GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

JAMES W. GILLAN
DIRECTOR

LEO G. CASIL
DEPUTY DIRECTOR

MAY 2 4 2017

GL# 34-17-598
Speaker Benjamin J.F. Cruz

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Honorable Benjamin J. F. Cruz
Speaker
34th Guam Legislature
155 Hessler Place
Hagatna, Guam 96910

Dear Speaker Cruz:

Attached is the fiscal year 2017 second quarter report of activities and inventory of non-expendable property of the *Guma* San Jose shelter. This is in compliance with Public Law 33-185, Chapter XIII, Section 6, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,

JAMES W. GILLAN

Attachment

Cc: Office of Public Accountability

0598

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Catholic Social Service
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DATE: 05/7/17 @ 11:06

Most Reverend
Michael Jude Byrnes,
Coadjutor Archbishop
President /Chairman
Board of Trustees

Diana B. Calvo
Executive Director

DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICE
P.O. BOX 2816
HAGATNA, GUAM 96932

2nd QUARTER REPORT FY 2016-2017

CONTRACTOR:	CATHOLIC SOCIAL SERVICE
ADDRESS:	234A US ARMY JUAN C. FEJERAN STREET BARRIGADA, GUAM 96913
PROJECT TITLE:	GUMA SAN JOSE HOMELESS SHELTER
MONTH:	January, February, March
FISCAL YEAR:	2016-2017

SUBMITTED BY:

Terezo R. Mortera
PROGRAM MANAGER

APPROVED BY: Diana Calvo

Diana B. Calvo
EXECUTIVE DIRECTOR

2nd QUARTER REPORT FY 2016-2017
GUMA SAN JOSE HOMELESS SHELTER
January, February, March 2017

No. of Staff: 14/15 (Vacant Position: x1 Case Worker)

No. of Clients/Dededo Shelter: 134	**No. of Cases: 54**	**Waitlist Cases: 66**
No. of Clients/Ordot Shelter: 15	**No. of Cases: 49**	**Waitlist Cases: 16**
No. of Clients/ Expansion: 76	**No. of Cases: 14**	

DEDEDO SHELTER

Placement:

- Four (4) families or eleven (11) individuals moved out with own saving (case numbers: 111722, 011721, 021714, and 111725).
- Two (2) families or eight (8) individuals moved to an Expansion Unit (case numbers: 111708, 011714).
- Three (3) families or twelve (12) individuals moved out to relative's house (case numbers: 111713, 121725, and 111723).
- One family of four (4) moved out to an apartment with assistance from GHURA Section 8 Voucher Program (Case Number: 121703).
- One family of four (4) moved out to a house in a ranch owned by the employer of children's father, after he fixed the house (Case Number: 121716).
- One family of four (4) moved to a friend's house as a live-in caregiver (case number: 121715).

Emergency Housing (EH):

- Thirty-seven (37) cases or one-hundred and fifty (150) individuals were housed overnight because there were no available rooms for the 60 day program, also they did not have necessary documents at the time of intake.

Walk In Assistance:

- A father of three children who are residing in the GSJ with their mom came in to request for shower service three (3) separate times. He was not allowed to stay in the shelter due to his not having proof documents of paternity. He later was housed after he completed.
- A father of two (2) children who are residing in the GSJ with their mom came in to request for shower service four (4) separate times. He was not allowed to stay in the shelter due to his not having proof documents of paternity. He will be housed after Affidavit of Paternity is completed.
- One single mom and her four children came in to request for food service once. They are homeless and receiving food stamp.
- One family of five (5) came and requested for food once.
- Another family of five (5) came and requested for food service once. They are receiving food stamp.

Doc. No. 34GL-17-0598.

