Gmail

Benjamin J.F. Cruz <senator@senatorbjcruz.com>

Official Transmittal to the Office of Speaker Cruz regarding the Guam Public Library System Board Meeting Reporting Requirements - January 11, 2018
3 messages

Bonnie Tenorio <Bonnie.Tenorio@guampls.guam.gov>
To: "Honorable Benjamin J.F. Cruz" <senator@senatorbjcruz.com>
Cc: Sandra Stanley <Sandra.Stanley@guampls.guam.gov>
Wed, Jan 17, 2018 at 1:42 PM

Re: Office of Speaker Benjamin J.F. Cruz

Hafa Adai,

Attached is the official transmittal of the Guam Public Library System Board Meeting Reporting Requirements for January 11, 2018. A hard copy was hand delivered to your office this morning.

GL# 34-18-1408
Speaker Benjamin J.F. Cruz

JAN 17 2018
Time: 2:55 [ ] AM [ ] PM File No.
Received By:

Please acknowledge receipt of this email. Thank you.

Sincerely,

Bonnie Tenorio,
254 Martyr St.,
Hagatna, GU. 96910
Tel: (671) 300-9296
Fax: (671) 477-9777

Guam Public Library System

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GPLS Board Reporting Requirements Transmittal to Speaker Cruz.pdf
3290K

Benjamin J.F. Cruz <senator@senatorbjcruz.com>
To: Guam Legislature Clerks <clerks@guamlegislature.org>
Cc: "<rennae@guamlegislature.org>" <rennae@guamlegislature.org>, BENJAMIN CRUZ <speaker@senatorbjcruz.com>
Wed, Jan 17, 2018 at 1

01/17/2018	01/12/18	Guam Public Library System	Reporting Requirements. *Emailed	34-18-1408

[Quoted text hidden]

Speaker Benjamin J.F. Cruz
I Mina'trentai Kuåttro Na Liheslaturan Guåhan
T 671-477-2520 | F 671-477-2522
http://www.senatorbjcruz.com

GPLS Board Reporting Requirements Transmittal to Speaker Cruz.pdf
3290K

Benjamin J.F. Cruz <senator@senatorbjcruz.com>
To: Guam Legislature Clerks <clerks@guamlegislature.org>
Cc: "<rennae@guamlegislature.org>" <rennae@guamlegislature.org>, BENJAMIN CRUZ <speaker@senatorbjcruz.com>
Wed, Jan 17, 2018 at 1

Disregard previous email transmission. See correction below regarding GL# 34-18-1408

01/17/2018	01/12/18	Guam Public Library System	Official Transmittal to the Office of Speaker Cruz regarding the Guam Public Library System Board Meeting Reporting Requirements - January 11, 2018. *Emailed	34-18-1408

[Quoted text hidden]

2018 JAN 17 PM 1:00

1408

GUAM PUBLIC LIBRARY SYSTEM
Sisteman Laibirihan Pupbleko Guåhan
A Division of the Department of Chamorro Affairs
Government of Guam

Honorable Edward J.B. Calvo
Governor of Guam

Raymond S. Tenorio
Lieutenant Governor of Guam

Johnny G. Sablan
DCA President

January 12, 2018

The Honorable Benjamin J.F. Cruz
Speaker, 34th Guam Legislature
163 Chalan Santo Papa Juan Pablo Dos
Hagåtña, Guam 96910
(via email: senator@senatorbjcruz.com)

Re: Reporting Requirements

Dear Speaker Cruz:

Attached are the reporting requirements for Boards and Commissions pursuant to Public Law No. 31-233 regarding the January 11, 2018 meeting of the Guam Public Library System.

Should you have any questions, please do not hesitate to contact Sandra M. Stanley, Administrative Officer at 475-4765 or via email at sandra.stanley@guampls.guam.gov.

Sincerely,

Johnny G. Sablan
President, DCA

Attachments

GUAM PUBLIC LIBRARY SYSTEM
Sisteman Laibirihan Pupbleko Guåhan
A Division of the Department of Chamorro Affairs
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Governor of Guam

Raymond S. Tenorio
Lieutenant Governor of Guam

Johnny G. Sablan
DCA President

The Guam Public Library System Board
Regular Board Meeting – January 11, 2018
4:00 p.m.

Agenda

I. Call to Order
1. Roll Call

II. Approval of Minutes – Meeting of November 21, 2017

III. President's Report

IV. Reports
1. Administrative Officer - updates
2. Library Tech. Supervisor Report - updates

V. New Business
1. Internet Café
2. Suzanne Avantyr - Musical Moments using the Young Adult Study Room

VI. Old Business

VII. Open Discussion

VIII. Announcements
1. Guam Preservation Trust Pacific Preservation Summit 2018
2. Next Board meeting February 8, 2018, at 4:00 p.m.

IX. Adjournment

Guam Public Library System
Regular Board Meeting
November 21, 2017
4:00 pm

Minutes of Meeting

I. Call Meeting to Order. The meeting was held at the main library and was called to order to by Johnny G. Sablan, President, DCA on November 21, 2017 at 4:00 p.m.

A. Roll Call

Present: Mr. Johnny Sablan, Mr. Krishnan Seerengan, Mr. Kyle Mandapat, Mr. William Sarmiento and Mrs. Marissa Mears.

II. Nomination of Officers. Mr. Sablan calls for the new board to nominate officers. Mr. Sarmiento nominated Mr. Kyle Mandapat as Chairperson. All were in favor. Mrs. Mears nominated Mr. William Sarmiento as Vice Chairperson. All were in favor. Mrs. Mears nominated Mr. Krishnan Seerengan as Secretary /Treasurer. All were in favor. Mrs. Mears will be a Board member.

III. Reports.

1. President's Report. Chairperson Mandapat called on Mr. Sablan to discuss President's Report.

Mr. Sablan spoke about following the rules and the laws that were brought to his attention by GPLS Administrative Officer, Ms. Sandra Stanley, to refresh and re-certify board members once a year. Date is set up for Monday, November 27, 2017 at 4:00 p.m. and will be conducted by Mr. Sablan. A copy of the power point handouts were provided to Board members for review.

