,256,407
Air Conditioned Classrooms	6,639,062
Potable Water	2,980,685
Reliable Electricity	12,235,748
Proper Sanitation	6,009,030
Textbooks	17,216,156
Libraries	4,333,049
Healthy, Safe, Sanitary Environment	59,063,347
180 Instructional Days	53,192,456
Bus Transportation	548,327
TOTAL	$323,927,066

The resolution, the Charter Schools' Budgets and an electronic copy of the Budget Packets of all schools and divisions were transmitted to the Legislature on January 30, 2017. The 20 printed copies requested by the Legislature will be provided by mid-February.

Senator San Agustin has scheduled a town hall meeting on Wednesday, April 12, 2017 to discuss the 2018 Budget as well as other financial and operational matters. A work session with the Board on the budget is scheduled for April 10, 2017.

FEDERAL PROGRAMS **Title V-A Consolidated Grant**	USDOE FY 17 Consolidated Grant Insular Areas Technical Assistance Meeting April 3-5, 2017 in Washington, D.C. The US Department of Education Office of Elementary and Secondary Education School Support and Rural Programs overseeing the Consolidated Grant is expected to visit Guam July 24-28, 2017. FY 16 CG Quarterly Reports emailed to all Program Managers and Project Directors. The reports are due to Federal Programs Office on Monday, April 10, 2017. JP Torres Success Academy personnel attended the National Alternative Education Association conference in Dallas, Texas from March 6-10, 2017.
USDA – FOOD AND NUTRITION SERVICES GRANTS **CHILD NUTRITION AND FOOD DISTRIBUTION PROGRAMS** The State Agency is responsible for the Reporting of Programmatic & Fiscal Reports. The reports currently posted online via the internet through the various Federal Reporting Websites, such as, FPRS (USDA FNS) or federalreporting.gov (ARRA). The type of reports vary from providing information on the Total Meals Served within the National School Lunch Program, as reflected on the FPRS for USDA, to the Financial Activities of a Grant as reflected on federalreporting.gov. **Reports due for December include:** FNS -10: Monthly Data of National School Lunch and Breakfast Program Meals Served: - 30 Day Report (February 2017) - 90 Day Report (December 2016) FNS-44: Monthly Data of Child and Adult Food Care Program Meals Served: - 30 Day Report (February 2017) - 90 Day Report (December 2016)	The State Agency receives monthly meal count reports and claims for reimbursement from the various CNP Districts and CACFP Sponsors at the beginning of each month. The State Agency will then conduct an edit check, validate meal counts to confirm reimbursement, compile activity reports and report the various Programs' activities via the respective FNS reports and post the reports to USDA's reporting website, FPRS.
THE EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP) TEFAP provides USDA food commodities at no cost to economically challenged families in need of short-term hunger relief. The State Agency manages the TEFAP distribution of food commodities. TEFAP food commodities that were available for the month of March included: orange juice, milk, chicken boned canned, macaroni, rice, dried whole dates, and raisins.	April food commodities have been ordered and shipped to Guam. April commodities include: milk, macaroni pasta, rice, cranberry apple juice, chicken boned (can), chicken (frozen), dried dates, and raisins.

Objective 5.2: By SY2017-18 (Year 4), based on the department's management indicator system, the GDOE will achieve at least a satisfactory or equivalent rating overall. By 2020 (Year 6), the GDOE will receive the highest rating.

<table>
<tr><th>Activity/Action Item</th><th>Outcomes</th></tr>
<tr><td>ACCOUNTS PAYABLES
On March 31, 2017, recorded liabilities were $9,772,476.23.

GDOE would like to pay invoices within 60 days after services have been rendered or products received.</td><td>Vendors are threatening to pull out or refusing to provide additional services or products. Unfunded TEFF balances in FY13, FY14 and FY15 of $16.2 million have exacerbated the situation. Additionally, DOA has taken the position that $5.9 million in FY16 allotments will not be provided to GDOE.

Below is a breakdown as of March 31, 2017.
<table>
<tr><th>Days Outstanding</th><th>Amount</th><th>Percent of Total</th></tr>
<tr><td>< 30 days</td><td>$2,220,534.36</td><td>22.72%</td></tr>
<tr><td>30-60 days</td><td>1,534,751.20</td><td>15.70%</td></tr>
<tr><td>60-90 days</td><td>1,776,437.04</td><td>18.18%</td></tr>
<tr><td>> 90 days</td><td>4,240,753.63</td><td>43.39%</td></tr>
<tr><td>Total</td><td>$9,772,476.23</td><td>100.00%</td></tr>
</table>
Unposted invoices at March 31, 2017 totaled $1,661,924.04.</td></tr>
<tr><td>DIRECT DEPOSIT
Employees are encouraged to sign up for direct deposits to reduce the number of paper checks, the need to pick up checks, and for individual employees to deposit checks. Employees on direct deposit do not receive hard copies of their payment advices but use Employee Self-Serve to look up payment details.

Because schools are short staffed, some schools are requiring employees who continue to receive a paper check to pick up their check at Tiyan Central.

GDOE would like to have at least 80% of its employees signed up for direct deposit.</td><td>Of the 3,964 GDOE staff and 7 board members, 3,532 or 88.94% received payment via direct deposit for pay period ending March 18, 2017.

Note that some of the divisions show more than 100% of employees on direct deposit. This is because the system tracks where checks are delivered not where the employee is funded. Six divisions and three schools have 100% of their employees on direct deposit.

Of the 3,532 employees and board members who were paid for the March 18, 2017 Pay Period Ending, 90.84% received payment via direct deposit. See ATTACHMENT 5.2-1 for a breakdown by location.

Because of delays in payments of voluntary deductions, we have seen a number of employees cancelling their deductions. This has increased the amount of funds needed for net payroll on payday to over $4 million for locally funded employees. We continue to work with Department of Administration to ensure we have sufficient cash to enable the timely transfer of funds for direct deposits.</td></tr>
</table>

EDUCATION FINANCIAL SUPERVISORY COMMISSION (EFSC) Public Law 30-164 created the EFSC to monitor the financial health of GDOE. The role of the EFSC is to develop and supervise a financial status designation of GDOE finances as well to identify – in advance- any signs of financial distress that may lead to operational deficits. The EFSC consists of five (5) regular members: • Director, Bureau of Budget & Management Research (BBMR), • Director, Office of Finance & Budget (OFB), • Director, Department of Administration (DOA), • Public Auditor, Office of Public Accountability, • Parent of a child current enrolled in a public school. Guam Department of Education participates as an ex officio member.	The monthly EFSC meeting was held on March 30, 2016 at 3 pm at the OFB Conference Room in the Guam Legislature. At the meeting, reports were provided from GDOE, DOA, BBMR and OFB. The EFSC reviewed the February 2017 balances and issued designations as follows: February 2017, Year to Date – C Watch • Contractual • Power • Water • Telephone A C-Watch indicates that GDOE has a negative variance exceeding 2% of the approved budget amount when combining year to date actual and annualized projections at the time of reporting. BBMR has been provided a budget transfer request which should address C-Watch designations for the rest of the fiscal year. There is some confusion as to who will handle requests for allotment transfers between accounts, i.e., DOA or BBMR. GDOE has asked that all the object categories be rolled into the miscellaneous account much like UOG and GCC. DOA has started to make payments on allotments funded with TEFF.
POWERSCHOOL PARENT/STUDENT ACCESS PowerSchool allows parents and students to access student data on grades and attendance so that students and parents can monitor progress. GDOE would like to have 30% of its parents using the parent portal on Power School.	During the month of March 2017, students and parents used the mobile application 99,752 times to access 5,806 student records on PowerSchool. Over the same period, there were 49,629 sign ins to the web portal accessing 5,874 student records. Additionally, 2,549 parents are signed up to receive progress reports via email. See **ATTACHMENT 5.2-2** for more details.

FSAIS HELPDESK TICKETS

FSAIS has set up a Helpdesk Ticket System to track requests for assistance. The Helpdesk can be reached at:

https://helpdesk.gdoe.net/portal

For the month of March 2017, there were 50 tickets from prior months, 1,131 tickets entered in February and 905 closed in February, leaving 276 open tickets.

The largest category of tickets was *Mobil Carts* at 401 or 33.95% of the requests, followed by *Password Reset* at 192 or 16.26% of the requests and *Xerox/Printer* at 147 or 12.45% of the requests.

Of the Helpdesk tickets that identified a location, *John F. Kennedy High* had the largest number of tickets at 134 or 11.35%, followed by *Astumbo Middle* at 70 or 5.93%.

See **ATTACHMENT 5.2-3** for more details.

PDS TROUBLE TICKETS

PDS is the contractor providing telephone services. The monthly trouble ticket report is broken up into four (4) categories:

- Break Fix – repair or replacement service for network equipment.
- Telecommunications (Telecom) – service on telephone analog services such as fax, security, analog direct line, analog fail-over.
- ShoreTel – service on the ShoreTel System.
- Warranty – warranty service on equipment.

Below is a summary of trouble calls for phone service in March 2017. See **ATTACHMENT 5.2-4** for more details:

Task	Carry Over	New	Complete	End
Break Fix	0	5	3	2
Telecom	15	13	23	5
Shoretel	2	3	3	2
Warranty	3	2	3	2
Totals	20	23	32	11

DOCOMO TROUBLE TICKETS

Beginning in July 2016, Docomo has taken over the monitoring and management of our internet connection.

For the month of March 2017, there were five (5) trouble tickets created in the months prior to March 2017 and seven (7) trouble tickets created in March 2017 for the Management Information Base System (MIBS). The tickets were all cleared in March.

There was one (2) Wide Area Network (WAN) trouble ticket submitted and cleared in March 2017.

See **ATTACHMENT 5.2-5** for more details.

OCR COMPLAINT

The Office of Civil Rights (OCR) received a complaint on February 16, 2016 regarding the accessibility of the GDOE website.

GDOE signed a resolution agreeing to:

- Have the website audited to identify barriers to access.
- Develop a corrective action plan to address these barriers.
- Ensure all new content and functionality is accessible

The RPF for an audit of the GDOE website closed and GDOE has received approval of vendor by OCR. The contract was delivered to the Attorney General on March 31, 2017; we hope to have the contract signed before the end of April, 2017.

to persons with disabilities.

- Provide website accessibility training to appropriate personnel.
- Post notice on website informing persons with disabilities how to request access to online information or functionality that is inaccessible.
- Adopt policies and procedures for online content and functionality.

PROCUREMENT STATUS

REQUISITIONS

Requisitions are entered into either the GDOE or the TPFA system to start the procurement process. The requisitions require various levels of approval depending on funding, the type of services or goods being procured and the amount of the procurement.

Requisitions may be in an inbox for a length of time while the procurement process is ongoing, e.g., Request for Proposal, Invitation for Bid, contract signing, end user confirming details.

Attached is a status report of requisitions in process on March 22, 2017, **ATTACHMENT 5.2-6.** In summary:

System	Number of Requisitions	Amount	Average Days Held
GDOE	**135**	**$2,042,747.16**	**15.72**
TPFA	44	2,741,229.99	9.07
TOTAL	**179**	**$4,783,977.15**	**14.08**

PURCHASE ORDERS

Requisitions are converted into Purchase Orders on either the GDOE or the TPFA System once the procurement process has been successfully completed. End users work with vendors to ensure goods and services are delivered in a timely manner and meet specifications.

Purchase orders must be liquidated in a timely manner to ensure funding remains available.

Attached is an Open Purchase Order Report at April 7, 2017, **ATTACHMENT 5.2-7.** In summary:

System	Number of Purchase Orders	Balance	Average Days Open
GDOE	**395**	**$11,609,992.35**	**55.77**
TPFA	228	873,455.11	175.90
TOTAL	**602**	**$12,483,447.46**	**99.82**

TRANSITION PLAN

The TPFA and GDOE have developed a transition plan to identify and move activities currently performed by the TPFA to GDOE staff. Presentations on the plan were provided to the Board and USDOE in February.

Ignacio Santos, Federal Programs Administrator, and Taling Taitano, Deputy Superintendent of Finance and Administrative Services, were appointed as Chairs of this project. A new section was added bringing the identified work streams to eight:

- Time Distribution Reports (TDR)
- Financial Management System (FMS)
- Internal Control
- Procurement
- Property Management
- Standard Operating Procedures (SOPs)

ATTACHMENT 5.2-8 is the Transition Plan Executive Summary as of March 24, 2017. Below is a summary of the transition team's accomplishments:

- TDR processes will be broken up into three (3) separate processes and tasks related to each process will be added to the plan.
- FMIS staff meeting with various Divisions to confirm key staff and develop realistic timelines.
- Management Internal Control (MIC) assessment report has been reviewed by the Superintendent.
- FY16 Audit ongoing; draft to be completed March 31, 2017.
- SOP updates substantially complete. Internal audit has initiated review of several SOPs.
- Manual for Indirect Cost Rate Agreement in development.

• Indirect Costs • Accounting & Reporting	• GDOE team working on update of late liquidation SOP.
POWERSCHOOL TRAINING A work session for computer operators and school data personnel is scheduled to go over reports and processes in PowerSchool.	Six (6) three-hour sessions were set up at the JFKHS Training Room to work on grading reports, report cards, transcripts and scheduling: March 21, 8 am-11 am – Middle Schools March 21, 11:30 am-2:30 pm – High Schools & JPTAS March 22, 8am-11 am – Elementary Group 1 March 22, 11:30 am-2:30 pm - Elementary Group 2 March 23, 8 am – 11 am – Elementary Group 3 March 23, 11:30 am – 2:30 pm – Elementary Group 4
THE EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP) TEFAP is a Federal Program that helps supplement the diets of low income families by providing them with emergency food and nutrition assistance at no costs. Commodities are distributed by the Food and Nutrition Division from the Piti Warehouse on Tuesdays and when frozen commodities are available on Thursdays.	During the month of March 2017, 1,360 households were served. The following commodities were distributed: • Boned Chicken • 1% Milk • Elbow Macaroni • Rice • Apple Juice • Whole Dates • Raisins Note that several containers of food were recently received, including two containers of frozen chicken. Opening twice a week will be scheduled some time in April.
ACCOUNTS PAYABLES On March 31, 2017, recorded liabilities were $9,772,476.23. GDOE would like to pay invoices within 60 days after services have been rendered or products received.	Vendors are threatening to pull out or refusing to provide additional services or products. Unfunded TEFF balances in FY13, FY14 and FY15 of $16.2 million have exacerbated the situation. Additionally, DOA has taken the position that $5.9 million in FY16 allotments will not be provided to GDOE. Below is a breakdown as of March 31, 2017. **Days Outstanding** / **Amount** / **Percent of Total** **< 30 days** $2,220,534.36 22.72% **30-60 days** 1,534,751.20 15.70% **60-90 days** 1,776,437.04 18.18% **> 90 days** 4,240,753.63 43.39% **Total** $9,772,476.23 100.00% Unposted invoices at March 31, 2017 totaled $1,661,924.04.

Objective 5.3: By SY2016-17 (Year 3), all support divisions will rate at least satisfactory on their respective stakeholder perception survey.

Activity/Action Item	Outcomes
HUMAN RESOURCES (HR) CUSTOMER SERVICE SURVEY The HR Division developed a customer service survey for customers who come to the HR window. The survey forms are available at the window and a locked box is provided for the completed forms. Two (2) HR staff open the box and collate the forms.	See **ATTACHMENT 5.3-1** for detailed results of the March 2017 survey. In the month of March 2017, there were 14 completed surveys, 11 or 79% of which were submitted by GDOE employees. In each of the five (5) questions asked, at least 100% were rated satisfactory or outstanding.
SOP 1200-018: STUDENT CONDUCT PROCEDURAL MANUAL Based on Chapter One of the SOP, each school shall participate in completing the School Safety Survey (SSS) and the Self-Assessment Survey (SAS) as a tool to measure Risk Factors and Protective Factors, and to provide a guide for an action plan, respectively. Additionally, Chapter One states that each survey requires the participation of at least 80% of the employees and that the results be submitted to the DSC2. A memorandum signed by the DSESCL, dated February 9, 2017 indicated that all schools shall complete the two surveys during the entire month of April.	March 29, 2017: Meeting was held with PBIS District Consultant, SSSD Personnel, and PBIS Coaches. The focus of the meeting was to determine steps on how schools would maximize participation in the surveys and plan to submit their work to DSC2 and RP&E.
FEDERATED STATES OF MICRONESIA (FMS) COMMUNITY CARES (FSM CC) The organization works in partnership with Government of Guam agencies, Mayor's Council of Guam, churches, and non-profit organizations to address the most problematic issues the community is facing. In particular, the organization partners closely with GDOE in drug and alcohol prevention for young children. Two (2) SSSD Personnel serve as board members.	• March 24, 2017: SSSD personnel met with FSM CC to engage discussion on the SAI Program to reach participation of FSM students. • March 24, 2017: SSSD participated and supported the FSM CC Awareness Wave along Marine Drive, Dededo (Micronesian Mall). Twenty (20) participants, including students, parents, and community leaders from FSM community, were in attendance. The wave of them was "Alcohol abuse is politically, economically, and religiously unacceptable."

Objective 5.4 By School Year 2017-18 (Year 4), 100% of GDOE Support Personnel will rate satisfactory or better as rated on their respective evaluation tool.

Activity/Action Item	Outcomes
GDOE SUPPORT STAFF EVALUATIONS In order to receive an increment, an employee must receive a satisfactory rating or better using the current evaluation tool.	In the month of March 2017, support staff received the following evaluations:

Rating	Count	Percent
Highly Effective	14	21.21%
Effective	46	69.70%
Satisfactory	6	9.09%
Increment Denied	0	0.00%
Total	66	100.00%



SY 2016-2017 AIMSweb Data - Winter (Dec. 1, 2016-Mar. 15, 2017)

Grade	Assessment Area	# of Students Tested	# of Students in Tiers			% of Students in Tiers		
			Tier 1	Tier 2	Tier 3	Tier 1	Tier 2	Tier 3
K	Letter Naming	1818	857	387	574	47%	21%	32%
	Letter Sounds	1847	1145	313	389	62%	17%	21%
	Number Ident.	1805	1047	381	377	58%	21%	21%
	Oral Counting	1775	1264	287	224	71%	16%	13%
	Qty. Disc.	1803	985	368	450	55%	20%	25%
	Missing Number	1803	1052	303	448	58%	17%	25%
1st	Letter Naming	0						
	Letter Sounds	0						
	Nonsense Words	2042	1021	373	648	50%	18%	32%
	Phoneme Seg.	1911	1026	311	574	54%	16%	30%
	Oral Reading	1969	699	457	813	36%	23%	41%
	Passage Reading	0						
	Oral Counting	1847	1424	214	209	77%	12%	11%
	Number Ident.	2052	1250	393	409	61%	19%	20%
	Qty. Disc.	2057	1357	269	431	66%	13%	21%
	Missing Number	2052	1320	265	467	64%	13%	23%
	Math Computation	2009	1071	442	496	53%	22%	25%
	Spelling	1666	742	382	542	45%	23%	33%
	Writing: WSC	1701	597	517	587	35%	30%	35%
	Writing: CWS	1206	945	261	0	78%	22%	0%
	Writing: TWW	1765	770	373	622	44%	21%	35%
2nd	Oral Reading	2019	848	491	680	42%	24%	34%
	Passage Reading	0						
	Math Concepts	2113	797	717	599	38%	34%	28%
	Math Computation	2121	1001	542	578	47%	26%	27%
	Spelling	1828	727	513	588	40%	28%	32%
	Writing: WSC	1669	748	474	447	45%	28%	27%
	Writing: CWS	1628	690	387	551	42%	24%	34%
	Writing: TWW	1743	671	464	608	38%	27%	35%
3rd	Oral Reading	2119	932	658	529	44%	31%	25%
	Passage Reading	2249	939	665	645	42%	30%	29%
	Math Concepts	2256	681	620	955	30%	27%	42%
	Math Computation	2257	956	718	583	42%	32%	26%
	Spelling	1896	851	604	441	45%	32%	23%
	Writing: WSC	1639	938	358	343	57%	22%	21%
	Writing: CWS	1628	836	392	400	51%	24%	25%
	Writing: TWW	1682	791	437	454	47%	26%	27%
4th	Oral Reading	2038	868	687	483	43%	34%	24%
	Passage Reading	2155	910	666	579	42%	31%	27%
	Math Concepts	2141	750	885	506	35%	41%	24%
	Math Computation	2171	903	615	653	42%	28%	30%
	Spelling	1845	1052	442	351	57%	24%	19%
	Writing: WSC	1634	964	349	321	59%	21%	20%
	Writing: CWS	1619	844	404	371	52%	25%	23%
	Writing: TWW	1695	893	397	405	53%	23%	24%

SY 2016-2017 AIMSweb Data - Winter (Dec. 1, 2016-Mar. 15, 2017)

Grade	Assessment Area	# of Students Tested	# of Students in Tiers			% of Students in Tiers		
			Tier 1	Tier 2	Tier 3	Tier 1	Tier 2	Tier 3
5th	Oral Reading	2098	1108	548	442	53%	26%	21%
	Passage Reading	2113	858	665	590	41%	31%	28%
	Math Concepts	2119	719	499	901	34%	24%	43%
	Math Computation	2148	898	580	670	42%	27%	31%
	Spelling	1957	979	557	421	50%	28%	22%
	Writing: WSC	1720	1101	339	280	64%	20%	16%
	Writing: CWS	1701	969	389	343	57%	23%	20%
	Writing: TWW	1798	981	454	363	55%	25%	20%
6th	Oral Reading	994	474	350	170	48%	35%	17%
	Passage Reading	1061	464	292	305	44%	28%	29%
	Math Concepts	531	129	109	293	24%	21%	55%
	Math Computation	879	349	285	245	40%	32%	28%
	Spelling	546	357	115	74	65%	21%	14%
	Writing: WSC	414	268	76	70	65%	18%	17%
	Writing: CWS	173	150	13	10	87%	8%	6%
	Writing: TWW	417	246	85	86	59%	20%	21%
7th	Oral Reading	1128	590	396	142	52%	35%	13%
	Passage Reading	1568	527	554	487	34%	35%	31%
	Math Concepts	242	75	28	139	31%	12%	57%
	Math Computation	688	247	217	224	36%	32%	33%
	Spelling	417	274	81	62	66%	19%	15%
	Writing: WSC	291	238	36	17	82%	12%	6%
	Writing: CWS	171	158	9	4	92%	5%	2%
	Writing: TWW	289	206	47	36	71%	16%	12%
8th	Oral Reading	884	427	265	192	48%	30%	22%
	Passage Reading	984	382	312	290	39%	32%	29%
	Math Concepts	348	71	57	220	20%	16%	63%
	Math Computation	851	243	245	363	29%	29%	43%
	Spelling	291	150	77	64	52%	26%	22%
	Writing: WSC	200	154	14	32	77%	7%	16%
	Writing: CWS	173	156	12	5	90%	7%	3%
	Writing: TWW	200	176	15	9	88%	8%	5%

Writing:

WSC – Words Spelled Correctly

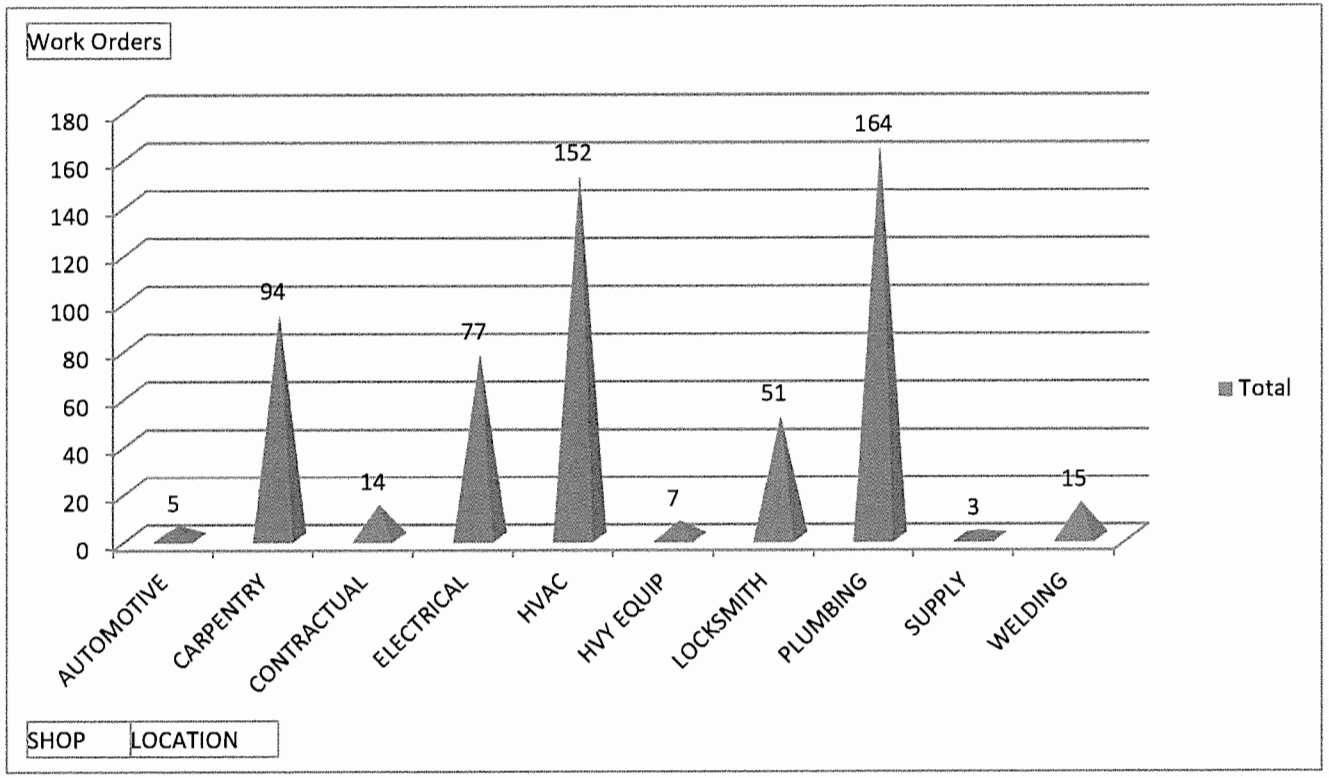
CWS – Correct Writing Sequence

TWW – Total Words Written

FACILITIES MAINTENANCE DIVISION
MUNIS REPORT MARCH 2017

Discipline	Work Orders
AUTOMOTIVE	5
CARPENTRY	94
CONTRACTUAL	14
ELECTRICAL	77
HVAC	152
HVY EQUIP	7
LOCKSMITH	51
PLUMBING	164
SUPPLY	3
WELDING	15
Grand Total	582

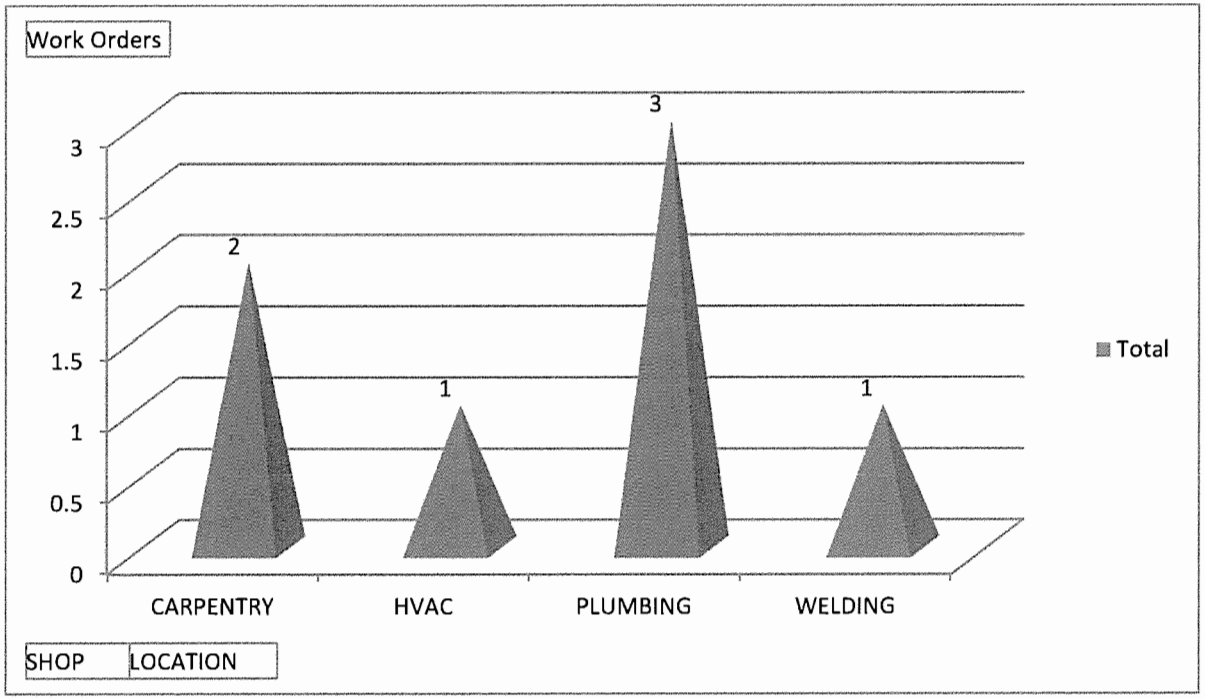
TOTAL WORK ORDERS RECEIVED - MARCH 2017



FACILITIES MAINTENANCE DIVISION
MUNIS REPORT MARCH 2017

Discipline	Work Orders
CARPENTRY	2
HVAC	1
PLUMBING	3
WELDING	1
Grand Total	7

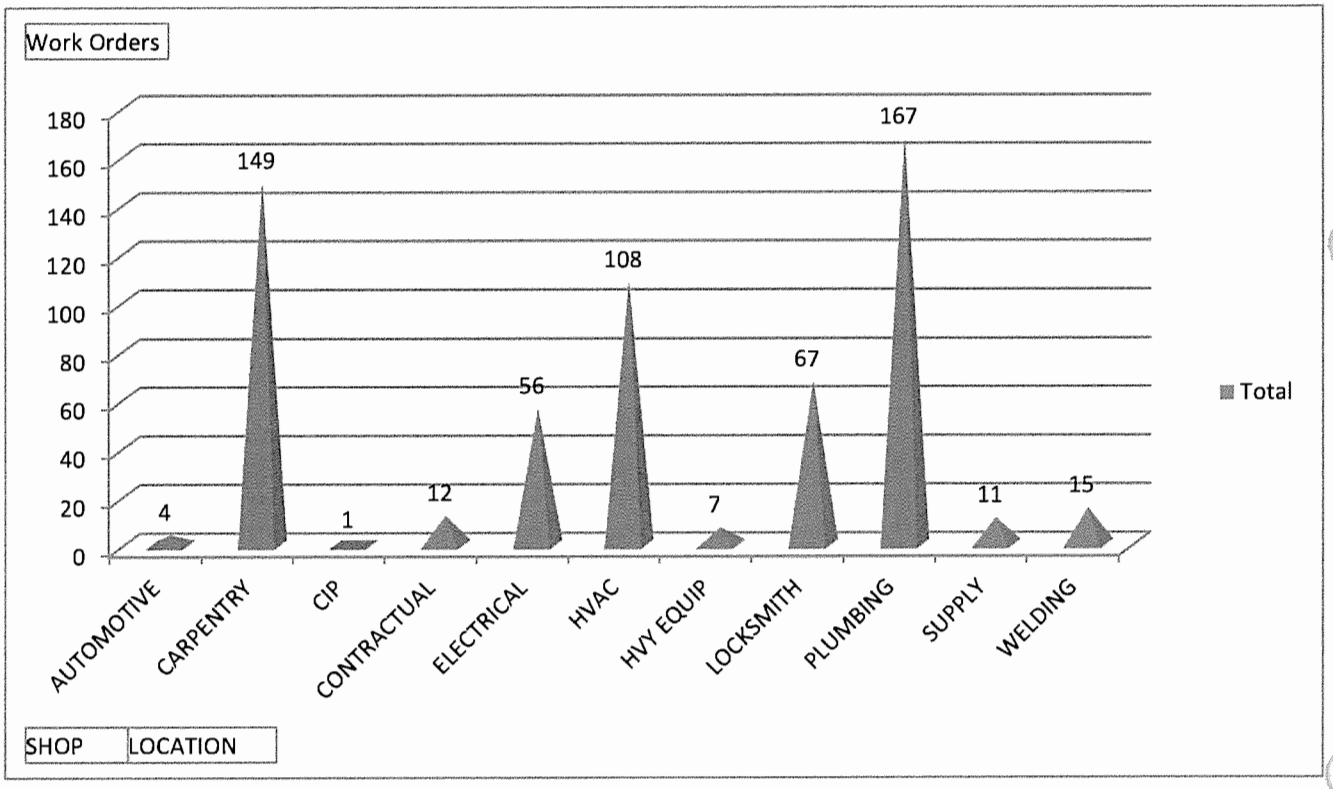
TOTAL WORK ORDERS CANCELLED/REJECTED - MARCH 2017



FACILITIES MAINTENANCE DIVISION
MUNIS REPORT MARCH 2017

Discipline	Work Orders
AUTOMOTIVE	4
CARPENTRY	149
CIP	1
CONTRACTUAL	12
ELECTRICAL	56
HVAC	108
HVY EQUIP	7
LOCKSMITH	67
PLUMBING	167
SUPPLY	11
WELDING	15
Grand Total	597

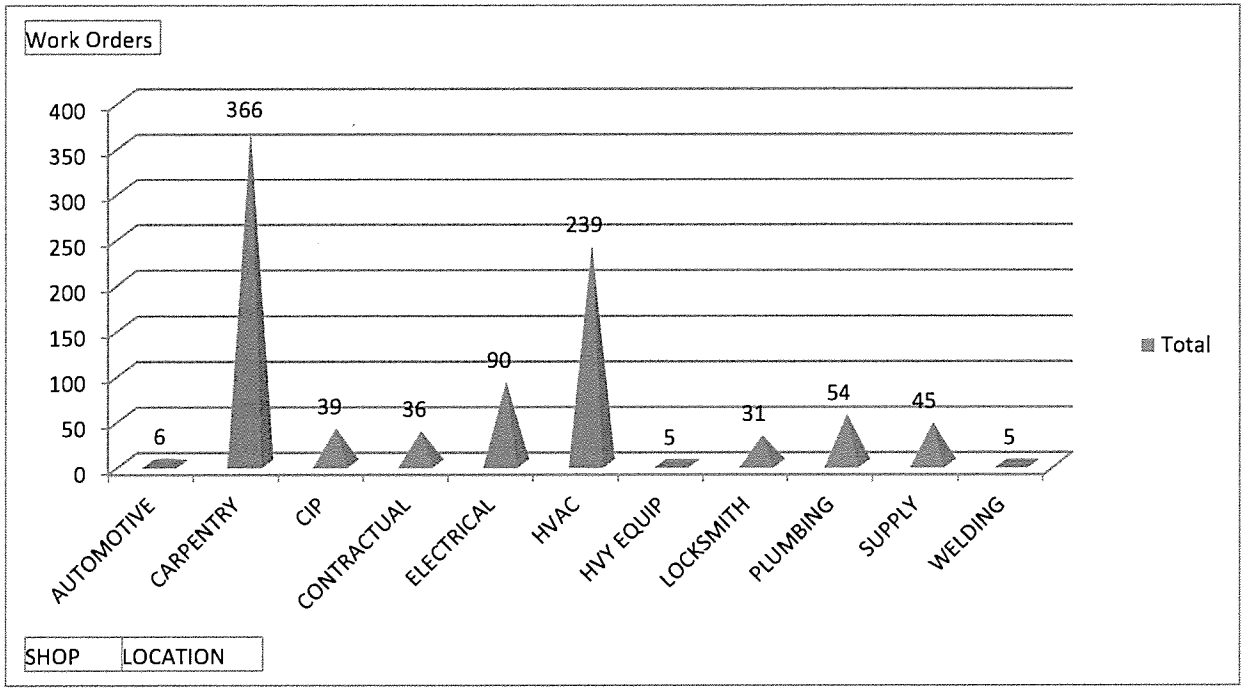
TOTAL WORK ORDERS COMPLETED - MARCH 2017



FACILITIES MAINTENANCE DIVISION
MUNIS REPORT MARCH 2017

Discipline	Work Orders
AUTOMOTIVE	6
CARPENTRY	366
CIP	39
CONTRACTUAL	36
ELECTRICAL	90
HVAC	239
HVY EQUIP	5
LOCKSMITH	31
PLUMBING	54
SUPPLY	45
WELDING	5
Grand Total	916

TOTAL WORK ORDERS ENDING - MARCH 2017



Guam Department of Education Staffing Report - Schools
At March 31, 2017

School / Division	Principal / Division Head*			Assistant Principal / Director*			Program Coordinator / School Program Consultant		Administrative Assistant / Officer			Administrative Secretary / Secretary Typist		
	F	L	LV	F	L	LV	F	FV	F	L	LV	F	L	LV
301 - AGANA HEIGHTS ELEMENTARY		1								1				
302 - M.A. SABLAN ELEMENTARY		1								1				
303 - B.P. CARBULLIDO ELEMENTARY		1			1					1			1	
304 - C.L. TAITANO ELEMENTARY		1			1					1				
306 - FINEGAYAN ELEMENTARY		1			1					1				
307 - H.S. TRUMAN ELEMENTARY		1								1				
308 - J.M. GUERRERO ELEMENTARY		1			1					1				
309 - INARAJAN ELEMENTARY			1							1				
311 - J.Q. SAN MIGUEL ELEMENTARY			1		1					1				
312 - L.B. JOHNSON ELEMENTARY					1					1				
313 - M.A. ULLOA ELEMENTARY		1			1					1				
314 - M.U. LUJAN ELEMENTARY		1			1					1				
315 - MERIZO MARTYRS ELEMENTARY		1								1				
316 - ORDOT/CHALAN PAGO ELEMENTARY		1								1				
317 - P.C. LUJAN ELEMENTARY		1								1				
318 - H.B. PRICE ELEMENTARY		1			1					1				
319 - TALOFOFO ELEMENTARY		1								1				
320 - TAMUNING ELEMENTARY		1								1			1	
321 - UPI ELEMENTARY		1			1					1				
322 - WETTENGEL ELEMENTARY		1			1					1				
323 - D.L. PEREZ ELEMENTARY		1			1					1				
324 - CHIEF BRODIE ELEMENTARY		1								1				
325 - ASTUMBO ELEMENTARY		1								1				
327 - MACHANANAO ELEMENTARY		1								1				
328 - LIGUAN ELEMENTARY		1			1					1			1	
329 - ADACAO ELEMENTARY		1			1					1				
430 - A.I. JOHNSTON MIDDLE		1			3	1				1				
431 - V.S.A. BENAVENTE MIDDLE		2			3					1	1			
432 - F.B. LEON GUERRERO MIDDLE		1			4					1				
433 - INARAJAN MIDDLE		1			3					1				
434 - JOSE L.G. RIOS MIDDLE		1			3					1				
435 - L.P. UNTALAN MIDDLE		1			3					1				
436 - OCEANVIEW MIDDLE		1			2					1			1	
437 - ASTUMBO MIDDLE		1			2					1				1
438 - J.P. TORRES ALTERNATIVE		1					1		1					
471 - GEORGE WASHINGTON HIGH		1			4					1			1	
472 - JOHN F. KENNEDY HIGH		1			4					1			1	
473 - SIMON A. SANCHEZ HIGH		1			4					1				
474 - SOUTHERN HIGH		1			3	1				1			1	
475 - OKKODO HIGH		1			4					1				
476 - TIYAN HIGH		1			3					1	1		1	
GUAHAN CHARTER SCHOOL														
ILEARN CHARTER SCHOOL														
831 - HEADSTART	1			1			1	1	1			1		
850 - SPECIAL EDUCATION		1					29	5	2			2		
998 - MILITARY LEAVE OF ABSENCE														
999 - LONG TERM DISABILITY													2	
Grand Total	1	40	2	1	59	2	31	6	4	40	2	3	10	1
Locally Funded Filled Positions		40			59					40			10	
Locally Funded Vacant Positions			2			2					2			1
Federally Funded Filled Positions	1			1			31		4			3		
Federally Funded Vacant Positions								6						

