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MC Fwd: PEALS Board Meeting Agenda (1/16/2018)

1 message

BENJAMIN CRUZ <speaker@senatorbjcruz.com> Tue, Jan 23, 2018 at 12:30 PM
To: 34th Guam Legislature Clerks <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>

1/23/18	1/23/18	Professional Engineers, Architects & Land Surveyors (	PEALS Board Meeting Agenda (1/16/2018)*	34-18-1437

---------- Forwarded message ----------
From: <nixon@guam-peals.org>
Date: Tue, Jan 23, 2018 at 10:47 AM
Subject: PEALS Board Meeting Agenda (1/16/2018)
To: speaker@senatorbjcruz.com
Cc: "Ray C. Borja" <ray@guam-peals.org>

GL#34-18-1437
Speaker Benjamin J.F. Cruz

JAN 2 3 2018
Time: 1230 AM / PM File No.
Received By:

Hafa Adai Honorable Speaker,

Attached is the agenda of our last Board meeting. Please call our office if you have any questions.

Thank you,

[redacted]
Board Investigator
Guam Registration for Professional Engineers, Architects & Land Surveyors (PEALS)
East-West Business Center, Unit D–Suite 208
718 N. Marine Corps Dr., Upper Tumon, Guam 96913
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OFFICE OF SPEAKER BENJAMIN J.F. CRUZ
Committee on Appropriations and Adjudication
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Guam Board of Registration for Professional Engineers, Architects, & Land Surveyors

DATE:
Tuesday, January 16, 2018

TIME:
3:00 PM

PLACE:
PEALS Board Conference Room, Suite 208

"58+ years of Safeguarding the Health, Safety and Welfare"

The Guam Board of Registration for Professional Engineers, Architects and Land Surveyors

"58+ years of safeguarding the Public Health, Safety, and Welfare"

Meeting Agenda

Meeting Title:	REGULAR MEETING	Time:	3:00 PM – 5:00 PM
Date:	January 16, 2018 (Tuesday)	Place:	Board's Conference Room

PERSON ATTENDING: BOARD MEMBERS / LEGAL COUNSEL

	Gabriel A. Jugo, PE, SE, Chairman		Paul L. Santos, PLS
	H. Mark Ruth, RA, FAIA, Vice Chairman		Liza J. Provido, RA, AIA
	Maria Elizabeth V. Cristi, PE, Secretary/Treasurer		Glenn Leon Guerrero, DPW Director / Member
	Philip Villanueva, Public Member		Atty. Thomas Keeler - AAG

ITEMS TO BE DISCUSSED

1	**CALL TO ORDER**	
	MISSION STATMENT	
	To safeguard life, health, property, and public welfare through the regulation of the practice	
	of professional engineering, architecture, landscape architecture and land surveying.	
2	**OATH ADMINISTRATION OF NEW REGISTRANT**	
	A. SOTO, Elijah Gozum, PE, Civil # 1981	
	B. BONSEMBIANTE, Jr., Hernan Agusto, PE, Civil # 1982	
3	**APPROVED September 12, 2017 BOARD MEETING MINUTES**	
	A. Review November 14, 2017 – Regular Meeting Minutes	3 – 9
4	**EBA REPORTS AND UPDATES**	
	A. Board Administrative Activities – November 07, 2017 thru January 05, 2018	10 – 17
	B. FY 2019 Budget (request to hire Admin. Aide and renew/apply and pay fees on line)	18
	C. OPA follow-up audit of PEALS	19 – 24
	D. File/Record Keeping, Office Expansion	25 – 27
5	**COMPLAINTS**	28 – 29
	A. Complaint: Lorette T. Guerrero vs. Blas Atalig/Meliton S. Santos, PLS No.053 Case # 2017-002	30 – 31
	B. R.O. Martinez Architects LLC premature permit prior to Board approval of COA	32 – 33

The Guam Board of Registration for Professional Engineers, Architects and Land Surveyors

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6	**OLD BUSINESS**	
	A. Liberty Perez	
	B. Mark Arceo-Superior Court Case No. SD0946-10	
	C. PEALS Rules and Regulations proposed meeting between February 5-9, 2018	
	D. Second Round to Amend PEALS Law	
	E. Complaints Against Robert R. Ventura, PLS– TG Engineers, PC agrees to assist in pending maps	34 – 35
	F. Agreement with California State for CSCS exam – expired on June 30, 2017	
	G. AG opinion on PEALS Code of Ethics update	
7	**NEW BUSINESS**	
	A. Election of New Board Officers	36
	B. Passing of Roberto R. Ventura, PLS 054	
	C. COA application dba: Dewpoint Supply, RME Mike Pritchard, PE	37 – 40
8	**OPEN DISCUSSION, INFORMATION AND ANNOUNCEMENTS**	
	A. NCARB Regional Summit on March 8-10, 2018 in Wichita, KS: NCARB funding up to 4	41
	B. NCEES Zone Regional Meeting on April 5-7, 2018 in Honolulu, HI: NCEES funding up to 4	42 – 49
	Entire Board, Attorney, and staff to attend; Board contribution and gift bags for attendees	
	C. NCARB Annual Meeting on June 28-30, 2018 in Detroit, MI: NCARB funding up to 4	41
	D. NCEES Annual Meeting on August 15- 18, 2017 in Scottsdale, AZ: NCEES funding up to 3	
	E. PEALS FY2018 Proposed Board Meeting Schedule	50
	F. NCEES PE exam Conversion schedule to CBT	51 – 52
9	**PUBLIC COMMENT**	
10	**DPW PERMIT & DLM SURVEY MAP REVIEW**	
	A. Department of Land Management – November 2017	53 – 56
11	**ADJOURNMENT**	

The Guam Board of Registration for Professional Engineers, Architects and Land Surveyors

PEALS Board Regular Meeting

Tuesday, September 12, 2017, PEALS Board Conference Room Suite 208 03:05 PM - 5:05 PM

Present:	Gabriel A. Jugo PE SE, Chairman	H. Mark Ruth, RA, Vice Chair
	Maria Elizabeth V Cristi, PE/Sec & Treas.	Paul L. Santos, PLS, Member
	Liza J. Provido, RA	Philip I. Villanueva, Public Member
	Glenn Leon Guerrero, DPW Director	Raymond C. Borja, Exec. Board Adm.
	AAG Tom Keeler	Marie Villanueva, Adm. Asst.
	Nixon Isaac, Board Investigator	
Guests:	None	

1.0 Call To Order

All members were in attendance. The meeting was called to order at 3:05PM by BC Jugo.

2.0 Review July 25, 2017 – Regular Meeting Minutes

The following comments were noted:

BM Provido notes, Page 7 of 9, second paragraph. Strike two sentences beginning at "There seems to be no stopping.. It's frustrating" as it leads to being subjective. BC Jugo suggested inserting "Sec. & Treas. Cristi expressed frustration indicating there seems to be no stopping Atalig as long as he is employed with Meliton Santos who stamps his work". And strike "It's frustrating."

BM Santos notes, page 2, first paragraph, last sentence. To eliminate the underline in the last sentence.

It was moved by BM Provido and seconded by Sec. & Treas. Cristi, and unanimously carried to accept the meeting minutes with the corrections as mentioned above. 7/0

3.A EBA Reports and Updates: 3.A Board Administrative Activities –July 11 thru September 05, 2017

EBA Borja reviewed page 15 – AS400 Statement of Appropriations, Allotment Outstanding Encumbrance and Expenditures. Page 16-17 PEALS FY17 Revenue and FY 16 Previous Year Comparison sheet indicates we are $16K down. EBA noted reasoning is due to No Penalty/Fines for the year. Revenue from October NCEES Exams as is now done directly by examinees and will no longer be handled by the Guam PEALS Board. Pg 18 is the PEALS Monthly Revenues from FY12 to Current, Breakdown of Expenditures, and a listing of PEALS FY18 Budget Breakdown of Object Class as of September 5, 2017. FY 18 Budget is on hold as the Governor has since vetoed legislation. Page 19 – 20 shows Bank of Hawaii Activity and Statements for July and August 2017 with supporting documents on pages 21 and 22.

EBA Borja reported the last invoice from NCEES (April 2017 Exam Scoring) is still in a requisition state and not been issued a purchase order as of this date. EBA requested Board guidance. BC Jugo suggested a letter be submitted to the Chief Procurement Officer with chronicling information, consequences and need

to push this requisition as soon as possible. AAG Keeler suggested to also cc our Senatorial Oversight Chair Senator Aguon to reiterate the establishment of using the revolving Bank of Hawaii account.

If NCEES refrains from providing material for the October 2017 Exam for non-payment; EBA Borja is to call for a Special Board Meeting.

For informational purposes only, page 23 – 24, is the PEALS website Google Analytics Report.

3.B OPA REPORT UPDATE:

EBA Borja and BC Jugo reviewed corrective action plan per item that was given to the Public Auditor as our reply to the list of audit recommendations

Page 25 – 26 1.a, we are in compliance. 1.b, we are in compliance, 2.a, EBA Borja to prepare first bi-annual report showing the reconciliation of registrants on or about 9/30/2017 for Board verification. 2.b is currently in progress. EBA Borja and BI Isaac attended QuickBooks class as scheduled. EBA Borja and AA Villanueva will attend next scheduled 60-hour course. 2.c EBA Borja is still working on the corrective action plan.

Once we are in compliance with the Audit Report, EBA to establish the use of the Revolving Bank of Hawaii account in lieu of the AS400. Thus, taking control of all procurement purchases, payments and approved budgeted deposits through BBMR directly. BOH policy to be established via Rules & Regulations.

3.C File/Record Keeping, Office Expansion

EBA Borja still working on digitizing and will advise Board accordingly. BC Jugo requested EBA Borja research policies of the Department of Administration or Government of Guam concerning file keeping and/or digitizing and to work on a plan.

4.0 Complaints

EBA Review Complaint Listing on pages 27 – 28. EBA Borja established today, during this meeting, that PB-2017-002 Lorette T. Guerrero vs. Blas Cruz Atalig has Merit and will be writing a letter advising so. Depending upon the response of the Complainant, the Board will have 90 days to proceed with a hearing if requested. BC Jugo noted to have "Complaint Listing" show date of acknowledgment of letter or date of letter.

BM Ruth suggested indicating which cases are "active" vs. "inactive".

BM Santos questioned then AAG Highsmith's option to proceed with criminal litigation. AAG Keeler noted the charge that the AG's office can impose would be a third-degree misdemeanor and not viewed as a priority item.

5.A & 5.B Old Business: (A) Liberty Perez & (B) Mark Arceo-Superior Court Case No. SD0946-10

EBA Borja referred the Board to appendage pages 29 and 30 which shows letters received from the Attorney General Office to the PEALS Board in regards to Liberty Perez stating "...the Office of the Attorney General is closing its file in the case effective today. The PEALS Board imposed a $5,000.00 fine on Ms. Perez in 2007 which it reduced to $3,500.00 on March 21, 2011. This negotiated settlement was never reduced to writing or pursued in court. Ms. Perez made a few payments, but stopped in 2014". "..we believe that the fine is unenforceable because the longest pertinent statutory period of limitations on Guam is four years. "

In regards to Mark J.B. Arceo a letter from the Attorney General Office dated August 2, 2017, notes "...is closing its file in this case effective today. The judgment entered against Mr. Mark J.B. Arceo expired on January 11, 2016, five years after it was issued."

AAG Keeler will look into the matter of Perez pertaining to the March 21, 2011 documentation and request file to remain "Open."

