Speaker Benjamin J.F. Cruz

JAN 22 2018

Time: _____ [ ] AM [ ] PM File No. _____

Received By: _____

2018 JAN 22 PM 5:26

1432

Public Notices

GUAM EDUCATION BOARD

500 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARIA A. GUTIERREZ
Chairwoman

MARK B. MENDIOLA
Vice Chair

GL# 34-18-1432

8th Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, January 23, 2018
6 PM
Superintendent's Conference Room, Building A., Tiyan

Speaker Benjamin J.F. Cruz
JAN 22 2018
Time: 4:47 [ ] AM [ ] PM File No. 34-1428
Received By:

AGENDA

I. Meeting Call to Order

II. Approval of Minutes

ACTION 1. Minutes of December 12, 2017 Regular meeting

ACTION 2. Minutes of December 27, 2017 Special meeting

III. Public Participation (BP 125.6) Time Limit 3 minutes

IV. Communications

INFO 1. Superintendent's Report and Communication

V. Ex-Officio Member Reports

1. IBOGS
2. GFT
3. Mayor's Council of Guam

VI. Unfinished Business/ Committee Reports

1. Executive Committee

2. Instructional & Academic Support Committee

ACTION a. Head Start Report

3. Safe & Healthy Schools Committee

4. Organizational Efficiency and Development Committee

ACTION a. GEB Procedural Manual & Code of Conduct (Update Status)

5. Fiscal Management

ACTION a. FY 19 Budget

ACTION b. Declaration of Financial Status Designation for September, October, and November 2017

6. Ad-Hoc committee on Board matters

VOTING MEMBERS: Maria A. Gutierrez, Chairwoman, Mark B. Mendiola, Vice Chair, Peter Alecxis D. Ada, Lourdes M. Benavente, Robert A. Crisostomo, James C. Lujan, Ronald L. McNinch, PhD, Lourdes B. San Nicolas
EX-OFFICIO MEMBERS: Ernie Samelo (SHS), IBOGS Representative, Audrey P. Mandapat (SSHS), GFT Representative, Mayor, Rudy M. Matanane, MCOG Representative
EXECUTIVE SECRETARY: Jon J. P. Fernandez, GDOE Superintendent

VII. New Business

INFO/ACTION	a.	Superintendent's Evaluation
INFO/ACTION	b.	Guam History
INFO/ACTION	c.	Reaffirmation of Collective Bargaining Agreement
INFO/ACTION	d.	SY Calendar for 2018-2019 & SY 2019-2020
INFO/ACTION	e.	Reaffirmation of Attendance Areas Update
INFO/ACTION	f.	JROTC

VIII. Executive Session

The Board of Education reserves the right to go into executive session during any part of the meeting. Based on the Open Govt. Law specific matters can only be discussed. (Personnel Matters, Collective Bargaining Agreement, Contracts, and Litigation).

IX. Adjournment

FCC: Hawaii had no safeguard to stop missile scare

(Reuters) - Hawaii apparently did not have adequate safeguards in place to prevent a false emergency alert about a missile attack that panicked residents for more than a half-hour before it was withdrawn, a federal official said on Sunday.

Speaking after Saturday's errant ballistic missile warning to Hawaii residents, Federal Communications Commission Chairman Ajit Pai said government officials must work to prevent future incidents. The FCC "will focus on what steps need to be taken to prevent a similar incident from happening again," he said.

Officials at all government levels need to work together "to identify any vulnerabilities to false alerts and do what's necessary to fix them."

The alert, sent to mobile phones and broadcast on television and radio shortly after 8 a.m. local time, was issued amid raised tensions over North Korea's development of nuclear weapons and missiles.

The message, which was not corrected for 38 minutes, stated: "EMERGENCY ALERT BALLISTIC MISSILE THREAT INBOUND TO HAWAII. SEEK IMMEDIATE SHELTER. THIS IS NOT A DRILL."

"The false emergency alert sent yesterday in Hawaii was absolutely unacceptable," Pai said. "It caused a wave of panic across the state.... Moreover, false alerts undermine public confidence in the alerting system and thus reduce their effectiveness during real emergencies."

Corrections should be "issued immediately in the event that a false alert does go out," Pai said. The FCC probe so far suggests Hawaii did not have "reasonable safeguards or process controls in place."



ALERT: *A screen capture from a Twitter account showing a missile warning for Hawaii, Jan.13 in this picture obtained from social media. Reuters*



PAI: *Chairman Ajit Pai speaks ahead of the vote on the repeol of so called net neutrality rules at the Federal Communications Commission in Washington, D.C., Dec. 14, 2017. Aaron P. Bernstein/Reuters*

The FCC has jurisdiction over the wireless alerts and has proposed technical upgrades to precisely target them to communities. It plans to vote on revisions to the alert system later this month.

Hawaii Gov. David Ige said on Saturday he was "angry and disappointed" over the incident, apologized for it and said the state would take steps to ensure it never happens again.

Ige said the alert was sent during an employee shift change at the Hawaii Emergency Management Agency and that the state had no automated process to get out the word that it was a false alarm. "An employee pushed the wrong button," Ige said.

Sen. Brian Schatz, a Hawaii Democrat, spoke to Pai on Saturday and praised him for working "with us on developing best practices on the communications side for states and municipalities to make sure this never happens again. This system failed miserably, and we need to start over."

A 2013 government audit found the Federal Emergency Management Agency has improved a federal alerting system known as the Integrated Public Alert and Warning System, "but barriers remain to fully implementing an integrated system."

The system can receive and authenticate internet-based alerts from state and local government agencies and disseminate them to the public.

Some states were reluctant to fully implement a system and that "decreases the capability for an integrated, interoperable, and nationwide alerting system," the report said

GUAM EDUCATION BOARD
500 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone: (671) 300-1627 • Fax: (671) 472-5001
Website: www.gdoe.net/geb

MARIA A. GUTIERREZ
Chairwoman

MARK B. MENDIOLA
Vice-Chair

PUBLIC NOTICE

8th Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, January 23, 2018
6 PM
Superintendent's Conference, Building A., Tiyan

AGENDA

I. Meeting Call to Order
II. Approval of Minutes
III. Public Participation
IV. Communications
V. Ex-Officio Member Reports
VI. Unfinished Business/ Committee Reports
VII. New Business
VIII. Executive Session
IX. Adjournment

Individuals requiring special accommodations or information may contact Leilani Cruz, Administrative Officer at 300-1627 or by email: lmbcruz@gdoe.net.

This advertisement was paid by GDOE local funds.

PORT OF GUAM
ATTENDANT: PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, P.B. Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/44 45
Website: www.portguam.com

Eddie Baza Calvo
Governor of Guam
Ray Tenorio
Lieutenant Governor

INVITATION FOR BID

IFB NO. PAG-CIP-018-002
DESIGN BUILD TO SUPPLY AND INSTALL NEW 8,000 GALLON DOUBLE WALL FUEL TANK WITH FUEL DISPENSER AND COMPLETE APPURTENANCES

The Port Authority of Guam (PAG), a public corporation and autonomous agency of the Government of Guam, will receive sealed bids for the DESIGN BUILD TO SUPPLY AND INSTALL NEW 8,000 GALLON DOUBLE WALL FUEL TANK WITH FUEL DISPENSER AND COMPLETE APPURTENANCES.

Bids will be received as described in the bid and contract documents until 2:00 P.M., Wednesday, January 31, 2018 Chamorro Standard Time (Guam Time), at the Procurement Office, located at the 2nd Floor of the PAG Administration Building. All bids will be publicly opened and read aloud at the PAG Board of Directors Conference Room. Late bid submittals will not be considered.

All bids must be accompanied by a bid security in the amount of 15% of the total bid price. Bid security may be in a form of a bid bond, certified check or cashier's checks made payable to the PAG. All Bid documents will be made available at no charge, at the Procurement Office, located at the 2nd Floor of the PAG Administration Building.

A pre-bid meeting will be held in the PAG Board of Directors Conference Room at 10:00 A.M., Chamorro Standard Time (Guam Time), Friday, January 19, 2018. Site tour will be tentatively scheduled for Tuesday, January 23, 2018, at the proposed project location. All bidders are encouraged to attend.

The PAG reserves the right to reject any and all bids and to waive any and all informalities, and to disregard all nonconforming or conditional bids or counter proposals when in PAG's opinion, such rejection or waiver will be in the Authority's best interest.

For additional information, contact Mr. Steven P. Muna, Contract Management Administrator at (671) 477-5931 x269 or email at: spmuna@portguam.com

/s/ JOANNE M.S. BROWN
General Manager

This Advertisement is paid with government funds by: PORT AUTHORITY OF GUAM

Minutes

MARIA A. GUTIERREZ
Chairwoman

GUAM EDUCATION BOARD

500 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARK B. MENDIOLA
Vice Chair

8th GUAM EDUCATION BOARD
REGULAR MONTHLY MEETING
Tuesday, December 12, 2017
6 pm
Superintendent's Conference room, Building A., Tiyan

VOTING MEMBERS

Maria A. Gutierrez, Chair
Mark B. Mendiola, Vice Chair
Peter Alecxis D. Ada
Lourdes M. Benavente
Robert A. Crisostomo
James C. Lujan
Ronald L. McNinch, PhD
Lourdes B. San Nicolas

EX-OFFICIO MEMBERS

Ernie Samelo (SHS)
IBOGS Representative

Audrey P. Mandapat (SSHS)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J.P. Fernandez
GDOE Superintendent

MINUTES

I. MEETING CALL TO ORDER

Mrs. Maria A. Gutierrez, Chairwoman, called the meeting to order at 6:00 p.m.

Chairwoman Gutierrez mentioned that there are members that will be leaving the meeting by 7 pm. The agenda under unfinished business/committee reports, 3.b. Bill No. 204-34 (COR) Simon Sanchez High School Procurement will be moved up for action right after the Superintendent's communication.

ROLL CALL OF MEMBERS

Mr. Jon J. P. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were present for the meeting:

Voting Members:
Gutierrez, Maria A.- Chairwoman
Mendiola, Mark B.- Vice Chair
Ada, Peter Alecxis D
Benavente, Lourdes M.
Lujan, James C.
McNinch, Dr. Ronald L.
San Nicolas, Lourdes B.

Non-Voting Members:
Samelo, Ernie (SHS)- IBOGS Representative
Mandapat, Audrey P. (SSHS) - GFT Representative
Matanane, Rudy M. - Yigo Mayor and MCOG education liaison*

**Arrived after roll call*

Absent:
Crisostomo, Robert A.- Excused

The DOE legal counsel, Mr. James Stake, was present for the meeting.

Seven (7) Board members were present, constituting a quorum.

II. Approval of Minutes

1. Minutes of October 17, 2017 Regular meeting

2. Minutes of October 27, 2017 Special meeting

Mr. Mendiola moved (subject to corrections), seconded by Mr. Lujan, to approve the minutes of October 17, 2017 regular meeting and October 27, 2017, special meeting. The Board voted by voice (7-0) to approve the minutes with corrections. The motion passed.

III. Public Participation

Barbara Gilman, a Physical Education and Ballroom Dance teacher at John F. Kennedy High School, opposes to granting a PE credit to those who are enrolled with the JROTC program. She believes that students who do not take a PE course will miss the opportunity to enjoy sports and acquire motor skills taught within the PE course. She thinks that PE will encourage one to lead an active a healthy lifestyle throughout their lives.

Chairwoman Gutierrez announced for the record the presence of Mayor Matanane.

Chairwoman Gutierrez stated to Ms. Gilman that the Board has not reviewed or received the document she presented tonight. She announced that committee on the Board will have a work session on December 20, 2017, 3 pm at the Superintendent's Conference Room to participate and voice your concerns.