In addition, President Sablan spoke of the draft recommendation list for leasing of the Internet Cafe due to the inquiries of law makers and the public. President Sablan mentions that he also oversees the Chamorro village and that they also have experience in leasing facility of the like. Board members took a few minutes to review the attached list. Mr. Sablan suggests to discuss this in New Business.

2. **Administrative Officer's Report. Chairman Mandapat called on GPLS Administrative Officer, Mrs. Sandra Stanley to discuss Administrative Officer's**

Report. Mrs. Stanley informs the Board that copies of the reports were distributed to each member.

Mrs. Stanley pointed out that a Patron, Ms. Susan Avantyr called and also emailed her for permission to use the library for private business called Musical Moments. During the time of her inquiry there were only (2) Board members (Mr. Kyle Mandapat and Mr. Krishnan Seerengan). Mrs. Stanley asks if GPLS will be asking Ms. Suzanne Avantyr to donate a portion of what she will be making. Mr. Sablan mentioned that when leasing out a room at the Guam Museum, it is subject to Board of Trustees mandated fees.

However, it is up to the GPLS Board to charge her for the use of the room that she will be using on any given day that the library is open that may bring in people to celebrate the library. Mrs. Stanley explained that the use of the study room is for a total of (3) mornings a week for (2) weeks, for a total of 6 classes.

Mr. Sablan mentioned she would have to control the children. Maybe have a trial for the first time as it will benefit the children. Mr. Sablan asked Mrs. Stanley for her recommendation. Mrs. Stanley agreed that it will be good for the library. Chairman Mandapat asked if GPLS could stipulate that the parents get library cards. Mrs. Mears agreed. Secretary/Treasurer Seerengan shared his concerns about the noise volume for other patrons using the library for other purposes. Mr. Sablan suggested to do a trial just for the time requested and set up a Standard Operating Procedure (SOP) thereafter. Mrs. Stanley asks if Chairman Mandapat will be providing the SOP.

Vice Chairman Sarmiento agreed that if after the first time, the trial does not work out possibly due to poor supervision and/or noise control, then the decision can be made that it is not going to work out. Vice Chairman Sarmiento adds that this would be good exposure for the library. Mrs. Stanley will be communicating with the requestor, Ms. Suzanne Avantyr and will copy Board members. Mr. Sablan mentioned that feedback from the employees is welcomed. All will be after the trial. Chairman Mandapat will draft the letter. Vice Chairman made a motion to do the trial and if all does not work out the first time, then we may need to make a call to cut if off due to the noise and poor supervision. Mrs. Stanley will be contacting Ms. Suzanne Avantyr on when she would like to start. Mrs. Stanley will gather staff feedback after the (2) weeks trial. Chairman Mandapat and Board will draft the letter for Mrs. Stanley to forward to Ms. Suzanne Avantyr. Motion is seconded by Secretary/Treasurer Seerengan. All were in favor.

3. **Library Technician Supervisor's Reports. Library Technician Supervisor, Mrs. Teresita Kennimer was not present this day.** Mr. Sablan mentions that Library Technician Supervisor was requesting for some action items regarding the World

Digital News subscription. Secretary/Treasurer Seerengan stated that GPLS is way behind the rest of the world in terms of digital collection and that GPLS needs to catch up with the rest of the world. Most of the libraries in the Mainland have digital collections. Chairman Mandapat asks Mr. Sablan if we have the funding for these collections. Mr. Sablan asked Mrs. Stanley if funding is available. Mrs. Stanley informed the Board of funding availability. Secretary/Treasurer Seerengan mentioned that collection of periodicals cannot be used as research. Mr. Seerengan commented that EBSCO is free. Mr. Sablan asks for suggestions. Mr. Seerengan suggested hard copies and adds that EBSCO should be free for the entire region. Mr. Sablan mentions that there is no need for a motion. Vice Chairman Sarmiento asks if the magazines will bring more people to the library. Mr. Seerengan mentions that he will do research for next meeting. Mr. Sarmiento asks if we can have programs like Avatar or Engineering exclusive to the library. Mr. Seerengan adds that there are federal documents. Chairman Mandapat suggests having a sit down and having a plan of ideas to discuss. Mr. Seerengan stated that the problem in the library is technology wise, GPLS is way behind and not up to date. Bottom line is to get a Professional Librarian and Certified. All agree.

IV. **New Business:** Mr. Sablan asks that for next meeting(s) to name Internet Café attachments as Exhibits. Mr. Sablan discusses total square feet and comparison to Chamorro Village tenants and mentions it is turnkey. Mr. Sablan suggests to maybe revisit the dollar amount in 4-5 months and revisit again.

Mr. Sablan also stated that the key part is the power cost. How much power the vendor will use. The vendor will be paying for their own power. Power meters will be separate. Question is the Standard Operating Procedure (SOP).

What days will the vendor be open? Mr. Seerengan asks if it will be up to the vendor with what hours that they will be open. Mr. Sablan mentions that they can recommend that they be open on special events. Mr. Sablan recommends $500 to start off with. Chairman Mandapat mentions that with this price cost, GPLS should be able to get a vendor real quick. Secretary/Treasurer Seerengan mentions bringing up the rent to $750.

Chairman Mandapat inquired if there is a possibility to do a minimum bid. Mr. Sablan mentions that we would have to go through the process. Mr. Sablan asks if action can be taken now. Vice Chairman Sarmiento makes a motion to approve the draft with the amendment to change the monthly rent starting at $500 and shall be a subject to adjustment the highest bid. Rent and security deposit shall be subject to adjustment based on the rent.

Mrs. Stanley reported that an Establishment of Account was approved by Mr. Sablan and sent to BBMR for approval and routed to Department of Administration,

Accounting Office to establish a Non-Appropriated Fund (NAF) account labeled "GPLS Internet Café."

Chairman Mandapat asks where will the money for the Internet Café be going to. Mr. Sablan and Mrs. Stanley explained that it is to benefit the library such as for example if the inside of the library need to be painted, etc. Board members explained that vendors should have their own licenses and insurances. The Secretary/Treasurer adds that the vendor should have their own Worker's Compensation insurance. Motion was seconded by Chairman Mandapat. All were in favor.

