GOVERNMENT OF GUAM
**DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES**
***DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT***

**EDDIE BAZA CALVO**
GOVERNOR

**RAY TENORIO**
LIEUTENANT GOVERNOR

**JAMES W. GILLAN**
DIRECTOR

**LEO G. CASIL**
DEPUTY DIRECTOR

NOV 15 2017

GL# 34-17-1228
Speaker Benjamin J.F. Cruz

15 2017
Time: 1259 [ ] AM [ ] PM File No. 34-1226
Received By:

Honorable Benjamin J.F. Cruz
Speaker 34th Guam Legislature
163 Chalan Santo Papa
Hagatna, Guam 96932

Dear Speaker Cruz:

In accordance with Public Law-33-185, Chapter XIII, Section 6, please find the enclosed Final Report of Expenditure for the Non-Profit Organization, Catholic Social Service which provided Case Management Services for the Division of Senior Citizens aging services for Fiscal Year 2017.

Should you have any questions, you may contact Mr. Arthur U. San Agustin, MHR, Senior Citizens Administrator, Division of Senior Citizens at 735-7415 or 7421.

2017 NOV 15 PM 1:13

JAMES W. GILLAN

Enclosures

1228

123 CHALAN KARETA, MANGILAO, GUAM 96913-6304
www.dphss.guam.gov • Ph.: 1.671.735.7102 • Fax: 1.671.734.5910

SERVICE PROVIDER:

CATHOLIC SOCIAL SERVICE

NON-PROFIT ORGANIZATION

# FY17 CASE MANAGEMENT SERVICES

# PROGRAM DISCLOSURE

ADMINISTERED BY:

DIVISION OF SENIOR CITIZENS

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

Recd 11-15-17 CLN 11:34a

# FY-2017 RELEASE OF CLAIMS STATEMENT

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: CASE MANAGEMENT SERVICES

CONTRACT NO.: C150600072/ 5101B161730MA102230

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed $22,942.21 lawful money of the United States of America and $22,942.21 of which has been paid and $0.00 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

**IN WITNESS WHEREOF,** this release has been executed this 15th day of November, 2017.

**WITNESS:**

TERESITA TORRES
PRINT NAME

SIGNATURE

CATHOLIC SOCIAL SERVICE
CONTRACTOR

BY: DIANA B. CALVO

TITLE: EXECUTIVE DIRECTOR

## CERTIFICATE

I, TERESITA TORRES, certify that I am the ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

TERESITA TORRES
NAME AND SIGNATURE

DATE: NOVEMBER 15, 2017

DSC - CMS

Recd 11-15-17 CSW 11:3

# FY-2017 RELEASE OF CLAIMS STATEMENT

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: CASE MANAGEMENT SERVICES

CONTRACT NO.: C150600073/ 5100A171730GA003230

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed $562,618.32 lawful money of the United States of America and $549,514.85 of which has been paid and $13,103.47 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

**IN WITNESS WHEREOF,** this release has been executed this 15th day of November, 2017.

**WITNESS:**

TERESITA TORRES
PRINT NAME

SIGNATURE

CATHOLIC SOCIAL SERVICE
CONTRACTOR

BY: Diana B. Calvo
DIANA B. CALVO

TITLE: EXECUTIVE DIRECTOR

## CERTIFICATE

I, TERESITA TORRES, certify that I am the ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

TERESITA TORRES
NAME AND SIGNATURE

DATE: NOVEMBER 15, 2017

DSC - CMS

Recd 11-15-17 CSW 11:34A

# FY-2017 RELEASE OF CLAIMS STATEMENT

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: CASE MANAGEMENT SERVICES

CONTRACT NO.: C150600073/ 5101B171730MA102230

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed $80,771.15 lawful money of the United States of America and $0.00 of which has been paid and $46,268.86 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

