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DLM FY2016 CCR

BENJAMIN CRUZ <speaker@senatorbjcruz.com> Wed, Sep 13, 2017 at 1:54 PM
To: 34th Guam Legislature Clerks <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>

9/13/2017	9/13/2017	Department of Land Management	Chamorro Land Trust Commission and Guam Ancestral Lands Commission's FY 2016 Citizen Centric Report.*	34-17-969

[Quoted text hidden]

OFFICE OF SPEAKER BENJAMIN J.F. CRUZ

Committee on Appropriations and Adjudication

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DLM FY 2016 CCR - Final.pdf
375K

GL# 34 17 - 969

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SEP 13 2017

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Director
Michael J.B. Borja

DEPARTMENT OF
LAND MANAGEMENT

DIPÅTTAMENTON MINANEHAN TÅNO'



Deputy Director
David V. Camacho

A Report to the Citizens of Guam Fiscal Year 2016

OUR MISSION

- To maintain and effectively manage the destiny of all public lands considering the social and economic factors;
- To ensure an effective management regulation and control of developments determined to be the best public interest for its continued social and economic welfare;
- To operate with positive and dynamic philosophy of working hard, following the law, and giving each customer a "WOW" experience;
- To automate and secure Geographic and Land Information Systems within the Department;
- To ensure the Records Section adequately provides for the public demand for Certificates of Title and Abstract Research;
- To manage the operation of the Department's legal mandates;
- To enhance customer service with improved performance standards;
- To implement and complete programs established by Public Laws affecting the Department; and
- To ensure security of Records and implement the automation and digitalization of all recorded documents

Goals and Objectives

To provide management functions and leadership to the department staff. To provide the tools and resources and training to accomplish directed and authorized programs, projects and services. To approve, direct and oversee the department's operations, fiscal and property accountability.

1. Provide general administrative direction and operational function of the department's programs.
2. Provide the department's financial resources towards accomplishment of directed and authorized programs.
3. Provide for facilities maintenance support.
4. Provide personnel support.
5. Provide fiscal and property accountability of the department's assets.
6. Obtain capital funding for the construction of a modern land records vault and library.
7. Provide the resources to update and keep current the recording indices.
8. Provide technological applications of systems that facilitate efficiency.
9. Continue to pursue the financing of the department's new facility .

Our Progress



Director's Office

Employee Volunteers:

- FestPac
- Relay for Life
- Fire Victim Roadside Solicitation
- Various Natural Disasters
- Peace Festival

Survey Division

Retracement surveys:

- Lot 10119-15R/W, Dededo-CLTC
- Lot 402-R10-104-R3, sta. Rita-CLTC
- Lot 8, BLK. 17, Asan-mayor
- Lot 354-4-R1, Inarajan-CLTC
- Lot 57-3-2A, Mangilao-CLTC
- Road opening – Lot 5402-R5NEW- 34 R/W, Tract 15213
- Old Barney's Place, Tamuning – identify right of way
- Right of way verification along Lot 2262-1-1 and 2262-3NEW, Route 8, Canada-Toto road
- Retracement & stake-out easement on Lot 1-R1, BLK. 30, Hagatna, for a power manhole Guam Public Library
- Island-wide bus shelter sites – DPW project – 40 shelters

Parceling surveys:

- Tract 112 – road severance (drainage easement
- Lot 7150-3-4-16 & -R16, Yigo-CLTC
- Tract 10125, Dededo (Yvonne Arceo)- CLTC
- Tract 10121, BLK. 10, Lots 14, 22 & 23, Yigo-CLTC
- Sagan Linahyan w/in Tract 1113 (4 Lots)-
- Consolidation & parceling of lot 10120-21NEW-8 & -9, Dededo – George Toves land exchange
- Lot 470-R3, Santa Rita (revision)-CLTC/GWA

Land registration surveys:

- Lot 271, Umatac - GovGuam
- Portion of Lot 499 aka Lot 501, Asan – GovGuam

Administrative/Miscellaneous:

- Prepared CLTC masterplans - 100
- Reviewed maps: 364
- Approved maps: 216
- Map data entries: 216

Land Records Division

- Certificate of Title

⇒ 923 Issued

- Recording

⇒ 14,311 Land Instruments

- Scanning

⇒ 3,461 Land Instruments

GIS/LIS Division

- Data Entry

Land Administration Division

- Land For the Landless

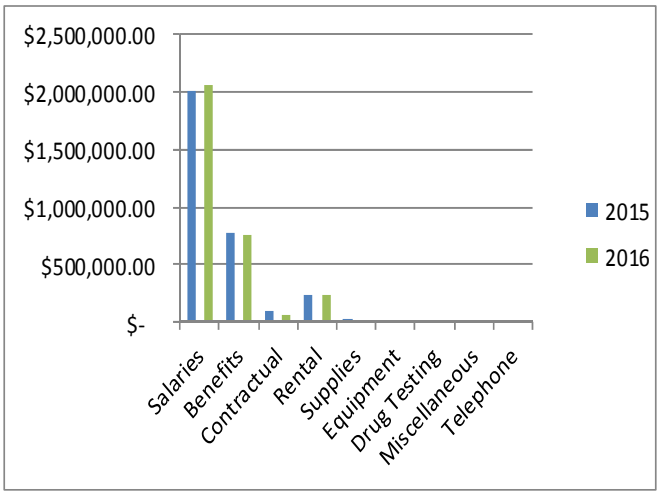
⇒ 62 Accounts Paid in Full

Verification/as-built surveys:

