Gmail

BENJAMIN CRUZ <speaker@senatorbjcruz.com>

DOE - APRIL 2017 SUPERINTENDENT'S REPORT

BENJAMIN CRUZ <speaker@senatorbjcruz.com> Wed, May 3, 2017 at 11:58 AM
To: 34th Guam Legislature Clerks <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>

5/3/2017	5/3/2017	Department of Education	Transmittal of DE-1 (GG-1) or contract of employees-Superintendents Report for April 2017*	34-17-485

[Quoted text hidden]

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OFFICE OF SPEAKER BENJAMIN J.F. CRUZ

Committee on Appropriations and Adjudication

I Mina'trentai Kuattro na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910

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GL# 34-17-485
Speaker Benjamin J.F. Cruz
MAY 03 2017
Time: 1154 [x] AM [ ] PM File No.
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2017 MAY -3 PM 12:12

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DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

www.gdoe.net
500 Mariner Avenue Barrigada, Guam 96913
Telephone: (671) 475-0457 or 300-1547/1536
Email: jsanchez@gdoe.net

JON J. P. FERNANDEZ
Superintendent of Education

April 28, 2017

To: Governor of Guam
Speaker, 34th Guam Legislature

From: Superintendent of Education, Acting

Subject: Transmittal of DE-1 (GG-1) or Contract of Employees

Buenas! I am transmitting the following DE-1s (GG-1) pursuant to Public Law 33-185, Section 13(b) which states, "that the Superintendent of GDOE *shall* electronically report the following to I Maga 'Lahen Guahan and the Speaker of I Liheslaturan Guahan".

(b) "Thirty (30) days after the start of the Fiscal Year 2017 and monthly thereafter the Superintendent of GDOE *shall* provide a copy of the GG-1s or contract of each employee hired to fill any vacancy or new position."

Should you have any question regarding these documents, please contact my office.

JON J.P. FERNANDEZ

Attachments

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1840-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
ANTONIO, JAY GUILLER	[redacted]	[redacted]	3/1/2017
5. Nature of Action RE-EMPLOYMENT FULL-TIME EMPLOYEE		6. Legal Authority Public Law 26-26	7. Effective Date 4/3/2017

FROM:	DESCRIPTION	TO:	
	8. Position Title	TEACHER III (3.422)	
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: ED3	Step: 12
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $52,689.00	☒ Per Annum ☐ P/H
	11. Department	JOHN F. KENNEDY HIGH (472)	
	12. Work Site	JOHN F. KENNEDY HIGH (472)	
	13. Account	110.40.472.011100-17.1000.01	

RECEIVED
APR 07 2017
DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION

14. Position Control/Vacancy Number: #102611	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : HTCH Vice: ☒ SELF New: ☐	DC ☒ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment
PROFESSIONAL EDUCATOR: PHYSICAL EDU & HEALTH 6-12	8/14/2019	P.E./HEALTH

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action. Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

SUBJECT EMPLOYEE IS ENTITLED FOR REINSTATEMENT OF ALL SICK LEAVE ACCUMULATED AND NOT USED AS OF LAST SEPARATION, PURSUANT TO 4GCA, SECTION 4108.

SUBJECT TO SATISFACTORY MEDICAL EXAMINATION.

SELECTED FROM CERTIFICATION OF ELIGIBILITY LIST DATED:

THIS POSITION/EMPLOYMENT IS LOCAL FUND AND SUBJECT TO AVAILABILITY OF FUNDS.

NEXT SALARY INCREMENT DATE: 2/20/2019

23. Human Resources:	25: Certification of Funds: $ 52,689.00 P/A
Antonette Muñiz-Santos Personnel Services Administrator — Date: 4/3/2017	Certifying Officer — Date: APR 04 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Ignacio C. Santos Federal Programs Administrator — Date:	Tiling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: APR 04 2017

27. Approval:

JON J. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/6/17

28. Notification: This action serves as official notification of your employment status with the Department of Education.

ANTONIO, JAY GUILLER
Employee Name & Signature — Date: 4/10/17

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

Doc. No. 34GL-17-0485

dmer/AMS 3/30/17

DEPARTMENT OF EDUCATION - SUPERINTENDENT'S REPORT

Pursuant to Public Law 33-185 §13(b)

LOCAL FULL-TIME RECRUITMENT

As of April 28, 2017

NATURE OF ACTION	SCHOOL/DIVISON	POSITION TITLE	NAME OF VICE	EMPLOYEE NAME	DATE HIRED	PG/STEP	SALARY PER ANNUM
RE-EMPLOYMENT	JFK HIGH	TEACHER III	SELF	ANTONIO, JAY G.	4/3/2017	ED3-12	$52,689.00
RE-EMPLOYMENT	LIGUAN ELEMENTARY	TEACHER IV	SELF	SANTOS, GENEVIEVE-MARIE	4/17/2017	ED4-13	$58,439.00
RE-EMPLOYMENT	LBJ ELEMENTARY	TEACHER IV	REYES, NICHOLE	TAINATONGO, JENNIFER B.	4/17/2017	ED4-14	$60,293.00
RE-EMPLOYMENT	JFK HIGH	TEACHER III	SELF	VASQUEZ, ROBERT A.	4/26/2017	ED3-13	$54,361.00
TOTAL	**4**						

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: I905-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
SANTOS, GENEVIEVE-MARIE BP	[redacted]	[redacted]	4/4/2017

5. Nature of Action	6. Legal Authority	7. Effective Date
RE-EMPLOYMENT FULL-TIME EMPLOYEE	Public Law 26-26	4/17/2017 ~~ASAP~~

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER IV (3.423)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: ED4 / Step: I3
Salary: $ / ☐ Per Annum ☐ P/H	10. Salary	Salary: $58,439.00 / ☒ Per Annum ☐ P/H
	11. Department	LIGUAN ELEMENTARY (328)
	12. Work Site	LIGUAN ELEMENTARY (328)
	13. Account	110.30.328.011100.17.1000.01

14. Position Control/Vacancy Number: #101591	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : KTCH Vice: ☒ SELF New: ☐	DC ☒ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment
MASTER EQUIVALENCY: EARLY CHILDHOOD PRE K-2 & ELEMENTARY K-6	8/14/2020	KINDERGARTEN

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action. Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

SUBJECT EMPLOYEE IS ENTITLED FOR REINSTATEMENT OF ALL SICK LEAVE ACCUMULATED AND NOT USED AS OF LAST SEPARATION, PURSUANT TO 4GCA, SECTION 4108.