Superintendent Fernandez thanked Ms. Gilman for sharing her concerns. He mentioned that this topic was not on the agenda for discussion but it is on curriculum agenda for discussion.

Anthony Taianao, preservice teacher in training at the University of Guam (majoring in secondary Physical Education and Health) shared his concerns regarding the recent proposal to allow high school students to receive their Physical Education credits by instead taking a substitution class offered in the Department.

Jill White, a Physical Education teacher at Southern High School opposes to JROTC used as a PE credit because they don't have the same requirements.

Fred Guzman, a Physical Education and Health teacher at John F. Kennedy High School, shared that JROTC doesn't have the same curriculum as PE does. PE allows students to become more active to deter from diseases.

Mr. Lujan thanked the PE teachers for attending the Board meeting and sharing their opinions towards the credit. He mentioned that he shared with the teachers that the Board was going to discuss the issue but wasn't sure when it'll be discussed.

Superintendent Fernandez mentioned that there isn't a pending proposal nor is there any central office review.

Tom Terlaje addressed his concerns to Superintendent Fernandez and Deputy Sanchez that, at Okkodo High School, the students take JROTC for 2 years and it will equal to one PE credit.

IV. Communications

1) Superintendent's Report and Communication

Superintendent Fernandez mentioned that he's reporting on the following highlights of the past month since the last Guam Education Board regular meeting on October 17, 2017. The report was circulated earlier to those in attendance at the November 25, 2017, scheduled meeting for which there was no quorum. In addition, he updated the report to reflect any changes since then, and those items are reflected in the underlined paragraphs.

State of Education- The Superintendent have his annual state of education presentation at Okkodo High School on Wednesday, December 6, 2017. The address focused on the efforts in 2018.

1. Rebuilding Simon Sanchez High School
2. Requesting that the US DOE consider removing the special conditions placed on GDOE
3. Proposing a BPT increase to support GDOE facilities
4. Redesigning High School
    a. Revise Goal 1 of State Strategic Plan (Graduate Outcomes)
    b. Strengthening Freshman Academies
    c. Develop clearer college and career pathways in high school
    d. Build school-business partnership to strengthen pathways
    e. Expand credit recovery
    f. Provide students with early opportunities to develop college and career options

Joint Education Board Meeting- Superintendent Fernandez thanked everyone for the attending the Joint Education Board work session held on Saturday, December 9, 2017.

The Joint Education Board met based on the following agenda: FY 2018 Budget; College & Career Readiness (Dual Enrollment Accelerated Learning Program/DEAL, Dual Credit Articulated Program of Study/DCAPS, Classroom Learning Yield Math and English Readiness/CLYMERS); High School Redesign (Middle College); Data Sharing and Transition; Setting Common Objectives for Degree/Certificate Completion; REL Pacific Workshop; Financing Educational Institutions; State Longitudinal Data System; Teacher Preparation and Certification.

Charter School Update- On Thursday, December 7, 2017, the Council met but took no action on the charter school applications. The Council decided to approach the Legislature to determine the status of pending legislation that would separation the budgets of GDOE and the charter schools and lift the cap on non-converted charter schools.

Pre-K Expansion- Superintendent Fernandez mentioned that this item is on the

agenda for the Board to take action toni

Solar Power Purchase Agreement- GDOE met with Attorney General Barrett-Anderson to go the over the latest version of the solar power purchase agreement with the Guam Education Financing Foundation (GEFF) to install solar power at Acadao Elementary School, Liguan Elementary School, AsTumbo Middle School, and Okkodo High School. GDOE will be finalizing its determination of the financial benefit and saving for the department based on recent market conditions and will be seeking the AG's approval so that work can begin in December 2017. The timing is critical in order for GEFF to be able to take advantage of a tax credit that is set to expire at the end of the year.

GDOE provided the AG with an updated determination that it would be in the best value of the department to proceed with the Power Purchase Agreement. The rate has been renegotiated to begin at 16.3 cents per kilowatt-hour with an escalator of 1%. They're looking forward for the AG's review to be completed.

Mr. Lujan moved, seconded by Vice Chair Mendiola, to approve the Superintendent's Report and Communication.

Vice Chair Mendiola shared about the Brustein & Manesevit conference that he was able to attend on November 28- December 2, 2017. He mentioned that he had the opportunity to meet with Bill Roberti of Alvarez & Marsal and Phil Maestri, Division of Risk Management, US DOE regarding the department's special conditions.

He further mentioned that he shared with them that the department is ready to submit a request of a review of the special conditions. In the previous months, it was discussed that certain conditions that have been faced in the department. The third party is willing to come in and review; however, one of the issues they want the Board to address is ensuring the sustainability of department's efforts.

Ms. San Nicolas recommended creating a plan of action and a timeline as a proposal to US DOE.

The Board voted by voice and approved the motion with a vote of (7-0.) The motion passed.

Chairwoman Gutierrez announced that under VI. Unfinished business/ committee reports, 3. Safe & Healthy Schools Committee, b. Bill No. 204-34 (COR) Simon Sanchez High School Procurement will be moved up on the agenda.

Mr. Lujan reported that a work session was held on December 5, 2017. He mentioned that he supports the bill based on Superintendent Fernandez's testimony and caveats to the legislature.

Superintendent Fernandez mentioned that, because the proposal was on the table, he said the department is willing to take the lead on the procurement and at the same time they still need to have the availability and accessibility of the other agencies, should the department need their expertise.

Chairwoman Gutierrez mentioned that she met Senator San Agustin today and told him that the Board will support the bill on the condition that the Superintendent's testimony is incorporated.

Ms. San Nicolas commented that whatever the decision is, that information be transmitted to the legislature as soon as possible.

Mr. Lujan moved, seconded by Vice Chair Mendiola, to support Bill No 204-34 (COR) Simon Sanchez High School Procurement. The Board voted by roll approved the motion with a vote of 8-0 (Yeas: Chairwoman Gutierrez, Vice Chair Mendiola, P. Ada, L. Benavente, J. Lujan, R. McNinch, and L. San Nicolas) The motion passed.

2) Request for Legal Opinion Regarding Whether Guam Law Authorizes "Tele-Practice" of Professions Licensed by the Guam Board of Allied Health Examiners.

Superintendent Fernandez mentioned that this was forwarded to him a legal opinion to the Division of Special Education to determine if this will allow the department to move forth and work with "Tele-Practice" practitioners versus continue to struggle with the personnel storage the department in terms specialize allied health occupations.

This issue is how we are able to provide services to our students in need of services. What "Tele-Practice" allows is a remote therapy that is able to be provided to students from off-island providers.

The question is if it's an authorized practice as one of their conditions.

Chairwoman Gutierrez referred this to the Safe and Healthy Schools and Curriculum committee.

V. Ex-Officio Committee

1) IBOGS

Ernie Samelo reported the student exchange that was held on December 1st, 2017 was huge success. He mentioned that they received positive feedback about it. He thanked Chairwoman Gutierrez for dropping by 2 schools. The students are hoping to have another event soon.

2) GFT

Mrs. Mandapat thanked Mr. Lujan for relaying her report while she was absent and mentioned that she'll wait for the update.

Mrs. Mandapat inquired about the status on the BRIP being that the deadline was on November 30, 2017. She mentioned that some teachers called and texted about the documents they need to submit or that their documents are not with personnel office. They would like to know what is the next step.

Vice Chair Mendiola mentioned that they held a work session and gave a deadline for November 30, 2017 to turn in the documents. Based on what the department has on their files along with what GFT has submitted, the Board gave the department a little more time to ensure all the documents were reviewed and correct. He further mentioned that a work session will be scheduled some time soon.

3) Mayors' Council of Guam

Mayor Matanane mentioned that the problem with the grass cutting at Southern High School was mentioned during the council meeting last week. He

further mentioned that Mayor Alvarez requesting to meet in this setting so that he can let the Board know what is really happening.

Chairwoman Gutierrez mentioned that she went to the "student exchange" at Southern High School. She asked how many times the grass gets cut being the mayor has only 3 schools. The principal said that he was told that the mayor was supposed to cut it twice a month.

She added that she gets calls regarding grass cutting.

She mentioned to Mayor Matanane that the Board would like to meet with the Mayors' Council as a whole regarding bus shelters at the school.

Vice Chair Mendiola asked the Superintendent to schedule a meeting with DPW, Mayors' Council, and the Board to discuss the duties and responsibilities.

VI. Unfinished Business/Committee Reports

1) Executive Committee

a. NASBE Travel Report

Chairwoman Gutierrez mentioned that all Board members who attended the NASBE conference will have to submit a travel report that will be placed on GEB website.

She shared that when she attended the business meeting as the voting delegate, she raised an issue on the amended by laws. She asked NASBE for full consideration that when they review the reasons that a pacific region be included to give Guam and the CNMI an opportunity to be Board of Directors.

She mentioned that they have tried to run for "Board of Directors" but were outnumbered.

She further mentioned that she conducted a research "National State Board" which is another organization with 49 states. She added that they do have a pacific region.

b. Resolution Presentation

Chairwoman Gutierrez mentioned that this resolution will be presented to Ms. Lourdes B. San Nicolas, Board member at the Special Meeting scheduled on Wednesday, December 27, 2017.

c. GEB Procedural Manual and Code of Ethics

Ms. San Nicolas mentioned that she asked for this item to put on the agenda because there has been a lot of time and effort with Chris Anderson, (former Board member) Kenneth Chargualaf, and the Superintendent. She further mentioned that she attended several work sessions and she feels that this is long overdue and it needs to be put in place. She would like to be transparent with the public on how they function as Board members.

She asked Dr. McNinch for an update on the GEB Procedural Manual and Code of Ethics. Dr. McNinch responded that he reviewed the document and did some editing. One of the problem with the current document is he's trying to do a redacting and editing process.

He recommended adopting a whole new set based on the old one simply because doing the old rule/ new rule exchange will take too long. He mentioned that many of the items in the current procedural manual has a statue.

Chairwoman Gutierrez asked Dr. McNinch to schedule a work session so the Board can move forward. Dr. McNinch responded that he will talk to the Superintendent about scheduling a work session.

2) Instructional & Academic Support Committee

a. Head Start Report

Mrs. Schroeder announced that they received an extension for the payment of the playground equipment that was a 2nd request since the contractor had difficulty with the port. The extension is until the 19th of December 2017, and the final report to the Office of Head Start will be due January 30, 2018.

She mentioned that a request was for Region IX to dispose of the 2 vehicles which was approved and would cost $5,000. (1999 Mazda Portege and 2003 ford pickup truck with 160,000 miles).

Mrs. Schroeder mentioned that they had a work session with the policy council to discuss the request to transfer funds from personnel to purchase a new cargo truck and curriculum materials. She further mentioned that the policy council has already approved and forwards the recommendation to the Board.

Ms. San Nicolas moved, seconded by Mr. Lujan, to approve the Head Start Directors report and to approve the request to revise the current budget to purchase a vehicle and updated curriculum sets. The Board voted by voice and approved the motion with a vote of (7-0.) The motion passed.

3) Safe & Healthy Schools Committee

a. Administration of Medicine at schools

Mr. Lujan mentioned that they had a work session on December 5, 2017 for Bill No. 204-34 (COR) and Administration of Medicine at schools, which is a draft bill, by Senator Torres. After much discussion, they decided to support it upon the recommendation of the Superintendent.

Superintendent Fernandez mentioned that he met with Senator Mary Torres along with Julietta Quinene. They discussed including epipen and other short list of emergency medications. He further mentioned that the idea is to train and allow non-medically certified personnel in an emergency situation to administer the medication.

Superintendent Fernandez mentioned that the legislation hasn't been formally introduced; when it is he will advise the Board of the managements recommendation and see if the Board would like to take position at that time.

b. Bill No. 204-34 (COR) Simon Sanchez High School Procurement

This item was moved up on the agenda.

