GUAM PUBLIC LIBRARY SYSTEM
Sisteman Laibirihan Pupbleko Guåhan
A Division of the Department of Chamorro Affairs
Government of Guam

Honorable Edward J.B. Calvo
Governor of Guam

Raymond S. Tenorio
Lieutenant Governor of Guam

Johnny G. Sablan
DCA President

GL#34-17-1265
Speaker Benjamin J.F. Cruz

NOV 27 2017
Time: 1:35 [/] AM [ ] PM File No. 34-1245
Received By:

November 22, 2017

The Honorable Benjamin J.F. Cruz
Speaker, 34th Guam Legislature
163 Chalan Santo Papa Juan Pablo Dos
Hagåtña, Guam 96910
(via email: senator@senatorbjcruz.com)

Re: Reporting Requirements

Dear Speaker Cruz:

Attached are the reporting requirements for Boards and Commissions pursuant to Public Law No. 31-233 regarding the November 21, 2017 meeting of the Guam Public Library System.

Should you have any questions, please do not hesitate to contact Sandra M. Stanley, Administrative Officer at 475-4765 or via email at sandra.stanley@guampls.guam.gov.

Sincerely,

Johnny G. Sablan
President, DCA

Attachments

2017 NOV 27 PM 1:19

1265

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The Guam Public Library System Board
Regular Board Meeting – November 21, 2017
4:00 p.m.

Agenda

I. Call to Order
1. Roll Call

II. Nomination of Officers

III. President's Report

1. Commission & Boards Education and Certification
2. Draft recommendations list for the leasing of the Internet Café

IV. Reports
1. Administrative Officer-updates
2. Library Tech. Supervisor Report-updates

V. Old Business
None

VI. New Business
1. Internet Café
2. Marketing Plan

VII. Open Discussion

VIII. Announcements
Next meeting *January 11, 2018, at 4:00p.m.*

IX. Adjournment

Doc.No. 34GL-17-1265.

RECOMMENDATION LIST
FOR THE INTERNET CAFÉ AT GPLS
"DRAFT"

- The Monthly rent shall be **One Thousand Six Hundred Dollars ($1,600.00).**
- Payment shall be made on or before the tenth (10) day of each month.
- Such rent may be adjusted every (1) year.
- LATE FEES, lessee shall be charged $25.00 for payments received after the 10th of each month.
- LESSEE shall be responsible for the payment of the following utilities: **Power, Water, Telephone, Cable, Internet Connection and Trash.**
- The lease shall be for a term of one (1) year, with an option to renew.
- The Café is move-in ready and includes the following furniture and fixtures:

  1. (2) Compartment Sink
  2. (2) Cabinets
  3. (2) Air conditioning units at 9k BTU
  4. (1) 27" TV
  5. (2) Round tables
  6. (3) Bar stool tables
  7. (6) Bar stools
  8. (1) Counter
  9. (1) Island
  10. (8) Chairs
  11. (1) Panel box for Telephone
  12. (1) Panel box for Cable
  13. (1) Panel box for Data
  14. (1) Computer Rack
  15. (1) Water heater

- Security Deposit of **$1,600.00** (One month's rent)
- Documents required of the LESSEE:

  1. Business License
  2. Sanitary Permit
  3. Health Certificate
  4. ???

- Attached is Property listings in the Hagatna area

Approved by GPLS Board members:

Krishnan Seerengan _____

Kyle Mandapat _____

William Sarmiento _____

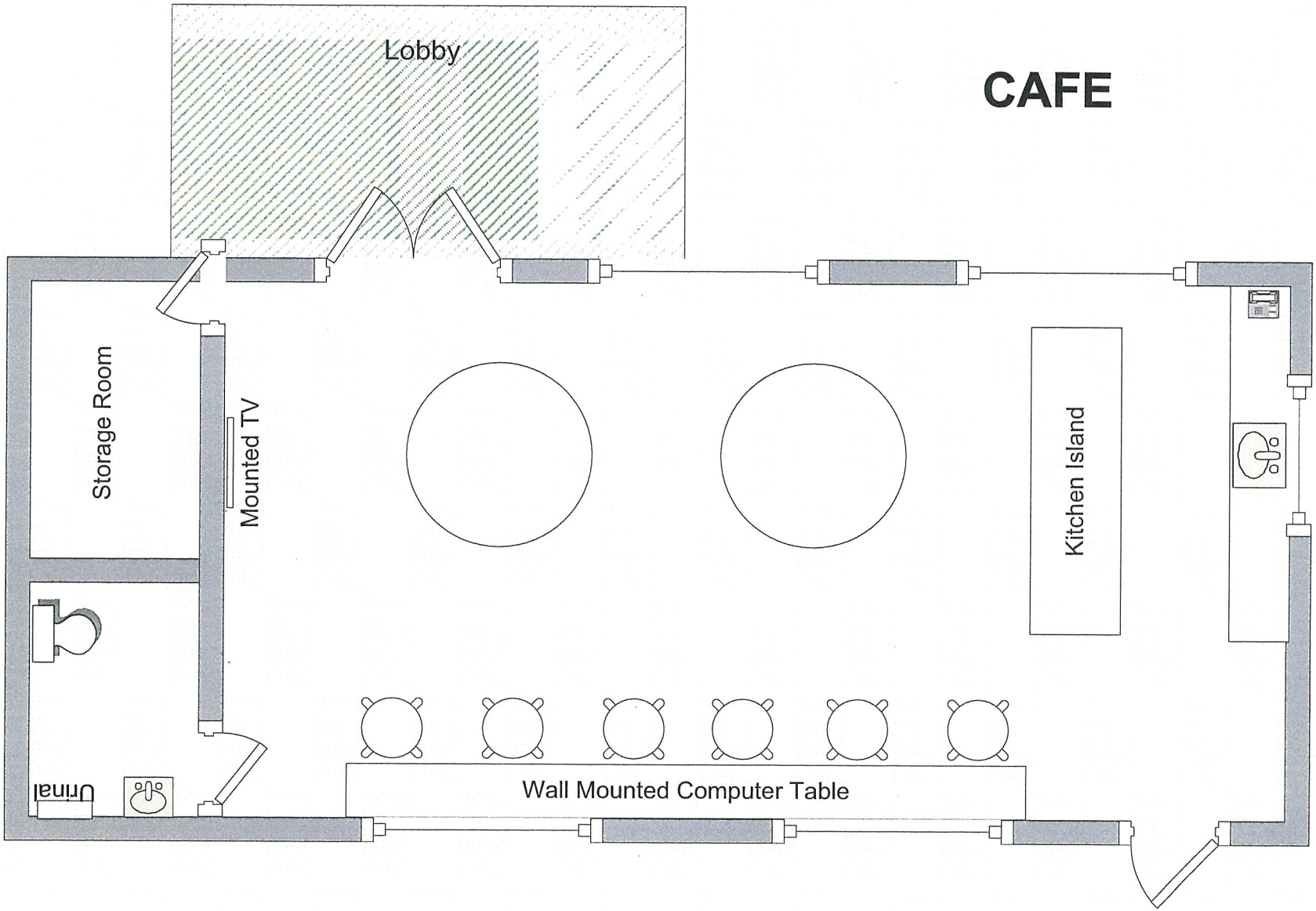
Marissa Mears _____

Approved by:

_____
Johnny Sablan, President – DCA

/ja

"EXHIBIT A"



Doc. No. 34GL-17-1265.