BM Provido states if utilized correctly, penalty and fines could be entered into QuickBooks to show pending payments in the financial statements and not just revenue received. It will list accounts Receivable and Payables pending.

AAG Keeler also reiterated the option to request both parties, Perez and Arceo to come in and reaffirm their debt to the PEALS Board. EBA Borja states he has no known address on either of them at the present time but will try and contact them per AAG Keeler's suggestion.

5.C PEALS Rules and Regulations (R & R) Review.

Next Rules & Regulations meeting will be held on **September 19, 2017, Tuesday, 3PM,** Guam PEALS Office, Conference Room.

A point of discussion, BC Jugo looking into amending licenses fees so that it is for two (2) years instead of the one (1) renewal presently existing. Reasoning: A) Reduce workload for Staff, B) Increase Registration Retention or have the option to choose for an additional year.

5.D Second Round to Amend PEALS Law.

EBA Borja states updating the Rules and Regulations is priority before revising the Law to reflect the current regulations, practices and protocols of these professions.

5.E Complaints Against Roberto R. Ventura, PLS

Update: PB2014-015, & PB2016-003. BM Santos advised that Ventura's health has turned for the worse. Ventura's maps currently incomplete; will remain pending indefinitely.

It was moved by VC Ruth, seconded by BM Provido, and unanimously carried to have EBA Borja follow up with Ventura's office with a letter from the Board for an official statement regarding the status of complainants pending maps. 7/0

5.F Agreement with California State for CSCS Exam – Expired on June 30, 2017

AAG Keeler completed his review with minor revisions. EBA Borja has submitted it to the California State office for concurrence. Their legal division has it is still under review as of today's meeting date.

5.G Sardea, Peter R.K. PE – Fire Protection Engineer (FPE) exam applicant

The original application of Sardea was discussed via the Board on September 06, 2016. The Board advised him of the negative reference and requested an additional reference showing the experience required to sit for the FPE exam and a Work Verification Reference for one (1) year in the FPE field by a licensed FPE. Then, VC Jugo's, motion that in doing so, the Board would allow attendance of October 2017 Exam.

Sardea's file shows an additional reference was obtained. Although, not in his favor. VC Ruth acknowledges that Sardea's experience shows reviewing work done by a licensed FPE, but not doing the work of professionals. Professionals may feel that reviewing their work is not comparable to actually doing their work.

EBA Borja has discussed the Board's decision with Sardea to deny exam registration based on lack of experience. Sardea will resubmit his application upon gaining more experience and extended appreciation to the Board for their due diligence.

5.H Sotto, Eric Perez – PE Applicant, not registered in any state, passed all required exams.

Sotto obtained an ABET Degree, passed the FE Exam in another state, passed the PE (Civil) Exam in California, and passed the California Seismic, although did not pass the Survey; which is required to allow Sotto to receive his California license. Sotto then came to Guam and applied to our jurisdiction via Comity. EBA Borja states he meets all the PEALS Law requirements to be licensed but, does not hold a license in any other jurisdiction. There is no category for this in our Law and required Board guidance.

Sotto's years of experience was verified. The file was re-circulated through the Board and was given registration.

5.I AG Opinion on PEALS Code of Ethics update

AAG Keeler will be releasing an official opinion soon and apologizes for not having it for today's meeting. Board discussion ensued on points, directives regarding confusion and dilemmas the professional society face when being requested to provide fees. AAG Keeler will circulate a soft copy to the Board for their input.

BC Jugo requested an update on the SSHS IFB regarding the violation of the PEALS Professional Code of Ethics on IFB NO. 730-5-1057-L-YIG -- Lease Financing For Design, Renovation, Rehabilitation, Construction and Maintenance of Simon Sanchez High School.

At 3:25 p.m. DPW Director Leon Guerrero recused himself from this discussion and was excused from the meeting.

AAG Keeler continued with virtual certainty this bid will terminate and will be re-bidded. In regards to the violation, the Government is still interested in taking a look at the breakdown and requested for Board's direction on how to present it? BC Jugo points to eliminate the separation of Architect and Engineering fees from the bid form or utilize a generic percentage. AAG Keeler noted Boards suggestion.

At 3:30 p.m. DPW Director Leon Guerrero returned to the meeting.

6.A Wolf, Eric Michael – ME Comity Applicant

Wolf had submitted his application and checked "Yes" to box 4, "Have you ever been convicted of a criminal offense (except minor traffic violations with less than a $500.00 fine)?" Included with his application was a letter of explanation for the DUI. All court-ordered sanctions have been satisfied, and Wolf is in good standing with the State of Georgia.

Although the Board did have a majority vote to approve his application; VC Ruth noted in his review to discuss at the Board Meeting.

It was moved by PM Villanueva and seconded by Sec. & Treas Cristi, and carried to acknowledge approved application with a majority vote of its members 6/1 (VC Ruth).

6.B Ngirailild, Joseph Uehara – ARE Applicant

Ngirailild application first was circulated with incorrect information regarding experience. Since then, it has been corrected and states Ngirailild has accumulated eleven (11) years and Seven (7) months. Guam PEALS Law states, eight (8) years is required if the applicant does not have an ABET/NAAB education. BC Jugo motioned that in light of the revised experience form, the Board accept Ngirailild application and be allowed to take the ARE Exams.

It was moved by BC Jugo and seconded by Sec. & Treas Cristi, and unanimously carried to acknowledge approved application with a majority vote of its members 6/0 (VC Ruth – Abstained as Ngirailild is employed with Taniguchi Ruth Makio Architects).

7.0 Open Discussion, Information and Announcements

It was reported in the Pacific Daily News that former land surveyor, Thomas T. Anderson, who was sentenced in 1997 to three years in prison in connection with the theft of government land was indicted again on Wednesday, August 30, 2017. BM Provido wanted to thank the Board for holding firm the position initially enforced with regards to Thomas T. Anderson second attempt to reactivate his surveying license and not allow him licensure after he had surrendered it as court mandated.

At 4:42 p.m. AAG Keeler was excused from the meeting.

Sec. & Treas. Cristi commented she had received a call regarding clarification on Topography and Linear maps and questioned if a Civil Engineer could do such maps? BM Santos states, "No, they can only be done by a licensed surveyor." After discussion, by consensus of the Board, a Civil Engineer can show a grading plan without a topo, is accepted for residential, but assumes all risks.

7.A NCARB Regional Summits on March 8-10, 2018 in Wichita, KS

7.B NCEES Zone Regional Meeting on April 5-7, 2018 in Honolulu, HI

Three (3) Board Members (to include EBA) are to be paid for by NCEES.
One (1) Board Staff (AA) to be paid for by NCEES Western Zone
The remaining members and staff will be based on the approved FY 18 Budget.

BC Jugo recommends Board Members book before October 10th to obtain best air rates.

7.C PEALS FY 2018 Proposed Meeting Schedule (*) Change

PEALS Board Meetings
November 14, 2017 – Tuesday

1st Meeting - January 16, 2018 – Tuesday
2nd Mtg – (*)*March 20, 2018 – Tuesday*
3rd Mtg – May 29, 2018 – Tuesday
4th Mtg – July 31, 2018 – Tuesday
5th Mtg – September 11, 2018 – Tuesday

Council Meetings
March 2018 Wichita Kanas (NCARB Regional Summit)

April 5-7, 2018 Honolulu, HI (NCEES Western Zone)
June 2018 Detroit, MI (NCARB Annual Meeting)
August 2018 – pending – NCEES Annual Meeting
October 2018 – pending – NCARB MBC/MBR Summit)

8.0 Public Comment

There were no public comments given at this meeting.

9.A & 9.B DPW PERIT & DLM SURVEY MAP REVIEW

Pg 45, Item 45 – BPI #B17000631 – IP & E Holdings - Clarification Required – List shows this project COA is EMPSCO, but they hold no Architectural, Mechanical or Electrical RME Licenses (COA). Title Sheet Listing – should be RME for EMPSCO and not A. Tsutsui. EBA Borja will follow up with concern.

Closing Comments:

VC Ruth noted that BM Provido would be on another Governmental Board and in doing so leaves uncertainty as to the PEALS Law which requires two (2) female Board members. AAG Keeler was excused from the meeting earlier and his opinion was not requested. BM Provido reminded VC Ruth that a quorum can still be met with the vacancy of a female member.

10. ADJOURNMENT

It was moved by DPW Director Leon Guerrero and seconded by Sec. & Treas Cristi, and unanimously carried to adjourn the meeting. 7/0

With no further comments, the meeting adjourned at 5:05 P. M.

/mnv
(A)Folder/#74

Approved by: 11/27/2017 uncertified 12.03.2017

Gabriel A. Jugo, PE SE — Date — Board Chair

Maria Elizabeth V Cristi, PE, — Date — Board Secretary/Treasurer

( ) Minutes approved as is.
(X) Minutes approved with changes; see minutes 11/14/2017

PEALS
FY18 REVENUE & FY17 PREV YEAR COMPARISON
October 1, 2017 through January 5, 2018

	Oct 1, '17 - Jan 5, 18	Oct 1, '16 - Jan 5, 17	$ Change	% Change
Ordinary Income/Expense				
Income				
100.00 APPLICATION FEES				
101.00 COA	2,700.00	2,250.00	450.00	20.0%
102.00 LICENSE	2,160.00	2,880.00	-720.00	-25.0%
103.00 REINSTATEMENT	240.00	360.00	-120.00	-33.3%
Total 100.00 APPLICATION FEES	5,100.00	5,490.00	-390.00	-7.1%
200.00 REGISTRATION FEES				
201.00 COA				
201.10 COA-NEW				
201.10 Engineer				
201.10.01 Civil	225.00	0.00	225.00	100.0%
201.10.02 Structural	225.00	225.00	0.00	0.0%
201.10.03 Mechanical	225.00	450.00	-225.00	-50.0%
201.10.04 Fire Protection	0.00	675.00	-675.00	-100.0%
201.10.05 Electrical	225.00	0.00	225.00	100.0%
201.10.06 Other	0.00	225.00	-225.00	-100.0%
Total 201.10 Engineer	900.00	1,575.00	-675.00	-42.9%
201.11 Architect	450.00	0.00	450.00	100.0%
201.13 Landscape Archiect	0.00	100.00	-100.00	-100.0%
201.14 Construction Management	450.00	0.00	450.00	100.0%
Total 201.10 COA-NEW	1,800.00	1,675.00	125.00	7.5%
201.20 COA-RENEWAL				
201.20 Engineer				
201.20.01 Civil	9,225.00	6,675.00	2,550.00	38.2%
201.20.02 Structural	4,500.00	2,925.00	1,575.00	53.9%
201.20.03 Mechanical	5,175.00	2,700.00	2,475.00	91.7%
201.20.04 Fire Protection	1,575.00	675.00	900.00	133.3%
201.20.05 Electrical	3,825.00	2,175.00	1,650.00	75.9%
201.20.06 Other	1,800.00	1,125.00	675.00	60.0%
Total 201.20 Engineer	26,100.00	16,275.00	9,825.00	60.4%
201.21 Architect	3,375.00	2,925.00	450.00	15.4%
201.22 Land Surveyor	1,350.00	450.00	900.00	200.0%
201.23 Landscape Architect	450.00	225.00	225.00	100.0%
201.24 Construction Management	9,675.00	6,450.00	3,225.00	50.0%
Total 201.20 COA-RENEWAL	40,950.00	26,325.00	14,625.00	55.6%
Total 201.00 COA	42,750.00	28,000.00	14,750.00	52.7%
202.00 LICENSE				
202.10 LICENSE-NEW				
202.10 Engineer				
202.10.01 Civil	1,050.00	1,750.00	-700.00	-40.0%
202.10.02 Structural	575.00	675.00	-100.00	-14.8%
202.10.03 Mechanical	125.00	250.00	-125.00	-50.0%
202.10.04 Fire Protection	0.00	225.00	-225.00	-100.0%
202.10.05 Electrical	225.00	125.00	100.00	80.0%
202.10.06 Other	0.00	225.00	-225.00	-100.0%
Total 202.10 Engineer	1,975.00	3,250.00	-1,275.00	-39.2%
202.11 Architect	350.00	225.00	125.00	55.6%