4) Organizational Efficiency and Development Committee

5) Fiscal Management

a. Pre-K Expansion

Superintendent stated that he had the updated resolution that includes the actual schools that are being proposed for expansion. He mentioned that he had a work session with Mr. Joe Sanchez and Mrs. Eloise Sanchez to go over the resolution. He named the four schools that they will propose for school year 2018, they are Maria Ulloa Elementary, Inarajan Elementary, Agana Heights Elementary and P.C. Lujan Elementary. He commented that the total of pre-k students will be 144 students every year and it will prepare students for kindergarten. He stated that based on the Board's discussion prior to the resolution being presented they were concerned about ensuring that they fill the gaps in the community as well as work with schools that have available classrooms. He mentioned that Agana Heights was the only school that did not have an existing classroom, but they will work on demolishing and building a classroom. He commented that if the Board grants the approval they can start quickly to get the classroom ready for the start of 2018-2019.

Mr. Mendiola made a motion to approve the resolution 2017- relative to support the expansion of the pilot pre-kindergarten program within the Guam Department of Education.

Chairwoman asked about D.L. Perez not being included. Superintendent Fernandez explained that he thought that the committee had decided not to include D.L. Perez at the work session but apologized if there was a misunderstanding.

Superintendent commented that the construction of the last 4 classrooms cost around $500, 000 because they did not take into consideration the cost of the new construction rather they looked at the location. He stated that this time around they looked at schools that did not need significant work besides Agana Heights.

Ms. San Nicolas asked if the department received additional funding for the expansion or if there was a reprogramming of personnel to support the expansion.

Superintendent responded that the department can spend up to $1 million according to Speaker BJ Cruz to support expansion. He stated that they are open to discussions, but he was concerned that if they are going to open 2018 they need to move forward.

Mayor Matanane asked if they took into consideration the buildup.

Mr. Sanchez responded that they didn't look at the buildup in particular, but they did look into the population that was the biggest factor. He explained that the issue that they were considering was one per region. He further stated that if they want to remove the per region and choose in terms of population, they can do that.

Chairwoman asked if there can be more than 4.

Mr. Sanchez stated yes they can because it is a funding issue.

Mr. Lujan moved, seconded by Ms. Benavente, to amend the motion to include D. L. Perez Elementary School provided the assessment of the Superintendent and subject to the availability of funds. The Board voted by voice and approved the motion with a vote of (7-0.) The motion passed.

b. FY 19 Budget Schedule

Vice Chair Mendiola mentioned that the work sessions are scheduled for January 3-5, 2018 to review the budget as proposed by the Department of Education.

c. BRIP Update

This item was moved up on the agenda.

d. Charter School Update

Chairwoman Gutierrez mentioned that she received an email from the speaker's office regarding Bill No. 191-34 (LS) Public Hearing on Monday, December 18, 2017, 2 pm at the Guam Congress Building.

Vice Chair Mendiola mentioned that the Board took a position and sent a letter to the legislature asking them to consider separating our duties and responsibilities. He further mentioned that he received a copy of the proposed legislation and he has reservations regarding some of the language of the legislation.

He added that GDOE's level of funding in which is requested is always decreased but the funding for the charter schools is never decreased.

Ms. San Nicolas suggested to hold a work session, divest the information, go before the legislature, and let them where we stand.

Vice Chair Mendiola requested to schedule a work session on December 15, 2017, 3 pm to discuss this matter. An invitation will be sent to Senator San Agustin and any of his colleagues that would like to attend.

Vice Chair Mendiola requested that under executive session, a. Travel approval for Brustein & Manasevit, PLLC's Fall Forum 2017, be moved up to fiscal management. He mentioned that this item was on the previous agenda for the regular Board meeting that was cancelled due to no quorum. He requested the Boards support to ratify an action when he took his trip with Superintendent Fernandez.

Mr. Lujan moved, seconded by Ms. Benavente, to approve Vice Chair Mendiola's trip to Brustein & Manasevit, PLLC's Fall Forum on November 28 to December 4, 2017. The Board voted by voice and approved the motion with a vote of (7-0.) The motion passed.

6) Ad-Hoc committee on Board matters

Vice Chair Mendiola asked to move this item to executive session and dispose on the matters in new business.

VII. New Business

a. CNMI-GUAM Teacher Certification Reciprocity

Superintendent Fernandez mentioned that he wanted raise this issue to address situations that he sees in the department in order to address recruitment and retention of experienced teachers.

Dr. McNinch commented that the teacher certification office should be a domain of governance for the Department of Education.

b. Calendar Committee

Superintendent Fernandez mentioned that under the collective bargaining agreement. The Superintendent as well as the President of the GFT are to

appoint members of a joint board committee to set the school calendar. The school calendar will be for SY 2018-2019 and 2019-2020. He further mentioned that in the past is that the Board appoints a liaison to work with the committee to provide input and guidance as needed.

He added that once we get the GFT appointees and the Board's liaison, the department will schedule meetings in January or February 2018. According to Board Policy 321, the Board should be able to approve a calendar for the coming years by the February regular meeting.

Chairwoman Gutierrez mentioned that because both Ms. Benavente and Ms. San Nicolas have served on the calendar committee, she would like to appoint both the liaisons for the Guam Education Board.

Both members agreed to serve on the calendar committee.

Ms. San Nicolas asked that Mrs. Catherine Schroeder serve on the calendar committee because of the nature of the Head Start Program.

Mr. Lujan moved, seconded by Vice Chair Mendiola, to approve the appoints of Ms. Lourdes Benavente and Ms. Lourdes San Nicolas to serve on the calendar committee. The Board voted by voice and approved the motion with a vote of (7-0.) The motion passed.

VIII. Executive Session

a. Travel approval for Brustein & Manasevit, PLLC's Fall Forum 2017

This item was moved up on the agenda.

Vice Chair Mendiola moved, seconded Ms. Benavente, to move into executive session.

The Board moved into Executive Session 7:42 p.m.

The Board at 9:22 p.m. went into Public session

Chairwoman Gutierrez mentioned that the Ad-Hoc committee will make their report on December 27, 2017, Special meeting.

Dr. McNinch commented that if the same committee is going to be processing both complaints virtually then he would like to respectfully recused himself from the Ad-Hoc committee.

Chairwoman Gutierrez accepted his request. She mentioned that the Ad-Hoc committee now consists on Lourdes San Nicolas, Robert Crisostomo, and Peter Alecxis Ada. She added that the committee will look into the complaint filed by Barry Mead on November 16, 2017 and received by the Board on November 29, 2017 about Dr. Ron McNinch. She asked the committee to include this in their reporting for the December 27, 2017 special meeting.

Chairwoman Gutierrez mentioned that she spoke with the Superintendent regarding the Board retreat to be scheduled on January 13th or 20th, The discussion would be regarding Strategic Planning and the Superintendent's evaluation performance.

Chairwoman Gutierrez reminded the Board of the honorary diploma presentation for Rita LG Cruz Carr Camacho, Ricardo M. Camacho, and Teresita Agualo Lujan Aquino scheduled on Sunday, December 17, 2017 at the Micronesia Ballroom Hilton Hotel.

IX. Adjournment

Vice Chair Mendiola moved to adjourn the meeting at 9:28 pm.

MINUTES SUBMITTED BY:

_____ Date: _____

LEILANI M. B. CRUZ
Administrative Officer

MINUTES OF December 12, 2017 REGULAR BOARD MEETING:
( ) Approved as submitted
( ) Approved subject to corrections
( ) Other: _____

_____ _____

MARIA A. GUTIERREZ
GEB Chairwoman

JON J. P. FERNANDEZ
Executive Secretary/GDOE Superintendent

Date: _____ Date: _____

DRAFT

MARIA A. GUTIERREZ
Chairwoman

GUAM EDUCATION BOARD

500 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARK B. MENDIOLA
Vice Chair

8th GUAM EDUCATION BOARD
SPECIAL MEETING
Wednesday, December 27, 2017
6 pm
Superintendent's Conference Room, Building A., Tiyan

VOTING MEMBERS

Maria A. Gutierrez, Chairwoman
Mark B. Mendiola, Vice Chair
Peter Alecxis D. Ada
Lourdes M. Benavente
Robert A. Crisostomo
James C. Lujan
Ronald L. McNinch, PhD
Lourdes B. San Nicolas

EX-OFFICIO MEMBERS

Ernie Samelo (SHS)
IBOGS Representative

Audrey P. Mandapat (SSHS)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J.P. Fernandez
GDOE Superintendent

MINUTES

I. MEETING CALL TO ORDER

Mrs. Maria A. Gutierrez, Chairwoman, called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS

Mr. Jon J. P. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were present for the meeting:

Voting Members:
Gutierrez, Maria A.- Chairwoman
Mendiola, Mark B.- Vice Chair
Ada, Peter Alecxis D.
Benavente, Lourdes M.
Crisostomo, Robert A.
Lujan, James C.
McNinch, Dr. Ronald L.
San Nicolas, Lourdes B.

Non-Voting Members:
Matanane, Rudy M. - Yigo Mayor and MCOG education liaison*

Absent:
Mandapat, Audrey P. (SSHS) - GFT Representative - Unexcused
Samelo, Ernie (SHS)- IBOGS Representative- Excused

**Arrived after roll call*

Eight (8) Board members were present, constituting a quorum.

II. Unfinished Business

1. Ad Hoc Committee on Board Matters

Chairwoman Gutierrez announced that this item will be moved down to executive session and also that Vice Chair Mendiola has something to report.

2. Resolution Presentation

Vice Chair Mendiola read the resolution. The Board presented a resolution relative to commending Lourdes San Nicolas for her service as chairwoman of the 7th Guam Education Board.

3. FY 19 Budget and Scheduled

Vice Chair Mendiola mentioned that the budget schedule was placed in the board packet. The work sessions are scheduled on January 4, 5, & 8, 2018. He requested that 72 hours prior to the meeting that Deputy Superintendent Taitano, her team, and the Superintendent submit a draft copy of the budget to the Board for their review and if they have questions they would email in their questions.

Mr. Crisostomo asked if there are any plans on inviting charter schools to be apart of the budget discussion because they give them money. He believes it will be a great time to lay down the parameters of the use of the funds charter schools are getting. He stated that he knows that the Board is not the oversight, but they do receive money from the Department of Education and it is only fair that they come before the Board or the committee and answer some of the questions they have. He commented that they should give the charter schools questions 2 weeks before they come in to build transparency and breaks down the barrier that has been created with last year's balk about the budget.

Vice Chair Mendiola stated that the Board can invite them, but it doesn't mean that they will show up. He commented that they will invite all the charter schools to come in and give their budget presentations. He further mentioned that by law they have to submit by a certain time.

Superintendent stated that in the past the Board has decided that since they cannot adjust their budget. He mentioned that they haven't always submitted their budget in a timely fashion to the Board so they get right when it is time to approve the DOE budget. He commented that this year, they informed Amanda Blas that she should inform the charter school council to submit their budget by close of business January 3, 2018 to DOE which is in time for their work session.

Vice Chair Mendiola suggested to have it on the 8th with all the divisions. He stated that they will allot them time to come and they will be present at the meeting if they opt not to attend the meeting it's really up to them. He stated that they submitted their budget after they had their stuff prepared and the legislature Amanda is aware of that. He mentioned that they can only push the issue for the charter schools to submit it, but they can have a press release prior to the meeting so the public knows that they are trying to engage with them.

Lujan stated that this is a good time to validate or document their work in progress with them. He mentioned that being proactive is very important.