**IN WITNESS WHEREOF,** this release has been executed this 15th day of November, 2017.

**WITNESS:**

TERESITA TORRES
PRINT NAME

SIGNATURE

CATHOLIC SOCIAL SERVICE
CONTRACTOR

BY: DIANA B. CALVO

TITLE: EXECUTIVE DIRECTOR

## CERTIFICATE

I, TERESITA TORRES, certify that I am the ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

TERESITA TORRES
NAME AND SIGNATURE

DATE: NOVEMBER 15, 2017

DSC – CMS

**CASE MANAGEMENT SERVICES**
2017 Year-To-Date Program Expenditures

In compliance with Public Law 33-185, Chapter XIII, Section 6, the aforementioned is a full disclosure of all expenditures of funds for the CASE MANAGEMENT SERVICES Services Program for Fiscal Year 2017.

Teresita Torres, Accountant
Catholic Social Service

11/16/17
Date

Diana B. Calvo, Executive Director
Catholic Social Service

Nov. 15, 2017
Date

| | |
|---|---|
| No. of Months into Fiscal Year | 12 |
| Monthly Average of Expenditures: | $50,530.72 |
| Total Contract Award (Encumbrance): | $643,389.47 |
| Remaining Balance: | $34,502.29 |
| Total Contract Award (Encumbrance): Negotiated | $643,389.47 |
| Balance Due: | $0.00 |

