DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

www.gdoe.net
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JON J. P. FERNANDEZ
Superintendent of Education

GL#34-17-763

June 26, 2017

The Honorable Eddie Baza Calvo
Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

Speaker Benjamin J.F. Cruz

JUL 24 2017

Time: 1:27 [ ] AM [X] PM File No. 34-693

Received By: Glenn

Honorable Benjamin J. F. Cruz
Speaker
Thirty-fourth Guam Legislature
Hagåtña, Guam 96932

Dear Governor Calvo and Speaker Cruz:

Håfa Adai! Pursuant to Public Law 31-233, Section 38, *Reporting Requirements for Boards and Commissions*, attached are electronic copies of the Guam Education Board's meeting agenda, approved minutes and other documents as discussed at the March 28, 2017 regular Board meeting. The meeting was held at J. P. Torres Success Academy, Cafeteria.

Should you have any questions, please contact me at 300-1547.

Senseramente,

0763

JON J. P. FERNANDEZ
Superintendent of Education

2017 JUL 24 PM 1:46

Attachment
- E-Copies of GEB Meeting Packet

cc: GEB Members
Deputy Supt., FAS
File

PETER ALECXIS D. ADA
Chairman

GUAM EDUCATION BOARD

500 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARIA A. GUTIERREZ
Vice Chair

VOTING MEMBERS

Peter Alecxis D. Ada, Chairman
Maria A. Gutierrez, Vice Chair
Lourdes M. Benavente
James C. Lujan
Ron L. McNinch, PhD
Mark B. Mendiola
Lourdes B. San Nicolas

EX-OFFICIO MEMBERS

Devin Duenas (JPTSA)
IBOGS Representative

Franklin R. Perez (AIJMS)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J. P. Fernandez
GDOE Superintendent

Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, March 28, 2017
6 PM
J. P. Torres Success Academy, Cafeteria

AGENDA

I. **Meeting Call to Order**

II. **Roll Call of Members**

III. **Public Participation**

IV. **Approval of Minutes**

1) Minutes on January 30, 2017 Special meeting
2) Minutes on January 31, 2017 Regular Board meeting
3) Minutes on February 2, 2017 Continuation of Board meeting
4) Minutes on February 21, 2017 Regular Board meeting
5) Minutes on March 7, 2017 Special meeting

V. **Receipt of Communication and Reports**

1) Superintendent's Report and Communication
2) Head Start Program Director's Report

VI. **Unfinished Business**

1) Approval of the Pilot Career Skills Development Courses
2) Board Policy 901- Prohibiting Harassment, Intimidation, Bullying, Cyberbullying, Sexting, Sexual Misconduct & Fraternization
3) Modification of Superintendent's Employment Contract

VII. **New Business**

1) Committee Reports
   a) Executive Committee
   b) Instructional and Academic Support Committee
      - Special Education Part B and C Grant Application

c) Safe and Healthy Schools Committee

d) Organizational Efficiency and Development Committee

e) Accreditation Subcommittee

f) Budget & Finance Subcommittee

2) iBOGS Report

3) GFT Report

4) Mayor's Council Report

VIII. Executive Session

IX. Announcements and Adjournment

PUBLICATION NOTICE

In accordance with the provisions of Guam Code Annotated, Title XI, Chapter III, Section 3315, notice is hereby given that:

SOON CHUL HONG
dba: AIRPORT MARKET

has applied for a Class: **5/Off-Sale Beer Alcoholic Beverage License** said premises being marked as Lot: **5147-2-B-R1 Vantage Comm Plaza Unit 104 & 105 Tamuning**

Guam Memorial Hospital Authority
Aturidåt Espetåt Mimuriåt Guåhan
850 Gov. Carlos Camacho Road
Tamuning, Guam 96913

PUBLIC NOTICE

BOARD OF TRUSTEES SPECIAL MEETING

Date: Thursday, March 23, 2017
Time: 6:00 p.m.
Place: 1st Floor, Daniel L. Webb Conference Room

Please contact Tony Tenorio, CEO Officer / ADA Coordinator at 647-2216/2418 for special accommodations, auxiliary aids, or other services.