- One couple came and requested for food and drink twice. They are homeless and struggling with hardship after the man got out of prison.
- One couple came and requested for food service. They receive food stamp.
- One family of four (4) came and requested for food once. They are not homeless and receive food stamp.
- One family of six (6) came and requested for food once. They're just moved out 2 weeks ago from the previous house and needed the food assistance. They receive food stamp.
- A former GSJ client family of three came and requested for food service once. They are staying in the car.
- A single man came and requested for food service three times. He is receiving food stamp and not a homeless.
- A former GSJ client came and requested for laundry service twice. The family is now residing at a house Section 8 Voucher Program provided for them, and yet still struggling financially.
- A couple came and requested for food once. They receive food stamp.
- A single female came and requested for food and hygiene products once. She receives food stamp and is not homeless.
- A single male came and requested for shower service eight (8) times. He receives food stamp and is on GSJ waiting list.
- A single male came and requested for food service three (3) times. He receives food stamp and is not homeless.
- A former client came and requested for food once. He is not eligible for food stamp and is now staying at a park with his wife.
- A family of former clients came and requested for food service once. They are not receiving food stamp and stay in their car.
- A family of five (5) came and requested for food service once. They do not receive food stamp and stay at Ypao beach.
- A single male came and requested for food service once.
- A family of five (5) who stays at a nearby abandoned house came and requested for shower, laundry, using bathroom, and food services 123 times. They applied for 60-day program and are on GSJ waiting list.
- A family of ten (10) who stays at a nearby abandoned house came and requested for shower, laundry, using bathroom, and food services 181 times. They applied for 60-day program and are on GSJ waiting list.
- A family of three (3) who moved out from GSJ recently and stays at a nearby abandoned house came and requested for shower, laundry, using bathroom, and food services 9 times.
- A family of five (5) who applied for 60-day program came and requested for shower service once. They stays in their car, parked at the GSJ fenced parking lot. 2 nights.
- A single male came and requested for food and clothes service seven (7) times. He says he is not a homeless, receives food stamp, but out of food.
- A couple came and requested for food, shower, and laundry service three (3) times. They receive food stamp.
- A single man came and requested for food and shower services two (2) times. He applied for a shelter but later found a place to stay.
- A single man came and requested for food service twice. This veteran is not a homeless and not receiving food stamp.

- A single man came and requested for food service three (3) times. He is not a homeless and receives food stamp and welfare.
- Former clients (mom and two kids) came 3 times and requested for shower, restroom using, and laundry service. They receive food stamp.
- A single man came and requested for food service once.
- A former client couple came and requested for food service once. They do not receive food stamp.
- A single man came and requested for food service once. He is not receiving food stamp.
- A couple came and requested for food and hygiene service once.
- A family of four (4) came and requested for shower service once.
- A family of four (4) came and requested for food service once.
- A former client family of three (3) came and requested for food service once.
- A family of four (4) came and requested for food and drink service once.
- A single male came and requested for food service once. He said he is receiving welfare and is not a homeless.
- A family of five (5) who stays at a nearby abandoned house came and requested for shower, laundry, using bathroom, and food services 56 times. They applied for 60-day program and are on GSJ waiting list.
- A family of ten (10) who stays at a nearby abandoned house came and requested for shower, laundry, using bathroom, and food services 46 times. They applied for 60-day program and are on GSJ waiting list.

Voluntary Exit:

- A family of four (4) exited out earlier (case number: 011715).
- One single woman exit out to her family (case number: 121725).

Eviction:

- One family of five (5) evicted due to no-call-no-show for 3 days (case number: 011719).

Work Assistance:

- Five (5) household applied for Job Program from Micronesia Resource Center (121716, 111723, 121721, 121724, and 11713).
- One female household of two got assistance with applying for a job (121724).
- One couple got assistance with obtaining a job (111725).
- A father of a household of two (2) got assistance for employment and started working a t a near-by supermarket (case number: 121722).
- A father of a household of four (4) got assistance for employment and finally started working (case number: 121723).
- A couple got assistance for employment as a caregiver, and it is on process (case number: 111726).
- Wife of a couple was assisted and employed as a caregiver (case number: 121724).
- A head of household got assistance for employment. He was sent to American Job Center and was taught how to use online for job application and checking mails relating to his job applications (case number: 021710).
- A father of household of four (4) got work assistance through GSJ Social Worker. He was hired as a Live-in-caregiver and his family moved to the house of the care recipient (case number: 121715).