SUBJECT TO SATISFACTORY MEDICAL EXAMINATION.

SELECTED FROM CERTIFICATION OF ELIGIBILITY LIST DATED: 4/5/2017

THIS POSITION/EMPLOYMENT IS LOCAL FUND AND SUBJECT TO AVAILABILITY OF FUNDS.

NEXT SALARY INCREMENT DATE: 9/20/2017

23. Human Resources:	25: Certification of Funds: $ 58,439.00 P/A
Antonette Muna Santos Personnel Services Administrator — Date: 4/7/2017	Certifying Officer — Date: APR 07 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Ignacio C. Santos Federal Programs Administrator — Date:	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: APR 07 2017

27. Approval:

Department of Education
Human Resources Division
APR 11 2017

JON J. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/7/17

28. Notification: This action serves as official notification of your employment status with the Department of Education.

Received By

SANTOS, GENEVIEVE-MARIE BP
Employee Name & Signature — Date: 4-12-17

Rev:071012(Munis)

Doc. No. 34GL-17-0485.*

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

eve/dmc/AMS

4/7/2017

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1860-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
TAINATONGO, JENNIFER B	[redacted]	[redacted]	4/4/2017
5. Nature of Action RE-EMPLOYMENT FULL-TIME EMPLOYEE		6. Legal Authority Public Law 26-26	7. Effective Date 4/17/2017

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER IV (3.423)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: ED4 / Step: 14
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $60,293.00 ☒ Per Annum ☐ P/H
	11. Department	L.B. JOHNSON ELEMENTARY (312)
	12. Work Site	L.B. JOHNSON ELEMENTARY (312)
	13. Account	110.30.312.011100.17.1000.01

14. Position Control/Vacancy Number: #106647	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : KTCH Vice: ☒ REYES, NICHOLE New: ☐	DC ☒ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment
MASTER EDUCATOR: EARLY CHILDHOOD PRE K-2; ELEMENTARY K-5 & READING K-12	8/14/2022	KINDERGARTEN

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action. Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

SUBJECT EMPLOYEE IS ENTITLED FOR REINSTATEMENT OF ALL SICK LEAVE ACCUMULATED AND NOT USED AS OF LAST SEPARATION, PURSUANT TO 4GCA, SECTION 4108.

SUBJECT TO SATISFACTORY MEDICAL EXAMINATION.

SELECTED FROM CERTIFICATION OF ELIGIBILITY LIST DATED: 3/8/2017

THIS POSITION/EMPLOYMENT IS LOCAL FUND AND SUBJECT TO AVAILABILITY OF FUNDS.

NEXT SALARY INCREMENT DATE: 7/14/2018.

23. Human Resources:	25: Certification of Funds: $ 60,293.00 P/A
Antonette Muna Santos Personnel Services Administrator — Date: 4/5/2017	Certifying Officer — Date: APR 05 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Ignacio C. Santos Federal Programs Administrator — Date:	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: APR 05 2017

27. Approval:

RECEIVED
APR 06 2017
DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION

JON J. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/6/17

28. Notification: This action serves as official notification of your employment status with the Department of Education.

TAINATONGO, JENNIFER B.
Employee Name & Signature — Date: 4.10.17

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

Doc No. 34 Gl-17-0485

eve/dmafams

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 2002-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
VASQUEZ, ROBERT A.	[redacted]	[redacted]	04/18/2017
5. Nature of Action RE-EMPLOYMENT FULL-TIME EMPLOYEE		6. Legal Authority Public Law 26-26	7. Effective Date 04/26/2017

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER III (3.422)
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: ED3 Step: 13
Salary: ☐ Per Annum ☐ P/H	10. Salary	Salary: $54,361.00 ☒ Per Annum ☐ P/H
	11. Department	472-JOHN F. KENNEDY HIGH
	12. Work Site	472-JOHN F. KENNEDY HIGH
	13. Account	110.40.472.011100.17.1000.01

14. Position Control/Vacancy Number: #100343 Job Class : HTCH Vice: ☒ SELF New: ☐	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level: PRED: PHYSICAL EDUCATION & HEALTH 6-12	19. Expiration Date: 8/14/2018	20. Content Area of Assignment PE/HEALTH	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

PURSUANT TO 4GCA, § 2108 AND DEPARTMENT OF EDUCATION, PERSONNEL RULES & REGULATIONS 904.502A.

SELECTED FROM CERTIFICATION OF ELIGIBILITY LIST DATED: 4/18/2017.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

SUBJECT EMPLOYEE IS ENTITLED FOR REINSTATEMENT OF ALL SICK LEAVE ACCUMULATED AND NOT USED AS OF LAST SEPARATION, PURSUANT TO 4GCA, § 4108.

EMPLOYEE'S NEXT SALARY INCREMENT DUE DATE: 08/24/2017.

23. Human Resources: Antonette Muña Santos Personnel Services Administrator — Date: 4/19/17	25: Certification of Funds: $54,361.00 Per Annum Certifying Officer — Date: APR 19 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance Ignacio C. Santos Federal Programs Administrator — Date:	26: Financial Affairs: Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: APR 19 2017

27. Approval:

Department of Education
Human Resources Division
APR 20 2017

JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/20/17

28. ~~Notification: This action serves as official~~ notification of your employment status with the Department of Education.

