GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

JAMES W. GILLAN
DIRECTOR

LEO G. CASIL
DEPUTY DIRECTOR

NOV 14 2017

GL# 34-A-1227
Speaker Benjamin J.F. Cruz

NOV 14 2017
Time: 412 [ ] AM [✓] PM File No. 34-1220
Received By: Joe S.A.

Honorable Benjamin J.F. Cruz
Speaker 34th Guam Legislature
163 Chalan Santo Papa
Hagatna, Guam 96932

Dear Speaker Cruz:

In accordance with Public Law-33-185, Chapter XIII, Section 6, please find the enclosed Final Report of Expenditures for Non-Profit Organizations awarded contracts in Fiscal Year 2017 to perform aging services for the Division of Senior Citizens. The reports are from Catholic Social Service for the following programs:

1. Adult Day Care Services
2. In-Home Services
3. Guma Serenidad (Emergency Temporary Shelter with a Crisis Intervention Hotline for elderly victims of abuse age 60 years and older and individuals with a disability age 18 years to 59)

Should you have any questions, you may contact Mr. Arthur U. San Agustin, MHR, Senior Citizens Administrator, Division of Senior Citizens at 735-7415 or 7421.

JAMES W. GILLAN

2017 NOV 14 PM 4:27

Enclosures

1227

123 CHALAN KARETA, MANGILAO, GUAM 96913-6304
www.dphss.guam.gov • Ph.: 1.671.735.7102 • Fax: 1.671.734.5910

SERVICE PROVIDER:

CATHOLIC SOCIAL SERVICE

NON-PROFIT ORGANIZATION

FY17 ADULT DAY CARE SERVICES

PROGRAM DISCLOSURE

ADMINISTERED BY:

DIVISION OF SENIOR CITIZENS

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

ADULT DAY CARE
2017 Year-To-Date Program Expenditures

In compliance with Public Law 33-185, Chapter XIII, Section 6, the aforementioned is a full disclosure of all expenditures of funds for the Adult Day Care Services Program for Fiscal Year 2017.

Teresita Torres, Accountant
Catholic Social Service

11/13/17
Date

Diana B. Calvo, Executive Director
Catholic Social Service

11/13/2017
Date

No. of Months into Fiscal Year	12
Monthly Average of Expenditures:	$113,666.60
Total Contract Award (Encumbrance):	**$1,530,971.44**
Remaining Balance:	$166,972.21
Total Contract Award (Encumbrance): Negotiated	$1,530,971.44
Balance Due:	$0.00

	October	November	December	January	February	March	April	May	June	July	August	September	YTD TOTAL	% of Tot	Budget Amount	Available Balance
ADMINISTRATION																
Salaries	3,195.11	3,195.11	3,195.11	3,195.11	3,195.11	3,195.11	3,195.11	3,195.11	3,195.11	3,195.11	3,195.11	3,195.11	38,341.32		38,341.32	0.00
FICA Taxes	244.43	244.43	244.43	244.43	244.43	244.43	244.43	244.43	244.43	244.43	244.43	244.43	2,933.16		2,933.19	0.03
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Administration Personnel Total	**3,439.54**	**3,439.54**	**3,439.54**	**3,439.54**	**3,439.54**	**3,439.54**	**3,439.54**	**3,439.54**	**3,439.54**	**3,439.54**	**3,439.54**	**3,439.54**	**41,274.48**		41,274.51	0.03
Administration Operations	2,157.91	2,157.91	2,157.91	2,157.91	2,157.91	2,157.91	2,157.91	2,157.91	2,157.91	2,157.91	2,157.91	2,157.91	25,894.92		25,894.92	0.00
Administration Sub	**5,597.45**	**5,597.45**	**5,597.45**	**5,597.45**	**5,597.45**	**5,597.45**	**5,597.45**	**5,597.45**	**5,597.45**	**5,597.45**	**5,597.45**	**5,597.45**	**67,169.40**	**4.9%**	**67,169.43**	**0.03**
PERSONNEL & BENEFITS (110/111)																
Salaries	67,193.13	72,988.26	73,433.17	72,332.38	68,221.81	77,371.59	67,913.38	75,173.90	67,527.82	69,083.43	86,340.72	79,655.68	877,235.27		943,681.96	66,446.69
FICA Taxes	5,140.24	5,583.54	5,617.63	5,533.35	5,219.00	5,919.01	5,195.43	5,750.90	5,165.88	5,284.87	6,605.03	6,093.61	67,108.49		72,191.67	5,083.18
Health & Welfare Benefits	18,883.01	20,705.23	21,171.73	20,703.10	19,870.45	22,389.75	19,739.14	22,363.06	20,730.85	20,141.59	23,292.85	20,602.75	250,593.51		277,772.04	27,178.53
Health & Welfare FICA	1,444.54	1,583.91	1,619.64	1,583.74	1,520.12	1,712.75	1,510.09	1,710.75	1,585.90	1,540.86	1,781.83	1,576.09	19,170.22		21,249.66	2,079.44
Operations Sub	**92,660.92**	**100,860.94**	**101,842.17**	**100,152.57**	**94,831.38**	**107,393.10**	**94,358.04**	**104,998.61**	**95,010.45**	**96,050.75**	**118,020.43**	**107,928.13**	**1,214,107.49**		**1,269,099.24**	**54,991.75**
Subtotal (110/111)	**98,258.37**	**106,458.39**	**107,439.62**	**105,750.02**	**100,428.83**	**112,990.55**	**99,955.49**	**110,596.06**	**100,607.90**	**101,648.20**	**123,617.88**	**113,525.58**	**1,281,276.89**	**93.9%**	**1,336,268.67**	**54,991.78**
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		1,250.64	1,250.64
Sub Total (220)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0%**	**1,250.64**	**1,250.64**
CONTRACTUAL (230)																
Equipment Maintenance	756.09	420.59	420.59	486.82	420.59	420.59	420.59	154.14	0.00	0.00	0.00	0.00	3,500.00		3,500.00	0.00
Lease Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Building Rent	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	60,000.00		60,000.00	0.00
Staff Certification/Training	1,171.10	235.00	30.00	0.00	93.00	93.37	150.00	388.00	2,150.00	878.00	804.00	9,465.40	15,457.87		17,403.08	1,945.21
Drug Testing	0.00	59.40	59.40	19.80	39.60	118.80	99.00	99.00	0.00	99.00	39.60	237.60	871.20		1,470.00	598.80
Payroll Fee	196.00	196.00	196.00	196.00	196.00	196.00	196.00	196.00	196.00	196.00	196.00	196.00	2,352.00		2,352.00	0.00
Insurance	553.38	553.38	553.38	553.38	553.38	553.38	553.38	533.38	533.38	533.38	533.38	533.38	6,540.56		6,640.52	99.96
Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Audit	463.00	463.00	463.00	463.00	463.00	463.00	463.00	463.00	463.00	463.00	463.00	463.00	5,556.00		5,556.00	0.00
Trash Removal	1,012.54	948.76	951.54	984.33	731.47	482.11	482.11	482.11	723.29	994.30	516.72	0.00	8,309.28		8,309.28	0.00
Workman's Compensation	677.00	677.00	677.00	677.00	677.00	677.00	677.00	677.00	677.00	677.00	677.00	677.00	8,124.00		8,124.00	0.00
Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	152.96	152.96		152.96	0.00
Client Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (230)	**9,829.11**	**8,553.13**	**8,350.91**	**8,380.33**	**8,174.04**	**8,004.25**	**8,041.08**	**7,992.63**	**9,742.67**	**8,840.68**	**8,229.70**	**16,725.34**	**110,863.87**	**8.1%**	**113,507.84**	**2,643.97**
SUPPLIES AND MATERIALS (240)																
Office Supplies	271.84	448.74	539.36	270.50	249.38	478.54	258.87	146.50	150.40	437.93	347.94	34.00	3,634.00		3,634.00	0.00
Household	230.98	389.88	250.00	588.46	192.29	924.02	377.69	448.88	912.10	185.70	0.00	1,554.00	6,054.00		6,054.00	0.00
Subtotal (240)	**502.82**	**838.62**	**789.36**	**858.96**	**441.67**	**1,402.56**	**636.56**	**595.38**	**1,062.50**	**623.63**	**347.94**	**1,588.00**	**9,688.00**	**0.7%**	**9,688.00**	**0.00**
EQUIPMENT (250) (under $5,000)																
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (250)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0%**	**0.00**	**0.00**
MISCELLANEOUS (290)																
Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,637.52	9,637.52	15,529.45	34,804.49		34,804.49	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (290)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**9,637.52**	**9,637.52**	**15,529.45**	**34,804.49**	**2.6%**	**34,804.49**	**0.00**
UTILITIES (360)																
Power	1,344.83	1,486.79	1,266.41	1,195.03	1,261.58	1,329.22	1,522.68	1,455.11	1,427.70	1,348.80	1,575.06	1,267.25	16,480.46		18,321.84	1,841.38
Water	126.17	126.17	559.29	702.41	0.00	0.00	0.00	0.00	0.00	602.41	421.46	5,508.85	8,046.76		9,514.04	1,467.28
Telephone	633.20	639.45	627.95	631.89	628.89	641.14	631.70	629.45	624.95	666.32	624.46	626.92	7,606.32		7,615.92	9.60
Subtotal (360)	**2,104.20**	**2,252.41**	**2,453.65**	**2,529.33**	**1,890.47**	**1,970.36**	**2,154.38**	**2,084.56**	**2,052.65**	**2,617.53**	**2,620.98**	**7,403.02**	**32,133.54**	**2.4%**	**35,451.80**	**3,318.26**
CAPITAL OUTLAY (450) (above $5,000)																
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (450)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0%**	**0.00**	**0.00**
SUB-TOTAL	**110,694.50**	**107,662.51**	**119,033.54**	**117,518.64**	**110,935.01**	**124,367.72**	**110,787.51**	**121,268.63**	**113,465.72**	**123,367.56**	**144,454.02**	**156,002.93**	**1,459,558.29**		**1,530,971.44**	**71,413.15**
DISALLOWED COSTS	**0.00**	**(369.46)**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**(1,231.54)**	**(1,601.00)**		0.00	**1,601.00**
IMPOSED PENALTY (.005%)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**		0.00	**0.00**
IMPOSED PENALTY (.01%)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**		0.00	**0.00**
ADMINISTRATIVE PENALTY	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**		0.00	**0.00**
WITHHOLDING PENALTY 10%	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**		0.00	**0.00**
PAID FROM C150600052	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**(104,398.10)**	**0.00**	**0.00**	**0.00**	**(104,398.10)**		0.00	**104,398.10**
GRAND TOTAL	**110,694.50**	**117,733.09**	**119,033.54**	**117,518.64**	**110,935.01**	**124,367.72**	**110,787.51**	**121,268.63**	**9,067.62**	**123,367.56**	**144,454.02**	**154,771.39**	**1,363,999.23**	**100.0%**	**1,530,971.44**	**166,972.21**

Expenditure Breakdown:	Contract Amount:	Contract Amount Increase:	Contract Amount Increase:	Total Contract Amount:	Amount Expended:	Balance:
C150600052 - 5101B161730MA102230 (Carry-Over FY16)	$104,398.10	$0.00	$0.00	$104,398.10	($104,398.10)	**$0.00**
C150600053 - 5100A171730GA003230	$1,289,356.40	$22,527.19	$24,801.78	$1,336,685.37	($1,336,685.37)	**$0.00**
C150600053 - 5101B171730MA102230	$194,286.07	$0.00	$0.00	$194,286.07	($27,313.86)	**$166,972.21**
		Total Contract Amount: (C150600053 - FY2017)		**$1,530,971.44**		**$166,972.21** ←Carry-Over to FY2018

Breakdown for Mileage Disallowance:	
September 2017	1,231.54

FY-2017 RELEASE OF CLAIMS STATEMENT

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: ADULT DAY CARE SERVICES

CONTRACT NO.: C150600052/ 5101B161730MA102230

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed $104,398.10 lawful money of the United States of America and $104,398.10 of which has been paid and $0.00 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 13th day of November, 2017.

WITNESS:

TERESITA TORRES
PRINT NAME

SIGNATURE

CATHOLIC SOCIAL SERVICE
CONTRACTOR

Diana B. Calvo
BY: DIANA B. CALVO

TITLE: EXECUTIVE DIRECTOR

CERTIFICATE

I, TERESITA TORRES, certify that I am the ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

TERESITA TORRES
NAME AND SIGNATURE

DATE: NOVEMBER 13, 2017

DSC – ADC

FY-2017 RELEASE OF CLAIMS STATEMENT

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: ADULT DAY CARE SERVICES

CONTRACT NO.: C150600053/ 5100A171730GA003230

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed $1,336,685.37 lawful money of the United States of America and $1,209,227.84 of which has been paid and $127,457.53 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 13th day of November, 2017.