	Oct 1, '17 - Jan 5, 18	Oct 1, '16 - Jan 5, 17	$ Change	% Change
Total 202.10 LICENSE-NEW	2,325.00	3,475.00	-1,150.00	-33.1%
202.20 LICENSE-RENEWAL				
202.20 Engineer				
202.20.01 Civil	225.00	1,575.00	-1,350.00	-85.7%
202.20.03 Mechanical	225.00	900.00	-675.00	-75.0%
202.20.05 Electrical	675.00	225.00	450.00	200.0%
Total 202.20 Engineer	1,125.00	2,700.00	-1,575.00	-58.3%
202.21 Architect	675.00	0.00	675.00	100.0%
Total 202.20 LICENSE-RENEWAL	1,800.00	2,700.00	-900.00	-33.3%
Total 202.00 LICENSE	4,125.00	6,175.00	-2,050.00	-33.2%
203.00 EXAM				
203.03 CSCS	0.00	400.00	-400.00	-100.0%
Total 203.00 EXAM	0.00	400.00	-400.00	-100.0%
205.00 Late Fees	450.00	2,175.00	-1,725.00	-79.3%
206.00 Permit	4,275.00	4,395.00	-120.00	-2.7%
207.00 Certificates	350.00	25.00	325.00	1,300.0%
Total 200.00 REGISTRATION FEES	51,950.00	41,170.00	10,780.00	26.2%
Uncategorized Income	0.00	350.00	-350.00	-100.0%
Total Income	57,050.00	47,010.00	10,040.00	21.4%
Gross Profit	57,050.00	47,010.00	10,040.00	21.4%
Net Ordinary Income	57,050.00	47,010.00	10,040.00	21.4%
Net Income	57,050.00	47,010.00	10,040.00	21.4%

The Guam Board of Registration for Professional Engineers, Architects & Land Surveyors
REVENUE AS OF 01/05/2018

Month	FY 18	FY 17	FY 16	FY 15	FY 14	FY 13	FY 12
Oct	$ 43,520	$ 32,575	$ 27,185	$ 23,250	$ 28,915	$ 34,810	$ 21,360
Nov	3,605	5,665	7,715	5,060	7,305	12,985	18,225
Dec	4,950	7,465	8,275	4,970	4,910	5,535	5,595
Jan	575	7,215	6,440	4,445	4,600	12,160	8,890
Feb		39,115	22,469	13,660	34,185	45,685	20,935
Mar		58,960	71,910	81,890	64,380	52,260	77,355
Apr		68,395	76,052	77,535	73,910	61,000	73,750
May		25,065	22,230	18,555	18,825	15,565	18,320
Jun		9,335	8,855	18,405	9,055	12,745	15,005
Jul		5,740	12,290	11,250	7,070	10,625	13,455
Aug		9,090	18,870	15,195	14,560	14,395	10,605
Sep		9,830	26,465	16,400	15,455	22,495	15,900
TOTAL	$ 52,650	$ 278,450	$ 308,756	$ 290,615	$ 283,170	$ 300,260	$ 299,395

PEALS EXPENDITURES AS OF 01/05/2018

APPRO. CLASS	OBJ. CLASS	FY2018
SAL/SPCL PAY	111	$ 32,942
BENEFITS	113	$ 11,559
TRAVEL	220	
CONT. SVC	230	$ 11,284
OFC RENT	233	$ 3,010
SUP & MATLS	240	$ 31
EQUIPMENT	250	$ -
WORK COMP	270	$ -
DRUG TEST	271	$ -
MISC.	290	$ 600
PHONE/TOLL	363	$ 535
CAP OUTLAY	450	$ -
		$ 59,962

PEALS FY 18 Budget Certification

APPRO. CLASS	OBJ. CLASS	FY2018
SAL/SPCL PAY	111	$ 146,900
BENEFITS	113	$ 57,978
TRAVEL	220	$ 17,199
CONT. SVC	230	$ 73,080
OFC RENT	233	$ 33,010
SUP & MATLS	240	$ 2,088
EQUIPMENT	250	$ 6,820
WORK COMP	270	$ -
DRUG TEST	271	$ 120
MISC.	290	$ 2,400
PHONE/TOLL	363	$ 2,500
CAP OUTLAY	450	$ -
		$ 342,095

Run Date . : 1/05/18 STATEMENT OF APPROPRIATIONS, ALLOTMENT, OUTSTANDING ENCUMBRANCE AND EXPENDITURES Page . : 1
Run Time . : 15:47:03 Program: PRTAPPN

User ID. . . . : GPBBORJR
To date. . . . : 1/2018
Account. . . . : 5215A181003GA215
Dept/Division :

Exclude Object Codes:

Account Number / Account Name / Tot Appropriation	YTD Allotment	YTD Expenditures	O/S Encumbrance	Available Funds	Unalloted Balance
5215A181003GA215111 PEALS BOARD					
146,900.00	50,343.00	32,942.40		17,400.60	96,557.00
5215A181003GA215113 PEALS BOARD					
51,382.00	17,793.00	11,559.00		6,234.00	33,589.00
5215A181003GA215220 PEALS BOARD					
17,199.00					17,199.00
5215A181003GA215230 PEALS BOARD					
45,221.00	45,221.00	11,283.75	8,123.81	25,813.44	
5215A181003GA215233 PEALS BOARD					
36,020.00	36,020.00	3,010.00	30,000.00	3,010.00	
5215A181003GA215240 PEALS BOARD					
2,088.00	1,044.00	31.49	260.42	752.09	1,044.00
5215A181003GA215250 PEALS BOARD					
6,820.00					6,820.00
5215A181003GA215271 PEALS BOARD					
120.00	120.00			120.00	
5215A181003GA215290 PEALS BOARD					
2,400.00	2,000.00	600.00	600.00	800.00	400.00
5215A181003GA215363 PEALS BOARD					
2,500.00	2,200.00	535.32	474.29	1,190.39	300.00
GA215 PROGRAM TOTALS Count: 10					
310,650.00	154,741.00	59,961.96	39,458.52	55,320.52	155,909.00
03 DIVISION TOTALS Count: 10					
310,650.00	154,741.00	59,961.96	39,458.52	55,320.52	155,909.00
10 DEPARTMENT TOTALS: Count: 10					
310,650.00	154,741.00	59,961.96	39,458.52	55,320.52	155,909.00
A18 APTYP+FY TOTALS: Count: 10					
310,650.00	154,741.00	59,961.96	39,458.52	55,320.52	155,909.00
215 FUND TOTALS: Count: 10					
310,650.00	154,741.00	59,961.96	39,458.52	55,320.52	155,909.00
FINAL TOTALS Count: 10					
310,650.00	154,741.00	59,961.96	39,458.52	55,320.52	155,909.00

Function: The Guam Board of Registration for Professional Engineers, Architects & Land Surveyors
Depart/Agency: PEALS

		A	B	C	D	E	E	E	F	F
AS400	5215A1-1003GA215	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Account	3-215-52206	Audited	Audited	Audited	Audited	Audited	Audited	Audited	Audited	Unaudited
Code	**TOTAL REVENUES**	**160,593**	**315,794**	**332,282**	**301,886**	**300,036**	**280,561**	**291,050**	**312,491**	**278,450**
	PERSONNEL SERVICES									
111	**Regular Salaries/Increments**	93,879	91,638	64,933	47,932	71,342	113,248	134,963	136,730	141401
112	**Overtime/Special Pay**	-	-	-	-	-	-	-	-	-
113	**Benefits**	31,661	29,580	20,316	17,118	29,040	45,350	51,987	49,523	49246
	OPERATIONS									
220	**TRAVEL - Off-Island/Local Mileage Reimburse**	528	-	-	-	-	-	-	-	
230	**CONTRACTUAL SERVICES:**	65,159	36,417	30,036	34,646	43,250	42,191	39,014	42,983	37953
233	**OFFICE SPACE RENTAL:**	15,231	16,615	16,042	17,500	10,970	17,500	17,500	16,508	19518
240	**SUPPLIES & MATERIALS:**	1,007	4,312	1,602	2,304	2,453	1,683	984	2,533	1724
250	**EQUIPMENT:**	399	-	-	-	4,540		-	2,260	-
270	**WORKERS COMPENSATION**	-	-	-	-	-	-	-	-	-
271	**DRUG TESTING**	-	-	-	-	-	-	-	-	-
280	**SUB-RECIPIENTS/SUB GRANT:**	-	-	-	-	-	-	-	-	-
290	**MISCELLANEOUS:**	1,100	1,750	22,784	1,350	1,841	1,846	2,032	2,535	2631
361	**Power**	2,656	2,760	3,080	3,450	-	-	-	-	-
362	**Water/Sewer**	-	-	-	-	-	-	-	-	-
363	**Telephone/Toll**	2,729	2,817	2,056	1,941	2,020	2,485	2,118	2,125	2117
450	**Capital Outlay**	-	-	-	-	-	-	21,450	-	
	TOTAL EXPENDITURES	**214,349**	**185,889**	**160,849**	**126,241**	**165,456**	**224,303**	**270,048**	**255,197**	**254,591**
	Budget Allotment of Past Years	246,250	193,235	216,227	244,062	307,282	179,826	325,434	327,061	327,650

Doc. No. 34GL-17-1437.*

01/16/2018

Bank of Hawaii

Statement of Account

Last statement: October 31, 2017
This statement: November 30, 2017
Total days in statement period: 30

Account: 0031-071151
Page 1 of 1
Number of Enclosures: (0)

Direct inquiries to:
877 553 2424

00000166-TDBSAD22401130189521-LETTER01-010000 0
PROFESSIONAL ENGINEERS ARCHITECTS
AND LAND SURVEYORS
GOVERNMENT OF GUAM AGENCY
EAST WEST BUSINESS CTR UNIT D
SUITE 208 718 N MARINE CORPS DR
UPPER TUMON GU 96913

HAGATNA BRANCH
134 W SOLEDAD AVE FL 2
HAGATNA GU 96910

Bank of Hawaii

00000166-001-001

WHEN YOU NEED TO ORDER (OR REORDER) CHECKS OR OTHER BUSINESS ACCESSORIES CALL BUSINESS SOLUTIONS BY HARLAND CLARKE TOLL-FREE AT 1-800-503-2345 FOR CONVENIENCE, QUALITY AND A FULL RANGE OF CHOICES. NEW BUSINESS CHECK ORDERS ARE ALSO WELCOME.