V. **Marketing Plan:** Chairman Mandapat stated that the GPLS marketing plan is the means of getting the word out and attracting customers, new members and more support for the library. Vice Chairman said that we need something here on Guam for the kids and to let it be exclusive to the library so that they can come here to GPLS and get it only from GPLS.

Chairman Mandapat stated that opening up the space up to different organizations or other groups that need somewhere centralized to meet up.

Mrs. Stanley informs the Board that any programs and software to be utilized by GPLS need prior approval by the Department of Administration, Data Division and gives the example of a simple download from Social Security office.

Secretary/Treasurer Seerengan said that if the program is a good program, then Board/GPLS would just need to write to the vendor and Data can do it. The Secretary/Treasurer and Mrs. Stanley add that it just needs to be done properly.

Vice Chairman brought up what the kids might want that they don't have due to the cost of the programs. Mr. Seerengan brought up the Man'amko classes that were held before at GPLS.

Mrs. Stanley informed the Board that the classes will be starting in January. The Chairman and the Secretary/Treasurer spoke about the disadvantage of having the branches only open once a week. Mr. Sablan mentions that this is something that the Board needs to talk with the Head Chair, Senator Joseph San Agustin. Mrs. Stanley suggests that Board members meet with Senator San Agustin to discuss the FY 2019 budget. Chairman Mandapat discusses having working sessions as Mr. Sablan suggested to discuss action items and what to prioritize.

Mr. Sablan asks if we can prioritize having a Librarian. Chairman Mandapat asks to make a motion to hire a professional Librarian for the record. The Vice Chairman adds that we need to support the current staff by giving them a raise. The Vice Chairman also adds that the library also needs major renovations.

Mrs. Mears adds that the staff at GPLS work hard and adds that she was reading or was told somewhere that the Library Technicians can be trained to go online to get their degree.

Mr. Seerengan mentioned that in 2011 the University of North Texas came to Guam and out of 240 people, 33 from the Region applied, however no one from GPLS applied. Mr. Sablan asks if anyone would like to make a motion to hire a Certified Professional Librarian. The Vice Chairman motions to hire a Certified Professional Librarian for the purpose of a different prospective or approach to take things higher. Mrs. Mears seconded the motion. Board members agree that the particulars will be discussed at scheduled working sessions to discuss action items.

VI. **Open Discussions:** No announcements were made by all members present. Board members will be staying in contact to discuss next work session.

VII. **Next Meeting:** January 11, 2018 at 4:00 p.m.

VIII. **Adjournment:** Motion was made by Vice Chairman Sarmiento to adjourn the meeting. Motion was seconded by Mrs. Mears.

Meeting was adjourned at 5:19 p.m.

Approved by: _____ Date: 1/11/18

Kyle R. Mandapat, Chairman

Countersigned by: _____

Bonnie J. Tenorio
Secretary I (Typist)

Report to the GPLS Board
January 11, 2018 4:00 p.m.

Submitted by:
Sandra M. Stanley, Administrative Officer, GPLS

I am submitting the following:

1. Pacific Preservation Summit will be held from Monday, February 28 through February 28, 2017. GPLS will be hosting on Monday, February 26, 2018 (see attachment #1).

   Topics for the day are:

   Archives and Research Resources (10:00 a.m. to 11:00 a.m.)
   Technology and Preservation (11:15 a.m. to 12:15 p.m.)
   Engaging Heritage Advocates (1:30 p.m. to 2:30 p.m.)
   Community Consultations (2:45 p.m. to 3:45 p.m.)

   Mr. Frankie Aflague will be notified of Presenters at a later date.

2. Frank Aflague sent an email on January 10, 2018 on what were discussed (see attachment #2).

Sandra M. Stanley

pacific preservation SUMMIT
Guam * Feb. 26-28, 2018
Connect | Appreciate | Preserve

Nieves M. Flores Memorial Library

CONNECT

DAY 1: Monday, February 26, 2018 Schedule

- ❑ **Projector & Screen**
- ❑ **Laptop/Computer**
- ❑ **P.A. System *(if possible)***
- ❑ **Chairs for 30 people**
- ❑ **Refreshments & Beverages for morning & afternoon**
- ❑ **Summit Flag (to be provided by GPT)**

Contacts:
GPT Office: 472-9439/40

On days of Summit:
Larry Borja 727-1683
Andrew Tenorio 727-3414

Time	Activity	Location
8:00 a.m.	**Registration**	Guam Museum
8:30 a.m.	**Welcoming Remarks**	Guam Museum
9:00 a.m.	**Keynote Address**	Guam Museum
9:45 a.m.	**Break & Transit**	
10:00 am- 11:00 am	**BREAKOUT SESSION 1**	
	Topics Interpretive Archaeology	Guam Museum
	Architecture of Micronesia	CAHA Art Gallery
	Heritage Tourism	Cathedral-Basilica National Museum
	Sustainable Design Architecture	Guam Congress Building
	Historic Hagatna Walking Tour	Plaza de Espana
	Preservation of People	Historic Lujan House
	Archives and Research Resources	**Guam Public Library**
11:00 am- 11:15 am	**Break & Transit**	
11:15 am -12:15 pm	**BREAKOUT SESSION 2**	
	Topics *Underwater Archaeology*	Guam Museum
	Historic Preservation Experience	CAHA Art Gallery
	Cultural Preservation Through Dance	Cathedral-Basilica National Museum
	Oral Histories	Guam Congress Building
	Preserving Traditional Medicine	Plaza de Espana
	Technology and Preservation	**Guam Public Library**
	Engaging Youth in History	Historic Lujan House