WITNESS:

TERESITA TORRES
PRINT NAME

SIGNATURE

CATHOLIC SOCIAL SERVICE
CONTRACTOR

Diana B. Calvo
BY: DIANA B. CALVO

TITLE: EXECUTIVE DIRECTOR

CERTIFICATE

I, TERESITA TORRES, certify that I am the ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

TERESITA TORRES
NAME AND SIGNATURE

DATE: NOVEMBER 13, 2017

DSC – ADC

FY-2017 RELEASE OF CLAIMS STATEMENT

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: ADULT DAY CARE SERVICES

CONTRACT NO.: C150600053/ 5101B171730MA102230

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed $194,286.07 lawful money of the United States of America and $0.00 of which has been paid and $28,545.40 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 13th day of November, 2017.

WITNESS:

TERESITA TORRES
PRINT NAME

SIGNATURE

CATHOLIC SOCIAL SERVICE
CONTRACTOR

Diana B. Calvo
BY: DIANA B. CALVO

TITLE: EXECUTIVE DIRECTOR

CERTIFICATE

I, TERESITA TORRES, certify that I am the ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

TERESITA TORRES
NAME AND SIGNATURE

DATE: NOVEMBER 13, 2017

DSC – ADC

RECEIVED
OCT 06 2017 445pm

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE

■ BARRIGADA HEIGHTS (NORTH) ☐ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Program (N)
LOCATION: Barrigada
DATE OF INVENTORY REVIEW: September 23, 2017

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
								N	F	P		
STAFF OFFICE B111												
Swiver Chair	4	Not Available	Not Available	$150.00	Donation	ADC center	15-Jul-10			X	100%	
(1) Horizontal filing cabinet	1	Not available	Not Available	$125.00	CSS	ADC center	Apr.1999			X	100%	
(1) AM - FM -CD/tape player	1	Sony	CFDD-Z135	$25.00	Donated	ADC center	Apr.1999			X	100%	
Digital Camera	1	Polaroid izone 300	Not Available	$55.95	CSS	ADC center	1-Aug-06		X		100%	
4 Hard Frame Couches	4	Not Available	Not Available	$400.00	CSS	ADC center	Apr.1999			X	100%	
Sewing Machine	1	Brother	J4G121949	$149.00	CSS	ADC center	1-Jul-07		X		100%	
(1) Filing cabinet (Grey)	1	4 drawer	Not available	$75.00	CSS	ADC center	Apr.1999			X	100%	
(1)Filing cabinet	1	5 drawer (Black)	Not available	$50.00	CSS	ADC center	Apr.1999			X	100%	
(2) Storage Cabinet (Grey)	2	Not available	LSW 137980	$70.00	CSS	ADC center	Apr.1999			X	100%	
Paper Shredded	1	Fellowers	LC0051072138	$80.00	CSS	ADC center	1-Jul-07			X	100%	
Computer monitor	1	Lenovo Comp.	VVLMIB555383	$1,044.78	CSS	BM FY - 2012	30-Jun-12		X		100%	
Computer mouse	1	Dell	73828		CSS	BM FY - 2012	30-Jun-12		X		100%	
Computer CPU	1	Lenovo Comp.	SN#PBPAC22		CSS	BM FY - 2012	30-Jun-12		X		100%	

Doris Peters 09-27-17
DORIS PETERS — N.A. Supervisor
INVENTORY PREPARED BY: SIGNATURE / DATE — POSITION TITLE

9/28/17
MARIA C. TIMOTEO — Program Manager
INVENTORY VERIFIED BY: SIGNATURE / DATE — POSITION TITLE

Diana Calvo 10/04/17
MRS. DIANA B. CALVO — Executive Director
INVENTORY CERTIFIED BY: SIGNATURE / DATE — POSITION TITLE

RECEIVED
OCT 06 2017

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

■ BARRIGADA HEIGHTS (NORTH) □ DEDEDO (DEMENTIA) □ INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Program (N)
LOCATION: Barrigada
DATE OF INVENTORY REVIEW: September 23, 2017

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor) N	F	P	% OF PROGRAM USE (j)	COMMENTS
STAFF OFFICE B111												
Magnifier Lamp/Hands Free Stand	1	Carron Optical	750668002198	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Magnifier Lamp/Small	1	Carron Optical	Not Applicable	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Relaxation Mask	2	Mind Fold	6112061234567	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Tic Tac Toe game	1	Wooden Board	Not Applicable	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Connect the Four	2	Milton Bradly	32244044304	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Backgammon with Attache Case	1	Not Applicable	704551301134	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Tic Tac Toe game (Foam)	1	Not Applicable	6086184950757	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Red Rubber Kickball	1	Mikara Sports	80409004120	$ 6.00	DSC	ADC (N) center	20-May-11			X	50%	
Rubber Stress Ball	2	Duro- Med	41298081784	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Jumbo Bingo Card	30	Not Applicable	Not Applicable	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Colored Jumbo Bingo Cards (Yellow)	6	Not Applicable	Not Applicable	$ 4.80	DSC	ADC (N) center	20-May-11		X		50%	
Colored Jumbo Bingo Cards (Red)	4	Not Applicable	Not Applicable	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Colored Jumbo Bingo Cards (Green)	2	Not Applicable	Not Applicable	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Colored Jumbo Bingo Cards (Blue)	4	Not Applicable	Not Applicable	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Foam Checker/Chess Board	1	Not Applicable	905065	$ 5.80	DSC	ADC (N) center	20-May-11			X	50%	
Easy Read Cardboard Bingo Cards	10	Not Applicable	Not Applicable	$ 14.80	DSC	ADC (N) center	20-May-11			X	50%	
Jumbo Wooden Dominoes	1	T.F.H.	Not Applicable	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Arthritis Myg. Plastic	2	Not Applicable	8204	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Transparent Mug with Spout	1	Maddak Inc.	742645004417	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
Plates, 3 container plastic	5	Not Applicable	Not Applicable	$ 4.80	DSC	ADC (N) center	20-May-11			X	50%	
8 oz. No spill cups, plastic	2	Darson A.D.L.	65292201436	$ 3.80	DSC	ADC (N) center	20-May-11			X	50%	
Right Handed Fork-Confort grip	2	Darson A.D.L.	65292200064	$ 3.80	DSC	ADC (N) center	20-May-11			X	50%	
Left Handed Fork-Confort grip	2	Darson A.D.L.	65292200057	$ 3.80	DSC	ADC (N) center	20-May-11			X	50%	
Swiver-Type Fork	1	Darson A.D.L.	65292200057	$ 3.80	DSC	ADC (N) center	20-May-11			X	50%	
Weighted Fork	3	Rehabilitation division	81830	$ 3.80	DSC	ADC (N) center	20-May-11			X	50%	
Weighted knife	5	Rehabilitation division	81820	$ 3.80	DSC	ADC (N) center	20-May-11			X	50%	
Weighted Soup Spoons	3	Rehabilitation division	81850	$ 3.80	DSC	ADC (N) center	20-May-11			X	50%	
Weighted Teaspoon	5	Rehabilitation division	81840	$ 3.80	DSC	ADC (N) center	20-May-11			X	50%	
Right Handed Fork-Confort grip	2	Darson A.D.L.	65292200088	$ 3.80	DSC	ADC (N) center	20-May-11			X	50%	
Swevel type spoons	2	Darson A.D.L.	652922000163	$ 3.80	DSC	ADC (N) center	20-May-11			X	50%	
Left handed spoons	2	Darson A.D.L.	65292200071	$ 3.80	DSC	ADC (N) center	20-May-11			X	50%	

INVENTORY PREPARED BY: Doris Peters 09-27-17
DORIS PETERS — SIGNATURE / DATE — N.A. Supervisor — POSITION TITLE

INVENTORY VERIFIED BY: 09/28/17
MARIA C. TIMOTEO — SIGNATURE / DATE — Program Manager — POSITION TITLE

INVENTORY CERTIFIED BY: Diana Calvo 10/4/17
MRS. DIANA B. CALVO — SIGNATURE / DATE — Executive Director — POSITION TITLE

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE

RECEIVED
OCT 06 2017

■ BARRIGADA HEIGHTS (NORTH) ☐ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Program (N)
LOCATION: Barrigada
DATE OF INVENTORY REVIEW: September 23, 2017

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
								N	F	P		
KITCHEN												
Frigidaire	1	ffbt2117p54	4a43501627	$558.45	purchased	program income	Oct 23-14		X		100%	
Electric Stove	1	G E	DD 263063Q	$661.30	purchased	program income	23-Oct-14		X		100%	
Magic Chef Microwave 1.1cubic Ft.	1	MW 9107B	05712684MD	$100.00	donation		2-Mar-12		X		100%	
LAUDRY ROOM												
Washer	1	HE	403PNCY23475	$713.15	purchased	program income	oct-23-14		X		100%	
Electric Dryer	1	Admiral	M4075891	$329.80	purchased	program income	Oct 23-14		X		100%	
Handsanitizer/wall mount	3	Not Available	Not Available		DSC	Program Income	Mar. 2012		X			
JANITOR												
Mop Bucket with ringer	2	Not available	Not Available	$210.00	CSS	Program Income	1-Feb-09		X		100%	
ELECTRONIC												
DVD Player	1	N/A	503 TCNL 278759		Donated		Mar-15		X		100%	
REMOTE	1		COV 31736202		Donated		Mar-15		X		100%	
Sony Player Mega Bass	1	sony	CFD-550		DSC	program income	15-Oct		X		100%	

INVENTORY VERIFIED BY: Doris Peters 09-27-17
DORIS PETERS
SIGNATURE / DATE
N.A. Supervisor
POSITION TITLE

INVENTORY VERIFIED BY: MCTimoteo 9/28/17
MARIA C. TIMOTEO
SIGNATURE / DATE
Program Manager
POSITION TITLE

INVENTORY CERTIFIED BY: Diana Calvo
MRS. DIANA B. CALVO 10/4/17
SIGNATURE / DATE
Executive Director
POSITION TITLE

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE

■ BARRIGADA HEIGHTS (NORTH) ☐ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

RECEIVED
OCT 0 6 2017

PROGRAM NAME: Adult Day Care Program (N)
LOCATION: Barrigada
DATE OF INVENTORY REVIEW: September 23, 2017

LOCATION (A) AND ITEM DESCRIPTION (b)	QTY	MAKE /MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
CONGREGATE AREA												
Complete set of aquarium	2	Not Available	Not Available	$675.00	DSC	Program Income	22-Sep-08		X		100%	
Computer CPU	1	C2K	R3JRD-FJ3W-M4M8J	$300.00	DSC	Program Income	10-Mar-08			X	100%	
Monitor w/ keyboard & mouse	1	Scepter	X9WG-NAGAV	$1,900.00	DSC	Program Income	10-Mar-08			X	100%	
Table round "BLUE"	2	Not available	Not Available	$300.00	CSS	Program Income	Apr.1999			X	100%	
Wheelchair Scale	1	Not Available	Not Available	$200.00	CSS	Program Income	Apr.1999			X	100%	Broken
HP Laser Jet P1102	1	HP	VND3F35825	$382.00		Program Income	1-Jul-14		X		100%	
OUT-SIDE PORCH												
Kenmore Gas Grill	1	16204	4101		DSC	DSC	4-Oct-13		X		100%	
COUNSELOR B119												
Personal Locker	30	Not Available	Not Available	$550.00	CSS	Donation	1-Apr-05			X	100%	
Book Shelves (long)	1	Not available	Not Available	$250.00	CSS	Donation	Apr. 1996			X	100%	
Book Shelves (short)	2	Not available	Not Available	$250.00	CSS	Donation	Apr. 1996			X	100%	
Guitar	1	Yamaha	Not Available	$99.00	CSS	Donation	1-Nov-08		X		100%	
Small grey tables	2	Not available	Not available	$50.00	CSS	Donation	1-Nov-08		X		100%	
7 - Tier shelf grey	1	Not available	Not available	$50.00	CSS	Donation	1-Nov-08			X	100%	

Doris Peters 09-27-17
INVENTORY PREPARED BY: DORIS PETERS — N.A. Supervisor
SIGNATURE / DATE — POSITION TITLE

mcTimoteo 9/28/17
INVENTORY VERIFIED BY: MARIA C. TIMOTEO — Program Manager
SIGNATURE / DATE — POSITION TITLE

Diana Calvo
INVENTORY CERTIFIED BY: MRS. DIANA B. CALVO 10/4/2017 — Executive Director
SIGNATURE / DATE — POSITION TITLE

RECEIVED
OCT 06 2017

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE

☐ BARRIGADA HEIGHTS (NORTH) ☐ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Program (N)
LOCATION: Barrigada
DATE OF INVENTORY REVIEW: September 23, 2017

