Office of the Mayor
MUNICIPALITY OF DEDEDO

Melissa B. Savares
Mayor

Frank A. Benavente
Vice Mayor

Speaker Benjamin J.F. Cruz

JAN 10 2018
Time: 3:00 [ ] AM [ ] PM File No 34-1397
Received By:
BGL# 34-18-1390

MEMORANDUM

DATE: **JANUARY 10, 2018**

TO: **Department of Revenue and Taxation**
Governor's Office
Speaker of the 34th Guam Legislature
Public Auditor

FROM: **Mayor & Chairman DMPC**

SUBJECT: **FY 2018- 1ST Quarter Report**
Non-Appropriated Funds (NAF)

Transmitted herewith is Fiscal Year 2018 –1ST Quarter Report for Non- Appropriated Fund (NAF) for Dededo Municipal Planning Council.

All pertinent documents relating to this account are attached and have been approved by the DMPC members during its regular council meeting held every second Tuesday of each month.

Please contact me at the numbers below, should you have any question or concerns.

MELISSA B. SAVARES
Mayor of Dededo

2018 JAN 10 PM 5:03

Attachment:

Cc: **MCOG Executive Director**

1390

DISTRICT: DEDEDO

FISCAL YEAR 2018

NON-APPROPRIATED FUNDS (NAF)

REVENUE AND EXPENDITURE SUMMARY REPORT

(X) 1ST QTR, () 2ND QTR, ( ) 3RD QTR, ( ) 4TH QTR,

REVENUE	
Donation (cash)	
Facility Use: Community Centers User	$ 3,000.00
"Program Income Funds" for Astumbo/Dededo Senior Center	
Flea Market Income	$ 31,650.00
Vending Machine Commission	$ -
Civil Wedding Acoount	$ 850.00
Program Registrations (Summer Camps, Sports Clinics, etc.)	$ 152.64
OTHER: GVB	$ -
TOTAL REVENUE	$ 35,652.64

	OPERATIONS	EXPENDITURE
220	TRAVEL - Off-Island/Local Mileage/ Reimbursement	$ -
230	CONTRACTUAL SERVICES	$ 1,349.44
	REPAIRS & MAINTENANCE	$ 8,036.00
233	DMO - Training / Registration Fee / Taxes / Licenses	$ 572.41
	COMMUNITY PROGRAMS AND PROJECTS	$ 6,889.70
240	SUPPLIES & MATERIALS	$ 2,991.63
		$ -
250	EQUIPMENT - BackHoe/Tractor Mower/John Dee Mower Parts	$ 1,771.08
	REIMBURSEMENT & REFUNDS	$ 1,692.12
270	WORKERS COMPENSATION	$ -
	CONSTRUCTION	$ -
271	DRUG TESTING	$ -
	SENIOR OPERATION EXPENSE	$ -
280	SUB-RECIPIENT/SUB-GRANT	$ -
	SPONSORSHIPS	$ 2,541.34
290	MISCELLANEOUS:	$ -
	Bank Service Fees	$ 33.66
	Stipend Fee	$ 850.00
	Donations:	$ 1,215.36
	Fundraiser	$ -
	Flea Market/Park Expense	$ -
	Food Items: Volunteers Feeding/DMPC Special Meeting	$ 6,013.87
	Humanitarian Assistance	$ 1,000.00
	SummerCamp Expense	$ -
	OTHERS: Harland Clarke Check Order	$ 108.00
	OTHERS: BOG Ifite Banking	$ 30.00
	OTHERS: Prizes & Awards	$ 2,220.00
	TOTAL OPERATIONS	$ 37,314.61

	UTILITIES	EXPENDITURE
361	Power	
362	Water/Sewer	
363	Telephone	
		$ -
	TOTAL UTILITIES	$ -

	CAPITAL OUTLAY	EXPENDITURE
450	Capital Outlay	

STATEMENT OF INCOME AND EXPENSE

Dededo Municipal Planning Council
Period: 1st Qtr Rpt - Oct, Nov, & Dec 2017

INCOME:

Flea Market Income:	$	31,650.00
Community Centers (Astumbo/Dededo) User Fee	$	3,000.00
Coco-Bottling Co. - DMO Qrt. Vending commission	$	-
Pepsi Cola Bottling DMO Qrt., Vending commission	$	-
Wedding Account-Civil Wedding	$	850.00
Summer Camp	$	152.64
GVB	$	-
	$	**-**
TOTAL REVENUE:	**$**	**35,652.64**

LESS EXPENSE:

Flea Markets	$	-
Senior Center Operations	$	-
Program Registrations	$	-
Donations	$	1,215.36
Reimbursements and refunds	$	1,692.12
Civil Weddings	$	-
Program Income	$	-
Facility Use	$	-
Others	$	-
Supplies and materials	$	2,991.63
Food and Catering	$	6,013.87
Sponsorships	$	2,541.34
Equipment and parts	$	1,771.08
Construction	$	-
Flea Market Expense	$	-
Humanitarian Assistance	$	1,000.00
Community Programs and Projects	$	6,889.70
Repairs and Maintenance	$	8,036.00
Bank Deposits	$	-
Prizes and awards	$	2,220.00
Stipend Fee	$	850.00
Contractual services	$	1,349.44
Taxes and licenses	$	572.41
Bank charges	$	-
Grant	$	-
Senior Center Operations Expense	$	-
Others: Harland Clarke Check Order	$	108.00
	$	-
BOG Bank Servicing Charge	$	33.66
BOG IFITE BANKING	$	30.00
TOTAL EXPENSE:	**$**	**37,314.61**

NET INCOME OVER EXPENSE:
As of 4th QTR Jul-Aug-Sept 2017

$	**(1,661.97)**

GENERAL LEDGER SUMMARY

Oct, Nov, & Dec 2017

Beginning Balance as of September 2017	**$**	**38,047.71**
Total Revenue (Oct, Nov, & Dec)	$	35,652.64
Total Collected and Deposited	$	73,700.35
Less: Total Disbursement	$	37,314.61
Including B.O.G. Service Charge	$	33.66
Including B.O.G. IFITEBANKING	$	30.00

Note: Amount does not include uncleared checks

TOTAL BALANCE
As of December 2017 **$** **36,352.08**

QUARTERLY FINANCIAL REPORT
Bank of Guam
From: October, November, & December 2017

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
Oct	Flea Market Collections	$ 11,275.00	$ 11,275.00
Nov	Flea Market Collections	$ 9,385.00	$ 9,385.00
Dec	Flea Market Collections	$ 10,990.00	$ 10,990.00
	TOTAL COLLECTED	**$ 31,650.00**	
Oct - Nov	Astumbo/Dededo Senior Center User		$ 3,000.00
Oct - Nov	MCOG - Civil Wedding		$ 850.00
Oct - Nov	Coco-Bottling Co. - DMO Qrt. Vending commission		$ -
Oct - Nov	Pepsi Cola Bottling DMO Qrt., Vending commission		$ -
Oct - Nov	Summer Camp		$ 152.64
Oct - Nov	GVB		$ -
	TOTAL DEPOSITED:		**$ 35,652.64**

Previous Balance:	**$ 38,047.71**
Total Collected:	**$ 73,700.35**
Less Expenditure:	**$ 37,314.61**
B.O.G Service Charge	**$ 33.66**
B.O.G IFITEBANKING	**$ 30.00**
ENDING BALANCE	**$ 36,352.08**

FINANCIAL REPORT
Bank of Guam
From: October 2017

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
10/2/2017	In Ofc , Sat./Sun. FM Collection	$ 1,880.00	$ 1,880.00
10/6/2017	In Ofc FM Collection	$ 515.00	$ 515.00
10/10/2017	Sat./Sun. FM Collection	$ 2,315.00	$ 2,315.00
10/16/2017	In Ofc , Sat./Sun. FM Collection	$ 1,115.00	$ 1,115.00
10/23/2017	In Ofc , Sat./Sun. FM Collection	$ 3,330.00	$ 3,330.00
10/30/2017	In Ofc , Sat./Sun. FM Collection	$ 2,120.00	$ 2,120.00
		$ -	$ -
		$ -	$ -
	TOTAL COLLECTED	$ 11,275.00	
10/3/2017	Coca Cola Beverage CO. GU INC.		$ 152.64
10/6/2017	Civil Weddings for July.2017 ($150.00) & Sept.2017 ($350.00)		$ 500.00
10/23/2017	rcpts.#57964, 57966, 57969		$ 600.00
			$ -
			$ -
			$ -
	TOTAL DEPOSITED:		$ 12,527.64

