DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

www.gdoe.net
500 Mariner Avenue
Barrigada, Guam 96913
Telephone: (671) 300-1547/1536•Fax: (671)472-5001
Email: jonfernandez@gdoe.net

JON J. P. FERNANDEZ
Superintendent of Education

2017 MAY 15 PM 4:55

May 15, 2017

GL# 34-17-516
Speaker Benjamin J.F. Cruz

MAY 15 2017
Time: 443 [ ] AM [X] PM File No. ____
Received By: ____

The Honorable Benjamin J. F. Cruz
Speaker
Thirty-fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96932

Dear Speaker Cruz,

Håfa Adai! I am submitting the Guam Education Board packet for the regular Board meeting scheduled for May 16, 2017, 6 pm at Chief Brodie Elementary School Cafeteria.

Should you have any questions, please contact me at 300-1547.

Attachment

- GEB Meeting Packet

cc: File

0516

Public Notices

GUAM EDUCATION BOARD

500 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

PETER ALECXIS D. ADA
Chairman

MARIA A. GUTIERREZ
Vice Chair

VOTING MEMBERS

Peter Alecxis D. Ada, Chairman
Maria A. Gutierrez, Vice Chair
Lourdes M. Benavente
Robert A. Crisostomo
James C. Lujan
Ron L. McNinch, PhD
Mark B. Mendiola
Lourdes B. San Nicolas

EX-OFFICIO MEMBERS

Cyndal Abad (OHS)
IBOGS Representative

Franklin Perez (AIJMS)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J. P. Fernandez
GDOE Superintendent

Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, May 16, 2017
6 PM
Chief Brodie Elementary School, Cafeteria

AGENDA

I. Meeting Call to Order

II. Roll Call of Members

III. Public Participation

1) Resolution and Certificate presentation

IV. Approval of Minutes

1) Minutes on April 18, 2017 Regular Board meeting

V. Receipt of Communication and Report

1) Superintendent's Report and Communication
2) Head Start Program Director's Report

VI. Unfinished Business

1) Simon Sanchez High School Facilities

VII. New Business

1) GEB response to Declaration of Financial Status Designation for February 2017
2) 2018 NASBE Nomination-Western Region Area Director
3) Eligibility for Interscholastic Sports Participation (J. Lujan)
4) Middle College (R. Crisostomo)
5) Committee Reports
   a) Executive Committee
   b) Instructional and Academic Support Committee
   c) Safe and Healthy Schools Committee
   d) Organizational Efficiency and Development Committee
   e) Accreditation Subcommittee
   f) Budget & Finance Subcommittee

6) IBOGS Report

7) GFT Report

8) Mayor's Council Report

VIII. Executive Session

IX. Announcements and Adjournment

Nuke waste debate: Turn it into glass or encase in cement?



ELSEWHERE IN NUKE NEWS: *This April 4 image made from a video provided by the U.S. Department of Energy shows the early morning arrival of a shipment of nuclear waste at the Waste Isolation Pilot Plant in Carlsbad, N.M. The nation's only underground nuclear repository received its first waste shipment more than three years after shipping was halted in response to a radiation release that contaminated part of the facility and sidetracked the federal government's multibillion-dollar cleanup program. U.S. Department of Energy via AP*

SPOKANE, Wash. (AP) - Congress should consider authorizing the U.S. Department of Energy to study encasing much of the nuclear waste at the nation's largest waste repository in a cement-like mixture instead of turning it into glass logs, according to a new report from the U.S. Government Accountability Office.

Doing so before burying the waste would be less expensive than a process called vitrification to turn the waste into the glass logs, said the report issued Wednesday.

Waste includes leftovers from manufacture of bomb dropped on Nagasaki

The process called grouting might also allow waste at the Hanford Nuclear Reservation in a remote part of south-central Washington state to be treated more quickly, the report said.

The waste is left over from plutonium production for nuclear weapons, including the bomb dropped on Nagasaki, Japan that led to the end of World War II.

The Energy Department replied that it agreed with the office's recommendations but Washington state officials still believe the best way to safely deal with the waste and protect the environment is by turning it into glass.

WASTE continued on page 15

GUAM EDUCATION BOARD

500 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone: (671) 300-1627 • Fax: (671) 472-5001
Website: www.gdoe.net/geb

PETER ALEXIS D. ADA, Chairperson
MARIA A. GUTIERREZ, Vice-Chairperson

PUBLIC NOTICE

Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, May 16, 2017
6 PM
Chief Brodie Elementary School, Cafeteria

AGENDA

I. **Meeting Call to Order**
II. **Roll Call of Members**
III. **Public Participation**
  1) Resolution and Certificate Presentation
IV. **Approval of Minutes**
  1) Minutes on April 18, 2017 Regular Board meeting
V. **Receipt of Communication and Report**
  1) Superintendent's Report and Communication
  2) Head Start Program Director's Report
VI. **Unfinished Business**
  1) Simon Sanchez High School Facilities
VII. **New Business**
  1) GEB response to Declaration of Financial Status Designation for February 2017 (M. Mendiola)
  2) 2018 NASBE Nomination-Western Region Area Director (M. Gutierrez)
  3) Eligibility for Interscholastic Sports Participation (J. Lujan)
  4) Middle College (R. Crisostomo)
  5) Committee Reports
    a) Executive Committee
    b) Instructional and Academic Support Committee
    c) Safe and Healthy Schools Committee
    d) Organizational Efficiency and Development Committee
    e) Accreditation Subcommittee
    f) Budget & Finance Subcommittee
  6) IBOGS Report
  7) GFT Reports
  8) Mayor's Council Report
VIII. **Executive Session**
IX. **Announcements and Adjournment**

Individuals requiring special accommodations or information may contact Leilani Cruz, Administrative Officer at 300-1627 or by email: lmbcruz@gdoe.net.

This advertisement was paid by GDOE local funds.

GUAM LAND USE COMMISSION

Department of Land Management
ITC Building, Third Floor, Tamuning, GU
P.O. Box 2950, Hagatna, Guam 96932
Tel: (671) 649-5263, Fax: (671) 649-5383

EDDIE BAZA CALVO, Governor
RAY TENORIO, Lieutenant Governor
MICHAEL J.B. BORJA, Director
DAVID V. CAMACHO, Deputy Director

AGENDA

A regular meeting of the Guam Land Use Commission will be held on Thursday, May 11, 2017 at 1:30 pm, Department of Land Management Conference Room, 590 S. Marine Corps Dr., 3rd Floor, ITC Building, Tamuning.

I. **Roll Call**
II. **Approval of Minutes - April 13, 2017**
III. **Old Business [None]**
IV. **New Business [None]**
V. **Administrative Matters**
  A. Karen Y.S. Kim; requests issuance of its Eighth Supplementary Final Public Report for Happy Condo, Lot 10, Block 1, Tamuning, HPR No. 160.
  B. Cherry Media Vision; request for reconsideration of conditions of approval in order to allow for 'motion graphics' for its previously approved zone variance, Lot 2021-1-1-2-1, Tamuning.
VI. **Adjournment**

****Funding Source provided by above Applicants****
Person(s) requiring special accommodations please call Cristina at 649-5263 Ext. 375

OFFICE OF PUBLIC ACCOUNTABILITY • GUAM

MULTI-STEP INVITATION FOR BID

No. OPA-IFB-001-17
OFFICE SPACE LEASE
From October 1, 2017 to September 30, 2021

Issue Date: **Tuesday, May 9, 2017**
Bid Deadline: **Friday, June 9, 2017 at 12:00 PM**

Location:
Office of Public Accountability
Suite 401, DNA Building
238 Archbishop Flores Street
Hagatna, Guam 96910

Interested parties may pick up the IFB specifications at said place or download from http://www.guamopa.org.
No phone calls please. There is no fee charged for bid package.

/s/ Doris Flores Brooks, CPA, CGFM
Public Auditor

Minutes

GUAM EDUCATION BOARD

500 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

PETER ALECXIS D. ADA
Chairman

MARIA A. GUTIERREZ
Vice Chair

GUAM EDUCATION BOARD
REGULAR MONTHLY MEETING
Tuesday, April 18, 2017
6 pm
Simon Sanchez High School Cafeteria

MINUTES

VOTING MEMBERS

Peter Alecxis D. Ada, Chairman
Maria A. Gutierrez, Vice Chair
Lourdes M. Benavente
James C. Lujan
Ron L. McNinch, PhD
Mark B. Mendiola
Lourdes B. San Nicolas

EX-OFFICIO MEMBERS

Cyndal Abad (OHS)
IBOGS Representative

Franklin R. Perez (AIJMS)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J.P. Fernandez
GDOE Superintendent

I. MEETING CALL TO ORDER

Mrs. Maria A. Gutierrez, Vice Chair and Acting Chair, called the meeting to order at 6:00 p.m.

II. ROLL CALL OF MEMBERS

Mr. Jon J. P. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were **present** for the meeting:

Voting Members:
Gutierrez, Maria A.- Vice Chair (Acting Chair)
Benavente, Lourdes M. **(Tele-conference)**
Lujan, James C.
McNinch, Dr. Ron L.
Mendiola, Mark B.
San Nicolas, Lourdes B.

Non-Voting Members:
Olandez, John (OHS)- IBOGS Representative
Perez, Franklin (AIJMS) - GFT Representative
Matanane, Rudy M. - Yigo Mayor and MCOG education liaison

Absent:
Ada, Peter Alecxis D. – Chairman

The Superintendent announced that there was a quorum. *(By law, five voting members constitute a quorum. Six (6) voting members were present for this meeting.)*

III. Public Participation

Senator Joe San Agustin presented resolutions to all six semi-finalists for the 2017 Guam Department of Education Teacher of the Year. They are Melissa B. Camacho from Jose Rios Middle School, Monica G. Cepeda from Ordot Chalan Pago Elementary

hool, Melanie C. Escobar from Wettengel mentary School, Billy Jay Navarrete from Upi Elementary School, Analyn V. Palugod from Adacao Elementary School, and Mabel M. Uncangco from Tamuning Elementary School.

Senator San Agustin mentioned that Mayor Matanane advised him that there would be a town hall meeting on Tuesday, May 2, 2017. He mentioned the only reason why the Bill 70-34 was introduced was to give an option to the Simon Sanchez community. He asks that the families, PTO, teachers, and staff attend the meeting to listen to the charter schools that are going to present their issues. He commented that if the Board did not want the bill, then it would not go any further.

Derrian Pablo, junior at Simon Sanchez High School shared his concerns regarding the conversion of Simon Sanchez High School into a charter school. He asked what "major effects" are possible if his school was to be changed to a charter school.

Vice Chair Gutierrez responded that the Board has not taken a position on the bill. After the May 2, 2017, town hall meeting that will be facilitated by Mayor Rudy Matanane and the Senators that are sponsors on this bill, the Board will discuss the results based on the community, students, parents, and everyone present.

Superintendent Fernandez invited the crowd and others to the town hall meeting on May 2, 2017, 6 p.m. in the Simon Sanchez High School cafeteria to further discuss the bill. He mentioned that he communicated with the senators and informed them that there were a lot of questions to needed to be answered before the Board could make an informed decision one way of the other about the Board's position on the proposed legislation.

Ms. San Nicolas commented that the Board has not seen the plan as to how this could look, and she urged the students, teachers, and parents to come out on May 2, 2017 and express their thoughts. She mentioned that the community should give the charter school the opportunity to explain what the plan looks like and then from there take it one step at the time.

Mr. Lujan mentioned that his committee met to discuss the bill. His committee felt that it was imperative that the community of Yigo and the surrounding participating villages that attend SSHS should make the decision. According to the charter school law passed in 2009, it states that a charter school conversion must gain approval from at least 60% from the community. The input of the community cannot happen unless the community itself stands up and voices their opinion.

Deanne Fournier, Simon Sanchez High School PATSO President asked for more information and clarification regarding the possibility of converting SSHS into a charter school.

Vice Chair Gutierrez responded this was only a proposed bill and not a law yet. She agreed that if the municipality of Yigo did not want then there would be no bill. She further mentioned that the Board had not yet digested the bill. She again encouraged everyone to be present and voice their concerns on May 2, 2017, 6 p.m. at SSHS.

Jevin Lucero, 5th grader at Maria Ulloa Elementary School, asked, "What is the purpose of building a charter school instead of rebuilding Simon Sanchez High School?" He stated that he wanted to attend Simon Sanchez High School.

Mr. Perez, GFT representative, said that th[illegible] was no consultation before the bill's introduction, adding that senators should instead focus on making sure the procurement process is followed to finally rebuild Simon Sanchez High School.

Monica Flis, teacher at Simon Sanchez High School, asked for the Board's support in opposing bill 70-34 to covert SSHS into a charter school.

Andri Baynum, teacher at Simon Sanchez High School, voiced his opposition of changing Simon Sanchez High School into a charter school. He stated that there was no doubt that Simon Sanchez High School needed a new school, but the charter school conversion approach may be fraught with pitfalls, even more convoluted than the current request for proposals process to build a new school.

Melanie Blas, teacher at Simon Sanchez High School voiced her concerns to convert SSHS to a charter school. She commented that if the decision is made without teacher input and support, you would lose lots of certified teachers. She stated that she would not work at SSHS if it became a charter school.

Mayor Matanane stated to the crowd that he would stand up for students, parents, teachers, and staff of SSHS. He shared his concerns on Bill 70-34.

Karl Quitano, Special Education Job Coach at Simon Sanchez High School, voiced his concerns on the changing of Simon Sanchez High School into a charter school.

Shannon Seleen, teacher at D. L. Perez Elementary School, voiced her concerns regards Bonus Retention Incentives Program (BRIP). She mentioned that she was an off-island teacher recruited in 2006 under Superintendent of Luis Reyes and was told about BRIP upon being hired; she was hired as a deaf education and special education teacher. She continued in that position for four years and in 2010 she applied for BRIP and until this date, she has not seen that money. She asked the Board to acknowledge that they have debt due to many teachers on this island.

Mr. Lujan commented that he was aware of the program because he was a teacher at that time. He mentioned that the department has guaranteed through payment with many programs and this is one of the programs that was not honored.

Mr. Fernandez committed to gathering the necessary information to determine whether there is any outstanding amounts owed to teachers.

Mr. Lujan moved, seconded by Mr. Mendiola, to refer this matter to the finance committee to review and research this program.

Dr. McNinch asked for clarification and whether the motion was to refer to the committee for further discussion. Vice Chair Gutierrez concurred.

Ms. San Nicolas commented that there was a prior attempt to address this issue with a representative from the Legislature and the Department of Administration. She mentioned that it takes all three parties to come with the most viable solution to address this issue. She added that she is in support of the motion from Mr. Lujan.

The Board voted by roll call and approved the motion with a vote of 6-0 (Yeas: L. Benavente, M. Gutierrez, J.Lujan,R. McMinch, M. Mendiola, and L. San Nicolas) The motion passed.

hannon Siguenza, teacher at Simon Sanc High School, shared her concerns regarding the senators that decided to introduce Bill 70-34 to convert Simon Sanchez High School into a charter school.

Ken Orland, teacher at Simon Sanchez High School, voiced his concerns with regards to Bill 70-34 converting Simon Sanchez High School into a charter school. He mentioned that part of the frustration came from the sudden introduction of the bill, which was introduced without speaking to the SSHS community.

Vice Chair Gutierrez asked that anyone interested in submitting their testimonies to email Leilani Cruz or the Superintendent of Education.

The Board took a break at 7:33 pm.
The Board went back in public session at 7:55 pm.

IV. Approval of Minutes

1) Minutes on March 28, 2017 Regular Board meeting

Ms. San Nicolas mentioned that on page 2, line 50, to change "qualifies" to qualified".

Ms. San Nicolas mentioned that on page 6, line 275, to add "need" in between "students" and "a".

Ms. San Nicolas mentioned on that page 8, line 360, to change "their" to "they're".

Mr. Mendiola moved, seconded by Mr. Lujan, to approve the minutes of March 28, 2017 Regular Board meeting subject to corrections. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

V. Receipt of Communication and Reports

1) Superintendent's Report and Communication

In addition to his written report to the Board, the Superintendent provided highlights and updates.

Spring Break Tragedies- He informed the Board of two students who passed away during spring break: Jake Gombar, sophomore at JFK High School, and Joey Topasna, senior at Southern High School. Schools provided counseling to employees and students. Information on memorial services and other arrangements would be provided to Board members.

US DOE Technical Assistance Visit- Superintendent Fernandez led the team from GDOE, including Federal Programs, Curriculum, Financial and Assessment representatives to meet with US DOE officials in Washington DC from April 2-5, 2017. They met with the USDOE Acting Assistant Secretary, Monique Chisolm; Director, Office of School Support and Rural Programs, Dr. Lisa Ramirez; program staff for the insular areas; and other key partners at US DOE. The application for the coming grant year for US DOE Federal Funds is due on May 16, 2017. This year, under the new Every Student Succeeds Act, Guam has chosen to

consolidate its funding under Title V-[illegible]ural and Low-Income Schools, which provides the maximum flexibility for Guam. Until a federal budget is passed, they will not know the exact amount of the grant, but they are working with a $25 million estimate based on previous years.

FY 2016 Financial and Single Audit- Superintendent Fernandez mentioned that, by the next Board meeting, he hopes to provide favorable news regarding the FY 2016 audit being prepared by Deloitte, the external auditor. He further mentioned that if GDOE can sustain the progress in terms of receiving a clean opinion and limiting the findings and questioned costs, they will be well positioned in their discussions with US DOE regarding the high risk status and special conditions.

Simon Sanchez High School News- Superintendent Fernandez mentioned that a town hall meeting will take place on Tuesday, May 2, 2017, 6 pm at Simon Sanchez High School. He acknowledged that the some Board members did a walk through the school and identified a number of issues. He mentioned further that he looks forward to the Board's guidance on how best to use GDOE resources.

Civil Rights Training - Superintendent Fernandez mentioned that the Western Equity Assistance Center (based in Denver, CO) was on island to conduct Civil Rights training, inclusive of Title IX, at the Westin Hotel. Training will be held every day from 8-5 pm. This is a Train the Trainer opportunity, which means the Department will be able to provide in-house training going forward.

Special Education Parent Forum- Superintendent Fernandez announced that the 2nd Special Education Parent Forum would be held on Saturday, April 22, 2017, from 8:30 a.m. to 12 p.m. at Carbullido Elementary School. The forum is intended to determine next steps and action plans based on the concerns raised during the last forum.

Teacher of the Year Gala (TOY)- Superintendent Fernandez mentioned that this is the annual recognition of semi-finalists, finalists and the Teacher of the Year, who will represent Guam as the "National Teacher of the Year". The TOY gala that is hosted by the Foundation of Public Education and will take place on April 27, 2017, 6 pm, at the Hyatt Regency Hotel.

GDOE Job Fair- Superintendent Fernandez announced that the annual job fair will take place on Friday, June 23, 2017, from 10 a.m. to 2 p.m. at Adacao Elementary School. Interested applicants should attend to find out about job openings in the department, fill out an application and go through interviews with school and division officials.

Board Questions and Concerns:

Vice Chair Gutierrez asked the Board members to kindly email Superintendent Fernandez should they have any questions or concerns in regards to the highlights that was provided to the Board.

She mentioned that she has several questions under Special Education and will email her questions.

Mr. Lujan moved, seconded by Mr. Mendiola, to accept the Superintendent's Report and Communication as presented. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

2) Head Start Program Director's Report

Mrs. Schroeder requested for approval of the Selection Criteria and Ongoing Assessment SOP. She further mentioned that the Guam Head Start Policy Council reviewed and approved the selection criteria for the program. There were no changes from last year. She added that they practiced the assessment procedure to see on how well it would work.

Ms. San Nicolas moved, seconded by Mr. Lujan, to accept the Head Start Program Director's Report as a result in Mrs. Schroeder's participation at the Region IX conference. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

VI. Unfinished Business

1) Approval of the Pilot Work Skills Development Courses

Ms. Eloise Sanchez, School Program Consultant with the Curriculum and Instruction, was present for the department. Vice Chair Gutierrez reported that she was very impressed with presentation of the two teachers who attended the work session that was held on April 6, 2017. She commended them for putting in all the time and work into these courses. She was happy to see that when they came to the online part, they tried to make sure these students had access even when they were absent.

Mr. Lujan commented that this course was a profound program developed by the two teachers at John F. Kennedy High School. He mentioned that this program was versatile because it is applicable to other disciplines or subject areas in school. He recommended for each school to look into this program and monitor how it progresses because it may be a missing link to some of the answers in getting students to move in the direction that society wants them to move pertaining to the work place.

Mr. Lujan moved, seconded by Ms. Benavente to approve the Pilot Work Skills Development Courses at JFKHS. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

VII. New Business

1) NASBE 2017 New Member Institute

Vice Chair Gutierrez mentioned that every year NASBE has their "New Member Institute" conference. This year, the dates changed to June 9 & 10, 2017, and it is only for a day and a half. She further mentioned that two of our Board members have expressed that they would like to participate in this conference. She added that in the past for this conference, NASBE would cover 100% of the conference but because of funding situation, they're only paying $500 each for travel; hotel and registration is covered by NASBE. There are three new Board members Dr. Ronald McNinch, Mr. James Lujan, and Mr. Mark Mendiola. Mr. Mendiola will not be able to attend due prior engagement.

Ms. San Nicolas mentioned that soon to arrive is Mr. Robert Crisostomo. Will the Board afford him the opportunity to attend the conference?

Vice Chair Gutierrez responded that the Board hasn't considered that because they weren't sure of the situation with Mr. Crisostomo. NASBE is only allowing two Board members to attend and anything after that an extra Board member the Board will have to cover the whole cost.

Ms. San Nicolas moved, seconded by Mr. Mendiola to approve the participation for James Lujan and Dr. Ronald McNinch to attend the 2017 New Member Institute in Arlington, VA. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

2) GEB response to Declaration of Financial Status Designation for December 2016 and January 2017

Mr. Mendiola reported that every year there is a Corrective Financial Recovery Plan that needs to be prepared in response to the Code C-watch and the resolution that was prepared is to give a report by resolution with respect of the opposition on code c-watch.

He mentioned that there is a resolution 2017-06 in the board packet. He further mentioned that this is part of the requirements that needs to be submitted to Department of Administration (DOA).

Mr. Mendiola to moved, seconded by Mr. Lujan to approve the resolution 2017-06 Relative to approving the corrective financial recovery plan prepared in response to the Code C-watch used by the GDOE Education Financial Supervisory Commission for the months of December 2016 and January 2017. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

3) Committee Reports
   a) Executive Committee- None
   b) Instructional and Academic Support Committee-
      - Jury Duty for Students- Dr. McNinch mentioned that he would like to discuss this further with the sub-committee.
   c) Safe and Healthy Schools Committee – Vice Chair mentioned she hopes that Board Policy 409 and the SOP is updated. She commented that she is aware that the SOP for Board Policy 409 is being amended because of the revision of Board Policy 409. Superintendent Fernandez responded that the SOP is printed in draft form and is getting final comments on internal stakeholders. He will present it to the Board once all is completed.
   d) Organizational Efficiency and Development Committee-
      Vice Chair Gutierrez mentioned that the Board is waiting for the organizational chart so that the Board can go over and review it. She further mentioned that Senator San Agustin is requesting the document to be included in the amended budget.
   e) Accreditation Subcommittee-

Ms. San Nicolas commented on behalf of the board, she expressed her profound gratitude to all the schools and there are still some schools that have yet to go through the accreditation process. She mentioned that tomorrow, Simon Sanchez High School would undergo its mid-term visit. She acknowledged that there has been a lot of hard work out in the schools and all schools are to be commended for their hard work. She mentioned that she had to opportunity to join Chairman Ada and Mr. Lujan for Upi Elementary School. She further mentioned that the met with Visiting Committee highlighted that one of the requirements of the accreditation self-study is that all the stakeholders must be involved with the process.

Vice Chair Gutierrez congratulated all the schools that just had their accreditation and wished good luck to Simon Sanchez High School.

f) Budget & Finance Subcommittee-

Mr. Mendiola reported that they had the town hall meeting with the Legislature on April 12, 2017, and the Board had a chance to dialog with the Legislature in regards to the current budget status and also with the 2018 budget submission. Another work session will be scheduled with the Budget and Finance committee. He mentioned that there were some recommendations from the Chairman of Education and he would like to continue the dialogue. He added that the Legislature wants greater detail in support of the Board resolution. He also mentioned that in the next budget and finance committee meeting, they will addressing some of the concerns that the Chairman of education raised.

Mr. Lujan mentioned that he was present at the town hall meeting and Senator San Agustin elaborated on details of the 14 points and how it relates to the classrooms. He commented that they should separate central's budget versus the schools entirely. He continued to express his concerns.

4) IBOGS Report- Vice Chair Gutierrez reported that the chairwoman of the IBOGS Cyndal Abad wasn't able to attend the Board meeting. John Olandez, IBOGS representative from Okkodo High School sat in on her behalf.

John Olandez reported that before spring break, Deputy Chris Anderson sent out a press Release regarding tge "IBOGS seminar" which was originally scheduled for Saturday, April 22, 2017 and was postponed ll Saturday, May 13, 2017. He mentioned that each school is still invited to attend with 20 students from every high school, and registration is still ongoing. Student exchange is also currently scheduled for Friday, May 12, 2017.

Vice Chair Gutierrez mentioned that on the Board she assist with IBOGS with the Superintendent and Mr. Joe Sanchez. She further mentioned that the IBOGS this year have been working really hard and they wanted fulfill something that they saw from last year and that's the student conference but now they want to

change their title to "Seminar" and the theme is "Vision: See the vision, Know the vision, Be the vision."

Mr. Mendiola donated $100.00 towards the event. Superintendent also donated $100.00 as well to the student's seminar.

5) GFT Report –Mr. Perez announced that he will be stepping down as the GFT Representative. He thanked the Board and the Superintendent of Education. Dr. McNinch asked the Board to recognize, by acclamation, Mr. Perez's service to the Board. Board members stood and applauded for Mr. Perez.

6) Mayor's Council Report- Mayor Matanane asked for a moment of silence for those two students who passed away. He further encouraged stakeholders to attend the May 2, 2017, town hall meeting on Bill 70-34.

VIII. Executive Session- None

IX. Announcements and Adjournment

Vice Chair Gutierrez announced that it was Mr. Mark Mendiola's last official day, but he was reappointed by Governor Calvo to continue as a representative for the parents on the Board. She mentioned that his confirmation hearing is on Thursday, April 20, 2017, 9 am.

Vice Chair Gutierrez announced that the next meeting will be held at Chief Brodie Elementary School.

Mr. Mendiola moved to adjourn the meeting at 8:50 pm.

MINUTES SUBMITTED BY:

_____ Date: _____

LEILANI M. B. CRUZ
Administrative Officer

MINUTES OF April 18, 2017 REGULAR BOARD MEETING:
( ) Approved as submitted
( ) Approved subject to corrections
( ) Other: _____

_____ _____

PETER ALECXIS D. ADA
GEB Chairman

JON J. P. FERNANDEZ
Executive Secretary/GDOE Superintendent

Date: _____ Date: _____

Index

Staffing Report	5.1-1
New Hires Report	5.1-2
Teacher Vacancies	5.1-3
TPFA Status Report	5.1-4
Revenues, Expenditures, and Encumbrances / Report of Local Expenditures & Encumbrances by 14 pts.	5.1-5
Direct Deposit	5.2-1
Powerschool Parent/Student Access	5.2-2
FSAIS Help Tickets	5.2-3
PDS Trouble Tickets	5.2-4
Requisitions in Process	5.2-5
Open Purchase Orders	5.2-6
Transition Plan	5.2-7
CCAP	5.2-8
HR Customer Service Survey	5.3-1

Supt's Report

All Guam Department of Education students will graduate from high school prepared to pursue post-secondary education on or off-island or to assume gainful employment with the private or public sector.

Goal #1: All Guam Department of Education students will graduate from high school prepared to pursue post-secondary education on- or off-island or to assume gainful employment within the public or private sector.

HIGH SCHOOL GRADUATION DATES

School	Date	Time	Venue
J.P. Torres Success Academy	June 01, 2017	4:00 PM	Nikko Hotel
George Washington HS	June 02, 2017	2:00 PM	UOG Calvo Field House
Okkodo HS	June 04, 2017	2:00 PM	UOG Calvo Field House
Simon Sanchez HS	June 06, 2017	2:00 PM	UOG Calvo Field House
Tiyan HS	June 08, 2017	2:00 PM	UOG Calvo Field House
John F. Kennedy HS	June 09, 2017	5:00 PM	John F. Kennedy HS
Southern HS	June 10, 2017	2:00 PM	UOG Calvo Field House
Department of Youth Affairs (DYA)	June 14, 2017	2:00 PM	DYA

Objective 1.1: By Year 2020, the GDOE will have a cohort graduation rate of at least 80%.

Activity/Action Item	Outcomes
THE REHABILITATION ACT OF 1973 SECTION 504 A federal law that mandates all agencies receiving federal funding to provide all students with disabilities, equitable access through a variety of programs and opportunities to achieve the standard.	Based on SOP 1200-012: Section 504, the district continues to build capacity with the identification, eligibility determination and implementation of Educational Accommodation Plans (EAPs) for students with disabilities. **TABLE 1.1-1** shows the number of active, inactive/terminated, or pending 504 cases for the district year to date:

TABLE 1.1-1 – Active, inactive/terminated, or pending 504 cases for the district.

Schools	Active	Terminated (*Based on 10/26/16 Audit)	Pending	GREIVANCES
AES		1*	1	
AsTES	4			
DLPES		1 (12/27/16)		
BPCES	1			
JQSMES		1*		
LES	1			
MAUES	2			
MMMS	2			
OCPES	2			
PCLES		1*		
Price ES	1			
UES	1			
AIJMS		2*		
AsTMS	2			

	FBLGMS	1	1*		
	IMS	3			
	JRMS	5			
	LPUMS	5			
	VBMS	8			
	GWHS	4			
	JFKHS	6	5*		
	OHS	4			
	SHS	1	2*		
	SSHS	7	1*		
	THS	7			1
	DISTRICT TOTAL	**67**	**15**	**1**	**1**

SOP 1200-012: SECTION 504 PROCEDURAL MANUAL REPORTING REQUIREMENT Based on the SOP, all schools shall report all Section 504 cases to include: pending, active and terminated cases to SSSD 30 days before the last day of school.	April 11, 2017: Assistant Sec 504 Coordinator N. Monforte deployed a Sec 504 electronic reporting mechanism to all administrators and school counselors as the official reporting mechanism for compliance to the SOP. The deadline to submit is May 17, 2017. The results of the electronic report will be compared to the existing district files to ensure that all students with an Educational Accommodation Plan (EAP) are captured accordingly.
CAREER DAY PRESENTATION Schools will occasionally request for SSSD personnel to provide presentations regarding career choices, requirements, benefits and other information regarding gainful employment.	April 18-19, 2017: AsTumbo Elementary School Counselor requested for a SSSD employee who is also a certified fitness instructor to conduct a presentation and demonstration regarding the physical fitness industry for all students. The presentation/demonstration was held from 10:30 – 11:30 a.m. with over 500 students and 30 faculties in attendance. Based on a feedback from the school counselor, the presentation was well received by students and faculty.
DIVISION OF SPECIAL EDUCATION (SPED) **INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)** IDEA requires that all students with disabilities, ages 16 and above that have IEPs, must have IEPs that include post-secondary Transition plans. This IDEA requirement is reported annually in the State Performance Plan/Annual Performance Rep ort (SPP/APR). Based on the May 1, 2017 School Report, Guam's performance for Indicator 13: 442 out of 617 students ages 16 and above with IEPs met this requirement.	**72%** (442/617) students with IEPs ages 16 years and above have post-secondary transition plans outlining academic needs to reach post-secondary goals. The status of the remaining students is as follows: • Forty-One (41) students, ages 16 and above, have IEPs that contain transition plans that meet all the requirements for Indicator 13, but these IEPs are not current and therefore, will not be included. • One Hundred Twenty-Three (123) students, ages 16 and above, have IEPs that are current, but their transition plans do not meet all the required components for Indicator 13 and therefore, will not be included. A more

thorough review of these files will be conducted.

- Eleven (11) students, ages 16 and above with IEPs, have IEPs that contain transition plans that do not meet the Indicator 13 requirements and are also not current and therefore, will not be included. (4)

School	Indicator 13 by School (@5.1.17)
GWHS (83/123)	67%
Guam Charter School (2/7)	29%
JFKHS (81/111)	77%
JPTAS (0/2)	0%
OHS (48/51)	94%
SSHS (98/125)	78%
SHS (73/119)	61%
THS (57/79)	72%
(442/617) TOTAL	**72%**

COMPLIANCE MONITORING OFFICE (CMO)
Secondary Transition File Review Verification

GWHS – On April 26, 2017, the school requested for another extension to the verification timeline from April 28, 2017 to May 12, 2017 for Secondary Transition compliance requirements through Offsite Data files.

SERVICE LEARNING

Service Learning Program continues to collect monthly student data to ensure that all graduating students meet the service learning requirements to enable them to graduate on time with their respective cohort.

Note: Column 3 represents students from the 2017 Graduation Cohort; column 4 represents the number of Cohort students with at least sixty (60) hours of Service Learning completed as of this month's reporting; column 5 represents the number of Cohort students projected to graduate in June 2017 based only on academic graduation requirements; c olumn 6 data represents the 2017 Cohort with both the earned academic 18 credits and the 60 hours of Service Learning.

The data collected every month ensures that the GDOE is doing its best to track graduation requirements for all students to ensure all students graduate from GDOE schools prepared for college and/or careers.

See **TABLE 1.1-2** below.

TABLE 1.1-2 - Service Learning Student Data Report – May 2017

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
No	High School	Total # of 2017 Cohort	Total # of 2017 Cohort with 60 SL Hrs.	2017 Potential Graduates	2017 Number of potential graduating seniors with 18+ credits and 60+ SL Hours
1	GWHS	396	344	374	248
2	JFKHS	435	295	257	223
3	OHS	415	322	275	242
4	SSHS	421	283	289	253
5	SHS	256	232	254	231
6	THS	254	180	131	133
7	JPTAS	171	69	50	33

ISLA: AYUDANTE' PROGRAM

ESKUELAN PUENGI (EP) (NIGHT SCHOOL)

The EP Program is designed as a Credit Recovery Program for high school students lacking credit to graduate with their cohort class. Priority will be for Seniors lacking credit towards graduation and open to Juniors should space be available. Participants have an opportunity to earn 0.5-1 credit towards graduation.

The GDOE continues to provide credit recovery programs to allow students to make-up credits they may be lacking, thereby increasing district graduation rates.

Session B for the Eskuelan Puengi is currently ongoing and ends on May 18, 2017. George Washington, John F. Kennedy, Okkodo, Simon Sanchez and Tiyan High Schools are currently hosting the EP Program.

There are currently 1,226 students participating in the EP Program. The table below indicates the number of participants by cohort.

School	<2013-2016	2017	2018	2019	Total
GWHS	289	139	101	24	553
JFKHS	3	78	52	13	146
OHS	23	87	65	0	175
SSHS	20	63	91	5	179
THS	14	63	80	16	173
TOTAL	**349**	**430**	**389**	**58**	**1,226**

SUMMER SCHOOL

Planning for the 2017 Summer School Program is currently ongoing. There will be 10 elementary school sites, 4 middle school sites and 5 high school sites. The proposed start of the program is June 6, 2017. The program will last for 25 instructional days for elementary and middle school and 30 instructional days for high school.

The Summer School Program is designed to supplement instruction during the regular school year; it provides additional support to struggling students or students who need additional time working on specific skills. The High School Program is designed for credit recovery for students lacking credit to graduate with their cohort class.

The GDOE continues to provide credit recovery programs to allow students to make-up credits they may be lacking, thereby increasing district graduation rates. In addition, GDOE also provides remediation for struggling students who need additional time working on specific skills.

Below are the proposed sites for the program.

Elementary	Middle	High
Carbullido ES	Astumbo MS	George Washington HS
Chief Brodie ES	Jose Rios MS	John F Kennedy HS
DL Perez ES	Untalan MS	Simon Sanchez HS
Finegayan ES		Southern HS
Inarajan ES		Tiyan HS
Liguan ES		
Marcial Sablan ES		
Ordot-Chalan Pago ES		
Wettengel ES		

RESEARCH, PLANNING AND EVALUATION (RP&E) DIVISION

RP&E is currently is the process of preparing for the administration of 2017 High School Survey to collect

All high school principals concurred with these two (2) new changes introduced by RPE.

students' plans after high school graduation and gather information about their perceptions of their educational experience. The survey has been revised from the past years' version in three (3) ways: 1) It will be strictly online –as opposed to hard copy surveys, given that RPE literally has no staff to do the data entry. In the past, the results of this survey were out months after data entry and verification were completed by staff or assistants borrowed from other divisions and schools. 2) This year will include the juniors for better planning information. In the past, the survey was strictly for graduating seniors. 3) New items include questions such as how the student plans to pay for college, what is their father's and mother's highest educational attainment, what and who influenced them to attend or not to attend postsecondary education.	The outcome of the positive concurrence by school principals are: 1) Very little to almost no data entry errors; hence, better quality data on what our graduates plan to do after high school and what they thought of their schooling experience. 2) Rapid turnaround of the results to the principals (given that there is no data entry required) will help provide actionable data in preparing future high school graduates. 3) Inclusion of the juniors will enable the school planners to catch them early to provide appropriate intervention. 4) Inclusion of a question (which started last year) for follow-up survey will enable the collection of information from the former graduates as to what or where they ended up after high school.

Objective 1.2: By Year 2020, at least 80% of HS students will be proficient in English Language Arts and Math as measured by the Department's State-wide Assessment.

Activity/Action Item	Outcomes
ISLA - GIHA' **AIMSWEB** The AIMSweb Spring Benchmark Period started on March 16, 2017 and will conclude on May 26, 2017. Students in grades K-8th participated in these interim assessments throughout the year. Based on assessment results, students may show one of three (3) areas: • Tier 1: Students who are on benchmark or grade Level. • Tier 2: Students who need support. • Tier 3: Students in need of immediate Interventions. **DISTRICT WIDE ASSESSMENT (DWA) (ACT/ASPIRE, SBA)** District-wide assessment testing began on April 3, 2017 and will continue through May 19, 2017. Several schools are expected to return materials by the week of May 8-12.	Teachers will be able to monitor student progress throughout the year and provide supports and/or immediate interventions to students who need it. Students will continue to be tested while the Spring Benchmark period is open. Schools will be able to utilize DWA data to identify areas of strengths and need for students and will be able to drive instruction to maintain proficiency and apply interventions where needed.

Students were tested as follows: • ACT/ASPIRE – Reading, Language and Math Grades 3-10. • Standards Based Assessment Reading, Language and Math – Grades 1, 2, 11 and 12. • Standards Based Assessment Science – Grades 1-12. • Standards Based Assessment Social Studies – Grades 1-12.	
STRIVING READERS COMPREHENSIVE LITERACY (SRCL) PROGRAM The SRCL Program will be closing out by July 31, 2017. Plans to sustain the program are in place to include other schools to take part in the use of technology.	Initial plans to transition under ISLA Gi'ha have now switched to the ISLA Ayudante' Program. Student, teacher and parent surveys have been disseminated. Results of the survey will be available by the end of the week and will be reported in next month's report. Three (3) teachers and one program personnel are expected to take part in a conference to be held in Austin, Texas on the first week of June. Teacher reps will be introduced to a variety of strategies pertaining to the use of the iPad in the classroom.

Objective 1.3: By Year 2020, at least 80% of HS students will be proficient in Science and Social Studies as measured by the Department's State-wide Assessment.

Activity/Action Item	Outcomes
ISLA - GIHA' **AIMSWEB** The AIMSweb Spring Benchmark Period started on March 16, 2017 and will conclude on May 26, 2017. Students in grades K-8 participated in these interim assessments throughout the year. Based on assessment results, students may show one of three (3) areas: • Tier 1: Students who are on benchmark or grade Level. • Tier 2: Students who need support. • Tier 3: Students in need of immediate Interventions.	Teachers will be able to monitor student progress throughout the year and provide supports and/or immediate interventions to students who need it. Students will continue to be tested while the Spring Benchmark period is open.
DISTRICT WIDE ASSESSMENT (DWA) (ACT/ASPIRE, SBA) District-wide assessment testing began on April 3, 2017 and will continue through May 19, 2017. Several schools are expected to return materials by the week of May 8-12.	Schools will be able to utilize DWA data to identify areas of strengths and need for students and will be able to drive instruction to maintain proficiency and apply interventions where needed.

Students were tested as follows: • ACT/Aspire – Reading, Language and Math Grades 3-10. • Standards Based Assessment Reading, Language and Math – Grades 1, 2, 11 and 12. • Standards Based Assessment Science – Grades 1-12. • Standards Based Assessment Social Studies – Grades 1-12.	
STRIVING READERS COMPREHENSIVE LITERACY (SRCL) PROGRAM The SRCL Program will be closing out by July 31, 2017. Plans to sustain the program are in place, to include other schools to take part in the use of technology.	Initial plans to transition under ISLA Gi'ha have now switched to the ISLA Ayudante' Program. Student, teacher and parent surveys have been disseminated. Results of the survey will be available by the end of the week and will be reported in next month's report. Three (3) teachers and one program personnel are expected to take part in a conference to be held in Austin, Texas on the first week of June. Teacher reps will be introduced to a variety of strategies pertaining to the use of the iPad in the classroom.

Objective 1.4: By Year 2020, the percentage of public school students testing into remedial reading and math courses at the University of Guam and the Guam Community College will be less than 30%.

Activity/Action Item	Outcomes
ISLA - GIHA' **AIMSWEB** The AIMSweb Spring Benchmark Period started on March 16, 2017 and will conclude on May 26, 2017. Students in grades K-8 participate in these interim assessments throughout the year. Based on assessment results, students may show one of three (3) areas: • Tier 1: Students who are on benchmark or grade Level. • Tier 2: Students who need support. • Tier 3: Students in need of immediate Interventions.	Teachers will be able to monitor student progress throughout the year and provide supports and/or immediate interventions to students who need it. Students will continue to be tested while the Spring Benchmark period is open.
DISTRICT WIDE ASSESSMENT (DWA) (ACT/ASPIRE, SBA) District-wide assessment testing began on April 3, 2017 and will continue through May 19, 2017. Several schools are expected to return materials by the week of May 8-	Schools will be able to utilize DWA data to identify areas of strengths and need for students and will be able to drive instruction to maintain proficiency and apply interventions where

12. Students were tested as follows: • ACT/Aspire – Reading, Language and Math Grades 3-10. • Standards Based Assessment Reading, Language and Math – Grades 1, 2, 11 and 12. • Standards Based Assessment Science – Grades 1-12. • Standards Based Assessment Social Studies – Grades 1-12.	needed.

Objective 1.5: By Year 2016-17 (Year 3), all graduating seniors will score a bronze or higher on the ACT Work Keys Assessment (or equivalent work readiness assessment) with at least 50% scoring Gold or higher.

Activity/Action Item	Outcomes
CAREER AND TECHNICAL EDUCATION (GCC CTE) Curriculum & Instruction in collaboration with GCC Continuing Education/Workforce Development (CE/WD) continued providing KeyTrain Training for Students, Faculty, Counselors, & Staff up until May 1,	WorkKeys assessments help prepare our students and Teacher Assistants/Instructional Program Aides to meet goals in GDOE's State Strategic Plan. On April 28, a memo signed by the Superintendent was given to GCC communicating a need to halt federally funded supplemental services (supplies, equipment, professional development, professional services such as WorkKeys assessments and a pilot program instructor) until a contract is in place through an RFP. Third Party Fiduciary A&M had initially given GDOE guidance that it was ok to continue paying GCC, but USEd has since clarified that we need to complete the RFP process. GCC will continue to fund the pilot program instructor until the end of the school year or until a contract is in place.
CURRICULUM DEVELOPMENT At the Guam Education Board meeting on Tuesday, April 25, 2017, the Work Skills Development courses that were piloted by two (2) JFKHS Business Instructors were approved for district-wide implementation.	These Work Skills Development courses will allow students to be prepared for the workforce as identified in the State Strategic Plan.

Objective 1.6: By School Year 2016-17 (Year 3), at least 50% of the students taking an Advanced Placement (AP) exam will receive a passing score. By SY2019-20 (Year 6), at least 80% will receive a passing score.

Activity/Action Item	Outcomes
COLLEGE PATHWAY PROGRAM The 8th Grade Advanced Science class of Ms. Aileen Canos was awarded 1st Place in the US Territories	Expansion of teaching strategies in the STEM Principles amongst middle school teachers and students.

division of the eCybermission competition. The eCybermission Competition is an Online National STEM Science Fair Competition sponsored by the Army Educational Outreach Program (AEOP).

The winning team "2017AdvSci02" from FB Leon Guerrero Middle School consisted of Joselle Garcia, Praise Rayo, and Katelyn Villa. Their project entitled "Poop Beneficial?" compared Rhino Beetle Larvae and Earthworms to see which would create the most waste material to be used for compost. As 1st place state winners, each student will receive a $1,000 US savings bond upon maturity.

STEM ROBOTICS

Six (6) high school teams from the Guam Department of Education and St. John's met on Saturday, April 22, 2017 to hold Guam's 1st Underwater ROV Competition at the Dededo swimming pool.

Also known as remotely operated vehicles or ROVs, teachers are using the training they received to teach Science, Technology, Engineering, and Math (STEM) and prepare students for technical careers. Working in partnership with The MATE Center in Monterey, Jim McDonnell (retired engineer) helped teachers prepare for the ROV Competition as a way to: Engage students in STEM and expose them to science and technology careers; encourage students to develop and apply technical, teamwork, and problem solving skills; and provide funds, materials, and technical expertise to support student STEM learning to ultimately provide industry with skilled individuals who can fill workforce needs.

The MATE competition challenges students from all over the world to design and build ROVs to tackle missions modeled after scenarios from the ocean workplace. For this competition, Guam will start their competition as a beginner and then move to the intermediate and advanced levels in the next two (2) years. Students will have the opportunity to build upon their skills – and the application of those skills – as they engineer increasingly more complex ROVs for increasingly more complex mission tasks. In addition to engineering their ROVs, the students are required to prepare technical reports, poster displays, and engineering presentations that are delivered to working professionals who serve as

Students are accessing science curriculum beyond the classroom through the district's STEM Robotic Competition.

Expanding teaching to the science curriculum through national competitions also showcases students' learning in STEM Principles.

competition judges. Winners from the first competition will be able to travel to Long Beach, CA this summer to observe the International MATE ROV Competition.	

Goal #2: All Guam Department of Education students will successfully progress from grade to grade and from one level of schooling to another in order to maximize the opportunities to successfully graduate from high school.

Activity/Action Item	Outcomes
ISLA - GIHA' **AIMSWEB** The AIMSweb Spring Benchmark Period started on March 16, 2017 and will conclude on May 26, 2017. Students in grades K-8 participate in these interim assessments throughout the year. Based on assessment results, students may show one of three (3) areas: • Tier 1: Students who are on benchmark or grade Level. • Tier 2: Students who need support. • Tier 3: Students in need of immediate Interventions. **DISTRICT WIDE ASSESSMENT (DWA) (ACT/ASPIRE, SBA)** District-wide assessment testing began on April 3, 2017 and will continue through May 19, 2017. Several schools are expected to return materials by the week of May 8-12. Students were tested as follows: • ACT/Aspire – Reading, Language and Math Grades 3-10. • Standards Based Assessment Reading, Language and Math – Grades 1, 2, 11 and 12. • Standards Based Assessment Science – Grades 1-12. • Standards Based Assessment Social Studies – Grades 1-12.	Teachers will be able to monitor student progress throughout the year and provide supports and/or immediate interventions to students who need it. Students will continue to be tested while the Spring Benchmark period is open. Schools will be able to utilize DWA data to identify areas of strengths and need for students and will be able to drive instruction to maintain proficiency and apply interventions where needed.
ISLA - AYUDANTE' **AFTER SCHOOL PROGRAM FOR INSTRUCTIONAL REMEDIATION AND ENRICHMENT (ASPIRE)** 4th Quarter for the ASPIRE Program began on March 21, 2017 for students in grades K-5th. There are currently 864 students participating in the program, of that 237 students are participating in after school tutoring.	The ASPIRE Program is designed to supplement instruction during the regular day providing additional support to struggling students or students who would like to spend additional time working on specific skills.

ESKUELAN PUENGI (EP) (NIGHT SCHOOL)

The EP Program is designed as a Credit Recovery Program for high school students lacking credit to graduate with their cohort class. Priority will be for Seniors lacking credit towards graduation and open to Juniors should space be available. Participants have an opportunity to earn 0.5-1 credit towards graduation.

The GDOE continues to provide credit recovery programs to allow students to make-up credits they may be lacking, thereby increasing district graduation rates.

Session B for the Eskuelan Puengi is currently ongoing and ends on May 18, 2017. George Washington, John F. Kennedy, Okkodo, Simon Sanchez and Tiyan High Schools are currently hosting the EP Program.

There are currently 1,226 students participating in the EP Program. The table below indicates the number of participants by cohort.

School	<2013-2016	2017	2018	2019	Total
GWHS	289	139	101	24	553
JFKHS	3	78	52	13	146
OHS	23	87	65	0	175
SSHS	20	63	91	5	179
THS	14	63	80	16	173
TOTAL	**349**	**430**	**389**	**58**	**1,226**

SUMMER SCHOOL

Planning for the 2017 Summer School program is currently ongoing. There will be 10 elementary school sites, 4 middle school sites and 5 high school sites. The proposed start of the program is June 6, 2017. The program will last for 25 instructional days for elementary and middle school and 30 instructional days for high school.

The Summer School Program is designed to supplement instruction during the regular school year; it provides additional support to struggling students or students who need additional time working on specific skills. The High School Program is designed for credit recovery for students lacking credit to graduate with their cohort class.

The GDOE continues to provide credit recovery programs to allow students to make-up credits they may be lacking, thereby increasing district graduation rates. In addition, GDOE also provides remediation for struggling students who need additional time working on specific skills.

Below are the proposed sites for the program.

Elementary	Middle	High
Carbullido	Astumbo	George Washington
Chief Brodie	Jose Rios	John F Kennedy
DL Perez	Untalan	Simon Sanchez
Finegayan		Southern
Inarajan		Tiyan
Liguan		
Marcial Sablan		
Ordot-Chalan Pago		
Wettengel		

HIGH SCHOOL CLOSE UP PROGRAM

The Close Up Program runs from May 7 – 14, 2017. The program allows students and teachers an inside look at the democracy process. Funding for the off-island trip is paid by the Close Up Foundation under a grant from the US Office of Insular Affairs.

GDOE provides opportunities for high school students to be good citizens by allowing participation and understanding of the government process through hands on experience.

Seventeen (17) high school students (6 – GWHS, 2 –JFKHS, 5-SSHS, and 4 – SHS) will be participating in the Close Up

Program in Washington, DC. The number of participants from each school was determined based on the evaluation results of the schools activity binder. Two (2) chaperones (1, GWHS and 1 SSHS) will also participate in the program.

RESEARCH, PLANNING AND EVALUATION (RP&E) DIVISION

TRAINING

RP&E Administrator conducted training sessions on needs assessment and logic model among state program officers and all project directors involved in the Consolidated Grant Programs which covered a significant number of interventions and services to ensure that students progress from grade level to grade level successfully.

Needs assessment using the IF-THEN method and logic models for all ten (10) federally funded programs under the consolidated grants were drafted by the project directors with guidance from RP&E and final review by RP&E Administrator.

GUAM ISLAND WISE NEEDS ASSESSMENT SURVEY

RP&E was tasked to conduct the Guam Island-wide Needs Assessment Survey to identify intervention programs that are perceived by parents, teachers, students, the Board members, the professors and key officials of the postsecondary institutions, GovGuam agencies and non-profit community-based organizations.

The Needs Assessment Survey can contribute to the decisions to which interventions are perceived as most needed, to ensure that all students progress from grade level to grade level successfully.

The results of the Needs Assessment Survey are shown in the tables below:

Table 1 shows the distribution of the respondents:

TABLE 1. Type of Respondent	Count	Percent
Parent of DOE student	792	42.3
Parent of non-DOE student	14	0.7
Teacher in DOE	388	20.7
non-DOE teacher	8	0.4
DOE Admin or central office	68	3.6
non-DOE Admin or central office	21	1.1
DOE student	392	20.9
non-DOE student	5	0.3
DOE employee non-admin	109	5.8
Specialized support public and private	26	1.4
GovGuam agency non-DOE	11	0.6
Professor or key official at UOG or GCC	5	0.3
Board Member of UOG, GCC, DOE, WIOA	5	0.3
Community-based organization	7	0.4
Other	23	1.3
Total	1874	100.0

The top ten (10) activities rated with high perceived needs by all respondents (1,739 valid responses with 'Unsure' responses filtered out of the computation) are shown in Table 2. The project names in parenthesis are for internal reference only, but did not appear in the survey.

TABLE 2. Mean Rating by All Respondents	Count	Mean Rating
Technology Access, Broadband, Wifi (EETT)	1786	4.00
Providing Supplemental Resources (ISLA GIHA)	1770	3.94
Safe School Environment (SPCE)	1800	3.92
Support Services Outreach (SPCE)	1763	3.89
Computer Technical Support (EETT)	1790	3.89
Technology Training (EETT)	1790	3.85
Training in School Systemic Improvement (AYUDANTE)	1783	3.83
Tools and Resources, Internet safety curriculum, etc. (EETT)	1765	3.83
Classroom Instructional Strategies (ISLA GIHA)	1790	3.82
Technology-based Systems Implementation (EETT)	1739	3.82

	There are more tables that are part of the full report. The tables are disaggregated results of the mean ratings on each intervention activity by category of respondent. For example, parents, which consisted the highest number of respondents (n=806, 43%), also rated technology as top ten perceived needs (Table 3). Parents of non-DOE students (n=14) were included in the count.

TABLE 3. Mean Rating by Parents	Count	Mean Rating
Safe School Environment (SPCE)	778	3.96
Providing Supplemental Resources (ISLA GIHA)	763	3.89
Training in School Systemic Improvement (AYUDANTE)	765	3.87
Computer Technical Support (EETT)	769	3.82
Technology Access, Broadband, Wifi (EETT)	764	3.81
Tools and Resources, Internet safety curriculum, etc. (EETT)	759	3.80
Support Services Outreach (SPCE)	754	3.79
Technology Training (EETT)	770	3.79
Positive Behavior Intervention System (SPCE)	754	3.79
College Readiness thru Dual Enrollment, etc. (College PP)	746	3.79

STRIVING READERS COMPREHENSIVE LITERACY (SRCL) PROGRAM The SRCL Program will be closing out by July 31, 2017. Plans to sustain the program are in place, to include other schools to take part in the use of technology.	Initial plans to transition under ISLA Gi'ha have now switched to the ISLA Ayudante' Program. Student, teacher and parent surveys have been disseminated. Results of the survey will be available by the end of the week and will be reported in next month's report. Three (3) teachers and one program personnel are expected to take part in a conference held in Austin, Texas in the first week of June. Teacher reps will be introduced to a variety of strategies pertaining to the use of the iPad in the classroom.
CHAMORU STUDIES & SPECIAL PROJECTS DIVISION (CSSPD) **STANDARDS BASED ASSESSMENTS** Southern High School conducted its pilot testing of the draft Chamorro SBAs on April 6, 2017. A second Chamorro Language SBA Sampling with all the schools that participated in the first sampling will be conducted in May 2017.	Upon completion of the sampling and evaluations and then adoption of the SBAs, GDOE will be able to assess student achievement in Chamorro based on the standards.
"IHEMPLO-TA PROJECT" - IMLS GRANT (ACTIVATING COMMUNITY OPPORTUNITIES USING MUSEUMS AND LIBRARY AS ASSETS) CSSPD partnered with the Guam Museum and Pacific Resources for Education and Learning to promote learning the Chamorro Language and Culture outside the classroom and into the communities and deepen the	CSSPD partnership with other educational facilities/ agencies and individuals will bring educational programs and new learning opportunities for students outside the classroom on Chamorro Language and Culture.

appreciation of Chamorro Language and Culture.	
GATE PROGRAM **MATH COUNTS** Math Counts is a Mathematics Program that promotes mathematical achievements through a series of fun and engaging bee style contests.	The Math Counts State Competition was held on March 18, 2017 at the Pacific Star Hotel. Five (5) schools (1 public and 4 private) with a total of 30 students participated. Harvest Christian Academy will be representing Guam and will be attending the National Math Counts Competition in Florida.
MATH OLYMPIAD Math Olympiad is a national program aimed to stimulate enthusiasm for mathematics at the elementary school level. The program introduces important mathematical concepts, strategies for problem solving, and helps strengthen mathematical intuition, creativity and ingenuity. Visit their website at www.moems.org to learn more about the program.	Twenty six (26) elementary schools (18 public schools / 8 private non-public schools) involving 104 students competed on April 29, 2017 at Pacific Star Hotel.
ACADEMIC CHALLENGE BOWL (ACB) The ACB is a curriculum based program; a trivia type competition based on criterion referenced questions offering an outstanding resource for reinforcing and evaluating educational quality, program allows students to broaden their knowledge base and measure their mastery of topics while developing their higher cognitive and critical thinking skills.	The middle school and high school competitions were completed and the final standings are as follows: **ACB High:** 1st place – Father Duenas Memorial School 2nd place – Tiyan High School 3rd place –John F. Kennedy High School and Harvest Christian Academy **ACB Middle:** 1st place – LP Untalan Middle School 2nd place – Harvest Christian School 3rd place – Bishop Baumgartner Memorial School
MUSIC AND ART PROGRAMS The Music Program entails having the GATE music teacher provide instruction in a 35-day course. During the course, the GATE choir students perform in school events and select members participate in an All Island Choir and perform for the public. The Visual Arts Program entails having the GATE Visual Arts teacher teach various arts curriculum to students in a 35-day course and at the end of the course culminate with a final art project displayed at an art exhibit open to the public.	The GATE Music teachers are currently providing services to the following elementary schools: PC Lujan Elementary School (43 students): • Performance is scheduled for May 24-25 MA Sablan Elementary School (27 students): • School performance is TBD. The GATE Art Teacher is currently providing services to 19 students at Upi Elementary School. • The Art Exhibit is TBD The GATE Music and Arts Program services students for approximately 30 days, ending with performances and exhibit to showcase the students work.

MATH ENRICHMENT PROGRAM The Math Enrichment Program is designed to provide GATE elementary students with advanced skills, methods and techniques to enable students to better understand concepts and solve logical and multiple math problems.	A total of 172 GATE students were provided services at 15 public elementary schools.
TESTING Testing for the GATE K-5 Program and Preschool Program is ongoing.	Seventy-nine (79) students were referred for testing for the Pre-K and K-5 Program. Of the 79, 41 were tested for Pre-K and 38 tested for the K-5 Program. Of the 41 tested for Pre-K, 30 qualified and of the 38 tested for K-5, 25 qualified.
CAREER AND TECHNICAL EDUCATION (CTE) Four (4) students from Okkodo High School placed second in this year's national ProStart Competition held on April 28-30 at the Charleston Convention Center in Charleston, South Carolina. They were accompanied by Vicky Schrage, instructor and mentor chef Peter Duenas.	The Okkodo High School team is made up of captain Ella Mae Tinoso and members Xela Marie Olivario and Hennessy Sanchez, who have all been competing together in the ProStart Program at Okkodo High School since they were sophomores. Jim Mangligot is a new member on the team. Partnerships with Guam GCC will increase CTE opportunities for GDOE students.
SERVICE LEARNING At the April 18, 2017 Service Learning Program Monthly meeting, the committee members facilitated a discussion on the upcoming 2017 Service Learning Program Senior Surveys. The surveys will be distributed to all six (6) high schools to include JP Torres Success Academy during the month of May 2017.	The surveys distributed to all public high schools will be compiled to determine the perceptions about the Service Learning Program from high school seniors.
EARLY CHILDHOOD EDUCATION (ECE) A presentation to the Early Childhood Education Planning Committee was held on Wednesday, April 19 by Ms. Terry Naputi to address the social and emotional development of young children. The presentation included strategies to address working with establishing protocols in working with young children's social and emotional behavior.	Early Childhood Educators trained in their knowledge and skills in the principles of Early Childhood Education and in the area of their social and emotional development.
COLLEGE PATHWAY PROGRAM The 8th Grade Advanced Science class of Ms. Aileen Canos was awarded 1st Place in the US Territories division of the eCybermission competition. The eCybermission Competition is an Online National STEM Science Fair Competition sponsored by the Army Educational Outreach Program (AEOP). The winning team "2017AdvSci02" from FB Leon Guerrero Middle School consisted of Joselle Garcia, Praise Rayo and Katelyn Villa Their project entitled "Poop Beneficial?" compared Rhino Beetle	Expansion of teaching strategies in the STEM Principles amongst middle school teachers and students.