/s/ PeterJohn D. Camacho, M.P.H.
Hospital Administrator/CEO

GUAM EDUCATION BOARD
500 Mariner Avenue
Barrigada, Guam 96913-1608
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Website: www.gdoe.net/geb

PETER ALCON D. ADA, Chairperson
MARIA A. CUTTERREZ, Vice-Chairperson

PUBLIC NOTICE

Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, March 28, 2017
6 PM
J. P. Torres Success Academy, Cafeteria
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  2) IBOGS Report
  3) GFT Report
  4) Mayor's Council Report
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IX. **Announcements and Adjournment**

Individuals requiring special accommodations or information may contact Leilani Cruz, Administrative Officer at 300-1627 or by email: lmbcruz@gdoe.net.

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GSA General Services Agency
(Ahensian Setbision Hinirat)
Department of Administration
Government of Guam
148 Route 1 Marina Drive, Piti, Guam 96915
Tel: 475-1707-13 Fax: 472-4217/475-1727

Eddie Baza Calvo, Governor — Ray Tenorio, Lt. Governor

THIS ADVERTISEMENT WAS PAID WITH SPECIAL FUNDS BY:

DEPT. OF ADMINISTRATION - GENERAL SERVICES AGENCY
A non-refundable fee of $10.00 per bid package will be assessed.
Certified Check, Cashier's Check, Cash will be accepted. No personal or company check.
Payment for bid package picked up after 3:00 pm will not be accepted.

INVITATION FOR BID

Bid No.: GSA-021-17
FOR: RENTAL OF TRASH BIN/CONTAINERS & PICKUP SERVICES
Opening Date: April 05, 2017 **Time:** 2:00pm
Place: GENERAL SERVICES AGENCY, PITI, GUAM

Note: GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or updates to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

/s/ CLAUDIA S. ACFALLE
Chief Procurement Officer

GSA General Services Agency
(Ahensian Setbision Hinirat)
Department of Administration
Government of Guam
148 Route 1 Marina Drive, Piti, Guam 96915
Tel: 475-1707-13 Fax: 472-4217/475-1727

Eddie Baza Calvo, Governor — Ray Tenorio, Lt. Governor

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DEPARTMENT OF YOUTH AFFAIRS
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INVITATION FOR BID

Bid No.: GSA-022-17
FOR: FOUR (4) DOOR SEDAN, LATEST MODEL
Opening Date: April 5, 2017 **Time:** 11:00am
Place: GENERAL SERVICES AGENCY, PITI, GUAM

Note: Bid packages could be picked up at the General Services Agency located in Piti Guam next to the fire station or may be acquired in the GSA Website: gsa.doa.guam.gov; please follow the instructions once downloaded.

The bid package will be available at GSA in piti commencing on date of advertisement up to the opening date and time stated above or can be downloaded from the GSA website: gsa.doa.guam.gov from the the date of advertisement.

GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or updates to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

/s/ CLAUDIA S. ACFALLE
Chief Procurement Officer

GSA General Services Agency
(Ahensian Setbision Hinirat)
Department of Administration
Government of Guam
148 Route 1 Marina Drive, Piti, Guam 96915
Tel: 475-1707-13 Fax: 472-4217/475-1727

Eddie Baza Calvo, Governor — Ray Tenorio, Lt. Governor

THIS ADVERTISEMENT WAS PAID WITH SPECIAL FUNDS BY:

PORT AUTHORITY OF GUAM
A non-refundable fee of $10.00 per bid package will be assessed.
Certified Check, Cashier's Check, Cash will be accepted. No personal or company check.
Payment for bid package picked up after 3:00 pm will not be accepted.

INVITATION FOR BID

Bid No.: GSA/PAG-007-17
FOR: ULTRA-LOW SULFUR DIESEL FUEL
Opening Date: April 5, 2017 **Time:** 10:00am
Place: GENERAL SERVICES AGENCY, PITI, GUAM

Note: Bid packages could be picked up at the General Services Agency located in Piti Guam next to the fire station or may be acquired in the GSA Website: gsa.doa.guam.gov; please follow the instructions once downloaded.

