Gmail

Hermina Certeza <hermina.certeza@senatorbjcruz.com>

for reporting purposes

2 messages

Ms. LOUISE MCINTYRE TOVES <lmtoves@triton.uog.edu> Fri, Aug 18, 2017 at 12:39 PM
To: Hermina Certeza <hermina.certeza@senatorbjcruz.com>, "sandra.miller@guam.gov" <sandra.miller@guam.gov>, Christine Mabayag <ckamm@triton.uog.edu>, "Flora A. Weilbacher" <flora.weilbacher@guam.gov>, Jonas Macapinlac <jmac@triton.uog.edu>, Victorina Renacia <vrenacia@triton.uog.edu>

Hafa Adai,

Please find the attached Boardbook for the July 27, 2017 University of Guam Board of Regents regular meeting submitted in compliance with PL 31-233.

The Boardbook will aslo be posted on the UOG website. Should you have any questions, please do not hesitate to contact me. Thank you, Louise

Speaker Benjamin J.F. Cruz
AUG 18 2017
Time: 1:37 [ ] AM [ ] PM File No.
Received By:

Louise M. Toves, Special Assistant

Office of the President

University of Guam

Tel. No. (671) 735-2995

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GL#34-17-899

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2017 AUG 18 PM 1:35

University of Guam BOR regular meeting for July 27,2 017 for reporting purposes.pdf
4441K

Hermina Certeza <hermina.certeza@senatorbjcruz.com> Fri, Aug 18, 2017 at 1:36 PM
To: Clerks <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>, BENJAMIN CRUZ <speaker@senatorbjcruz.com>

8/18/2017	8/18/2017	University of Guam	Board of Regents Regular Meeting; July 27, 2017 *Emailed	34-17-899

[Quoted text hidden]

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Si Yu'os ma'åse'

Hermina R.B. Certeza

OFFICE OF SPEAKER BENJAMIN J.F. CRUZ
Committee on Appropriations and Adjudication
I Mina'trentai Kuatro na Liheslaturan Guåhan
Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520 | www.senatorbjcruz.com

0899

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UNIVERSITY OF GUAM
UNIBETSEDAT GUAHAN
Board of Regents
UOG Station, Mangilao, Guam 96923
Telephone: (671) 735-2995 ● Fax: (671) 734-2296

REGULAR MEETING
Thursday, July 27, 2017, 5:30 p.m., AV Room 1, RFK Library,
Tan Siu Lin Building, UOG Campus, Mangilao, Guam

AGENDA

	1.0	**CALL TO ORDER**
	2.0	**MEETING MINUTES**
Action	**2.1**	**Regular Meeting Minutes of April 20, 2017**
Information	**3.0**	**CHAIRPERSON'S REPORT**
Information	**4.0**	**PRESIDENT'S REPORT**
	5.0	**REPORTS FROM STANDING COMMITTEES**
	5.1	**Academic, Personnel and Tenure Committee**
Action		**5.1.1 Resolution No. 17-17, Relative to Authorizing the Application to the U.S. Department of Health, Administration for Children and Families, Administration for Native Americans (ANA) to Support the University of Guam's Grant Proposal "*Mane'lon I Mantitige':* Chamorro Writers Fellowship"**
Action		**5.1.2 Resolution No. 17-18, Relative to Approving and Adopting the University of Guam's Policy on the Protection of Minors**
	5.2	**Student Affairs, Scholarship, Alumni Relations, and Honorary Degree Committee**
	5.3	**Budget, Finance, Investments and Audit Committee**
Information		**5.3.1 Financial Update**
Information		**5.3.2 Collections Report**
Information		**5.3.3 Procurement Transactions and Contracts Report**
Action		**5.3.4 Resolution No. 17-19, Relative to the Presidential Search Process**
	5.4	**Physical Facilities Committee**
Information		**5.4.1 Plant & Facilities Update**
	6.0	**AD HOC REPORT: ENDOWMENT FOUNDATION UPDATE**
	7.0	**NEW BUSINESS**
	8.0	**OPEN PRESENTATION (3 Minute Limit per Person)**
	9.0	**EXECUTIVE SESSION**

9.1 Tenure Recommendation for Dr. Peter Houk, Associate Professor of Marine Biology

9.2 Emeritus Professor Recommendation for Dr. Nicholas Goetzfridt, Professor of Library Science and Micronesian Studies

9.3 Presidential Evaluation Committee Report

10.0 VOTING FILE

Action **10.1 Tenure Application of Dr. Peter Houk, Associate Professor of Marine Biology**

Action **10.2 Emeritus Professor Application of Dr. Nicholas Goetzfridt, Professor of Library Science and Micronesian Studies**

Action **10.3 Presidential Evaluation Committee Report**

11.0 ADJOURNMENT

Chairperson Antoinette Sanford will call the meeting to order.

The BOR will vote on approving the meeting minutes presented.

UNIVERSITY OF GUAM
UNIBETSEDAT GUAHAN

Board of Regents
UOG Station, Mangilao, Guam 96923
Telephone: (671) 735-2995 Fax: (671) 734-2296

Regular Meeting Minutes
April 20, 2017

1.0 CALL TO ORDER

The Regular Meeting of the Board of Regents (BOR) was called to order by BOR Chairperson Antoinette Sanford on April 20, 2017, at 5:30 p.m., in AV Room #1, University of Guam RFK Library, Tan Siu Lin Building, notice of such meeting having been duly and regularly provided by the BOR.

QUORUM:

Antoinette Sanford	**Chairperson**
Elizabeth Gayle	**Vice Chairperson**
Elvin Chiang	**Treasurer**
Mariflor Herrero	**Member**
Chris Felix	**Member**
Hyo Ji	**Member**
Austin Terlaje	**Member**

ALSO PRESENT:

Robert A. Underwood	**Executive Secretary**
Louise M. Toves	**Recording Secretary**
Victorina Y. Renacia	**Legal Counsel**

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of March 16, 2017

Regent Gayle moved for the approval of the Regular Meeting Minutes of March 16, 2017, which was duly seconded. The motion carried.

3.0 CHAIRPERSON'S REMARKS

Chairperson Sanford expressed her excitement at the number of graduates for the upcoming commencement ceremony, as well as the ongoing Conference on Island Sustainability. She applauded the reports regarding the participation of several UOG students in off-island activities. She noted these are indicators of progress and demonstrate that in some ways, we are ahead of other communities.

She then asked President Underwood to proceed with his report.

4.0 PRESIDENT'S REPORT

President Underwood gave the President's report, a copy of which is attached.

5.0 REPORTS FROM STANDING COMMITTEES

5.1 Academic, Personnel, and Tenure Committee

5.1.1 Resolution No. 17-08, Relative to Creating the Position of Senior (Sr.) Manager, Infrastructure Services and Information Security Officer and Revising the List of Administrative Positions and the Administrator Salary Scale

Vice Chairperson Gayle provided a brief report on the AP&T committee meeting. She then introduced Resolution No. 17-08, which was duly seconded. President Underwood gave a brief explanation regarding the ongoing changes related to Information technology and the need for the proposed position. The motion carried.

5.1.2 Resolution No. 17-09, Relative to the Transfer of the Office of Research and Sponsored Programs (ORSP) from the Office of the Senior Vice President to the Office of the President

Vice Chairperson Gayle introduced Resolution No. 17-09, which was duly seconded. President Underwood gave a brief explanation regarding the basis for the recommended transfer. The motion carried.

5.1.3 Resolution No. 17-10, Relative to Approving the Triton Awards Program

Vice Chairperson Gayle introduced Resolution No. 17-10, which was duly seconded. The motion carried.

Vice Chairperson Gayle asked President Underwood to advise the BOR regarding the upcoming changes to the semester names. President Underwood reported that the semester names will be officially changed in the AY2017-18 with the Fall semester being renamed *Fanuchånan* or rainy season semester and Spring being renamed *Fañomnåkan* or sunny season semester.