Received By

ROBERT A. VASQUEZ
Employee Name & Signature — Date: 4/21/17

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

Doc. No. 34GL-17-0485*

rp/dmer/AMS 4/18/17

DEPARTMENT OF EDUCATION - SUPERINTENDENT'S REPORT
Pursuant to Public Law 33-185 §13(b)
LOCAL PART-TIME RECRUITMENT
As of April 28, 2017

NATURE OF ACTION	SCHOOL/DIVISON	POSITION TITLE	NAME OF VICE	EMPLOYEE NAME	DATE HIRED	PG/STEP	SALARY PER HOUR
LIMITED TERM - PART TIME	H.B. PRICE ELEMENTARY	TEACHER I (OCS)	NEW POSITION (Temporary Coverage)	BLAS, JESSE JOSEPH I.	4/S/2017 - 6/1/2017	F-1	$11.14
LIMITED TERM - PART TIME	H.B. PRICE ELEMENTARY	TEACHER I (OCS)	NEW POSITION (Temporary Coverage)	ISEZAKI, FRANCKIE-LYNN S.	4/5/2017 - 6/1/17	F-1	$11.14
LIMITED TERM - PART TIME	LBJ ELEMENTARY	TEACHER II (OCS)	BURKHART, MADISON	ATSUTA, MIYUKI	4/17/2017-6/1/2017	K-1	$16.30
LIMITED TERM - PART TIME	TALOFOFO ELEMENTARY	TEACHER IC (OCS)	BENAVENTE, PAULINE	DELGADO, CARLEEN G.	4/17/2017 - 6/1/2017	G-1	$11.89
LIMITED TERM - PART TIME	L.P. UNTALAN MDDLE	TEACHER IC (OCS)	RUNYON, DAVID	CHARFAUROS, ANDREW-JEROME M.	4/19/2017 - 6/1/2017	G-1	$11.89
LIMITED TERM - PART TIME	H.S. TRUMAN ELEMENTARY	TEACHER II (OCS)	CHRISTINA SABLAN (Temporary Coverage)	LIM, KIERSTINE ANNE C.	4/24/2017 - 6/1/2017	K-1	$16.30
TOTAL	**6**						

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1767 -2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
BLAS, JESSE JOSEPH I.	[redacted]	[redacted]	3/27/2017

5. Nature of Action	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. ~~ASAP~~ 4-5-2017 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER 1 (OCS) (3.480)
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: F Step: 1
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $11.14 ☐ Per Annum ☒ P/H
	11. Department	H.B. PRICE ELEM. SCHOOL (318)
	12. Work Site	H.B. PRICE ELEM. SCHOOL (318)
	13. Account	110.30.318.011300.17.1000.13.

14. Position Control/Vacancy Number:	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : UT01 Vice: ☒ NEW POSITION (TEMP COVERAGE FOR A. VILLAFLOR) New: ☐	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE, NOTICE PURSUANT TO SECTION 904.603 (A)(5).

SELECTION FROM CERTIFICATION OF ELIGIBILITY LIST DATED: July 05, 2016

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

$11.14 X 6 HOURS = $66.84 X 43 DAYS = $2,874.12 P/A (ELEM) NOT TO EXCEED THIRTY (30) HOURS PER WEEK.

23. Human Resources:	25: Certification of Funds: $2,874.12 Per Annum
Antonette Muña Santos Personnel Services Administrator — Date: 3/28/2017	Certifying Officer — Date: MAR 29 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Federal Programs Administrator — Date:	for Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: MAR 29 2017

27. Approval:

JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/3/17

RECEIVED
APR 03 2017
DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION

28. Notification: This action serves as official notification of your employment status with the Department of Education.

JESSE J. BLAS — Employee Name & Signature — Date: 04.04.2017

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

Doc No. 84GL-17-0485

sac/rtl/AMS

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1768 -2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
ISEZAKI, FRANCKIE-LYNN S.	[redacted]	[redacted]	3/27/2017

5. Nature of Action	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. ~~A S A P~~ 4/5/2017 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER I (OCS) (3.480)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: F / Step: I
Salary: $ / ☐ Per Annum ☐ P/H	10. Salary	Salary: $11.14 / ☐ Per Annum ☒ P/H
	11. Department	H.B. PRICE ELEM. SCHOOL (318)
	12. Work Site	H.B. PRICE ELEM. SCHOOL (318)
	13. Account	110.30.318.011300.17.1000.13.

14. Position Control/Vacancy Number:	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : UT01 Vice: ☒ NEW POSITION (TEMP COVERAGE FOR A. LIZAMA) New: ☐	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE, NOTICE PURSUANT TO SECTION 904.603 (A)(5).

SELECTION FROM CERTIFICATION OF ELIGIBILITY LIST DATED: January 4, 2017

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

$11.14 X 6 HOURS = $66.84 X 43 DAYS = $2,874.12 P/A (ELEM) NOT TO EXCEED THIRTY (30) HOURS PER WEEK.

23. Human Resources:	25: Certification of Funds: $2,874.12 Per Annum
Antonette Muña Santos Personnel Services Administrator — Date: 3/28/2017	Certifying Officer — Date: MAR 29 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance Federal Programs Administrator — Date:	26: Financial Affairs: for Talino M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: MAR 29 2017

27. Approval:

JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/3/17

RECEIVED
APR 03 2017
DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION

28. Notification: This action serves as official notification of your employment status with the Department of Education.

Francie-lynn Isezaki — Employee Name & Signature — Date: 04/04/17

Rev:07/01/(Mass)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

Doc No: 84Gl-17-0485

sac/rtl/AMS

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: I858-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN	4. Date
ATSUTA, MIYUKI	[redacted]	[redacted]	4/4/2017

5. Nature of Action:	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART TIME EMPLOYEE)	Public Law 26-26	A. 4/17/2017 B. 6/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER II (3.485)(OCS)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: K / Step: 01
Salary: $ / ☐ Per Annum ☐ P/H	10. Salary	Salary: $16.30 / ☐ Per Annum ☒ P/H
	11. Department	L.B. JOHNSON ELEMENTARY (312)
	12. Work Site	L.B. JOHNSON ELEMENTARY (312)
	13. Account	110.30.312.011400.17.1000.13

14. Position Control/Vacancy Number: #106868	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : UT02 Vice: ☒ BURKHART, MADISON New: ☐	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment
		1ST GRADE

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action. Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

TEMPORARY POSITION

"LIMITED TERM APPOINTMENTS" ARE SUBJECT TO TERMINATION OR REPLACEMENT AT ANY TIME AT THE DISCRETION OF THE DEPARTMENT OF EDUCATION. PURSUANT TO DOE RULES AND REGULATIONS 904.603 (A)(5).