Previous Balance:	$ 48,389.44
Total Collected:	$ 60,917.08
Less Expenditure:	$ 12,781.26
B.O.G Service Charge	$ 9.89
B.O.G IFITE BANKING	$ 10.00
ENDING BALANCE	$ 48,115.93

TOTAL BREAKDOWN:

Flea Market	$ 19,745.97
Community Centers	$ 8,360.14
Summer Camp	$ 5,168.51
GVB	$ 7,410.52
Wedding Account	$ 7,430.79

OVERALL TOTAL: $ 48,115.93

Deposit to Bank of Guam (Flea Market Acct)

FINANCIAL REPORT
Bank of Guam
From: November 2017

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
11/6/2017	In Ofc , Sat. FM Collection	$ 2,725.00	$ 2,725.00
11/9/2017	In OFC FM collection	$ 210.00	$ 210.00
11/13/2017	In OFC & Sat. FM Collection	$ 1,045.00	$ 1,045.00
11/20/2017	In OFC & Sat. FM Collection	$ 2,265.00	$ 2,265.00
11/27/2017	In Ofc , Sat. / Sun. FM Collection	$ 3,140.00	$ 3,140.00
		$ -	$ -
		$ -	$ -
		$ -	$ -
	TOTAL COLLECTED	$ 9,385.00	
11/9/2017	Civil Wedding for Oct.2017		$ 200.00
11/20/2017	Dededo Senior Cntr #57974		$ 200.00
11/27/2017	peter Esteban #57950		$ 200.00
			$ -
			$ -
			$ -
	TOTAL DEPOSITED:		$ 9,985.00

Previous Balance:	$ 48,115.93
Total Collected:	$ 58,100.93
Less Expenditure:	$ 11,228.08
B.O.G Service Charge	$ 10.78
B.O.G IFITE BANKING	$ 10.00
ENDING BALANCE	$ 46,852.07

TOTAL BREAKDOWN:

Flea Market	$ 18,782.11
Community Centers	$ 8,360.14
Summer Camp	$ 5,168.51
GVB	$ 7,410.52
Wedding Account	$ 7,130.79

OVERALL TOTAL: $ 46,852.07

Deposit to Bank of Guam (Flea Market Acct)

FINANCIAL REPORT
Bank of Guam
From: December 2017

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
12/4/2017	In Ofc , Sat. & Sun. FM Collection	$ 2,780.00	$ 2,780.00
12/11/2017	In Ofc & Sat. FM Collection	$ 1,130.00	$ 1,130.00
12/18/2017	In Ofc & Sat./Sun. FM Collection	$ 3,025.00	$ 3,025.00
12/18/2017	Donation For Useage of Old FleaMarket "Car Show Event "	$ 1,000.00	$ 1,000.00
12/26/2017	In Ofc , Sat. & Sun. FM Collection	$ 3,055.00	$ 3,055.00
		$ -	$ -
		$ -	$ -
		$ -	$ -
	TOTAL COLLECTED	$ 10,990.00	
12/4/2017	rcpt. #57971 $200.00 - #57976 $200.00		$ 400.00
12/11/2017	rcpt.#57978*$200.00, #57980*$200.00, #57981*$200.00		$ 600.00
12/18/2017	Civil Wedding for November 2017		$ 150.00
12/29.2017	Rcpts.#57972,#57985,#57987,#57989,#57991		$ 1,000.00
			$ -
			$ -
	TOTAL DEPOSITED:		$ 13,140.00

Previous Balance:	$ 46,852.07
Total Collected:	$ 59,992.07
Less Expenditure:	$ 13,241.61
B.O.G Service Charge	$ 12.99
B.O.G IFITE BANKING	$ 10.00
ENDING BALANCE	$ 46,727.47