5.2 Student Affairs, Scholarship, Alumni Relations and Honorary Degree Committee

5.2.1 Resolution No. 17-11, Relative to Approving the Spring 2017 Commencement Graduate Listing

Regent Felix provided a brief report on the SASARHD committee meeting. He then introduced Resolution No. 17-11, which was duly seconded. The motion carried.

5.2.2 Resolution No. 17-12, Relative to Approving the Amended Rules and Regulations for the Yamashita Teacher Corps and Health Professions Training Scholarship Program

Regent Felix introduced Resolution No. 17-12, which was duly seconded. He reported on the outcome of the public hearing that was held regarding the amendments. The motion carried.

5.2.3 Resolution No. 17-13, Relative to Amending the Rules and Regulations for the Triton Summer Bridge Program for the 2017 Summer Semester and Thereafter

Regent Felix introduced Resolution No. 17-13, which was duly seconded. He briefly explained the purpose of the proposed changes, noting the proposed amendments were addressed at the same public hearing previously mentioned. The motion carried.

5.2.4 Resolution No. 17-14, Relative to Approving the Rules and Regulations for the Triton Athletics Scholarship Program

Regent Felix introduced Resolution No. 17-14, which was duly seconded. He noted that this is the start of a financial aid program targeting student athletes. The motion carried.

5.3 Budget, Finance, Investments and Audit Committee

5.3.1 Financial Update

Regent Chiang gave a brief report on the BFIA committee meeting, noting that the Committee is requesting that VPAF Wiegand facilitate the hiring of the Internal Auditor position as a priority.

5.3.2 Collections Report

Regent Chiang noted the collections was at 122% of the total forecasted goal for the fiscal year, noting that only 50% of the forecasted amount is expected to be collected by that date.

5.3.3 Procurement Transactions and Contracts Report

Regent Chiang reported that since February, there have been five contracts entered into that exceed $100,000. He noted that they are all reimbursable through federal grants.

5.3.4 Resolution No. 17-15, Relative to Approving the Proposed Changes to General Student, Course and Lab Fees

Regent Chiang introduced Resolution No. 17-15, which was duly seconded. He explained the purpose of the resolution. He reported that a public hearing was jointly held with the SASARHD Committee regarding the proposed changes, which are the first in ten years. The motion carried.

5.4 Physical Facilities Committee

5.4.1 Plant & Facilities Update

Regent Gayle gave a brief report on the Physical Facilities Committee meeting.

6.0 AD HOC REPORT: ENDOWMENT FOUNDATION UPDATE

UOG Endowment Foundation Board Executive Director Janiece Sablan reported that the Foundation is working on restructuring the capital campaign to include matching University needs with donor interest as a component of the campaign. She provided a brief report regarding the associated efforts, UOGEF activities and the UOGEF annual audit results.

7.0 NEW BUSINESS

7.1 Election of Officers

Chairperson Sanford opened the floor to nominations for the BOR officer positions.

Regent Felix moved to amend the agenda to nominate a slate of officers, rather than making nominations for each position individually. The motion was duly seconded and carried. Regent Felix nominated the current slate of officers, Chairperson Antoinette Sanford, Vice Chairperson Elizabeth Gayle and Treasurer Elvin Chiang, to continue to serve in their respective positions, which was duly seconded. There being no further nominations, Chairperson Sanford closed the floor for nominations. The motion carried.

7.1.1 Election of Chairperson

7.1.2 Election of Vice Chairperson

7.1.3 Election of Treasurer

7.2 Election of the Board of Regents Representative to the Regent Nominating Council

Vice Chairperson Gayle nominated Regent Mari Flor Herrero to continue to serve as the BOR representative to the Regent Nominating Council, which was duly seconded. The motion carried.

7.3 Resolution No. 17-16, Relative to Expressing Appreciation to Joaquin "Danny" Santos, Jr. for his Service as a Member of the Board of Regents

Regent Herrero introduced Resolution 17-16, which was duly seconded. She read portions of the resolution to highlight Regent Santos' service to the BOR, noting that he is highly regarded for his ethics, good-judgement and fairness in decision-making and his service and dedication to UOG is greatly appreciated. The motion carried.

8.0 OPEN PRESENTATION (3 Minute Limit per Person)

Chairperson Sanford opened the floor for open presentations; however, no presentations were made.

9.0 EXECUTIVE SESSION

There was no Executive Session held.

10.0 ADJOURNMENT

Regent Gayle moved that the meeting be adjourned at 6:20 p.m., Chamorro Standard Time, which was duly seconded and passed. Chairperson Sanford adjourned the meeting.

Antoinette D. Sanford, Chairperson

ATTESTED:

Dr. Robert A. Underwood, Executive Secretary

PRESIDENT'S REPORT
20 April 2017

1. **Commencement**

Since this will be the last BOR meeting prior to commencement, I want to remind everyone that the Spring ceremony will be held on May 21, 2017. There is an approximately 5% increase in the number of graduates.

2. **Conference on Island Sustainability**

This is a busy week. We are holding the 8th CIS conference this week and over 375 participants are attending. This is the 8th Conference on Island Sustainability. Through this conference, a number of initiatives have been generated. There were two proposed pieces of legislation presented at the conference yesterday. Senator Nelson presented a proposal to permanize the energy task force. Speaker B.J. Cruz presented a proposal relative to climate change.

3. **Students**

Athena McNinch was named a 2017 Truman Scholar, the 18th Truman Scholar from UJOG since the scholarship was created. Only 62 Truman Scholars are selected nation-wide each year. Congratulations to her, as well as to her parents, Dr. Ron and Rose McNinch. Her father is a faculty member with the School of Business and Public Administration.

4. **Presidential Lecture Series**

Congresswoman Amata Radewagen is tentatively scheduled as the Lecturer for the President Lecture Series for May 8, 2017, 5pm, CLASS Lecture Hall. Please save the date. I hope that you will be able to attend.

Chairperson Sanford will give her report.

President Robert Underwood will give his report.

Reports will be given for each of the standing committees.

AP&T Chairperson Regent Jillette Leon-Guerrero will report on the AP&T Committee Meeting.

UNIVERSITY OF GUAM
UNIBETSEDÅT GUÅHAN
BOARD OF REGENTS

RESOLUTION NO. 17-17

RELATIVE TO AUTHORIZING THE APPLICATION TO THE U.S. DEPARTMENT OF HEALTH, ADMINISTRATION FOR CHILDREN AND FAMILIES, ADMINISTRATION FOR NATIVE AMERICANS (ANA) TO SUPPORT THE UNIVERSITY OF GUAM'S GRANT PROPOSAL "*MANE'LON I MANTITIGE'*: CHAMORRO WRITERS FELLOWSHIP"

WHEREAS, the University of Guam (UOG) was established in 1952 by P.L. 19-40, as a Government Higher Education Institution, whose mission is "*Ina, Diskubre, Setbe* - To Enlighten, To Discover, To Serve;" and

WHEREAS, UOG is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC) serving the post-secondary needs of the people of Guam and the region; and

WHEREAS, UOG has the unique obligation to strengthen and support the understanding of the history and culture of the Chamorro people through the development of academic programs, such as the Chamorro Studies program, and by providing access to information through the UOG Press, Richard F. Taitano Micronesian Area Research Center (MARC); and

WHEREAS, UOG is submitting a grant application entitled "*Mañe'lon i Mantitige'*: Chamorro Writers Fellowship", which was designed by UOG Press and MARC with community input from writers, students, teachers, and members of the larger Chamorro community who expressed the critical need and desire to support Chamorro writers in their endeavors to produce books and other resources that demonstrate Chamorro cultural values, practices, and experiences in traditional and modem contexts; and

WHEREAS, UOG employees are offered membership in the Government of Guam (GovGuam) Retirement Plan; and

WHEREAS, the proposed salaries and fees listed in the project's budget are in line with both UOG and GovGuam salary/pay scales and fee schedules; and

WHEREAS, the "*Mañe'lon i Mantitige'*: Chamorro Writers Fellowship" project is being submitted for the current funding opportunity under Native American Social and Economic Development Strategies (SEDS) CFDA #93.612, FOA #HHS-2017-ACF-ANA-NA-1236 for a period of three years, commencing September 30, 2017, and although the matching fund requirement is waived by U.S. P.L. 98- 454 Title IV, Section 60l(b), UOG will provide matching funds up to $257,838 to support this worthwhile and necessary project.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Regents approves and authorizes the submittal of the the UOG Press/MARC grant proposal/application, and that the UOG President is authorized to sign all application documents and negotiate on behalf of UOG.