6 Hours Per Day X 33 Days =198 Hours
198 Hours X $16.30 Per Hour = $3,227.40 P/A

TEMPORARY COVERAGE FOR MS. TANYA TANALIGA, WHO IS ON MATERNITY LEAVE.

23. Human Resources:	25: Certification of Funds: $ 3,227.40 P/A
Antonette Muna Santos Personnel Services Administrator — Date: 4/6/2017	Certifying Officer — Date: APR 05 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Ignacio C. Santos Federal Programs Administrator — Date:	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: APR 05 2017

27. Approval

RECEIVED
APR 06 2017
DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION

JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/6/17

28. Notification: This action serves as official notification of your employment status with the Department of Education.

ATSUTA, MIYUKI
Employee Name & Signature — Date: 4/7/2017

Rev:071012(Munis)

Doc. No. 34GL-17-0485.*

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

4/4/17

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1859-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
DELGADO, CARLEEN GATMAITAN	[redacted]	[redacted]	4/4/2017
5. Nature of Action: A. LIMITED TERM APPOINTMENT B. TERMINATION (PART TIME EMPLOYEE)		6. Legal Authority Public Law 26-26	7. Effective Date A. 4/17/2017 B. 6/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER IC (OCS)
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: G Step: 01
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $11.89 ☐ Per Annum ☒ P/H
	11. Department	TALOFOFO ELEMENTARY (319)
	12. Work Site	TALOFOFO ELEMENTARY (319)
	13. Account	110.30.319.011400.17.1000.13
14. Position Control/Vacancy Number: #106234 Job Class : UT1C Vice: ☒ BENAVENTE, PAULINE New: ☐	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT
		17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment 3RD GRADE

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action. Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

TEMPORARY POSITION

"LIMITED TERM APPOINTMENTS" ARE SUBJECT TO TERMINATION OR REPLACEMENT AT ANY TIME AT THE DISCRETION OF THE DEPARTMENT OF EDUCATION. PURSUANT TO DOE RULES AND REGULATIONS 904.603 (A)(5).

6 Hours Per Day X 33 Days =198 Hours
198 Hours X $11.89 Per Hour = $2,354.22 P/A

23. Human Resources: Antonette Muña Santos Personnel Services Administrator Date: 4/5/2017	25. Certification of Funds: $ 2,354.22 P/A Certifying Officer Date: APR 05 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance Ignacio C. Santos Federal Programs Administrator Date:	26. Financial Affairs: for Taling M. Taitano Deputy Superintendent, Finance and Administrative Services Date: APR 05 2017

RECEIVED
APR 06 2017
DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION

27. Approval:
JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION
Date: 4/6/17

Notification: This action serves as official notification of your employment status with the Department of Education.

DELGADO, CARLEEN GATMAITAN
Employee Name & Signature
Date: 09/07/2017

Rev:071012(Munis) Doc. No. 34GL-17-0485.*
Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1958-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
CHARFAUROS, ANDREW-JEROME M	[redacted]	[redacted]	4/12/2017

5. Nature of Action:	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART TIME EMPLOYEE)	Public Law 26-26	A. ~~ASAP~~ 4/19/2017 @ B. 6/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER IC (3.483)(OCS)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: G / Step: 01
Salary: $ / ☐ Per Annum ☐ P/H	10. Salary	Salary: $11.89 / ☐ Per Annum ☒ P/H
	11. Department	L.P. UNTALAN MIDDLE (435)
	12. Work Site	L.P. UNTALAN MIDDLE (435)
	13. Account	110.40.435.011400.17.1000.13

14. Position Control/Vacancy Number: #106850	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : UT1C Vice: ☒ RUNYON, DAVID New: ☐	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment
		SCIENCE

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action. Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

TEMPORARY POSITION

"LIMITED TERM APPOINTMENTS" ARE SUBJECT TO TERMINATION OR REPLACEMENT AT ANY TIME AT THE DISCRETION OF THE DEPARTMENT OF EDUCATION. PURSUANT TO DOE RULES AND REGULATIONS 904.603 (A)(5).

7 Hours Per Day X 33 Days =231 Hours
231 Hours X $11.89 Per Hour = $2,746.59 P/A

23. Human Resources:
Antonette Muña Santos
Personnel Services Administrator — Date: 4/14/2017

25: Certification of Funds: $ 2,746.59 P/A
Certifying Officer — Date: APR 14 2017

24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance
Ignacio C. Santos
Federal Programs Administrator — Date:

26: Financial Affairs:
Taling M. Tartaglione
Deputy Superintendent, Finance and Administrative Services — Date: APR 14 2017

RECEIVED
APR 18 2017
DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION

27. Approval:
JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/14/17

28. Notification: This action serves as official notification of your employment status with the Department of Education.
CHARFAUROS, ANDREW-JEROME M
Employee Name & Signature — Date: 19 APR 2017

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

Doc. No. 3431-17-0485.

ave/dme/AMS 4/12/17

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1987-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
LIM, KIERSTINE ANNE CASINGAL	[redacted]	[redacted]	4/14/2017

5. Nature of Action	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. ~~ASAP~~ 4/24/2017 B. 06/1/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER II (OCS) (3.485)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: K / Step: 1
Salary: ☐ Per Annum ☐ P/H	10. Salary	Salary: $16.30 ☐ Per Annum ☒ P/H
	11. Department	307-H.S. TRUMAN ELEMENTARY
	12. Work Site	307-H.S. TRUMAN ELEMENTARY
	13. Account	110.30.307.011400.17.1000.13

14. Position Control/Vacancy Number: #	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : UT02 Vice: ☐ New: ☒ TEMP. COVERAGE FOR MS. CHRISTINA SABLAN LTML	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment 2ND GRADE	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION.