DAY 1: Monday, February 26, 2018 Afternoon Schedule

Time	Activity	Location
12:15 p.m.	**LUNCH**	Guam Museum
1:15 pm	**Transit**	
1:30 pm -2:30 pm	**BREAKOUT SESSION 3**	
	Topics Engaging Community Based Archaeology	Guam Museum
	Village Revitalization Planning	CAHA Art Gallery
	Language & Technology	Cathedral-Basilica National Museum
	Tangible Preservation: The Built Environment	Guam Congress Building
	Preservation Walking Tours	Plaza de Espana
	Museums in Micronesia: Curation, Conservation & Interpretation	Historic Lujan House
	Engaging Heritage Advocates	**Guam Public Library**
2:30 pm	**BREAK & TRANSIT**	
2:45 pm -3:45 pm	**BREAKOUT SESSION 4**	
	Topics Preservation on Federal Properties	Guam Museum
	New Technologies in Preservation	CAHA Art Gallery
	Youth & Preservation: Immersion Schools	Cathedral-Basilica National Museum
	Teaching with Historic Places	Guam Congress Building
	Historic Hagåtña/Naval Cemetery Waking Tour	Plaza de Espana
	Cultural Preservation Through Music	Historic Lujan House
	Community Consultations	**Guam Public Library**
3:45 pm	**BREAK**	
4:00 pm	**SUMMIT RECAP**	Guam Museum
6:00 pm	**DINNER RECEPTION**	Guam Museum

Frank Aflague

From: Frank Aflague
Sent: Wednesday, January 10, 2018 5:13 PM
To: Sandra Stanley
Cc: Teresita Kennimer; Johnny Sablan
Subject: Guam Preservation Trust Meeting
Attachments: image001.jpg

Ms. Sandy,

Yesterday's meeting that I attended with Ms. Terry went as follows:

- Over 100 participants that are registered
- Schedule of events, venues and breakout sessions
- Flags posted in front of each venue
- Trolley being utilized for the transportation around the Hagåtña area and Venues.
- Outer islands participation which is still pending, but will be updated weekly for participation and presentations.
- $500.00 dollars to be given to each venue for refreshments for 30 people but could be more depending on which venue one wants to attend...the $500.00 dollars must be given to a nonprofit organization which in turn will provide a voucher stating "Venue Expense and the amount of $500.00.
- Our Internet Café to be utilized as the refreshment area once Mr. Sablan gives the approval.
- I will be receiving more guidance from Andrew at Guam Preservation Trust regarding the $500.00 dollars.
- The Public Library will have 4 sessions. Two in the morning and two in the afternoon which are an hour each.
- The event is for three days, but the venues are just for the Monday, February 26, 2018.
- Set up time of 7:30am, but pushed to 9am for the library due to when the library opens and the Library Technicians come in.
- Equipment needed which we have (projector, Screen, laptop and internet access)
- Volunteers/staff needed for time checks, crowd control and any other assistance an attendee may need.

Submitted as required for record.

Attachment #2

Guam Public Library System
Library Board Meeting
Thursday, January 11, 2018
Library Technician Supervisor Report

- **Statistics:** Main/Children's Library and Branch Libraries

  1. Services, Programs and Collections

- **Operation of Libraries and Employees' Schedule**

  1. January 2018 (Library Hours and Library Technicians)
  2. GPLS will be losing loyal and dedicated employees: Two (2) Library Technicians and one (1) CWEP
     - Darleen Manglona - Library Technician I will be resigning effective Friday, January 12, 2018. Mrs. Manglona manages the Merizo Branch Library.
     - Rose Santiago - Library Technician II will be retiring in August 2018. Mrs. Santiago manages the Children's Library.
     - Ms. Gena Perez - CWEP Trainee has been with the library since 2004. Ms. Gena Perez is a loyal and dedicated CWEP trainee. She prepares all the Arts & Crafts for our upcoming literacy programs from our Toddler Program to our Young-at-Heart (elderly) for the Karidat Group Homes and the Saint Dominic's Senior Group Homes. Ms. Gena informed me a few weeks ago that her Community Work Experience Program (CWEP) contract with the library will end in April 2018. I have approached her numerous times to apply for the Library Technician position whenever there is an opening, but never submits her application.

  Currently on board, there are a total of nine (9) Library Technicians and one (1) CWEP Public Health Trainee to maintain the five (5) Branch Libraries, Main Branch and the Children's Library.

  Coverage at the Main Branch and Children's Library is a priority. Should one or two employees call in sick or is on Annual Leave then one of the Branch Libraries will be closed (see: Branch/Employees Schedule) and "behind the scenes" operations such as cataloging, technical processing, collections inventory, discarding, etc. will remain untouched.

  To provide a more adequate library institution and to meet the challenges ahead to catch up with the newest technology, print/non-print materials, programs, and to seek other means of funding, GPLS is in need of professional Librarians in the areas of information systems, reference, cataloguing, programs and grant writings. Currently the Library Technicians take on the responsibilities of a qualified Librarian.

- **Library Tours and Class Visits:**

- **Main Branch Library**:

  1. Japanese School of Guam - Wednesday, December 20, 2017: 2nd Graders from the Japanese School of Guam in Mangilao paid a visit and the library was conducted of the Main Library. The school has been scheduling its library tours with the Barrigada Branch Library on Thursdays (every 3 months) and also during Saturdays when the Main Library is closed due to other cause of inconvenience to the public and employees.

Attachment No. 1

2. Guam Department of Education School Librarians - Thursday, February 15, 2018: To support and collaborate and to learn about the many amazing resources their Public Library has to offer. (45) School Librarians from the Guam Department of Education will visit and tour the Main Library.

- **Agat Branch Library**:

1. Mt. Carmel Catholic School, Preschool to 8th Graders: A weekly Tuesday class visits with approximately 150 to 190 students and their teachers from 9:00 a.m. to 2:00 p.m. from Mt. Carmel Catholic Schools, Grades Pre-K to 8th Grade. Each new school year, Library cards are processed or updated in the system before the students can be able to borrow any items/materials, participate during our Toddler Story Time, Arts & Crafts and our Summer Reading Club Program. We strongly encourage the students to borrow library materials during their visit

- **Braille Book Donations**:

1. Guam Serenity Lions Club - Donated Braille Books on Wednesday, December 20, 2017. Braille books donated were Fiction and Non-Fiction for Juvenile/Young Adults and Adults.