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
								N	F	P		
WOMEN B118												
Plastic Standard trash can	4	Not available	Not available			Program Income				X	100%	
MEN B117												
ISOLATION												
Hospital Beds	1	Not Available	Not Available	$400.00	CSS		Apr. 1996			X	100%	
Honeywell Air Cleaner w/intelli ch	2	Hepa-Filter	D398045 5753000	$293.96		Program Income	8/29/2011		X		100%	
Walker	4	4070-2	Not Available		Donated	DSC	8/16/2012		X		100%	
BEDROOM												
Maple Entertainment center	1	Not Available	Not Available	$899.00	CSS		4/1/2005			X	100%	
Aquarium accessories	1	Not available	Not available	$50.00	Donated		7/15/2008			X	100%	
Complete set of Aquarium	1	Not Available	Not Available	$322.00	CSS		7/1/2007			X	100%	
DVD Player	1	Panasonic DVD	VA61C001722R	$59.00	CSS		7/1/2007		X		100%	
Television	1	Toshiba	C36216TJ321K2	$288.95	Donated		7/31/2013		X		100%	
Wheelchairs(1)Blue(1)Gray(1) Black	3	#2477 B-21507	1991000080		Donated	DSC	MAR.25,2013		X		100%	
R.N. DESK												
Sphygnomomanometer	1	Aneroid	Model 115 M	$14.50	Donated	DSC	6/30/2010		X		100%	
AED	1	Zoll AED Plus	x14D668559	$1,900.99	Programm Income		11/1/2014		X		100%	
Stethoscope (black tubing)	1	Omron	Model 412 Blk	$14.50	Donated	DSC	6/30/2010		X		100%	

Doris Peters 09-29-17
INVENTORY PREPARED BY: DORIS PETERS — SIGNATURE / DATE — N.A. Supervisor — POSITION TITLE

9/28/17
INVENTORY VERIFIED BY: MARIA C. TIMOTEO — SIGNATURE / DATE — Program Manager — POSITION TITLE

Diana Calvo 10/4/17
INVENTORY CERTIFIED BY: MRS. DIANA B. CALVO — SIGNATURE / DATE — Executive Director — POSITION TITLE

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY OVER $5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE

■ BARRIGADA HEIGHTS (NORTH) ☐ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

RECEIVED
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PROGRAM NAME: Adult Day Care Program (N)
LOCATION: Barrigada
DATE OF INVENTORY REVIEW: September 23, 2017

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE	COMMENTS
Not applicable - no item over $5,000.00												

INVENTORY PREPARED BY: Doris Peters 09-27-17
DORIS PETERS
SIGNATURE / DATE
N.A. Supervisor
POSITION TITLE

INVENTORY VERIFIED BY: 9/28/17
MARIA C. TIMOTEO
SIGNATURE / DATE
Program Manager
POSITION TITLE

INVENTORY CERTIFIED BY: Diana Calvo
MRS. DIANA B. CALVO 10/4/17
SIGNATURE / DATE
Executive Director
POSITION TITLE

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

☐ BARRIGADA HEIGHTS (NORTH) ☑ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 25, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor) N	F	P	% OF PROGRAM USE (j)	COMMENTS
LOBBY ROOM # 101	BLACK WOODEN BOOKSHELVE	1			$100.00	PURCHASED	PROGRAM INCOME	GUMA GINEFLIE' CENTER		X		100%	
INTAKE RM # 102	LEATHER SOFA (6FT)	1			$80	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER			X	100%	
	WOODEN FOLDING TABLE	1			$80	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	WATER DISPENSER	1	GENERAL ELECTRIC		$199	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	BLACK WOODEN SHELF (4 TIER)	1			$50	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	STAFF METAL LOCKER (18)	1			$300	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
SCREENING ROOM # 103	2 DOOR METAL CABINET W/ LOCK	3			$300	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
October-2000	BLACK METAL SHELVE	4			$100	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	OVERHEAD PROJECTOR	1	3M/ 1700 SERIES	S-N170148263	$150	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
Storage # 104	None												
PRIVATE ROOM # 105	BROWN COACH	1			$20.00	DONATION	PROGRAM DONATION	GUMA GINEFLI'E CENTER		X		100%	
	27" TELEVISOIN	1	SHARP	782726	$50	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		0%	
	DRAWER 8 TIER	1	DONATION		$60	DONATION	DONATION	GUMA GINEFLI'E CENTER		X		0%	
PRIVATE ROOM # 106													
	WOODEN FOLDABLE TABLE (6FT)	1			$60	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	LEATHER COACH	1			$20	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER			X	75%	
	4 TIER WOOD SHELF	1			$50	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER			X	75%	
	METAL FOLDING CHAIRS	4			$40	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		75%	
	BROWN COACH	1			$30	DONATION	DONATION	GUMA GINEFLI'E CENTER			X	0%	
	PICNIC TABLE	1			$20	DONATION	DONATION	GUMA GINEFLI'E CENTER		X		0%	
SEMI-PRIVATE # 107	7 DRAWER WOODEN DRAWER	2			$40.00	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		AS NEEDED	
February, 2005	BLACK WOODEN BOOKSHELVE	5			$100.00	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		AS NEEDED	
Conitnue to next page													

INVENTORY PREPARED BY: Jonathan Y. Yamballa 9/25/17
JONATHAN YAMBALLA — N.A. SUPERVISOR
SIGNATURE AND DATE — POSITION TITLE

INVENTORY VERIFIED BY: Maria Timoteo 9/29/17
MARIA C. TIMOTEO — PROGRAM MANAGER
SIGNATURE AND DATE — POSITION TITLE

INVENTORY CERTIFIED BY: Diana Calvo 10/04/2017
MRS. DIANA B. CALVO — EXECUTIVE DIRECTOR
SIGNATURE AND DATE — POSITION TITLE

RECEIVED
OCT 06 2017 4:45pm

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

☐ BARRIGADA HEIGHTS (NORTH) ☑ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Services

LOCATION: Dededo, Guam

DATE OF INVENTORY REVIEW: September 25,2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor) N	F	P	% OF PROGRAM USE (j)	COMMENTS
SEMI-PRIVATE # 107	WHEEL CHAIRS	1			$40	DONATED	PROGRAM DONATION	GUMA GINEFLI'E CENTER		X		AS NEEDED	
BATH ROOM # 108	5 TIER METAL BLK SHELF	1			$20	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		100%	
October, 2000	PAPER TOWEL DISPENSER/ WALL TYPE	1			$40	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
SEMI-PRIVATE # 109	SOAP DISPENSER/ WALL TYPE	1			$20	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
October, 2000	FLOOR BUFFER 20"	1	POWR ELITE		$150	PURCHASED	PROGRAM FUNDS	GUMA GINE'FLI'E CENTER		X		75%	
	PLASTIC SHELF (BLK) 4 TIER (3FT)	3			$60	PURCHASED	PROGRAM INCOME	GUMA GINE'FLI'E CENTER		X		100%	
	PLASTIC SHELF (BLK) 5 TIER (2FT)	2			$20	PURCHASED	PROGRAM INCOME	GUMA GINE'FLI'E CENTER		X		100%	
	BLACK WOODEN BOOKSHELVE	3			$60.00	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	PLASTIC SHELF (BIEGE) 4 TIER (3FT)	1			$10.00	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
SEMI-PRIVATE # 110	WOODEN DRAWER 5 TIER	1			$20	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
February, 2005	PLASTIC SHELF (GREY) 4 TIER	5			$50	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	METAL SHELF (GREY) 4 TIER	2			$20	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	METAL SHELF (GREY) 3 TIER	1			$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
BATH ROOM # 111	METAL SHELF 5 TIER	1			$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
February, 2005	PAPER TOWEL DISPENSER/ WALL TYPE	1			$40	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	SOAP DISPENSER/ WALL MOUNT	1			$20	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
SEMI PRIVATE # 112	HP LASERJET M1212nf MFP	1	HP	CNG9BDR63F	$25	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		90%	
	5 TIER WOODEN BOOK SHELF	1			$25	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER			X	100%	
Conitnue to next page													

Jonathan C. Ymballa 9/25/17

INVENTORY PREPARED BY: JONATHAN YMBALLA — SIGNATURE AND DATE — N.A. SUPERVISOR — POSITION TITLE

Maria C. Timoteo 9/29/17

INVENTORY VERIFIED BY: MARIA C. TIMOTEO — SIGNATURE AND DATE — PROGRAM MANAGER — POSITION TITLE

Diana Calvo 10/04/2017

INVENTORY CERTIFIED BY: MRS. DIANA B. CALVO — SIGNATURE AND DATE — EXECUTIVE DIRECTOR — POSITION TITLE

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

☐ BARRIGADA HEIGHTS (NORTH) ☑ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Services

LOCATION: Dededo, Guam

DATE OF INVENTORY REVIEW: September 25, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor) N	F	P	% OF PROGRAM USE (j)	COMMENTS
SEMI PRIVATE # 112	METAL FILE 4 TIER	2			$40	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		75%	
	OFFICE DESK	2			$20	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		100%	
	ACCER COMPUTER MONITOR	1			$25	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		100%	
	BROWN FOLDING TABLE	1			$15	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		100%	
	COMPUTER DESK	1			$5	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER			X	20%	
	DELL (TOWER)	1	DELL	C867R22	$60	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		100%	
LOCKER # 113	WHITE PLASTIC CHAIRS	10			$50	DONATED		GUMA GINEFLI'E CENTER		X		100%	
	METAL FOLDING CHAIRS	7			$30.00	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		100%	
BATHROOM # 114	PAPER TOWEL DISPENSER/ WALL TYPE	1	February, 2005		$40.00	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	SOAP DISPENSER/ WALL MOUNT	1			$20	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER			X	0%	Out of Order
MECHANIC ROOM # 115	None	1											
		1											
JANITOR STORAGE # 116	PLASTIC SHELF 2 TIER	1			$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
PUBLIC RESTROOM # 117	PAPER TOWEL DISPENSER/ WALL TYPE	1			$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	SOAP DISPENSER/ WALL MOUNT	1			$40	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
ACTIVITY ROOM # 118	BLACK WOODEN BOOKSHELVE	1			$20	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		100%	
	5 TIER WOOD BOOK SHELF	1			$20	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	METAL LOCKERS 6 TIER (CLIENT)	3			$100	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	PLASTIC FOLDABLE TABLE (GREY) 3FT	1			$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
DINING # 119	5 PIECE PUB DINING TABLE	5			$45	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		30%	
Conitnue to next page													

INVENTORY PREPARED BY: Jonathan C. Yaballa 9/25/17 — JONATHAN YMBALLA (SIGNATURE AND DATE) — N.A. SUPERVISOR (POSITION TITLE)

INVENTORY VERIFIED BY: 9/29/17 — MARIA C. TIMOTEO (SIGNATURE AND DATE) — PROGRAM MANAGER (POSITION TITLE)

INVENTORY CERTIFIED BY: Diana Calvo 10/04/2017 — MRS. DIANA B. CALVO (SIGNATURE AND DATE) — EXECUTIVE DIRECTOR (POSITION TITLE)

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

☐ BARRIGADA HEIGHTS (NORTH) ☑ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Services

LOCATION: Dededo, Guam

DATE OF INVENTORY REVIEW: September 25, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor) N	F	P	% OF PROGRAM USE (j)	COMMENTS
LIVING ROOM # 120	WHITE PLASTIC FOLDABLE TABLES 6FT	2			$25	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	WHITE PLASTIC FOLDABLE TABLES 8FT	2			$25	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	FLAT SCREEN TELEVISION SHARP	1	SHARP LC-60LE64OU	207880526	$200.00	DONATION		GUMA GINEFLI'E CENTER		X		100%	
	T.V. STAND 60 INCHES (BLK) WOODEN	1			$40	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	SIDE CHAIRS (RED)	6			$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	FLAT SCREEN TELEVISION	1	SONY	40170128	$60	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	DVD PLAYER	1	TOSHIBA		$50	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	VHS PLAYER	1	SYMPHONIC		$30.00	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	3 CD CHANGER HOME STEREO	1	PHILIPS		$40.00	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	AED MACHINE	1		X15D755239	$50	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
WORKERS STATION # 121	METAL FILE CABINET 5 TIER	1			$20	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	MINI WOODEN DESK DRAWER 3 TIER	1			$15	DONATED		GUMA GINEFLI'E CENTER		X		100%	
	DESKTOP COMPUTER	1	ACER	ETLA82017820	$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		50%	
	WOODEN NIGHT STAND	1			$40	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	DIGITAL PHONE SYSTEM	1	GTA		$20	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
KITCHEN # 122	BLACK WOODEN BOOKSHELVE	1	OSTER	D2B0308AC044	$25	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		100%	
	REFRIGERATOR	1	MAYTAG		$25	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
September, 2014	ELECTRIC RANGE	1	HOT POINT	RB526DHWW	$150	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER	X			100%	
	WATER DISPENSER	1	GENERAL ELECTRIC		$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	PAPER TOWEL DISPENSER/ WALL MOUNT	1			$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	SOAP DISPENSER/ WALL MOUNT	1			$40	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
Conitnue to next page													