Adopted this of 16th day of June, 2017.

For: Manuel Herrero
Antoinette D. Sanford, Chairperson

ATTESTED:

Dr. Robert A. Underwood, Executive Secretary

UNIVERSITY OF GUAM
UNIBETSEDÅT GUÅHAN
BOARD OF REGENTS

RESOLUTION NO. 17-18

RELATIVE TO THE APPROVING AND ADOPTING THE UNIVERSITY OF GUAM'S POLICY ON THE PROTECTION OF MINORS

WHEREAS, the University of Guam (University) is the primary U.S. Land Grant institution accredited the Western Association of Schools and Colleges Senior College and University Commission (WSCUC) serving the post-secondary needs of the people of Guam and the region; and

WHEREAS, the governance and well-being of the University is vested in the Board of Regents (BOR); and

WHEREAS, in early 2017, the University completed risk assessment modules offered by its liability insurer, United Educators (UE);

WHEREAS, for risk reduction purposes, UE recommended that University programs and activities involving minors on or off campus be strengthened;

WHEREAS, in April 2017 the President appointed an Ad Hoc Committee to research and develop a University Policy on the Protection of Minors (Policy);

WHEREAS, under the oversight of UE, the Ad Hoc Committee conducted a review of such policies in other public and private institutions of higher education, and submitted a draft Policy to the Administration, to include best practices, policies and requirements under local and federal law;

WHEREAS, this Policy has also been submitted to the Administrative Council and the Faculty Union for review and comment;

WHEREAS, the Administration, together with the Academic, Personnel and Tenure Committee, submit and recommend this Policy to the BOR for approval and adoption.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Regents hereby approves and adopts the University of Guam's Policy on the Protection of Minors.

Adopted this 27th day of July, 2017.

Antoinette D. Sanford, Chairperson

ATTESTED:

Robert A. Underwood, Executive Secretary

6/2008

UNIVERSITY OF GUAM
POLICIES AND REGULATIONS CHANGE REQUEST FORM

1. Subject: UOG's Policy on the Protection of Minors

2. Purpose: Adopt Policy on the Protection of Minors in activities on or off campus.

3. **Attach Complete Statement** of Policy or Regulation (photocopy) and New / Amended Policy (complete), specifying exactly what the changed wording and where it should be inserted in the policy document.

4. Requested Effective Date: July 20, 2017

5. Publication Document (Reference section and/or page number):

_____ Year Undergraduate Catalog page _____

_____ Year Graduate Bulletin page _____

x Rules, Regulations and Procedures Manual (section and page)

_____ Organization/Governance (Article II)

_____ Administrative/Operational Policies (Articles IV/ VII)

_____ Faculty Policies (Article V)

x Common Policies (Article VI)

_____ Student Policies (Article III)

UNIT	SIGNATURE (use BLUE pen please)	DATE
Originating Organizational Unit	UOG President's Office	
Appropriate Administrator	Dr. Robert A. Underwood, President	
Academic, Personnel & Tenure (AP&T) Appropriate Governing Council(s)	Jillette Leon Guerrero, Chair	
Administrative Council	Sonny Perez, Chair	

APPROVED/DISAPPROVED:

Dr. Anita B. Enriquez
SENIOR VICE PRESIDENT, Academic and Student Affairs
DATE

Dr. Robert A. Underwood
PRESIDENT
DATE

Ms. Antoinette Sanford
CHAIR, BOARD OF REGENTS (WHEN APPLICABLE) DATE

Academic Affairs 08/13/01
Revised AVP
9/23/01
Revised SVP
10/10/03; 6 2008

University of Guam
Policy on the Protection of Minors

Effective Date:_____

Table of Contents

Policy Statement 1
Purpose of this Policy 1
Application of this Policy 1
Definitions 2
Policy Provisions 3
I. Code of Conduct for Interacting with Minors 3
II. Preventing and Reporting Child Abuse 5
Responsible Employees and Mandated Reporters 5
Reporting Procedures 5
Protocol with Criminal Authorities 6
Disciplining a Minor 6
III. Background Checks 6
High-Risk Areas 6
Required Identification for Minors 7
IV. Youth Activities, Pre-Collegiate Programs, Camps, Conferences and Events 7
University Programs 7
Third-Party Programs 7
V. Health and Medical 7
VI. Housing 8
VII. Transportation 9
Required Training 9
Compliance 9
References 9
Forms and Tools 9

POLICY STATEMENT

The University values its employees and students, and recognizes the importance that Minors have in their lives, on and off campus. The University also values its Programs that involve Minors. The safety and welfare of Minors who visit our campus, participate in our Programs, and are entrusted to our care is always of paramount importance. In order to help assure that safety, the University's policy is that Minors are to be afforded protections whenever they are present on campus or participating in our Programs, which might be off campus and off island.

PURPOSE OF THIS POLICY

The University of Guam (University or UOG) provides many opportunities for children and youth under the age of 18 (referred to as Minors) to be on campus–for example, when attending campus events, sports camps and childcare programs, or visiting as guests of students and employees–as well as to engage with our students and employees off campus (including off island) when participating in programs and activities involving outreach to K through 12 and communities. The University is committed to the safety and well- being of Minors with whom we interact on and off campus. Minors are often more at risk than adults from activities and conditions such as traffic, hazards present on the grounds or in buildings, and risks associated with interacting with adults without proper supervision.

The purpose of this policy is to establish criteria that welcome Minors to the University, minimize the risk of injury, and promote an environment conducive to accomplishing the University's mission. This policy is intended to foster respect for the needs of all parties impacted by the presence of Minors engaged in any University related activities.

APPLICATION OF THIS POLICY

This policy applies to all University faculty, staff, student employees, volunteers, contractors, and others (hereinafter, as appropriate, "persons covered by this policy") acting on behalf of the University when interacting with Minors in University-related activities. This policy also establishes requirements for non-university organizations and entities that conduct Programs involving Minors on campus ("Third Party Programs"), and University agreements with such organizations and entities shall reflect those requirements.

This policy does not apply to Minors as subjects of any University-sponsored research that is covered by Institutional Review Board policies and procedures, students admitted to the University, or those enrolled in classes for academic credit at the University. Everyone working with Minors will be expected to be familiar with this policy and any unit level guidelines and procedures.

Certain activities are expected to involve children of employees. For example, the University offers childcare, camps, and recreational Programs. This policy is not intended to prohibit any of those Programs or to discourage employees from including their children in University activities, where appropriate. However, safety and responsibility remain the foremost considerations whenever Minors are involved, and the University expects its employees, volunteers, students, and other adults participating in University life to adhere to this policy (as well as to common sense and generally accepted standards of behavior) when interacting with Minors, at all times.

All forms referenced herein are maintained at Office of Enrollment Management and Student Success
http://uog.edu/student-services/enrollment-management-student-success-emss

DEFINITIONS

Campus Security Authorities: Employees designated by the University who have significant administrative or supervisory responsibility for student and campus activities, including but not limited to, student housing, student discipline and campus judicial proceedings. Examples include security personnel, resident advisors, Vice Presidents and faculty advisors. Campus Security Authorities are also Responsible Employees.

Child or Children: A Minor or Minors. See definition below.

Child Abuse: Under Guam law, a person is guilty of child abuse when: (1) he [she] subjects a child to cruel mistreatment; or (2) having a child in his care or custody or under his control, he: (A) deserts that child with intent to abandon him; (B) subjects that child to cruel mistreatment; or (C) unreasonably causes or permits the physical or emotional health of that child to be endangered. 9 GCA § 31.30.