- **Guam Preservation Trust Summit 2018 - Monday, February 26, 2018 – Wednesday, February 28, 2018**

On August 25, 2017 Joe Quinata, Guam Preservation Trust, Chief Program Officer, discussed with Mr. Sablan their upcoming CAP '18 (Connect, Appreciate, Preserve) Summit that will take place this year. Professionals and apprentices from the Pacific Islands from CNMI, FSM and Guam will engage and focus on the vast array of resources from Archaeology, Architecture, Culture, Community Planning, and History. This summit is funded with funds from the Department of Interior for expenses for each venue site and to provide some light refreshments for the participants.

Mr. Sablan informed him that he would like the library to be included during the summit.

GPLS is included as one of the venue and we are schedule for Monday, February 26, 2018 for a short presentation and library tour. (See attachment)

➢ **Electronic Media to Purchase:**

1. NewsBank / Access World News: $5,760 per year; 6,000 resources
2. Access World News Research Collection: $6,335; 11,000 resources
    - Access World News Research Collection includes all the sources in Access World News.
    - Backup files from 1978 to current, and a thousands of sources, Access World News covers all topics from all over the world, local and global perspectives. We have many sources in Hawaii, California, and other Pacific regions; we also have many national or international sources.
    - NewsBank has been updating the interface, and added a complimentary product enhancement "Find A Topic" on which we have received a lot of positive feedbacks.
    - Other products that GPLS might have interest in: America's GenealogyBank and America's Obituaries & Death Notices.

    Between 2008 and 2009, GPLS purchased a subscription from NewsBank during that time period, however due to funding the subscription was never renewed.
3. EBSCO:

- EBSCO Information Services is a worldwide leader in providing information access and management solutions through print and electronic journal subscription services, research database development and production, online access to more databases and thousands of e-journals, and e-commerce book procurement. EBSCO has served the library and business communities for more than 70 years.
- All of their pricing is based on a yearly subscription cost, and to show how much of a discount they will be able to offer the library. Below is a breakdown of the different options, this includes the retail value to show how much the library is saving.

Option 1 - $27,500 (your price); (retail value - $87,450)

- Academic Search Premier
- MasterFILE Premier
- Consumer Health Complete
- Biography Reference Center
- Science Reference Center
- History Reference Center
- Small Business Reference Center
- Readit!

Option 2 - $7,500 (your price); retail value - $14,570)

- Novelist Plus
- Novelist K-8 Plus

Option 3 - $4,750

- LearningExpress Library (Careers & Jobs, Lifelong Learning, Student Resources)

Option 4 - $22,950

- MyHeritage Library Edition
- Rosetta Stone Library Solution

Option 5 - $30,000

- MyHeritage Library Edition
- Rosetta Stone Library Solution Plus

4. Pacific Daily News (e-Edition):
   - However, the E-edition is online for 30 days as a PDF file. Here on out, it can be saved for future archival.
   - $20.00 per month per computer user

5. Guam Daily Post (e-Edition):
   - Archives as far back as 2012
   - $9.99 per month; per user/per computer

GUAM PRESERVATION TRUST PRESENTS

Pacific Preservation Summit Guam

CAP 2018

Connect | Appreciate | Preserve

FEBRUARY 26, 27 & 28, 2018







REGISTER TODAY!

www.pacificpreservation.org

Attachment No. 2

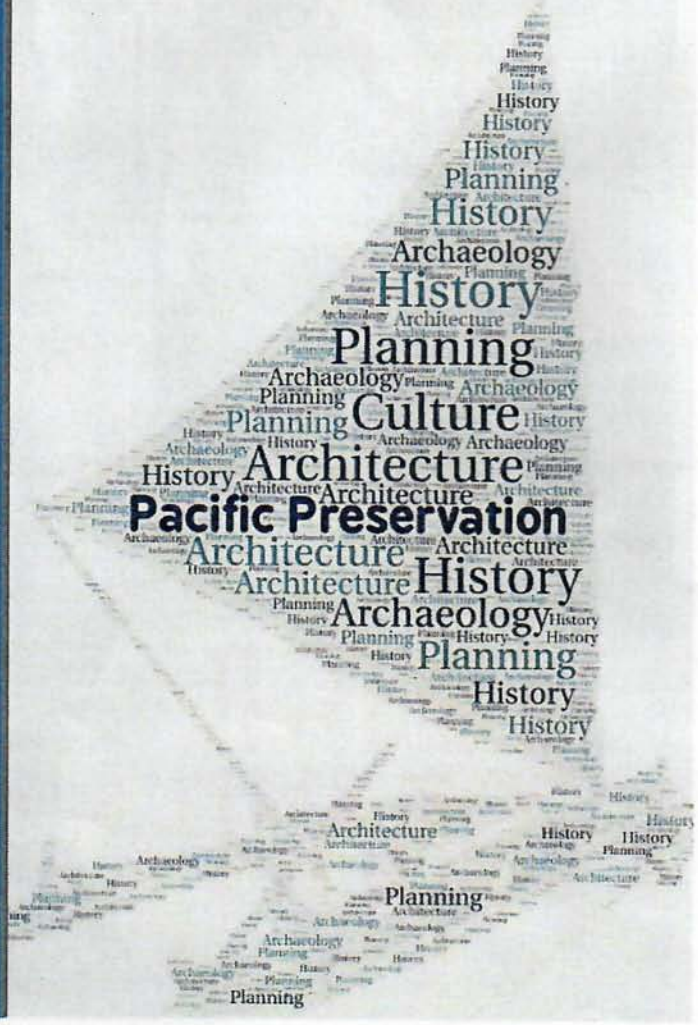


Pacific Preservation Summit

The Pacific Preservation Summit is a project organized by the Guam Preservation Trust, a public, non-profit organization working in historic preservation.

This inaugural summit will be held in the historic district of Hagåtña, Guam and focus on five disciplines in historic preservation: Architecture, Archaeology, Culture, History, and Community Planning.

With the theme "Connect, Appreciate, and Preserve" we invite our communities to celebrate our Pacific Heritage and develop collaborative resources to prepare our Pacific Islands to build capacity for adaptation and mitigate current threats to both tangible and intangible historic and cultural preservation areas our communities value.