Client's Current Status:

- **F1:** A couple with two young children moved to GSJ from Santa Barbara Park. Prior to moving in, they applied for GHURA Public Housing, and head of household is looking for a job; but still jobless.
- **F2:** A family of 4 just moved in on 3/31/17.
- **F3:** A couple with three sons moved in from staying their car. Both parents are working full-time and they expect to save enough money for rent and move out.
- **F4:** A couple with three (3) children moved in from staying in their car. Both parents are working and have $700 in saving. They plan to save more money and move out.
- **F5:** a room for **EH**
- **F6:** A couple with 2 young children (1 year, 9 month old) moved in from a street. Their application for Salvation Army's Rapid Re-housing Program was not approved, but the father of children works hard to save money.
- **F7:** A mother of four (4) children moved in from a park. Children's father was not allowed to stay at the shelter due to his name is not on his child's birth certificate. Both parents are not working and not having complete documents might be hurdle for applying for housing programs. They are on Waiting list for Section 8 (#814) and Public Housing (#115).
- **F8:** A couple with 2 children came to GSJ. The couple is employed after they moved in and were saving money; however, the money ($2000) was spent for fixing their car.
- **F9:** A single mom with her 3 children including a disabled son moved in. They are #2 on GHURA Public Housing due to the disabled son, who is cared by Guam Early Intervention Services.
- **F10:** a room for **EH**
- **S1:** Their stay was extended by 60 more days, after the wife (who lost job earlier) was hired as a caregiver. They plan to save more money and move out with their own saving.
- **S2:** Client moved out with own saving, and A family of 3 just moved in on 3/31/17.
- **S3-1:** A single female's NED housing application was completed and sheis waiting for psychological evaluation from DVR. She also applied for Works Program from DPHSS.
- **S3-2:** A single woman moved in from an abandoned house. Client is saving money, working full time as a caregiver. She also expects to get GHURA housing assistance if she clears her arrears.
- **S4:** A single dad with a 6-year old daughter moved back to shelter. This asylum seeker is saving money from his job, expecting to move out with his own saving. His daughter has sleeping disorder and is under care from I Famaguonta.
- **S5: closed due to cracks on the ceiling.**
- **S6:**A couple with their grandson moved in to GSJ after staying in their relative's car. Low income, no public assistance, and difficulties with finding job made them to be hard to rent. They applied for Salvation Army's Rapid Re-housing Program; but it is on waiting list until the head of household finds a job. He applied for many jobs and went to interviews, but still jobless.

ORDOT SHELTER

Ordot shelter has passed all government requirements. And has it's Business License /Permit to operate as a homeless shelter.

Placement:

- One (1) male moved to a house on a ranch in Latte Heights (111707).
- One man moved out to an apartment through Shelter-plus Program (case number: 011725).

Emergency Housing (EH):

- Forty (40) individual males were housed overnight and moved out the next day because there was no available bed at the time of intake.

Walk-In Assistance:

- A former single male client came and requested for shower and food services twice. He is now in 60-day program.

Voluntary Exit:

- A single man voluntarily exit out after he found a place to stay (Case Number:021712)

Eviction:

- None for this reporting period.

Work Assistance:

- One single male was assisted for applying for jobs (011716).

Client's Current Status:

- **Rm 1:**A single man moved back to shelter after a month-long staying in a tent. He expects to get a job from a Senior Citizen Job Training Program.
- **Rm 2-1:** An elderly veteran moved in after a long stay in his car. He plans to find a job for saving and move out.
- **Rm 2-2:** A former client moved back to the shelter, after a long stay in Paseo Park. He will look for a job and move out with his own saving.
- **Rm 3-1:** A single man came from Philippines moved back to shelter. He has been diligently applying for jobs and expects to have a phone interview for an English teacher from a school in Saipan.
- **Rm 3-2:** A single man moved out with Shelter-Plus Program and a former client moved in. He plans to make follow up with the applications he made, save money, and move out.