Contractor: One who contracts to do work, or provide supplies or services to the University.

High Risk Area: Any area in which activities are conducted that pose a risk of injury greater than what is typically experienced in a public place. Examples include laboratories where chemicals, biological or radiological materials, flammables, explosives, compressed gasses, lasers, machinery, dangerous equipment, sharps, research animals, or hazardous wastes are present; construction sites; outdoor areas with water hazards (such as the shoreline and open ocean); food preparation areas; and any other place where a reasonable person would expect Minors to require supervision to avoid injury.

Host/Responsible Department: A person or department other than the Parent who will be responsible for the Minor in the campus Workplace, Program, activity or event for which the Minor is present.

Minor: A person under the age of 18 who is not emancipated.

Parent: The Parent, legal guardian or custodian of a Minor who has responsibility for the Minor while in the University Workplace or Program, to include grandparents and other family members recognized as exercising authority over the Minor.

Program: Any University affiliated program or activity involving Minors offered by an academic or administrative unit of the University.

Program Director: The person responsible for overall direction and oversight of a Program.

Responsible Employees: Employees, including all full-time faculty, designated by the University who have administrative or supervisory responsibility for student and campus activities, including but not limited to, student housing, student discipline and campus judicial proceedings. Examples include security personnel, resident advisors, Vice Presidents and faculty advisors. Responsible Employees may also be Campus Security Authorities.

Student: Any person who is currently enrolled through the Enrollment Management & Student Success Office to take courses at the University of Guam.

Third Party Program: A Program sponsored by a non-University group using University facilities; for example, external groups holding workshops, sport camps, and conferences. This includes all related off-campus and off-island activities that involve Minors and the University.

Volunteers: Individuals who offer their services without cost to the University for civic reasons and who provide services not typically performed by permanent University employees.

Workplace: Any room, office, laboratory, University vehicle (including boats/ships), or other place where persons are conducting work on behalf of the University. The Workplace does not include an employee's home.

POLICY PROVISIONS

I. Code of Conduct for Interacting with Minors

All persons covered by this policy acting on behalf of the University are required by this policy to report actual or suspected abuse or other improper conduct involving a Minor. (See below, *Preventing and Reporting Child Abuse*). The following Code of Conduct provides guidance for interacting with Minors and should be followed as closely as is reasonable under the circumstances:

1. Have no tolerance for violence. Do not engage in any abusive conduct of any kind:
   - Verbal
   - Striking
   - Hitting
   - Punching
   - Poking
   - Spanking
   - Restraining

2. If restraint is necessary to protect a minor or other minors from harm, all incidents must be documented and disclosed to the appropriate authorities.

3. When acting in your capacity for the University, avoid spending time alone, either on or off campus, with a Minor away from others, whenever possible. If one-on-one interaction is absolutely required, it is recommended that you meet in rooms or spaces with open doors and windows, observable by other adults from the Program, and follow any unit level guidelines.

4. Do not engage in any sexual actions, make sexual comments, tell sexual jokes, or share or view sexually explicit material with or within the vicinity of Minors.

5. Do not engage in hazing and bullying (physical, verbal or cyber-bullying).

6. Do not misuse or damage University property.

7. Do not use cameras and other digital recording devices in showers, restrooms, locker rooms, and other areas where privacy is expected.

8. Do not touch Minors in a manner that a reasonable person could interpret as inappropriate.

9. Touching should only be in the open/public and in response to the Minor's needs
   - Consistent with Program mission
   - Educational
   - Developmental
   - Health related (treatment of an injury)

10. Any resistance from the Minor should be respected.

11. Do not shower, bathe, or undress with or in the presence of a Minor.

12. Do not use, possess, or be under the influence of alcohol, marijuana, or other illegal drugs while on duty or when responsible for a Minor's welfare. This includes impairment by any drug, even if legally possessed and used.

13. Do not bring or possess fireworks, knives, or guns.

14. Do not use cigarettes, cigars, chewing tobacco, vapor devices, betel nut, or similar substance, around Minors.

15. Do not meet with Minors outside of established times for Program activities. Any exceptions require written parental authorization.

16. Avoid communicating with Minors through email, text messages, social networking websites, or other forms of social media unless there is an educational or programmatic purpose and the content of the communications is consistent with the mission of the Program and the University.

17. When transporting Minors in a Program, more than one adult from the Program must be present in the vehicle, except when multiple Minors will be in the vehicle at all times throughout the transportation, or when the Minor's Parent has given written permission. Avoid using personal vehicles whenever possible, and check with your insurance provider to be sure appropriate coverage is in place. All laws for every means of transportation must be followed (e.g., in a car must use seatbelts, in a watercraft must have appropriate water safety and fire fighting equipment, etc.)

18. All programs must comply with equal opportunity and anti-discrimination laws. Make all reasonable efforts to assure that programs with Minors are accessible without regard to race, color, national origin, genetic information, sex, age, sexual orientation, gender identity, religion, disability, or status as a veteran.

19. Do not tell a Minor, "This is just between the two of us," or use similar language that encourages Minors to keep secrets from their Parent(s).

20. If any action or failure to act with respect to a Minor seems like it may be inappropriate, do not do it; seek advice from the responsible higher authority.

These behaviors must be followed by Minors as well, where appropriate.

II. Preventing and Reporting Child Abuse

The University's goal is to prevent Child Abuse from happening in the University community. To this end, employees, students, volunteers and others who interact with Minors should understand what Child Abuse is, and what to do when they observe or learn of anything that may be Child Abuse.

Responsible Employees and Mandated Reporters

All employees and others acting under the direction and control of the University who observe or suspect Child Abuse or neglect must report the incident to their immediate supervisor or a higher authority and the University Safety and Security Office (671-888-2456, 24-hr cell phone). This includes volunteers and students working with University Programs, both on and off campus and off island.

Individuals with a legal mandate to report Child Abuse to a local law enforcement or social service agency are identified in 19 GCA § 13201 (a)(b) and § 13202. Guam law requires any person who, in the course of his or her employment, occupation or practice of his or her profession, comes into contact with children shall report when he or she has reason to suspect on the basis of his medical, professional or other training and experience that a child is an abused or neglected child.

An individual with a legal mandate to report to law enforcement or social services agencies should make those reports immediately, as required.

Reporting Procedures

All persons covered by this policy should be alert to the physical and emotional state of all Minors each time they report for a Program. Any signs of injury relating to suspected Child Abuse should be reported to the appropriate authorities.

When suspected Child Abuse is observed or reported, a supervisor or Program Director must be informed and that person must contact the University Safety and Security Office (671-888-2456, 24-hr cell phone) to consult and determine next steps, and to ensure that a report is made to the appropriate campus authority or law enforcement agencies. All persons covered by this policy are expected to cooperate with these authorities as needed.

Protocol with Criminal Authorities
Conduct that violates this policy may also constitute a crime under the laws of Guam. Whether or not any specific incident of misconduct constitutes a crime is a decision made solely by law enforcement. The University will establish protocols with criminal authorities, such as the Guam Police Department and the Office of the Attorney General, for reporting complaints for further investigation and determination.

Disciplining a Minor
All persons covered by this policy will not, under any circumstances, discipline Minors by use of physical punishment or by withholding the necessities of care, such as food or shelter.

III. Background Checks
The Program Director is responsible for ensuring that all persons covered by this policy who work directly with Minors have successfully completed the following checks (but not limited to):

1. Criminal background check.
2. Local and national sex offender registries. The Guam Sex Offender Registry is found at http://www.guamcourts.org/sor/index.asp.
3. Guam Police clearance.
4. Guam Court clearance.

Background checks are required of all Program and Third-Party Program staff staying in University housing with Minors. Third-Party Program organizers are expected to conduct background checks and will be asked to attest to this in their agreements with the University. The costs of the background checks, and other required official forms, are to be borne by persons covered by this policy or the Program, as appropriate.