SUBJECT TO SATISFACTORY MEDICAL EXAMINATION.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

"LIMITED TERM APPOINTMENTS" ARE SUBJECT TO TERMINATION AT ANY TIME AT THE DISCRETION OF THE DEPARTMENT OF EDUCATION, PERSONNEL RULES AND REGULATIONS SECTION 904.603 (A) (5).

SELECTED FROM CERTIFICATION OF ELIGIBILITY LIST DATED: 03/8/2017.

6 HOURS PER DAY X 34 DAYS = 204 HOURS
204 HOURS X $16.30 PER HOUR = $3,325.20 PER ANNUM

23. Human Resources:	25: Certification of Funds: $3,325.20 Per Annum
Antonette Muna Santos Personnel Services Administrator — Date: 4/19/2017	Certifying Officer — Date: APR 19 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Ignacio C. Santos Federal Programs Administrator — Date:	Taling M. Tartano Deputy Superintendent, Finance and Administrative Services — Date: APR 19 2017

27. Approval:

Department of Education
Human Resources Division
APR 20 2017

JON P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/20/17

28. Notification: ~~This action serves as~~ official notification of your employment status with the Department of Education.

Received By

Kierstine Ann
KIERSTINE ANNE CASINGAL LIM
Employee Name & Signature — Date: April 20, 2017

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

Doc. No. 34GL-17-0485

rau/dmlr/AMS

DEPARTMENT OF EDUCATION - SUPERINTENDENT'S REPORT
Pursuant to Public Law 33-185 §13(b)
FEDERAL PART-TIME RECRUITMENT
As of April 28, 2017

NATURE OF ACTION	SCHOOL/DIVISON	POSITION TITLE	NAME OF VICE	EMPLOYEE NAME	DATE HIRED	PG/STEP	SALARY PER HOUR
LIMITED TERM APPOINTMENT	C&I -SY 2016-2017 ESKUELAN PUENGI (Assigned to Simon Sanchez High)	TEACHER II	NEW POSITION	LEE, NAOMI UY	4/6/2017 - 5/24/2017	N/A	$16.S3
LIMITED TERM APPOINTMENT	C&I -SY 2016-2017 ESKUELAN PUENGI (Assigned to Simon Sanchez High)	TEACHER IC	NEW POSITION	SIGUENZA, SHANNON IRENE	4/6/2017 - 5/24/2017	N/A	$15.09
LIMITED TERM APPOINTMENT	SPECIAL EDUCATION	SCHOOL AIDE I	GASCON, DANIEL	LUJAN, GABRIELLE MARIE B.	4/12/2017 -6/1/2017	N/A	$10.14
LIMITED TERM APPOINTMENT	SPECIAL EDUCATION	SCHOOL AIDE I	MARTIN, LORETTA	MARTINEZ, JOSETTE S.	4/12/2017 - 6/1/2017	N/A	$10.14
LIMITED TERM APPOINTMENT	SPECIAL EDUCATION	SCHOOL AIDE I	BARCINAS, LORENZO JR.	MESA. MAY LYNN G.	4/12/2017 - 6/1/2017	N/A	$10.14
LIMITED TERM APPOINTMENT	SPECIAL EDUCATION	SCHOOL AIDE I	TIMOTHY, GEORGIE L.	ROJAS, JEWELLE MEAGHAN G.	4/12/2017 - 6/1/2017	N/A	$10.14
LIMITED TERM APPOINTMENT	SPECIAL EDUCATION	SCHOOL AIDE I	MASGA, PATRICK	SAN NICOLAS VINCENT ANDREW M.	4/12/2017 - 6/1/2017	N/A	$10.14
LIMITED TERM APPOINTMENT	C&I -SY 2016-2017 ESKUELAN PUENGI (Assigned to Okkodo High)	TEACHER II	NEW POSITION	MANIBUSAN, JEROME J.	4/17/2017 - S/24/2017	N/A	$16.S3
LIMITED TERM APPOINTMENT	C&I -SY 2016-2017 ESKUELAN PUENGI (Assigned to GWHS)	TEACHER II	NEW POSITION	UNCANGCO, ANTHONY C.	4/18/2017 - S/24/2017	N/A	$16.53
TOTAL	**9**						

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1855-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
LEE, NAOMI UY	[redacted]	[redacted]	04/04/2017

5. Nature of Action	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. 04/06/2017 B. 05/24/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER II (3.421)
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: ED2 Step: 1
Salary: ☐ Per Annum ☐ Per Hour	10. Salary	Salary: $16.53 ☐ Per Annum ☒ Per Hour
	11. Department	CURRICULUM AND INSTRUCTION (820)
	12. Work Site	SCHOOL YEAR 2016-2017 ESKUELAN PUENGI ASSIGNED TO SIMON SANCHEZ HIGH (473)
	13. Account	220.12.473.011400.16.1000.01.82670

14. Position Control/Vacancy Number:	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class: HTCH Vice: ☐ New: ☒	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment
PROFESSIONAL EDUCATOR: LANGUAGE ARTS 6-12, SPECIAL EDUCATION PRE K-12, PROFESSIONAL ENDORSEMENT: ESL K-12	12/19/2019	ENGLISH LANGUAGE ARTS (Session B)

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.

This position/employment is Federally Funded by: Eskuelan Puengi Program and subject to availability of funds.
Temporary Position (ESKUELAN PUENGI PROGRAM)

Continuation of employment is subject to availability of funds or continuation of program, whichever comes first. Subject to termination at any time without cause and without advance notice Pursuant to Section 904.702(2).