Consolidated Dededo/Ordot Pending Work as submitted to CSS Support Services:

1. Fire Alarm System need repair, till then, GSJ conducts GFD fire watch.
2. Repaint several client rooms
3. Right wing bathroom sink is damaged and needs to be replaced. (Dededo)
4. Left wing sliding pantry door needs repair or replacement. (Dededo)
5. Right family shower plumbing set needs replacement. (Dededo)
6. Staff bathroom vent need replacement. (Dededo)
7. Laundry room's vent not working. (Dededo)
8. 2 AC Split units need repair/servicing 1 need to be replaced. (Dededo) / 1 AC needs to be installed at Ordot
9. Hallway vents need servicing, left and right wings
10. Common area A/C needs repair. Installation needed as well.(Ordot)
11. Unit 1 refrigerator needs replacement.
12. Unit 7 refrigerator needs repair.
13. Ordot van needs various repairs: brakes, window, wheelchair lift & AC
14. Both shelters need water blasting.
15. Ordot shelter living/common space tiles needs replacement.
16. Ordot ceiling fans (2) two needs installation.
17. Ordot living room window needs to be replaced.

18. Need to replace (5) two UPS for computers.
19. Hallway lights need repair.

Shelter Needs:

1. Chest Freezer – need is for clients that buy their meat in bulk to save money.
2. 2 Copy machines – need is to make photo copies for client documentation.
3. 4-6 large Stainless steel shelves for pantry & storage needs.
4. Repair 3 washers &2dryers.
5. Purchase four (4) Computers & two (2) laser printers.
6. Purchase a 500 gallon tank to be used during water outages.
7. One (1) bush cutter – to cut grass around the shelters and to be used for training the clients.
8. 5 each UPS for shelter's computers.
9. Repair/Replace (2) two cloth's line.

EXPANSION UNITS

UNIT #1:

A family of eleven (11) including a new-born baby tried to find a place to stay after a few days of sleeping in a jungle. The biggest room in GSJ Main Shelter was not big enough for this family size, and this unit was approved for this family. No adult is working, and the head of household is still looking for a job.

They receive SNAP, Medicaid, and MIP.

Total number of occupants: Eleven (11):A family of a couple and their 9 children (13, 12, 11, 7, 5,3,3,2, and a new born baby)

They are under a 60-day Program, not 180- day program, and their exit date is 4/21/17.

UNIT #2

Client was evicted on March 20 due to the violation of rules, threatening homeless family with deadly weapon. The unit is vacant now, but a family of four (4) is expecting to move in after they submit proper documents.

UNIT #7:

Client has transitioned from Guma San Jose Main Shelter in to the Expansion Program on March 9, 2017. They were staying under a tent in Agat before moving to GSJ and continually saved money. Their saving however was not enough for a 3-bedroom house by their exit date, and they were recommended for an Expansion Unit. Head of household is working diligently and current balance is $400 after he had to contribute $400 for a family funeral. They need to pay $150/m for car insurance and penalty is to be paid to court (remaining balance is $180).

This family receives Public Assistance (SNAP, Medicaid, & MIP).

Total number of occupants: four (4). A family of couple and two (2) children (2 years, 5 months)

Entry Date: 3/9/17
First 60 days: 5/8/17
Second 60 days: 7/7/17
Third 60 days, Exit Date: 9/5/17

Goals:

1. Save money ($200/payday). Clients agreed to money management/budgeting with GSJ social worker.
2. Look for 3-bedroom house.

- Case management and supportive services are being provided by GSJ social worker.
- Clients have their own transportation. GSJ provides laundry service for clients.

Status Updates: Client continues working and saving money.

UNIT #8

Client has transitioned from Guma San Jose Main Shelter into the Expansion Program on December 16, 2016.
They were staying in a jungle before they moved in Guma San Jose Main Shelter.
The wife finally started working at a restaurant in the evening, as a part-time worker (50 hours bi-weekly).
Their saving was increasing and they put their effort to achieve their goal of saving $1500 by March 16, 2017.
Their kids started attending Lagu Youth Center after the school.
This family receives Public Assistance (SNAP, Medicaid & MIP).
Total number of occupants: Nine (9). A family of couple and seven (7) children (13, 12, 10, 7, 6, 5, and 3years old).