Background checks may not be required for individuals whose only contact with Minors is in the context of an occasional event that is conducted entirely in public, or in other circumstances where it is unreasonable to require a background check, as determined by the respective Program Director.

Reference checks: In addition to the criminal background checks, Program Directors are expected to check the references given by all persons covered by this policy prior to their starting work in the Program.

High Risk Areas
For any High Risk Areas (as defined above), the requirements set forth below must also be met:
If the individual serving as a host is not the Minor's Parent, a signed written parental permission agreement and emergency contact information must be submitted to the Program Director.

1. All programs must have at least one (1) CPR and AED recently trained/retrained employee or contractor on-site when Minors are present.
2. Minors will not be allowed into any area where there is an unreasonable risk of injury (e.g., close proximity to machinery, risk of exposure to dangerous substances, and the like).
3. Minors under the age of 12 years are not permitted in High Risk Areas unless approved in advance by appropriate personnel and with written Parental permission.
4. Appropriate precautions must be taken to avoid accidents and injuries to Minors, including the use of personal protective equipment recommended by the U.S. Occupational Safety and Health Administration ((OSHA), Guam Office at the Department of Labor, 671-300-4618/9) or Guam (and U.S.) Environmental Protection Agencies (Guam office, 671-300-4751/52/53).
5. Other safety devices, such as flotation devices when on the water (ocean or rivers), safety belts in vehicles, and bike helmets when on bicycles, are required by Guam and Federal law.
6. These devices should be inspected yearly or prior to program use. Minors participating in this activity must complete and submit the University Off-campus Activity Waiver Form.
7. When Minors are taken to water activities at a beach (ocean), pool, river, etc., for swimming, snorkeling, and similar activities, the Program is required to have at least one (1) employee or contractor who is a certified Life

Guard and who is present at all times. . Minors participating in this activity must complete and submit the University Off-campus Activity Waiver Form

Required Identification for Minors
Title 4 Guam Code Annotated § 4121 requires that Employment Identification Cards be issued to Minors. All employment identification cards issued to persons under the age of eighteen (18) years of age, who are employed in any branch of the government of Guam, including the Guam Legislature, Judiciary and Executive Branch, including all public corporations, autonomous agencies, the University of Guam and the Guam Community College shall prominently display the month and year in which such person will turn eighteen (18) years of age. Program administrators must work with the Human Resources Office to obtain the Employment Identification Cards. The costs will be borne by the appropriate Program.

IV. Youth Activities, Pre-Collegiate Programs, Camps, Conferences and Events

University Programs
Programs sponsored by a college, department or other unit that involve groups of Minors coming to campus, all persons covered by this policy interacting with Minors off campus, must be approved by the responsible Department or Unit Head or higher authority on the basis of a Program Plan. Acceptable Program Plans will meet the requirements of any University and unit level guidelines, or guidelines of the Third-Party Program organization, and should include, at a minimum:

1. A health and safety plan.
2. Enrollment materials that include appropriate disclosures of the nature of the Program, including requirements for participation.
3. Reliable methods of ensuring adequate supervision of Minors at all times.
4. Documents such as participation agreements, incident report forms, parental permission agreements, emergency contact information, medical release forms, photo and media release forms, and liability waivers.
5. Appropriate training of Program staff (including familiarity with this policy).
6. Any liability waivers collected by the Program should be retained for two (2) years after the end of the Program.
7. Adult: child supervision ratios within an age and activity appropriate range (generally, not less than one adult for every 12 Minors, with a higher ratio of adults for younger children; 1:10).

All Programs involving an overnight stay in the residence halls must be arranged through the Residence Hall Office.

Third-Party Programs
All Third-Party Programs fall within the scope of this policy, even those limited to daily activities or involving the housing of Minors in residence halls.

All Third-Party Program organizers will be required to disclose, in advance, whether or not Minors will be included among their participants or otherwise invited or allowed to be present in connection with their events.

Third-Party Program organizers will be provided with this policy by the sponsoring University department or unit. They must follow and enforce its provisions, and to report immediately to the University any incident involving a policy violation or any harm, endangerment, or inappropriate conduct involving a Minor that occurs during the Program. All Third-Party Program organizers and adult participants are mandatory reporters of Child Abuse under this policy.

It is the responsibility of the University-sponsoring department to assure that Third-Party Program organizers agree to these requirements by filling out and signing the appropriate forms.

V. Health and Medical

Program Directors or organizers must:

1. Obtain and retain appropriate medical release from participants; forms available through the Office of Enrollment Management and Student Success http://uog.edu/student-services/enrollment-management-student-success-emss
2. As appropriate for the specific youth activity, collect participant information regarding special medical considerations (i.e., food allergies, insect stings or bites, allergic reactions, activity restrictions, injuries sustained prior to Program participation that might be aggravated or reinjured while participating in Program activities, possession or use of prescription medication, allergic reactions to medications, etc.).
3. Provide appropriate measures to protect the privacy of participants' personal information; including using only approved program evaluations.
4. Follow up to ensure that restrictions are appropriately applied (e.g. providing that alternative foods and other preventative measures are taken to avoid exposure when allergies are noted and ensuring that arrangements are made to prevent specific contacts in the case of severe allergies).

VI. Housing (on campus, off-campus, off-island)

The Residence Hall Office will establish guidelines for use of University residence halls by groups with Minors. These will include:

1. Security, loss prevention, and other housing-related safety and security issues.
2. Instructing participants about exit locations, evacuation procedures, and what to do in the event of an emergency.
3. Determining appropriate number of participants assigned to sleeping areas/spaces with consideration to gender and age.
4. Avoid having adults share a room with a youth unless it is their own child or in the case when a caregiver is required.
5. In a camp setting adults can share a cabin or tent with multiple youth; however, this should be shared with parents in writing or at an orientation before the event.
6. Establishing appropriate curfew times and procedures.

VII. Transportation

Program plans will contain provisions regarding the safe transportation of Minors to and from, and during, the Program or Third-Party Program. The Office of Safety and Security provides guidelines that must be followed for the transportation of Minors. These guidelines can be found at Office of Enrollment Management and Student Success http://uog.edu/student-services/enrollment-management-student-success-emss

These include:

1. Parental consent for transportation (found in Application Form)
2. Release of Minor from transportation (found in Application Form)
3. Use of 15-passenger vans, as required by Guam law (i.e., driver has a Chauffer license and health certificate based on a physical and TB test)
4. Appropriate training for use of 12-passenger vans
5. Designation of drivers
6. Proof of valid driver's license and insurance for all drivers
7. Emergency and non-emergency medical transport
8. Ratio of adults to Minors during transportation
9. Motor vehicle record check

REQUIRED TRAINING

All persons covered by this policy and who will be participating with Minors in a covered program or activity shall complete mandatory training on the conduct requirements of this policy, on protecting Minors from abusive emotional and physical treatment, and on appropriate or required reporting of incidents of improper conduct (including, but not limited, to appropriate law enforcement authorities). This training must be done when a person covered by this policy first comes to the program, or with all existing persons, and then annually after that.

In addition, the Human Resources Office in conjunction with the appropriate departments/areas, shall arrange for sufficient training sessions to permit covered programs and activities to continue to function on a regularly scheduled basis.

COMPLIANCE

Compliance with this policy is required at all times. Failure to comply may result in disciplinary action pursuant to applicable rules and policies of the University. Compliance assistance, or possible exemptions from this policy, may be obtained by contacting the Offices of the Senior Vice President, Academic and Student Affairs (671-735-2994) or Vice President for Administration & Finance (671-735-2900).

REFERENCES

Colorado State University, Protection of Minors, 2016, Policy ID # 6-8004-003. [Permission granted by CSU on June 22, 2017 for UOG use, as modified.]

4 GCA § 4121, Employment Identification Cards for minors.

9 GCA § 31.30, Child Abuse defined.

19 GCA § 13201 (a)(b) and § 13202, Report Child Abuse.

University of Guam's Sexual Misconduct Policy, 2016.