INVENTORY PREPARED BY: Jonathan C Ymballa 9/25/17
JONATHAN YMBALLA — SIGNATURE AND DATE
N.A. SUPERVISOR — POSITION TITLE

INVENTORY VERIFIED BY: Maria C. Timoteo 9/29/17
MARIA C. TIMOTEO — SIGNATURE AND DATE
PROGRAM MANAGER — POSITION TITLE

INVENTORY CERTIFIED BY: Diana Calvo 10/04/17
MRS. DIANA B. CALVO — SIGNATURE AND DATE
EXECUTIVE DIRECTOR — POSITION TITLE

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

☐ BARRIGADA HEIGHTS (NORTH) ☑ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 25, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor) N	F	P	% OF PROGRAM USE (j)	COMMENTS
LAUNDRY ROOM # 201	DRYER	1	KENMORE	4747087	$80	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	WASHER	1	WHIRLPOOL	WTW4800BQ	$20	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
BEAUTY/ BARBER SHOP # 202	SB16:N20WIVEL BEAUTTY SHOP CHAIR (RED)	1			$40	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		25%	
	STAND UP 4 TIER SHELF W/ LOCK (BLK)	3			$20	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		100%	
	PRINTER	1	HP/ 3015	CNBM021861	$30	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	METAL FOLDING CHAIRS	2			$25	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	FOLDING TABLE 3FT (GREY)	1			$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
EXAM ROOM # 203	BLACK WOODEN BOOKSHELVE	1			$20.00	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		100%	
	WOODEN OFFICE TABLE	1			$20.00	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		100%	
	MINI REFRIGERATOR	1	HAIER		$40	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	METAL FOLDING CHAIR	3			$50	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	PORTABLE OXYGEN TANK W/ CADDY	3			$20	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X			
	PLASTIC SHELF 3 TIER (GREY)	1			$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
ROOM 301	CONSOLE TABLE BROWN	1			$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	4 TIER WOODEN SHELF	1			$40	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		100%	
	WOODEN SHELF	2			$20	PURCHASED	PROGRAM FUNDS	GUMA GINEFLI'E CENTER		X		100%	
ROOM 302 ART'S & CRAFT	WOODEN DINNING TABLE	2			$25	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
	WOODEN CHAIR BROWN	12			$25	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
ROOM 303 MECHANICAL ROON	WATER BLAST	1	HONDA 2800 PSI	41504798	$100	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X			
ROOM 304 RESTROOM	PAPER TOWEL DISPENSER	1			$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
ROOM 305 JANITORIAL ROOM	TWO LAYER PLASTIC SHELF	1			$15	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
ROOM 306 SEMI-PRIVATE ROO	WOODEN TABLE CROWN	2			$45	PURCHASED	PROGRAM INCOME	GUMA GINEFLI'E CENTER		X		100%	
Conitnue to next page													

INVENTORY PREPARED BY: Jonathan C. Ymballa 9/25/17
JONATHAN YMBALLA — SIGNATURE AND DATE
N.A. SUPERVISOR — POSITION TITLE

INVENTORY VERIFIED BY: Maria C. Timoteo 9/29/17
MARIA C. TIMOTEO — SIGNATURE AND DATE
PROGRAM MANAGER — POSITION TITLE

INVENTORY CERTIFIED BY: Diana Calvo 10/04/17
MRS. DIANA B. CALVO — SIGNATURE AND DATE
EXECUTIVE DIRECTOR — POSITION TITLE

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

☐ BARRIGADA HEIGHTS (NORTH) ☑ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 25, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE /MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
ROOM 306 SEMI-PRIVATE ROOM	Dining chairs (White)	2			$30.00	Purchased	Program Funds	Guma Ginefli'e Center		✓		100%	
	Couch 3 seater	1			$20.00	Purchased	Program Funds	Guma Ginefli'e Center		✓		100%	
	5 Tier wooden Bookshelf	2			$20.00	Purchased	Program Income	Guma Ginefli'e Center		✓		100%	
	5 Tier wooden Bookshelf	1			$20.00	Donated	Donated	Guma Ginefli'e Center		✓		100%	
ROOM 307 RESTROOM	Paper Towel Dispenser	1			$40.00	Purchased	Program Income	Guma Ginefli'e Center		✓		100%	
	Soap Dispenser Wall Type	1			$25.00	Purchased	Program Income	Guma Ginefli'e Center		✓		100%	
ROOM 308 STORAGE	3 Tier Wooden Shelf	1			$15.00	Purchased	Program Income	Guma Ginefli'e Center		✓		100%	
ROOM 309 BEDROOM	8 Tier wooden Drawer	1			$20.00	Donated	Donated	Guma Ginefli'e Center		✓		100%	
	Mechanical Hospital Bed	2			$120.00	Purchased	Program Funds	Guma Ginefli'e Center			✓	50%	(1) Out of Order
	Wooden Shelf	3			$40.00	Purchased	Program Income	Guma Ginefli'e Center		✓		100%	
	18 Drawer Metal Locker	1			$100.00	Purchased	Program Income	Guma Ginefli'e Center		✓		100%	
	Wooden Chair with Arms (Yellow)	1			$20.00	Purchased	Program Funds	Guma Ginefli'e Center		✓		100%	
	2 Tier Cart	1			$15.00	Purchased	Program Funds	Guma Ginefli'e Center		✓		100%	
	5 Tier Wooden Drawer	2			$15.00	Purchased	Program Income	Guma Ginefli'e Center		✓		100%	
	Long white folding table	2			$40.00	Purchased	Program Funds	Guma Ginefli'e Center		✓		100%	
ROOM 310 BATHROOM	Paper Towel Dispenser	1			$20.00	Purchased	Program Income	Guma Ginefli'e Center		✓		100%	
	Soap Dispenser Wall Type	1			$40.00	Purchased	Program Income	Guma Ginefli'e Center		✓		100%	
	Shower Chair	1			$25.00	Purchased	Program Income	Guma Ginefli'e Center		✓		100%	
ROOM 311 STORAGE	Shop Vac Cleaner	1			$50.00	Purchased	Program Funds	Guma Ginefli'e Center		✓		100%	
	Hoover Vac Cleaner	1			$15.00	Donation	Donated	Guma Ginefli'e Center		✓		100%	
	Folding Chair	2			$15.00	Purchased	Program Funds	Guma Ginefli'e Center		✓		100%	
ROOM 312 BEDROOM	Ups system	1	MARUSON		$45.00	Purchased	Program Funds	Guma Ginefli'e Center		✓		100%	
	Wooden Chair with arms (Blue)	2			$30.00	Purchased	Program Funds	Guma Ginefli'e Center		✓		100%	
	5 Drawer Metal Cabinet	2			$40.00	Purchased	Program Income	Guma Ginefli'e Center		✓		100%	
	Wooden Office Table	1			$20.00	Purchased	Program Income	Guma Ginefli'e Center		✓		100%	
	Wooden Computer Table	1			$25.00	Purchased	Program Funds	Guma Ginefli'e Center		✓		100%	
	Mechanical Chair	1			$15.00	Purchased	Program Income	Guma Ginefli'e Center		✓		100%	
	Monitor	1	HP	GCM4292K5W	$20.00	Purchased	Program Funds	Guma Ginefli'e Center		✓		100%	
Conitnue to next page													

INVENTORY PREPARED BY: Jonathan C. Ymballa 9/25/17
JONATHAN YMBALLA — SIGNATURE AND DATE
N.A. SUPERVISOR — POSITION TITLE

INVENTORY VERIFIED BY: mafiwotes 9/29/17
MARIA C. TIMOTEO — SIGNATURE AND DATE
PROGRAM MANAGER — POSITION TITLE

INVENTORY CERTIFIED BY: Diana Calvo 10/4/2017
MRS. DIANA B. CALVO — SIGNATURE AND DATE
EXECUTIVE DIRECTOR — POSITION TITLE

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

☐ BARRIGADA HEIGHTS (NORTH) ☑ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 25, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
Room # 312 Bedroom	CPU	1	Dell	11596037798	$45	Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Printer	1	HP Laser Jet Pro	58515453	$30	Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
Room #313 Locker	Wheelchair Scale	1			$100	Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
Room # 314 Storage	None												
Room # 315 Staff Toilet	Paper Towel Dispenser	1			$40.00	PURCHASED	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser	1			$25.00	PURCHASED	Program Income	Guma Ginefli'e Center		X		100%	
Room # 316 Admin office	Wooden Chair w/ Arms (Blue)	2			$20	PURCHASED	Program Funds	Guma Ginefli'e Center		X		100%	
	Folding Chair	2			$20	PURCHASED	Program Funds	Guma Ginefli'e Center		X		100%	
	Ups System	1	Maruson		$45	PURCHASED	Program Funds	Guma Ginefli'e Center		X		100%	
	2 Drawer Metal Cabinet (Black)	1			$25	PURCHASED	Program Income	Guma Ginefli'e Center		X		100%	
	Hot and cold Water Dispenser	1			$20	PURCHASED	Program Income	Guma Ginefli'e Center		X		100%	
	Office Table with Cabinet	1			$10	Donated	Donated	Guma Ginefli'e Center		X		100%	
	Metal Chair With Arms	1			$10	Donated	Donated	Guma Ginefli'e Center		X		100%	
	Printer	1	HP M127fn	CNB9FC9BHL	$25	PURCHASED	Program Funds	Guma Ginefli'e Center		X		100%	
	Monitor	1	Acer	4802017820534D396L	$10	PURCHASED	Program Funds	Guma Ginefli'e Center		X		100%	
	CPU	1	Dell	19084700269	$45	PURCHASED	Program Funds	Guma Ginefli'e Center		X		100%	
	2 Drawing Filing Cabinet Black	1			$25	PURCHASED	Program Income	Guma Ginefli'e Center		X		100%	
	AED Machine	1		X14D668796	$200	PURCHASED	Program Income	Guma Ginefli'e Center		X		100%	
Room # #317 Living Room						Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Couch 2 Seater	1			$20.00	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Couch Single Seater	1			$15.00	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Wooden Chair w/ Arms (Yellow)	3			$30	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	4 Tier Wooden Shelf	2			$20	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
Conitnue to next page													

INVENTORY PREPARED BY: Jonathan C. Ymballa 9/25/17
JONATHAN YMBALLA — SIGNATURE AND DATE
N.A. SUPERVISOR — POSITION TITLE

INVENTORY VERIFIED BY: 9/29/17
MARIA C. TIMOTEO — SIGNATURE AND DATE
PROGRAM MANAGER — POSITION TITLE

INVENTORY CERTIFIED BY: Diana Calvo 10/4/17
MRS. DIANA B. CALVO — SIGNATURE AND DATE
EXECUTIVE DIRECTOR — POSITION TITLE

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

☐ BARRIGADA HEIGHTS (NORTH) ☑ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 25, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE / MODEL (c)	SERIAL NUMBER (d)✓	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor) N	F	P	% OF PROGRAM USE (j)	COMMENTS
Room # #317 Living Room	TV Stand Wooden	1			$35	Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Sharp	1			$200	Donated	Program Funds	Guma Ginefli'e Center		X		100%	
	Radio w/ Speaker	1	GPX H817	909038098	$50	Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Magnavox VHS-DVD	1		2037024	$10	Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	DVD Player	1	Hitachi		$10	Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	6 Locker Metal	1			$100	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	5 Tier Wooden Shelf	1			$20	Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Dining Chair (White)	6			$60	Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
Room # 318 Dining	Dining Table (White)	4			$60	Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Dining Chair (White)	4			$60.00	Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	6 Locker Metal Cabinet	3			$100.00	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Large Trash Container	2			$15	Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
Room # 319 Kitchen	Refrigerator	1	Amana	3833149	$50	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Refrigerator	1	Whirlpool	4773597	$65	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Paper Towel Dispenser	1			$40	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser	1			$20	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Electric Stove	1			$75	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Mirowave oven	1			$25	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
Conitnue to next page													