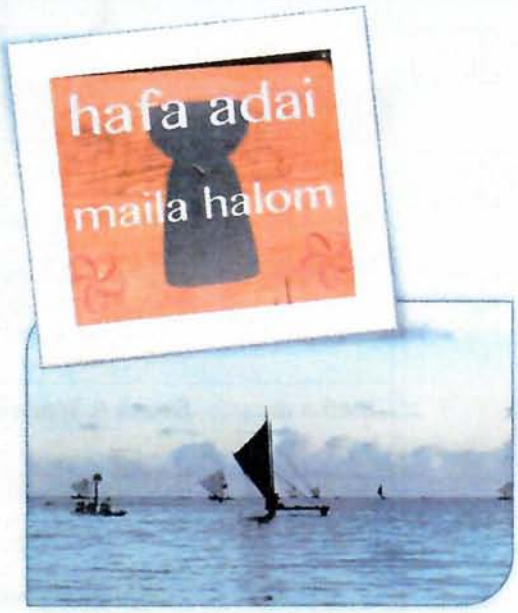


February 26, 27 & 28, 2018

CAP'18 events will be held at various historic sites in Hagåtña where ideas can be exchanged among our Pacific Island family as well as providing appropriate ways to connect one another in our work towards advancing preservation.

A trolley system will connect these venues and accommodate participants' transit through the various sites to allow them to appreciate the historic resources in Guam's capital.

Finally, at the close of the summit, it is envisioned that a consortium of preservation professionals can continue the work to preserve our heritage by assisting Pacific Island leaders identify potential funding sources to sustain future historic and cultural preservation efforts in the Insular Areas of the Western Pacific.





DAY 1: Monday, February 26, 2018 Morning Schedule

CONNECT

Time	Activity	Location
8:00 a.m.	**Registration**	Guam Museum
8:30 a.m.	**Welcoming Remarks**	Guam Museum
9:00 a.m.	**Keynote Address** *Topics on adapting to changes in Historic Preservation in Micronesia: Sea level rise, climate change, and invasive species*	Guam Museum
9:45 a.m.	**Break & Transit**	
10:00 am-11:00 am	**BREAKOUT SESSION 1**	
	Topics *Interpretive Archaeology*	Guam Museum
	Architecture of Micronesia	CAHA Art Gallery
	Heritage Tourism	Cathedral-Basilica National Museum
	Sustainable Design Architecture	Guam Congress Building
	Historic Hagatna Walking Tour	Plaza de Espana
	Preservation of People	Historic Lujan House
	Archives and Research Resources	Guam Public Library
11:00 am-11:15 am	**Break & Transit**	
11:15 am - 12:15 pm	**BREAKOUT SESSION 2**	
	Topics *Underwater Archaeology*	Guam Museum
	Historic Preservation Experience	CAHA Art Gallery
	Cultural Preservation Through Dance	Cathedral-Basilica National Museum
	Oral Histories	Guam Congress Building
	Preserving Traditional Medicine	Plaza de Espana
	Technology and Preservation	Guam Public Library
	Engaging Youth in History	Historic Lujan House
12:15 p.m.	**LUNCH**	Guam Museum

DAY 1: Monday, February 26, 2018 Afternoon Schedule

Time	Activity	Location
1:15 pm	**Transit**	
1:30 pm - 2:30 pm	**BREAKOUT SESSION 3**	
	Topics *Engaging Community Based Archaeology*	Guam Museum
	Village Revitalization Planning	CAHA Art Gallery
	Language & Technology	Cathedral-Basilica National Museum
	Tangible Preservation: The Built Environment	Guam Congress Building
	Preservation Walking Tours	Plaza de Espana
	Museums in Micronesia: Curation, Conservation & Interpretation	Historic Lujan House
	Engaging Heritage Advocates	Guam Public Library
2:30 pm	**BREAK & TRANSIT**	
2:45 pm - 3:45 pm	**BREAKOUT SESSION 4**	
	Topics *Preservation on Federal Properties*	Guam Museum
	New Technologies in Preservation	CAHA Art Gallery
	Youth & Preservation: Immersion Schools	Cathedral-Basilica National Museum
	Teaching with Historic Places	Guam Congress Building
	Historic Hagåtña/Naval Cemetery Walking Tour	Plaza de Espana
	Cultural Preservation Through Music	Historic Lujan House
	Community Consultations	Guam Public Library
3:45 pm	**BREAK**	
4:00 pm	**SUMMIT RECAP**	Guam Museum
6:00 pm	**DINNER RECEPTION**	Guam Museum

DAY 2: Tuesday, February 27, 2018

APPRECIATE

Time	Activity	Location
8:00 am	**REGISTRATION**	**Guam Museum**
9:00 am	**KEYNOTE ADDRESS 2**	
9:45 am	**BREAK**	
10:00 am	**PANEL DISCUSSION 1**	
	Topics *Presentation by Non-Governmental & Governmental Organizations*	
	Climate Change Impacts in Micronesia & Sustainability	
11:00 am	**BREAK**	
11:15 am	**PANEL DISCUSSION 2**	
	Topics *Micronesian Strategies to Mitigate Threats Towards Historic Properties*	
	Assessment for Further Capacity Building in Micronesia	
12:15 pm	**LUNCH**	
1:30 pm	WORKING SESSION 1: PACIFIC CAFÉ	
2:00 pm	BREAK	
2:45 pm	WORKING SESSION 2: PACIFIC CAFÉ	
3:45 pm	BREAK	
4:00 pm	SUMMIT RECAP	
6:00 pm	DINNER	

DAY 3: Wednesday, February 28, 2018

PRESERVE

Time	Activity	Location
8:00 am	**REGISTRATION**	**Guam Museum**
8:30 am	**WELCOMING REMARKS**	
9:00 am	**GUAM PRESERVATION TRUST STRATEGIC PLAN PRESENTATION**	
9:45 am	**BREAK**	
10:00 am	**PACIFIC PRESERVATION RESOLUTION**	
11:00 am	**BREAK**	
11:15 am	**CLOSING CEREMONY**	
12:15 pm	**LUNCH RECEPTION**	

REGISTER TODAY!

www.pacificpreservation.org/summit





CONNECT

As peoples of the Pacific, we know that the oceans do not separate but connect. Let us celebrate our accomplishments and struggles with one another, old and young, professional and novice, and instill a sense of pride among ourselves, most especially, our island youth to engage in historic and cultural preservation and become engines of change.