Larvae and Earthworms to see which would create the most waste material to be used for compost. As 1st place state winners, each student will receive a $1000 US savings bond upon maturity.	
STEM ROBOTICS Six (6) high school teams from the Guam Department of Education and St. John's met on Saturday, April 22 2017 to hold Guam's 1st underwater ROV competition at the Dededo swimming pool. Also known as remotely operated vehicles or ROVs, teachers are using the training they received to teach science, technology, engineering, and math (STEM) and prepare students for technical careers. Working in partnership with The MATE Center in Monterey, Jim McDonnell (retired engineer) helped teachers prepare for the ROV competition as a way to: Engage students in STEM and expose them to science and technology careers; encourage students to develop and apply technical, teamwork, and problem solving skills; and provide funds, materials, and technical expertise to support student STEM learning to ultimately provide industry with skilled individuals who can fill workforce needs. The MATE Competition challenges students from all over the world to design and build ROVs to tackle missions modeled after scenarios from the ocean workplace. For this competition, Guam will start their competition as a beginner and then move to the intermediate and advanced levels in the next two years. Students will have the opportunity to build upon their skills – and the application of those skills – as they engineer increasingly more complex ROVs for increasingly more complex mission tasks. In addition to engineering their ROVs, the students are required to prepare technical reports, poster displays, and engineering presentations that are delivered to working professionals who serve as competition judges. Winners from the first competition will be able to travel to Long Beach, CA this summer to observe the International MATE ROV competition.	Students are accessing science curriculum beyond the classroom through the district's STEM Robotic Competition. Expanding teaching to the science curriculum through national competitions also showcases students' learning in STEM Principles.

Objective 2.1: By Year 2020, at least 80% of students at each grade level will be proficient in English Language Arts, Math, Science and Social Studies as measured by the Department's State-wide summative assessment.

Activity/Action Item	Outcomes
ISLA - GIHA' **AIMSWEB** The AIMSweb Spring Benchmark Period started on March 16, 2017 and will conclude on May 26, 2017. Students in grades K-8 participated in these interim assessments throughout the year. Based on assessment results, students may show one of three (3) areas: • Tier 1: Students who are on benchmark or grade Level. • Tier 2: Students who need support. • Tier 3: Students in need of immediate Interventions.	Teachers will be able to monitor student progress throughout the year and provide supports and/or immediate interventions to students who need it. Students will continue to be tested while the Spring Benchmark period is open.
DISTRICT WIDE ASSESSMENT (ACT/ASPIRE, SBA) District wide assessment testing began on April 3, 2017 and will continue through May 19, 2017. Several schools are expected to return materials by the week of May 8-12. Students were tested as follows: • ACT/Aspire – Reading, Language and Math Grades 3-10. • Standards Based Assessment Reading, Language and Math – Grades 1, 2, 11 and 12. • Standards Based Assessment Science – Grades 1-12. • Standards Based Assessment Social Studies – Grades 1-12.	Schools will be able to utilize DWA data to identify areas of strengths and need for students and will be able to drive instruction to maintain proficiency and apply interventions where needed.
STRIVING READERS COMPREHENSIVE LITERACY (SRCL) PROGRAM The SRCL Program will be closing out by July 31, 2017. Plans to sustain the program are in place, to include other schools to take part in the use of technology.	Initial plans to transition under ISLA Gi'ha have now switched to the ISLA Ayudante' Program. Student, teacher and parent surveys have been disseminated. Results of the survey will be available by the end of the week and will be reported in next month's report. Three (3) teachers and one program personnel are expected to take part in a conference to be held in Austin, Texas on the first week of June. Teacher reps will be introduced to a variety of strategies pertaining to the use of the iPad in the classroom.
SCHOOL-BASED SURVEILLANCE PROGRAM The Youth Risk Behavior Surveillance Survey (YRBS) is conducted nationally, every two (2) odd years based on the Center for Disease Control and Prevention (CDC)	As of May 1, all participating 14 secondary schools conducted and completed the 2017 YRBS surveys. The surveys are now being cleaned and bundled to be submitted to the Center for

program requirements and timelines. The School Health Profiles Survey is conducted in even-number calendar years among a scientifically selected sample of all GDOE secondary school principals and lead health education teacher in accordance to survey administration procedures outlined in the handbook for conducting the Profiles provided by CDC.	Disease Control and Prevention for tabulation and reporting results. Approximately 1,562 students in middle school and 1,728 students in high school completed the surveys. The School Health Profiles (Profiles) Survey is administered every two (2) even years so will be administered in 2018.
GUAM WATER KIDS WORKSHOP A three-day training on April 10-12, 2017, on the implementation of the "Guam Water Kids," in collaboration with WERI (Water and Environmental Research Institute) from the University of Guam was held. Approximately twenty (20) K-8 teachers from the various elementary schools and middle schools participated.	Teachers are equipped with information related to the K-8 Science Curriculum to address Guam's Water Aquifer System. Teachers were provided the opportunity to participate in a field-experience which included an island-wide fieldtrip related to the Guam's local water system.

Objective 2.2: By Year 2020, at least 80% of students in grades K-8 will reach benchmark in Reading and Math as measured by the Department's Interim assessments.

Activity/Action Item	Outcomes
ISLA - GIHA' **AIMSWEB** The AIMSweb Spring Benchmark Period started on March 16, 2017 and will conclude on May 26, 2017. Students in grades K-8 participate in these interim assessments throughout the year. Based on assessment results, students may show one of three (3) areas: • Tier 1: Students who are on benchmark or grade Level. • Tier 2: Students who need support. • Tier 3: Students in need of immediate Interventions. **DISTRICT WIDE ASSESSMENT (ACT/ASPIRE, SBA)** District wide assessment testing began on April 3, 2017 and will continue through May 19, 2017. Several schools are expected to return materials by the week of May 8-12. Students were tested as follows: • ACT/Aspire – Reading, Language and Math Grades 3-10. • Standards Based Assessment Reading, Language and	Teachers will be able to monitor student progress throughout the year and provide supports and/or immediate interventions to students who need it. Students will continue to be tested while the Spring Benchmark period is open. Schools will be able to utilize DWA data to identify areas of strengths and need for students and will be able to drive instruction to maintain proficiency and apply interventions where needed.

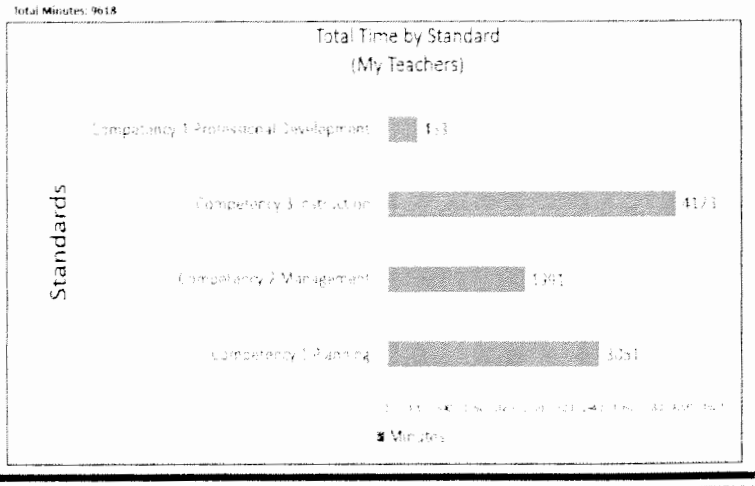
Math – Grades 1, 2, 11 and 12. • Standards Based Assessment Science – Grades 1-12. • Standards Based Assessment Social Studies – Grades 1-12.	

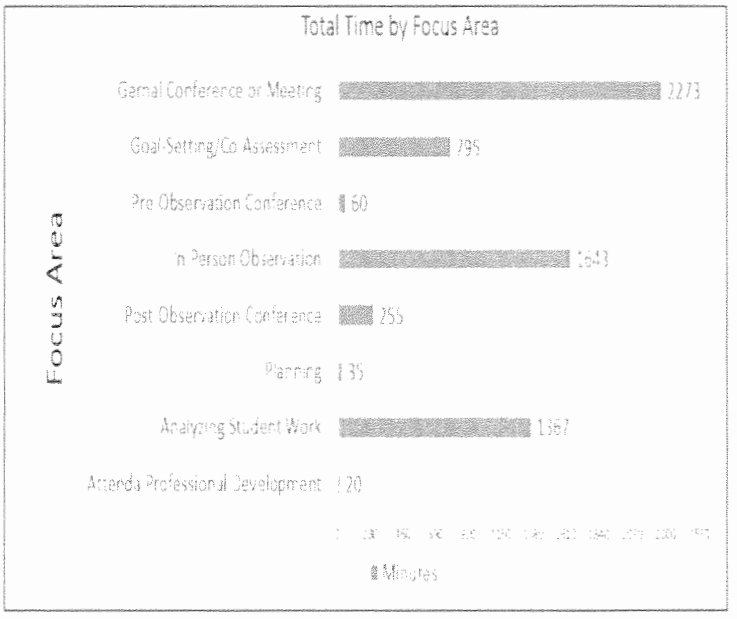
Objective 2.3 By Year 2020, at least 80% of students will be receiving a passing semester grade in Reading, Language Arts, Math, Science and Social Studies. (Used as an indicator for earned credit in secondary schools, not necessarily achievement)

Activity/Action Item	Outcomes
ISLA - GIHA' **AIMSWEB** The AIMSweb Spring Benchmark Period started on March 16, 2017 and will conclude on May 26, 2017. Students in grades K-8 participated in these interim assessments throughout the year. Based on assessment results, students may show one of three (3) areas: • Tier 1: Students who are on benchmark or grade Level. • Tier 2: Students who need support. • Tier 3: Students in need of immediate Interventions.	Teachers will be able to monitor student progress throughout the year and provide supports and/or immediate interventions to students who need it. Students will continue to be tested while the Spring Benchmark period is open.
DISTRICT WIDE ASSESSMENT (ACT/ASPIRE, SBA) District wide assessment testing began on April 3, 2017 and will continue through May 19, 2017. Several schools are expected to return materials by the week of May 8-12. Students were tested as follows: • ACT/Aspire – Reading, Language and Math Grades 3-10. • Standards Based Assessment Reading, Language and Math – Grades 1, 2, 11 and 12. • Standards Based Assessment Science – Grades 1-12. • Standards Based Assessment Social Studies – Grades 1-12.	Schools will be able to utilize DWA data to identify areas of strengths and need for students and will be able to drive instruction to maintain proficiency and apply interventions where needed.

Goal #3: All Guam Department of Education instructional personnel will meet high standards for qualifications and ongoing professional development and will be held accountable for all assigned responsibilities.

Objective 3.1 By School Year 2015-16 (Year 2), 100% of GDOE Instructional Personnel will be participating in an annual professional development program appropriate to their job duties designed to enhance their current skills as well as to provide opportunities for growth.

Activity/Action Item	Outcomes
ISLA - AYUDANTE' **TEACHER ASSISTANTS/ INSTRUCTIONAL PROGRAM AIDES** Training for all Teacher Assistants and Instructional Program Aides will be held on April 11-12, 2017. Training will focus on literacy and mathematics in the curriculum.	ISLA *Ayudante'* will build capacity with the TAs/IPAs by providing them with instructional strategies that can be used to support students in the classroom and afterschool. Training topics included Literacy Strategies for All Grades, Strategies in Math Integrating Literacy to Experience Success (SMILS), Teach to Reach (Teaching Strategies), and Lani Kate Curriculum. 240 TAs/IPAs participated in the PD.
TERRITORY AND FREELY ASSOCIATED STATES EDUCATION GRANT (T&FASEG) - BALANCED LEADERSHIP Balanced Leadership trainer from McREL conducted Focus of Leadership Balanced Leadership session on April 10-13. Administrator, Instructional Coaches, and Teacher Leaders attended two (2) of the four (4) days. Balanced Leadership training session provided training on refining the Focus of Leadership and identifying what resources are available to administrators to help accomplish school goals.	The GDOE will have administrators and teacher leaders who are able to extend and refine: • Knowledge on leading in the phases of change; create demand, implement, monitor, evaluate, and manage transitions. • Knowledge and use of tools and activities for effectively leading change. • Knowledge about research-based leadership responsibilities associated with leading change. • Knowledge of ways to develop collective efficacy. • Knowledge of the use of all assets, particularly intangibles.
TEACHER AND ADMINISTRATOR EFFECTIVENESS (TAE) PROGRAM **New Teacher Center Training** Provides instructional personnel opportunities to participate in annual professional development appropriate to their job duties.	Beginning teachers benefited from ongoing professional development through standard driven observation and interaction mentor practices The table shows the mentor-mentee total time by standard for 

	April 2017. • 6 teacher mentors supported 80 beginning teachers. • Mentors' formative assessment of beginning teacher practices used as feedback, discussion, and acceleration of teacher practices.
On the Job Training Provide on the job training to accelerate beginning teacher effective practices and assist with improving job satisfaction among this population.	The table below shows the mentor-mentee total time by focus area for April 2017. 
EARLY CHILDHOOD EDUCATION (ECE) A presentation to the Early Childhood Education Planning Committee was held on Wednesday, April 19 by Ms. Terry Naputi to address the social and emotional development of young children. The presentation included strategies to address working with establishing protocols in working with young children's social and emotional behavior.	Early Childhood Educators trained in their knowledge and skills in the principles of Early Childhood Education and in the area of their social and emotional development.
GUAM WATER KIDS WORKSHOP A three-day training on April 10-12, 2017, on the implementation of the "Guam Water Kids," in collaboration with Water and Environmental Research Institute (WERI) from the University of Guam was held. Approximately twenty (20) K-8 teachers from the various elementary and middle schools participated.	Teachers are equipped with information related to the K-8 Science Curriculum to address Guam's Water Aquifer System. Teachers were provided the opportunity to participate in a field-experience which included an island-wide fieldtrip related to the Guam's local water system.
PROFESSIONAL DEVELOPMENT FOR THE SCHOOL HEALTH COUNSELORS AND LICENSED PRACTICAL NURSE	• April 19, 2017 - meeting with DPHSS and WHO regarding support for Worksite Wellness Program. • April 20, 2017 - SHCs & LPNs monthly meeting at ESCL conference room.

NURSES MONTH PROCLAMATION

April 28, 2017 Acting Governor declared May 2017 as Nurses Month.

MEETING WITH GUAM BOARD OF NURSE EXAMINERS (GBNE) TO ADDRESS NON NURSES MEDICATION GUIDELINES

April 20, 2017 presenting the training guideline for GDOE non nurses to be able to administer emergency medications like Epipen.

GBNE will review and report at May 11, 2017 at monthly meeting.

DISCIPLINE AND ATTENDANCE TEAM (DATEAM) TRAINING

Each month, SSSD personnel facilitate continuous support and updates and foster accurate data inputting. Each school has a team consisting of three (3) school-level personnel who represent their respective schools; a school administrator assigned to Discipline, school personnel assigned to input incident reporting, discipline, and truancy and one alternate from each school.

DATeam Training		
DATE	**NUMBER TRAINED by %**	**Evaluation Results**
4/26-27	CANCELLED	N/A

The next monthly training is scheduled for May 29 and 30, 2017 from 1:30 p.m. – 3:30 p.m. All training materials and sign-in sheets can be viewed at: https://sites.google.com/a/gdoe.net/studentsupportservices/home/district-links/disicipline-and-truancy-team

NEUROSCIENCE OF TRAUMA ON ADOLESCENT BRAIN DEVELOPMENT TRAINING

The 2-day training was led by GBHWC and facilitated by Ms. Karen Williams, MSSW. The training provided information on brain development concept and how neuroscience of trauma would support agency's work with adolescents.

April 5-6, 2017: GDOE participated in the 2-day training. About 50 participants comprising of school administrators, school counselors and personnel from SSSD and SPED Behavioral Services attended the 2-day event among 150 participants from other agencies. The training was held at Pacific Star Hotel from 8:30 a.m. – 4:30 p.m.

BRIEF TOBACCO INTERVENTION PROGRAM

The program serves as a means to address student tobacco behavior and provide a means of justice by leveraging suspension days for participation. The program is in collaboration with the Guam Behavioral Health & Wellness Center (GBHWC) and the Department of Public Health and Social Services (DPHSS).

BTI PROGRAM (Data YTD)		
# of Tobacco/ Nicotine Offenses YTD	# of student/parent agreeing to participate in program in lieu suspension	# of students that have completed from the program YTD
964	**102**	**47 (SY16-17, as of 4/28/17)**

DIVISION OF SPECIAL EDUCATION

Special Education Speech and Language Program personnel conducted a parent training on Communication on April 4, 2017 at Chief Brodie Elementary School Special Education Training room 2.

Nineteen (19) parents and daycare providers completed the training.

Special Education Emotional Disabilities Program personnel conducted Safe Crisis Management (SCM) training on April 27-28, 2017 at Astumbo Middle School.

Five (5) teachers, five (5) para-educators and four (4) social workers completed the training and evaluation.

Consulting Resource Teacher-Technical Assistants conducted training on Autism Awareness and Interventions on April 20-21, 2017 at Astumbo Middle School. Consulting Resource Teacher-Technical Assistants conducted training on Disability Awareness on April 20, 2017 at Chief Brodie Elementary School Special Education Training Room 2.	Four (4) aides, sixteen (16), one (1) TA and one (1) driver attended the training. Six (6) aides attended the training.
PARENT FORUM GDOE and Division of Special Education conducted a Parent Forum on April 22, 2017 at Carbullido Elementary School. The intent of the forum is to provide an opportunity for participants to collaborate with GDOE regarding special education services: IEP Process, Least Restrictive Environment, Related Services, Transition, and 1:1 Aides.	Thirty-One (31) parents attended. This is the second Parent Forum led by GDOE for the community. During the forum, participants engaged in discussion on the Action Plan on next steps regarding the IEP Process, LRE, Related Services, Transition, and 1:1 Aides. The District Psychologist facilitated the Related Services breakout session; while the SSSD Program Coordinator was assigned as the recorder for the LRE/1:1 Aides session.
RESEARCH, PLANNING AND EVALUATION (RP&E) DIVISION Conducted the training among program directors and state program officers on how to conduct needs assessment and develop a program logic model.	Twenty-eight (28) curriculum and instruction staff acquired skills on how to conduct a meaningful and effective needs assessment that ties to a relevant and useful logic model. Immediately after the training, all curriculum staff did their needs assessment and logic model. RP&E reviewed and finalized the logic models which incorporated the data framework for each of the CG Program.

Objective 3.2 By School Year 2016-17 (Year 3), 100% of GDOE Instructional Personnel will be evaluated through an instrument appropriate to their job duties that allows for both a formative and summative evaluation of their performance.

Activity/Action Item	Outcomes
TEACHER AND ADMINISTRATOR EFFECTIVENESS (TAE) PROGRAM **Development of Admin Mentor Program** Provides instructional personnel with effective school leaders who are instrumental in their professional development, such as supporting instructional personnel through an evaluation process.	One out of four administrators attended 2017 NAESP Mentor Training that was held on April 27-28, 2017.
SHC & LPN EVALUATION INSTRUMENT	All SHCs and LPNs are being evaluated by the CH&NSA using the National Association of School Nurses 17 Standards for School Nursing.

SPED Complete and submit Employee Performance evaluations on or before the respective anniversary dates.	Employees are informed of strengths and areas of need, which pertain to their position and relate to student success.

Objective 3.3 By School Year 2017-18 (Year 4), 100% of GDOE Instructional Personnel will rate satisfactory or better as rated on their respective evaluation tool.

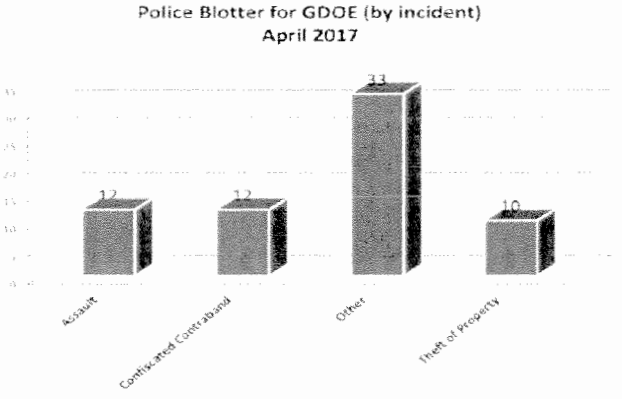
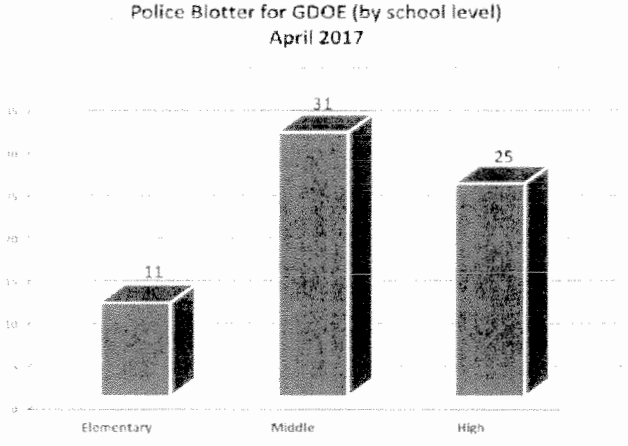
Activity/Action Item	Outcomes
GDOE INSTRUCTIONAL PERSONNEL EVALUATIONS In order to receive an increment, an employee must receive a satisfactory rating or better using the current evaluation tool.	In the month of April 2017, school administrators and teachers received the following evaluations:

Rating	Count	Percent
School Administrators		
Highly Effective	0	0.00%
Effective	14	93.33%
Emerging/Satisfactory	1	6.67%
Increment Denied	0	0.00%
Total	15	100.00%
Teachers		
Highly Effective	8	14.81%
Effective	41	75.93%
Emerging/Satisfactory	4	7.41%
Increment Denied	1	1.85%
Total	52	100.00%

Goal #4: All members of the Guam Department of Education Community will establish and sustain a safe, positive and supportive environment.

Activity/Action Item	Outcomes
COMMUNITY HEALTH & NURSING SERVICES **3 month TB follow up at AIJMS** **April 25, 2017 testing at AIJMS** **All other schools:** **Testing week of May 1-5, 2017**	• AIJMS - 10 students + 14 staff • LPUMS - 2 students • PCLES - 6 students • LES - 3 students • SSHS - 8 students • FBLGMS - 1 student + 1 staff • Bus drivers - 7 staff All testing was conducted at the school sites.
CPR & FIRST AID CERTIFICATION CLASSES	On April 12, 2017 the School Attendance Officers attended CPR & First Aide classes conducted by Instructor Monforte.

INTERSCHOLASTIC SPORTS PROGRAM **4th Quarter Sports** **High Schools:** 4th quarter high school sports is halfway through its season and GDOE schools are participating in Boys Volleyball, Track & Field, Paddling, and Girls Soccer. **Middle Schools**: 4th quarter middle school sports is halfway through its season and GDOE schools are participating in Girls Basketball and Track & Field.	The Interscholastic Sports Program will provide students, both males and females from Middle and High Schools, the opportunity to showcase their athletic talents. Other positive outcomes anticipated from participating would be physical fitness, improved motor and fine motor skills, increased attendance, higher GPA, time management and self-discipline.
GDOE TEACHER OF THE YEAR CSSP Administrator and Graphic Artist Tech III was part of the Guam Teacher of The Year Committee. They assisted and provided support in planning, coordination and execution of activities.	Provided assistance in support of this event which excellence of Guam Public School teachers as well as to provide support to the Foundation of Public Education.
SCHOOL ATTENDANCE OFFICER (SAO) SUPPORT The SAO scope of services continues to evolve in the area of law enforcement and safety. Based on senior management guidance, SAOs are utilized to provide force protection to the schools and district-wide initiatives as first responders.	The following force protection or support was provided to schools and district-wide initiatives: • April 4, 2017: SAOs are providing support at Food Service warehouse for TFAP distribution. One (1) SAO in the morning and then another SAO in the afternoon. This assignment will continue effectively until the end of the school year. • April 11, 2017: Two (2) SAOs provided assistance to SPCE for the Parent Fair at Toto Gardens Community Center. • April 14, 2017: Two (2) SAOs provided assistance to Tiyan High School for Gupot Chamorro. • April 18, 2017: Two (2) SAOs provided force protection at the Guam Education Board meeting held at Simon Sanchez High School. • April 21, 2017: Three (3) SAOs provided assistance to Southern High School for Gupot Chamorro. • April 26 - 27, 2017: Three (3) SAOs provided assistance to Untalan Middle School during lunch and afterschool throughout WASC visitation. • April: SAOs continue to provide supervision support during lunch time activities at assigned schools in teams of two. SAOs participated in the following outreach events: • April 17-19, 2017: Attendance Officer Supervisor attended the MassCare Planning at Homeland Security to ensure GDOE interests are reported in the Guam Comprehensive Emergency Management Plan (CEMP). • April 20, 2017: Christopher Anderson and Sauna Santos attended the MassCare Brief Out at Homeland Security. • April 25, 2017: Attendance Officer Supervisor and ten (10) SAOs attended the Shelter Operations Simulation at the

	Hyatt Regency. • April 28, 2017: Ten (10) SAOs provided annual assistance at the Hagatna Mayor's Office for Passport to Services. • April 28, 2017: SSSD Administrator and Attendance Officer Supervisor attended the Voluntary Organizations Active in Disasters (VOAD) Planning meeting to address MOAs with non-profit groups who assist GDOE in times of disaster.
CHAMORRO LANGUAGE COMMISSION REPRESENTATION Pursuant to 5 GCA Chapter 88 §88103, the CSSP Administrator and SPC will represent GDOE Chamorro Studies Division in the Chamorro Language Commission.	The Guam Department of Education, through the representation by the CSSPD Administrator and School Program Consultant, will help in standardizing the Chamorro Language in its written form.
POLICE BLOTTER A review of the police reports for the month of April shows that of the 67 reports made to the Guam Police Department by GDOE, 56 reports (84%) have come from our secondary schools (both middle and high schools combined inclusive of JPTSA). The top three (3) reported incidents were: Assault and Confiscated Contraband (12 reports each) and Theft of Property (10 reports). Other incidents reported for the month of April included eight (8) reports of Harassment, six (6) reports of Beyond Control, two (2) reports each of Arrested Person, Burglary, CSC, Criminal Mischief/Establishment, Suspicious Event, Terrorizing and Unauthorized use of a Vehicle, and one (1) report each of Crash/Traffic Accident, Family Violence, Injured Person, Rioting, and Suspicious Individual.	See **TABLE 4-1** below.  

Objective 4.1: By SY 2016-17 (Year 3), all schools will have a discipline rate of 15% or less.

Activity/Action Item	Outcomes
JUVENILE JUSTICE COMPREHENSIVE COMMUNITY SUPERVISION GDOE participates in the Task Force, who works to	April 19, 2017: SSSD Program Coordinator attended the Task

promote and increase collaboration among agencies and officials who work in probation, pretrial, law enforcement, and correction fields; develops and implement strategies for identification, supervision, and treatment of high risk/needs youth; assess and/or evaluate evidenced-based supervision and treatment strategies; and demonstrate the use of evidence-based practices and principles to improve the delivery of community supervision strategies and practices.	Force on family engagement and disproportionate minority populations. During this task force meeting, members discussed experiences concerning cultural differences and language barriers, and housing for affected juveniles.
MOBILE RESPONSE AND STABILIZATION SERVICES SYSTEM (MRSS) MRSS delivers Mobile Response Services to youth experiencing escalating emotional symptoms, behaviors or traumatic circumstances which have compromised or impacted the youth's ability to function at their baseline within their family, living situation, school and/or community environments. The team is made-up of members from GDOE, Guam Fire Department, Guam Police Department, Judiciary of Guam, GBHWC, Guam Department of Integrated Services for Individuals with Disabilities, Department of Youth Affairs, and the University of Guam.	April 27, 2017: SSSD Program Coordinator attended the planning meeting. During the meeting, the members discussed the current plan of the 24-hour line to respond to mental health crises, and continued to plan procedures regarding the system.
TRAUMA INFORMED CARE This is a committee facilitated by GBHWC – iCare Guam who partners with GDOE, Sanctuary Inc., and other community agencies working to utilize the organizational and treatment framework that involves understanding, recognizing, and responding to the effects of all types of trauma for Guam.	April 12, 2017: SSSD District Psychologist and Program Coordinator attended the meeting where they continue to develop the mission and vision for Guam community. Another discussion point that members discussed was for members to look at trauma situations in their workplace or agency and how to plan to avoid "retrauma."
DISCIPLINE STUDENT CONDUCT COMMITTEE (DSC2) Discipline Student Conduct Committee (DSC2) The DSC2 is a committee comprised of school administrators for elementary, middle, and high school. Their responsibility is to review protocols, procedures, and policies relative to student conduct and safety. The committee meets monthly.	April 26, 2017: DSC2 Committee held its monthly meeting: Agenda focused on the following: • DPW Bus Driver Workshop memo; • Review of the Monthly Student Conduct Report; • Eight (8) members were present.

SCHOOL ATTENDANCE OFFICERS (SAO)
School Attendance Officer/Special Deputy Marshal Activity Data

School Level	Referrals	Truancy Petitions Filed in Family Court	Truancy Violations Filed in Court	DAC Hearings Attended
High School	17	0	0	5
Middle School	11	3	1	2
Elementary School	12	1	0	0
April 2017 Totals	40	4	1	7
April 2016 Totals	16	0	6	21

** There are twenty-four (24) more truancy referrals, four (4) more petitions, five (5) less violations, and fourteen (14) less DACs for SY 2016 – 2017 as compared to previous school year.

FIRE WATCH PROGRAM

Schools are required to implement a Fire Watch Program when their Fire Alarm System is not fully operational – this means schools' status is "partial" or "inoperable." This requirement ensures full compliance of the law and code outlined by the Guam Fire Department. This program consists of school personnel being trained on the requirements and the actual implementation of the program. The program ensures that a school personnel conduct a fire watch every hour on the hour.

TABLE 4.1-1 below provides the status for each school. Check mark in the Fire Watch Log column indicates that the SAOs verify the log to ensure the school is in compliance.

TABLE 4.1-1 – Fire watch Status

SCHOOL	FIRE ALARMS			
	Fully Operable	Partially Operable	Inoperable	Fire Watch Log
Elementary Schools				
Adacao ES	✓			
Agana Heights ES			✓	✓
Astumbo ES		✓		✓
C.L. Taitano ES	✓			
Carbullido ES	✓			✓
Chief Brodie ES			✓	✓
D.L. Perez ES			✓	✓
Finegayen ES		✓		✓
H.S. Trueman ES			✓	✓
Inarajan ES			✓	✓
J.M. Guerrero ES			✓	✓
J.Q. San Miguel ES	✓			
L.B. Johnson ES			✓	✓

Liguan ES	✓			
M.A. Ulloa ES			✓	✓
M.U. Lujan ES			✓	✓
Machananao ES		✓		✓
Marcial Sablan ES			✓	✓
Merizo ES	✓			
Ordot Chalan Pago ES	✓			
P.C. Lujan ES			✓	✓
Price ES			✓	✓
Talofofo ES			✓	✓
Tamuning ES	✓			
Upi ES			✓	✓
Wettengel ES		✓		✓
Middle Schools				
Agueda Johnston MS			✓	✓
Astumbo MS	✓			
F.B.Leon Guerrero MS			✓	✓
Inarajan MS			✓	✓
Jose L.G. MS	✓			
L.P. Untalan MS			✓	✓
Oceanview MS	✓			
Vicente Benavente MS		✓		✓
High Schools				
George Washington HS			✓	✓
Simon Sanchez HS		✓		✓
John F. Kennedy HS			✓	✓
Okkodo HS	✓			
Southern HS		✓		✓
Tiyan HS	✓			✓
J.P Torres Alternative			✓	✓
Total	**13**	**7**	**21**	**28**
Note: BMS is not consistent with Fire Watch Log. They do not log every hour on the hour daily.				

Objective 4.2: By SY2015-16 (Year 2), all schools and related services will have a perception survey that measures stakeholders' perception of the extent to which they are safe, positive and supportive.

Activity/Action Item	Outcomes
SPECIAL EDUCATION	
Guam Advisory Panel for Students with Disabilities (GAPSD) held an Orientation Meeting on April 19, 2017.	Thirteen (13) parents and Nine (9) agency representatives attended.
Guam Advisory Panel for Students with Disabilities (GAPSD) held an Orientation Meeting on April 19, 2017.	Nine (9) Parents and one (1) agency representative attended.
Special Education Speech and Language Program personnel conducted a parent training on	Nineteen (19) parents and daycare providers completed the training.

Communication on April 4, 2017 at Chief Brodie Elementary School Special Education Training room 2.	
CONSULTATION FOR DISTRICT PSYCHOLOGIST The consultations continue to increase rapidly based on behavioral issues and concerns from School Guidance Counselors and Administrators for the District Psychologist. **TABLE 4.2-1** is designed to demonstrate the work load output of the District Psychologist in the areas of referrals for behavioral observations, testing, consultations, individual counseling, home visits, 504 (staffing, consultation, review of EAP) and crisis response/ incident debriefing at the schools. The table provides YTD breakdown by month.	April 9, 2017: District Psychologist responded to C.L. Taitano Elementary School to a request on suicide assessment because counselor was on leave. Seven (7) students were assessed because of self-injury behaviors and crisis counseling was provided. Safety plans were created for each student and provided to parents. School Administrator was provided with recommendation to hold group sessions to learn coping skills. April 17, 2017: District Psychologist provided consultation to the JFKHS regarding the sudden death of student. In addition, he provided Critical Incident Stress Debriefing with four (4) school personnel.

TABLE 4.2-1

MONTH 2016 – 2017	REFERRALS	OBSERVATIONS	PSYCHOMETRIC TESTING	SBBH CONSULTATIONS									SECTION 504		
				CONSULTATION	ASSESSMENT	TESTING	CLINICAL SUPERVISION	INDIVIDUAL	GROUP (SUBSTANCE ABUSE)	FAMILY	HOME VISITS	CRITICAL INCIDENT DEBRIEFING	CONSULTATIONS	STAFFING	ASSESSMENT/ TESTING
AUG	5	4	0	27	0	0	0	7	0	0	2	0	0	0	0
SEPT	9	6	3	35	0	0	12	7	13	0	2	1	9	2	0
OCT	13	13	2	44	0	6	4	3	13	0	4	2	11	1	0
NOV	15	15	2	52	4	2	2	7	0	0	4	2	8	2	0
DEC	10	6	5	67	10	5	24	15	0	12	9	0	10	3	3
JAN	15	3	3	88	28	5	24	20	10	16	20	5	10	8	10
FEB	18	4	0	91	51	0	24	18	51	15	18	0	9	2	2
MAR	4	1	0	98	40	0	4	0	107	0	15	56	12	4	0
APR	1	0	0	55	6	0	1	12	312	8	1	11	0	0	0
TOTALS	**90**	**52**	**15**	**557**	**139**	**18**	**95**	**89**	**506**	**51**	**75**	**77**	**69**	**22**	**15**

STUDENT PARENT COMMUNITY ENGAGEMENT (SPCE) Referrals completed for the month on (attendance, behavior, interpreter/translator, medical, parent conference, registrations and support services.	447 Referrals completed.

Conduct Program/Student Involvement Activities to empower students/parents to be productive and successful and provide Staff Development trainings for other GDOE personnel and Professional Development sessions.	4/4, 5, 6/17: SPCE personnel held Parent Information Workshops at the Tamuning Gym (38 participants), the DYA Lagu Resource Center (44 participants), and at the Talofofo Gym (12 participants). Presenters provided information on Department of Labor Services (DOL Personnel), GDOE's role in the Inadahi Process (Frank Limtiaco, PBIS Coach & Doris Bukikosa, Project Director), and the Lani Kate Curriculum, (Doris Bukikosa, Project Director). 4/10/17: The SSO Team from JQSMES hosted a Mini Parent Information Workshop at the MongMong –Toto – Maite Mayor's Office (5 participants). 4/11/17: The SSO Team from LPUMS, with assistance from the JQSMES SSO Team, JFKHS Community Program Aide (CPA), the elementary PBIS coaches and Ryan Aguigui (SAO) hosted a Mini Parent Workshop in Toto Gardens. The topic was "Attendance" and the event also included an egg hunt for the children (36 students /27 parents). 4/29/17: SPCE personnel participated in the Head Start Transition Conference held at the Holiday Inn. SSOT personnel disseminated project information at a display table (25 participants), and PBIS Coaches, Joyce Kaneshiro and Lucille Palomo presented information on "PBIS in the Home" (40 participants). 3/31/17: Twenty-six (26) SPCE personnel received training on MUNIS version 11.1, and were assisted with creating requisitions.
Program personnel participated in professional development opportunities	4/11 – 13/17: SPCE personnel, Colleen San Agustin, SW, Patrick Camacho, SW and Steven Pangelinan, Social Service Supervisor (SSS) attended a "Nicotine Cessation Facilitator's Training" conducted by Mr. Luis Martinez. 4/12/17: SSOT CPAs received training on the National Association of Social Work (NASW) Code of Ethics conducted by Social Work Interns from the University of Guam. 4/17-21/17: SPCE PD attended the 2017 Title IX Training conducted by Equity Center Personnel. All GDOE PDs, selected School Principals, Charter School and PNP school representatives attended the 40 hour Certification Training. 4/24 & 25/17: SPCE PD attended the 2017 Consolidated Grant Application Process Session – Round Robin with PNP schools at the Sheraton Laguna Hotel. All PDs provided a short

Program personnel participated in community /partner meeting or other additional projects	presentation on project activities provided and available to PNP schools. 4/25 – 26/17: SSOT personnel, Norma Quitugua, SW, Dores Centeno, CPA and Tina Leon Guerrero, CPA attended a Guam Red Cross training on "Shelter Operations Simulation," conducted by David Peredo, Disaster Program Manager. 4/12/18: SPCE PD attended a Guam Legislature Town Hall meeting to discuss various concerns. Although the session was intended for open dialog with the Guam Education Board (GEB) members, PD prepared information on project activities such as the Implementation of Positive Behavior Intervention & Supports Framework, School Resource Officer Program and the Bully Prevention Programs. 4/18/17: SSOT Social Workers from DLPES and AIJMS attended "Case Presentations" conducted by their respective Social Work Interns from the University of Guam. 4/22/17: SPCE personnel assisted with the logistics, set-up, dissemination of project SSOT & PBIS information, and break-down during the Special Education Parent Forum Session II held at BPCES. 4/28/17: SPCE personnel disseminated project information and donations during the Guam Homeless Coalition "Passport to Services" event held at the Hagatna Mayor's Office. April 2017: PBIS coaches met with district personnel for the purpose of planning upcoming activities to include a training for bus drivers. Coaches met with PBIS Consultant to finalize the End of Year and the Beginning of the Year Professional Development Training sessions. Coaches also met with various school personnel to provide guidance, support and technical assistance in regards to implementation of the PBIS framework. Coaches continue to provide supports to schools to ensure submission of 80% or better for the School Safety Survey and the Self-Assessment Survey.
SCHOOL-BASED BEHAVIORAL HEALTH (SBBH) **SBBH INTERNSHIP** The internship program is facilitated by the District Psychologist who provides clinical supervision. Clinical Supervision include guidance and supervision for school counselors working towards licensure requirements as a Licensed Professional Counselor.	March 19, 2017: Clinical supervision meeting held at SSSD Office was provided to three (3) interns. Clinical interns discussed client folders and prepared folder for their SAI participants.

SUBSTANCE ABUSE INTERVENTION (SAI) PROGRAM The SAI Program is currently under development and planning stages to be implemented in the district. The initiative will provide substance abuse group/individual therapy to students who have either been or will be adjudicated for offenses involving drugs, alcohol, and inhalants.	April 20, 2017: Based on a meeting with District Psychologist and FSM Community Cares Executive Director, Koisimy Rudolph and PC IV from SSSD, an observation was arranged for an SAI session at JRMS with SBBH intern. Mr. Rudolph attended the session and was expected to address the students. Training for FSMCC members need to be completed. SAI Programs in schools begin to hold "Close-Out" Sessions. During the close-out, this is the final session for the program and conducted and led by the District Psychologist. During the session, all session participants share their final thoughts about the program and students are presented Certificates of Completion and small celebratory event is hosted. The following schools conducted their close-out sessions: • April 21, 2017: SSHS held its close-out session for 5 students. SSSD Administrator, District Psychologist, and Program Coordinator, and SSHS Principal and 2 Assistant Principals were in attendance. • April 25, 2017: AIJMS held its close-out session for 13 students. Superintendent of Education, District Psychologist, and SSSD Program Coordinator, and AIJMS Principal and 2 Assistant Principals were in attendance.
THE REHABILITATION ACT OF 1973 SECTION 504 The Section 504 Program requires that students are given the opportunity to participate in in extra-curricular activities.	April 11, 2017: A meeting with Mr. Dan Blas, Chief of Staff for Senator Joe San Agustin, Mr. Martin Boudreau, President of the IIAAG and N. Monforte, Assist. Sec 504 District Coordinator was completed. The meeting focused on existing criteria for students to be eligible to participate in sports. Specifically, the area of making certain provisions for grade point average of students with an existing Educational Accommodation Plan (EAP). The outcome was that Mr. Boudreau will bring the issue to the members of the IIAAG for review and approval. The meeting will occur in May.
SOP 1200-018: STUDENT CONDUCT PROCEDURAL MANUAL Based on Chapter One of the SOP, each school shall participate in completing the School Safety Survey (SSS) and the Self-Assessment Survey (SAS) as a tool to measure Risk Factors and Protective Factors, and to provide a guide for an action plan, respectively. Additionally, Chapter One states that each survey requires the participation of at least 80% of the employees and that the results be submitted to the DSC2. A memorandum signed by the DSESCL, dated February 9, 2017 indicated that all schools shall complete the two (2) surveys during the entire month of April.	April 28, 2017: Meeting was held with PBIS District Consultant, SSSD Personnel, and PBIS Coaches. The focus of the meeting was to: • Determine the progress of schools regarding the compliance measure of 80% participation rate. The PBIS coaches indicated that the deadline to complete the surveys was extended for an additional week. The extension was made due to the struggle of secondary schools completing the survey. The PBIS Consultant reminded the Coaches that SSSD personnel are available to assist with supporting the schools with completing the surveys. The Coaches agreed to send emails to SSSD

	personnel regarding site-visits to see what supports are needed. • Discuss status of retrieving discipline data from DPW referrals to prepare for up- coming workshop with DPW bus drivers. The Coaches have sent emails and called DPW Bus Operations official to request data on April 14. The data is still pending. The next action step will be to schedule the meeting once the letter to DPW Director regarding the up-coming workshop is signed by the Superintendent and delivered to DPW Director. • Discuss up-coming PBIS trainings as an effort to strengthen PBIS implementation and sustainment for the district. There has been a memo released for school-level training regarding the PBIS district-wide assessments for the next school year. PBIS Consultant will request from senior management to include SSSD personnel in effort to learn strategies on how to support schools with the completion of surveys and to understand survey results.
FSM COMMUNITY CARES (FSM CC) The organization works in partnership with Government of Guam agencies, Mayor's Council of Guam, churches, and non-profit organizations to address the most problematic issues the community is facing. In particular, the organization partners closely with GDOE in drug and alcohol prevention for young children. Two SSSD Personnel serve as board members.	April 26, 2017 – A meeting was completed in preparation for the 7th annual Pataya Conference.

Objective 4.3: By SY2016-17 (Year 3), all schools and related services will rate at least satisfactory on their respective stakeholder perception survey.

Activity/Action Item	Outcomes
COMPLIANCE MONITORING OFFICE (CMO) **DISPUTES for school year 2016-2017**	**COMPLAINTS** – As of May 8, 2017, an additional complaint has been filed. Compliant #2017-006 was filed on April 11, 2017 (PC Lujan Elementary School – Head Start) regarding paraeducator services. Status: The CMO is within the timeline of reviewing this complaint. 60 day timeline – June 10, 2017. **MEDIATIONS** – As of May 8, 2017, no additional mediations have been filed. **DUE PROCESS HEARINGS** – As of May 8, 2017, two additional

Disputes Verification	requests for due process hearings were filed: Due process case #2017-05 was filed on April 6, 2017 (Inarajan Elementary School) regarding Occupational Therapy services. Status: Resolution meeting was held on April 19, 2017 and parties signed a Resolution Agreement on the same day agreeing to settlement terms to resolve the due process hearing. Due process case #2017-06 was filed on April 24, 2017 (Juan M Guerrero Elementary School) regarding Occupational Therapy Assessment. Status: Resolution meeting held May 8, 2017. GDOE presented proposed resolution. Pending review of Resolution Agreement by Legal. Due process case #2017-04 was filed on March 29, 2017 (George Washington High School) regarding *serious regression of developmental abilities in the areas of behavior, academics, speech, language and social skills over the past 1.5 – 2 years.* Status: Resolution meeting held April 19, 2017. GDOE provided an alternative proposal to resolve the due process hearing. On May 2, 2017, parents rejected GDOE's proposal. Prehearing conference with hearing officer is scheduled on May 10, 2017. 45 day timeline to hold due process hearing: June 19, 2017 **COMPLAINTS** Complaint #2017-006 was filed on February 3, 2017 (HS Truman Elementary School) regarding failure to provide Occupational Therapy services as required by IEP and overdue Reevaluation. The CMO conducted a review and determined that there were two violations of the Individuals with Disabilities Education Act (IDEA): The Division is not providing Occupational Therapy consult services in accordance with student's IEP and failed to meet the three year reevaluation requirement. Status: Small purchase contract with a vendor to provide Occupational Therapy services to correct this complaint has been completed. The Division is currently in the process of working with the vendor to provide OT services. **MEDIATIONS** The GDOE received a request for a Special Education Mediation on January 19, 2017 (Maria Ulloa Elementary School) regarding *Services not delivered for Occupational Therapy effective October 2016.* Status: Mediation Agreement signed April 21, 2017.

	DUE PROCESS HEARINGS Due process #2017-01 was filed on January 25, 2017 (PC Lujan Elementary School) regarding *child not receiving Occupational Therapy 30 minutes per week as required by IEP.* Status: Resolution agreement signed on April 21, 2017. Parties agreed to settlement terms to resolve the due process hearing. Due process #2017-02 was filed on January 25, 2017 (UPI Elementary School) regarding *child not receiving Occupational Therapy as required by law.* Status: Resolution agreement signed on May 3, 2017. Parties agreed to settlement terms to resolve the due process hearing. Due process #2017-03 was filed on January 25, 2017 (PC Lujan Elementary School) regarding *child not receiving Occupational Therapy as required by law.* Status: Resolution agreement signed on April 21, 2017. Parties agreed to settlement terms to resolve the due process hearing. **Case#2016-02 (Agana Heights Elem)** **Status regarding implementation of Hearing Officer order:** 1. IEP meeting convened on December 6, 2016, within specified timeline, but not completed. IEP meeting completed on March 28, 2017. 2. The Division is in the process of procuring the services of an independent evaluator to conduct physical therapy (PT) assessment. Request for proposal is still pending. 3. Compensatory services for PT is pending completion of PT independent evaluation. As of May 8, 2017, the contract is still at the AG's office. **John F. Kennedy High School** The CMO will continue to monitor areas related to Consultation and Monitoring and Referral list to ensure that the school is correctly implementing these requirements. Next review will be on May 26, 2017. **Okkodo High School** *Status*: The CMO is monitoring areas related to Consultation and Monitoring and Filing Progress Reports timely at the Division of SPED to ensure that the school is correctly implementing these requirements. Next review will be on May 29, 2017 for Consult and Monitoring; May 29, 2017 for 4th quarter progress reports; and May 29, 2017 for subsequent 3rd quarter progress reports. The CMO will verify correct implementation of compliance requirements by reviewing five new files with pending IEPs
ONSITE VERIFICATION	

at the Division of Special Education on **May 29, 2017.**

DL Perez Elementary School
Status: The CMO conducted a verification on March 3, 7, and 9, 2017. The school corrected all child specific noncompliance, completed required Technical Assistance and Training, and was able to demonstrate correct implementation of compliance requirements through subsequent data within the one year timeline (March 8, 2017).
This noncompliance is closed as of March 13, 2017.

Ordot-Chalan Pago Elementary School
Status: The CMO conducted a verification on April 4, 2017. The school corrected all child specific noncompliance, was able to demonstrate correct implementation of compliance requirements through subsequent data, completed required Technical Assistance and Training, and implemented all Improvement Activities within the one year timeline (May 10, 2017).
This noncompliance is closed as of April 6, 2017.

Carbullido Elementary School
Status: The CMO conducted a verification on April 5, 2017. The school was able to correct child specific noncompliance, complete required Technical Assistance and Training and address the Areas of Concern. But the school was not able to demonstrate correct implementation of compliance requirements in the areas of Evaluations and Reevaluations – review of existing data, additional procedures for identifying SLD and prior written notice.

On April 21, 2017, the CMO scheduled a meeting with the school's administrator, IEPC and Division CRT/TA to ensure that the school is clear about the steps needed to correct all remaining noncompliance before the one year timeline.
The next verification is scheduled for **May 31, 2017**.
One year timeline is July 22, 2017.

Liguan Elementary School
Status: The CMO conducted a verification on April 11, 2017. The school corrected all child specific noncompliance, completed required Technical Assistance and Training, and was able to demonstrate correct implementation of compliance requirements through subsequent data within the one year timeline (August 21, 2017).
This noncompliance is closed as of April 11, 2017.

Finegayan Elementary School

The CMO conducted a verification on April 7, 2017. The school was able to complete the required TA/Training and address the Areas of Concern but is pending correction of child specific noncompliance for measurable annual goals, must be able to demonstrate correct implementation of compliance requirements in the areas of evaluations and reevaluations, prior written notice for review of existing data and for eligibility determination and reporting progress on annual goals.

The CMO met with the school Administrator, IEPC and a Division representative on May 3, 2017 at 9:00 am. The meeting was a review of the most recent verification report to ensure that the school was aware of all necessary corrections needed prior to the next verification period.
The next verification is scheduled for **June 2, 2017.**
One year timeline is August 8, 2017.

Juan M. Guerrero Elementary School

Status: The CMO conducted a verification on April 6, 2017. Although the school was able to demonstrate correct implementation of compliance requirement for prior written notice through subsequent data (new IEPs) and TA/Training has been completed, the Area of Concern related to the school's referral list is still pending. The CMO will continue to monitor the school until the Area of Concern is addressed.
The CMO will be conducting another verification on **June 1, 2017**.
One year timeline is October 31, 2017.

Wettengel Elementary School

Status: The CMO conducted a verification on April 3 & 4, 2017. The school is pending corrections in the following areas:
1. Statement of present levels of academic achievement and functional performance; alignment among PLAAFP, annual goals and services.
2. SOP related to scheduling of students with IEPs.
3. Technical Assistance and Training not completed for reporting progress on annual goals.
4. Written procedures ensuring that each teacher is informed of their responsibility for implementing the IEP, reporting progress, making accommodations, modifications and providing the supports needed.
5. Updating school referral report timely.
The next verification is scheduled for **June 1, 2017.**
One year timeline is on December 20, 2017.

	CL Taitano The CMO conducted an initial verification on March 20 and 24, 2017. 1. The school is pending correction of child specific noncompliance for reporting progress on annual goals. 2. The school is pending submission of evidence of Technical assistance and training as required by the corrective action plan. Next verification is scheduled on **May 3, 2017.** One year timeline is on January 23, 2018. **Maria Ulloa Elementary School** Status: The CMO conducted an Orientation meeting on March 21, 2017. School submitted DATA Collection to the CMO on April 3, 2017. (Spring Break was on April 10-14, 2017.) Pending interviews, file reviews and a closing meeting with preliminary finding of areas of noncompliance will be scheduled week May 8, 2017. Status updates will be provided during the next reporting period.
Onsite Monitoring	**Division** **Pending Noncompliance for Child Find – 60 day timeline, and Conducting Reevaluations from January 2014 time period** One year timeline for correction: January 15, 2015. Status: The CMO is in the process of conducting this verification, results will be reported during the next reporting period.
OFFSITE VERIFICATION	**George Washington High School** Noncompliance (issued January 15, 2016) for Reviewing and Revising IEPs by Annual date and Conducting Reevaluations not corrected within one year timeline January 15, 2017. Status: On April 26, 2017, the school requested an additional extension of 10 days from April 28, 2017 to May 12, 2017. The next timeline for verification is **May 12, 2017.** Results will be reported during next reporting period, June 1, 2017. One year timeline: January 15, 2017 The CMO conducted an offsite verification in April. The following are the results: 1. Inarajan ES – corrected noncompliance in the area of LRE-Related Services (Speech) within specified timeline. 2. MU Lujan ES – noncompliance in the area of LRE-Related Services (Speech) is pending correction – child specific noncompliance has not been corrected.

	3. Ordot-Chalan Pago ES – noncompliance in the area of LRE-Related Services (Speech) is pending correction – child specific noncompliance has not been corrected. 4. Talofofo ES – noncompliance in the area of Related Services (Speech) is pending correction – child specific noncompliance has not been corrected. 5. HS Truman ES – noncompliance in the area of Conducting Reevaluations is pending correction – child specific noncompliance has not been corrected. 6. Upi ES – noncompliance in the area of LRE-Related Services (Speech) is pending correction – child specific noncompliance has not been corrected. 7. Agueda Johnston MS – noncompliance in the area of LRE-Related Services (Speech) is pending correction – school failed to demonstrate correct implementation of compliance requirement for LRE-Related services through subsequent data; corrected noncompliance in the area of Reviewing and Revising IEPs by annual date within specific timelines. 8. Astumbo MS – corrected noncompliance in the areas of Reviewing and Revising IEPs by Annual Date, and LRE-Related Services (Speech) within specified timelines. 9. VS Benavente MS – noncompliance in the area of Conducting Reevaluations is pending correction – school failed to demonstrate correct implementation of compliance requirement for Conducting Reevaluations through subsequent data; corrected noncompliance in the area of Reviewing and Revising IEPs by Annual Date within specified timelines. 10. FB Leon Guerrero MS – corrected noncompliance in the area of LRE-Related Services (Speech) within specified timelines. 11. Inarajan MS – noncompliance in the area of Reviewing and Revising IEPs by Annual Date is pending correction – school failed to demonstrate correct implementation of compliance requirement for Reviewing IEPs by Annual Date through subsequent data. 12. Jose Rios MS – noncompliance in the areas of Reviewing and Revising IEPs by Annual Date, Conducting Reevaluations, and LRE-Related Services (Speech) are pending correction – school failed to demonstrate correct implementation of compliance requirements for Reviewing and Revising IEPs by Annual Date, and Conducting Reevaluations through subsequent data, and child specific noncompliance for LRE-Related Services (Speech) has not been corrected. 13. Oceanview MS – noncompliance in the area of Reviewing and Revising IEPs by Annual Date – is pending correction –

	school failed to demonstrate correct implementation of compliance for Reviewing and Revising IEPs through subsequent data. 14. GWHS – noncompliance in the area of LRE-Related Services (Speech) is pending correction –child specific noncompliance has not been corrected. 15. JFKHS – noncompliance in the areas of Reviewing and Revising IEPs by Annual Date, and Conducting Reevaluations, Determination of Eligibility and Initial IEP are pending correction –school failed to demonstrate correct implementation of compliance requirements for Reviewing and Revising IEPs by Annual Date, Conducting Reevaluations, and Determining Eligibility through subsequent data. 16. Okkodo HS – noncompliance in the area of LRE-Related Services (Speech) is pending correction – child specific noncompliance has not been corrected. 17. Sanchez HS – noncompliance in the area of Conducting Reevaluations is pending correction – school failed to demonstrate correct implementation of compliance requirements Conducting Reevaluations through subsequent data. 18. Corrected noncompliance in the area of Reviewing and Reviewing IEPs by Annual Date within specified timelines. 19. Southern HS – noncompliance in the areas of Reviewing and Revising IEPs by Annual Date, and Conducting Reevaluations are pending correction – school failed to demonstrate correct implementation of compliance requirements for Reviewing and Revising IEPs by Annual Date, and Conducting Reevaluations through subsequent data. 20. Tiyan HS – noncompliance in the area of Reviewing and Revising IEPs by Annual Date is pending correction – school failed to demonstrate correct implementation of compliance requirement for Reviewing and Revising IEPs by Annual date through subsequent data. 21. JP Torres AS – noncompliance in the areas of Reviewing and Revising IEPs by Annual Date, and Conducting Reevaluations are pending correction – child specific noncompliance in the areas of Reviewing and Revising IEPs by Annual Date and Conducting Reevaluations have not been corrected. One year timeline: January 20, 2018 Next verification is scheduled on **June 1, 2017.**

Objective 4.4: All schools and divisions will meet the requirements of all regulatory agencies for a safe environment.

Activity/Action Item	Outcomes
TIYAN HEADQUARTERS The Tiyan Headquarters was scheduled to finish in March 2017. Water pressure in Tiyan is an issue and may delay occupancy of the new building. Coretech is working with GWA to try to resolve.	CoreTech has decided to move forward with the construction of the two (2) new warehouses instead of waiting for the amendment which would authorize the substitution for the three (3) existing warehouses due to the length of time it has taken. GDOE is working with CoreTech on design. Construction of the new parking lot within Tiyan High School will soon be completed with work ongoing on entrance/exit gate. All office furnishings are being assembled. Air handling units, fire pump, and generator are complete and operational. To address the water pressure issue affecting the fire suppression system, CoreTech will install a 75,000 water tank to supply Tiyan High and the Central Office.
$100 MILLION CIP BOND Public Laws 32-120 and 32-121 authorize the financing, design, renovation, and construction for thirty six (36) GDOE schools as outlined In the Army Corps of Engineering assessment. Additionally, provisions for collateral equipment, maintenance and insurance are included. Department of Public Works (DPW), Guam Economic Development Authority (GEDA), the Office of Attorney General and the Office of the Governor have been working with GDOE on this procurement effort.	Department of Public Works issued RFP 730-5-1056-L-YIG on January 25, 2017. Proposals are due on March 9, 2017. However, on February 8, 2017, Coretech issued a protest halting the procurement. In response to DPWs resolution of the protest, Coretech filed an appeal with the Office of the Public Auditor. There have been bills recently introduced in response to the current state of this procurement. Bill 58-34 amends existing statutes related to the Simon Sanchez construction. Bill 70-34 proposes to convert Simon Sanchez High School to a Charter School and provide for construction of a new campus. Testimony on these bills is currently being developed. Bill introduced to convert SSHS to Charter School to avoid procurement delays. Bill likely to be retracted because of community response.
DOI ABC (ASSESSMENT OF BUILDINGS AND CLASSROOMS) The Governor signed a Memorandum of Understanding (MOU) with the US Department of Interior (DOI) Office of Insular Affairs (OIA) to move forward with Phase III of the DOI ABC. The US Army Corp is working with OIA to manage this project. The Army Corp has contracted with a number of firms to assist. One of the firms, HHF Planners, is working closely with GDOE and has staff embedded in the CIP office.	Schools which are 45 years or older must have regulatory agencies approve work contained on the proposed project lists as part of the National Environmental Protection Act (NEPA) process. Letters to the regulatory agencies were distributed on January 27, 2017. Proposed projects will be stalled, if approvals are not received timely. A contract was issued to the Poly Phase for a fire alarm, sprinkler, intercom and school bell system at Southern High School. The notice to proceed was issued on November 2, 2016.