Doc. No. 34GL-17-1265.

PROPERTY LISTING Hagåtña AREA

As of November 8, 2017

Properties in Hagåtña	Rental Amount	Square Footage	Utilities	Rental divided by Square Feet	Amount per SqFt
	$1,800.00	1050	Metered	1800/1050 = 1.71	$1.71
	$4,985.00	1994.75	Included	4985/1994.75 = 2.49	$2.49
	$2,400.00	2000	Metered	2400/2000 = 1.20	$1.20
	$900.00	700	Power is Metered Water is Included	900/700 = 1.28	$1.28
	$1,400.00	824	Metered	1400/824 = 1.69	$1.69

Prepared by: Frankie Aflague

Total Amounts Divided By 10 Samples
$8.37/ 5 = $1.67

Average Per Square Foot
$1.67

$1.60 SQ FEET FOR GPLS INTERNET CAFÉ

Guam Public Library System
Library Board Meeting
Thursday, November 09, 2017
Library Technician Report

- **Statistics:** Main/Children's Library, and Branch Libraries
  - Services, Programs and Collections

- **Libraries Operation and Employee's Schedule**
  - November 2017 Schedule

- **Electronic Media to purchase**
  - NewsBank/Access World News: $5,760 per year; 6,000 resources
  - Access World News Research Collection: $6,335; 11,000

  Access World News Research Collection includes all the sources in Access World News.

  Backup files from 1978 to current, and a thousands of sources, Access World News covers all topics from all over the world, local and global perspectives. We have many sources in Hawaii, California, and other Pacific regions; we also have many national or international sources.

  NewsBank has been updating the interface, and added a complimentary product enhancement find a topic, on which we have received a lot of positive feedbacks.

  Other products that GPLS might have interest in: America's GenealogyBank and America's Obituaries & Death Notices.

TECHNICAL QUESTIONS/CONCERNS

- What about maintenance?
  As long as we are a NewsBank customer with our subscription, their Customer Service Experts are available to assist us with any problems.
- Do we have someone here on Guam that can fix a problem should it occur?
  Access World News is an internet based database, which can be fixed through the internet or technical communications.
- What is the warranty period?
  Access World News is an annual subscription that includes simultaneous users within a library and remote access is permitted. The warranted period is the same with the subscription period of purchase.
- Parts access?
  There are no special parts needed other than to access the internet

Doc. No. 34GL-17-1265.

- IP Address?
  If we choose on-site access to be IP Authentication, all the electronic devices using our IP address will automatically have access to Access World News. We could also choose to use the patron's library card to access NewsBank products.

  - **EBSCO:**

  EBSCO Information Services is a worldwide leader in providing information access and management solutions through print and electronic journal subscription services, research database development and production, online access to more databases and thousands of e-journals, and e-commerce book procurement. EBSCO has served the library and business communities for more than 70 years.

  All of our pricing is based on a yearly subscription cost, and to show how much of a discount we are able to apply for your library, I have been able to include the retail value on some as well, to show how much the library is saving.

  Option 1 - $27,500 (your price); (retail value - $87,450)

  - Academic Search Premier
  - MasterFILE Premier
  - Consumer Health Complete
  - Biography Reference Center
  - Science Reference Center
  - History Reference Center
  - Small Business Reference Center
  - Readit!

  Option 2 - $7,500 (your price); retail value - $14,570)

  - Novelist Plus
  - Novelist K-8 Plus

  Option 3 - $4,750

  - LearningExpress Library (Careers & Jobs, Lifelong Learning, Student Resources)

  Option 4 - $22,950

  - MyHeritage Library Edition
  - Rosetta Stone Library Solution

  Option 5 - $30,000

  - MyHeritage Library Edition
  - Rosetta Stone Library Solution Plus

- **Pacific Daily News (e-Edition)**
  - However, the E-edition is online for 30days as a PDF file. So from here on out, it can be saved for future archival.
  - $20.00 per month; per computer user
- **Guam Daily Post (e-Edition):**
  - Archives as far back as 2012
  - $9.99 per month; per user/per computer

Academic Search Premier
A popular resource found in many scholarly settings worldwide, *Academic Search Premier* is a leading multidisciplinary research database. It provides acclaimed full-text journals, magazines and other valuable resources. More than 3,200 active full-text journals and magazines, 2,800 active full-text peer-reviewed journals, 1,300 active full-text peer-reviewed journals with no embargo, 2,200 active full-text journals indexed in Web of Science or Scopus.
Subjects Include: Biology/Chemistry/Engineering/Physics/Psychology/Religion and philosophy/Science and technology/Veterinary science

MasterFILE Premier
Designed specifically for public libraries, this database provides full-text magazines, reference books and primary source documents. It also includes an extensive image collection containing photos, maps and flags. More than 1,600 full-text magazines and journals, 450 full-text reference books, 73,000 primary source documents, 1.5 million photos, maps and flags, and PDF backfiles dating back to 1917

Small Business Reference Center
Small Business Reference Center offers exclusive full text for many top consumer small business reference books, as well as tools to address many small business topics. It includes business videos, a help and advice section and details on how to create business plans. Content Includes: More than 400 full-text periodicals, 450 full-text reference books, 630 business videos. Features Include: State-specific resources, Business basics, Start-up kit and business plans, Industry information by small business type

Readit!
Read It! is designed for middle and high school students and adults who have a basic foundation in English grammar and reading but need adapted reading material for a variety of subjects. It offers resources to help build background knowledge conduct research and improve study skills.

MyHeritage Library Edition
MyHeritage Library Edition is one of the largest, most internationally diverse genealogy databases of its kind. Libraries that offer *MyHeritage Library Edition* provide their patrons with access to billions of historical documents, millions of historical photos and other resources in thousands of databases that span the past five centuries. Remote access and a mobile-friendly interface make it the most convenient genealogy product for libraries and institutions.

More than 6 billion historical records from the United States, Europe, Latin America, and other regions. A full USA federal census (1790-1940) with images, Census of England and Wales (1841-1901) with images, 2 billion exclusive family tree profiles from MyHeritage and Geni 816 million US public records

LearningExpress Library

LearningExpress Library helps libraries improve the lives of their patrons every day through a highly-acclaimed eLearning solution that provides support to students and professionals for academic skill-building, standardized test prep, career certification test prep and more. Contents Includes: College admissions and placement exams (ACT, SAT, AP, and TOEFL), Academic skills-improvement for 4th grade skills-level through college (reading, writing, math, science), Graduate School Admissions exams (GRE, GMAT, LSAT, MAT and MCAT), Adult learning (reading, writing, math, science and more), High school equivalency (GED, HiSET, and TASC) test prep, U.S. citizenship test prep in English and Spanish, Spanish content available for the GED test and academic skills improvement, Career occupational certification exam prep.

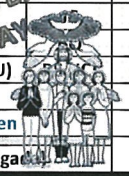
Rosetta Stone Library Solution

As multicultural communities expand, interest in language learning increases. Language programs promote inclusive participation and strengthen community connections. Rosetta Stone Library Solution meets this growing need, helping learners engage with confidence in multilingual settings.