The bid package will be available at GSA in piti commencing on date of advertisement up to the opening date and time stated above or can be downloaded from the GSA website: gsa.doa.guam.gov from the the date of advertisement.

GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or updates to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

/s/ CLAUDIA S. ACFALLE
Chief Procurement Officer

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PETER ALECXIS D. ADA
Chairman

MARIA A. GUTIERREZ
Vice Chair

GUAM EDUCATION BOARD
REGULAR MONTHLY MEETING
Tuesday, March 28, 2017
6 pm
J.P. Torres Alternative School, Cafeteria

MINUTES

VOTING MEMBERS

Peter Alecxis D. Ada, Chairman
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Lourdes M. Benavente
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Ron L. McNinch, PhD
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GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J.P. Fernandez
GDOE Superintendent

Mr. Mendiola asked that *Cyndal Abad, IBOGS representatives said the Inifresi-Chamoru pledge.*

Ginen i mås takhilo' gi hinasso-ku
I mås takhalom gi kurason-hu,
Yan i mas figo' na nina'siña-hu,
Hu ufresen maisa yu'
Para bai prutehi yan hu difende
I HINENGGE,
I KOTTURA,
I LENGGÅHI,
I AIRE,
I HANOM yan I TANO' CHAMORU
Ni' irensiå-ku direchu ginen as Yu'os Tåta,
Este hu afitma gi hilo' I Bipblia yan I Banderå-hu,
IBanderan Guåhan.

I. MEETING CALL TO ORDER

Mr. Peter Alecxis D. Ada, Chairman, called the meeting to order at 6:00 p.m.

II. ROLL CALL OF MEMBERS

Mr. Jon J. P. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were **present** for the meeting:

Voting Members:
Ada, Peter Alecxis D. -Chairman
Gutierrez, Maria A.- Vice Chair
Benavente, Lourdes M. **(Tele-conference)**
Lujan, James C.
McNinch, Dr. Ron L.
Mendiola, Mark B.

Non-Voting Members:
Perez, Franklin (AIJMS) - GFT Representative
Abad, Cyndal (OHS)- IBOGS Representative

Absent:
San Nicolas, Lourdes B. -Off island- Excused
Matanane, Rudy M. - Yigo Mayor and MCOG education liaison- He is on Mayors Duty- Excused

The GEB Legal Counsel Frank Gumataotao was present for the meeting.

The Superintendent announced that there was a quorum. *(By law, five voting members constitute a quorum. Six (6) voting members were present for this meeting.*

Chairman Ada announced that the FestPac committee has given the Guam Department of Education $160,000. He also mentioned that the Governor has appointed Mr. Vince Leon Guerrero as the governor's assistant for public Eeducation.

Vice Chair Gutierrez recognized the Island Board of Governing Students (IBOGS), Chairwoman Cyndal Abad of Okkodo High School.

Chairman Ada welcomed on behalf of the Board, students and staff of the Guam Department of Education the return on Superintendent, Jon J. P. Fernandez.

III. Public Participation

Dexter Fullo, Principal at J. P. Torres Alternative School recognized 5 students that met the requirements. They are: Norin Achanco, Leilani Benavente, Donovan Cabrera, Danielle Marie Pangelinan, and Jathon Leon Guerrero. He mentioned that they are anticipating 50 students from J.P. Torres to graduate on June 1, 2017.

Jennifer Berry, teacher at Southern High School shared her concerns about the lack of qualified teachers in the classrooms.

IV. Approval of Minutes

Mr. Mendiola requested to amend the agenda to include the minutes of February 17, 2017 special meeting that was provided in the Board packet but was not included on the agenda. No objection.

1) Minutes on January 30, 2017 Special meeting

2) Minutes on January 31, 2017 Regular Board meeting

3) Minutes on February 2, 2017 Continuation of Board meeting

4) Minutes on February 17, 2017 Special meeting

5) Minutes on February 21, 2017 Regular Board meeting

6) Minutes on March 7, 2017 Special meeting

Mr. Mendiola moved, seconded by Mr. Lujan, to approve the minutes of January 30 special meeting, January 31 regular meeting, February 2 continuation of board meeting, February 17 special meeting, February 21 regular board meeting, and March 7, 2017 special meeting. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

V. Receipt of Communication and Reports

1) Superintendent's Report and Communication

In addition to his written report to the Board, the Superintendent provided highlights and updates:

SBA/ACT Aspire- Superintendent Fernandez reported that April 3, 2017 through May 19, 2017 marks the testing window for our schools. Students at all grade levels will either be testing using ACT Aspire or our locally developed Standards-Based Assessments for those grades and content areas not covered by ACT-Aspire. He wants to encourage all schools, teachers, students and parents to do their very best in preparing for these exams.