Business Checking Option 1

Account number	0031-071151	Beginning balance	$4,117.64
Low balance	$4,117.64	Total additions	.00
Average balance	$4,117.64	Total subtractions	.00
		Ending balance	$4,117.64

** No activity this statement period **

THE GUAM BOARD OF REGISTRATION FOR PEALS
RECEIVED
12.11.17

MEMBER FDIC

EQUAL HOUSING LENDER

Bank of Hawaii

Statement of Account

Last statement: November 30, 2017
This statement: December 31, 2017
Total days in statement period: 31

Account: 0031-071151
Page 1 of 1
Number of Enclosures: (0)

Direct inquiries to:
877 553-2424

00000167-TDBSAD22401229272353-LETTER01-000000 0
PROFESSIONAL ENGINEERS ARCHITECTS
AND LAND SURVEYORS
GOVERNMENT OF GUAM AGENCY
EAST WEST BUSINESS CTR UNIT D
SUITE 208 718 N MARINE CORPS DR
UPPER TUMON GU 96913

HAGATNA BRANCH
134 W SOLEDAD AVE FL 2
HAGATNA GU 96910

Bank of Hawaii

00000167-001-001

WHEN YOU NEED TO ORDER (OR REORDER) CHECKS OR OTHER BUSINESS ACCESSORIES CALL BUSINESS SOLUTIONS BY HARLAND CLARKE TOLL-FREE AT 1-800-503-2345 FOR CONVENIENCE, QUALITY AND A FULL RANGE OF CHOICES. NEW BUSINESS CHECK ORDERS ARE ALSO WELCOME.

Business Checking Option 1

Account number	0031-071151	Beginning balance	$4,117.64
Low balance	$4,117.64	Total additions	.00
Average balance	$4,117.64	Total subtractions	.00
		Ending balance	$4,117.64

**** No activity this statement period ****



MEMBER FDIC

EQUAL HOUSING LENDER

The Guam Board of Registration for
PROFESSIONAL ENGINEERS, ARCHITECTS & LAND SURVEYORS
Inetnon Rihestrasion Inheneron Profisional, Atketeklo yan Agranemsot Tano'

MEMORANDUM

DATE: December 4, 2017

TO: Raymond Borja,
Executive Board Administrator, PEALS

FROM: Marie N. Villanueva, AA
PEALS Board

SUBJECT: Requisition #Q181003010 – UOG Room Rental Fee

Execution of Requisition #181003010 – UOG Room Rental Fee of $135.00 was generated, encumbered on October 14, 2017 and certified by Board Chair on October 17, 2017; well before the October 27, 2017 requirement.

We have been informed by GSA Buyer, that requisition was returned due to their inability to procure a Purchase Order before the October 27, 2017 deadline. GSA Chief Procurement Officer extends her apologies.

With no means or ability to properly pay the University of Guam accordingly to the Procurement Rules and Regulations, this requisition remains pending. Supporting documents are attached for your review and consideration.

718 North Marine Corps Drive Suite 208, Upper Tumon, Guam 96913
Telephone: (671) 646-3115 Fax: (671) 649-9533 • Website: www.guam-peals.org

PEALS FY 19 Budget				
APPRO. CLASS	**OBJ. CLASS**	**FY2019 PEALS Request**	**FY2019 BBMR Request**	**Variance**
SAL/SPCL PAY	111	$ 175,636	$ 152,465	$ (23,171)
BENEFITS	113	$ 72,026	$ 58,869	$ (13,157)
TRAVEL	220	$ -	$ -	$ -
CONT. SVC	230	$ 71,667	$ 81,411	$ 9,744
OFC RENT	233	$ 38,400	$ 38,400	$ -
SUP & MATLS	240	$ 3,050	$ 4,550	$ 1,500
EQUIPMENT	250	$ 4,000	$ -	$ (4,000)
WORK COMP	270	$ -	$ -	$ -
DRUG TEST	271	$ -	$ -	$ -
MISC.	290	$ 3,400	$ 3,900	$ 500
PHONE/TOLL	363	$ 2,500	$ 2,500	$ -
CAP OUTLAY	450	$ -	$ -	$ -
Full Time Employees		Four (4)	Three (3)	One (1)
		$ 370,679	**$ 342,095**	**$ (28,584)**

Doc. No. 34GL-17-1437.*

EXECUTIVE SUMMARY
Guam Registration Board of Professional Engineers, Architects, and Land Surveyors Funds and Financial Practices Follow-Up Audit Report No. 17-03, July 2017

Our follow-up audit found that the Registration Board of Professional Engineers, Architects, and Land Surveyors (PEALS Board) addressed five of the six recommendations made in OPA Report No. 11-07. While the PEALS Board made improvements by implementing controls over the receipt of payments, recording, and deposits, we noted the following weaknesses:

- A revolving fund checking account remained open;
- There were missing licensee eligibility documentation;
- We were unable to verify the count of registrants and permit clearances;
- QuickBooks was not utilized to record expenditures; and
- The Board Chairperson did not approve expenditures.

PEALS Board management failed to enforce certain requirements prescribed in Title 22 of the Guam Code Annotated (GCA) Chapter 32 pertaining to approval of expenditures and certain licensure requirements. The accounting infrastructure remains weak because certain controls are not in place and staff have limited knowledge of the QuickBooks Accounting Software's functionalities and features.

Revolving Fund Checking Account Remains Open
In March 2008, a checking account in the name of "PEALS Board" was opened. Although the law allows the PEALS Board to maintain a separate revolving account, OPA Report No. 11-07 recommended the closure of the account due to weak controls identified. We also found that this account has not been reported in the annual Government of Guam-wide financial audit. The PEALS Board Administrator explained that the checking account was used to deposit the wage garnishment of former employees and it was needed to process payments in the event that Department of Administration (DOA) is unable to do so in a timelier manner.

Missing Licensee Eligibility Documentation
Eighteen of the 20 tested professional licensee files were missing at least one required piece of documentation prescribed in 22 GCA Chapter 32, such as proof of U.S. citizenship. In addition, a PEALS Board staff inadvertently destroyed one licensee's record. There is a heightened risk of issuing licenses to potentially unqualified individuals.

Unable to Verify Count of Registrants from FY 2011 to FY 2016
The PEALS Board reported in its annual Citizen Centric Reports decreases in the professional licenses (PL) and Certificates of Authorization (COA) processed between fiscal year (FY) 2011 and FY 2016. PL decreased from 850 to 841, while COA decreased from 115 to 105. In contrast, building permit clearances (PC) data reported at the PEALS Board September 2016 meeting showed a steady increase from 506 to 1,332 in the same period.

We were unable to verify the accuracy of the reported number of PL, COA, and PC from FY 2011 to FY 2016. While the PEALS Board maintained one master database file for the PL and COA,

there was no historical database by fiscal year or any reconciliation to substantiate that the total registration revenues matched with the actual count of registrants per fiscal year. This heightens the risk for fraud, since there is no way to verify the accuracy and completeness of the revenues being reported.

QuickBooks Accounting Software Not Fully Utilized

In response to OPA's previous audit recommendation, the PEALS Board implemented QuickBooks accounting software to improve its processes over receiving payments, recording, and depositing in 2012. Twenty of the 24 tested check payment receipts from FY 2012 to FY 2016 were recorded in QuickBooks, deposited to the Treasurer of Guam, and recorded in DOA's AS400 financial management system.

Unfortunately, no expenditures were recorded in QuickBooks. The PEALS Board Administrator indicated that they rely on DOA to record its PEALS Fund expenditures in the AS400, since DOA is the Government of Guam's official record keeper.

We also noted that the revenues and expenditures of the separate PEALS Board checking account were not recorded in QuickBooks or by DOA. The agency only relies on the monthly bank statements to monitor the activities in this account.

Expenditures Lack Proper Approval

We tested 10 expenditures totaling $21,057, and all 10 transactions were approved by the Administrator or former Administrative Assistant, but none were approved by the Chairman of the Board as required by 22 GCA § 32111(e).

Conclusion

Although the PEALS Board has made improvements since OPA Report No. 11-07 and addressed five of the six prior audit recommendations, in our professional judgment, the organization continues to have a weak accounting infrastructure. This was evidenced by the non-recording of expenditures in QuickBooks, the reliance on DOA to record expense transactions, lack of review and approval of expenditures by the Board Chairman, lack of reconciliation of reported licensee statistics, and the staff's limited knowledge of QuickBooks functionalities and features. We are also concerned that 90% of the tested licensee records were missing required eligibility documentation, which heightens the risk of issuing licenses to potentially unqualified individuals.

We made four audit recommendations for the PEALS Board as follows: 1) compliance with the law prescribed in 22 GCA Chapter 32, specifically the Board Chairman's approval to release expenditures and the general and discipline-specific eligibility requirements; 2) improve the accounting infrastructure by incorporating the fiscal year-end reconciliation of reported data, the printing, saving, and closing of the pre-numbered QuickBooks receipt after each transaction, and the full utilization of QuickBooks to record all PEALS Fund and PEALS Board Revolving Fund checking account revenues and expenditures; 3) review and simplify the fee structure to avoid confusion in the fee application; and 4) coordinate with the Compiler of Laws to update PEALS Board rules and regulations.

Doris Flores Brooks, CPA, CGFM
Public Auditor

OFFICE OF PUBLIC ACCOUNTABILITY
Doris Flores Brooks, CPA, CGFM
Public Auditor

January 08, 2018

Gabriel A. Jugo
Chairman of the Board
Guam PEALS Board
718 N Marine Corps Dr Ste 208
Upper Tumon, GU 96913

Re: OPA Report No. 17-03: Guam Registration Board of Professional Engineers, Architects, and Land Surveyors Funds and Financial Practices Follow-Up Audit

Dear Mr. Jugo:

We are following up on the audit recommendations identified in the audit of the *Guam Registration Board of Professional Engineers, Architects, and Land Surveyors Funds and Financial Practices Follow-Up Audit* (OPA Report No. 17-03) issued in July 2017. Please see attached for the status of recommendations and actions required. You may access the full report at www.opaguam.org.

The legislation creating the Office of Public Accountability requires agencies to submit an action plan to implement audit recommendations within six months after report issuance. In your action plan, please indicate the title of the official(s) responsible for the plan of actions to implement the audit recommendations. If recommendations have been implemented, please provide documentation of the completion of these activities, such as copies of reports, spreadsheets, or other correspondence by **Friday, January 19, 2018**. We appreciate your cooperation and timeliness.

Should you have any questions on this matter, please contact Amacris Legaspi at alegaspi@guamopa.com or 475-0390 ext. 215 or you may also contact Rodalyn Gerardo at rgerardo@guamopa.com or 475-0390 ext. 204.

Senseramente,

Doris Flores Brooks, CPA, CGFM
Public Auditor

RECEIPT ACKNOWLEDGED:

By: 1-9-2018

Date:

Attachment: Guam Registration Board of Professional Engineers, Architects, and Land Surveyors Funds and Financial Practices Follow-Up Audit Recommendations

OPA Report 17-03: Guam Registration Board of Professional Engineers, Architects, and Land Surveyors Funds and Financial Practices Follow-Up Audit
Status of Audit Recommendation
As of December 2017

No.	Addressee	Audit Recommendation	Status	Action Required
1	PEALS Board and Management	**Compliance with the law prescribed in 22 GCA Chapter 32, specifically:** a) the Board Chairman's approval to release expenditures and b) the general and discipline-specific eligibility requirements	**Implemented**	Corrective action was in effect beginning February 2017.
2	PEALS Board and Management	**Improve the accounting infrastructure that incorporates the following:** a) fiscal year-end reconciliation of reported data; b) printing, saving, and closing of the pre-numbered QuickBooks receipt after each transaction; c) full utilization of QuickBooks to record all PEALS Fund and PEALS Board Revolving Fund checking account revenues and expenditures; and d) document these procedures in the PEALS Board Standard Operating Procedures.	**Open**	Corrective action plan has been provided on 07/2017 and will take effect in 0-12 months. Please provide status of the corrective action plan.
3	PEALS Board and Management	Review and simplify the fee structure to avoid confusion in the fee application.	**Open**	Please provide target date and title of official(s) responsible for implementing the recommendation.
4	PEALS Board and Management	Coordinate with the Compiler of Laws to update their rules and regulations.	**Open**	Please provide target date and title of official(s) responsible for implementing the recommendation.