- Hagatna pre-war alley – for land exchange
- Barrigada property adjacent to San Vicente School – Crisostomo estate along Lot 2365-1-1 & Lot 2365-1-2-1–as-built of existing utilities and structures to determine encroachment
- Rock quarry/coral pit perimeter
- Boundary issue/encroachment – lots 5031 & 5032 – re: Ray Aflague complaint
- Identification of a bullcart trail along lot 2067-1-R3, Barrigada and Mongmong-Toto-Maite - Tiyan property)

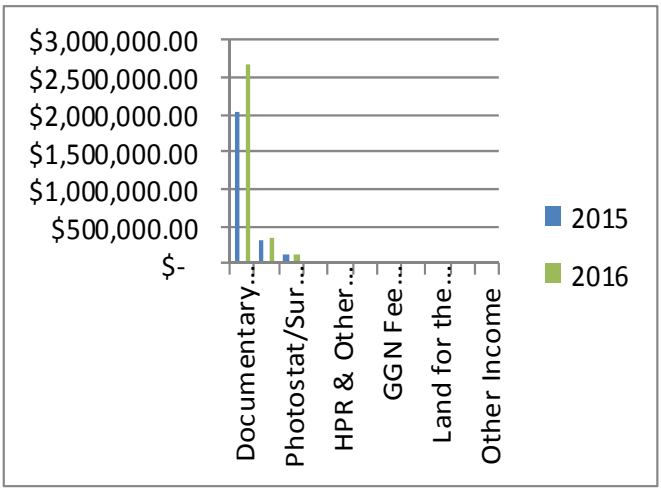
FY 2016 FINANCES

Special Funds - Land Survey Revolving Funds



Expenditures

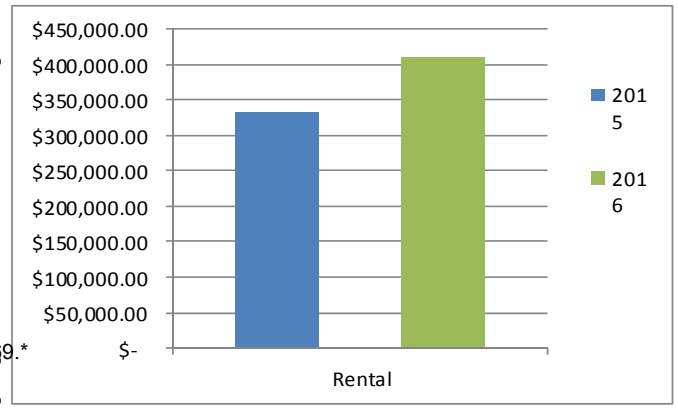
	2015	2016	
Salaries	$ 2,015,144.28	$ 2,057,756.98	2.1%
Benefits	$ 776,073.27	$ 756,519.29	-2.5%
Contractual	$ 103,693.49	$ 70,271.38	-32.2%
Rental	$ 229,635.00	$ 245,772.60	7.0%
Supplies	$ 20,517.58	$ 5,989.04	-70.8%
Equipment	$ 7,194.96	$ 997.00	-86.1%
Drug Testing	$ 40.00	$ 40.00	0.0%
Miscellaneous	$ 3,150.00	$ 1,800.00	-42.9%
Telephone	$ 16,505.36	$ 17,597.22	6.6%
TOTAL	$ 3,171,953.94	$ 3,156,743.51	-0.5%



Revenues

	2015	2016	
Documentary Taxes	$ 2,043,088.00	$ 2,675,666.50	31.0%
Recording Fees	$ 329,074.00	$ 350,599.00	6.5%
Photostat/Survey/ CT Copies	$ 137,491.52	$ 129,193.50	-6.0%
Subpoena Fees	$ 245.00	$ 180.00	-26.5%
HPR & Other App. Fee (11002429A)	$ 3,133.50	$ 6,209.50	98.2%
LUPRA (110023316)	$ 4,029.73	$ 2,606.35	-35.3%
GGN Fee (110023337)	$ 1,152.00	$ 1,267.00	10.0%
Commercial Lease	$ 28,975.68	$ 30,066.09	3.8%
Land for the Land-less- Interest	$ 12,476.50	$ 500.00	-96.0%
Land for the Land-less- Principal	$ 18,927.96	$ 3,608.62	-80.9%
Other Income	$ -	$ 30,000.00	
GRAND TOTAL COLLECTED	$ 2,578,593.89	$ 3,229,896.56	25.3%

General Funds



Expenditures

	2015	2016	
Rental	$ 334,012.00	$ 411,204.00	23.1%
TOTAL	$ 334,012.00	$ 411,204.00	23.1%

Future Challenges

- *The Department of Land Management continues to experience a reduction in manpower due to budgetary constraints but our challenge is to continue to provide all our mandated services. Incorporating technology to reduce or divert man-hours to other efforts is a path worth investing. However, quality of our work must always be a prime objective in every task, from review of survey maps to the issuance of certificates of title.*
- *Ensuring the department's digital data, which includes real property recorded document, is safeguarded and readily available always remains a priority. Our challenge is to stay at the forefront in information technology.*
- *Just as important are the original documents recorded at the department. These documents serve as the historical record of real property dating back to the Spanish era on Guam. Keeping these documents protected from all natural and manmade adversities remains a tasked entrusted to the department. DLM continues to move forward in building its own resource facility complete with a modern document storage area to include a library and customer service area to manage all real property matters.*



We Want to Hear from You

Did you find this report informative? Do we need more information added? If yes, please contact our office at (671) 649-5263

or email us at dlmdir@land.guam.gov.

Complete budgetary reports may be found on our website

www.dlm.guam.gov

Doc. No. 34GL-17-0969.*