NOVEMBER 2017 DESK SCHEDULE

	MONDAY (10/30)			TUESDAY (10/31)			WEDNESDAY (1)			THURSDAY (2)			FRIDAY (3)			SATURDAY (4)		
	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL
9 am - 12 pm	FT	CI	RS	SN	FU	JC	SN	TC	BQ	FT	FU	BQ	RT	TC	BQ	FT/SN	FU/BQ	RS/RT
12 pm - 3 pm	TC	FU	JC	FT	CI	RS	JC	CI	RS	SN	JC	RS	SN	CI	JC			
3 pm - 6 pm	FT (TC)	CI (FU)	RS (JC)	RT (SN)	FU (CI)	JC (RS)	SN (JC)	TC (CI)	BQ (RS)	RT (FT)	CI (FU)	BQ (JC)	RT	TC	BQ			
OFF	Bernie/Steph						Flo/Rod						Rose/Fran					
ANNUAL LEAVE	Darleen			Darleen			Darleen			Darleen			Darleen					
BRANCHES	(RT - Merizo)			(TC - Agat / BQ - Dededo)			(FU - Yona)			(CI - Barrigada)			FLO - SCAN WEEK					

ALL SOULS DAY HOLIDAY



	MONDAY (6)			TUESDAY (7)			WEDNESDAY (8)			THURSDAY (9)			FRIDAY (10)			SATURDAY (11)		
	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL
9 am - 12 pm	SN	TC	BQ	SN	CI	RS	FT	TC	RS	RT	FU	BQ	SN	TC	JC	FT/TC	CI/JC	RS/BQ
12 pm - 3 pm	FT	CI	RS	RT	FU	JC	SN	CI	JC	FT	TC	RS	VE		BQ			
3 pm - 6 pm	SN (FT)	FU (TC)	JC (BQ)	FT (SN)	CI (FU)	RS (JC)	RT (FT)	TC (CI)	BQ (RS)	SN (RT)	FU (TC)	JC (BQ)	SN					
OFF	NO DAYS OFF												STEPH - SCAN WE					
ANNUAL LEAVE	Darleen			Darleen			Darleen			Darleen			Darleen					
													OUTREACH - ST. DOMINICS					
BRANCHES	(RT - Merizo)			(TC - Agat / BQ - Dededo)			(FU - Yona)			(CI - Barrigada)			Frankie/Fran/Gena					

VETERANS DAY HOLIDAY



VETERANS DAY HOLIDAY



	MONDAY (13)			TUESDAY (14)			WEDNESDAY (15)			THURSDAY (16)			FRIDAY (17)			SATURDAY (18)		
	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL
9 am - 12 pm	FT	TC	BQ	RT	FU	JC	RT	CI	RS	FT	FU	BQ	FT	CI	RS	FT/SN	FU/RT	TC/JC
12 pm - 3 pm	SN	CI	RS	FT	CI	RS	TC	JC	BQ	SN	JC	RS	RT	TC	BQ			
3 pm - 6 pm	FT (SN)	TC (CI)	BQ (RS)	SN (RT)	FU (CI)	JC (RS)	RT (TC)	CI (JC)	RS (BQ)	FT (SN)	FU (JC)	BQ (RS)	SN	CI	JC			
OFF	Fran/Jo						Flo/Steph			Rod/Therese			FRAN - SCAN WEEK					
ANNUAL LEAVE	Darleen			Darleen			Darleen			Darleen			Darleen					
													OUTREACH - ST. DOMINICS					
BRANCHES	(RT - Merizo)			(TC - Agat / BQ - Dededo)			(FU - Yona)			(CI - Barrigada)			Frankie/Fran/Gena					

	MONDAY (20)			TUESDAY (21)			WEDNESDAY (22)			THURSDAY (23)			FRIDAY (24)			SATURDAY (25)		
	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL
9 am - 12 pm	SN	FU	JC	FT	CI	RS	SN	RT	BQ	FT	FU	RS	FT	CI	JC	RT/SN	FU/CI	RS/BQ
12 pm - 3 pm	FT	CI	TC	SN	FU	JC	FT	JC	RS	TH		BQ		BQ	RS			
3 pm - 6 pm	SN (FT)	FU (CI)	JC (TC)	FT (SN)	CI (FU)	RS (JC)	SN (FT)	RT (JC)	BQ (RS)	RT (FT)				CI	JC			
OFF	Rose/Bernie						Cindy						Fran/Rod/Steph					
ANNUAL LEAVE	Darleen			Darleen/Therese			Darleen/Therese						Darleen/Therese					
BRANCHES	(RT - Merizo)			(RT - Agat / BQ - Dededo)			(FU - Yona)			(CI - Barrigada)								

THANKSGIVING DAY HOLIDAY



BE ADVISED THAT THIS SCHEDULE IS SUBJECT TO CHANGE

PLEASE REFER TO THE SCHEDULE FOR OUTREACH AND SCANNING ASSIGNMENTS

Doc. No. 34GL-17-1265.

FY 2018 Guam Public Library System : Agana Branch Library
Library Board Weekly Report

OCTOBER 2017		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTAL
		2	3	4	5	6	7	
MAIN LIBRARY	Attendance	215	185	327	241		270	1,238
	Circulation	85	16	70	71		120	362
	Registration	3	3	2	5		6	19
	Reference Info / Research	17	18	12	20		8	75
	Computer Usage	43	34	49	46		43	215
	Board Games	-	-	-	-		-	-
CHILDREN'S LIBRARY	Attendance	30	30	86	75		104	325
	Circulation	37	25	110	25		123	320
	Registration	-	25	1	1		2	29
	Reference Info / Research	-	-	-	-		-	-
	Computer Usage	-	-	-	-		-	-
	Board Games	-	-	-	-		-	-
PROGRAMS	Toddler Story Program	-	-	43	-		-	43
	After School Program	-	3	-	5		-	8
	Saturday Story Program	-	-	-	-		37	37
	Outreach	-	-	-	-		-	-
	Library Tours	-	-	-	-		-	-
	Young Adult Programs	-	-	-	-		-	-
	Adult Programs	-	-	-	-		-	-
	Volunteer (A / YA)	-	-	1	-		1	2
	OTHER: Workshop	-	-	-	-		-	-

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTAL
9	10	11	12	13	14	
143	174	238	188		225	968
17	58	32	15		56	178
4	3	3	2		40	52
6	12	11	15		13	57
26	45	45	42		32	190
-	-	-	-		-	-
32	48	77	41		79	277
38	63	140	33		90	364
-	1	-	1		-	2
-	-	-	-		-	-
-	-	-	3		3	6
-	-	-	-		-	-
-	-	49	-		-	49
-	6	-	3		20	29
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	1	-		7	8
-	-	-	-		-	-

OCTOBER 2017		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTAL
		16	17	18	19	20	21	
MAIN LIBRARY	Attendance	267	271	213	229		297	1,277
	Circulation	52	40	40	45		67	244
	Registration	1	3	-	3		3	10
	Reference Info / Research	19	12	6	6			43
	Computer Usage	63	52	37	54		40	246
	Board Games	-	-	-	-		-	-
CHILDREN'S LIBRARY	Attendance	47	53	43	63		122	328
	Circulation	84	35	60	68		135	382
	Registration	2	-	-	6		5	13
	Reference Info / Research	-	-	5	-		8	13
	Computer Usage	3	3	2	19		40	67
	Board Games	-	-	-	-		-	-
PROGRAMS	Toddler Story Program	-	-	23	-		-	23
	After School Program	-	6	-	8		-	14
	Saturday Story Program	-	-	-	-		58	58
	Adult Program (Karidat)	-	-	-	24		-	24
	Outreach (Public Guardian & St. Dominics)	2	-	-	-	21	-	23
	Library Tours	-	-	-	-		-	-
	Volunteer (A / YA)	-	-	1	-		-	1
	OTHER: Workshop	-	-	-	-		-	-

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTAL
23	24	25	26	27	28	
316	214	421	607		239	1,797
51	64	57	33		92	297
2	4	1	5		3	15
30	13	14	10		2	69
64	54	41	43		5	207
-	-	-	-		-	-
35	81	119	62		121	418
47	68	124	51		92	382
2	-	1	-		1	4
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	54	-		-	54
-	11	-	6		-	17
-	-	-	-		48	48
-	-	-	-		-	-
-	-	-	95		2	97
3	-	1	-		-	4
-	-	-	-		-	-

Prepared by: Francine Uncangco, LTII.Nov 1, 2017

Doc. No. 34GL-17-1265.