Two (2) years of funding were received by BBMR. The Authorizations to Proceed were issued on February 24, 2016 and April 12, 2016. Funding will be provided as invoices are submitted to BBMR. We expect to receive the third year of funding in the near future.	The completion date was moved to June 1, 2017 so that fire risers in Building 6000 could be repaired. At the end of April 2017, the project was 35% complete. *IFB 005-2017 Walkway Canopy Structural Repair for Southern High School* was issued on January 26, 2017. Due date for bids was extended to March 1, 2017. Contract circulating for signature. RFP 009-2017 was issued on April 20, 2017 for Engineering and Architectural Services. Proposals are due May 4, 2017.
SECURE OUR SCHOOLS ACT PL 32-009, Secure Our Schools Act of 2013, provided $800,000 to secure 35 GDOE schools. The Legislation required that GSA manage the procurement effort. *IFB GSA/DOE-030-15* was issued on February 24, 2015 and G4S was issued the contract. Notice to Proceed was issued on January 5, 2016 with the project completion date of January 5, 2017.	Installation 99% complete. Working with G4S to close out installation portion of contract.
FEMA FUNDING Approval for funding was received for three (3) projects to repair damages due to Typhoon Halong. The CIP Division is working on developing the IFBs for these projects.	The projects include limited canopy repair at LBJES and WES. Additionally, repair of the JFKHS track will be funded. Approximately $276 thousand has been identified to fund the projects. GDOE must prefund the projects and then request reimbursement. GDOE can add additional canopy or track work as funds allow. IFB 006-2017 for repair of JFKHS track issued on March 7, 2017 and closed on March 15, 2017. Contractor selected. The work on canopies will be combined with DOI funded projects; awaiting approval from DOI's project manager to move forward. Additionally in February, GDOE has submitted an application for storm shutter installation at a number of schools as well as work on the Untalan Middle School ponding basin.
SOLAR PROJECTS PL 32-095 allows GDOE to enter into purchasing agreements for solar energy. While GDOE may work with its leased schools on these projects, GSA has been charged with the procurement related to non-leased schools.	The Office of Attorney General provided a response and suggested revisions to the agreement between GEFF and GDOE to put solar panels at Adacao ES and Liguan ES, Astumbo MS, and Okkodo HS. GEFF has reviewed the comments and offered revisions. GDOE is currently reviewing those revisions. Additionally, the OAG has asked for GDOE to get feedback on the agreement from subject matter experts; GPA and UOG have

	agreed to assist. GDOE waiting for feedback from GPA and UOG. Proposal by CapFa for solar panels at JFKHS are stalled due to funding. GSA has not provided an update on the procurement of solar facilities for the non-leased schools.
HEAD START PLAYGROUND COVERING Headstart received grant funding to replace protective surfaces at the various Head Start playgrounds.	*IFB 004-2017 Protective Play Surface Replacement for Various Head Start Program Playground Systems* was issued on January 26, 2017. Site visits were conducted on February 1, 2017 and bids were due on February 21, 2017. Bids were reviewed on February 28, 2017. The contract is being finalized by legal.
DPHSS INSPECTIONS During the month of April, the Department of Public Health and Social Services (DPHSS) conducted inspections of certain school buildings and cafeterias.	DPHSS inspected the Simon Sanchez High School cafeteria on April 13, 2017 resulting in an A Grade.
FEDERAL PROGRAMS DIVISION (FPD) The State Agency provides the Guidance to all Federally Funded Program Recipients regarding Civil Rights and the Non-Discriminatory Statement. **USED GRANTS** • Title V-A Consolidated Grant. • Territories & Freely Associated States Education Grant (T&FASEG) discretionary. • Striving Readers Comprehensive Leadership (SCRL) discretionary. • OSEP - IDEA Part B & C o Part B - **Application due to OSEP May 12, 2017** o Part C - **Application due to OSEP April 21, 2017**	The Civil Rights training was conducted at the Westin Resort on April 17-21, 2017 from 8:00 a.m. to 4:00 p.m.
GUAM DEPARTMENT OF EDUCATION (GDOE) USDA Western Region office (WRO) notified GDOE State Agency that they will be conducting a Management Evaluation of the Guam State Agency. The evaluation will assess State Agency operations that pertain to the GDOE district's school meals programs. WRO will observe the off-site portion of the Administrative Review for the GDOE district. Visit is scheduled for April 2017.	WRO Management evaluation concluded. Exit notes disseminated discussed during exit conference April 21, 2017 at Westin Hotel. Final report pending from WRO lead reviewer Young Ihm which should be in about 60 days from exit.
DEPARTMENT OF DEFENSE EDUCATION ACTIVITIES (DODEA) USDA Western Region office notified GDOE State Agency (SA) that they will be conducting a Management Evaluation of the Guam State Agency. The evaluation will assess the State Agency Operations that pertain to the DoDEA district's School Meals Programs. WRO will conduct a school visit at one of the DoDEA schools and observe State Agency on-site portion of the Administrative Review for DoDEA school district. Visit is scheduled for April 2017.	DoDEA Administrative Review conducted with WRO review representatives April 18-20, 2017. No significant findings observed.

DEPARTMENT OF YOUTH AFFAIRS (DYA) State Agency (SA) met with DYA key staff to provide State officer's observation report. The report provided DYA staff with what areas of their operations need improvements and suggestions on how they can improve their operations.	The SA followed up with DYA key staff in April to ensure that efforts and actions are on-going to improve program operations.
NATIONAL SCHOOL LUNCH PROGRAM (NSLP) EQUIPMENT GRANT	NSLP Equipment Grant Quarterly Reports submitted to WRO May 01, 2017.

Goal #5: All GDOE operations activities will maximize the critical uses of limited resources and meet high standards of accountability.

Activity/Action Item	Outcomes
TEXTBOOKS Surveyed textbooks were made available to the general public on April 10-14, 2017. The **TABLE 5-1** illustrates the number of individuals served during this opportunity.	The district will be able to provide needed resources that allow teachers and parents to assist students who may be at risk of failing.

TABLE 5-1

Date: 4/10/17	**Total: 73**	**Date: 4/13/17**	**Total: 64**
DOE	23	DOE	10
PNP	2	PNP	0
UOG	2	UOG	1
Charter School	7	Charter Schools	1
General Community	39	General Community	52
Date: 4/11/17	**Total: 120**	**Date: 4/14/17**	**Total: 35**
DOE	16	DOE	0
PNP	4	PNP	2
UOG	1	UOG	2
Charter Schools	2	Charter Schools	0
General Community	97	General Community	28
Date: 4/12/17	**Total: 73**		
DOE	17		
PNP	3		
UOG	1		
Charter Schools	3		
General Community	49		

LEARNING RESOURCE CENTER (LRC) The LRC exists to help supplement teachers with their instructional supplies. Upon applying for LRC membership, these registered GDOE teachers are allowed $125 of free supplies and copy services ($25 per quarter & summer) for the year. The LRC collects its	The department maximizes resources by providing teachers with access to resources that supplement classroom instruction. Please see **TABLE 5-2** below.

revenue from lamination, copy services, registration fees, and paper items for sale. This revenue is used to purchase teacher paper supplies, which are given out for free to members.

One of the LRC's goals is to increase its membership every month. Since 2015, the LRC has implemented a recruiting program in which those members who recruit a new member will receive a $5 bonus in additional supplies. This recruiting program has been tracked since its inception and is a great incentive, as well as a great success. Some teachers have recruited at least 4 members. This is normally a slow month for recruiting. For this monthly reporting period, 3 additional teachers have been recruited.

TABLE 5-2 - LRC Services /Usage (April 4, 2017 to May 1, 2017))

Purpose	Elem	Middle	High	District	Other (Private/ Home-School/UOG/GCC)	TOTAL
Lamination	2	1	0	1	0	**4**
Paper	38	29	4	1	0	**72**
Copies	9	7	7	0	0	**23**
Die-Cuts	5	2	0	0	0	**7**
Computer	1	2	0	0	0	**3**
Registration	1	2	0	0	0	**3**
Clearance	7	2	2	0	0	**11**
TOTAL	**63**	**45**	**13**	**2**	**0**	**123**

Total Customers Serviced	
ELEMENTARY	**63**
MIDDLE	**45**
HIGH	**13**
DISTRICT	**2**
NON-GDOE	**0**
TOTAL	**123**

Objective 5.1: By SY2015-16 (Year 2), complete a thorough assessment of all financial and administrative functions and develop a management indicator system to regularly rate the overall effectiveness and efficiency of the department's management's practices.

Activity/Action Item	Outcomes
GDOE STAFFING Attached is report for schools and divisions at May 1, 2017, **ATTACHMENT 5.1-1**. Besides the 41 schools, Head	On May 1, 2017, there were 3,967 filled positions and 169 vacant positions for a total of 4,136 positions:

Start and Special Education are included as part of the school staffing count.

Positions	Federal	Local	Total
Filled Positions			
School Based	797	2,862	3,659
Division Based	86	222	308
Total Filled	883	3,084	3,967
Vacant Positions			
School Based	47	54	101
Division Based	48	20	68
Total Vacant	95	74	169
Total Positions			
School Based	844	2,916	3,760
Division Based	134	242	376
Grand Total	978	3,158	4,136

Based on a student enrollment of 30,758, there are 8.41 students per position based on filled school based positions.

NEW HIRES

ATTACHMENT 5.1-2 contains a report of the 24 new hires for the month of April 2017. There were:

Description	Local	Federal	Total
Limited Term Part Time	12	7	19
Full time	5		5
Total New Hires	17	7	24

In the month of April 2017, the following positions were filled:

Position	Local	Federal	Total
One to One Aide		6	6
Substitute Teacher	12		12
Teacher	5		5
Teacher Assistant		1	1
Total	17	7	24

TEACHER VACANCIES

Attachment 5.1-3 is a summary of teacher vacancies as of May 1, 2017.

We continue to process teacher applicants and substitute teachers to cover vacancies and teacher absences. Teachers are also being asked to cover during their prep periods. Additionally, non-classroom teachers are being tasked to cover classes as needed.

There are a total of 30 teacher vacancies at May 1, 2017:

Elementary	9
Secondary	12
Special Programs	9
Total	30

JOB FAIR SY 2017-2018

GDOE's Annual Job Fair is held to facilitate filling of vacancies for the upcoming school year.

The job fair is scheduled for Friday, June 23, 2017 from 10 a.m. to 2 p.m. at Adacao Elementary School.

DRUG TESTS

Applicants are required to be tested for drugs prior to hiring. Additionally, coaches and volunteers are similarly required to take drug tests.

During the month of April 2017, the following were drug tested:

Type	Count
Pre-employment	25
Volunteer	1
Coach	3
Total	29

All tests were negative.

FIXED ASSETS INVENTORY The annual Fixed Asset inventory will commence on January 9, 2017 and scheduled to be complete by May 12, 2017. The inventory will encompass 87 sites and approximately 21,000 assets.	During the month of April, the Property Management Office (PMO) completed inventory audits at twenty one (21) locations: fourteen (14) GDOE elementary schools, one (1) GDOE middle school, and six (6) Private Non-Public schools. Reconciliations are ongoing. Preliminary indications are that administrators and property liaisons have improved their preparedness for their inspections.
OPERATION BALLE GASGAS II During the summer, a task force was formed to rid schools of unneeded equipment, debris and textbooks. Textbooks removed from the schools were staged in the Warehouse. Teachers are periodically scheduled to look through the Warehouse and take books they are able to use for their classrooms.	During the month of April 2017, the Property Management Office (PMO) ingated eight (8) pallets of assorted equipment to the GSA salvage sub-contractor Lujan's Junkyard. Eleven (11) pallets of equipment were moved directly to GSA from schools. Two (2) surveyed Special Education busses were moved from Fleet Services to GSA. Additionally, twenty (20) pallets of surveyed textbooks were provided to Guahan Waste Control for recycling. There are about 70 pallets remaining of surveyed computer monitors, desktop printers, computer peripherals, oscillating fans and other miscellaneous equipment. PMO is working with GSA to clear the remaining pallets.
SURVEYED PROPERTY During the month of April 2017, PMO validated eleven (11) new Reports of Survey.	Once validated, ED control numbers are assigned to each Report of Survey document and arrangements for pick-up are coordinated. The surveyed equipment are brought either to Piti Receiving Warehouse or GSA depending on availability in GSA yard.
TPFA UPDATE Attached is Alvarez & Marsal's report for the month ended April 15, 2017, **ATTACHMENT 5.1-4**. Note that the Alvarez & Marsal contract expired in October 2016. RFP 005-2016 was issued to solicit proposals for third party fiduciary and funds management services for all USDOE grants. The procurement process is currently ongoing. In the meantime, a contract extension was issued for a year with the current vendor.	TPFA continues to participate in discussions on the Transition Plan activities. Denise Wempe was on Guam to discuss transition activities in more detail. TPFA were also present at the Special Education Fiscal Coordinators meeting in Seattle and the Consolidated Grant Technical Assistance workshop in Washington D.C. TPFA reports that $38.8 million or 44.05% of USDOE grants funds remain available as of April 15, 2017.
FY16 FINANCIAL AND SINGLE AUDIT Audit was issued on May 2, 2015.	Both FY16 Single and Financial audits received unmodified (clean) audit opinions and no material weaknesses identified. There are two (2) audit findings; one related to maintenance of effort for Special Education and one regarding procurement. Additionally, the management letters contained three (3) information technology deficiencies and eight (8) internal control

<table>
<tr><td></td><td>deficiencies.

Internal audit is working with the relevant divisions to correct the findings and deficiencies. Note that GDOE has disagreed with the finding regarding intergovernmental agreements and is waiting for USDOE's written response.</td></tr>
<tr><td>FY17 FINANCIAL STATEMENTS
Please see ATTACHMENT 5.1-5 for the Revenues, Expenditures, and Encumbrances Statement as of April 30, 2017 and the Report of Local Expenditures and Encumbrances Classified by the 14 Points in the Adequate Education Act.</td><td>At April 30, 2017 GDOE spent $119.3 million and encumbered $5.9 million of its FY17 local appropriations. BBMR released $135.1 million and DOA provided $122.5 million in cash; these amounts do not include funds to Charter Schools.

The largest category of expenditures and encumbrances as classified by the Adequate Education Act is Certified Teachers, $64.8 million. The second largest category is 180 Instructional Days at $29.3 million.

At the end of April, reimbursements for USDOE grant expenditures in the amount of $2.2 million were outstanding. This is down from the average $4 million outstanding due to changes in the reimbursement process.</td></tr>
<tr><td>FY18 BUDGET
The FY18 Budget Call was issued on September 30, 2016. Additionally, the FY18 Budget Guidelines were updated and, on October 13, 2016, were circulated to schools and divisions.

Public hearings were held from October 18 through October 31, 2016 to obtain input from stakeholders. Additionally, an electronic survey was made available on the GDOE website.

School Administrators and Division Heads presented their budget requests to the GDOE Management Team in November 2016 and to the GEB in December 2016. Additional review by the GEB was conducted in January 2017.

At a special meeting on January 30, 2017, the GEB approved Resolution 2017-001, formally adopting the FY18 Budget.

Senator San Agustin has scheduled a town hall meeting on Wednesday, April 12, 2017 to discuss the 2018 Budget as well as other financial and operational matters.

Budget hearings will likely be scheduled in May 2017 and go through June 2017.</td><td>Documents and forms related to the FY18 budget can be found on line at https://sites.google.com/a/gdoe.net/gdoe-budget/

The FY18 Budget was adopted as follows:
<table><tr><th>Category</th><th>Amount</th></tr><tr><td>Certified Teacher</td><td>$139,391,111</td></tr><tr><td>Certified Administrators</td><td>10,811,727</td></tr><tr><td>Certified Counselors</td><td>6,258,483</td></tr><tr><td>Certified Nurses</td><td>3,991,478</td></tr><tr><td>Allied Health Professionals</td><td>1,256,407</td></tr><tr><td>Air Conditioned Classrooms</td><td>6,639,062</td></tr><tr><td>Potable Water</td><td>2,980,685</td></tr><tr><td>Reliable Electricity</td><td>12,235,748</td></tr><tr><td>Proper Sanitation</td><td>6,009,030</td></tr><tr><td>Textbooks</td><td>17,216,156</td></tr><tr><td>Libraries</td><td>4,333,049</td></tr><tr><td>Healthy, Safe, Sanitary Environment</td><td>59,063,347</td></tr><tr><td>180 Instructional Days</td><td>53,192,456</td></tr><tr><td>Bus Transportation</td><td>548,327</td></tr><tr><td>TOTAL</td><td>$323,927,066</td></tr></table>
The resolution, the Charter Schools' Budgets and an electronic copy of the Budget Packets of all schools and divisions were transmitted to the Legislature on January 30, 2017. The 20 printed copies requested by the Legislature were provided by mid-February.</td></tr>
</table>

FEDERAL PROGRAMS **Title V-A Consolidated Grant**	**USDOE FY 17 Consolidated Grant Insular Areas Technical Assistance Meeting April 3-5, 2017 in Washington, D.C.** The US Department of Education Office of Elementary and Secondary Education School Support and Rural Programs overseeing the Consolidated Grant is expected to visit Guam July 24-28. Project directors submitted their FY 16 CG 2nd Quarter Report. The reports are currently being reviewed by State Program Officers and will be finalized and posted at the end of the month on the Federal Programs website. The Western Educational Equity Assistance Center provided Civil Rights Training on April 17-21, 2017 at the Westin Resort Guam. A total of 82 participants were trained in Civil Rights. A Certificate of training will be sent to all the participants. The participants will take the training back to their schools and divisions. The FY 17 USEd CG Technical Assistance workshop was conducted at the Sheraton Laguna Resort on April 24-25, 2017. CG Projects presented to the PNPs and Technical Assistance was provided by the Federal Programs Division for an acceptable and approvable project application. The Round Robin was used to gage the PNPs needs and interest to avail of the various services provided by each CG project. The first draft application was due on April 27, 2017. USEd announces the Launch of the 2017 Consolidated Grant Application. The due date is June 13, 2017 4:30pm. The final draft Application from the Projects is due May 16, 2017. Office Hours are available from USEd to answer any questions regarding the Consolidated Grant Application. PNPs and Charter Schools Consultations are ongoing the week of May 1-5, 2017 at Federal Programs Division. Timely and meaningful consultation is required by Federal Regulations to meet the needs of the PNPs and Charter Schools for the 2017 CG Application. Dr. Christine Sorensen-Irvine from the Pacific Comp Center will be on island from May 8-13, 2017 to review and provide Technical Assistance on the 2017 Consolidated Grant Application.
USDA – FOOD AND NUTRITION SERVICES GRANTS **CHILD NUTRITION AND FOOD DISTRIBUTION PROGRAMS**	

The State Agency is responsible for the Reporting of Programmatic & Fiscal Reports. The reports currently posted online via the internet through the various Federal Reporting Websites, such as, FPRS (USDA FNS) or federalreporting.gov (ARRA). The type of reports vary from providing information on the Total Meals Served within the National School Lunch Program, as reflected on the FPRS for USDA, to the Financial Activities of a Grant as reflected on federalreporting.gov. Reports due for April include: FNS-10: Monthly Data of National School Lunch & Breakfast Program Meals Served. 30 Day Report (March 2017) 90 Day Report (January 2017) FNS-44: Monthly Data of Child and Adult Food Care Program Meals Served. 30 Day Report (March 2017) 90 Day Report (January 2017) FNS-425: Quarterly Financial Status Report for USDA FNS Discretionary Grants (FF&VP, NSLP Equipment, ART Method II) 2nd Quarter 2017 FNS-667: Quarterly Financial Status Report for USDA FNS Emergency Food Assistance Program (TEFAP) 2nd Quarter 2017 FNS-777: Quarterly Financial Status Report for USDA USDA FNS Child Nutrition Programs (NSLP, SBP, CACFP, SAE) 2nd Quarter 2017	The State Agency receives monthly meal count reports and claims for reimbursement from the various CNP Districts and CACFP Sponsors at the beginning of each month. The State Agency will then conduct an edit check, validate meal counts to confirm reimbursement, compile activity reports and report the various Programs' activities via the respective FNS reports and post the reports to USDA's reporting website, FPRS.

Objective 5.2: By SY2017-18 (Year 4), based on the department's management indicator system, the GDOE will achieve at least a satisfactory or equivalent rating overall. By 2020 (Year 6), the GDOE will receive the highest rating.

Activity/Action Item	Outcomes
ACCOUNTS PAYABLES On April 30, 2017, recorded liabilities were $9,129,648.68. GDOE would like to pay invoices within sixty days after services have been rendered or products received.	Vendors are threatening to pull out or refusing to provide additional services or products. Unfunded TEFF balances in FY13, FY14 and FY15 of $16.2 million have exacerbated the situation. Additionally, DOA has taken the position that $5.9 million in FY16 allotments will not be provided to GDOE. Below is a breakdown as of April 30, 2017.

	<table><tr><th>Days Outstanding</th><th>Amount</th><th>Percent of Total</th></tr><tr><td>< 30 days</td><td>$2,462,113.71</td><td>26.97%</td></tr><tr><td>30-60 days</td><td>1,621,104.62</td><td>17.76%</td></tr><tr><td>60-90 days</td><td>915,436.97</td><td>10.03%</td></tr><tr><td>> 90 days</td><td>4,130,993.38</td><td>45.25%</td></tr><tr><td>Total</td><td>$9,129,648.68</td><td>100.00%</td></tr></table> Unposted invoices at April, 2017 totaled $2,123,687.54.
DIRECT DEPOSIT Employees are encouraged to sign up for direct deposits to reduce the number of paper checks, the need to pick up checks, and for individual employees to deposit checks. Employees on direct deposit do not receive hard copies of their payment advices but use Employee Self-Serve to look up payment details. Because schools are short staffed, some schools are requiring employees who continue to receive a paper check to pick up their check at Tiyan Central. GDOE would like to have at least 80% of its employees signed up for direct deposit.	Of the 3,971 GDOE staff and 7 board members, 3,544 or 89.09% received payment via direct deposit for pay period ending April 15, 2017. Note that some of the divisions show more than 100% of employees on direct deposit. This is because the system tracks where checks are delivered not where the employee is funded. Six divisions and two schools have 100% of their employees on direct deposit. Of the 3,875 employees and board members who were paid for the April 15, 2017 Pay Period Ending, 91.46% received payment via direct deposit. See **ATTACHMENT 5.2-1** for a breakdown by location. Because of delays in payments of voluntary deductions, we have seen a number of employees cancelling their deductions. This has increased the amount of funds needed for net payroll on payday to over $4 million for locally funded employees. We continue to work with the Department of Administration to ensure we have sufficient cash to enable the timely transfer of funds for direct deposits.
EDUCATION FINANCIAL SUPERVISORY COMMISSION (EFSC) Public Law 30-164 created the EFSC to monitor the financial health of GDOE. The role of the EFSC is to develop and supervise a financial status designation of GDOE finances as well to identify – in advance- any signs of financial distress that may lead to operational deficits. The EFSC consists of five regular members: • Director, Bureau of Budget & Management Research (BBMR) • Director, Office of Finance & Budget (OFB) • Director, Department of Administration (DOA) • Public Auditor, Office of Public Accountability • Parent of a child current enrolled in a public school	The monthly EFSC meeting was held on April 26, 2016 at 3pm at the GDOE Conference Room. At the meeting, reports were provided from GDOE, DOA, BBMR and OFB. The EFSC reviewed the March 2017 balances and issued designations as follows: March 2017, Year to Date – C Watch • Power • Water • Telephone

Guam Department of Education participates as an ex officio member.	A C-Watch indicates that GDOE has a negative variance exceeding 2% of the approved budget amount when combining year to date actual and annualized projections at the time of reporting. GDOE continues to monitor its allotments carefully to ensure that GDOE stays within appropriation limits. There was a general agreement that all the object categories be rolled into one miscellaneous account much like UOG and GCC in FY18 for allotment purposes.
POWERSCHOOL PARENT/STUDENT ACCESS PowerSchool allows parents and students to access student data on grades and attendance so that students and parents can monitor progress. GDOE would like to have 30% of its parents using the parent portal on PowerSchool.	During the month of April 2017, students and parents used the mobile application 54,653 times to access 5,443 student records on PowerSchool. Over the same period, there were 25,344 sign ins to the web portal accessing 4,357 student records. Additionally, 2,556 parents are signed up to receive progress reports via email. See **ATTACHMENT 5.2-2** for more details.
FSAIS HELPDESK TICKETS FSAIS has set up a Helpdesk Ticket System to track requests for assistance. The Helpdesk can be reached at: https://helpdesk.gdoe.net/portal	For the month of April 2017, there were 89 tickets from prior months, 741 tickets entered in April and 610 closed in April, leaving 220 open tickets. The largest category of tickets was *Mobil Carts* at 233 or 28.07% of the requests, followed by *Troubleshoot* at 178 or 21.45% of the requests and *Password Reset* at 119 or 14.34% of the requests. Of the Helpdesk tickets that identified a location, *John F. Kennedy High* had the largest number of tickets at 64 or 7.71%, followed by *Tiyan High* at 54 or 6.51%. See **ATTACHMENT 5.2-3** for more details.
PDS TROUBLE TICKETS PDS is the contractor providing telephone services. The monthly trouble ticket report is broken up into four (4) categories: • Break Fix – repair or replacement service for network equipment. • Telecommunications (Telecom) – service on telephone analog services such as fax, security, analog direct line, analog fail-over. • ShoreTel – service on the ShoreTel System. • Warranty – warranty service on equipment.	Below is a summary of trouble calls for phone service in April 2017. See **ATTACHMENT 5.2.4** for more details. **Task** / **Carry Over** / **New** / **Complete** / **End** **Break Fix** 2 1 2 1 **Telecom** 5 35 18 22 **Shoretel** 2 0 1 1 **Warranty** 2 4 1 5 **Totals** 11 40 22 29
OCR COMPLAINT The Office of Civil Rights (OCR) received a complaint on February 16, 2016 regarding the accessibility of the GDOE website.	The RPF for an audit of the GDOE website closed and GDOE has received approval of vendor by OCR. The contract was delivered to the Office of the Attorney General (AG) on March 31, 2017.

GDOE signed a resolution agreeing to:

- Have the website audited to identify barriers to access.
- Develop a corrective action plan to address these barriers.
- Ensure all new content and functionality is accessible to persons with disabilities.
- Provide website accessibility training to appropriate personnel.
- Post notice on website informing persons with disabilities how to request access to online information or functionality that is inaccessible.
- Adopt policies and procedures for online content and functionality.

The contract was sent back to GDOE for changes, resubmitted and subsequently signed by the AG. The contract was delivered to the Governor's Office on May 5, 2017.

PROCUREMENT STATUS - REQUISITIONS

Requisitions are entered into either the GDOE or the TPFA system to start the procurement process. The requisitions require various levels of approval depending on funding, the type of services or goods being procured and the amount of the procurement.

Requisitions may be in an inbox for a length of time while the procurement process is ongoing, e.g., Request for Proposal, Invitation for Bid, contract signing, end user confirming details.

Attached is a status report of requisitions in process on April 26, 2017, **ATTACHMENT 5.2-5.** In summary:

System	Number of Requisitions	Amount	Average Days Held
GDOE	**297**	**$3,196,449.52**	**16.28**
TPFA	**62**	**3,717,449.28**	**16.91**
TOTAL	**359**	**$6,913,898.80**	**16.39**

PROCUREMENT STATUS – PURCHASE ORDERS

Requisitions are converted into Purchase Orders on either the GDOE or the TPFA System once the procurement process has been successfully completed. End users work with vendors to ensure goods and services are delivered in a timely manner and meet specifications.

Purchase orders must be liquidated in a timely manner to ensure funding remains available.

Attached is an Open Purchase Order Report at May 5, 2017, **ATTACHMENT 5.2-6.** In summary:

System	Number of Purchase Orders	Balance	Average Days Open
GDOE	**535**	**$9,166.683,91**	**56**
TPFA	**231**	**4,767,910.56**	**184**
TOTAL	**766**	**$13,934,594.47**	**95**

TRANSITION PLAN

The TPFA and GDOE have developed a transition plan to identify and move activities currently performed by the TPFA to GDOE staff. Presentations on the plan were provided to the Board and USDOE in February.

Ignacio Santos, Federal Programs Administrator, and Taling Taitano, Deputy Superintendent, were appointed as Chairs of this project. A new section was added, bringing the identified work streams to eight:

- Time Distribution Reports (TDR)

ATTACHMENT 5.2-7 is the Transition Plan Executive Summary as of April 21, 2017. Below is a summary of the transition team's accomplishments:

- The consolidated grant technical assistance and application as well as training required moving dates to later than originally planned.
- FMIS staff meeting with various Divisions to confirm key staff and develop realistic timelines as well as follow up with MUNIS on certain issues.
- FY16 Audit to be completed May 2, 2017.

• Financial Management System (FMS) • Internal Control • Procurement • Property Management • Standard Operating Procedures (SOPs) • Indirect Costs • Accounting & Reporting	• SOP calendar dates being updated. Internal audit has completed review of fixed asset and school meals SOPs. • Working with TPFA to draw indirect costs when personnel costs are drawn. • GDOE team are working on update of late liquidation SOP.
COMPREHENSIVE CORRECTION ACTION PLAN (CCAP) The USDOE Special Conditions require GDOE to provide a quarterly update on its Comprehensive Corrective Action Plan (CCAP). The Internal Audit Section has taken over preparing the CCAP.	The CCAP was prepared for the quarter ended March 31, 2017; see **ATTACHMENT 5.2-8**. The report includes Transition Plan tasks completed during the period of January thru March 2017. Additionally tasks that will be completed in April, May and June 2017 are included under next steps. Christine Jackson and Mark Robinson will be visiting GDOE on July 24-28, 2017. Plans may change depending on the priorities of the new administration.
POWERSCHOOL TRAINING A work session for computer operators and school data personnel is scheduled to go over reports and processes in PowerSchool.	Four six-hour sessions were set up at the JFKHS Training Room to work on end of school year preparation, scheduling for SY 17-18 and student data alignment: May 1, 8 a.m.-2:30 p.m. – High Schools & JPTAS May 2, 8 .m.-2:30 p.m. – Selected Elementary & Middle Schools May 3, 8 a.m.-2:30 p.m. – Selected Elementary & Middle Schools May 4, 8 a.m.-2:30 p.m. - Selected Elementary & Middle Schools
THE EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP) TEFAP is a Federal program that helps supplement the diets of low income families by providing them with emergency food and nutrition assistance at no costs. Commodities are distributed by the Food and Nutrition Division from the Piti Warehouse on Tuesdays and, when frozen commodities are available, Thursdays.	During the month of April 2017, 2,580 households were served. The following commodities were distributed: • Chicken Legs, Frozen • Boned Chicken • 1% Milk • Elbow Macaroni • Rice • Cranberry Apple Juice • Whole Dates • Raisins Note TEFAP distribution will be on Tuesdays and Thursdays until frozen commodities are depleted.

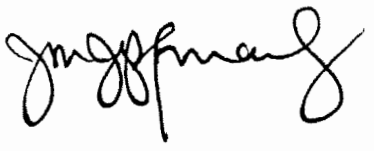
Objective 5.3: By SY2016-17 (Year 3), all support divisions will rate at least satisfactory on their respective stakeholder perception survey.

Activity/Action Item	Outcomes
HUMAN RESOURCES (HR) CUSTOMER SERVICE SURVEY The HR Division developed a customer service survey for customers who come to the HR window. The survey forms are available at the window and a locked box is provided for the completed forms. Two (2) HR staff open the box and collate the forms.	See **ATTACHMENT 5.3-1** for detailed results of the April 2017 survey. In the month of April 2017, there were 13 completed surveys, 9 or 69% of which were submitted by GDOE employees. In each of the five questions asked, at least 100% were rated satisfactory or outstanding.

Objective 5.4 By School Year 2017-18 (Year 4), 100% of GDOE Support Personnel will rate satisfactory or better as rated on their respective evaluation tool.

Activity/Action Item	Outcomes
GDOE SUPPORT STAFF EVALUATIONS In order to receive an increment, an employee must receive a satisfactory rating or better using the current evaluation tool.	In the month of April 2017, support staff received the following evaluations:

Rating	Count	Percent
Highly Effective	14	26.92%
Effective	31	59.62%
Satisfactory	7	13.46%
Increment Denied	0	0.00%
Total	52	100.00%



Guam Education Staffing Report - Schools
As of May 1, 2017

School / Division	Principal / Division Head*			Assistant Principal / Director*			Program Coordinator / School Program Consultant		Administrative Assistant / Officer			Administrative Secretary / Secretary Typist			Clerk/Clerk Typist	
	F	L	LV	F	L	LV	F	FV	F	L	LV	F	L	LV	F	L
301 - AGANA HEIGHTS ELEMENTARY		1								1						1
302 - M.A. SABLAN ELEMENTARY		**1**								**1**						**2**
303 - B.P. CARBULLIDO ELEMENTARY		1			1					1			1			
304 - C.L. TAITANO ELEMENTARY		**1**			**1**					**1**						**1**
306 - FINEGAYAN ELEMENTARY		1			1					1						1
307 - H.S. TRUMAN ELEMENTARY		**1**								**1**						**1**
308 - J.M. GUERRERO ELEMENTARY		1			1					1						1
309 - INARAJAN ELEMENTARY			**1**							**1**						**1**
311 - J.Q. SAN MIGUEL ELEMENTARY			1		1					1						1
312 - L.B. JOHNSON ELEMENTARY					**1**					**1**						
313 - M.A. ULLOA ELEMENTARY		1			1					1						1
314 - M.U. LUJAN ELEMENTARY		**1**			**1**					**1**						**2**
315 - MERIZO MARTYRS ELEMENTARY		1								1						1
316 - ORDOT/CHALAN PAGO ELEMENTARY		**1**								**1**						**1**
317 - P.C. LUJAN ELEMENTARY		1								1						1
318 - H.B. PRICE ELEMENTARY		**1**			**1**					**1**	**1**					**1**
319 - TALOFOFO ELEMENTARY		1								1						1
320 - TAMUNING ELEMENTARY		**1**								**1**			**1**			**1**
321 - UPI ELEMENTARY		1			1					1						4
322 - WETTENGEL ELEMENTARY		**1**			**1**					**1**						**1**
323 - D.L. PEREZ ELEMENTARY		1	1		1					1						2
324 - CHIEF BRODIE ELEMENTARY		**1**								**1**						**1**
325 - ASTUMBO ELEMENTARY		1								1						1
327 - MACHANANAO ELEMENTARY		**1**								**1**						**1**
328 - LIGUAN ELEMENTARY		1			1					1			1			1
329 - ADACAO ELEMENTARY		**1**			**1**					**1**						**1**
430 - A.I. JOHNSTON MIDDLE		1			3	1				1						2
431 - V.S.A. BENAVENTE MIDDLE		**2**			**3**						**1**					**4**
432 - F.B. LEON GUERRERO MIDDLE		1			4					1						4
433 - INARAJAN MIDDLE		**1**			**3**					**1**						**2**
434 - JOSE L.G. RIOS MIDDLE		1			3					1						2
435 - L.P. UNTALAN MIDDLE		**1**			**3**					**1**						**3**
436 - OCEANVIEW MIDDLE		1			2					1			1			2
437 - ASTUMBO MIDDLE		**1**			**2**					**1**				**1**		**2**
438 - J.P. TORRES ALTERNATIVE		1					1		1						3	
471 - GEORGE WASHINGTON HIGH		**1**			**4**					**1**			**1**			**4**
472 - JOHN F. KENNEDY HIGH		1			4					1			1			5
473 - SIMON A. SANCHEZ HIGH		**1**			**4**					**1**						**4**
474 - SOUTHERN HIGH		1			3	1				1			1			4
475 - OKKODO HIGH		**1**			**4**					**1**						**3**
476 - TIYAN HIGH		1			3						1		1			4
GUAHAN CHARTER SCHOOL																
ILEARN CHARTER SCHOOL																
831 - HEADSTART	**1**			**1**			**1**	**1**	**1**			**1**			**1**	
850 - SPECIAL EDUCATION		1					29	5	2			2			3	
LIHENG FAMAGUON (DYA)																
998 - MILITARY LEAVE OF ABSENCE																
999 - LONG TERM DISABILITY													**2**			**1**
Grand Total	1	40	3	1	59	2	31	6	4	38	3	3	10	1	7	76
Locally Funded Filled Positions		40			59					38			10			76
Locally Funded Vacant Positions			**3**			**2**					**3**			**1**		
Federally Funded Filled Positions	1			1			31		4			3			7	
Federally Funded Vacant Positions								**6**								

*May not reflect detailed positions

Guam Education Staffing Report - Schools
As of May 1, 2017

School / Division	Clerk/Clerk Typist	Library Technician	Computer Operator / Data Clerk			Psychologist	Social Worker		Community Program Aide			Nurse		Speech Language Clinician / Pathologist		Deaf & Hard of Hearing Program Aide
	LV	L	F	L	LV	F	F	FV	F	FV	L	F	L	F	L	F
301 - AGANA HEIGHTS ELEMENTARY		1		1									1			
302 - M.A. SABLAN ELEMENTARY				1									1			
303 - B.P. CARBULLIDO ELEMENTARY				1									1			
304 - C.L. TAITANO ELEMENTARY				1									1			
306 - FINEGAYAN ELEMENTARY				1									2			
307 - H.S. TRUMAN ELEMENTARY				1									1			
308 - J.M. GUERRERO ELEMENTARY				1									1			
309 - INARAJAN ELEMENTARY				1									1			
311 - J.Q. SAN MIGUEL ELEMENTARY				1									1			
312 - L.B. JOHNSON ELEMENTARY				1									1			
313 - M.A. ULLOA ELEMENTARY				1									1			
314 - M.U. LUJAN ELEMENTARY		1		1									1			
315 - MERIZO MARTYRS ELEMENTARY				1									1			
316 - ORDOT/CHALAN PAGO ELEMENTARY				1									1			
317 - P.C. LUJAN ELEMENTARY				1									1			3
318 - H.B. PRICE ELEMENTARY		1		1									1			
319 - TALOFOFO ELEMENTARY		1		1									1			
320 - TAMUNING ELEMENTARY				1									1			
321 - UPI ELEMENTARY				1									1			
322 - WETTENGEL ELEMENTARY				1									1			
323 - D.L. PEREZ ELEMENTARY				1									2			
324 - CHIEF BRODIE ELEMENTARY				1									1	-		
325 - ASTUMBO ELEMENTARY				1									1			
327 - MACHANANAO ELEMENTARY				1									1			
328 - LIGUAN ELEMENTARY				1									1			
329 - ADACAO ELEMENTARY				1									1			
430 - A.I. JOHNSTON MIDDLE		1		1									1			1
431 - V.S.A. BENAVENTE MIDDLE				1									1			
432 - F.B. LEON GUERRERO MIDDLE					1								1			
433 - INARAJAN MIDDLE				1									1			
434 - JOSE L.G. RIOS MIDDLE				1									1			
435 - L.P. UNTALAN MIDDLE				1									1			
436 - OCEANVIEW MIDDLE				1									1			
437 - ASTUMBO MIDDLE				1									1			
438 - J.P. TORRES ALTERNATIVE			1			1	1									
471 - GEORGE WASHINGTON HIGH	1	1		1									1			
472 - JOHN F. KENNEDY HIGH				1									1			4
473 - SIMON A. SANCHEZ HIGH		1		1									1			
474 - SOUTHERN HIGH				1									2			
475 - OKKODO HIGH				1									1			
476 - TIYAN HIGH				1									1			
GUAHAN CHARTER SCHOOL																
ILEARN CHARTER SCHOOL																
831 - HEADSTART							2	1	4	1	3		1			
850 - SPECIAL EDUCATION			2			1	11					1		12	3	
LIHENG FAMAGUON (DYA)																
998 - MILITARY LEAVE OF ABSENCE																
999 - LONG TERM DISABILITY																
Grand Total	1	7	3	39	1	2	14	1	4	1	3	1	44	12	3	8
Locally Funded Filled Positions		7		39							3		44		3	
Locally Funded Vacant Positions	1				1											
Federally Funded Filled Positions			3			2	14		4			1		12		8
Federally Funded Vacant Positions								1		1						

*May not reflect detailed positions

School / Division	Audiologist / Audiometerist			Occupational Therapist	Physical Therapist	Vision Aide	Emotionally Disturbed Program Aide	One to One Aide			Transition Program Aide	Gifted & Talented Education Aide		Instructional Program Aide	Instructional Coordinator / Mentor	
	F	L	LV	FV	FV	F	F	F	FV	L	F	F	L	F	F	L
301 - AGANA HEIGHTS ELEMENTARY								2								2
302 - M.A. SABLAN ELEMENTARY								4		1					1	1
303 - B.P. CARBULLIDO ELEMENTARY								7					1		1	1
304 - C.L. TAITANO ELEMENTARY								5						1	1	1
306 - FINEGAYAN ELEMENTARY								7							1	
307 - H.S. TRUMAN ELEMENTARY								8					1		1	
308 - J.M. GUERRERO ELEMENTARY								6						1		
309 - INARAJAN ELEMENTARY								1							1	1
311 - J.Q. SAN MIGUEL ELEMENTARY								3							1	1
312 - L.B. JOHNSON ELEMENTARY								1					1			
313 - M.A. ULLOA ELEMENTARY								6								
314 - M.U. LUJAN ELEMENTARY								2					1		1	
315 - MERIZO MARTYRS ELEMENTARY															1	
316 - ORDOT/CHALAN PAGO ELEMENTARY								4							1	
317 - P.C. LUJAN ELEMENTARY								10								
318 - H.B. PRICE ELEMENTARY								3		1		2			1	1
319 - TALOFOFO ELEMENTARY								2							1	
320 - TAMUNING ELEMENTARY								12							1	
321 - UPI ELEMENTARY								7							1	
322 - WETTENGEL ELEMENTARY								10							2	
323 - D.L. PEREZ ELEMENTARY								5							2	
324 - CHIEF BRODIE ELEMENTARY								3		1					1	
325 - ASTUMBO ELEMENTARY								4					1		1	1
327 - MACHANANAO ELEMENTARY								3					1		1	
328 - LIGUAN ELEMENTARY								6								
329 - ADACAO ELEMENTARY								6							1	
430 - A.I. JOHNSTON MIDDLE								10							1	1
431 - V.S.A. BENAVENTE MIDDLE								10						1	1	
432 - F.B. LEON GUERRERO MIDDLE								12		1					1	1
433 - INARAJAN MIDDLE								3						1		1
434 - JOSE L.G. RIOS MIDDLE								6		1				1		2
435 - L.P. UNTALAN MIDDLE								15							2	
436 - OCEANVIEW MIDDLE								6							3	4
437 - ASTUMBO MIDDLE								5								1
438 - J.P. TORRES ALTERNATIVE															1	
471 - GEORGE WASHINGTON HIGH								14		1				1		4
472 - JOHN F. KENNEDY HIGH								13								1
473 - SIMON A. SANCHEZ HIGH								17						1		2
474 - SOUTHERN HIGH							2	13						1	2	2
475 - OKKODO HIGH								9						1	1	1
476 - TIYAN HIGH								11						1		2
GUAHAN CHARTER SCHOOL								2								
ILEARN CHARTER SCHOOL								1								
831 - HEADSTART																
850 - SPECIAL EDUCATION	1	2	1	6	2	1		8	22		3				25	31
LIHENG FAMAGUON (DYA)																
998 - MILITARY LEAVE OF ABSENCE																
999 - LONG TERM DISABILITY								2								
Grand Total	1	2	1	6	2	1	2	284	22	6	3	2	6	10	59	62
Locally Funded Filled Positions		2								6			6			62
Locally Funded Vacant Positions			1													
Federally Funded Filled Positions	1					1	2	284			3	2		10	59	
Federally Funded Vacant Positions				6	2				22							

*May not reflect detailed positions

Guam Education Staffing Report - Schools
As of May 1, 2017

School / Division	Head Start Aide			Pre-School Aide	School Aide			Teacher Assistant	Long Term Substitute	Substitute Teacher		Teacher				JROTC
	F	FV	L	F	F	L	LV	F	L	F	L	F	FV	L	LV	L
301 - AGANA HEIGHTS ELEMENTARY						3		7	2		2			24		
302 - M.A. SABLAN ELEMENTARY						**6**		**7**	**1**		**2**			**26**		
303 - B.P. CARBULLIDO ELEMENTARY						4		5	1		4		1	27		
304 - C.L. TAITANO ELEMENTARY						**6**		**11**			**3**			**35**		
306 - FINEGAYAN ELEMENTARY						7		14			5	1		47		
307 - H.S. TRUMAN ELEMENTARY						**5**		**6**	**1**		**2**			**25**		
308 - J.M. GUERRERO ELEMENTARY						4	1	13	4		4		1	36		
309 - INARAJAN ELEMENTARY						**3**		**4**	**2**		**2**			**14**		
311 - J.Q. SAN MIGUEL ELEMENTARY						5		9			3			33		
312 - L.B. JOHNSON ELEMENTARY						**4**		**2**	**3**		**1**			**17**		
313 - M.A. ULLOA ELEMENTARY						6		10	1		4			38	1	
314 - M.U. LUJAN ELEMENTARY						**4**		**9**	**2**		**4**	**1**		**36**	**1**	
315 - MERIZO MARTYRS ELEMENTARY						3		5	3		2			14		
316 - ORDOT/CHALAN PAGO ELEMENTARY						**3**		**7**	**3**		**2**			**30**		
317 - P.C. LUJAN ELEMENTARY				1	1	6		7			3	1	1	26		
318 - H.B. PRICE ELEMENTARY						**7**	**1**	**10**			**5**			**40**	**1**	
319 - TALOFOFO ELEMENTARY						4		4	2		1			15	1	
320 - TAMUNING ELEMENTARY				**2**		**5**		**13**	**2**		**3**	**1**		**32**		
321 - UPI ELEMENTARY						5		14	5		5			41	2	
322 - WETTENGEL ELEMENTARY						**7**		**10**	**3**		**4**			**39**		
323 - D.L. PEREZ ELEMENTARY				1		5		10	1		3			39	1	
324 - CHIEF BRODIE ELEMENTARY						**3**		**6**	**1**		**2**	**1**		**19**		
325 - ASTUMBO ELEMENTARY						4		8	3		4			34		
327 - MACHANANAO ELEMENTARY						**3**	**1**	**4**	**4**		**2**			**27**	**1**	
328 - LIGUAN ELEMENTARY						4		8	1		3	1	1	32		
329 - ADACAO ELEMENTARY						**3**		**7**	**1**		**3**			**32**		
430 - A.I. JOHNSTON MIDDLE						7	1	5			5	1		53		
431 - V.S.A. BENAVENTE MIDDLE						**8**		**1**	**4**		**8**	**1**		**73**		
432 - F.B. LEON GUERRERO MIDDLE						7	1	7	8		7			64	2	
433 - INARAJAN MIDDLE						**4**		**6**	**6**		**4**			**35**	**2**	
434 - JOSE L.G. RIOS MIDDLE						6		1	1		5	1		56	1	
435 - L.P. UNTALAN MIDDLE						**6**		**4**	**3**		**7**			**73**		
436 - OCEANVIEW MIDDLE						4		3	2		4			33		
437 - ASTUMBO MIDDLE						**6**		**5**	**2**		**3**			**39**	**1**	
438 - J.P. TORRES ALTERNATIVE					3	3		5			1	13	1	7		
471 - GEORGE WASHINGTON HIGH						**16**	**2**	**5**	**8**		**9**	**1**		**82**	**1**	**2**
472 - JOHN F. KENNEDY HIGH						15	1	1	2		8	1		93		3
473 - SIMON A. SANCHEZ HIGH						**16**		**1**	**5**		**7**			**84**	**1**	**3**
474 - SOUTHERN HIGH						20		1	8		6	1		74	1	2
475 - OKKODO HIGH						**12**		**1**	**9**		**7**			**64**	**2**	**1**
476 - TIYAN HIGH						11	1	1	8		6			61		
GUAHAN CHARTER SCHOOL																
ILEARN CHARTER SCHOOL																
831 - HEADSTART	**24**	**1**	**3**							**1**	**1**	**13**		**14**		
850 - SPECIAL EDUCATION												1	1	3	1	
LIHENG FAMAGUON (DYA)													**1**			
998 - MILITARY LEAVE OF ABSENCE														10		
999 - LONG TERM DISABILITY			**1**			**2**								**6**		
Grand Total	24	1	4	4	4	262	9	257	112	1	166	39	7	1,702	20	11
Locally Funded Filled Positions			4			262			112		166			1,702		11
Locally Funded Vacant Positions							**9**								**20**	
Federally Funded Filled Positions	24			4	4			257		1		39				
Federally Funded Vacant Positions		**1**											**7**			

*May not reflect detailed positions

School / Division	JROTC	Librarian		Guidance Counselor		Cafeteria Manager	Cook / Baker	Cook's Assistant		Building / Maintenance Custodian / Worker			Bus Driver			
	LV	L	LV	L	LV	L	L	L	LV	F	L	LV	F	FV	L	LV
301 - AGANA HEIGHTS ELEMENTARY		1		1							1					
302 - M.A. SABLAN ELEMENTARY		1		1							1					
303 - B.P. CARBULLIDO ELEMENTARY		1		1							1					
304 - C.L. TAITANO ELEMENTARY		1		1							2					
306 - FINEGAYAN ELEMENTARY		1		2							1					
307 - H.S. TRUMAN ELEMENTARY		1		1							1					
308 - J.M. GUERRERO ELEMENTARY		1		1							1					
309 - INARAJAN ELEMENTARY		1		1							1					
311 - J.Q. SAN MIGUEL ELEMENTARY			1	1			1	7			1					
312 - L.B. JOHNSON ELEMENTARY		1		1							1					
313 - M.A. ULLOA ELEMENTARY		1		2							2					
314 - M.U. LUJAN ELEMENTARY		1		1												
315 - MERIZO MARTYRS ELEMENTARY		1		1							1					
316 - ORDOT/CHALAN PAGO ELEMENTARY		1		1		1	2	3	2		2					
317 - P.C. LUJAN ELEMENTARY		2			1						1					
318 - H.B. PRICE ELEMENTARY		1		1							1					
319 - TALOFOFO ELEMENTARY		1		1							2					
320 - TAMUNING ELEMENTARY		1		1							1					
321 - UPI ELEMENTARY		1		2							1					
322 - WETTENGEL ELEMENTARY		1		1							1					
323 - D.L. PEREZ ELEMENTARY		1		1		1	1	7			2					
324 - CHIEF BRODIE ELEMENTARY		1		1												
325 - ASTUMBO ELEMENTARY		1		1							1					
327 - MACHANANAO ELEMENTARY		1		1							1					
328 - LIGUAN ELEMENTARY		1		1												
329 - ADACAO ELEMENTARY		1		1												
430 - A.I. JOHNSTON MIDDLE			1	3							2	1				
431 - V.S.A. BENAVENTE MIDDLE		1		3												
432 - F.B. LEON GUERRERO MIDDLE		1		3							2					
433 - INARAJAN MIDDLE		1		2							1					
434 - JOSE L.G. RIOS MIDDLE		1		3												
435 - L.P. UNTALAN MIDDLE		1		4							2					
436 - OCEANVIEW MIDDLE		1		2							2					
437 - ASTUMBO MIDDLE		1		3												
438 - J.P. TORRES ALTERNATIVE		1		1												
471 - GEORGE WASHINGTON HIGH		1		6							1					
472 - JOHN F. KENNEDY HIGH		1		7												
473 - SIMON A. SANCHEZ HIGH		1		6							2					
474 - SOUTHERN HIGH		1		4							2					
475 - OKKODO HIGH	1	1		5		1	1	13	3							
476 - TIYAN HIGH	2	1		5												
GUAHAN CHARTER SCHOOL																
ILEARN CHARTER SCHOOL																
831 - HEADSTART										1						
850 - SPECIAL EDUCATION													13	1	5	1
LIHENG FAMAGUON (DYA)																
998 - MILITARY LEAVE OF ABSENCE																
999 - LONG TERM DISABILITY							1						1			
Grand Total	3	40	2	85	1	3	6	30	5	1	41	1	14	1	5	1
Locally Funded Filled Positions		40		85		3	6	30			41				5	
Locally Funded Vacant Positions	3		2		1				5			1				1
Federally Funded Filled Positions										1			14			
Federally Funded Vacant Positions														1		

*May not reflect detailed positions

School / Division	Total Filled Positions	Total Vacant Positions	Grand Total	Enrollment at 9/30/16	Student / Filled Positions	Student / Total Positions
301 - AGANA HEIGHTS ELEMENTARY	51	0	51	420	8.24	8.24
302 - M.A. SABLAN ELEMENTARY	58	0	58	455	7.84	7.84
303 - B.P. CARBULLIDO ELEMENTARY	60	1	61	526	8.77	8.62
304 - C.L. TAITANO ELEMENTARY	73	0	73	597	8.18	8.18
306 - FINEGAYAN ELEMENTARY	93	0	93	862	9.27	9.27
307 - H.S. TRUMAN ELEMENTARY	57	0	57	376	6.60	6.60
308 - J.M. GUERRERO ELEMENTARY	77	2	79	700	9.09	8.86
309 - INARAJAN ELEMENTARY	35	1	36	263	7.51	7.31
311 - J.Q. SAN MIGUEL ELEMENTARY	70	2	72	501	7.16	6.96
312 - L.B. JOHNSON ELEMENTARY	36	0	36	259	7.19	7.19
313 - M.A. ULLOA ELEMENTARY	76	1	77	734	9.66	9.53
314 - M.U. LUJAN ELEMENTARY	70	1	71	631	9.01	8.89
315 - MERIZO MARTYRS ELEMENTARY	36	0	36	250	6.94	6.94
316 - ORDOT/CHALAN PAGO ELEMENTARY	65	2	67	507	7.80	7.57
317 - P.C. LUJAN ELEMENTARY	66	2	68	388	5.88	5.71
318 - H.B. PRICE ELEMENTARY	80	3	83	718	8.98	8.65
319 - TALOFOFO ELEMENTARY	39	1	40	296	7.59	7.40
320 - TAMUNING ELEMENTARY	80	0	80	615	7.69	7.69
321 - UPI ELEMENTARY	91	2	93	844	9.27	9.08
322 - WETTENGEL ELEMENTARY	84	0	84	736	8.76	8.76
323 - D.L. PEREZ ELEMENTARY	87	2	89	680	7.82	7.64
324 - CHIEF BRODIE ELEMENTARY	44	0	44	342	7.77	7.77
325 - ASTUMBO ELEMENTARY	68	0	68	598	8.79	8.79
327 - MACHANANAO ELEMENTARY	53	2	55	536	10.11	9.75
328 - LIGUAN ELEMENTARY	64	1	65	555	8.67	8.54
329 - ADACAO ELEMENTARY	61	0	61	590	9.67	9.67
430 - A.I. JOHNSTON MIDDLE	99	4	103	788	7.96	7.65
431 - V.S.A. BENAVENTE MIDDLE	122	1	123	1,174	9.62	9.54
432 - F.B. LEON GUERRERO MIDDLE	125	4	129	1,106	8.85	8.57
433 - INARAJAN MIDDLE	73	2	75	515	7.05	6.87
434 - JOSE L.G. RIOS MIDDLE	93	1	94	870	9.35	9.26
435 - L.P. UNTALAN MIDDLE	127	0	127	1,152	9.07	9.07
436 - OCEANVIEW MIDDLE	73	0	73	428	5.86	5.86
437 - ASTUMBO MIDDLE	73	2	75	609	8.34	8.12
438 - J.P. TORRES ALTERNATIVE	44	1	45	154	3.50	3.42
471 - GEORGE WASHINGTON HIGH	165	4	169	1,699	10.30	10.05
472 - JOHN F. KENNEDY HIGH	163	1	164	1,904	11.68	11.61
473 - SIMON A. SANCHEZ HIGH	158	1	159	1,899	12.02	11.94
474 - SOUTHERN HIGH	152	2	154	1,486	9.78	9.65
475 - OKKODO HIGH	138	6	144	1,682	12.19	11.68
476 - TIYAN HIGH	118	4	122	1,313	11.13	10.76
GUAHAN CHARTER SCHOOL	2	0	2			
ILEARN CHARTER SCHOOL	1	0	1			
831 - HEADSTART	73	4	77	514	7.04	6.68
850 - SPECIAL EDUCATION	160	40	200			
LIHENG FAMAGUON (DYA)	0	1	1			
998 - MILITARY LEAVE OF ABSENCE	10	0	10			
999 - LONG TERM DISABILITY	16	0	16			
Grand Total	3,659	101	3,760	30,758	8.41	8.18
Locally Funded Filled Positions	2,862		2,862			
Locally Funded Vacant Positions		54	54			
Federally Funded Filled Positions	797		797			
Federally Funded Vacant Positions		47	47			

*May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Superintendent / Deputy*		Division Head*		Administrative Assistant / Officer			Administrative Secretary / Secretary Typist		Administrative Aide	Clerk/Clerk Typist	
	L	LV	F	L	F	FV	L	F	L	FV	F	L
811 - SUPERINTENDENT OF EDUCATION	3	2		1			5					
812 - FEDERAL PROGRAMS			1		3							
815 - RESEARCH, PLANNING & EVAL				1								
816 - FIN, STUDENT & ADM INFO SYS				1			1					
819 - LEARNING RESOURCE CENTER												
820 - CURRICULUM & INSTRUCTION					1	1	1	1			2	
821 - CHAMORRO STUDIES				1					1			2
822 - FINANCIAL AFFAIRS				1								1
823 - HUMAN RESOURCES				1			1					
824 - FACILITIES & MAINTENANCE				1			1					1
825 - STUDENT SUPPORT SERVICES				1			1		1			
826 - FOOD NUTRITION SERVICE				1			1					
828 - SUPPLY MANAGEMENT				1					1			2
840 - EDUCATION SUPP & COMM LEARN							1			2		
998 - MILITARY LEAVE OF ABSENCE												
999 - LONG TERM DISABILITY												
Grand Total	3	2	1	10	4	1	12	1	3	2	2	6
Locally Funded Filled Positions	3			10			12		3			6
Locally Funded Vacant Positions		2										
Federally Funded Filled Positions			1		4			1			2	
Federally Funded Vacant Positions						1				2		