INVENTORY PREPARED BY: JONATHAN YMBALLA 9/25/17 — N.A. SUPERVISOR
SIGNATURE AND DATE — POSITION TITLE

INVENTORY VERIFIED BY: MARIA C. TIMOTEO 9/29/17 — PROGRAM MANAGER
SIGNATURE AND DATE — POSITION TITLE

INVENTORY CERTIFIED BY: MRS. DIANA B. CALVO 10/04/17 — EXECUTIVE DIRECTOR
SIGNATURE AND DATE — POSITION TITLE

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

☐ BARRIGADA HEIGHTS (NORTH) ☑ DEDEDO (DEMENTIA) ☐ INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 25, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE / MODEL (c)	SERIAL NUMBER (d)✓	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor) N	F	P	% OF PROGRAM USE (j)	COMMENTS
Room # 320 Workers Station	Wooden Stool	4			$0.00	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
September 22, 2016	5 Drawer Metal Filing Cabinet	1			$20.00	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Wooden Center Table	2			$20	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Wooden Computer Table	1			$10	Donated	Donated	Guma Ginefli'e Center		X		100%	
	Wooden Corner Table	1			$10	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Computer CPU ONLY	1			$25	Purchased	Program Income	Guma Ginefli'e Center		X		100%	
Courtyard	Wooden (White) Benches	4			$80	Donated	Donated	Guma Ginefli'e Center		X		100%	
Conitnue to next page													

9/25/17 Jonathan C. Ymballa

INVENTORY PREPARED BY: JONATHAN YMBALLA — N.A. SUPERVISOR

SIGNATURE AND DATE — POSITION TITLE

mcfioto 9/29/17

INVENTORY VERIFIED BY: MARIA C. TIMOTEO — PROGRAM MANAGER

SIGNATURE AND DATE — POSITION TITLE

Diana Calvo 10/4/17

INVENTORY CERTIFIED BY: MRS. DIANA B. CALVO — EXECUTIVE DIRECTOR

SIGNATURE AND DATE — POSITION TITLE

DSC 304 incoming
RECEIVED
DPHSS
2017 NOV -9 AM 11:4
DIVISION OF
SENIOR CITIZENS
BY: Chuck

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY under $5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE

☐ BARRIGADA HEIGHTS (NORTH) ☐ DEDEDO (DEMENTIA) X INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Services
LOCATION: Inarajan
DATE OF INVENTORY REVIEW: September 16, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor) N	F	P	% OF PROGRAM USE (j)	COMMENTS
4/1/2015	Electric Range	1	GE	229C4644P004	$519.00	CSS	CSS	Kitchen	x			60%	
4/1/2015	1.6cu ft.Microwave	1	Magic Chef	41930500406	$149.00	CSS	CSS	Kitchen	x			90%	
4/1/2015	4 ft. Range cord	1	not available	not available	$23.96	CSS	CSS	Kitchen	x			100%	
11/1/2015	30" Range Hood	1	Nutone	RL6200-H-C	$54.98	CSS	CSS	Kitchen	x			60%	
11/1/2015	Kitchen Faucet	1	not available	not available	$37.99	CSS	CSS	Kitchen		x		100%	
4/1/2015	Refrigerator	1	Whirlpool	VS43996305	$1,149.00	CSS	CSS	Kitchen	x			100%	
1/11/2015	Hot and Cold Water Dispenser	1	Home Basix	14012245	$138.00	CSS	CSS	Congregate Area		x		100%	
11/1/2014	Electric Fan	4	Kenmore	12732600310	$25.00	CSS	CSS	Congregate Area		x		50%	Provided by CSS 3 in storage damaged
11/1/2014	Blue Chairs with metal arm rest	15	not available	not available		CSS	CSS	Congregate Area & TV room		x		100%	CSS/ADC North
Dec-15	*Monitor(Supvsr)*	1	*Acer*	*MMLXTAA0025010C1538500*		*DSC*	*DSC*	Congregate Area	x			100%	
Dec-15	*Hard drive/Tower (Supvsr)*	1	*Dell*	*6ZFJ322*		*DSC*	*DSC*	Congregate Area	x			100%	
Dec-15	*Keyboard (Supvsr)*	1	*Dell*	*CN-06VWNX-71616-48T-MUX-A00*		*DSC*	*DSC*	Congregate Area	x			100%	
Dec-15	*Mouse (Supvsr)*	1	*Dell*	*CN-011D3V-73826-48L-02HO*		*DSC*	*DSC*	Congregate Area	x			100%	
Nov-15	Desk (Supvsr)	1	INB	not available		CSS	CSS	Congregate Area		x		100%	Provided by CSS
Nov-15	Metal 2 door standing storage cabinet	1	not available	not available		CSS	CSS			x		100%	Provided by CSS
Jan-15	Bucket with wringer	1	not available	not available		CSS	CSS			x		100%	

INVENTORY PREPARED BY: Jeffery Meno 9/29/17 — SIGNATURE AND DATE — Nursing Assistant — POSITION TITLE

INVENTORY VERIFIED BY: Sandra Arriola 9/29/17 — SIGNATURE AND DATE — Nursing Assistant Supervisor — POSITION TITLE

INVENTORY CERTIFIED BY Diana B. Calvo — SIGNATURE AND DATE — CSS Executive Director — POSITION TITLE

RECEIVED
DPHSS
2017 NOV -9 AM 11:41
DIVISION OF
SENIOR CITIZENS
BY: Cheryl

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE

☐ BARRIGADA HEIGHTS (NORTH) ☐ DEDEDO (DEMENTIA) XINARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Services
LOCATION: Inarajan
DATE OF INVENTORY REVIEW: September 16, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) N	F	P	% OF PROGRAM USE (j)	COMMENTS
Nov-15	2 Drawer Cabinet	1	2 Drawer File Cabinet	not available	$100.00	CSS	CSS	Office		x		100%	Provided by CSS
Nov-15	Vtech Cordless Phone Set	1	Vtech	UY900870819	$43.99	CSS	CSS	Office & Congregate		x		100%	
1-Feb-15	*Hard drive Tower (PM)*	*1*	*Dell*	*4YFJ322*	$700.00	*DSC*	*DSC*	Office	x			100%	
1-Feb-15	*Mouse (PM)*	*1*	*Dell*	*CN-011D3V-73826-48L02H7*		*DSC*	*DSC*	Office	x			60%	
1-Feb-15	*Monitor(PM)*	*1*	*Dell*	*MMLXTAA0025010C1518500*		*DSC*	*DSC*	Office	x			100%	
1-Feb-15	*Dell Keyboard (PM)*	*1*	*Dell*	*CN-0GVWNX-71616-48T-ONUX-A00*		*DSC*	*DSC*	Office	x			100%	
1-Feb-15	*Back-up Battery (PM)*	*1*	*Micro-ups*	*221Z05308971*		*DSC*	*DSC*	Office		x		100%	
1-Feb-15	HP Printer(PM)	1	LaserJetPRO	CNB8GBS747	$170.00	CSS	CSS	Office	x			100%	
1-Feb-15	Desk (PM)	1	not available	not available		CSS	CSS	Office		x		100%	
Oct-15	Okamura 4 drawer file cabinet	1	not available	not available		CSS	CSS	Office		x		100%	Provided by CSS
Nov-15	Single Bed	2	not available	not available	$150.00	CSS		Inside Storage		x		0%	CSS/ADC North
Nov-15	*Black wheelchair*	*1*	*Invacare9000SL*	*not available*		*DSC*		Inside Storage		x		5%	
Nov-15	*Black wheelchair*	*1*	*BreezyEC2000*	*not available*		*DSC*		Inside Storage		x		5%	*operational property no. 00102001101*
Nov-15	4 Drawer file cabinet	1	not available	not available		CSS		TV room		x		100%	
Jan-15	33 Gallon Black Trash Can	2	Rubbermaid	Rubbermaid	$19.97	CSS		kitchen & congregate		x		100%	
Jan-15	8 Gallon Black Trash Can	2	Rubbermaid	Rubbermaid	$6.97	CSS		office and congregate				100%	

INVENTORY PREPARED BY: Jeffery Meno September 29, 2017 — Nursing Assistant
SIGNATURE AND DATE — POSITION TITLE

INVENTORY VERIFIED BY: Sandra Arriola September 29, 2017 — Nursing Assistant Supervisor
SIGNATURE AND DATE — POSITION TITLE

INVENTORY CERTIFIED BY: Diana B. Calvo — CSS Executive Director
for: SIGNATURE AND DATE — POSITION TITLE

FY-2017 NON-EXPENDABLE PROPERTY INVENTORYOVER$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE

☐ BARRIGADA HEIGHTS (NORTH) ☐ DEDEDO (DEMENTIA) X INARAJAN (SOUTH)

RECEIVED
DPHSS
2017 NOV -9 AM 11:41
DIVISION OF
SENIOR CITIZENS
BY:

PROGRAM NAME: Adult Day Care Services
LOCATION: Inarajan
DATE OF INVENTORY REVIEW: September 16, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor) N	F	P	% OF PROGRAM USE (j)	COMMENTS
Not Applicable. No Item over $5,000.00													

INVENTORY PREPARED BY: Jeffery Meno 9/29/2017 — SIGNATURE AND DATE — Nursing Assistant — POSITION TITLE

INVENTORY VERIFIED BY: Sandra Arriola 9/29/2017 — SIGNATURE AND DATE — Nursing Assistant Supervisor — POSITION TITLE

INVENTORY CERTIFIED BY: Diana B. Calvo — SIGNATURE AND DATE — CSS Executive Director — POSITION TITLE

SERVICE PROVIDER:

CATHOLIC SOCIAL SERVICE

NON-PROFIT ORGANIZATION

FY17 IN-HOME SERVICES

PROGRAM DISCLOSURE

ADMINISTERED BY:

DIVISION OF SENIOR CITIZENS

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

IN-HOME SERVICES
2017 Year-To-Date Program Expenditures

In compliance with Public Law 33-185, Chapter XIII, Section 6, the aforementioned is a full disclosure of all expenditures of funds for the In-Home Services Program for Fiscal Year 2017.

Teresita Torres, Accountant
Catholic Social Service

11/13/17
Date

Diana B. Calvo
Diana B. Calvo, Executive Director
Catholic Social Service

11/13/2017
Date

No. of Months into Fiscal Year	12
Monthly Average of Expenditures:	$101,992.76
Total Contract Award (Encumbrance):	**$1,396,799.87**
Remaining Balance:	$172,886.71
Total Contract Award: Negotiated	$1,396,799.87
Balance Due:	$0.00