The Guam Board of Registration for
PROFESSIONAL ENGINEERS, ARCHITECTS & LAND SURVEYORS
Inetnon Rihestrasion Inheneron Prufisionat, Atketeklo yan Agranensat Tano'

May 10, 2017

Doris Flores Brooks, CPA, CGFM
Public Auditor
Office of Public Accountability
Suite 401, DNA Building
238 Archbishop Flores Street
Hagatna, GU 96910

SUBJECT: PEALS Board Response to OPA Draft Audit Report

Hafa Adai Ms. Brooks:

The PEALS Board and Executive Board Administrator (EBA) have reviewed the Draft Audit Report and appreciate your comments and recommendations. The following is our Corrective Action Plan that addresses the Recommendations listed in page 13 and Appendix 7 of the Draft Report:

OPA Recommendation			PEALS Corrective Action Plan	Anticipated Time to Completion
1	Compliance with law prescribed in 22 GCA Chapter 32:			
	a.	The Board Chairman to approve release expenditures prior to submission to DOA.	Beginning in February 2017 the Board Chairman has signed all expenditures submitted to GSA/DOA as the Certifying Officer.	Currently In Effect
	b.	The general and discipline specific eligibility requirements.	Beginning in February 2017 the EBA and Administrative Assistant (AA) have required Proof of US Citizenship on all applications and is now Standard Operating Procedure (SOP). With regards to other application requirements, our current SOP is that each application, including renewals, is first reviewed by PEALS staff and any missing documentation is requested from the applicant. All new applications are then reviewed and approved by at least four (4) Board members. Applications for renewal that satisfy documentation requirements and do not have any changes or issues from the previous application are approved by the EBA and PEALS staff. All other applications renewal are reviewed and approved by at least (4) Board members.	Currently In Effect
2	Improve accounting infrastructure:			

718 North Marine Drive Suite 208, Upper Tumon Guam 96913
Telephone: (671) 646-3115 Fax: (671) 649-9533 • Website: www.guam-peals.org

	a.	Periodic reconciliation of publicly reported data.	The EBA will prepare bi-annual reports showing reconciliation of revenue with registration numbers and submit to the Board. The Board will review and perform verification.	12 months
	b.	Printing, saving, and closing of pre-numbered QuickBooks software (QB) receipts after each transaction.	The EBA or PEALS staff will close QB after preparing and entering payments and the EBA will keep a log of all voided receipts. This will become SOP.	Immediately
	c.	Full utilization of QB to record all PEALS Fund and PEALS Revolving Fund checking account revenues and expenses.	The EBA and PEALS staff will receive training on the use of QB and enter all expenditures including Revolving Fund checks so that QB will mirror AS400 financial records maintained by DOA. The EBA will also report the Revolving Fund check expenditures to DOA so that it will be included in the annual GovGuam financial audit. These records will be included in the EBA's reports to the Board at each of the six Board meetings of the year. The Board will review and perform verification. Additionally, the Board is in the process of establishing SOP for the use of the Revolving Fund which will require: • Two (2) signatures on every check, and • Approval of at least four (4) Board members on any check amount over Two Hundred Dollars. The SOP will be included in the PEALS Rules & Regulations that are currently being updated and are expected to go through the GovGuam AAA process.	12 months

As discussed at our meeting this morning at the PEALS office, it is a goal of the Board and the EBA to utilize the Revolving Fund to reduce the time to pay the Boards' annual dues to the national councils we are mandated to be members of, namely NCEES and NCARB. Currently the time required to make these payments through DOA has caused some concern with the national councils. Any advice you may have for us in achieving this goal would be much appreciated.

Thank you for your cooperation. We are determined to continually improve operations and we hope to receive a favorable review in your Final Audit Report.

Gabriel A. Jugo, PE, SE, Chairman

Ray C. Borja, Executive Board Administrator

GENERAL RECORDS SCHEDULE
PEALS BOARD
DRAFT

Proposed retention and disposition schedule.

Examination Inactive File: 5 years, then scanned for storage on compact disc, then documents will be dispose.
Deceased: 3 years after death, then scanned for storage on compact disc, then documents will be dispose.
Inactive/Deferred: 3 years after last response to request for additional information, then scanned for storage on compact disc, then documents will be dispose.
Denied: 3 year, then scanned for storage on compact disc, then documents will be dispose.
Violations: permanently retained
Fiscal/Budgets, Expenditures, Revenue: 5 years, transfer documents to GOG records center.

Below are sections of the Guam PEALS Rules and Regulation and Law regarding retention of records, which states in part.

4.H. RETENTION OF RECORDS OF APPLICATIONS

All approved applications shall be maintained and stored by the Board staff. Applications which are disapproved or denied after processing shall be destroyed after a minimum of one (1) year and the completed application form, exclusive of letters or forms of references and other assembled information, will be returned to the applicant if requested. In accordance with a retention schedule of applications by the Board, the following retention time will be observed after which the applications may be destroyed:

- Examination Inactive File: 5 years
- Deceased: 3 years after death
- Inactive/Deferred: 2 years after last response to request for additional information
- Denied: 1 year

The application from a person who has been judged to be in violation of the Act will be retained in a file by the Board permanently even if the individual has his/her license revoked, suspended or if the person voluntarily withdraws his/her registration once a violation is under review or consideration.

§ 32110. Records and Reports.
(a) The Board shall keep a record of its proceedings and of all applications for registration, which record shall show:
(1) the applicant's name, age and last known address;
(2) the date of the application;
(3) the applicant's place of business;
(4) the applicant's education, experience and other qualifications;
(5) the type of examination required;
(6) whether or not the applicant was rejected;
(7) whether or not a certificate of registration was granted;
(8) the date of the action by the Board; . . .

5 GCA, Chapter 20, Article 6 Records Management Act, Sections 20603, 20607, and 20608

§ 20603. Director.

The Director of Administration, hereinafter referred to as the Director, shall established and administer in the Executive Branch a record management program, which will apply efficient and economical management methods to the creation, utilization, maintenance, retention, preservation and disposal of records.

SOURCE: GC § 6702, amended by P.L. 8-179, P.L. 9-239.

§ 20607. Records not to be Damaged or Destroyed.

All records made or received by or under the authority of or coming into the custody, control, or possession of public officials of this government in the course of their public duties are property of the government and shall not be destroyed, transferred, removed, or otherwise damaged or disposed of, in whole or in part, except as provided by law.

SOURCE: GC § 6706.

§ 20608. Disposal of Records.

Records may be destroyed or disposed of in accordance with the provisions of this Article if it is determined by the Director, the Attorney General and the agency head concerned that such records have no further legal, administrative, fiscal, research, or historical value.

SOURCE: GC § 6707.

PEALS Board Office expansion

Existing Office space too small at 860 sf, and unable to properly serve the public with existing conference room. An Invitation for Bid (IFB) was submitted through GSA to secure a larger office space. Minimum 1,450 rentable square feet (sf), maximum 1800 sf of quality Office space. Office space must include 1 (one) storage/file and mini kitchen room, 1 (one) reception area, 3 (three) separate rooms for current staff (EBA, AA, and BI), and a conference room no less than 12'x20'. Building shall meet the Requirements of A.D.A, OSHA, Safety and Fire Codes and Local safety and fire codes. Space shall be in a new or modern Office building located in an area that is compatible with its surroundings. The location should project a Professional and aesthetically pleasing appearance. Building should be highly visible and must have full adequate means of ingress or egress. Building shall be concrete and shall include typhoon protection. Preferred location is: Upper Tumon and comply with the Requirements of Chapter 61 (Zoning Law). Title 21 (Real Property) Guam Code Annotated (GCA).

This will increase the Board's quality of customer service and support the activities of the board to promote the development licensure for architecture, engineering and surveying professions, as well to our mandate to protect the life, health, and promote the public welfare.

LEASE TERM:

Lease is for a period of one (1) year with option to renew on a yearly basis for an additional four (4) years or upon availability of funds. Term may be renewed yearly with no change in monthly rate through the duration of the lease term.

Date Filed	CASE #	COMPLAINANT/RESPONDENT	INVESTIGATOR UPDATE	EBA REPORT	BOARD DECISION	STATUS
	2014					
10/3/2013	PB2014-001	Emanuel F. Guerrero vs. Robert R. Ventura, PLS	**Completed: Resolved 1/2015**			**Resolved**
10/25/2013	PB2014-002	Carmen A. Pablo vs. Robert R. Ventura, PLS	**Completed: (3/10/2014)**			**Closed. Issues (As-Built Encroachments) was after Mr. Ventura's map.**
1/23/2014	PB2014-003	Kathleen S. Mikel vs. Robert R. Ventura, PLS	**Completed: (10/19/2015)**	**Merit (12/15/2015)**	**Hearing (3/23/2016)**	**Mr. Ventura to complete map**
3/5/2014	PB2014-004	Maria Elisabeth V. Cristi, PE vs. F. Diamzon & R. Tugade	**Completed: (4/20/2014)**	**Merit (9/23/2014: Tugade) No Merit (9/23/2014: Diamzon)**	**Closed: Diamzon Fined: Tugade**	**Mr. Tugade paid $2,000 for both PB2014-004 and PB2014-005 (Closed:Paid in Full)**
3/5/2014	PB2014-005	Steven Baldridge, PE vs. Rizaldy Tugade, PE	**Completed: (4/20/2014)**	**Merit (9/23/2014)**	**Fined (10/01/2015) ($2,000)**	**Mr. Tugade paid $2,000 for both PB2014-004 and PB2014-005 (Closed:Paid in Full)**
3/14/2014	PB2014-006	Paul Santos, PLS vs. Blas Atalig	**Completed: (11/15/2015)**			**Not a PEALS Board matter**
3/27/2014	PB2014-007	Joaquin N. Naputi vs. Robert Ventura, PLS *Note: No Official Complaint File*	**Completed: (10/19/2015)**			**Closed. No official complaint**
4/10/2014	PB2014-008	FSM vs. John Robertson, PE	**Completed (01/08/2015)**	**No Merit (02/24/2015)**	**Closed (05/04/2015)**	**Letter was send to FSM**
4/14/2014	PB2014-009	Yan Bai Hopkins vs. Legacy Décor (Alice Wu)	**Completed: (8/6/2014)**			**Closed. No Jurisdiction, refer to the proper agency**
5/8/2014	PB2014-010	Joseph T. Castro vs. Bernardo Ortega	Open: Mr. Ortega's license was suspended	Advise complainant that Mr. Ortega is no longer license…	N/A	**Closed**
6/4/2014	PB2014-011	Paul Nakamura vs. Generalismo Villaflores, PLS	**Completed: (8/12/2015)**			**Closed. Boundary Disputes**
6/24/2014	PB2014-012	Meliton Santos Jr. vs. Robert R. Ventura, PLS	Open: No Supporting Docs.			**Closed**
6/19/2014	PB2014-13	PEALS vs. Robert Kelly	**Completed: (7/13/2015)**	**Merit**	**Closed (09/20/2015)**	**Closed**
	PB2014-014	Desiree Ignacio vs. Generalismo Villaflores, PLS	**Completed: (10/24/2014)**			**Resolved**
11/23/2014	PB2014-015	Ricky F. Santos vs. Robert R. Ventura, PLS	**Completed: (10/19/2015)**	**Merit (12/15/2015)**	**Hearing (3/23/2016)**	**Mr. Ventura to complete map**
12/30/2014	PB2014-016	Conchita S. Carter vs. Henry M. Flores	Open: No Official Complaint Filed			**Closed**
	2015					
2/1/2015	PB2015-001	Ernie Pangelinan vs. Blas Attalig *Note: No Official Complaint File*	**Completed: (10/19/2015) No Official Complaint Filed**			**Closed**
4/14/2015	PB2015-002	Ray J. Aflague vs. Frank L.G. Castro	**Completed: (9/4/2015)**			**Closed. Boundary Disputes.**
4/14/2015	PB2015-003	Jeanette Lyn Tenorio vs. Bernardo T. Ortega/Roy Aquilar	**Completed: (06/30/2015)**	Advise complainant that Mr. Ortega is no longer license.	N/A	**Closed**
5/28/2015	PB2015-004	Cassandra J.L. Strickland vs. Bernardo T. Ortega	**Completed: Case Resolved (Money was reimbursed**	Advise complainant that Mr. Ortega is no longer	N/A	**Closed**