US DOE Technical Assistance Visit- Superintendent Fernandez mentioned that he will be leading a team from GDOE to attend the annual technical assistance meeting with US DOE officials in Washington, DC from April 2-5, 2017. The purpose of this visit will be to receive guidance on this year's application for federal funds which is due every year on or around July 1st. Guam has typically consolidated its funding under Title V-A of the prior education law. However, with the passage of ESSA, a new US DOE Secretary, and President Donald Trump's proposed budget for the coming year, the visit is important.

Legislature Informational Hearing- Superintendent Fernandez mentioned that Chairman Joe San Agustin and the Committee on Education will hold an informational meeting on GDOE on Wednesday, April 12, 2017, beginning at 1 p.m. at the Guam Legislature. Part of the hearing will be GDOE's opportunity to begin communicating its budget priorities and needs as expressed in the FY 2018 budget submitted in January.

Sodexo Visit- Superintendent Fernandez mentioned that the representatives from Sodexo will be here in April to visit and assess the in going relationship with GDOE. Superintendent Fernandez further mentioned that he met with local representatives after complaints Upi Elementary School. Sodexo/GFS representatives will join Superintendent Fernandez on school lunch visits and surveys will be conducted to prepare for the coming school year. Quarterly leadership and staff meetings will be held to proactively address issues based on the surveys and based on continuing operations.

Graduation- Superintendent Fernandez mentioned that the board packets include a listing of seven high school graduations taking place from June 1, 2017 to June 10, 2017, beginning with J. P. Torres Success Academy. He further mentioned that more detailed information will be forthcoming. Chairman Ada has also indicated that the Department of Youth Affairs will have its graduation on June 14, 2017, which will be added to this list in next month's packet.

US DOE Visit: Superintendent Fernandez mentioned the a team from US DOE Office of Risk Management (most likely Christine Jackson and Mark Robinson) plans to be here on Guam in late July to conduct a review of progress related to

the transition plan to move off of high risk. The tentative dates are July 24 to 28. During the visit, the team looks to validate the progress that GDOE has documented and communicated in regular conference calls throughout the year.

FY 2017 Budget: Superintendent Fernandez mentioned that he met with Christine Baleto, Director of DOA, to discuss the current cash position of the department.

a. At the end of February, BBMR had released $99.5 million in allotments, of which $84.9 million was received in cash. Additional payments have been made since the end of February, and GDOE continues to work with DOA to ensure a steady flow of funds to meet department obligations.
b. At any one point in time, GDOE is averaging between $8 and $10 million in aging payables. He would like to work with the Board and with Senator Joe San Agustin to consider requesting a one-time infusion of funds, separate and apart from our operating budget, to wipe out these payables and allow the department to start over with clean books. The gap in payables, as the Board will recall, is due to prior year cash shortfalls.
c. April will be the final collection month for real estate property taxes which flow into the Territorial Education Facilities Fund (TEFF) from which $16 million is appropriated to GDOE. At the end of February, approximately $8 million was released in allotments and $5.47 million provided in cash. Additional payments have been received since then. However, April collections will be a better indicator of whether TEFF will come in on target. By May, DOA will have a better projection for the remainder of FY 2017.

DPW Issues: Superintendent Fernandez mentioned that he met with DPW Deputy Director Felix Benavente to discuss school busing for next year. DPW is inviting GDOE to view the technology and data related to the GPS tracking that is now available on school buses. The data will help determine efficiency of routes and fuel utilization. DPW is also inquiring whether GDOE is interested in moving towards a card-swipe method for registering and monitoring rider utilization of buses. DPW also will work with GDOE to identify "high-risk" bus stops where additional safety measures are needed. DPW/GDOE staff commit to riding the most "problematic" or difficult routes in the system.