* May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Clerk/Clerk Typist	Paralegal	Attorney		Program Coordinator / Examiner / School Program Consultant / Chamorro Specialist				Computer Technician		Computer Analyst	Gifted & Talented Education Aide
	LV	L	FV	L	F	FV	L	LV	F	L	L	L
811 - SUPERINTENDENT OF EDUCATION	1	1	1	2								
812 - FEDERAL PROGRAMS					17	2						
815 - RESEARCH, PLANNING & EVAL					1							
816 - FIN, STUDENT & ADM INFO SYS					2		1		5	2	4	
819 - LEARNING RESOURCE CENTER							1					
820 - CURRICULUM & INSTRUCTION					15		7	1				1
821 - CHAMORRO STUDIES						1	1	1				
822 - FINANCIAL AFFAIRS												
823 - HUMAN RESOURCES												
824 - FACILITIES & MAINTENANCE							4	1				
825 - STUDENT SUPPORT SERVICES							3					
826 - FOOD NUTRITION SERVICE							4	2				
828 - SUPPLY MANAGEMENT							1					
840 - EDUCATION SUPP & COMM LEARN					5			1				
998 - MILITARY LEAVE OF ABSENCE												
999 - LONG TERM DISABILITY												
Grand Total	1	1	1	2	40	3	22	6	S	2	4	1
Locally Funded Filled Positions		1		2			22			2	4	1
Locally Funded Vacant Positions	1							6				
Federally Funded Filled Positions					40				S			
Federally Funded Vacant Positions			1			3						

* May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Community Program Aide			Instructional Program Aide	Teacher Assistant	Instructional Coordinator / Mentor		Teacher		Long Term Substitute	Graphic Artist	Auditor
	F	FV	L	FV	FV	F	L	F	L	L	L	L
811 - SUPERINTENDENT OF EDUCATION												S
812 - FEDERAL PROGRAMS												
815 - RESEARCH, PLANNING & EVAL												
816 - FIN, STUDENT & ADM INFO SYS												
819 - LEARNING RESOURCE CENTER			1									
820 - CURRICULUM & INSTRUCTION				1	34	3	5	1	1	1		
821 - CHAMORRO STUDIES											1	
822 - FINANCIAL AFFAIRS												
823 - HUMAN RESOURCES												
824 - FACILITIES & MAINTENANCE												
825 - STUDENT SUPPORT SERVICES												
826 - FOOD NUTRITION SERVICE												
828 - SUPPLY MANAGEMENT												
840 - EDUCATION SUPP & COMM LEARN	11	3				7	1					
998 - MILITARY LEAVE OF ABSENCE											1	
999 - LONG TERM DISABILITY												
Grand Total	11	3	1	1	34	10	6	1	1	1	2	S
Locally Funded Filled Positions			1				6		1	1	2	S
Locally Funded Vacant Positions												
Federally Funded Filled Positions	11					10		1				
Federally Funded Vacant Positions		3		1	34							

* May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Management Analyst		Accountant	Accounting Technician		Chief Payroll Officer / Payroll Supervisor	Payroll Clerk	EEO / EMRO	Personnel Assistant / Specialist		Building Maintenance Supervisor / Superintendent	Auto Mechanic
	L	LV	L	L	LV	L	L	L	F	L	L	L
811 - SUPERINTENDENT OF EDUCATION												
812 - FEDERAL PROGRAMS												
815 - RESEARCH, PLANNING & EVAL												
816 - FIN, STUDENT & ADM INFO SYS												
819 - LEARNING RESOURCE CENTER												
820 - CURRICULUM & INSTRUCTION												
821 - CHAMORRO STUDIES												
822 - FINANCIAL AFFAIRS	5	1	7	6	2	2	6					
823 - HUMAN RESOURCES								2	1	13		
824 - FACILITIES & MAINTENANCE											7	1
825 - STUDENT SUPPORT SERVICES												
826 - FOOD NUTRITION SERVICE												
828 - SUPPLY MANAGEMENT												
840 - EDUCATION SUPP & COMM LEARN												
998 - MILITARY LEAVE OF ABSENCE												
999 - LONG TERM DISABILITY												
Grand Total	5	1	7	6	2	2	6	2	1	13	7	1
Locally Funded Filled Positions	5		7	6		2	6	2		13	7	1
Locally Funded Vacant Positions		1			2							
Federally Funded Filled Positions									1			
Federally Funded Vacant Positions												

* May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Building / Maintenance Custodian / Worker	Carpenter		Electrician	Equipment Operator	Painter	Refrigeration Mechanic	Plumber		Safety Administrator	Storekeeper	
	L	L	LV	L	L	L	L	L	LV	LV	L	LV
811 - SUPERINTENDENT OF EDUCATION												
812 - FEDERAL PROGRAMS												
815 - RESEARCH, PLANNING & EVAL												
816 - FIN, STUDENT & ADM INFO SYS												
819 - LEARNING RESOURCE CENTER												
820 - CURRICULUM & INSTRUCTION												
821 - CHAMORRO STUDIES												
822 - FINANCIAL AFFAIRS												
823 - HUMAN RESOURCES												
824 - FACILITIES & MAINTENANCE	5	11	3	10	2	1	3	9	1	1		1
825 - STUDENT SUPPORT SERVICES												
826 - FOOD NUTRITION SERVICE												
828 - SUPPLY MANAGEMENT											3	
840 - EDUCATION SUPP & COMM LEARN												
998 - MILITARY LEAVE OF ABSENCE												
999 - LONG TERM DISABILITY												
Grand Total	5	11	3	10	2	1	3	9	1	1	3	1
Locally Funded Filled Positions	5	11		10	2	1	3	9			3	
Locally Funded Vacant Positions			3						1	1		1
Federally Funded Filled Positions												
Federally Funded Vacant Positions												

* May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Trades Helper	Warehouse Supervisor	Welder	Attendance Officer	Psychologist	Cafeteria Manager	Cook's Assistant	Buyer		Inventory Management Officer / Property Control Officer		JROTC
	L	L	L	L	L	L	L	L	LV	L	LV	L
811 - SUPERINTENDENT OF EDUCATION												
812 - FEDERAL PROGRAMS												
815 - RESEARCH, PLANNING & EVAL												
816 - FIN, STUDENT & ADM INFO SYS												
819 - LEARNING RESOURCE CENTER												
820 - CURRICULUM & INSTRUCTION												
821 - CHAMORRO STUDIES												
822 - FINANCIAL AFFAIRS												
823 - HUMAN RESOURCES												
824 - FACILITIES & MAINTENANCE	7	1	3									
825 - STUDENT SUPPORT SERVICES				11	2							
826 - FOOD NUTRITION SERVICE						2	1					
828 - SUPPLY MANAGEMENT								6	1	8	1	
840 - EDUCATION SUPP & COMM LEARN												2
998 - MILITARY LEAVE OF ABSENCE												
999 - LONG TERM DISABILITY	1											
Grand Total	8	1	3	11	2	2	1	6	1	8	1	2
Locally Funded Filled Positions	8	1	3	11	2	2	1	6		8		2
Locally Funded Vacant Positions									1		1	
Federally Funded Filled Positions												
Federally Funded Vacant Positions												

* May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Nursing Service Administrator	Social Worker			Total Filled Positions	Total Vacant Positions	Grand Total
	L	F	FV	L			
811 - SUPERINTENDENT OF EDUCATION					17	4	21
812 - FEDERAL PROGRAMS					**21**	**2**	**23**
815 - RESEARCH, PLANNING & EVAL					2	0	2
816 - FIN, STUDENT & ADM INFO SYS					**16**	**0**	**16**
819 - LEARNING RESOURCE CENTER					2	0	2
820 - CURRICULUM & INSTRUCTION					**39**	**37**	**76**
821 - CHAMORRO STUDIES					6	2	8
822 - FINANCIAL AFFAIRS					**28**	**3**	**31**
823 - HUMAN RESOURCES					18	0	18
824 - FACILITIES & MAINTENANCE					**67**	**7**	**74**
825 - STUDENT SUPPORT SERVICES					19	0	19
826 - FOOD NUTRITION SERVICE					**9**	**2**	**11**
828 - SUPPLY MANAGEMENT					22	2	24
840 - EDUCATION SUPP & COMM LEARN	**1**	**10**	**3**	**2**	**40**	**9**	**49**
998 - MILITARY LEAVE OF ABSENCE					1	0	1
999 - LONG TERM DISABILITY					**1**	**0**	**1**
Grand Total	1	10	3	2	308	68	376
Locally Funded Filled Positions	1			2	222		222
Locally Funded Vacant Positions						**20**	**20**
Federally Funded Filled Positions		10			86		86
Federally Funded Vacant Positions			**3**			**48**	**48**

* May not reflect detailed positions

GUAM DEPARTMENT OF EDUCATION NEW HIRES REPORT
FOR THE MONTH OF APRIL 2017

	Name	Position	Location	Hire Date	Grade / Step	Hourly Rate	Annualized Salary
	LIMITED TERM PART TIME (LOCALLY FUNDED)						
	BLAS, JESSE JOSEPH	SUBSTITUTE	H.B. PRICE ELEMENTARY	04/05/2017	F-HP / 1	$ 11.14	$ 23,170.99
	ISEZAKI, FRANCKIE-LYNN	**SUBSTITUTE**	**H.B. PRICE ELEMENTARY**	**04/05/2017**	**F-HP / 1**	**$ 11.14**	**$ 23,170.99**
	ISERI, WINIFRED	SUBSTITUTE	CHIEF BRODIE ELEMENTARY	04/17/2017	F-HP / 1	$ 11.14	$ 23,170.99
	LEONEN, JADINE MARIE	**SUBSTITUTE**	**ASTUMBO ELEMENTARY**	**04/17/2017**	**F-HP / 1**	**$ 11.14**	**$ 23,170.99**
	FLORES, CLARISSA MARIE	SUBSTITUTE	OCEANVIEW MIDDLE	04/17/2017	F-HP / 1	$ 11.14	$ 23,170.99
	LAURORA, JESSICA	**SUBSTITUTE**	**V.S.A. BENAVENTE MIDDLE**	**04/18/2017**	**F-HP / 1**	**$ 11.14**	**$ 23,170.99**
	SARDON, DIANNE NICOLE	SUBSTITUTE	D.L. PEREZ ELEMENTARY	04/24/2017	F-HP / 1	$ 11.14	$ 23,170.99
	DELGADO, CARLEEN	**TCHR IC (OCS)**	**TALOFOFO ELEMENTARY**	**04/17/2017**	**G-HP / 1**	**$ 11.89**	**$ 24,728.91**
	CHARFAUROS, ANDREW-JEROME	TCHR IC (OCS)(SCIENCE)	L.P. UNTALAN MIDDLE	04/19/2017	G-HP / 1	$ 11.89	$ 24,728.91
	LIM, KEIRSTINE ANNE	**TCHR II (OCS)**	**H.S. TRUMAN ELEMENTARY**	**04/24/2017**	**K-HP / 1**	**$ 16.30**	**$ 33,911.07**
	ATSUTA, MIYUKI	TCHR II (OCS)	L.B. JOHNSON ELEMENTARY	04/17/2017	K-HP / 1	$ 16.30	$ 33,911.07
	QUINTANILLA, MANJO	**TCHR IV (OCS)(LANGUAGE ARTS)**	**INARAJAN MIDDLE**	**04/03/2017**	**K-HP / 1**	**$ 16.30**	**$ 33,911.07**
	LIMITED TERM PART TIME (LOCALLY FUNDED)		12			**$ 150.67**	**$ 313,387.96**
	FULL TIME (LOCALLY FUNDED)						
*	**ANTONIO, JAY**	**TEACHER III**	**JOHN F. KENNEDY HIGH**	**04/03/2017**	**ED3 / 12**	**$ 31.36**	**$ 52,689.00**
*	VASQUEZ, ROBERT	TEACHER III	JOHN F. KENNEDY HIGH	04/26/2017	ED3 / 13	$ 32.36	$ 54,361.00
*	**SANTOS, GENEVIEVE-MARIE**	**TEACHER IV**	**LIGUAN ELEMENTARY**	**04/17/2017**	**ED4 / 13**	**$ 34.79**	**$ 58,439.00**
**	BYRD, KENDRA	TEACHER IV (HEALTH)	TIYAN HIGH	03/23/2017	ED4 / 1	$ 23.07	$ 38,762.00
*	**TAINATONGO, JENNIFER BELLE**	**TEACHER IV (KINDER)**	**L.B. JOHNSON ELEMENTARY**	**04/17/2017**	**ED4 / 14**	**$ 35.89**	**$ 60,293.00**
	FULL TIME (LOCALLY FUNDED)		5			$ 157.47	$ 264,544.00
	LIMITED TERM PART TIME (FEDERALLY FUNDED)						
	SAN NICOLAS, VINCENT ANDREW	**ONE TO ONE AIDE**	**SPECIAL EDUCATION**	**04/12/2017**	**E-HP / 1**	**$ 10.14**	**$ 21,094.94**
	MARTINEZ, JOSETTE	ONE TO ONE AIDE	SPECIAL EDUCATION	04/12/2017	E-HP / 1	$ 10.14	$ 21,094.94
	ROJAS, JEWELLE MEAGHAN	**ONE TO ONE AIDE**	**SPECIAL EDUCATION**	**04/12/2017**	**E-HP / 1**	**$ 10.14**	**$ 21,094.94**
	MESA, MAYLYNN	ONE TO ONE AIDE	SPECIAL EDUCATION	04/12/2017	E-HP / 1	$ 10.14	$ 21,094.94
	LUJAN, GABRIELLE	**ONE TO ONE AIDE**	**SOUTHERN HIGH**	**04/12/2017**	**E-HP / 1**	**$ 10.14**	**$ 21,094.94**
	CELES, TEDNEIL MAIRE	ONE TO ONE AIDE	SPECIAL EDUCATION	04/27/2017	E-HP / 1	$ 10.14	$ 21,094.94
	SALAS, BARBARA	**TEACHER ASSISTANT**	**UPI ELEMENTARY**	**04/17/2017**	**F-HP / 1**	**$ 11.14**	**$ 23,170.99**
	LIMITED TERM PART TIME (FEDERALLY FUNDED)		7			**$ 71.99**	**$ 149,740.63**
	LIMITED TERM PART TIME		19				
	FULL TIME		**5**				
	TOTAL NEW HIRES		**24**				
	LOCALLY FUNDED		17				
	FEDERALLY FUNDED		**7**				
	TOTAL NEW HIRES		**24**				

* Reemployment, ** March Hire not previously reported
OCS = On call substitute

ELEMENTARY TEACHER VACANCIES FOR SCHOOL YEAR 2016-2017
AT MAY 1, 2017

SCHOOL NAMES	KINDER	4TH	5TH	CHAMORRO	ESL	LIB	GC	GRAND TOTAL
J.Q. SAN MIGUEL						1		1
M.A. ULLOA					1			1
M.U. LUJAN	1							1
P.C. LUJAN							1	1
H.B. PRICE				1				1
TALOFOFO		1						1
UPI			1		1			2
D.L. PEREZ	1							1
GRAND TOTAL:	2	1	1	1	2	1	1	9

NOTE: Please note that this data is subject to change as Human Resources continues to accept resignations and retirements as well as fill positions with certified teachers.

7 classroom, 2 non-instructional

[redacted]

LIMITED TERM (FT) ONLY - e.g., Coverage for Long Term Leave, Military Leave, and increased student enrollment

RECOMMENDED/SELECTED APPLICANT - Pending administrative clearances / personnel action; individual has not reported to work

SECONDARY TEACHER VACANCIES FOR SCHOOL YEAR 2016-2017
AT MAY 1, 2017

SUBJECT/AREA	Agueda Johnston Middle	F.B.L.G. Middle	Inarajan Middle	Jose L.G. Rios Middle	Astumbo Middle	G.W. High	Simon Sanchez High	Southern High	Okkodo High School	GRAND TOTAL
Business Education		1								1
Health									1	1
Reading					1					1
Math		1	1			1				3
Physical Education			1							1
Science							1	1		2
Social Studies				1						1
Consumer Family Science									1	1
School Librarian	1									1
GRAND TOTAL:	**1**	**2**	**2**	**1**	**1**	**1**	**1**	**1**	**2**	**12**

NOTE: Please note that this data is subject to change as Human Resources continues to accept resignations and retirements as well as fill positions with certified teachers.

10 classroom, 2 non-instructional

[redacted]

LIMITED TERM (FT) ONLY - e.g., Coverage for Long Term Leave, Military Leave, and increased student enrollment

RECOMMENDED/SELECTED APPLICANT - Pending administrative clearances / personnel action; individual has not reported to work

SPECIAL PROGRAMS TEACHER VACANCIES SCHOOL YEAR 2016-2017
AT MAY 1, 2017

LOCALLY FUNDED	
Program	**No. of Vacancies**
C&I - GATE **(1-Pre-Gate assigned to: Machananao)**	**1**
SPECIAL EDUCATION (CRT)	**1**
TOTAL	**2**

FEDERALLY FUNDED	
Program	**No. of Vacancies**
J.P. TORRES ALTERNATIVE ED SCHOOL **(and also for Liheng Famaguon (DYA) ESL/Business Math)**	**2**
ESCL - INSTRUCTIONAL COACH **(P.C. Lujan, Liguan, J.M. Guerrero & B.P.Carbullido)**	**4**
SPECIAL EDUCATION	**1**
TOTAL	**7**

TOTAL COMBINED	**9**

NOTE: Please note that this data is subject to change as Human Resources continues to accept resignations and retirements as well as fill positions with certified teachers.

Guam Education Staffing Report - Schools
As of May 1, 2017

School / Division	Principal / Division Head*			Assistant Principal / Director*			Program Coordinator / School Program Consultant		Administrative Assistant / Officer			Administrative Secretary / Secretary Typist			Clerk/Clerk Typist	
	F	L	LV	F	L	LV	F	FV	F	L	LV	F	L	LV	F	L
301 - AGANA HEIGHTS ELEMENTARY		1								1						1
302 - M.A. SABLAN ELEMENTARY		1								1						2
303 - B.P. CARBULLIDO ELEMENTARY		1			1					1			1			
304 - C.L. TAITANO ELEMENTARY		1			1					1						1
306 - FINEGAYAN ELEMENTARY		1			1					1						1
307 - H.S. TRUMAN ELEMENTARY		1								1						1
308 - J.M. GUERRERO ELEMENTARY		1			1					1						1
309 - INARAJAN ELEMENTARY			1							1						1
311 - J.Q. SAN MIGUEL ELEMENTARY			1		1					1						1
312 - L.B. JOHNSON ELEMENTARY					1					1						
313 - M.A. ULLOA ELEMENTARY		1			1					1						1
314 - M.U. LUJAN ELEMENTARY		1			1					1						2
315 - MERIZO MARTYRS ELEMENTARY		1								1						1
316 - ORDOT/CHALAN PAGO ELEMENTARY		1								1						1
317 - P.C. LUJAN ELEMENTARY		1								1						1
318 - H.B. PRICE ELEMENTARY		1			1					1	1					1
319 - TALOFOFO ELEMENTARY		1								1						1
320 - TAMUNING ELEMENTARY		1								1			1			1
321 - UPI ELEMENTARY		1			1					1						4
322 - WETTENGEL ELEMENTARY		1			1					1						1
323 - D.L. PEREZ ELEMENTARY		1	1		1					1						2
324 - CHIEF BRODIE ELEMENTARY		1								1						1
325 - ASTUMBO ELEMENTARY		1								1						1
327 - MACHANANAO ELEMENTARY		1								1						1
328 - LIGUAN ELEMENTARY		1			1					1			1			1
329 - ADACAO ELEMENTARY		1			1					1						1
430 - A.I. JOHNSTON MIDDLE		1			3	1				1						2
431 - V.S.A. BENAVENTE MIDDLE		2			3						1					4
432 - F.B. LEON GUERRERO MIDDLE		1			4					1						4
433 - INARAJAN MIDDLE		1			3					1						2
434 - JOSE L.G. RIOS MIDDLE		1			3					1						2
435 - L.P. UNTALAN MIDDLE		1			3					1						3
436 - OCEANVIEW MIDDLE		1			2					1			1			2
437 - ASTUMBO MIDDLE		1			2					1				1		2
438 - J.P. TORRES ALTERNATIVE		1					1		1						3	
471 - GEORGE WASHINGTON HIGH		1			4					1			1			4
472 - JOHN F. KENNEDY HIGH		1			4					1			1			5
473 - SIMON A. SANCHEZ HIGH		1			4					1						4
474 - SOUTHERN HIGH		1			3	1				1			1			4
475 - OKKODO HIGH		1			4					1						3
476 - TIYAN HIGH		1			3						1		1			4
GUAHAN CHARTER SCHOOL																
ILEARN CHARTER SCHOOL																
831 - HEADSTART	1			1			1	1	1			1			1	
850 - SPECIAL EDUCATION		1					29	5	2			2			3	
LIHENG FAMAGUON (DYA)																
998 - MILITARY LEAVE OF ABSENCE																
999 - LONG TERM DISABILITY																
Grand Total	1	40	3	1	59	2	31	6	4	38	3	3	10	1	7	76
Locally Funded Filled Positions		40			59					38			10			76
Locally Funded Vacant Positions			3			2					3			1		
Federally Funded Filled Positions	1			1			31		4			3			7	
Federally Funded Vacant Positions								6								

*May not reflect detailed positions

Doc. No. 34GL-17-0516.

Guam Education Staffing Report - Schools
As of May 1, 2017

School / Division	Clerk/Clerk Typist		Library Technician	Computer Operator / Data Clerk			Psychologist	Social Worker		Community Program Aide			Nurse		Speech Language Clinician / Pathologist		Deaf & Hard of Hearing Program Aide
	LV		L	F	L	LV	F	F	FV	F	FV	L	F	L	F	L	F
301 - AGANA HEIGHTS ELEMENTARY			1		1									1			
302 - M.A. SABLAN ELEMENTARY					1									1			
303 - B.P. CARBULLIDO ELEMENTARY					1									1			
304 - C.L. TAITANO ELEMENTARY					1									1			
306 - FINEGAYAN ELEMENTARY					1									2			
307 - H.S. TRUMAN ELEMENTARY					1									1			
308 - J.M. GUERRERO ELEMENTARY					1									1			
309 - INARAJAN ELEMENTARY					1									1			
311 - J.Q. SAN MIGUEL ELEMENTARY					1									1			
312 - L.B. JOHNSON ELEMENTARY					1									1			
313 - M.A. ULLOA ELEMENTARY					1									1			
314 - M.U. LUJAN ELEMENTARY			1		1									1			
315 - MERIZO MARTYRS ELEMENTARY					1									1			
316 - ORDOT/CHALAN PAGO ELEMENTARY					1									1			
317 - P.C. LUJAN ELEMENTARY					1									1			3
318 - H.B. PRICE ELEMENTARY			1		1									1			
319 - TALOFOFO ELEMENTARY			1		1									1			
320 - TAMUNING ELEMENTARY					1									1			
321 - UPI ELEMENTARY					1									1			
322 - WETTENGEL ELEMENTARY					1									1			
323 - D.L. PEREZ ELEMENTARY					1									2			
324 - CHIEF BRODIE ELEMENTARY					1									1			
325 - ASTUMBO ELEMENTARY					1									1			
327 - MACHANANAO ELEMENTARY					1									1			
328 - LIGUAN ELEMENTARY					1									1			
329 - ADACAO ELEMENTARY					1									1			
430 - A.I. JOHNSTON MIDDLE			1		1									1			1
431 - V.S.A. BENAVENTE MIDDLE					1									1			
432 - F.B. LEON GUERRERO MIDDLE						1								1			
433 - INARAJAN MIDDLE					1									1			
434 - JOSE L.G. RIOS MIDDLE					1									1			
435 - L.P. UNTALAN MIDDLE					1									1			
436 - OCEANVIEW MIDDLE					1									1			
437 - ASTUMBO MIDDLE					1									1			
438 - J.P. TORRES ALTERNATIVE				1			1	1									
471 - GEORGE WASHINGTON HIGH		1	1		1									1			
472 - JOHN F. KENNEDY HIGH					1									1			4
473 - SIMON A. SANCHEZ HIGH			1		1									1			
474 - SOUTHERN HIGH					1									2			
475 - OKKODO HIGH					1									1			
476 - TIYAN HIGH					1									1			
GUAHAN CHARTER SCHOOL																	
ILEARN CHARTER SCHOOL																	
831 - HEADSTART								2	1	4	1	3		1			
850 - SPECIAL EDUCATION				2			1	11					1		12	3	
LIHENG FAMAGUON (DYA)																	
998 - MILITARY LEAVE OF ABSENCE																	
999 - LONG TERM DISABILITY																	
Grand Total	1		7	3	39	1	2	14	1	4	1	3	1	44	12	3	8
Locally Funded Filled Positions			7		39							3		44		3	
Locally Funded Vacant Positions	1					1											
Federally Funded Filled Positions				3			2	14		4			1		12		8
Federally Funded Vacant Positions									1		1						

*May not reflect detailed positions

Doc. No. 34GL-17-0516.

Guam Education Staffing Report - Schools
As of May 1, 2017

School / Division	Audiologist / Audiometerist			Occupational Therapist	Physical Therapist	Vision Aide	Emotionally Disturbed Program Aide	One to One Aide			Transition Program Aide	Gifted & Talented Education Aide		Instructional Program Aide	Instructional Coordinator / Mentor	
	F	L	LV	FV	FV	F	F	F	FV	L	F	F	L	F	F	L
301 - AGANA HEIGHTS ELEMENTARY								2								2
302 - M.A. SABLAN ELEMENTARY								4		1					1	1
303 - B.P. CARBULLIDO ELEMENTARY								7					1		1	1
304 - C.L. TAITANO ELEMENTARY								5						1	1	1
306 - FINEGAYAN ELEMENTARY								7							1	
307 - H.S. TRUMAN ELEMENTARY								8					1		1	
308 - J.M. GUERRERO ELEMENTARY								6						1		
309 - INARAJAN ELEMENTARY								1							1	1
311 - J.Q. SAN MIGUEL ELEMENTARY								3							1	1
312 - L.B. JOHNSON ELEMENTARY								1					1			
313 - M.A. ULLOA ELEMENTARY								6								
314 - M.U. LUJAN ELEMENTARY								2					1		1	
315 - MERIZO MARTYRS ELEMENTARY															1	
316 - ORDOT/CHALAN PAGO ELEMENTARY								4							1	
317 - P.C. LUJAN ELEMENTARY								10								
318 - H.B. PRICE ELEMENTARY								3		1		2			1	1
319 - TALOFOFO ELEMENTARY								2							1	
320 - TAMUNING ELEMENTARY								12							1	
321 - UPI ELEMENTARY								7							1	
322 - WETTENGEL ELEMENTARY								10							2	
323 - D.L. PEREZ ELEMENTARY								5							2	
324 - CHIEF BRODIE ELEMENTARY								3		1					1	
325 - ASTUMBO ELEMENTARY								4					1		1	1
327 - MACHANANAO ELEMENTARY								3					1		1	
328 - LIGUAN ELEMENTARY								6								
329 - ADACAO ELEMENTARY								6							1	
430 - A.I. JOHNSTON MIDDLE								10							1	1
431 - V.S.A. BENAVENTE MIDDLE								10						1	1	
432 - F.B. LEON GUERRERO MIDDLE								12		1					1	1
433 - INARAJAN MIDDLE								3						1		1
434 - JOSE L.G. RIOS MIDDLE								6		1				1		2
435 - L.P. UNTALAN MIDDLE								15							2	
436 - OCEANVIEW MIDDLE								6							3	4
437 - ASTUMBO MIDDLE								5								1
438 - J.P. TORRES ALTERNATIVE															1	
471 - GEORGE WASHINGTON HIGH								14		1				1		4
472 - JOHN F. KENNEDY HIGH								13								1
473 - SIMON A. SANCHEZ HIGH								17						1		2
474 - SOUTHERN HIGH							2	13						1	2	2
475 - OKKODO HIGH								9						1	1	1
476 - TIYAN HIGH								11						1		2
GUAHAN CHARTER SCHOOL								2								
ILEARN CHARTER SCHOOL								1								
831 - HEADSTART																
850 - SPECIAL EDUCATION	1	2	1	6	2	1		8	22		3				25	31
LIHENG FAMAGUON (DYA)																
998 - MILITARY LEAVE OF ABSENCE																
999 - LONG TERM DISABILITY								2								
Grand Total	1	2	1	6	2	1	2	284	22	6	3	2	6	10	59	62
Locally Funded Filled Positions		2								6			6			62
Locally Funded Vacant Positions			1													
Federally Funded Filled Positions	1					1	2	284			3	2		10	59	
Federally Funded Vacant Positions				6	2				22							

*May not reflect detailed positions

Doc. No. 34GL-17-0516.

Guam Education Staffing Report - Schools
As of May 1, 2017

School / Division	Head Start Aide			Pre-School Aide	School Aide			Teacher Assistant	Long Term Substitute	Substitute Teacher		Teacher				JROTC
	F	FV	L	F	F	L	LV	F	L	F	L	F	FV	L	LV	L
301 - AGANA HEIGHTS ELEMENTARY						3		7	2		2			24		
302 - M.A. SABLAN ELEMENTARY						6		7	1		2			26		
303 - B.P. CARBULLIDO ELEMENTARY						4		5	1		4		1	27		
304 - C.L. TAITANO ELEMENTARY						6		11			3			35		
306 - FINEGAYAN ELEMENTARY						7		14			5	1		47		
307 - H.S. TRUMAN ELEMENTARY						5		6	1		2			25		
308 - J.M. GUERRERO ELEMENTARY						4	1	13	4		4		1	36		
309 - INARAJAN ELEMENTARY						3		4	2		2			14		
311 - J.Q. SAN MIGUEL ELEMENTARY						5		9			3			33		
312 - L.B. JOHNSON ELEMENTARY						4		2	3		1			17		
313 - M.A. ULLOA ELEMENTARY						6		10	1		4			38	1	
314 - M.U. LUJAN ELEMENTARY						4		9	2		4	1		36	1	
315 - MERIZO MARTYRS ELEMENTARY						3		5	3		2			14		
316 - ORDOT/CHALAN PAGO ELEMENTARY						3		7	3		2			30		
317 - P.C. LUJAN ELEMENTARY				1	1	6		7			3	2	1	26		
318 - H.B. PRICE ELEMENTARY						7	1	10			5			40	1	
319 - TALOFOFO ELEMENTARY						4		4	2		1			15	1	
320 - TAMUNING ELEMENTARY				2		5		13	2		3	1		32		
321 - UPI ELEMENTARY						5		14	5		5			41	2	
322 - WETTENGEL ELEMENTARY						7		10	3		4			39		
323 - D.L. PEREZ ELEMENTARY				1		5		10	1		3			39	1	
324 - CHIEF BRODIE ELEMENTARY						3		6	1		2	1		19		
325 - ASTUMBO ELEMENTARY						4		8	3		4			34		
327 - MACHANANAO ELEMENTARY						3	1	4	4		2			27	1	
328 - LIGUAN ELEMENTARY						4		8	1		3	1	1	32		
329 - ADACAO ELEMENTARY						3		7	1		3			32		
430 - A.I. JOHNSTON MIDDLE						7	1	5			5	1		53		
431 - V.S.A. BENAVENTE MIDDLE						8		1	4		8	1		73		
432 - F.B. LEON GUERRERO MIDDLE						7	1	7	8		7			64	2	
433 - INARAJAN MIDDLE						4		6	6		4			35	2	
434 - JOSE L.G. RIOS MIDDLE						6		1	1		5	1		56	1	
435 - L.P. UNTALAN MIDDLE						6		4	3		7			73		
436 - OCEANVIEW MIDDLE						4		3	2		4			33		
437 - ASTUMBO MIDDLE						6		5	2		3			39	1	
438 - J.P. TORRES ALTERNATIVE					3	3		5			1	13	1	7		
471 - GEORGE WASHINGTON HIGH						16	2	5	8		9	1		82	1	2
472 - JOHN F. KENNEDY HIGH						15	1	1	2		8	1		93		3
473 - SIMON A. SANCHEZ HIGH						16		1	5		7			84	1	3
474 - SOUTHERN HIGH						20		1	8		6	1		74	1	2
475 - OKKODO HIGH						12		1	9		7			64	2	1
476 - TIYAN HIGH						11	1	1	8		6			61		
GUAHAN CHARTER SCHOOL																
ILEARN CHARTER SCHOOL																
831 - HEADSTART	24	1	3							1	1	13		14		
850 - SPECIAL EDUCATION												1	1	3	1	
LIHENG FAMAGUON (DYA)													1			
998 - MILITARY LEAVE OF ABSENCE														10		
999 - LONG TERM DISABILITY			1			2								6		
Grand Total	24	1	4	4	4	262	9	257	112	1	166	39	7	1,702	20	11
Locally Funded Filled Positions			4			262			112		166			1,702		11
Locally Funded Vacant Positions							9								20	
Federally Funded Filled Positions	24			4	4			257		1		39				
Federally Funded Vacant Positions		1											7			

*May not reflect detailed positions

Doc. No. 34GL-17-0516.

Guam Education Staffing Report - Schools
As of May 1, 2017

School / Division	JROTC	Librarian		Guidance Counselor		Cafeteria Manager	Cook / Baker	Cook's Assistant		Building / Maintenance Custodian / Worker			Bus Driver			
	LV	L	LV	L	LV	L	L	L	LV	F	L	LV	F	FV	L	LV
301 - AGANA HEIGHTS ELEMENTARY		1		1							1					
302 - M.A. SABLAN ELEMENTARY		1		1							1					
303 - B.P. CARBULLIDO ELEMENTARY		1		1							1					
304 - C.L. TAITANO ELEMENTARY		1		1							2					
306 - FINEGAYAN ELEMENTARY		1		2							1					
307 - H.S. TRUMAN ELEMENTARY		1		1							1					
308 - J.M. GUERRERO ELEMENTARY		1		1							1					
309 - INARAJAN ELEMENTARY		1		1							1					
311 - J.Q. SAN MIGUEL ELEMENTARY			1	1			1	7			1					
312 - L.B. JOHNSON ELEMENTARY		1		1							1					
313 - M.A. ULLOA ELEMENTARY		1		2							2					
314 - M.U. LUJAN ELEMENTARY		1		1												
315 - MERIZO MARTYRS ELEMENTARY		1		1							1					
316 - ORDOT/CHALAN PAGO ELEMENTARY		1		1		1	2	3	2		2					
317 - P.C. LUJAN ELEMENTARY		2			1						1					
318 - H.B. PRICE ELEMENTARY		1		1							1					
319 - TALOFOFO ELEMENTARY		1		1							2					
320 - TAMUNING ELEMENTARY		1		1							1					
321 - UPI ELEMENTARY		1		2							1					
322 - WETTENGEL ELEMENTARY		1		1							1					
323 - D.L. PEREZ ELEMENTARY		1		1		1	1	7			2					
324 - CHIEF BRODIE ELEMENTARY		1		1												
325 - ASTUMBO ELEMENTARY		1		1							1					
327 - MACHANANAO ELEMENTARY		1		1							1					
328 - LIGUAN ELEMENTARY		1		1												
329 - ADACAO ELEMENTARY		1		1												
430 - A.I. JOHNSTON MIDDLE			1	3							2	1				
431 - V.S.A. BENAVENTE MIDDLE		1		3												
432 - F.B. LEON GUERRERO MIDDLE		1		3							2					
433 - INARAJAN MIDDLE		1		2							1					
434 - JOSE L.G. RIOS MIDDLE		1		3												
435 - L.P. UNTALAN MIDDLE		1		4							2					
436 - OCEANVIEW MIDDLE		1		2							2					
437 - ASTUMBO MIDDLE		1		3												
438 - J.P. TORRES ALTERNATIVE		1		1												
471 - GEORGE WASHINGTON HIGH		1		6							1					
472 - JOHN F. KENNEDY HIGH		1		7												
473 - SIMON A. SANCHEZ HIGH		1		6							2					
474 - SOUTHERN HIGH		1		4							2					
475 - OKKODO HIGH	1	1		5		1	1	13	3							
476 - TIYAN HIGH	2	1		5												
GUAHAN CHARTER SCHOOL																
ILEARN CHARTER SCHOOL																
831 - HEADSTART										1						
850 - SPECIAL EDUCATION													13	1	5	1
LIHENG FAMAGUON (DYA)																
998 - MILITARY LEAVE OF ABSENCE																
999 - LONG TERM DISABILITY							1						1			
Grand Total	3	40	2	85	1	3	6	30	5	1	41	1	14	1	5	1
Locally Funded Filled Positions		40		85		3	6	30			41				5	
Locally Funded Vacant Positions	3		2		1				5			1				1
Federally Funded Filled Positions										1			14			
Federally Funded Vacant Positions														1		

*May not reflect detailed positions

Doc. No. 34GL-17-0516.

School / Division	Total Filled Positions	Total Vacant Positions	Grand Total	Enrollment at 9/30/16	Student / Filled Positions	Student / Total Positions
301 - AGANA HEIGHTS ELEMENTARY	51	0	51	420	8.24	8.24
302 - M.A. SABLAN ELEMENTARY	58	0	58	455	7.84	7.84
303 - B.P. CARBULLIDO ELEMENTARY	60	1	61	526	8.77	8.62
304 - C.L. TAITANO ELEMENTARY	73	0	73	597	8.18	8.18
306 - FINEGAYAN ELEMENTARY	93	0	93	862	9.27	9.27
307 - H.S. TRUMAN ELEMENTARY	57	0	57	376	6.60	6.60
308 - J.M. GUERRERO ELEMENTARY	77	2	79	700	9.09	8.86
309 - INARAJAN ELEMENTARY	35	1	36	263	7.51	7.31
311 - J.Q. SAN MIGUEL ELEMENTARY	70	2	72	501	7.16	6.96
312 - L.B. JOHNSON ELEMENTARY	36	0	36	259	7.19	7.19
313 - M.A. ULLOA ELEMENTARY	76	1	77	734	9.66	9.53
314 - M.U. LUJAN ELEMENTARY	70	1	71	631	9.01	8.89
315 - MERIZO MARTYRS ELEMENTARY	36	0	36	250	6.94	6.94
316 - ORDOT/CHALAN PAGO ELEMENTARY	65	2	67	507	7.80	7.57
317 - P.C. LUJAN ELEMENTARY	66	2	68	388	5.88	5.71
318 - H.B. PRICE ELEMENTARY	80	3	83	718	8.98	8.65
319 - TALOFOFO ELEMENTARY	39	1	40	296	7.59	7.40
320 - TAMUNING ELEMENTARY	80	0	80	615	7.69	7.69
321 - UPI ELEMENTARY	91	2	93	844	9.27	9.08
322 - WETTENGEL ELEMENTARY	84	0	84	736	8.76	8.76
323 - D.L. PEREZ ELEMENTARY	87	2	89	680	7.82	7.64
324 - CHIEF BRODIE ELEMENTARY	44	0	44	342	7.77	7.77
325 - ASTUMBO ELEMENTARY	68	0	68	598	8.79	8.79
327 - MACHANANAO ELEMENTARY	53	2	55	536	10.11	9.75
328 - LIGUAN ELEMENTARY	64	1	65	555	8.67	8.54
329 - ADACAO ELEMENTARY	61	0	61	590	9.67	9.67
430 - A.I. JOHNSTON MIDDLE	99	4	103	788	7.96	7.65
431 - V.S.A. BENAVENTE MIDDLE	122	1	123	1,174	9.62	9.54
432 - F.B. LEON GUERRERO MIDDLE	125	4	129	1,106	8.85	8.57
433 - INARAJAN MIDDLE	73	2	75	515	7.05	6.87
434 - JOSE L.G. RIOS MIDDLE	93	1	94	870	9.35	9.26
435 - L.P. UNTALAN MIDDLE	127	0	127	1,152	9.07	9.07
436 - OCEANVIEW MIDDLE	73	0	73	428	5.86	5.86
437 - ASTUMBO MIDDLE	73	2	75	609	8.34	8.12
438 - J.P. TORRES ALTERNATIVE	44	1	45	154	3.50	3.42
471 - GEORGE WASHINGTON HIGH	165	4	169	1,699	10.30	10.05
472 - JOHN F. KENNEDY HIGH	163	1	164	1,904	11.68	11.61
473 - SIMON A. SANCHEZ HIGH	158	1	159	1,899	12.02	11.94
474 - SOUTHERN HIGH	152	2	154	1,486	9.78	9.65
475 - OKKODO HIGH	138	6	144	1,682	12.19	11.68
476 - TIYAN HIGH	118	4	122	1,313	11.13	10.76
GUAHAN CHARTER SCHOOL	2	0	2			
ILEARN CHARTER SCHOOL	1	0	1			
831 - HEADSTART	73	4	77	514	7.04	6.68
850 - SPECIAL EDUCATION	160	40	200			
LIHENG FAMAGUON (DYA)	0	1	1			
998 - MILITARY LEAVE OF ABSENCE	10	0	10			
999 - LONG TERM DISABILITY	16	0	16			
Grand Total	3,659	101	3,760	30,758	8.41	8.18
Locally Funded Filled Positions	2,862		2,862			
Locally Funded Vacant Positions		54	54			
Federally Funded Filled Positions	797		797			
Federally Funded Vacant Positions		47	47			

*May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Superintendent / Deputy*		Division Head*		Administrative Assistant / Officer			Administrative Secretary / Secretary Typist		Administrative Aide	Clerk/Clerk Typist	
	L	LV	F	L	F	FV	L	F	L	FV	F	L
611 - SUPERINTENDENT OF EDUCATION	1	2		1			1					
612 - FEDERAL PROGRAMS			1		1							
615 - RESEARCH, PLANNING & EVAL				1								
616 - FIN, STUDENT & ADM INFO SYS				1			1					
618 - LEARNING RESOURCE CENTER												
620 - CURRICULUM & INSTRUCTION					1	1	1	1			1	
621 - CHAMORRO STUDIES				1					1			1
622 - FINANCIAL AFFAIRS				1								1
623 - HUMAN RESOURCES				1			1					
624 - FACILITIES & MAINTENANCE				1			1					1
625 - STUDENT SUPPORT SERVICES				1			1		1			
626 - FOOD NUTRITION SERVICE				1			1					
628 - SUPPLY MANAGEMENT				1					1			1
662 - EDUCATION SUPP & COMM LEARN							1			1		
998 - MILITARY LEAVE OF ABSENCE												
999 - LONG TERM DISABILITY												
Grand Total	1	2	1	10	4	1	12	1	1	1	1	6
Locally Funded Filled Positions	1			10			12		1			6
Locally Funded Vacant Positions		2										
Federally Funded Filled Positions			1		4			1			1	
Federally Funded Vacant Positions						1				1		

* May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Clerk/Clerk Typist	Paralegal	Attorney		Program Coordinator / Examiner / School Program Consultant / Chamorro Specialist				Computer Technician		Computer Analyst	Gifted & Talented Education Aide
	LV	L	FV	L	F	FV	L	LV	F	L	L	L
811 - SUPERINTENDENT OF EDUCATION	1	1	1	2								
812 - FEDERAL PROGRAMS					17	2						
815 - RESEARCH, PLANNING & EVAL					1							
816 - FIN, STUDENT & ADM INFO SYS					2		1		5	2	4	
819 - LEARNING RESOURCE CENTER							1					
820 - CURRICULUM & INSTRUCTION					15		7	1				1
821 - CHAMORRO STUDIES						1	1	1				
822 - FINANCIAL AFFAIRS												
823 - HUMAN RESOURCES												
824 - FACILITIES & MAINTENANCE							4	1				
825 - STUDENT SUPPORT SERVICES							3					
826 - FOOD NUTRITION SERVICE							4	2				
828 - SUPPLY MANAGEMENT							1					
840 - EDUCATION SUPP & COMM LEARN					5			1				
998 - MILITARY LEAVE OF ABSENCE												
999 - LONG TERM DISABILITY												
Grand Total	1	1	1	2	40	3	22	6	5	2	4	1
Locally Funded Filled Positions		1		2			22			2	4	1
Locally Funded Vacant Positions	1							6				
Federally Funded Filled Positions					40				5			
Federally Funded Vacant Positions			1			3						

* May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Community Program Aide			Instructional Program Aide	Teacher Assistant	Instructional Coordinator / Mentor		Teacher		Long Term Substitute	Graphic Artist	Auditor
	F	FV	L	FV	FV	F	L	F	L	L	L	L
811 - SUPERINTENDENT OF EDUCATION												5
812 - FEDERAL PROGRAMS												
815 - RESEARCH, PLANNING & EVAL												
816 - FIN, STUDENT & ADM INFO SYS												
819 - LEARNING RESOURCE CENTER			1									
820 - CURRICULUM & INSTRUCTION				1	34	3	5	1	1	1		
821 - CHAMORRO STUDIES											1	
822 - FINANCIAL AFFAIRS												
823 - HUMAN RESOURCES												
824 - FACILITIES & MAINTENANCE												
825 - STUDENT SUPPORT SERVICES												
826 - FOOD NUTRITION SERVICE												
828 - SUPPLY MANAGEMENT												
840 - EDUCATION SUPP & COMM LEARN	11	3				7	1					
998 - MILITARY LEAVE OF ABSENCE											1	
999 - LONG TERM DISABILITY												
Grand Total	11	3	1	1	34	10	6	1	1	1	2	5
Locally Funded Filled Positions			1				6		1	1	2	5
Locally Funded Vacant Positions												
Federally Funded Filled Positions	11					10		1				
Federally Funded Vacant Positions		3		1	34							

* May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Management Analyst		Accountant	Accounting Technician		Chief Payroll Officer / Payroll Supervisor	Payroll Clerk	EEO / EMRO	Personnel Assistant / Specialist		Building Maintenance Supervisor / Superintendent	Auto Mechanic
	L	LV	L	L	LV	L	L	L	F	L	L	L
811 - SUPERINTENDENT OF EDUCATION												
812 - FEDERAL PROGRAMS												
815 - RESEARCH, PLANNING & EVAL												
816 - FIN, STUDENT & ADM INFO SYS												
819 - LEARNING RESOURCE CENTER												
820 - CURRICULUM & INSTRUCTION												
821 - CHAMORRO STUDIES												
822 - FINANCIAL AFFAIRS	5	1	7	6	2	2	6					
823 - HUMAN RESOURCES								2	1	13		
824 - FACILITIES & MAINTENANCE											7	1
825 - STUDENT SUPPORT SERVICES												
826 - FOOD NUTRITION SERVICE												
828 - SUPPLY MANAGEMENT												
840 - EDUCATION SUPP & COMM LEARN												
998 - MILITARY LEAVE OF ABSENCE												
999 - LONG TERM DISABILITY												
Grand Total	5	1	7	6	2	2	6	2	1	13	7	1
Locally Funded Filled Positions	5		7	6		2	6	2		13	7	1
Locally Funded Vacant Positions		1			2							
Federally Funded Filled Positions									1			
Federally Funded Vacant Positions												

* May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Building / Maintenance Custodian / Worker	Carpenter		Electrician	Equipment Operator	Painter	Refrigeration Mechanic	Plumber		Safety Administrator	Storekeeper	
	L	L	LV	L	L	L	L	L	LV	LV	L	LV
811 - SUPERINTENDENT OF EDUCATION												
812 - FEDERAL PROGRAMS												
815 - RESEARCH, PLANNING & EVAL												
816 - FIN, STUDENT & ADM INFO SYS												
819 - LEARNING RESOURCE CENTER												
820 - CURRICULUM & INSTRUCTION												
821 - CHAMORRO STUDIES												
822 - FINANCIAL AFFAIRS												
823 - HUMAN RESOURCES												
824 - FACILITIES & MAINTENANCE	5	11	3	10	2	1	3	9	1	1		1
825 - STUDENT SUPPORT SERVICES												
826 - FOOD NUTRITION SERVICE												
828 - SUPPLY MANAGEMENT											3	
840 - EDUCATION SUPP & COMM LEARN												
998 - MILITARY LEAVE OF ABSENCE												
999 - LONG TERM DISABILITY												
Grand Total	5	11	3	10	2	1	3	9	1	1	3	1
Locally Funded Filled Positions	5	11		10	2	1	3	9			3	
Locally Funded Vacant Positions			3						1	1		1
Federally Funded Filled Positions												
Federally Funded Vacant Positions												

* May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Trades Helper	Warehouse Supervisor	Welder	Attendance Officer	Psychologist	Cafeteria Manager	Cook's Assistant	Buyer		Inventory Management Officer / Property Control Officer		JROTC
	L	L	L	L	L	L	L	L	LV	L	LV	L
811 - SUPERINTENDENT OF EDUCATION												
812 - FEDERAL PROGRAMS												
815 - RESEARCH, PLANNING & EVAL												
816 - FIN, STUDENT & ADM INFO SYS												
819 - LEARNING RESOURCE CENTER												
820 - CURRICULUM & INSTRUCTION												
821 - CHAMORRO STUDIES												
822 - FINANCIAL AFFAIRS												
823 - HUMAN RESOURCES												
824 - FACILITIES & MAINTENANCE	7	1	3									
825 - STUDENT SUPPORT SERVICES				11	2							
826 - FOOD NUTRITION SERVICE						2	1					
828 - SUPPLY MANAGEMENT								6	1	8	1	
840 - EDUCATION SUPP & COMM LEARN												2
998 - MILITARY LEAVE OF ABSENCE												
999 - LONG TERM DISABILITY	1											
Grand Total	8	1	3	11	2	2	1	6	1	8	1	2
Locally Funded Filled Positions	8	1	3	11	2	2	1	6		8		2
Locally Funded Vacant Positions									1		1	
Federally Funded Filled Positions												
Federally Funded Vacant Positions												

* May not reflect detailed positions

Guam Education Staffing Report - Divisions
As of May 1, 2017

School / Division	Nursing Service Administrator	Social Worker			Total Filled Positions	Total Vacant Positions	Grand Total
	L	F	FV	L			
811 - SUPERINTENDENT OF EDUCATION					17	4	21
812 - FEDERAL PROGRAMS					21	2	23
815 - RESEARCH, PLANNING & EVAL					2	0	2
816 - FIN, STUDENT & ADM INFO SYS					16	0	16
819 - LEARNING RESOURCE CENTER					2	0	2
820 - CURRICULUM & INSTRUCTION					39	37	76
821 - CHAMORRO STUDIES					6	2	8
822 - FINANCIAL AFFAIRS					28	3	31
823 - HUMAN RESOURCES					18	0	18
824 - FACILITIES & MAINTENANCE					67	7	74
825 - STUDENT SUPPORT SERVICES					19	0	19
826 - FOOD NUTRITION SERVICE					9	2	11
828 - SUPPLY MANAGEMENT					22	2	24
840 - EDUCATION SUPP & COMM LEARN	1	10	3	2	40	9	49
998 - MILITARY LEAVE OF ABSENCE					1	0	1
999 - LONG TERM DISABILITY					1	0	1
Grand Total	1	10	3	2	308	68	376
Locally Funded Filled Positions	1			2	222		222
Locally Funded Vacant Positions						20	20
Federally Funded Filled Positions		10			86		86
Federally Funded Vacant Positions			3			48	48

* May not reflect detailed positions

GUAM DEPARTMENT OF EDUCATION NEW HIRES REPORT
FOR THE MONTH OF APRIL 2017

	Name	Position	Location	Hire Date	Grade / Step	Hourly Rate	Annualized Salary
	LIMITED TERM PART TIME (LOCALLY FUNDED)						
	BLAS, JESSE JOSEPH	SUBSTITUTE	H.B. PRICE ELEMENTARY	04/05/2017	F-HP / 1	$ 11.14	$ 23,170.99
	ISEZAKI, FRANCKIE-LYNN	SUBSTITUTE	H.B. PRICE ELEMENTARY	04/05/2017	F-HP / 1	$ 11.14	$ 23,170.99
	ISERI, WINIFRED	SUBSTITUTE	CHIEF BRODIE ELEMENTARY	04/17/2017	F-HP / 1	$ 11.14	$ 23,170.99
	LEONEN, JADINE MARIE	SUBSTITUTE	ASTUMBO ELEMENTARY	04/17/2017	F-HP / 1	$ 11.14	$ 23,170.99
	FLORES, CLARISSA MARIE	SUBSTITUTE	OCEANVIEW MIDDLE	04/17/2017	F-HP / 1	$ 11.14	$ 23,170.99
	LAURORA, JESSICA	SUBSTITUTE	V.S.A. BENAVENTE MIDDLE	04/18/2017	F-HP / 1	$ 11.14	$ 23,170.99
	SARDON, DIANNE NICOLE	SUBSTITUTE	D.L. PEREZ ELEMENTARY	04/24/2017	F-HP / 1	$ 11.14	$ 23,170.99
	DELGADO, CARLEEN	TCHR IC (OCS)	TALOFOFO ELEMENTARY	04/17/2017	G-HP / 1	$ 11.89	$ 24,728.91
	CHARFAUROS, ANDREW-JEROME	TCHR IC (OCS)(SCIENCE)	L.P. UNTALAN MIDDLE	04/19/2017	G-HP / 1	$ 11.89	$ 24,728.91
	LIM, KEIRSTINE ANNE	TCHR II (OCS)	H.S. TRUMAN ELEMENTARY	04/24/2017	K-HP / 1	$ 16.30	$ 33,911.07
	ATSUTA, MIYUKI	TCHR II (OCS)	L.B. JOHNSON ELEMENTARY	04/17/2017	K-HP / 1	$ 16.30	$ 33,911.07
	QUINTANILLA, MANJO	TCHR IV (OCS)(LANGUAGE ARTS)	INARAJAN MIDDLE	04/03/2017	K-HP / 1	$ 16.30	$ 33,911.07
	LIMITED TERM PART TIME (LOCALLY FUNDED)		12			**$ 150.67**	**$ 313,387.96**
	FULL TIME (LOCALLY FUNDED)						
*	ANTONIO, JAY	TEACHER III	JOHN F. KENNEDY HIGH	04/03/2017	ED3 / 12	$ 31.36	$ 52,689.00
*	VASQUEZ, ROBERT	TEACHER III	JOHN F. KENNEDY HIGH	04/26/2017	ED3 / 13	$ 32.36	$ 54,361.00
*	SANTOS, GENEVIEVE-MARIE	TEACHER IV	LIGUAN ELEMENTARY	04/17/2017	ED4 / 13	$ 34.79	$ 58,439.00
**	BYRD, KENDRA	TEACHER IV (HEALTH)	TIYAN HIGH	03/23/2017	ED4 / 1	**$ 23.07**	**$ 38,762.00**
*	TAINATONGO, JENNIFER BELLE	TEACHER IV (KINDER)	L.B. JOHNSON ELEMENTARY	04/17/2017	ED4 / 14	$ 35.89	$ 60,293.00
	FULL TIME (LOCALLY FUNDED)		5			**$ 157.47**	**$ 264,544.00**
	LIMITED TERM PART TIME (FEDERALLY FUNDED)						
	SAN NICOLAS, VINCENT ANDREW	ONE TO ONE AIDE	SPECIAL EDUCATION	04/12/2017	E-HP / 1	$ 10.14	$ 21,094.94
	MARTINEZ, JOSETTE	ONE TO ONE AIDE	SPECIAL EDUCATION	04/12/2017	E-HP / 1	$ 10.14	$ 21,094.94
	ROJAS, JEWELLE MEAGHAN	ONE TO ONE AIDE	SPECIAL EDUCATION	04/12/2017	E-HP / 1	$ 10.14	$ 21,094.94
	MESA, MAYLYNN	ONE TO ONE AIDE	SPECIAL EDUCATION	04/12/2017	E-HP / 1	$ 10.14	$ 21,094.94
	LUJAN, GABRIELLE	ONE TO ONE AIDE	SOUTHERN HIGH	04/12/2017	E-HP / 1	$ 10.14	$ 21,094.94
	CELES, TEDNEIL MAIRE	ONE TO ONE AIDE	SPECIAL EDUCATION	04/27/2017	E-HP / 1	$ 10.14	$ 21,094.94
	SALAS, BARBARA	TEACHER ASSISTANT	UPI ELEMENTARY	04/17/2017	F-HP / 1	$ 11.14	$ 23,170.99
	LIMITED TERM PART TIME (FEDERALLY FUNDED)		7			**$ 71.99**	**$ 149,740.63**
	LIMITED TERM PART TIME		19				
	FULL TIME		5				
	TOTAL NEW HIRES		**24**				
	LOCALLY FUNDED		17				
	FEDERALLY FUNDED		7				
	TOTAL NEW HIRES		**24**				

* Reemployment, ** March Hire not previously reported
OCS = On call substitute

ELEMENTARY TEACHER VACANCIES FOR SCHOOL YEAR 2016-2017
AT MAY 1, 2017

SCHOOL NAMES	KINDER	4TH	5TH	CHAMORRO	ESL	LIB	GC	GRAND TOTAL
J.Q. SAN MIGUEL						1		1
M.A. ULLOA					1			1
M.U. LUJAN	1							1
P.C. LUJAN							1	1
H.B. PRICE				1				1
TALOFOFO		1						1
UPI			1		1			2
D.L. PEREZ	1							1
GRAND TOTAL:	2	1	1	1	2	1	1	9

NOTE: Please note that this data is subject to change as Human Resources continues to accept resignations and retirements as well as fill positions with certified teachers.

7 classroom, 2 non-instructional

REFERRAL IN PROGRESS

LIMITED TERM (FT) ONLY - e.g., Coverage for Long Term Leave, Military Leave, and increased student enrollment

RECOMMENDED/SELECTED APPLICANT - Pending administrative clearances / personnel action; individual has not reported to work

SECONDARY TEACHER VACANCIES FOR SCHOOL YEAR 2016-2017
AT MAY 1, 2017

SUBJECT/AREA	Agueda Johnston Middle	F.B.L.G. Middle	Inarajan Middle	Jose L.G. Rios Middle	Astumbo Middle	G.W. High	Simon Sanchez High	Southern High	Okkodo High School	GRAND TOTAL
Business Education		1								1
Health									1	1
Reading					1					1
Math		1	1			1				3
Physical Education			1							1
Science							1	1		2
Social Studies				1						1
Consumer Family Science									1	1
School Librarian	1									1
GRAND TOTAL:	1	2	2	1	1	1	1	1	2	12

NOTE: Please note that this data is subject to change as Human Resources continues to accept resignations and retirements as well as fill positions with certified teachers.

10 classroom, 2 non-instructional

REFERRAL IN PROGRESS

LIMITED TERM (FT) ONLY - e.g., Coverage for Long Term Leave, Military Leave, and increased student enrollment

RECOMMENDED/SELECTED APPLICANT - Pending administrative clearances / personnel action; individual has not reported to work

SPECIAL PROGRAMS TEACHER VACANCIES SCHOOL YEAR 2016-2017
AT MAY 1, 2017

LOCALLY FUNDED	
Program	**No. of Vacancies**
C&I - GATE (1-Pre-Gate assigned to: Machananao)	1
SPECIAL EDUCATION (CRT)	1
TOTAL	**2**

FEDERALLY FUNDED	
Program	**No. of Vacancies**
J.P. TORRES ALTERNATIVE ED SCHOOL (and also for Liheng Famaguon (DYA) ESL/Business Math)	2
ESCL - INSTRUCTIONAL COACH (P.C. Lujan, Liguan, J.M. Guerrero & B.P.Carbullido)	4
SPECIAL EDUCATION	1
TOTAL	**7**

TOTAL COMBINED	**9**

NOTE: Please note that this data is subject to change as Human Resources continues to accept resignations and retirements as well as fill positions with certified teachers.

Third Party Fiduciary Agent

Guam Department of Education

In partial fulfillment of Contract: 011-2010

Monthly Project Status Report

Report 79

April 15, 2017



This Page Blank

Doc. No. 34GL-17-0516.

Overview of Accomplishments and Activities, April 15, 2017

A&M officially started performance on the Third Party Fiduciary Agent (TPFA) contract on September 15, 2010 based upon final signatures (the Notice to Proceed was issued on September 13, 2010). Initiation of progress tracking is based upon initial mobilization and official kick-off with the U.S. Department of Education (USDOE) on September 20, 2010.