Doc. No. 34GL-17-1437.*

01/16/2018

			06/29/2015)	license.		
015	PB2015-005	Robert Marmaduke, PE vs. Robert F. Kelley Jr.	Completed: (7/13/2015)	No Merit	N/A	Closed: (On Military Base)
15/2015	PB2015-006	Jose C. Benavente vs. Paul L. Santos, PLS *Note: No Official Complaint File*	Completed: (10/25/2015)	No Merit (12/15/2015)	(12/15/2015)	Closed
	2016					
12/15/2015	PB2016-001	PEALS Board vs. Daniel Byeon	Completed: (7/20/2015)	Merit (4/5/2016)	Fined ($10,000) 4/5/2016	Closed: Paid in Full (9/22/16)
1/26/2016	PB2016-002	PEALS Board vs. Santiago S. Serisola, PE	Completed: (2/1/2016)	Merit (4/5/2016)	Fined ($500) (7/22/2016)	Closed: Paid in Full (9/22/16)
3/4/2016	PB2016-003	Juan C. Camacho vs. Robert Ventura, PLS	Completed: 4/12/2016	Merit (3/23/2016)	Hearing (3/23/2016)	Mr. Ventura to complete map
4/7/2016	PB2016-004	Jeanette A. Tenorio vs. Blas Atalig	Completed: 4/21/2016	Merit (5/16/2016)	Fined ($5,000) 5/31/2016	Closed: Paid in Full (9/2/2016)
6/6/2016	PB2016-005	PEALS Board vs. Al Tyrone De Guzman, PE	Completed: 6/1/2016	Merit (6/24/2016)	Fined ($500) 7/22/2016	Closed: Paid in Full (7/25/2016)
6/6/2016	PB2016-006	PEALS Board vs. David Hurchanik, RA	Completed: 6/1/2016	Merit (6/24/2016)	Fined ($2,500) 7/22/2016	Closed: Paid in Full (9/12/2016)
9/8/2016	PB2016-007	Matthew Kleva vs. Guolin (Colin) Hua	Completed: 11/28/2016			Closed
10/12/2016	PB2016-008	Ronald G. Gonzles, PE vs. Jim Lyon, PE	Completed: 12/5/2016	No Merit (3/28/2017)	Closed (4/14/2017)	Closed. Letter mailed 5/4/2017
10/21/2016	PB2016-009	Benny M. Paulino vs. Elmer Pineda, PLS	Completed: 12/5/2016	No Merit (		Surveyor was ill, upon returned completed map and recorded at DLM
9/15/2016	PB2016-010	Jose C. Benavente vs. Paul L. Santos, PLS	Completed: 3/24/2017	No Merit (3/28/2017)	Closed (4/14/2017)	Closed. Letter served on 4/27/2017
11/8/2016	PB2016-011	Lucretia Pangelinan vs. Elmer Pineda, PLS	Completed: 12/21/2016	No Merit		Surveyor was ill, upon returned completed map & submitted Check print to DLM.
	2017					
1/28/2017	PB2017-001	Anthony Quinene vs. Elmer Pineda, PLS	Completed: 2/7/2016	No Merit		Surveyor was ill, upon returned worked on encroachment issues and submitted Check print to DLM.
7/10/2017	PB2017-002	Lorette T. Guerrero vs. Blas Cruz Atalig Crew & Map Drafting/Meliton S. Santos & Associates,	Completed: 9/7/2017	Merit (9/12/2017)	Accusation and Statement of Charges (5/31/2017)	Awaiting Reschedule to appear before the Board…
9/25/2017	PB2017-003	Kenneth Quidachay Ursua vs. Robert Ventura, PLS	Completed : 11/20/2017			

Doc. No. 34GL17-1437.*

The Guam Board of Registration for
PROFESSIONAL ENGINEERS, ARCHITECTS & LAND SURVEYORS
Inetnon Rihestrasion Inheneron Prufisionat. Atketeklo yan Agranensot Tano'

October 11, 2016

VIA HAND DELIVERY

Blas C. Atalig
P.O. Box 5257
Hagatna, Guam 96929

Subject: **Disciplinary Proceeding No: PB2016-004**

Dear Mr. Atalig,

Hafa Adai! During the September 6, 2016 regular scheduled meeting of the Guam Board of Registration for Professional Engineers, Architects and Land Surveyors (PEALS) Board, the Board received your documents and accept your payment of the Five Thousand Dollars ($5,000) fine assessed against you for the unlawful practice of surveying.

The PEALS Board would like to remind you that continuing to engage in the unauthorized practice of surveying without a license may lead to further disciplinary action. Section 32122 (b)(1) Criminal Offenses states, in pertinent part:

> (b)(1) Any person who shall practice, or offer to practice, engineering, architecture, land scape architecture or land surveying on Guam without being registered in accordance with the provision of this Chapter,... or any person who shall violate any of the provisions of this Chapter, shall be guilty of a petty misdemeanor for the first offense, and a third degree felony for the second or any subsequent offenses.

Therefore, your case is now closed and we hope the PEALS Board did not receive any further complaints against you.

Should you have questions regarding the matter, please call our office at 646-3113/3115.

Sincerely,

Raymond C. Borja
Executive Board Administrator

RECD BY
OCT. 10, 2016

718 North Marine Drive Suite 208, Upper Tumon Guam 96913
Telephone: (671) 646-3115 Fax: (671) 649-9533 • Website: www.guam-peals.org

BLAS CRUZ ATALIG
P.O.Box 5257
HAGATNA, GUAM 96932

November 06, 2017



Nixon N. Isaac
PEALS Board
East-West Business Center
Unit D Suite 208
718 North Marine Drive
Upper Tumon, Guam 96913

Subject: Re-Schedule of the Board hearing until Meliton S. Santos is back from off-Island, from November 14, 2017 to meliton is back.

Dear Mr. Isaac,

As per our conversation this morning to re-schedule the PEALS Board hearing until Meliton S. Santos is back on as i stated on NOTICE OF DEFENSE on October 10, 2017, again thank you for your consideration on this matter.

BLAS CRUZ ATALIG 11/06/17
BLAS CRUZ ATALIG DATE

Notes From EBA:	
RME (Guam Operations) RME Listing:	**Renato O. Martinez RA441** Renato O. Martinez RA,,

ITEMS EXAMINED	YES	NO	COMMENTS	STAFF (Initial)
RME Registration	X		Current registration till 4/30/18	Marie
Incorp Certificate Filed (Foreign / Local) **A**	x			Marie
Corporation Papers, Org/activities info filed **B**	x			Marie
Officers/RME/Signature **C** DRT Clearance	x			Marie

SIGNATURE	Date Routed	Date Returned	COMMENTS/REMARKS
GABRIEL A. JUGO, PE SE CHAIRMAN	11/28/17	11/28/17	OK. AGREE W/ BD. DISCUSSION AFTER NOTIFICATION OF PRELIMINARY PERMIT. 12/17/17
H. MARK RUTH, RA, FAIA VICE CHAIR			
MARIA ELIZABETH V. CRISTI, PE SECRETARY/TREASURER	12/06/17	12/07/17	OK- CONCUR w/PAUL J. ~~BE~~ THE PROJECTED PRIOR TO HAVING A COA? ELSE, WOULDN'T HE USE HIS INDIVIDUAL LICENSE?
LIZA J. PROVIDO, RA, A.I.A.			
RAUL L. SANTOS, PLS	12-5-17	12-5-17	B.D. discussion re: Permit otherwise, OK for COA
PHILIP I. VILLANUEVA, PUBLIC MEMBER	12-11-2017	12-11-2017	ok per COA.
GLENN LEON GUERRERO , DPW DIRECTOR			

BOARD MEMBERS: Please review the application and return to the Board within 2 to 3 days.

OFFICE RECORD INFORMATION:

Final Review (Meeting) Date: 12.11.17

Action Taken: (✓) Approved ( ) Disapproved ( ) Tabled

Comments: ARCH

Final Review (Meeting) Date: _____

Certificate Number Assigned: 388

Action Taken: ( ) Approved ( ) Disapproved

Fees Paid: (X) Application ( ) Regis. Fee Paid $150.00 Receipt #9167

01/16/2018

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Doc. No. 34GL-17-1437

24 OF 26	E-103	ELECTRICAL LIGHTING PLAN
25 OF 26	E-104	SIGNAL PLAN
26 OF 26	E-105	PANEL SCHEDULE

DESIGN TEAM

ARCHITECTURAL

R.O. MARTINEZ ARCHITECTS LLC
115 CHALAN APUSENTO, BOX 166
CHALAN PAGO, GUAM 96910
PHONE: (671) 929-1551

RENATO O. MARTINEZ — EXP 4/30/2018 — 11-17-17

MECHANICAL

RMT ENGINEERS LLC
PO BOX 6853, TAMUNING, GUAM 96931
PHONE: (671) 787-5383

RAMIL M. TIO — CERTIFICATE NO. 16611 (MECHANICAL) — EXP 04/30/18 — GUAM — PROFESSIONAL ENGINEER — 11-17-17

ELECTRICAL

JMC ELECTRICAL ENGINEERING
PO BOX 10815, TAMUNING, GUAM 96931
PHONE: (671) 482-5267, (671) 989-8980

JAMES M. CASALLO — CERTIFICATE NO. 19131 ELECTRICAL — EXP 4/30/18 — GUAM — PROFESSIONAL ENGINEER — 11-17-17

IF SHEET IS LESS THAN 22"X24"
REDUCED PRINT. USE GRAPHIC SCALES

PROJECT: FUTL
634 Ch
PROJECT NO.: 2007
DRAWING TITLE:

REVISIONS	DATE

DESIGNED BY: ROM
CHECKED BY: ROM
DRAWN BY: ROM
DATE: 13 NOV 2017

DRAWING NO.

G001

SHEET _____ OF _____

PERMIT SET

33

TG ENGINEERS, PC

January 3, 2018



Mr. Gabriel A. Jugo, SE, PE
Chairman
Guam Board of Registration for PEALS
East West Business Center
718 North Marine Drive, Suite 208
Upper Tumon, Guam

Attn: Mr. Raymond Borja, Executive Director

RE: UPDATE FOR ROBERT VENTURA, PLS, PENDING CLTC SURVEY & MAPPING PROJECTS

Hafa adai Ray,

Happy New Year! We provide the following update on our work for the Chamorro Land Trust Commission (CLTC) survey and mapping projects we have taken over from Mr. Robert Ventura.