*May not reflect detailed positions

Guam Department of Education Staffing Report - Schools
At March 31, 2017

School / Division	Clerk/Clerk Typist			Library Technician	Computer Operator / Data Clerk			Psychologist	Social Worker		Community Program Aide			Nurse
	F	L	LV	L	F	L	LV	F	F	FV	F	FV	L	F
301 - AGANA HEIGHTS ELEMENTARY		1		1		1								
302 - M.A. SABLAN ELEMENTARY		2				1								
303 - B.P. CARBULLIDO ELEMENTARY						1								
304 - C.L. TAITANO ELEMENTARY		1				1								
306 - FINEGAYAN ELEMENTARY		1				1								
307 - H.S. TRUMAN ELEMENTARY		1				1								
308 - J.M. GUERRERO ELEMENTARY		1				1								
309 - INARAJAN ELEMENTARY		1				1								
311 - J.Q. SAN MIGUEL ELEMENTARY		1				1								
312 - L.B. JOHNSON ELEMENTARY						1								
313 - M.A. ULLOA ELEMENTARY		1				1								
314 - M.U. LUJAN ELEMENTARY		2		1		1								
315 - MERIZO MARTYRS ELEMENTARY		1				1								
316 - ORDOT/CHALAN PAGO ELEMENTARY		1				1								
317 - P.C. LUJAN ELEMENTARY		1				1								
318 - H.B. PRICE ELEMENTARY		1		1		1								
319 - TALOFOFO ELEMENTARY		1		1		1								
320 - TAMUNING ELEMENTARY		1				1								
321 - UPI ELEMENTARY		4				1								
322 - WETTENGEL ELEMENTARY		1				1								
323 - D.L. PEREZ ELEMENTARY		2				1								
324 - CHIEF BRODIE ELEMENTARY		1				1								
325 - ASTUMBO ELEMENTARY		1				1								
327 - MACHANANAO ELEMENTARY		1				1								
328 - LIGUAN ELEMENTARY		1				1								
329 - ADACAO ELEMENTARY		1				1								
430 - A.I. JOHNSTON MIDDLE		2		1		1								
431 - V.S.A. BENAVENTE MIDDLE		4				1								
432 - F.B. LEON GUERRERO MIDDLE		4					1							
433 - INARAJAN MIDDLE		2				1								
434 - JOSE L.G. RIOS MIDDLE		2					1							
435 - L.P. UNTALAN MIDDLE		3				1								
436 - OCEANVIEW MIDDLE		2				1								
437 - ASTUMBO MIDDLE		2				1								
438 - J.P. TORRES ALTERNATIVE	3				1			1	1					
471 - GEORGE WASHINGTON HIGH		4	1	1		1								
472 - JOHN F. KENNEDY HIGH		5				1								
473 - SIMON A. SANCHEZ HIGH		4		1		1								
474 - SOUTHERN HIGH		4				1								
475 - OKKODO HIGH		3				1								
476 - TIYAN HIGH		4				1								
GUAHAN CHARTER SCHOOL														
ILEARN CHARTER SCHOOL														
831 - HEADSTART	1								2	1	4	1	3	
850 - SPECIAL EDUCATION	3				2			1	11					1
998 - MILITARY LEAVE OF ABSENCE														
999 - LONG TERM DISABILITY		1												
Grand Total	7	76	1	7	3	38	2	2	14	1	4	1	3	1
Locally Funded Filled Positions		76		7		38							3	
Locally Funded Vacant Positions			1				2							
Federally Funded Filled Positions	7				3			2	14		4			1
Federally Funded Vacant Positions										1		1		

*May not reflect detailed positions

Guam Department of Education Staffing Report - Schools
At March 31, 2017

School / Division	Nurse	Speech Language Clinician / Pathologist		Deaf & Hard of Hearing Program Aide	Audiologist / Audiometerist			Vision Aide	Emotionally Disturbed Program Aide	Physical Therapist	Occupational Therapist	Transition Program Aide	One to One Aide	
	L	F	L	F	F	L	LV	F	F	FV	FV	F	F	FV
301 - AGANA HEIGHTS ELEMENTARY	1												1	
302 - M.A. SABLAN ELEMENTARY	1												4	
303 - B.P. CARBULLIDO ELEMENTARY	1												7	
304 - C.L. TAITANO ELEMENTARY	1												5	
306 - FINEGAYAN ELEMENTARY	2												7	
307 - H.S. TRUMAN ELEMENTARY	1												8	
308 - J.M. GUERRERO ELEMENTARY	1												6	
309 - INARAJAN ELEMENTARY	1												1	
311 - J.Q. SAN MIGUEL ELEMENTARY	1												3	
312 - L.B. JOHNSON ELEMENTARY	1												1	
313 - M.A. ULLOA ELEMENTARY	1												6	
314 - M.U. LUJAN ELEMENTARY	1												2	
315 - MERIZO MARTYRS ELEMENTARY	1													
316 - ORDOT/CHALAN PAGO ELEMENTARY	1												2	
317 - P.C. LUJAN ELEMENTARY	1			4									10	
318 - H.B. PRICE ELEMENTARY	1												3	
319 - TALOFOFO ELEMENTARY	1												2	
320 - TAMUNING ELEMENTARY	1												12	
321 - UPI ELEMENTARY	1												7	
322 - WETTENGEL ELEMENTARY	1												10	
323 - D.L. PEREZ ELEMENTARY	2												5	
324 - CHIEF BRODIE ELEMENTARY	1												3	
325 - ASTUMBO ELEMENTARY	1												4	
327 - MACHANANAO ELEMENTARY	1												3	
328 - LIGUAN ELEMENTARY	1												6	
329 - ADACAO ELEMENTARY	1												6	
430 - A.I. JOHNSTON MIDDLE	1			1									10	
431 - V.S.A. BENAVENTE MIDDLE	1												10	
432 - F.B. LEON GUERRERO MIDDLE	1												11	
433 - INARAJAN MIDDLE	1												3	
434 - JOSE L.G. RIOS MIDDLE	1												6	
435 - L.P. UNTALAN MIDDLE	1												17	
436 - OCEANVIEW MIDDLE	1												7	
437 - ASTUMBO MIDDLE	1												5	
438 - J.P. TORRES ALTERNATIVE														
471 - GEORGE WASHINGTON HIGH	1												13	
472 - JOHN F. KENNEDY HIGH	1			4									14	
473 - SIMON A. SANCHEZ HIGH	1												16	
474 - SOUTHERN HIGH	2								2				13	
475 - OKKODO HIGH	1												9	
476 - TIYAN HIGH	1												11	
GUAHAN CHARTER SCHOOL													1	
ILEARN CHARTER SCHOOL													1	
831 - HEADSTART	1													
850 - SPECIAL EDUCATION		12	3		1	2	1	1		2	6	3	8	19
998 - MILITARY LEAVE OF ABSENCE														
999 - LONG TERM DISABILITY													2	
Grand Total	44	12	3	9	1	2	1	1	2	2	6	3	281	19
Locally Funded Filled Positions	44		3			2								
Locally Funded Vacant Positions							1							
Federally Funded Filled Positions		12		9	1			1	2			3	281	
Federally Funded Vacant Positions										2	6			19

*May not reflect detailed positions

Guam Department of Education Staffing Report - Schools
At March 31, 2017

School / Division	Gifted & Talented Education Aide		Instructional Program Aide	Pre-School Aide	Head Start Aide			School Aide			Teacher Assistant	Substitute Teacher		Long Term Substitute
	F	L	F	F	F	FV	L	F	L	LV	F	F	L	L
301 - AGANA HEIGHTS ELEMENTARY									3		7		2	3
302 - M.A. SABLAN ELEMENTARY									7		7		2	1
303 - B.P. CARBULLIDO ELEMENTARY		1							4		5		4	1
304 - C.L. TAITANO ELEMENTARY			1						6		11		3	
306 - FINEGAYAN ELEMENTARY									7		14		5	
307 - H.S. TRUMAN ELEMENTARY		1							5		6		2	
308 - J.M. GUERRERO ELEMENTARY			1						4	1	13		4	4
309 - INARAJAN ELEMENTARY									3		4		2	2
311 - J.Q. SAN MIGUEL ELEMENTARY									5		9		3	
312 - L.B. JOHNSON ELEMENTARY		1							4		2		1	3
313 - M.A. ULLOA ELEMENTARY									6		10		4	1
314 - M.U. LUJAN ELEMENTARY		1							4		9		3	2
315 - MERIZO MARTYRS ELEMENTARY									3		5		2	3
316 - ORDOT/CHALAN PAGO ELEMENTARY									3		7		2	3
317 - P.C. LUJAN ELEMENTARY				1					6		7		3	
318 - H.B. PRICE ELEMENTARY	1		1						8	1	10		3	
319 - TALOFOFO ELEMENTARY									4		4		1	1
320 - TAMUNING ELEMENTARY				2					5		12		3	2
321 - UPI ELEMENTARY									5		14		5	5
322 - WETTENGEL ELEMENTARY									7		10		4	3
323 - D.L. PEREZ ELEMENTARY				1					5		11		1	1
324 - CHIEF BRODIE ELEMENTARY									4		6		2	1
325 - ASTUMBO ELEMENTARY		1							4		8		2	2
327 - MACHANANAO ELEMENTARY		1							3	1	5		2	4
328 - LIGUAN ELEMENTARY									4		8		3	1
329 - ADACAO ELEMENTARY									3		7		2	1
430 - A.I. JOHNSTON MIDDLE									8		5		5	
431 - V.S.A. BENAVENTE MIDDLE			1						8		1		8	5
432 - F.B. LEON GUERRERO MIDDLE									8	1	7		8	8
433 - INARAJAN MIDDLE			1						4		6		4	5
434 - JOSE L.G. RIOS MIDDLE			1						6	1	1		5	1
435 - L.P. UNTALAN MIDDLE									6		4		7	2
436 - OCEANVIEW MIDDLE									4		3		4	2
437 - ASTUMBO MIDDLE									6		5		3	2
438 - J.P. TORRES ALTERNATIVE								3	3		5		1	
471 - GEORGE WASHINGTON HIGH			1						17	2	5		9	8
472 - JOHN F. KENNEDY HIGH									16	1	1		7	2
473 - SIMON A. SANCHEZ HIGH			1						16		1		7	5
474 - SOUTHERN HIGH			1						20		1		6	8
475 - OKKODO HIGH			1						12		1		7	9
476 - TIYAN HIGH			1						11	1	1		6	8
GUAHAN CHARTER SCHOOL														
ILEARN CHARTER SCHOOL														
831 - HEADSTART					24	1	3					2	1	
850 - SPECIAL EDUCATION														
998 - MILITARY LEAVE OF ABSENCE											1			
999 - LONG TERM DISABILITY							1		2					
Grand Total	1	6	11	4	24	1	4	3	269	9	259	2	158	109
Locally Funded Filled Positions		6					4		269				158	109
Locally Funded Vacant Positions										9				
Federally Funded Filled Positions	1		11	4	24			3			259	2		
Federally Funded Vacant Positions						1								

*May not reflect detailed positions

Guam Department of Education Staffing Report - Schools
At March 31, 2017

School / Division	Teacher				JROTC		Librarian		Guidance Counselor		Instructional Coordinator / Mentor			
	F	FV	L	LV	L	LV	L	LV	L	LV	F	FV	L	LV
301 - AGANA HEIGHTS ELEMENTARY			24				1		1				2	
302 - M.A. SABLAN ELEMENTARY			27				1		1		1		1	
303 - B.P. CARBULLIDO ELEMENTARY			27				1		1		1		1	
304 - C.L. TAITANO ELEMENTARY			35				1		1		1		1	
306 - FINEGAYAN ELEMENTARY	1		47				1		2		1			
307 - H.S. TRUMAN ELEMENTARY			25				1		1		1			
308 - J.M. GUERRERO ELEMENTARY			35	1			1		1			1		
309 - INARAJAN ELEMENTARY			14				1		1		1		1	
311 - J.Q. SAN MIGUEL ELEMENTARY			33	1					1		1		1	
312 - L.B. JOHNSON ELEMENTARY			16	2			1		1					
313 - M.A. ULLOA ELEMENTARY			38				1		2					
314 - M.U. LUJAN ELEMENTARY	1		36				1		1		1			
315 - MERIZO MARTYRS ELEMENTARY			14				1		1		1			
316 - ORDOT/CHALAN PAGO ELEMENTARY			30				1		1		1			
317 - P.C. LUJAN ELEMENTARY	1		26				2			1		1		
318 - H.B. PRICE ELEMENTARY			40	1			1		1		1		1	
319 - TALOFOFO ELEMENTARY			17	1			1		1		1			
320 - TAMUNING ELEMENTARY	1		32				1		1		1			
321 - UPI ELEMENTARY			42	1			1		2		1			
322 - WETTENGEL ELEMENTARY			39				1		1		2			
323 - D.L. PEREZ ELEMENTARY			39				1		1		2			
324 - CHIEF BRODIE ELEMENTARY	1		19				1		1		1			
325 - ASTUMBO ELEMENTARY			35				1		1		1		1	
327 - MACHANANAO ELEMENTARY			26	1			1		1		1			
328 - LIGUAN ELEMENTARY	1		32				1		1			1		
329 - ADACAO ELEMENTARY			32				1		1		1			
430 - A.I. JOHNSTON MIDDLE	1		53					1	3		1		1	
431 - V.S.A. BENAVENTE MIDDLE	1		73	1			1		3		1			
432 - F.B. LEON GUERRERO MIDDLE			65	2			1		3		1		1	
433 - INARAJAN MIDDLE			36	3			1		2				1	
434 - JOSE L.G. RIOS MIDDLE	1		57	1			1		3				2	
435 - L.P. UNTALAN MIDDLE			73				1		4		2			
436 - OCEANVIEW MIDDLE			33				1		2		3		4	
437 - ASTUMBO MIDDLE			39	1			1		3				1	
438 - J.P. TORRES ALTERNATIVE	13	2	7				1		1		1			
471 - GEORGE WASHINGTON HIGH	1		82	1	2	1	1		6				4	
472 - JOHN F. KENNEDY HIGH	1		93		3		1		7				1	
473 - SIMON A. SANCHEZ HIGH			84	1	3		1		6				2	
474 - SOUTHERN HIGH	1		74	1	2		1		4		2		2	
475 - OKKODO HIGH			64	2	1	1	1		5		1		1	
476 - TIYAN HIGH			61			2	1		5				2	
GUAHAN CHARTER SCHOOL														
ILEARN CHARTER SCHOOL														
831 - HEADSTART	13		14											
850 - SPECIAL EDUCATION	1	1	3								25		31	1
998 - MILITARY LEAVE OF ABSENCE			9											
999 - LONG TERM DISABILITY			6											
Grand Total	39	3	1,706	21	11	4	40	1	85	1	59	3	62	1
Locally Funded Filled Positions			1,706		11		40		85				62	
Locally Funded Vacant Positions				21		4		1		1				1
Federally Funded Filled Positions	39										59			
Federally Funded Vacant Positions		3										3		

*May not reflect detailed positions

Guam Department of Education Staffing Report - Schools
At March 31, 2017

School / Division	Cafeteria Manager	Cook / Baker	Cook's Assistant		Building / Maintenance Custodian / Worker			Bus Driver		
	L	L	L	LV	F	L	LV	F	L	LV
301 - AGANA HEIGHTS ELEMENTARY						1				
302 - M.A. SABLAN ELEMENTARY						1				
303 - B.P. CARBULLIDO ELEMENTARY						1				
304 - C.L. TAITANO ELEMENTARY						2				
306 - FINEGAYAN ELEMENTARY						1				
307 - H.S. TRUMAN ELEMENTARY						1				
308 - J.M. GUERRERO ELEMENTARY						1				
309 - INARAJAN ELEMENTARY						1				
311 - J.Q. SAN MIGUEL ELEMENTARY		1	7			1				
312 - L.B. JOHNSON ELEMENTARY						1				
313 - M.A. ULLOA ELEMENTARY						2				
314 - M.U. LUJAN ELEMENTARY										
315 - MERIZO MARTYRS ELEMENTARY						1				
316 - ORDOT/CHALAN PAGO ELEMENTARY	1	2	4	2		2				
317 - P.C. LUJAN ELEMENTARY						1				
318 - H.B. PRICE ELEMENTARY						1				
319 - TALOFOFO ELEMENTARY						2				
320 - TAMUNING ELEMENTARY						1				
321 - UPI ELEMENTARY						1				
322 - WETTENGEL ELEMENTARY						1				
323 - D.L. PEREZ ELEMENTARY	1	1	7			2				
324 - CHIEF BRODIE ELEMENTARY										
325 - ASTUMBO ELEMENTARY						1				
327 - MACHANANAO ELEMENTARY						1				
328 - LIGUAN ELEMENTARY										
329 - ADACAO ELEMENTARY										
430 - A.I. JOHNSTON MIDDLE						2	1			
431 - V.S.A. BENAVENTE MIDDLE										
432 - F.B. LEON GUERRERO MIDDLE						2				
433 - INARAJAN MIDDLE						1				
434 - JOSE L.G. RIOS MIDDLE										
435 - L.P. UNTALAN MIDDLE						2				
436 - OCEANVIEW MIDDLE						2				
437 - ASTUMBO MIDDLE										
438 - J.P. TORRES ALTERNATIVE										
471 - GEORGE WASHINGTON HIGH						1				
472 - JOHN F. KENNEDY HIGH										
473 - SIMON A. SANCHEZ HIGH						2				
474 - SOUTHERN HIGH						2				
475 - OKKODO HIGH	1	1	14	1						
476 - TIYAN HIGH										
GUAHAN CHARTER SCHOOL										
ILEARN CHARTER SCHOOL										
831 - HEADSTART					1					
850 - SPECIAL EDUCATION								13	5	1
998 - MILITARY LEAVE OF ABSENCE										
999 - LONG TERM DISABILITY		1						1		
Grand Total	3	6	32	3	1	41	1	14	5	1
Locally Funded Filled Positions	3	6	32			41			5	
Locally Funded Vacant Positions				3			1			1
Federally Funded Filled Positions					1			14		
Federally Funded Vacant Positions										

*May not reflect detailed positions

Guam Department of Education Staffing Report - Schools
At March 31, 2017

School / Division	Total Filled Positions	Total Vacant Positions	Grand Total	Enrollment at 9/30/16	Student / Filled Positions	Student / Total Positions
301 - AGANA HEIGHTS ELEMENTARY	51	-	51	420	8.24	8.24
302 - M.A. SABLAN ELEMENTARY	59	-	59	455	7.71	7.71
303 - B.P. CARBULLIDO ELEMENTARY	60	-	60	526	8.77	8.77
304 - C.L. TAITANO ELEMENTARY	73	-	73	597	8.18	8.18
306 - FINEGAYAN ELEMENTARY	93	-	93	862	9.27	9.27
307 - H.S. TRUMAN ELEMENTARY	56	-	56	376	6.71	6.71
308 - J.M. GUERRERO ELEMENTARY	76	3	79	700	9.21	8.86
309 - INARAJAN ELEMENTARY	35	1	36	263	7.51	7.31
311 - J.Q. SAN MIGUEL ELEMENTARY	70	2	72	501	7.16	6.96
312 - L.B. JOHNSON ELEMENTARY	35	2	37	259	7.40	7.00
313 - M.A. ULLOA ELEMENTARY	76	-	76	734	9.66	9.66
314 - M.U. LUJAN ELEMENTARY	69	-	69	631	9.14	9.14
315 - MERIZO MARTYRS ELEMENTARY	36	-	36	250	6.94	6.94
316 - ORDOT/CHALAN PAGO ELEMENTARY	64	2	66	507	7.92	7.68
317 - P.C. LUJAN ELEMENTARY	66	2	68	388	5.88	5.71
318 - H.B. PRICE ELEMENTARY	78	2	80	718	9.21	8.98
319 - TALOFOFO ELEMENTARY	40	1	41	296	7.40	7.22
320 - TAMUNING ELEMENTARY	79	-	79	615	7.78	7.78
321 - UPI ELEMENTARY	92	1	93	844	9.17	9.08
322 - WETTENGEL ELEMENTARY	84	-	84	736	8.76	8.76
323 - D.L. PEREZ ELEMENTARY	86	-	86	680	7.91	7.91
324 - CHIEF BRODIE ELEMENTARY	44	-	44	342	7.77	7.77
325 - ASTUMBO ELEMENTARY	66	-	66	598	9.06	9.06
327 - MACHANANAO ELEMENTARY	53	2	55	536	10.11	9.75
328 - LIGUAN ELEMENTARY	64	1	65	555	8.67	8.54
329 - ADACAO ELEMENTARY	60	-	60	590	9.83	9.83
430 - A.I. JOHNSTON MIDDLE	100	3	103	788	7.88	7.65
431 - V.S.A. BENAVENTE MIDDLE	124	2	126	1,174	9.47	9.32
432 - F.B. LEON GUERRERO MIDDLE	126	4	130	1,106	8.78	8.51
433 - INARAJAN MIDDLE	73	3	76	515	7.05	6.78
434 - JOSE L.G. RIOS MIDDLE	92	3	95	870	9.46	9.16
435 - L.P. UNTALAN MIDDLE	128	-	128	1,152	9.00	9.00
436 - OCEANVIEW MIDDLE	74	-	74	428	5.78	5.78
437 - ASTUMBO MIDDLE	73	2	75	609	8.34	8.12
438 - J.P. TORRES ALTERNATIVE	44	2	46	154	3.50	3.35
471 - GEORGE WASHINGTON HIGH	164	5	169	1,699	10.36	10.05
472 - JOHN F. KENNEDY HIGH	164	1	165	1,904	11.61	11.54
473 - SIMON A. SANCHEZ HIGH	157	1	158	1,899	12.10	12.02
474 - SOUTHERN HIGH	152	2	154	1,486	9.78	9.65
475 - OKKODO HIGH	139	4	143	1,682	12.10	11.76
476 - TIYAN HIGH	119	4	123	1,313	11.03	10.67
GUAHAN CHARTER SCHOOL	1	-	1			
ILEARN CHARTER SCHOOL	1	-	1			
831 - HEADSTART	74	4	78			
850 - SPECIAL EDUCATION	160	36	196	514	3.21	2.62
998 - MILITARY LEAVE OF ABSENCE	10	-	10			
999 - LONG TERM DISABILITY	16	-	16			
Grand Total	3,656	95	3,751	30,758	8.41	8.20
Locally Funded Filled Positions	2,859		2,859			
Locally Funded Vacant Positions		53	53			
Federally Funded Filled Positions	797		797			
Federally Funded Vacant Positions		42	42			

*May not reflect detailed positions

Guam Department of Education Staffing Report - Divisions
At March 31, 2017

School / Division	Superintendent / Deputy*		Division Head*		Administrative Assistant / Officer			Administrative Secretary / Secretary Typist		Administrative Aide	Clerk/Clerk Typist		
	L	LV	F	L	F	FV	L	F	L	FV	F	L	LV
811 - SUPERINTENDENT OF EDUCATION	3	2		1			S						1
812 - FEDERAL PROGRAMS			1		3								
815 - RESEARCH, PLANNING & EVAL				1									
816 - FIN, STUDENT & ADM INFO SYS				1			1						
819 - LEARNING RESOURCE CENTER													
820 - CURRICULUM & INSTRUCTION					1	1	1	1			2		
821 - CHAMORRO STUDIES				1					1			2	
822 - FINANCIAL AFFAIRS				1								1	
823 - HUMAN RESOURCES				1			1						
824 - FACILITIES & MAINTENANCE				1			1					1	
825 - STUDENT SUPPORT SERVICES				1			1		1				
826 - FOOD NUTRITION SERVICE				1			1						
828 - SUPPLY MANAGEMENT				1					1			2	
840 - EDUCATION SUPP & COMM LEARN							1			2			
998 - MILITARY LEAVE OF ABSENCE													
999 - LONG TERM DISABILITY													
Grand Total	3	2	1	10	4	1	12	1	3	2	2	6	1
Locally Funded Filled Positions	3			10			12		3			6	
Locally Funded Vacant Positions		2											1
Federally Funded Filled Positions			1		4			1			2		
Federally Funded Vacant Positions						1				2			

*May not reflect detailed positions

Guam Department of Education Staffing Report - Divisions
At March 31, 2017

School / Division	Paralegal	Attorney		Program Coordinator / Examiner / School Program Consultant / Chamorro Specialist				Computer Analyst	Computer Technician		Community Program Aide		
	L	L	LV	F	FV	L	LV	L	F	L	F	FV	L
811 - SUPERINTENDENT OF EDUCATION	1	2	1										
812 - FEDERAL PROGRAMS				17	2								
815 - RESEARCH, PLANNING & EVAL				1									
816 - FIN, STUDENT & ADM INFO SYS				2		1		4	5	2			
819 - LEARNING RESOURCE CENTER						1							1
820 - CURRICULUM & INSTRUCTION				15		7	1						
821 - CHAMORRO STUDIES					1	1	1						
822 - FINANCIAL AFFAIRS													
823 - HUMAN RESOURCES													
824 - FACILITIES & MAINTENANCE						4	1						
825 - STUDENT SUPPORT SERVICES						3							
826 - FOOD NUTRITION SERVICE						4	2						
828 - SUPPLY MANAGEMENT						1							
840 - EDUCATION SUPP & COMM LEARN				5		1	1				11	3	
998 - MILITARY LEAVE OF ABSENCE													
999 - LONG TERM DISABILITY													
Grand Total	1	2	1	40	3	23	6	4	5	2	11	3	1
Locally Funded Filled Positions	1	2				23		4		2			1
Locally Funded Vacant Positions							6						
Federally Funded Filled Positions				40					5		11		
Federally Funded Vacant Positions			1		3							3	

*May not reflect detailed positions

Guam Department of Education Staffing Report - Divisions
At March 31, 2017

School / Division	Gifted & Talented Education Aide	Instructional Coordinator / Mentor		Instructional Program Aide	Long Term Substitute		Teacher	Graphic Artist	Auditor	Management Analyst		Accounting Technician	
	L	F	L	FV	L	F	L	L	L	L	LV	L	LV
811 - SUPERINTENDENT OF EDUCATION									5				
812 - FEDERAL PROGRAMS													
815 - RESEARCH, PLANNING & EVAL													
816 - FIN, STUDENT & ADM INFO SYS													
819 - LEARNING RESOURCE CENTER													
820 - CURRICULUM & INSTRUCTION	1	3	5	1	1	1	1						
821 - CHAMORRO STUDIES								1					
822 - FINANCIAL AFFAIRS										5	1	6	2
823 - HUMAN RESOURCES													
824 - FACILITIES & MAINTENANCE													
825 - STUDENT SUPPORT SERVICES													
826 - FOOD NUTRITION SERVICE													
828 - SUPPLY MANAGEMENT													
840 - EDUCATION SUPP & COMM LEARN		7	1										
998 - MILITARY LEAVE OF ABSENCE								1					
999 - LONG TERM DISABILITY													
Grand Total	1	10	6	1	1	1	1	2	5	5	1	6	2
Locally Funded Filled Positions	1		6		1		1	2	5	5		6	
Locally Funded Vacant Positions											1		2
Federally Funded Filled Positions		10				1							
Federally Funded Vacant Positions				1									

*May not reflect detailed positions

Guam Department of Education Staffing Report - Divisions
At March 31, 2017

School / Division	Accountant	Chief Payroll Officer / Payroll Supervisor	Payroll Clerk	Personnel Assistant / Specialist		Equal Opportunity Officer / Employee Management	Building Maintenance Supervisor / Superintendent	Auto Mechanic	Building / Maintenance Custodian / Worker	Carpenter		Electrician	Equipment Operator
	L	L	L	F	L	L	L	L	L	L	LV	L	L
811 - SUPERINTENDENT OF EDUCATION													
812 - FEDERAL PROGRAMS													
815 - RESEARCH, PLANNING & EVAL													
816 - FIN, STUDENT & ADM INFO SYS													
819 - LEARNING RESOURCE CENTER													
820 - CURRICULUM & INSTRUCTION													
821 - CHAMORRO STUDIES													
822 - FINANCIAL AFFAIRS	7	2	6										
823 - HUMAN RESOURCES				1	13	2							
824 - FACILITIES & MAINTENANCE							7	1	5	11	3	10	2
825 - STUDENT SUPPORT SERVICES													
826 - FOOD NUTRITION SERVICE													
828 - SUPPLY MANAGEMENT													
840 - EDUCATION SUPP & COMM LEARN													
998 - MILITARY LEAVE OF ABSENCE													
999 - LONG TERM DISABILITY													
Grand Total	7	2	6	1	13	2	7	1	5	11	3	10	2
Locally Funded Filled Positions	7	2	6		13	2	7	1	5	11		10	2
Locally Funded Vacant Positions											3		
Federally Funded Filled Positions				1									
Federally Funded Vacant Positions													

*May not reflect detailed positions

Guam Department of Education Staffing Report - Divisions
At March 31, 2017

School / Division	Painter	Plumber		Refrigeration Mechanic	Safety Administrator	Storekeeper		Trades Helper	Warehouse Supervisor	Welder	Attendance Officer	Psychologist	Cafeteria Manager
	L	L	LV	L	LV	L	LV	L	L	L	L	L	L
811 - SUPERINTENDENT OF EDUCATION													
812 - FEDERAL PROGRAMS													
815 - RESEARCH, PLANNING & EVAL													
816 - FIN, STUDENT & ADM INFO SYS													
819 - LEARNING RESOURCE CENTER													
820 - CURRICULUM & INSTRUCTION													
821 - CHAMORRO STUDIES													
822 - FINANCIAL AFFAIRS													
823 - HUMAN RESOURCES													
824 - FACILITIES & MAINTENANCE	1	9	1	3	1		1	7	1	3			
825 - STUDENT SUPPORT SERVICES											11	2	
826 - FOOD NUTRITION SERVICE													2
828 - SUPPLY MANAGEMENT						3							
840 - EDUCATION SUPP & COMM LEARN													
998 - MILITARY LEAVE OF ABSENCE													
999 - LONG TERM DISABILITY								1					
Grand Total	1	9	1	3	1	3	1	8	1	3	11	2	2
Locally Funded Filled Positions	1	9		3		3		8	1	3	11	2	2
Locally Funded Vacant Positions			1		1		1						
Federally Funded Filled Positions													
Federally Funded Vacant Positions													

*May not reflect detailed positions

Guam Department of Education Staffing Report - Divisions
At March 31, 2017

School / Division	Cook's Assistant	Buyer		Inventory Management Officer / Property Control Officer		JROTC	Nursing Service Administrator	Social Worker			Total Filled Positions	Total Vacant Positions	Grand Total
	L	L	LV	L	LV	L	L	F	FV	L			
811 - SUPERINTENDENT OF EDUCATION											17	4	21
812 - FEDERAL PROGRAMS											21	2	23
815 - RESEARCH, PLANNING & EVAL											2	-	2
816 - FIN, STUDENT & ADM INFO SYS											16	-	16
819 - LEARNING RESOURCE CENTER											2	-	2
820 - CURRICULUM & INSTRUCTION											39	3	42
821 - CHAMORRO STUDIES											6	2	8
822 - FINANCIAL AFFAIRS											28	3	31
823 - HUMAN RESOURCES											18	-	18
824 - FACILITIES & MAINTENANCE											67	7	74
825 - STUDENT SUPPORT SERVICES											19	-	19
826 - FOOD NUTRITION SERVICE	1										9	2	11
828 - SUPPLY MANAGEMENT		6	1	8	1						22	2	24
840 - EDUCATION SUPP & COMM LEARN						2	1	10	3	2	41	9	50
998 - MILITARY LEAVE OF ABSENCE											1	-	1
999 - LONG TERM DISABILITY											1	-	1
Grand Total	1	6	1	8	1	2	1	10	3	2	309	34	343
Locally Funded Filled Positions	1	6		8		2	1			2	223		223
Locally Funded Vacant Positions			1		1							20	20
Federally Funded Filled Positions								10			86		86
Federally Funded Vacant Positions									3			14	14

*May not reflect detailed positions

GUAM DEPARTMENT OF EDUCATION NEW HIRES REPORT
FOR THE MONTH OF MARCH 2017

	Name	Position	Location	Hire Date	Step / Grade	Hourly Rate	Annualized Salary
	LIMITED TERM PART TIME (LOCALLY FUNDED)						
	VEGAFRIA, MIKA	SUBSTITUTE TEACHER	B.P. CARBULLIDO ELEMENTARY	03/13/2017	F-HP / 1	$ 11.14	$ 23,170.99
	RIOS, APRIL LYNN	SUBSTITUTE TEACHER	FINEGAYAN ELEMENTARY	03/13/2017	F-HP / 1	$ 11.14	$ 23,170.99
	BLAS, TAMI FRANETTE	SUBSTITUTE TEACHER	J.Q. SAN MIGUEL ELEMENTARY	03/16/2017	F-HP / 1	$ 11.14	$ 23,170.99
	LIMES, KOWA	SUBSTITUTE TEACHER	ASTUMBO ELEMENTARY	03/09/2017	F-HP / 1	$ 11.14	$ 23,170.99
	GOFIGAN, DANIELLE	SUBSTITUTE TEACHER	ASTUMBO ELEMENTARY	03/27/2017	F-HP / 1	$ 11.14	$ 23,170.99
	ABUAN, FRANK	SUBSTITUTE TEACHER	ADACAO ELEMENTARY	03/21/2017	F-HP / 1	$ 11.14	$ 23,170.99
	NAPUTI, MARIAH	SUBSTITUTE TEACHER	L.P. UNTALAN MIDDLE	03/09/2017	F-HP / 1	$ 11.14	$ 23,170.99
	FERNANDEZ, DANNAIL C.F.	SUBSTITUTE TEACHER	SIMON A. SANCHEZ HIGH	03/09/2017	F-HP / 1	$ 11.14	$ 23,170.99
	SAN NICOLAS, MONIQUE	SUBSTITUTE TEACHER	SOUTHERN HIGH	03/09/2017	F-HP / 1	$ 11.14	$ 23,170.99
	TOPASNA, VINCENT JOSEPH	SUBSTITUTE TEACHER	SOUTHERN HIGH	03/13/2017	F-HP / 1	$ 11.14	$ 23,170.99
	DIAZ, ANA	TCHR I-C (OCS) (ELEMENTARY)	UPI ELEMENTARY	03/13/2017	G-HP / 1	$ 11.89	$ 24,728.91
	FRIAS, SAMANTHA NICOLE	TCHR II (OCS)(ELEMENTARY)	UPI ELEMENTARY	03/15/2017	K-HP / 1	$ 16.30	$ 33,911.07
	BURKHART, MADISON	TCHR II (OCS)(ELEMENTARY)	L.B. JOHNSON ELEMENTARY	03/13/2017	K-HP / 1	$ 16.30	$ 33,911.07
	LOPEZ, MARY	TCHR II (OCS)(SCIENCE)	GEORGE WASHINGTON HIGH	03/07/2017	K-HP / 1	$ 16.30	$ 33,911.07
	LIMITED TERM PART TIME (LOCALLY FUNDED)		**14**				
	LIMITED TERM FULL TIME (LOCALLY FUNDED)						
	COMIA, KATRINA	GUIDANCE COUNSELOR	OKKODO HIGH	03/13/2017	ED1C / 1	$ 18.69	$ 31,395.00
	KERBER, CONRAD	TEACHER I-C (SCIENCE)	TIYAN HIGH	03/15/2017	ED1C / 1	$ 18.69	$ 31,395.00
*	TROPEL, MONSERRAT	TEACHER III (MATH)	F.B. LEON GUERRERO MIDDLE	03/10/2017	ED3 / 1	$ 21.46	$ 36,057.00
	LIMITED TERM FULL TIME (LOCALLY FUNDED)		**3**				
	FULL TIME (LOCALLY FUNDED)						
	EVANGELISTA, ARLEEN	CLERK TYPIST III	GEORGE WASHINGTON HIGH	03/20/2017	F-HP / 1	$ 11.14	$ 23,171.00
	SANTOS, RUFAE ININA	TEACHER I-A (CHAMORRO)	MACHANANAO ELEMENTARY	03/22/2017	ED1A / 1	$ 17.06	$ 28,667.00
**	PANGELINAN, RONALD	TEACHER II	LIGUAN ELEMENTARY	03/20/2017	ED2 / 7	$ 20.66	$ 42,979.00
	DE LEON, ELVIN	TEACHER II (SOCIAL STUDIES)	V.S.A. BENAVENTE MIDDLE	03/10/2017	ED2 / 1	$ 20.47	$ 34,383.00
**	BIDAURE, REBECCA	TEACHER III (ESL)	J.M. GUERRERO ELEMENTARY	03/13/2017	ED3 / 10	$ 29.46	$ 49,499.00
**	DAVE, DAISY	TEACHER III (SOCIAL STUDIES)	SOUTHERN HIGH	03/15/2017	ED3 / 10	$ 29.46	$ 49,499.00
**	CRUZ, MARY D.J.	TEACHER IV	ADACAO ELEMENTARY	03/27/2017	ED4 / 11	$ 32.68	$ 54,900.00
**	SAN NICOLAS-DIAZ, DYMPHNIA	TEACHER V	TIYAN HIGH	03/14/2017	ED5 / 14	$ 30.44	$ 63,307.00
	FULL TIME (LOCALLY FUNDED)		**8**				

* Retired, ** Reemployment

GUAM DEPARTMENT OF EDUCATION NEW HIRES REPORT
FOR THE MONTH OF MARCH 2017

Name	Position	Location	Hire Date	Step / Grade	Hourly Rate	Annualized Salary
LIMITED TERM PART TIME (FEDERALLY FUNDED)						
BENAVENTE, THOMAS	ONE TO ONE AIDE	ORDOT/CHALAN PAGO ELEMENTARY	03/30/2017	E-HP / 1	$ 10.14	$ 21,094.94
DENUYO, JEANNIE	ONE TO ONE AIDE	TALOFOFO ELEMENTARY	03/16/2017	E-HP / 1	$ 10.14	$ 21,094.94
MAFNAS, FREDDIE	ONE TO ONE AIDE	CHIEF BRODIE ELEMENTARY	03/23/2017	E-HP / 1	$ 10.14	$ 21,094.94
SALAS, NIEVES	ONE TO ONE AIDE	B.P. CARBULLIDO ELEMENTARY	03/16/2017	E-HP / 1	$ 10.14	$ 21,094.94
CRUZ, CORITHIAN	ONE TO ONE AIDE	H.S. TRUMAN ELEMENTARY	03/16/2017	E-HP / 1	$ 10.14	$ 21,094.94
BERMUDEZ JR., ARTHURO	ONE TO ONE AIDE	J.M. GUERRERO ELEMENTARY	03/23/2017	E-HP / 1	$ 10.14	$ 21,094.94
QUINTANILLA, DAVID	ONE TO ONE AIDE	F.B. LEON GUERRERO MIDDLE	03/30/2017	E-HP / 1	$ 10.14	$ 21,094.94
VILORIA JR., MARTIN	ONE TO ONE AIDE	TIYAN HIGH	03/30/2017	E-HP / 1	$ 10.14	$ 21,094.94
LIMITED TERM PART TIME (FEDERALLY FUNDED)		**8**				
LIMITED TERM FULL TIME (FEDERALLY FUNDED)						
BURKHART, RICHARD	TEACHER III (OP RES)	OCEANVIEW MIDDLE	03/20/2017	ED3 / 1	$ 21.46	$ 36,057.00
BURKHART, ROSALINDA	TEACHER V (OP RES)	L.P. UNTALAN MIDDLE	03/20/2017	ED5 / 1	$ 24.23	$ 40,699.00
LIMITED TERM FULL TIME (FEDERALLY FUNDED)		**2**				
LIMITED TERM PART TIME		**22**				
LIMITED TERM FULL TIME		**5**				
FULL TIME		**8**				
TOTAL NEW HIRES		**35**				
LOCALLY FUNDED		**25**				
FEDERAL FUNDED		**10**				
TOTAL NEW HIRES		**35**				

* Retired, ** Reemployment

ELEMENTARY TEACHER VACANCIES FOR SCHOOL YEAR 2016-2017
AT MARCH 31, 2017

SCHOOL NAMES	KINDER	1ST	3RD	5TH	CHAMORRO	LIBRARIAN	GUIDANCE COUNSELOR	GRAND TOTAL
J.M. GUERRERO				1				1
J.Q. SAN MIGUEL						1		1
L.B. JOHNSON	1	1						2
P.C. LUJAN							1	1
H.B. PRICE					1			1
TALOFOFO			1					1
UPI				1				1
GRAND TOTAL:	1	1	1	2	1	1	1	8

NOTE: Please note that this data is subject to change as Human Resources continues to accept resignations and retirements as well as fill positions with certified teachers.