U.S. Occupational Safety and Health Administration ((OSHA), Guam Office at the Department of Labor, 671-300-4618/9) or Guam (and U.S.) Environmental Protection Agencies (Guam office, 671-300-4751/52/53).

FORMS AND TOOLS

Forms can be found at: Enrollment Management and Student Success http://uog.edu/student-services/enrollment-management-student-success-emss

1. Youth Program Application
2. Photo and Media Release
3. Medical Release Form
4. Liability Waiver
5. Program Pick-up and Safe Arrival of Participant
6. Code of Conduct for Interacting with Minors
7. Checklist for Programs and Activities Involving Minors
8. Assumption of Risk, Release and Waiver of Liability and Indemnity Agreement for Off-Campus Transport
9. Program Plan Framework [to include a water safety program]
10. Youth Program Volunteer Application and Agreement Form
11. Guidelines for the Safe Transportation of Minors
12. Vehicle Log Sheet
13. Internal Incident Report Form

SASARHD Committee member Regent Mariflor Herrero will give the committee's report.

BOR Chairperson Antoinette Sanford will report on the BFIA Committee meeting.

UNIVERSITY OF GUAM
Statement of Revenues, Expenses, and Changes in Net Position
For the month ending May 2017 (UNAUDITED)

	Cash Basis 5/31/2017
A- OPERATING REVENUES	
Student tuition and fees, net	19,101,230
Scholarships Discount and Allowances	(9,925,293)
Federal Grants/contracts	21,807,642
Gov Guam grants & contracts	480,825
Non govt. grants & contracts	813,050
Sales & Services of education dept.	455,788
Auxilliary enterprises	907,919
Other Revenues	3,786,380
Total operating revenues	**37,427,541**
B- OPERATING EXPENSES	
Educational and general:	
Instruction	12,706,312
Research	8,208,244
Public Service	5,873,665
Academic Support	6,022,581
Student services (net of allowance)	2,118,249
Institutional support	5,625,973
Operations and maintenance plant	4,076,120
Depreciation	2,183,618
Scholarships and fellowships	8,569,663
Auxilliary enterprises	1,352,861
Total operating expenses	**56,737,286**
Operating income (loss)	**(19,309,745)**
C- NON-OPERATING REVENUES (EXPENSES)	
GovGuam appropriations	13,903,676
Investments income (net of expenses)	1,480,659
Interest on capital assets- debts related	(500,040)
Debt service- DOA bond (P.L. 22-19) **	(1,352,024)
Net non operating revenues	**13,532,271**
Income (Loss) before other revenues/expenses	**(5,777,474)**
D- OTHERS	
Expended for plant facilities, net	(11,983)
Total other revenues/expenses	**(11,983)**
Increase (Decrease) in net assets	**(5,789,457)**
E- NET POSITION	
Net Position beginning (Audited)	**39,425,114**
Net Position ending YTD FY 2017	**33,635,657**

Note 1:

A. $5.79K DECREASE in net position using CASH BASIS; $6.80M INCREASE in net position using ACCRUAL BASIS. GOV. GUAM is $12.59M in arrears for FY 2017 allotment.

Breakdown of General Operations Appropriation Request:	Budget	Requested	Received Pd.	Balance Due
General Operations (from General Fund)	30,740,431	20,493,620	11,391,758	9,101,862
Capital Improvement Fund- Debt Service	500,000	500,000	-	500,000
Special Appropriations (excludes CIP, KPRG & Guampedia & Soil)	8,252,324	5,501,548	2,511,918	2,989,630
Total Appropriations	39,492,755	26,495,168	13,903,675	12,591,492

** Five (8) months accrued expense per P.L. 22-19 General Obligation Bond (UOG LG Building) at $169,003 per month

UNIVERSITY OF GUAM
Balance Sheet

	05/31/17	Per Audit 09/30/16	Variance	
ASSETS				
Cash in Bank/On Hand	4,068,205	5,733,669	(1,665,464)	
Short Term Investments	14,976,942	14,313,093	663,849	Received $600k from DOA and placed in BOG to add for Payroll reserve
Due from Gov Guam	12,591,492	7,722,534	4,868,958	Reconciled with DOA; accrual basis
Accounts Receivable, tuitions net	7,624,843	6,762,285	862,558	
Accounts Receivable, others- net	2,097,515	1,629,064	468,451	
Accounts receivable grants/contracts	7,500,005	3,445,338	4,054,667	Timing difference of revenue collection at the end of the Quarter which is 06/30/17
Due fr UOG Foundation	325,000	150,000	175,000	$150k from FY 2016 and $250k from FY 2017
Inventories	782,505	782,505	-	
Investment	12,820,467	10,970,870	1,849,597	Due to change in investment Market Value
Investments, endowments	15,660,766	16,894,606	(1,233,840)	Due to change in investment Market Value
Capital assets, net	68,751,779	68,491,365	260,414	
Other current assets	505,125	364,220	140,905	
Deferred Outflows from pension	9,967,741	9,967,741	-	
Total assets	**157,672,386**	**147,227,290**	10,445,096	
LIABILITIES				
Current portion of long term	230,631	230,631	-	
Accounts payable & accrued liabilities	5,158,188	5,061,528	96,660	
Unearned Revenue	8,341,297	8,702,608	(361,311)	09/30/16 balance includes defferred Tiution for FA2016
Current portion of accrued annual leave	784,756	784,756	-	
Accrued annual leave, net of current portion	1,065,683	1,065,683	-	
Deposits agency	111,322	69,214	42,108	
Net pension liability	77,244,313	77,244,313	-	
Long Term debt	11,314,421	11,318,174	(3,753)	
DCRS sick leave liability	3,325,268	3,325,268	-	
Total liabilities and deferred inflows of Resources	107,575,879	107,802,175	(226,296)	
FUND BALANCES				
Invested capital assets, net related debts	57,298,013	56,942,559	355,454	
Restricted	5,126,907	5,126,907	0	
Expendable	6,510,209	4,827,272	1,682,937	
Unrestricted	(52,462,641)	(27,471,623)	(24,991,018)	
			-	
Total fund balance end, 5.31.17	33,624,018	39,425,115	(5,801,097)	
Total liabilities and fund balances	**157,672,385**	**147,227,290**	10,445,095	