3 hrs for 26 instructional days = 78 hrs + 4 hrs for 4 days (orientation/wrap-up) = 16 hrs + 0.5hrs prep time for 24 days= 12 hrs = 106 TOTAL HOURS
106 hrs x $ 16.53 per hour= ~~$1,752.18 Per Annum~~

23. Human Resources:	25: Certification of Funds: $1,752.18 Per Annum
Antonette Muña Santos Personnel Services Administrator — Date: 4/6/2017	Certifying Officer — Date: APR 06 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☒ FPO Compliance & Clearance	26: Financial Affairs: APR 06 2017
Ignacio C. Santos Federal Programs Administrator — Date: 04.06.17	for Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date:

27. Approval:

RECEIVED
APR 06 2017
DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION

JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/6/17

28. Notification: This action serves as official notification of your employment status with the Department of Education.

LEE, NAOMI UY — Employee Name & Signature — Date: 04/06/17

Rev:071012(Munis)
Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division Recruitment Fund; Civil Service Commission

Doc No: 04Gen1485

dmer/AMS/mm

4/6/17 xa.

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1856-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN	4. Date
SIGUENZA, SHANNON IRENE	[redacted]	[redacted]	04/04/2017

5. Nature of Action	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. 04/17/2017 04/06/2017 B. 05/24/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER IC (3.420C)
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: EDIC Step: 1
Salary: ☐ Per Annum ☐ Per Hour	10. Salary	Salary: $15.09 ☐ Per Annum ☒ Per Hour
	11. Department	CURRICULUM AND INSTRUCTION (820)
	12. Work Site	SCHOOL YEAR 2016-2017 ESKUELAN PUENGI ASSIGNED TO: SIMON SANCHEZ HIGH (473)
	13. Account	220.12.413.011400.16.1000.01.82620

14. Position Control/Vacancy Number	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class: HIGH Vice: ☐ New: ☒	DC ☐ DB ☐ SS ☐	Yes ☐ ☒ No CAT	Yes ☒ ☐ No CAT

18. Certification, Type, Area, Level	19. Expiration Date	20. Content Area of Assignment
TEMPORARY EDUCATOR, K-12 (EXCEPT: CHAMORRO, SCHOOL COUNSELOR, & SCHOOL LIBRARIAN)	12/09/2017	ENGLISH LANGUAGE ARTS (Session B)

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.

This position/employment is Federally Funded by: Eskuelan Puengi Program and subject to availability of funds.
Temporary Position (ESKUELAN PUENGI PROGRAM)

Continuation of employment is subject to availability of funds or continuation of program, whichever comes first. Subject to termination at any time without cause and without advance notice. Pursuant to Section 904.702(2).

26
3 hrs for 2 instructional days = 72 hrs + 4 hrs for 4 days (orientation/wrap-up) = 16 hrs + 0.5 hrs prep time for 24 days = 12 hrs
100 = 100 TOTAL HOURS $1,599.54 Per Annum
100 hrs x $15.09 per hour = $1,509.00 Per Annum $1,599.54

23. Human Resources	25. Certification of Funds: $1,509.00 Per Annum
Antonette Maria Tenorio Personnel Services Administrator — Date: 4/6/17	[signature] Certifying Officer — Date: APR 06 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ N/A PO Compliance & Clearance	26. Finance & Affairs
Ignacia C. Santos Federal Programs Administrator — Date: 04/06/17	[signature] Talino M. Tajalno Deputy Superintendent, Finance and Administrative Services — Date: APR 06 2017

27. Approval:

RECEIVED
APR 06 2017
DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION

[signature] 4/6/17
JONI P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date

I have received this notice as official notification of my employment status with the Department of Education.

SIGUENZA, SHANNON IRENE 4/6/17
Employee Name & Signature — Date

Rev: 07/2012(Mwak)
Distribution: Original: Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

cover/AMS/mm

Doc. No. 34GL-17-0485.*

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1832 - 2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN	4. Date
LUJAN, GABRIELLE MARIE B.	[redacted]	[redacted]	03/30/2017

5. Nature of Action	6. Legal Authority	7. Effective Date
LIMITED TERM APPOINTMENT TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. 04/12/2017 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	SCHOOL AIDE I (3.403)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: E / Step: 1
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $10.14 ☐ Per Annum ☒ P/H
	11. Department	SPECIAL EDUCATION (850)
	12. Work Site	SPECIAL EDUCATION (850)
	13. Account	220.50.000.011402.15-2100.13.95200

14. Position Control/Vacancy Number: 103827	15. Retirement	16. Health Ins.	17. Dental Ins.
Vice: ☒ GASCON, DANIEL. New: ☐	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

THIS POSITION/EMPLOYMENT IS FEDERALLY FUNDED BY SPECIAL EDUCATION – INDIVIDUALS WITH DISABILITIES PART B/ADMIN AND SUBJECT TO AVAILABILITY OF FUNDS.

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM, WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE NOTICE, PURSUANT TO SECTION 904.603 (A) (5).

33 Days x 7 Hours = 231 Hours x $10.14 Per Hour = $2,342.34 Per Annum

23. Human Resources:	25. Certification of Funds: $ 2,342.34 Per Annum
Antonette Muna Santos Personnel Services Administrator — Date: 3/31/2017	Certifying Officer — Date: APR 06 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☒ FPO Compliance & Clearance	26: Financial Affairs:
Ignacio C. Santos Federal Programs Administrator — Date: 04-06-17	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: APR 06 2017

27. Approved:

Department of Education
Human Resources Division
APR 07 2017

JON P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/6/17

28. Notification receipt serves as official notification of your employment status with the Department of Education.

Received By

LUJAN, GABRIELLE M.ARIE B.
Employee Name & Signature — Date: 4/11/17

Rev:071012(Munis)

Doc No. 34GL-17-0485*

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

cg/AMS

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1721 - 2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN	4. Date
MARTINEZ, JOSETTE S.	[redacted]	[redacted]	03/17/2017

5. Nature of Action	6. Legal Authority	7. Effective Date
LIMITED TERM APPOINTMENT TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. 04/12/2017 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	SCHOOL AIDE I (3.403)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: E / Step: 1
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $10.14 ☐ Per Annum ☒ P/H
	11. Department	SPECIAL EDUCATION (850)
	12. Work Site	SPECIAL EDUCATION (850)
	13. Account	220.50.000.01400.15.2100.13.95200

14. Position Control/Vacancy Number: 105577 Job Class : A309 Vice: ☒ MARTIN, LORETTA New: ☐	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

THIS POSITION/EMPLOYMENT IS FEDERALLY FUNDED BY SPECIAL EDUCATION – INDIVIDUALS WITH DISABILITIES PART B/ADMIN AND SUBJECT TO AVAILABILITY OF FUNDS.