FY 2018 Guam Public Library System : Agana Branch Library
Library Board Weekly Report

	OCTOBER 2017	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTAL
		30	31					
MAIN LIBRARY	*Attendance*	208	228					436
	Circulation	43	57					100
	Registration	1	1					2
	Reference Info / Research	12	14					26
	Computer Usage	44	5					49
	Board Games	-	-					-
CHILDREN'S LIBRARY	*Attendance*	34	33					67
	Circulation	50	60					110
	Registration	2	1					3
	Reference Info / Research	-	-					-
	Computer Usage	-	-					-
	Board Games	-	-					-
PROGRAMS	*Toddler Story Program*	-	-					-
	After School Program	-	-					-
	Saturday Story Program	-	-					-
	Outreach (BLTTC/PCLujan)	-	39					39
	Library Tours	-	-					-
	Volunteer (A / YA)	-	-					-
	Other : Workshop	-	-					-

Prepared by: Francine Uncangco, LTII.Nov 1, 2017

Doc. No. 34GL-17-1265.

FY 2018 - GUAM PUBLIC LIBRARY SYSTEM
Branches : Agat, Barrigada, Dededo, Merizo Yona
Library Board Weekly Report

OCTOBER 2017	MERIZO	AGAT	DEDEDO	YONA	BARRIGADA	TOTAL
	MONDAY	TUESDAY		WEDNESDAY	THURSDAY	
	2	3		4	5	
Attendance	1	88	110	46	48	293
Circulation	4	26	46	-	32	108
Registration	-	-	1	-	-	1
Reference Info / Research	-	2	9	-	5	16
Computer Usage	-	2	19	1	12	34
Board Games	-	-	-	-	-	-
PROGRAMS						
Toddler Story Program	-	-	7	22	-	29
After School Program	-	-	-	-	5	5
Library Tours	-	64	-	-	-	64
Volunteers (Adult)	-	1	-	-	1	2
Volunteers (Young Adult)	-	-	-	-	-	-

MERIZO	AGAT	DEDEDO	YONA	BARRIGADA	TOTAL
MONDAY	TUESDAY		WEDNESDAY	THURSDAY	
23	24		25	26	
26	82	137	102	53	
-	17	22	-	21	60
-	1	-	-	1	2
5	-	7	-	9	21
-	1	15	1	22	39
-	-	-	-	-	-
-	-	9	25	-	34
4	4	-	-	3	11
-	58	-	-	-	58
-	1	-	-	1	2
-	-	-	-	-	-

OCTOBER 2017	MERIZO	AGAT	DEDEDO	YONA	BARRIGADA	TOTAL
	MONDAY	TUESDAY		WEDNESDAY	THURSDAY	
	9	10		11	12	
Attendance	CLOSED DUE TO FLOODING	186	143	62	88	479
Circulation		50	19	-	64	133
Registration		2	1	-	1	4
Reference Info / Research		1	18	-	8	27
Computer Usage		2	12	1	23	38
Board Games		-	-	-	-	-
PROGRAMS						
Toddler Story Program		-	5	18	-	23
After School Program		4	-	-	10	14
Library Tours		-	-	-	-	-
Library School Visits		179	-	-	-	179
Volunteers (Adult)		1	-	-	1	2
Volunteers (Young Adult)		-	-	-	-	-

MERIZO	AGAT	DEDEDO	YONA	BARRIGADA	TOTAL
MONDAY	TUESDAY		WEDNESDAY	THURSDAY	
30	31				
12	163	193			368
-	74	24			98
-	1	-			1
-	3	4			7
-	2	2			4
-	-	-			-
-	-	19			19
4	7	-			11
-	-	-			-
-	163	-			163
-	1	-			1
-	-	-			-

OCTOBER 2017	MERIZO	AGAT	DEDEDO	YONA	BARRIGADA	TOTAL
	MONDAY	TUESDAY		WEDNESDAY	THURSDAY	
	16	17		18	19	
Attendance	15	112	87	25	58	297
Circulation	14	42	33	-	21	110
Registration	-	1	-	-	-	1
Reference Info / Research	-	8	13	-	5	26
Computer Usage	-	3	16	1	21	41
Board Games	-	-	-	-	-	-
PROGRAMS						
Toddler Story Program	-	-	2	-	-	2
After School Program	-	-	-	-	5	5
Library Tours	-	-	-	-	-	-
Library School Visits	-	145	-	-	-	145
Volunteers (Adult)	-	1	-	-	1	2
Volunteers (Young Adult)	-	-	-	-	-	-

Prepared by: Francine Uncangco, LTII, Nov 1, 2017

Doc. No. 34GL-17-1265.

Guam Public Library System
Services and Collections Report
Library Board Weekly Report

REGISTERED BORROWERS -- 24757 ********** : April 9, 2010 launched New Borrowers Card

Branch	TOTAL FY2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	TOTAL
Agana	41,454	1,372	1,132	503	720	593	45,774
March 2016 -- Children's Library					749	470	1,219
Agat	1,854	38	213	86	69	74	2,334
Barrigada	2,018	49	55	237	186	31	2,576
Bookmobile	3,164	1,551	21	-	-	-	4,736
Dededo	6,592	121	105	28	36	64	6,946
Merizo	982	130	10	28	33	1	1,184
Yona	1,042	81	41	25	18	11	1,218
TOTAL	**57,106**	**3,342**	**1,577**	**907**	**1,811**	**1,244**	**65,987**

COLLECTIONS	Agana	Agat	Barrigada	Bookmobile	Dededo	Merizo	Yona	Total
Print	112,431	35,566	35,627	4,981	38,589	25,068	20,458	272,720
Non-Print	19,037	265	209	1	348	112	142	20,114
Archival (Special Collections)	41,507	-	-	-	-	-	-	41,507
Serials	810	34	29	-	43	38	24	978
TOTAL	**173,785**	**35,865**	**35,865**	**4,982**	**38,980**	**25,218**	**20,624**	**335,319**

OVERDUE (2000 to Sept 2017)	Agana	Agat	Barrigada	Bookmobile	Dededo	Merizo	Yona	Total
# of Patrons Outstanding	1,377	163	137	143	292	39	69	2,220
Items/Materials Not Returned	3,043	339	309	304	632	107	134	4,868
Total Fines Owed	**$ 39,160.05**	**$ 2,565.63**	**$ 1,109.00**	**$ 9,085.79**	**$ 13,781.92**	**$ 1,582.20**	**$ 887.79**	**$ 68,172.38**

Prepared by: Francine Uncangco, LTII, Nov 1, 2017

Doc. No. 34GL-17-1265.