Entry Date: 12/16/2016
First 60 days: 2/14/2017
Second 60 days: 4/15/2017
Third 60 days, Exit Date: 6/14/2017

Goals:

1. Head of household is to find a job
2. Head of household will get DA treatment.
3. Saving money up to $1500 by April 10, 2017.

- Case management and supportive services are being provided by GSJ social worker.
- Clients do not have their own transportation. Head of household is using GSJ bicycle for work. GSJ provides transportation service and laundry service for clients.

Status Updates: The head of household had resigned from his job and the family was not stable with his alcohol problem. GSJ management team recommended him to get DA treatment, and he was assessed at Oasis Empowerment Center. He will start attending classes as soon as his skin test was completed. At the mean time, he was hired at the same restaurant under a new owner.

UNIT #9

Client has transitioned from Guma San Jose Main Shelter into the Expansion Program on January 6, 2017.Head of household is still working at the same business, and their saving was increased to $1200 as of end of February. The unit was maintained very clean. His wife was looking for a job.
They receive public assistance (SNAP, Medicaid, and MIP).

Total number of occupants:
Four (4). A family of a couple with two (2) minor children (ages 3 and 1 year old).

Entry Date: 1/6/17
First 60 days: 3/7/17

Second 60 days: 5/6/17
Third 60 days, Exit Date: 7/5/17

Goals:

1. Save money ($300/payday). Clients agreed to money management/budgeting with GSJ social worker.
2. Buy a used car.

- Case management and supportive services are being provided by GSJ Social Worker.
- Client does not have their own personal transportation and the head of household is using aGSJ bicycle to go to work. GSJ provides transportation as needed for appointments, public health assistance, and medical purposes. GSJ provides laundry service for this family.

Status Update: Head of household is still working at the same business and continues saving money. He prefers to have his wife to take care of their children, considering their young age. Their saving is growing and expects to save $1200 more money by May 6, 2017.

EVICTION

- EX 101701 was evicted on March 20 due to the violation of rules, threatening a homeless family with deadly weapon.

TRANSITION PROGRESS

- EX 061602 moved out from Unit 8 on December 14, 2016 to an apartment in Maite with their own saving. They cleared all arrears (more than $2000) and saved up enough money (more than $2000) for renting. They moved to a GHURA Public Housing on February 17, 2017. They are still live in the GHURA Public Housing in Dededo.
- EX 071601 moved out from Unit 8 on January 8, 2017 to a house in Dededo with their own saving. They cleared all arrears (more than $800) and saved up enough money for renting. Both parents are working, having their four children at the near-by daycare center.
- EX 101702 moved out from Unit 7 on February 27, 2017 to a newly-built house on their parent's land, with their own saving. Both parents are working, having their four children at a school or near-by daycare center.
- EX 101701 moved out earlier due to the eviction, but they were preparing for a house in a family ranch. They are now staying at the house in the ranch.

SERVICES PROVIDED:

Transportation services were provided to and from both shelters; to job sites, job searches, job interviews, Catholic Social Service Office, home searches, workshops, sponsored dinners, The Salvation Army, Mayor's Offices, Superior Court, Public Health- Dededo, Public Health- Mangilao, SDA Clinic, GBHWC, AHRD, DOL, DOE, GHURA, super markets, etc.

Follow ups were made with The Salvation Army regarding applications for housing assistance. Follow ups were also made on applications that were submitted to various employers for employment via phone calls and transporting clients to and from the work sites.

- Total number of calls that the clients made from the office telephones was 1152.

- Total number of meals that were provided to clients from the food bank was 846. Ten (10) cases or twenty-seven (27) individuals do not qualify with SNAP, and fifteen (15) case or thirty-eight (38) individuals do not have any income. GJS provided them with food from daily food donations and donated can goods.
- Total number of transportation that were provided to clients were 212 (excluding sponsored dinners).
- Total number of clients that used the computer services in Dededo was 37. The internet access in Ordot is not available now; nobody used it for this reporting period.