Southern High School Issues: Superintendent Fernandez mentioned that several media reports have raised the issue of Southern HS facilities and disciplines rates. Superintendent, board members and deputies have all toured the facility recently to assess the situation.

a. The A/C in the gymnasium has apparently been down much of the school year, but it is currently under repair with new pumps recently installed. The system is being run to further diagnose any additional issues that need to be addressed.
b. The A/C in the auditorium is in need of an overhaul, which is estimated to cost $500,000. GDOE will work with board and Legislature to see if resources can be identified to address this important issue.

Simon Sanchez RFP: Superintendent Fernandez mentioned that procurement is stayed pending a decision from the OPA on the protest filed by CoreTech. The

issues raised in the protest included (a) whether price should be included as a factor in the rating of proposals and (b) whether the procurement should be split between Simon Sanchez High School and the work to be done on the remaining schools. GDOE and DPW will await further instruction from OPA.

Board Questions and Concerns:

Chairman Ada mentioned that he had the opportunity to meet with the USDOE Officials and Congressman Todd Rokita. He discussed the one-to-one aides here in the school system. He mentioned that it's unfair that the school aides who are probably as equal to the teacher are required to work 5 days a week, 7 hours a day, 35 hours a week, and they're still part timers. To add to that, If it's a holiday, Christmas, Easter, or summer, they don't get paid. Lastly, these very same people, if they get injured because of a behavior of the child, that person is covered under insurance, but should she/he need additional time off, he or she doesn't know if Workerman's Compensation kicks in. If not, then that person is on leave without pay status. He commented that many of the one-to-one aides are trying to move up to a school aide full time position. He mentioned that he appreciates the work that one-to-one aides do, and he will do everything in his power to help these people.

Vice Chair Gutierrez discussed her recent trip to NASBE. She mentioned the President's proposed budget. There may be cuts to after school programs, Striving Readers, and Head Start. She further mentioned that we need to be prepared. She added that she and Ms. Lou Benavente are on the committees on Governmental Affairs Committee (GAC) and Public Education Positions (PEP). They shared concerns regarding one-to-one aides. She didn't know if this was an in house policy with the Department of Education because these positions are federally funded but in the CNMI, the one-to-one aide is full-time. Their job is not easy; they are dealing with students with special needs.

She also mentioned that at the upcoming informational hearing, Senator San Agustin told her he would discuss textbooks. They need to know what's going on with the textbooks. She further mentioned that when she saw the warehouse, she was very disappointed. She announced that there would be a work session tomorrow. If those textbooks were supposed to go out to the schools, they should have been gone. Those textbooks that are in the warehouse that are surveyed; if the teachers are finished picking what they need, open it up to the parents and community.

She mentioned that when was in Washington, DC she read the headline about food complaints and this is not only at Upi Elementary School. Her understanding is that every administrator is supposed to taste the food before it's served to the kids. She mentioned that she would like to meet with the Sodexo personnel when they come.

She commented that she understands that there are problems with the FY 17 budget shortfall. She mentioned to Superintendent Fernandez that there is a hiring freeze, not in the schools, but with central office positions until he can justify to the Board, why there is a need for that position in central. She asked that with her finance committee, that they include a freeze on promotions because she thinks the Department is circumventing by doing a lot of promotions. The department has problems with funding, and the schools need school aides and office staff. The positions should be filled at the schools, central office has to multitask.

She mentioned that she's still getting calls about the DPW bus issue of kids being picked up late. She further mentioned that they were promised by Public Works that, if the department changes the time, they won't have this problem but it's still happening. They haven't heard anything back regarding any assessment or reporting other than parents calling Board members that they're still experiencing the same problem.

She mentioned the problems at Southern High School. She commented that housekeeping is very important in the school. She mentioned to the Superintendent that this should be one of the evaluation tools for administrators: how well do you keep your school clean?