FY 2017 ALLOTMENT REPORT
As of July 5, 2017

Programs	Fund Source	Appropriation	Federal Match	Net Appropriation	Amount Requested	Amount Paid	Unpaid from Amount Requested	Unpaid from Total Appropriations		
UOG Operations										
DOA Payments										
Total for DOA Payments	General Fund	30,740,431.00	4,819,717.00	30,740,431.00	25,617,025.00	11,799,179.90	13,817,845.10	18,941,251.10		
Total UOG General Operations		**30,740,431.00**	**4,819,717.00**	**30,740,431.00**	**25,617,025.00**	**11,799,179.90**	**13,817,845.10**	**18,941,251.10**		
PMP Bond payments applied thru July 2017 ($169k/mo)						**1,690,030.00**	**(1,690,030.00)**	**(1,690,030.00)**		
						13,489,209.90	**12,127,815.10**	**17,251,221.10**		
						53%	**47%**	**56%**		
Prior Year Allotment (FY16) - Booked as FY17 revenue						**1,991,757.51**				
					Operations	***13,790,937.41***				
Special Appropriations									pd (col M)	**unpaid approp (col Q)**
Student Financial Assistance Program	General Fund	3,599,358.00	-	3,599,358.00	2,999,465.00	899,839.50	2,099,625.50	2,699,518.50	30%	75%
Aquaculture Development and Training Center	General Fund	125,254.00	-	125,254.00	104,378.00	31,313.40	73,064.60	93,940.60	30%	75%
WERI - Guam Hydrologic Survey	General Fund	182,694.00	-	182,694.00	152,245.00	45,673.50	106,571.50	137,020.50	30%	75%
WERI - Comprehensive Water Monitoring Resource Program	General Fund	155,626.00	-	155,626.00	129,688.00	38,906.40	90,781.60	116,719.60	30%	75%
UOG Capital Improvements Fund - Debt Service	Guam Highway Fund	500,000.00	-	500,000.00	500,000.00	500,000.00	-	-	100%	0%
Total Special Appropriations		**4,562,932.00**	**-**	**4,562,932.00**	**3,885,776.00**	**1,515,732.80**	**2,370,043.20**	**3,047,199.20**		
						39%	**61%**	**67%**		
Agency Funds									pd (col M)	**unpaid approp (col Q)**
Guam Cancer Trust Fund	Healthy Futures Fund	2,781,109.00	-	2,781,109.00	2,317,590.00	1,622,313.00	695,277.00	1,158,796.00	70%	42%
Northern & Southern Soil and Water Conservation Districts	General Fund	149,384.00	-	149,384.00	124,486.50	74,691.90	49,794.60	74,692.10	60%	50%
First Generations Trust Fund Initiative	General Fund	250,000.00	-	250,000.00	208,333.00	-	208,333.00	250,000.00	0%	100%
KPRG (Public Radio)	General Fund	125,000.00		125,000.00	104,166.00	72,916.20	31,249.80	52,083.80	70%	42%
Guampedia Foundation	Tourist Attraction Fun	200,000.00		200,000.00	166,666.50	133,333.20	33,333.30	66,666.80	80%	33%
UOG Capital Improvements Fund - Rental Payts	TEFF	1,158,283.00	-	1,158,283.00	965,235.50	-	965,235.50	1,158,283.00	0%	100%
Total Agency Funds		**4,663,776.00**	**-**	**4,663,776.00**	**3,886,477.50**	**1,903,254.30**	**1,983,223.20**	**2,760,521.70**		
Grand Total PL 33-185		**39,967,139.00**	**4,819,717.00**	**39,967,139.00**	**33,389,278.50**	**17,209,924.51**	**18,171,111.50**	**24,748,972.00**		
Difference		-	-	-	-	**52%**	**54%**	**62%**	<<overall	

University of Guam
Collections Report
For the Month of
JUNE 2017

1. SFAP Receivables Data

	Principal $	Interest $	Paid $	Balance	
Service Credit	17.18M	N/A	6.24M	10.93M	
Paying	1.96M	445K	920K	1.48M	4.14
Non-Paying	2.65M	640K	645K	2.65M	

3. Combined Total Outstanding

	Jun 2017	May 2017	Apr 2017	Mar 2017
YEC	793,614	797,944	807,256	796,251
Merit	1,304,872	1,328,726	1,361,240	1,405,161
Nurses	199,901	203,748	217,307	218,446
DocFellow	357,906	359,406	359,906	360,906
Doc Sanchez	34,110	34,399	34,674	35,449
Pro-Tech	872,281	876,171	822,500	866,104
Student Loan	537,430	538,731	555,292	560,840
ROTC	37,033	54,138	54,138	54,138
AHEG	3,125	2,700	1,550	600
Social Work	4,369	4,369	4,369	4,369
Total	4,144,641	4,200,331	4,218,232	4,302,264

1.a. Monthly Aging Summary (Paying/Non-Paying)

		Paying			Non-Paying			
	TOTAL	0-30	31-60	61-90	90+	120+	180+	365+
YEC	793,614	73,335	44,603	17,549	0	0	8,081	650,046
Merit	1,304,872	384,940	7,813	31,020	0	9,040	4,917	867,142
Nurses	199,901	101,651	0	17,013	0	0	18,100	63,137
DocFellow	357,906	219,605	0	0	0	0	40,928	97,373
Doc Sanchez	34,110	9,744	0	0	0	0	-	24,366
Pro-Tech	872,281	297,605	0	170,748	0	14,861	33,820	355,247
Student Loan	537,430	65,158	40,807	0	0	24,469	11,683	395,313
ROTC	37,033	0	0	0	14,783	0	-	22,250
AHEG	3,125	3,125	0	0	0	0	0	0
Social Work	4,369	4,369	0	0	0	0	0	0
Total	**$4,144,641**	**$1,159,532**	**$93,223**	**$236,329**	**$14,783**	**$48,370**	**$117,529**	**$2,474,873**
		Paying>>>	$1,489,084			Non-Paying>>>	$2,655,556	

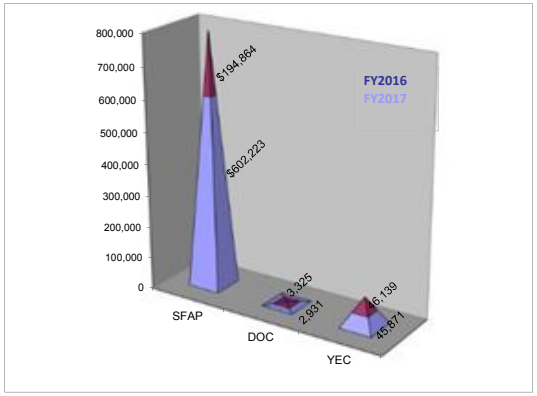
A C T U A L C O L L E C T I O N S						Forecast by Bursar	Actual	
	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2017	
SFAP	501,629	415,140	258,704	416,499	250,072	220,000	602,223	
DOC	4,445	4,000	2,451	4,275	4,500	5,000	2,931	
YEC	109,950	74,092	76,222	53,291	81,334	75,000	45,871	
	616,024	493,232	337,377	474,065	335,906	$ 300,000	$ 651,025	
PROJECTION:	**625,000**	**550,000**	**525,000**	**300,000**	**300,000**			217% Actual (see Note 1 below)
						225,000		75% Forecast

2. Collections Data

	FY2016 Month ending Jun-16	FY2017 Month ending Jun-17	FYTD FY2016 Jun-16	FYTD FY2017 Jun-17	
1 SFAP	$ 33,613	$ 128,333	$ 194,864	$ 602,223	Note (1)
2 DOC	225	$ 75	3,325	2,931	
3 YEC	2,362	$ 3,910	46,139	45,871	
Total	**$ 39,200**	**$ 132,318**	**$ 244,328**	**$ 651,025**	

Note (1) 1/2017 - collected Merit + Protech = $172K
3/2017 - collected Merit $52K
4/2017 - collected Merit + Yamashita $32K
5/2017 - collected Nursing $10K
6/2017 - collected Merit + Protech $107K

Collections Comparison 2016 and 2017 YTD ending JUNE 2017.



Prepared By: Tanya Santos
Bursar Supervisor
Updated: 7/20/2017

UNIVERSITY OF GUAM
UNIBETSEDÅT GUAHAN

Administration and Finance
Office of the Comptroller

FY 2017 Procurement Report
As of June 2017

Compliance with BOR Resolution 05-54 (Adopted 12/5/05): At each monthly Board meeting, the Board requires a listing of approved procurement transactions and contracts greater than $100,000.00.

	Purchase Order > $100k			
	Count	**$ Value**	**Vendor**	**Description**
October 2016	1	$104,400.00	Lagu Sanitation	Annual trash collection service UOG BID P07-16
November 2016	None	$0	NA	NA
December 2016	None	$0	NA	NA
January 2017	None	$0	NA	NA
February 2017	None	$0	NA	NA
March 2017	None	$0	NA	NA
April 2017	None	$0	NA	NA
May 2017	1	$455,288.00	Ellucian	Renewal of the Annual Service Maintenance for UOG Financial System Colleague.
June 2017	None	$0	NA	NA
July 2017				
August 2017				
September 2017				
	Contracts >$100k			
October 2016	None	$0	NA	NA
November 2016	1	$140,000.00	Department of Public Health and Social Services Division of Public Health	MOA Guam CEDDERS – Bureau of Family Health and Nursing Services to provide the development of the Guam Affordable Care Act Maternal, Infant, and Early Childhood Home Visiting Program
December 2016	1	$253,685.00	UOG Cancer Research Center	To perform the following: HPV vaccination , health forums, counseling, phone hotline, case management education and outreach
	2	$126,709.00	UOG CNAS/CES & OUTREACH	Cancer support services to promote education and outreach for cancer screening, treatment and support
January 2017	1	$298,721.64	Guam Department of Education	MOU 1st Amendment to the original Memorandum of Agreement to reduce the amount of $325,000.00 to $298,721.64. 4H Youth Development Program (CNAS-CES) to continue, formulate new programs and sustain existing STEM programs in public schools from K-12
	2	$152,184.00	Department of Public Health & Social Services Division of Public Welfare (DPHSS/DPW)	To assist DPHSS/DPW to conduct and deliver an evidence-based Supplemental Nutrition Assistance Program-Education (SNAP-ED) that communicates, teaches and demonstrates the benefits of making healthy dietary choices.
	3	$115,735.00	Public School System, Commonwealth of the Northern Mariana Islands, Capital Hill (PSS)	With GUAM CEDDERS – Technical Support to the PSS Special Education and Early Intervention Program. To provide on-site technical assistance and support to PSS Special