Pacific Daily News
PART OF THE USA TODAY NETWORK


THE GUAM DAILY POST


Access World News
NewsBank inc.
a world of information


EBSCO
INFORMATION SERVICES

TECHNICAL QUESTIONS/CONCERNS

NewsBank/Access World News

- What about maintenance?
  As long as we are a NewsBank customer with our subscription, their Customer Service Experts are available to assist us with any problems.
- Do we have someone here on Guam that can fix a problem should it occur?
  Access World News is an internet based database, which can be fixed through the internet or technical communications.
- What is the warranty period?
  Access World News is an annual subscription that includes simultaneous users within a library and remote access is permitted. The warranted period is the same with the subscription period of purchase.
- Parts access?
  There are no special pats needed other than to access the internet
- IP Address?
  If we choose on-site access to be IP Authentication, all the electronic devices using our IP address will automatically have access to Access World News. We could also choose to use the patron's library card to access NewsBank products.

GPLS first subscribed to NewsBank in FY2008. We had the service for (3) Fiscal Years before I was advised that we could no longer keep the service due to funding.

Below is how much was spent for each FY:

FY 2008	$5,425.00
FY 2009	$5,590.00
FY 2010	$5,760.00

GPLS subscribed in FY2006 and we had the service for only (2) fiscal years before I was advised that we could no longer keep the service due to funding.

Below is a how much was spent for the service:

FY 2006	$5,436.28
FY 2007	$5,441.33

Guam Public Library System
Board Meeting
November 9, 2017

Report by Frankie S. Aflague
Program Coordinator

1. Calendar for the Month of November 2017

Outreach Program:

Saint Dominic's Senior Care Home
October 20, 2017 20 clients 2 staff

Bilingual Literacy Through The Community (BLTTC) P.C. Lujan Elementary
October 20, 2017 28children 12 staff

Library Visits:

Mt. Carmel scheduled library visits every Tuesday when branch is open.
October 3, 10, 17, 24, 31, 2017
November 7, 14, 21, 28, 2017

Library Tour for Untalan Middle School
October 26, 2017 120 students 7 adults
3 library Technicians assisted with the tour.

Requests/Collaboration:

Tiyan High School 9th grade English Class hosted the literacy portion of the Saturday Program. Celebrating "Teen Read Week" "Unleash Your Story"
October 7, 2017 8 students 1 teacher
November 4, 2017 2 students 1 teacher

"Great Guam Shakeout" Guam Homeland Security presented and conducted a demonstration (Drop, Cover and Hold On) with the parents and children during the Toddler Program.
October 18, 2017 2 staff from Homeland Security

GDOE Special Education Division Hosting Saturday Program
October 21, 2017 6 Teachers

Guam Fire Department Special Guest Presenters talking about safety and it begins at home. Show and tell about the gear they use and a display of their Fire Engine with a shooting of water demonstration.
October 25, 2017 Toddler Program 3 Firemen on Wednesday
October 28, 2017 Saturday Story Program 6 Firemen on Saturday.

Guam Public Library System
November 2017 Calendar of Programs and Events

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 **LIBRARY CLOSED** **ALL SOULS' DAY** **HOLIDAY**	3	4 Saturday Story Hour w/ activities & crafts 10:00am-12:00pm ***Hagåtña*** Books on Veterans and Thanksgiving Activity: Cornucopia 
5	6 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Merizo*** Books on Veterans & Thanksgiving Activity: Cascade of Stars **After School Drop-In Time** **Merizo. 3:30pm to 4:30pm.** Activity: Cascade of Stars	7 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Agat and Dededo*** Books on Veterans & Thanksgiving Activity: Cascade of Stars **After School Drop-In Time** **Agat, Hagåtña and Dededo 3:30pm-4:30pm.** Activity: Cascade of Stars	8 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Hagåtña and Yona*** Books on Veterans & Thanksgiving Activity: Cascade of Stars **After School Drop-In Time** **Yona 3:30pm to 4:30pm.** Activity: Cascade of Stars	9 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Barrigada*** Books on Veterans & Thanksgiving Activity: Cascade of Stars **After School Drop-In Time** **Barrigada and Hagåtña 3:30pm.– 4:30pm.** Activity: Cascade of Stars	10 **LIBRARY CLOSED** ***VETERANS DAY!!!*** **HOLIDAY OBSERVED**	11 **LIBRARY CLOSED** ***VETERANS DAY!*** 
12	13 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Merizo*** Books on Thanksgiving Activity: Pilgrim and Indians **After School Drop-In Time** **Merizo 3:30pm to 4:30pm.** Activity: Pilgrim and Indians	14 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Agat & Dededo*** Activity: Pilgrim and Indians **After School Drop-In Time** **Agat, Hagåtña and Dededo 3:30pm-4:30pm.** .Activity: Pilgrim and Indians	15 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Hagåtña and Yona*** Books on Thanksgiving Activity: Pilgrim and Indians **After School Drop-In Time** **Yona 3:30pm to 4:30pm.** Activity: Pilgrim and Indians	16 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Barrigada*** Books on Thanksgiving Activity: Activity: Pilgrim and Indians **Karidat 10:00am-11:00am** Activity: Pilgrim and Indians **After School Drop-In Time** **Barrigada and Hagåtña 3:30pm.– 4:30pm.** Activity: Pilgrim and Indians	17 **Saint Dominic's Outreach** **9:30am – 11:45am**	18 Saturday Story Hour w/ activities & crafts 10:00am-12:00pm ***Hagåtña*** Books on Thanksgiving Activity: Pilgrim and Indians 
19	20 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Merizo*** Books on Thanksgiving Activity: Turkey Hat **After School Drop-In Time** **Merizo and Yona Branches. 3:30pm to 4:30pm.** Activity: Turkey Hat	21 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Agat & Dededo*** Activity: Turkey Hat **After School Drop-In Time** **Agat, Hagåtña and Dededo 3:30pm-4:30pm.** Activity: Turkey Hat	22 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Hagåtña and Yona*** Books on Thanksgiving Activity: Turkey Hat **After School Drop-In Time** **Yona 3:30pm to 4:30pm.** Activity: Turkey Hat 	23 **LIBRARY CLOSED** ***THANKSGIVING DAY!!!*** 	24	25 Saturday Story Hour w/ activities & crafts 10:00am-12:00pm ***Hagåtña*** Books on Christmas Activity: Christmas Ornament 
26	27 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Merizo*** Books on Christmas Activity: Christmas Ornament **After School Drop-In Time** **Merizo 3:30pm to 4:30pm.** Activity: Christmas Ornament	28 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Agat and Dededo*** Books on Christmas Activity: Christmas Ornament **After School Drop-In Time** **Agat, Hagåtña and Dededo 3:30pm-4:30pm.** Activity: Christmas Ornament	29 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Hagåtña and Yona*** Books on Christmas Activity: Christmas Ornament **After School Drop-In Time** **Yona Branches. 3:30pm to 4:30pm.** Activity: Christmas Ornament	30 Toddler Storytelling Time & Crafts 9:30am-11:00am ***Barrigada*** Books on Christmas Activity: Christmas Ornament **After School Drop-In Time** **Barrigada and Hagåtña 3:30pm.– 4:30pm.** Activity: Christmas Ornament	 ***24 days left till Christmas Day***	

*****Schedule and Activities Subject To Change*****

Doc. No. 34GL-17-1265.