She mentioned to Jennifer Berry that one of the issues that were raised in their committee meeting at the NASBE conference in DC was whether the students are prepared after graduation. Who's responsibility is it for the kids to be prepared because as parents we expect our kids to be prepared after graduation? Was there any tracking? CTE is a big topic now all over the states. If some of the kids are not going to college, are we preparing them to at least be able to fill out a resumed. If, come graduation those kids don't know how to fill out a resume, we failed those kids. It is our responsibility to help these kids to have a better and brighter future.

She mentioned to Superintendent Fernandez that she will submit her questions regarding Division of Special Education.

Mr. Mendiola asked Superintendent Fernandez about the legislative and informational meeting and whether there was official communication from the Senator. He wants to know if the Board members are required to be at this meeting.

Superintendent Fernandez responded that he will confirm and get back to him.

Mr. Mendiola mentioned that regarding #9 of the Superintendent's highlights, he received over 100 letters from students directed to the Board of Education and the Superintendent. Upon receiving those letters, he read some of the comments and concerns at Southern High School and directed that to the Superintendent. He thanked Superintendent Fernandez for taking initiative, because the following day, he was able to visit the school and met with some of the students that shared their concerns. He also thanked the students for bringing their concerns to his attention, and it's being addressed.

Mr. Mendiola mentioned that on #10 of the Superintendent's highlights, the Board did their walk through of Simon Sanchez High School. He commented that our students need a little bit more of a push from our Board. He asked that the Board draft a letter to Office of the Public Auditor (OPA) requesting to come in and state a position so that the parties involved in the RFP should move forward because the longer we wait our students will suffer. The Board should take the position and ask the OPA as soon as possible to provide some guidance.

Superintendent Fernandez responded that he was up at Simon Sanchez today and a teacher mentioned to him that students were complaining about the facility, the teacher said well why don't you speak up and some of the students said, well we've done that and nothing's happened so far. He was disappointed

to hear that and mentioned that the Board's leadership would be excellent at this time.

Chairman Ada asked Mr. Lujan to call from a work session on Simon Sanchez High School.

Mr. Franklin Perez commented on page 30, Goal #4 of the Superintendent's report. He commended Mr. Fullo and the department for implementing the "credit recovery program" for students that are over 16 years old that have extreme behavior that still wish to graduate with a diploma. He asked the Board and the Superintendent if there is any comprehensive wraparound program to deal with these students in our system. He commented that he see clusters of excellence. He added that mental health, I Famagu'on-ta, and Student Support Services are doing their part but he doesn't see a comprehensive integrative wraparound program to address students who are at high risk because extreme behavior that demonstrates threats to themselves and to other students in the classroom setting. He mentioned that alternative education program or alternative schools who include programs for pregnant teenagers where the schools have in school daycare centers so they continue going to school.

Chairman Ada mentioned that he is bothered by Sodexo and reading an article about "bugs" that were found in the rice and spoiled milk. He asked the Superintendent to inquired what prompted that.

2) Head Start Program Director's Report

Mrs. Schroeder reported that she just returned back from region IX where they have training on a variety of different topics. She mentioned that on the federal review they documented teacher-child interactions, which is part of the Board report. She further mentioned that Jan Lang, who is their program manager from the region, approached her and was extremely ecstatic and congratulated Head Start Guam on significant improvement they made in their instructional support scores. The program went from the lowest 10% in 2013 to well over the regional average and close to the top 10% in Region IX on the scores for instructional supports.

She mentioned that some changes that have occurred since she wrote the report on the 10th of March 2017. She requested to transfer some funds from their cost savings in personnel to ensure that the playground padding bid was covered by $48,682 and they also requested to transfer the cost savings to the indirect cost rate for the first quarter of the year and that is currently being reviewed by region IX.

She announced that the program is now in compliance with the 10% of children with special needs currently attending the head start classrooms. These are the children with disabilities and she still has approximately 10 kids being evaluated.

She mentioned that the grant for next year is due Saturday, April 1, 2017. Electronic copy of the grant was forwarded to the Board for any questions. She had a work session and spoke with Lourdes San Nicolas regarding the budget narrative and the grant. The policy council approved the grant. They decided on which of the 7 schools will have the full day head start next year (M.U. Lujan ES, D.L. Perez ES, C.L. Taitano ES, Chief Brodie ES, M.A. Ulloa ES, P.C. Lujan ES, and

Finegayan ES.) There was consensus on the sites with the following discussion on selection criteria for those sites with two classrooms. D.L. Perez ES and M.A. Ulloa ES have 2 classrooms and the children attending reside in the school district.