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM, WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE NOTICE, PURSUANT TO SECTION 904.603 (A) (5).

40 Days x 7 Hours = 280 Hours x $10.14 Per Hour = $2,839.20 Per Annum

23. Human Resources:	25: Certification of Funds: $ 2,839.20 Per Annum
Antonette Muña Santos Personnel Services Administrator — Date: 3/24/2017	Certifying Officer — Date: MAR 24 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☑ FPO Compliance & Clearance	26: Financial Affairs:
Ignacio C. Santos Federal Programs Administrator — Date: 3/24/17	Faleng M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: MAR 24 2017

Department of Education
Human Resources Division

27. Approval:

MAR 30 2017

JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 3/29/17

Received By

28. Notification: This action serves as official notification of your employment status with the Department of Education.

MARTINEZ, JOSETTE S.
Employee Name & Signature — Date: 04-05-17

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission tcg/AMS

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1761 - 2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN	4. Date
MESA, MAY LYNN G.	[redacted]	[redacted]	03/22/2017

5. Nature of Action	6. Legal Authority	7. Effective Date
LIMITED TERM APPOINTMENT TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. 04/12/2017 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	SCHOOL AIDE I (3.403)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: E / Step: 1
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $10.14 ☐ Per Annum ☒ P/H
	11. Department	SPECIAL EDUCATION (850)
	12. Work Site	SPECIAL EDUCATION (850)
	13. Account	220.50.000.011406.15-2100.13.95200

14. Position Control/Vacancy Number: 103421 Job Class : A309 Vice: ☒ BARCINAS, LORENZO JR. New: ☐	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

THIS POSITION/EMPLOYMENT IS FEDERALLY FUNDED BY SPECIAL EDUCATION – INDIVIDUALS WITH DISABILITIES PART B/ADMIN AND SUBJECT TO AVAILABILITY OF FUNDS.

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM, WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE NOTICE, PURSUANT TO SECTION 904.603 (A) (5).

38 Days x 7 Hours = 266 Hours x $10.14 Per Hour = $2,697.24 Per Annum

23. Human Resources:	25: Certification of Funds: $ 2,697.24 Per Annum
Antonette Muña Santos Personnel Services Administrator — Date: 3/24/2017	Certifying Officer — Date: MAR 28 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Ignacio C. Santos Federal Programs Administrator — Date: MAR 28 2017	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: MAR 28 2017

27. Approval:

JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/3/17

RECEIVED
APR 03 2017
DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION

28. Notification: This action serves as official notification of your employment status with the Department of Education.

MESA, MAY LYNN G.
Employee Name & Signature — Date: 04-05-17

Rev:07/01/20(Munis) Distribution: Original-Personnel Folder; Employee; Payroll; Finance Office; School/Division; Retirement Fund; Civil Service Commission Doc. No. 3456-17-0488; cg/AMS

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1722 - 2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN	4. Date
ROJAS, JEWELLE MEAGHAN C.	[redacted]	[redacted]	03/17/2017

5. Nature of Action	6. Legal Authority	7. Effective Date
LIMITED TERM APPOINTMENT TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. 04/12/2017 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	SCHOOL AIDE I (3.403)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: E / Step: 1
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $10.14 ☐ Per Annum ☒ P/H
	11. Department	SPECIAL EDUCATION (850)
	12. Work Site	SPECIAL EDUCATION (850)
	13. Account	220.50.000.011400.15-2100.13.95200

14. Position Control/Vacancy Number: 105136 Job Class : A309 Vice: ☒ TIMOTHY, GEORGIE L. New: ☐	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

THIS POSITION/EMPLOYMENT IS FEDERALLY FUNDED BY SPECIAL EDUCATION – INDIVIDUALS WITH DISABILITIES PART B/ADMIN AND SUBJECT TO AVAILABILITY OF FUNDS.

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM, WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE NOTICE, PURSUANT TO SECTION 904.603 (A) (5).

40 Days x 7 Hours = 280 Hours x $10.14 Per Hour = $2,839.20 Per Annum

23. Human Resources:	25: Certification of Funds: $ 2,839.20 Per Annum
Antonette Muña Santos Personnel Services Administrator — Date:	Certifying Officer — Date: MAR 24 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☒ FPO Compliance & Clearance	26: Financial Affairs:
Ignacio C. Santos Federal Programs Administrator — Date: 3/24/17	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: MAR 24 2017

3/24/17 Department of Education Acting
Human Resources Division

27. Approved:

MAR 30 2017 — JOSEPH FERNANDEZ, SUPERINTENDENT OF EDUCATION — Date: 3/29/17

Received By

28. Notification: This action serves as official notification of your employment status with the Department of Education.