| | October | November | December | January | February | March | April | May | June | July | August | September | YTD TOTAL | % of Tot | Budget Amount | Available Balance |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ADMINISTRATION | | | | | | | | | | | | | | | | |
| Salaries | 1,825.78 | 1,825.78 | 1,825.78 | 1,825.78 | 1,825.78 | 1,825.78 | 1,825.78 | 1,825.78 | 1,825.78 | 1,825.78 | 1,825.78 | 1,825.78 | 21,909.36 | | 21,909.39 | 0.03 |
| FICA Taxes | 139.67 | 139.67 | 139.67 | 139.67 | 139.67 | 139.67 | 139.67 | 139.67 | 139.67 | 139.67 | 139.67 | 139.67 | 1,676.04 | | 1,676.04 | 0.00 |
| Health & Welfare Benefits | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Administration Personnel Total | **1,965.45** | **1,965.45** | **1,965.45** | **1,965.45** | **1,965.45** | **1,965.45** | **1,965.45** | **1,965.45** | **1,965.45** | **1,965.45** | **1,965.45** | **1,965.45** | **23,585.40** | | **23,585.43** | **0.03** |
| Administration Operations | 1,758.15 | 1,758.15 | 1,758.15 | 1,758.15 | 1,758.15 | 1,758.15 | 1,758.15 | 1,758.15 | 1,758.15 | 1,758.15 | 1,758.15 | 1,758.15 | 21,097.80 | | 21,097.80 | 0.00 |
| Administration Sub | 3,723.60 | 3,723.60 | 3,723.60 | **3,723.60** | 3,723.60 | 3,723.60 | 3,723.60 | 3,723.60 | 3,723.60 | **3,723.60** | 3,723.60 | 3,723.60 | 44,683.20 | 7.4% | 44,683.23 | **0.03** |
| PERSONNEL & BENEFITS (110/111) | | | | | | | | | | | | | | | | |
| Salaries | 30,072.00 | 30,499.00 | 30,724.00 | 31,504.00 | 27,236.00 | 31,142.00 | 28,646.00 | 31,808.00 | 31,249.00 | 29,988.00 | 30,752.00 | 28,434.00 | 362,039.00 | | 356,660.00 | 4,021.00 |
| FICA Taxes | 2,300.56 | 2,332.45 | 2,350.35 | 2,410.02 | 2,083.55 | 2,382.37 | 2,190.96 | 2,433.31 | 2,390.52 | 2,294.13 | 2,352.54 | 2,175.25 | 27,696.01 | | 28,482.48 | 786.47 |
| Health & Welfare Benefits | 10,043.64 | 10,077.20 | 10,379.68 | 10,521.28 | 8,949.92 | 10,213.84 | 9,564.80 | 10,558.36 | 10,410.26 | 10,008.88 | 10,051.58 | 9,325.68 | 119,884.52 | | 124,342.40 | 4,457.88 |
| Health & Welfare FICA | 788.32 | 770.89 | 778.73 | 804.86 | 684.61 | 781.30 | 731.64 | 806.13 | 796.37 | 765.70 | 768.91 | 713.44 | 9,170.90 | | 9,512.16 | 341.26 |
| **Operations Sub** | **43,183.92** | **43,670.54** | **44,032.76** | **45,240.16** | **38,954.08** | **44,519.51** | **41,127.40** | **45,585.80** | **44,846.15** | **43,056.71** | **43,925.03** | **40,648.37** | **518,790.43** | | **528,397.04** | **9,606.61** |
| Subtotal (110/111) | 46,907.52 | 47,394.14 | 47,756.36 | 48,963.76 | 42,677.68 | 48,243.11 | 44,851.00 | 49,309.40 | 48,569.75 | 46,780.31 | 47,648.63 | 44,371.97 | 563,473.63 | 92.9% | 573,080.27 | 9,606.64 |
| Local Travel | 1,145.98 | 1,235.52 | 1,081.62 | 1,436.62 | 1,458.00 | 1,473.12 | 1,132.92 | 1,704.24 | 2,094.66 | 1,087.56 | 0.00 | 0.00 | 13,850.24 | | 16,588.80 | 2,738.56 |
| Sub Total (220) | 1,145.98 | 1,235.52 | 1,081.62 | 1,436.62 | 1,458.00 | 1,473.12 | 1,132.92 | 1,704.24 | 2,094.66 | 1,087.56 | 0.00 | 0.00 | 13,850.24 | 2.3% | 16,588.80 | 2,738.56 |
| CONTRACTUAL (230) | | | | | | | | | | | | | | | | |
| Equipment Maintenance | 201.30 | 0.00 | 107.03 | 0.00 | 0.00 | 107.03 | 84.64 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 | | 500.00 | 0.00 |
| Lease Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Building Rent | 2,238.00 | 2,238.00 | 2,238.00 | 2,238.00 | 2,238.00 | 2,238.00 | 2,238.00 | 2,238.00 | 2,238.00 | 2,238.00 | 2,238.00 | 2,238.00 | 26,856.00 | | 26,856.00 | 0.00 |
| Staff Certification Training | 0.00 | 39.60 | 0.00 | 0.00 | 15.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,030.00 | 3,104.60 | | 3,750.00 | 645.40 |
| Drug Testing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 19.80 | 0.00 | 0.00 | 0.00 | 19.80 | 39.60 | 79.20 | | 560.00 | 480.80 |
| Payroll Fee | 74.66 | 74.66 | 70.08 | 74.67 | 74.67 | 74.67 | 74.67 | 74.67 | 74.67 | 74.67 | 74.67 | 74.67 | 891.43 | | 896.00 | 4.57 |