She mentioned about the staffing issue with Head Start. Under the federal grant the program is short three family service staff, she submitted the request and justification to administration to fill those positions.

She announced that on the April 29, 2017, Head Start will be having their transition conference; venue has yet to be determined. On April 20, 2017, 9 am to 10 am, Head Start will be having their Health Services Advisory Committee meeting.

She requested for the approval of the grant for $3,226,000 from the Board. She further mentioned that $45,994.00 is primarily for training and technical assistance for their staff and the remainder will be going towards the expansion of the classrooms (staffing, supplies, contractual).

Chairman Ada asked Mrs. Schroeder if received any news of any potential cuts in head start from region IX.

Mrs. Schroeder responded that there was comment made that they're currently looking at initially funding 85% of the grants.

Vice Chair Gutierrez commented that on the financial statement (attachment A) it says, as of February 28, 2017 the program expended 61% of its budget, she stated then you still have 39% left for the FY2017 budget.

Mrs. Schroeder concurred.

Vice Chair Gutierrez mentioned that there's a big cut for Head Start and asked if this is the amount that the Board's going to approve.

Vice Chair Gutierrez asked on page 2, the proposed classrooms for expanded hours, if the principals in these schools were involved in these proposals.

Mrs. Schroeder responded that all the principals have been notified that they were going to expand their hours.

Vice Chair Gutierrez asked if she got any input for the principals or Deputy Superintendent Cruz of these expanded hours.

Mrs. Schroeder responded that the only difference with the expanded hour's where following the schools calendar. She mentioned that at the first stage she did involve the principals. However, the last stage they did not fully involve the principals.

Vice Chair Gutierrez commented that the principal should have a role in the beginning to end.

Vice Chair Gutierrez commented on page 2 regarding bus transportation. She mentioned that many Head Start kids have families that don't have

transportation so when they have to return them back to the school is there any staff that will be there at the school site to receive the students?

Mrs. Schroeder responded that teaching staff should be there.

Vice Chair Gutierrez asked what time does the teacher leave the school?

Mrs. Schroeder responded that the teacher leaves when the last child leaves the school.

Vice Chair Gutierrez asked if the last student and the teacher leaves the school, who will be there to receive the student.

Mrs. Schroeder responded that a school aide is there until 3:30 pm and if not, she will send a staff from central office.

Vice Chair Gutierrez expressed her concern about communication.

Dr. McNinch moved, seconded by Mr. Mendiola to approve year 4 of the 5-year grant for $3,226,000. The Board voted by roll call and approved the motion with a vote of 6-0 (Yeas: P. Ada, L.Benavente, M. Gutierrez, J.Lujan,R. McMinch, and M. Mendiola). The motion passed.

Mrs. Schroeder reported that the last time the program had a budget cut because of budget constraints, the regional office covers the programs and makes necessary adjustments and should that happen she will report back to the Board to discuss the proposed cuts.

Vice Chair Gutierrez moved, seconded by Mr. Lujan, to accept the Superintendent's Report and Communication as presented. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

VI. Unfinished Business

1) Approval of the Pilot Career Skills Development Courses

Vice Chair Gutierrez asked to table this item. A work session is scheduled for Thursday, March 30, 2017, 2pm at the Superintendent's conference room.

2) Board Policy 901- Prohibiting Harassment, Intimidation, Bullying, Cyberbullying, Sexting, Sexual Misconduct & Fraternization

Vice Chair Gutierrez mentioned that, when the Board approved BP 901 on January 31, 2017, the committee noticed that they were some discrepancies that needed to be revised.

Chairman Ada asked what if the students go on a fieldtrip or the bus stop outside of the school.

Vice Chair Gutierrez responded that when the students go on the fieldtrip they are still on GDOE time.

She mentioned that after the Board Policy is approved, HR through the Superintendent shall create an SOP and provide training to the central office staff.