	October	November	December	January	February	March	April	May	June	July	August	September	YTD TOTAL	% of Tot	Budget Amount	Available Balance
ADMINISTRATION																
Salaries	2,509.51	2,509.51	2,509.51	2,509.51	2,509.51	2,509.51	2,509.51	2,509.51	2,509.51	2,509.51	2,509.51	2,509.51	30,114.12		30,114.12	0.00
FICA Taxes	191.98	191.98	191.98	191.98	191.98	191.98	191.98	191.98	191.98	191.98	191.98	191.98	2,303.76		2,315.85	12.09
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Administration Personnel Total	**2,701.49**	**2,701.49**	**2,701.49**	**2,701.49**	**2,701.49**	**2,701.49**	**2,701.49**	**2,701.49**	**2,701.49**	**2,701.49**	**2,701.49**	**2,701.49**	**32,417.88**		**32,429.97**	12.09
Administration Operations	2,453.74	2,453.74	2,453.74	2,453.74	2,453.74	2,453.74	2,453.74	2,453.74	2,453.74	2,453.74	2,453.74	2,441.81	29,432.95		29,432.95	0.00
Administration Sub	**5,155.23**	**5,155.23**	**5,155.23**	**5,155.23**	**5,155.23**	**5,155.23**	**5,155.23**	**5,155.23**	**5,155.23**	**5,155.23**	**5,155.23**	**5,143.30**	**61,850.83**	**5.1%**	**61,862.92**	**12.09**
PERSONNEL & BENEFITS (110/111)																
Salaries	64,429.73	66,366.76	68,794.02	65,168.56	60,768.08	70,377.87	60,645.26	71,358.99	66,804.35	63,538.63	64,743.04	55,508.58	778,503.87		835,068.00	56,564.13
FICA Taxes	4,928.81	5,076.97	5,262.65	4,985.31	4,648.74	5,383.82	4,639.33	5,458.86	5,110.45	4,860.65	4,952.79	4,246.38	59,554.76		63,882.70	4,327.94
Health & Welfare Benefits	22,075.90	22,596.84	23,630.18	22,710.00	21,076.72	24,462.83	20,675.34	24,479.91	22,786.86	22,293.67	24,202.36	20,720.18	271,710.79		288,652.00	16,941.21
Health & Welfare FICA	1,688.85	1,728.55	1,807.57	1,737.22	1,612.36	1,871.37	1,581.65	1,872.68	1,743.10	1,705.50	1,851.45	1,585.13	20,785.43		22,081.80	1,296.37
Operations Sub	**93,123.29**	**95,769.12**	**99,494.42**	**94,601.09**	**88,105.90**	**102,095.89**	**87,541.58**	**103,170.44**	**96,444.76**	**92,398.45**	**95,749.64**	**82,060.27**	**1,130,554.85**		**1,207,184.50**	**76,629.65**
Subtotal (110/111)	**98,278.52**	**100,924.35**	**104,649.65**	**99,756.32**	**93,261.13**	**107,251.12**	**92,696.81**	**108,325.67**	**101,599.99**	**97,553.68**	**100,904.87**	**87,203.57**	**1,192,405.68**	**97.4%**	**1,269,047.42**	**76,641.74**
TRAVEL (220)																
Local Travel	4,283.28	4,082.10	4,385.84	4,583.74	4,340.22	5,111.66	4,206.06	4,402.26	4,652.85	4,017.06	0.00	0.00	44,065.07		56,130.30	12,065.23
Sub Total (220)	**4,283.28**	**4,082.10**	**4,385.84**	**4,583.74**	**4,340.22**	**5,111.66**	**4,206.06**	**4,402.26**	**4,652.85**	**4,017.06**	**0.00**	**0.00**	**44,065.07**	**3.6%**	**56,130.30**	**12,065.23**
CONTRACTUAL (230)																
Equipment Maintenance	233.12	247.81	86.46	46.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	614.16		614.16	0.00
Lease Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Building Rent	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	1,290.57	1,290.57	1,290.57	5,584.29	28,368.00		28,368.00	0.00
Staff Certification/Training	0.00	891.00	45.00	0.00	45.00	219.18	750.00	410.00	500.00	680.00	1,020.00	405.20	4,965.38		7,980.00	3,014.62
Drug Testing	99.00	59.40	59.40	99.00	99.00	0.00	79.20	59.40	0.00	59.40	118.80	277.20	1,009.80		1,505.00	495.20
Payroll Fee	200.67	200.67	200.67	200.67	200.67	200.67	200.67	200.67	200.67	200.67	200.67	200.63	2,408.00		2,408.00	0.00
Insurance	356.01	356.01	256.01	256.01	256.01	256.01	256.01	256.01	506.01	506.01	506.01	506.01	4,272.12		4,272.12	0.00
Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	196.00	0.00	298.00	0.00	627.00	1,121.00		1,842.85	721.85
Audit	304.58	304.58	304.58	304.58	304.58	304.58	304.58	304.58	304.58	304.58	304.58	304.62	3,655.00		3,655.00	0.00
Trash Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Workman's Compensation	358.33	358.33	358.33	358.33	358.33	358.33	358.33	358.33	358.33	358.33	358.33	358.37	4,300.00		4,300.00	0.00
Client Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (230)	**3,915.71**	**4,781.80**	**3,674.45**	**3,629.36**	**3,627.59**	**3,702.77**	**4,312.79**	**4,148.99**	**3,160.16**	**3,697.56**	**3,798.96**	**8,263.32**	**50,713.46**	**4.1%**	**54,945.13**	**4,231.67**
SUPPLIES AND MATERIALS (240)																
Office Supplies	218.74	260.07	240.86	224.54	267.02	320.44	263.00	438.59	249.25	191.40	0.00	0.00	2,673.91		2,673.91	0.00
Household Supplies/Uniforms	0.00	392.00	300.00	386.50	590.64	665.30	342.28	341.39	348.80	163.76	0.00	0.00	3,530.67		3,530.67	0.00
Subtotal (240)	**218.74**	**652.07**	**540.86**	**611.04**	**857.66**	**985.74**	**605.28**	**779.98**	**598.05**	**355.16**	**0.00**	**0.00**	**6,204.58**	**0.5%**	**6,204.58**	**0.00**
EQUIPMENT (250) (under $5,000)																
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (250)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0%**	**0.00**	**0.00**
MISCELLANEOUS (290)																
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (290)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0%**	**0.00**	**0.00**
UTILITIES (360)																
Power	436.27	462.59	417.61	418.22	440.46	443.49	456.53	456.68	475.20	452.00	477.37	436.31	5,372.73		5,599.68	226.95
Water	346.02	223.81	204.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,290.73	3,065.45		3,274.72	209.27
Telephone	133.17	133.17	133.17	133.17	133.17	133.17	0.00	133.17	133.17	133.17	133.17	133.17	1,464.87		1,598.04	133.17
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (360)	**915.46**	**819.57**	**755.67**	**551.39**	**573.63**	**576.66**	**456.53**	**589.85**	**608.37**	**585.17**	**610.54**	**2,860.21**	**9,903.05**	**0.8%**	**10,472.44**	**569.39**
CAPITAL OUTLAY (450) (above $5,000)																
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (450)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0%**	**0.00**	**0.00**
SUB-TOTAL	**107,611.71**	**111,259.89**	**114,014.64**	**109,131.85**	**102,660.23**	**117,627.95**	**102,277.47**	**118,246.75**	**110,619.42**	**106,208.63**	**109,759.69**	**105,145.06**	**1,314,563.29**		**1,396,799.87**	**82,236.58**
DISALLOWED COSTS (220 TRAVEL)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**(4,445.32)**	**(3,805.99)**	**(8,251.31)**		0.00	**8,251.31**
DISALLOWED COSTS (OTHER)	**0.00**	**0.00**	**(8.17)**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**(3,014.25)**	**(3,022.42)**		0.00	**3,022.42**
IMPOSED PENALTY (.005%)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**		0.00	**0.00**
IMPOSED PENALTY (.01%)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**		0.00	**0.00**
ADMINISTRATIVE PENALTY	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**		0.00	**0.00**
WITHHOLDING PENALTY 10%	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**		0.00	**0.00**
C150600063	**(79,376.40)**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**(79,376.40)**		0.00	**79,376.40**
GRAND TOTAL	**28,235.31**	**111,259.89**	**114,006.47**	**109,131.85**	**102,660.23**	**117,627.95**	**102,277.47**	**118,246.75**	**110,619.42**	**106,208.63**	**105,314.37**	**98,324.82**	**1,223,913.16**	**100.0%**	**1,396,799.87**	**172,886.71**

Expenditure Breakdown:	**Contract Amount:**	**Amount Expended:**	**Balance:**	
C150600063 - 5101B161730MA102230 (Carry-Over from FY2016)	$79,376.40	($79,376.40)	**$0.00**	
C150600064 - 5100A171730GA003230	$1,298,926.73	($1,223,913.16)	**$75,013.57**	
C150600064 - 5101B171730MA102230	$97,873.14	$0.00	**$97,873.14 ←Carry-Over to FY2018**	
Total Contract Amount: (C150600064)	**$1,396,799.87**		**$172,886.71**	

Breakdown for Mileage Disallowance:		
August 2017	$	4,445.32
September 2017	$	3,805.99
	$	**8,251.31**

FY-2017 RELEASE OF CLAIMS STATEMENT

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: IN HOME SERVICES

CONTRACT NO.: C150600063/ 5101B161730MA102230

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed $79,376.40 lawful money of the United States of America and $79,376.40 of which has been paid and $0.00 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 13th day of November, 2017.

WITNESS:

TERESITA TORRES
PRINT NAME

SIGNATURE

CATHOLIC SOCIAL SERVICE
CONTRACTOR

Diana B. Calvo
BY: DIANA B. CALVO

TITLE: EXECUTIVE DIRECTOR

CERTIFICATE

I, TERESITA TORRES, certify that I am the ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

TERESITA TORRES
NAME AND SIGNATURE

DATE: NOVEMBER 13, 2017

DSC IHS

FY-2017 RELEASE OF CLAIMS STATEMENT

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: IN HOME SERVICES

CONTRACT NO.: C150600064/ 5100A171730GA003230

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed $1,298,926.73 lawful money of the United States of America and $1,125,588.34 of which has been paid and $106,576.13 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 13th day of November, 2017.

WITNESS:

TERESITA TORRES
PRINT NAME

SIGNATURE

CATHOLIC SOCIAL SERVICE
CONTRACTOR

BY: DIANA B. CALVO

TITLE: EXECUTIVE DIRECTOR

CERTIFICATE

I, TERESITA TORRES, certify that I am the ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

TERESITA TORRES
NAME AND SIGNATURE

DATE: NOVEMBER 13, 2017

DSC – IHS

RECEIVED
OCT 06 2017 4:45pm

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE

PROGRAM NAME: In-Home Services
LOCATION: 2ND FLOOR CATHOLIC SOCIAL SERVICE BLDG.
DATE OF INVENTORY REVIEW:

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor) N	F	P	% OF PROGRAM USE (j)	COMMENTS
9/30/2005	PRINTER	1	HP LASER JET 1320	CNLJX71054	$514.75	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
11/13/2008	UNIFORMS	60 PCS	N/A	N/A	$3,278.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/24/2009	DIGITAL CAMERA	1	OLYMPUS STYLUS 5	N/A	$284.95	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/27/2010	DIGITAL VOICE RECORDER	1	SONY VOICE RECOR	ICDBX800	$89.95	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/16/2012	MANUAL BINDING MACHINE C340	1	COMBBIND	PH77090000 WJ03367P	$699.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
10/5/2012	HP PROBOOK LAPTOP	1	HP PROBOOK 528655	CNU2081H8	$834.95	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
1/30/2013	12' SWINGLINE CLASIC CUT PRO GUIL	1	9118	P121511 PATENT #D409	$67.46	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
8/21/2013	ACER COMPUTER SYSTEM	1	ACER 20'	3390651142	$999.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/28/2015	UNIFORMS	201 PCS	N/A	N/A	$4,834.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
10/29/2014	SONY MAKE BELIEVE-CYBER SHOT	1	DCS-H300	P-80814830-E	$349.95	PURCHSED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/3/2014	COMPUTER SYSTEM	1	HP V221	6CM42529KCF	$1,310.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/3/2014	COMPUTER SYSTEM	1	HP V221	6CM4361CHL	$1,310.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/3/2014	COMPUTER SYSTEM	1	HP V221	6CM4292KGC	$1,310.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/3/2014	HP PAVILION 17' NOTEBOOK PC	1	HP LAPTOP	5CD44782WV	$879.99	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/3/2014	HP COLOR LASERJET PRO	1	HP COLOR LASERJET PRO	CNG6B444	$540.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/3/2014	HP COLOR LASERJET PRO	1	LASERJET PRO M177FW	CND6G8Y1WC	$540.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/3/2014	HP COLOR LASERJET PRO	1	HP COLOR LASERJET PRO	CNG6GBY4FM	$540.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/17/2017	ACER X1163 ESSENTIAL DLP PROJECT	1	QSV1308	MRJH51100A436023A84	$498.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/17/2014	TRENDNET MINI WIRELESS N SPEED	4	TEW-649UB/A	C214274901090	$45.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
10/3/2014	TRENDNET TBW-106UB BLUETOOTH USB ADAPTER	4	4 TBW-106UB	AB14181600033	$25.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
10/3/2014	1 TB HARD DRIVE BACK UP SLIM MN# STDR 1000101	2	SRD00F1	NA77SHML	$124.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	LOST AND REPLACE TOSHIBA SERIAL# Z6NETOCKTMAE
10/3/2014	8G TRANSCEND USB 2 0 EXTERNAL THUMB DRIVE	4			$15.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/17/2014	2 DOOR METAL CABINET WITH LOCK	3			$250.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/17/2014	4 DRAWER METAL FILING CABINET (LEGAL SIZE)	3			$245.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/17/2014	4 DRAWER LATERAL FILING CABINET (LEGAL SIZE)	3			$999.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/17/2014	33X78' ROLL UP BANNER AND CARRY	1			$280.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
10/29/2014	WINDBREAKERS	35 PCS			$1,719.00	PURCHASED LEASED OR DONATED (f)	PROGRAM FUNDS	IN HOME SERVICE		X		100%	
9/17/2017	IPAD MINI	2	A1489	F4KMDB73FCM9	$1,498.00	PURCHASED	PROGRAM FUNDS	IN HOME SERVICE		X		100%	

INVENTORY PREPARED BY: Sharon Manibusan 10/5/17. — SIGNATURE AND DATE — PROGRAM ADIE — POSITION TITLE

INVENTORY VERIFIED BY: Sharon S. Mateo October 05, 2017 — SIGNATURE AND DATE — Nursing Assistant Supervisor — POSITION TITLE

INVENTORY CERTIFIED BY: Diana Calvo 10/5/2017 — SIGNATURE AND DATE — EXECUTIVE DIRECTOR — POSITION TITLE

SERVICE PROVIDER:

CATHOLIC SOCIAL SERVICE

NON-PROFIT ORGANIZATION

FY17 EMERGENCY RECEIVING HOME

GUMA SERENIDAD

(Emergency Temporary Shelter with a Crisis Intervention Hotline for elderly victims of abuse age 60 years and older and individuals with a disability age 18 years to 59)

PROGRAM DISCLOSURE

ADMINISTERED BY:

DIVISION OF SENIOR CITIZENS

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

GUMA SERENIDAD
2017 Year-To-Date Program Expenditures

In compliance with Public Law 33-185, Chapter XIII, Section 6, the aforementioned is a full disclosure of all expenditures of funds for the Guma Serenidad for Fiscal Year 2017.