The highlights for the month ending April 15, 2017 include the following:

- A&M[i] continues to assist the GDOE on developing a transition process to eventually remove it from high risk status.
    - A&M attends weekly GDOE meetings that track the GDOE's transition progress. Written updates are prepared and distributed by the GDOE to personnel responsible for implementing specific corrective actions and standard operating procedures.
    - The Superintendent, senior GDOE staff, and A&M continue to meet internally on a regular basis to discuss plan progress and potential road-blocks.
    - The TFPA continues to discuss with the GDOE the possibility of transitioning certain accounting and other reporting activities currently being performed by the TPFA. In addition, the TPFA has offered to provide training in those activities to GDOE personnel.
    - During April, 2017 Denise Wempe from the TPFA returned to Guam and continues to work with the Superintendent, the Deputy Superintendent of Financial Affairs, the Federal Programs Administrator, and their staff, in reviewing specific action areas, particularly in Procurement and Fixed Assets, in outlining actions needed to make progress towards transitioning those functions from TPFA to GDOE.
- The TPFA continues to closely monitor the Spring 2017 Fixed Asset Inventory, which is currently being conducted by the Property Management Office (PMO). Communication between the PMO, Internal Audit, the Deputy Superintendents, and the acting Superintendent continues to focus on fixed asset issues (i.e. missing/stolen assets). TPFA is working with PMO to address all inventory management concerns and PMO necessities which include the warehouse, staff training, etc.
- The TPFA continues to work closely with the GDOE to streamline and expedite payroll reimbursements on a timely basis. In addition, the TPFA continues to work on a payroll reimbursement forecasting model and a budget-to-actual analysis to assist Federal Programs in estimating when grant funds are projected to be depleted.
- In April, 2017 several senior members of the TPFA attended the Technical Assistance workshop in Washington, DC conducted by the US Department of Education, and met with the GDOE Superintendent and other senior GDOE staff to discuss current TPFA activities and the status of the transition process.

Grant Status Highlights and Activity Data

Guam Department of Education

Grant Status Report Executive Summary

Grant Status Report as of 4/15/2017 6:38:08 AM

Grant	Grant Name	Budget	Encumbrances	Requisitions	Actual Expenditures	Available Budget	Available %	Obligated By
F1296	FY12 Project TFASEG	908,222.00	-	-	907,754.00	468.00	0.05%	9/30/2017
F1313	FY13 Striving Readers Compreh Lit.	212,346.00	-	-	212,346.00	-	0.00%	7/31/2017
F1396	FY13 Project TFASEG	948,262.00	-	-	945,969.64	2,292.36	0.24%	9/30/2017
F1413	FY14 STRIVING READERS	270,133.00	-	-	270,133.00	-	0.00%	7/31/2017
F1496	FY14 project TFASEG	963,140.00	4,243.20	12,189.94	924,057.03	22,649.83	2.35%	9/30/2017
F1513	FY15 Striving Readers	305,298.00	11,605.33	-	193,842.20	99,850.47	32.71%	7/31/2017
F1582	2015 Consolidated Grant - Title V	24,925,098.00	3,619,329.33	439,602.00	19,610,975.43	1,255,191.24	5.04%	9/30/2017
F1592	FY2015 Impact Aid	0.00	-	-	9,664.32	(9,664.32)	0.00%	9/30/2016
F1595	FY2015 SPED Part B	14,096,945.00	403,116.42	17,493.50	10,666,331.13	3,010,003.95	21.35%	9/30/2017
F1596	FY15 PROJECT TFASEG	963,140.00	87,409.67	964.10	819,625.60	55,140.63	5.73%	9/30/2017
F1682	2016 Consolidated Grant - Title V	26,413,292.00	428,802.91	2,530,559.82	3,949,051.45	19,504,877.82	73.84%	9/30/2017
F1692	FY2016 Impact Aid	0.00	-	-	31,693.09	(31,693.09)	0.00%	9/30/2016
F1694	FY2015 Special Education Part C	1,487,272.00	147,150.51	13,050.00	1,266,043.79	61,027.70	4.10%	9/30/2017
F1695	FY2016 SPED Part B	14,120,991.00	-	610,348.00	463,624.13	13,047,018.87	92.39%	9/30/2017
F1696	FY16 PROJECT TFASEG	920,548.00	30,003.05	251,048.00	106,978.27	532,518.68	57.85%	9/30/2017
F1792	FY2017 Impact Aid	0.00	-	-	4,789.77	(4,789.77)	0.00%	9/30/2017
F1794	FY2016 Special Education Part C	1,489,809.00	152,992.50	731.41	105,329.31	1,230,755.78	82.61%	9/13/2017
		$88,024,496.00	**$4,884,652.92**	**$3,875,986.77**	**40,488,208.16**	**$38,775,648.15**	**44.05%**	

Statistics for Current Fiscal Year

	March	2nd Quarter to Date	Total for FY17 to date
Requisitions Created	86	147	229
Purchase Orders Issued	49	74	140
Funds drawn for Payments	$ 2,882,963	$ 12,598,577	$ 23,270,873
Receipt of Fixed Assets	103	1861	2413

Performance Plan Evidence of Completion Achievement
2016-17 activities will continue to focus on building collaborative processes with GDOE, advancing the CCAP and controls supporting an overall objective of resolving high risk designation.

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
Infrastructure Installation and Management	Transfer all necessary data from the 3rd party FMIS to GDOE's FMIS, communicating information to GDOE's FMIS contractor and providing feedback to GDOE and the USDOE on GDOE's implementation of the FMIS.	Reconciliation report confirming complete and accurate transfer of 3rd party financial records to GDOE's FMIS **2014-15** Automated transfer of fixed asset data from 3rd party financial records to GDOE's FMIS	By 10th of the month after the first drawdown transaction. **2014-15** Automated data transfers between TPFA and GDOE systems is limited to fixed asset data. Financial data is incorporated into GDOE's system manually by sharing TPFA month-end financial reports.	
Compliance Management	Develop a compliance roadmap equivalent to a Comprehensive Corrective Action Plan	Developed and Approved Comprehensive Corrective Action Plan	Continued quarterly submission of the CCAP **2016-17** Update CCAP as necessary based upon changes to GDOE's administrative structure and/or due to audit or management findings related to the controls environments	CCAP officially accepted by USDOE on Dec 15, 2011. **2016-17** submissions and reconciliation of comments provided by USDOE

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
	Perform quarterly tracking of CCAP	Documented tracking of progress against Plan and incorporation of any required changes based upon new process and/or compliance changes	**2016-17** Continue to manage the coordination of tracking and preparation of the CCAP for review	**2016-17** Support the submission of quarterly reports by GDOE.
External Audit Support	Support for external audits and facilitating information requests, etc.	Provide responses to information requests and meetings set with external auditors. Assist with internal audit department with identification of risk areas.	**2016-17** Single audit support when scheduled with external auditors by the Deputy Superintendent. **2016-17** Reviewed standard operating procedures (SOPs) and department policies to assist in development of audit plan. Assisted with internal audit department with identification of risk areas.	TPFA provided audit support for all audits performed during our engagement with GDOE. TPFA also responds to follow-up requests re: prior year audit findings as requested. **2016-17** TPFA will participate in audit meetings with GDOE, external auditors and Guam Office of Public Accountability to support completion of FY16 audit.
In -Kind Valuation Processes	Determine the basis for valuations related to cost sharing and matching funds for grant reporting	Maintenance of records sufficient to document the basis of in kind valuations through audit reviews		On-going, as needed.

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
Transactional Support/Daily Operations	Perform inventory management	Inventory reconciliation reports		**2016-17** TPFA will provide updated guidance for physical inventory of locally and federally purchased assets.
	Payroll	Clean drawdown request for payroll expenses	On-going	For the period of March 16th thru April 15th, TPFA reimbursed approximately $1.24M for payroll for consolidated and discretionary grants and $1.05M for SPED.
	Payables	Daily transactions listing support each request for a draw of grant funds by the Business Office	Immediately after release of funds by the USDOE And continuing to monitor for effectiveness.	On-going.
	Procurement	Monthly summary of completed purchases and procurement actions	Feb 5, 2011 And continuing to monitor for effectiveness.	On-going.
	Records management	EDGAR compliant transaction document files	Dec 29, 2010	On-going
	Cash management	Compliant daily bank balance reports	Dec 29, 2010	On-going.

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
Payroll systems	Detailed specification of internal control standards and process improvement actions required by CCAP	Checklist of payroll procedure changes to be implemented	Jan 31, 2011 And continuing to monitor for effectiveness	Updated SOPs reflecting updated processes and FMIS capabilities by GDOE personnel. **2016-17** SOPs will continue to be updated as needed to integrate with FMIS.
	Implement compliant payroll processes and system setup	Bi-weekly report of payroll exceptions	Dec 15, 2010 And continuing to monitor for effectiveness **2014-15** Improvements to the general ledger/labor cost analysis and creation of inter-department communication/efficiency.	Activities to improve GDOE payroll and personnel processes are currently underway.
	Document and maintain records appropriately	Publication and external auditor verification of compliance with SOPs	Jan 31, 2011 And continuing to monitor for effectiveness	TPFA uses a three-way match to reimburse payroll costs. GDOE is improving their match error rate as a result of the error report reconciliations and emphasis on payroll system improvements at the school and division levels. Federal Roster and TDR processing is

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
				continuing to be the focus on payroll reimbursement processes.
Cash Management	Implement a system of cash management that provides for cash – neutral or limited use of general funds for federal programs.	Daily bank balance reports and completion of test draws arriving in appropriate bank account.	Complete. Monitoring is on-going.	Monthly bank reconciliations are provided to GDOE.
	Confirm that reimbursement requests are supported by appropriate documentation and documentation is maintained for an appropriate period of time.	Monthly report showing grant status by organization, school or program	Complete.	On-going.
	Confirm that account balances are monitored to prevent the failure to timely obligate and liquidate funds and prevent the lapsing of funds.	Grant award status report and monthly reporting	Initial - Jan 10, 2011 And continuing to monitor for effectiveness	On-going.
Procurement operations and systems	Detailed specification of internal control standards and process improvement actions required by CCAP	Checklist of procurement procedure changes to be implemented	Initial - Jan 31, 2011 And continuing to monitor for effectiveness **2012-13** Worked collaboratively with GDOE Supply Management to improve procurement processes	On-going. **2016-17** Update internal control associated with CCAP and other policies and procedures.

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
	Establish contacts and working relationships with prospective vendors that can provide goods and services that GDOE needs under the grants. Enter into contracts with vendors on behalf of GDOE, and, in doing so, must comply with the provisions for procurement.	Review of an authorized vendors list and monthly tracking of procurement actions	Initial - Nov 15, 2010 Continuing to monitor for effectiveness **2012-13** Assisted GDOE in improving overall supplier management processes	Have established numerous relationships with technology and other key vendors based upon planned procurements in grants. Participate in vendor management activities as appropriate. **2016-17** Identify and document improved practices related to supplier management.
	Establish procurement processes and system functions	Publication and external auditor verification of compliance with SOPs	Initial - Jan 31, 2011 **2014-15** Supported enhancements in procurement activities through updates to SOPs based upon organizational, systems and potential compliance requirements.	Complete.
Fixed Assets /Inventory systems	Detailed specification of internal control standards and process improvement actions required by CCAP	Checklist of fixed assets procedure changes to be implemented.	Jan 31, 2011 **2014-15** BMI Scanner workshops and training sessions via web-conferencing were conducted by GDOE's Supply Management	On-going. **2016-17** TPFA's continued use of scanners in support of inventory and fixed assets

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
			Administrator, Tyler Technologies, and BMI. Training included all GDOE warehouse and property management personnel with attendance and assistance from TPFA.	
	Continued oversight of federal funded procurement and inventory, oversee the management of all tangible personal property procured under the grants by the GDOE in accordance with the requirements	Fixed assets inventory reconciliation report	**2014-15** Worked with GDOE to align FA approaches and provide integration with the FMIS FA module.	**2016-17** – Provide ongoing management through the FA module and coordinate with GDOE's FMIS and FA management approach to support transition of data and technical approach.
	Transition to decentralized warehouse management and receiving	Training and operational procedures at school level	August- Jan 31, 2014 **2014-15** Review of receiving operations at school level. Procedures, training and operational practices introduced and implemented across GDOE.	
	Detailed specification of internal control standards and	Checklist of records management procedure changes to be implemented	**2016-17** Work with GDOE Internal Audit team to	Ongoing population of TPFA deliverables repository. Materials are

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
Records Management	process improvement actions required by CCAP		improve internal controls and identify risk areas.	updated as standard operating procedures, training documents and other materials are implemented or revised.
	Appropriate records management in compliance with EDGAR requirements and that supporting documentation is maintained for an appropriate period of time. This includes the entry of electronic copies of all supporting documentation into the integrated software system so that it is readily available for audit and or inquiry by various parties including GDOE executive and program offices.	Compliant financial transaction files	Dec 31, 2010, as inclusion in the training materials for GDOE MUNIS users and continuing to monitor for effectiveness.	Electronic record storage will be implemented as part of the FMIS system.
Reporting	Conduct reconciliations on a monthly and quarterly basis.	Reconciliation Reports Monthly and Quarterly	Complete	On-going.
	Define other custom reports as necessary to support operations.	Special reports and analyses	Initial - Sep 15, 2011 Continuing to monitor for effectiveness	On-going.
	Program management reporting - Standard monthly reporting will track status of performance results as well as operating information on	Issue memos or emails; monthly program management reports	Monthly	**2016-17** Continue to produce status reports and review with Federal Programs and management.

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
	draw downs, procurement status and other pre-defined status indicators. Reporting will also identify any performance risks and issues. Informal, timely information exchange will also occur to share information, resolve issues and address operational concerns.			
Performance Improvements	Identified opportunities to streamline processes and increase operational efficiency and improve internal controls.	Provide leadership and support to update all SOPs based upon process changes as part of the FMIS implementation effort	Sept 2013-February 2014	**2014-15** Reviewed fiscal controls and updated SOPs to reflect changes associated with FMIS implementation and identify opportunities to improve performance and compliance.
Procurement Support as an added function	Draft procurement document templates that comply with ARRA and other federal requirements.	Accepted by GDOE Office of Supply Management	Complete. **2014-15** Review required updates and set forth an appropriate schedule for delivery	Complete. Providing additional procurement support and template-updating as necessary.
	Augment supply management staff as needed to ensure obligation of expiring grants funds.	Provide additional staffing for surge support for end of year processing.	**Summer 2014** Provided increased staffing as needed to support increased procurement activities.	**2016-17** Review opportunities to improve small procurement and services contracts to

Performance Area	Activities	Final Evidence of Completion	Schedule Based upon Updated Performance Plan	Accomplishments To Date and Planned
				increase efficiency of procurement processes.
Local Implementation Support	Facilitate working sessions and provide project management and technical support to address operational risk areas in support of transitioning off high risk status with the U.S. Department of Education. Review of GDOE organizational structure to include human capital assessment.	Project plan, action plan, tracking (activities reports) and support for managing development of a business case. Activities report to include recommendations of best practices on organizational structure, financial operations and staff development.	**2013 – 14** Provided leadership to support goal setting, tracking, and project management. Developed activities reports per functional area identifying target capabilities and gaps.	**2015-16** Continued to expand activities reports and performed tracking based upon GDOE performance against targeted capabilities. **2016-17** Transitioned activities reports and tracking to GDOE personnel. Expanded transition reporting to include activities required for transfer of control from TPFA to GDOE. Report to be submitted to USDOE for review and approval.
Indirect Cost Analysis	Support development of the indirect cost package for submission to U.S. Dept of Education and Interior.	Package for submission and analytical cost model as well as training for GDOE personnel on how to apply	**2015-16** Transitioned analytical cost model and submission of IDC rate package to GDOE	Received approval of restricted rates for FY17 and FY18 from U.S. Department of Interior.

			personnel. Performed training and provided recommendations to GDOE personnel on application of rates.	
Internal Audit Interim Support	Support development and application of the Management Internal Control (MIC) Plan and identification, evaluation and implementation of appropriate internal controls in SOPs.	Updated MIC and ongoing support, SOP review and development support, and involvement in other internal audit responsibilities as agreed.		Reviewed departmental SOPs and provided recommendations for improvements.
Optional Tasks	To be reviewed based upon GDOE's requirements.			
Facilities Management Planning and Operational Support	Provide leadership support from a Superintendent's viewpoint	Operational performance measures and facilities management guidance	**2013-14** Tom Brady visited GDOE schools and warehouse to assess current facilities. Subsequently, he met with Superintendent Fernandez to discuss long-range facilities planning.	Completed.
Budget Diagnostic	Conduct a Department wide budget analysis to determine opportunities for cost control, implement budget policies &	Budget presentation, budget financial model, draft policies and procedures		Not Started per direction of the Superintendent.

	practices to support sustained management and control.			

Doc. No. 34GL-17-0516.

Immediate Areas Requiring GDOE/TPFA Attention

The following critical activities and actions require attention:

- Continue to work toward finalizing the remaining implementation action items for the FMIS including:
  - Finalizing and testing reports such as the staffing pattern, personnel action forms and time distribution reports.
  - Automation of the fixed asset data transfer between TPFA and GDOE MUNIS systems.
- Continue work on the transition plan for getting off high risk including feedback to GDOE on progress of standard operating procedures.
- Continue to work to address security concerns at both the warehouse and school sites.
- Continue to improve the payroll reimbursement process with the objective of achieving timely reimbursements and reducing error rates. GDOE to take corrective action to address concerns related to veracity of time distribution reports to ensure accurate and fair allocation of time to federal activities.
- GDOE federal programs team and program directors continue to review prior year payroll error reports to resolve errors.

[i] Note: In this report, we use "TPFA" when we are referring to work performed as part of our contract in accordance with the statement of work and "A&M" when referring to out of scope work.

GUAM DEPARTMENT OF EDUCATION
Unaudited Statement of Revenues, Expenditures, and Encumbrances for Fiscal Year 2017
April 30, 2017

A	B	C	D	E	F	G	H	I	J
FY 2016 GDOE Appropriation	Original Appropriation	Adjustments	Total Appropriations /1 (B + or - C)	BBMR Unallotted Balances	BBMR Release	GDOE Expenditures	GDOE Encumbrances	Available Balance (F - G - H)	Cash Received
General Fund - Operations	200,177,066	-	200,177,066	81,536,223	118,640,843	104,516,869	3,153,934	10,970,040	114,049,609
Textbooks	1,500,000	-	1,500,000	-	1,500,000	109,844	68,664	1,321,492	52,994
Chamoru Studies	401,207	-	401,207	153,707	247,500	158,761	-	88,739	-
Y'Kuentan Salappe Prinsepat	1,081,000	-	1,081,000	-	1,081,000	179,192	172,052	729,756	160,918
1st Generation Trust Fund	100,000	-	100,000	-	100,000	-	-	100,000	-
Guahan Academy Charter School	4,810,000	-	4,810,000	-	-	-	-	-	-
iLearn Academy Charter School	224,124	-	224,124	-	-	-	-	-	-
subtotal	**208,293,397**	**-**	**208,293,397**	**81,689,930**	**121,569,343**	**104,964,666**	**3,394,650**	**13,210,028**	**114,263,521**
SPECIAL REVENUE FUNDS									
TEFF-GDOE Operations	15,950,831	-	15,950,831	3,975,632	11,975,199	13,581,822	2,369,009	(3,975,632.00)	7,845,775
PLRF - Public Library Resources Fund	907,668	-	907,668	378,195	529,473	121,105	120,904	287,463.70	85,989
HHF - Interscholastic Sports Fund /7	520,000	-	520,000	130,000	390,000	326,581	63,419	(0.00)	130,000
HHF - Busing /7	92,000	-	92,000	23,000	69,000	119,284	11,200	(61,484.09)	23,000
HHF - Health & Physical Education	279,754	-	279,754	139,877	139,877	198,211	-	(58,334)	139,877
SPORTS FACILITY (LIMITED GAMING)	633,936		633,936	158,484	475,452	-	-	475,452	-
School Meals Cash Collection /2	1,095,091	-	1,095,091	-	-	-	-	-	-
subtotal /3	**19,479,280**	**-**	**19,479,280**	**4,805,188**	**13,579,001**	**14,347,003**	**2,564,532**	**(3,332,534)**	**8,224,641**
TOTAL GDOE APPROPRIATION /1	**227,772,677**	**-**	**227,772,677**	**86,495,118**	**135,148,344**	**119,311,669**	**5,959,182**	**9,877,493**	**122,488,162**
GENERAL BOND OBLIGATIONS	**26,135,977**		**26,135,977**	**-**	**-**	**25,863,545**	**-**	**272,432**	**23,756,550**
TEFF - JFK MAINT. & CAP. Add'l Rent /4	**1,568,000**	**-**	**1,568,000**	**-**	**1,568,000**	**1,568,000**	**-**	**-**	**1,568,000**
ADEQUATE EDUCATION TRUST /6	**106,217**	**66**	**106,283**	**-**	**-**	**33,225**	**-**	**73,058**	**106,283**
FEDERAL GRANTS /5	**100,675,760**	**-**	**100,675,760**	**-**	**-**	**36,858,443**	**10,882,139**	**52,935,178**	**33,237,084**

NOTES

/1 Report based on current year funding activities. As of April 2017, cash allotment balances owed to GDOE totaled $12,660,182.

/2 School Meals Collection is $1,095,091 due to significant decrease of the implementation of Community Eligibility Program (CEP) for 21 pilot schools.

/3 School Lunch/Child Nutrition Meals Reimbursements, which is included in Federal Grants

/4 JFK Capfa payment of $1,568,000 in rental payment, was recorded against TEFF - GDOE Operations account on behalf of GDOE

/5 USDOE Accounts Receivable is $2,244,879 (Payroll $2,128,047, Travel is $116,832)

/6 Adequate Education Trust Account indicated a balance of $106,283(adjustment due to interest)

/7 Combined total for HHF $612,000 (includes Interscholastic Sports and Busing)

Source: Unaudited Financial Statements
Prepared by: Helen C. Legaspi, Actng. Comptroller
Date: 5/03/17

GUAM DEPARTMENT OF EDUCATION
14 Points Report
April 30, 2017

14 POINTS	DESCRIPTION	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
01	CERTIFIED TEACHERS	64,795,468.68	-	64,795,468.68
02	CERTIFIED PROFESSIONAL ADMINISTRATORS	5,644,265.87	-	5,644,265.87
03	CERTIFIED GUIDANCE COUNSELORS	3,030,325.03	-	3,030,325.03
04	CERTIFIED SCHOOL HEALTH COUNSELORS	1,907,403.51	-	1,907,403.51
05	CERTIFIED ALLIED HEALTH PROFESSIONALS	248,380.88	-	248,380.88
06	AIR CONDITIONED OR PROPERLY VENTILATED CLASSROOMS	1,084,537.00	93,200.00	1,177,737.00
07	POTABLE WATER	2,109,646.47	-	2,109,646.47
08	RELIABLE ELECTRICITY	6,788,867.32	-	6,788,867.32
09	PROPER SANITATION	1,806,927.41	1,678,827.76	3,485,755.17
10	TEXTBOOK, WORKBOOKS	-	67,110.00	67,110.00
11	LIBRARIES	1,596,109.37	120,904.30	1,717,013.67
12	HEALTHFUL, SAFE SANITARY LEARNING ENVIRONMENT	3,798,945.82	1,019,704.59	4,818,650.41
13	180 INSTRUCTIONAL DAYS	26,335,857.12	2,979,435.34	29,315,292.46
14	REGULAR, TIMELY SCHOOL BUS TRANSPORTATION	164,934.45	-	164,934.45
	TOTAL	119,311,668.93	5,959,181.99	125,270,850.92

Guam Department of Education
Direct Deposit Report for April 2017

Location	Work Location	PPE 04/01/17	PPE 04/15/17	Employee Count 05/01/17	Percent at 04/15/17	
301	AGANA HEIGHTS ELEMENTARY	46	46	51	90.20%	
302	M.A. SABLAN ELEMENTARY	57	57	58	98.28%	
303	B.P. CARBULLIDO ELEMENTARY	54	53	60	88.33%	
304	C.L. TAITANO ELEMENTARY	67	67	73	91.78%	
306	FINEGAYAN ELEMENTARY	91	90	93	96.77%	
307	H.S. TRUMAN ELEMENTARY	54	54	57	94.74%	
308	J.M. GUERRERO ELEMENTARY	72	73	77	94.81%	
309	INARAJAN ELEMENTARY	33	33	35	94.29%	
311	J.Q. SAN MIGUEL ELEMENTARY	64	64	70	91.43%	
312	L.B. JOHNSON ELEMENTARY	33	34	36	94.44%	
313	M.A. ULLOA ELEMENTARY	70	70	76	92.11%	
314	M.U. LUJAN ELEMENTARY	66	66	70	94.29%	
315	MERIZO MARTYRS ELEMENTARY	35	36	36	100.00%	x
316	ORDOT/CHALAN PAGO ELEMENTARY	61	60	65	92.31%	
317	P.C. LUJAN ELEMENTARY	56	56	66	84.85%	
318	H.B. PRICE ELEMENTARY	71	72	80	90.00%	
319	TALOFOFO ELEMENTARY	39	40	39	102.56%	x
320	TAMUNING ELEMENTARY	69	72	80	90.00%	
321	UPI ELEMENTARY	80	82	92	89.13%	
322	WETTENGEL ELEMENTARY	84	83	84	98.81%	
323	D.L. PEREZ ELEMENTARY	78	78	87	89.66%	
324	CHIEF BRODIE ELEMENTARY	41	42	44	95.45%	
325	ASTUMBO ELEMENTARY	62	62	68	91.18%	
327	MACHANANAO ELEMENTARY	51	51	53	96.23%	
328	LIGUAN ELEMENTARY	57	57	64	89.06%	
329	ADACAO ELEMENTARY	57	59	61	96.72%	
430	A.I. JOHNSTON MIDDLE	86	86	99	86.87%	
431	V.S.A. BENAVENTE MIDDLE	98	101	122	82.79%	
432	F.B. LEON GUERRERO MIDDLE	114	114	125	91.20%	
433	INARAJAN MIDDLE	68	68	73	93.15%	
434	JOSE L.G. RIOS MIDDLE	81	84	95	88.42%	
435	L.P. UNTALAN MIDDLE	106	108	127	85.04%	
436	OCEANVIEW MIDDLE	52	51	73	69.86%	
437	ASTUMBO MIDDLE	68	69	73	94.52%	
438	J.P. TORRES ALTERNATIVE	40	41	44	93.18%	
471	GEORGE WASHINGTON HIGH	138	138	165	83.64%	
472	JOHN F. KENNEDY HIGH	150	149	163	91.41%	
473	SIMON A. SANCHEZ HIGH	147	148	158	93.67%	
474	SOUTHERN HIGH	124	128	152	84.21%	
475	OKKODO HIGH	122	121	138	87.68%	
476	TIYAN HIGH	107	108	118	91.53%	

Guam Department of Education
Direct Deposit Report for April 2017

Location	Work Location	PPE 04/01/17	PPE 04/15/17	Employee Count 05/01/17	Percent at 04/15/17	
810	BOARD OF EDUCATION	2	-	7	NA	
811	SUPERINTENDENT OF EDUCATION	20	20	17	117.65%	x
812	FEDERAL PROGRAMS	21	21	21	100.00%	x
815	RESEARCH, PLANNING & EVAL	2	2	2	100.00%	x
816	FIN, STUDENT & ADM INFO SYS	15	15	16	93.75%	
819	LEARNING RESOURCE CENTER	1	1	2	50.00%	
820	CURRICULUM & INSTRUCTION	35	36	39	92.31%	
821	CHAMORRO STUDIES	8	8	6	133.33%	x
822	FINANCIAL AFFAIRS	27	28	28	100.00%	x
823	HUMAN RESOURCES	16	16	18	88.89%	
824	FACILITIES & MAINTENANCE	50	50	67	74.63%	
825	STUDENT SUPPORT SERVICES	17	17	19	89.47%	
826	FOOD NUTRITION SERVICE	10	10	9	111.11%	x
828	SUPPLY MANAGEMENT	19	20	22	90.91%	
831	HEADSTART	50	50	73	68.49%	
840	EDUCATION SUPP & COMM LEARN	37	37	40	92.50%	
850	SPECIAL EDUCATION	141	142	164	86.59%	
998	MILITARY LEAVE OF ABSENCE	-	-	11	0.00%	
999	LONG TERM DISABILITY	-	-	17	0.00%	
	TOTALS	3,520	3,544	3,978	89.09%	
	EMPLOYEES PAID	3,882	3,875			
	PERCENT DIRECT DEPOSIT	90.67%	91.46%			

Counts in the PPE column include employees who are physically at the school or division but are charged elsewhere causing some percentages to go over 100%.

School: District Office **Term:** 16-17 Semester 2

Parent/Student Access Statistics

04/01/2017 - 04/30/2017

District Office

Parent/Student Mobile App Stats	
Total sign ins by parents:	9,934
Total sign ins by students:	44,719
Total sign ins by parents and students combined:	54,653
Number of students whose records were accessed:	5,443 / 29,940 (18.18%)
Avg. number of parent sign ins per day:	331.13
Avg. number of student sign ins per day:	1490.63
Avg. number of parent and student sign ins per day combined:	1821.77

Parent/Student Web Portal Stats	
Total sign ins by parents:	6466
Total sign ins by students:	18878
Total sign ins by parents and students combined:	25344
Number of students whose records were accessed:	4357 / 30038 (14.5%)
Avg. length of parent visit (minutes):	5.8
Avg. length of student visit (minutes):	4.0
Avg. number of parent sign ins per day:	215.5
Avg. number of student sign ins per day:	629.3
Avg. number of parent and student sign ins per day combined:	844.8

Progress Reports Emailed to Parents	
Number of parents signed up to receive progress reports via email:	2556 (31.8%)
Number of reports sent out during specified period:	--

Doc. No. 34GL-17-0516.

GDOE FSAIS Helpdesk Tickets by Problem
For the Month of April 2017

Problem	Tickets	%
HARDWARE INSTALLATION	14	1.69%
INTERNET ACCESS PROBLEM	18	2.17%
MOBILE CART	233	28.07%
OTHER	8	0.96%
PASSWORD RESET	119	14.34%
REPORT/FILE	14	1.69%
SECURITY MANAGEMENT FORM	35	4.22%
SOFTWARE INSTALLATION	26	3.13%
SURVEY COMPUTERS	2	0.24%
TELEPHONE PROBLEM	11	1.33%
TRANSCRIPT REQUEST	14	1.69%
TROUBLESHOOT	178	21.45%
UNSPECIFIED	5	0.60%
WIFI PROBLEM	15	1.81%
WORKFLOW	4	0.48%
XEROX	53	6.39%
POWERSCHOOL	14	1.69%
EMAIL	5	0.60%
SOFTWARE PROBLEM	8	0.96%
PRINTER	9	1.08%
HARDWARE PROBLEM	18	2.17%
LIBRARY	2	0.24%
MUNIS	7	0.84%
WIRING	2	0.24%
PROJECTOR	3	0.36%
HARDWARE REQUEST	7	0.84%
EMPLOYEE SELF SERVICE	3	0.36%
PROMETHEAN BOARD	3	0.36%
Grand Total	830	100.00%

GDOE FSAIS Helpdesk Tickets by Location
For the Month of April 2017

Location	Tickets	%
ADACAO ELEMENTARY	21	2.53%
AGANA HEIGHTS ELEMENTARY	4	0.48%
AGUEDA I. JOHNSTON MIDDLE	14	1.69%
ASTUMBO ELEMENTARY	5	0.60%
ASTUMBO MIDDLE	8	0.96%
BALTAZAR P. CARBULLIDO ELEMENTARY	4	0.48%
BUDGET OFFICE	1	0.12%
CAPTAIN HENRY B. PRICE ELEMENTARY	5	0.60%
CARLOS L. TAITANO ELEMENTARY	10	1.20%
CHAMORRO STUDIES	5	0.60%
CHIEF BRODIE MEMORIAL ELEMENTARY	2	0.24%
CURRICULUM & INSTRUCTION	4	0.48%
DANIEL L. PEREZ ELEMENTARY	10	1.20%
EDUCATIONAL SUPPORT & COMMUNITY LEARNING	7	0.84%
F.S.A.I.S.	12	1.45%
FACILITIES & MAINTENANCE	11	1.33%
FEDERAL PROGRAMS	6	0.72%
FINANCIAL AFFAIRS	21	2.53%
FINEGAYAN ELEMENTARY	3	0.36%
FOOD NUTRITION SERVICES	4	0.48%
FRANCISCO B. LEON GUERRERO MIDDLE	12	1.45%
GATE	3	0.36%
GEORGE WASHINGTON HIGH	30	3.61%
GUAM EARLY INTERVENTION SERVICES (GEIS)	1	0.12%
HARRY S. TRUMAN ELEMENTARY	2	0.24%
HEAD START PROGRAM	1	0.12%
HUMAN REOURCES DIVISION	11	1.33%
INARAJAN ELEMENTARY	6	0.72%
INARAJAN MIDDLE	4	0.48%
INTERNAL AUDIT	5	0.60%
J. P. TORRES ALTERNATIVE	9	1.08%
JOHN F. KENNEDY HIGH	64	7.71%
JOSE L.G. RIOS MIDDLE	21	2.53%
JUAN M. GUERRERO ELEMENTARY	7	0.84%
JUAN Q. SAN MIGUEL ELEMENTARY	8	0.96%
LEARNING RESOURCE CENTER	1	0.12%
LIGUAN ELEMENTARY	7	0.84%
LUIS P. UNTALAN MIDDLE	51	6.14%
LYNDON B. JOHNSON ELEMENTARY	38	4.58%
MACHANANAO ELEMENTARY	2	0.24%
MANUEL U. LUJAN ELEMENTARY	8	0.96%
MARCIAL A. SABLAN ELEMENTARY	4	0.48%
MARIA A. ULLOA ELEMENTARY	11	1.33%
MERIZO MARTYRS MEMORIAL ELEMENTARY	32	3.86%
NOT PROVIDED	61	7.35%
OCEANVIEW MIDDLE	10	1.20%
OKKODO HIGH	14	1.69%

GDOE FSAIS Helpdesk Tickets by Location
For the Month of April 2017

Location	Tickets	%
ORDOT/CHALAN PAGO ELEMENTARY	8	0.96%
PAYROLL SERVICES DIVISION	2	0.24%
PEDRO C. LUJAN ELEMENTARY	6	0.72%
PROPERTY OFFICE	3	0.36%
RECEIVING WAREHOUSE	2	0.24%
RESEARCH PLANNING & EVALUATION	2	0.24%
SIMON A. SANCHEZ HIGH	53	6.39%
SOUTHERN HIGH	51	6.14%
SPECIAL EDUCATION	9	1.08%
STUDENT SUPPORT SERVICES	4	0.48%
SUPERINTENDENT'S OFFICE	8	0.96%
SUPPLY MANAGEMENT	8	0.96%
TALOFOFO ELEMENTARY	5	0.60%
TAMUNING ELEMENTARY	10	1.20%
TIYAN HIGH	54	6.51%
TPFA	1	0.12%
UPI ELEMENTARY	5	0.60%
VICENTE S.A. BENAVENTE MIDDLE	13	1.57%
WETTENGEL ELEMENTARY	6	0.72%
Grand Total	830	100.00%

PDS Monthly Telephone Services Trouble Tickets
For the Month of April 2017

BREAK FIX

TROUBLE TICKET OPEN		Trouble Ticket Number	Reported Issue	School Site	Location (Room No. / School Wing)	TROUBLE TICKET CLOSED	
Date	Time					Date	Time
3/27/2017	14:11	11606	Bad Tripplite UPS	Upi ES	B Wing IDF	4/20/2017	8:58
3/13/2017	14:35	11596	Tripplite Batteries Bad	LP Untalan MS	D109	4/18/2017	9:37
4/26/2017	12:05	11651	Bad UPS	Southern HS	Auditorium		

	TOTAL NUMBER OF TICKET(S) OPEN:	1
OPEN TICKETS OPENED IN MONTHS OTHER THAN APRIL AND AND CLOSED IN APRIL	TOTAL NUMBER OF TICKET(S) CLOSED:	2
Total Number of Tickets that Remains OPEN at the end of the Month and will be include in next month report:		1

SHORETEL

TROUBLE TICKET OPEN		Trouble Ticket Number	Reported Issue	School Site	Location (Room No. / School Wing	TROUBLE TICKET CLOSED	
Date	Time					Date	Time
1/4/2017	15:57	11537	Voicemail Service Issue		Astumbo Area	4/18/2017	10:11
3/24/2017	16:13	11605	Caller ID Issue	Talofofo ES			

TICKETS OPENED IN MONTHS OTHER THAN APRIL	TOTAL NUMBER OF TICKET(S) OPEN:	1
OPEN TICKETS OPENED IN MONTHS OTHER THAN APRIL AND AND CLOSED IN APRIL	TOTAL NUMBER OF TICKET(S) CLOSED:	1
Total Number of Tickets that Remains OPEN at the end of the Month and will be include in next month report:		1

WARRANTY CLAIMS

TROUBLE TICKET OPEN		Trouble Ticket Number	Reported Issue	School Site	Location (Room No. / School Wing	TROUBLE TICKET CLOSED	
Date	Time					Date	Time
2/15/2017	8:54	11573	Laptop for Repair	John F. Kennedy HS		4/17/2017	17:25
3/29/2017	9:11	11608	3 Laptops for Repair	Tiyan HS	RM 1204	5/4/2017	12:11
4/3/2017	10:59	11614	Laptop for Repair	John F. Kennedy HS	RM F201	5/4/2017	12:12
4/3/2017	14:32	11615	Laptop for Repair	Simon Sanchez HS	RM 201	5/4/2017	12:12
4/24/2017	16:04	11650	Laptop for Repair	Tiyan HS	RM J205	5/4/2017	12:14
4/28/2017	16:28	11654	Laptop for Repair	Tiyan HS	RM J207		

TICKETS OPENED IN MONTHS OTHER THAN APRIL	TOTAL NUMBER OF TICKET(S) OPEN:	5
OPEN TICKETS OPENED IN MONTHS OTHER THAN APRIL AND AND CLOSED IN APRIL	TOTAL NUMBER OF TICKET(S) CLOSED:	1
Total Number of Tickets that Remains OPEN at the end of the Month and will be include in next month report:		5

PDS Monthly Telephone Services Trouble Tickets
For the Month of April 2017

TELECOMMUNICATIONS

TROUBLE TICKET OPEN		Trouble Ticket Number	Reported Issue	School Site	Location (Room No. / School Wing	TROUBLE TICKET CLOSED	
Date	Time					Date	Time
1/6/2017	9:55	11539	Unable to Receive Calls	Agana Heights ES		4/23/2017	22:56
1/23/2017	11:01	11550	No Power to Ops System	LBJ ES		4/18/2017	10:08
1/24/2017	12:43	11551	No Dialtone	Tiyan HS	RMD104		
2/3/2017	11:14	11562	Phones Down	FB Leon Guerrero MS	Counseling Office		
3/29/2017	9:17	11609	Phone Down	FB Leon Guerrero MS	Business Office		
4/4/2017	14:58	11617	Phone Down	Tiyan HS	RM L104	4/10/2017	12:25
4/5/2017	15:19	11618	IDF 2 Down	VA Benavente MS	RM 6	4/7/2017	14:31
4/6/2017	11:03	11619	No Dialtone	Ordot Chalan Pago ES	RM 17	4/7/2017	21:01
4/7/2017	16:07	11620	No Dialtone	LP Untalan MS	RM C113 / D104 / D105 / D106 / D107 / E101 / A108		
4/10/2017	9:32	11621	Security Line Busy	Machananao ES		4/10/2017	15:27
4/10/2017	9:57	11622	Inet/Phone Down	John F. Kennedy HS	RM G102	4/10/2017	12:26
4/10/2017	10:22	11623	Phone Down	Tamuning ES	RM A101 / C207	4/11/2017	15:23
4/10/2017	12:38	11624	Phone Issues	JP Torres	Library	4/12/2017	12:59
4/10/2017	14:46	11625	No Dialtone	Maria Ulloa ES	RM 21	4/14/2017	15:46
4/12/2017	14:37	11626	No Dialtone	GDOE	Procurement Office - Bldg. A		
4/12/2017	16:04	11627	Check Pair Gain	Jose Rios MS			
4/12/2017	16:06	11628	Check Pair Gain	Southern HS		4/20/2017	9:02
4/12/2017	16:06	11629	Check Pair Gain	HS Truman ES			
4/12/2017	16:15	11630	PRI Down	Machananao ES		5/4/2017	12:12
4/12/2017	16:17	11631	PRI Down	MU Lujan ES			
4/13/2017	8:20	11632	Phone Down	GDOE	Warehouse	4/13/2017	9:23
4/13/2017	9:10	11633	PRI Down	Agueda I Johnson MS			
4/13/2017	9:11	11634	PRI Down	Astumbo ES		5/4/2017	12:14
4/13/2017	9:12	11635	PRI Down	Astumbo MS		4/14/2017	14:18
4/13/2017	9:12	11636	PRI Down	CL Taitano ES			
4/13/2017	9:12	11637	PRI Down	DL Perez ES			
4/13/2017	9:13	11638	PRI Down	FB Leon Guerrero MS			
4/13/2017	9:13	11639	PRI Down	GDOE	Maintenance	4/13/2017	13:56
4/13/2017	9:14	11640	PRI Down	JQ San Migues ES			
4/13/2017	9:14	11641	PRI Down	Simon Sanchez HS			
4/17/2017	15:09	11642	Security Line No Dialtone	Agueda I Johnson MS	Main Office	5/4/2017	12:13
4/17/2017	21:50	11643	PRI Down	Merizo ES			
4/18/2017	8:24	11644	PRI Down	Inarajan MS		4/21/2017	8:26

PDS Monthly Telephone Services Trouble Tickets
For the Month of April 2017

TROUBLE TICKET OPEN		Trouble Ticket Number	Reported Issue	School Site	Location (Room No. / School Wing	TROUBLE TICKET CLOSED	
Date	Time					Date	Time
4/18/2017	8:55	11645	No Dialtone	Student Center	RM 15	4/18/2017	8:55
4/18/2017	8:57	11646	No Dialtone	Student Center	RM 15	5/2/2017	15:30
4/20/2017	11:04	11647	4 Laptops for Repair	Ordot Chalan Pago ES	RM 23		
4/24/2017	8:38	11648	Security System Showing Phone Issues	George Washington HS		4/25/2017	7:46
4/24/2017	9:50	11649	Phone Not in Service	John F. Kennedy HS		4/24/2017	12:45
4/27/2017	14:54	11652	Phone Down	Finegayan ES	RM 125		
4/27/2017	15:01	11653	Phone Down	John F. Kennedy HS	RM D223	5/1/2017	8:18
TICKETS OPENED IN MONTHS OTHER THAN APRIL					**TOTAL NUMBER OF TICKET(S) OPEN:**		**22**
OPEN TICKETS OPENED IN MONTHS OTHER THAN APRIL AND AND CLOSED IN APRIL					**TOTAL NUMBER OF TICKET(S) CLOSED:**		**18**
					Total Number of Tickets that Remains OPEN at the end of the Month and will be include in next month report:		22

Guam Department of Education
Requisitions in Progress
At April 26, 2017

	Current Inbox	Requisition Count	Total Amount	Average Days Held
	GDOE			
	Agnes A. Guerrero	3	$ 20,228.42	28.00
	Annette D. Salas	2	$ 1,182.47	3.00
	Barbara S. Quintanilla	62	$ 155,893.57	7.44
	Carla Benita D. Masnayon	1	$ 4,480.00	2.00
	Carmen T. Charfauros	19	$ 449,921.84	2.68
	Carolyn Ann D. Camacho	5	$ 10,729.45	35.00
	Catherine Schroeder	1	$ 1,206.00	1.00
	Daisy G. Ramirez	7	$ 12,351.23	66.86
	Duane Mantanona	1	$ 6,462.33	3.00
	Eleuterio J. Mesa	1	$ 59.25	8.00
	Emily R. Meno	3	$ 3,775.70	2.00
	Erika Cruz	2	$ 7,265.00	28.00
	Evangeline E. Iglesias	4	$ 4,907.00	6.50
	Germaine Iglesias	1	$ 2,840.27	3.00
	Helen C. Legaspi	4	$ 403,890.50	3.00
	James Petitte	2	$ 247.32	3.00
	Jim S. Reyes	5	$ 5,112.84	7.20
	John Wesolowski	13	$ 2,806.52	2.00
**	Kathrina O. Bayson	26	$ 1,850,702.43	62.58
	Keith D. Quiambao	1	$ 3,970.80	4.00
**	Ronald M. V. Evaristo	98	$ 222,397.32	16.19
	Rufina F. Mendiola	1	$ 720.00	3.00
	Shannon B. Bukikosa	5	$ 7,897.00	5.20
	Sophia Sn. Duenas	26	$ 8,433.66	4.92
	Vincent T. Dela Cruz	2	$ 5,209.00	5.50
	Yolinda S. Hernandez-Avilla	2	$ 3,759.60	9.00
	Total GDOE	297	$ 3,196,449.52	16.28
	TPFA			
**	A&M Final Approver	5	$ 9,011.16	2.20
**	Carmen T. Charfauros	3	$ 308,339.00	28.67
**	Diana D. Guevarra	9	$ 2,017,357.50	38.60
	Doris Bukikosa	2	$ 475.23	1.00
	Erika Cruz	10	$ 3,754.82	5.00
**	Hyemi Kwak	1	$ 129,200.00	11.00
	Joe Sanchez	1	$ 929.00	2.00
**	Legal/Contracting	4	$ 113,348.00	48.50
	Patricia Q. Kier	1	$ 198,000.00	1.00
	Roque C. Yamashita	2	$ 317,464.00	19.00
**	Tamara Flores/Hyemi Kwak	16	$ 107,479.57	9.06
**	Tamara S. Flores	4	$ 467,200.00	37.50
	Vincent Dela Cruz	2	$ 44,891.00	5.50
	Total TPFA	62	$ 3,717,449.28	16.91
	Grand Total	359	$ 6,913,898.80	16.39

** Procurement Processing

GDOE Open Purchase Order Summary Report - GDOE System
As of May 5, 2017

School / Division	Purchase Order Count	Average Number of Days Open	Total Order	Balance
Adacao Elementary	16	41	$ 15,016.12	$ 6,724.87
Agana Heights Elementary	7	79	$ 9,648.15	$ 8,676.55
Agueda Johnston Middle	4	11	$ 6,376.75	$ 6,376.75
Astumbo Middle	5	22	$ 6,273.70	$ 4,914.30
Astumbo Elementary	13	48	$ 20,552.48	$ 15,124.64
Internal Audit	1	3	$ 120,000.00	$ 120,000.00
Board of Education	2	68	$ 62,104.79	$ 4,404.79
BP Carbullido Elementary	1	65	$ 2,080.65	$ 787.30
Curriculum & Instruction	8	70	$ 72,670.33	$ 71,862.45
Chief Brodie Elementary	1	87	$ 1,279.50	$ 829.65
Chamorro Studies	1	3	$ 299.00	$ 299.00
CL Taitano Elementary	6	18	$ 15,456.52	$ 10,077.77
DL Perez Elementary	11	23	$ 3,156.27	$ 2,900.76
Education Support & Community Service	7	110	$ 497,727.72	$ 365,711.59
Facilities & Maintenance	58	106	$ 5,816,712.30	$ 2,736,379.18
FB Leon Guerrero Middle	11	45	$ 19,758.92	$ 15,453.10
Finegayan Elementary	9	33	$ 13,645.59	$ 12,745.89
Financial Affairs	4	85	$ 1,503,124.40	$ 425,898.77
Food Nutrition Services	12	95	$ 13,641,091.30	$ 3,940,512.05
FSAIS	24	99	$ 1,545,295.10	$ 1,128,195.55
George Washington High	5	46	$ 14,270.00	$ 11,981.00
HP Price Elementary	1	53	$ 5,530.13	$ 3,936.88
Headstart	19	53	$ 39,292.83	$ 12,629.64
Human Resources	3	14	$ 497.00	$ 149.00
Inarajan Elementary	3	30	$ 2,095.55	$ 1,102.10
Inarajan Middle	3	7	$ 8,068.90	$ 8,068.90
JFK High	14	88	$ 16,213.82	$ 12,964.68
JLG Rios Middle	17	109	$ 16,281.88	$ 6,270.97
JM Guerrero Elementary	6	94	$ 9,656.18	$ 7,219.43
JP Torres Alternative	4	60	$ 6,792.31	$ 1,232.16
JQ San Miguel Elementary	5	49	$ 5,832.31	$ 4,159.77
LPJ Elementary	17	25	$ 20,583.20	$ 16,853.46
Liguan Elementary	7	71	$ 10,519.00	$ 3,377.00
LP Untalan Middle	8	75	$ 22,004.54	$ 8,177.40
MA Sablan Elementary	6	20	$ 8,700.87	$ 7,951.12
MA Ulloa Elementary	16	43	$ 13,696.71	$ 8,762.20
Machananao Elementary	5	81	$ 5,713.52	$ 5,263.67
Merizo Martyrs Elementary	11	42	$ 8,305.11	$ 8,134.83
MU Lujan Elementary	5	3	$ 11,588.19	$ 11,588.19
Okkado High	12	23	$ 31,443.13	$ 28,048.88
Oceanview Middle	3	26	$ 3,411.80	$ 2,512.10
PC Lujan Elementary	8	68	$ 8,522.05	$ 5,820.61
Research Planning & Evaluation	3	59	$ 405.11	$ 169.47
Southern High	8	32	$ 6,440.62	$ 6,440.62
Simon Sanchez High	19	20	$ 33,463.41	$ 26,811.81
Student Support	3	49	$ 1,797.60	$ 1,797.60
Superintendents Office	2	100	$ 91,520.00	$ 10,390.86
Supply Management	7	92	$ 16,016.97	$ 2,472.27
Talofofo Elementary	30	13	$ 14,578.20	$ 9,900.80
Tamuning Elementary	2	12	$ 4,570.26	$ -
Tiyan High	21	21	$ 26,986.23	$ 18,292.50
Upi Elementary	15	46	$ 12,843.57	$ 12,776.26
VSA Benavente Middle	26	54	$ 15,358.57	$ 14,916.44
Wettengel Elementary	20	42	$ 19,162.78	$ 8,636.33
Grand Total	**535**	**56**	**$ 23,884,431.94**	**$ 9,166,683.91**

GDOE Open Purchase Order Summary Report - TPFA System
As of May 5, 2017

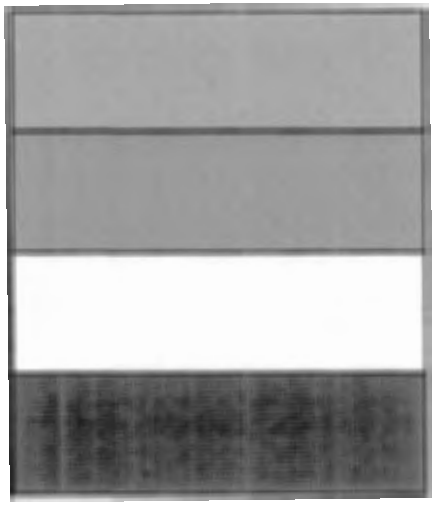
Grant Program	Purchase Order Count	Average Number of Days Open	Total Order	Balance
2015 Consolidated Grant - Title V - Ayudante	29	277	$ 493,109.95	$ 367,608.36
2015 Consolidated Grant - Title V - Career Pathway	6	226	$ 177,011.68	$ 135,381.56
2015 Consolidated Grant - Title V - College Pathway	17	141	$ 634,934.21	$ 367,370.75
2015 Consolidated Grant - Title V - Enhancing Education Technology	8	169	$ 89,770.26	$ 87,552.39
2015 Consolidated Grant - Title V - Gifted & Talented Education	6	274	$ 58,257.76	$ 58,222.81
2015 Consolidated Grant - Title V - GIHA	15	230	$ 427,534.93	$ 396,833.51
2015 Consolidated Grant - Title V - Guahan Academy	2	121	$ 16,162.44	$ 16,162.44
2015 Consolidated Grant - Title V - LEA Tech / State Admin	10	267	$ 992,234.91	$ 962,158.91
2015 Consolidated Grant - Title V - Second Chance	2	345	$ 1,663.00	$ 709.66
2015 Consolidated Grant - Title V - State Administration	9	269	$ 17,660.07	$ 8,892.64
2015 Consolidated Grant - Title V - Student, Parent, & Community	16	266	$ 951,538.09	$ 844,003.84
2015 Consolidated Grant - Title V - Teacher & Admin Effectiveness	5	254	$ 78,086.29	$ 17,791.09
2016 Consolidated Grant - Title V - Ayudante	6	30	$ 1,845.08	$ 1,845.08
2016 Consolidated Grant - Title V - College Pathway	2	37	$ 17,619.25	$ 17,619.25
2016 Consolidated Grant - Title V - Enhancing Education Technology	4	31	$ 191,008.00	$ 191,008.00
2016 Consolidated Grant - Title V - Gifted & Talented Education	4	30	$ 16,110.89	$ 16,110.89
2016 Consolidated Grant - Title V - GIHA	1	46	$ 29,296.14	$ 14,648.07
2016 Consolidated Grant - Title V - iLearn Academy	2	58	$ 30,680.00	$ 30,680.00
2016 Consolidated Grant - Title V - LEA Tech / State Admin	8	36	$ 105,185.28	$ 105,185.28
2016 Consolidated Grant - Title V - Second Chance	6	43	$ 19,708.63	$ 19,708.63
2016 Consolidated Grant - Title V - Student, Parent, & Community	1	16	$ 9,450.00	$ 9,450.00
2016 Consolidated Grant - Title V - Teacher & Admin Effectiveness	3	13	$ 20,293.68	$ 20,293.68
FY14 TFASEG	5	187	$ 19,613.98	$ 14,544.98
FY15 TFASEG	6	189	$ 94,317.73	$ 85,284.97
FY15 Striving Readers	4	276	$ 12,354.43	$ 11,605.33
FY16 TFASEG	5	100	$ 201,596.64	$ 199,937.40
FY2015 Special Education Part C - Administration	5	178	$ 21,154.27	$ 19,007.17
FY2015 Special Education Part C - Audiological	1	71	$ 89.13	$ 89.13
FY2015 Special Education Part C - CSPD	1	196	$ 46,916.00	$ 29,661.00
FY2015 Special Education Part C - ICC	2	156	$ 6,681.81	$ 5,025.81
FY2015 Special Education Part C - Physical Therapist	1	234	$ 155,000.00	$ 81,916.90
FY2015 Special Education Part C - Public Awareness	2	41	$ 2,415.00	$ 1,915.00
FY2015 Special Education Part C - Transport	2	167	$ 5,000.00	$ 2,793.12
FY2015 SPED Part B - Administration	5	83	$ 255,252.74	$ 235,956.37
FY2015 SPED Part B - Assistive Technology	2	59	$ 3,004.85	$ 3,004.85
FY2015 SPED Part B - Compliance	4	260	$ 86,128.00	$ 76,915.50
FY2015 SPED Part B - EH	1	309	$ 2,040.10	$ 2,040.10
FY2015 SPED Part B - Hearing	3	246	$ 7,156.39	$ 2,326.39
FY2015 SPED Part B - Parent Services	1	16	$ 125.00	$ 125.00

GDOE Open Purchase Order Summary Report - TPFA System

As of May 5, 2017

Grant Program	Purchase Order Count	Average Number of Days Open	Total Order	Balance
FY2015 SPED Part B - Physical Therapist	3	195	$ 157,398.36	$ 31,468.45
FY2015 SPED Part B - Psychology	1	309	$ 937.66	$ 25.00
FY2015 SPED Part B - Transport	5	260	$ 121,690.00	$ 18,921.60
FY2015 SPED Part B - Vision	1	233	$ 240.00	$ 40.00
FY2016 Special Education Part C - Administration	3	39	$ 1,563.91	$ 1,517.16
FY2016 Special Education Part C - CSPD	1	196	$ 35,000.00	$ 35,000.00
FY2016 Special Education Part C - Data	1	8	$ 28.80	$ 28.80
FY2016 Special Education Part C - I&T	1	196	$ 34,614.00	$ 34,614.00
FY2016 Special Education Part C - Social Work	1	196	$ 81,303.00	$ 81,303.00
FY2016 SPED Part B - Administration	2	12	$ 103,606.69	$ 103,606.69
TOTALS	231	184	$ 5,834,389.03	$ 4,767,910.56

GDOE Transition Plan
Bi-Weekly Status Report Status Key and Gantt Chart
as of April 21, 2017

Status Color	Status Interpretation
	Grey: Denotes completion. Green: Denotes progress as planned and on track to meet target completion date. Yellow: Denotes progress may be hindered if measures are not addressed and target completion date may be missed. Red: Denotes progress has stopped, immediate measures need to be taken and target completion date will be missed.

Gantt Chart

**** Blue Shaded sections reflect proposed transition work plans / periods.

**** Dates / Periods directly after the blue shaded sections denote that objective / milestone target dates have been complete. At this point it is up to the GDOE to determine if they feel as though adequate progress has been made to request reconsideration of the Special Conditions imposed by the USDOE.

GDOE Transition Plan
Executive Summary: Bi-Weekly Status Report
as of April 21, 2017

Label	Initiative Description	Leader	Previous Status	Current Status	Comments/Notes
1	Personnel Allocation/TDR and Reimbursement	Dina Lorenzo			• Competing tasks have impacted ability to meet deadline
2	FMIS	Jackie Mesa			• Following up with MUNIS on certain issues. • Working with POC to solidify deadlines
3	Internal Controls	Franklin Cooper-Nurse			• FY16 Audit ongoing;audit will be issued week of 4/24/17
4	Procurement "OSM"	Carmen Taitano			• Reports and meetings ongoing • Contract manager included in board approved budget for FY18
5	Property Mgmt	Marc Pido			•Physical inventory ongoing • Request for warehouse supervisor in board approved budget for FY18 Budget
6	SOP's	Franklin Cooper-Nurse			• Internal audit report on Fixed Assets and School Meals SOPs under review by Superintendent • Offisland Travel, School Meals and Payroll SOPs delayed due to unexpected leave of key staff
7	Indirect Costs	Jackie Mesa			•Indirect draws timed to occur with payroll reimbursements
8	Accounting & Accounts Payable	Lourdes Perez			• Late liquidation SOP to be updated to ensure smooth transition

<u>Notes/Issues:</u>
• Freeze in place on hiring of central office positions.

<u>Risks (and mitigation strategies, if applicable):</u>
• Competing priorities affect ability to meet deadlines.