7 classroom instruction, 1 non-instructional

REFERRAL IN PROGRESS

RECOMMENDED/SELECTED APPLICANT - Pending administrative clearances / personnel action; individual has not reported to work

SECONDARY TEACHER VACANCIES FOR SCHOOL YEAR 2016-2017
AT MARCH 31, 2017

SUBJECT/AREA	Agueda Johnston Middle	VSA Benavente Middle	F.B.L.G. Middle	Inarajan Middle	Jose L.G. Rios Middle	Astumbo Middle	G.W. High	Simon Sanchez High	Southern High	Okkodo High School	GRAND TOTAL
Business Education			1								1
Health										1	1
Language Arts				1							1
Reading						1					1
Math			1	1			1				3
Physical Education				1							1
Science		1						1			2
Social Studies					1				1		2
Consumer Family Science										1	1
School Librarian	1										1
GRAND TOTAL:	1	1	2	3	1	1	1	1	1	2	14

NOTE: Please note that this data is subject to change as Human Resources continues to accept resignations and retirements as well as fill positions with certified teachers.

12 classroom instruction, 2 non-instructional

REFERRAL IN PROGRESS

LIMITED TERM (FT) ONLY - e.g., Coverage for Long Term Leave, Military Leave, and increased student enrollment

RECOMMENDED/SELECTED APPLICANT - Pending administrative clearances / personnel action; individual has not reported to work

SPECIAL PROGRAMS TEACHER VACANCIES FOR SCHOOL YEAR 2016-2017
AT MARCH 31, 2017

LOCALLY FUNDED	
Program	**Vacancies**
C&I - GATE **(1-Pre-Gate assigned to: Machananao Elem. School)**	**1**
SPECIAL EDUCATION (CRT)	**1**
TOTAL	**2**

FEDERALLY FUNDED	
Program	**Vacancies**
J.P. TORRES ALTERNATIVE ED SCHOOL (FEDERAL) **(and also for Liheng Famaguon (DYA) ESL/BUS MATH)**	**2**
ESCL - INSTRUCTIONAL COACH **(P.C. Lujan Elem., Liguan Elem., & J.M. Guerrero Elem.)**	**3**
SPECIAL EDUCATION	**1**
TOTAL	**6**

TOTAL COMBINED	**8**

NOTE: Please note that this data is subject to change as the Human Resources continues to accept resignation and retirement as well as positions being filled by certified teachers.

Third Party Fiduciary Agent

Guam Department of Education

In partial fulfillment of Contract: 011-2010

Monthly Project Status Report

Report 78

March 15, 2017

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Overview of Accomplishments and Activities, March 15, 2017

A&M officially started performance on the Third Party Fiduciary Agent (TPFA) contract on September 15, 2010 based upon final signatures (the Notice to Proceed was issued on September 13, 2010). Initiation of progress tracking is based upon initial mobilization and official kick-off with the U.S. Department of Education (USDOE) on September 20, 2010.

The highlights for the month ending March 15, 2017 include the following:

- A&M[i] continues to assist the GDOE on developing a transition process to eventually remove it from high risk status.
  - A&M continues to attends weekly GDOE meetings that track the GDOE's transition progress. Written updates are prepared and distributed by the GDOE to personnel responsible for implementing specific corrective actions and standard operating procedures.
  - The acting Superintendent, senior GDOE staff, and A&M continue to meet internally on a regular basis to discuss plan progress and potential road-blocks.
  - The TFPA continues to discuss with the GDOE the possibility of transitioning certain accounting and other reporting activities currently being performed by the TPFA. In addition, the TPFA has offered to provide training in those activities to GDOE personnel.
  - During February, 2017, Denise Wempe from the TPFA spent several weeks working with the acting Superintendent, the Deputy Superintendent of Financial Affairs, the Federal Programs Administrator, and their staff, in reviewing specific action areas to be addressed in the transition process, including the recommendation for the GDOE to develop a comprehensive strategic transition plan for USDOE approval.
  - A report on Transitioning Services to GDOE was prepared by Denise Wempe and submitted to the Superintendent in early March, 2017.
- The TPFA is closely monitoring the Spring 2017 Fixed Asset Inventory, which is currently being conducted by the Property Management Office (PMO). Communication between the PMO, Internal Audit, the Deputy Superintendents, and the acting Superintendent continues to focus on fixed asset issues (i.e. missing/stolen assets). TPFA is working with PMO to address all inventory management concerns and PMO necessities which include the warehouse, staff training, and scanner functionality/enhancements.
- The TPFA continues to work closely with the GDOE to streamline and expedite payroll reimbursements on a timely basis. During February, 2017 the TPFA prepared detailed process outlines and flowcharts of the personnel activity, time

reporting, and payroll reimbursement functions for the Federal Programs and Business Office to use as a basis for developing comprehensive standard operating procedures. In addition, the TPFA continues to work on a payroll reimbursement forecasting model to assist Federal Programs in estimating when grant funds can expect to be depleted.

Grant Status Highlights and Activity Data

Guam Department of Education

Grant Status Report Executive Summary

Grant Status Report as of 3/15/2017 3:55:03 PM

Grant	Grant Name	Budget	Encumbrances	Requisitions	Actual Expenditures	Available Budget	Available %	Obligated By
F1296	FY12 Project TFASEG	908,222.00	-	-	907,754.00	468.00	0.05%	9/30/2017
F1313	FY13 Striving Readers Compreh Lit.	212,346.00	-	-	212,346.00	-	0.00%	7/31/2017
F1396	FY13 Project TFASEG	948,262.00	-	-	945,969.64	2,292.36	0.24%	9/30/2017
F1413	FY14 STRIVING READERS	270,133.00	156.75	-	258,686.84	11,289.41	4.18%	7/31/2017
F1513	FY15 Striving Readers	305,298.00	11,803.33	-	202,062.56	91,432.11	29.95%	7/31/2017
F1582	2015 Consolidated Grant - Title V	24,925,098.00	3,975,486.43	442,785.60	19,270,225.31	1,236,600.66	4.96%	9/30/2017
F1592	15 Impact	0.00	-	-	9,664.32	(9,664.32)	0.00%	9/30/2016
F1595	FY2015 SPED Part B	14,096,945.00	468,103.11	15,145.00	10,080,698.80	3,532,998.09	25.06%	9/30/2017
F1596	FY15 PROJECT TFASEG	963,140.00	101,174.91	-	806,944.46	55,020.63	5.71%	9/30/2017
F1682	2016 Consolidated Grant - Title V	26,413,292.00	86,900.04	2,341,302.99	2,694,563.35	21,290,525.62	80.61%	9/30/2017
F1692	16 Impact	0.00	-	-	31,693.09	(31,693.09)	0.00%	9/30/2016
F1694	FY2015 Special Education Part C	1,487,272.00	178,125.66	18,160.00	1,229,133.91	61,852.43	4.16%	9/30/2017
F1695	FY2016 SPED Part B	14,120,991.00	-	510,348.00	0.00	13,610,643.00	96.39%	9/30/2017
F1696	FY16 PROJECT TFASEG	920,548.00	20,988.86	231,056.00	88,672.66	579,830.48	62.99%	9/30/2017
F1792	17 Impact	0.00	-	-	4,789.77	(4,789.77)	0.00%	9/30/2017
F1794	FY2016 Special Education Part C	1,489,809.00	151,487.50	2,236.41	0.00	1,336,085.09	89.68%	9/13/2017
	TOTAL	**$87,061,356.00**	**$4,994,226.59**	**$3,561,034.00**	**36,743,204.71**	**$41,762,890.70**	**47.97%**	

Statistics for Current Fiscal Year

	February	2nd Quarter to Date	Total for FY17 to date
Requisitions Created	50	60	141
Purchase Orders Issued	17	25	91
Funds drawn for Payments	$ 5,062,988	$ 9,715,615	$ 20,387,911
Receipt of Fixed Assets	6	1395	1935

Performance Plan Evidence of Completion Achievement
2016-17 activities will continue to focus on building collaborative processes with GDOE, advancing the CCAP and controls supporting an overall objective of resolving high risk designation.

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
Infrastructure Installation and Management	Transfer all necessary data from the 3rd party FMIS to GDOE's FMIS, communicating information to GDOE's FMIS contractor and providing feedback to GDOE and the USDOE on GDOE's implementation of the FMIS.	Reconciliation report confirming complete and accurate transfer of 3rd party financial records to GDOE's FMIS **2014-15** Automated transfer of fixed asset data from 3rd party financial records to GDOE's FMIS	By 10th of the month after the first drawdown transaction. **2014-15** Automated data transfers between TPFA and GDOE systems is limited to fixed asset data. Financial data is incorporated into GDOE's system manually by sharing TPFA month-end financial reports.	
Compliance Management	Develop a compliance roadmap equivalent to a Comprehensive Corrective Action Plan	Developed and Approved Comprehensive Corrective Action Plan	Continued quarterly submission of the CCAP **2016-17** Update CCAP as necessary based upon changes to GDOE's administrative structure and/or due to audit or management findings related to the controls environments	CCAP officially accepted by USDOE on Dec 15, 2011. **2016-17** submissions and reconciliation of comments provided by USDOE

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
	Perform quarterly tracking of CCAP	Documented tracking of progress against Plan and incorporation of any required changes based upon new process and/or compliance changes	**2016-17** Continue to manage the coordination of tracking and preparation of the CCAP for review	**2016-17** Support the submission of quarterly reports by GDOE.
External Audit Support	Support for external audits and facilitating information requests, etc.	Provide responses to information requests and meetings set with external auditors. Assist with internal audit department with identification of risk areas.	**2016-17** Single audit support when scheduled with external auditors by the Deputy Superintendent. **2016-17** Reviewed standard operating procedures (SOPs) and department policies to assist in development of audit plan. Assisted with internal audit department with identification of risk areas.	TPFA provided audit support for all audits performed during our engagement with GDOE. TPFA also responds to follow-up requests re: prior year audit findings as requested. **2016-17** TPFA will participate in audit meetings with GDOE, external auditors and Guam Office of Public Accountability to support completion of FY16 audit.
In -Kind Valuation Processes	Determine the basis for valuations related to cost sharing and matching funds for grant reporting	Maintenance of records sufficient to document the basis of in kind valuations through audit reviews		On-going, as needed.

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
Transactional Support/Daily Operations	Perform inventory management	Inventory reconciliation reports		**2016-17** TPFA will provide updated guidance for physical inventory of locally and federally purchased assets.
	Payroll	Clean drawdown request for payroll expenses	On-going	For the period of February 16th thru March 15th, TPFA reimbursed approximately $1.37M for payroll for consolidated and discretionary grants and $1.08M for SPED.
	Payables	Daily transactions listing support each request for a draw of grant funds by the Business Office	Immediately after release of funds by the USDOE And continuing to monitor for effectiveness.	On-going.
	Procurement	Monthly summary of completed purchases and procurement actions	Feb 5, 2011 And continuing to monitor for effectiveness.	On-going.
	Records management	EDGAR compliant transaction document files	Dec 29, 2010	On-going
	Cash management	Compliant daily bank balance reports	Dec 29, 2010	On-going.

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
Payroll systems	Detailed specification of internal control standards and process improvement actions required by CCAP	Checklist of payroll procedure changes to be implemented	Jan 31, 2011 And continuing to monitor for effectiveness	Updated SOPs reflecting updated processes and FMIS capabilities by GDOE personnel. **2016-17** SOPs will continue to be updated as needed to integrate with FMIS.
	Implement compliant payroll processes and system setup	Bi-weekly report of payroll exceptions	Dec 15, 2010 And continuing to monitor for effectiveness **2014-15** Improvements to the general ledger/labor cost analysis and creation of inter-department communication/efficiency.	Activities to improve GDOE payroll and personnel processes are currently underway.
	Document and maintain records appropriately	Publication and external auditor verification of compliance with SOPs	Jan 31, 2011 And continuing to monitor for effectiveness	TPFA uses a three-way match to reimburse payroll costs. GDOE is improving their match error rate as a result of the error report reconciliations and emphasis on payroll system improvements at the school and division levels. Federal Roster and TDR processing is

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
				continuing to be the focus on payroll reimbursement processes.
Cash Management	Implement a system of cash management that provides for cash – neutral or limited use of general funds for federal programs.	Daily bank balance reports and completion of test draws arriving in appropriate bank account.	Complete. Monitoring is on-going.	Monthly bank reconciliations are provided to GDOE.
	Confirm that reimbursement requests are supported by appropriate documentation and documentation is maintained for an appropriate period of time.	Monthly report showing grant status by organization, school or program	Complete.	On-going.
	Confirm that account balances are monitored to prevent the failure to timely obligate and liquidate funds and prevent the lapsing of funds.	Grant award status report and monthly reporting	Initial - Jan 10, 2011 And continuing to monitor for effectiveness	On-going.
Procurement operations and systems	Detailed specification of internal control standards and process improvement actions required by CCAP	Checklist of procurement procedure changes to be implemented	Initial - Jan 31, 2011 And continuing to monitor for effectiveness **2012-13** Worked collaboratively with GDOE Supply Management to improve procurement processes	On-going. **2016-17** Update internal control associated with CCAP and other policies and procedures.

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
	Establish contacts and working relationships with prospective vendors that can provide goods and services that GDOE needs under the grants. Enter into contracts with vendors on behalf of GDOE, and, in doing so, must comply with the provisions for procurement.	Review of an authorized vendors list and monthly tracking of procurement actions	Initial - Nov 15, 2010 Continuing to monitor for effectiveness **2012-13** Assisted GDOE in improving overall supplier management processes	Have established numerous relationships with technology and other key vendors based upon planned procurements in grants. Participate in vendor management activities as appropriate. **2016-17** Identify and document improved practices related to supplier management.
	Establish procurement processes and system functions	Publication and external auditor verification of compliance with SOPs	Initial - Jan 31, 2011 **2014-15** Supported enhancements in procurement activities through updates to SOPs based upon organizational, systems and potential compliance requirements.	Complete.
Fixed Assets /Inventory systems	Detailed specification of internal control standards and process improvement actions required by CCAP	Checklist of fixed assets procedure changes to be implemented.	Jan 31, 2011 **2014-15** BMI Scanner workshops and training sessions via web-conferencing were conducted by GDOE's Supply Management	On-going. **2016-17** TPFA's continued use of scanners in support of inventory and fixed assets

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
			Administrator, Tyler Technologies, and BMI. Training included all GDOE warehouse and property management personnel with attendance and assistance from TPFA.	
	Continued oversight of federal funded procurement and inventory, oversee the management of all tangible personal property procured under the grants by the GDOE in accordance with the requirements	Fixed assets inventory reconciliation report	**2014-15** Worked with GDOE to align FA approaches and provide integration with the FMIS FA module.	**2016-17** – Provide ongoing management through the FA module and coordinate with GDOE's FMIS and FA management approach to support transition of data and technical approach.
	Transition to decentralized warehouse management and receiving	Training and operational procedures at school level	August- Jan 31, 2014 **2014-15** Review of receiving operations at school level. Procedures, training and operational practices introduced and implemented across GDOE.	
	Detailed specification of internal control standards and	Checklist of records management procedure changes to be implemented	**2016-17** Work with GDOE Internal Audit team to	Ongoing population of TPFA deliverables repository. Materials are

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
Records Management	process improvement actions required by CCAP		improve internal controls and identify risk areas.	updated as standard operating procedures, training documents and other materials are implemented or revised.
	Appropriate records management in compliance with EDGAR requirements and that supporting documentation is maintained for an appropriate period of time. This includes the entry of electronic copies of all supporting documentation into the integrated software system so that it is readily available for audit and or inquiry by various parties including GDOE executive and program offices.	Compliant financial transaction files	Dec 31, 2010, as inclusion in the training materials for GDOE MUNIS users and continuing to monitor for effectiveness.	Electronic record storage will be implemented as part of the FMIS system.
Reporting	Conduct reconciliations on a monthly and quarterly basis.	Reconciliation Reports Monthly and Quarterly	Complete	On-going.
	Define other custom reports as necessary to support operations.	Special reports and analyses	Initial - Sep 15, 2011 Continuing to monitor for effectiveness	On-going.
	Program management reporting - Standard monthly reporting will track status of performance results as well as operating information on	Issue memos or emails; monthly program management reports	Monthly	**2016-17** Continue to produce status reports and review with Federal Programs and management.

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
	draw downs, procurement status and other pre-defined status indicators. Reporting will also identify any performance risks and issues. Informal, timely information exchange will also occur to share information, resolve issues and address operational concerns.			
Performance Improvements	Identified opportunities to streamline processes and increase operational efficiency and improve internal controls.	Provide leadership and support to update all SOPs based upon process changes as part of the FMIS implementation effort	Sept 2013-February 2014	**2014-15** Reviewed fiscal controls and updated SOPs to reflect changes associated with FMIS implementation and identify opportunities to improve performance and compliance.
Procurement Support as an added function	Draft procurement document templates that comply with ARRA and other federal requirements.	Accepted by GDOE Office of Supply Management	Complete. **2014-15** Review required updates and set forth an appropriate schedule for delivery	Complete. Providing additional procurement support and template-updating as necessary.
	Augment supply management staff as needed to ensure obligation of expiring grants funds.	Provide additional staffing for surge support for end of year processing.	**Summer 2014** Provided increased staffing as needed to support increased procurement activities.	**2016-17** Review opportunities to improve small procurement and services contracts to

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
				increase efficiency of procurement processes.
Local Implementation Support	Facilitate working sessions and provide project management and technical support to address operational risk areas in support of transitioning off high risk status with the U.S. Department of Education. Review of GDOE organizational structure to include human capital assessment.	Project plan, action plan, tracking (activities reports) and support for managing development of a business case. Activities report to include recommendations of best practices on organizational structure, financial operations and staff development.	**2013 – 14** Provided leadership to support goal setting, tracking, and project management. Developed activities reports per functional area identifying target capabilities and gaps.	**2015-16** Continued to expand activities reports and performed tracking based upon GDOE performance against targeted capabilities. **2016-17** Transitioned activities reports and tracking to GDOE personnel. Expanded transition reporting to include activities required for transfer of control from TPFA to GDOE. Report to be submitted to USDOE for review and approval.
Indirect Cost Analysis	Support development of the indirect cost package for submission to U.S. Dept of Education and Interior.	Package for submission and analytical cost model as well as training for GDOE personnel on how to apply	**2015-16** Transitioned analytical cost model and submission of IDC rate package to GDOE	Received approval of restricted rates for FY17 and FY18 from U.S. Department of Interior.

			personnel. Performed training and provided recommendations to GDOE personnel on application of rates.	
Internal Audit Interim Support	Support development and application of the Management Internal Control (MIC) Plan and identification, evaluation and implementation of appropriate internal controls in SOPs.	Updated MIC and ongoing support, SOP review and development support, and involvement in other internal audit responsibilities as agreed.		Reviewed departmental SOPs and provided recommendations for improvements.
Optional Tasks	To be reviewed based upon GDOE's requirements.			
Facilities Management Planning and Operational Support	Provide leadership support from a Superintendent's viewpoint	Operational performance measures and facilities management guidance	**2013-14** Tom Brady visited GDOE schools and warehouse to assess current facilities. Subsequently, he met with Superintendent Fernandez to discuss long-range facilities planning.	Completed.
Budget Diagnostic	Conduct a Department wide budget analysis to determine opportunities for cost control, implement budget policies &	Budget presentation, budget financial model, draft policies and procedures		Not Started per direction of the Superintendent.

	practices to support sustained management and control.			

Immediate Areas Requiring GDOE/TPFA Attention

The following critical activities and actions require attention:

- Continue to work toward finalizing the remaining implementation action items for the FMIS including:
  - Finalizing and testing reports such as the staffing pattern, personnel action forms and time distribution reports.
  - Automation of the fixed asset data transfer between TPFA and GDOE MUNIS systems.
- Continue work on the transition plan for getting off high risk including feedback to GDOE on progress of standard operating procedures.
- Continue to work to address security concerns at both the warehouse and school sites.
- Continue to improve the payroll reimbursement process with the objective of achieving quicker reimbursement turnaround. times and reducing error rates. GDOE to take corrective action to address concerns related to veracity of time distribution reports to ensure accurate and fair allocation of time to federal activities.
- GDOE federal programs team and program directors continue to review FY14, FY15, and FY16 payroll error reports to resolve errors.

[i] Note: In this report, we use "TPFA" when we are referring to work performed as part of our contract in accordance with the statement of work and "A&M" when referring to out of scope work.

GUAM DEPARTMENT OF EDUCATION
Unaudited Statement of Revenues, Expenditures, and Encumbrances for Fiscal Year 2017
March 31, 2017

A	B	C	D	E	F	G	H	I	J
FY 2016 GDOE Appropriation	**Original Appropriation**	**Adjustments**	**Total Appropriations /1 (B + or - C)**	**BBMR Unallotted Balances**	**BBMR Release**	**GDOE Expenditures**	**GDOE Encumbrances**	**Available Balance (F - G - H)**	**Cash Received**
General Fund - Operations	200,177,066	-	200,177,066	97,429,362	102,747,704	91,600,196	3,189,787	7,957,721	98,849,609
Textbooks	1,500,000	-	1,500,000	-	1,500,000	109,944	68,664	1,321,392	52,994
Chamoru Studies	401,207	-	401,207	181,906	219,301	135,848	-	83,453	-
Y'Kuentan Salappe Prinsepat	1,081,000	-	1,081,000	-	1,081,000	142,313	113,850	824,837	-
1st Generation Trust Fund	100,000	-	100,000	-	100,000	-	-	100,000	-
Guahan Academy Charter School	4,810,000	-	4,810,000	-	-	-	-	-	-
iLearn Academy Charter School	224,124	-	224,124	-	-	-	-	-	-
subtotal	208,293,397	-	208,293,397	97,611,268	105,648,005	91,988,301	3,372,301	10,287,403	98,902,603
SPECIAL REVENUE FUNDS									
TEFF-GDOE Operations	15,950,831	-	15,950,831	7,967,265	7,983,566	9,916,795	4,050,162	(5,983,391.00)	6,845,775
PLRF - Public Library Resources Fund	907,668	-	907,668	453,834	453,834	76,563	63,773	313,497.53	-
HHF - Interscholastic Sports Fund /7	520,000	-	520,000	260,000	260,000	196,581	63,419	(0.01)	130,000
HHF - Busing /7	92,000	-	92,000	46,000	46,000	114,285	-	(68,285.00)	23,000
HHF - Health & Physical Education	279,754	-	279,754	139,877	139,877	-	-	139,877	139,877
SPORTS FACILITY (LIMITED GAMING)	633,936		633,936	316,968	316,968	-	-	316,968	-
School Meals Cash Collection /2	1,095,091	-	1,095,091	-	-	-	-	-	-
subtotal /3	19,479,280	-	19,479,280	9,183,944	9,200,245	10,304,224	4,177,354	(5,281,333)	7,138,652
TOTAL GDOE APPROPRIATION /1	**227,772,677**	**-**	**227,772,677**	**106,795,212**	**114,848,250**	**102,292,525**	**7,549,655**	**5,006,069**	**106,041,255**
GENERAL BOND OBLIGATIONS	**26,135,977**	**-**	**26,135,977**	**-**	**-**	**25,863,545**	**-**	**272,432**	**23,756,550**
TEFF - JFK MAINT. & CAP. Add'l Rent /4	**1,568,000**	**-**	**1,568,000**	**-**	**1,568,000**	**1,568,000**	**-**	**-**	**1,568,000**
ADEQUATE EDUCATION TRUST /6	**106,217**	**55**	**106,272**	**-**	**-**	**33,225**	**-**	**73,047**	**106,272**
FEDERAL GRANTS /5	**100,670,342**	**-**	**100,670,342**	**-**	**-**	**25,327,985**	**11,814,956**	**63,527,401**	**23,657,095**

NOTES

/1 Report based on current year funding activities. As of March 2017, cash allotment balances owed to GDOE totaled $8,806,995

/2 School Meals Collection is $1,095,091 due to significant decrease of the implementation of Community Eligibity Program (CEP) for 21 pilot schools.

/3 School Lunch/Child Nutrition Meals Reimbursements, which is included in Federal Grants

/4 JFK Capfa payment of $1,568,000 in rental payment, was recorded against TEFF - GDOE Operations account on behalf of GDOE

/5 USDOE Accounts Receivable is $1,102,875 (Payroll $944,273, Travel is $158,602)

/6 Adequate Education Trust Account indicated a balance of $106,272 (adjustment due to interest)

/7 Combined total for HHF $612,000 (includes Interscholastic Sports and Busing)

Source: Unaudited Financial Statements
Prepared by: Lourdes R. Perez, Comptroller
Date: 4/10/17

Guam Department of Educaton
14 Points Report
March 31, 2017

14 POINTS	DESCRIPTION	YTD EXPENDED	ENCUMBRANCES	TOTAL
01	CERTIFIED TEACHERS	55,394,843	-	55,394,843
02	CERTIFIED PROFESSIONAL ADMINISTRATORS	4,833,738	-	4,833,738
03	CERTIFIED GUIDANCE COUNSELORS	2,597,830	-	2,597,830
04	CERTIFIED SCHOOL HEALTH COUNSELORS	1,636,316	-	1,636,316
05	CERTIFIED ALLIED HEALTH PROFESSIONALS	207,778	-	207,778
06	AIR CONDITIONED OR PROPERLY VENTILATED CLASSROOMS	1,126,303	23,200	1,149,503
07	POTABLE WATER	1,767,329	-	1,767,329
08	RELIABLE ELECTRICITY	5,779,012	-	5,779,012
09	PROPER SANITATION	1,544,197	1,875,400	3,419,597
10	TEXTBOOK, WORKBOOKS	-	67,110	67,110
11	LIBRARIES	1,334,787	63,773	1,398,561
12	HEALTHFUL, SAFE SANITARY LEARNING ENVIRONMENT	3,195,937	1,144,093	4,340,031
13	180 INSTRUCTIONAL DAYS	22,726,582	4,376,079	27,102,660
14	REGULAR, TIMELY SCHOOL BUS TRANSPORTATION	147,773	-	147,773
	GRAND TOTAL	102,292,425	7,549,655	109,842,081

Guam Department of Education
Direct Deposit Report for March 2017

Location	Work Location	PPE 03/04/17	PPE 03/18/17	Employee Count 03/28/17	Percent at 02/27/17	
301	AGANA HEIGHTS ELEMENTARY	46	46	52	88.46%	
302	M.A. SABLAN ELEMENTARY	58	58	60	96.67%	
303	B.P. CARBULLIDO ELEMENTARY	54	54	59	91.53%	
304	C.L. TAITANO ELEMENTARY	67	67	73	91.78%	
306	FINEGAYAN ELEMENTARY	91	91	93	97.85%	
307	H.S. TRUMAN ELEMENTARY	54	55	55	100.00%	x
308	J.M. GUERRERO ELEMENTARY	71	71	75	94.67%	
309	INARAJAN ELEMENTARY	32	32	35	91.43%	
311	J.Q. SAN MIGUEL ELEMENTARY	64	64	70	91.43%	
312	L.B. JOHNSON ELEMENTARY	34	34	35	97.14%	
313	M.A. ULLOA ELEMENTARY	70	70	76	92.11%	
314	M.U. LUJAN ELEMENTARY	66	66	69	95.65%	
315	MERIZO MARTYRS ELEMENTARY	36	36	36	100.00%	x
316	ORDOT/CHALAN PAGO ELEMENTARY	61	61	64	95.31%	
317	P.C. LUJAN ELEMENTARY	54	55	66	83.33%	
318	H.B. PRICE ELEMENTARY	72	71	78	91.03%	
319	TALOFOFO ELEMENTARY	39	39	39	100.00%	x
320	TAMUNING ELEMENTARY	68	68	79	86.08%	
321	UPI ELEMENTARY	79	79	92	85.87%	
322	WETTENGEL ELEMENTARY	85	85	84	101.19%	x
323	D.L. PEREZ ELEMENTARY	79	80	86	93.02%	
324	CHIEF BRODIE ELEMENTARY	43	42	43	97.67%	
325	ASTUMBO ELEMENTARY	64	63	66	95.45%	
327	MACHANANAO ELEMENTARY	51	51	53	96.23%	
328	LIGUAN ELEMENTARY	59	59	63	93.65%	
329	ADACAO ELEMENTARY	57	57	59	96.61%	
430	A.I. JOHNSTON MIDDLE	89	88	100	88.00%	
431	V.S.A. BENAVENTE MIDDLE	98	99	124	79.84%	
432	F.B. LEON GUERRERO MIDDLE	111	111	127	87.40%	
433	INARAJAN MIDDLE	70	70	73	95.89%	
434	JOSE L.G. RIOS MIDDLE	78	81	93	87.10%	
435	L.P. UNTALAN MIDDLE	107	106	126	84.13%	
436	OCEANVIEW MIDDLE	51	51	73	69.86%	
437	ASTUMBO MIDDLE	70	70	73	95.89%	
438	J.P. TORRES ALTERNATIVE	40	42	45	93.33%	
471	GEORGE WASHINGTON HIGH	136	136	164	82.93%	
472	JOHN F. KENNEDY HIGH	151	151	164	92.07%	
473	SIMON A. SANCHEZ HIGH	148	148	157	94.27%	
474	SOUTHERN HIGH	127	124	152	81.58%	
475	OKKODO HIGH	122	121	139	87.05%	
476	TIYAN HIGH	109	106	118	89.83%	

Guam Department of Education
Direct Deposit Report for March 2017

Location	Work Location	PPE 03/04/17	PPE 03/18/17	Employee Count 03/28/17	Percent at 02/27/17	
810	BOARD OF EDUCATION	-	-	7	0.00%	
811	SUPERINTENDENT OF EDUCATION	19	20	17	117.65%	x
812	FEDERAL PROGRAMS	21	21	21	100.00%	x
815	RESEARCH, PLANNING & EVAL	2	2	2	100.00%	x
816	FIN, STUDENT & ADM INFO SYS	15	15	16	93.75%	
819	LEARNING RESOURCE CENTER	1	1	2	50.00%	
820	CURRICULUM & INSTRUCTION	35	36	42	85.71%	
821	CHAMORRO STUDIES	8	8	6	133.33%	x
822	FINANCIAL AFFAIRS	27	28	28	100.00%	x
823	HUMAN RESOURCES	16	16	18	88.89%	
824	FACILITIES & MAINTENANCE	50	50	67	74.63%	
825	STUDENT SUPPORT SERVICES	16	17	19	89.47%	
826	FOOD NUTRITION SERVICE	10	10	9	111.11%	x
828	SUPPLY MANAGEMENT	20	20	22	90.91%	
831	HEADSTART	50	50	74	67.57%	
840	EDUCATION SUPP & COMM LEARN	38	36	41	87.80%	
850	SPECIAL EDUCATION	143	144	164	87.80%	
998	MILITARY LEAVE OF ABSENCE	-	-	11	0.00%	
999	LONG TERM DISABILITY	-	-	17	0.00%	
	TOTALS	3,532	3,532	3,971	88.94%	
	EMPLOYEES PAID	3,887	3,888			
	PERCENT DIRECT DEPOSIT	90.87%	90.84%			

Counts in the PPE column include employees who are physically at the school or division but are charged elsewhere causing some percentages to go over 100%.

School: District Office Term: 16-17 Semester 2

Parent/Student Access Statistics

03/01/2017 - 03/31/2017

District Office

Parent/Student Mobile App Stats	
Total sign ins by parents:	17,809
Total sign ins by students:	81,943
Total sign ins by parents and students combined:	99,752
Number of students whose records were accessed:	5,806 / 29,994 (19.36%)
Avg. number of parent sign ins per day:	574.48
Avg. number of student sign ins per day:	2643.32
Avg. number of parent and student sign ins per day combined:	3217.81

Parent/Student Web Portal Stats	
Total sign ins by parents:	11878
Total sign ins by students:	37751
Total sign ins by parents and students combined:	49629
Number of students whose records were accessed:	5874 / 30113 (19.5%)
Avg. length of parent visit (minutes):	6.0
Avg. length of student visit (minutes):	5.8
Avg. number of parent sign ins per day:	383.2
Avg. number of student sign ins per day:	1217.8
Avg. number of parent and student sign ins per day combined:	1601.0

Progress Reports Emailed to Parents	
Number of parents signed up to receive progress reports via email:	2549 (31.9%)
Number of reports sent out during specified period:	--

Doc. No. 34GL-17-0404.