| Insurance | 125.00 | 125.00 | 125.00 | 125.00 | 125.00 | 125.00 | 125.00 | 125.00 | 125.00 | 125.00 | 125.00 | 125.00 | 1,500.00 | | 1,500.00 | 0.00 |
| Printing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Audit | 176.42 | 176.41 | 176.41 | 176.41 | 176.41 | 176.41 | 176.41 | 176.41 | 176.41 | 176.41 | 176.41 | 176.48 | 2,117.00 | | 2,117.00 | 0.00 |
| Trash Removal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Workman's Compensation | 166.66 | 166.66 | 166.66 | 166.66 | 166.66 | 166.66 | 166.66 | 166.66 | 0.00 | 166.66 | 166.66 | 166.74 | 1,833.34 | | 2,000.00 | 166.66 |
| Client Survey | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Subtotal (230) | 2,982.04 | 2,820.33 | **2,883.18** | 2,780.74 | **2,795.74** | 2,887.77 | **2,885.18** | **2,780.74** | 2,614.08 | 2,780.74 | 2,800.54 | 5,870.49 | 36,881.57 | **6.1%** | 38,179.00 | **1,297.43** |
| SUPPLIES AND MATERIALS (240) | | | | | | | | | | | | | | | | |
| Office Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| Household | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,660.00 | 2,660.00 | | 2,660.00 | 0.00 |
| Subtotal (240) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,660.00 | 2,660.00 | | 2,660.00 | 0.00 |
| EQUIPMENT (250) (under $5,000) | | | | | | | | | | | | | | | | |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Subtotal (250) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 |
| MISCELLANEOUS (290) | | | | | | | | | | | | | | | | |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Subtotal (290) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 |
| UTILITIES (360) | | | | | | | | | | | | | | | | |
| Power | 570.50 | 604.93 | 546.11 | 546.90 | 575.98 | 579.94 | 597.01 | 597.20 | 621.42 | 591.08 | 624.26 | 612.91 | 7,068.24 | | 7,322.64 | 254.40 |
| Water | 66.38 | 307.74 | 292.96 | 129.48 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,418.42 | 4,214.98 | | 4,396.56 | 181.58 |
| Telephone | 96.85 | 107.03 | 96.85 | 96.85 | 96.85 | 96.85 | 96.85 | 96.85 | 96.85 | 96.85 | 96.85 | 86.67 | 1,162.20 | | 1,162.20 | 0.00 |
| Subtotal (360) | **733.73** | 1,019.70 | 935.92 | 773.23 | 672.83 | 676.79 | **693.86** | 694.05 | 718.27 | 687.93 | 721.11 | 4,118.00 | 12,445.42 | **2.1%** | 12,881.40 | **435.98** |
| CAPITAL OUTLAY (450) (above $5,000) | | | | | | | | | | | | | | | | |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Subtotal (450) | **0.00** | **0.00** | **0.00** | **0.00** | 0.00 | **0.00** | **0.00** | **0.00** | **0.00** | 0.00 | 0.00 | **0.00** | **0.00** | **0.0%** | **0.00** | **0.00** |
| SUB TOTAL | **51,769.27** | **52,469.69** | **52,657.08** | **53,954.35** | 47,604.75 | **53,280.79** | **49,562.96** | **54,488.43** | 53,996.76 | 51,336.54 | 52,368.15 | 58,174.46 | **631,662.73** | | **643,389.47** | **11,726.74** |
| DISALLOWED COSTS | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | 0.00 | 0.00 | (1,197.87) | (1,154.00) | **(2,351.87)** | | 0.00 | **2,351.87** |
| IMPOSED PENALTY (.005%) | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | | 0.00 | **0.00** |
| IMPOSED PENALTY (.01%) | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | | 0.00 | **0.00** |
| ADMINISTRATIVE PENALTY | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | | 0.00 | **0.00** |
| WITHHOLDING PENALTY 10% | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | | 0.00 | **0.00** |
| PAID FROM C1506000?2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (22,942.21) | 0.00 | 0.00 | (22,942.21) | | 0.00 | 22,942.21 |
| GRAND TOTAL | **51,769.27** | **52,469.69** | **52,657.08** | **53,954.35** | **47,604.75** | **53,280.79** | **49,562.96** | **54,488.43** | **53,996.76** | 28,394.33 | **51,170.28** | **57,020.46** | **606,368.65** | **100.0%** | **643,389.47** | 37,020.82 |