Report to the GPLS Board
November 9, 2017, 4:00 p.m.
Submitted by:
Sandra M. Stanley, Administrative Officer, GPLS

On October 12, 2017, I provided a binder to the following GPLS Board members during their working session to Mr. Kyle Mandapat; Mr. William Sarmiento; Mr. Kris Seerengan; Mrs. Marissa Mears and to Mr. Johnny Sablan, President of DCA as follows:

1) A binder consisting of all Statutes pertaining to GPLS
2) Executive Order
3) Reorganization Advisory No. 6
4) Reduction in Force Advisory No. 2
5) GPLS Usage Policy
6) GPLS Board Manual
7) Request for Proposal (RFP) – Draft
8) Request for Proposal (RFP) – Reference Checklist
9) Differences between Information for Bid and Request for Proposal

Spreadsheets as follows:

1) Submitted a proposed budget to BBMR in the amount of $1,889,975.00 which included (13) unfunded positions
2) Resubmittal of FY 2018 Budget to BBMR with a budget ceiling of $1,295,775.00
3) Spreadsheet reflecting appropriation of $1,246,021.00 – shortage of $49,754.00

Ms. Suzanne Avantyr submitted her request to reserve the Board Conference Room (request dated (via email on June 27, 1017) from 10:30 a.m. to 12:30 p.m. which will include:

*25 (12 kids) under age 5 and
13 (6 kids) minimum

This does not include the parents.

NOTE: She will be charging for her services (see email of June 30, 2017)

I did explain that the conference room can only accommodate up to 12 persons at a time.

June 30, 2017 – I forwarded the request to Mr. Seerengan and Mr. Mandapat; copied were Teresita Kennimer and Johnny Sablan.

July 12, 2017 (8:12 a.m.) – Email from Ms. Avantyr re: Status of her request.

July 12, 2017 (8:20 a.m.) – Email from me to Mr. Mandapat and Mr. Seerengan; copied were June Aflague and myself re: Following up on the Usage of the study room for music lessons.

August 8, 2017 (9:52 a.m.) Email from me to Mr. Seerengan and Mr. Mandapat re Usage of the Young Adult Study Room request of June 2017 (Game Room).

*She indicated that she would rather use the smaller study room because of the sounds of the instrument that will be loud for the patrons.

August 8, 2017 (10:02 a.m.) Email from me to Suzanne explaining to her that one of the Board Members is off-island

- Submitted for review and/or approval by the GPLS Board.

Sandra M. Stanley

Sandra Stanley

From: Suzanne Avantyr [suzanneavantyr@gmail.com]
Sent: Tuesday, June 27, 2017 3:42 PM
To: Sandra Stanley
Subject: Musical Moments using Young Adult Study Room
Attachments: Library Application.pdf; Library Proposal June 2017.docx

Hafa Adai, Sandra.

Attached please find my correspondence and completed application.

It was a pleasure speaking with you this morning. Thank you for your time and assistance.

Please see my two attached documents.

Thank you!

--

Musical Moments

Licensed Music Together ® Teacher & Director

Suzanne Avantyr

135 Murray Blvd, Suite 100

Hagatna, Guam 96910
(671) 689-4241

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORRO
DEPARTMENT OF CHAMORRO AFFAIRS

Honorable Edward J.B. Calvo
Governor of Guam

Johnny G. Sablan
President, DCA

Raymond S. Tenorio
Lieutenant Governor of Guam

GUAM MUSEUM

HAGÅTÑA

PBS GUAM

NIEVES M. FLORES MEMORIAL LIBRARY
APPLICATION FOR USE OF BOARD CONFERENCE ROOM

The Board conference room of the Nieves M. Flores Memorial Library is available for meetings of area cultural, civil and education organizations. The room is not available for social gatherings, religious services or commercial purposes. Library sponsored meetings will have priority in scheduling.

Permission to use the Board conference room, if granted is strictly governed by the conditions and limitations which appear upon the second page of this application.

NAME OF ORGANIZATION: Musical Moments

DATE(S) OF MEETING(S): To be determined if approved to use space

TIME MEETING WILL CONVENE: 10:30am **WILL ADJOURN:** 12:30

PURPOSE OF MEETING: Early childhood music development program.

PROBABLE NUMBER TO ATTEND: * 25 (12 kids) under age 5 Maximum

CONTACT PERSON: *13 (6 Kids) Minimum.

NAME: Suzanne Avantyr

ADDRESS: 135 Murray Blvd, Ste 10D Hagatna GU 96910

TEL. NO: (671) 689-4241

SuzanneAvantyr@gmail.com

SAvantyr

SIGNATURE OF APPLICANT

Please return completed form via fax to (671) 477-9777
or via e-mail at gpls@guampls.guam.gov

Musical Moments

Licensed Music Together ® Teacher& Director

Suzanne Avantyr

135 Murray Blvd, Suite 100
Hagatna, Guam 96910
(671) 689-4241

June 27, 2017

Ms. Sandra
Nievs M. Flores memorial Library
Terlaje Professional Building
194 Hernan Corterz Avenue
Hagatna, Guam 96932

Re: Application for use of Young Adult Study Room

Thank you for returning my call regarding Musical Moments, A Music Together program.It was a pleasure speaking with you.

As we discussed, I am trying to secure a location to get this program off the ground --- up and running here on Guam. When I toured the space with Bonnie I noticed yourYoung Adult Study Room could be the perfect space.

Although I wouldn't plan to teach at your location long term, I was hoping for an opportunity to work with you for a little while (a semester or two) and am happy in return to give back to the community in the form of Scholarship Tuitions. If rental payment is an option or more appropriate, I would love to discuss term and fees. I am in the process of obtaining liability insurance for my program, but need to secure the location in order to do so.

I am hopingto begin by offering one summer semester at your location. That would entail using the space three mornings a week for two weeks. A total of six classes. Perhaps a Tues, Thurs, Sat or instead a Tues, Wed, Thurs schedule. The Summer Semester is a much shorter and more flexible session. Normally semesters run once a week for ten weeks. Fall, Winter and Spring.

I teach the Mixed Age Class which is appropriate for children ages birth through five, and children must be accompanied by a parent or caregiver. Class is 45 minutes of musical fun for all.

Normally my classes would have a maximum total of 25 people (12 of them being under the age of 5 years old). However, my minimum allowance for class is 6 Students which is 12total (6 adults and 6 children). I could cap my class at the minimum if that number is more appropriate for the space.

I am licensed to teachthe Music Together® curriculum.I attended the Music Together Teacher Training in October of 2012 and received my Teacher Training Certification then. Music Togetheris a research-based, developmentally appropriate early childhood music curriculum that **strongly emphasizes and facilitates adult involvement.I** am very honored to be a part of this musical movement.

I started my own center, Music Together in the Canyon, shortly after obtaining my license. I held classes for seven semesters at our local Recreation Center in the South Rim Village of Grand Canyon, Arizona. Teaching this program has been an amazing learning experience for me and all those who attend. I can't wait to get started again. The families love the program, as do I.

I have added more details about the program below, as well as a Sample Lesson Plan for your information.

Thank you for your time and consideration. Please feel free to contact me with any questions or comments. I am anxiously awaiting your decision and am super excited to start offering these classes to the community this summer.

Sincerely,

Suzanne Avantyr

The Music Together ® Program

Music Together is an internationally recognized early childhood music program for infants, toddlers, preschoolers, and the adults who love them. First offered to the public in 1987, it pioneered the concept of a research-based, developmentally appropriate early childhood music curriculum that **strongly emphasizes and facilitates adult involvement.**

- It's a community of families sharing songs, instrument play, rhythm chants, and movement activities in a relaxed, playful, non-performance-oriented setting.