GUAM DEPARTMENT OF EDUCATION FSAIS HELPDESK REPORT - BY CATEGORY
FOR THE MONTH OF MARCH 2017

CATEGORY	COUNT	PERCENT
Email	10	0.85%
Hardware Installation	27	2.29%
Internet Access Problem	18	1.52%
Laptop / Desktop	43	3.64%
Mobile Cart	401	33.95%
Munis	30	2.54%
Munis Audit	11	0.93%
Other	16	1.35%
Password Reset	192	16.26%
Powerschool	28	2.37%
Projector	4	0.34%
Promethian Boards	4	0.34%
Report/File	15	1.27%
Security Camera	2	0.17%
Security Management Form	96	8.13%
Software Installation	44	3.73%
Telephone Problem	12	1.02%
Transcript Request	18	1.52%
Troubleshoot	2	0.17%
Unspecified	14	1.19%
UPS	1	0.08%
VPN	3	0.25%
Website	5	0.42%
Wifi Problem	32	2.71%
Workflow	6	0.51%
Xerox / Printer	147	12.45%
GRAND TOTAL	**1,181**	**100.00%**

GUAM DEPARTMENT OF EDUCATION FSAIS HELPDESK REPORT - BY LOCATION
FOR MARCH 2017

LOCATION	COUNT	PERCENT
Adacao Elementary	10	0.85%
Agana Heights Elementary	7	0.59%
Agueda I. Johnston Middle	19	1.61%
Astumbo Elementary	10	0.85%
Astumbo Middle	70	5.93%
Baltazar P. Carbullido Elementary	2	0.17%
Budget Office	2	0.17%
Captain Henry B. Price Elementary	15	1.27%
Carlos L. Taitano Elementary	7	0.59%
Chamorro Studies	4	0.34%
Chief Brodie Memorial Elementary	11	0.93%
Curriculum & Instruction	11	0.93%
Daniel L. Perez Elementary	20	1.69%
Educational Support & Community Learning	8	0.68%
F.S.A.I.S.	7	0.59%
Facilities & Maintenance	9	0.76%
Federal Programs	8	0.68%
Financial Affairs	31	2.62%
Finegayan Elementary	11	0.93%
Food Nutrition Services	11	0.93%
Francisco B. Leon Guerrero Middle	23	1.95%
George Washington High	39	3.30%
Guam Early Intervention Services (GEIS)	3	0.25%
Guam Education Policy Board	1	0.08%
Harry S. Truman Elementary	4	0.34%
Head Start Program	4	0.34%
Inarajan Elementary	13	1.10%
Inarajan Middle	34	2.88%
Internal Audit	3	0.25%
J. P. Torres Alternative	36	3.05%
John F. Kennedy High	134	11.35%
Jose L.G. Rios Middle	48	4.06%
Juan M. Guerrero Elementary	26	2.20%
Juan Q. San Miguel Elementary	10	0.85%
Learning Resource Center	1	0.08%
Liguan Elementary	4	0.34%
Luis P. Untalan Middle	10	0.85%
Lyndon B. Johnson Elementary	39	3.30%
Machananao Elementary	5	0.42%
Manuel U. Lujan Elementary	7	0.59%
Marcial A. Sablan Elementary	6	0.51%
Maria A. Ulloa Elementary	8	0.68%
Merizo Martyrs Memorial Elementary	8	0.68%
Oceanview Middle	30	2.54%
Okkodo High	19	1.61%
Ordot/Chalan Pago Elementary	18	1.52%
Payroll Services Division	1	0.08%

GUAM DEPARTMENT OF EDUCATION FSAIS HELPDESK REPORT - BY LOCATION
FOR MARCH 2017

LOCATION	COUNT	PERCENT
Pedro C. Lujan Elementary	8	0.68%
Personnel Services Division	11	0.93%
Property Office	2	0.17%
Receiving Warehouse	2	0.17%
Research Planning & Evaluation	1	0.08%
Simon A. Sanchez High	34	2.88%
Southern High	57	4.83%
Special Education	7	0.59%
Student Support Services	10	0.85%
Superintendent's Office	12	1.02%
Supply Management	10	0.85%
Talofofo Elementary	3	0.25%
Tamuning Elementary	37	3.13%
Tiyan High	47	3.98%
Unspecified	89	7.54%
Upi Elementary	9	0.76%
Vicente S.A. Benavente Middle	22	1.86%
Wettengel Elementary	13	1.10%
GRAND TOTAL	**1,181**	**100.00%**

Pacific Data System Trouble Ticket Log
For the Month of March 2017

BREAK FIX

TROUBLE TICKET OPEN		Trouble Ticket Number	Reported Issue	School Site	Location (Room No. / School Wing	TROUBLE TICKET CLOSED	
Date	Time					Date	Time
3/27/2017	2:11:47 PM	11606	BAD TRIPPLITE UPS	UPI ES	B WING IDF		
3/13/2017	2:35:34 PM	11597	TRIPPLITE BATTERIES BAD	LP UNTALAN MS	D109	4/5/2017	8:39:21 AM
3/13/2017	2:35:26 PM	11596	TRIPPLITE BATTERIES BAD	LP UNTALAN MS	D109		
3/8/2017	10:33:33 AM	11592	UPS BEEPING	SOUTHERN HS	RM 4204 / SSO	3/8/2017	2:01:18 PM
3/1/2017	8:25:17 AM	11589	TRIPPLITE HAS NO POWER	LP UNTALAN MS	RM 111	3/7/2017	8:35:03 AM

TOTAL NUMBER OF TICKET(S) OPEN: 2
TOTAL NUMBER OF TICKET(S) CLOSED: 3

Total Number of Tickets that Remains OPEN at the end of the Month and will be included in next month report: 2

SHORETEL

TROUBLE TICKET OPEN		Trouble Ticket Number	Reported Issue	School Site	Location (Room No. / School Wing	TROUBLE TICKET CLOSED	
Date	Time					Date	Time
1/4/2017	3:57:15 PM	11537	VOICEMAIL SERVICE ISSUE		ASTUMBO AREA		
2/17/2017	9:25:00 AM	11577	FAILURE ON SG SWITCH	OCEANVIEW MS		4/7/2017	11:53:00 AM
3/31/2017	10:26:27 AM	11611	FORWARD POTS FAX LINES	FSAIS		3/31/2017	10:27:21 AM
3/24/2017	4:13:36 PM	11605	CALLER ID ISSUE	TALOFOFO ES			
3/7/2017	2:42:32 PM	11591	RECONFIGURE PHONE	JOHN F KENNEDY HS	D223 / D224	3/7/2017	3:12:51 PM

TICKETS OPENED IN MONTHS OTHER THAN FEBRUARY
OPEN TICKETS IN JANUARY REPORT THAT HAVE BEEN CLOSED

TOTAL NUMBER OF TICKET(S) OPEN: 2
TOTAL NUMBER OF TICKET(S) CLOSED: 3

Total Number of Tickets that Remains OPEN at the end of the Month and will be included in next month report: 2

Pacific Data System Trouble Ticket Log
For the Month of March 2017

WARRANTY CLAIMS

TROUBLE TICKET OPEN		Trouble Ticket Number	Reported Issue	School Site	Location (Room No. / School Wing	TROUBLE TICKET CLOSED	
Date	Time					Date	Time
1/24/2017	3:10:59 PM	11552	LAPTOP FOR REPAIR	PC LUJAN ES		3/9/2017	2:41:00 PM
2/1/2017	3:32:50 PM	11560	LAPTOP NOT CHARGING	HEADSTART		4/3/2017	10:50:00 AM
2/15/2017	8:54:00 AM	11573	LAPTOP FOR REPAIR	JOHN F KENNEDY HS			
3/29/2017	9:11:17 AM	11608	3 LAPTOPS FOR REPAIR	TIYAN HS	RM 1204		
3/20/2017	2:58:55 PM	11602	LAPTOP WONT BOOT	MERIZO ES		4/3/2017	2:40:22 PM

TICKETS OPENED IN MONTHS OTHER THAN FEBRUARY
OPEN TICKETS IN JANUARY REPORT THAT HAVE BEEN CLOSED

TOTAL NUMBER OF TICKET(S) OPEN:	**2**
TOTAL NUMBER OF TICKET(S) CLOSED:	**3**

Total Number of Tickets that Remains OPEN at the end of the Month and will be included in next month report: 2

Pacific Data Systems Trouble Ticket Log
For the Month of March 2017

TELECOMMUNICATIONS

TROUBLE TICKET OPEN		Trouble Ticket Number	Reported Issue	School Site	Location (Room No. / School Wing	TROUBLE TICKET CLOSED	
Date	Time					Date	Time
12/16/2016	2:34:00 PM	11531	3 LINES DOWN	LINDEN B JOHNSON ES	MAIN OFFICE / NURSE	4/5/2017	7:11:00 PM
1/4/2017	2:46:00 PM	11536	NO DIALTONE	UNTALAN MS	A105/C113/D104/D105/D106/ D107/E101	4/3/2017	2:58:00 PM
1/6/2017	9:55:00 AM	11539	UNABLE TO RECEIVE CALLS	AGANA HEIGHTS ES			
1/10/2017	12:44:32 PM	11540	UNABLE TO RECEIVE CALLS	OCEANVIEW MS		4/3/2017	2:59:00 PM
1/23/2017	11:01:22 AM	11550	NO POWER TO OPS SYSTEM	LINDEN B JOHNSON ES			
1/24/2017	12:43:42 PM	11551	NO DIALTONE	TIYAN HS	RMD104		
2/3/2017	11:14:22 AM	11562	PHONES DOWN	FB LEON GUERRERO MS	COUNSELING OFFICE		
2/13/2017	2:55:09 PM	11570	PHONE ISSUES	OKKODO HS	MAIN OFFICE	4/3/2017	3:54:00 PM
2/16/2017	8:22:09 AM	11574	PHONES DOWN	SOUTHERN HS	MAIN OFFICE	4/3/2017	3:59:00 PM
2/27/2017	3:11:29 PM	11585	DROPPED CALLS	MACHANANAO ES	MAIN OFFICE	4/3/2017	2:57:00 PM
2/27/2017	3:14:11 PM	11588	ELEVATOR LINE DOWN	SOUTHERN HS	BLDG 1000	3/31/2017	9:36:00 AM
2/27/2017	3:13:40 PM	11587	ELEVATOR LINE DOWN	SOUTHERN HS	BLDG 5000	3/31/2017	9:36:00 AM
2/27/2017	3:12:53 PM	11586	ELEVATOR LINE DOWN	SOUTHERN HS	AUDITORIUM	3/31/2017	9:36:00 AM
2/27/2017	3:09:40 PM	11584	ELEVATOR LINE DOWN	HS TRUMAN ES		3/31/2017	9:36:00 AM
2/27/2017	12:40:22 PM	11582	PHONES KEEP RINGING	VA BENAVENTE MS	MAIN OFFICE	3/7/2017	8:39:00 AM
3/31/2017	3:31:49 PM	11613	NO DIALTONE	MARIA ULLOA ES	RM 22	4/3/2017	2:40:01 PM
3/31/2017	11:45:38 AM	11612	FAX DOWN	GDOE	FACILITIES & MAINTENANCE	4/3/2017	1:14:16 PM
3/31/2017	9:59:10 AM	11610	HELPDESK LOGIN ISSUES	FSAIS		3/31/2017	10:17:02 AM
3/29/2017	9:17:45 AM	11609	PHONE DOWN	FB LEON GUERRERO MS	BUSINESS OFFICE		
3/27/2017	2:51:19 PM	11607	DROPPED CALLS	UPI ES		4/3/2017	12:27:09 PM
3/24/2017	4:12:32 PM	11604	PHONE DOWN	OKKODO HS	ANNEX	4/3/2017	2:37:12 PM
3/21/2017	2:42:25 PM	11603	PHONE ISSUES	OCEANVIEW MS		3/24/2017	3:42:23 PM
3/20/2017	11:41:29 AM	11601	PHONE DOWN	SOUTHERN HS	RM 4204 / SSO	3/20/2017	12:24:46 PM
3/15/2017	4:44:54 PM	11600	NO DIALTONE	HEADSTART	ASAN COMMUNITY CENTER	4/3/2017	4:03:38 PM
3/15/2017	10:03:01 AM	11599	NO SERVICE	JOHN F KENNEDY HS	RM A203	3/20/2017	11:35:05 AM
3/13/2017	2:22:50 PM	11595	PHONE DOWN	GEORGE WASHINGTON HS	GYM	3/23/2017	9:23:39 AM
3/10/2017	10:45:07 AM	11594	NO DIALTONE	CHIEF BRODIE ES	RM 18	3/16/2017	8:22:59 AM
3/10/2017	9:10:06 AM	11593	DROPPED CALLS	GDOE		4/4/2017	10:06:07 AM

TICKETS OPENED IN MONTHS OTHER THAN FEBRUARY
OPEN TICKETS IN JANUARY REPORT THAT HAVE BEEN CLOSED

TOTAL NUMBER OF TICKET(S) OPEN:	**5**
TOTAL NUMBER OF TICKET(S) CLOSED:	**23**

Total Number of Tickets that Remains OPEN at the end of the Month and will be include in next month report: 5

GDOE Docomo Trouble Tickets
For the Month of March 2017

MIBS

Ticket Number	School Name	Ticket Date Created	Ticket Date Resolved	Status	Issue Reported	Ticket Comment	Tech/Reported by/Room Number
30145	Vicente S.A. Benavente MS	1/12/2017	3/14/2017	Resolved	Principal Office - Main Office	LAN port in the Principal's office tested okay. Issue is with the Ethernet port on the laptop, unable to detect Ethernet cable.	Reported by: Ticket Created by: Marcel Buensuceso Room Number/Location: Main Office
30170	Vicente S.A. Benavente MS	2/27/2017	3/1/2017	Resolved	Admin Officer Office - No Internet	Visited site and found that the admin officer computer has been changed due to VGA port not working. tested up link via laptop and was able to establish connection. Connection from new rebuilt PC is having IP conflict and keeps going in and out connection. Was not able to check network setup due to administrator rights access. Informed FSAIS on the matter and will look into it.	TSR: Sean Ly Reported by: Rosalina S. Rojas Room Number/Location: Admin Officer Office
30184	Upi ES	3/23/2017	3/27/2017	Resolved	Bldg A and B no dph and internet	Issue is related to ticket 30187. Escalation to PDS to replace UPS has been initiated. This ticket will be closed and referenced to ticket 30187.	Reported by: Tanya Taitano Ticket Created by: TSR Resty Room Number/Location: Bldg A and B
30175	M.A. Ulloa ES	2/28/2017	3/1/2017	Resolved	Principal Office - No Internet	No issues found with the internet connection at the Principal's office. Tested line with another laptop and connectivity is okay. Also tried a different port on the Brocade switch but PC could not acquire proper IP. Issue with the PC was reported to FSAIS via phone.	TSR: Sean Ly Reported by: Ray Yoshida Room Number/Location: Principal Office
30182	M.A. Ulloa ES	3/22/2017	3/22/2017	Resolved	Room 5 and 301 - No Internet	Site Visit Rm. 5 2nd grade no issues with connections administered down and upload speed. - 78.64Mbps down and 90.86 up - Teacher using Personal Toshiba Laptop - Informed teacher to call FSAIS if permitted to connect to network Rm. 301 5th grade no issue with connections. Administered down and upload speed. - 94.08Mbps down and 94.36Mbps up - Teacher using GDOE issued laptop and connection not stable - tested patch cord and no issues - test ping to gateway unstable - possible issue caused by faulty NIC card or config issues (no admin rights to check on configs) - Informed teacher to turn in laptop to FSAIS to have it checked (connection at home is good when she connects).	Reported by: Earl Carter Ticket Created by: Marcel Buensuceso Room Number/Location: Rooms 5 and 301

GDOE Docomo Trouble Tickets
For the Month of March 2017

MIBS

Ticket Number	School Name	Ticket Date Created	Ticket Date Resolved	Status	Issue Reported	Ticket Comment	Tech/Reported by/Room Number
30174	Southern HS	2/28/2017	3/2/2017	Resolved	BLDG 6000,7000,8000 - No Internet	wings 6000,7000,8000 were originally running off GCC connection. now they want to run off GDOE school connection and computer will not connect to GDOE. informed office to contact FSAIS to register computers or use school computers on GDOE.	TSR: Sean Ly Reported by: Leona Aguon Room Number/Location: BLDG 6000,7000,8000
30176	George Washington HS	3/1/2017	3/1/2017	Resolved	D Wing - Internet Connection	Teacher has also advised the power on the newly installed outlet is still tripping. Will advise FSAIS and close ticket.	TSR: Sean Ly Reported by: Ray Yoshida Room Number/Location: D Wing
30138	F.B. Leon Guerrero MS	12/22/2016	3/14/2017	Resolved	Rooms C3, J6, E12 - No Internet	Received a message from FBLG Room C3, J6, and E12 no internet connection. For more information please contact Carol Quintanilla 653-2080 ext 3759 Other various location has no internet connection. Room H3, D1, C7, H2, and F1	Reported by: Ticket Created by: Marcel Buensuceso Room Number/Location: C3, C7, D1, E12, F1, H2, H3
30179	L.P. Untalan MS	3/10/2017	3/15/2017	Resolved	D - Wing - IDF Down	PDS Escalation: UPS Batteries replaced. PDS TT# 11597. Ticket completed.	Reported by: Ray Yoshida Ticket Created by: Marcel B Room Number/Location: D - Wing
30181	Wettengel ES	3/17/2017	3/17/2017	Resolved	AP Down - Library	AP RMA processed and replaced. New Equipment: Model: AP-135 Asset: 25175 S/N: AX0557295 MAC: 9C1C12C67C14	Reported by: Ticket Created by: Ray Yoshida Room Number/Location: Library
30188	Wettengel ES	3/27/2017	3/27/2017	Resolved	AP Outage - AP0074	Patch cord to AP loose at Keystone. - Recommend to place keystone connection behind faceplate to avoid any tampering or unwanted disconnections. Please see attached picture for reference.	Reported by: Ray Yoshida Ticket Created by: Sean Ly Room Number/Location: No Information
30183	Merizo ES	3/23/2017	3/23/2017	Resolved	Entire School Outage	Confirmed Issue was caused due to GPA outage.	Reported by: Ray Yoshida Ticket Created by: Sean Ly Room Number/Location: Entire School

WAN

Ticket Number	Trouble Ticket Type	Ticket Date Created	Ticket Date Resolved	Status	Issue Reported	Ticket Comment	Tech/Reported by/Room Number
47805	E-Rate	3/22/2017		Canceled	offline port -- escalated to sales engineer team	Observed Port is back online	Dispatcher: jennc
47806	E-Rate	3/29/2017	3/29/2017	Completed	port down ge-0/0/3.0 as of 0946hrs 3/29	GPA confirms no power issues in area. Erate port ge-0/0/30 adacaoES back online as of 1259hrs 3/29/2017 Sean Ly is aware	Dispatcher: juliene Tech: mescudero, juliene

Guam Department of Education Requisitions in Progress Report
As of March 22, 2017

	Current Inbox	Requisition Count	Requisition Amount	Average Days Held
	GDOE MUNIS			
	AGNES A. GUERRERO	1	$ 9,091.00	16.00
	ANTHONY H. CEPEDA	3	$ 1,447.95	34.00
**	BARBARA S. QUINTANILLA	13	$ 31,978.08	3.62
	CARLA BENITA D. MASNAYON	1	$ 234.72	10.00
	CAROLYN ANN D. CAMACHO	5	$ 9,298.41	8.00
	CATHERINE SCHROEDER	6	$ 33,426.40	2.83
	DAISY G. RAMIREZ	6	$ 12,145.23	41.50
	DERRICK SANTOS	1	$ 3,445.28	2.00
	DEXTER B. FULLO	2	$ 1,254.40	4.00
^^	DIANA D. GUEVARRA	16	$ 20,794.53	2.38
	ELIZABETH ANN T. HANZSEK	2	$ 2,023.24	12.00
	ERIKA CRUZ	1	$ 2,265.00	6.00
	JAMES PETITTE	1	$ 2,999.00	45.00
	JULIE T. MENDIOLA	4	$ 3,648.38	4.00
^^	KATHRINA O. BAYSON	20	$ 1,751,734.16	49.55
	KEITH D. QUIAMBAO	1	$ 3,707.74	3.00
	LOUTICIA SAHAGON	1	$ 3,822.75	2.00
	MELISSA D. LIMO	1	$ 8,015.00	1.00
	NANCY W. DIAZ	4	$ 4,053.95	10.00
	REBECCA G. PEREZ	1	$ 210.00	3.00
^^	RONALD M. V. EVARISTO	32	$ 93,175.21	11.38
	SOPHIA SN. DUENAS	8	$ 7,834.73	10.00
	VINCENT T. DELA CRUZ	5	$ 36,142.00	3.60
	GDOE MUNIS TOTAL	135	$ 2,042,747.16	15.72
	TPFA MUNIS			
^^	A&M FINAL APPROVER	2	$ 9,274.80	1.00
	ARLITA MABINI	1	$ 3,500.00	1.00
**	DIANA D. GUEVARRA	7	$ 1,639,982.50	23.43
	ISABEL LUJAN	1	$ 1,500.00	1.00
	JOE SANCHEZ	1	$ 4.20	1.00
	JOSHUA BLAS	2	$ 183,108.80	4.00
**	LEGAL/CONTRACTING	7	$ 392,782.00	14.56
	LOURDES PEREZ	2	$ 8,508.60	6.00
	MARIA A. BLAZ	1	$ 2,229.00	1.00
	MARIA A. BLAZ/RACHEL S. DUENAS/SH	4	$ 1,380.64	2.00
	NEIL ROCHELLE	1	$ 9,372.00	3.00
	SHANDICE CALANO	4	$ 208,875.00	8.00
**	TAMARA FLORES/HYEMI KWAK	10	$ 62,512.45	5.20
**	TAMARA S. FLORES	1	$ 218,200.00	12.00
	TPFA MUNIS TOTAL	44	$ 2,741,229.99	9.07
	GRAND TOTAL	179	$ 4,783,977.15	14.08

** Procurement Processing

GDOE Open Purchase Order Report - GDOE System
As of April 7, 2017

School / Division	Number of PO's	PO Balance	Average Days Open
AES	15	$ 6,050.97	
AHES	7	$ 8,676.55	
AMS	4	$ 3,899.46	
ASTES	10	$ 9,219.86	
AUDIT	1	$ 29.99	
BOARD ED	1	$ 2,300.00	107.00
BPCES	1	$ 787.30	37.00
C & I	11	$ 76,020.23	37.00
CBES	1	$ 829.65	59.00
CLTES	1	$ 3,933.05	31.00
DUPES	3	$ 1,291.50	61.00
ED SUP & C	6	$ 374,063.32	121.67
FAC & MAIN	61	$ 2,982,861.10	80.25
FBLGMS	7	$ 5,424.00	39.43
FES	3	$ 7,202.10	64.00
FIN AFF	4	$ 659,702.10	74.50
FNS	13	$ 6,029,250.97	68.00
FSAIS	19	$ 1,274,948.51	100.05
GWHS	4	$ 11,488.20	46.50
HBPES	1	$ 3,936.88	25.00
HEADSTART	23	$ 19,382.81	39.00
IES	1	$ 787.30	50.00
JFKHS	12	$ 11,838.82	84.25
JLGRMS	22	$ 8,171.93	78.91
JMGES	5	$ 6,943.43	83.40
JPTA	2	$ 227.96	68.00
JQSMES	5	$ 4,232.24	30.20
LBJES	5	$ 2,999.33	15.20
LES	5	$ 3,462.05	105.60
LPUMS	6	$ 4,531.44	69.33
MASES	2	$ 944.30	37.00
MAUES	16	$ 12,632.90	29.81
MES	5	$ 5,263.67	53.00
MMES	12	$ 4,932.27	21.33
OHS	5	$ 11,400.47	20.20
OMS	1	$ 599.80	37.00
PCLES	8	$ 6,229.10	52.38
RP&E	3	$ 169.47	31.00
SHS	11	$ 6,574.79	10.73
SSMS	5	$ 1,514.22	50.20
STUDENT SU	3	$ 1,797.60	20.67
SUPER ED	1	$ 799.25	161.00
SUPPLY MGT	6	$ 3,048.61	82.50
TALES	2	$ 373.65	97.50
THS	5	$ 5,052.98	23.60
UES	9	$ 3,892.02	50.67
VSABMS	27	$ 12,642.46	46.30
WES	15	$ 7,631.74	38.33
Grand Total	395	$ 11,609,992.35	55.77

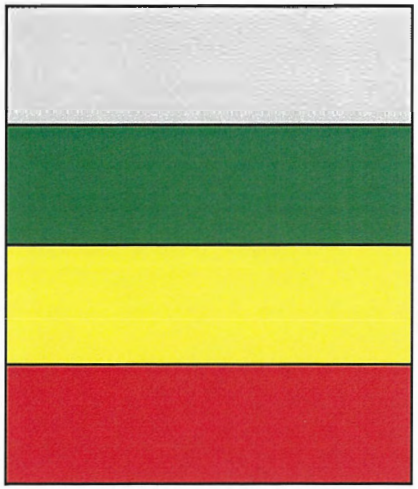
Doc. No. 34GL-17-0404.

GDOE Open Purchase Orders - TPFA System
As of April 7, 2017

Program	Number of PO's	PO Balance	Average Days Open
CG15 Career Pathway	7	$ 127,667.59	183.86
CG15 College Pathway	11	$ 426,932.44	184.93
CG15 Enhancing Education Technology	9	$ 155,638.38	109.88
CG15 GATE	6	$ 58,222.81	231.27
CG15 Guahan Academy	1	$ 14,076.44	199.00
CG15 ISLA - AYUDANTE	29	$ 478,369.13	252.05
CG15 ISLA - GIHA	16	$ 502,081.01	207.22
CG15 LEA Tech / State Admin	13	$ 981,438.14	227.14
CG15 Second Chance	2	$ 799.66	317.00
CG15 State Administration	11	$ 31,395.68	217.30
CG15 Student, Parent, & Community	21	$ 928,709.36	223.45
CG15 Teacher & Admin Effectiveness	5	$ 18,046.70	225.25
CG16 Enhancing Education Technology	7	$ 217,585.00	22.30
CG16 Second Chance	5	$ 27,115.50	25.27
CG16 Student, Parent & Community	1	$ 3,923.08	39.00
CG16 College Pathway	2	$ 17,619.25	8.40
CG16 Gifted & Talented Education	2	$ 9,274.80	16.00
CG16 iLearn Academy	2	$ 34,220.00	30.00
CG16 ISLA - AYUDANTE	5	$ 10,597.01	15.33
CG16 ISLA - GIHA	1	$ 14,648.07	18.00
CG16 LEA Tech / State Admin	4	$ 92,660.28	18.89
CG16 Teacher & Admin Effectiveness	1	$ 12,206.71	39.00
SPED Part B15 Admin	8	$ 251,505.28	53.11
SPED Part B15 AssistTech	2	$ 5,029.85	31.00
SPED Part B15 Compliance	4	$ 76,915.50	231.50
SPED Part B15 EH Program	2	$ 4,945.77	270.00
SPED Part B15 Hearing	3	$ 2,536.39	190.00
SPED Part B15 Physical Therapy	3	$ 55,134.86	179.71
SPED Part B15 Psychology	1	$ 25.00	281.00
SPED Part B15 Speech	1	$ 692.99	7.00
SPED Part B15 Transport	4	$ 21,508.88	292.80
SPED Part B15 Vision	1	$ 40.00	205.00
SPED Part C15 Admin	5	$ 15,863.22	192.20
SPED Part C15 Audiological	1	$ 89.13	43.00
SPED Part C15 Data	1	$ 279.98	31.00
SPED Part C15 ICC	2	$ 5,025.81	128.00
SPED Part C15 MDE	1	$ 1,685.50	31.00
SPED Part C15 Physical Therapy	1	$ 91,542.13	206.00
SPED Part C15 Public Awareness	3	$ 2,855.00	34.40
SPED Part C15 Transportation	2	$ 2,793.12	138.50
SPED C16 CSPD	1	$ 46,916.00	168.00
SPED C17 Admin	1	$ 570.50	43.00
SPED C17 CSPD	1	$ 35,000.00	168.00
SPED C17 I&T	1	$ 34,614.00	168.00
SPED C17 Social Workers	1	$ 81,303.00	168.00
Striving Readers 15	4	$ 11,704.33	246.21
T&FASEG 14	3	$ 4,243.20	274.67
T&FASEG 15	7	$ 97,832.62	217.90
T&FASEG 16	3	$ 22,803.05	173.75
Grand Total	228	$ 873,455.11	175.90

Doc. No. 34GL-17-0404.

GDOE Transition Plan
Bi-Weekly Status Report Status Key and Gantt Chart
as of March 24, 2017

Status Color	Status Interpretation
	Grey: Denotes completion. Green: Denotes progress as planned and on track to meet target completion date. Yellow: Denotes progress may be hindered if measures are not addressed and target completion date may be missed. Red: Denotes progress has stopped, immediate measures need to be taken and target completion date will be missed.

Gantt Chart

**** Blue Shaded sections reflect proposed transition work plans / periods.

**** Dates / Periods directly after the blue shaded sections denote that objective / milestone target dates have been complete. At this point it is up to the GDOE to determine if they feel as though adequate progress has been made to request reconsideration of the Special Conditions imposed by the USDOE.

GDOE Transition Plan
Executive Summary: Bi-Weekly Status Report
as of March 24, 2017

Label	Initiative Description	Leader	Previous Status	Current Status	Comments/Notes
1	Personnel Allocation/TDR and Reimbursement	Dina Lorenzo			• Will be breaking down process into 4 workflows • Pending meeting to discuss proposed tasks
2	FMIS	Jackie Mesa			• Following up with MUNIS on certain issues. • Reviewing tasks to determine new dates
3	Internal Controls	Franklin Cooper-Nurse			• Reviewed MIC assessment report with Superintendent • FY16 Audit ongoing; target date to issue audit 4/15/17
4	Procurement "OSM"	Carmen Taitano			•Updated stop light report and working to schedule procurement meetings to review progress • Contract manager included in board approved budget for FY18
5	Property Mgmt	Marc Pido			•Physical inventory ongoing • Request for warehouse supervisor in board approved budget for FY18 Budget
6	SOP's	Franklin Cooper-Nurse			• Internal audit reviewing Fixed Assets, TDR and School Meals SOPs. • Offisland Travel, School Meals and Payroll SOPs should be completed before end of April
7	Indirect Costs	Jackie Mesa			• True-ups for Sept - Dec 2016 in progress; reconsidering timing of indirect draws
8	Accounting & Accounts Payable	Lourdes Perez			• Late liquidation SOP to be updated to ensure smooth transition

<u>Notes/Issues:</u>
• Freeze in place on hiring of central office positions.

<u>Risks (and mitigation strategies, if applicable):</u>

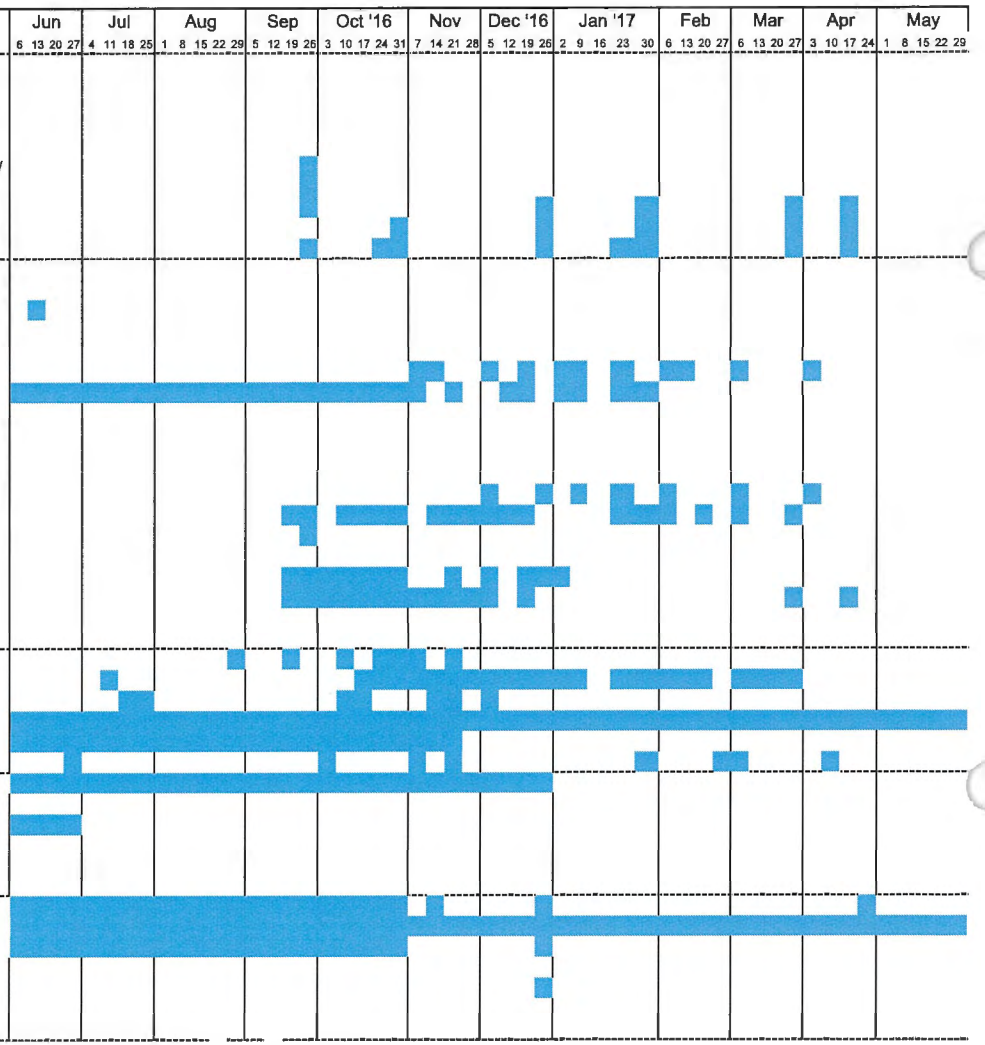
3/24/2017

Guam Department of Education

Master Transition Workplan - GANTT Summary - as of March 24, 2017

at Objective Level

Tag	Initiative	Objective	POC
1.L	Personnel Allocation/TDR and Reimbursement	Meeting with FMIS to discuss Manual TDR process to Employee Tracking System	DSNL / J. Mesa
1.M		Meeting with DSFAS on staffing list and structure of account set-up between Budget, HR and Payroll regarding Employee Time Tracker > A87	DSNL / J. Mesa
1.N		Re-Test Workflow Process	DSNL / J. Mesa
1.O		Re-Test Verification of Disadvantages	Fed Prog / Budget / HR / PR / FMIS
1.P		Re-edit TDR SOP Procedures incorporating A-87	DSNL
1.Q		Training	DSNL / J. Mesa
1.R		Personnel Allocation/TDR/Time Certification and Reimbursement	Federal Programs
2.A	FMIS	REPORTING	JPM
2.B		FINALIZE MUNIS TDR FORM	DSNL/JPM
2.C		STAFFING PATTERN REPORT	JPM
2.D		BILLING	AGM/JPM
2.E		SALARY AND BENEFIT PROJECTION	IDSAL/JPM
2.F		BID MANAGEMENT	CTC/JPM
2.G		EMPLOYEE EXPENSE (In ESS)	AGM/JPM
2.H		CONTRACT MANAGEMENT (DATA)	CTC/TSA
2.I		VENDOR SELF SERVICE	CTC/TSA
2.J		ELECTRONIC BANK RECONCILIATION	HL/JPM
2.K		Build FMIS Section	JPM
2.L		GRANT / PROJECT MASTER/ GRANT MANAGER	NS/CR/JPM
2.M		ESS LEAVE REQUEST	JRSNS / AMS
2.N		PA PILOT	AMS/JPM
2.O		MUNIS STUDENT ACTIVITIES	TSA/CV
2.P		MAINTENANCE SERVICE REQUESTS	YD/JPM
2.Q		FIXED ASSETS	MP/TSA
2.R		TYLER CONTENT MANAGER (TCM)	TSA
2.S		TRANSITION	TPFA
3.A	Internal Controls	Rebuild Internal Audit Office	FCN
3.B		Risk Assessment of GDOE	FCN/JB
3.C		Develop a Three-Year Audit Plan	IAO Staff
3.D		Establish Internal Controls Framework (COSO)	Divisions
3.E		SEFA Reconciliation	LRP
3.F		Timely Completion of GDOE's Financial and Single Audit	CTC/IAO Staff
4.A	Procurement "OSM"	Rebuild/Staff Augmentation of Procurement Office	CTC/FC/LB
4.B		Training	CTC/FC/LB
4.C		Quality Control & Compliance	CTC/FC/LB
4.D		Reporting & Accountability	CTC/FC/LB
4.E		SOP's for Procurement	CTC/FC/LB
4.F		Procurement Transition	TPFA
5.A	Property Mgmt	Tagging of USDOE-funded assets	MYP
5.B		Annual Physical Inventory	MYP
5.C		Staff training on BMI software, Munis fixed assets module, computer skills.	MYP
5.D		Standard Operating Procedures	MYP
5.E		Receiving assets (warehouse & schools)	MYP
5.F		Training of property liaisons	MYP
5.G		Staff Augmentation of PMO Property Management Office	MYP

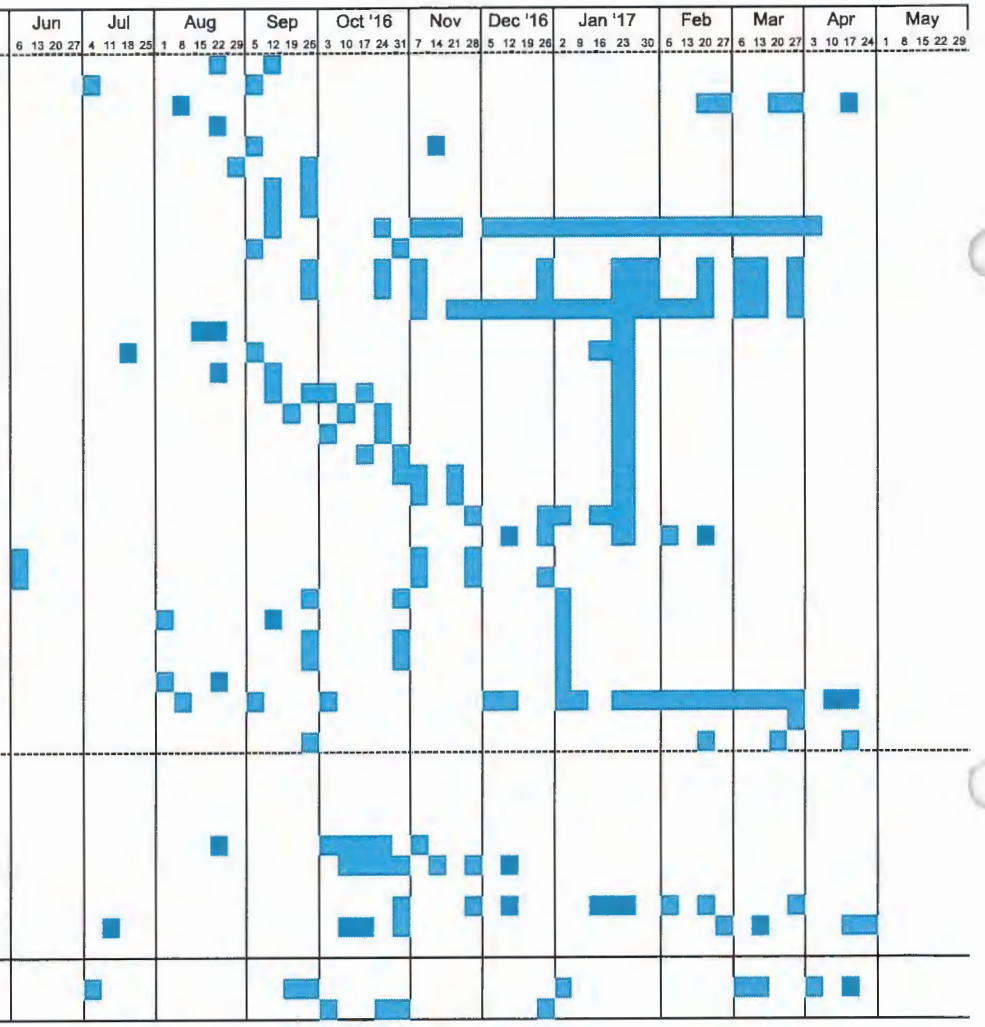


Guam Department of Education

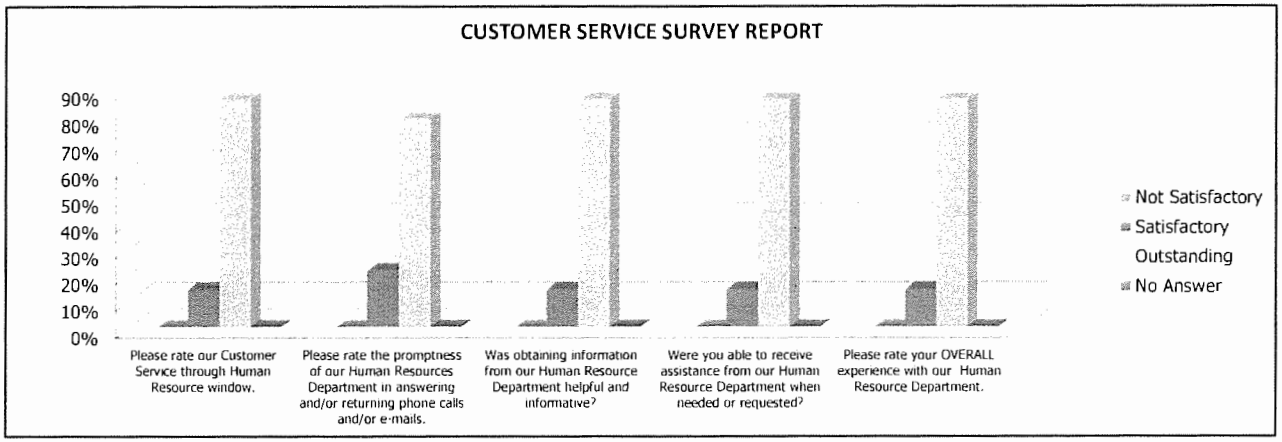
Master Transition Workplan - GANTT Summary - as of March 24, 2017

at Objective Level

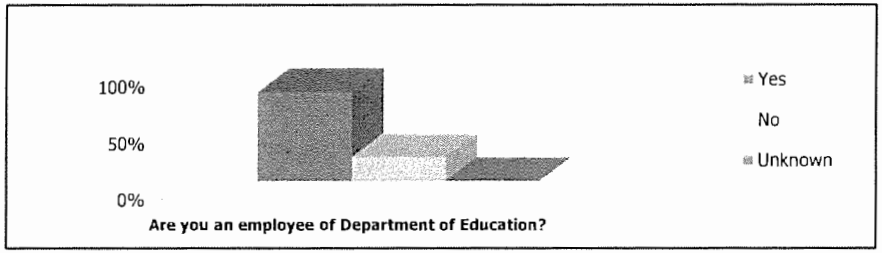
Tag	Initiative	Objective	POC
6.A	SOP's	SOP 200-016: Capital Assets Accounting and Reporting	LRP
6.B		SOP 200-017: Month End and Year End Closing Policy	LRP
6.C		SOP 200-021: Off-Island Travel Procedures	LRP
6.D		SOP 200-022: Bank Reconciliation Procedures	LRP
6.E		SOP 200-028: General Ledger Policy and Procedures	LRP
6.F		SOP 200-029: Local Mileage Reimbursement	LRP
6.G		SOP 200-034: Accounts Payable and Cash Disbursement	LRP
6.H		SOP 200-039: Federal Grants Accounts Receivable	LRP
6.I		SOP 200-041: School Meals Collection	LRP
6.J		SOP 200-042: Revenue Control and Management Policy	LRP
6.K		SOP 200-015: Fixed Asset Management for Property Management Office and Central Receiving Warehouse	MP
6.L		SOP 200-019: Fixed Asset Management for Schools and Divisions	MP
6.M		SOP 200-018: Sole Source Procurement	CTC
6.N		SOP 200-020: Open Purchase Order Monitoring and Reporting	CTC
6.O		SOP 200-025: Procedures for Maintaining the Procurement File	CTC
6.P		SOP 200-026: Competitive Sealed Bidding - IQBs	CTC
6.Q		SOP 200-027: Competitive Sealed Bidding - IFBs	CTC
6.R		SOP 200-030: Emergency Procurement	CTC
6.S		SOP 200-031: Competitive Selection Procedures for Services - RFPs	CTC
6.T		SOP 200-033: Competitive Multi-Step Sealed Bidding	CTC
6.U		SOP 200-036: Request for Information Procedures	CTC
6.V		SOP 200-037: Requisition Entry	CTC
6.W		SOP 200-040: Protest / Appeal Procedures	CTC
6.X		SOP 200-023: Budget Preparation Process - Local Appropriation	JR/TT
6.Y		SOP 200-024: Budget Entry Process	TT
6.Z		SOP 800-006: Request to Fill Position(s) for Recruitment	AMS
6.AA		SOP 800-007: Employee Name Change Request	AMS
6.AB		SOP 800-008: Transfer and Voluntary Demotion	AMS
6.AC		SOP 800-009: Reclassification of Teachers	AMS
6.AD		SOP 800-010: Salary Increments and Detailed Differential Pay	AMS
6.AE		SOP 900-020: Personnel Allocation/TDR and Reimbursement	DSNL
6.AF		SOP 900-: Grant Procedure Manual	DSNL
6.AG		SOP 1500-006: Payroll Processing	JSN
7.J	Indirect Costs	Review FY16 app with DOI/USDE	TWS
7.K		Finalize FY16 negotiations	JPM
7.L		Collect data for FY17 app	JPM/TSA
7.M		Perform internal review of FY17 app	JPM/TSA
7.N		Review FY17 app with DOI/USDE	JPM/TSA
7.O		Finalize FY17 negotiations	JPM/TSA
7.P		IDC reimbursement allocations	JPM/TSA
7.Q		Revisit Indirect Cost Manual	JPM/TSA
7.R		Indirect Cost True-ups and Reimbursement Requests	JPM/TSA
7.S		Indirect Cost Strategy	
8.A	Accounting &	Accounts Payable	Eloise
8.B	Accounts	Reporting & Accountability	
8.C	Payable	Accounting / GL	TPFA



DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION
MARCH 1, 2017 TO MARCH 31, 2017



	Not Satisfactory	Satisfactory	Outstanding	No Answer
Please rate our Customer Service through Human Resource window.				
Amount	0	2	12	0
Percentage	0%	14%	86%	0%
Please rate the promptness of our Human Resources Department in answering and/or returning phone calls and/or e-mails.				
Amount	0	3	11	0
Percentage	0%	21%	79%	0%
Was obtaining information from our Human Resource Department helpful and informative?				
Amount	0	2	12	0
Percentage	0%	14%	86%	0%
Were you able to receive assistance from our Human Resource Department when needed or requested?				
Amount	0	2	12	0
Percentage	0%	14%	86%	0%
Please rate your OVERALL experience with our Human Resource Department.				
Amount	0	2	12	0
Percentage	0%	14%	86%	0%



	Amount	Percentage
DOE Employee:	11	79%
Non DOE Employee:	3	21%
Unknown:	0	0%
Total Completed Surveys:	14	100%

Verified By: Amy Rose Chargualaf	03/31/17
Prepared By: Darlene Cruz	03/31/17

14 POINTS

Superintendent's Report

April 2017

Reporting for March 01-31, 2017

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 1

Name of School	Current Student Enrollment			POINT 1 CERTIFIED TEACHERS						
	Male	Female	Total	TOTAL	Certified	Special Contract	Emergency Certified	Uncertified	Vacant	COMMENT
ADACAO ELEMENTARY	291	294	585	35	34	0	0	1	1	GATE
AGANA HEIGHTS ELEMENTARY	220	202	422	27	27	0	3	0	0	
ASTUMBO ELEMENTARY	291	298	589	39	39	2	2	0	0	
B.P. CARBULLIDO ELEMENTARY	262	277	539	30	29	0	0	1	0	2nd Grade
C.L. TAITANO ELEMENTARY	289	254	543	37	37	2	0	0	0	
CHIEF BRODIE ELEMENTARY	155	143	298	21	20	3	0	1	0	
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629	44	43	0	2	1	0	Emergency Certified Teachers are: K-Michelle Quipse, 2nd-Ruffa Romero. 1-Uncertified Donald Caraang (certification expired 01/12/17)
FINEGAYAN ELEMENTARY	423	401	824	50	50	1	0	0	0	SPECIAL CONTRACT: Cecile Serneo, Librarian
H.B. PRICE ELEMENTARY	365	324	689	41	41	0	0	0	1	Need a Chamorro teacher - RFP has been submitted. One interviewed and recommended.
H.S. TRUMAN ELEMENTARY	206	156	362	28	28	0	0	0	0	
INARAJAN ELEMENTARY	118	124	242	17	15	0	0	2	0	
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	33	33	3	0	0	0	
JUAN M. GUERRERO ELEMENTARY	358	326	684	40	36	0	4	4	2	VACANCIES: (1) ESL Coordinator-Federally Funded; (1) 5th grade teacher
L.B. JOHNSON ELEMENTARY	140	149	289	20	18	0	0	2	1	Kinder
LIGUAN ELEMENTARY	287	278	565	33	33	2	1	3	0	These are Certified Teachers and 3 Substitute Teachers teaching students in the classroom.

M.A. ULLOA ELEMENTARY	379	330	709	40	39	0	2	1	1	Vacant Esl Coordinator , was just informed by Joshua Blas on 2/20/17 that federal positions are on hold until they receive the grant award.
M. U. LUJAN ELEMENTARY	310	307	617	42	40	3	2	2	0	Emergency Certified: Headstart teacher MT & 4th Grade Teacher LM; Uncertified: 1 chamorro teacher, 1 kindergarten teacher; Special contract: PC,EL, BT
MACHANANAO ELEM. SCHOOL	246	296	542	34	28	1	0	6	0	
MARCIAL SABLAN ELEMENTARY	236	228	464	33	32	1	0	1	0	1 certified pre-school teaching 4th grade (reassigned from Talofofo Elementary).
MERIZO ELEMENTARY	143	112	255	18	14	1	1	3	0	Uncertified is OCS for ESL, GATE & 3rd grades
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	33	30	0	2	1	1	ESL Coordinator
P.C. LUJAN ELEMENTARY	217	185	402	28	28	0	0	0	0	
TALOFOFO ELEMENTARY	150	124	274	20	19	1	0	1	0	
TAMUNING ELEMENTARY	354	270	620	26	24	1	0	2	0	Uncertified: 2=LTPT
UPI ELEMENTARY	425	403	828	53	51	2	8	2	3	5th grade vice (Oilouch), ESL vice (Lee), ESL vice (Fernandez)
WETTENGEL ELEMENTARY	356	337	693	43	43	1	3	0	0	EMERGENCY CONTRACT 3RD -2 ; 4TH - 1; SPECIAL: CHAMORRO- 1;
AGUEDA JOHNSTON MIDDLE	454	413	867	62	61	6	4	1	0	
ASTUMBO MIDDLE	296	299	595	41	40	2	0	1	0	Unclassified: 1 selective factor/ 1 long term substitute
F.B. LEON GUERRERO MIDDLE	616	494	1110	80	72	1	6	8	1	1 MATH (TEACHER RESIGNED)
INARAJAN MIDDLE	284	233	517	45	45	3	6	0	1	8th Grade Lang Arts
JOSE L.G. RIOS MIDDLE	449	402	851	60	59	6	2	1	2	EMERGENCY CERTIFIED-JOY BAZA-MYA PEREZ, UNCERTIFIED-RAYMOND GIBSON (VACANT: SCIENCE AND ESL SOCIAL STUDIES)
LP UNTALAN MIDDLE SCHOOL	613	530	1143	75	75	2	3	0	0	
OCEANVIEW MIDDLE	219	212	431	37	35	1	2	2	0	

VICENTE BENAVENTE MIDDLE	608	579	1187	74	72	1	6	2	1	1 - Choir
GEORGE WASHINGTON HIGH	899	754	1624	107	107	10	0	0	1	VACANT VICE: CAPT. SANTOS JOSEPH (JROTC)
JOHN F. KENNEDY HIGH	973	902	1876	97	94	1	3	3	0	
OKKODO HIGH	882	789	1671	82	81	3	12	1	2	
SIMON SANCHEZ HIGH	1028	818	1846	90	84	1	2	6	1	Science Position still Vacant as of 4/5/17
SOUTHERN HIGH	767	652	1419	82	67	0	7	15	0	
TIYAN HIGH	705	581	1286	72	72	6	17	0	0	
J.P. TORRES SUCCESS ACADEMY	112	59	179	18	18	1	3	0	0	
TOTAL>>>>>>>>>>>>>>>>>>>>	**16016**	**14275**	**30267**	**441**	**416**	**12**	**44**	**25**	**3**	

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 2

Name of School	Current Student Enrollment			POINT 2 CERTIFIED ADMINISTRATOR				
	Male	Female	Total	TOTAL	Certified	Uncertified	Vacant	COMMENT
ADACAO ELEMENTARY	291	294	585	2	2	0	0	
AGANA HEIGHTS ELEMENTARY	220	202	422	1	1	0	0	
ASTUMBO ELEMENTARY	291	298	589	1	1	0	0	
B.P. CARBULLIDO ELEMENTARY	262	277	539	2	2	0	0	
C.L. TAITANO ELEMENTARY	289	254	543	2	2	0	0	
CHIEF BRODIE ELEMENTARY	155	143	298	1	1	0	0	
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629	2	2	0	0	
FINEGAYAN ELEMENTARY	423	401	824	2	2	0	0	
H.B. PRICE ELEMENTARY	365	324	689	2	2	0	0	
H.S. TRUMAN ELEMENTARY	206	156	362	1	1	0	0	
INARAJAN ELEMENTARY	118	124	242	1	1	0	0	
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	2	2	0	0	
JUAN M. GUERRERO ELEMENTARY	358	326	684	2	2	0	0	
L.B. JOHNSON ELEMENTARY	140	149	289	2	2	0	0	
LIGUAN ELEMENTARY	287	278	565	2	2	0	0	
M.A. ULLOA ELEMENTARY	379	330	709	2	2	0	0	
M. U. LUJAN ELEMENTARY	310	307	617	2	2	0	0	
MACHANANAO ELEM. SCHOOL	246	296	542	1	1	0	0	
MARCIAL SABLAN ELEMENTARY	236	228	464	1	1	0	0	
MERIZO ELEMENTARY	143	112	255	1	1	0	0	
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	1	1	0	0	

P.C. LUJAN ELEMENTARY	217	185	402	1	1	0	0	
TALOFOFO ELEMENTARY	150	124	274	1	1	0	0	
TAMUNING ELEMENTARY	354	270	620	2	2	0	0	
UPI ELEMENTARY	425	403	828	2	2	0	0	
WETTENGEL ELEMENTARY	356	337	693	2	2	0	0	
AGUEDA JOHNSTON MIDDLE	454	413	867	4	4	0	0	
ASTUMBO MIDDLE	296	299	595	3	3	0	0	
F.B. LEON GUERRERO MIDDLE	616	494	1110	4	3	1	0	
INARAJAN MIDDLE	284	233	517	3	3	0	0	
JOSE L.G. RIOS MIDDLE	449	402	851	4	4	0	0	
LP UNTALAN MIDDLE SCHOOL	613	530	1143	4	4	0	0	
OCEANVIEW MIDDLE	219	212	431	3	3	0	0	
VICENTE BENAVENTE MIDDLE	608	579	1187	4	4	0	0	
GEORGE WASHINGTON HIGH	899	754	1624	5	5	0	0	
JOHN F. KENNEDY HIGH	973	902	1876	5	5	0	0	Maria Grace Acosta, Acting
OKKODO HIGH	882	789	1671	5	5	0	0	
SIMON SANCHEZ HIGH	1028	818	1846	5	5	0	0	
SOUTHERN HIGH	767	652	1419	5	4	0	1	Vacant: 1 - Assistant Principal
TIYAN HIGH	705	581	1286	4	4	0	0	
J.P. TORRES SUCCESS ACADEMY	112	59	179	1	1	0	0	
TOTAL>>>>>>>>>>>>>>>>>>>>	**16016**	**14275**	**30267**	**66**	**64**	**1**	**1**	

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 3

Name of School	Current Student Enrollment			POINT 3 CERTIFIED GUIDANCE COUNSELOR						
	Male	Female	Total	TOTAL	Certified	Special Contract	Emergency Certified	Uncertified	Vacant	COMMENT
ADACAO ELEMENTARY	291	294	585	1	1	0	0	0	0	
AGANA HEIGHTS ELEMENTARY	220	202	422	1	1	0	0	0	0	
ASTUMBO ELEMENTARY	291	298	589	1	1	0	0	0	0	
B.P. CARBULLIDO ELEMENTARY	262	277	539	1	1	0	0	0	0	
C.L. TAITANO ELEMENTARY	289	254	543	1	1	0	0	0	0	
CHIEF BRODIE ELEMENTARY	155	143	298	1	0	0	0	0	0	
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629	1	1	0	0	0	0	
FINEGAYAN ELEMENTARY	423	401	824	2	2	0	0	0	0	
H.B. PRICE ELEMENTARY	365	324	689	1	1	0	0	0	0	
H.S. TRUMAN ELEMENTARY	206	156	362	1	1	0	0	0	0	
INARAJAN ELEMENTARY	118	124	242	1	1	0	0	0	0	
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	1	1	0	0	0	0	
JUAN M. GUERRERO ELEMENTARY	358	326	684	1	0	0	1	0	0	
L.B. JOHNSON ELEMENTARY	140	149	289	1	1	0	0	0	0	
LIGUAN ELEMENTARY	287	278	565	1	1	0	0	0	0	
M.A. ULLOA ELEMENTARY	379	330	709	2	2	0	0	0	0	
M. U. LUJAN ELEMENTARY	310	307	617	1	1	0	0	0	0	
MACHANANAO ELEM. SCHOOL	246	296	542	1	1	0	0	0	0	
MARCIAL SABLAN ELEMENTARY	236	228	464	1	1	0	0	0	0	
MERIZO ELEMENTARY	143	112	255	1	1	0	0	0	0	
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	1	1	0	0	0	0	
P.C. LUJAN ELEMENTARY	217	185	402	1	0	0	0	0	1	

TALOFOFO ELEMENTARY	150	124	274	1	1	0	0	0	0	
TAMUNING ELEMENTARY	354	270	620	1	1	0	0	0	0	
UPI ELEMENTARY	425	403	828	2	2	0	0	0	0	
WETTENGEL ELEMENTARY	356	337	693	1	1	0	0	0	0	
AGUEDA JOHNSTON MIDDLE	454	413	867	3	3	0	0	0	0	
ASTUMBO MIDDLE	296	299	595	3	3	0	0	0	0	
F.B. LEON GUERRERO MIDDLE	616	494	1110	3	3	0	0	0	0	
INARAJAN MIDDLE	284	233	517	2	2	0	0	0	0	
JOSE L.G. RIOS MIDDLE	449	402	851	3	3	0	0	0	0	
LP UNTALAN MIDDLE SCHOOL	613	530	1143	4	4	0	0	0	0	
OCEANVIEW MIDDLE	219	212	431	2	2	0	0	0	0	
VICENTE BENAVENTE MIDDLE	608	579	1187	3	3	0	0	0	0	
GEORGE WASHINGTON HIGH	899	754	1624	6	6	0	0	0	0	
JOHN F. KENNEDY HIGH	973	902	1876	7	7	0	0	0	0	
OKKODO HIGH	882	789	1671	4	3	1	0	0	0	
SIMON SANCHEZ HIGH	1028	818	1846	6	6	0	0	0	0	
SOUTHERN HIGH	767	652	1419	4	4	0	0	0	0	
TIYAN HIGH	705	581	1286	5	5	0	0	0	0	
J.P. TORRES SUCCESS ACADEMY	112	59	179	1	1	0	0	0	0	
TOTAL>>>>>>>>>>>>>>>>>>>>	**16016**	**14275**	**30267**	**85**	**81**	**1**	**1**	**0**	**1**	

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 4

Name of School	Current Student Enrollment			POINT 4 CERTIFIED SCHOOL HEALTH COUNSELOR		
	Male	Female	Total	TOTAL	Vacant	COMMENT
ADACAO ELEMENTARY	291	294	585	1	0	
AGANA HEIGHTS ELEMENTARY	220	202	422	1	0	
ASTUMBO ELEMENTARY	291	298	589	1	0	
B.P. CARBULLIDO ELEMENTARY	262	277	539	1	0	
C.L. TAITANO ELEMENTARY	289	254	543	1	0	
CHIEF BRODIE ELEMENTARY	155	143	298	1	0	
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629	2	0	1-LPN
FINEGAYAN ELEMENTARY	423	401	824	2	0	1 REGISTERED NURSE; 1 LICENSED PRACTICAL NURSE
H.B. PRICE ELEMENTARY	365	324	689	1	0	
H.S. TRUMAN ELEMENTARY	206	156	362	1	0	
INARAJAN ELEMENTARY	118	124	242	1	0	
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	1	0	
JUAN M. GUERRERO ELEMENTARY	358	326	684	1	0	
L.B. JOHNSON ELEMENTARY	140	149	289	1	0	
LIGUAN ELEMENTARY	287	278	565	1	0	
M.A. ULLOA ELEMENTARY	379	330	709	1	0	
M. U. LUJAN ELEMENTARY	310	307	617	1	0	
MACHANANAO ELEM. SCHOOL	246	296	542	1	1	
MARCIAL SABLAN ELEMENTARY	236	228	464	1	0	
MERIZO ELEMENTARY	143	112	255	1	0	
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	1	0	

P.C. LUJAN ELEMENTARY	217	185	402	1	0	
TALOFOFO ELEMENTARY	150	124	274	1	0	
TAMUNING ELEMENTARY	354	270	620	1	1	
UPI ELEMENTARY	425	403	828	1	0	
WETTENGEL ELEMENTARY	356	337	693	1	0	
AGUEDA JOHNSTON MIDDLE	454	413	867	1	0	
ASTUMBO MIDDLE	296	299	595	1	0	
F.B. LEON GUERRERO MIDDLE	616	494	1110	1	0	
INARAJAN MIDDLE	284	233	517	1	0	
JOSE L.G. RIOS MIDDLE	449	402	851	1	0	
LP UNTALAN MIDDLE SCHOOL	613	530	1143	1	0	
OCEANVIEW MIDDLE	219	212	431	1	0	
VICENTE BENAVENTE MIDDLE	608	579	1187	1	0	
GEORGE WASHINGTON HIGH	899	754	1624	1	0	
JOHN F. KENNEDY HIGH	973	902	1876	1	0	
OKKODO HIGH	882	789	1671	1	0	
SIMON SANCHEZ HIGH	1028	818	1846	1	0	
SOUTHERN HIGH	767	652	1419	1	0	
TIYAN HIGH	705	581	1286	1	0	
J.P. TORRES SUCCESS ACADEMY	112	59	179	0	0	Requested in FY18 Budget
TOTAL>>>>>>>>>>>>>>>>>>>>	**16016**	**14275**	**30267**	**42**	**2**	

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 5

Name of School	POINT 5 CERTFIED ALLIED HEALTH PROFESSIONAL *(Input provided by Special Education)*		
	Total	**Vacant**	**COMMENT**
Speech Langauge Pathologist	12	0	
Speech Language Clinician	11	0	
Psychologist	1	0	
Occ Therapist I	0	2	
Occ Therapist II	0	1	
Occ Therapist Asst.	0	1	
Physical Therapist I	0	1	
Physical Therapist II	0	1	
Audiologist	1	0	
TOTAL >>>>>>>>>>>>>>>>>>>	**25**	**6**	

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 6

Name of School	Current Student Enrollment			POINT 6 PROPERLY VENTILATED CLASSROOM			
	Male	Female	Total	# OF CLASSROOM	PROPERLY VENTILATED	NOT PROPERLY VENTILATED	COMMENT
ADACAO ELEMENTARY	291	294	585	32	32	0	
AGANA HEIGHTS ELEMENTARY	220	202	422	24	20	5	Rm.6 (WO#43460), Rm.21 (WO#43843), Rm.1 (WO#44938/classroom has 2 A/C unit but one is inoperable), Rm.2 (SR#47375-classroom has 2 A/C unit but one is inoperable), Rm.18 (WO#44594-classroom has 2 A/C unit but both blowing hot air), Rm. 21 A/C unit (A & B) both inoperable.
ASTUMBO ELEMENTARY	291	298	589	37	37	0	
B.P. CARBULLIDO ELEMENTARY	262	277	539	28	26	2	Rms 11, 23 no a/c units working
C.L. TAITANO ELEMENTARY	289	254	543	39	38	1	RM 25
CHIEF BRODIE ELEMENTARY	155	143	298	22	22	0	
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629	56	47	9	AC YORK units in Rm. 8 & 15 not working; classrooms have only 1 AC unit operational. Rheem AC unit in Room 7 and York AC unit in Room 27 are beyond economical repairs; classrooms have only 1 AC unit operational. York AC Units in Rooms 26, 28 & 30 not working; each classroom has only 1 AC unit operational. 5-Ton AC Unit in Rm. 37 not working. 5-Ton AC unit in Rm. 9 not working.
FINEGAYAN ELEMENTARY	423	401	824	60	55	5	WR# 45677, 45678, 45679, 45684,45734
H.B. PRICE ELEMENTARY	365	324	689	46	46	0	
H.S. TRUMAN ELEMENTARY	206	156	362	30	30	0	
INARAJAN ELEMENTARY	118	124	242	30	20	10	5 NOT COOLING/2 FROM BWING MOVED TO A WING /3 FROM B WING MOVED TO ANOTHER SCHOOL
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	39	39	0	
JUAN M. GUERRERO ELEMENTARY	358	326	684	45	42	11	ACs in the classrooms (Rm1,6,22,31,15,T9,21,20,29, 30, 8) are working. Work orders were inputted in Munis.
L.B. JOHNSON ELEMENTARY	140	149	289	21	21	0	
LIGUAN ELEMENTARY	287	278	565	32	32	0	
M.A. ULLOA ELEMENTARY	379	330	709	43	39	5	Keyed into munis 5 class rooms AC units blowing hot air
M. U. LUJAN ELEMENTARY	310	307	617	40	35	5	115/206/119& 130

MACHANANAO ELEM. SCHOOL	246	296	542	27	27	0	
MARCIAL SABLAN ELEMENTARY	236	228	464	50	50	0	
MERIZO ELEMENTARY	143	112	255	18	13	5	WO#'s 49582,48861,48641, 50486,50491
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	31	28	3	Room 3 & 11 Westinghouse A/C not working. Room 5 A/c not working properly. Rm 31 has only one A/C working
P.C. LUJAN ELEMENTARY	217	185	402	43	43	0	
TALOFOFO ELEMENTARY	150	124	274	24	18	6	All are Westinghouse
TAMUNING ELEMENTARY	354	270	620	45	45	2	A211- No A/C (no motor) C105 Central & Split units not working; all in Munis.
UPI ELEMENTARY	425	403	828	50	49	1	Library
WETTENGEL ELEMENTARY	356	337	693	43	33	10	MUNIS RM: 12,14,18,36,37,38, 41,43,44,46
AGUEDA JOHNSTON MIDDLE	454	413	867	52	47	5	
ASTUMBO MIDDLE	296	299	595	46	46	0	
F.B. LEON GUERRERO MIDDLE	616	494	1110	73	70	3	3 Rooms B6 No working AC WO# 48158 A6 No working AC WO# 47566 H8 No working AC WO# 49390
INARAJAN MIDDLE	284	233	517	48	48	0	
JOSE L.G. RIOS MIDDLE	449	402	851	52	49	3	ROOM T8 WO: 49528 02/21/2017 (RM 15/17 COMPLETED)
LP UNTALAN MIDDLE SCHOOL	613	530	1143	77	71	8	Rm A107, A108, D110 both units down. A123, C104, and D111 one aircon down and gets hot during the day. Temporary classrooms not utilized: Rms. C126 & C127 A/C not working (classrooms partitioned), C124, and E107 ALL INOPERABLE.
OCEANVIEW MIDDLE	219	212	431	36	35	1	E503 1 UNIT NEEDS TO BE REPLACE, B203 AC NEEDS TO BE REPLACED
VICENTE BENAVENTE MIDDLE	608	579	1187	75	75	0	
GEORGE WASHINGTON HIGH	899	754	1624	100	90	10	A106,A211,B205,C107,C202,E107,E108,F100,GYM
JOHN F. KENNEDY HIGH	973	902	1876	108	108	0	
OKKODO HIGH	882	789	1671	80	79	1	H9-H14 (waiting on parts)
SIMON SANCHEZ HIGH	1028	818	1846	83	82	2	CAFETERIA, ROOM 212
SOUTHERN HIGH	767	652	1419	142	128	14	Rooms:1102,1107, 1108,4108,5106-5110, Gym (3 classrooms), FA-1, FA-2)
TIYAN HIGH	705	581	1286	79	79	0	

J.P. TORRES SUCCESS ACADEMY	112	59	179	18	18	0	
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>	**16016**	**14275**	**30267**		**1912**	**127**	

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 7

Name of School	Current Student Enrollment			POINT 7 ADEQUATE SAFE DRINKING WATER															
				Water Fountains				Sinks (Male Restrooms)				Sinks (Female Restrooms)				Sinks (Common Restrooms)			
	Male	Female	Total	Public Health Requirement Ratio (1:75)	Total	Not Working	COMMENT	Public Health Requirement Ratio (Elem: 1:60) (Sec: 1:100)	Total	Not Working	COMMENT	Public Health Requirement Ratio (Elem: 1:60) (Sec: 1:100)	Total	Not Working	COMMENT	Total	Not Working	COMMENT
ADACAO ELEMENTARY	291	294	585	8	8	0		8	8	0		5	8	0		36	0	
AGANA HEIGHTS ELEMENTARY	220	202	422	6	8	0		4	7	0		3	8	0		32	0	
ASTUMBO ELEMENTARY	291	298	589	8	14	2	Back of Gwing water fountain leaking & front panel needs repair. In back of H102 hallway water fountain drainage pipe need replacing or repair. Dwing RRm front side electrical outlet for water fountain needs a cover.	5	8	0		5	12	0		32	0	
B.P. CARBULLIDO ELEMENTARY	262	277	539	7	11	0		0	16	0		5	16	0		24	0	
C.L. TAITANO ELEMENTARY	289	254	543	7	10	2	Rm 6, 27,31,32 & Café Some work but are in disrepair and need to be replaced	5	11	0		4	14	0		19	0	
CHIEF BRODIE ELEMENTARY	155	143	298	4	10	0		3	6	0		2	6	0		14	0	
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629	11	13	0		7	18	0		6	22	0		2	0	Nurse's Office & Cafeteria
FINEGAYAN ELEMENTARY	423	401	824	11	16	0		1	17	0		7	17	0		100	0	
H.B. PRICE ELEMENTARY	365	324	689	9	10	1	1 removed behind C wing due to it shocking the students	6	15	0		6	19	0		10	0	
H.S. TRUMAN ELEMENTARY	206	156	362	5	11	0		0	5	0		3	5	0		4	0	
INARAJAN ELEMENTARY	118	124	242	3	8	1	INPUTTED TO MUNIS	0	10	0		2	10	0		12	0	
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	7	9	0		5	8	0		4	10	0		36	0	
JUAN M. GUERRERO ELEMENTARY	358	326	684	9	14	0		1	8	0	1 sink in faculty male RR	5	9	0	1 sink in faculty female RR	19	0	Sink in Rm8/14 shared RR is loose. Work order entered in Munis. Can still be used
L.B. JOHNSON ELEMENTARY	140	149	289	4	7	0		2	10	0		2	10	0		31	0	
LIGUAN ELEMENTARY	287	278	565	8	8	0	All Working	2	7	0	All Working	5	7	0	All Working	11	0	Common Restrooms include Kindergarten Classrooms, SPED Classrooms, ESL Classrooms, Main Office, Nurse Office, Lounge, & Cafeteria Kitchen Restroom
M.A. ULLOA ELEMENTARY	379	330	709	9	17	1	Behind room 35 needs to be replaced	1	24	0		6	26	0		26	0	

M. U. LUJAN ELEMENTARY	310	307	617	8	10	0		5	7	0		5	7	0		36	0	
MACHANANAO ELEM. SCHOOL	246	296	542	7	14	0		5	9	0		5	13	0		13	0	
MARCIAL SABLAN ELEMENTARY	236	228	464	6	11	1	Electrical outlet for the water fountain is not working near the primary boy's restroom.	4	11	0	Includes cafeteria and Library. Does not include classroom sinks.	4	14	2	Includes cafeteria and Library. Does not include classroom sinks. 2 sink located at the primary wing is not working.	2	0	Main Office. Does not include classroom sinks.
MERIZO ELEMENTARY	143	112	255	3	9	0		2	10	0		2	9	0		8	0	
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	7	8	1	Water Fountain near Rm 18 needs to be replaced	5	5	0	4 outside, 1 in main office	4	7	0	6 outside, 1 in main office	16	0	Room 1-13, Room 30, Nurse's office, cafeteria
P.C. LUJAN ELEMENTARY	217	185	402	5	17	0		4	13			3	13	0		15	0	
TALOFOFO ELEMENTARY	150	124	274	4	9	1	Pending Parts	3	5	0		2	6	0		31	0	
TAMUNING ELEMENTARY	354	270	620		16	0		6	12	0		4	18	0		7	0	
UPI ELEMENTARY	425	403	828	11	16	4	A Quad H-Quad, Cafeteria (x2)	1	18	0		7	19	0		60	0	
WETTENGEL ELEMENTARY	356	337	693	9	12	0		6	9	0		6	9	0		32	0	
AGUEDA JOHNSTON MIDDLE	454	413	867	12	12	0		5	14	0		4	16	0		12	0	36 (1), 37B (1) nurse (1) lounge (3)
ASTUMBO MIDDLE	296	299	595	8	9	0		3	9	0		3	9	0		6	0	1 in Classroom
F.B. LEON GUERRERO MIDDLE	616	494	1110	15	18	0		11	10	0		5	10	0		19	0	
INARAJAN MIDDLE	284	233	517	7	12	0		3	26	0		2	26	0		10	0	
JOSE L.G. RIOS MIDDLE	449	402	851	11	11	0		4	14	0		4	16	0		12	0	RMS:(1-1),(2-1), (19-1),(36-1), (37B-1),(ART-2), (NURSE-1), (LOUNGE-3), (CAFÉ-1)
LP UNTALAN MIDDLE SCHOOL	613	530	1143	15	16	0		6	17	0		5	16	0		5	0	
OCEANVIEW MIDDLE	219	212	431	6	13	2	1 EWING 1 GYM NOT COLD	2	8	0		2	8	0		3	0	
VICENTE BENAVENTE MIDDLE	608	579	1187	16	20	3	Water fountain in front of room 20 is missing spout. We submitted.	6	35	0	PLEASE SEE COMMENTS BELOW	6	38	1		1	0	
GEORGE WASHINGTON HIGH	899	754	1624	22	36	3	Front of E107 and B113, G-Wing facing volleyball crt.	15	30	0		13	32	0		16	0	
JOHN F. KENNEDY HIGH	973	902	1876	25	34	0		10	72	0		9	11	0		11	0	
OKKODO HIGH	882	789	1671	22	27	1	vandalized	15	23	0	Experience little to no water pressure in annex	13	25	0	Experience little to no water pressure in annex	10	0	

SIMON SANCHEZ HIGH	1028	818	1846	25	19	0	Note: Short 6 water fountains	10	14	0		8	19	0		NA	NA	
SOUTHERN HIGH	767	652	1419	19	43	0		8	43	0		7	48	0		3	0	
TIYAN HIGH	705	581	1286	17	29	3	Work Request Submitted	7	12	0		6	14	0		9	0	
J.P. TORRES SUCCESS ACADEMY	112	59	179	2	3	0		1	5	0		1	3	0		1	0	
TOTAL>>>>>>>>>>>>>>>>>>>>	**16016**	**14275**	**30267**		598	26			609	0			3	0		746	0	

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 8

Name of School	Current Student Enrollment			POINT 8 RELIABLE ELECTRICITY		
	Male	Female	Total	YES	NO	COMMENT
ADACAO ELEMENTARY	291	294	585	√		
AGANA HEIGHTS ELEMENTARY	220	202	422	√		
ASTUMBO ELEMENTARY	291	298	589	√		
B.P. CARBULLIDO ELEMENTARY	262	277	539	√		
C.L. TAITANO ELEMENTARY	289	254	543	√		
CHIEF BRODIE ELEMENTARY	155	143	298	√		
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629	√		
FINEGAYAN ELEMENTARY	423	401	824	√		
H.B. PRICE ELEMENTARY	365	324	689	√		
H.S. TRUMAN ELEMENTARY	206	156	362	√		
INARAJAN ELEMENTARY	118	124	242	√		
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	√		
JUAN M. GUERRERO ELEMENTARY	358	326	684	√		
L.B. JOHNSON ELEMENTARY	140	149	289	√		
LIGUAN ELEMENTARY	287	278	565	√		
M.A. ULLOA ELEMENTARY	379	330	709	√		
M. U. LUJAN ELEMENTARY	310	307	617	√		
MACHANANAO ELEM. SCHOOL	246	296	542	√		
MARCIAL SABLAN ELEMENTARY	236	228	464	√		1 electrical outlet in the teachers lounge (main office) is not working
MERIZO ELEMENTARY	143	112	255	√		
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	√		

P.C. LUJAN ELEMENTARY	217	185	402	√		
TALOFOFO ELEMENTARY	150	124	274	√		
TAMUNING ELEMENTARY	354	270	620	√		
UPI ELEMENTARY	425	403	828	√		
WETTENGEL ELEMENTARY	356	337	693	√		
AGUEDA JOHNSTON MIDDLE	454	413	867	√		
ASTUMBO MIDDLE	296	299	595	√		
F.B. LEON GUERRERO MIDDLE	616	494	1110	√		
INARAJAN MIDDLE	284	233	517	√		
JOSE L.G. RIOS MIDDLE	449	402	851	√		
LP UNTALAN MIDDLE SCHOOL	613	530	1143	√		
OCEANVIEW MIDDLE	219	212	431	√		
VICENTE BENAVENTE MIDDLE	608	579	1187	√		
GEORGE WASHINGTON HIGH	899	754	1624	√		
JOHN F. KENNEDY HIGH	973	902	1876	√		
OKKODO HIGH	882	789	1671	√		PM on generator done monthly
SIMON SANCHEZ HIGH	1028	818	1846	√		
SOUTHERN HIGH	767	652	1419		√	(Room 2205 - One side of classroom, outlets not working)
TIYAN HIGH	705	581	1286	√		
J.P. TORRES SUCCESS ACADEMY	112	59	179	√		
TOTAL>>>>>>>>>>>>>>>>>>>>	**16016**	**14275**	**30267**			

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 9

Name of School	Current Student Enrollment			POINT 9 PROPER SANITATION TOILETS										
				Male				Female				Common Restrooms		
	Male	Female	Total	Public Health Requirement Ratio (Elem: 1:60) (Sec: 1:100)	Total	Not Working	COMMENT	Public Health Requirement Ratio (Elem: 1:35) (Sec: 1:45)	Total	Not Working	COMMENT	Total	Not Working	COMMENT
ADACAO ELEMENTARY	291	294	585	5	5	0		8	12	0		10	0	
AGANA HEIGHTS ELEMENTARY	220	202	422	4	7	0		6	13	0		0	0	
ASTUMBO ELEMENTARY	291	298	589	5	11	1	G-Wing Boys R/R Toilet Bowl clogged	9	20	0		11	1	G-Wing Boys R/R Toilet Bowl clogged
B.P. CARBULLIDO ELEMENTARY	262	277	539	4	8	0		8	11	0		7	0	
C.L. TAITANO ELEMENTARY	289	254	543	5	9	0		7	16	1	1. Girls restroom near room 6, toilet over flowing 2. Girls restroom in café, stall door broken	18	0	
CHIEF BRODIE ELEMENTARY	155	143	298	3	9	0		4	16	0		8	0	
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629	5	15	0	Y-Wing, BRR, is now ADA Compliant	9	32	0		2	0	
FINEGAYAN ELEMENTARY	423	401	824	7	12	0		11	21	0		56	0	
H.B. PRICE ELEMENTARY	365	324	689	6	15	0		10	34	0		8	0	
H.S. TRUMAN ELEMENTARY	206	156	362	3	5	0		4	6	0		28	0	
INARAJAN ELEMENTARY	118	124	242	2	6	0		4	11	0		12	0	
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	5	6	0		6	11	0		9	0	
JUAN M. GUERRERO ELEMENTARY	358	326	684	6	4	0	1 toilet in faculty male RR	9	10	0	1 toilet in faculty female RR	19	0	Toilets' flusher handleloose/ broken, but still flushes in shared RR Rm9/15 & Rm19/25. Work order entered in Munis