4. BRIP update

Vice chairman commented that they have done a thorough chronological history on the entire BRIP process. He mentioned that he would like to present a draft copy of what they have and the options they were given. He stated that the Board should digest it because it is lengthy, but it also has information about certified employees that should be kept confidential until it is disposed at the next board meeting. He suggested to have a work session before the next board meeting to make recommendations to the committee on how to proceed with the BRIP. He mentioned that it has been a work in progress document and is comfortable presenting it to the Board knowing that we didn't have enough time for Deputy Taitano and her team to give the Board information to consider before they make a decision.

He added that the Board wanted to make sure that all the teachers had an opportunity to least if they had documentation to prove that they did apply that they were aware and they can validate that from the personnel office. November 30, 2017 was the deadline to submit in any documents. He mentioned that letters were sent to the teachers that were identified through personnel office and as of November 30th they received a couple, which is included in the Board packet.

III. New Business

1. NASBE Committee Appointment

Chairwoman Gutierrez announced that every year NASBE sends out an email to Board members who are interested in serving in committees. She mentioned that NASBE before would send an interest form for those members who were interested in finance and budget committee and audit but they narrowed it down to "Governmental Affairs Committee" and " Public Education Positions" She added that during the conference, she along with Ms. Benavente submitted their interest. She mentioned that she asked Vice Chair Mendiola and Ms. San Nicolas if they submitted their interest form but they didn't.

She asked if there are any members interest in serving in the "Governmental Affairs Committee" and "Public Education Positions"

Ms. San Nicolas moved, seconded Vice Chair Mendiola for the sake of continuity that Lourdes Benavente continues to serve for the Governmental Affairs Committee (GAC) and Chairwoman Gutierrez to continue her role in Public Education Positions (PEP).

Dr. McNinch moved to close the nominations.

The Board voted by voice and approved the motion with a vote of (8-0.) The motion passed.

Chairwoman Gutierrez mentioned that she along with Ms. Benavente will be joining Dr. McNinch at the Legislative conference.

2. Board Retreat

Chairwoman Gutierrez mentioned that she discussed the dates for the Board retreat with the Superintendent. She asked the Board if they were available on January 13, 2018 and either AM or PM. She asked that the members work with

Lani Cruz on their availability. It will be held at the Superintendent's Conference room.

IV. Executive Session-

The Board moved into Executive Session 6:32 p.m.

The Board at 7:16 p.m. went into Public session.

Crisostomo commented that the Ad-Hoc Committee recommends that the ethic complaints against Mr. Lujan and Dr. McNinch be forwarded to AG's office for an opinion. He stated that they are not armed with legal advice to make a decision.

Mr. Crisostomo moved, seconded Ms. San Nicolas, that the Ad-Hoc committee recommended that both the ethical complaints against Mr. Lujan and Dr. McNinch to the AG's office for an opinion. The Board voted by roll call and approved the motion with a vote of 5-1 (2 abstain) (Yeas: M. Gutierrez, P. Ada, L. Benavente, R. Crisostomo, and L. San Nicolas. Nays: Vice Chair Mendiola Abstain: J. Lujan and R. McNinch). The motion passed.

Vice Chair Mendiola asked that as the Board sends the letter to the AG's office. He mentioned that even if he voted "No" that he would like clarification from the AG's office on the status of department legal counsel.

V. Adjournment

Mr. Mendiola moved, seconded by Ms. Benavente to adjourn the meeting at 7:29 pm.

MINUTES SUBMITTED BY:

_____ Date: _____

LEILANI M. B. CRUZ
Administrative Officer

MINUTES OF DECEMBER 27, 2017 SPECIAL MEETING:
( ) Approved as submitted
( ) Approved subject to corrections
( ) Other: _____

_____ _____

MARIA A. GUTIERREZ
GEB Chairwoman

JON J. P. FERNANDEZ
Executive Secretary/GDOE Superintendent

Date: _____ Date: _____

Communications

Ex-Officio Members Report

GFT, AFT Local 1581
Together We Win!

Sanjay Sharma, President **Timothy Fedenko**, Vice President
Corazon Mucho, Secretary **James Lujan**, Treasurer

January 18, 2018
To: Guam Education Board Members
Subject: Ex-Officio GFT Report

Following Up:

- BRIP- Any updates, documents needed

Audrey P. Mandapat
DOE Union Chair/ Ex-Officio GFT Representative
Guam Federation of Teachers
AFT Local 1581, AFl-CIO

Unfinished Business/Committee Reports

Department of Education
Office of the Superintendent
Date: 1/17/18 Time: 8:07
Rec'd By: Print Name Signature

Jon J. P. Fernandez
Superintendent of Education

GUAM HEAD START PROGRAM
DEPARTMENT OF EDUCATION
500 Mariner Avenue; Office E2
Barrigada, Guam 96913
Tel: (671) 300-1603/0604
Fax: (671) 477-1535
www.gdoe.net/headstart

Catherine M. Schroeder
Program Director, Head Start

Guam Head Start Program
Program Director's Report
January 2018

In accordance with Section 642 (d)(2) of the Head Start School Readiness Act of 2007 (P.L. 110-134), the DOE Guam Head Start Program is required to report specific information to the Guam Education Board and the Guam Head Start Policy Council on a monthly basis.

Financial(s): (Attachment A)

As of December 31, 2017 the program expended and encumbered 40.8% of its budget.

Enrollment Information / Reports: (Attachment B)

The attendance for December was 86.37% which is up from November's 85.75 % Year to date attendance has met the 85% enrollment objective. The program is currently analyzing absences and the impact on child outcomes

The program currently has enrolled 53 children with a disability in the program. There are 36 children being monitored for additional evaluation.

Meal Report: (Attachment C) December report

Program Information: (Attachment D)

Staffing: The program interviewed and recommended people to fill the vacancies reported last month. Since that time the program has had 2 Head Start Aides resign (one transferred to a full time position and the second had to leave island for family reasons)

Federal Budget and Grant Application: The program will begin meetings with stakeholders to review the grant and development the budget for the next year, which is the last year of this 5 year grant cycle. The grant documents must be uploaded by April 1.

The program staff reviewed and revised the current School Readiness goals during professional development ensuring improved alignment with the HS Early Learning Outcomes Framework, the programs assessment indicators and the Guam Early Learning Guidelines. (Attachment D)

Attendance: As of the end of December 41% of our children did not meet the 85% attendance rate. The management team is reviewing the impact on student outcomes, and plans to work with teaching staff and parents on improving the attendance rate. This becomes part of the program's transition planning.

Registration is ongoing.

The program now has a facebook account which will focus on notifying the public of events and program activities: https://www.facebook.com/GuamHeadStart.

Communications: Office of Head Start (Attachment E)

The superintendent and I received an open letter from the Acting Director Office of Head Start regarding concern about the increase in child health and safety incident reporting and immediate termination of staff involved, asking programs to look at personnel procedures and program definition of a significant health and safety concern. The program is working with DOE management on program recommendations and concerns and will be adding this to HS work session discussions.

The program received notice of the funding available for next program year. There is no change from this year's funding.

Program Calendar and Announcements: December 20 – January 31, 2018

Members of the Guam Education Board and DOE Management Team are welcome to attend all Head Start activities.

Date	Event
January 17	Policy Council Meeting: 6:30 – 8:30 Asan Senior, Youth and Head Start Parent Resource Room
February 21	Policy Council Meeting: 6:30 – 8:30 Asan Senior, Youth and Head Start Parent Resource Room

Request: Set dates for every two week work sessions with the Policy Council to work on the federal budget and grant to ensure approval before the Hawaii / Outer Pacific training in March.

Submitted: January 17, 2018

C M Schroeder

Catherine M. Schroeder: Program Director

Joseph L. M. Sanchez: Deputy Superintendent of C&II

1/18/18

Jon J. P. Fernandez: Superintendent of Education

Row Labels	Sum of ORIGINAL APPROP	Sum of REVISED BUDGET	Sum of YTD EXPENDED	Sum of MTD EXPENDED	Sum of ENCUMBRANCE/REQ	Sum of AVAILABLE BUDGET
Basic Grant						
17						
32010						
0111 FTE Salaries	1,739,971.00	1,739,971.00	673,861.15	168,594.72	-	1,066,109.85
0113 substitute	2,100.00	2,100.00	-	-	-	2,100.00
0114 LTE Salries	247,696.00	247,696.00	169,936.74	51,166.84	-	77,759.26
0121 Benefits	779,635.00	790,320.00	314,060.61	81,775.14	-	476,259.39
0222 Mileage	6,800.00	6,800.00	1,312.01	469.18	-	5,487.99
0230 Contractual	76,443.00	76,443.00	19,511.45	7,784.50	7,950.56	48,980.99
0240 Supplies	74,900.00	89,912.00	7,644.47	5,562.81	5,732.53	76,535.00
0250 Equipment	9,000.00	9,000.00	5,719.99	1,650.00	-	3,280.01
0290 Misc.	500.00	500.00	-	-	-	500.00
0710 Indirect Cost Rate	19,187.00	19,187.00	-	-	-	19,187.00
32010 Total	**2,956,232.00**	**2,981,929.00**	**1,192,046.42**	**317,003.19**	**13,683.09**	**1,776,199.49**
Training and Technical Assistance						
32030						
0221 Off Island travel	20,000.00	45,000.00	15,680.91	-	-	29,319.09
0222 Mileage	1,600.00	1,600.00	150.33	-	-	1,449.67
0230 Contractual	23,000.00	23,000.00	5,445.00	4,730.00	2,268.00	15,287.00
0240 Supplies	1,394.00	1,394.00	-	-	-	1,394.00
32030 Total	**45,994.00**	**70,994.00**	**21,276.24**	**4,730.00**	**2,268.00**	**47,449.76**
17 Total	**3,002,226.00**	**3,052,923.00**	**1,213,322.66**	**321,733.19**	**15,951.09**	**1,823,649.25**

A

09CH9160 - GUAM PUBLIC SCHOOL SYSTEM

End-Of-Month Enrollment - December 2017

Head Start

	Operated this month	*Last day of services provided*	*All clases/options in session*	*Reported Enrollment*	*Funded Enrollment*	*Status*
	Yes	Dec 31, 2017	Yes	534	534	Reported
Initially Reported:	On 01/01/2018 by Enrico Pegarido					
Last Updated:	On 01/01/2018 04:20:30 AM, EST by Enrico Pegarido					
Grantee Comments:	Total Enrolled in Class: 532 Total Vacancies Within 30 Days: 2 Total Vacancies Over 30 Days: 0 Total Vacancies Replaced After 30 Days: 1					