Teresita Torres, Accountant
Catholic Social Service

11/13/17
Date

Diana B. Calvo, Executive Director
Catholic Social Service

11/13/2017
Date

No. of Months into Fiscal Year	12
Monthly Average of Expenditures:	$33,660.76
Total Contract Award (Encumbrance):	$502,745.40
Remaining Balance:	$98,816.24

	October	November	December	January	February	March	April	May	June	July	August	September	YTD TOTAL	% of Tot	Budget Amount	Available Balance
ADMINISTRATION																
Salaries	1,525.73	1,525.73	1,525.73	1,525.73	1,525.73	1,525.73	1,525.73	1,525.73	1,525.73	1,525.73	1,525.73	1,525.73	18,308.76		18,308.80	0.04
FICA Taxes	116.72	116.72	116.72	116.72	116.72	116.72	116.72	116.72	116.72	116.72	116.72	116.72	1,400.64		1,400.64	0.00
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Administration Personnel Total	1,642.45	1,642.45	1,642.45	1,642.45	1,642.45	1,642.45	1,642.45	1,642.45	1,642.45	1,642.45	1,642.45	1,642.45	19,709.40		19,709.44	0.04
Administration Operations	603.17	603.17	603.17	603.17	603.17	603.17	603.17	603.17	603.17	603.17	603.17	603.17	7,238.04		7,238.04	0.00
Administration Sub	2,245.62	2,245.62	2,245.62	2,245.62	2,245.62	2,245.62	2,245.62	2,245.62	2,245.62	2,245.62	2,245.62	2,245.62	26,947.44	6.7%	26,947.48	0.04
PERSONNEL & BENEFITS (110/111)																
Salaries	20,682.10	18,896.00	21,136.00	20,940.00	17,896.00	19,900.00	20,119.40	21,632.10	18,928.40	18,917.40	16,780.00	17,392.00	233,219.40		259,324.00	26,104.60
FICA Taxes	1,582.17	1,445.56	1,616.88	1,601.91	1,369.04	1,522.37	1,539.15	1,654.87	1,448.04	1,447.17	1,283.66	1,330.50	17,841.32		19,838.29	1,996.97
Health & Welfare Benefits	7,425.53	6,524.56	7,583.52	7,481.04	6,251.28	6,866.16	7,165.06	7,579.25	6,678.28	6,703.90	5,909.68	6,387.92	82,556.18		91,036.40	8,480.22
Health & Welfare FICA	568.03	499.12	580.11	572.29	478.18	525.24	548.11	579.80	510.88	512.82	452.03	488.66	6,315.32		6,964.26	648.94
Holiday Pay	0.00	1,572.00	1,192.00	432.00	0.00	0.00	0.00	514.10	0.00	609.90	0.00	0.00	4,320.00		4,320.00	0.00
Holiday FICA Pay	0.00	120.26	91.22	33.06	0.00	0.00	0.00	39.34	0.00	46.60	0.00	0.00	330.48		330.48	0.00
Operations Sub	30,257.83	29,057.50	32,199.73	31,060.30	25,994.50	28,813.77	29,371.72	31,999.46	27,565.60	28,237.79	24,425.42	25,599.08	4,320.00		381,813.43	377,493.43
Subtotal (110/111)	32,503.45	31,303.12	34,445.35	33,305.92	28,240.12	31,059.39	31,617.34	34,245.08	29,811.22	30,483.41	25,671.04	27,844.70	371,530.14	92.0%	408,760.91	37,230.77
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00
Sub Total (220)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
CONTRACTUAL (230)																
Equipment Maintenance	0.00	0.00	0.00	16.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.01		2,500.00	2,483.99
Lease - Van	816.00	816.00	816.00	816.00	816.00	816.00	816.00	816.00	816.00	816.00	816.00	816.00	9,792.00		9,792.00	0.00
Training	0.00	445.80	0.00	24.00	45.00	0.00	0.00	0.00	425.00	0.00	95.00	170.00	1,204.80		2,165.00	960.20
Drug Test	0.00	0.00	19.80	19.80	19.80	39.60	0.00	0.00	0.00	0.00	39.60	19.80	158.40		420.00	261.60
Payroll Fee	56.00	56.00	56.00	56.00	56.00	56.00	56.00	56.00	56.00	56.00	56.00	56.00	672.00		672.00	0.00
Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		150.00	150.00
Audit	154.33	154.33	154.33	154.33	154.33	154.33	154.33	154.33	154.33	154.33	154.33	154.33	1,851.96		1,852.00	0.04
Trash Removal	203.00	186.50	186.50	180.52	158.35	62.67	62.67	175.40	172.28	181.70	174.37	198.34	1,942.30		2,436.00	493.70
Workman's Compensation	83.33	83.33	83.33	83.33	83.33	83.33	83.33	83.33	83.33	83.33	83.33	83.33	999.96		1,000.00	0.04
Building Maintenance	0.00	0.00	0.00	360.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34.48	394.48		1,500.00	1,105.52
Lease Equipment	110.00	110.00	110.00	110.00	110.00	110.00	110.00	110.00	110.00	110.00	110.00	110.00	1,320.00		1,320.00	0.00
Internet Services	47.95	47.95	47.95	47.95	47.95	47.95	47.95	47.95	47.95	47.95	47.95	47.95	575.40		575.40	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (230)	1,470.61	1,899.91	1,473.91	1,867.94	1,490.76	1,369.88	1,330.28	1,443.01	1,864.89	1,449.31	1,576.58	1,690.23	18,927.31	4.7%	24,382.40	5,455.09
SUPPLIES AND MATERIALS (240)																
Office Supplies	0.00	41.33	22.12	0.00	48.28	22.14	0.00	23.85	25.14	39.54	52.07	59.85	334.32		2,000.00	1,665.68
Household Supplies	0.00	91.94	0.00	0.00	77.00	0.00	49.99	143.38	127.00	0.00	0.00	55.62	544.93		3,000.00	2,455.07
Food	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62.42	62.42	0.00	0.00	0.00	124.84		3,000.00	2,875.16
Fuel	0.00	0.00	0.00	0.00	0.00	50.00	0.00	92.00	99.00	0.00	50.00	0.00	291.00		4,800.00	4,509.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (240)	0.00	133.27	22.12	0.00	125.28	72.14	49.99	321.65	313.56	39.54	102.07	115.47	1,295.09	0.3%	12,800.00	11,504.91
EQUIPMENT (250) (under $5,000)																
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (250)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
MISCELLANEOUS (290)																
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (290)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
UTILITIES (360)																
Power	824.14	811.64	794.40	687.30	590.98	566.66	651.73	899.81	699.81	1,509.79	876.57	1,009.14	10,121.97		10,797.72	675.75
Water	59.05	49.88	44.99	49.19	63.98	55.18	49.24	69.24	75.74	88.25	73.05	0.00	677.77		2,208.48	1,530.71
Telephone	114.74	119.44	229.44	119.28	114.44	119.28	114.74	114.74	114.74	167.31	48.73	0.00	1,376.88		1,376.88	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (360)	997.93	980.94	1,068.83	855.77	769.40	741.12	815.71	1,083.79	1,090.29	1,765.35	998.35	1,009.14	12,176.62	3.6%	14,383.08	2,206.46
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (450)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
SUB-TOTAL	34,971.99	34,317.24	37,010.21	36,029.63	30,625.56	33,242.53	33,813.32	37,093.53	33,079.96	33,975.52	29,348.04	31,996.36	405,503.89		460,326.39	54,822.50
DISALLOWED COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(237.91)	0.00	(1,336.82)	(1,574.73)		0.00	1,574.73
IMPOSED PENALTY (.005%)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
IMPOSED PENALTY (.01%)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
ADMINISTRATIVE PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
WITHHOLDING PENALTY 10%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Unused funds encumbered for Oct. 1, 2016 - Sept. 30, 2017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		42,419.01	42,419.01
GRAND TOTAL	34,971.99	34,317.24	37,010.21	36,029.63	30,625.56	33,242.53	33,813.32	37,093.53	33,079.96	33,737.61	29,348.04	30,659.54	403,929.16	100.0%	502,745.40	98,816.24

Expenditure Breakdown:	Purchse Order Amount:	Approved FY17 Budget Amount:	Amount Expended:	Balance:
Purchase Order No P17SA00243 October 01, 2016 - September	$ 502,745.40	$ 460,326.39	$403,929.16	$ 54,822.50
Total Contract Amount:	$ 502,745.40	$ 460,326.39	$403,929.16	$ 98,816.24

Doc. No. 34GL-17-1227

FY-2017 RELEASE OF CLAIMS STATEMENT

RECEIVED
DPHSS
2017 NOV 13 AM 11:01
DIVISION OF
SENIOR CITIZENS
BY:

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: GUMA SERENIDAD PROGRAM

CONTRACT NO.: P176A00243

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed $ 502,745.40 lawful money of the United States of America and $369,346.88 of which has been paid and $34,582.28 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 13th day of November, 2017.

WITNESS:

TERESITA TORRES
PRINT NAME

SIGNATURE

CATHOLIC SOCIAL SERVICE
CONTRACTOR

Diana B. Calvo
BY: DIANA B. CALVO

TITLE: EXECUTIVE DIRECTOR

CERTIFICATE

I, TERESITA TORRES, certify that I am the ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

TERESITA TORRES
NAME AND SIGNATURE

DATE: NOVEMBER 13, 2017

RECEIVED
OCT 09 2017
8:58

FY-2018 NON-EXPENDABLE PROPERTY INVENTORY OVER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

PROGRAM NAME: Guma Serenidad
LOCATION: 108 N. Comm. Charfauros Ct. Agat, Guam
DATE OF INVENTORY REVIEW: October 3, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2014	Nissan Quest 2015	1	Nissan		816.00/monthly	Leased	Program Funds	Guma Serenidad	x			100%	3 year lease
													11/17/14 to 11/17/17

INVENTORY PREPARED BY: RAY A. AROMIN October 3, 2017 — Program Manager
SIGNATURE AND DATE — POSITION TITLE

INVENTORY VERIFIED BY: CARMEN U. CANDASO October 3, 2017 — Lead Shelter Worker
SIGNATURE AND DATE — POSITION TITLE

INVENTORY CERTIFIED BY: DIANA B. CALVO 10/5/2017 — Executive Director, CSS
SIGNATURE AND DATE — POSITION TITLE

FY-2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

PROGRAM NAME: Guma Serenidad
LOCATION: 108 N. Comm. Charfauros Ct. Agat, Guam
DATE OF INVENTORY REVIEW: October 3, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2011	Microwave oven	1	Magic Chef	227933900487	?	Purchased	DSC	GS		X		100%	
2005	Gas barbecue station with wheels	1	Sunshine CM 4000	Not seen on 08/09/2013 as per Act.PM (dmg)	289	Purchased	DSC	GS	X			100%	Cost-U-Less
2005	Hot & cold water dispenser Replaced-Primo	2	Royal Sovereign RWDC-28LS	2-not working for disposition GSA	189.99	Purchased	DSC	GS		X		100%	Cost-U-Less *Needs Survey*
2005	Vacuum Upright	1	Hoover U5154-900		180	Purchased	DSC	GS		X		100%	New Emporium *(not working)*
2005	3-Twin size wooden (bed frame) with 3 mattress)	3	Lynden		169	Purchased	DSC	GS		X		100%	Town House
2005	5 Drawer Dresser	6	Tucker	Knobs damaged	350	Purchased	DSC	GS		X		100%	Town House
2005	Nightstand	4	Tucker	1-damaged	99	Purchased	DSC	GS		X		100%	Town House *(4 missing)*
2005	Entertainment center	1	Mission		369	Purchased	DSC	GS		X		100%	Town House
2005	Electric range-to GSA for Disposed GSA as per DSC.	1	Admiral #AER-1110	Front R. Burner dmg.	299	Purchased	DSC	GS			X	100%	Town House Needs Survey
2005	Console table	1	Genesis		129	Purchased	DSC	GS		X		100%	Town House
2005	Bath & shower chair	2	30400-04		69.10	Purchased	DSC	GS		X		100%	Isla Home Infusions
2005	Over bed tables	4	IC-6418		185	Purchased	DSC	GS		X		100%	Isla Home Infusions
2005	Trash cans small	20	Brown		3.69	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Alarm clock	10	Sentry CL 939	C2020YC (7 left)	8.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Steam & dry iron	1	Black & Decker F363		19.95	Purchased	DSC	GS		X		100%	New Emporium
2005	5-Speed hand mixer	1	Rival MX650W		19.95	Purchased	DSC	GS		X		100%	New Emporium
2005	Dial Weight Scale Damaged	1	Health-O-Meter HAB117-01	Not working for DSC's disposition	69.95	Purchased	DSC	GS		X		100%	New Emporium
2005	16-Speed blender	1	Oster 6643-900		39.95	Purchased	DSC	GS		X		100%	New Emporium
2005	12-Cup coffee maker	1	Proctor-Silex 46801		24.95	Purchased	DSC	GS		X		100%	New Emporium
2005	10-Cup rice cooker	1	Sanyo EC-510	Replaced-by donation	69.95	Purchased	DSC	GS		X		100%	New Emporium
2005	16 pc. Baking set with measuring cups	1	Progressive PBS-16		14.39	Purchased	DSC	GS		X		100%	Ace
2005	10" Spatula	1	Rubbermaid 1901-97		1.69	Purchased	DSC	GS		X		100%	Ace
2005	Can/bottle opener	1	Ekco 08540	Damaged-disposed 08/9/13	1.39	Purchased	DSC	GS		X		100%	Ace
2005	Roll table cloth vinyl	28 yd.	Lace Wreath	Disposed	6.99	Purchased	DSC	GS		X		100%	Ace