- Music is learned through developmentally appropriate activities that support and respect the unique learning styles of very young children.

- Infants, toddlers and preschoolers participate at their own level in family-style classes of mixed ages.

- Parents and caregivers contributing to the enrichment of their child's music environment-regardless of their own musical abilities.

At the core of the Music Together approach is the idea that young children learn best from the powerful role models of parents/caregivers who are actively making music. Our program brings families together by providing a rich musical environment in the classroom and then facilitating family participation in spontaneous musical activity at home in daily life—which is so important to music development and early childhood learning. It's based on the recognition that, in a supportive environment, children can learn to sing in tune, keep a beat, and confidently participate in the music of their culture. Music Together creates that environment! By emphasizing actual music-making experiences, we introduce children to the pleasures of producing music instead of passively consuming it from iTunes or TV. We're very high-touch. Face to face, heart to heart, voice to voice—for a truly bonding and enriching experience.

The Music Together Mission:

Our mission is to make the world a better place by making it more musical. To do this we bring the highestquality music and movement experiences to children everywhere - and we involve the adults who love them in the magical process of development that only music can provide.

The Music Together Philosophy:

Many people mistakenly believe that only a talented few are musical and the rest of us are doomed to sing out of tune and dance with two left feet. But the truth is, we are all born musical. In a supportive environment, children learn to dance and sing as naturally as they learn to walk and talk. This knowledge helped us develop a four-point philosophy that guides the Music Together program to this day.

Our Basic Philosophic Principles

1. All children are musical.

2. All children can achieve basic music competence—the ability to sing in tune and move with accurate rhythm.

3. The participation and modeling of parents and caregivers—regardless of their musical ability—are essential to a child's musical growth.

4. Young children's musical growth occurs best in a playful, musically rich, and developmentally appropriate setting.

A Sample Lesson Plan

Song Name	Tonality	Meter	Activity / Notes
1. Hello Song Seated in Circle	C	duple	Sing Names
2. She Sells Sea Shells	dmin	duple	Focus / Rhythm Patterns
3. Ridin' in the car	E	duple	Lap Song
4. Dancing with Teddy	E	triple	Small to Large Movement *CD Music Player Used
5. Biddy Biddy	C	duple	Egg Shakers
6. One Little Owl	dmin	duple	Focus / Tonal Patterns
7. Obwisana	D	duple	Small to Large Movement
8. John the Rabbit	E	swing	Small to Large Movement
9. Stick Tune	Dmixo	duple	Sticks
10. Railroad	F	duple	Free Dance / Free Movement *CDMusic Player Used
11. Splishing and Splashing	-	dup/trip	Focus
12. Playin' in the Kitchen	E	duple	Play Along -Kitchen Instruments *CDMusic Player Used
13. Su La Li	dmin	duple	Lullaby - Ritual
14. Goodbye, So Long, Farewell	D	triple	Names - Hugs

Sandra Stanley

From: Sandra Stanley
Sent: Friday, June 30, 2017 12:28 PM
To: Suzanne Avantyr
Cc: Sandra Stanley
Subject: RE: Musical Moments using Young Adult Study Room

Good afternoon,

Sorry for the late reply but I just noticed that your email went into my "junk" folder. I will forward the info to the Board.

Thank you again.

Sincerely,
Sandra Manley Stanley
Administrative Officer
254 Martyr Street
Agana, Guam 96910
Telephone: (671) 475-4765
Fax: (671) 477-9777
http://gpls.guam.gov/
Monday thru Friday (8 a.m. to 5 p.m.)

Guam Public Library System

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Sent: Tuesday, June 27, 2017 3:42 PM
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Hafa Adai, Sandra.

Attached please find my correspondence and completed application.

It was a pleasure speaking with you this morning. Thank you for your time and assistance.

Please see my two attached documents.

Thank you!

--

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Licensed Music Together ® Teacher & Director

Suzanne Avantyr

135 Murray Blvd, Suite 100

Hagatna, Guam 96910
(671) 689-4241

Doc. No. 34GL-17-1265.

Sandra Stanley Letter attached in email 7/1 6-27-17

From: Sandra Stanley
Sent: Friday, June 30, 2017 12:33 PM
To: krisseerengan@hotmail.com; kseerengan@gdoe.net; mandapats@gmail.com
Cc: Sandra Stanley; Teresita Kennimer; Johnny Sablan
Subject: FW: Musical Moments using Young Adult Study Room
Attachments: Library Application.pdf; Library Proposal June 2017.docx

To all,

Attached is a letter from Suzanne Avantyr re: Music Development Program. She wanted to use the young adult study room but she is charging her customers. She did not indicate the amount in her letter.

What amount is reasonable for GPLS to charge?

Sincerely,

Sandra Manley Stanley
Administrative Officer
254 Martyr Street
Agana, Guam 96910
Telephone: (671) 475-4765
Fax: (671) 477-9777
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Doc. No. 34GL-17-1265.

Sandra Stanley

From: Suzanne Avantyr [suzanneavantyr@gmail.com]
Sent: Wednesday, July 12, 2017 8:12 AM
To: Sandra Stanley
Subject: Re: Musical Moments using Young Adult Study Room

Hafa Adai, Sandra. :)

Just checking in to see if you have heard anything yet from the Board yet regarding my proposal

Thank you,

Suzanne Avantyr

On Fri, Jun 30, 2017 at 12:28 PM, Sandra Stanley <Sandra.Stanley@guampls.guam.gov> wrote:

Good afternoon,

Sorry for the late reply but I just noticed that your email went into my "junk" folder. I will forward the info to the Board.

Thank you again.

Sincerely,

Sandra Manley Stanley

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Musical Moments

Licensed Music Together ® Teacher & Director

Suzanne Avantyr

135 Murray Blvd, Suite 100

Sandra Stanley

From: Sandra Stanley
Sent: Wednesday, July 12, 2017 8:20 AM
To: mandapats@gmail.com; krisseerengan@hotmail.com; kseerengan@gdoe.net
Cc: Sandra Stanley; June Aflague
Subject: FW: Musical Moments using Young Adult Study Room

Importance: High

Good morning,

Following up on a request by a patron re: Usage of the study room for her music lessons

Sincerely,
Sandra Manley Stanley
Administrative Officer
254 Martyr Street
Agana, Guam 96910
Telephone: (671) 475-4765
Fax: (671) 477-9777
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(671) 689-4241

--

Suzanne Avantyr
(671) 689-4241

Sandra Stanley

From: Sandra Stanley
Sent: Tuesday, August 08, 2017 9:52 AM
To: krisseerengan@hotmail.com; KSEERENGAN@GDOE.NET; Kyle Mandapat
Cc: Sandra Stanley
Subject: FW: Musical Moments using Young Adult Study Room
Attachments: Library Application.pdf; Library Proposal June 2017.docx

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning,

Attached is a letter from Suzanne A. wanting to use the game room to conduct her lessons that she charges to her customers.

Please reply, thanks.

Sincerely,
Sandra Manley Stanley
Administrative Officer
254 Martyr Street
Agana, Guam 96910
Telephone: (671) 475-4765
Fax: (671) 477-9777
http://gpls.guam.gov/
Monday thru Friday (8 a.m. to 5 p.m.)