| Expenditure Breakdown: | Contract Amount | Contract Amount Increase | Total Contract Amount | Amount Expended | Amount to Be Expended | Balance |
|---|---|---|---|---|---|---|
| C1506000?2 - 5101B161730MA102230 (Carry-Over FY16) | $0.00 | $0.00 | 22,942.21 | $22,942.21 | $0.00 | **$0.00** |
| C1506000?3 - 5100A171730GA003230 | $549,974.48 | $12,643.84 | $562,618.32 | $549,514.85 | $13,103.47 | **$0.00** |
| C1506000?3 - 5101B171730MA102230 | $0.00 | $80,771.15 | $80,771.15 | $0.00 | $46,268.86 | **$34,502.29** |
| | **Total Contract Amount (C1506000?3- FY2017)** | | **643,389.47** | | | **$34,502.29** |

| Breakdown for Mileage Disallowance: | |
|---|---|
| August 2017 | 1,197.87 |
| September 2017 | 1,154.00 |
| Total Mileage | $2,351.87 |

Carry-Over to FY 2018

DSC 302 incoming
RECEIVED
DPHSS

# FY- 2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE
## CATHOLIC SOCIAL SERVICE

PROGRAM NAME: Case Mangement Services
LOCATION: 234 US ARMY JUAN C FEJERAN STREEET, BARRIGADA GUA
DATE OF INVENTORY : 6/01/2017

2017 NOV -9 AM 9:13

DIVISION OF SENIOR CITIZENS



BY:

| ACQUIRED DATE (a) | ITEM DESCRIPTION (b) | QTY | MAKE/MODEL (c) | SERIAL NUMBER (d) | UNIT COST (e) | PURCHASED LEASED OR DONATED (f) | PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g) | LOCATION (h) | CONDITION (i) (New, Fair, Poor) N | F | P | % OF PROGRAM USE (j) | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 10/1/14 | Desktop Computer | 1 | Dell | 52G9x12 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Adelina Garrido | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4292KMH | $ 215.00 | Purchased | Program Lapse fund | CMS-Adelina Garrido | x | | | 100% | |
| | *Keyboard | 1 | Dell | CN04G481716164T0KAEA00 | Exclusive | Purchased | Program Lapse fund | CMS-Adelina Garrido | x | | | 100% | |
| | *&Mouse | 1 | Dell | CN011D3V7158134F11GR | Exclusive | Purchased | Program Lapse fund | CMS-Adelina Garrido | x | | | 100% | |
| 10/1/14 | Desktop Computer | 1 | Dell | 52G8X12 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Lucy Araneta | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4292KCH | $ 215.00 | Purchased | Program Lapse fund | CMS-Lucy Araneta | x | | | 100% | |
| | *Keyboard | 1 | Dell | CN04G481716144TOLK3A00 | Exclusive | Purchased | Program Lapse fund | CMS-Lucy Araneta | x | | | 100% | |
| | *Mouse | 1 | Dell | CN011D3V715814490A48 | Exclusive | Purchased | Program Lapse fund | CMS-Lucy Araneta | x | | | 100% | |
| 10/1/14 | Desktop Computer | 1 | Dell | 52F8X12 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Norma Bulatao | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4292KMJ | $ 215.00 | Purchased | Program Lapse fund | CMS-Norma Bulatao | x | | | 100% | |
| | *Keyboard | 1 | Dell | CN04G481716164470LO8A0( | Exclusive | Purchased | Program Lapse fund | CMS-Norma Bulatao | x | | | 100% | |
| | *Mouse | 1 | Dell | CN011D3V73826447072M | Exclusive | Purchased | Program Lapse fund | CMS-Norma Bulatao | x | | | 100% | |
| 10/1/14 | Desktop Computer | 1 | Dell | 5247X12 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Zillafaith Tahabong | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4292K5V | $ 215.00 | Purchased | Program Lapse fund | CMS-Zillafaith Tahabong | x | | | 100% | |
| | *Keyboard | 1 | Dell | CN04G481716164T0KFPA0( | Exclusive | Purchased | Program Lapse fund | CMS-Zillafaith Tahabong | x | | | 100% | |
| | *Mouse | 1 | Dell | CN011D3V7158134F1CIT | Exclusive | Purchased | Program Lapse fund | CMS-Zillafaith Tahabong | x | | | 100% | |
| 10/1/14 | Desktop Computer | 1 | Dell | 5279X12 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Joeann Casim | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4292KCH | $ 215.00 | Purchased | Program Lapse fund | CMS-Joeann Casim | x | | | 100% | |
| | *Keyboard | 1 | Dell | CN04G481716164TO69BA0( | Exclusive | Purchased | Program Lapse fund | CMS-Joeann Casim | x | | | 100% | |
| | *Mouse | 1 | Dell | CN011D3V73826447OEMM | Exclusive | Purchased | Program Lapse fund | CMS-Joeann Casim | x | | | 100% | |
| 10/1/14 | Desktop Computer | 1 | Dell | CG89Y12 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Joy Gabriel | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4292K3Q | $ 215.00 | Purchased | Program Lapse fund | CMS-Joy Gabriel | x | | | 100% | |