B

Guam Head Start Program

2301 - Average Daily Attendance

Program Term: HS Program Year 52, Attendance Date: 8/21/2017 - 12/31/2017

Guam Head Start Program

	Attendance Records			Operating Days	ADA [1]	Funded Enrollment		Actual Enrollment	
	Present[5]	Absent[6]	Neither[7]			Count	% Attendance	Count[2]	% Attendance[3]
Adacao Elementary School									
Adacao	1327	169	0	79	16.80	19	88.41%	18.94	88.70%
Site Total	1,327	169	0	79.00 (avg)	16.80	19	88.41%	18.94	88.70%
Astumbo Elementary School									
Astumbo	1380	184	0	79	17.47	20	87.34%	19.80	88.24%
Site Total	1,380	184	0	79.00 (avg)	17.47	20	87.34%	19.80	88.24%
C.L.Taitano Elementary School									
C.L.Taitano I	1347	230	0	79	17.05	20	85.25%	19.96	85.42%
C.L.Taitano II	1317	249	0	79	16.67	20	83.35%	19.82	84.10%
Site Total	2,664	479	0	79.00 (avg)	33.72	40	84.30%	39.78	84.76%
Carbullido Elementary School									
Carbullido I (AM)	1160	383	0	79	14.68	20	73.42%	19.53	75.18%
Carbullido II (PM)	1259	210	0	79	15.94	19	83.88%	18.59	85.70%
Site Total	2,419	593	0	79.00 (avg)	30.62	39	78.51%	38.12	80.31%
Chief Brodie Elementary School									
Chief Brodie I	1241	281	0	79	15.71	20	78.54%	19.27	81.54%
Chief Brodie II	1212	318	0	79	15.34	20	76.71%	19.37	79.22%
Site Total	2,453	599	0	79.00 (avg)	31.05	40	77.63%	38.64	80.37%
D.L.Perez Elementary School									
D.L.Perez I	1146	393	0	79	14.51	20	72.53%	19.48	74.46%
D.L.Perez II	1242	325	0	79	15.72	20	78.61%	19.84	79.26%
Site Total	2,388	718	0	79.00 (avg)	30.23	40	75.57%	39.32	76.88%
Finegayan Elementary									
Finegayan	1408	172	0	79	17.82	20	89.11%	20.00	89.11%
Site Total	1,408	172	0	79.00 (avg)	17.82	20	89.11%	20.00	89.11%
H.S.Truman Elementary School									
Truman	1272	277	0	79	16.10	20	80.51%	19.61	82.12%
Site Total	1,272	277	0	79.00 (avg)	16.10	20	80.51%	19.61	82.12%
Inarajan Elementary School									
Inarajan	1429	151	0	79	18.09	20	90.44%	20.00	90.44%
Site Total	1,429	151	0	79.00 (avg)	18.09	20	90.44%	20.00	90.44%
J.M.Guerrero Elementary School									
J.M.Guerrero	1310	237	0	79	16.58	20	82.91%	19.58	84.68%
Site Total	1,310	237	0	79.00 (avg)	16.58	20	82.91%	19.58	84.68%
M.Sablan Elementary School									
M.Sablan	1314	260	0	79	16.63	20	83.16%	19.92	83.48%
Site Total	1,314	260	0	79.00 (avg)	16.63	20	83.16%	19.92	83.48%

1. ADA for each clasroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.
2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days
3. Percent Attendance is the Present count divided by the sum of Present and Absent Count
4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.
5. Statuses counted as Present: Present(P), Tardy(T), Left Early(LE), Tardy and Left Early(TLE)
6. Statuses counted as Absent: Absent(A), Excused(E), Unexcused(U)
7. Statuses counted as Neither: No Class (-), Best Interest Day (B), Not Scheduled (N)

© ChildPlus

Guam Head Start Program

2301 - Average Daily Attendance

Program Term: HS Program Year 52, Attendance Date: 8/21/2017 - 12/31/2017

Guam Head Start Program

	Attendance Records			Operating Days	ADA [1]	Funded Enrollment		Actual Enrollment	
	Present[5]	Absent[6]	Neither[7]			Count	% Attendance	Count[2]	% Attendance[3]
M.U.Lujan Elementary School									
M.U.Lujan	1315	240	0	79	16.65	20	83.23%	19.68	84.57%
Site Total	1,315	240	0	79.00 (avg)	16.65	20	83.23%	19.68	84.57%
M.Ulloa Elementary School									
M.Ulloa I	1329	233	0	79	16.82	20	84.11%	19.77	85.08%
M.Ulloa II	1218	328	0	79	15.42	20	77.09%	19.57	78.78%
Site Total	2,547	561	0	79.00 (avg)	32.24	40	80.60%	39.34	81.95%
Machananao Elementary School									
Machananao	1383	195	0	79	17.51	20	87.53%	19.97	87.64%
Site Total	1,383	195	0	79.00 (avg)	17.51	20	87.53%	19.97	87.64%
Merizo Martyrs Elementary School									
Merizo	1252	318	0	79	15.85	20	79.24%	19.87	79.75%
Site Total	1,252	318	0	79.00 (avg)	15.85	20	79.24%	19.87	79.75%
P.C.Lujan Elementary School									
P.C.Lujan	1239	327	0	79	15.68	20	78.42%	19.82	79.12%
Site Total	1,239	327	0	79.00 (avg)	15.68	20	78.42%	19.82	79.12%
Price Elementary School									
Price I (AM)	1306	216	1	79	16.53	20	82.66%	19.27	85.81%
Price II (PM)	1278	216	0	79	16.18	19	85.14%	18.91	85.54%
Site Total	2,584	432	1	79.00 (avg)	32.71	39	83.87%	38.18	85.68%
Talofofo Elementary School									
Talofofo	1172	241	0	79	14.84	18	82.42%	17.89	82.94%
Site Total	1,172	241	0	79.00 (avg)	14.84	18	82.42%	17.89	82.94%
Upi Elementary School									
Upi	1335	230	0	79	16.90	20	84.49%	19.81	85.30%
Site Total	1,335	230	0	79.00 (avg)	16.90	20	84.49%	19.81	85.30%
Wettengel Elementary School									
Wettengel I (AM)	1251	329	0	79	15.84	20	79.18%	20.00	79.18%
Wettengel II (PM)	1120	339	0	79	14.18	19	74.62%	18.47	76.76%
Site Total	2,371	668	0	79.00 (avg)	30.02	39	76.96%	38.47	78.02%
Guam Head Start Program	34,562	7,051	1	79.00 (avg)	437.51	534	81.93%	526.74	83.06%
Report Totals	34,562	7,051	1	79.00 (avg)	437.51	534	81.93%	526.74	83.06%

1. ADA for each clasroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.
2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days
3. Percent Attendance is the Present count divided by the sum of Present and Absent Count
4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.
5. Statuses counted as Present: Present(P), Tardy(T), Left Early(LE), Tardy and Left Early(TLE)
6. Statuses counted as Absent: Absent(A), Excused(E), Unexcused(U)
7. Statuses counted as Neither: No Class (-), Best Interest Day (B), Not Scheduled (N)

© ChildPlus

GOVERNMENT OF GUAM
GUAM DEPARTMENT OF EDUCATION
STATE AGENCY FOR CHILD NUTRITION & FOOD DISTRIBUTION PROGRAMS
FEDERAL PROGRAMS DIVISION
THE CHILD AND ADULT FOOD CARE PROGRAM (CACFP)
FISCAL YEAR 2017/2018

MONTHLY SUMMARY OF MEAL ACTIVITY & REIMBURSEMENTS

*DECEMBER 2017

SCHOOL	BREAKFAST		SNACKS		LUNCH		TOTAL MEAL REIMBURSEMENT AMOUNT	CASH-IN-LIEU		GRAND TOTAL (REIMBURSEMENT)
	MEALS SERVED	REIMB AMOUNT	MEALS SERVED	REIMB AMOUNT	MEALS SERVED	REIMB AMOUNT		MEALS SERVED	REIMB AMOUNT	
	@ 1.75		@ 0.88		@ 3.23			@ 0.2325		
MARCIAL SABLAN ELEM	232	406.00	220	193.60	237	765.51	1,365.11	237	55.10	$ 1,420.21
BP CARBULLIDO ELEM	251	439.25	231	203.28	469	1,514.87	2,157.40	469	109.04	$ 2,266.44
CL TAITANO ELEM	488	854.00	249	219.12	499	1,611.77	2,684.89	499	116.02	$ 2,800.91
FINEGAYAN ELEM	269	470.75	269	236.72	269	868.87	1,576.34	269	62.54	$ 1,638.88
HS TRUMAN ELEM	229	400.75		-	261	843.03	1,243.78	261	60.68	$ 1,304.46
JM GUERRERO ELEM	271	474.25	256	225.28	256	826.88	1,526.41	256	59.52	$ 1,585.93
INARAJAN ELEM	273	477.75		-	266	859.18	1,336.93	266	61.85	$ 1,398.78
MA ULLOA ELEM	504	882.00	244	214.72	505	1,631.15	2,727.87	505	117.41	$ 2,845.28
MU LUJAN ELEM	253	442.75	234	205.92	234	755.82	1,404.49	234	54.41	$ 1,458.90
MERIZO ELEM	235	411.25		-	227	733.21	1,144.46	227	52.78	$ 1,197.24
PC LUJAN ELEM	242	423.50		-	242	781.66	1,205.16	242	56.27	$ 1,261.43
HB PRICE ELEM	267	467.25	239	210.32	506	1,634.38	2,311.95	506	117.65	$ 2,429.60
TALAFOFO ELEM	222	388.50		-	195	629.85	1,018.35	195	45.34	$ 1,063.69
UPI ELEM	253	442.75		-	253	817.19	1,259.94	253	58.82	$ 1,318.76
WETTENGEL ELEM	240	420.00	240	211.20	480	1,550.40	2,181.60	480	111.60	$ 2,293.20
DL PEREZ ELEM	503	880.25		-	503	1,624.69	2,504.94	503	116.95	$ 2,621.89
CHIEF BRODIE ELEM	486	850.50	233	205.04	464	1,498.72	2,554.26	464	107.88	$ 2,662.14
ASTUMBO ELEM	272	476.00		-	272	878.56	1,354.56	272	63.24	$ 1,417.80
MACHANAO ELEM	286	500.50		-	286	923.78	1,424.28	286	66.50	$ 1,490.78
LIGUAN ELEM		-		-		-	-	0	0.00	$ -
ADACAO ELEM	260	455.00		-	250	807.50	1,262.50	250	58.13	$ 1,320.63
		-		-						
TOTAL	6,036	10,563.00	2,415	2,125.20	6,674	21,557.02	$ 34,245.22	6,674	1,551.73	$ 35,796.95

Prepared by: Elaine E. Cabrera — Date: 1/8/17
Program Coordinator I

Verified by: Cecile Olandez — Date: 1/8/18
Program Coordinator I

Certified by: — Date: 1/8/18
FNS Administrator

C

TABLE 1

GOAL:

When a child leaves Head Start Program the child will be able to regulate own emotions and behavior, establishes and sustains positive relationships, and participate cooperatively and constructively in group situations with 85% of the time.

TABLE 2

GOAL: Social Emotional Development

By the time the students leave Head Start 85% will be able to regulate their emotions and behaviors by following classroom rules,routines and expectations.

TABLE 3

GOAL:

"By the time they leave Head Start, 85% of children will express their thoughts and needs using a complete sentence of 5 to 6 words through shared stories, conversation, and group discussion."

TABLE 4

GOAL: Literacy

When a child enters kindergarten 85% will be able to write name and identify 18 upper case letters and 15 lower case letters in the Alphabet.

When child enters kindergarten 85% will identify letters in the alphabetic and produce sounds associated with the letters.

When a child enters kindergarten 85% of the children will be able to explain identify characters, main events, sequences in storybooks given in a narrative structure.

TABLE 5

GOAL: Cognition - Mathematics Development

When the child enters kindergarten, the child will be able to identify and describe the characteristics of two-dimentional and three- dimensional shapes.

TABLE 5, cont

85% of the time a child will be able to count numbers up to 20. Write and identify numbers up to 10, and meaningfully count numbers up to 5.
85% of the time a child will be able to measure length and width of objects by ruler and other means to compare. To determine small/big, short/long, wide/narrow, light/heavy.

TABLE 6

GOAL: Scientific Reasoning

By the time students leave Head Start, 85% of students in the classroom will be able to make verbal predictions about their environment based on their experiences and be able to tell whether their prediction is correct or inaccurate.

TABLE 7

GOAL: Perceptual, Motor, and Physical Development

By the time the children leave Head Start to enter kindergarten, 85% will be able to hold a writing/drawing tool with a three finger grip and deliberatly use a tool to mark on paper.(lines, shapes, etc.)

By the time children leave to enter kindergarten, 80% of children will be able to travel from point A to point B on a variety of surfaces without bumping or falling.