ROJAS, JEWELLE MEAGHAN C.
Employee Name & Signature — Date: 4/5/17

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission tcg/AMS

...NT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1720 - 2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN	4. Date
SAN NICOLAS, VINCENT ANDREW M.	[redacted]	[redacted]	03/17/2017

5. Nature of Action	6. Legal Authority	7. Effective Date
LIMITED TERM APPOINTMENT TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. 04/12/2017 B. 06/01/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	SCHOOL AIDE I (3.403)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: E / Step: 1
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $10.14 ☐ Per Annum ☒ P/H
	11. Department	SPECIAL EDUCATION (850)
	12. Work Site	SPECIAL EDUCATION (850)
	13. Account	220.50.000.011400.15.2100.13.95200

14. Position Control/Vacancy Number: 103524	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : A309 Vice: ☒ MASGA, PATRICK New: ☐	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

THIS POSITION/EMPLOYMENT IS FEDERALLY FUNDED BY SPECIAL EDUCATION – INDIVIDUALS WITH DISABILITIES PART B/ADMIN AND SUBJECT TO AVAILABILITY OF FUNDS.

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM, WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE NOTICE, PURSUANT TO SECTION 904.603 (A) (5).

40 Days x 7 Hours = 280 Hours x $10.14 Per Hour = $2,839.20 Per Annum

23. Human Resources:	25: Certification of Funds: $ 2,839.20 Per Annum
Antonette Muña Santos Personnel Services Administrator — Date: 3/24/2017	Certifying Officer — Date: MAR 24 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☑ FPO Compliance & Clearance	26. Financial Affairs:
Ignacio C. Santos Acting Federal Programs Administrator — Date: 3/24/17	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: MAR 24 2017

3/24/17

27. Approved: Department of Education
Human Resources Division
MAR 30 2017

JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 3/29/17

28. Notification: This serves as official notification of your employment status with the Department of Education.

Received By

SAN NICOLAS, VINCENT ANDREW M.
Employee Name & Signature — Date: 4/5/2017

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission — tcg/AMS

Doc. No. 34SL-17-0485.

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1921-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
MANIBUSAN, JEROME J.	[redacted]	[redacted]	04/07/2017

5. Nature of Action	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. 04/17/2017 B. 05/24/2017 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER II (3.421)
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: ED2 Step: 1
Salary: ☐ Per Annum ☐ Per Hour	10. Salary	Salary: $16.53 ☐ Per Annum ☒ Per Hour
	11. Department	CURRICULUM AND INSTRUCTION (820)
	12. Work Site	SCHOOL YEAR 2016-2017 ESKUELAN PUENGI ASSIGNED TO OKKODO HIGH (475)
	13. Account	220.12.475.011400.16.1000.01.826220

14. Position Control/Vacancy Number:	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class: HTCH Vice: ☐ New: ☒	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment
PROFESSIONAL EDUCATOR: SOCIAL STUDIES (SECONDARY 6-12)	06/13/2021	SOCIAL STUDIES (Session B)

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.

This position/employment is Federally Funded by: Eskuelan Puengi Program and subject to availability of funds.
Temporary Position (ESKUELAN PUENGI PROGRAM)

Continuation of employment is subject to availability of funds or continuation of program, whichever comes first. Subject to termination at any time without cause and without advance notice Pursuant to Section 904.702(2).

3 hrs for 24 instructional days = 72 hrs + 4 hrs for 4 days (orientation/wrap-up) = 16 hrs + 0.5hrs prep time for 24 days= 12 hrs = 100 TOTAL HOURS
100 hrs x $ 16.53 per hour = $1,653.00 Per Annum

23. Human Resources:	25: Certification of Funds: $1,653.00 Per Annum
Antonette Muña Santos Personnel Services Administrator — Date: 4/10/2017	Certifying Officer — Date: APR 12 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
Ignacio C. Santos Federal Programs Administrator — Date: 4.11.17	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: APR 12 2017

27. Approval:

JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/17/17

28. Notification: This action serves as official notification of your employment status with the Department of Education.

MANIBUSAN, JEROME J.
Employee Name & Signature — Date

Rev:071012(Munis)
Distribution: Original-Personnel Folder; Employee; Payroll; Business Office, School Division, Retirement Fund; Civil Service Commission

Doc No. 34GL-17-0485*

dmer/EMS/mm

4/10/17

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 1994-2017

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
UNCANGCO, ANTHONY C.	[redacted]	[redacted]	4/17/2017

5. Nature of Action	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. 4/18/2017 B. 5/24/2017COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER II (3.421)
Pay Grade: ☐ Step:	9. Pay Grade, Step	Pay Grade: ED2 Step: 1
Salary: ☐ Per Annum ☐ P/H	10. Salary	Salary: $16.53 ☐ Per Annum ☒ P/H
	11. Department	CURRICULUM AND INSTRUCTION (820)
	12. Work Site	SY2016-2017 ESKUELAN PUENGI ASSIGNED TO: G.W. HIGH (471)
	13. Account	220.12.471.011400.16_1000.01.826220

14. Position Control/Vacancy Number:	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class: HTCH Vice: ☐ New: ☐	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment
MASTER EDUCATOR: PHYSICAL EDUCATION/HEALTH SEC. 6-12	1/14/2020	P.E./HEALTH (Session B)

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.

This position/employment is Federally Funded by: Eskuelan Puengi Program and subject to availability of funds.

Temporary Position (Eskuelan Puengi Program)

Continuation of employment is subject to availability of funds or continuation of program, whichever comes first. Subject to termination at any time without cause and without advance notice Pursuant to Section 904.702(2).

3hrs for 23 instructional days = 69hrs + 4hrs for 4 days (orientation/wrap up) = 16hrs + 0.5hrs prep time for 23 days = 11.5hrs = 96.5hrs
96.5 hours x $16.53 per hour = $1,595.15 p/a

23. Human Resources:	25. Certification of Funds: $1,595.15 P/A
Antonette Maria Santos Personnel Services Administrator — Date: 4/19/17	Certifying Officer — Date: APR 19 2017
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance Ignacio C. Tenorio Federal Programs Administrator — Date:	26. Financial Affairs: Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: APR 19 2017

27. Approval:

JOAQUIN J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/20/17

RECEIVED
APR 21 2017
DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION

28. Notification: This action serves as official notification of your employment status with the Department of Education.

ANTHONY C. UNCANGCO
Employee Name & Signature — Date: 4/21/17

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

4/17/17