# FY- 2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE
## CATHOLIC SOCIAL SERVICE

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2017 NOV -9 AM 8:13
DIVISION OF
SENIOR CITIZENS

PROGRAM NAME: Case Mangement Services
LOCATION: 234 US ARMY JUAN C FEJERAN STREEET, BARRIGADA GUA
DATE OF INVENTORY : 6/01/2017



| ACQUIRED DATE (a) | ITEM DESCRIPTION (b) | QTY | MAKE/MODEL (c) | SERIAL NUMBER (d) | UNIT COST (e) | PURCHASED LEASED OR DONATED (f) | PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g) | LOCATION (h) | CONDITION (New, Fair, Poor) N | F | P | % OF PROGRAM USE (j) | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | *Keyboard | 1 | Dell | CN04G4817161645DOAIFA00 | Exclusive | Purchased | Program Lapse fund | CMS-Joy Gabriel | x | | | 100% | |
| | *Mouse | 1 | Dell | CN011D3V7382641N049Q | Exclusive | Purchased | Program Lapse fund | CMS-Joy Gabriel | x | | | 100% | |
| 10/1/14 | Desktop Computer | 1 | Dell | 2Y13Y12 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Adrienne Majares | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4292KFR | $ 215.00 | Purchased | Program Lapse fund | CMS-Adrienne Majares | x | | | 100% | |
| | *Keyboard | 1 | Dell | CN04G4817161645DOA52A0 | Exclusive | Purchased | Program Lapse fund | CMS-Adrienne Majares | x | | | 100% | |
| | *Mouse | 1 | Dell | CN011D3V7382641O02DJ | Exclusive | Purchased | Program Lapse fund | CMS-Adrienne Majares | x | | | 100% | |
| 10/1/14 | Desktop Computer | 1 | Dell | 2Y52Y12 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Robert Igalsemal | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4361CHK | $ 215.00 | Purchased | Program Lapse fund | CMS-Robert Igalsemal | x | | | 100% | |
| | *Keyboard | 1 | Dell | CN04G481761645DOAC4A00 | Exclusive | Purchased | Program Lapse fund | CMS-Robert Igalsemal | x | | | 100% | |
| | *Mouse | 1 | Dell | CN011D3V73826447076U | Exclusive | Purchased | Program Lapse fund | CMS-Robert Igalsemal | x | | | 100% | |
| 10/1/14 | Desktop Computer | 1 | Dell | 2Y80Y12 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Benalyn Naputi | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM43619TF | $ 215.00 | Purchased | Program Lapse fund | CMS-Benalyn Naputi | x | | | 100% | |
| | *Keyboard | 1 | Dell | CN04G481716145D017NA00 | Exclusive | Purchased | Program Lapse fund | CMS-Benalyn Naputi | x | | | 100% | |
| | *Mouse | 1 | Dell | CN011D3V7382643ROBTZ | Exclusive | Purchased | Program Lapse fund | CMS-Benalyn Naputi | x | | | 100% | |
| 10/1/14 | Desktop Computer | 1 | Dell | 5269X12 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Evangeline Escuadra | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4292KFT | $ 215.00 | Purchased | Program Lapse fund | CMS-Evangeline Escuadra | x | | | 100% | |
| | *Keyboard | 1 | Dell | CN04G4817161644TOJNQA0 | Exclusive | Purchased | Program Lapse fund | CMS-Evangeline Escuadra | x | | | 100% | |
| | *Mouse | 1 | Dell | CN011D3V71581433OGHH | Exclusive | Purchased | Program Lapse fund | CMS-Evangeline Escuadra | x | | | 100% | |
| 10/1/14 | Desktop Computer | 1 | Dell | 52C9X12 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Esther Santos | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4292K5Y | $ 215.00 | Purchased | Program Lapse fund | CMS-Esther Santos | x | | | 100% | |
| | *Keyboard | 1 | Dell | CN04G4817161644TOKFKA0 | Exclusive | Purchased | Program Lapse fund | CMS-Esther Santos | x | | | 100% | |
| | *Mouse | 1 | Dell | CB011D3V71581449OA32 | Exclusive | Purchased | Program Lapse fund | CMS-Esther Santos | x | | | 100% | |