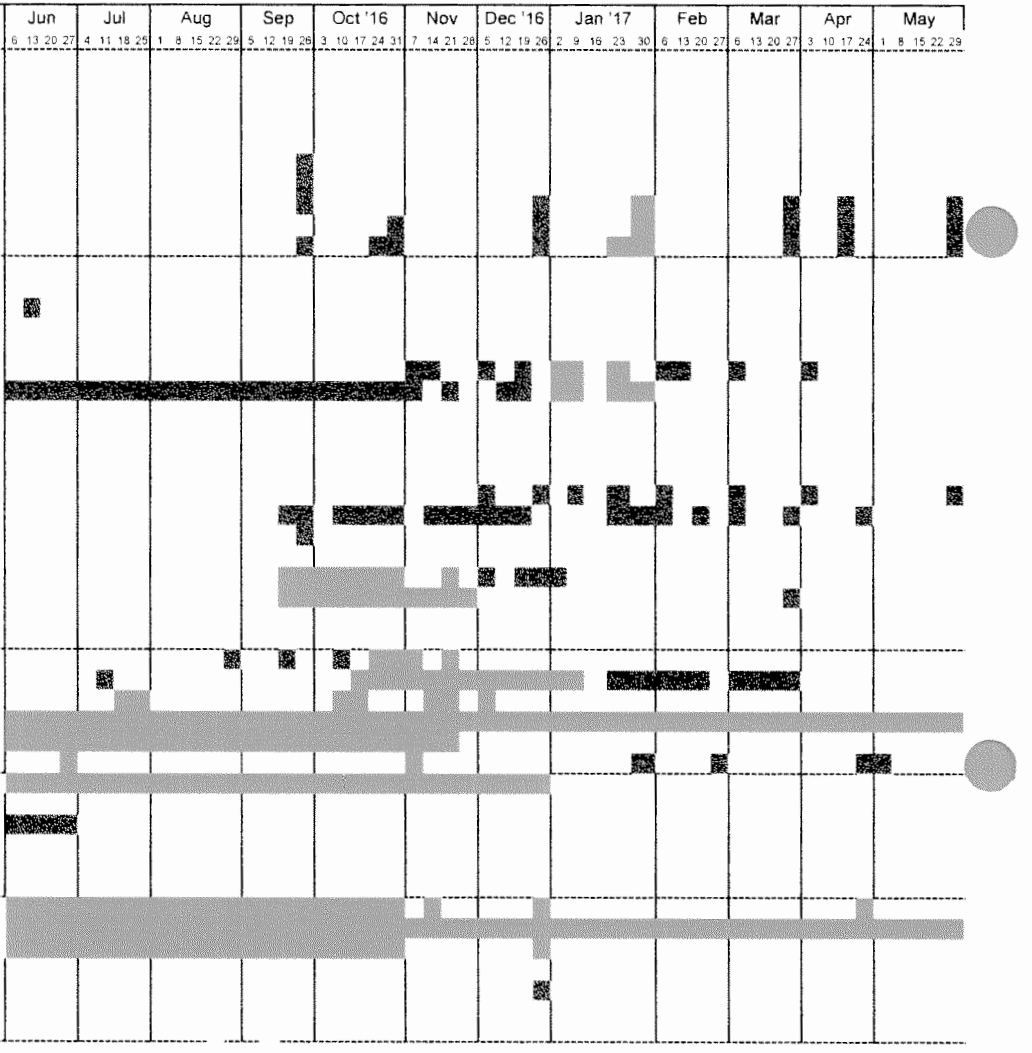
4/21/2017

Guam Department of Education

Master Transition Workplan - GANTT Summary - as of April 21, 2017

at Objective Level

Tag	Initiative	Objective	POC
1.L	Personnel Allocation/TDR and Reimbursement	Meeting with FMIS to discuss Manual TDR process to Employee Tracking System	DSNL / J. Mesa
1.M		Meeting with DSFAS on staffing list and structure of account set-up between Budget, HR and Payroll regarding Employee Time Tracker > A87	DSNL / J. Mesa
1.N		Re-Test Workflow Process	DSNL / J. Mesa
1.O		Re-Test Verification of Disadvantages	Fed Prog / Budget / HR / PR / FMIS
1.P		Re-edit TDR SOP Procedures incorporating A-87	DSNL
1.Q		Training	DSNL / J. Mesa
1.R		Personnel Allocation/TDR/Time Certification and Reimbursement	Federal Programs
2.A	FMIS	REPORTING	JPM
2.B		FINALIZE MUNIS TDR FORM	DSNL/JPM
2.C		STAFFING PATTERN REPORT	JPM
2.D		BILLING	AGM/JPM
2.E		SALARY AND BENEFIT PROJECTION	IDSAL/JPM
2.F		BID MANAGEMENT	CTC/JPM
2.G		EMPLOYEE EXPENSE (In ESS)	AGM/JPM
2.H		CONTRACT MANAGEMENT (DATA)	CTC/TSA
2.I		VENDOR SELF SERVICE	CTC/TSA
2.J		ELECTRONIC BANK RECONCILIATION	HL/JPM
2.K		Build FMIS Section	JPM
2.L		Grant Master	NS/CR/JPM
2.M		ESS LEAVE REQUEST	JRSNS / AMS
2.N		PA PILOT	AMS/JPM
2.O		MUNIS STUDENT ACTIVITIES	TSA/CV
2.P		MAINTENANCE SERVICE REQUESTS	YD/JPM
2.Q		FIXED ASSETS	MP/TSA
2.R		TYLER CONTENT MANAGER (TCM)	TSA
2.S		TRANSITION	TPFA
3.A	Internal Controls	Rebuild Internal Audit Office	FCN
3.B		Risk Assessment of GDOE	FCN/JB
3.C		Develop a Three-Year Audit Plan	IAO Staff
3.D		Establish Internal Controls Framework (COSO)	Divisions
3.E		SEFA Reconciliation	LRP
3.F		Timely Completion of GDOE's Financial and Single Audit	CTC/IAO Staff
4.A	Procurement "OSM"	Rebuild/Staff Augmentation of Procurement Office	CTC/FC/LB
4.B		Training	CTC/FC/LB
4.C		Quality Control & Compliance	CTC/FC/LB
4.D		Reporting & Accountability	CTC/FC/LB
4.E		SOP's for Procurement	CTC/FC/LB
4.F		Procurement Transition	TPFA
5.A	Property Mgmt	Tagging of USDOE-funded assets	MYP
5.B		Annual Physical Inventory	MYP
5.C		Staff training on BMI software, Munis fixed assets module, computer skills.	MYP
5.D		Standard Operating Procedures	MYP
5.E		Receiving assets (warehouse & schools)	MYP
5.F		Training of property liaisons	MYP
5.G		Staff Augmentation of PMO Property Management Office	MYP

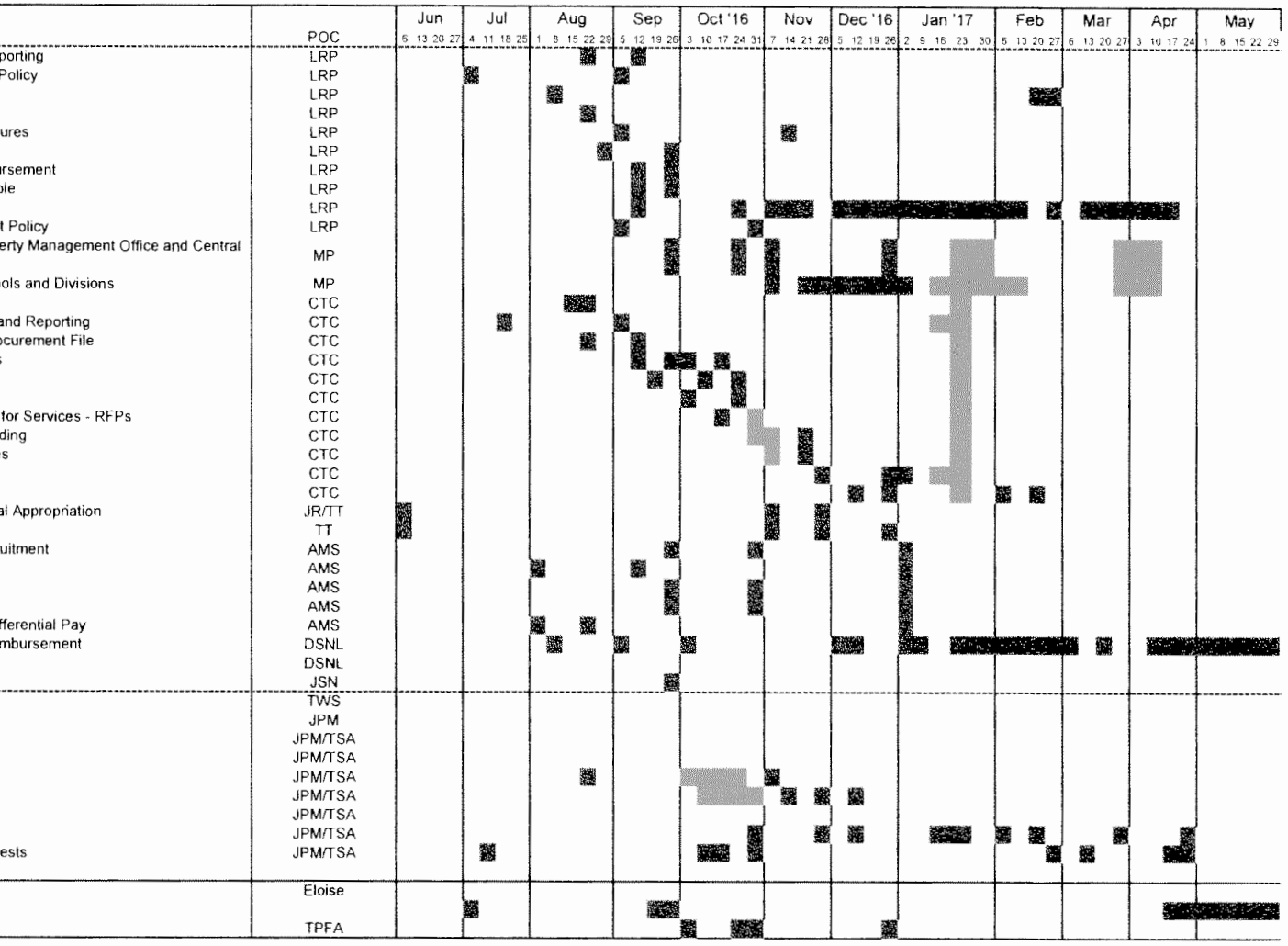


Guam Department of Education

Master Transition Workplan - GANTT Summary - as of April 21, 2017

at Objective Level

Tag	Initiative	Objective	POC
6.A	SOP's	SOP 200-016: Capital Assets Accounting and Reporting	LRP
6.B		SOP 200-017: Month End and Year End Closing Policy	LRP
6.C		SOP 200-021: Off-Island Travel Procedures	LRP
6.D		SOP 200-022: Bank Reconciliation Procedures	LRP
6.E		SOP 200-028: General Ledger Policy and Procedures	LRP
6.F		SOP 200-029: Local Mileage Reimbursement	LRP
6.G		SOP 200-034: Accounts Payable and Cash Disbursement	LRP
6.H		SOP 200-039: Federal Grants Accounts Receivable	LRP
6.I		SOP 200-041: School Meals Collection	LRP
6.J		SOP 200-042: Revenue Control and Management Policy	LRP
6.K		SOP 200-015: Fixed Asset Management for Property Management Office and Central Receiving Warehouse	MP
6.L		SOP 200-019: Fixed Asset Management for Schools and Divisions	MP
6.M		SOP 200-018: Sole Source Procurement	CTC
6.N		SOP 200-020: Open Purchase Order Monitoring and Reporting	CTC
6.O		SOP 200-025: Procedures for Maintaining the Procurement File	CTC
6.P		SOP 200-026: Competitive Sealed Bidding - IQBs	CTC
6.Q		SOP 200-027: Competitive Sealed Bidding - IFBs	CTC
6.R		SOP 200-030: Emergency Procurement	CTC
6.S		SOP 200-031: Competitive Selection Procedures for Services - RFPs	CTC
6.T		SOP 200-033: Competitive Multi-Step Sealed Bidding	CTC
6.U		SOP 200-036: Request for Information Procedures	CTC
6.V		SOP 200-037: Requisition Entry	CTC
6.W		SOP 200-040: Protest / Appeal Procedures	CTC
6.X		SOP 200-023: Budget Preparation Process - Local Appropriation	JR/TT
6.Y		SOP 200-024: Budget Entry Process	TT
6.Z		SOP 800-006: Request to Fill Position(s) for Recruitment	AMS
6.AA		SOP 800-007: Employee Name Change Request	AMS
6.AB		SOP 800-008: Transfer and Voluntary Demotion	AMS
6.AC		SOP 800-009: Reclassification of Teachers	AMS
6.AD		SOP 800-010: Salary Increments and Detailed Differential Pay	AMS
6.AE		SOP 900-020: Personnel Allocation/TDR and Reimbursement	DSNL
6.AF		SOP 900-: Grant Procedure Manual	DSNL
6.AG		SOP 1500-006: Payroll Processing	JSN
7.J	Indirect Costs	Review FY16 app with DOI/USDE	TWS
7.K		Finalize FY16 negotiations	JPM
7.L		Collect data for FY17 app	JPM/TSA
7.M		Perform internal review of FY17 app	JPM/TSA
7.N		Review FY17 app with DOI/USDE	JPM/TSA
7.O		Finalize FY17 negotiations	JPM/TSA
7.P		IDC reimbursement allocations	JPM/TSA
7.Q		Revisit Indirect Cost Manual	JPM/TSA
7.R		Indirect Cost True-ups and Reimbursement Requests	JPM/TSA
7.S		Indirect Cost Strategy	
8.A	Accounting & Accounts Payable	Accounts Payable	Eloise
8.B		Reporting & Accountability	
8.C		Accounting / GL	TPFA



Guam Department of Education

Comprehensive Corrective Action Plan Quarterly Progress Report

For the Period Beginning January 1, 2017 and Ending March 31, 2017

Presented to the U.S. Department of Education in Fulfillment of the Federal Fiscal Year 2017 Special Conditions

This page is intentionally blank.

Doc. No. 34GL-17-0516.

Contents

Reports and Report Format....4
Executive Summary....4
Completion Risk Key:....4
Employee Time Tracking....5
Financial Management Information System (FMIS)....7
Intergovernmental Agency Arrangements....14
Internal Controls and Procedures....15
Procurement....27
PropertyManagement....32

Reports and Report Format

As stated in the approved Comprehensive Corrective Action Plan (CCAP), the Special Conditions require GDOE to provide quarterly reports to the US Department of Education (ED) on the Guam Department of Education's (GDOE) progress in implementing measures required under the CCAP. While the Special Conditions do not specify a particular format for the progress reports, it is anticipated that each report will, at a minimum, include the implementation status for each activity, highlight any risks associated with successful completion, and also identify any changes which would require modifying actions and/or timelines. Feedback regarding format and content is not only welcomed, but encouraged.

Executive Summary

Changes to procedures for reimbursement of personnel costs has resulted in accelerated reimbursements. TPFA and Federal Programs continue to work with project directors and payroll to provide additional documentation to clear charges.

Tasks related to optimizing use of the Financial Management Information System are ongoing. FMIS staff working with property management, maintenance and payroll to look at potential improvements to processes by taking advantage of system functionality. GDOE team attending Tyler Connect, May 7-10.

The FY16 Audit will be completed in May with unmodified opinions in both the Financial and Single Audit. MIC update completed and presented to Superintendent. Audits of SOPs related to Fixed Asset and School Lunch Program submitted to Superintendent.

Updates on three SOPs completed. Additional training sessions on SOPs held in January. Various divisions working on updating SOP calendar for 2017.

Request for funding of program coordinator to assist with contract management and warehouse manager included in the FY18 budget submission approved by the Guam Education Board and submitted to Guam Legislature. Recruitment of vacant Property Management Officer and Buyer on hold due to hiring freeze.

Procurement continues to generate reports on requisitions and open purchase orders as well as conduct regular meetings with project directors and division heads. Vendor evaluations will be included in upcoming procurements.

Fixed Asset Inventory ongoing and is scheduled to be completed in May 2017.

Completion Risk Key:

Risk Level High – Deliverables / objectives will not be completed in a timely manner;
Risk Level Moderate – Deliverables / objectives may not be completed in a timely manner; and
Risk Level Low – Deliverables / objectives will be completed in a timely manner.

Doc. No. 34GL-17-0516.

Employee Time Tracking

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
ETT-1: GDOE will develop and implement effective policies and procedures that provide for an effective process for tracking and reporting time spent by all employees whose salaries are paid with US ED grant funds. **ETT-2**: Ensure that the salaries of employees who work under more than one Federal program and/or grants are properly allocated among those programs/grants, in accordance with accurate time distribution records. **ETT-3**: Research and implement an automated time collection system for federally funded employees.	Labor distribution reports provided Wednesday before payday to TPFA and Federal Programs. Federal Programs provides initial analysis to TPFA. TPFA authorizes drawdowns of 95% of gross payroll for payment on Monday after payday. TPFA works with Federal Programs to clear salaries and issues on error list for balance. GDOE PULSE reports continue to be used to update rosters needed for three way match of payroll.	The electronic MUNIS Time Distribution Report is not working as envisioned. Team regrouping to determine how to address. Leave hours are not reported as such.
Implementation Deliverables	**Completion Risks**	
Written and approved SOPs, including training for applicable GDOE personnel, to ensure: • accurate and up-to-date employee staffing lists based on notices of personnel actions (from Personnel Division and validated by FPD and LEA programs); • accurate and timely time distributions among funding sources for split-time employees, and proper allocation of salary costs among funding sources (from respective programs and validated by FPD and LEA programs); • accurate and properly executed time distribution reports and attendance records (from respective programs and validated by FPD and LEA programs); • properly executed and timely semiannual certifications (from respective programs and validated by FPD and LEA programs); • internal control checklists to ensure compliance with Circular A-87; and • identification of a computer-based and accurate time and attendance system, with documentation of requirements to support implementation, training and administration (validated by FPD and LEA programs).	Federal program staff balancing competing priorities causing delays in completion. Risk Level – High.	

Schedule Based upon Performance Plan	New Deliverables Completed This Quarter	Responsible Person/Department
ETT-1 to ETT-3, Continued Activity in the "Status Report as of 3/31/17" section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (April 1, 2017 thru June 30, 2017).		Ignacio Santos, Federal Programs Administrator Taling Taitano, Deputy Superintendent

Financial Management Information System (FMIS)

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
FMIS-1: Detail design of a FMIS with processing functionality that complies with Generally Accepted Accounting Procedures, U. S. governmental accounting standards, and the Government Accounting Standards Board.	**COMPLETED** General ledger and procurement modules went live in April 2012. Human resource and payroll modules went live in August 2012.	**COMPLETED** No further steps necessary.
Implementation Deliverables	**Completion Risks**	
Detail system design specifications approved by GDOE Finance and Administration management.		
Schedule Based upon Performance Plan	**New Deliverables Completed This Quarter**	**Responsible Person/Department**
Completed		Taling Taitano, Deputy Superintendent

Financial Management Information System (FMIS)

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
FMIS-2: Basic installation is now complete. The routine maintenance and enhancement will be reported in this section. Items completed this period and open enhancements appear in the columns to the right.	**COMPLETED** GDOE has a service contract with Tyler Munis for software maintenance and updates. GDOE has upgraded from the originally installed software, version 9.3, four times and is currently on version 11.1. If FSAIS or FMIS staff are unable to resolve system issues, Tyler Munis help desk is contacted. GDOE teams have been to Tyler Munis Connection conferences 2 times since the system installation in 2012. The team continues to look for opportunities to use system tools to make work more efficient. **2.F Bid Management** Technical issues accessing the Bid Centrals program were resolved with Tyler Technology. **2.G Employee Expense** Meetings with identified POCs to go over application. **2.M ESS (Employee Self-Serve) Leave Request** 2.M.2 Create checklist of steps to be taken in ESS and Munis to set up Leave Requests **2.P Maintenance Survey Requests** 2.P.6 Create or adjust existing End User Instructions (DTPs) and propose adjustments to SOPs if necessary Met with Management and F&M staff regarding the possibility of streaming the reporting for DPHSS reporting regarding school inspection issues.	GDOE team attending 2017 Tyler Connection conference in San Antonio in May 2017. Team will attempt to find subject matter experts for projects that are stalled. **2.F Bid Management** 2.F.2 - 9 Work with Procurement POC to agree upon target dates. **2.G Employee Expense** 2.G.9-12 Work with identified Business Office POC to agree upon target dates. **2.L Grant Master** 2.L.1 POC meetings to review set up and procedure documentation 2.L.2 Create checklist of steps to be taken in MUNIS to set up the Module 2.L.3 – 2.L.8 Work with Accounting and Federal Programs POCs to agree upon target dates. **2.M ESS (Employee Self-Serve) Leave Request** 2.M.3 Build and Test ESS Leave Request in Temporary Environment (XXX) using checklist 2.M.4 – 13 Work with Payroll POC to agree upon target dates. **2.Q Fixed Assets** 2.Q.4 Test proposed actions in temporary environment

Implementation Deliverables	Completion Risk	
FMIS-2 Continued: A secure, reliable and fully integrated FMIS that supports the financial management of US ED grant awards and complies with federal requirements. Detailed and up-to-date system and application documentation necessary to manage and sustain the FMIS and its applications on an ongoing basis. Sufficient qualified and trained accounting staff to manage all financial processing and reporting required by GDOE.	Build and Roll-out of Modules by target dates dependent on the availability of the division staff per respective module, and the responsiveness of Tyler Technologies. Risk Level—Medium.	
Schedule Based upon Performance Plan	**New Deliverables Completed This Quarter**	**Responsible Person/Department**
Activity in the "Status Report as of 3/31/17" section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (April 1, 2017 thru June 30, 2017).	End User Instructions (DTPs)- Fixed Asset-asset creation from PO/Invoice	Jacqueline Mesa, Management Analyst IV

Financial Management Information System (FMIS)

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
FMIS-3: Continued activities of the Agent to oversee all US ED funds awarded to GDOE until a credible financial management system is implemented and fully operational, and GDOE has demonstrated that it can be accountable for US ED funds in accordance with all federal requirements.	Ongoing until condition removed by USDOE. TPFA continues to manage all federal grant funds from GDOE using an independent MUNIS system and separate bank accounts. **8.A Accounts Payable - Ongoing** **8.B Reporting & Accountability - Ongoing** **8.C. Accounting / GL** GDOE procurement staff continues to use TPFA system for procurement processing and issues open requisition and purchase order reports to end users. GDOE also provides accounts payable support. Weekly meetings with TPFA are held to coordinate activities and resolve any concerns. TPFA supporting audit by providing details as requested by auditors. GDOE PULSE reports continue to be used to update rosters needed for three way match of payroll. Note, payroll reimbursement procedures in process of being updated.	Continued operation of the TPFA independent financial management system and bank accounts will continue. GDOE and TPFA are looking into areas to transfer responsibilities to GDOE. For example, performing the three way match testing for personnel costs. **8.B Reporting & Accountability** 8.B.2 Transition the late liquidation process to Federal Programs. Includes preparing late liquidation requests & following up w/ vendors and end users 8.B.10 Late Liquidation management - ensure that there is coordination of effort between the business office, procurement and federal programs in order to handle the late liquidations effectively. Includes vendor follow-up. Plan for migration of historical data on TPFA system to GDOE system upon TPFA exit.
Implementation Deliverables	**Completion Risks**	
A stable and reliable financial information systems processing environment. US ED funds expended only for costs that are allowable under the respective grant programs. Allowable costs procured in accordance with applicable procurement requirements. Coordinated timing of US ED draws and reimbursements to ensure that payments to staff, vendors and providers are prompt and timely. Grant funds that are charged only for costs resulting from obligations that were properly made during the funds' period of availability, including any carryover period.		

Schedule Based upon Performance Plan	New Deliverables Completed This Quarter	Responsible Person/Department
FMIS-3, Continued. Activity in the "Status Report as of 3/31/17" section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (April 1, 2017 thru June 30, 2017).	Routine	Taling Taitano, Deputy Superintendent

Doc. No. 34GL-17-0516.

Financial Management Information System (FMIS)

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
FMIS-4 Moving to the next level and sustaining the progress that has been made to date. A program of End User Training and routine review of Standard Operating Procedures will be established.	**COMPLETED** End user training occurring at least annually. Review of SOPs and related training occurring at least annually. **6.C SOP 200-021: Off-Island Travel Procedures** 6.C.2 Staff Training on SOP 6.C.4 Amendment to SOP **6.F SOP 200-029: Local Mileage Reimbursements** 6.C.2 Staff Training on SOP 6.C.4 Amendment to SOP **6.I SOP 200-041: School Meals Collection** 6.I.5 Amendment to SOP Approved by Superintendent **6.K SOP 200-015: Fixed Asset Management for Property Management Office and Central Receiving Warehouse** 6.K.3 Staff Acknowledgement Forms **6.V SOP 200-037: Requisition Entry** 6.V.4 Amendment to SOP 6.V.5 Amendment to SOP Approved by Superintendent **6.W SOP 200-040: Protest / Appeal Procedures** 6.W.4 Amendment to SOP 6.W.5 Amendment to SOP Approved by Superintendent **6.AI SOP 200-038: Purchase Order Change Order** 6.AI.4 Amendment to SOP 6.AI.5 Amendment to SOP Approved by Superintendent	Continuous MUNIS End User Training Related Activity • Training during and around Spring, Summer and Christmas breaks • Conducting post surveys to focus training and determine effectiveness • Conduct other MUNIS End User targeted surveys to determine how to structure future training and support. Target dates to review SOP and update as necessary and provide annual training being developed for the following SOPs 6.A SOP 200-016: Capital Assets Accounting and Reporting 6.B SOP 200-017: Month End and Year End Closing Policy 6.D SOP 200-022: Bank Reconciliation Procedures 6.E. SOP 200-028: General Ledger Policy and Procedures 6.F.SOP 200-029: Local Mileage Reimbursement 6.G SOP 200-034: Accounts Payable and Cash Disbursement 6.H SOP 200-039: Federal Grants Accounts Receivable 6.J SOP 200-042: Revenue Control and Management Policy 6.L SOP 200-019: Fixed Asset Management for Schools and Divisions 6.Z SOP 800-006: Request to Fill Positions for Recruitment 6.AA SOP 800-007: Employee Name Change 6.AB SOP 800-008: Transfer and Voluntary Demotion 6.AC SOP 800-009: Reclassification of Teachers 6 AD SOP 800-010: Salary Increments and Detailed Differential Pay 6 AJ SOP 200-012: School Breakfast & Lunch Cash Collection **6.AE SOP 900-020: Time Distribution Report** 6.AE.4 Amendment to SOP **6.AF SOP 900-__: Grant Procedure Manual** 6.AF.1 Adoption of SOP

Doc. No. 34GL-17-0516.

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
FMIS-4, Continued	**Staff Training on Procurement SOPs & Staff Acknowledgement Forms:** 200-018, 200-019, 200-020, 200-025, 200-026, 200-027, 200-030, 200-031, 200-033, 200-036, 200-037, 200-038, 200-040 **Staff Training on Human Resources SOPs & Staff Acknowledgement Forms:** 800-006, 800-007, 800-008, 800-009, 800-010	
Implementation Deliverables	**Completion Risks**	
Establish End User Training Updated or new SOPs	Continued Training – Low SOP Development – High	
Schedule Based upon Performance Plan	**New Deliverables Completed This Quarter**	**Responsible Person/Department**
Activity in the "Status Report as of 3/31/17" section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (April 1, 2017 thru June 30, 2017).	SOP 200-037 Requisition Entry, updated 1/11/17 SOP 200-038 Purchase Order Change Order, updated 2/7/17 SOP 200-040 Protest / Appeal Procedures, updated 1/26/17 **Staff Training on Travel SOPs & Staff Acknowledgement Forms:** 200-021, 200-029 **Staff Training on Procurement SOPs & Staff Acknowledgement Forms:** 200-018, 200-019, 200-020, 200-025, 200-026, 200-027, 200-030, 200-031, 200-033, 200-036, 200-037, 200-038, 200-040 **Staff Training on Human Resources SOPs & Staff Acknowledgement Forms:** 800-006, 800-007, 800-008, 800-009, 800-010	Jacqueline Mesa, Management Analyst IV Franklin Cooper-Nurse, Chief Auditor Lourdes Perez, Comptroller – Business Office SOPs Marcus Pido, Program Coordinator III – Property Management SOPs Carmen T. Charfauros, Supply Management Administrator – Procurement SOPs Ignacio Santos, Federal Programs Administrator – Federal Programs SOPs Antonette Santos, Personnel Administrator – Human Resources SOPs Taling Taitano, DS FAS – Budget SOPs

Intergovernmental Agency Arrangements

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
Intergovernmental Agency Procedure-1 Guidance from USDOE's Title V-A Program Office regarding Intergovernmental Agency indicates that Title V-A does not authorize sub-grants to other agencies.	**COMPLETED** Per Federal Programs Administrator, this item should be closed. See May 28, 2016 email from Christine Jackson, *USDOE Response to GDOE Single Audit Finding Inquiry*	Based on Guidance provided by USDOE Program Office, the Federal Programs Division shall include within the respective Project Application, Intergovernmental Agency partnerships, if applicable. Also within the Budget Narrative, a new Object Code shall be established, object code 231, "Other Agencies, Partnerships, Collaboration, Intergovernmental Agencies". Recent audit findings indicate that USDOE will issue written guidance related to this issue.
Implementation Deliverables	**Completion Risks**	
Written Guidance provided by USDOE	Adaptation Risk – acceptance by which all partners are identified within the program application and subsequently approved within the Consolidated Grant Application by USDOE. Adherence to the procedures is minimal. Risk level – Low.	
Schedule Based upon Performance Plan	**New Deliverables Completed**	**Responsible Person/Department**
To be finalized upon submission of respective Consolidated Grant Application and approved by USEDOE's Program Office.		Ignacio Santos, Federal Programs Administrator

Internal Controls and Procedures

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
IC-1: Over the next two years, GDOE will develop and implement a credible financial management system. Management will ensure employees are properly trained on new system and trained on the new standard operating procedures as a result of the new FMIS. This will ensure the system would provide the correct amount of funds, in the correct accounts, in a consistent and timely manner. Credible financial management includes systems, policies and procedures that (1) provide access to reliable information when needed, (2) account appropriately for funds, (3) ensure timely deposits or draw down of funds, (4) ensure timely and accurate payments, (5) otherwise enable and support generally accepted government financial management and accounting standards and requirements. Additionally, the financial management system will record and account for all draws and expenditures of federal education funds	**COMPLETED.** FY15 Financial and Single Audit issued June 6, 2016. Unmodified opinions, no material weaknesses, no questioned costs FY14 Financial and Single Audit issued April 29, 2015. Unmodified opinions, no questioned costs, FY13 Financial and Single Audit issued June 26, 2014. Unmodified opinions, $2,285 in questioned costs, FY12 Financial and Single Audit issued June 29, 2013. Unqualified opinion on financial audit, qualified opinions on CFDA, 15.875, 84.394 and 84.402, no questioned costs (MUNIS system went live during FY12) While the TPFA system is the system of record for USDOE grants, the GDOE MUNIS contains a duplicate set of books which are audited by GDOE's external auditors. The reconciliation of the Schedule of Expenditures of Federal Awards (SEFA) to the TPFA and GDOE accounts is part of the external audit. See FMIS-4 for updates on FMIS training and IC-5 for tasks related to SOPs.	The FY16 external audit is scheduled for completion in early May, 2017. See FMIS-4 for updates on FMIS training and IC-5 for tasks related to SOPs.
Implementation Deliverables	**Completion Risks**	
IC-1: TPFA implemented the Tyler-MUNIS ERP financial management system effective December 2010. GDOE has implemented a Financial Management Information System (FMIS), which includes functionality to support all GDOE financial applications (April 2012). A credible financial management system designed and implemented to meet the EDGAR and other federal reporting requirements in terms of timeliness of funds management and reporting. Additionally, custom reports designed to capture federal grant activity.	Competing priorities may stall progress. Risk: Medium/High	

Schedule Based upon Performance Plan	New Deliverables Completed	Responsible Person/Department
IC-1, Continued. Activity in the "Status Report as of 3/31/17" section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (April 1, 2017 thru June 30, 2017).	See FMIS-4 for updates on FMIS training and IC-5 for tasks related to SOPs.	Taling Taitano, DSFAS Jacqueline Mesa, FMIS

Internal Controls and Procedures

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
IC-2: GDOE Finance and Administration must demonstrate improved communication and cooperation to develop an integrated financial management system that meets the needs of the organization.	Federal Programs continues to work with TPFA, Accounting, Payroll, Human Resources, Budget, Internal Audit, and Program Managers to ensure new time and effort procedures working as planned. Meetings held with project directors, accounting, budget, and human resources to discuss grant requirements for recent GANs. Regular transition plan meetings with TPFA, Federal Programs, Internal Audit, Procurement, Property Management, Financial Affairs, FMIS. Stakeholder satisfaction surveys ongoing for Human Resources, FSAIS Procurement and Business Office.	Continue collaboration with schools and divisions to address: • Personnel and payroll issues; • Procurement, receiving, inventory, and payables issues; • Budgeting and reporting issues; • Cash receipts and account receivable issues; and • Non-Appropriated Funds. Benchmarks and stakeholder satisfaction surveys in process of adoption/development for all operational divisions. Stakeholder satisfaction survey to be put in place in Business Office.
Implementation Deliverables	**Completion Risks**	
IC-2: Department-wide subcommittee structure focused on each of the issue areas. The structure will drive collaboration, which is also necessary to support FMIS implementation which supports GDOE-wide financial management. GDOE departments working together on a daily basis to address implementation, compliance and other activities. Efforts to include direct Internal Audit support of external independent auditors in conduct of single audits as required by the Single Audit Act.	Maintaining sufficient staffing levels within the Business Office and IAO continues to be a challenge with the retention of personnel due to resignations and competitive salaries at other GovGuam agencies. Hiring Freeze affecting replacement of payables, procurement and property management staff Risk: Medium/High	
Schedule Based upon Performance Plan	**New Deliverables Completed**	**Responsible Person/Department**
Activity in the "Status Report as of 3/31/17" section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (April 1, 2017 thru June 30, 2017).		Taling Taitano, DSFAS

Internal Controls and Procedures

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
IC-3: Reliance on the credible financial management system by other Guam agencies and single auditors as accurate system of record.	**COMPLETED** • Reliance on credible financial management system by other Guam agencies PL 30-164:2, signed into law on July 16, 2010 created the Education Financial Supervisory Commission (EFSC) to monitor the financial health of the GDOE. The Commission is made up of the Directors of the Department of Administration, Bureau of Budget and Management Research, and Guam Legislature Office of Finance and Budget (OFB) or their designative representatives, the Public Auditor or her designated representative and a parent of a GDOE student; the GDOE Superintendent and Finance Deputy are ex-officio members. By law, the EFSC meets monthly to review GDOE's financial position. GDOE provides a download of its financial reports from its financial management system, initially CIMS and then, in 2012, MUNIS, to the EFSC for its review. Copies of the EFSC minutes and financial designations are located on the OFB websites, http://www.senbenp.com/EFSC.html and http://www.ofbguam.org/ • Reliance on credible financial management system by single auditors FY15 Financial and Single Audit issued June 6, 2016. Unmodified opinions, no material weaknesses, no questioned costs FY14 Financial and Single Audit issued April 29, 2015. Unmodified opinions, no questioned costs, FY13 Financial and Single Audit issued June 26, 2014. Unmodified opinions, $2,285 in questioned costs, FY12 Financial and Single Audit issued June 29, 2013. Unqualified opinion on financial audit, qualified opinions on CFDA, 15.875, 84.394 and 84.402, no questioned costs (MUNIS system went live during FY12) **3.F Timely Completion of GDOE's Financial and Single Audit** 3.F.3 Timely close accounting records, FY16 3.F.4 Timely replies to audit requests, FY16 3.F.6 IAO to ensure implementation of corrective action plan, FY15 This will be the fourth full fiscal year (FY16) audit on Tyler MUNIS.	Regularly reconcile GDOE's financial information with BBMR, DOA, and the TPFA to ensure information is accurate and supports the timely completion of audit. Provide EFSC GDOE reports on monthly basis. **3.F Timely Completion of GDOE's Financial and Single Audit** 3.F.4 Timely replies to audit requests FY16 3.F.5 FY16 Audit report issuance per contract 3.F.6 FY16 IAO to ensure implementation of corrective action plan

Implementation Deliverables	Completion Risks	
IC-3, Continued A credible financial management system whose implementation is guided by Generally Accepted Accounting Procedures (GAAP) and supported by SOPs to ensure a system of internal controls over financial reporting that can be relied upon by external independent auditors for the purpose of expressing an opinion on the financial statements. Periodic examination and documentation of internal controls by internal audit staff to ensure that the controls are operating as intended without exception. Information management needs met by all users (e.g., custom reconciliation worksheet to support requirements and tracking of federal draw funds).	Low based on staff's time spent to identify and work out errors and deficiencies of the GASB 34 reporting module. Risk level – Low.	
Schedule Based upon Performance Plan	**New Deliverables Completed**	**Responsible Person/Department**
Ongoing support provided to EFSC. Work with External Auditor on Audit.	Reports submitted to ESFC, ESFC Meeting Minutes.	Taling Taitano, DSFAS Franklin Cooper-Nurse, Chief Auditor

Internal Controls and Procedures

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
IC-4: GDOE will develop a grant spending process that ensures that grant awards are based on specified program plans and spent on the programs in a timely manner. The grants system will be integrated with the FMIS.	Federal Programs working with program managers and project directors to ensure that the FFY16 Consolidated Grant is timely expended. Monthly grant status reports, requisition and purchase order reports issued so managers can track grant balances. Budget, Accounting, Payroll and Procurement meet with Project Directors to ensure that accounts are appropriately set up, budget loaded, and any large procurement planned.	Team is working to ensure FFY16 funds are timely expended and application for FFY17 Consolidated Grant timely submitted.
Implementation Deliverables	**Completion Risks**	
• Program plans will serve as the basis for application disbursement; • Grant spending process will be supported by SOPs, internal control checklists, and training for all affected personnel; • Disbursements will tie to actions specified in program plans; • Funds will be expended for allowable purposes under the statutes; and • No funds will be lost due to lapsing obligation periods. • Legal review has been added to MUNIS approval workflow to help ensure smooth procurement process.	Delay in the issuance of the GAN has delayed hiring and procurement activities. Risk level – High. The change from consolidation under Title 5 to RLIS will require some restructuring of programs. Risk level – High.	
Schedule Based upon Performance Plan	**New Deliverables Completed**	**Responsible Person/Department**
Ongoing	Monthly Grant Status Reports, Requisition and Open Purchase Order Reports	Ignacio Santos, Federal Programs Administrator

Internal Controls and Procedures

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
IC-5: GDOE will reconstitute its Internal Audit Office (IAO) by developing an annual audit plan and hiring additional staff to conduct audit work, including the risk assessments (MIC, Audit Assessment, and CCAP), and coordinating GDOE's external audits (OPA's performance audits and the GDOE's independent financial auditors' financial and single audits, including NAF and resolution of prior audit findings). The Chief Auditor will update the MIC. The MIC consists of GDOE school administrators and division heads' risk assessment, the IAO's own risk assessment, and conducting fieldwork to test the internal controls of identified high risk areas. Procedures and processes to ensure financial and single audit reports are issued within nine months after the end of each fiscal year as required by the Single Audit Act, as amended.	**COMPLETED** The internal audit has gone from three auditors in 2009 to six auditors and an administrative officer in November 2016. Collectively the IAO has over 30 years of direct government audit experience. All 6 audit staff have college degrees, and 2 have graduate degrees (M.B.A, M.P.A). Currently 2 members have relevant professional certifications (CGFM, CICA) and 3 other members are scheduled for certification examination in 2017. Based on audit standards, IAO will review its workflows and assess its resources to execute mandates, risk-based audits, advisories, and internal controls assessment. The new IAO is established with an approved Charter, Audit SOP's (in line with IIA, GAGAS, etc.) and their Auditor Code of Ethics. The Office has created a website, a hotline, and has completed its risk assessments. FY15 Financial and Single Audit issued June 6, 2016. Unmodified opinions, no material weaknesses, no questioned costs FY14 Financial and Single Audit issued April 29, 2015. Unmodified opinions, no questioned costs, FY13 Financial and Single Audit issued June 26, 2014. Unmodified opinions, $2,285 in questioned costs, FY12 Financial and Single Audit issued June 29, 2013. Unqualified opinion on financial audit, qualified opinions on CFDA, 15.875, 84.394 and 84.402, no questioned costs (MUNIS system went live during FY12) FY11 Financial and Single Audit issued June 27, 2012. Unqualified opinion on financial audit, qualified opinions on	**3.C Develop a Three Year Audit Plan** 3.C.1 Identify IAO's resources 3.C.2 Analyze available staff hours 3.C.3 Identify the audit universe 3.C.4 Incorporate risk assessments 3.C.5 Review and research IAO's mandates 3.C.6 Incorporate CCAP, SOP, and NAF duties 3.C.7 Identify audit topics 3.C.8 Develop IAO's audit selection matrix 3.C.9 Use auditor judgement to select audit topics The IAO audit plan is updated annually. IAO will begin its next update in May 2017. IAO completed Report No. 15-05 NAF High Schools Audit, 16-05 Collateral Equipment Audit, 16-06 SY 14-15 NAF Audit, 16-10 SY 15-16 NAF Audit, 17-02 Fixed Asset Management SOPs, and 17-03 SOP 200-041 School Meals Collections Review by next quarter. **3.D Establish Internal Controls Framework (COSO)** 3.D.2 Division/Program obtain approval of SOPs 3.D.3 Division/Program to conduct training on SOPs 3.D.4 IAO to audit compliance to SOPs 3.D.5 IAO to report and recommend improvements to internal control deficiencies 3.D.6 Division/Program to amend SOPs accordingly 3.D.7 Division/Program to obtain approval on amended SOPs The last identified SOP, Grant Procedure Manual, should be completed in 2017. Four SOPs were in the process of being amended. One SOP is in the process of being tested by IAO. IAO will also begin its review of three SOPs by end of April 2017. **3.E SEFA Reconciliation** 3.E.7 IAO periodically reviews the report to determine compliance

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
IC-5 Continued.	Special Education and Head Start clusters, no questioned costs (Alvarez & Marsal contracted to manage USDOE grants) FY10 Financial and Single Audit issued April 6, 2011. U Unqualified opinion on financial audit, qualified opinions on Special Education Cluster, Consolidated Grant, Recover Act and Consolidated Grant, no questioned costs FY09 Financial and Single Audit issued March 31, 2010. Unqualified opinion on financial audit, qualified opinions on CFDA 84.027 and 84.336, $4,862 in questioned costs **3.B Risk Assessment of GDOE** 3.B.28 Develop and submit MIC Assessment Report to Superintendent 3.B.30 IAO validates MIC Assessments of high-risk areas 3.B.31 IAO to determine necessary corrective actions 3.B.32 Finalize report for Superintendent's disposition IAO submitted the first part of its MIC Assessment Report to the Acting Superintendent in February 8, 2017, and the second part to the Superintendent in March 25, 2017. Responders to the MIC Assessment yielded high risk ratings from 16 divisions/schools, low risk ratings from 43 divisions/schools, and 3 with incomplete submissions. **3.C Develop a Three Year Audit Plan** 3.C.13 Per Superintendent, initiate the audits selected in the audit plan. IAO completed and submitted its 2016 Update to its 2015 – 2017 Audit Plan in October 2016. Changes to IAO's projects incorporates new hotline concerns, additional work streams, and re-prioritized projects.	**3.F Timely Completion of GDOE's Financial and Single Audit** 3.F.4 Timely replies to audit requests, FY16 3.F.6 IAO to ensure implementation of corrective action plans, FY16 The Entrance Conference for GDOE's FY 16 Financial and Single Audit was held by OPA on March 8, 2017 with GDOE and Deloitte. The Exit Conference was to be held on April 10, 2017. GDOE's FY 16 Financial and Single Audit reports is expected to be issued in May 2017. **6.I SOP 200-041: School Meals Collection** 6.I.9 IAO Reporting of Testing Results **6.K SOP 200-015: Fixed Asset Management for Property Management Office and Central Receiving Warehouse** 6.K.9 IAO Reporting of Testing Results **6.L SOP 200-019: Fixed Asset Management for Schools and Divisions** 6.L.9 IAO Reporting of Testing Results **6.AE.SOP 900-020: Time Distribution Report** 6.AE.8 IAO Testing of SOP 6.AE.9 IAO Reporting of Testing Results IAO has established an internal controls framework for assessment of GDOE's internal control deficiencies. IAO's assessment will utilized the Green Book COSO standards for the five control components. Assessments will be formally reported in all IAO reports. Reports will make recommendations to improve internal control deficiencies.

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
IC-5 Continued	Based on IAO's 2015-2017 Audit Plan (2016 Update), and in addition to the audits/reviews already listed, IAO completed IAO Report No. 15-01 MIC Assessment, 15-02 Audit Assessment, 15-03 SY 13-14 NAF Elementary Schools Audit, 15-04 SY 13-14 NAF Middle Schools Audit, 16-01 Library Fund Account, 16-02 Travel Audit, and 16-03 JQ San Miguel Elementary School NAF Account. Additionally, IAO completed the draft report, but suspended the review of IAO Report No. 16-12 Assessment of Termination Back Pay due to an on-going investigation. **3.F Timely Completion of GDOE's Financial and Single Audit** 3.F.2 Contract Independent Audit Services (amendment), FY16 3.F.4 Timely replies to audit requests, FY16 3.F.6 IAO to ensure implementation of corrective action plans, FY15 GDOE Divisions continue to provide responses to Deloitte's audit requests. We are working to compete audit in May 2017. GDOE amended its contract with Deloitte in January 2017. **6.I SOP 200-041: School Meals Collection** 6.I.6 IAO Walkthrough of SOP 6.I.7 IAO Assessment of SOP 6.I.8 IAO Testing of SOP **6.K SOP 200-015: Fixed Asset Management for Property Management Office and Central Receiving Warehouse** 6.K.7 IAO Assessment of SOP 6.K.8 IAO Testing of SOP **6.L SOP 200-019: Fixed Asset Management for Schools and Divisions**	

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
IC-5 Continued.	6.L.6 IAO Walkthrough of SOP 6.L.7 IAO Assessment of SOP 6.L.8 IAO Testing of SOP **6.AE SOP 900-020: Time Distribution Report** 6.E.6 IAO Walkthrough of SOP 6.E.7 IAO Assessment of SOP IAO tested three SOPs; the results of which will be reported to the Superintendent in April 2017. IAO also performed walkthroughs and assessment of one SOP in February and March 2017. Please note that as a part of the review for SOP 200-041, IAO also reviewed (not tested) SOP 200-012 and SOP 600-001. **8.B. Reporting & Accountability** 8.B.8 Management and completion of CCAP report 8.B.9 Weekly management and completion of the transition plan. IAO submitted GDOE's December 2016 CCAP in Feb. 2017, and GDOE's Jan. to March 2017 Transition Plan to USDOE.	
Implementation Deliverables	**Completion Risks**	
Updated MIC Assessment report, NAF draft reports	Success will hinge on successful staffing of the IAO. Proposed salary increases at the OPA pay make it difficult to recruit and retain staff. The IAO identified a net negative manpower hours vs. assigned tasks (CCAP and TPFA Transition Plan) and mandates (MIC, NAF, Charter Schools, and SOPs/Internal Controls) in its Audit Plan. Risk level – High.	

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
Schedule Based upon Performance Plan	**New Deliverables Completed**	**Responsible Person/Department**
IC-5 Continued Activity in the "Status Report as of 3/31/17" section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (April 1, 2017 thru June 30, 2017).	1. MIC Assessment Parts I and II Reports 2. CCAP December 2016 Report 3. Transition Plan January to March 2017 bi-weekly reports 4. Foundation for Public Education Inc. Grants December 2016 Validation Report 5. Guahan Academy Charter School January to March 2017 Validation Reports 6. iLearn Academy Charter School January to March 2017 Validation Reports	Franklin Cooper-Nurse, Chief Auditor

Internal Controls and Procedures

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
IC-6: GDOE will develop reconciliation procedures to address audit finding 2013-004, reconciliation between federal expenditures and SEFA and audit finding 2013-005, reconciliation between general ledger and SEFA	**COMPLETED** **3.E SEFA Reconciliation** 3.E.6 Business Office provides a copy of the approved report to IAO	**3.E SEFA Reconciliation** 3.E.7 IAO periodically reviews the report to determine compliance
Implementation Deliverables	**Completion Risks**	
Standard Operating Procedures and related training. No repeat findings.	Lack of adequate staff. Risk level – Medium.	
Schedule Based upon Performance Plan	**New Deliverables Completed**	**Responsible Person/Department**
Activity in the "Status Report as of 3/31/17" section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (April 1, 2017 thru June 30, 2017).	SEFA Reconciliation Report	Franklin Cooper-Nurse, Chief Auditor Lourdes Perez, Comptroller

Procurement

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
P-1: GDOE will develop and implement effective procurement policies and procedures that ensure: • Delivery of ordered supply items within specified timeframes for correct type of supply from selected vendor; • Delivery of supplies and equipment, tagged and entered into a property management system, to schools within three days of receipt; and • Recording of when items are ordered, when orders arrive and are entered into the financial management system, and when they are delivered.	**COMPLETED** SOP 200-015 Fixed Asset Management for Property Management Office & Central Receiving Warehouse, last update 1/10/14 SOP 200-019 Fixed Asset Management for Schools & Divisions, last update 4/1/16 SOP 200-018 Sole Source Procurement, last update 8/17/16 SOP 200-020 Open Purchase Order Monitoring & Reporting, last update 8/11/16 SOP 200-025 Procedures for Maintaining the Procurement File, last update 8/25/16 SOP 200-026 Competitive Sealed Bidding – Indefinite Quantity Bids (IQB), last update 9/28/16 SOP 200-027 Competitive Sealed Bidding – Invitation for Bids (IFB), last update 10/24/16 SOP 200-030 Emergency Procurement, last update 10/24/16 SOP 200-031 Competitive Selection Procedures for Services – Request for Proposals (RFP), last update 11/1/16 SOP 200-033 Competitive Multi-Step Sealed Bidding, last update 11/22/16 SOP 200-036 Request for Information Procedures, last update 11/25/16 SOP 200-037 Requisition Entry, last update 1/11/17 SOP 200-038 Purchase Order Change Order, last update, 2/7/17 SOP 200-040 Protest / Appeal Procedures, last update 1/26/17 Purchasing, Accounts Payable and Fixed Asset systems are integrated and end users are able to monitor when orders are made, arrive, and are paid for through purchase order inquiry. Contract Management module activated to track key contract dates. Procurement calendar developed with end users to track key deadlines. Procurement staff work closely with legal on large procurements so deadlines meet. Audit findings related to procurement in FY15 & FY16 related to guidance from USDOE related to intergovernmental agreements as well as "grant specific' procurements of curriculum materials. Procedures put in place to address these findings.	Next round of SOP updates and training to be calendared on Transition Plan. Will update SOPs to ensure that "required by" and "expiration" dates are provided by SOP Develop plan to transition requisitions processing from TPFA system to GDOE system. 4.C.1 & 4.C.2 Evaluate program to evaluate vendor / contract performance. IFB, IFQ, and RFP will include references to Vendor Performance as it may be used in future procurement evaluations. 4.D.2 Create a detailed district-wide procurement calendar. Continued updates of contract management module and procurement calendar to track key deadlines.

Implementation Deliverables	Completion Risks	
P-1, Continued Written policies and procedures to ensure that US ED funds are used only for allowable costs, including costs that are necessary, reasonable, and allocable to the respective grants as required by OMB Circular A-87, and that are procured in accordance with applicable procurement requirements in 34 CFR §§ 80.36(b)-(j).	Recruitment of buyer and third attorney ongoing. Current freeze on hiring. Risk Level – High	
Schedule Based upon Performance Plan	**New Deliverables Completed This Quarter**	**Responsible Person/Department**
Activity in the "Status Report as of 3/31/17" section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (April 1, 2017 thru June 30, 2017).	SOP 200-037 Requisition Entry, updated 1/11/17 SOP 200-038 Purchase Order Change Order, updated 2/7/17 SOP 200-040 Protest / Appeal Procedures, updated 1/26/17 End user training occurred in January 2017.	Carmen T. Charfauros, Supply Management Administrator

Procurement

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
P-2: Implement reporting system that will track requisitions and open Purchase Orders. The system will reflect when items are ordered, when orders arrive and are logged into the system, and when they are delivered to the proper location.	**COMPLETED** GDOE Buyer Supervisors issue to end users a) Requisitions in Progress Reports weekly and b) Open Purchase Order Reports monthly from the TPFA (USDOE funded) and GDOE systems. Tyler Munis Purchase Order Inquiry allows end users to track status of purchase, e.g., order date, received date. Munis also allows end users to scan packing lists and receiving reports into system and access such reports as needed. Procurement calendar developed with end users to track key deadlines. **4.D Reporting & Accountability** 4.D.2 Create a detailed district-wide procurement calendar 4.D.6 Transition the creation of the open requisition and open PO report from TPFA to the GDOE (federal).	**4.D Reporting & Accountability** 4.D.2 Create a detailed district-wide procurement calendar 4.D.6 Transition the creation of the open requisition and open PO report from TPFA to the GDOE (federal) Continue regular issuance of reports to End Users. As fiscal year comes to an end, deadlines are set to ensure sufficient time to encumber available balances: • Friday, May 5, 2017 Formal Solicitations (Invitation For Bid "IFB" and Request for Proposal "RFP) for Local/Non-USDOE $15,000 and over and USDOE $150,000.01 and over. • Wednesday, May 31, 2017 for small purchases and small purchase contracts for Local/Non USDOE $14, 999.99 and below • Wednesday, May 31, 2017 for small purchase contracts for services USDOE $150,000 and below. • Friday, September 29, 2017 for small purchase of goods for USDOE $150,000 and below.
Implementation Deliverables	**Completion Risks**	
Monthly summary of completed purchases and procurement actions; Established process for routine review of federally funded requisitions and purchase orders.	Recruitment of buyer and third attorney ongoing. Current freeze on hiring. Risk Level – High	
Schedule Based upon Performance Plan	**New Deliverables Completed**	**Responsible Person/Department**
Activity in the "Status Report as of 3/31/17" section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (April 1, 2017 thru June 30, 2017).	Requisition in Progress reports generated weekly and Open Purchase Order reports generated monthly.	Carmen T. Charfauros - Supply Management Administrator

Procurement

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
P-3: Improve departmental procurement processes beyond those responsibilities directly related to the modules of the Financial Management Information System (FMIS).	**COMPLETED** GDOE has hired additional staff to ensure requisitions are processed timely. One Buyer Supervisor and two Buyers address USDOE funded purchases. One Buyer Supervisor and two Buyers handle non-USDOE funded purchases. One additional buyer is in the process of being recruited and two personnel are shared with Property Management to assist during Procurement's high volume period, i.e., June through November. Meetings held with various grant project directors upon receipt of Grant Award Notice to discuss major procurements included in grant application. Regular meetings held with project directors and division heads to discuss ongoing procurement status. Surveys to end users and vendors available on line and at procurement website. Results reviewed with staff to address concerns. **4.A Procurement Office** 4.A.25 Determine the need for a Contract Management Administrator. Board included contract manager in FY18 Budget submittal to Guam Legislature.	Meetings held with various grant project directors upon receipt of Grant Award Notice to discuss major procurements included in grant application. Meetings held every month with project directors and division heads to discuss ongoing procurement status. Surveys to end users and vendors available on line and at procurement window. Results reviewed with staff to address concerns. GCC has been contacted to determine if additional refresher Procurement Training is being scheduled. Buyers have been scheduled to retake GCC procurement modules as necessary.
Implementation Deliverables	**Completion Risks**	
Development and publication of procurement policies and procedures, and external verification of compliance with SOPs.	Recruitment of buyer and third attorney ongoing. Current freeze on hiring. Risk Level – High.	

Schedule Based upon Performance Plan	New Deliverables Completed	Responsible Person/Department
P-3, Continued Activity in the "Status Report as of 3/31/17" section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (April 1, 2017 thru June 30, 2017).	Procurement surveys. Meetings with End Users .	Carmen T. Charfauros - Supply Management Administrator

Property Management

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
PM-1: GDOE will develop and implement effective property management policies and procedures that ensure compliance with Federal regulations, to include tagging and tracking of inventory and prompt delivery of property purchased with federal funds to the appropriate location, so that items may be used for the purpose for which they were purchased.	**COMPLETED** • SOP 200-015 Fixed Asset Management for Property Management Office & Central Receiving Warehouse, last update 1/10/14 • SOP 200-019 Fixed Asset Management for Schools & Divisions, last update 4/1/16 • Inventory Report, 10/24/16 • No Equipment and Real Property Management Audit Findings in FY14, FY15 and FY16 Single Audits • Program Coordinator III was placed in charge of Property Management Office and Receiving Warehouse to focus on addressing issues regarding property management. Property Management Office has replaced all staff in place in 2009 and has grown from four staff to nine in 2016. **5.A Tagging of USDOE-funded assets.** 5.A.2 With all *newly received* assets, PMO staff are including an identifiable funding source in the creation of new fixed asset records in Munis. The information includes Grant Name, Federal Award Identification (FAIN) Number, and the Catalog of Federal Domestic Assistance (CFDA) Number. SOP 200-037 Requisition Entry, updated 1/11/17 to require this information on requisitions; fixed assets updated through purchase order system will automatically include this information. Staff are similarly updating Existing Fixed Asset records. This process is ongoing. **Target 10/30/2017.** **5.E – Receiving assets (warehouse & schools)** 5.E.4 – Fill the Warehouse Supervisor position. Included in FY18 Budget approved by Guam Education Board and transmitted to Guam Legislature. **Target 10/31/2017.** **6.K / 6.L SOPs 200-015 & 200-019 Fixed Asset Management** 6.K.7-6.K.8 & 6.L.7-6.L.8 – Internal Audit Assessment & Testing of SOPs.	**5.A – Tagging of USDOE-funded assets.** 5.A.2 With all *newly received* assets, PMO staff are including an identifiable funding source in the creation of new fixed asset records in Munis. The information includes Grant Name, Federal Award Identification (FAIN) Number, and the Catalog of Federal Domestic Assistance (CFDA) Number. SOP 200-037 Requisition Entry, updated 1/11/17 requires end users to include this information on requisitions. **Target date 10/30/2017.** **5.E – Receiving assets (warehouse & schools)** 5.E.4 – Fill the Warehouse Supervisor position. FY18 Budget Hearings will be scheduled in May/June 2017. **Target 10/31/2017.** **6.K / 6.L SOPs 200-015 & 200-019 Fixed Asset Management** 6.K.9 & 6.L.9 – Internal Audit Reporting of Testing Results.

Doc. No. 34GL-17-0516.