APPRECIATE

Tourism is a key economic driver in our islands and studies have shown that it is the local culture unique to each island that motivates travelers who wish to experience our ways of life. Let us appreciate the values of historic preservation and understand its role in economic development and revitalization in our local communities at the same time respecting the delicate nature of our pacific islands.

PRESERVE

The issues facing preservationists in the Pacific U.S. Insular areas range from the effects of climate change on natural resources and historic sites, invasive species threatening cultural heritage, and the potential direct and indirect effects to historic and cultural resources from the impending U.S. Military Relocation to Guam and its increased presence in Micronesia. Let us come together to ensure that we work to protect for our future generations the historical sense of place.

INFORMATION

www.pacificpreservation.org

Guam Preservation Trust

671-472-9439

jqpreservation@guam.net

Registration and Collections

REGISTERED BORROWERS -- 24757 ********** : April 9, 2010 launched New Borrowers Card

Branch	TOTAL FY2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	TOTAL
Agana	41,454	1,372	1,132	503	720	593	45,774
Children's Library	Grand Opening - March 3, 2016				749	470	1,219
Agat	1,854	38	213	86	69	74	2,334
Barrigada	2,018	49	55	237	186	31	2,576
Bookmobile	3,164	1,551	21	-	-	-	4,736
Dededo	6,592	121	105	28	36	64	6,946
Merizo	982	130	10	28	33	1	1,184
Yona	1,042	81	41	25	18	11	1,218
TOTAL	**57,106**	**3,342**	**1,577**	**907**	**1,811**	**1,244**	65,987

FY 2018

Oct 2017	Nov 2017	Dec 2017	TOTAL
98	61	52	211
51	14	11	76
5	1	2	8
2	1	0	3
0	0	0	-
2	6	6	14
0	0	0	-
0	2	2	4
158	**85**	**73**	316

COLLECTIONS: FY 2017

BRANCH	Print	Non-Print	Archival	Serials	TOTAL
Agana	112,431	19,037	41,507	810	173,785
Agat	35,533	265	-	34	35,832
Barrigada	35,627	209	-	29	35,865
Bookmobile	4,981	1	-	-	4,982
Dededo	38,589	348	-	43	38,980
Merizo	25,068	112	-	38	25,218
Yona	20,458	142	-	24	20,624
Total	272,687	20,114	41,507	978	335,286

FY 2018: October and November 2017 COLLECTIONS "Processed"

BRANCH	Print	Non-Print	Archival	Serials	TOTAL
Agana	443	248	-	36	727
Agat	100	7	-	2	109
Barrigada	103	8	-	-	111
Bookmobile	-	-	-	-	-
Dededo	174	5	-	2	181
Merizo	76	3	-	1	80
Yona	66	4	-	2	72
	962	275	-	43	1,280

Attachment No. 3

HORIZON REPORT
September 2017

OVERDUE (2000 to Sept 2017)	Agana	Agat	Barrigada	Bookmobile	Dededo	Merizo	Yona	Total
# of Patrons Outstanding	1,377	163	137	143	292	39	69	843
Items/Materials Not Returned	3,043	339	309	304	632	107	134	1,825
Total Fines Owed	$ 39,160.05	$ 2,565.63	$ 1,109.00	$ 9,085.79	$ 13,781.92	$ 1,582.20	$ 887.79	$ 29,012.33

OVERDUE (October 2017)	Agana	Agat	Barrigada	Bookmobile	Dededo	Merizo	Yona	Total
# of Patrons Outstanding	88	-	-	-	-	-	-	88
Items/Materials Not Returned	38	-	-	-	-	-	-	38
Total Fines Owed	$ 475.97	$ -	$ -	$ -	$ -	$ -	$ -	$ 475.97
Total Fines Paid	$ 256.49	$ -	$ -	$ -	$ -	$ -	$ -	$ 256.49

OVERDUE (November 2017)	Agana	Agat	Barrigada	Bookmobile	Dededo	Merizo	Yona	Total
# of Patrons Outstanding	93	3	3	-	-	-	-	99
Items/Materials Not Returned	47	10	10	-	-	-	-	67
Total Fines Owed	$ 694.70	$ 139.78	$ -	$ -	$ -	$ -	$ -	$ 834.48
Total Fines Paid	$ 409.70	$ -	$ -	$ -	$ 6.00	$ -	$ -	$ 415.70

OVERDUE (December 2017)	Agana	Agat	Barrigada	Bookmobile	Dededo	Merizo	Yona	Total
# of Patrons Outstanding	36	2	-	-	-	-	-	38
Items/Materials Not Returned	39	3	-	-	-	-	-	42
Total Fines Owed	$ 48.00	$ 7.50	$ -	$ -	$ -	$ -	$ -	$ 55.50
Total Fines Paid	$ 28.25	$ -	$ -	$ -	$ -	$ -	$ -	$ 28.25

OCTOBER 2017

SERVICES:	Agana	Children's Library	Agat	Barr	Ded	Mer	Yona	TOTAL
Attendance	7,930	1,415	631	247	700	54	238	11,215
Circulation	1,181	1,558	209	201	144	18	63	3,374
Registration	98	51	5	2	2	-	-	158
Reference Info / Research	446	13	14	27	51	5	-	556
Computer Usage	1,560	73	10	62	54	-	3	1,762
Board Games	-	-	-	-	-	-	-	-
PROGRAMS:								TOTAL
Toddler Story Program	169		-	-	23	-	64	256
After School Program	42		15	28	-	-	-	85
Saturday Story Program	163		-	-	-	-	-	163
Outreach	60		-	-	-	-	-	60
School Library Visits	-		545	-	-	-	-	545
Library Tours	95		-	-	-	-	-	95
Young Adult Programs	-		-	-	-	-	-	-
Adult Programs	24		-	-	-	-	-	24
Volunteer (A / YA)	25		-	4	-	-	-	29
OTHER	2		-	-	-	-	-	2
TOTAL	580		560	32	23	-	64	1,259