L.B. JOHNSON ELEMENTARY	140	149	289	2	10	0		4	13	0		22	0	
LIGUAN ELEMENTARY	287	278	565	5	5	0	All working	8	12	0	All working	12		Common Restrooms with toilets include Kindergarten Classrooms, SPED Classrooms, Main Office, Cafeteria Kitchen, Lounge, and Nurse office.
M.A. ULLOA ELEMENTARY	379	330	709	6	14	0		9	28	0		13	0	
M. U. LUJAN ELEMENTARY	310	307	617	5	5	0		9	7	0		36	0	
MACHANANAO ELEM. SCHOOL	246	296	542	4	13	0		8	20			14	0	
MARCIAL SABLAN ELEMENTARY	236	228	464	4	10	0	Includes cafeteria and Library.	7	22	1	Includes library and Cafeteria. Toilet in the cafeteria not working . 1 toilet located at the cafeteria is not working	2	0	Main Office
MERIZO ELEMENTARY	143	112	255	2	5	0		3	7	0		8	0	
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	5	7	0		6	11	0		17	0	
P.C. LUJAN ELEMENTARY	217	185	402	4	11	0		5	20			13		
TALOFOFO ELEMENTARY	150	124	274	3	5	0	Restroom door frame was completed	4	7	0		5	0	
TAMUNING ELEMENTARY	354	270	620	6	19	0		8	33	0		7	0	
UPI ELEMENTARY	425	403	828	7	18	0		12	32	0		14	0	
WETTENGEL ELEMENTARY	356	337	693	6	7	0		10	15	0		32	0	
AGUEDA JOHNSTON MIDDLE	454	413	867	5	13	0		9	26	0		5	0	café (1) lounge (2) nurse (1) 36 (1) 37 (1)
ASTUMBO MIDDLE	296	299	595	3	8	0		7	15	0		6	0	
F.B. LEON GUERRERO MIDDLE	616	494	1110	6	22	0		11	0	0		0	0	
INARAJAN MIDDLE	284	233	517	3	16	0		5	26	0		5	0	

JOSE L.G. RIOS MIDDLE	449	402	851	4	13	0	GYM BOYS:4, 6GRADE:3, 7THGRADE:3, 8THGRADE:3	9	25	0	GYM GIRLS:8, 6THGRADE:5, 7THGRADE:6, 8THGRADE:6	5	0	Rm:36,37,office, nurse
LP UNTALAN MIDDLE SCHOOL	613	530	1143	6	13	1		12	22	0		3	0	
OCEANVIEW MIDDLE	219	212	431	2	5	0		5	8	0	NONE	5	0	0
VICENTE BENAVENTE MIDDLE	608	579	1187	6	27	1		13	47	1		1	0	
GEORGE WASHINGTON HIGH	899	754	1624	15	30	1	A-WING DOWNSTAIRS BOYS RESTROOM MIDDLE STALL	22	58	0		16	0	
JOHN F. KENNEDY HIGH	973	902	1876	10	20	0		20	77	0		0	0	
OKKODO HIGH	882	789	1671	15	26	0	inclusive of auto/carpentry shop (unisex)	23	46		inclusive of auto/carpentry shop (unisex)	10	0	
SIMON SANCHEZ HIGH	1028	818	1846	10	12	0		18	17	0	0	0	0	
SOUTHERN HIGH	767	652	1419	8	56	2	2000 LOWER MALE; 4000 UPPER MALE	14	68	1	2000 UPPER FEMALE	3	1	1103 (Bls CLASS)
TIYAN HIGH	705	581	1286	7	9	0		13	33	0		0	0	
J.P. TORRES SUCCESS ACADEMY	112	59	179	1	4	0		1	10	0		1	0	
TOTAL>>>>>>>>>>>>>>>>>>>>	**16016**	**14275**	**30267**		515	6		369	918	4		443	2	

14 Points - April 2017
(Reporting for March 01-31, 2017)

(Continuation) POINT 9

Name of School	Current Student Enrollment			POINT 9 PROPER SANITATION																	
				Urinals							Clean Restrooms			Classrooms			Cafeteria Rating "B" or Better			
				Male				Common Restrooms												
	Male	Female	Total	Public Health Requirement Ratio (1:30)	Total	Not Working	COMMENT	Total	Not Working	COMMENT	YES	NO	COMMENT	YES	NO	COMMENT	YES	NO	Indicate Rating	COMMENT
ADACAO ELEMENTARY	291	294	585	10	10	0		10	0		√			√			√		A	
AGANA HEIGHTS ELEMENTARY	220	202	422	7	7	0		32	0		√			√			√		A	
ASTUMBO ELEMENTARY	291	298	589	10	12	0		12	0		√			√			√		A	
B.P. CARBULLIDO ELEMENTARY	262	277	539	9	9	0		0	0		√			√			√		B	
C.L. TAITANO ELEMENTARY	289	254	543	10	11	0		0	0		√			√			√		A	
CHIEF BRODIE ELEMENTARY	155	143	298	5	14	0		0	0		√			√			√		A	
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629	11	22	0		2	0		√			√			√		A	
FINEGAYAN ELEMENTARY	423	401	824	14	10	0		12	0		√			√			√		A	
H.B. PRICE ELEMENTARY	365	324	689	12	18	0		12	0		√			√			√		A	
H.S. TRUMAN ELEMENTARY	206	156	362	7	3	0		0	0		√			√			√		A	
INARAJAN ELEMENTARY	118	124	242	4	10	0		0	0		√			√			√		A	
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	9	9	0		0	0		√			√			√		A	
JUAN M. GUERRERO ELEMENTARY	358	326	684	12	14	0		0	0		√			√		T2 &T4 not utilized/closed-off due to roof leaks/ water damaged floors. Work orders were entered in	√		"A"	
L.B. JOHNSON ELEMENTARY	140	149	289	5	4	0		0	0		√			√			√		A	
LIGUAN ELEMENTARY	287	278	565	10	10	0	All working	0	0		√			√			√		A	
M.A. ULLOA ELEMENTARY	379	330	709	13	19	0		1	0		√			√			√		A	

M. U. LUJAN ELEMENTARY	310	307	617	10	3	0		0	0		√			√		Concerns being addressed weekly with staff	√		A	
MACHANANAO ELEM. SCHOOL	246	296	542	8	12	0		0	0		√			√			√		A	Café rating expired on May, 2013; last inspected on 04/2015
MARCIAL SABLAN ELEMENTARY	236	228	464	8	13	0	Includes cafeteria	0	0		√			√			√		A	
MERIZO ELEMENTARY	143	112	255	5	5	0		0	0		√			√			√		A	
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	10	8	0		17	0		√			√			√		A	
P.C. LUJAN ELEMENTARY	217	185	402	7	20	0		15			√			√			√		A	
TALOFOFO ELEMENTARY	150	124	274	5	5	0		0	0		√			√			√		A	
TAMUNING ELEMENTARY	354	270	620		18	0		1	0		√			√			√		B	
UPI ELEMENTARY	425	403	828	14	17	0		0			√			√			√		A	
WETTENGEL ELEMENTARY	356	337	693	12	18	1	F WING NOT WORKING 1 EA- MUNIS INPUT	18	1	F WING NOT WORKING 1 EA- MUNIS INPUT	√			√			√		A	
AGUEDA JOHNSTON MIDDLE	454	413	867	15	18	0		0	0		√			√			√		A	
ASTUMBO MIDDLE	296	299	595	10	14	0		0	0		√			√			√		A	
F.B. LEON GUERRERO MIDDLE	616	494	1110	21	11	0		11	0		√			√			√		A	
INARAJAN MIDDLE	284	233	517	9	19	0		5	0		√			√			√		A	
JOSE L.G. RIOS MIDDLE	449	402	851	15	18	1	URINAL IN THE GYM COMPLETED	5	0	Rm:36,37,office,nurse	√			√			√		A	
LP UNTALAN MIDDLE SCHOOL	613	530	1143	20	23	0		3	0		√			√			√		A	
OCEANVIEW MIDDLE	219	212	431	7	8	0		1	0		√			√			√		A	
VICENTE BENAVENTE MIDDLE	608	579	1187	20	27	3		1	0		√			√			√		A	
GEORGE WASHINGTON HIGH	899	754	1624	30	38	0		11	0		√			√			√		A	
JOHN F. KENNEDY HIGH	973	902	1876	32	57	0		0	0		√			√			√		A	

OKKODO HIGH	882	789	1671	29	25	0		6	0		√			√		per private contract, classrooms only cleaned once a week	√		A	
SIMON SANCHEZ HIGH	1028	818	1846	34	25	0		0	0		√		Met with Leroy GCM Supervisor 4/4/17 regarding checklist concerns	√		Issues are regularly communicated directly to the GCM supervisor via text	√		A	
SOUTHERN HIGH	767	652	1419	26	52	0		0	0		√			√			√		A	
TIYAN HIGH	705	581	1286	24	42	0		0	0		√			√						Not rated
J.P. TORRES SUCCESS ACADEMY	112	59	179	4	4	0		0	0	No urinal in common restroom	√			√			√		A	
TOTAL>>>>>>>>>>>>>>>>>>>	**16016**	**14275**	**30267**	323	416	5		175	1											

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 10

Name of School	Current Student Enrollment			POINT 10 ADOPTED TEXTBOOKS		
	Male	Female	Total	YES	NO	COMMENT
ADACAO ELEMENTARY	291	294	585		√	Lacking Math (K-3), Science (K-2/4th/5th), Social Studies (2nd/5th)
AGANA HEIGHTS ELEMENTARY	220	202	422	√		
ASTUMBO ELEMENTARY	291	298	589		√	4th Grade Reading text books not available.
B.P. CARBULLIDO ELEMENTARY	262	277	539		√	Refer to previous month comments
C.L. TAITANO ELEMENTARY	289	254	543		√	
CHIEF BRODIE ELEMENTARY	155	143	298	√		
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629		√	FINE ARTS K-5 = 42, Teacher Edition = 52; HEALTH Edition = 41; SCIENCE K-5 = 663, Teacher Edition = 207 ; SOCIAL STUDIES K-5 = 1433, Teacher Edition = 190 ; READING K-5 = 888, Teacher Edition = 81; LANGUAGE ARTS K-5 = 532, Teacher Edition = 208 ; Total = 8679
FINEGAYAN ELEMENTARY	423	401	824		√	LACKING IN THE FOLLOWING: Health (3rd - 5th grade workbooks);Math (k-3rd text & wkbks, 4th & 5th workbooks); Science (k-5th workbooks & teacher editions); Social Studies (K-5th workbooks); Reading (k-5th workbooks); Spelling (1st & 4th text) Language Arts (k-2nd workbooks)
H.B. PRICE ELEMENTARY	365	324	689		√	1st Grade: Reading 1.1 (24), 1.2 (16), 1.3 (16), 1.4 (16), 1.5 (26), Music (30), Art (49); 2nd Grade: Math (45), Music (15), Art (45); 3rd Grade: Language Arts (4), Math (5), Music (36), Art (36); 4th Grade: Music (45), Art (45); 5th Grade: Music (30), Art (30)
H.S. TRUMAN ELEMENTARY	206	156	362		√	
INARAJAN ELEMENTARY	118	124	242	√		
J.Q. SAN MIGUEL ELEMENTARY	277	212	489		√	NEED MATH- KINDER THRU 3RD GRADE
JUAN M. GUERRERO ELEMENTARY	358	326	684		√	Textbooks &/or workbooks lacking in subject areas. Not enough class sets.
L.B. JOHNSON ELEMENTARY	140	149	289		√	*No New adopted Science/Math/Reading /Language Arts
LIGUAN ELEMENTARY	287	278	565		√	We only have adopted Reading Books for K - 3rd grade, none for 4th & 5th grade. Lacking Math and Language Books for all Grade Levels as of this reporting date.
M.A. ULLOA ELEMENTARY	379	330	709		√	

M. U. LUJAN ELEMENTARY	310	307	617	√		Reading: Kdg./4th/5th - Using Old Reading Books. 2nd (20 students w/out books.) Math: Kdg. Using out of adoption books.
MACHANANAO ELEM. SCHOOL	246	296	542		√	Math- 3 &5 not enough textbooks; Music-not enough textbooks for all students in all grade levels; Science - no textbooks for all grade levels;
MARCIAL SABLAN ELEMENTARY	236	228	464		√	LA , reading, vocabulary/spelling, social studies, science, health. (shortage in some grade level).
MERIZO ELEMENTARY	143	112	255		√	Math (K-5), Health (3), English (1,4), Spelling (1st), Science (K-5), Reading (K1,3,4,5)
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	√		
P.C. LUJAN ELEMENTARY	217	185	402	√		
TALOFOFO ELEMENTARY	150	124	274		√	Kinder: Art (39), Math (39), Science (39), English (39), Reading (39); 1st Grade: Art (36), Math (36), Music (6), Science (36), English (36) Reading 1.1 (13), 1.2 (2), 1.3 (2), 1.4 (2), 1.5 (13); 2nd Grade: Art (57), Math (57), Music (20), Science (57), English (57)
TAMUNING ELEMENTARY	354	270	620	√		
UPI ELEMENTARY	425	403	828	√		
WETTENGEL ELEMENTARY	356	337	693		√	FINE ARTS/HEALTH/SOCIAL STUDIES/READING/LANG. ARTS AND MATH SHORTAGE
AGUEDA JOHNSTON MIDDLE	454	413	867		√	not enough class sets for: 7/8 grd Art, business career Ed. Computer science, 7 grd intro wld studies, 6 grd history of our wld, 6/7/8 grd. Science, 6/7 grd common core reading, 7/8 grd. Everyday spelling, 7/8 grd. Grammar.
ASTUMBO MIDDLE	296	299	595		√	Lacking books for Fine Arts 6-8, All Music, All Chamorro, All Sciences (General, Physical, Life, & Earth) 6-8 (Not enough books for class set). All others class set only.
F.B. LEON GUERRERO MIDDLE	616	494	1110		√	Class set only
INARAJAN MIDDLE	284	233	517	√		
JOSE L.G. RIOS MIDDLE	449	402	851		√	not enough class sets for: 7/8 grd Art, business career Ed. Computer science, 7 grd intro wld studies, 6 grd history of our wld, 6/7/8 grd. Science, 6/7 grd common core reading, 7/8 grd. Everyday spelling, 7/8 grd. Grammar.
LP UNTALAN MIDDLE SCHOOL	613	530	1143		√	
OCEANVIEW MIDDLE	219	212	431	√		
VICENTE BENAVENTE MIDDLE	608	579	1187	√		
GEORGE WASHINGTON HIGH	899	754	1624	√		
JOHN F. KENNEDY HIGH	973	902	1876	√		
OKKODO HIGH	882	789	1671	√		
SIMON SANCHEZ HIGH	1028	818	1846		√	There are classes that we are using class sets. We need additional Guam History Books*, School To Works
SOUTHERN HIGH	767	652	1419	√		

TIYAN HIGH	705	581	1286		√	Not all students have adopted textbooks	
J.P. TORRES SUCCESS ACADEMY	112	59	179	√			
TOTAL>>>>>>>>>>>>>>>>>>>>>>	16016	14275	30267				

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 11

Name of School	Current Student Enrollment			POINT 11 LIBRARY MEETS STANDARDS		
	Male	Female	Total	YES	NO	COMMENT
ADACAO ELEMENTARY	291	294	585	√		
AGANA HEIGHTS ELEMENTARY	220	202	422	√		
ASTUMBO ELEMENTARY	291	298	589	√		
B.P. CARBULLIDO ELEMENTARY	262	277	539	√		
C.L. TAITANO ELEMENTARY	289	254	543	√		
CHIEF BRODIE ELEMENTARY	155	143	298	√		
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629	√		
FINEGAYAN ELEMENTARY	423	401	824	√		
H.B. PRICE ELEMENTARY	365	324	689	√		
H.S. TRUMAN ELEMENTARY	206	156	362	√		
INARAJAN ELEMENTARY	118	124	242	√		
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	√		
JUAN M. GUERRERO ELEMENTARY	358	326	684	√		
L.B. JOHNSON ELEMENTARY	140	149	289	√		
LIGUAN ELEMENTARY	287	278	565	√		
M.A. ULLOA ELEMENTARY	379	330	709	√		
M. U. LUJAN ELEMENTARY	310	307	617	√		
MACHANANAO ELEM. SCHOOL	246	296	542	√		
MARCIAL SABLAN ELEMENTARY	236	228	464	√		

MERIZO ELEMENTARY	143	112	255	√		
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	√		
P.C. LUJAN ELEMENTARY	217	185	402	√		
TALOFOFO ELEMENTARY	150	124	274	√		
TAMUNING ELEMENTARY	354	270	620	√		
UPI ELEMENTARY	425	403	828	√		
WETTENGEL ELEMENTARY	356	337	693	√		
AGUEDA JOHNSTON MIDDLE	454	413	867	√		
ASTUMBO MIDDLE	296	299	595	√		
F.B. LEON GUERRERO MIDDLE	616	494	1110	√		
INARAJAN MIDDLE	284	233	517	√		
JOSE L.G. RIOS MIDDLE	449	402	851	√		
LP UNTALAN MIDDLE SCHOOL	613	530	1143	√		
OCEANVIEW MIDDLE	219	212	431	√		
VICENTE BENAVENTE MIDDLE	608	579	1187	√		
GEORGE WASHINGTON HIGH	899	754	1624	√		
JOHN F. KENNEDY HIGH	973	902	1876	√		
OKKODO HIGH	882	789	1671	√		
SIMON SANCHEZ HIGH	1028	818	1846	√		
SOUTHERN HIGH	767	652	1419	√		
TIYAN HIGH	705	581	1286	√		
J.P. TORRES SUCCESS ACADEMY	112	59	179		√	Classroom is makeshift library
TOTAL>>>>>>>>>>>>>>>>>>>>	**16016**	**14275**	**30267**			

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 12

Name of School	Current Student Enrollment			POINT 12 BUIDLING RATING "B" OR BETTER					
	Male	Female	Total	YES	NO	Indicate Rating	COMMENT	Mid-Year Inspection	COMMENT
ADACAO ELEMENTARY	291	294	585	√		A		A	
AGANA HEIGHTS ELEMENTARY	220	202	422	√		A		A	0-demerits
ASTUMBO ELEMENTARY	291	298	589	√		A			
B.P. CARBULLIDO ELEMENTARY	262	277	539	√		B			
C.L. TAITANO ELEMENTARY	289	254	543	√		A		C	most issues have been completed
CHIEF BRODIE ELEMENTARY	155	143	298	√		A			
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629	√		A		A	2 demerits
FINEGAYAN ELEMENTARY	423	401	824	√		A		A	
H.B. PRICE ELEMENTARY	365	324	689	√		A		B	18 demerits
H.S. TRUMAN ELEMENTARY	206	156	362	√		A		A	
INARAJAN ELEMENTARY	118	124	242	√		A			
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	√		A			PENDING
JUAN M. GUERRERO ELEMENTARY	358	326	684	√		A		"A"	
L.B. JOHNSON ELEMENTARY	140	149	289	√		A		A	
LIGUAN ELEMENTARY	287	278	565	√		A		A	

M.A. ULLOA ELEMENTARY	379	330	709	√		A		A	2- DEMERITS
M. U. LUJAN ELEMENTARY	310	307	617	√		A		A	2 demerits: Building Section VI
MACHANANAO ELEM. SCHOOL	246	296	542	√		A		A	
MARCIAL SABLAN ELEMENTARY	236	228	464	√		B			No inspection done for mid-year.
MERIZO ELEMENTARY	143	112	255	√		A			
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	√		A		A	
P.C. LUJAN ELEMENTARY	217	185	402	√		A			
TALOFOFO ELEMENTARY	150	124	274	√		A		A	
TAMUNING ELEMENTARY	354	270	620	√		A		A	
UPI ELEMENTARY	425	403	828	√		A		A	
WETTENGEL ELEMENTARY	356	337	693	√		A			
AGUEDA JOHNSTON MIDDLE	454	413	867	√		A			
ASTUMBO MIDDLE	296	299	595	√		A			
F.B. LEON GUERRERO MIDDLE	616	494	1110	√		A			0 Demerits
INARAJAN MIDDLE	284	233	517	√		A			Pending Inspection
JOSE L.G. RIOS MIDDLE	449	402	851	√		A			pending inspection
LP UNTALAN MIDDLE SCHOOL	613	530	1143	√		A		B	DOE Inspectors
OCEANVIEW MIDDLE	219	212	431	√		B			NONE
VICENTE BENAVENTE MIDDLE	608	579	1187	√		A			

GEORGE WASHINGTON HIGH	899	754	1624	√		A		A	
JOHN F. KENNEDY HIGH	973	902	1876	√		A		A	
OKKODO HIGH	882	789	1671	√		A		A	
SIMON SANCHEZ HIGH	1028	818	1846		√	C	Latest Public Health Inspection was 4/4/17. Violation #13 Exterior Walls and Ceiling leaks.		
SOUTHERN HIGH	767	652	1419	√		A			
TIYAN HIGH	705	581	1286				Not rated		Not Rated
J.P. TORRES SUCCESS ACADEMY	112	59	179	√		A			None conducted
TOTAL>>>>>>>>>>>>>>>>>>>>	**16016**	**14275**	**30267**						

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 13

Name of School	Current Student Enrollment			POINT 13 180 INSTRTNL DAYS		
	Male	Female	Total	YES	NO	COMMENT
ADACAO ELEMENTARY	291	294	585	√		
AGANA HEIGHTS ELEMENTARY	220	202	422	√		
ASTUMBO ELEMENTARY	291	298	589	√		
B.P. CARBULLIDO ELEMENTARY	262	277	539	√		
C.L. TAITANO ELEMENTARY	289	254	543	√		
CHIEF BRODIE ELEMENTARY	155	143	298	√		
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629	√		
FINEGAYAN ELEMENTARY	423	401	824	√		
H.B. PRICE ELEMENTARY	365	324	689	√		
H.S. TRUMAN ELEMENTARY	206	156	362	√		
INARAJAN ELEMENTARY	118	124	242	√		
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	√		
JUAN M. GUERRERO ELEMENTARY	358	326	684	√		
L.B. JOHNSON ELEMENTARY	140	149	289	√		
LIGUAN ELEMENTARY	287	278	565	√		
M.A. ULLOA ELEMENTARY	379	330	709	√		
M. U. LUJAN ELEMENTARY	310	307	617	√		
MACHANANAO ELEM. SCHOOL	246	296	542	√		
MARCIAL SABLAN ELEMENTARY	236	228	464	√		

MERIZO ELEMENTARY	143	112	255	√		
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	√		
P.C. LUJAN ELEMENTARY	217	185	402	√		
TALOFOFO ELEMENTARY	150	124	274	√		
TAMUNING ELEMENTARY	354	270	620	√		
UPI ELEMENTARY	425	403	828	√		
WETTENGEL ELEMENTARY	356	337	693	√		
AGUEDA JOHNSTON MIDDLE	454	413	867	√		
ASTUMBO MIDDLE	296	299	595	√		
F.B. LEON GUERRERO MIDDLE	616	494	1110	√		
INARAJAN MIDDLE	284	233	517	√		
JOSE L.G. RIOS MIDDLE	449	402	851	√		
LP UNTALAN MIDDLE SCHOOL	613	530	1143	√		
OCEANVIEW MIDDLE	219	212	431	√		
VICENTE BENAVENTE MIDDLE	608	579	1187	√		
GEORGE WASHINGTON HIGH	899	754	1624	√		
JOHN F. KENNEDY HIGH	973	902	1876	√		
OKKODO HIGH	882	789	1671	√		
SIMON SANCHEZ HIGH	1028	818	1846	√		
SOUTHERN HIGH	767	652	1419	√		
TIYAN HIGH	705	581	1286	√		
J.P. TORRES SUCCESS ACADEMY	112	59	179	√		
TOTAL>>>>>>>>>>>>>>>>>>>>	**16016**	**14275**	**30267**			

14 Points - April 2017
(Reporting for March 01-31, 2017)

POINT 14

Name of School	Current Student Enrollment			Point 14 TIMELY BUS TRANSPORTATION					
				Morning Busing			Afternoon Busing		
	Male	Female	Total	Yes	No	COMMENT	Yes	No	COMMENT
ADACAO ELEMENTARY	291	294	585	√				√	2nd trip- 2 Buses/B125 and B65. Last bus 3:20pm
AGANA HEIGHTS ELEMENTARY	220	202	422	√			√		
ASTUMBO ELEMENTARY	291	298	589	√				√	Double Run in the afternoon.
B.P. CARBULLIDO ELEMENTARY	262	277	539	√				√	Every day in March 2017 has at least 2 second trips
C.L. TAITANO ELEMENTARY	289	254	543	√			√		
CHIEF BRODIE ELEMENTARY	155	143	298	√			√		
D.L. PEREZ ELEMENTARY SCHOOL	325	304	629	√		All busses usually arrive on time by 7:30 a.m.	√		2 busses for 2nd trips. Last bus usually arrives between 3:05 p.m. - 3:10 p.m.
FINEGAYAN ELEMENTARY	423	401	824	√			√		
H.B. PRICE ELEMENTARY	365	324	689	√				√	1-3 busses 1st trip; 5-7 busses 2nd trip
H.S. TRUMAN ELEMENTARY	206	156	362	√		2 busses transport in the morning	√		Depending on availability, bussing varies between 3 and 4 busses.
INARAJAN ELEMENTARY	118	124	242	√			√		
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	√				√	DOUBLE TRIPS
JUAN M. GUERRERO ELEMENTARY	358	326	684	√				√	Late (staggered) arrival of buses with double backs/2nd trips needed.
L.B. JOHNSON ELEMENTARY	140	149	289	√				√	A total of 5 buses service LBJ Elem. with 2 of them returning for 2 different areas for pick up after 3:20pm.
LIGUAN ELEMENTARY	287	278	565	√		1 bus arrival on time in the morning between 7 am - 7:15 am		√	2 busses are needed in the afternoon, 1st trip bus driver does a 2nd trip to transport remaining students home. No Changes as of March 31, 2017

M.A. ULLOA ELEMENTARY	379	330	709	√			√		2nd trip - due to over load for the Koda area
M. U. LUJAN ELEMENTARY	310	307	617	√			√		
~~MACHANANAO ELEM. SCHOOL~~	~~246~~	~~296~~	~~542~~	~~√~~				~~√~~	~~2nd trip comes after 3:15 p.m.~~
MARCIAL SABLAN ELEMENTARY	236	228	464	√			√		
MERIZO ELEMENTARY	143	112	255	√		Arrivals this month are on time.		√	No changes in the status - Bus pick up still as late as 3:15 everyday.
ORDOT CHALAN PAGO ELEMENTARY	288	224	512	√			√		
P.C. LUJAN ELEMENTARY	217	185	402	√				√	2ND TRIP DAILY LALO & BARRIGADA HEIGHTS AREA PU TIME IS 3:15 P.M.
TALOFOFO ELEMENTARY	150	124	274	√			√		
TAMUNING ELEMENTARY	354	270	620	√				√	2-second trips made daily, last bus leaves campus at approximately 3:20pm.
UPI ELEMENTARY	425	403	828	√				√	Continued 2nd Trip
WETTENGEL ELEMENTARY	356	337	693	√				√	2ND TRIPS LATE PICK UP
AGUEDA JOHNSTON MIDDLE	454	413	867	√				√	second drop still in effect for this month
ASTUMBO MIDDLE	296	299	595	√			√		
F.B. LEON GUERRERO MIDDLE	616	494	1110		√	For Month of March SPED bus has been arriving 10-15 minutes late		√	For Month of March SPED bus has been arriving 10-15 minutes late
INARAJAN MIDDLE	284	233	517	√			√		
JOSE L.G. RIOS MIDDLE	449	402	851		√	03/09/17:SPED BUS @8:27AM, 03/10/17: SPED BUS@8:28-BUS#99,03/13/17:SPED BUS@8:27, 03/17/17:SPED BUS@8:30,03/22/17:SPED BUS@8:28,03/27/17:SPED BUS@8:28,		√	03/08/17:BUS#100@4:02,03/21/17:BUS@13@4:03,03/24/17:BUS#13@4:00,

LP UNTALAN MIDDLE SCHOOL	613	530	1143		√	A TOTAL OF 14 DPW/REGULAR BUSES EXPECTED IN THE A.M. AND NO LATE DPW/REGULAR BUSES. TOTAL OF 2 SPED BUSES IN THE A.M. AND ONLY 1 SPED BUS LATE ARRIVING AT 8:30 A.M. LATEST.		√	A TOTAL OF 14 DPW/REGULAR BUSES EXPECTED IN THE P.M. AND OUT OF 14 ONLY 6 BUSES LATE. THE LAST DPW/REGULAR BUS PICK UP TIME at the latest 4:30 P.M. TOTAL OF 2 SPED BUSES EXPECTED IN THE AFTERNOON AND NO LATE SPED BUSES.
OCEANVIEW MIDDLE	219	212	431	√			√		
VICENTE BENAVENTE MIDDLE	608	579	1187		√			√	Late buses vary between Revival, Piga/Duenas, Fine Store, Bello, and GHURA 501. Latest bue to arrive is @ 4:05. Bello and Piga /Duenas are both first trip and Revival and Fine Store are second trip.
GEORGE WASHINGTON HIGH	899	754	1624	√			√		
JOHN F. KENNEDY HIGH	973	902	1876	√			√		(21) Buses. Concern: Buses double back afterschool.
OKKODO HIGH	882	789	1671	√			√		
SIMON SANCHEZ HIGH	1028	818	1846	√			√		
SOUTHERN HIGH	767	652	1419	√				√	Double Back for 7 days during March.
TIYAN HIGH	705	581	1286	√			√		
J.P. TORRES SUCCESS ACADEMY	112	59	179	√			√		
TOTAL>>>>>>>>>>>>>>>>>>>>	**16016**	**14275**	**30267**						

Head Start Report

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APR 10 2017
GUAM EDUCATION BOARD
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Office of the Superintendent
Date: 4/6/17 Time:
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Print Name Signature

GUAM HEAD START PROGRAM
DEPARTMENT OF EDUCATION
500 Mariner Avenue; Office E2
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Jon J. P. Fernandez
Superintendent of Education

Catherine M. Schroeder
Program Director, Head Start

Guam Head Start Program
Program Director's Report
APRIL 2017

In accordance with Section 642 (d)(2) of the Head Start School Readiness Act of 2007 (P.L. 110-134), the DOE Guam Head Start Program is required to report specific information to the Guam Education Board and the Guam Head Start Policy Council on a monthly basis.

Financial Statement(s): (Attachment A)

As of March 31, 2017 the program expended 66.3% of its budget.

Enrollment Information / Reports: (Attachment B)

The attendance rate for the month of March was 82.68% which is below the 85% goal. The year to date attendance dropped from 85.36% to 84.97% which does not meet the 85% program requirement. A review of data indicates a majority of absences were health related.

Enrollment status of Children with Disabilities: The program currently has 55 (10.3%) children with disabilities attending class which meets the 10% enrollment

Meal Report: The March report will be submitted next month as the month end report from Head Start is not due until the 5th of the month.

Program Information: (Attachment C)

A. Program Design and Management

Staffing: Interviews were completed recommendations, and justification for filling these positions were submitted for the Social Worker Supervisor (Family Services Manager) and Community Development Program Aide. The only position open at this time is for a Head Start Aide. The interview is scheduled during the week of April 10.

San Francisco Hawaii / Outer Pacific Institute: Travel Report. The Program Implementation Plan is attached. This was developed with the new Program Specialist with a focus on the Implementation Science principals. The Practice Based Coaching for the Pyramid model resources will be shared with Student Support

Services. (C1)

Selection Criteria: Guam Head Start Policy Council reviewed, approved and is forwarding the selection criteria for the program. There are no changes from last year. (C2). The criteria was reviewed during the joint Policy Council/GEB work session on March 3.

B. Child Development and Health

During the Parent Teacher Conference on March 30, the teachers and school administrators talked about transition to Kindergarten. The discussions include what will be expected next year, how and when to register, and the types of activities Head Start will be doing to prepare the children for Kindergarten. These activities include eating in the cafeteria with the older children, outdoor play with the older children, a visit to a kindergarten class, and preparing the transfer of files to the receiving school.

The Policy Council reviewed, approved, and forwards the draft SOP for ongoing assessment and observations of student progress towards school readiness goals. The program reviewed the data from Teaching Strategies GOLD ongoing child assessments, input from teaching staff, Head Start mentor coaches/teachers, and parents to finalize the details of the procedure. (C3)

The program plans to send a Head Start mentor teacher/coach to the multiregional training by the National Center on Early Childhood Development, Teaching and Learning. This training will assist the program with staff individualized professional growth and ensure the program abides by the performance standards: (45 CFR 1302.92: Training and Professional Development)

C. Family/Community Partnerships

Outreach Registration will begin on April 10 at Dededo Public Health.

Community Partnerships: Program staff continue to be active participants with the Early Childhood Community projects and committees.

5. Communications: Office of Head Start

There are no communications from OHS at this time.

6. Program Calendar and Announcements: April 3 – May 31, 2017: Members of the Guam Education Board and DOE Management Team are welcome to attend all Head Start activities.

Date(s):	Event
April 10 – June 30	Open registration for Head Start

April 19	Policy Council Meeting: 6:30 – 8:00 Asan Senior, Youth, and Head Start Resource Room
April 20	Health Services Advisory Committee meeting: Head Start Conference Room 9am – 10 am
April 23 – 29	Week of the Young Child: Activities to be announced
April 29	Head Start Transition Conference: venue: TBA
May 15	NO CLASSES: Staff will be doing end of the year assessments and final home visits.
May 16	Policy Council Meeting: 6:30 – 8:00 Asan Senior, Youth, and Head Start Resource Room

7. **Program request:** Approval of Selection Criteria and Ongoing Assessment SOP

Submitted: April 4, 2017

Catherine M. Schroeder

Catherine M. Schroeder: Program Director

for

4.4.17

Joseph L. M. Sanchez: Deputy Superintendent of C&II

4/6/17

Jon J. P. Fernandez: Superintendent of Education

Basic Grant, COLA, Program Improvement, Duration Expansion Start up

Row Labels	Sum of ORIGINAL APPROP	Sum of REVISED BUDGET	Sum of YTD EXPENDED	Sum of MTD EXPENDED	Sum of ENCUMBRANCE/ REQ	Sum of AVAILABLE BUDGET	% USED	% AVAILABLE
32010								
0111 FTE Salary	1,476,141.00	1,495,150.00	989,335.57	102,999.59	-	505,814.43	66.17%	33.83%
0113 Substitute	20,000.00	20,000.00	3,319.69	1,659.85	-	16,680.31	16.60%	83.40%
0114 PTE Salary	247,696.00	247,696.00	159,584.41	22,493.76	-	88,111.59	64.43%	35.57%
0121 Benefits	668,052.00	674,480.00	429,068.74	47,808.41	-	245,411.26	63.61%	36.39%
0222 Mileage	6,200.00	6,200.00	2,514.32	839.43	-	3,685.68	40.55%	59.45%
0230 Contractual	64,179.00	299,179.00	16,910.52	215.00	206,806.35	75,462.13	74.78%	25.22%
0240 Supplies	52,336.00	84,190.00	26,502.64	3,031.29	39,629.23	18,058.13	78.55%	21.45%
0250 Equipment	9,300.00	17,910.00	8,235.77	1,375.77	1,196.00	8,478.23	52.66%	47.34%
0290 Misc.	350.00	350.00	149.75	63.50	-	200.25	42.79%	57.21%
32010 Total	**2,544,254.00**	**2,845,155.00**	**1,635,621.41**	**180,486.60**	**247,631.58**	**961,902.01**	66.19%	33.81%
T/TA grant								
32030								
0221 Off island travel	20,000.00	45,000.00	38,427.80	25,218.92	-	6,572.20	85.40%	14.60%
0230 Contractural	24,600.00	24,600.00	7,199.00	210.00	3,868.00	13,533.00	44.99%	55.01%
0240 Supplies	1,394.00	1,394.00	799.80	-	-	594.20	57.37%	42.63%
32030 Total	**45,994.00**	**70,994.00**	**46,426.60**	**25,428.92**	**3,868.00**	**20,699.40**	70.84%	29.16%
Grand Total	**2,590,248.00**	**2,916,149.00**	**1,682,048.01**	**205,915.52**	**251,499.58**	**982,601.41**	66.30%	33.70%

09CH9160 - GUAM DEPARTMENT OF EDUCATION

End-Of-Month Enrollment - March 2017

Head Start

	Operated this month	*Last day of services provided*	*All clases/options in session*	*Reported Enrollment*	*Funded Enrollment*	*Status*
	Yes	Mar 31, 2017	Yes	534	534	Reported
Initially Reported:	On 04/02/2017 by Enrico Pegarido					
Last Updated:	On 04/02/2017 07:27:05 PM, EST by Enrico Pegarido					
Grantee Comments:	Total Enrolled in Class: 532 Total Vacancies Within 30 Days: 2 Total Vacancies Over 30 Days: 0 Total Vacancies Replaced After 30 days: 0					

Guam Head Start Program

2301 - Average Daily Attendance

Program Term: HS Program Year 51, Enrollment Status: Enrolled Attendance Date: 3/1/2017 - 3/31/2017

Guam Head Start Program

	Attendance Records			Operating Days	ADA [1]	Funded Enrollment		Actual Enrollment	
	Present[5]	Absent[6]	Neither[7]			Count	% Attendance	Count[2]	% Attendance[3]
Adacao Elementary School									
Adacao	325	55	0	19	17.11	20	85.53%	20.00	85.53%
Site Total	**325**	**55**	**0**	**19.00 (avg)**	**17.11**	**20**	**85.53%**	**20.00**	**85.53%**
Astumbo Elementary School									
Astumbo	298	102	0	20	14.90	20	74.50%	20.00	74.50%
Site Total	**298**	**102**	**0**	**20.00 (avg)**	**14.90**	**20**	**74.50%**	**20.00**	**74.50%**
C.L.Taitano Elementary School									
C.L.Taitano I	350	50	0	20	17.50	20	87.50%	20.00	87.50%
C.L.Taitano II	315	65	0	20	15.75	20	78.75%	19.00	82.89%
Site Total	**665**	**115**	**0**	**20.00 (avg)**	**33.25**	**40**	**83.13%**	**39.00**	**85.26%**
Carbullido Elementary School									
Carbullido I (AM)	281	108	0	20	14.05	20	70.25%	19.45	72.24%
Carbullido II (PM)	270	127	0	20	13.50	20	67.50%	19.85	68.01%
Site Total	**551**	**235**	**0**	**20.00 (avg)**	**27.55**	**40**	**68.88%**	**39.30**	**70.10%**
Chief Brodie Elementary School									
Chief Brodie I	285	97	0	20	14.25	20	71.25%	19.10	74.61%
Chief Brodie II	291	77	0	20	14.55	20	72.75%	18.40	79.08%
Site Total	**576**	**174**	**0**	**20.00 (avg)**	**28.80**	**40**	**72.00%**	**37.50**	**76.80%**
D.L.Perez Elementary School									
D.L.Perez I	328	72	0	20	16.40	20	82.00%	20.00	82.00%
D.L.Perez II	336	64	0	20	16.80	20	84.00%	20.00	84.00%
Site Total	**664**	**136**	**0**	**20.00 (avg)**	**33.20**	**40**	**83.00%**	**40.00**	**83.00%**
Finegayan Elementary									
Finegayan	357	43	0	20	17.85	20	89.25%	20.00	89.25%
Site Total	**357**	**43**	**0**	**20.00 (avg)**	**17.85**	**20**	**89.25%**	**20.00**	**89.25%**
H.S.Truman Elementary School									
Truman	273	67	0	20	13.65	17	80.29%	17.00	80.29%
Site Total	**273**	**67**	**0**	**20.00 (avg)**	**13.65**	**17**	**80.29%**	**17.00**	**80.29%**
Inarajan Elementary School									
Inarajan	327	73	0	20	16.35	20	81.75%	20.00	81.75%
Site Total	**327**	**73**	**0**	**20.00 (avg)**	**16.35**	**20**	**81.75%**	**20.00**	**81.75%**
J.M.Guerrero Elementary School									
J.M.Guerrero	362	38	0	20	18.10	20	90.50%	20.00	90.50%
Site Total	**362**	**38**	**0**	**20.00 (avg)**	**18.10**	**20**	**90.50%**	**20.00**	**90.50%**
M.Sablan Elementary School									
M.Sablan	282	110	0	20	14.10	20	70.50%	19.60	71.94%
Site Total	**282**	**110**	**0**	**20.00 (avg)**	**14.10**	**20**	**70.50%**	**19.60**	**71.94%**

1. ADA for each clasroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.
2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days
3. Percent Attendance is the Present count divided by the sum of Present and Absent Count
4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.
5. Statuses counted as Present: Present(P), Tardy(T), Left Early(LE), Tardy and Left Early(TLE)
6. Statuses counted as Absent: Absent(A), Excused(E), Unexcused(U)
7. Statuses counted as Neither: No Class (-), Best Interest Day (B), Not Scheduled (N)

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Guam Head Start Program

2301 - Average Daily Attendance

Program Term: HS Program Year 51, Enrollment Status: Enrolled Attendance Date: 3/1/2017 - 3/31/2017

Guam Head Start Program

	Attendance Records			Operating Days	ADA [1]	Funded Enrollment		Actual Enrollment	
	Present[5]	Absent[6]	Neither[7]			Count	% Attendance	Count[2]	% Attendance[3]
M.U.Lujan Elementary School									
M.U.Lujan	345	55	0	20	17.25	20	86.25%	20.00	86.25%
Site Total	**345**	**55**	**0**	**20.00 (avg)**	**17.25**	**20**	**86.25%**	**20.00**	**86.25%**
M.Ulloa Elementary School									
M.Ulloa I	322	78	0	20	16.10	20	80.50%	20.00	80.50%
M.Ulloa II	329	71	0	20	16.45	20	82.25%	20.00	82.25%
Site Total	**651**	**149**	**0**	**20.00 (avg)**	**32.55**	**40**	**81.38%**	**40.00**	**81.38%**
Machananao Elementary School									
Machananao	346	49	0	20	17.30	20	86.50%	19.75	87.59%
Site Total	**346**	**49**	**0**	**20.00 (avg)**	**17.30**	**20**	**86.50%**	**19.75**	**87.59%**
Merizo Martyrs Elementary School									
Merizo	310	50	0	18	17.22	20	86.11%	20.00	86.11%
Site Total	**310**	**50**	**0**	**18.00 (avg)**	**17.22**	**20**	**86.11%**	**20.00**	**86.11%**
P.C.Lujan Elementary School									
P.C.Lujan	352	48	0	20	17.60	20	88.00%	20.00	88.00%
Site Total	**352**	**48**	**0**	**20.00 (avg)**	**17.60**	**20**	**88.00%**	**20.00**	**88.00%**
Price Elementary School									
Price I (AM)	339	61	0	20	16.95	20	84.75%	20.00	84.75%
Price II (PM)	359	41	0	20	17.95	20	89.75%	20.00	89.75%
Site Total	**698**	**102**	**0**	**20.00 (avg)**	**34.90**	**40**	**87.25%**	**40.00**	**87.25%**
Talofofo Elementary School									
Talofofo	293	47	0	20	14.65	17	86.18%	17.00	86.18%
Site Total	**293**	**47**	**0**	**20.00 (avg)**	**14.65**	**17**	**86.18%**	**17.00**	**86.18%**
Upi Elementary School									
Upi	357	43	0	20	17.85	20	89.25%	20.00	89.25%
Site Total	**357**	**43**	**0**	**20.00 (avg)**	**17.85**	**20**	**89.25%**	**20.00**	**89.25%**
Wettengel Elementary School									
Wettengel I (AM)	336	64	0	20	16.80	20	84.00%	20.00	84.00%
Wettengel II (PM)	322	66	0	20	16.10	20	80.50%	19.40	82.99%
Site Total	**658**	**130**	**0**	**20.00 (avg)**	**32.90**	**40**	**82.25%**	**39.40**	**83.50%**
Guam Head Start Program	**8,690**	**1,821**	**0**	**19.89 (avg)**	**437.08**	**534**	**81.83%**	**528.55**	**82.68%**
Report Totals	**8,690**	**1,821**	**0**	**19.89 (avg)**	**437.08**	**534**	**81.83%**	**528.55**	**82.68%**

1. ADA for each clasroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.
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6. Statuses counted as Absent: Absent(A), Excused(E), Unexcused(U)
7. Statuses counted as Neither: No Class (-), Best Interest Day (B), Not Scheduled (N)

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GUAM HEAD START PROGRAM
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Joseph L. M. Sanchez
Superintendent of Education: Acting

Catherine M. Schroeder
Program Director, Head Start

TRAVEL REPORT
Region IX: Hawaii / Outer Pacific Institute
March 20 – 25, 2017

The featured topic of this years instituted was "Addressing the Needs of Children and Families by Enhancing Social Emotional Supports."

