CONTRACTORS LICENSE BOARD

Inetnon Malisensiayen Kontratista

542 North Marine Corp Drive A. – Tamuning, Guam 96913
649-2211, 649-9676, 649-2210(Fax)

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

EDUARDO R. ORDONEZ
EXECUTIVE DIRECTOR

August 7, 2017

The Honorable Benjamin J.F. Cruz, Speaker
34th Guam Legislature
I Mina'Trentai Kuåttro Na Liheslaturan Guåhan
155 Hesler Place
Haganta, Guam 96910

GL#34-17-853
Speaker Benjamin J.F. Cruz

AUG 07 2017

Time: 4:26 [ ] AM [X] PM File No.

Received By:

2017 AUG -7 PM 4:38

Subject: 2016 Citizen Centric Report

Buenas Yan Saludas!

Pursuant to Section 2 (a) of Public Law 30-127 Citizen Centric Report, CLB is pleased to transmit our report to you. Attached is the 2016 Citizen Centric Report for Fiscal Year ending September 30, 2016 which will be on our website: www.guam-clb.org.

Should you need additional information, or have any questions or concerns please contact 649-2212.

Un dangkulu na Si Yu'os Ma åse!

Maria D. Perez
Administrative Officer

Attachment

Copy To: The Honorable Governor Eddie Baza Calvo
The Honorable Senator Frank B. Aguon Jr.
Office of the Public Auditor.

0853

Published August 2017

Contractors License Board
Inetnon Malisensiayen Kontratista
2016 Citizen Centric Report

SPECIAL POINTS OF INTEREST:

- History of CLB
- Mission Statement
- Investigation Cases
- Licensed Contractors
- Goals
- Vision
- Demographics
- Revenue/Expenditure
- Staff
- Board Members

HISTORY OF CONTRACTORS LICENSE

The 14h Guam Legislature established Contractors License Board in 1977. It became Public Law 14-51 and was later amended to Public Law 30-11, 21 GCA Real Property Chapter 70.

The 7- member Board is comprised of the following members; two (2) of which are appointed by the Governor from the construction industry; three (3) of which are appointed by the Governor from the general public and that have no interest in the construction industry; and the Director of Revenue and Taxation and Director of Public Works are ex-official's. These members are subject to confirmation by the Legislature of Guam.

The Board was granted the authority to make, amend or repeal such rules and regulations as it may deem to effectuate and carry out the purpose thereof which purpose is the protection of the general public.

The Contractors License Board is required to follow the Administrative Adjudication Law Chapter 9 which specifically, Rule 10.2 (A) of CLB's Rules and Regulations provides that:

(A) In every case where it is proposed to refuse to grant a license or to revoke or suspend a license or to refuse to renewal a license, the Board shall give the person concerned notice and hearing conforming with the *Administrative Adjudication Act*.. The notice shall be given in writing by certified mail within return receipt requested at least fifteen (15) days before the hearing.

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MISSION STATEMENT

Purpose of Law Protection, Safety of Public. The Board interprets the primary intent of the Legislature in creating the Board to be the protection of the public health, safety and general welfare in dealing with persons engaged in the construction industry, and the affording to the public of an effective and practical protection against the incompetent, inexperienced, unlawful and unfair practices of contractors with whom they may contract. All rules, regulations or orders adopted by the Board shall be interpreted and construed in light of the policies announced herein.

GOALS

- The enforcement of the Contractors License Board's Laws, Rules and Regulations.
- To have established and transparent relations with local agencies in order for stronger enforcement to promote transparency within the CLB and the community, ensuring the safety and best interests of the island community through day to day operations and current licensed contractor and they follow building code standards for the region.
- Training for CLB staff in order to update and improve with awareness of new procedures in order to serve the community properly and to give the community update information which in needed.

VISION

Contractors License Board vision is to initiate a out reach program for the people of Guam in order to promote the health, safety, and general welfare of the public in matters relating to construction.

Establish core digital system, processing all applications an records through secure operational software allowing approval board to view and process files in timely manner. Thus creating streamline process that is transparent and green.

CLB is able to building a facility with its own revenues. This building will be able to hold the entire board, staff, equipment and to include a conference room in order to hold mini conferences, training for board, staff and contractors, testing and Board Meetings.

CLB has the ability to hire legal representation for all necessary meetings and Board meetings. This will enable CLB to have all legal matters taken care of in a timely matter.

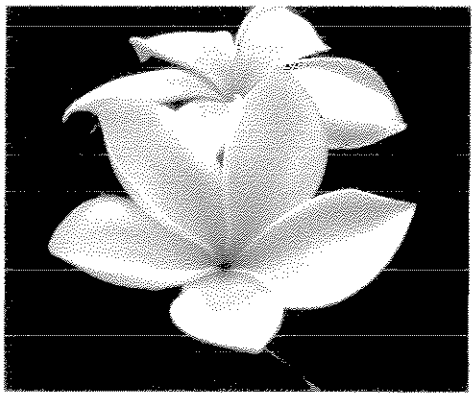
OPERATIONAL STURCTURE, DEOMGRAPHICS AND FUTURE CHALLENGES

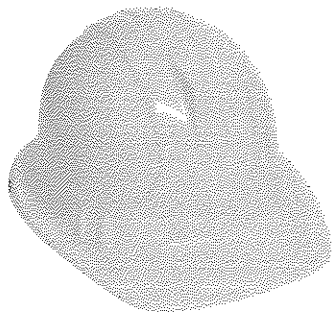
Revamp online portal to CLB with licensed secured firm allowing secure site and easy access to policies, applications, process and tact to CLB board and staff. The website needs to be reliable and secure for the department. This cyber security has effected banking institutions, department stores and government agencies. Some of the recommendations to cyber security is to have a stronger passwords. In order to secure our website it is recommended that computers be updated.

Contractors License Board Combining Statement of Revenues, Expenditures by Object, Year Ending September 30, 2016	
REVENUE	
Licenses:	$786,816.000
Charges for Services Interest & Investment	$127.00
Total Revenues	$786,943.00
EXPENDITURES	
Salaries - Regular	$357,250.00
Salaries-Fringe benefits	$134,210.00
Contractual Services	$22,842.00
Supplies	$8,192.00
Equipment	$22,611.00
Utilities	$8,993.00
Communications	$4,501.00
Capital Outlay	$00.00
Misc.	$1,661.00
Total Expenditures	**$511,486.00**

2016 INVESTIGATION CASES	
21	OPEN
39	CLOSED
60	**TOTAL CASES**

2016 LICENSED CONTRACTORS	
880	ACTIVE
107	INACTIVE
987	**TOTAL**





VISIT OUR WEBSITE: www.guam-clb.org

CLB STAFF

Eduardo R. Ordonez	Executive Director
Maria D. Perez	Administrative Officer
Carmelita H. Santos	Administrative Assistant
Margaret O. Guerrero	Word Processing Sec. II
Mae M. Arile	Administrative Aide
Ronnie Santos	Private Secretary
Eduardo Zapanta	CLB Investigator Supervisor
Vincent Peter Aguon	CLB Investigator
Nida Bailey	CLB Investigator

BOARD MEMBERS

Reilly Ridgell, Board Chairman

Adelia Custodio, Vice Chair Person

Glenn Leon Guerrero Ex– Official

John P. Camacho Ex-Official

James Casallo, Member

Marian Pizarro, Member