# FY- 2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE
## CATHOLIC SOCIAL SERVICE

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DIVISION OF
SENIOR CITIZENS

PROGRAM NAME: Case Mangement Services
LOCATION: 234 US ARMY JUAN C FEJERAN STREEET, BARRIGADA GUA
DATE OF INVENTORY : 6/01/2017



| ACQUIRED DATE (a) | ITEM DESCRIPTION (b) | QTY | MAKE/MODEL (c) | SERIAL NUMBER (d) | UNIT COST (e) | PURCHASED LEASED OR DONATED (f) | PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g) | LOCATION (h) | CONDITION (i) (New, Fair, Poor) N | F | P | % OF PROGRAM USE (j) | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 10/1/14 | Desktop Computer | 1 | Dell | 5278X12 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Jenna Liwanag | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4292KGQ | $ 215.00 | Purchased | Program Lapse fund | CMS-Jenna Liwanag | x | | | 100% | |
| | *Keyboard | 1 | Dell | CN04G4817161644TOLKFA0 | Exclusive | Purchased | Program Lapse fund | CMS-Jenna Liwanag | x | | | 100% | |
| | *Mouse | 1 | Dell | CN011D3V7382643Q0098 | Exclusive | Purchased | Program Lapse fund | CMS-Jenna Liwanag | x | | | 100% | |
| 1/23/15 | CPU-CSSCMS13 | 1 | Vostro CPU | CXDB8V1 | $ 1,044.78 | Purchased | Program Lapse fund | CMS-ICP Entry Use | | x | | 100% | |
| | 19" Monitor | 1 | Asus | C7LAIQS080593 | Exclusive | Purchased | Program Lapse fund | CMS-ICP Entry Use | | x | | 100% | |
| | *Keyboard | 1 | Dell | CN05P02F715812610LLWA01 | Exclusive | Purchased | Program Lapse fund | CMS-ICP Entry Use | | x | | 100% | |
| | *Mouse | 1 | Dell | CN09RRC74475126704ZV | Exclusive | Purchased | Program Lapse fund | CMS-ICP Entry Use | | x | | 100% | |
| 2/25/15 | Desktop Computer | 1 | Dell Intel | C6B1RR22 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Assistant Program Manager | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4292L1P | $ 215.00 | Purchased | Program Lapse fund | CMS-Assistant Program Manager | x | | | 100% | |
| | *Keyboard | 1 | Dell | CNODJ4547158147COEBQA0 | Exclusive | Purchased | Program Lapse fund | CMS-Assistant Program Manager | x | | | 100% | |
| | *Mouse | 1 | Dell | CN09RRC748729481039L | Exclusive | Purchased | Program Lapse fund | CMS-Assistant Program Manager | x | | | 100% | |
| 2/26/15 | Desktop Computer | 1 | Dell Intel | C839R22 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Ziola King | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4292L92 | $ 215.00 | Purchased | Program Lapse fund | CMS-Ziola King | x | | | 100% | |
| | *Keyboard | 1 | Dell | CNODJ54547158147COEAFA | Exclusive | Purchased | Program Lapse fund | CMS-Ziola King | x | | | 100% | |
| | *Mouse | 1 | Dell | CN09RRCR48729481039H | Exclusive | Purchased | Program Lapse fund | CMS-Ziola King | x | | | 100% | |
| 2/26/15 | Desktop Computer | 1 | Dell Intel | C8OBR22 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Father Joel Delos Reyes | x | | | 100% | |
| | *24" Monitor | 1 | HP | 6CM4292KFV | $ 215.00 | Purchased | Program Lapse fund | CMS-Father Joel Delos Reyes | x | | | 100% | |
| | *Keyboard | 1 | Dell | CN ODJ4547158147BOADYA0 | Exclusive | Purchased | Program Lapse fund | CMS-Father Joel Delos Reyes | x | | | 100% | |
| | *Mouse | 1 | Dell | CN 09RRC748729481039F | Exclusive | Purchased | Program Lapse fund | CMS-Father Joel Delos Reyes | x | | | 100% | |
| 2/26/15 | Desktop Computer | 1 | Dell Intel | C7R2R22 | $ 1,095.00 | Purchased | Program Lapse fund | CMS-Program Manager | x | | | 100% | |
| | *24" Monitor | 1 | Acer | 41600102943 | $ 215.00 | Purchased | Program Lapse fund | CMS-Program Manager | x | | | 100% | |