By the time they leave Head Start, 80% of the children will be able to explain the importance of handwashing, toothbrushing, toileting, and healty eating habits.

ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | Region IX | 90 Seventh Street, Room 450, San Francisco, CA 94103 |
www.eclkc.ohs.acf.hhs.gov

Maria Gutierrez
Board Chair
Guam Head Start Public School System
500 Mariner Avenue
Barrigada, GU 96913

JAN 11 2018

Re: Grant No. 09CH9160

E

Dear Ms. Gutierrez:

A grant application must be completed for the upcoming budget period. Please consult the grant application instructions to determine the type of application required. The application for the Head Start grant is due 04/01/2018.

The following table reflects the projected funding and enrollment levels for the 07/01/2018 – 06/30/2019 budget period.

Funding Type	Funding Level	Funded Federal Enrollment
Head Start Program Operations	$2,981,929	534
Head Start Training and Technical Assistance	$45,994	
TOTAL	**$3,027,923**	**534**

Application Submission Requirements

The application must be prepared and submitted in accordance with the *Head Start Grant Application Instructions with Guidance, Version 3 (Application Instructions)*. It must be submitted on behalf of the Authorizing Official registered in the HSES.

Incomplete applications will not be processed.

The *Application Instructions* are available on the home page of HSES. Please review the instructions carefully prior to preparing the application. Submission guidance can be found in the "Instructions" section of the HSES.

Please contact Shirley Karrer, Head Start Program Specialist, at (415) 437-8068 or shirley.karrer@acf.hhs.gov or Gabriela Aranda, Grants Management Specialist, at (415) 437-8423 or Gabriela.aranda@acf.hhs.gov with questions regarding the *Application Instructions*.

For assistance submitting the application in HSES, contact help@hsesinfo.org or 1-866-771-4737.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the Head Start grant in the current budget period.

Thank you for your cooperation and timely submission of the grant application.

Sincerely,

Jan Len
Regional Program Manager
Office of Head Start

cc:
Jon Fernandez, Executive Director
Catherine Schroeder, Head Start Director

ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

January 3, 2018

Dear Head Start Grantees and Delegate Agencies,

I hope the holiday season was filled with joyful times with your loved ones and some respite to refuel.

As the New Year begins I want to bring attention to two requirements that have, in some cases, resulted in unnecessary and potentially detrimental actions taken by the grantee. First is the reporting requirement found in CFR 1302.102 (d)(1)(ii) requiring grantees to report immediately or as soon as practicable any significant incidents affecting the health and safety of program participants. Second is Standards of Conduct, CFR 1302.90 (c)(1)(i)(ii)(A)-(I),(iii),(iv),(iv) and (v), describing the positive strategies adults must implement when interacting with children, a list of prohibited actions endangering the health and safety of children, and ensuring no child is left alone or unsupervised.

Over the past year, reports of child health and safety incidents have increased. We are uncertain if the increased reporting is due to compliance with CFR 1302.102 (d)(1)(ii), whether more incidents are occurring, or both. We suspect it is due to the increased reporting, and we want to acknowledge grantees' compliance with the requirements. However, the Office of Head Start (OHS) has observed unintended consequences of these requirements that we want to bring to your attention. In some cases, grantees are reporting minor incidents that do not require self-report. More importantly, some agencies immediately terminate staff involved in incidents, which may not be, in all cases, the best course of action for the child and staff.

Reporting

OHS has zero tolerance for any situation that places a child in harm's way. Grantees' hyper-vigilance in keeping every child safe and secure and feeling loved every moment while in their care is foundational to Head Start and Early Head Start programs. However; some grantees may believe they are required to report all health and safety incidents, even when they are not significant incidents and do not harm or endanger children. Grantee characteristics like climate, locale – urban, rural, remote, shared facilities including playgrounds, level of security systems, just to name a few – vary greatly, and it would be impossible for the Office of Head Start to issue a definitive list of what are considered non-reportable insignificant incidents. To determine which incidents are reportable, grantees should work with management, governing bodies, Health Advisory Committees, mental health consultants, and local or state licensing agencies to develop guidelines that differentiate between staff, consultant or volunteer practices, and/or behaviors that need improvement but do not harm or endanger children, versus reportable practices or behaviors that harm or endanger children.

Personnel Actions

Personnel policies and procedures must include appropriate penalties for staff, consultants and volunteers who violate the Standards of Conduct. Many grantees move to immediate termination of staff involved in these violations. We are concerned grantees believe OHS expects termination of staff who violate the Standards of Conduct and will view it as correcting the violation. This perception is not correct. OHS expects that each incident will be carefully assessed and appropriate actions will be taken holistically, not just with the individual involved in the incident. Grantees should determine whether they have adequate ongoing support, supervision, and training necessary for staff to succeed. If necessary supports are not ongoing, systemic, and available to staff, consultants, and volunteers working directly with children, the problem is more likely a systemic management weakness, and firing an individual will not correct the problem long term.

Investing additional supports for staff committed to professional development and improvement may be, in some cases, a far better investment than termination. Children and parents may abruptly lose a beloved teacher, which can be disruptive to social and emotional development and erode continuity of care. Additionally, programs then face a period of time when staff are anxious, less experienced substitutes step in, and the likelihood of another incident increases.

We recognize growing and maintaining highly competent staff is a tough job, and not every day will be a perfect day; however, every day a child leaves their Head Start or Early Head Start program they should feel safe, valued, special, happy and bathed in love.

Sincerely,

Ann Linehan

Ann Linehan
Acting Director
Office of Head Start

DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

www.gdoe.net
500 Mariner Avenue
Barrigada, Guam 96913
Telephone: (671) 300-1547/1536•Fax: (671)472-5001
Email: jonfernandez@gdoe.net

JON J. P. FERNANDEZ
Superintendent of Education

January 17, 2018

MEMORANDUM

TO: Chairwoman and Members, Guam Education Board

FROM: Superintendent of Education

RE: Education Financial Supervisory Commission, Declaration of Financial Status Designations, Code C-Watch, Corrective Financial Recovery Plan for 2018 Fiscal Year to Date: October 2017 and November 2017.

The Education Financial Supervisory Commission (EFSC) issued Declarations of Financial Status Designation (FSD) on December 22, 2017 for the months of October and November 2017. A Code C-Watch has been issued for budget object categories 230 Contractual 361 Power and 362 Water for both periods. The EFSC FSD for October and December 2017 was received by the Guam Education Board (GEB) office on January 10, 2018. The EFSC summary spreadsheets for the October and November 2017 FSDs are attached.

The Corrective Financial Recovery Plan as required by law follows below. This plan must be provided to the Guam Education Board within twenty (20) working days of receipt of the EFSC issued Watch. The GEB shall review, modify and approve by resolution, the Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

Code C-Watch Corrective Financial Recovery Plan

In summary and pursuant to the FY18 Spending Plan as approved by GEB Resolution 2017-15, GDOE anticipates reoccurring C-Watches (projected shortfalls) in a number of operational object classes for the remainder of the fiscal year. The Corrective Financial Recovery Plan to remedy these C-Watches throughout the fiscal year is to transfer funding from personnel lapses on a quarterly basis.

230 Contractual

The projected shortfall, $5,416,091 for the period ending October 31, 2017 and adjusted $6,020,233 for the period ending November 30th is the result of zero allotments in the last quarter. A budget modification $4,434,895 in October and $212,084 in November was processed, increasing overall contractual allotments from $13,650,787 to $18,297,766 to address the FSD C-Watch and projected shortfall.

RECEIVED
JAN 19 2018
GUAM EDUCATION BOARD
TIME 9:50 AM INITIAL

361 Power

The projected shortfall, $4,539,072 for the period ending October 31, 2017 and adjusted $5,197,527 for the period ending November 30th is the result of zero allotments from May to September. A budget modification $5,154,428 was processed in October, increasing overall budget allotment from $7,081,320 to $12,235,748 to address the FSD C-Watch and projected shortfall.

362 Water

The projected shortfall, $614,959 for the period ending October 31, 2017 and adjusted $614,959 for the period ending November 30th is the result of zero allotments from June to September. A budget modification will be prepared to address the FSD C-Watch and projected shortfall.

The corrective actions necessary for the remediation of the EFSC Financial Status Designations (FSD) are being addressed. A resolution (Resolution No. 2018-01) has been prepared outlining above for the GEB approval in the next regular meeting and is attached for review. Please let me know if you would like to discuss this matter in greater detail.

JON J.P. FERNANDEZ

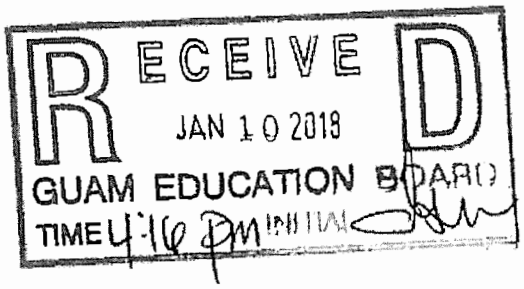
Attachments

cc: Deputy Superintendent, Finance and Administrative Services

GDOE Education Financial Supervisory Commission

January 8, 2018

Maria Gutierrez
Chairwoman
Guam Education Board
P.O. Box DE
Hagåtña, Guam 96932



RE: Declaration of Financial Status Designation

Dear Chairwoman Gutierrez,

Please find herein the October and November 2017 Declaration of Financial Status Designations (FSD) by the GDOE Education Financial Supervisory Commission (EFSC).

Should you have any questions or concerns please do not hesitate to contact me at (671) 475-9412.

Sincerely,

Lester Carlson
Chair
GDOE Education Financial Supervisory Commission

Cc: EFSC Members:
Artemio Hernandez, Vice-Chair, Director – Office of Finance and Budget
Doris Flores Brooks, Member, Public Auditor
Christine Baleto, Member, Director – Department of Administration
Vincent Duenas, Member, Parent Representative

GDOE Education Financial Supervisory Commission

Authority: 17GCA, Article 1, Chapter 3, §3133 creates the Guam Department of Education Financial Supervisory Commission (EFSC) as an independent body to assist the GDOE and the Guam Education Board (GEB) with the task of monitoring and managing all public education financial resources. The EFSC's primary role is to monitor the financial health of the GDOE by developing and supervising a financial status designation of GDOE finances.

Declaration of Financial Status Designation

Fiscal Year-to-Date: 10/1/2017 to 10/31/2017

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE C – Watch** indicating that the Guam Department of Education (GDOE) has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories:

230 Contract
361 Power
362 Water

Month of October 2017

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE B – Warning** indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories:

None

Required Action

CODE C - Watch. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit a Corrective Financial Recovery Plan to eliminate Watch conditions within twenty (20) working days of an EFSC-issued Watch to the GEB. The GEB shall review, modify and approve by resolution the corrective Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

CODE B - Warning. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit an explanation of variance within five (5) working days of an EFSC Warning to the GEB and EFSC that explains each expenditure category above the approved budget amount as outlined in the Fiscal Year 2016 twelve (12)-month Expenditure Operations Plan.

The designations declared as defined in Article 1, Chapter 3, §3133(d) of Title 17, Guam Code Annotated were unanimously assigned on December 22, 2017. Accordingly, on behalf of the EFSC, this report is hereby submitted and filed with the **Guam Education Board Members, GDOE Superintendent, GDOE Deputy Superintendent of Finance, *I Maga'låhen Guåhan*, the Speaker of *I Liheslaturan Guåhan*, and Members of the EFSC.**

Doc. No. 34GL-18-1432.

GDOE Education Financial Supervisory Commission

Authority: 17GCA, Article 1, Chapter 3, §3133 creates the Guam Department of Education Financial Supervisory Commission (EFSC) as an independent body to assist the GDOE and the Guam Education Board (GEB) with the task of monitoring and managing all public education financial resources. The EFSC's primary role is to monitor the financial health of the GDOE by developing and supervising a financial status designation of GDOE finances.