NOVEMBER 2017

SERVICES:	Agana	Children's Library	Agat	Barr	Ded	Mer	Yona	TOTAL
Attendance	4,411	1,160	833	192	488	38	650	7,772
Circulation	1,168	1,326	188	225	146	26	106	3,185
Registration	61	14	1	1	7	-	2	86
Reference Info / Research	232	24	16	20	49	2	-	343
Computer Usage	512	23	10	45	44	-	11	645
Board Games	1	-	-	-	-	-	3	4
PROGRAMS:								TOTAL
Toddler Story Program	190	-	-	-	31	-	86	307
After School Program	34	-	-	14	2	14	25	89
Saturday Story Program	105	-	-	-	-	-	-	105
Outreach	22	-	-	-	-	-	-	22
School Library Visits	-	-	673	-	-	-	-	673
Library Tours	46	-	-	-	-	-	-	46
Young Adult Programs	-	-	-	-	-	-	-	-
Adult Programs	-	-	-	-	-	-	-	-
Volunteer (A / YA)	3	-	4	3	-	-	-	10
OTHER: Workshop	-	-	-	-	-	-	-	-
TOTAL	400	-	677	17	33	14	111	1,252

DECEMBER 2017

SERVICES:	Agana	Children's Library	Agat	Barr	Ded	Mer	Yona	TOTAL
Attendance	3,716	1,127	201	149	547	5	257	6,002
Circulation	918	1,458	83	130	101	19	70	2,779
Registration	52	11	2	-	6	-	2	73
Reference Info / Research	208	24	5	19	33	-	-	289
Computer Usage	406	2	13	83	81	-	5	590
Board Games	-	-	-	-	-	-	-	-
PROGRAMS:								TOTAL
Toddler Story Program	173		-	-	19	-	23	215
After School Program	53		-	8	-	-	-	61
Saturday Story Program	191		-	-	-	-	-	191
Outreach	-		-	-	-	-	33	33
School Library Visits	-	-	107	-	-	-	-	107
Library Tours	74		-	-	-	-	-	74
Young Adult Programs	8		-	-	-	-	-	8
Adult Programs	-		-	-	-	-	-	-
Volunteer (A / YA)	24		3	3	-	-	-	30
OTHER: Workshop	-		-	-	-	-	-	-
TOTAL	523	-	110	11	19	-	56	719

Attachment No. 4

JANUARY 2018 REVISED DESK SCHEDULE

	MONDAY (8)			TUESDAY (9)			WEDNESDAY (10)			THURSDAY (11)			FRIDAY (12)			SATURDAY (13)		
	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL
9 am - 12 pm	FT	FU	RS	DM	CI	RS	DM	TC	JC	FT	RT	RS	RT	FU	RS	FT [RT]	TC/CI	[RS]/SN
12 pm - 3 pm	SN	RT	JC [GP]	FT	FU	RT	SN	CI	RS [FT]	TC	FU	JC	SN	CI	JC			
3 pm - 6 pm	FT (SN)	FU (RT)	RS	SN (DM)	CI (FU)	RS (RT)	DM (SN)	TC (CI)	JC (RS)[FT]	FT (TC)	RT (FU)	RS (JC)	FT	TC	RS			
OFF	Therese/Cindy						[Rose] Flo/Rod			Dar/Steph								
AL	Berrnie			Bernie			Bernie			Bernie			Bernie					
													OUTREACH - ST. DOMINICS					
BRANCHES	(DM-Merizo)			(TC-Agat / JC-Dededo)			(FU-Yona)			(CI-Barrigada)			Frankie/Rod/Gena					

	MONDAY (15)			TUESDAY (16)			WEDNESDAY (17)			THURSDAY (18)			FRIDAY (19)			SATURDAY (20)		
	REF		CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL
9 am - 12 pm	SN		JC	FT	CI	JC	SN	CI	BQ	FT	TC	RS	CI	JC	RS	FT/SN	FU/BQ	RS/JC
12 pm - 3 pm	FT		BQ	SN	FU	RS	FT	RT	TC	SN	RT	JC	RT	TC	BQ			
3 pm - 6 pm	SN		RS (JC)	FT (SN)	RT (CI)	JC (RS)	SN (FT)	CI (RT)	BQ (TC)	FT (SN)	TC (RT)	RS (JC)	CI	JC	RS			
OFF							Rose/Jo			Fran/Bernie			FT/SN	FRAN-SCAN WEEK				
													OUTREACH - ST. DOMINICS					
BRANCHES				(TC-Agat / BQ-Dededo)			(FU-Yona)			(CI-Barrigada)			Frankie/Rod/Gena					

	MONDAY (22)			TUESDAY (23)			WEDNESDAY (24)			THURSDAY (25)			FRIDAY (26)			SATURDAY (27)		
	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL
9 am - 12 pm	FT	FU	BQ	SN	RT	JC	RT	TC	RS	SN	FU	BQ	SN	FU	RS	FT/CI	TC/JC	RS/RT
12 pm - 3 pm	SN	CI	JC	FT	CI	RS	SN	JC	BQ	FT	TC	JC	RT	CI	BQ			
3 pm - 6 pm	FT (SN)	FU (CI)	RS (BQ)	SN (FT)	FU (RT)	JC (RS)	RT (SN)	TC (JC)	RS (BQ)	SN (FT)	FU (TC)	BQ (JC)	SN	TC	RS			
OFF	Therese						Flo/Cindy			Rose/Rodney			Jo	FLO-SCAN WEEK				
BRANCHES	(RT-Merizo)			(TC-Agat / BQ-Dededo)			(FU-Yona)			(CI-Barrigada)								

BE ADVISED THAT THIS SCHEDULE IS SUBJECT TO CHANGE

PLEASE REFER TO THE SCHEDULE FOR SCHEDULED OUTREACH AND SCANNING ASSIGNMENTS

Attachment No. 5