# FY- 2017 NON-EXPENDABLE PROPERTY INVENTORY UNDER $5,000.00 IN VALUE
## CATHOLIC SOCIAL SERVICE

RECEIVED
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2017 NOV -9 AM 8:12
DIVISION OF
SENIOR CITIZENS
BY:

PROGRAM NAME: Case Mangement Services
LOCATION: 234 US ARMY JUAN C FEJERAN STREEET, BARRIGADA GUA
DATE OF INVENTORY : 6/01/2017



| ACQUIRED DATE (a) | ITEM DESCRIPTION (b) | QTY | MAKE/MODEL (c) | SERIAL NUMBER (d) | UNIT COST (e) | PURCHASED LEASED OR DONATED (f) | PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g) | LOCATION (h) | CONDITION (New, Fair, Poor) (i) N | F | P | PROGRAM USE (j) | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | *Keyboard | 1 | Dell | CN ODJ4547158147BOADZA( | Exclusive | Purchased | Program Lapse fund | CMS-Program Manager | x | | | 100% | |
| | *Mouse | 1 | Dell | CN09RRC748729481039P | Exclusive | Purchased | Program Lapse fund | CMS-Program Manager | x | | | 100% | |
| 1/30/15 | P1173 SVGA DLP Projector | | Asus | MRJH51100A446002B08400 | $ 498.00 | Purchased | Program Lapse fund | CMS | x | | | 100% | |
| 1/21/15 | Touchscreen Laptop | 1 | HP Pavillon | HDY28001010 | $ 998.75 | Purchased | Program Lapse fund | CMS | x | | | 100% | |
| 3/10/15 | Multi Laser-Printer | 1 | Brother | U63088A4N656312 | $ 540.00 | Purchased | Purchased with Progra | CMS | x | | | 100% | |
| 8/1/12 | Multi Laser-Priner | 1 | Brother | U63088G2N177093 | $ 665.00 | Purchased | Purchased with Progra | CMS | x | | | 100% | |
| 10/27/15 | 7Gallon Recycle Bin (Blue) | 16 | Rubbermaid | #2950 | $ 79.68 | Purchased | Purchased with Progra | CMS | x | | | 100% | |
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SIGNATURE & DATE 6/2/17
INVENTORY PREPARED BY — Program Aide — POSITION TITLE

SIGNATURE & DATE
INVENTORY VERIFIED BY — Program Manager — POSITION TITLE

SIGNATURE & DATE Aug. 30, 2017
INVENTORY CERTIFIED BY
for: Diana B. Calvo — Executive Director — POSITION TITLE

DSC 2016 - CMS