Based on the reviews we have completed of the mapping and work status, we have identified 8-parcels that are pending final surveys and mapping as follows.

7160-REM
8 & 9 BLK 4, TR. 10121
4-R1, BLK 3, TR. 10121
7160-R52
10120-R34
TRACT 10125
TRACT 10125

The 8-parcels are various sizes and ultimately we believe will create 80-lots. We have clarified that 4-maps were previously reviewed by DLM Survey and review comments have been received. We met with DLM Survey and the CLTC last week and confirmed we are able to complete verification surveys and then submit final maps with the review comments incorporated. We will follow this approach with the existing maps with comments such that we can make progress on the fastest schedule for parcels where work has already started.

EMAIL: torg@tg-engr.com

We understand the final maps will be reviewed and accepted at DLM Survey and then forwarded to CLTC for final reviews and approval.

Out tentative schedule at this time is to complete and submit the final mapping for the first 4-parcels during January – April, 2018. We will be setting the final corner points as the CLTC reviews are completed and we will have 1-site visit with the property owners to show them the corner locations. We will follow with the check-print maps of the other 4-parcels later in 2018. The check-prints are the draft maps and will be reviewed by DLM Survey and then returned with their review comments for our processing.

We have verbal commitments from both DLM Survey and the CLTC to expedite their mapping reviews and help us keep the work moving on the best possible schedule.

We propose to keep you updated on a monthly schedule beginning with this update for January with our tentative plan. Please let me know if you have any questions.

Si Yu'os Ma'ase,
TG Engineers, PC

Tor Gudmundsen, PE
President

GUAM BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS, ARCHITECTS AND LAND SURVEYORS (PEALS)

		Discipline	Member	Appointed	Expires
1	Provisional	Professional Land Surveyor	Paul L. Santos	8-May-2007	8-May-2011
2		Professional Engineer – 2nd term	Gabriel A. Jugo - Chairman	8-Jun-2015	8-Jun-2019
3		Professional Engineer	Maria Elizabeth V. Cristi – Sec/Trea	8-Jun-2015	8-Jun-2019
4		Registered Architect – 2nd term	H. Mark Ruth – Vice Chairman	8-Jun-2015	8-Jun-2019
5	Provisional	Registered Architect	Liza Ann J. Provido	12-Apr-2012	12-Apr-2016
6		Public Member	Philip Villanueva	20-July-2016	20-July-2020
7		Ex-Officio DPW Director	Glenn Leon Guerrero		
		Assistant Attorney General	Atty. Thomas P. Keeler	Assigned to the PEALS Board June 2015	

§ 32104. Board Appointments; Terms.

Guam Board of Registration for Professional Engineers, Architect and Land Surveyors is created whose duty *shall* be to administer the provisions of this Chapter.

(b) The Chairman, Vice-Chairman and Secretary/Treasurer shall be elected annually by majority vote of the Board members at the first regular meeting of the Board after January 1.

(c) Each member of the Board *shall* receive a notice of his appointment from *I Maga'lahen Guåhan* (Governor) and *shall* take an oath for the faithful discharge of his duties. Appointments to the Board *shall* be in such manner so that the term of each member *shall* expire at a different time. On the expiration of the term of any member, *I Maga'lahen Guåhan* (Governor) *shall* appoint a successor. A member may be reappointed to succeed himself but for *not more than* two (2) consecutive terms. Each member may hold office until the expiration of the term for which appointed or until his successor has been duly appointed and qualified.

(d) In the event of a vacancy on the Board for any reason, resulting in an unexpired term and *I Maga'lahen Guåhan* (Governor) fails to appoint a successor within three (3) months after the vacancy occurs, the Board may appoint a provisional member to serve in the interim until *I Maga'lahen Guåhan* (Governor) makes an appointment.

Doc. No. 34GL-17-1437.*

BUSINESS NAME	**Dylan Mechanical Construction Services Inc dba: Dew Point Supply**
BUSINESS ADDRESS	Building 201 Llipog Drive Suite 102A, Tamuning, , GU (T) 671-787-8260(F) mguam2012@yahoo.com
	Location Address: Building 201 Llipog Drive, Suite 102A, Tamuning,GU,96913
SERVICES TO BE PROVIDED	ME
Notes From EBA:	1. This is the second company by Dylan Mechanical. (COA #318) dba:Dylan Engineering 2. M. Pritchard was RME for AMEL Tech (COA#384) effective 12/18/17. AMEL Tech is in the process of obtaining new RME as of this writing.
RME (Guam Operations) RME Listing:	**Michael Pritchard, PE ME1451** Michael Pritchard ME,,

	ITEMS EXAMINED	YES	NO	COMMENTS	STAFF (Initial)
	RME Registration	X		Current registration till 4/30/18	Marie
A	Incorp Certificate Filed (Foreign / Local) A	x			Marie
B	Corporation Papers, Org/activities info filed B	x			Marie
C	**Officers/RME/Signature** C DRT Clearance	x			Marie

SIGNATURE	Date Routed	Date Returned	COMMENTS/REMARKS
GABRIEL A. JUGO, PE SE CHAIRMAN	1/08/18	1/08/18	RECOMMEND NAME CHANGE IF COMPLETELY SEPARATE ENTITIES NOW. EXAMPLE: "PDD" & "DPM". ASK FOR CLARIFICATION OF CURRENT PROJECTS & HOW THEY ARE SPLIT.
H. MARK RUTH, RA, FAIA VICE CHAIR			
MARIA ELIZABETH V. CRISTI, PE SECRETARY/TREASURER	01/09/18	01/10/18	REQUEST BOARD DISCUSSION @ #
LIZA J. PROVIDO, RA, A.I.A.			
PAUL L. SANTOS, PLS	1-11-18	1-11-18	as above
PHILIP I. VILLANUEVA, PUBLIC MEMBER			

GOVERNMENT OF GUAM

File No.: D-17385

Department of Revenue and Taxation

Incorporation Certificate

This is to certify that the Articles of Incorporation of

DYLAN MECHANICAL CONSTRUCTION SERVICES GUAM, INC.

have been duly filed and entered in accordance with the law under §281702(1). Title 18 GCA in the Records of Articles of Incorporation in the Department of Revenue and Taxation Government of Guam.

Approved and authorized to incorporate effective 8:30 am Guam Pacific Time June 25, 2013 the persons signing said Articles of Incorporation and their associates and successors shall constitute in body politic and corporate under the name: Dylan Mechanical Construction Services Guam, Inc. for the term in said Articles of Incorporation to be perpetual unless sooner legally dissolved.

In Witness Whereof, I have hereunto subscribed my hand officially and have hereon impressed my seal of office at the City of Hagåtña, Guam U.S.A. on this 25th day of June 2013.

JOHN P. CAMACHO
Director of Revenue and Taxation

Doc. No. 34GL-17-1437.*

01/16/2018

DEPARTMENT OF REVENUE AND TAXATION
GOVERNMENT OF GUAM
P.O. Box 23607
G.M.F. Barrigada, Guam 96921

BUSINESS LICENSE

SRL NO: 1821185

Domestic Corporation Retail

SSN#
EIN# 30-2011607[illegible]-001

EXPIRES: JUNE 30, 20XX 06/31/2018

ACCOUNT NO

FEE	75	00
PENALTY	143	00
TOTAL FEE	218	00

ISSUED TO: SYLAN MECHANICAL CONSTRUCTION SERVICES GUAM, INC.

DOING BUSINESS AS: DEW POINT SUPPLY

TYPE OF LICENSE: SALE OF HVAC EQUIPMENT FREON MECHANICAL & PLUMBING SUPPLIES

BUSINESS LOCATION: LOT BLOCK MUNICIPALITY
LOT 82 BLK 31 TRACT 252 [illegible] ROUTE 4
STE 208 SINAJANA GUAM

MAILING ADDRESS:
777 RT 4, STE 208
SINAJANA, GUAM

ZIP: 96910

TELEPHONE: HOME

BUSINESS 989-3180

11/20/17

PAID
NOV 20 2017
TREASURER OF GUAM
CASHIER # 15

AUTHORITY: TITLE XVII GOV'T CODE OF GUAM LICENSE MUST BE PRODUCED UPON DEMAND TO ANY AUTHORIZED GOV'T OFFICIAL
KEEP POSTED IN A CONSPICUOUS PLACE

JOHN B. CAMACHO
DIRECTOR OF REVENUE AND TAXATION

Ray C. Borja

From: Ray C. Borja <ray@guam-peals.org>
Sent: Friday, January 12, 2018 11:18 AM
To: 'Ray C. Borja'
Subject: FW: Pritchard new contact info
Attachments: Pritchard Card.JPG

From: Mike Pritchard [mailto:mguam2012@yahoo.com]
Sent: Wednesday, January 03, 2018 10:27 AM
To: andrew smith <awsmith@guam.net>; Abner Mariano <amar@emceconsulting.com>; Andrew JZ Layson <andrewl@tg-engr.com>; Alex Andres <aa@emceconsulting.com>; Ascencio Vicente <epartner@ite.net>; Eduardo Salanatin <emsalanatin@dcaguam.com>; Gary Lansing <gla96913@hotmail.com>; Jesus Lizama <lizamav@guam.net>; Joe Patterson <joepat2@aol.com>; John Robertson <john.robertson@amorient.com>; Kenneth Rekdahl <kmrekdahl@dcaguam.com>; Maria Cristi <pacificsoils@guam.net>; Nicholas Manley <Nicholas.Manley@hdrinc.com>; Jeffrey Wheaton <wheatons@ite.net>; William Beery <wbeery.thg@gmail.com>; Thomas Camacho <tpcamacho@dcaguam.com>; Miguel Bordallo <mcbordallo@gmail.com>; Tor Gudmundsen <torg@tg-engr.com>; andrew smith <andrew.smith@aptim.com>; Elizabeth Gayle <bcg2@guam.net>; Gabriel Jugo <gabriel.jugo@englekirk.com>; Victoria Zialctia <vicky@zialcita.net>; Wayne Cornell <Wayne_L_Cornell@yahoo.com>
Cc: Andy Laguana <architectslaguana.atl@gmail.com>; Clint Huntington <clintwhii@netpci.com>; Connie Maluwelmeng <cmaluwelmeng@yahoo.com>; Dean Bates <deanb@blackguam.com>; Conrado Vales <ding@emc2mechanical.com>; Endymior Chen <emchen@emchen.com>; Harold Cullick <hcullick@yahoo.com>; John Duenas <jpduenas@dcaguam.com>; John Manaloto <johnmanaloto@gmail.com>; Kent Hsieh <kch@guahan.com>; Louis DeMaria <Lou@pacificdevelopments.net>; Naseem Ghandour <naseem_ghandour@hotmail.com>; Nishant Busa <patelnishant1010@gmail.com>; Roselle Guarin <roselle.guarin@fe.navy.mil>; Tracy Mann <tracymann@earthlink.net>; Troy Walker <troywalker2005@yahoo.com>; Washington Tabiando <lolywat@hotmail.com>; Wayne Wixon <wawixon@wixon-associates.com>
Subject: Pritchard new contact info

Please update your contact info for Mike Pritchard PE

Thanks,

M Pritchard PE
Principal Engineer
Dewpoint
671 787 8260
B201 Ilipog Drive Suite 102A Tamuning, Guan 96913
Mguam2012@yahoo.com

Virus-free. www.avg.com

NCARB
National Council of Architectural Registration Boards 1801 K Street NW, Suite 700K Washington, DC 20006 202/783-6500 202/783-0290 FAX

MEMORANDUM

TO: Member Board Chairs
Member Board Executives

FROM: Michael J. Armstrong
Chief Executive Officer

DATE: December 11, 2017

SUBJECT: Funding Opportunities for the 2018 Regional Summit and Annual Business Meeting

As part of the Council's ongoing commitment to encourage Member Board participation in collaborative discussions, I am pleased to announce that the Board of Directors has committed funds in the budget for Member Boards to send *up to* four representatives to the Regional Summit which will be preceded by the MBE Workshop on March 8-10, 2018 in Wichita, Kansas; and the Annual Business Meeting on June 28-30, 2018 in Detroit, MI. Additional details regarding the meetings will be forthcoming.