Implementation Deliverables	Completion Risks	
PM-1, Continued Replace all local DOE property tags with type and make identical to those currently in use by TPFA for federally purchased assets; result is the removal of probable convergence of numbers in MUNIS system. Written Property Management SOPs. Comprehensive physical inventory resulting in detailed fixed asset ledger and ability to perform depreciation expense accurately and efficiently.	Recruitment for PMO vacancy due to hiring freeze. Risk level – High. New warehouse space being constructed. Risk level – Medium to High	
Schedule Based upon Performance Plan	**New Deliverables Completed**	**Responsible Person/Department**
Activity in the "Status Report as of 3/31/17" Section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (October 1, 2016 thru December 31, 2016).	SOP 200-037 Requisition Entry, updated 1/11/17	Marc Pido - Program Coordinator III

Property Management

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
PM-2: GDOE's inventory policy will include an established procedure for replacement or reimbursement of any items in the inventory that cannot be located, consistent with federal regulations.	**5.D Standard Operating Procedures** SOP# 200-015 & 200-019: 6.K.7 & 6.L.7 IAO Assessment of SOP. **Completed 01/30/2017.** 6.K.8 & 6.L.8 IAO Testing of SOP. **Completed 01/30/2017.**	**5.D Standard Operating Procedures** 5.D.2 PMO will continuously update SOP. Property Management will collaborate with Accounting, FSAIS, C&II and Federal Programs to further develop and unify policies and procedures relating to determining responsibility and financial liability for property that is lost, damaged, destroyed or stolen. (this item is not on transition plan) **Target 07/03/2017.** Reviewing current documents related to technology to ensure standard across GDOE. Will consider expanding to other assets. 6.5 SOP 200-015 Fixed Asset Management for Property Management Office & Receiving Warehouse. 6.K.4 Amendment to SOP. **Target 07/03/2017.**
Implementation Deliverables	**Completion Risks**	
Written lost and stolen item policy which would serve as the basis for any reimbursement. Training programs for principals, assistant principals, and administrative personnel at the school level to increase awareness and ownership of the policies and improve safeguarding of assets.	Recruitment for PMO vacancy due to hiring freeze. Risk level – High. New warehouse space being constructed. Risk level – Medium to High	
Schedule Based upon Performance Plan	**New Deliverables Completed**	**Responsible Person/Department**
Activity in the "Status Report as of 3/31/17" section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (April 1, 2017 thru June 30, 2017).	6.K – 7 & 8 Completed. 6.L – 7&8 Completed.	Marc Pido - Program Coordinator III

Property Management

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
PM-3: The inventory policy and management system will ensure that Property Management, Procurement, Finance and Administration, Schools and School Administration act as an integrated team on procurement issues.	**COMPLETED** Tyler Munis is an integrated financial management system with general ledger, fixed assets, purchasing, and payables functions. Once Procurement converts a requisition in Munis to a Purchase Order, the Property Management Office, along with the vendor and the end user, are notified of the Purchase Order. The Property Management Office begins communications with the end user for distribution instructions for the impending order and with the vendor for the impending delivery. Schools/divisions are notified of the impending PO delivery. Once the order is received by the Receiving Warehouse, tagged and recorded in Munis by the Property Management Office, the assets are delivered in a prompt fashion. IT equipment are delivered same day as received by Receiving Warehouse. All other equipment are delivered to the end user within three (3) business days. Once delivery to end user is made, receiving report is produced in Munis which completes Three Way Match in order for Accounts Payable to process the payment for the vendor invoice. An accountant has been hired to be responsible for reconciling the fixed assets recorded in the general ledger with the fixed asset inventory system. The Property Management Officers work with Fixed Asset Liaisons in schools and divisions on the annual inventory to include resolution of any missing assets. **5.B – Annual Physical Inventory** 5.B.3 Manage the current SY16-17 inventory audit project (including team leadership assignments, team selections, logistics, BMI scanner and audit material preparation). Inventory ongoing with GDOE staff taking lead. 5.B.13 Clearly defined organizational structure, positions of leadership and associated responsibilities. Separation of the property management and	**5.B – Annual Physical Inventory** 5.B.6 Manage the post-audit SY16-17 evaluation process to emphasize the inventory management accountability of fixed assets and procedures at each school and division. **Target 5/8/17.** 5.B.11 GDOE staff will conduct the one-on-one evaluations after the completion of each site's inventory audit. **Target 6/12/17** 5.B.13 Clearly defined organizational structure, positions of leadership and associated responsibilities. FY18 Budget Hearing scheduled in May/June timeframe. **Target moved to 10/30/2017.** 5.B.14 PMO and RW staff have proper GDOE-issued office space to efficiently and effectively carry out their responsibilities and duties. Attorney General did not approve lease amendment that would have provided existing warehouse for PMO use. New warehouse construction is currently being planned on Tiyan site. **Target moved to 3/31/2018.** Property management recruitment efforts in place to fill Property Control vacancy of Morina Naputi.

PM-3, Continued	receiving warehouse functions from procurement included in the FY18 Budget transmitted by Guam Education Board to Guam Legislature. **Target moved to 10/30/2017.** 5.B.14 PMO and RW staff have proper GDOE-issued office space to efficiently and effectively carry out their responsibilities and duties. Attorney General did not approve lease amendment that would have provided existing warehouse for PMO use. New warehouse construction is currently being planned on Tiyan site. **Target moved to 3/31/2018.**	
Implementation Deliverables	**Completion Risks**	
Inventory policies adopted by GDOE will reflect coordination and review of established policies from GDOE Property Management and Procurement.	Recruitment for PMO vacancy due to hiring freeze. Risk level – High. New warehouse space being constructed. Risk level – Medium to High	
Schedule Based upon Performance Plan	**New Deliverables Completed**	**Responsible Person/Department**
Activity in the "Status Report as of 3/31/17" section reflects transition objectives / milestones that were completed or were in process during this CCAP quarter. Detail and commentary listed in the "Next Steps / Comment section" reflects objective / milestones listed in the Transition Plan that are planned to be worked on and completed in the subsequent CCAP quarter (April 1, 2017 thru June 30, 2017).	Physical inventory schedule and coordination between Property Management and Schools and Divisions complete. SOP 200-037 Requisition Entry, updated 1/11/17	Marc Pido - Program Coordinator III Lourdes Perez – Comptroller

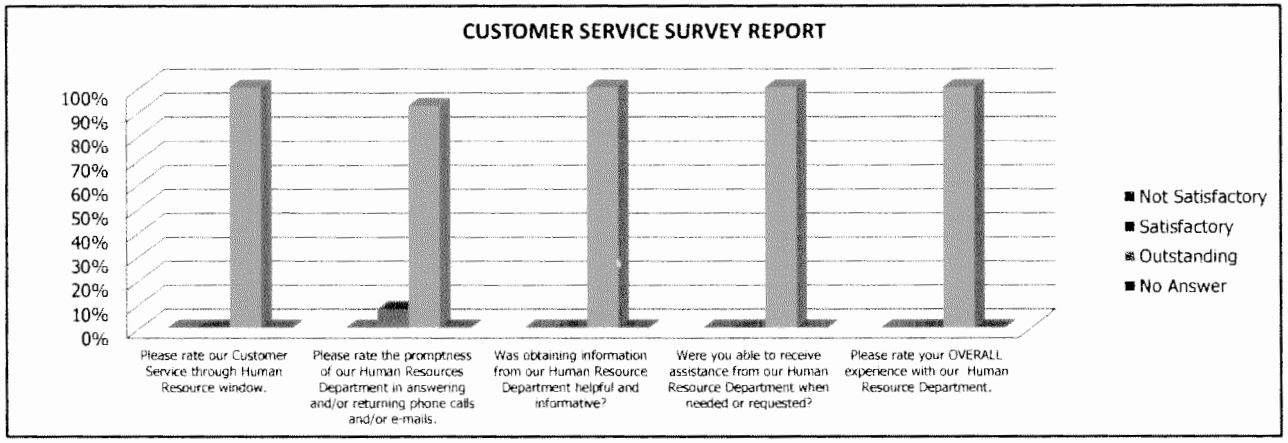
Property Management

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
PM-4: GDOE will ensure that US ED is reimbursed, as appropriate and consistent with federal regulations, when equipment damage results from inappropriate use.	Guidance sought from US ED during their visit in July 2014. The GDOE recommended implementing activities to resolve PM-2 is more appropriate to achieving grant objectives than reimbursing US ED. Awaiting response.	
Implementation Deliverables	**Completion Risks**	
Additional training to ensure front line leadership (i.e., principals and other administrators) is aware of and responsible for supporting Property Management policies and procedures as well as for the proper level of oversight related to the management of property purchased with federal funds.	Awaiting guidance from USDOE	
Schedule Based upon Performance Plan	**New Deliverables Completed**	**Responsible Person/Department**
See comments above		Marc Pido - Program Coordinator III

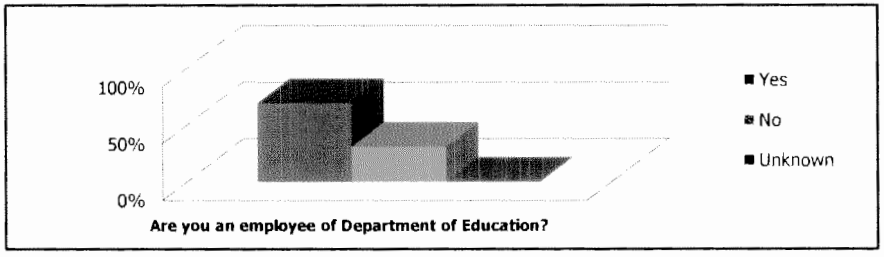
Property Management

Required Actions and Activities	Status Report as of 03/31/2017	Next Steps / Comments
PM-5: Corrective Action pursuant to Finding No. 10-02 contained in the program determination letter (PDL) from the Office of Special Education regarding Audit Control Number 09-10-110764 for the Audit Period October 1, 2009 - September 30, 2010. Finding has been closed; request deletion of PM-5. Components of this section are included in PM-1 through PM-3.	**COMPLETED.** Finding No. 10-02 has been closed.	**COMPLETED.** No further steps.
Implementation Deliverables	**Completion Risks**	
Per Finding No. 10-02: • Evidence that GDOE has a uniform definition of "fixed assets" that is utilized consistently across GDOE central office managers and school sites; • Evidence that GDOE has developed enforcement actions that are reasonably designed to enforce established procedures and address noncompliance identified at the school or division level; • Evidence that it has performed the reconciliation of fixed asset data as between the property management and financial management systems; and • Further examples of documents and records used in the property management process, including fixed assets reports generated from the automated fixed assets system, that contain all details required for accurate management of the property, including, but not limited to, acquisition date, acquisition cost, and the source of funds used to acquire the property.	System Risk – Delayed implementation of the new FMIS and its processes will impact the verification, monitoring and reporting capabilities. Risk level – Low. Adaptation Risk – Speed with which all users adapt to the new system, associated technology and processes will impact efficacy of the new FMIS. Risk level – Low. Technology being introduced to Receiving Warehouse where users will require training. Manpower issues being addressed. Risk level – Low.	
Schedule Based upon Performance Plan	**New Deliverables Completed**	**Responsible Person/Department**
See comments above		Marc Pido - Program Coordinator III

DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION
APRIL 1, 2017 TO APRIL 30, 2017



	Not Satisfactory	Satisfactory	Outstanding	No Answer
Please rate our Customer Service through Human Resource window.				
Amount	0	0	13	0
Percentage	0%	0%	100%	0%
Please rate the promptness of our Human Resources Department in answering and/or returning phone calls and/or e-mails.				
Amount	0	1	12	0
Percentage	0%	8%	92%	0%
Was obtaining information from our Human Resource Department helpful and informative?				
Amount	0	0	13	0
Percentage	0%	0%	100%	0%
Were you able to receive assistance from our Human Resource Department when needed or requested?				
Amount	0	0	13	0
Percentage	0%	0%	100%	0%
Please rate your OVERALL experience with our Human Resource Department.				
Amount	0	0	13	0
Percentage	0%	0%	100%	0%



	Amount	Percentage
DOE Employee:	9	69%
Non DOE Employee:	4	31%
Unknown:	0	0%
Total Completed Surveys:	13	100%

Verified By: Kristina Miral	04/28/17
Prepared By: Darlene Cruz	04/28/17

14 POINTS

Superintendent's Report

May 2017

Reporting for April 01-30, 2017

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 1

Name of School	Current Student Enrollment			POINT 1 CERTIFIED TEACHERS						
	Male	Female	Total	TOTAL	Certified	Special Contract	Emergency Certified	Uncertified	Vacant	COMMENT
ADACAO ELEMENTARY	286	289	575	35	34	0	0	1	1	GATE
AGANA HEIGHTS ELEMENTARY	222	204	426	27	27	0	3	0	0	
ASTUMBO ELEMENTARY	290	297	587	39	39	2	2	0	0	
B.P. CARBULLIDO ELEMENTARY	259	279	538	30	29	0	0	1	1	2nd Grade
C.L. TAITANO ELEMENTARY	289	253	542	37	37	2	0	0	0	
CHIEF SRODIE ELEMENTARY	155	145	300	21	20	3	0	1	0	
D.L. PEREZ ELEMENTARY SCHOOL	321	302	623	44	43	0	2	1	0	Emergency Certified Teachers are: K-Michelle Quipse, 2nd Ruffa Romero 1-Uncertified Donald Carbang (certification expired 03/12/17)
FINEGAYAN ELEMENTARY	424	397	821	50	50	1	0	0	0	SPECIAL CONTRACT: Cecile Serneo, Librarian
H.B. PRICE ELEMENTARY	368	330	698	41	41	0	0	0	1	Need a Chamorro teacher - RFP has been submitted. One interviewed and recommended.
H.S. TRUMAN ELEMENTARY	205	157	362	29	29	1	0	0	0	
INARAJAN ELEMENTARY	125	120	245	18	16	0	0	2	0	
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	33	33	4	0	0	0	
JUAN M. GUERRERO ELEMENTARY	363	327	690	43	37	0	4	4	1	VACANCIES (1) ESL Coordinator-Federally Funded
L.B. JOHNSON ELEMENTARY	136	147	283	21	20	0	0	1	0	
LIGUAN ELEMENTARY	290	282	572	33	30	7	1	2	0	These are Certified Teachers and Substitute Teachers teaching students in the classroom.

M.A. ULLOA ELEMENTARY	381	333	714	40	39	0	2	1	1	Vacant ESL teacher
M. U. LUJAN ELEMENTARY	303	304	607	42	43	3	2	1	0	Emergency Certified: Headstart teacher MT & 4th Grade Teacher LM, Uncertified: 1 kindergarten teacher Special contract: PL, LL, BT
MACHANANAO ELEM. SCHOOL	245	297	542	34	28	1	0	0	0	
MARCIAL SABLAN ELEMENTARY	234	230	464	33	32	1	0	1	0	1 certified pre-school teaching 4th grade (reassigned from Talofofo Elementary)
MERIZO ELEMENTARY	142	112	254	18	15	1	1	3	0	Uncertified is OCS for ESL, GATE & 3rd grades
ORDOT CHALAN PAGO ELEMENTARY	289	227	516	33	32	0	2	1	1	ESL Coordinator
P. C. LUJAN ELEMENTARY	217	181	398	30	30	0	0	0	0	
TALOFOFO ELEMENTARY	153	126	279	20	18	1	1	2	1	
TAMUNING ELEMENTARY	355	269	624	26	24	1	0	2	0	Uncertified: 2=LTP1
UPI ELEMENTARY	424	401	825	53	51	2	8	2	3	5th grade vice (Dilouch), ESL vice (Lee), ESL vice (Fernandez)
WETTENGEL ELEMENTARY	356	339	695	43	43	1	3	0	0	EMERGENCY CONTRACT 3RD - 2; 4TH - 1, SPECIAL CONTRACT CHAMORRO - 1
AGUEDA JOHNSTON MIDDLE	409	376	785	60	58	6	9	0	0	
ASTUMBO MIDDLE	294	301	595	41	40	2	0	1	0	Unclassified - 1 selective factor/ 1 long term substitute
F/B LEON GUERRERO MIDDLE	613	498	1111	81	72	3	6	8	1 MATH	1 MATH (TEACHER RESIGNED)
INARAJAN MIDDLE	282	231	513	40	46	1	7	0	0	
JOSE L.G. RIOS MIDDLE	447	403	850	60	59	6	2	1	2	EMERGENCY CERTIFIED JOY BAZA-MYA PEREZ, UNCERTIFIED RAYMOND GIBSON (VACANT, SCIENCE AND ESL SOCIAL STUDIES)
LP UNTALAN MIDDLE SCHOOL	613	531	1144	73	75	2	3	0	0	
OCEANVIEW MIDDLE	215	212	427	37	38	1	2	2	0	

VICENTE BENAVENTE MIDDLE	608	576	1184	74	72	1	6	2	1	1 - Choir
GEORGE WASHINGTON HIGH	884	752	1636	107	107	10	8	0	1	vacant vice: Capt. Santos, Joseph, JROTC
JOHN F. KENNEDY HIGH	969	897	1866	98	95	1	3	3	0	
OKKODO HIGH	884	787	1671	84	81	3	12	1	2	
SIMON SANCHEZ HIGH	1021	820	1841	91	84	0	2	6	2	Science Position still Vacant as of 4/5/17 and Business (J.Mesa resigned)
SOUTHERN HIGH	760	653	1413	81	66	0	6	15	1	
TIYAN HIGH	705	581	1286	72	72	6	17	0	0	
J.P. TORRES SUCCESS ACADEMY	112	59	171	18	18	1	3	0	0	
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**	**444**	**416**	**11**	**43**	**25**	**5**	

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 2

Name of School	Current Student Enrollment			POINT 2 CERTIFIED ADMINISTRATOR				
	Male	Female	Total	TOTAL	Certified	Uncertified	Vacant	COMMENT
ADACAO ELEMENTARY	286	289	575	2	2	0	0	
AGANA HEIGHTS ELEMENTARY	222	204	426	1	1	0	0	
ASTUMBO ELEMENTARY	290	297	587	1	1	0	0	
B.P. CARBULLIDO ELEMENTARY	259	279	538	2	2	0	0	
C.U. TAITANO ELEMENTARY	289	253	542	2	2	0	0	
CHIEF BRODIE ELEMENTARY	155	145	300	1	1	0	0	
D.L. PEREZ ELEMENTARY SCHOOL	321	302	623	1	1	0	1	Mrs. Julie Mendiola retired, last work day was 04/14/17.
FINEGAYAN ELEMENTARY	424	397	821	2	2	0	0	
H.B. PRICE ELEMENTARY	368	330	698	2	2	0	0	
H.S. TRUMAN ELEMENTARY	205	157	362	1	1	0	0	
INARAJAN ELEMENTARY	125	120	245	1	1	0	0	
J.C. SAN MIGUEL ELEMENTARY	277	212	489	2	2	0	0	
JUAN M. GUERRERO ELEMENTARY	363	327	690	2	2	0	0	
L.B. JOHNSON ELEMENTARY	136	147	283	2	2	0	0	
MIGUAN ELEMENTARY	290	282	572	2	2	0	0	

M.A. ULLOA ELEMENTARY	381	333	714	2	2	0	0	
M. D. LUJAN ELEMENTARY	303	304	607	2	2	0	0	
MACHANANAO ELEM. SCHOOL	249	297	547	1	1	0	0	
MARCIAL SABLAN ELEMENTARY	234	230	464	1	1	0	0	
MERIZO ELEMENTARY	142	112	254	1	1	0	0	
ORDOT CHALAN PAGO ELEMENTARY	289	227	516	1	1	0	0	
P.C. LUJAN ELEMENTARY	217	181	398	1	1	0	0	
TAI OFGFO ELEMENTARY	153	126	279	1	1	0	0	
TAMUNING ELEMENTARY	366	269	634	2	2	0	0	
UMATAC ELEMENTARY	424	401	825	2	2	0	0	
WETTENGEL ELEMENTARY	350	339	694	2	2	0	0	
AGUEDA JOHNSTON MIDDLE	409	376	785	4	4	0	0	
ASTUMBO MIDDLE	294	301	595	3	3	0	0	
F.B. LEON GUERRERO MIDDLE	613	498	1111	4	3	1	0	
INARAJAN MIDDLE	282	231	513	3	3	0	0	
JOSE L.G. RIOS MIDDLE	447	403	850	4	4	0	0	Principal on military leave
J.P. UNTALAN MIDDLE SCHOOL	613	531	1144	4	4	0	0	
OCEANVIEW MIDDLE	215	212	427	3	3	0	0	
VICENTE BENAVENTE MIDDLE	608	576	1184	4	4	0	0	

GEORGE WASHINGTON HIGH	884	752	1636	5	5	0	0	
JOHN F. KENNEDY HIGH	969	897	1866	5	5	0	1	Maria Grace Acosta, Acting
OKKODO HIGH	884	787	1671	5	5	0	0	
SIMON SANCHEZ HIGH	1021	820	1841	5	5	0	0	
SOUTHERN HIGH	760	653	1413	5	4	0	1	Vacant: 1 - Assistant Principal
TIYAN HIGH	705	581	1286	4	4	0	0	
J.P. TORRES SUCCESS ACADEMY	112	59	171	1	1	0	0	
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**		**19**	**0**	**1**	

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 3

Name of School	Current Student Enrollment			POINT 3 CERTIFIED GUIDANCE COUNSELOR						
	Male	Female	Total	TOTAL	Certified	Special Contract	Emergency Certified	Uncertified	Vacant	COMMENT
ADACAO ELEMENTARY	286	289	575	1	1	0	0	0	0	
AGANA HEIGHTS ELEMENTARY	222	204	426	1	1	0	0	0	0	
ASTUMBO ELEMENTARY	290	297	587	1	1	0	0	0	0	
B.P. CARBULLIDO ELEMENTARY	259	279	538	1	1	0	0	0	0	
C.L. TAITANO ELEMENTARY	289	253	542	1	1	0	0	0	0	
CHIEF BRODIE ELEMENTARY	155	145	300	1	0	0	0	0	0	
D.L. PEREZ ELEMENTARY SCHOOL	311	307	623	1	1	0	0	0	0	
FINEGAYAN ELEMENTARY	424	397	821	2	2	0	0	0	0	
H.B. PRICE ELEMENTARY	368	330	698	1	1	0	0	0	0	
H.S. TRUMAN ELEMENTARY	205	157	362	1	1	0	0	0	0	
INARAJAN ELEMENTARY	125	120	245	1	1	0	0	0	0	
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	1	1	0	0	0	0	
JUAN M. GUERRERO ELEMENTARY	363	327	690	1	0	0	1	0	0	
L.B. JOHNSON ELEMENTARY	136	147	283	1	1	0	0	0	0	
LIGUAN ELEMENTARY	290	282	572	1	1	0	0	0	0	

M.A. ULLOA ELEMENTARY	381	333	714	2	2	0	0	0	0	
M. U. LUJAN ELEMENTARY	303	304	607	1	1	0	0	0	0	
MACHANANAO ELEM. SCHOOL	245	297	542	1	1					
MARCIAL SABLAN ELEMENTARY	234	230	464	1	1	0	0	0	0	
MERIZO ELEMENTARY	142	112	254	1	1	0	0	0	0	
ORDOT CHALAN PAGO ELEMENTARY	289	227	516	1	1	0	0	0	0	
P.C. LUJAN ELEMENTARY	217	181	398	1	0	0	0	0	1	
TALOFOFO ELEMENTARY	153	126	279	1	1	0	0	0	0	
TAMUNING ELEMENTARY	355	269	624	1	1	1	0	0	0	Current SGC's status changed to Certified Contract as she had retired in Jan. 2017.
UPI ELEMENTARY	424	401	825	2	2	0	0	0	0	
WETTENGEL ELEMENTARY	355	339	694	1	1	0	0	0	0	
AGUEDA JOHNSTON MIDDLE	409	376	785	3	3	0	0	0	0	
ASTUMBO MIDDLE	294	301	595	3	3	0	0	0	0	
F.B. LEON GUERRERO MIDDLE	613	498	1111	3	3	0	0	0	0	
INARAJAN MIDDLE	282	231	513	2	2	0	0	0	0	
JOSE L.G. RIOS MIDDLE	447	403	850	3	3	0	0	0	0	
LP UNTALAN MIDDLE SCHOOL	613	531	1144	4	4	0	0	0	0	
OCEANVIEW MIDDLE	215	212	427	2	2	0	0	0	0	

VICENTE BENAVENTE MIDDLE	608	576	1184	3	3	0	0	0	0	
GEORGE WASHINGTON HIGH	884	752	3636	6	6	0	1	0	0	
JOHN F. KENNEDY HIGH	969	897	2866	7	7	0	0	0	0	
OKKODO HIGH	884	787	1671	4	3	1	0	0	0	
SIMON SANCHEZ HIGH	1021	820	1841	6	6	0	0	0	0	
SOUTHERN HIGH	760	653	1413	4	4	0	0	0	0	
TIYAN HIGH	705	581	1286	5	5	0	0	0	0	
J.P. TORRES SUCCESS ACADEMY	112	59	171	1	1	0	0	0	0	
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**	**16**	**16**	**0**	**0**	**0**	**0**	[redacted]

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 4

Name of School	Current Student Enrollment			POINT 4 CERTIFIED SCHOOL HEALTH COUNSELOR		
	Male	Female	Total	TOTAL	VACANT	COMMENT
ADACAO ELEMENTARY	286	289	575	1	0	
AGANA HEIGHTS ELEMENTARY	222	204	426	1	0	
ASTUMBO ELEMENTARY	290	297	587	1	0	
B.P. CARBULLIDO ELEMENTARY	259	279	538	1	0	
C.L. TAITANO ELEMENTARY	289	253	542	1	0	
CHIEF BRODIE ELEMENTARY	155	145	300	1	0	
D.L. PEREZ ELEMENTARY SCHOOL	321	302	623	2	0	1-LPN
FINEGAYAN ELEMENTARY	424	397	821	2	0	1 REGISTERED NURSE; 1 LICENSED PRACTICAL NURSE
H.B. PRICE ELEMENTARY	368	330	698	1	0	
H.S. TRUMAN ELEMENTARY	205	157	362	1	0	
INARAJAN ELEMENTARY	125	120	245	1	0	
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	1	0	
JUAN M. GUERRERO ELEMENTARY	363	327	690	1	0	
L.B. JOHNSON ELEMENTARY	136	147	283	1	0	
LIGUAN ELEMENTARY	290	282	572	1	0	

M.A. ULLOA ELEMENTARY	381	333	714	1	0	
M. U. LUJAN ELEMENTARY	303	304	607	1	0	
MACHANANAO ELEM. SCHOOL	245	297	542	1	1	
MARCIAL SABLAN ELEMENTARY	234	230	464	1	0	
MERIZO ELEMENTARY	142	112	254	1	0	
ORDOT CHALAN PAGO ELEMENTARY	289	227	516	1	0	
P.C. LUJAN ELEMENTARY	217	181	398	1	0	
TALOFOFO ELEMENTARY	153	126	279	1	0	
TAMUNING ELEMENTARY	355	269	624	1	1	
UPI ELEMENTARY	424	401	825	1	0	
WETTENGEL ELEMENTARY	355	339	694	1	0	
AGUEDA JOHNSTON MIDDLE	409	376	785	1	0	
ASTUMBO MIDDLE	294	301	595	1	0	
F.B. LEON GUERRERO MIDDLE	613	498	1111	1	0	
INARAJAN MIDDLE	282	231	513	1	0	
JOSE L.G. RIOS MIDDLE	447	403	850	1	0	
LP UNTALAN MIDDLE SCHOOL	613	531	1144	1	0	
OCEANVIEW MIDDLE	215	212	427	1	0	

VICENTE BENAVENTE MIDDLE	608	576	1184	1	0	
GEORGE WASHINGTON HIGH	884	752	1636	1	0	
JOHN F. KENNEDY HIGH	969	897	1866	1	0	
OKKODO HIGH	884	787	1671	1	0	
SIMON SANCHEZ HIGH	1021	820	1841	1	0	
SOUTHERN HIGH	760	653	1413	1	0	
TIYAN HIGH	705	581	1286	1	0	
J.P. TORRES SUCCESS ACADEMY	112	59	171	0	0	Requested in FY18 Budget
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**	**42**	**2**	

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 5

Name of School	POINT 5 CERTIFIED ALLIED HEALTH PROFESSIONAL		
	Total	Vacant	COMMENT
Speech Langauge Pathologist	12	0	
Speech Language Clinician	1	0	
Psychologist	1	0	
Occ Therapist I	0	2	
Occ Therapist II	0	1	
Occ Therapist Asst	0	1	
Physical Therapist I	0	1	
Physical Therapist II	0	2	
Audiologist	1	0	
TOTAL >>>>>>>>>>>>>>>>>>	**25**	**6**	

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 6

Name of School	Current Student Enrollment			POINT 6 PROPERLY VENTILATED CLASSROOM			
	Male	Female	Total	# OF CLASSROOM	PROPERLY VENTILATED	NOT PROPERLY	COMMENT
ADACAO ELEMENTARY	286	289	575	33	33	0	
AGANA HEIGHTS ELEMENTARY	222	204	426	24	20	6	Rm 6 (WO#434601, Rm 21 (WO#43843), Rm 1 (WO#44938/classroom has 2 A/C unit but one is inoperable), Rm 7 (WO#42839) classroom has 2 A/C unit but one is inoperable), Rm.18 (WO#44584)classroom has 2 A/C unit but both blowing hot air), Rm. 21(WO#43843 A/C unit (A & B) both inoperable, Rm. 2 A/C Unit A indicating (F1) and A/C Unit-B indicating (P1), both units blowing hot air
ASTUMBO ELEMENTARY	290	297	587	37	37	0	
B.P. CARBULLIDO ELEMENTARY	259	279	538	28	26	2	Rms 11, 23 no a/c units working
C.L. TAITANO ELEMENTARY	289	253	542	39	38	1	RM 23
CHIEF BRODIE ELEMENTARY	155	145	300	22	21	1	
D.L. PEREZ ELEMENTARY SCHOOL	321	302	623	56	48	8	AC YORK units in Rm. 8 & 15 not working; classrooms have only 1 AC unit operational. Rheem AC unit in Room 7 and York AC unit in Room 27 are beyond economical repairs. classrooms have only 1 AC unit operational. York AC Units in Rooms 26, 28 & 30 not working, each classroom has only 1 AC unit operational. York AC Unit in Rm. 37 not working
FINEGAYAN ELEMENTARY	424	397	821	60	53	7	WR# 43677, 45678, 45679, 45681,45734, 44576, 44837
H.B. PRICE ELEMENTARY	368	330	698	46	46	0	
H.S. TRUMAN ELEMENTARY	265	157	422	30	30	0	
INARAJAN ELEMENTARY	125	120	245	30	24	6	INPUTTED TO MUNIS
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	39	39	0	
JUAN M. GUERRERO ELEMENTARY	363	327	690	45	42	12	ACs in the classrooms (Rm1,22,30, 31,15,T9,21,20,29, 30, 8) are not working. Work orders were inputted in Munis

L.B. JOHNSON ELEMENTARY	136	147	283	21	21	0	
LIGUAN ELEMENTARY	290	282	572	32	32	0	
M.A. ULLOA ELEMENTARY	381	333	714	43	39	5	Keyed into munis 5 class rooms AC units blowing hot air
M. U. LUJAN ELEMENTARY	303	304	607	40	27	13	115/206/119/ 130/124A/213 / 211/210/113/HEAD START/123/127 & 203
MACHANANAO ELEM. SCHOOL	245	297	542	27	26	0	B-104 FAC REQ-50735/WO # 46007
MARCIAL SABLAN ELEMENTARY	234	230	464	50	50	0	
MERIZO ELEMENTARY	142	112	254	18	12	6	WO#'s 48861,50887,50564 50486,50491,50871
ORDOT CHALAN PAGO ELEMENTARY	289	227	516	31	26	5	Room 3 & 11 Westinghouse A/C not working. Rm 8 & 30(SPED Room) Pioneer A/C blowing hot air. Room 5 A/c not working properly. 31 has only one A/C working
P.C. LUJAN ELEMENTARY	217	181	398	43	43	0	
TALOFOFO ELEMENTARY	153	126	279	24	18	6	All are Westinghouse
TAMUNING ELEMENTARY	355	269	624	45	45	2	A211- No A/C (no motor) C105 Central & Split units not working; all in Munis.
UPI ELEMENTARY	424	401	825	50	49	1	Library
WETTENGEL ELEMENTARY	355	339	694	43	33	10	MUNIS RM: 12,14,18,36,37,38,41,43,44,46
AGUEDA JOHNSTON MIDDLE	409	376	785	56	55	1 (RM28)	
ASTUMBO MIDDLE	294	301	595	46	46	0	
F.B. LEON GUERRERO MIDDLE	613	498	1111	73	70	3	B6 No working AC WO# 48158 A6 No working AC WO# 47566 H8 No working AC WO# 49390
INARAJAN MIDDLE	282	231	513	48	48	0	

JOSE L.G. RIOS MIDDLE	447	403	850	52	48	4	RM T8 WO: 49528 SUBMITTED:02/21/2017,RM9:WO45774SUBMITTED:3817,RM7WO:4550SUBMITTED:32317,RM17WO:45307SUBMITTED:31317, Classroom are not used strictly for SPED students; however, there are students under the SPED programs who are in these classroom for at least one class period.
LP UNTALAN MIDDLE SCHOOL	613	531	1144	77	71	8	RM A107, A108, D110 both units down. A123, C104, and D111 one aircon down and gets hot during the day. Temporary classrooms not utilized: Rms. C126 & C127 A/C not working (classrooms partitioned), C124, and C107 ALL INOPERABLE
OCEANVIEW MIDDLE	215	212	427	36	33	3	E503 1 UNIT NEEDS TO BE REPLACE, B203 AC NEEDS TO BE REPLACED - E505 NO AC UNITS WORKING
VICENTE BENAVENTE MIDDLE	608	576	1184	75	75	0	
GEORGE WASHINGTON HIGH	884	752	1636	97	85	12	A106 B206,A211,C202,B201,E105,E107,E108,GYM, AC not working
JOHN F. KENNEDY HIGH	969	897	1866	108	108	0	
OKKODO HIGH	884	787	1671	80	79	1	H9-H14 (waiting on parts)
SIMON SANCHEZ HIGH	1021	820	1841	76	70	6	**CAFETERIA**, ROOM 212, 214, 317, 319, 402
SOUTHERN HIGH	760	653	1413	142	129	13	Rooms:4104,4102,4103,4104,1107,1108,1109 Gym (3 classrooms), FA-1, FA-2)
TIYAN HIGH	705	581	1286	79	79	0	
J.P. TORRES SUCCESS ACADEMY	112	59	171	18	18	0	
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**				

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 7

Name of School	Current Student Enrollment			POINT 7 ...TE SAFE DRINKING WATER																
				Water Fountain				Sinks (Faucet Requirement)				Urinals (Faucet Requirement)				Sinks (Common Restrooms)				
	Male	Female	Total	Public Health Requirement Ratio (1:75)	Total	Not Working	COMMENT	Public Health Requirement Ratio (Elem. 1:60)	Total	Not Working	COMMENT	Public Health Requirement Ratio (Elem. 1:60)	Total	Not Working	COMMENT	Total	Not Working	COMMENT		
ADAYAO ELEMENTARY	286	349	635	8	8	0		8	16	0		5	8	0		30	0			
APANG HEIGHTS ELEMENTARY	227	208	435	6	8	0		4	17	0		4	8	0		32	0			
ASTORIA ELEMENTARY	290	305	595	8	14	0	Lack of Comfort room & Hand washing facilities & Hand pump need repair. Failure of MCWD to provide water supply. Drainage of the toilet system or septic tank is not functioning. Rain water and electrical outlet for water fountain needs repair.	5	8	0		3	13	0		37	0			
BAGUMBAYAN ELEMENTARY	251	298	549	7	7	0		5	15	0		3	15	0		34	0			
BALINGASAG ELEMENTARY	259	288	547	7	10	0	Lack of Comfort Room. Some walls and floor deteriorated need to be repaired	5	11	0		2	14	0		19	0			
BANGKEROHAN ELEMENTARY	159	146	305	4	10	0		3	8	0		2	6	0		21	0			
BOLISONG ELEMENTARY	421	367	788	11	13	0		7	19	0		6	12	0		7	0	Lacking Comfort Rooms		
BONBONAN ELEMENTARY	434	387	821	11	15	0		7	23	0		7	13	0		60	0			
CAMP PHILIP CLARKSON MEMORIAL	398	440	838	11	17	0	Unserviceable Comfort Room due to deteriorating condition	6	15	0		6	14	0		16	0			
CANDAMAN ELEMENTARY	205	187	392	5	11	0		3	9	0		3	5	0		5	0			
CARAGAN ELEMENTARY	137	128	265	3	9	0	Lack of Comfort Room	3	10	0		2	9	0		13	0			
DE SAN MIGUEL ELEMENTARY	277	312	589	7	9	0		5	8	0		4	10	0		50	0			
DUARTE GUERRERO ELEMENTARY	343	327	670	9	13	0		6	8	0	Lack of Comfort Room	5	9	0	Lack of Sanitary Facilities	19	0			
EDWARD JOHNSON ELEMENTARY	136	147	283	4	7	0		3	10	0		3	10	0		23	0			

LIGUAN ELEMENTARY	290	282	572	8	8	0	All Working	0	7	0	All Working	5	7	0	All Working	11	0	Common Restrooms include Kindergarten Classrooms, SPED Classrooms, ESL Classrooms, Main Office, Nurse Office, Lounge, & Cafeteria Kitchen Restroom
M.A. ULLOA ELEMENTARY	381	333	714	10	17	1	Behind room 35 needs to be replaced	1	24	0		6	26	0		26	0	
M. U. LUJAN ELEMENTARY	303	304	607	8	10	0		5	7	0		5	7	0		36	0	
MACHANANAO ELEM. SCHOOL	245	297	542	7	14	0		0	9	0		5	13	0		13	0	
MARCIAL SABLAN ELEMENTARY	234	230	464	6	11	1	Electrical outlet for the water fountain is not working near the primary boy's restroom.	4	11	0	Includes cafeteria and Library. Does not include classroom sinks.	4	14	0	Includes cafeteria and Library. Does not include classroom sinks.	2	0	Main Office. Does not include classroom sinks.
MERIZO ELEMENTARY	142	112	254	3	9	2	Wo#'s 51031,51030	2	10	0		2	9	0		8	0	
ORDOT CHALAN PAGO ELEMENTARY	289	227	516	7	8	1	Water Fountain near Rm 18 needs to be replaced	5	5	0	4 outside, 1 in main office	4	7	0	6 outside, 1 in main office	16	0	Room 1-13, Room 30, Nurse's office, cafeteria
P.C. LUJAN ELEMENTARY	217	181	398	5	17			4	13			3	13			15		
TALOFOFO ELEMENTARY	153	126	279	4	9	1	Pending Parts	3	5	0		2	6	0		31	0	
TAMUNING ELEMENTARY	355	269	624		16	1	Needs rewiring. (in Munis)		12			4	18	0		7	0	
UPI ELEMENTARY	424	401	825	11	16	4	A Quad H-Quad, Cafeteria (x2)	1	18	0		7	19	0		60	0	
WETTENGEL ELEMENTARY	355	339	694	9	12	0		1	9	0		6	9	0		32	0	
AGUEDA JOHNSTON MIDDLE	409	376	785	10	16	1	Cwing by RM31	4	38	0		4	38	0		5	0	
ASTUMBO MIDDLE	294	301	595	8	9	0		3	9	0		3	9	0		6	0	1 in Classroom
F.B. LEON GUERRERO MIDDLE	613	498	1111	15	18	0		11	10	0		5	10			19	0	
INARAJAN MIDDLE	282	231	513	7	12	0		3	26	0		2	26	0		10	0	
JOSE L.G. RIOS MIDDLE	447	403	850	11	11	0		4	14	1	7TH GRADE BOYS RESTROOM WORK ORDER:46078 SUBMITTED:41717	4	16	0		12	0	RMS:(1-1),(2-1), (19-1),(36-1), (378-1),(ART-2), (NURSE-1), (LOUNGE-3), (CAFÉ-1)

LP UNTALAN MIDDLE SCHOOL	613	531	1144	15	16	0		6	17	0		5	16	0		5	0	
OCEANVIEW MIDDLE	215	212	427	6	13	2	1 EWING 1 GYM NOT COLD	2	8	0		2	8	0		3	0	
VICENTE BENAVENTE MIDDLE	608	576	1184	16	20	3	Water fountain in front of room 20 is missing spout. We submitted.	6	35	0	3 sinks in boys restroom A bldg. downstairs closed due to fire. Work Request submitted	6	38	1		1	0	
GEORGE WASHINGTON HIGH	884	752	1636	22	34	5	B-205 bubbler missing, B112, A wing upstairs,Gym facing volleyball,C wing downstairs C100	9	30	0		8	32	0		16	0	
JOHN F. KENNEDY HIGH	969	897	1866	25	34	0		10	72	0		9	11	0		11	0	
OKKODO HIGH	884	787	1671	22	27	1	vandalized	15	23	0	Experience little to no water pressure in annex	13	25	0	Experience little to no water pressure in annex	10	0	
SIMON SANCHEZ HIGH	1021	820	1841	25	19	3	1 Science, 2 staff Butler,	10	14	0		8	19	0		0	0	
SOUTHERN HIGH	760	653	1413	19	43	0		8	43	0		7	48	0		3	0	
TIYAN HIGH	705	581	1286	17	29	0		7	12	0		6	14	0		9	0	
J.P. TORRES SUCCESS ACADEMY	112	59	171	2	3	0		1	5	0		1	3	0		1	0	
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**	244	357	21		26	74	0		22	84	0		13	0	

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 8.

Name of School	Current Student Enrollment			POINT 8 RELIABLE ELECTRICITY		
	Male	Female	Total	YES	NO	COMMENT
ADACAO ELEMENTARY	286	289	575	√		
AGANA HEIGHTS ELEMENTARY	222	204	426	√		
ASTUMBO ELEMENTARY	290	297	587	√		
B.P. CARBULLIDO ELEMENTARY	259	279	538	√		
C.L. TAITANO ELEMENTARY	289	253	542	√		
CHIEF BRODIE ELEMENTARY	155	145	300	√		
D.I. PEREZ ELEMENTARY SCHOOL	321	302	623	√		
FINEGAYAN ELEMENTARY	424	397	821	√		
H.B. PRICE ELEMENTARY	368	330	698	√		
H.S. TRUMAN ELEMENTARY	205	157	362	√		
INARAJAN ELEMENTARY	125	120	245	√		
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	√		
JUAN M. GUERRERO ELEMENTARY	363	327	690	√		
L.B. JOHNSON ELEMENTARY	136	147	283	√		
LIGUAN ELEMENTARY	290	282	572	√		
M.A. ULLOA ELEMENTARY	381	333	714	√		
M. U. LUJAN ELEMENTARY	303	304	607	√		
MACHANANAO ELEM. SCHOOL	245	297	542	√		
MARCIAL SABLAN ELEMENTARY	234	230	464	√		
MERIZO ELEMENTARY	142	112	254	√		
ORDOT CHALAN PAGO ELEMENTARY	289	227	516	√		
P.C. LUJAN ELEMENTARY	217	181	398	√		

TALOFOFO ELEMENTARY	153	126	279	√		
TAMUNING ELEMENTARY	355	269	624	√		
UPI ELEMENTARY	424	401	825	√		
WETTENGEL ELEMENTARY	355	339	694	√		
AGUEDA JOHNSTON MIDDLE	409	376	785	√		
ASTUMBO MIDDLE	294	301	595	√		
F.B. LEON GUERRERO MIDDLE	613	498	1111	√		
INARAJAN MIDDLE	282	231	513	√		
JOSE L.G. RIOS MIDDLE	447	403	850	√		
LP UNTALAN MIDDLE SCHOOL	613	531	1144	√		
OCEANVIEW MIDDLE	215	212	427	√		
VICENTE BENAVENTE MIDDLE	608	576	1184	√		
GEORGE WASHINGTON HIGH	884	752	1636	√		
JOHN F. KENNEDY HIGH	969	897	1866	√		
OKKODO HIGH	884	787	1671	√		PM on generator done monthly
SIMON SANCHEZ HIGH	1021	820	1841	√		
SOUTHERN HIGH	760	653	1413		√	(Room 2205 - One side of classroom, outlets not working)
TIYAN HIGH	705	581	1286	√		
J.P. TORRES SUCCESS ACADEMY	112	59	171	√		
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**			

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 9

Name of School	Current Student Enrollment			POINT 9 PROPER SANITATION TOILETS											
				Male				Female				Common Restrooms			
	Male	Female	Total	Public Health Requirement Ratio (Elem: 1:60) (Sec: 1:100)	Total	Not Working	COMMENT	Public Health Requirement Ratio (Elem: 1:35) (Sec: 1:45)	Total	Not Working	COMMENT	Total	Not Working	COMMENT
AGACAO ELEMENTARY	286	289	575	5	5	0		8	12	0		10	0	
AGANA HEIGHTS ELEMENTARY	222	204	426	4	7			6	13					
ASTUMBO ELEMENTARY	290	297	587	5	11	1	G-Wing Boys R/R Toilet Bowl clogged	8	20	0		11	1	G Wing Boys R/R Toilet Bowl clogged
B.P. CARBULLIDO ELEMENTARY	259	279	538	4	8	0		8	11	0		7	0	
C.L. TAITANO ELEMENTARY	289	293	582	5	9	0		7	16	1	1. Girls restroom near room 6, toilet not functioning 2. Girls restroom in cafe, stall door broken	18	0	
CHIEF BRODIE ELEMENTARY	155	145	300	3	9	0		4	16	0		8	0	
D.L. PEREZ ELEMENTARY SCHOOL	321	302	623	5	15	0	Y-Wing, BRR, is now ADA Compliant	9	32	0		2	0	
FINEGAYAN ELEMENTARY	424	397	821	7	12	0		11	21	0		56	0	
H.B. PRICE ELEMENTARY	368	330	698	6	15	0		10	34	0		9	0	
H.S. TRUMAN ELEMENTARY	205	157	362	3	5	0		4	6	0		28	0	
INARAJAN ELEMENTARY	125	120	245	2	6	0		3	11	0		12	0	
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	5	6	0		6	11	0		9	0	

JUAN M. GUERRERO ELEMENTARY	363	327	690	6	4	0	1 toilet in faculty male RR	9	10	0	1 toilet in faculty female RR	19	0	
L.B. JOHNSON ELEMENTARY	136	147	283	2	10	0		4	13	0		22	0	
LIGUAN ELEMENTARY	290	282	572	5	5	0	All working	8	12	0	All working	12		Common Restrooms with toilets include Kindergarten Classrooms, SPED Classrooms, Main Office, Cafeteria Kitchen, Lounge, and Nurse office.
M.A. ULLOA ELEMENTARY	381	333	714	6	14	0		10	28	0		13		
M. U. LUJAN ELEMENTARY	303	304	607	5	5	0		9	7	0		36	0	
MACHANANAO ELEM. SCHOOL	245	297	542	4	13			8	20			14		
MARCIAL SABLAN ELEMENTARY	234	230	464	4	10	0	Includes cafeteria and Library.	7	22	0	Includes library and Cafeteria.	2	0	Main Office
MERIZO ELEMENTARY	142	112	254	2	5	0		3	7	0		8	0	
ORDOT CHALAN PAGO ELEMENTARY	289	227	516	5	7	0		6	11	1	Girl's Restroom next to 18 (Stall 4 won't flush)	17	0	
P.C. LUJAN ELEMENTARY	217	181	398	4	11			5	20			13		
TALOFOFO ELEMENTARY	153	126	279	3	5	0	Restroom door frame was completed	4	7	0		5	0	
TAMUNING ELEMENTARY	355	269	624	6	19	1	Bottom of toilet in 3rd stall A bldg. 2nd flr. Leaks (in Munis)	8	33	0		7	0	
UPI ELEMENTARY	424	401	825	7	18	0		11	32	0		14	0	
WETTENGEL ELEMENTARY	355	339	694	6	7	0		10	15	0		32	0	
AGUEDA JOHNSTON MIDDLE	409	376	785	0	23	0		8	38	0		5		

ASTUMBO MIDDLE	294	301	595	3	8	0		7	15	0		6	0	
F.B. LEON GUERRERO MIDDLE	613	498	1111	6	22	0		11	0	0		0	0	
INARAJAN MIDDLE	282	231	513	3	16	0		5	26	0		5	0	
JOSE L.G. RIOS MIDDLE	447	403	850	4	13	0	GYM BOYS:4, 6GRADE:3, 7THGRADE:3, 8THGRADE:3	9	25	0	GYM GIRLS:8, 6THGRADE:5, 7THGRADE:6, 8THGRADE:6	5	0	Rm:36,37,office, nurse
LP UNTALAN MIDDLE SCHOOL	613	531	1144	6	13	1		12	22	0		3	0	
OCEANVIEW MIDDLE	215	212	427	2	5	0		5	8	0		5	0	
VICENTE BENAVENTE MIDDLE	608	576	1184	6	27	1		13	47	1		1	0	
GEORGE WASHINGTON HIGH	884	752	1636	9	32	1	A-WING BOYS RESTROOM DOWNSTAIR	17	59	0		15	0	
JOHN F. KENNEDY HIGH	969	897	1866	10	20	0		20	77	0		0	0	
OKKODO HIGH	884	787	1671	15	26	0	inclusive of auto/carpentry shop (unisex)	22	46	0	inclusive of auto/carpentry shop (unisex)	10	0	
SIMON SANCHEZ HIGH	1021	820	1841	10	12	0	NA	18	17	0	0	0	NA	
SOUTHERN HIGH	760	653	1413	8	58	0		15	69	0		3	0	
TIYAN HIGH	705	581	1286	7	9	0		13	0	33		0	0	
J.P. TORRES SUCCESS ACADEMY	112	59	171	1	4	0		1	10	0		1	0	
TOTAL>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**	**103**	**313**	**3**		**197**	**506**	**34**		**48**	**0**	

14 Points - May 2017
(Reporting for April 01-30, 2017)

Continuation - POINT 9

Name of School	Current Student Enrollment			POINT 4 PROPER SANITATION																			
				Urinals					Common Restrooms				Clean Restrooms			Classrooms			Canteens Rating "A" or Better				
	Male	Female	Total	Public Health Requirement Ratio (1:30)	Total	Not Working	COMMENT	Total	Not Working	COMMENT	YES	NO	COMMENT	YES	NO	COMMENT	YES	NO	Inspection Rating	COMMENT			
[illegible]	[illegible]	359	775	25	20	0		10	0		Y			Y			Y		A				
[illegible]	522	504	1,026	2	13	0		12	0		Y			Y			Y		A				
[illegible]	300	297	597	10	12	0		12	0		Y			Y			Y		A				
[illegible]	265	271	536	4	8	0		8	0		Y			Y			Y		A				
[illegible]	294	318	612	10	11	0		9	0		Y			Y			Y		A				
[illegible]	264	329	593	5	11	0		9	0		Y			Y			Y		A				
[illegible]	321	300	621	9	10	0		9	0		Y			Y			Y		A				
[illegible]	324	347	671	10	10	0		10	0		Y			Y			Y		A				
[illegible]	488	496	984	12	14			12	0		Y			Y			Y		A				
[illegible]	265	137	402	7	5	0		8	0		Y						Y		A				
[illegible]	128	128	256	4	10	0		10	0		Y						Y		A				
[illegible]	237	222	459	9	9	0		10	0		Y			Y			Y		A				
[illegible]	365	375	740	13	14	0		0	0		Y			Y			Y						
[illegible]	139	141	280	5	4	0		9	0		Y			Y			Y		A				
[illegible]	150	162	312	10	11	0	As working	7	0		Y			Y			Y						
[illegible]	364	347	711	13	13	0		0	0		Y			Y			Y						
[illegible]	304	304	608	12	8	0		0	0		Y			Y			Y		A				
[illegible]	131	137	268	5	12	0		0	0		Y						Y		A				Call Closing expired on May 2017 but Application Pending
[illegible]	204	210	414	4	14	0	Under repair	0	0		Y			Y			Y		A				
[illegible]	147	122	269	5	0	0		0	0		Y						Y		B				
[illegible]	233	233	466	10	0	0		10	0		Y			Y			Y		A				

P.C. LUJAN ELEMENTARY	217	181	398	7	20	0		15	0		√			√			√		A	
TALOFOFO ELEMENTARY	153	126	279	5	5	0		0	0		√			√			√		A	
TAMUNING ELEMENTARY	355	269	624		18	0		1	0		√			√			√		B	
UPI ELEMENTARY	424	401	825	14	17	0		0	0		√			√			√		A	
WETTENGEL ELEMENTARY	355	339	694	12	18	0		18	0		√			√			√		A	
AGUEDA JOHNSTON MIDDLE	409	376	785	14	23	0		1	0		√			√			√		A	
ASTUMBO MIDDLE	294	301	595	10	14	0		0	0		√			√			√		A	
F.B. LEON GUERRERO MIDDLE	613	498	1111	20	11	0		11	0		√			√			√		A	
INARAJAN MIDDLE	282	231	513	9	19	0		5	0		√			√			√		A	
JOSE L.G. RIOS MIDDLE	447	403	850	15	18	1	7TH GRADE BOYRS RESTROOM WR SUBMITTED: 042817	5	0	Rm:36,37,office, nurse	√			√			√		A	
LP UNTALAN MIDDLE SCHOOL	613	531	1144	20	23	0		3	0		√			√			√		A	
OCEANVIEW MIDDLE	215	212	427	7	8	0		1	0		√			√			√		A	
VICENTE BENAVENTE MIDDLE	608	576	1184	20	27	3		1	0		√			√			√		A	
GEORGE WASHINGTON HIGH	884	752	1636	29	39	0		10	0		√			√		Submit weekly GDOE custodial checklist to John Flores	√		A	
JOHN F. KENNEDY HIGH	969	897	1866	32	57	0		0	0		√			√			√		A	
OKKODO HIGH	884	787	1671	29	25	0		6	0		√			√		per private contract, classrooms only cleaned once a week	√		A	
SIMON SANCHEZ HIGH	1021	820	1841	34	25	0		0	0		√		Met with Leroy from GCM regarding status of cleanliness (end of month of April)	√		Met with Leroy from GCM regarding status of cleanliness (end of month of April)	√		A	
SOUTHERN HIGH	760	653	1413	25	52	0		0	0		√			√			√		A	
TIYAN HIGH	705	581	1286	24	42	0		0	0		√			√			√			Not rated
J.P. TORRES SUCCESS ACADEMY	112	59	171	4	4	0		0	0	No urinal in common restroom	√			√			√		A	
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**	519	692	4		175	0											

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 10

Name of School	Current Student Enrollment			POINT 10 ADOPTED TEXTBOOKS		
	Male	Female	Total	YES	NO	COMMENT
ADACAO ELEMENTARY	286	289	575		V	Lacking Math (K-3), Science (K-2/4th/5th), Social Studies (2nd/5th)
AGANA HEIGHTS ELEMENTARY	222	204	426	V		
ASTUMBO ELEMENTARY	290	297	587		V	4th Grade Reading text books not available
B.P. CARBULLIDO ELEMENTARY	259	279	538		V	Refer to previous month comments
C.S. TAITANO ELEMENTARY	289	253	542		V	
CHIEF BRODIE ELEMENTARY	155	145	300	V		
D.L. PEREZ ELEMENTARY SCHOOL	321	302	623		V	FINE ARTS K-5 = 42, Teacher Edition = 52; HEALTH Edition = 41, SCIENCE K-5 = 663, Teacher Edition = 207; SOCIAL STUDIES K-5 = 1438, Teacher Edition = 190; READING K-5 = 888, Teacher Edition = 81; LANGUAGE ARTS K-5 = 532, Teacher Edition = 208 : Total = 8679
FINEGAYAN ELEMENTARY	424	397	821		V	LACKING IN THE FOLLOWING: Health (3rd - 5th grade workbooks); Math (K-3rd text & wkbks, 4th & 5th workbooks); Science (k-5th workbooks teacher editions); Social Studies (K-5th workbooks); Reading (k-5th workbooks); Spelling (1st & 4th text) Language Arts (k-2nd workbooks)
H.B. PRICE ELEMENTARY	368	330	698		V	1st Grade: Reading 1.1 (24), 1.2 (16), 1.3 (16), 1.4 (16), 1.5 (26), Music (30), Art (49). 2nd Grade: Math (45), Music (15), Art (45); 3rd Grade: Language Arts (4), Math (5), Music (36), Art (36); 4th Grade: Music (45), Art (45); 5th Grade: Music (30), Art (30)
H.S. TRUMAN ELEMENTARY	205	157	362	V		
INARAJAN ELEMENTARY	125	120	245	V		
J.Q. SAN MIGUEL ELEMENTARY	277	212	489		V	NEED MATH - KINDER THRU 3RD GRADE

JUAN M. GUERRERO ELEMENTARY	363	327	690		√	Textbooks &/or workbooks lacking in subject areas. Not enough class sets.
L.B. JOHNSON ELEMENTARY	136	147	283		√	*No New adopted Science/Math/Reading /Language Arts
LIGUAN ELEMENTARY	290	282	572		√	We only have adopted Reading Books for K - 3rd grade, none for 4th & 5th grade. Lacking Math and Language Books for all Grade Levels as of this reporting date.
M.A. ULLOA ELEMENTARY	381	333	714	√		
M. U. LUJAN ELEMENTARY	303	304	607	√		Reading: Kdg./4th/5th - Using Old Reading Books. 2nd (20 students w/out books.) Math: Kdg. Using out of adoption books.
MACHANANAO ELEM. SCHOOL	245	297	542		√	Math- 3 &5 not enough textbooks; Music-not enough textbooks for all students in all grade levels; Science - no textbooks for all grade levels;
MARCIAL SABLAN ELEMENTARY	234	230	464		√	LA , reading, vocabulary/spelling, social studies, science, health. (shortage in some grade level).
MERIZO ELEMENTARY	142	112	254		√	Math (K-5), Health (3), English (1,4), Spelling (1st), Science (K-5), Reading (K1,3,4,5)
ORDOT CHALAN PAGO ELEMENTARY	289	227	516	√		
P.C. LUJAN ELEMENTARY	217	181	398	√		
TALOFOFO ELEMENTARY	153	126	279		√	Kinder: Art (39), Math (39), Science (39), English (39), Reading (39); 1st Grade: Art (36), Math (36), Music (6), Science (36), English (36) Reading 1.1 (13), 1.2 (2), 1.3 (2), 1.4 (2), 1.5 (13); 2nd Grade: Art (57), Math (57), Music (20), Science (57), English (57), Reading 2.1 (11); 3rd Grade: Art (47), Math (15), Music (47), Science (47), English (15); 4th Grade: Art (45), Music (45), Science (45); 5th Grade: Art (49), Music (49), Science (49), English (1)
TAMUNING ELEMENTARY	355	269	624	√		
UPI ELEMENTARY	424	401	825	√		
WETTENGEL ELEMENTARY	355	339	694		√	FINE ARTS/HEALTH/SOCIAL STUDIES/READING/LANG. ARTS AND MATH SHORTAGE.
AGUEDA JOHNSTON MIDDLE	409	376	785		√	not enough class sets for: 7/8 grd Art, business career Ed. Computer science, 7 grd intro wld studies, 6 grd history of our wld, 6/7/8 grd. Science, 6/7 grd common core reading, 7/8 grd. Everyday spelling, 7/8 grd. Grammar.
ASTUMBO MIDDLE	294	301	595		√	Lacking books for Fine Arts 6-8, All Music, All Chamorro, All Sciences (General, Physical, Life, & Earth) 6-8 (Not enough books for class set). All others class set only.
F.B. LEON GUERRERO MIDDLE	613	498	1111		√	Class set only

INARAJAN MIDDLE	282	231	513	√		
JOSE L.G. RIOS MIDDLE	447	403	850		√	not enough class sets for: 7/8 grd Art, business career Ed. Computer science, 7 grd intro wld studies, 6 grd history of our wld, 6/7/8 grd. Science, 6/7 grd common core reading, 7/8 grd. Everyday spelling, 7/8 grd. Grammar.
LP UNTALAN MIDDLE SCHOOL	613	531	1144		√	
OCEANVIEW MIDDLE	215	212	427	√		
VICENTE BENAVENTE MIDDLE	608	576	1184	√		
GEORGE WASHINGTON HIGH	884	752	1636	√		
JOHN F. KENNEDY HIGH	969	897	1866	√		
OKKODO HIGH	884	787	1671	√		
SIMON SANCHEZ HIGH	1021	820	1841		√	There are classes that we are using class sets. We need additional Guam History Books*, School To Works
SOUTHERN HIGH	760	653	1413	√		
TIYAN HIGH	705	581	1286		√	Not all students have adopted textbooks
J.P. TORRES SUCCESS ACADEMY	112	59	171	√		
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**			

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 11

Name of School	Current Student Enrollment			POINT 11 LIBRARY MEETS STANDARDS		
	Male	Female	Total	YES	NO	COMMENT
ADACAO ELEMENTARY	286	289	575	V		
AGANA HEIGHTS ELEMENTARY	227	204	476	V		
ASTUMBO ELEMENTARY	290	297	587	V		
B.P. CARBULLIDO ELEMENTARY	259	279	538	V		
C.L. TAITANO ELEMENTARY	289	253	542	V		
CHIEF BRODIE ELEMENTARY	155	145	300	V		
D.L. PEREZ ELEMENTARY SCHOOL	321	302	623	V		
INIGAYAN ELEMENTARY	424	397	821	V		
H.B. PRICE ELEMENTARY	368	330	698	V		
H.S. TRUMAN ELEMENTARY	205	157	362	V		
INARAJAN ELEMENTARY	125	120	245	V		
J.Q. SAN MIGUEL ELEMENTARY	277	212	489	V		
JUAN M. GUERRERO ELEMENTARY	363	327	690	V		
L.B. JOHNSON ELEMENTARY	136	147	283	V		
MIGUAN ELEMENTARY	290	282	572	V		

M.A. ULLOA ELEMENTARY	381	333	714	√		
M. U. LUJAN ELEMENTARY	303	304	607	√		
MACHANANAO ELEM. SCHOOL	245	297	542	√		
MARCIAL SABLAN ELEMENTARY	234	230	464	√		
MERIZO ELEMENTARY	142	112	254	√		
ORDOT CHALAN PAGO ELEMENTARY	289	227	516	√		
P.C. LUJAN ELEMENTARY	217	181	398	√		
TALOFOFO ELEMENTARY	153	126	279	√		
TAMUNING ELEMENTARY	355	269	624	√		
UPI ELEMENTARY	424	401	825	√		
WETTENGEL ELEMENTARY	355	339	694	√		
AGUEDA JOHNSTON MIDDLE	409	376	785	√		
ASTUMBO MIDDLE	294	301	595	√		
F.B. LEON GUERRERO MIDDLE	613	498	1111	√		
INARAJAN MIDDLE	282	231	513	√		
JOSE L.G. RIOS MIDDLE	447	403	850	√		
LP UNTALAN MIDDLE SCHOOL	613	531	1144	√		
OCEANVIEW MIDDLE	215	212	427	√		

VICENTE BENAVENTE MIDDLE	608	576	1184	√		
GEORGE WASHINGTON HIGH	884	752	1636	√		
JOHN F. KENNEDY HIGH	969	897	1866	√		
OKKODO HIGH	884	787	1671	√		
SIMON SANCHEZ HIGH	1021	820	1841	√		
SOUTHERN HIGH	760	653	1413	√		
TIYAN HIGH	705	581	1286	√		
J.P. TORRES SUCCESS ACADEMY	112	59	171		√	Classroom is temporary library
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**			

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 12.