OUTREACH

- January 30, 2017: searched out several homeless individuals reported to be staying at GMH Emergency area. Was able to find one of the individuals who stays at GMH. He appears to be well fed, in good health and is able bodied. He is currently employed under a DOL program and works at the Tamuning Senior Center currently through August. He was a former client with his wife a GSJ several years ago. When offered the services of GSJ, he politely refused and that his current homeless situation works out well with his employment situation. He accepted the food and supplies goodie bag and asks us to check he in the next couple months to see if his situation calls for GSJ services.
- February 9, 2017: 1 Outreach conducted by Mike Susuki at GMH, as per phone referral
- February 17, 2017: 2 outreaches conducted by Robert Wolford at Paseo. Single male and single female adult. Male adult was housed for 60-days on March 1, 2017
- February 27, 2017: 1 outreach was conducted by RobertWolford at Agana Shopping Center as per phone referral
- Michael Suzuki conducted an informational outreach to the Rotary Club of Guam on March 18, 2017
- Robert Wolford conducted an information outreach to the staff and pastor of Santa Teresita church, Mangilao on March 29, 2017

PROGRAM ACTIVITIES:

In collaboration with the staff, other agencies and organizations, monthly activities and plans are ongoing throughout Guma San Jose Homeless Shelter Program.

Clients:

- January 21, 2017 – St. John's Church provided dinner for clients held at GSJ Lanai.
- January 25, 2017–Santa Barbara Church provided the dinner for clients. Clients were transported to and from the site.
- January 28, 2017 – Taitingfong family provided dinner for GSJ clients held at GSJ Lanai.
- January 23, 27, 30, 2017 – UOG EFNEP provided nutrition classes for GSJ clients held at GSJ Lanai.
- February 1, 3, 6, 8, 2017 – UOG EFNEP provided nutrition classes for GSJ clients held at GSJ Lanai.
- February 9, 2017 – Guam Behavioral Health and Wellness Center provided dinner for GSJ clients heal at GSJ Lanai.
- February 10, 2017 – Island Telephone Directory provided dinner at CSS. Clients were transported to and from the site.
- February 12, 2017 – Guam Mason's provided luncheon for clients held at GSJ Lanai.

- February 15, 2017 – Bank of Guam provided dinner for clients held at GSJ Lanai. They donated two new bicycles for GSJ clients.
- February 18, 2017 – St. John's Church provided dinner for clients held at GSJ Lanai.
- February 22, 2017–Santa Barbara Church provided the dinner for clients. Clients were transported to and from the site.
- March 4, 2017 – St. Paul's Church provided dinner for clients held at GSJ Lanai.
- March 18, 2017 – Sister of Mercy offered a Family Event and lunch at Plaza de Espana. Clients were transported to and from the site.
- March 19, 2017 – Guamerican Lion's Club and Japanese Lion's Club planted trees at GSJ garden.
- March22, 2017–Santa Barbara Church provided the dinner for clients. Clients were transported to and from the site.
- March 30, 2017 – Guam Young Professional provided dinner for GSJ clients heal at GSJ Lanai.
- March 31, 2017 – Santa Barbara School student show was offered for GSJ clients. Clients were transported to and from the site.

Staff:

- January 3, 2017- Executive Staff Meeting
- January 4, 2017 – PIT Count Planning Meeting, TSA, Tiyan
- January 7, 2017 – GSJ Christmas Party.
- January 16, 2017 – PIT Count Training for veterans, CSS
- January 17, 2017 – PIT Count Training, PM as Facilitator, CSS
- January 18, 2017 – PIT Count Training, PM as Facilitator, CSS
- January 19, 2017 – PIT Count Training, PM as Facilitator, CSS
- January 17 and18, 2017 – Point-In-Time (PIT) Homeless Count Training held at CSS Conference Room. GSJ Shelter Manager Robert, Social Worker, and Shelter Workers (Jocelyn, Beau, Dolores, and Jerome) participated in the training.
- January 17, 2017 – NetCare Presentation held at GSJ Study.
- January 24, 2017 – PIT Count Training, PM as Facilitator, CSS
- January 24, 2017 – Guam Coalition Against Sexual Assault and Family Violence Training held at Pacific Star Resort. GSJ Shelter Manager Mike, Social Worker, and Shelter Workers (Jocelyn, Harry, and Dolores) attended the training.
- January 26, 2017 – PIT Team Leader Meeting held at TSA. GSJ Shelter Manger Robert and Social Worker attended the meeting.
- January 27, 2017 – PIT Homeless Counting. GSJ Program Manager Terry, Shelter Manager Robert, Social Worker, and Shelter Workers (Jocelyn, Beau, Dolores, and Jerome) participated in the Counting.
- February 1, 2017- GSJ Exec Team Meeting
- February 3, 2017- PIT Count After-Meeting, TSA, Tiyan. GSJ PM, Social Worker attended the meeting.
- February 8, 2017- CoC Competition Debriefing, GHURA
- February 15, 2017- GSJ Exec Team Meeting
- February 15, 2017- GHC Regular Meeting, DOL
- February 21, 2017- GSJ Exec Team Meeting
- February 23, 2017- Managers Meeting, CSS
- February 23, 2017- LSE Training, CSS
- February 28, 2017- GSJ Exec Team Meeting

- March 1, 2017- ASQ Training at CSS.
- March 2, 2017- Immunization Program meeting with Rita Q. Oliva
- March 2, 2017- Guam Housing Corp. w/Chris Duenas, potential collaboration
- March 7, 2017- Executive Team Meeting
- March 10, 2017- GSAT Conference as attended by GSJ Social Worker
- March 14, 2017- Executive Team Meeting
- March 16, 2017- Frail Mass Planning Meeting
- March 17, 2017- Fundraising meeting w/Rose Hermoso
- March 21, 2017- Executive Team Meeting
- March 21, 2017- Passport to Services Meeting. DISID
- March 23, 2017- PIT Count Appreciation, CSS
- March 24, 2017- Frail Mass Planning Meeting
- March 25, 2017-First Aide & CPR Training at CSS.
- March 23, 2017- DOL Training at Bell Tower.

Doc. No. 34GL-17-0598.

GOVERNMENT OF GUAM

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

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MAY 2 4 2017

Honorable Benjamin J. F. Cruz
Speaker
34th Guam Legislature
155 Hessler Place
Hagatna, Guam 96910

Dear Speaker Cruz:

Attached is the fiscal year 2017 second quarter report of activities and inventory of non-expendable property of the *Guma* San Jose shelter. This is in compliance with Public Law 33-185, Chapter XIII, Section 6, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,

JAMES W. GILLAN

Attachment

Cc: Office of Public Accountability

123 CHALAN KARETA, MANGILAO, GUAM 96913-6304
www.dphss.guam.gov • Ph.: 1.671.735.7102 • Fax: 1.671.734.5910

GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

JAMES W. GILLAN
DIRECTOR

LEO G. CASIL
DEPUTY DIRECTOR

MAY 2 4 2017

Doris Flores Brooks, CPA, CGFM
Public Auditor
Office of Public Accountability
Suite 401, DNA Building
238 Archbishop Flores Street
Hagatna, Guam 96910

Dear Ms. Brooks:

Attached is your copy of the fiscal year 2017 second quarter report of activities and inventory of non-expendable property of the *Guma* San Jose shelter. This is in compliance with Public Law 33-185, Chapter XIII, Section 6, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,

JAMES W. GILLAN

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DEPUTY DIRECTOR

DIVISION OF PUBLIC WELFARE		
Route	Initial	Date
POSS		5/23/17
SPAE		5/24/17
DEP		
DIR		

MAY 2 4 2017

RECEIVED
MAY 23 2017
DPHSS Division of Public Welfare
Sta's Office

Honorable Benjamin J. F. Cruz
Speaker
34th Guam Legislature
155 Hessler Place
Hagatna, Guam 96910

Dear Speaker Cruz:

Attached is the fiscal year 2017 second quarter report of activities and inventory of non-expendable property of the *Guma* San Jose shelter. This is in compliance with Public Law 33-185, Chapter XIII, Section 6, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

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