Vice Chair Gutierrez moved, seconded by Mr. Lujan to approve the amendment of Board Policy 901 Prohibiting Harassment, Intimidation, Bullying, Cyberbullying, Sexting, Sexual Misconduct & Fraternization. The Board voted by roll call and approved the motion with a vote of 6-0 (Yeas: P. Ada, L.Benavente, M. Gutierrez, J.Lujan,R. McMinch, and M. Mendiola). The motion passed.

3) Modification of Superintendent's Employment Contract

Mr. Mendiola moved, seconded by Mr. Lujan to table this item until the executive session on the agenda. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

VII. New Business

1) Committee Reports
   a) Executive Committee- None
   b) Instructional and Academic Support Committee
      - Special Education Part B and C Grant Application

        Vice Chair Gutierrez mentioned that a work session was held on March 2, 2017. The request is to approve the application for Part B and C grant for Special education. She further mentioned that she was assured that the report submitted is accurate.

Vice Chair Gutierrez moved, seconded by Ms. Benavente to approve Special Education Part B and C Grant Application. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

   c) Safe and Healthy Schools Committee – Mr. Lujan mentioned that a work session was held on March 2, 2017 regarding the renaming of schools. He further mentioned that the Superintendent is working to put a committee together to move forward.
   d) Organizational Efficiency and Development Committee- Vice Chair Gutierrez mentioned that the committee requested for an organizational chart and is due March 31, 2017.
   e) Accreditation Subcommittee- Chairman Ada mentioned that a report was sent out to the Board members on the accreditation being in self-study are full in accreditation report.

      Mr. Mendiola thanked the staff at Oceanview Middle School for an awesome job. He further mentioned that he and Mr. Sanchez had an opportunity to discuss with the visiting team. In addition, he met with the folks at FB Leon Guerrero Middle School. He commented that the accreditation process allows the schools to look internally to see where their strength and weakness are and how they can improved in that.

      He commended Superintendent Fernandez on the leadership that the administrators have demonstrated and you can see that their collaborative efforts to get the school accredited.
   f) Budget & Finance Subcommittee- Mr. Mendiola mentioned that the committee called for a work session to discuss the Third Party fiduciary issue. He mentioned to Superintendent Fernandez that the committee wants to work with the Third Party fiduciary but in order for that to happen they needed all the parties together.

2) IBOGS Report- Cyndal Abad reported that they have been having their weekly meetings since mid-February under the guidance of Vice Chair Gutierrez, Superintendent Fernandez, and Mr. Sanchez. They were able to have their election of officers and they all working collaboratively.

She mentioned that there are two big events happening this school year. Annual island wide student exchange and student leadership conference which they are now calling it "student empowerment seminar."

3) GFT Report – Mr.Perez read his memo and shared his concerns regarding BRIP (Bonus, Rewards, Incentive Program).

Chairman Ada recommended Mr. Perez to the attend the budget hearing on Wednesday, April 12, 2017, 1 pm.

4) Mayor's Council Report- None

VIII. Executive Session-

The Board moved into Executive Session at 7:42pm.
Public session resumed at 8:05 pm.

Mr. Mendiola moved, seconded by Mr. Lujan to approve the proposed amendments to the Superintendent's Employment agreement that were approved at a special meeting held on March 17, 2017.

Mr. Mendiola shared the changes that were made. (attached)

The Board voted by roll call and approved the motion with a vote of 6-0 (Yeas: P. Ada, L.Benavente, M. Gutierrez, J.Lujan,R. McMinch, and M. Mendiola). The motion passed.

IX. Announcements and Adjournment

Vice Chair Gutierrez reported that the next meeting will be held at Simon Sanchez High School

Vice Chair Gutierrez moved to adjourn the meeting at 8:15 pm.

MINUTES SUBMITTED BY:

_____ Date: 4/26/17

LEILANI M. B. CRUZ
Administrative Officer

MINUTES OF March 28, 2017 REGULAR MEETING:
( ) Approved as submitted
(✓) Approved subject to corrections
( ) Other: _____

_____

PETER ALECXIS D. ADA
GEB Chairman

Date: _____

_____

JON J. P. FERNANDEZ
Executive Secretary/GDOE Superintendent

Date: 4/26/17