Name of School	Current Student Enrollment			POINT 12 BUILDING RATING "B" OR BETTER					
	Male	Female	Total	YES	NO	Indicate Rating	COMMENT	Mid-Year Inspection Rating	COMMENT
ADACAO ELEMENTARY	286	289	575	√		A		A	
AGANA HEIGHTS ELEMENTARY	222	204	426	√		A		A	0-demerits
ASTUMBO ELEMENTARY	290	297	587	√		A			
B.P. CARBULLIDO ELEMENTARY	259	279	538	√		B			
C.B. TAITANO ELEMENTARY	288	253	542	√		A		C	most issues have been completed
CHIEF BRODIE ELEMENTARY	155	145	300	√		A			
D.L. PEREZ ELEMENTARY SCHOOL	321	302	623	√		A		A	2 demerits
F.M.PGAYAN ELEMENTARY	424	397	821	√		A		A	
H.B. PRICE ELEMENTARY	368	330	698	√		A		B	20 demerits
H.S. TRUMAN ELEMENTARY	205	157	362	√		A		A	
INARAJAN ELEMENTARY	125	120	245	√		A			
J.Q. SAN MIGUEL ELEMENTARY	277	217	480	√		A		PENDING	
JUAN M. GUERRERO ELEMENTARY	303	327	630	√		"A"		"A"	Still on "Fire Watch" due to broken fire alarm system.
L.B. JOHNSON ELEMENTARY	136	147	283	√		A		A	
MIGUAN ELEMENTARY	290	282	572	√		A		A	

M.A. ULLOA ELEMENTARY	381	333	714	√		A		A	2- DEMERITS
M. U. LUJAN ELEMENTARY	303	304	607	√		A		A	2 demerits: Building Section VI
MACHANANAO ELEM. SCHOOL	245	297	542	√		A		A	
MARCIAL SABLAN ELEMENTARY	234	230	464	√		B			No inspection done for mid-year.
MERIZO ELEMENTARY	142	112	254	√					
ORDOT CHALAN PAGO ELEMENTARY	289	227	516	√		A		A	
P.C. LUJAN ELEMENTARY	217	181	398	√		A			
TALOFOFO ELEMENTARY	153	126	279	√		A		A	
TAMUNING ELEMENTARY	355	269	624	√		A		A	
UPI ELEMENTARY	424	401	825	√		A		A	
WETTENGEL ELEMENTARY	355	339	694	√		A		A	
AGUEDA JOHNSTON MIDDLE	409	376	785	√		A			
ASTUMBO MIDDLE	294	301	595	√		A		X	
F.B. LEON GUERRERO MIDDLE	613	498	1111	√				0 Demerits	
INARAJAN MIDDLE	282	231	513	√		A		N/A	Pending Inspection
JOSE L.G. RIOS MIDDLE	447	403	850	√		A		pending inspection	
LP UNTALAN MIDDLE SCHOOL	613	531	1144	√		A		B	DOE Inspectors
OCEANVIEW MIDDLE	215	212	427	√		B		NONE	

VICENTE BENAVENTE MIDDLE	608	576	1184	√		A			
GEORGE WASHINGTON HIGH	884	752	1636	√		A			
JOHN F. KENNEDY HIGH	969	897	1866	√		"A"		"A"	
OKKODO HIGH	884	787	1671	√		A		A	
SIMON SANCHEZ HIGH	1021	820	1841		√	C	Latest Public Health Inspection was 4/4/17. Violation #13 Exterior Walls and Ceiling leaks.		
SOUTHERN HIGH	760	653	1413	√		A			
TIYAN HIGH	705	581	1286				Not rated		Not Rated
J.P. TORRES SUCCESS ACADEMY	112	59	171	√		A			None conducted
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**						

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 13

Name of School	Current Student Enrollment			POINT 13 180 INSTRTNL DAYS		
	Male	Female	Total	YES	NO	COMMENT
ADACAO ELEMENTARY	286	289	575	√		
AGANA HEIGHTS ELEMENTARY	222	204	426	√		
ASTUMBO ELEMENTARY	290	297	587	√		
B.P. CARBULLIDO ELEMENTARY	259	279	538	√		
C.L. TAITANO ELEMENTARY	289	253	542	√		
CHIEF BRODIE ELEMENTARY	155	145	300	√		
D.L. PEREZ ELEMENTARY SCHOOL	321	302	623	√		
FINEGAYAN ELEMENTARY	474	397	871	√		
H.B. PRICE ELEMENTARY	368	330	698	√		
H.S. TRUMAN ELEMENTARY	206	157	363	√		
INARAJAN ELEMENTARY	125	120	245	√		
J.O. SAN MIGUEL ELEMENTARY	277	212	489	√		
JUAN M. GUERRERO ELEMENTARY	363	327	690	√		
L.B. JOHNSON ELEMENTARY	336	147	283	√		
MACHAN ELEMENTARY	290	252	542	√		

M.A. ULLOA ELEMENTARY	381	333	714	√		
M. U. LUJAN ELEMENTARY	303	304	607	√		
MACHANANAO ELEM. SCHOOL	245	297	542	√		
MARCIAL SABLAN ELEMENTARY	234	230	464	√		
MERIZO ELEMENTARY	142	112	254	√		
ORDOT CHALAN PAGO ELEMENTARY	289	227	516	√		
P.C. LUJAN ELEMENTARY	217	181	398	√		
TALOFOFO ELEMENTARY	153	126	279	√		
TAMUNING ELEMENTARY	355	269	624		√	Per Gdoe SY16-17 calendar 173 Instructional days.
UPI ELEMENTARY	424	401	825	√		
WETTENGEL ELEMENTARY	355	339	694	√		
AGUEDA JOHNSTON MIDDLE	409	376	785	√		
ASTUMBO MIDDLE	294	301	595	√		
F.B. LEON GUERRERO MIDDLE	613	498	1111	√		
INARAJAN MIDDLE	282	231	513	√		
JOSE L.G. RIOS MIDDLE	447	403	850	√		
LP UNTALAN MIDDLE SCHOOL	613	531	1144	√		
OCEANVIEW MIDDLE	215	212	427	√		

VICENTE BENAVENTE MIDDLE	608	576	1184	√		
GEORGE WASHINGTON HIGH	884	752	1636	√		
JOHN F. KENNEDY HIGH	969	897	1866	√		
OKKODO HIGH	884	787	1671	√		
SIMON SANCHEZ HIGH	1021	820	1841		√	
SOUTHERN HIGH	760	653	1413	√		
TIYAN HIGH	705	581	1286	√		
J.P. TORRES SUCCESS ACADEMY	112	59	171	√		
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**			

14 Points - May 2017
(Reporting for April 01-30, 2017)

POINT 14.

Name of School	Current Student Enrollment			Point 14 TIMELY BUS TRANSPORTATION					
				Morning Busing			Afternoon Busing		
	Male	Female	Total	Yes	No	COMMENT	Yes	No	COMMENT
ADACAO ELEMENTARY	286	289	575	√				√	2nd trip- 2 Buses/8125 and 865. Last bus 3:37pm
AGANA HEIGHTS ELEMENTARY	222	204	426	√			√		
ASTUMBO ELEMENTARY	290	297	587	√				√	Double Run in the afternoon
B. P. CARBULLIDO ELEMENTARY	259	279	538	√				√	Every day in March 2017 has at least 2 second trips
C. L. TAITANO ELEMENTARY	289	253	542	√				√	4/26: 3:21 late bus Maina bus overloaded. 74 pax on a 60 pax bus. Reported to Bus Supervisor
CHIEF BRODIE ELEMENTARY	255	143	398	√				√	Second trip picked up 3:15 daily.
D.L. PEREZ ELEMENTARY SCHOOL	321	302	623	√		All busses usually arrive on time by 7:30 a.m.	√		2 busses for 2nd trips. Last bus usually arrives between 3:05 p.m. - 3:10 p.m.
FINEGAYAN ELEMENTARY	424	397	821	√			√		
H.B. PRICE ELEMENTARY	368	330	698	√				√	1-3 busses 1st trip ; 5-7 busses 2nd trip
H.S. TRUMAN ELEMENTARY	205	157	362	√		3 busses transport in the morning	√		Depending on availability, bussing vary between 3 and 4 busses
INARAJAN ELEMENTARY	127	120	245	√				√	BUS 20 -25 MINS LATE
J.O. SAN MIGUEL ELEMENTARY	277	212	489	√				√	DOUBLE TRIPS
JUAN M. GUERRERO ELEMENTARY	363	327	690		√			√	Late (staggered) arrival of buses with double backs/2nd trips needed. SPED bus had been late with drop-off & pick-ups for this month
L.B. JOHNSON ELEMENTARY	136	147	283	√				√	A total of 5 buses service LBJ Elem. with 2 of them returning for 2 different areas for pick up after 3:20pm

LIGUAN ELEMENTARY	290	282	572	√		1 bus arrival on time in the morning between 7 am - 7:15 am as of Friday, April 28, 2017		√	2 busses are needed in the afternoon, 1st trip bus driver does a 2nd trip to transport remaining students home. Still No Changes as of April 28, 2017
M.A. ULLOA ELEMENTARY	381	333	714	√			√		2nd trip - due to over load for the Koda area
M. U. LUJAN ELEMENTARY	303	304	607	√			√		
MACHANANAO ELEM. SCHOOL	245	297	542	√				√	2nd trip comes after 3:15 p.m.
MARCIAL SABLAN ELEMENTARY	234	230	464	√			√		
MERIZO ELEMENTARY	142	112	254	√		Arrivals this month are on time.		√	No changes in the status - Bus pick up still as late - bussing issue ongoing - no improvements to date.
ORDOT CHALAN PAGO ELEMENTARY	289	227	516	√			√		
P.C. LUJAN ELEMENTARY	217	181	398	√				√	2ND TRIP DAILY LALO & BARRIGADA HEIGHTS AREA PU TIME IS 3:15 P.M.
TALOFOFO ELEMENTARY	153	126	279	√			√		
TAMUNING ELEMENTARY	355	269	624	√				√	2-second trips made daily, last bus leaves campus at approximately 3:20pm.
UPI ELEMENTARY	424	401	825	√				√	Continued 2nd Trip
WETTENGEL ELEMENTARY	355	339	694	√				√	2ND TRIPS LATE PICK UP
AGUEDA JOHNSTON MIDDLE	409	376	785	√			√		
ASTUMBO MIDDLE	294	301	595	√			√		
F.B. LEON GUERRERO MIDDLE	613	498	1111		√	For Month of April, 50% of the time busses arrive late		√	For Month of April, 50% of the time busses arrive late
INARAJAN MIDDLE	282	231	513	√				√	

JOSE L.G. RIOS MIDDLE	447	403	850		√	BUS#88 JONESTOWN- SPED@8:16AM,SPED@8:15AM,SPED@8:20AM, BUS151 MAITE@8:15,SPED@8:21,SPED@8:23,BUS#148 @8:10,SPED@8:20,BUS#148@8:11AM		√	4317BUS#64#13#88#163#148#103#5DEPARTED AFTER 3:30PM,4417BUS#1638813151148103SPED,DEPARTED AFTER3:30,4617BUS#143,12.163,64,SPED,151,88,148,103DEPARTED AFTER3:30,4717BUS#143,151,12,163,64,13,88,148,103DEPARTED AFTER3:30,41717BUS#12,163,38,13,148,103,41817BUS#148,13,12,5DEPAR TED AFTER3:30,42017BUS#5,163,93,99,13,151,12,103DEPARTED AFTER3:30,42117BUS#148,13,93,103DEPARTED AFTER3:50,42717BUS#151,13,148,103DEPARTED AFTER3:30,BUS#93,99,8,13,148,12,5DEPARTED AFTER3:30,BUS#8,100,13,SPED,148,93DEPARTED AFTER3:40
LP UNTALAN MIDDLE SCHOOL	613	531	1144		√	A TOTAL OF 14 DPW/REGULAR BUSES EXPECTED IN THE A.M. AND NO LATE DPW/REGULAR BUSES. TOTAL OF 2 SPED BUSES IN THE A.M. AND ONLY 1 SPED BUS LATE ARRIVING AT 8:30 A.M. LATEST.		√	A TOTAL OF 14 DPW/REGULAR BUSES EXPECTED IN THE P.M. AND OUT OF 14 ONLY 6 BUSES LATE. THE LAST DPW/REGULAR BUS PICK UP TIME at the latest 4:30 P.M. TOTAL OF 2 SPED BUSES EXPECTED IN THE AFTERNOON AND NO LATE SPED BUSES.
OCEANVIEW MIDDLE	215	212	427	√			√		
VICENTE BENAVENTE MIDDLE	608	576	1184		√			√	SPED Bus late several days in April due to 6 bus drivers being out.
GEORGE WASHINGTON HIGH	884	752	1636	√			√		
JOHN F. KENNEDY HIGH	969	897	1866	√		(19) Busses	√		(21) Buses. Concern: Buses double back afterschool.
OKKODO HIGH	884	787	1671	√			√		
SIMON SANCHEZ HIGH	1021	820	1841						
SOUTHERN HIGH	760	653	1413	√			√		
TIYAN HIGH	705	581	1286	√			√		
J.P. TORRES SUCCESS ACADEMY	112	59	171	√			√		
TOTAL>>>>>>>>>>>>>>>>>>>>>>>>>>	**15924**	**14237**	**30161**						

Department of Education
Office of the Superintendent
Date: 5/4/17 Time:
Rec'd By: Print Name Signature 7050404

Jon J. P. Fernandez
Superintendent of Education

GUAM HEAD START PROGRAM
DEPARTMENT OF EDUCATION
500 Mariner Avenue; Office E2
Barrigada, Guam 96913
Tel: (671) 300-1603/0604
Fax: (671) 477-1535
www.gdoe.net/headstart

Catherine M. Schroeder
Program Director, Head Start

Guam Head Start Program
Program Director's Report
May 2017

In accordance with Section 642 (d)(2) of the Head Start School Readiness Act of 2007 (P.L. 110-134), the DOE Guam Head Start Program is required to report specific information to the Guam Education Board and the Guam Head Start Policy Council on a monthly basis.

Financial Statement(s): (Attachment A)

As of April 30, 2017 the program expended 73.59 % of its budget.

Enrollment Information / Reports: (Attachment B)

The attendance rate for the month of April increased from 82.68% in March to 84.93% which is still below the 85% goal. The year to date attendance dropped from 84.97% to 84.93% which does not meet the 85% program requirement. A review of data indicates a majority of absences were health related.

Enrollment status of Children with Disabilities: The program currently has 55 (10.3%) children with disabilities attending class which meets the 10% enrollment

Meal Report: (Attachment C) March report.

Program Information: (Attachment D)

A. Program Design and Management

Staffing: Interviews were completed recommendations, and justification for filling these positions were submitted for the Social Worker Supervisor (Family Services Manager), Community Development Program Aide, and a Head Start Aide. The status is as follows: A current staff social worker has been detailed as acting Social Services Supervisor, the CDPA position remains unfilled, and the Head Start Aides recommended declined. The PC I who was coordinating Parent Engagement Services rescinded his transfer.

Doc. No. 34GL-17-0516.

Office of Head Start 2016 CLASS review results have been posted.

Domain	Dimension	Guam's Base Federal Review 2013		Guam Federal Review January 2017	National 2016 Scores
Emotional Support		6.09*		6.077 *	6.00
	Positive Climate	6.0*		6.31*	5.93
	Negative Climate	1.12		1.10	1.06
	Teacher Sensitivity	5.79*		5.81	5.82
	Regard for Student Perspective	5.71*		5.29	5.30
Classroom organization		5.65*		5.579	5.73
	Behavior Management	5.95*		5.81	5.96
	Productivity	5.67		5.76	6.05
	Instructional learning formats	5.33*		5.15	5.20
Instructional supports		2.14		3.420*	2.83
	Concept Development	1.64		2.81*	2.33
	Quality Feedback	2.29		3.69*	2.80
	Language Modeling	2.50		3.76*	3.35

*Above the national average

Proposed change to the Head Start 2017 – 2018 School Calendar: the program would like to increase the number of days the children attend class from 160 to 168 to provide more instructional time, and be more in line with the DOE calendar.

B. Child Development and Health

Transition kindergarten activities are being completed: health audits with required immunization updates are being given to each child, and the parents are indicating the school their child will be attending so cumulative and health records can be forwarded.

C. Family/Community Partnerships

The Transition Conference experienced an unexpected glitch of limited parking due to the High School outrigger canoe races. While the hotel addressed the issue, many families and GEB members had left in frustration. The conference, however, was a success with the 34 parents, 20 children, 22 Head Start Staff (11 support staff and 11 teaching staff, and 9 community partnership information displays, 10 presenters, and 30 GCC Early Childhood students who volunteered in the childcare room and with a demonstration making goop and slime.

Outreach Registration continues at Mangilao Public Health and at the central office. The tentative June schedule will be two weeks at Dededo Public Health and two weeks at Mangilao Public Health. To date the program has registered 154 children and expects 140 returnees for a total of 290.

Community Partnerships: Program staff continue to be active participants with the Early Childhood Community projects and committees.

5. **Communications: Office of Head Start**

There are no communications from OHS at this time.

6. **Program Calendar and Announcements: April 3 – May 31, 2017:** Members of the Guam Education Board and DOE Management Team are welcome to attend all Head Start activities.

Date	Event
May 15	No Class: Home visits and final assessments due
May 17	Policy Council Meeting: 6:30 – 8:30 Asan Senior, Youth and Head Start Parent Resource Room
May 18	HAPPY 52nd ANNIVERSARY Head Start National read a book donated by Scholastics Inc. day Health Services Advisory Committee Meeting: 9 am Head Start Office Conference room.
May 26	Certificate day
June 3 – 23	Director is on leave
June 21	Policy Council Meeting: 6:30 – 8:30 Asan Senior, Youth and Head Start Parent Resource Room

7. **Program request:** Approval of proposed calendar change

Submitted: May 3, 2017

Catherine M Schroeder

Catherine M. Schroeder: Program Director

5/4/17

Joseph L. M. Sanchez: Deputy Superintendent of C&II

5/9/17

Jon J. P. Fernandez: Superintendent of Education

April Statement

BASIC GRANT

Row Labels	Sum of ORIGINAL APPROP	Sum of REVISED BUDGET	Sum of YTD EXPENDED	Sum of MTD EXPENDED	Sum of ENCUMBRANCE/REQ	Sum of AVAILABLE BUDGET	% USED	% AVAILABLE
32010								
0111 FTE salary	1,476,141.00	1,439,150.00	1,092,707.29	103,371.72	-	346,442.71	75.93%	24.07%
0113 Substitute salary	20,000.00	8,000.00	3,988.09	668.40	-	4,011.91	49.85%	50.15%
0114 Part time salary	247,696.00	247,696.00	176,912.44	17,328.03	-	70,783.56	71.42%	28.58%
0121 Benefits	668,052.00	668,953.00	475,539.05	46,470.31	-	193,413.95	71.09%	28.91%
0222 Mileage	6,200.00	6,200.00	2,811.26	296.94	-	3,388.74	45.34%	54.66%
0230 Contractual	64,179.00	354,861.00	26,106.58	9,196.06	228,221.06	100,533.36	71.67%	28.33%
0240 Supplies	52,336.00	102,035.00	37,836.20	11,333.56	34,909.86	29,288.94	71.30%	28.70%
0250 Equipment	9,300.00	17,910.00	8,235.77	-	4,285.00	5,389.23	69.91%	30.09%
0290 Misc. parent reimburs	350.00	350.00	149.75	-	-	200.25	42.79%	57.21%
32010 Total	**2,544,254.00**	**2,845,155.00**	**1,824,286.43**	**188,665.02**	**267,415.92**	**753,452.65**	73.52%	26.48%

T/TA GRANT

32030								
0221 Off island travel	20,000.00	45,000.00	38,943.70	515.90	-	6,056.30	86.54%	13.46%
0230 Contractual	24,600.00	24,600.00	9,477.00	2,278.00	5,100.00	10,023.00	59.26%	40.74%
0240 Supplies	1,394.00	1,394.00	799.80	-	-	594.20	57.37%	42.63%
32030 Total	**45,994.00**	**70,994.00**	**49,220.50**	**2,793.90**	**5,100.00**	**16,673.50**	76.51%	23.49%
Grand Total	**2,590,248.00**	**2,916,149.00**	**1,873,506.93**	**191,458.92**	**272,515.92**	**770,126.15**	73.59%	26.41%

09CH9160 - GUAM DEPARTMENT OF EDUCATION

End-Of-Month Enrollment - April 2017

Head Start

	Operated this month	*Last day of services provided*	*All clases/options in session*	*Reported Enrollment*	*Funded Enrollment*	*Status*
	Yes	Apr 30, 2017	Yes	534	534	Reported
Initially Reported:	On 05/01/2017 by Enrico Pegarido					
Last Updated:	On 05/01/2017 07:00:12 PM, EST by Enrico Pegarido					
Grantee Comments:	Total Enrolled in Class: 530 Total Vacancies Within 30 Days: 3 Total Vacancies Over 30 Days: 1 Total Vacancies Replaced After 30 days: 0					

Guam Head Start Program

2301 - Average Daily Attendance

Program Term: HS Program Year 51, Enrollment Status: Enrolled Attendance Date: 4/1/2017 - 4/30/2017

Guam Head Start Program

	Attendance Records			Operating Days	ADA [1]	Funded Enrollment		Actual Enrollment	
	Present [5]	Absent [6]	Neither [7]			Count	% Attendance	Count [2]	% Attendance [3]
Adacao Elementary School									
Adacao	241	59	0	15	16.07	20	80.33%	20.00	80.33%
Site Total	**241**	**59**	**0**	**15.00 (avg)**	**16.07**	**20**	**80.33%**	**20.00**	**80.33%**
Astumbo Elementary School									
Astumbo	226	59	0	15	15.07	20	75.33%	19.00	79.30%
Site Total	**226**	**59**	**0**	**15.00 (avg)**	**15.07**	**20**	**75.33%**	**19.00**	**79.30%**
C.L.Taitano Elementary School									
C.L.Taitano I	251	49	0	15	16.73	20	83.67%	20.00	83.67%
C.L.Taitano II	240	45	0	15	16.00	20	80.00%	19.00	84.21%
Site Total	**491**	**94**	**0**	**15.00 (avg)**	**32.73**	**40**	**81.83%**	**39.00**	**83.93%**
Carbullido Elementary School									
Carbullido I (AM)	234	66	0	15	15.60	20	78.00%	20.00	78.00%
Carbullido II (PM)	218	82	0	15	14.53	20	72.67%	20.00	72.67%
Site Total	**452**	**148**	**0**	**15.00 (avg)**	**30.13**	**40**	**75.33%**	**40.00**	**75.33%**
Chief Brodie Elementary School									
Chief Brodie I	233	67	0	15	15.53	20	77.67%	20.00	77.67%
Chief Brodie II	246	54	0	15	16.40	20	82.00%	20.00	82.00%
Site Total	**479**	**121**	**0**	**15.00 (avg)**	**31.93**	**40**	**79.83%**	**40.00**	**79.83%**
D.L.Perez Elementary School									
D.L.Perez I	259	41	0	15	17.27	20	86.33%	20.00	86.33%
D.L.Perez II	254	46	0	15	16.93	20	84.67%	20.00	84.67%
Site Total	**513**	**87**	**0**	**15.00 (avg)**	**34.20**	**40**	**85.50%**	**40.00**	**85.50%**
Finegayan Elementary									
Finegayan	273	27	0	15	18.20	20	91.00%	20.00	91.00%
Site Total	**273**	**27**	**0**	**15.00 (avg)**	**18.20**	**20**	**91.00%**	**20.00**	**91.00%**
H.S.Truman Elementary School									
Truman	195	60	0	15	13.00	17	76.47%	17.00	76.47%
Site Total	**195**	**60**	**0**	**15.00 (avg)**	**13.00**	**17**	**76.47%**	**17.00**	**76.47%**
Inarajan Elementary School									
Inarajan	240	60	0	15	16.00	20	80.00%	20.00	80.00%
Site Total	**240**	**60**	**0**	**15.00 (avg)**	**16.00**	**20**	**80.00%**	**20.00**	**80.00%**
J.M.Guerrero Elementary School									
J.M.Guerrero	274	26	0	15	18.27	20	91.33%	20.00	91.33%
Site Total	**274**	**26**	**0**	**15.00 (avg)**	**18.27**	**20**	**91.33%**	**20.00**	**91.33%**
M.Sablan Elementary School									
M.Sablan	218	82	0	15	14.53	20	72.67%	20.00	72.67%
Site Total	**218**	**82**	**0**	**15.00 (avg)**	**14.53**	**20**	**72.67%**	**20.00**	**72.67%**

1. ADA for each clasroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.
2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days
3. Percent Attendance is the Present count divided by the sum of Present and Absent Count
4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.
5. Statuses counted as Present: Present(P), Tardy(T), Left Early(LE), Tardy and Left Early(TLE)
6. Statuses counted as Absent: Absent(A), Excused(E), Unexcused(U)
7. Statuses counted as Neither: No Class (-), Best Interest Day (B), Not Scheduled (N)

Copyright © ChildPlus Software

Guam Head Start Program

2301 - Average Daily Attendance

Program Term: HS Program Year 51, Enrollment Status: Enrolled Attendance Date: 4/1/2017 - 4/30/2017

Guam Head Start Program

	Attendance Records			Operating Days	ADA [1]	Funded Enrollment		Actual Enrollment	
	Present[5]	Absent[6]	Neither[7]			Count	% Attendance	Count[2]	% Attendance[3]
M.U.Lujan Elementary School									
M.U.Lujan	248	52	0	15	16.53	20	82.67%	20.00	82.67%
Site Total	**248**	**52**	**0**	**15.00 (avg)**	**16.53**	**20**	**82.67%**	**20.00**	**82.67%**
M.Ulloa Elementary School									
M.Ulloa I	258	42	0	15	17.20	20	86.00%	20.00	86.00%
M.Ulloa II	247	38	0	15	16.47	20	82.33%	19.00	86.67%
Site Total	**505**	**80**	**0**	**15.00 (avg)**	**33.67**	**40**	**84.17%**	**39.00**	**86.32%**
Machananao Elementary School									
Machananao	253	47	0	15	16.87	20	84.33%	20.00	84.33%
Site Total	**253**	**47**	**0**	**15.00 (avg)**	**16.87**	**20**	**84.33%**	**20.00**	**84.33%**
Merizo Martyrs Elementary School									
Merizo	253	47	0	15	16.87	20	84.33%	20.00	84.33%
Site Total	**253**	**47**	**0**	**15.00 (avg)**	**16.87**	**20**	**84.33%**	**20.00**	**84.33%**
P.C.Lujan Elementary School									
P.C.Lujan	262	38	0	15	17.47	20	87.33%	20.00	87.33%
Site Total	**262**	**38**	**0**	**15.00 (avg)**	**17.47**	**20**	**87.33%**	**20.00**	**87.33%**
Price Elementary School									
Price I (AM)	261	39	0	15	17.40	20	87.00%	20.00	87.00%
Price II (PM)	258	42	0	15	17.20	20	86.00%	20.00	86.00%
Site Total	**519**	**81**	**0**	**15.00 (avg)**	**34.60**	**40**	**86.50%**	**40.00**	**86.50%**
Talofofo Elementary School									
Talofofo	224	31	0	15	14.93	17	87.84%	17.00	87.84%
Site Total	**224**	**31**	**0**	**15.00 (avg)**	**14.93**	**17**	**87.84%**	**17.00**	**87.84%**
Upi Elementary School									
Upi	256	44	0	15	17.07	20	85.33%	20.00	85.33%
Site Total	**256**	**44**	**0**	**15.00 (avg)**	**17.07**	**20**	**85.33%**	**20.00**	**85.33%**
Wettengel Elementary School									
Wettengel I (AM)	262	38	0	15	17.47	20	87.33%	20.00	87.33%
Wettengel II (PM)	238	47	0	15	15.87	20	79.33%	19.00	83.51%
Site Total	**500**	**85**	**0**	**15.00 (avg)**	**33.34**	**40**	**83.33%**	**39.00**	**85.47%**
Guam Head Start Program	6,622	1,328	0	15.00 (avg)	441.48	534	82.67%	530.00	83.30%
Report Totals	6,622	1,328	0	15.00 (avg)	441.48	534	82.67%	530.00	83.30%

1. ADA for each clasroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.
2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days
3. Percent Attendance is the Present count divided by the sum of Present and Absent Count
4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.
5. Statuses counted as Present: Present(P), Tardy(T), Left Early(LE), Tardy and Left Early(TLE)
6. Statuses counted as Absent: Absent(A), Excused(E), Unexcused(U)
7. Statuses counted as Neither: No Class (-), Best Interest Day (B), Not Scheduled (N)

Copyright © ChildPlus Software

GOVERNMENT OF GUAM
GUAM DEPARTMENT OF EDUCATION
STATE AGENCY FOR CHILD NUTRITION & FOOD DISTRIBUTION PROGRAMS
FEDERAL PROGRAMS DIVISION
THE CHILD AND ADULT FOOD CARE PROGRAM (CACFP)
FISCAL YEAR 2017

MONTHLY SUMMARY OF MEAL ACTIVITY & REIMBURSEMENTS

March-17

SCHOOL	BREAKFAST		SNACKS		LUNCH		TOTAL MEAL REIMBURSEMENT AMOUNT	CASH-IN-LIEU		GRAND TOTAL (REIMBURSEMENT)
	MEALS SERVED	REIMB AMOUNT	MEALS SERVED	REIMB AMOUNT	MEALS SERVED	REIMB AMOUNT		MEALS SERVED	REIMB AMOUNT	
	@ 1.71		@ 0.86		@ 3.16			@ 0.23		
MARCIAL SABLAN ELEM	250	427.50		-	254	802.64	1,230.14	254	58.42	$ 1,288.56
BP CARBULLIDO ELEM	314	536.94	236	202.96	551	1,741.16	2,481.06	551	126.73	$ 2,607.79
CL TAITANO ELEM	644	1,101.24		-	658	2,079.28	3,180.52	658	151.34	$ 3,331.86
FINEGAYAN ELEM	357	610.47		-	357	1,128.12	1,738.59	357	82.11	$ 1,820.70
HS TRUMAN ELEM	247	422.37		-	271	856.36	1,278.73	271	62.33	$ 1,341.06
JM GUERRERO ELEM	361	617.31		-	361	1,140.76	1,758.07	361	83.03	$ 1,841.10
INARAJAN ELEM	327	559.17		-	327	1,033.32	1,592.49	327	75.21	$ 1,667.70
MA ULLOA ELEM	647	1,106.37		-	650	2,054.00	3,160.37	650	149.50	$ 3,309.87
MU LUJAN ELEM	343	586.53		-	327	1,033.32	1,619.85	327	75.21	$ 1,695.06
MERIZO ELEM	341	583.11		-	342	1,080.72	1,663.83	342	78.66	$ 1,742.49
PC LUJAN ELEM	352	601.92		-	352	1,112.32	1,714.24	352	80.96	$ 1,795.20
HB PRICE ELEM	391	668.61	306	263.16	689	2,177.24	3,109.01	689	158.47	$ 3,267.48
TALAFOFO ELEM	293	501.03		-	293	925.88	1,426.91	293	67.39	$ 1,494.30
UPI ELEM	357	610.47		-	357	1,128.12	1,738.59	357	82.11	$ 1,820.70
WETTENGEL ELEM	354	605.34	306	263.16	660	2,085.60	2,954.10	660	151.80	$ 3,105.90
DL PEREZ ELEM	664	1,135.44		-	660	2,085.60	3,221.04	660	151.80	$ 3,372.84
CHIEF BRODIE ELEM	565	966.15		-	569	1,798.04	2,764.19	569	130.87	$ 2,895.06
ASTUMBO ELEM	298	509.58		-	298	941.68	1,451.26	298	68.54	$ 1,519.80
MACHANAO ELEM	346	591.66		-	344	1,087.04	1,678.70	344	79.12	$ 1,757.82
LIGUAN ELEM		-		-		-	-	0	0.00	$ -
ADACAO ELEM	340	581.40		-	336	1,061.76	1,643.16	336	77.28	$ 1,720.44
		-								
TOTAL	7,791	13,322.61	848	729.28	8,656	27,352.96	$ 41,404.85	8,656	1,990.88	$ 43,395.73

Prepared by: Elaine E. Cabrera — Date: 4.7.17
Program Coordinator I

Certified by: — Date: 4/7/17
FNS Administrator

Verified by: — Date: 4/7/17

Proposed to change Head Start Calendar for next school year:

Current dates and activities		Proposed change
August 14 -24	Head Start Professional Development / Pre-service	August 14 – 18
August 25	Parent Child Day	August 21 and 22: Parent Child Day and Assessments
August 28	First Day of Class	August 23
September 11	NO CLASS / Child assessments and Home Visits	keep
September 18, 25		Delete 18, and 25
December 7	Head Start Staff Professional Development	Delete
February 5	Head Start Teacher Work day	Delete
February 14	Head Start Parent Teacher Conference	Remains but they will have Classes and complete their Parent Teacher conferences. This will not be a day off for the students.

Unfinished Business

GUAM EDUCATION BOARD
RESOLUTION NUMBER 2017-08

Introduced by Guam Education Board Members:

RELATIVE TO GUAM EDUCATION BOARD REQUESTING GOVERNOR TO DECLARE AN EMERGENCY SITUATION BY EXECUTIVE ORDER; AND RELATIVE TO GUAM EDUCATION BOARD REQUESTING GUAM LEGISLATURE TO IDENTIFY AVAILABLE RESOURCES IN THE AMOUNT OF ONE MILLION DOLLARS ($1,012,000.00) TO ADDRESS THE CRITICAL AND URGENT MAINTENANCE AND REPAIR NEEDS OF SIMON SANCHEZ HIGH SCHOOL

WHEREAS, Simon Sanchez High School has been prioritized for renovation and/or rebuilding pursuant to Public Law 32-120 which is currently before the 34th Guam Legislature; and

WHEREAS, the renovation and/or rebuilding of Simon Sanchez High School is dependent upon the successful completion of Guam Department of Public Works Request for Proposal Project No. 730-5-1056-L-YIG which will award a contract to a developer that can finance, design, build and maintain the school, among other things, for a period of at least 20 years; and

WHEREAS, such procurement process has encountered numerous issues and delays and is currently stayed due to a recent appeal, Docket No. OPA-PA-17-001, made by a prospective bidder to the Guam Office of Public Accountability; and

WHEREAS, pending completion of such procurement process, the Simon Sanchez High School campus in its current unrenovated condition and/or current pre-rebuilding state will continue to be occupied by students and employees for a period of at least 18 to 24 months; and

WHEREAS, there exists a critical and urgent need for maintenance and repairs to keep the Simon Sanchez High School campus open and safe for occupancy by students and employees for the next 18 to 24 months pending completion of such procurement process; and

WHEREAS, the Guam Education Board and Superintendent of Education have repeatedly toured the Simon Sanchez High School campus and met with administrators to identify certain maintenance and repair needs; and

GUAM EDUCATION BOARD
RESOLUTION NO. 2017-08

WHEREAS, Guam Education Board members, as well as other elected and appointed officials, attended a town hall meeting at Simon Sanchez High School on May 2, 2017, where members of the community, including many students and teachers, rejected efforts to convert Simon Sanchez High School into a charter school and urged officials to focus on repairing and renovating/rebuilding their existing facility; and

WHEREAS, Governor Eddie Baza Calvo, Mayor Rudy Matanane of Yigo, 34th Guam Legislative Committee on Education Chairman Senator Joe S. San Agustin, Senator Dennis Rodriguez, and other members of the 34th Guam Legislature have publicly recognized the urgency of addressing Simon Sanchez High School's maintenance and repair needs;

THEREFORE, BE IT RESOLVED, that the Guam Education Board and the Superintendent of Education respectfully request with great urgency that Governor Eddie Baza Calvo declare an emergency situation by Executive Order stating that the Guam Department of Education may resort to emergency procurement for the purposes of such Executive Order in order to immediately address the maintenance and repair needs of Simon Sanchez High School;

BE IT FURTHER RESOLVED, that, in the event that the Governor declares such an emergency situation by Executive Order, the Guam Education Board hereby respectfully requests with great criticalness and urgency that the 34th Guam Legislature identify available resources in the amount of One Million Dollars ($1,012,000.00) to fund the following maintenance and repair needs at Simon Sanchez High School:

- Restoration of nine temporary classrooms
- Exterior painting of the facility
- Restoration of classrooms 310 and 311
- Partitionin of the Barn classroom
- Installation of gymnasium mesh wire louver systems
- Replacement of gymnasium roll-up doors
- Modifications to classrooms within the main facility
- Roof leak repairs
- Bus drop-off canopy and drainage improvements
- Canopy repairs along the main exterior walkways
- Loading, shredding and grinding of green waste
- Increasing pest control services
- Relocation, repair or replacement of cafeteria air conditioning
- General maintenance continuity of operations

BE IT FURTHER RESOLVED, that the Guam Education Board acknowledges and supports the introduction of Bill 87-34 by Senator Dennis Rodriguez and Senator Joe S. San Agustin that would direct $430,000 to fund a portion of the identified critical needs of Simon Sanchez High School and urges the Guam Legislature to continue to look for resources to cover the remainder of the identified needs; and

BE IT FURTHER RESOLVED, that the Guam Education Board seeks Governor Eddie Baza Calvo's support for Bill 87-34 and his commitment to provide the necessary cash for such appropriation in order to ensure that these critical resources are made available as soon as possible to support Simon Sanchez High School's repairs;

AND BE IT FURTHER RESOLVED, that a copy of this Guam Education Board Resolution be transmitted to the Honorable Governor of Guam Edward Baza Calvo, *I Magá låhen Guåhan;* the Honorable Senator Benjamin J.F. Cruz, Speaker of *I Mina' Trentai Kuåttro Na Liheslaturan Guåhan* and Chairman of the 34th Guam Legislative Committee on Appropriations and Adjudication; the Honorable Senator Joe S. San Agustin, Chairman of the 34th Guam Legislative Committee on Education, Finance and Taxation; and the Guam Department of Education.

DULY AND REGULARLY ADOPTED THIS __TH DAY OF MAY, 2017.

PETER ALECXIS D. AOA,
Guam Education Board Chairman

JON J.P. FERNANDEZ, Executive Secretary

Draft

New Business

DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

www.gdoe.net
500 Mariner Avenue
Barrigada, Guam 96913
Telephone: (671) 300-1547 / 153e•Fax: (671) 472-5001
Email: jpfernandez@gdoe.net

JON J. P. FERNANDEZ
Superintendent of Education

May 11, 2017

MEMORANDUM

TO: Chairman and Members, Guam Education Board

FROM: Superintendent of Education

RE: GDOE Education Financial Supervisory Commission, Declaration of Financial Status Designations, Code C-Watch, Corrective Financial Recovery Plan for 2017 Fiscal Year to Date: February 2017.

The Education Financial Supervisory Commission (EFSC) issued Declarations of Financial Status Designation (FSD) on March 30, 2017 for the month of February 2017. A Code C-Watch has been issued for budget object categories 230 Contractual, 361 Power, 362 Water and 363 Telephone for the period ending February 28, 2017. The EFSC FSD February 2017 was received by the Guam Education Board (GEB) office on April 27, 2017. The EFSC summary spreadsheets for the February 2017 FSD are attached.

The Corrective Financial Recovery Plan as required by law follows below. This plan must be provided to the Guam Education Board within twenty (20) working days of receipt of the EFSC issued Watch. The GEB shall review, modify and approve by resolution, the Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

Code C-Watch Corrective Financial Recovery Plan

In summary and pursuant to the FY17 Spending Plan as approved by GEB Resolution 2016-14, GDOE anticipates reoccurring C-Watches (projected shortfalls) in a number of operational object classes for the remainder of the fiscal year. The Corrective Financial Recovery Plan to remedy these C-Watches throughout the fiscal year is to transfer funding from personnel lapses on a quarterly basis.

230 Contractual

The projected shortfall, $1.5M for the period ending February 28, 2017 is the result of $0 General Fund allotments in contractual for the 4th quarter of the fiscal year fiscal year. The department will submit an appropriation and allotment modification from personnel lapses in the 3rd quarter funding to address the FSD C-Watch.

361 Power

The projected shortfall, $6.6M for the period ending February 28, 2017 is the result of $0 power allotments for the months of March through September of the fiscal year. An appropriation and allotment modification submitted on February 20, 2017 was approved transferring $4,268,418 from personnel to power for the months of March through July, increasing overall allotment for power from $4,957,050 to $9,225,468. Additionally, in March 2017 and on April 21, 2017 appropriation allotment modifications in TEFF appropriations were approved transferring $2,504,484 from contractual and supply in TEFF, netting an overall increase in total allotments (all funds) for power from $9,225,468 to 11,228,468. These allotment modifications will address the FSD C-Watch.

362 Water

The projected shortfall, $2.7M for the period ending February 28, is the result of $0 water allotments for the months of March through September of the fiscal year. An appropriation and allotment modification submitted on February 20, 2017 was approved transferring $1,487,380 from personnel to water for March through July, increasing the allotment for water from $1,433,478 to $2,920,858. Additionally in March 2017, an appropriation allotment modification in TEFF appropriations was approved transferring $495,516 from contractual and supply in TEFF, netting an overall increase in total allotments (all funds) for water from $2,920,858 to $3,416,374. These allotment modifications will address the FSD C-Watch. GDOE also anticipates Guam Waterworks Authority (GWA) credits will be applied as water leak repairs and/or faulty meter readings reported in nearly a dozen schools in the first four months of the fiscal year become resolved or reconciled. Additionally GDOE and GWA are collaborating and auditing water meters throughout the school district to ensure the accuracy of readings.

363 Telephone

The projected shortfall, $28,661 for the period ending February 28, 2017 is the result of $2,438 shortfall in allotments from November to February, and $0 allotments for the month of September. The department will prepare an appropriation and allotment modification to transfer funds from personnel to telephone in the amount of $158,018, increasing the total telephone allotment from $130,356 to $288,374 to address the FSD C-Watch and projected shortfall.

The corrective actions necessary for the remediation of the EFSC Financial Status Designations (FSD) are being addressed. A resolution (Resolution No. 2017-07) has been prepared outlining above for the GEB approval in the next regular meeting and is attached for review. Please let me know if you would like to discuss this matter in greater detail.

JON M. FERNANDEZ

Attachments

cc: Deputy Superintendent of Finance and Administrative Service

GDOE Education Financial Supervisory Commission

April 18, 2017

Peter Alecxis D. Ada
Chairman
Guam Education Board
P.O. Box DE
Hagåtña, Guam 96932

RE: Declaration of Financial Status Designation

Dear Chairman Ada,

Please find herein the February 2017 Declaration of Financial Status Designations (FSD) by the GDOE Education Financial Supervisory Commission (EFSC).

Should you have any questions or concerns please do not hesitate to contact me at (671) 475-9412.

Sincerely,

Jose S. Calvo
Chair
GDOE Education Financial Supervisory Commission

RECEIVED
APR 27 2017
GUAM EDUCATION BOARD
TIME 4:47pm INITIAL

Cc: EFSC Members:
Artemio Hernandez, Vice-Chair, Director – Office of Finance and Budget
Doris Flores Brooks, Member, Public Auditor
Christine Baleto, Member, Director – Department of Administration
Vincent Duenas, Member, Parent Representative

Authority: 17GCA, Article 1, Chapter 3, §3133 creates the Guam Department of Education Financial Supervisory Commission (EFSC) as an independent body to assist the GDOE and the Guam Education Board (GEB) with the task of monitoring and managing all public education financial resources. The EFSC's primary role is to monitor the financial health of the GDOE by developing and supervising a financial status designation of GDOE finances.

Declaration of Financial Status Designation

Fiscal Year-to-Date: 10/1/2016 to 02/28/2017

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a CODE C – Watch indicating that the Guam Department of Education (GDOE) has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories:

230 Contract
361 Power
362 Water
363 Telephone

Month of February 2017

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a CODE B – Warning indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories:

362 Water
363 Telephone

Required Action

CODE C - Watch. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit a Corrective Financial Recovery Plan to eliminate Watch conditions within twenty (20) working days of an EFSC-issued Watch to the GEB. The GEB shall review, modify and approve by resolution the corrective Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

CODE B - Warning. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit an explanation of variance within five (5) working days of an EFSC Warning to the GEB and EFSC that explains each expenditure category above the approved budget amount as outlined in the Fiscal Year 2016 twelve (12)-month Expenditure Operations Plan.

The designations declared as defined in Article 1, Chapter 3, §3133(d) of Title 17, Guam Code Annotated were unanimously assigned on March 30, 2017. Accordingly, on behalf of the EFSC, this report is hereby submitted and filed with the **Guam Education Board Members, GDOE Superintendent, GDOE Deputy Superintendent of Finance, *I Maga'låhen Guåhan,* the Speaker of *I Liheslaturan Guåhan,* and Members of the EFSC.**

Doc. No. 34GL-17-0516.

Education Financial Supervisory Commission Fiscal Year 2017 Financial Status Designation Report

Department: Guam Department of Education
Fund: Consolidated Local Funds
Account No.: ALL

Budget Act(s): P.L. 33-185
YTD Exp Date 2/28/2017

A	B	C	D	E	F	G	H	I	J
Account Code	Budget Act(s) Appropriations	Reserve	Allotments	GDOE YTD Expenditures	Manual Adjustment	Projected Remaining Expenditures	Projected Year End Balance	DOFF	Encumbrances
111 Salary	139,925,094	0	139,925,094	51,873,225	0	80,561,299	7,490,570	A-Stable	0
112 OT	173,269	0	173,269	0	0	0	173,269	A-Stable	0
113 Benefits	49,790,074	0	49,790,074	18,134,290	0	28,081,585	3,574,199	A-Stable	0
Total Personnel	189,888,437	0	189,888,437	70,007,515	0	108,642,884	11,238,038	A-Stable	0
220 Travel	12,429	0	12,429	1,420	0	1,988	9,022	A-Stable	0
230 Contract	19,459,312	0	19,459,312	10,334,287	(1,568,000)	12,272,802	(1,579,777)	C-Watch	5,928,215
233 Rent	0	0	0	0	0	0	0	A-Stable	0
240 Supplies	2,384,016	0	2,384,016	279,863	0	391,808	1,712,345	A-Stable	762,775
250 Equipment	2,459,148	0	2,459,148	170,370	0	238,518	2,050,260	A-Stable	147,152
270 Wkrs Comp	5,000	0	5,000	0	0	0	5,000	A-Stable	0
271 Drug Testing	300	0	300	0	0	0	300	A-Stable	0
290 Misc	100,000	0	100,000	0	0	0	100,000	A-Stable	0
351 Power	4,957,050	0	4,957,050	4,838,241	0	6,773,537	(6,654,728)	C-Watch	0
352 Water	1,433,478	0	1,433,478	1,744,820	0	2,442,748	(2,754,091)	C-Watch	0
353 Telephone	130,356	0	130,356	66,257	0	92,760	(28,661)	C-Watch	56,692
450 Cap. Outlay	813,936	0	813,936	3,130,600	(3,130,600)	0	813,936	A-Stable	0
Total Operations	31,755,825	0	31,755,825	22,565,858	(6,698,600)	22,214,161	(6,326,395)	C-Watch	6,896,835
GRAND TOTAL	221,643,462	0	221,643,462	92,573,373	(6,698,600)	130,857,045	4,911,644	A-Stable	6,896,835

	Monthly Variance				Year to Date Variance			
Account Code	12 Month Operations BUDGET	Monthly ACTUALS	Variance	DOFF	12 Month Operations BUDGET	Year to Date ACTUALS	Variance	DOFF
111 Salary	10,985,546	10,393,038	592,508	A-Stable	57,533,501	51,873,225	5,660,276	A-Stable
112 OT	1	0	1	A-Stable	40,768	0	40,768	A-Stable
113 Benefits	3,915,390	3,633,282	282,108	A-Stable	20,424,647	18,134,290	2,290,357	A-Stable
Total Personnel	14,900,937	13,986,320	914,617	A-Stable	77,998,916	70,007,515	7,991,401	A-Stable
220 Travel	2,332	0	2,332	A-Stable	7,875	1,420	6,456	A-Stable
230 Contract	0	2,240,190	(2,240,190)	B-Warning	11,429,670	8,766,287	2,663,383	A-Stable
233 Rent	0	0	0	A-Stable	3	0	0	A-Stable
240 Supplies	540,500	45,885	494,615	A-Stable	1,859,258	279,863	1,579,395	A-Stable
250 Equipment	75,639	147,480	(71,841)	B-Warning	1,163,675	170,370	993,305	A-Stable
270 Wkrs Comp	0	0	0	A-Stable	0	0	0	A-Stable
271 Drug Testing	0	0	0	A-Stable	300	0	300	A-Stable
290 Misc	0	0	0	A-Stable	105,000	0	105,000	A-Stable
351 Power	980,525	882,438	98,087	A-Stable	4,957,050	4,838,241	118,809	A-Stable
352 Water	270,525	637,265	367,790	A-Stable	1,433,478	1,744,820	(311,342)	B-Warning
353 Telephone	10,731	13,257	(2,526)	B-Warning	54,447	66,257	(11,810)	B-Warning
450 Cap. Outlay	0	0	0	A-Stable	496,968	0	496,968	A-Stable
Total Operations	1,880,252	3,231,985	(1,351,732)	B-Warning	21,507,721	15,867,258	5,640,463	A-Stable
GRAND TOTAL	16,781,189	17,218,305	(437,116)	A-Stable	99,506,638	85,874,773	13,631,865	A-Stable

Notes:

Column C - There are no Reserve amounts pursuant to P.L. 33-185

Column E - Manual Adjustments of $6,698,600 includes $1,568,000 related to the UFR Maintenance and Insurance CapEA expenditure and the $5,130,600 relates to the CapEA Lease Payment not included in the appropriations to the GDOE in Column B

The 12-Month Operations data excludes $19,224,309 in appropriations for Charter Schools ($8,061,000); projected Child Nutrition Reimbursement & Cash Collections ($11,163,309).

Definitions:

A-Stable: indicating that the GDOE has positive variance reports in all budgeted expense categories at the time of reporting.

B-Warning: indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year to date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories.

C-Watch: indicating that the GDOE has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year to date actual and annualized projections at the time of reporting for budgetary object categories.

GUAM EDUCATION BOARD
RESOLUTION NUMBER 2017-07

Introduced by: **Guam Education Board Members**

RELATIVE TO APPROVING THE CORRECTIVE FINANCIAL RECOVERY PLAN PREPARED IN RESPONSE TO THE CODE C-WATCH ISSUED BY THE GDOE EDUCATION FINANCIAL SUPERVISORY COMMISSION FOR THE MONTH OF FEBRUARY 2017

WHEREAS, 17 GCA Chapter 3 §3133 established the Education Financial Supervisory Commission (EFSC) to develop financial performance indicators that produce a monthly financial designation status for the Guam Department of Education (GDOE); and

WHEREAS, on March 30, 2017, the EFSC issued Declaration of Financial Status Designation (FSD) for the month of February 2017; and issued a Code C-Watch for budget object categories 230 Contractual 361 Power 362 Water and 363 Telephone for the period ending January 31st; and

WHEREAS, 17 GCA Chapter 3 §3133(d)(3) defines Code C-Watch as a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting; and

WHEREAS, the February 2017 EFSC FSD were transmitted and received by the Guam Education Board (GEB) office on April 27, 2017; and

WHEREAS, 17 GCA Chapter 3 §3133(e)(3) requires that the GEB review, modify and approve by resolution the Corrective Financial Recovery Plan (CFRP) and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education; and

WHEREAS, on May 11, 2017 the Superintendent of Education provided to the GEB a CFRP to address the projected Code C-Watch shortfalls in contractual power water and telephone for the period ending February 28, 2017;

NOW THEREFORE BE IT RESOLVED, that the Guam Education Board approves the Corrective Financial Recovery Plan submitted to the Board on May 11, 2017 by the Superintendent of Education; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be transmitted to the EFSC.

DULY AND REGULARLY ADOPTED BY THE GUAM EDUCATION BOARD ON THIS _____ DAY OF _____ 2017.

PETER ALECXIS D. ADA
Chair, Guam Education Board

JON J.P. FERNANDEZ
Executive Secretary, Guam Education Board

NASBE

National Association of
State Boards of Education

NOMINATION FOR THE 2018 AREA DIRECTOR

Nominator's Name_____State_____Area_____

According to the NASBE Bylaws, to be eligible to serve as an area director, individuals shall

- be a member of a dues-paying state board of education;
- not be in their final year of a term of service on their state board of education; and
- present a letter of support from their state board of education.

Nominations are due May 25, 2017, approximately two weeks before the Nominations Committee meeting in June 2017. Election will occur at the Area Meeting.

FOR AREA DIRECTOR

Name:_____

Address:_____

_____

Telephone:(h)_____ (w)_____

Statement of interest and biographical information:

NASBE

National Association of
State Boards of Education

Nominations for the 2018 Board of Directors

NASBE is pleased to announce the call for nominations for the 2018 Board of Directors. As NASBE moves forward as the only organization supporting and representing state boards of education, this is the opportunity for you to be part of your association's leadership by nominating a colleague or by placing your name in nomination to be president-elect, secretary-treasurer, or area director.

Importance and Authority of the NASBE Board of Directors

NASBE is a membership-directed association, and the NASBE Board of Directors is its member-elected governing body. The board establishes the association's priorities and as such plays a key role in ensuring state boards have the resources and support needed to be highly effective, deliberative bodies working on behalf of our students and their families. Board of Directors' authorities and responsibilities include the following:

- hiring and evaluating NASBE's president/CEO;
- establishing the association's strategic plan;
- approving the association's budget;
- setting priorities for NASBE's services to state boards (e.g., through conferences, projects, research, and communications);
- serving as the voice of state boards in response to education-related events and issues affecting states and the nation as a whole; and
- communicating the issues and concerns of state boards and individual state board members to the association's staff, enabling NASBE to continually refine and target its services to members.

Serving on the NASBE Board of Directors is an incredibly important role that benefits your state and other boards across the country, as well as being personally rewarding.

Board of Directors' Positions

1. Chair-elect. The chair-elect shall be nominated and voted on by the general membership at the annual business meeting during the annual conference. The chair-elect shall become chair following his/her term as chair-elect and succeed to the office of chair if that office becomes vacant.
2. Secretary-Treasurer. The Secretary-Treasurer shall be nominated and voted on by the general membership at the annual business meeting during the annual conference. The Secretary-Treasurer serves a two-year term beginning January 1 following election and is eligible to complete the term even if his or her state board term has expired.
3. Area Director. The area directors shall be elected by majority vote of voting states of the particular area during the area meetings at the annual conference. Area directors shall serve for two years with staggered terms and may hold the same office for two consecutive terms only. Area directors take office January 1 following election.

Criteria for Office

According to the NASBE Bylaws, the following criteria must be met in order to be eligible to serve as an Officer or Area Director:

- An individual shall be a member of a NASBE dues-paying state board of education.
- Candidates at the time of election to office may not be in the final year of a term of service on their state board of education, except that any person assuming the office of chair shall be eligible to complete normal terms as chair and immediate past-chair even though that person's state board term may be expired.
- All candidates must submit a letter of support from their state board of education to be eligible to run for office. In addition, to be eligible to be chair-elect, the candidate shall have current or prior service on the Board of Directors, or have a demonstrated commitment to the Association by significant service to the Association.

The Board of Director's Policy Manual also specifies that candidates:

- Should have the ability to attend monthly conference calls and face-to-face meetings when scheduled; and
- Should have the ability to attend the annual conference held in October.

NASBE encourages each state board to place the nominations on their respective board agendas.

Nominating Process

In order to be officially nominated and placed on the ballot, please send a nominations packet to Sharon Cannon either by email (sharon.cannon@nasbe.org) or regular mail to NASBE headquarters by May 25. A completed nominations packet should include the following:

- letter of support from the state board of education;
- biographical information on the candidate; and
- brief statement asserting candidate's interest in serving (to include any relevant details about experiences and issues of importance).

If a nominated candidate withdraws between the close of nominations and the annual business meeting or area meeting, leaving one candidate or no candidate for the position, nominations may be made from the floor of the business or area meeting.

Balloting

In accordance with the Bylaws:

The election of the chair-elect and secretary-treasurer is done at the annual business meeting. Balloting for the area directors takes place at the annual area meetings. All of these meetings take place during NASBE's annual conference, which this year is being held November 1-4 in Atlanta, GA. States that are unable to send a delegate to the meeting will be able to vote electronically. Ballots must be received at the national office by October 15.

2017 Board of Directors

Executive Committee:

Chair: Jay Barth, Arkansas

Chair-elect: John R. Kelly, Mississippi

Immediate Past Chair: Jim McNiece, Kansas

Secretary/Treasurer: Scott Johnson, Georgia

Area Directors:

Central: Brooke Axiotis, Iowa; and Victor Lenz, Missouri

Northeastern: Mary Ann Stewart, Massachusetts: and Martha Harris, Maine

Southern: Mireya Reith, Arkansas; and Stephanie Bell, Alabama

Western: Angelika Schroeder, Colorado; and Connie Fletcher, Washington

New State Board Member Representatives:

Byron Ernest, Indiana; and MJ Bolt, Washington

President, National Council of State Education Attorneys (NCOSEA):

Nicole Proesch, Iowa

President, National Council of State Board of Education Executives (NCSBEE): John-Paul Hayworth, District of Columbia

Executive Session