				Education and Early Intervention programs.
	4	$210,938.97	Guam Department of Agriculture, Agricultural Development Services (ADS)	CNAS – to implement the "Production of Fusarium Wilt resistant bananas for Guam Farmers, small scale & backyard growers
	5	$105,651.00	Republic of Palau	CEDDERS – To provide Technical Assistance and Consultative Services to the Special Education program of the Ministry of Education on capacity building to improve operational activities & services to children & youth with disabilities.
	6	$736,823.00	Guam Cancer Care	Cancer support services – means services that may be required to access treatment, including but not limited to: off-island transportation and temporary housing etc.
February 2017	1	$210,938.97	Guam Department of Agriculture, Agricultural Development Services (ADS)	With CNAS for "Production of Fusarium Wilt resistant bananas for Guam Farmers, small scale and backyard growers".
	2	$325,000.00	Guam Department of Education	With CNAS-CES Amendment to the MOA with GDOE to decrease amount from $350,000.00 to $298,721.64 to provide non-formal instructional programs in 4-H Science, Technology, Engineering and Math program (STEM) for at-risk economically challenged students with GDOE's J.P. Torres alternative school and other GDOE school
	3	$152,184.00	Department of Public Health & Social Services Division of Public Welfare	With CNAS to conduct and deliver an evidence-based Supplemental Nutrition Assistance Program – Education (SNAP-ED) that communicates, teaches and demonstrates the benefits of making healthy dietary choices
March 2017	1	$100,378.00	College of Micronesa –FSM	SNHS, UOG Amendment to the contract #BC160377 AHEC Point Service Maintenance & Enhancement an increase of $21,000.00 from $79,079.00
	2	$100,379.00	Guam Community College	SNHS, UOG Amendment to THE contract #BC160331 AHEC Point Service Maintenance & Enhancement an increase of $21,000.00 from $79,079.00
April 2017	1	$110,975.00	American Cancer Society, Inc.	Cancer support work – Provide financial support for cancer patient to cover airfare expenses for patients who must leave Guam for treatment
	2	$210,938.97	Guam Department of Agriculture, Agriculture Development Services (ADS)	MOU to implement the "Production of Fusarium Wilt resistant bananas for Guam farmers, small scale and backyard growers
May 2017	None	$0	NA	NA
June 2017	None	$0	NA	NA
July 2017				
August 2017				
September 2017				

UNIVERSITY OF GUAM
UNIBETSEDÅT GUÅHAN
BOARD OF REGENTS

RESOLUTION NO. 17-19

RELATIVE TO THE 2017 PRESIDENTIAL SEARCH PROCESS

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC) serving the post-secondary needs of the people of Guam and the region; and

WHEREAS, the governance and well-being of UOG is vested in the Board of Regents (BOR); and

WHEREAS, the BOR is responsible for the selection and evaluation of the President, who holds the primary leadership position of the University (17 GCA § 16110); and

WHEREAS, with the retirement of President Dr. Robert A. Underwood, which is to take effect at the close of business on June 1, 2018, the BOR must now undertake a search for a new President in order to maintain the effective leadership of UOG to ensure a smooth transition between presidencies; and

WHEREAS, the BOR is responsible for recruiting the most qualified candidate to assume the Presidency through a presidential search process that is transparent, reflects best practices in higher education and engages institutional constituencies and shared governance bodies as participants; and

WHEREAS, in compliance with UOG's legal mandates and policies, a Presidential Search Committee (PSC) is appointed to conduct the search and to make recommendations for the BOR to act upon in the selection of a new president; and

WHEREAS, consistent with best practice, a PSC Advisory Committee composed of UOG community representatives will be appointed to assist and provide input to the PSC as requested; and

WHEREAS, the PSC requires funding to be allocated to cover expenses related to the performance of its duties and both the Budget, Finance, Investments, and Audit Committee and the Executive Committee have reviewed and recommend to the BOR for approval a proposed Presidential Search budget of $55,000; and

WHEREAS, the BOR wishes to engage the services of an experienced, professional organization with expertise in the field of presidential searches to conduct training, offer expert advice, and to provide consultation and other services as requested to assist the PSC, the PSC Advisory Committee and the BOR in conducting the search in the most professional manner; and

WHEREAS, in order to ensure the timeliness and efficacy of all necessary contracting and procurement related to the search, the Executive Committee requests approval to act on behalf of the BOR to authorize and make expenditures from the BOR-approved Presidential Search budget.

NOW, THEREFORE, BE IT RESOLVED, that the BOR officially names a Presidential Search Committee (PSC) to conduct the search for a new President, to keep the BOR informed as to its progress and to make recommendations to the full BOR regarding the selection of the next President; and that the following individuals are appointed to serve as its members: former BOR Chairperson William Leon Guerrero (PSC Chairperson), BOR Chairperson Antoinette Sanford, BOR Vice Chairperson Elizabeth Gayle (PSC Recorder), BOR Treasurer Elvin Chiang, Regent Christopher Felix and community representative, Sophia Chu; and

BE IT FURTHER RESOLVED, that there be an Advisory Committee to assist the Search Committee when so requested and that the PSC Advisory Committee will be composed of the following UOG community representatives: the President of the Faculty Senate; the President of the Faculty Union; the Chairperson of the Staff Council; the President of the Student Government Association; the Chairperson of the Administrative Council; and one representative, who is not a BOR member, from each of the following organizations: the UOG Alumni Association, the UOG Endowment Foundation Board of Directors and the Regent Nominating Council; and

BE IT FURTHER RESOLVED, that the BOR hereby grants authority to its Executive Committee take the actions necessary, in compliance with UOG's procurement regulations, to obtain the services of an experienced, professional organization with expertise in presidential searches to conduct training and provide other services as identified in coordination with the PSC; and

BE IT FURTHER RESOLVED, that the BOR hereby authorizes a budget relative to the Presidential Search process of $55,000 and grants authority to its Executive Committee to act on behalf of the BOR to authorize and facilitate the expenditure of funds from the Presidential Search Budget upon the recommendation of the PSC and in compliance with all applicable laws and UOG's policies and procurement regulations.

Adopted this 27th day of July, 2017.

Antoinette D. Sanford, Chairperson

ATTESTED:

Robert A. Underwood, Executive Secretary

Physical Facilities Chairperson Regent Elizabeth Gayle will report on the Physical Facilities Committee meeting.

The Plant and Facilities Update will be given at this time.

An update will be provided regarding UOG Endowment Foundation activities.

New Business will be introduced at this time.

The floor is now open for presentations by the public. Presentations are limited to 3 minutes per person.

The BOR will enter Executive Session at this time to discuss personnel matters.

The documents presented here are not available for public review.

The documents presented here are not available for public review.

The BOR will discuss the Presidential Evaluation Committee's Report.

The BOR will vote on the items discussed in executive session.

The BOR will vote on the tenure application of Dr. Peter Houk.

The BOR will vote on the Emeritus Professor application of Dr. Nicholas Goetzfridt.

The BOR will vote on the recommendations made in the Presidential Evaluation Committee's report.

Chairperson Antoinette Sanford will adjourn the meeting.