Declaration of Financial Status Designation

Fiscal Year-to-Date: 10/1/2017 to 11/30/2017

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE C – Watch** indicating that the Guam Department of Education (GDOE) has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories:

230 Contract
361 Power
362 Water

Month of November 2017

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE B – Warning** indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories:

None

Required Action

CODE C - Watch. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit a Corrective Financial Recovery Plan to eliminate Watch conditions within twenty (20) working days of an EFSC-issued Watch to the GEB. The GEB shall review, modify and approve by resolution the corrective Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

CODE B - Warning. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit an explanation of variance within five (5) working days of an EFSC Warning to the GEB and EFSC that explains each expenditure category above the approved budget amount as outlined in the Fiscal Year 2016 twelve (12)-month Expenditure Operations Plan.

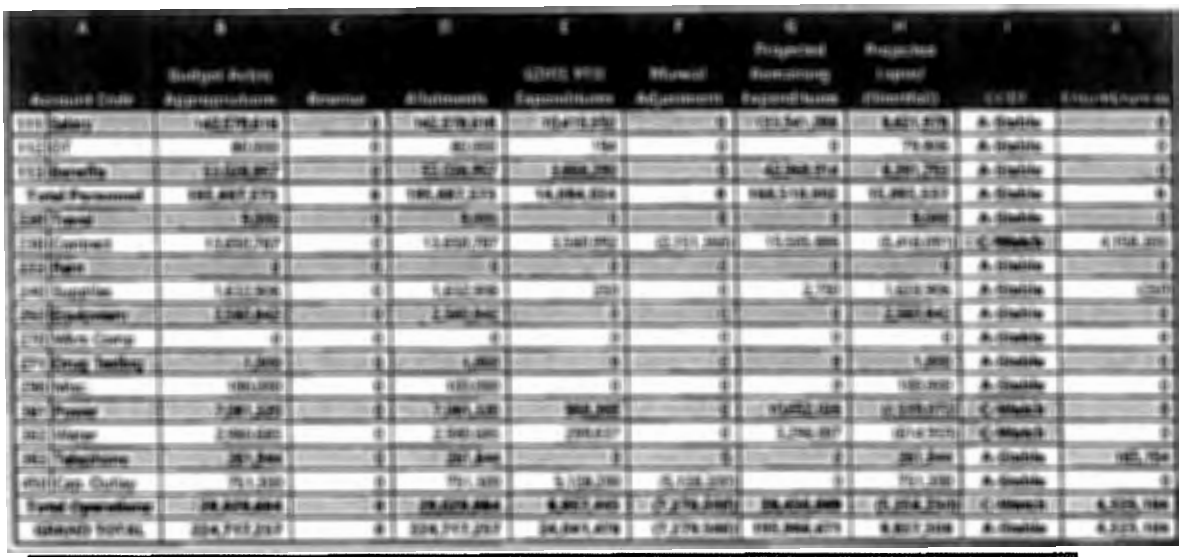
The designations declared as defined in Article 1, Chapter 3, §3133(d) of Title 17, Guam Code Annotated were unanimously assigned on December 22, 2017. Accordingly, on behalf of the EFSC, this report is hereby submitted and filed with the **Guam Education Board Members, GDOE Superintendent, GDOE Deputy Superintendent of Finance, *I Maga'låhen Guåhan,* the Speaker of *I Liheslaturan Guåhan,* and Members of the EFSC.**

Doc. No. 34GL-18-1432.

Education Financial Supervisory CommissionFiscal Year 2017 Financial Status Designation Report

Department: Guam Department of Education
Fund: Consolidated Local Funds
Account No.: ALL

Budget Act(s): P.L. 34-42
YTD Exp.Date 10/31/2017



		Monthly Variance				Year-to-Date Variance			
Account Code		12-Month Operations BUDGET	Monthly ACTUALS	Variance	CODE	12-Month Operations BUDGET	Year-to-Date ACTUALS	Variance	CODE
111	Salary	10,969,324	10,415,550	553,774	A-Stable	10,969,324	10,415,550	553,774	A-Stable
112	OT	6,154	194	5,960	A-Stable	6,154	194	5,960	A-Stable
113	Benefits	4,073,198	3,668,290	404,908	A-Stable	4,073,198	3,668,290	404,908	A-Stable
Total Personnel		15,048,676	14,084,034	964,642	A-Stable	15,048,676	14,084,034	964,642	A-Stable
220	Travel	1,711	0	1,711	A-Stable	1,711	0	1,711	A-Stable
230	Contract	1,728,916	1,409,626	319,290	A-Stable	1,728,916	1,409,626	319,290	A-Stable
233	Rent	0	0	0	A-Stable	0	0	0	A-Stable
240	Supplies	267,025	250	266,775	A-Stable	267,025	250	266,775	A-Stable
250	Equipment	86,579	0	86,579	A-Stable	86,579	0	86,579	A-Stable
270	Wkrs Comp	200	0	200	A-Stable	200	0	200	A-Stable
271	Drug Testing	0	0	0	A-Stable	0	0	0	A-Stable
290	Misc.	0	0	0	A-Stable	0	0	0	A-Stable
361	Power	1,011,617	968,366	43,251	A-Stable	1,011,617	968,366	43,251	A-Stable
362	Water	372,586	299,637	72,949	A-Stable	372,586	299,637	72,949	A-Stable
363	Telephone	21,726	0	21,726	A-Stable	21,726	0	21,726	A-Stable
450	Cap. Outlay	0	0	0	A-Stable	0	0	0	A-Stable
Total Operations		3,490,360	2,677,879	812,481	A-Stable	3,490,360	2,677,879	812,481	A-Stable
GRAND TOTAL		18,539,036	16,761,913	1,777,123	A-Stable	18,539,036	16,761,913	1,777,123	A-Stable

Notes:

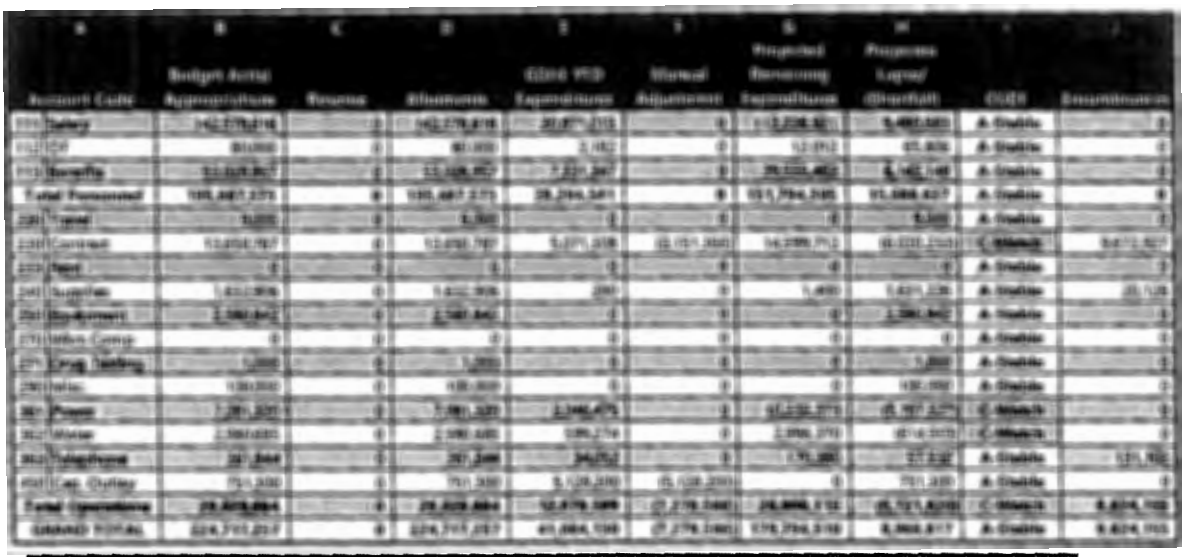
Column C - There are no Reserve amounts pursuant to P.L. 33-185.
Column F - Manual Adjustments $7,279,566 related to the JFK CapFA expenditure not included in the appropriations to the GDOE in Column B
The 12 Month Operations data excludes $20,564,000 in appropriations for Charter Schools ($8,060,000), projected Child Nutrition Reimbursement & Cash Collections ($12,504,000).

Definitions:

A-Stable: indicating that the GDOE has positive variance reports in all budgeted expense categories at the time of reporting.
B-Warning: indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year to date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories.
C-Watch: indicating that the GDOE has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year to date actual and annualized projections at the time of reporting for budgetary object categories.

Department: Guam Department of Education
Fund: Consolidated Local Funds
Account No.: ALL

Budget Act(s): P.L. 34-42
YTD Exp.Date 11/30/2016



		Monthly Variance				Year-to-Date Variance			
Account Code		12-Month Operations BUDGET	Monthly ACTUALS	Variance	CODE	12-Month Operations BUDGET	Year-to-Date ACTUALS	Variance	CODE
111	Salary	10,969,324	10,455,462	513,862	A-Stable	21,938,648	20,871,012	1,067,636	A-Stable
112	OT	6,154	1,988	4,166	A-Stable	12,308	2,182	10,125	A-Stable
113	Benefits	4,073,198	3,663,057	410,141	A-Stable	8,146,396	7,331,347	815,049	A-Stable
Total Personnel		**15,048,676**	**14,120,507**	**928,169**	A-Stable	**30,097,352**	**28,204,541**	**1,892,811**	A-Stable
220	Travel	1,711	0	1,711	A-Stable	3,422	0	3,422	A-Stable
230	Contract	1,694,631	1,510,316	184,314	A-Stable	3,423,547	2,919,942	503,604	A-Stable
233	Rent	0	0	0	A-Stable	0	0	0	A-Stable
240	Supplies	204,944	280	204,664	A-Stable	471,969	280	471,689	A-Stable
250	Equipment	86,579	0	86,579	A-Stable	173,158	0	173,158	A-Stable
270	Wkrs Comp	200	0	200	A-Stable	400	0	400	A-Stable
271	Drug Testing	0	0	0	A-Stable	0	0	0	A-Stable
290	Misc.	0	0	0	A-Stable	0	0	0	A-Stable
361	Power	1,011,617	1,078,109	(66,491)	A-Stable	2,023,234	2,046,475	(23,240)	A-Stable
362	Water	372,586	299,637	72,949	A-Stable	745,171	599,274	145,897	A-Stable
363	Telephone	21,726	34,052	(12,326)	B-Warning	43,451	34,052	9,399	A-Stable
450	Cap. Outlay	0	0	0	A-Stable	0	0	0	A-Stable
Total Operations		**3,393,993**	**2,922,394**	**471,599**	A-Stable	**6,884,353**	**5,600,023**	**1,284,330**	A-Stable
GRAND TOTAL		**18,442,669**	**17,042,901**	**1,399,768**	A-Stable	**36,981,705**	**33,804,564**	**3,177,141**	A-Stable

Notes:

Column C There are no Reserve amounts pursuant to P.L. 33-185

Column F Manual Adjustments $7,279,566 related to the JFK CapFA expenditure not included in the appropriations to the GDOE in Column B.

The 12 Month Operations data excludes $20,564,000 in appropriations for Charter Schools ($8,060,000), projected Child Nutrition Reimbursement & Cash Collections ($12,504,000).

Definitions:

A-Stable: indicating that the GDOE has positive variance reports in all budgeted expense categories at the time of reporting.

B-Warning: indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories.

C-Watch: indicating that the GDOE has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year to date actual and annualized projections at the time of reporting for budgetary object categories.