TOTAL BREAKDOWN:

Flea Market	$ 18,705.36
Community Centers	$ 8,162.29
Summer Camp	$ 5,168.51
GVB	$ 7,410.52
Wedding Account	$ 7,280.79

OVERALL TOTAL: $ 46,727.47

Deposit to Bank of Guam (Flea Market Acct)

STATEMENT OF INCOME AND EXPENSE

Dededo Municipal Planning Council

	Oct-17	Nov-17	Dec-17	4th Qtr Totals
INCOME:				
Flea Market Income:	$ 11,275.00	$ 9,385.00	$ 10,990.00	$ 31,650.00
Community Centers (Astumbo/Dededo) User Fee	$ 600.00	$ 400.00	$ 2,000.00	$ 3,000.00
Coco-Bottling Co. - DMO Qrt. Vending commission	$ -	$ -	$ -	$ -
Pepsi Cola Bottling DMO Qrt., Vending commission	$ -	$ -	$ -	$ -
Wedding Account-Civil Wedding	$ 500.00	$ 200.00	$ 150.00	$ 850.00
Summer Camp	$ 152.64	$ -	$ -	$ 152.64
GVB	$ -	$ -	$ -	$ -
				$ -
TOTAL REVENUE:	**$ 12,527.64**	**$ 9,985.00**	**$ 13,140.00**	**$ 35,652.64**
LESS EXPENSE:				
Flea Markets	$ -	$ -	$ -	$ -
Senior Center Operations	$ -	$ -	$ -	$ -
Program Registrations	$ -	$ -	$ -	$ -
Donations	$ 1,125.00	$ 90.36	$ -	$ 1,215.36
Reimbursements and refunds	$ -	$ -	$ 1,692.12	$ 1,692.12
Civil Weddings	$ -	$ -	$ -	$ -
Program Income	$ -	$ -	$ -	$ -
Facility Use	$ -	$ -	$ -	$ -
Others	$ -	$ -	$ -	$ -
Supplies and materials	$ 1,620.33	$ 240.00	$ 1,131.30	$ 2,991.63
Food and Catering	$ 371.90	$ 5,282.97	$ 359.00	$ 6,013.87
Sponsorships	$ -	$ 541.34	$ 2,000.00	$ 2,541.34
Equipment and parts	$ 829.33	$ 250.00	$ 691.75	$ 1,771.08
Construction	$ -	$ -	$ -	$ -
Flea Market Expense	$ -	$ -	$ -	$ -
Humanitarian Assistance	$ 200.00	$ -	$ 800.00	$ 1,000.00
Community Programs and Projects	$ 2,114.70	$ 1,400.00	$ 3,375.00	$ 6,889.70
Repairs and Maintenance	$ 5,685.00	$ 2,351.00	$ -	$ 8,036.00
Bank Deposits	$ -	$ -	$ -	$ -
Prizes and awards	$ -	$ -	$ 2,220.00	$ 2,220.00
Stipend Fee	$ 500.00	$ -	$ 350.00	$ 850.00
Contractual services	$ 335.00	$ 500.00	$ 514.44	$ 1,349.44
Taxes and licenses	$ -	$ 572.41	$ -	$ 572.41
Bank charges	$ -	$ -	$ -	$ -
Grant	$ -	$ -	$ -	$ -
Senior Center Operations Expense	$ -	$ -	$ -	$ -
Others: Harland Clarke Check Order	$ -	$ -	$ 108.00	$ 108.00
		$ -	$ -	$ -
BOG Bank Servicing Charge	$ 9.89	$ 10.78	$ 12.99	$ 33.66
BOG IFITE BANKING	$ 10.00	$ 10.00	$ 10.00	$ 30.00
TOTAL EXPENSE:	**$ 12,801.15**	**$ 11,248.86**	**$ 13,264.60**	**$ 37,314.61**
NET INCOME OVER EXPENSE:	**$ (273.51)**	**$ (1,263.86)**	**$ (124.60)**	**$ (1,661.97)**