Guam Public Library System

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From: Sandra Stanley
Sent: Friday, June 30, 2017 12:33 PM
To: krisseerengan@hotmail.com; kseerengan@gdoe.net; mandapats@gmail.com
Cc: Sandra Stanley; Teresita Kennimer; Johnny Sablan
Subject: FW: Musical Moments using Young Adult Study Room

To all,

Attached is a letter from Suzanne Avantyr re: Music Development Program. She wanted to use the young adult study room but she is charging her customers. She did not indicate the amount in her letter.

What amount is reasonable for GPLS to charge?

Sincerely,

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From: Suzanne Avantyr [mailto:suzanneavantyr@gmail.com]
Sent: Tuesday, June 27, 2017 3:42 PM
To: Sandra Stanley
Subject: Musical Moments using Young Adult Study Room

Hafa Adai, Sandra.

Attached please find my correspondence and completed application.

It was a pleasure speaking with you this morning. Thank you for your time and assistance.

Please see my two attached documents.

Thank you!

--

Musical Moments

Licensed Music Together ® Teacher & Director

Suzanne Avantyr

135 Murray Blvd, Suite 100

Hagatna, Guam 96910
(671) 689-4241

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORRO
DEPARTMENT OF CHAMORRO AFFAIRS

Honorable Edward J.B. Calvo, Governor of Guam | Johnny G. Sablan, President, DCA | Raymond S. Tenorio, Lieutenant Governor of Guam

GUAM MUSEUM

HAGÅTÑA

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NIEVES M. FLORES MEMORIAL LIBRARY
APPLICATION FOR USE OF BOARD CONFERENCE ROOM

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NAME OF ORGANIZATION: Musical Moments

DATE(S) OF MEETING(S): To be determined if approved to use space

TIME MEETING WILL CONVENE: 10:30am **WILL ADJOURN:** 12:30

PURPOSE OF MEETING: Early childhood music development program.

PROBABLE NUMBER TO ATTEND: * 25 (12 kids) under age 5 maximum
* 13 (6 kids) Minimum.

CONTACT PERSON:

NAME: Suzanne Avantyr

ADDRESS: 135 Murray Blvd, Ste 100 Hagatna GU

TEL. NO: 969110 (671) 689-4241

SuzanneAvantyr@gmail.com

SAvantyr

SIGNATURE OF APPLICANT

Please return completed form via fax to (671) 477-9777
or via e-mail at gpls@guampls.guam.gov

Musical Moments

Licensed Music Together ® Teacher& Director

Suzanne Avantyr

135 Murray Blvd, Suite 100
Hagatna, Guam 96910
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June 27, 2017

Ms. Sandra
Nievs M. Flores memorial Library
Terlaje Professional Building
194 Hernan Corterz Avenue
Hagatna, Guam 96932

Re: Application for use of Young Adult Study Room

Thank you for returning my call regarding Musical Moments, A Music Together program.It was a pleasure speaking with you.

As we discussed, I am trying to secure a location to get this program off the ground --- up and running here on Guam. When I toured the space with Bonnie I noticed yourYoung Adult Study Room could be the perfect space.

Although I wouldn't plan to teach at your location long term, I was hoping for an opportunity to work with you for a little while (a semester or two) and am happy in return to give back to the community in the form of Scholarship Tuitions. If rental payment is an option or more appropriate, I would love to discuss term and fees. I am in the process of obtaining liability insurance for my program, but need to secure the location in order to do so.

I am hopingto begin by offering one summer semester at your location. That would entail using the space three mornings a week for two weeks. A total of six classes. Perhaps a Tues, Thurs, Sat or instead a Tues, Wed, Thurs schedule. The Summer Semester is a much shorter and more flexible session. Normally semesters run once a week for ten weeks. Fall, Winter and Spring.

I teach the Mixed Age Class which is appropriate for children ages birth through five, and children must be accompanied by a parent or caregiver. Class is 45 minutes of musical fun for all.

Normally my classes would have a maximum total of 25 people (12 of them being under the age of 5 years old). However, my minimum allowance for class is 6 Students which is 12total (6 adults and 6 children). I could cap my class at the minimum if that number is more appropriate for the space.

I am licensed to teachthe Music Together® curriculum.I attended the Music Together Teacher Training in October of 2012 and received my Teacher Training Certification then. Music Togetheris a research-based, developmentally appropriate early childhood music curriculum that **strongly emphasizes and facilitates adult involvement.**I am very honored to be a part of this musical movement.

I started my own center, Music Together in the Canyon, shortly after obtaining my license. I held classes for seven semesters at our local Recreation Center in the South Rim Village of Grand Canyon, Arizona. Teaching this program has been an amazing learning experience for me and all those who attend. I can't wait to get started again. The families love the program, as do I.

I have added more details about the program below, as well as a Sample Lesson Plan for your information.

Thank you for your time and consideration. Please feel free to contact me with any questions or comments. I am anxiously awaiting your decision and am super excited to start offering these classes to the community this summer.

Sincerely,

Suzanne Avantyr

The Music Together ® Program

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- It's a community of families sharing songs, instrument play, rhythm chants, and movement activities in a relaxed, playful, non-performance-oriented setting.

- Music is learned through developmentally appropriate activities that support and respect the unique learning styles of very young children.

- Infants, toddlers and preschoolers participate at their own level in family-style classes of mixed ages.

- Parents and caregivers contributing to the enrichment of their child's music environment-regardless of their own musical abilities.

At the core of the Music Together approach is the idea that young children learn best from the powerful role models of parents/caregivers who are actively making music. Our program brings families together by providing a rich musical environment in the classroom and then facilitating family participation in spontaneous musical activity at home in daily life—which is so important to music development and early childhood learning. It's based on the recognition that, in a supportive environment, children can learn to sing in tune, keep a beat, and confidently participate in the music of their culture. Music Together creates that environment! By emphasizing actual music-making experiences, we introduce children to the pleasures of producing music instead of passively consuming it from iTunes or TV. We're very high-touch. Face to face, heart to heart, voice to voice—for a truly bonding and enriching experience.

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A Sample Lesson Plan

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14. Goodbye, So Long, Farewell	D	triple	Names - Hugs

Sandra Stanley

From: Suzanne Avantyr [suzanneavantyr@gmail.com]
Sent: Tuesday, August 08, 2017 10:02 AM
To: Sandra Stanley
Subject: Re: Musical Moments using Young Adult Study Room
Attachments: image001.jpg

Follow Up Flag: Follow up
Flag Status: Flagged

okay.
Thank you for the update.

On Tue, Aug 8, 2017 at 9:48 AM, Sandra Stanley <Sandra.Stanley@guampls.guam.gov> wrote:

Good morning,

We have a board member who is currently off-island. I am truly sorry for the delay.

I will once again forward your request.

Sincerely,

Sandra Manley Stanley

Administrative Officer
254 Martyr Street
Agana, Guam 96910
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Sent: Tuesday, August 08, 2017 9:49 AM

To: Sandra Stanley
Subject: Re: Musical Moments using Young Adult Study Room

Hafa Adai, Sandra. I wanted to check back in with you since I have yet to hear any news on the possibility of Music Together program, Musical Moments.

Thank you, Suz

On Wed, Jul 12, 2017 at 8:18 AM, Sandra Stanley <Sandra.Stanley@guampls.guam.gov> wrote:

Good morning,

I will send them another email, sorry.

Sincerely,

Sandra Manley Stanley

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