GUAM EDUCATION BOARD
RESOLUTION NUMBER 2018-01

Introduced by: **Guam Education Board Members**

RELATIVE TO APPROVING THE CORRECTIVE FINANCIAL RECOVERY PLAN PREPARED IN RESPONSE TO THE CODE C-WATCH ISSUED BY THE EDUCATION FINANCIAL SUPERVISORY COMMISSION FOR THE MONTHS OF OCTOBER AND NOVEMBER 2018

WHEREAS, 17 GCA Chapter 3 §3133 established the Education Financial Supervisory Commission (EFSC) to develop financial performance indicators that produce a monthly financial designation status for the Guam Department of Education (GDOE); and

WHEREAS, on December 22, 2017, the EFSC issued Declarations of Financial Status Designation (FSD) for October and November 2017; and issued a Code C-Watch for budget object category 230 Contractual, 361 Power, and 363 Telephone for both periods ending November 30, 2017; and

WHEREAS, 17 GCA Chapter 3 §3133(d)(3) defines Code C-Watch as a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting; and

WHEREAS, the October and November 2017 EFSC FSDs were transmitted and received by the Guam Education Board (GEB) office on January 10, 2018; and

WHEREAS, 17 GCA Chapter 3 §3133(e)(3) requires that the GEB review, modify and approve by resolution the Corrective Financial Recovery Plan (CFRP) and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education; and

WHEREAS, on January 17, 2018 the Superintendent of Education provided to the GEB a CFRP to address the projected Code C-Watch shortfalls in contractual, power, and water for the year to date period ending November 30, 2017;

NOW THEREFORE BE IT RESOLVED, that the Guam Education Board approves the Corrective Financial Recovery Plan submitted to the Board on January 17, 2018 by the Superintendent of Education; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be transmitted to the EFSC.

DULY AND REGULARLY ADOPTED BY THE GUAM EDUCATION BOARD ON THIS _____ DAY OF _____ 2018.

MARIA GUTIERREZ
Chairwoman, Guam Education Board

JON J.P. FERNANDEZ
Executive Secretary, Guam Education Board

New Business

GUAM DEPARTMENT OF EDUCATION
Curriculum and Instructional Improvement
Office of the Deputy Superintendent
500 Mariner Avenue, Barrigada, Guam 96913
Telephone: (671) 300-1635/1247
ciioffice@gdoe.net

Jon J.P. Fernandez
Superintendent of Education

Joseph L. M. Sanchez
Deputy Superintendent,
Curriculum and Instructional Improvement

GEB Curriculum Committee

Report to Board for Regular January 23, 2018 meeting

Items for Board Action

1. **Maintaining Guam History as a High School graduation** requirement even though a student has already taken it during middle school. Note: If you recall, with the adoption of the new **BP351.4 High School graduation requirements**, students who have already taken Guam History in Middle School can now have the high school requirement waived so that they are able to take another social studies course instead. In opposition to this, several Guam History teachers have raised concerns that this will limit students' exposure to local history and issues. Thus, they want it to remain a HS requirement and for it to not be waived, even if a student had already taken the course in middle school. In support of this position, the point was made that all other social studies courses in middle school were also repeated in high school including: World History, Work Geography, and U.S. History. There should be no difference with Guam History.

   At the last work session the committee members present agreed with the teachers and express their desire for this item to be placed on the agenda for the regular GEB meeting in January to be voted on.

   Recommended Motion: "Motion to reaffirm Guam History as a High School Graduation requirement for all high school students pursuant to BP351.4, even if the course was taken by a student in middle school." As an important discussion point, the committee noted that since the policy was changed during the summer, it would be proper for us to recognize and honor the request of those students who have already requested the waiver of this course based on their middle school course work. Schools will be informed of this important point of this motion passes.

Update on ongoing committee agenda items

2. **Request from Air Force and Marines ROTC to have their students receive P.E. credit** as they do with the Army ROTC. **Background Information**: In 1989, the Territorial Board of Education and then Director of Education, Ms. Anita Sukola, authorized for students enrolled in Army JROTC to have the option to either receive Physical Education (P.E.) credit or elective credit for their JROTC course. The

rationale for this was the fitness and physical training regimen of the Army JROTC program was equivalent to the physical education course curriculum. Since then Army JROTC students were able to use those credits as P.E. or elective credits. This practice continues to this day.

It has been recently requested to grant the same option for students enrolled in the JROTC programs of the other branches of service, i.e., Air Force ROTC and Marine Corp ROTC. As was done back in 1989 with the Army ROTC program, a description and review of the physical training component of the Air Force ROTC and Marine Corp ROTC curricula must be done to enable the Superintendent and the Board of Education to make their determination on this request.

At the work session in December, the curriculum committee provided administrators, teachers and students with an opportunity to provide input into this matter. Written input to date has been compiled and available electronically to all GEB members. Administrators, teachers and students were given an additional opportunity to submit written input up until **Close of Business Friday, December 29, 2017 to Mrs. Sylvia Calvo at stcalvo@gdoe.net.**

In summary, ROTC students supported the proposal and asked that they be allowed to receive PE credit upon completion of two years of ROTC considering that their program has a rigorous fitness element in addition to other life skills that will help them maintain a healthy and productive lifestyle such as organization &leadership, teamwork &cooperation, problem solving and resourcefulness and service to the community.

Physical education teachers noted the concern that only 1 PE credit is required in high school and that students still needed to participate in PE to obtain its full benefit. Though they did not criticize or assert a negative position regarding ROTC, they wanted to stress the importance of health and physical education for all students and felt that the 1 credit should remain.

School principals of the 7 high schools have also provided their input and recommend that the Marines ROTC students who complete two full years be allowed the option of receiving PE credit. For Air Force, they support either the PE credit after two years OR the Science credit, but not both. To further clarify, they do not feel this should be a student choice between PE or Science, but that the Board should decide which of the two is allowable. Their preference, however, it that it be the PE credit to remain consistent throughout the department.

Management team's discussion: The management team recognizes the importance of health and physical education for all students and will continue to support its programs in the elementary and secondary schools. We also support our ROTC programs and appreciate the work that they do with our students and support that they provide all schools. Decisions like this are not always easy because at first glance, it appears that we need to choose one program over another or one set of standards for another set. However, we do not believe this is the case. What we believe we are doing here is aligning all of our department's resources to better support ours students and provide them with a variety of opportunities that THEY feel best meets their needs. All of the students who spoke in support of their ROTC program spoke of how the program benefited them, which included a strong fitness component that they all

recognized was important. Allowing ROTC students the OPTION to earn PE credit through two years of ROTC puts the decision in their hands. And because of the fitness component, students are not losing out on an education in fitness, they are simply obtaining through an alternative route.

Management's recommendation:
1) Reaffirm the granting of PE credit for two years of Army ROTC.
2) Extend this granting to credit to the Marines ROTC program.
3) Have the Air Force ROTC program choose between maintaining the Science credit option OR the PE credit option after two years, but not both. If the science credit option is chosen, no further action is needed for Air Force and the policy remains status quo.
4) Lastly, have all ROTC programs explicitly demonstrate and document in their official programs the alignment of all GDOE PE standards for High School.

A follow-up work session was held on **Tuesday, January 9, 2018 at 3pm** and the Board again heard additional input and comments from those present. Input in support of and against the awarding of PE credit for ROTC was aligned with previous testimony. The committee members also considered the recommendations from management.

Determination: At the meeting, it was agreed that the committee wanted more time to consider this matter after reviewing the written testimony and having further discussion at a follow-up work session in February.

3. **Balanced Leadership/ Professional Learning Community/ C-I-A-I Comprehensive Framework for schools:** Based on the input and feedback from administrators and teachers over the past few months, I've put together a two-page summary of all the major GDOE initiatives that is meant to be a quick reference guide for anyone wishing to get a better understanding of our department's improvement strategies when it comes to teaching and learning.

With this quick visual, you can easily see how all of the leadership, instructional and assessment frameworks align with one another and often overlap in terms of their strategies and focus. As we regularly emphasize, these different models should not be viewed as mutually exclusive checklists or separate programs that have to be addressed individually, but rather, be used as a comprehensive "toolbox" for administrators and teachers to use as they work to design their respective school improvement plans as well as effective instructional units and lessons.

Over the course of the next few months and years, all trainings will be making a concerted efforts to ensure that teachers do not view these models as separate programs.

Update: A one-day Leadership Academy workshop was provided to school administrators on Wednesday, January 3rd for Elementary and Thursday, January 4th for Secondary. Topics included: strategic planning and their school improvement plans, PLC/CIAI Implementation, the Comprehensive Student Assessment System, and the GEB Curriculum Committee Agenda.

4. **Next Generation Science Standards:** Initial training has now been provided to elementary, middle and high school teachers in the Next Generation Science Standards. During these trainings, a preliminary implementation plan was shared with the schools and input was gathered from the teachers. I would like to share an update with the committee on our progress and plan to request adoption and implementation.

5. **Formative Assessments and Standards-Based Grading**: As you may already know, the department is embarking on a major review and overhaul of its current grading system with the intent to transition into a fully Standards-Based Grading (SBG) system. SBG is a system of grading and reporting that measures student mastery of identified standards at each grade level/course. The goal of SBG is to better communicate what each student knows and is able to do according to academic content standards and separately assess the influence of positive and consistent work habits on student learning. At this time, our current system allows for almost any criteria to be used by a teacher to determine students' grades. As you can imagine, this has resulted in a system where grades are inconsistent and have almost no common meaning. A move towards SBGs hopes to change this.

6. **Social Promotion**- The practice of automatically promoting students to the next grade, without considering academic performance, due to their chronological age is called Social Promotion- noting the detriment to a student's social development having been held back a grade. In many cases, this results in many students having their academic deficiencies compounded with each subsequent grade. This is especially evident in High School where, by policy, social promotion does not exist. Student have to pass each class to earn required credit. GEB members want to address this issue and to determine possible solutions.

7. **Service Learning-** A number of concerns have been brought up to GEB members regarding the Service Learning requirements over the past few years. Mr. Lujan has requested that this item be brought up with the committee to identify issues and determine possible solutions.

8. **Rethinking High Schools: Middle College/ High School Programs/Alternative Schools/ College & Career Readiness:** This is the Superintendent's initiative that he presented during the State of Public Education Address. This item will be combines several previous agenda items, all dealing with high school policies and will specifically focus on Goal #1 of the State Strategic Plan.. They all address college and career success and looks for ways to redesign our high schools to better meet the needs of our students and community.

9. **6- Year Textbook adoption, purchase, and development plan:** The division of Curriculum and Instruction has put together a 6-year textbook adoption, purchase, and development plan based on the anticipated regular appropriation of $1.5M dollars annually. This plan include a timeline for the adoption of texts, the purchase of class sets for secondary schools in the core content areas, the development of local textbooks in the elementary schools and subsequent purchase of those textbooks for every elementary school student.

10. **Comprehensive Student Assessment System (CSAS):** As the 3rd year of implementation, we are now up for the revision of the Standards-Based Assessments for Science & Social Studies as well as for select

grades for ELA & Math. Sometime in the spring, we will solicit input from schools on changes to the CSAS for SY2018-19. This is especially important for High Schools as we need to determine the best, most useful configuration for our assessments. In the High Schools, we take both the ACT Aspire and the SBA for specific content areas. For 11th & 12th grade, it is my hope that we can align both the ELA and Math SBAs to the GCC & UOG placement exams and be a predictor to how well students will do on these exams.

11. **High School Redesign-** Move to #9.

Proposed Next GEB Curriculum Committee Work Session
Tuesday, February 6, 2018 @ 3pm
Venue TBA

Thank you for your time and attention to this. If you have any questions, please feel free to contact me at my office at 300-1635/1247 or through Lani Cruz in the GEB office.

End…

Executive Session