The Overall Objective was: Participants will enhance their leadership skills to set a vision, guide the implementation of the new HSPPS, and mobilize resources for high quality programming that leads to better outcomes for children and families. Grantees will be supported to innovatively implement a model to address the needs of children and families as well as build an effective workforce.

Monday March 20:

Jan Len, OHS Regional IX Regional Program Manager updated programs on Head Start's status with the new administration, CLASS scores, Implementation of the Pyramid Model, Federal Monitoring, Duration Funding and the 2017 budget.

> There may be 0.19% cut in all HHS programs: At this point in time OHS will fund grantees 85% of the budget until further notice.
>
> Guam Head Start is one of 63 Region IX duration Grant recipients. The amount of funds must remain with this option.
>
> The Federal Monitoring program is revising their approach. They will be focusing on Design and Planning, Continuous Progress, and Differentiation Performance. The new phase should be available in Fall.

Implementation Science Formula was introduced and was integrated throughout the remainder of the training topics and during grantee Planning time at the end of each day. The program's new Program Specialist facilitated discussion during the grantee planning time.

Tuesday March 21:

This day was spend discussing Community Assessment/Program Structure, Human Resources/Staff

retention/Staff recruitment/Staff Development, and Education/Child Development, Curriculum Fidelity. Tools were provided to assist with data collection and analysis.

The discussions and presentations were conducted with peer breakouts: (Directors, Managers/Content Specialists, and Coaches/Teachers. During each breakout, participants received the same handouts, worksheets, and presentations, then discussed the relationship to job titles, and systems within Head Start.

At the end of the day the team shared their take away from each session.

Wednesday March 22 – Thursday March 23

Rob Corso, Executive Director Pyramid Model Consortium talked about the implementation of the Pyramid Model Program wide. Guam Head Start talked about Guam's collaboration towards a territorial implementation of the model and the progress within the grantee towards incorporating Early Childhood pyramid with the PBIS program.

Topics discussed were Leadership teaming, Family Engagement, Coaching/Professional Development, a systems approach to responding to challenging behaviors, and evaluating the implementation and Outcomes/Data based decision-making.

The discussions evolved around the Pyramid Model of Benchmarks of Quality: This assisted the program to identify those benchmarks that need to be strengthen or initiated. Again implementation science was the formula for discussion and planning.

The tentative mission statement for the program to review and adopt is: To empower staff and parents through modeling and proving effective strategies to meet children's school readiness goals. As part of this the program is looking at modifying the school expectations to be developmentally appropriate for Head Start /prekindergarten.

Friday, March 24.

Each program presented the implementation plans developed throughout the week. The program action plan looks at ways to strengthen program systems to support each area discussed this week.

GRANTEE LEADERSHIP ACTION PLAN: GUAM

Expected Outcome	Strategies	Team Members Responsible	Timeline	Measures of Success
The program will submit a fundable application that accurately reflects the needs of the families in the community.	• Develop planning calendar • Ensure monthly management meetings with standing agenda items (community Assessment, PBS benchmarks of quality, curriculum fidelity, School Readiness Goals)	• Management team • Management team	• May 2017 • Ongoing	• Planning calendar • Monthly sign-in sheets, agenda, and meeting notes
The organizational structure of the Program will support staff in the delivery of quality services to children and families.	• Examine organizational chart to determine areas of strength and need • Review budget to determine if it can support revision of organizational chart	• Management team • Program Director with support of management team	• June 2017 • July 2017	• Proposed revision of organization chart • Proposed revision of budget
The program will have improved systems and services in the areas of Human Resources and Monitoring.	• Revisit mentor coaching plan • Develop a program-wide monitoring system	• Management team • Management team	• August 2017 • September 2017	• Revised mentor coaching plan • Implementable monitoring system

Guam Head Start Program
Selection Criteria
Program Year 52 / School Year 2017-2018

1st Priority: Re-enrollees from previous school year; Children who are in Foster Care; Homeless Children; Children with disabilities that are income eligible

2nd Priority: Age

First: All 5-year old children (born from the Kindergarten Cut-Off Date to December 31st of the applicable year)

Second: All 4-year old **high-risk** children. High-risk is defined by the program as children with 15 or more community assessment points.

Third: All 4-year old children (born January 1st to December 31st of the applicable year)

Fourth: All 3 year olds (born from January to Kindergarten Cut-Off Date of the applicable year)

3rd Priority: Community Assessment Points

- Homeless = 5 points

- Family Relations
  - CPS Involvement or Child Abuse = 5 points
  - Family Violence (Past or Present) = 5 points
  - Substance Abuse (One or Both Parents/Guardians) = 5 points
  - Incarceration of Parent(s) or Guardian(s) = 4 points
  - Teen Parent (currently 20-years old or younger) = 3 points
  - Deployment of Parent(s) or Guardian(s) *past or present
    - One Parent = 3 points
    - Both Parents = 6 points
  - Deceased Parent or Legal Guardian within the past year = 3 points
  - Multi-Family Household = 3 points
  - Single Parent Household = 3 points

- Legal Issues
  - Current Guardianship or POA of HS child = 3 points
  - Custody Arrangements = 3 points
  - Restraining Order(s) = 3 points

- Education
  - No High School Diploma or GED Certificate = 1 point per Parent or Guardian

- Health and Disabilities
  - Child certified with a disability from Division of Special Education (SpEd) or Guam Early Intervention Services (GEIS)
    - Current = 4 points
    - Past = 1 point
  - Family member in household with a disability or Received services from SpEd or GEIS in the past = 1 point per person
  - No medical or dental insurance = 3 points
  - Child with other health or developmental impairments and receiving services from Karinu, Special Needs Clinic, Shriners, Guam Behavioral Health and Wellness Center (GBHWC)
    - Current = 3 points
    - Past = 1 point

4th Priority: First: Children receiving TANF

Second: Income

5th Priority: If waitlist and outreach efforts have been exhausted, families who are up to 130% over the income guidelines.

Other Guidelines:

- Children will be placed according to school districts.
  - If there is no Head Start center located within a particular school district, then children will be placed in the closest school district as determined by Head Start in consultation with the Division of Bus Operations of the Department of Public Works.
  - Special requests for out-of-district placement may be made by parents and will be approved based on need for the following special circumstances – Special Education placement, foster home, after school care, enrollment of older siblings, and worksite of parents/guardians.

- Children not enrolled into a center at initial selection shall be placed on a Wait List. Upon existence of a vacancy, selection from the Wait List shall be made using the approved Selection Criteria.

- Deadline to enroll children into any center is thirty (30) days prior to the end of each school year.

- All children must meet minimum health requirements of the Guam Department of Education prior to enrollment – TB clearance, at least one dose of each recommended immunization, and proof of a scheduled appointment for child's physical examination.

The Selection Criteria was reviewed by the Guam Head Start Policy Council (GHSPC) on February 15, 2017 and brought before the Guam Education Board (GEB) for approval.

Approved:

Peter Alecxis Ada, GEB Chairperson

Approved:

Christine Quitugua, GHSPC Chairperson

GUAM HEAD START PROGRAM
STANDARD OPERATING PROCEDURE

ONGOING ASSESSMENTS

REFERENCES: Head Start Act: Section 642 (f)
45 CFR 1302.33 Child Screenings and Assessments

PURPOSE: Head Start requires ongoing assessments of children's developmental and educational progress. Ongoing assessments provide information on a child's developmental progress and changes in their development, health and behavior that may warrant further evaluation.

POLICY: Head Start staff will work together as a team with the families and children to complete an initial screening(s) and continue ongoing assessments of all children's developmental and educational progress throughout the school year.

APPLICABILITY: Head Start Program

PROCEDURE: Ongoing Assessments within Educational Services

I. **Initial Screening:** Within 45 calendar days of enrollment/entry into a classroom, teaching staff will complete a developmental screen using the approved screening tools:

1. Results from screening tools will be entered into the Child Plus System with notes on any concerns (scores/refusals/attempt/behavior) in the areas of Social Emotional Development (Self Help and Social Development) Physical (Gross / Fine Motor Skills, Cognitive Development, Speech and Language, and Behavior.

    a. Indicate the scheduled date and the actual date conducted.
    b. Indicate all attempts to complete the assessment.
    c. Date all information and enter scores on ChildPlus. Write notes in the notes section under Education Services.

2. Teaching Staff will discuss results with the parents/guardians at the time of the screening or during the first home visit.

3. Concerns will be notated on ChildPlus and in the Child's Cumulative folder and the child will be monitored and/or referred for additional assessment and evaluation.

II: Ongoing Assessments: TSG (Teaching Strategies GOLD) the programs Assessment Tool. Upon entrance of the child to the classroom, teaching staff will observe and track child's progress towards school readiness goals and goals developed with the family and education team. The types of ongoing assessments within

the classroom include but are not limited to:

1. **Classroom observations in the following areas:**
    a. Changes in Health (physical, mental, dental, vision, hearing)
    b. Social Emotional Development (behavior)
    c. Language Development
    d. Fine and Gross Motor Development
    e. Cognitive Development
    f. Literacy
    g. Math
    h. Science and Technology
    i. Creative Arts: (Art, Music, Dance/Movement & Drama)
    j. Social Studies
    k. English Language Development/Learning

2. **Progress towards Individualized goals and objectives: ALL CHILDREN**
    a. School Readiness goals
    b. Family educational / classroom goals
    c. Special Education goals (if indicated)

3. **Types of Ongoing assessments: (individualization and goals and objectives)**

    a. Portfolio: Samples of child's work showing progression of skills which may include, but not limited to.
        i. Writing samples
        ii. Drawings
        iii. Cutting skills

    b. Teaching Strategies GOLD (TSG) child observations and documentation
        i. Pictures with individual observation (Anecdotal note of what child was doing)
        ii. Checklists
        iii. Anecdotal notes without pictures

    c. Teacher developed tools for tracking: examples:
        i. The tools would be specific to skill development, a lesson plan objective, behavior, etc.
        ii. Format may include:
            1. Task Development checklist
            2. Matrix (not in TSG)
            3. Teacher observation tools found on **Head Start ECLKC** website.

4. **TSG options for inputting information / observations**
    i. Personal Tablet / Phone (TSG apps)
    ii. On-the Spot Observation Recording Tool

iii. Forms:
1. Alphabet knowledge
2. Number & Shapes

5. Requirements:

a. All observations for each checkpoint period must be inputted before or on checkpoint date
i. TSG has three (3) checkpoints per year: Fall / Winter / Spring.
ii. Dates of these checkpoints will show on the TSG Checkpoint Tab and in the Program's annual staff calendar, which will occur before a Parent Teacher Conferences.

b. Input of observations to include information and leveling of the observation to be considered complete. During the checkpoint periods there needs to be enough observations in each area of the development & learning areas to provide reliable data on children's progress.
1. Every child will be observed and leveled in all areas of development & learning within the month
a. Social Emotional Development
b. Language development
c. Fine and gross motor development
d. Cognitive development
e. Literacy
f. Math
g. Science and Technology
h. Creative Arts: art, music, dance & movement and drama
i. Social Studies
j. English Language Development/Learning (Dual language learners)

c. Number of observations per child per week will be a minimum of 4 to insure that all areas of development & learning and objectives will be addressed during the month.

i. All objectives & dimensions must be observed within the checkpoint timelines.

ii. The switch between days will give each teaching staff an opportunity to observe all children.

1. Minimum requirement calculation:
a. Observations per child (T= 2 + TA=2 =4 per week) x 4 weeks = 16 total observations per child per month. The total for the month will be **16** x the number of students in your class. *16 x 20 =320 or 16 x 17 =272.*

Example:

l

Each child contact day, the classrooms population will be scheduled for focused

observations on selected children. T= Teacher TA = Teacher Assistant

Day of Week	Classroom of 20	Classroom of 17
Day 1	10 students: 5 each (T & TA)	9 students: (T=5: TA = 4
Day 2	10 students (T=5, TA=5)	8 students (T=4, TA=4)
Day 3	Teacher and Aide switch children observed on day 1	
Day 4	Teacher and Aide switch children observed on day 2	
Day 5	Observe children that were absent during the week and/or reteach the lesson	

iii. For each child scheduled to be observed, teacher will select **at least 5 objectives** from TSG to observe per day. Every day, teachers will select a different set of objectives, using their lesson plans and planned activities (strategies and planned activities can be found in TSG online and in "The Creative Curriculum for Preschool Volume 5 Objectives for Development & Learning" book)

d. Information from observations will be used to individualize student school readiness goals.

III: Data

I. Individualization and differentiation: up to date / current information on a student's observations and levels will assist with planning observation needs and focus on individual observations needed to fully view the child's progress.

a. Reports on TSG that should be used.

i. Documentation by Objective/Dimensions: This report is a summary of all children's documentation for each domain, objective, and dimension. (This will show the objectives/dimensions that have or do not have any observation.

ii. Individual report: These will give a snapshot of the level the child is at and if he /she is progressing below expectations or at developmental expectations by age.

b. These reports will provide the information needed to do more planning for individualization.

2. Activities are available for each objective as are lesson plans.

3. Checklists are part of TSG with summary forms to share with families.
   a. Alphabet knowledge form
   b. Number Concepts form
   c. Shapes Form

ii. Forms for tracking (Attachments A and B)

1. Training/professional development (A)
2. Tracking observations (B)

IV: Timelines:

1. Observations will be entered and leveled by the end of each week beginning the first week of the program
2. Observations are to be leveled on or before each checkpoint date.
3. Student progress reports will be reviewed with the parents during the Parent/Teacher Conference either at the school site during PTC or on a home visit. Individual Report from TSG should be reviewed with parents during PTC in the classroom.

V. Training:

a. Training: the initial training will be online with support by TSG, Head Start teachers and aides who have completed the basic and interrater certifications, and peer coaches.

   i. TSG Professional: Each tab and item you click on will have on the right a column listing resources and or supports.
   ii. Basic certification module; Introduction to the use of TSG: this certification needs to be completed within 60 days of hire if not already done.
   iii. Interrater Certification: All teaching staff must obtain and renew their interrater certification on or before expiration date. This certification needs to be completed within 60 days of Completion of Basic Certification if not already done.
      1. Staff will take the interrater certification under the category of Preschool including dual language learners and children with disabilities.

b. Peer support: Additional help will be available for staff experiencing difficulties in specific areas.

VI. **Compliance Monitoring:**

a. Monitoring of observations by teaching staff can be tracked under the Documentation Tab, (Documentation by Objective/Dimension.) of Teaching Strategies GOLD. Each objective must have 1 observation within the month. By the end of each Check Point a minimum of 3 observations per objective.

b. All centers will be monitored for compliance with input weekly by designated Program administrators/managers.

c. Failure to input and level observations from the previous week will initiate the disciplinary action steps.

   Counseling (Professional Improvement plan with timelines, training / coaching)

Letter of Concern (Improvement plan with timelines, training / coaching)
Letter of Reprimand
Adverse Action

VII. Resources:

i. Creative Curriculum Kit
ii. Teaching Strategies GOLD tutorials
iii. Head Start Mentor coaches/teachers

VII: Implementation: Upon approval of the Policy Council and Guam Education Board.

Approval: Guam Head Start Policy Council: February 15, 2017

DRAFT

Doc. No. 34GL-17-0404.

Unfinished Business

DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

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JON J. P. FERNANDEZ
Superintendent of Education

COPY

September 2, 2016

Ms. Lourdes B. San Nicolas, Chairwoman
Guam Education Board
Department of Education
500 Mariner Avenue
Barrigada, Guam 96913

Department of Education
Office of the Superintendent
DATE: 9/8/16 TIME: 10:21A
Rec'd By: E.C.G.
Print Name Signature

RE: Pilot Evaluation Courses

Dear Ms. San Nicolas,

Buenas yan Saludas! I have recently reviewed and approved the following courses that were piloted in SY 2015-2016:

NO.	PILOT COURSE	SCHOOL	PILOT PERIOD
1.	RDG650P: Pre AP Reading 6	OMS	SY2015.2016
2.	MA650P: Pre AP Math 6	OMS	SY2015.2016
3.	LA650P: Pre AP Language Arts 6	OMS	SY2015.2016
4.	SS650P: Pre AP Social Studies 6	OMS	SY2015.2016
5.	RDG750P: Pre AP Reading 7	OMS	SY2015.2016
6.	MA750P: Pre AP Math 7	OMS	SY2015.2016
7.	LA750P: Pre AP Language Arts 7	OMS	SY2015.2016
8.	SS750P: Pre AP Social Studies 7	OMS	SY2015.2016
9.	LA850P: Pre AP Reading 8	OMS	SY2015.2016
10.	BS404P: Work Skills Development	JFK	SY2015.2016
11.	BS4040LP: Work Skills Development	JFK	SY2015.2016
12.	SC413HP: Pre-Engineering	OHS	SY2015.2016

RECEIVED
SEP 08 2016
GUAM EDUCATION BOARD
TIME 10:23A INITIAL E.C.G.

I respectively request the approval from the Guam Education Board of these evaluated courses as presented. Should the Guam Education Board adopt these courses the Pre-AP courses will be included in the middle school course curriculum and the Career Skills Development and Pre-Engineering courses will be added to the high school curriculum.

Senseramente,

JON J.P. FERNANDEZ

Attachments

[ ] APPROVED [ ] DISAPPROVED

LOURDES B. SAN NICOLAS, Chairwoman
Guam Education Board

Date

DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

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JON FERNANDEZ
Superintendent of Education

JOSEPH L.M. SANCHEZ
Deputy Superintendent,
Curriculum and Instructional Improvement

DISTRICT CURRICULUM TEXTBOOK COMMITTEE
Tuesday, May 3, 2016
Okkodo High School Conference Room

MINUTES

I. Attendance:

Jim Reyes, Chairperson
Hannah Gutierrez, Co-Chairperson
Anthony Cepeda, Member
Duane Mantanoña, Member
Franklin Perez, Member
Vincent Eblacas, Member
Sylvia Calvo, C&I Representative

Guests: *Please see attached Sign-In sheet*

Call to order at 2:41pm
Meeting Agenda attached

II. Announcements – None

III. Approval of Minutes – Tabled

IV. Old Business

A. Items A – F tabled
G. Pilot PreAP Courses – Oceanview Middle School
***V. Eblacas – Motion made to approve the Pre-AP Pilot courses; 2nd by F. Perez; 4 votes in favor (HG, AC, VE, FP) with 1 abstention (DM)**
I. Pre-Engineering Pilot – Okkodo High School; presentation by Ms. Helen Addie

Discussion:

A. Cepeda – How did you select group?
J. Reyes – What is the order of science courses [at OHS]? Students are able to choose their track after taking Biology; looking at courses that can "self-sustain;" Instructor plans to work in conjunction with UOG; limit of 20 students for the class was due to space
H. Addie – there is another teacher willing to pick up the class if she is no longer at the school
J. Reyes – any students drop the course? No, there is a waiting list of students. Is there any impact on student performance in terms of individual grades when working in groups? Service Learning? Instructor stated that she will change the project for the service learning component; recommends that the course be able to satisfy Science requirement
V. Eblacas – Syllabus, suggestion to give an example of "dimensional analysis," to explain how attendance is mandatory; no longer any Independent Science courses available
F. Perez – Assessment; developing rubrics for each of the different disciplines within Engineering; the course is designed to bring out a "predisposition" of the student; in cases

where the student falls back, when a student falls behind, are there any opportunities for them to make up?

***J. Reyes – motioned to amend SC 413 HP to satisfy a Science credit; 2nd by F. Perez – unanimously approved**

***Subsequent motion made by Mr. J. Reyes to accept the course SC 413 HP; 2nd by V. Eblacas – unanimously approved**

K. Pilot Algebra I Online – presentation by Ms. Balbastro (Southern High School)

Discussion:

J. Reyes – elaborate on Khan Academy; 60 hours per semester; "contact time" not needed; number of students? Assessments? Face-to-face or online? Online? Schedule a specific time for everyone to meet to take the assessment

***J. Reyes – motion made to extend the "online" Algebra I course; 2nd by A. Cepeda – unanimously approved**

H. Work Skills Development – presentation by Ms. Amanda Wooley and Ms. Delores Quinata

Discussion:

Distinction between traditional v. online failure rate? Less guidance for online course students; however, there is a higher failure rate; suggestion to be ready to explain the higher numbers for the online course

***V. Eblacas – motion made to approve BS404P and BS404OLP, 2nd by F. Perez – unanimously approved**

V. New Business

A. Financial Literacy – presentation by Mr. Gianchand

***V. Eblacas – motion made to accept the request for pilot, 2nd by F. Perez – unanimously approved**

***F. Perez – motion made to adjourn the meeting at 5:45pm, 2nd by A. Cepeda – unanimously approved**

9

GUAM DEPARTMENT OF EDUCATION
Division of Curriculum and Instruction

PILOT COURSE EVALUATION

Title of Pilot Course: Work Skills Development ~~Online~~ Pilot (BS404~~OL~~P)

School Piloting Course: John F. Kennedy High School — Grade Level(s): 11-12

Teacher Piloting Course: Amanda G.S. Wooley

Pilot Period: From: August 2014 To: January 2016 Date of Evaluation Report: April 26, 2016

1. Please check the most appropriate description:

Recommended as Required Course — Recommended as Required Program

☐ Recommended as Course Elective — Recommended as Supplemental Program

Recommended as Course Replacement for:

2. Based on the Course Proposal Form, describe how the objectives were met:
(If there is more than 1 objective please use additional paper and follow the same format for each objective listed)

OBJECTIVE 1: Develop skills, personal qualities and behaviors of a successful and effective employee.

ACTIVITY	OUTCOME
Class Discussion (Face-to Face) Introduction to Chapter 9 Workplace Ethics Online discussion	Discuss personal traits & characteristics employees should have. Respond to classmates posts. Explain importance of cooperation and explained positive effects cooperation will have among employees, supervisor, & organization.
Read material on cooperativeness & responsibility Read material on responsibility	Give examples how to demonstrate initiative, and how empowering employees with responsibility leads to better customer service and overall success of organization.
Create an electronic graphic organizer (vocab) Watch video clip on professionalism	Learn new terms regarding professionalism in the workplace Identify three (3) qualities employers seek from employees, give examples how students can demonstrate the qualities.

	Discuss what would be the professional choice to make.
Analyze case scenarios of unprofessional behaviors n the workplace Research a successful organization (Ben & Jerry's)	Learn how a company may demonstrate responsibility, customer service, and responsiveness to global environmental concerns and identify movement groups the public can participate in.

OBJECTIVE 2: Differentiate ethical and non-ethical behavior in the workplace.

ACTIVITY	OUTCOME
Class Discussion (Face-to Face) Ethics Scenario (Online) Ethics scenario essay	Discuss what they would do in a given situation and determine if saying nothing is being dishonest. Discuss what would they would do and what would the consequences be. Analyze unethical case scenarios learning how to apply ethical behavior to workplace issues. Analyze case scenarios and discuss what an ethical action would be and the consequences, discuss what an unethical action would be and the consequences.

OBJECTIVE 3: Distinguish how a positive attitude, high self esteem, and enthusiasm lead to success on ne job.

ACTIVITY	OUTCOME
Class Discussion to introduce Chapter 10: Developing Positive Attitude (Face-to Face Meeting) ntroduction to Chapter 10 topic/section: *Attitudes for Success* Create vocabulary map of the key terms Outline Chapter on Self-Esteem Self-Management Worksheet (Online) Self-Esteem Worksheet (Online) Chapter 10 Formative Assessment	Learn qualities that lead to success on the job,. Acquire better understanding of what self-esteem is and how to build it. Devise a plan explaining what and how you will improve your negative actions or attitudes to be more positive Students will reflect how positive comments after performing task made them feel. Explain how having positive self-esteem will be a good quality to have when at work.

OBJECTIVE 4: Identify strategies to manage appropriately stress, criticism, workplace pressure, and ossip.

ACTIVITY	OUTCOME
Class discussion continues on Chapter 10: Developing a Positive Attitude: *Acting Professionally* Online Discussion: Acting Like A Professional Vocabulary Graphic Organizer Reading Assignment Section Review Questions Workbook Assignments on "Acting Professionally" Online Formative Assessment for Chapter 10 Class Discussion to recap Chapter 10 Test	Students learn that to succeed in the workplace, you must be able to handle difficult situations in a professional manner. Analyze scenarios & respond what would be the professional way to respond in the situation. Learn other strategies of highly effective people and reflect what areas in their lives they can improve on. Analyze scenario and provide response using the elements that make up constructive criticism Summative Assessment to check for understanding and possible reteaching.

)BJECTIVE 5: Increase sensitivity to diversity in the workplace and practice workplace etiquette.

ACTIVITY	OUTCOME
Class discussion to introduce Chapter 13: Interpersonal Relationships in the Workplace	Introduce concepts that will help students improve their relationships with others by examining personal traits, qualities, workplace etiquette and conflict resolution.
Reading Assignment - Double Entry Reflective Journal	Students use this note-taking graphic organizer to provide a deeper understanding of the content. Students identify sections of the text and respond to them before and after reading. Thinking prompts are provided to assist students.
Personal Traits	Students identify five personal traits/qualities for the workplace. They also provide examples of how they may demonstrate each of these traits in their lives
Online Discussion on 'Self-Awareness'	Students respond to a live online question regarding a particular situation and how each may respond to the incident. Reactions demonstrate responsibility, self-esteem, sociability, self-management and integrity/honesty. Each student also responds to at least one other classmate's post.
Coworker Case Studies	After reviewing four separate case studies, students learned about typical interpersonal problems or situations that may arise on the job. Students answered questions that would provide them with a better idea of how to develop and maintain good relationships with their coworkers.
Steps to Self-Improvement	After identifying a personal trait that could use improvement, students apply the four-step method

	to do just that. Steps involve listing positive actions in a plan and how to stick to them, tracking progress and after self-evaluation, determine if goal has been met.
Section Review Questions	Students gauge comprehension and ability to think critically based on responses as well as class discussion of the section.
Group Discussion Board (online) Workplace Diversity	Students identified an ethnic group in our island community to learn about cultural differences amongst people in the workforce. Research-based responses were conducted to identify traditions, communication styles and values. Class discussion provided greater awareness of various ethnicities.
Chapter 13 Test	Summative Assessment to check for understanding and possible reteaching.

)BJECTIVE 6: Demonstrate practices of leadership, and teamwork in the workplace.

ACTIVITY	OUTCOME
Class Discussion to introduce Chapter 14: Teamwork & Leadership	After brief lecture and overview of the chapter, students discuss salient points of objectives.
Reading Assignment - Double Entry Journal Vocabulary Graphic Organizer	Students use this note-taking graphic organizer to provide a deeper understanding of the content. Students identify sections of the text and respond to them before and after reading. Thinking prompts are provided to assist students.
Discussion on "Teamwork" video	Analyze teamwork video clip and discuss how giving credit to the whole team produces positive effects.
Section Review Questions	Students gauge comprehension and ability to think critically based on responses as well as class discussion of the section.

)BJECTIVE 7: Perform a job-shadowing experience

ACTIVITY	OUTCOME
Students will identify a potential employer and position for this job-shadowing experience.	We were unable to fulfill this objective.

)BJECTIVE 8: Produce a variety of technology based products.

ACTIVITY	OUTCOME
Submit assignments typewritten in Word or Google Docs or Google Sheets Create electronic graphic organizers Create electronic advertisement flyer Create powerpoint slides or Google Slides	Increase proficiency in Microsoft Word and Google Drive apps. Increase proficiency in Microsoft Publisher or Google Drive apps Increase proficiency in Microsoft PowerPoint or Google Slides presentation app

)BJECTIVE 9: Research, communicate, and collaborate ideas and information effectively using the :omputer and internet.

ACTIVITY	OUTCOME
Create digital identity via Google and Schoology.	To communicate and collaborate, students create accounts that will afford them the opportunity to communicate and collaborate with the instructor and peers online. Data is also stored online for accountability and for further discussion.
Daily use of the Schoology course-management system.	Use of the Schoology course-management system allows students to maneuver around an online education platform that is akin to what is available in colleges. Students have opportunities to join other learning communities and use blog posts by educators to further support understanding of various ideas in education. Based on the educational platform using Schoology, students are required to access and upload assignments, access videos and websites using the links that support the lessons, netiquette skills through their interaction on discussion forums.
Use of Google Apps for Education.	Students use various features of Google (i.e. Google Drive applications, Google search engine options, and Mail) to communicate with the instructor and peers alike. Google apps affords them a one-stop reserve for their data. It also is an add-on app to Schoology for submission of assignments.
Use of computers and internet every class meeting.	By nature of the course, students use a computer and the internet to complete their assignments. Course instruction and communication is done via the aforementioned apps.

3. CURRICULUM: *Please identify the curriculum goals/objectives of the course/program:*

his course aims to help students develop career work skills as they enter the world, with an mphasis on workplace professionalism. Topics covered include workplace ethics, developing a ositive attitude, interpersonal relationships at work, teamwork, and leadership. Students will lso develop literacy and technology skills to equip them with the tools to creativity and nnovation, critical thinking and problem solving, and communicating and collaborating in the /orking environment.[2]

. INSTRUCTION: *Please describe the instructional strategies used*

nstructional Strategies used in this course include, but are not limited to:

1. Lecture
2. Student Dialogue Grouping Collaboration via Think, Pair Share, Study Buddies, Peer Tutoring, Fishbowl, Jigsaws or Cooperative Learning Groups
3. Use of Leveled Materials and Digital Multimedia Resources such as online tutorials, short video clips, handouts, and worksheets, modeling, and guided practice.
4. Teacher and Student Questioning that use Bloom's Taxonomy and Depth of Knowledge (DOK) to create questions about material/content.
5. Read aloud of content
6. Class discussion of content or topics of the class

5. ASSESSMENT: *Please identify the methods used to assess the student learning. Include actual achievement data.*

ormative, Common and Summative Assessments are utilized for both BS404OLP and BS404P.

SEMESTER/ SCHOOL YEAR	PASSING/ STUDENT ENROLLMENT	A	B	C	D	F
S1(SY14-15)	16/16	2	5	6	3	0
S2 (SY14-15)	13/14	2	4	1	6*	1
S1(SY15-16)	15/17	3	7	5	0	2**

Two students earning a D received an NC due to excessive absenteeism.
Excessive absenteeism resulted in two students failing the course.

6. STRUCTURE: *Please describe how the Pilot Course/Program fit into the daily routine:*

Scheduling pattern

s a part of the traditional block scheduling, students came to class meeting twice or thrice eekly for 100-minute classes for this semester-long course in SY 2014-2015. However, in SY 015-2016, class meetings were 105-minutes long.

Grouping pattern

tudents were able to sit where they wanted to in the computer lab. Using computer tables, tudents sat two per table with a total of four students in a row in a carrel. Depending on an ssignment, the teacher assigned study buddies or partners or collaborative learning groups.

. DESCRIBE THE SUCCESS(ES) YOU HAD WITH THE COURSE IMPLEMENTATION:

the three semesters the course was offered, the passing rate averaged 94% of all enrollees or pecifically, 44 of the 47 students enrolled passed the class. (Unfortunately, two did pass and eceive an NC.) These 44 students earned 0.5 elective credit towards graduation requirements.

argeting students in need of recovering credits, counselors did a pre-selection of students and re-screened students of the course requirements.

tudent perception surveys indicated that the soft skills and character education was worthwhile r the enrollees. Additionally, survey results indicate that students grew more comfortable and onfident using technology on a near-daily basis. Use of online storage allowed them to easily ccess their assignment and to easily communicate with the instructor and peers.

line with the GDOE State Strategic Plan (Vision 2020), several students were eligible to take ne ACT WorkKeys Assessment to earn a National Career Readiness Certificate over the course f the past two school years. Students that wanted to increase scores and certificate levels ere eligible to retake section(s) of the Assessment.

. DESCRIBE THE CHALLENGE(S) YOU HAD WITH THE COURSE IMPLEMENTATION

iven the target students for the course, intrinsic motivation and drive was a challenge for many tudents. Survey results indicated that due to internet access, it was easy to become distracted y other websites and fail complete assignments.

ther challenges outside our control were primarily due to inconsistent or slow internet access. espite installation of a dedicated router in our computer lab (JFKHS A209) in July 2015, the wifi ccess has been almost non-existent. Both PDS and FSAIS are aware of the problems, but nere has been no resolution as of May 2016. And while each student has a dedicated CAT-5 ne to attach laptops, there is often slow connectivity.

9. RECOMMENDATIONS FOR IMPROVEMENT:

ased on the professional learning community meetings with Mrs. Quinata, who teaches the lunch class, I ecommend that counselor selection and screening be focused even further. Low-performing students

vould be best served in the traditional classroom setting that I offer. High-performing students would be ible to use her hybrid class and still find success.

10. OTHER COMMENTS:

Reliable connectivity would help students that do not have internet access and/or computer equipment at home.

GUAM DEPARTMENT OF EDUCATION
Division of Curriculum and Instruction

PILOT COURSE EVALUATION

Title of Pilot Course: Work Skills Development Online Pilot (BS404OLP)

School Piloting Course: John F. Kennedy High School — Grade Level(s): 11-12

Teacher Piloting Course: Delores T. Quinata

Pilot Period: From: August 2014 To: January 2016 Date of Evaluation Report: April 26, 2016

1. Please check the most appropriate description:

Recommended as Required Course — Recommended as Required Program

☐ Recommended as Course Elective — Recommended as Supplemental Program

Recommended as Course Replacement for:

2. Based on the Course Proposal Form, describe how the objectives were met:
(If there is more than 1 objective please use additional paper and follow the same format for each objective listed)

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• Create an electronic graphic organizer (vocab) Watch video clip on professionalism	Learn new terms regarding professionalism in the workplace Identify three (3) qualities employers seek from employees, give examples how students can demonstrate the qualities.

nalyze case scenarios of unprofessional behaviors i the workplace .esearch a successful organization (Ben & Jerry's)	Discuss what would be the professional choice to make. Learn how a company may demonstrate responsibility, customer service, and responsiveness to global environmental concerns and identify movement groups the public can participate in.

)BJECTIVE 2: Differentiate ethical and non-ethical behavior in the workplace.

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Discussion on "Teamwork" video	Analyze teamwork video clip and discuss how giving credit to the whole team produces positive effects. Produce two advertisement flyers as a team. Research and write an essay on one of the top 50 greatest business leaders of the 20th century.
Section Review Questions	Students gauge comprehension and ability to think critically based on responses as well as class discussion of the section.