2005	Dish rack drainer	1	Rubbermaid 6008	Replaced	9.95	Purchased	DSC	GS	X	100%	Ace
2005	Electric can opener	1	Proctor-Silex 75210	C2020YC	19.95	Purchased	DSC	GS	X	100%	New Emporium
2005	Cooking timer	1	Lux & Sunbeam		8.95	Purchased	DSC	GS	X	100%	Ace
2005	Storage containers 40 gal.	2	Rubbermaid	Not seen 08/09/2013	21.89	Purchased	DSC	GS	X	100%	Ace

FY-2018 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

PROGRAM NAME: Guma Serenidad
LOCATION: 108 N. Comm. Charfauros Ct. Agat, Guam
DATE OF INVENTORY REVIEW: October 3, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2005	Kitchen utensil organizer	1	Copco		8.49	Purchased	DSC	GS		X		100%	Ace
2005	Bed pans	12	Vollrath		1.09	Purchased	DSC	GS		X		100%	Med Pharm
2005	Utility shelf storage	1	VL430		16.07	Purchased	DSC	GS		X		100%	Bensons
2005	Toilet bowl brushes	3	CNJ509001	Disposed	1.95	Purchased	DSC	GS		X		100%	Sunny Cash & Carry
2005	Clock large face	1	Advance 8006	Replaced	2.81	Purchased	DSC	GS		X		100%	Bensons
2005	Ironing Board	1	Homz		19.99	Purchased	DSC	GS		X		100%	Bensons
2005	Garden tool organizer	1	8ft. Galvanized steel	Not seen 8/09/13	11.55	Purchased	DSC	GS		X		100%	Ace
2005	Small gardening tools	1	Ace 7115587	Not seen 8/09/13	18.29	Purchased	DSC	GS		X		100%	Ace
2005	Water can plastic	1	Duraco AW21 CBLT	Not seen 9/09/13	4.89	Purchased	DSC	GS		X		100%	Ace
2005	Wet & dry vacuum	1	Shop Vac 3150		49.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Iron	1	Toastmaster 3302		10.99	Purchased	DSC	GS		X		100%	Ace
2005	Shovel round point	1	Falcon 73630		8.99	Purchased	DSC	GS		X		100%	Bensons
2005	Barbeque tools 3 pc.	1	Kennall KA449		7.27	Purchased	DSC	GS		X		100%	Bensons
2005	Garden Hose	2	Swan CG3475		24.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Garden gloves	4	Jersey 'N More 7791		2.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Rake	1	Union Tools 64582		9.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Buckets	2	Sterilite 1121		3.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Broom	2	Quickie 745	Replaced	6.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Rice dispenser 22Lb.	1	Aroma ARD-125		49.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Trash cans 32 gal. with lid	3	Contico 3220tpny		15.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Folding chairs	18	Cosco 14-885		23.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Can opener manual ergonomic	1	Trudeau		9.95	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Standard cooking set 7 pc.	1	Metro 18/10	Not seen 8/09/13	24.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Tongs heavy-duty utility 4 pc. set	6	Polar Ware T1900H		12.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Dish set service for 4 16 pc.	3	Gibson Stoneware		11.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	All purpose utility cart	1	18304		59.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Hand Towels 6/pk	5	16"x 27"	Disposed	8.99	Purchased	DSC	GS		X		100%	*Cost-U-less*
2005	Kitchen Towels	6	Printed Velour		2.99	Purchased	DSC	GS		X		100%	*Cost- U- Less*
2005	Kitchen Set Towel Potholder	2	RN22195	Disposed	4.99	Purchased	DSC	GS		X		100%	*Cost –U- Less*
2005	Laundry Basket	3	Sterelite 1215		6.99	Purchased	DSC	GS		X		100%	Cost –U- Less

FY-2018 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

PROGRAM NAME: Guma Serenidad
LOCATION: 108 N. Comm. Charfauros Ct. Agat, Guam
DATE OF INVENTORY REVIEW: October 3, 2017

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2005	Hamper with lid	3	Sterelite		8.99	Purchased	DSC	GS		X		100%	*Cost-U-Less*
2005	Shower Curtain 70"x 72"	3	9003		5.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Bath Mats non skid	4	Classic # 48	3 left	4.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Rags	1			11.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Hammer	1	Olympia 16	Not seen 08/09/13	5.99	Purchased	DSC	GS		X		100%	Cost-U-Less
2005	Vinyl mattress covers 80" x 36"x 6	30	Graco 3862-1	6 left	6.99	Purchased	DSC	GS		X		100%	Med-Pham
2005	Manual crank hospital bed with 3 matress.	3 3	Invacare Wooden beds	RM. #109-110 Damaged 3 mattress for spare	1100	Purchased	DSC	GS		X		100%	Health Care Specialties
2005	32" Flat screen TV	1	Sony 32FS320	SO/4017028-8	899	Purchased	DSC	GS		X		100%	Micropac
2005	7 pc. Dinette set	2	Mocha	Disposed	501	Purchased	DSC	GS		X		100%	Town House
2005	11 pc. Living room set	1	Morocco	1 end table -damage	3931	Purchased	DSC	GS			X	100%	Town House
2005	Office desk	2	Genesis		574	Purchased	DSC	GS		X		100%	Town House
10/06/2009	Refrigerator	1	GE	HS200748		Purchased		GS	X			100%	
2005	Counter high table with 8 chairs	1	Home elegance		1099	Purchased	DSC	GS		X		100%	Town House
1/1/2003	CPU & Monitor Microsoft Windows XP		QEM	0043-491-472-120		Purchased	Program Funds	GS		X		100%	Not working
1/1/2003	Printer	1	Epson Stylus C2	EJSY095960-Not working 08/09/13		Purchased	Program Funds	GS		X		100%	Not working
3/19/2004	CPU Celeron 2.4 GHz	1	128K 400MHZ BOX	Not seen 08/09/13		Purchased	Program Funds	GS		X		100%	Not working
3/31/2004	Camera	1	Nikon F55D-35mm SLR			Purchased	Program Funds	GS		X		100%	
9/29/2005	Canon Image Class	1	MF5770	KLW0286		Purchased	Program Funds	GS			x	100%	
6/6/11	Electronic battleship game	1				Donated	DSC	GS		X		100 %	
6/6/11	Checker set, wood	1		Not seen on 08/09/13		Donated	DSC	GS		X		100 %	
6/6/11	Rubber Stress ball, red	2		Not seen on 08/09/13		Donated	DSC	GS		X		100 %	
6/6/11	Plates, 3 compartment, plastic	2				Donated	DSC	GS		X		100 %	
6/6/11	8 oz no-spill cups, plastic	2				Donated	DSC	GS		X		100 %	
6/6/11	Transparent mug with sprout	1		Not seen on 08/09/13		Donated	DSC	GS		X		100 %	

6/6/11	Right handed fork—comfort grip	2				Donated	DSC	GS		X		100 %	
6/6/11	Left handed fork—comfort grip	2		Not seen on 08/09/13		Donated	DSC	GS		X		100 %	
6/6/11	Weighted fork	2		Not seen on 08/09/13		Donated	DSC	GS		X		100 %	
6/6/11	Weighted knife	1		Not seen on 08/09/13		Donated	DSC	GS		X		100 %	
6/6/11	Relaxation mask	1		Not seen on 08/09/13		Donated	DSC	GS		X		100 %	
6/6/11	Exercise mat, foldable	1		Not seen on 08/09/13		Donated	DSC	GS		X		100 %	
6/6/11	Arthritis mug	2		Not seen on 08/09/13		Donated	DSC	GS		X		100 %	
6/6/11	Weighted soup spoon	1		Not seen on 08/09/13		Donated	DSC	GS		X		100 %	
6/6/11	Weighted tea spoon	1		Not seen on 08/09/13		Donated	DSC	GS		X		100 %	
6/6/11	Left handed spoons	2				Donated	DSC	GS		X		100 %	
6/6/11	Right handed spoons	2				Donated	DSC	GS		X		100 %	
6/6/11	Swivel-type spoons	2		Not seen on 08/09/13		Donated	DSC	GS		X		100 %	
6/6/11	Swivel-type knife	1		Not seen on 08/09/13		Donated	DSC	GS		X		100 %	
7/26/13	Lift with gurney	1		Not being use Unsafe.		Donated	Red Cross	GS		X		100 %	
9/9/15	Clean up kit	10		Guma Serenidad		Donated	Red Cross	GS		X		100 %	
9/9/15	Comfort kit	20		Guma Serenidad		Donated	Red Cross	GS		X		100 %	
9/9/15	Tarp	4		Guma Serenidad		Donated	Red Cross	GS		X		100 %	
9/9/15	Double Burner	3		Guma Serenidad		Donated	Red Cross	GS		X		100 %	
9/9/15	Single Burner	6		Guma Serenidad		Donated	Red Cross	GS		X		100 %	
9/9/15	Flash light	24		Guma Serenidad		Donated	Red Cross	GS		X		100 %	
9/9/15	Blanket	20		Guma Serenidad		Donated	Red Cross	GS		X		100 %	
12-09-14	GE Electric Stove 4 Burner	1	Electric Range	JB250DFWW-ELECRANGE		$519.00	Contract Funds	GS	New			100 %	Home Depot Pick-up by Ray Aromin ERH PM
01-16-15	Water Dispenser Damaged	1	Glacier Bay	Serial no. 04140713175		$147.00	Staff Funds	GS			Xx	100%	Cost U Less
	Ladder 300 Lbs	1	12ft. FG	Serial no. 1710-442101		297	Contract		Xx			100	Home Depot

04-21-15			stepladder				funds						
07/01/16	Hospital Beds-(3manual-4electric)	7	Invacare-Rm110manual	(2 manual – 4 electric in Rm.108,117,111 and 110)		Donated	CSS	GS		X			CSS
11/30/16	Laser Jet Pro M426FDW	1	Printer	SN:PHB8J58881.		$529.75	Contract funds	GS SW's Rm.	Xx				Computer Smart
11/30/16	Lenovo Think Pad Laptop e565	1	Lenovo e565	SN: pf0gltj7		$729.00	Contract funds	GS Care of SW	Xx				Computer Smart
11/30/16	Lenovo Think Pad Laptop	1	Lenovo e560	SN: pf0jMrqz		$729.00	Contract funds	GS Care of PM	Xx				Computer Smart
11/30/16	Digital Camera	1	Sony Digital Camera	DSCW800-Item no/No SN:		$139.00	Contract funds	GS Care of SW	Xx				Computer Smart
11/30/16	Microsoft Office Professional 2010 2PC 1 user	1	Disc Microsoft 2010 2PC 1 user	X12-22652-Item no. /no SN: needs to be replaced-used		$339.00	Contract funds	GS			Xx		Computer Smart
2/17/17	Water Dispenser	1	Primo	Model No: 601132		$109.00	Staff funds	GS	x				K-Mart

*First inventory was made on 08/09/13 by PM Aromin. 2016 acquired 7 hospital beds with mattress from CSS. As per Ms. Jocelynn Cruz do not delete missing items on the inventory as indicated by Mr. Arthur San Agustin.

VENTORY PREPARED BY:	RAY A. AROMIN October 3, 2017	PROGRAM MANAGER
	SIGNATURE AND DATE	POSITION TITLE
INVENTORY VERIFIED BY:	CARMEN U. CANDASO October 3, 2017	LEAD SHELTER WORKER
	SIGNATURE AND DATE	POSITION TITLE
INVENTORY CERTIFIED BY:	DIANA B. CALVO 10/05/2017	EXECUTIVE DIRECTOR, CSS
	SIGNATURE AND DATE	POSITION TITLE