BJECTIVE 7: Perform a job-shadowing experience

ACTIVITY	OUTCOME
Students will identify a potential employer and position for this job-shadowing experience.	We were unable to fulfill this objective.

BJECTIVE 8: Produce a variety of technology based products.

ACTIVITY	OUTCOME
Submit assignments typewritten in Word or Google Docs or Google Sheets Create electronic graphic organizers Create electronic advertisement flyer Create powerpoint slides or Google Slides	Increase proficiency in Microsoft Word and Google Drive apps. Increase proficiency in Microsoft Publisher or Google Drive apps Increase proficiency in Microsoft PowerPoint or Google Slides presentation app

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Use of Google Apps for Education.	Students use various features of Google (i.e. Google Drive applications, Google search engine options, and Mail) to communicate with the instructor and peers alike. Google apps affords them a one-stop reserve for their data. It also is an add-on app to Schoology for submission of assignments.
Use of computers and internet every class meeting.	

	By nature of the course, students use a computer and the internet to complete their assignments. Course instruction and communication is done via the aforementioned apps.

3. CURRICULUM: *Please identify the curriculum goals/objectives of the course/program:*

his course aims to help students develop career work skills as they enter the world, with an mphasis on workplace professionalism. Topics covered include workplace ethics, developing a ositive attitude, interpersonal relationships at work, teamwork, and leadership. Students will lso develop literacy and technology skills to equip them with the tools to creativity and nnovation, critical thinking and problem solving, and communicating and collaborating in the orking environment.[2]

4. INSTRUCTION: *Please describe the instructional strategies used*

nstructional Strategies used in this course include, but are not limited to:

1. Lecture
2. Student Dialogue Grouping Collaboration via Think, Pair Share, Study Buddies, Peer Tutoring, Fishbowl, Jigsaws or Cooperative Learning Groups
3. Use of Leveled Materials and Digital Multimedia Resources such as online tutorials, short video clips, handouts, and worksheets, modeling, and guided practice.
4. Teacher and Student Questioning that use Bloom's Taxonomy and Depth of Knowledge (DOK) to create questions about material/content.
5. Read aloud of content
6. Class discussion of content or topics of the class

5. ASSESSMENT: *Please identify the methods used to assess the student learning. Include actual achievement data.*

Formative, Common and Summative Assessments are utilized for both BS404OLP and BS404P.

SCHOOL YEAR/SEMESTER	PASSING/STUDENT ENROLLMENT	A	B	C	D	F
2014-2015/SEMESTER 1	19/23	0	2	6	11	4
2014-2015/SEMESTER 2	11/17	1	0	1	9	6
2014-2015/SEMESTER 1	14/18	1	0	3	10	4

6. STRUCTURE: *Please describe how the Pilot Course/Program fit into the daily routine:*

Scheduling pattern

)n Mondays (face-to-face class) is designated for class discussion. The chapter or lesson is ıtroduced or a lesson video is played. I explain each assignment for the week that is posted in ;choology. The following Monday I assess what was learned from the previous week and ontinue with a recap or discuss further the lesson. Again, I explain the assignments for the urrent week. I make myself available everyday during lunch for students who need assistance r want to use the computers to do their work. I recently started making Thursdays a equirement to come to class. However, if they were current with their work assignments they vere dismissed from the Thursday class.

;rouping pattern

Implemented the buddy system. Students had the choice to select a partner in the class. ;tudents were encouraged to keep tabs and motivate each other. For mini-group discussion, the eacher determined the composition of the group.

. DESCRIBE THE SUCCESS(ES) YOU HAD WITH THE COURSE IMPLEMENTATION:

;ounselors played a big role in selecting students. Counselors screened students of the equirements before they were enrolled.

;tudents who passed the class helped them recover half a credit of graduation requirements..

. DESCRIBE THE CHALLENGE(S) YOU HAD WITH THE COURSE IMPLEMENTATION

/lidway into the course, some students had technology issues, such as their computer crashed, ıe internet was disconnected at home, the computer/laptops is shared with other family ıembers, etc. Some students were not coming to the Monday classes consistently. Students vere missing assignment deadlines more frequently. Some students stopped showing up and ventually failed the class.

. RECOMMENDATIONS FOR IMPROVEMENT:

;tudents who are self-motivated and able to learn independently are able to succeed with the urrent format design, while some students who need more guidance and motivation would enefit from more face-to-face sessions. By providing more face-to-face sessions, the teacher an closely monitor their work and provide assistance. The class was created to provide an lternative or another opportunity for students who are off-track to graduate. Counselors should arefully select students who are capable of learning independently, self-motivated and have eliable computer and internet at home and the students who need more assistance or ıotivation or lack a reliable computer and internet at home should be enrolled in the traditional lass.

0. OTHER COMMENTS:

BS404P/OLP:WORK SKILLS DEVELOPMENT

John F. Kennedy High School

Delores T. Quinata, Business Teacher
Amanda G.S. Wooley, Business Teacher & School-to-Work Coordinator

GDOE Vision:

Every student: Responsible, Respectful, and Ready for Life

GDOE Mission statement:
Our Educational Community...prepares all students for life, promotes excellence, and provides support

Rationale

As students enter the workplace, they must be prepared for what the workforce requires of them. This introductory course helps prepare students transition to the world of work. It is complementary to the existing Career Exploration course and would be a recommended technical course pre-requisite for the School-to-Work Program. Emphasis is placed on workplace professionalism, development of foundational skills such as basic literacy and computational skills, thinking skills to put knowledge to work, and personal qualities of a dedicated and trustworthy employee.

Mission statement:

The mission of John F. Kennedy High School is to develop our island students to become globally primed high achievers.

Doc. No. 34GL-17-0404.

Why now?

Meeting 21st century workforce needs, GDOE must continue to provide opportunities like Work Skills Development for both career and college readiness.

Objective 1:

Develop skills, personal qualities and behaviors of a successful and effective employee.

Objective 2:

Differentiate between ethical and non-ethical behavior in the workplace

Objective 3:

Distinguish how a positive attitude, high self-esteem and enthusiasm lead to success on the job.

Objective 4:

Identify strategies to manage appropriately stress, criticism, workplace pressure and gossip.

Objective 5:

Increase sensitivity to diversity in the workplace and practice workplace etiquette.

Objective 6:

Demonstrate practices of leadership and teamwork in the workplace

Objective 7:

Perform a job shadowing experience.

Objective 8:

Produce a variety of technology based products.

Objective 9:

Research, communicate and collaborate ideas and information effectively using the computer and internet.

Traditional Class Format

As a part of the traditional block scheduling, students came to class meeting twice or thrice weekly for 100-minute classes for this semester-long course in SY 2014-2015. However, in SY 2015-2016, class meetings were 105-minutes long.

Blended Class Format

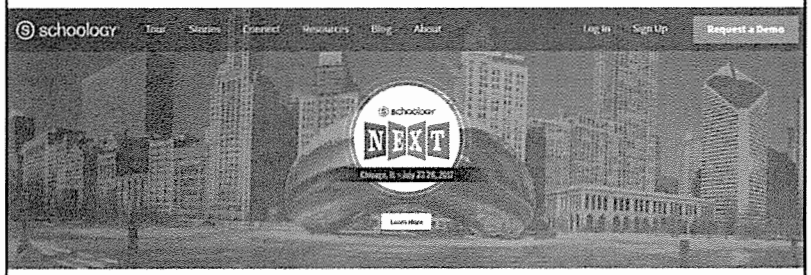
Face-to Face

Class meets every Monday during the lunch hour. If there is no school on Monday, then we meet the following day. The class also meets when necessary, e.g. test days or when needed.

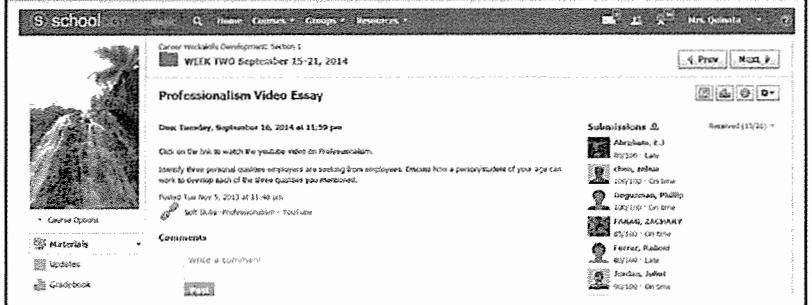
Online

A free online Course Management System, Schoology is the course platform used. Student-to-student interaction, student-to- content interaction, and student-to-teacher interaction is facilitated through Schoology.

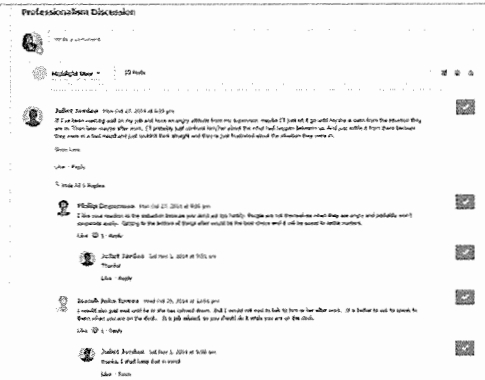
Schoology (free online learning management system)



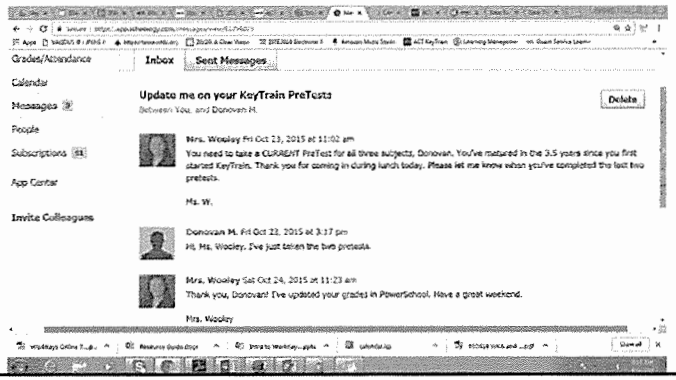
Student to Content Interaction



Student to Student Interaction



Student-to-Teacher Interaction



BS404P Enrollment and Passing Results

SY 2014-2015 (SEMESTER 1)

NUMBER OF STUDENTS ENROLLED	**16**
NUMBER OF STUDENTS PASSED	**16 (100%)**
NUMBER OF STUDENTS FAILED	**0**

BS404P Enrollment and Passing Results

SY 2014-2015 (SEMESTER 2)

NUMBER OF STUDENTS ENROLLED	**14**
NUMBER OF STUDENTS PASSED	**13 (93%)**
NUMBER OF STUDENTS FAILED	**1**

BS404P Enrollment and Passing Results

SY 2015-2016 (SEMESTER 1)

NUMBER OF STUDENTS ENROLLED	**17**
NUMBER OF STUDENTS PASSED	**15 (88%)**
NUMBER OF STUDENTS FAILED	**2**

BS404P Student Perception Survey Highlights

"We get to use computers, and it made it easier to work and communicate. The content is done just right. The way we are learning is just right and don't need changes."

BS404P Student Perception Survey Highlights

"Online starter discussions is good. I love watching videos, learning and seeing things I haven't before answering questions is fine. Online tests are fun. Making graphic organizers is fun, too. They are all helpful and motivating; some of them are good, fun, some are challenging, some are difficult, but mostly fun and interesting."

BS404P Student Perception Survey Highlights

"They were just right. We might need more interactions with each in activities so that we won't get bored and drift away from the subject. You don't need paper or pen for this class. So, you don't lose work or lose track of it. It's more organized and you don't need a binder to carry it in."

BS404P Student Perception Survey Highlights

Discuss some negative aspects (the minuses) of taking this class?

Sometimes there are technological difficulties.
Distractions are searching up something else. When the internet is down, less participation.
Internet is down, could be slow to open windows, it can crash or freeze.
Some students don't have internet access at home. Internet downs or too slow.

BS404P Parent Perception Survey Highlights

	SA	Agree	Neutral/Not sure	Diasgree	SD
1. I was aware my child is taking a "career education" class prior to Parent Teacher Conference.	1	2	4	1	
2. My child has come to me for guidance about work for this class.	1	7			
3. This classroom seems like an inviting place to learn.	3	4	1		
4. The teacher allows and welcomes input from parents/guardians.	3	4	1		
5. The teacher promptly responds to phone calls, messages, and/or e-mails.	3	2	3		

BS404P Parent Perception Survey Highlights

	SA	Agree	Neutral/Not sure	Diasgree	SD
6. I believe that the teacher motivates my child to learn.	3	5			
7. I believe that the teacher provides a supportive learning environment for my child.	3	5			
8. I know why my child is participating in Keytrain/Work keys lessons in class.	4	3	1		
9. I know how well my child is progressing in this class because I can view his/her grades in PowerSchool.	4	4			

Purpose behind new Course Offering via a Blended Class

- To provide an alternative for students who are unable to attend Eskuelan Puengi or Summer School to get back on track with their graduation cohort or graduate within the six year graduation policy.
- Alternative method of course delivery that may better motivate the student, while also increasing his/her technology skills. Currently, students making up a course take the same course over, in the same classroom setting, and probably with the same teacher.
- Provide students to more exposure to technology in forms that are needed in today's global, digital world.

Obstacles to Student Enrollment in Credit Recovery Programs in EP and SS

Graduating Seniors are given priority.

Budgetary constraints limit the number of enrollees

Lack of transportation (unable to stay after school for EP and/or unable to come to school for SS)

After-school jobs or obligations

Courses offered are limited and may not be one a student needs

Statistics of Credit Recovery Programs

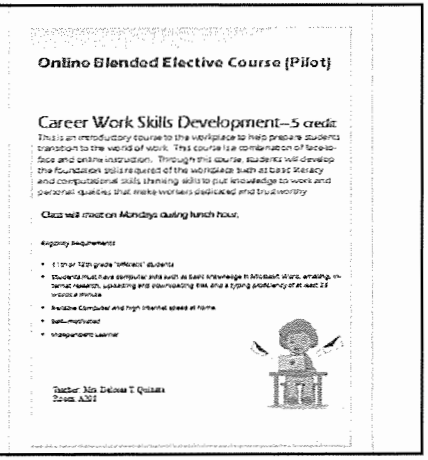
	SY 2011-2012	SY 2012-2013	SY 2013-2014
Student Population	2,866	2,408	2,552
# of students who failed one or more courses in the 1st Semester	663 (23%)	958 (40%)	818 (32%)
# of students who failed one or more courses in the 2nd Semester	1,175 (40%)	1,204 (50%)	n/a
Total	1,838	2,162	n/a
Eskuelan Puengi (Night School) Average enrollment for Sessions A & B	113	244	145
Summer School Average enrollment for Sessions A & B	375	470	223
Total	488	714	368

Recruitment for Blended Class:

Flier is distributed to Counselors and briefed by teacher.

Counselors identify off-track students from their list who meet minimum eligibility requirements.

Students are referred to teacher for orientation.



Online Blended Elective Course (Pilot)

Career Work Skills Development—5 credit

This is an introductory course to the workplace to help prepare students transition to the world of work. This course is a combination of face-to-face and online instruction. Through this course, students will develop the foundation skills required of the workplace such as basic literacy and computational skills, thinking skills to put knowledge to work and personal qualities that make workers dedicated and trustworthy

Class will meet on Mondays during lunch hour.

Eligibility Requirements

- 11th or 12th grade "different" students
- Students must have computer skills such as basic knowledge in Microsoft Word, emailing, internet research, uploading and downloading files and a typing proficiency of at least 25 words a minute
- Available Computer and high internet speed at home
- Self-motivated
- Independent Learner

Teacher: Mrs. Delores T. Quinata
Room: A201

Orientation to Online Learning - Students watch this video before committing to sign up for the class.

https://www.youtube.com/watch?v=M0PW6l7mK70

(Locally produced animated video)

Documents students complete for the class:

- Parent Permission Form
- Course Syllabus
- Schoology Netiquette Policy
- District-wide Computer Network Acceptable Use Policy
- Textbook Responsibility form

How the Online Class is structured

Class meets every first day of the week during lunch (Mondays, or the next day if it is a holiday)

Discussion on Chapter/lessons for the week and assignments are explained.

Students work on the assignments throughout the remainder of the week.

BS404OLP Enrollment and Passing Results

SY 2014-2015 (SEMESTER 1)

NUMBER OF STUDENTS ENROLLED	**23**
NUMBER OF STUDENTS PASSED	**19 (83%)**
NUMBER OF STUDENTS FAILED	**4**

BS404OLP Enrollment and Passing Results

SY 2014-2015 (SEMESTER 2)

NUMBER OF STUDENTS ENROLLED	**17**
NUMBER OF STUDENTS PASSED	**11 (65%)**
NUMBER OF STUDENTS FAILED	**6**

BS404OLP Enrollment and Passing Results

SY 2015-2016 (SEMESTER 1)

NUMBER OF STUDENTS ENROLLED	**21**
NUMBER OF STUDENTS PASSED	**17 (81%)**
NUMBER OF STUDENTS FAILED	**4**

Success of Online Course

- Students who passed the course earned .5 credit towards graduation requirements.
- Learned skills to help students transition to the workforce emphasizing professionalism.
- Keyboarding and technology skills improved.
- Reading and writing skills were developed through online discussions, open ended questions.
- Increased skills in communicating interacting and learning through technology.
- Learned time management, how to work at their own pace.

Course Challenges

- Time Management
- Inconsistent Attendance. Students were not coming to the face-to-face portion of the class.
- Technology issues

Recommendations

- Continue with recruitment via counselors. Counselors need to ensure students have reliable technology at home and are capable of handling the extra class, self motivated and independent learner.
- Start out with meeting 3 times a week during lunch. As they demonstrate they are completing assignments, they can be weaned to twice or once a week.

Student surveys highlights

Q. Discuss some positive things about the class.

- Helps us to make up credit. Provides an extra class to make up failed previous class.
- I've learned things about how to work. How to work out problems in an office.
- It helps you learn more about the internet. And to to be more organized and professional.
- Self paced- easier to manage.

Student surveys highlights

Q. Discuss some negative things about the class.

- It eats into our lunch time .
- Sometimes it's hard to keep on track with this class on top of my other classes.
- It is time consuming
- Sometimes students can fall behind. They can forget and have a hard time going on the internet.

Student surveys highlights

Q. Discuss your thoughts on the components of the course instruction . . . :

- "They were just right, they were all a bit challenging. It was good and it helped me to learn more."
- "It could have been easy for me if I did my work."
- "Yes, everything we learn is all helpful. The videos and discussions are a good way to learn."
- "I think the assignments are just right. That's why turning in work on time is way easier. The way it is now I think that this class should stay the way it is."

Parent perception surveys SY14-15/SY15-16

	SA	Agree	NeutralNot sure	Disagree	SD
1. My child enjoys attending class.	4	4	1		
2. The teacher cares about my child' progress in class.	8	1			
3. Communication between teachers and parents are effective.	6	3	2		
4. As a parent, I feel comfortable visiting and getting involved in my child's school.	7	2			
5. The teacher encourages my child to understand and get along with other students in class	5	4			

Parent perception surveys SY14-15/SY15-16

	SA	Agree	NeutralNot sure	Disagree	SD
6. The school has an excellent learning environment.	5	4			
7. I often log on to PowerSchool to check my child's grade for his/her class.	2	4	3		
8. I know why my child is participating in Keytrain/Work keys lessons in class.	4	3	2		
9. I support my child' learning at home.	7	2			
10. The teacher has a high expectation of my child(ren) and challenge him/her to do their best	5	4			
11. I know what my child's teacher expects of my child.	7	2			

SI YU'OS MA'ASE'

Doc. No. 34GL-17-0404.

New Business

NASBE | National Association of State Boards of Education

2017 New Member Institute - Register Today!

2017 New Member Institute – Register Today!

Registration now OPEN!

When: June 9-10, 2017 (adjourn by noon on Saturday)

Where: Arlington, Virginia

Hotel Information: Renaissance Arlington Capital View Hotel | 2800 S Potomac Ave, Arlington, VA 22202

The program for this event is in development (see a previous year's program here), but our goals are always the same. State board of education members who attend NASBE's New Member Institute will:

- Learn what it takes to be a successful and productive member of a state board of education.
- Build the skills needed to do the job: parliamentary procedure, communicating in the era of social media, working with the state legislature and other key stakeholders, working with the news media, working with fellow board members.
- Discuss common policy concerns and issues, and discover real-world examples of how state boards of education are successfully addressing them.
- Establish working relationships with new state board of education members from across the country.
- Gain an understanding of NASBE's resources and how the organization can help state boards in their important work.

NASBE will assume responsibility for airfare and other travel costs (up to $500), hotel, and registration costs for a maximum of **two new board members** from each dues-paying state to attend the New Member Institute. Additional board members may attend at their state's expense ($500 for new board members from a dues-paying state; $525 for veteran board members from a dues-paying state; $925 for board members from non-NASBE member states, plus travel and lodging expenses). Direct questions to Sharon Cannon at sharon.cannon@nasbe.org, or read our Frequently Asked Questions.

REGISTER

Contact NASBE

National Association of State Boards of Education
333 John Carlyle Street
Suite #530
Alexandria, VA 22314

703.684.4000

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JUN
09

NASBE 2017 New State Board Member Institute

by National Association of State Boards of Education

Free

NASBE 2017 New State Board Member Institute
Fri, Jun 9, 2017, 8:00 AM – Sat, Jun 10, 2017, 12:00 PM EDT

Free

REGISTER

DATE AND TIME

Fri, Jun 9, 2017, 8:00 AM –
Sat, Jun 10, 2017, 12:00 PM EDT
Add to Calendar

LOCATION

Renaissance Arlington Capital View Hotel
2800 South Potomac Ave
Arlington, VA 22202
United States
View Map

Doc. No. 34GL-17-0404.

DESCRIPTION

NASBE will assume responsibility for airfare/travel up to $500 roundtrip, hotel, and conference meals for a maximum of two new board members from each dues-paying state to attend the New State Board Member Institute. Additional members may attend at their state's expense. Questions? Contact Sharon Cannon at sharon.cannon@nasbe.org

DATE AND TIME

Fri, Jun 9, 2017, 8:00 AM –
Sat, Jun 10, 2017, 12:00 PM EDT
Add to Calendar

LOCATION

Renaissance Arlington Capital View Hotel
2800 South Potomac Ave
Arlington, VA 22202
United States
View Map

National Association of State Boards of Education

Organizer of NASBE 2017 New State Board Member Institute

The National Association of State Boards of Education exists to serve and strengthen State Boards of Education in their pursuit of high levels of academic achievement for all students.

PROFILE CONTACT

VIEW MAP

Doc. No. 34GL-17-0404.

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Doc. No. 34GL-17-0404.

DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

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Email: jonfernandez@gdoe.net

JON J. P. FERNANDEZ
Superintendent of Education

RECEIVED
APR 04 2017
GUAM EDUCATION BOARD
TIME INITIAL

April 3, 2017

MEMORANDUM

TO: Chairman and Members, Guam Education Board

FROM: Superintendent of Education

RE: GDOE Education Financial Supervisory Commission, Declaration of Financial Status Designations, Code C-Watch, Corrective Financial Recovery Plan for 2017 Fiscal Year to Date: December 2016 and January 2017.

The Education Financial Supervisory Commission (EFSC) issued Declarations of Financial Status Designation (FSD) on February 22, 2017 for the months of December 2016 and January 2017. A Code C-Watch has been issued for budget object categories 361 Power, 362 Water and 363 Telephone for the period ending December 31, 2017 and January 31, 2017. The EFSC FSD for December 2016 and January 2017 was received by the Guam Education Board (GEB) office on March 24, 2017. The EFSC summary spreadsheets for the December 2016 and January 2017 FSDs are attached.

The Corrective Financial Recovery Plan as required by law follows below. This plan must be provided to the Guam Education Board within twenty (20) working days of receipt of the EFSC issued Watch. The GEB shall review, modify and approve by resolution, the Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

Code C-Watch Corrective Financial Recovery Plan

In summary and pursuant to the FY17 Spending Plan as approved by GEB Resolution 2016-14, GDOE anticipates reoccurring C-Watches (projected shortfalls) in a number of operational object classes for the remainder of the fiscal year. The Corrective Financial Recovery Plan to remedy these C-Watches throughout the fiscal year is to transfer funding from personnel lapses on a quarterly basis.

361 Power

The projected shortfall, $9.4M for the period ending December 31, 2016 and adjusted $6.9M for the period ending January 31, 2017 is the result of $0 power allotments for the months of March through September of the fiscal year. An appropriation and allotment modification

submitted on February 20, 2017 was approved transferring $4,268,418 from personnel to power for March through July to address the FSD C-Watches. The department will submit an appropriation and allotment modification in the 3nd Quarter from personnel lapses funding to address the remaining projected shortfall.

362 Water

The projected shortfall, $3.9M for the period ending December 31, 2016 and adjusted $4M for the period ending January 31, 2017 is the result of $0 water allotments for the months of March through September of the fiscal year. An appropriation and allotment modification submitted on February 20, 2017 was approved transferring $1,487,380 from personnel to water. This transfer of funds will partially address the FSD C-Watches. The department will submit an appropriation and allotment modification in the 3nd Quarter from personnel lapses funding to address the remaining projected shortfall.

GDOE also anticipates Guam Waterworks Authority (GWA) credits will be applied as water leak repairs and/or faulty meter readings reported in nearly a dozen schools in the first four months of the fiscal year become resolved or reconciled. Additionally GDOE and GWA are collaborating and auditing water meters throughout the school district to ensure the accuracy of readings.

363 Telephone

The projected shortfall, $28,620 for the period ending December 31, 2016 and adjusted $28,645 for the period ending January 31, 2017 is the result of $0 allotments for 4th quarter. While an appropriation and allotment modification submitted on February 20, 2017 and approved shifted anticipated telephone allotment lapses from the 3rd to 4th quarters, GDOE will prepare an allotment modification to transfer funds from personnel to telephone to address the FSD C-Watch and projected shortfall.

The corrective actions necessary for the remediation of the EFSC Financial Status Designations (FSD) are being addressed. A resolution (Resolution No. 2017-06) has been prepared outlining above for the GEB approval in the next regular meeting and is attached for review. Please let me know if you would like to discuss this matter in greater detail.

JON J.P. FERNANDEZ

Attachments

cc: Deputy Superintendent, Finance and Administrative Services

Education Financial Supervisory Commission Fiscal Year 2017 Financial Status Designation Report

Department: Guam Department of Education
Fund: Consolidated Local Funds
Account No.: ALL

Budget Act(s): P.L. 33-185
YTD Exp.Date 12/31/2016

A	B	C	D	E	F	G	H	I	J
Account Code	Budget Act(s) Appropriations	Reserve	Allotments	GDOE YTD Expenditures	Manual Adjustment	Projected Remaining Expenditures	Projected Lapse/ (Shortfall)	CODE	Encumbrances
111 Salary	142,812,094	0	142,812,094	31,221,580	0	101,712,345	9,878,169	A-Stable	0
112 OT	265,000	0	265,000	0	0	0	265,000	A-Stable	0
113 Benefits	50,900,074	0	50,900,074	10,933,172	0	35,455,825	4,511,077	A-Stable	0
Total Personnel	**193,977,168**	**0**	**193,977,168**	**42,154,751**	**0**	**137,168,170**	**14,654,247**	**A-Stable**	**0**
220 Travel	7,098	0	7,098	1,420	0	4,259	1,419	A-Stable	0
230 Contract	18,313,012	0	18,313,012	5,509,153	(1,568,000)	11,823,458	2,548,401	A-Stable	4,800,497
233 Rent	0	0	0	0	0	0	0	A-Stable	0
240 Supplies	2,134,016	0	2,134,016	154,322	0	462,965	1,516,730	A-Stable	541,416
250 Equipment	2,459,148	0	2,459,148	7,910	0	23,729	2,427,509	A-Stable	404,499
270 Wkrs Comp	0	0	0	0	0	0	0	A-Stable	0
271 Drug Testing	300	0	300	0	0	0	300	A-Stable	0
290 Misc.	100,000	0	100,000	0	0	0	100,000	A-Stable	0
361 Power	2,996,000	0	2,996,000	3,107,592	0	9,322,775	(9,434,367)	C-Watch	0
362 Water	892,428	0	892,428	1,217,812	0	3,653,436	(3,978,820)	C-Watch	0
363 Telephone	130,356	0	130,356	39,744	0	119,232	(28,620)	C-Watch	85,205
450 Cap. Outlay	633,936	0	633,936	5,130,600	(5,130,600)	0	633,936	A-Stable	0
Total Operations	**27,666,294**	**0**	**27,666,294**	**15,168,552**	**(6,698,600)**	**25,409,855**	**(6,213,512)**	**C-Watch**	**5,831,617**
GRAND TOTAL	**221,643,462**	**0**	**221,643,462**	**57,323,303**	**(6,698,600)**	**162,578,025**	**8,440,734**	**A-Stable**	**5,831,617**

	Monthly Variance				Year-to-Date Variance			
Account Code	12-Month Operations BUDGET	Monthly ACTUALS	Variance	CODE	12-Month Operations BUDGET	Year-to-Date ACTUALS	Variance	CODE
111 Salary	16,478,319	10,392,573	6,085,746	A-Stable	38,449,410	31,221,580	7,227,830	A-Stable
112 OT	30,577	0	30,577	A-Stable	71,346	0	71,346	A-Stable
113 Benefits	5,873,085	3,620,416	2,252,669	A-Stable	13,703,866	10,933,172	2,770,694	A-Stable
Total Personnel	**22,381,981**	**14,012,989**	**8,368,992**	**A-Stable**	**52,224,622**	**42,154,751**	**10,069,871**	**A-Stable**
220 Travel	1,255	193	1,062	A-Stable	3,211	1,420	1,791	A-Stable
230 Contract	741,289	1,535,997	(794,708)	B-Warning	6,338,487	3,941,153	2,397,334	A-Stable
233 Rent	0	0	0	A-Stable	0	0	0	A-Stable
240 Supplies	1,500	143,373	(141,873)	B-Warning	804,879	154,322	650,557	A-Stable
250 Equipment	829,119	4,610	824,509	A-Stable	996,397	7,910	988,487	A-Stable
270 Wkrs Comp	0	0	0	A-Stable	0	0	0	A-Stable
271 Drug Testing	0	0	0	A-Stable	300	0	300	A-Stable
290 Misc.	0	0	0	A-Stable	0	0	0	A-Stable
361 Power	998,667	1,132,411	(133,744)	B-Warning	2,996,000	3,107,592	(111,592)	A-Stable
362 Water	297,476	703,169	(405,693)	B-Warning	892,428	1,217,812	(325,384)	B-Warning
363 Telephone	21,726	13,257	8,469	A-Stable	65,178	39,744	25,434	A-Stable
450 Cap. Outlay	0	0	0	A-Stable	158,484	0	158,484	A-Stable
Total Operations	**2,891,032**	**3,533,010**	**(641,978)**	**B-Warning**	**12,255,364**	**8,469,952**	**3,785,412**	**A-Stable**
GRAND TOTAL	**25,273,013**	**17,545,998**	**7,727,015**	**A-Stable**	**64,479,986**	**50,624,703**	**13,855,283**	**A-Stable**

Notes:

Column C - There are no Reserve amounts pursuant to P.L. 33-185.

Column F Manual Adjustments of $6,698,600 includes $1,568,000 related to the JFK Maintenance and Insurance CapFA expenditure and the $5,130,600 relates to the CapFA Lease Payment not included in the appropriations to the GDOE in Column B.

The 12 Month Operations data excludes $19,224,309 in appropriations for Charter Schools ($8,060,000), projected Child Nutrition Reimbursement & Cash Collections ($11,164,309).

Definitions:

A-Stable: indicating that the GDOE has positive variance reports in all budgeted expense categories at the time of reporting.

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C-Watch: indicating that the GDOE has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year to date actual and annualized projections at the time of reporting for budgetary object categories.

Education Financial Supervisory Commission Fiscal Year 2017 Financial Status Designation Report

Department: Guam Department of Education
Fund: Consolidated Local Funds
Account No.: ALL

Budget Act(s): P.L. 33-185
YTD Exp.Date 1/31/2017

A	B	C	D	E	F	G	H	I	J
Account Code	Budget Act(s) Appropriations	Reserve	Allotments	GDOE YTD Expenditures	Manual Adjustment	Projected Remaining Expenditures	Projected Lapse/ (Shortfall)	CODE	Encumbrances
111 Salary	139,925,094	0	139,925,094	41,520,187	0	91,039,450	7,365,457	A-Stable	0
112 OT	173,269	0	173,269	0	0	0	173,269	A-Stable	0
113 Benefits	49,790,074	0	49,790,074	14,501,007	0	31,703,882	3,585,185	A-Stable	0
Total Personnel	**189,888,437**	**0**	**189,888,437**	**56,021,195**	**0**	**122,743,332**	**11,123,910**	**A-Stable**	**0**
220 Travel	12,429	0	12,429	1,420	0	2,839	8,170	A-Stable	0
230 Contract	19,459,312	0	19,459,312	8,094,097	(1,568,000)	13,052,194	(118,980)	A-Stable	7,350,213
233 Rent	0	0	0	0	0	0	0	A-Stable	0
240 Supplies	2,384,016	0	2,384,016	233,978	0	467,956	1,682,082	A-Stable	660,687
250 Equipment	2,459,148	0	2,459,148	22,890	0	45,780	2,390,478	A-Stable	147,913
270 Wkrs Comp	5,000	0	5,000	0	0	0	5,000	A-Stable	0
271 Drug Testing	300	0	300	0	0	0	300	A-Stable	0
290 Misc.	100,000	0	100,000	0	0	0	100,000	A-Stable	0
361 Power	4,957,050	0	4,957,050	3,955,803	0	7,911,606	(6,910,359)	C-Watch	0
362 Water	1,433,478	0	1,433,478	1,842,085	0	3,684,170	(4,092,778)	C-Watch	0
363 Telephone	130,356	0	130,356	53,000	0	106,001	(28,645)	C-Watch	71,948
450 Cap. Outlay	813,936	0	813,936	5,130,600	(5,130,600)	0	813,936	A-Stable	0
Total Operations	**31,755,025**	**0**	**31,755,025**	**19,333,874**	**(6,698,600)**	**25,270,547**	**(6,150,796)**	**C-Watch**	**8,230,762**
GRAND TOTAL	**221,643,462**	**0**	**221,643,462**	**75,355,068**	**(6,698,600)**	**148,013,879**	**4,973,115**	**A-Stable**	**8,230,762**

	Monthly Variance				Year-to-Date Variance			
Account Code	12-Month Operations BUDGET	Monthly ACTUALS	Variance	CODE	12-Month Operations BUDGET	Year-to-Date ACTUALS	Variance	CODE
111 Salary	10,135,546	10,298,608	(163,062)	A-Stable	46,547,956	41,520,187	5,027,768	A-Stable
112 OT	1	0	1	A-Stable	40,768	0	40,768	A-Stable
113 Benefits	3,765,390	3,567,836	197,555	A-Stable	16509256.38	14,501,007	2,008,249	A-Stable
Total Personnel	**13,900,937**	**13,866,443**	**34,493**	**A-Stable**	**63,097,980**	**56,021,195**	**7,076,785**	**A-Stable**
220 Travel	2,332	0	2,332	A-Stable	5,543	1,420	4,123	A-Stable
230 Contract	5,091,183	2,584,944	2,506,239	A-Stable	11,429,670	6,526,097	4,903,573	A-Stable
233 Rent	0	0	0	A-Stable	0	0	0	A-Stable
240 Supplies	513,879	79,656	434,223	A-Stable	1,318,758	233,978	1,084,780	A-Stable
250 Equipment	91,639	14,980	76,659	A-Stable	1,088,036	22,890	1,065,146	A-Stable
270 Wkrs Comp	0	0	0	A-Stable	0	0	0	A-Stable
271 Drug Testing	0	0	0	A-Stable	300	0	300	A-Stable
290 Misc.	105,000	0	105,000	A-Stable	105,000	0	105,000	A-Stable
361 Power	980,525	848,211	132,314	A-Stable	3,976,525	3,955,803	20,722	A-Stable
362 Water	270,525	624,273	(353,748)	B-Warning	1,162,953	1,842,085	(679,132)	B-Warning
363 Telephone	10,731	13,257	(2,526)	B-Warning	43,716	53,000	(9,284)	B-Warning
450 Cap. Outlay	338,484	0	338,484	A-Stable	496968	0	496,968	A-Stable
Total Operations	**7,404,298**	**4,165,322**	**3,238,976**	**A-Stable**	**19,627,469**	**12,635,274**	**6,992,195**	**A-Stable**
GRAND TOTAL	**21,305,235**	**18,031,765**	**3,273,470**	**A-Stable**	**82,725,449**	**68,656,468**	**14,068,980**	**A-Stable**

Notes:

Column C - There are no Reserve amounts pursuant to P.L. 33-185

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GUAM EDUCATION BOARD
RESOLUTION NUMBER 2017-06

Introduced by: **Guam Education Board Members**

RELATIVE TO APPROVING THE CORRECTIVE FINANCIAL RECOVERY PLAN PREPARED IN RESPONSE TO THE CODE C-WATCH ISSUED BY THE GDOE EDUCATION FINANCIAL SUPERVISORY COMMISSION FOR THE MONTHS OF DECEMBER 2016 AND JANUARY 2017

WHEREAS, 17 GCA Chapter 3 §3133 established the Education Financial Supervisory Commission (EFSC) to develop financial performance indicators that produce a monthly financial designation status for the Guam Department of Education (GDOE); and

WHEREAS, on February 22, 2017, the EFSC issued Declarations of Financial Status Designation (FSD) for December 2016 and January 2017; and issued a Code C-Watch for budget object categories 361 Power 362 Water and 363 Telephone for the period ending December 31, 2016 and January 31;2017 and

WHEREAS, 17 GCA Chapter 3 §3133(d)(3) defines Code C-Watch as a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting; and

WHEREAS, the December 2016 and January 2017 EFSC FSDs were transmitted and received by the Guam Education Board (GEB) office on March 24, 2017; and

WHEREAS, 17 GCA Chapter 3 §3133(e)(3) requires that the GEB review, modify and approve by resolution the Corrective Financial Recovery Plan (CFRP) and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education; and

WHEREAS, on April 3, 2017 the Superintendent of Education provided to the GEB a CFRP to address the projected Code C-Watch shortfalls in power water and telephone for the period ending December 31, 2016 and January 31, 2017;

NOW THEREFORE BE IT RESOLVED, that the Guam Education Board approves the Corrective Financial Recovery Plan submitted to the Board on April 3, 2017 by the Superintendent of Education; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be transmitted to the EFSC.

DULY AND REGULARLY ADOPTED BY THE GUAM EDUCATION BOARD ON THIS _____ DAY OF _____ 2017.

PETER ALECXIS D. ADA
Chair, Guam Education Board

JON J.P. FERNANDEZ
Executive Secretary, Guam Education Board

Doc. No. 34GL-17-0404.

Executive Session