Funding Classifications and Eligibility

Every Member Board is eligible to receive funding to send *up to* four representatives to each meeting, as follows:

- Two (2) Funded Delegates - There is no restriction on identification of funded delegates – the member can serve in any position on the board.
- One (1) Public/Consumer Member
- One (1) Member Board Executive

Identification of funded delegates and a public/consumer member is at the discretion of the Member Board. Member Board Executives or Chairs will need to complete this electronic form to submit the name(s) of the individuals selected to receive funding.

What Is Covered Through Funding?

Funded delegates, public members and Member Board Executives will receive:

- Complimentary registration to the meeting
- Three (3) to four (4) nights' hotel stay, depending on the duration needed to attend the relevant meetings
- Roundtrip coach airfare or train fare: NCARB will reimburse you for a 21-day advance coach ticket. Please note that airfares over $600 require prior approval from the Council's meetings staff.
- Ground transportation to and from the airport
- Meals not already provided through the complimentary registration fee

NCARB will not cover the following expenses:

- Items of a personal nature such as laundry, taxes, and movies
- Costs associated with an accompanying spouse or other guests, such as registration fees, additional airfare, meals, or increased lodging costs
- Use of a rental car—charges incurred for rental cars will not be reimbursed
- Any additional charges such as choice seating, upgrades, or flight or traveler's insurance premiums

NCEES Hawaii Western Zone Meeting on April 5–7, 2018 Co-Hosted Event with Hawaii, Northern Marianas Island and Guam Boards

Budgetary Breakdown of Estimated Cost

Expenditure Detail - 2nd Quarter

Description	Position	*Date	Ground Trans	Seminar Fees	Airfare	(Lodging &MIE) Per Diem	Total Employees	Total		Total Cost Per Person
NCEES (National Council of Examiners for Engineering & Surveying)										
	Staff, & Atty	April 5-8, 2018	Hotel Shuttle (Taxi average $45 one way)	$400.00	$1,260.65	$1,014.00	2	$ 5,349.30	(A)	$2,674.65
*Extended dates are due to Guam and Saipan Co-Hosting this Hawaii Event	DPW Director & Board Member	April 5-8, 2018	Hotel Shuttle (Taxi average $45 one way)	$400.00	$1,260.65	$1,267.51	4	$ 11,712.64	(B)	$2,928.16 DPW 125% Allowance
Co-Hosting Event happens every every 17 years	Staff	April 2-10, 2018		$0.00	$0.00	$672.00	1	$ 672.00	(C)	$ 672.00
			Totals	$800.00	$2,521.30	$2,281.51	7	$ 17,733.94		

Notes:
Board Members: 4, Legal: 1, PEALS Staff: 2, Total: 7

Appointed Official 125 %
ELECTED 130%

Staff	Board Member	Attorney
Marie	Phil	Keeler
Nix	Liza	
	Ruth	
	DPW Director	

Staff	Board Member	Attorney
2	4	1

Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

DEPARTMENT OF ADMINISTRATION
(DIPATTAMENTON ATMENESTRASION)
DIRECTOR'S OFFICE
(Ufisinan Direktot)
590 South Marine Corps Drive
Suite 224, GITC Building, Tamuning, Guam 96913
Post Office Box 884 * Hagåtña, Guam 96932
TEL: (671) 475-1101/1221/1250 * FAX: (671) 477-6788

Christine W. P. Baleto
Director
Vincent P. Arriola
Deputy Director

October 9, 2017

DEPARTMENT OF ADMINISTRATION ORGANIZATION CIRCULAR: 2018 - 002 .

TO: All Line Departments/Agencies and Autonomous Agencies

FROM: Director of Administration

SUBJECT: **ADDENDUM to DOA Organizational Circular 2018-001** to Travel Per Diem process UPDATE

Hafa Adai! The implementation of the Electronic Funds Transfer (EFT) Payment process for the payment of Travel Per Diem for off-island Travel per 5 GCA, Chapter 23, **effective October 2017**, resulted in several concerns by affected employees. This addendum will attempt to clarify certain aspects of the Travel Per Diem process to alleviate any concerns by a traveler.

I. **ADDITIONAL TRAVELER INFORMATION REQUIREMENTS:** To reduce last minute waiting time and ensure timely payment of per diem to the traveler, payments may now be made via Electronic Funds Transfer (EFT) to the account designated by the traveler.

A. Travelers are required to:

1. Complete Accounting Form ACC-VNB001

   (Vendor Electronic Funds Transfer (EFT) Authorization Form) and submit **directly to DOA's Division of Accounts-Accounts Payable Section No Less Than 48 HOURS BEFORE Departure.** *Form to be completed one time only.*

2. Review and Sign Accounting Form ACC-TRE002 v1.5

   (Advance Per Diem and Miscellaneous Expenses Request) to be submitted with all travel documents.

3. Ensure travel documents are submitted to the DOA Travel Section before departure.

   a) *Regarding EFTs*:

   The Treasurer of Guam processes EFTs at 2PM. Travelers are reminded that failure to meet the EFT deadline of 48-hours prior to departure, will result in a delay in processing until the 3rd working day.

GOVERNMENT OF GUAM
DEPARTMENT OF ADMINISTRATION
DIVISION OF ACCOUNTS

P.O. Box 884
Hagatna, GU 96932

VENDOR ELECTRONIC FUNDS TRANSFER (EFT) AUTHORIZATION FORM

Account Name: _____

Name of Bank: _____

Routing Number: _____

Account Number: _____

Bank Phone No.: _____

Type of Account: ☐ Checking ☐ Savings

☐ Check Here if TRAVELER, complete the following, and SUBMIT TO DOA 48 HRS BEFORE DEPARTURE:

Name _____

Current Mailing Address _____

Contact No. _____

The undersigned confirms its account number and title named above and hereby acknowledged that the undersigned has no enforceable right in, or to Department of Administration. The undersigned also has read and understood 4 G.C.A. Section §8169 which state

Any person who knowingly makes any false statement or falsifies or permits to be falsified, any record or records of this system, in any attempt to defraud the system, is guilty of a misdemeanor and shall be punishable therefore under the laws of the govement of Guam, and the system shall have the right to recover any payments made under false representations.

Account Holder or Institution's Authorized Representative:

_____
Sign

_____
Print Name

_____
Date

For information, please contact
Department of Administration, Division of Accounts, Accounts Payable Section at
Phone Number: **(671) 475-1228** * Forms can be faxed to **(671) 472-8483**
Forms are also available at http://da.doa.guam.gov/resource/

DIVISION OF ACCOUNTS - ACCOUNTS PAYABLE USE ONLY

Vendor Number: _____

Reviewed By: _____

Review Date: _____

Form ACC-VNB001 *Revised Oct-2017*

II. ADDITIONAL TRAVEL CLEARANCE REQUIREMENTS:

A. **No Later than ten (10) days after return to Guam** (per 5 GCA §23104), travelers are **required** to submit the following items in order to be fully cleared from the Accounts Receivables sub-ledger:

1. Standard Travel-related documents:

   Boarding Passes; Certificate of Participation or Completion; Registration Receipt (if applicable);

2. IF additional per diem or reimbursement was approved:

   Hotel receipts; Meal Receipts; Ground Transportation receipts; &, other travel related receipts must be submitted to substantiate expenses which were paid with per diem PLUS those receipts that justify expenditures that exceeded the amounts provided to the traveler. Travelers are reminded that per diem is to be used in a manner which any prudent person traveling with their own funds would use.

III. PENALTIES AND FAILURE TO COMPLY

A. Failure to comply with these requirements will result in the following:

1. *Failure to complete Pre-Travel Requirements*:
   a) Delay and/or denial of advance travel per diem.
2. *Failure to submit Post-Travel Requirements:*
   a) Suspension of travel privileges
   b) Collection of receivables via EFT from traveler's account (per 5 GCA §23108).

The forms may be downloaded from the Department of Administration – Division of Accounts webpage at http://da.doa.guam.gov/resource/ then selecting "Forms"; or you may request via email to Anita.Arile@doa.guam.gov. Questions concerning this Circular may be addressed to the Financial Manager or Deputy Financial Manager at 475-1169/1260; or, to the General Accounting Supervisor of the General Ledger's Travel Section at 475-1144.

Your assistance in complying with this Circular is greatly appreciated.

Si Yu'os Ma'ase!

CHRISTINE W. BALETO

Attachments

GOVERNMENT OF GUAM
HAGATÑA, GUAM 96932
DEPARTMENT OF ADMINISTRATION
Travel Advance and Authorization

Date: _____

MEMORANDUM

TO: **Department of Administration**

FROM: _____

SUBJECT: **Advance Per Diem and Miscellaneous Expenses Request**

Hafa Adai!

By signing and completing the information below, I understand that this advance is recorded as a receivable due from me in the accounting books until I submit the Travel Voucher Clearance (Forms ACC-TRD001 and ACC-TRG001):

	Per Diem
	Registration Fee
	Miscellaneous Expense
	Ground Transportation
	TOTAL ADVANCE

The undersigned also has read and understood 9 GCA §46.25 which states: "*A person commits a misdemeanor if, knowing that he has no privilege to do so, he falsifies, destroys, removes or conceals any writing or record, with intent to deceive or injure anyone or to conceal any wrongdoing.*"

Furthermore, I understand that I am required to file my Travel Voucher and supporting documents such as: **(1) Boarding passes; (2) Certificate of Participation or Completion; and only if additional Advance Per Diem / Reimbursements was approved, (3) Hotel Receipts; Meal Receipts; Ground Transportation Receipts & other travel related receipts;** with the DOA Division of Accounts no later than ten (10) days upon return to Guam as per 5 GCA Chap 23 §23104(c). After ten (10) days, **all uncleared advances will automatically be set-off as authorized by this memo.**

I understand that upon my return I will settle outstanding balance due in the amount of $ _____ or provide clearance due, Reference to TA# _____. I also understand that the DOA can recover advances, by debiting my bank account or suspending my travel privileges until all outstanding travel is cleared. If I receive per diem allowance reimbursement from the conference sponsor, this advance per diem must be refunded or returned to the Department of Administration immediately per 5 GCA §23104.

I hereby acknowledge that I have read and understood the conditions under which my advance allowance is made and fully concur with the provisions stated above. Should I fail to clear any outstanding travel, I hereby authorize the DOA, its successors and/or assigns to automatically draft from my bank account listed above for the specified amount as per 5 GCA §23108. I agree that such payment of Travel Advance due should be treated as if I personally signed for the payment. I further agree that if any such payment is dishonored, intentionally or inadvertently, DOA shall be under no liability with respect thereto.

_____
TRAVELER'S SIGNATURE

Distribution: Original – Division of Accounts
Copy – Traveler

FORM ACC-TRE002 v1.5 (*Oct-2017*)

From: Ray C. Borja <ray@guam-peals.org>
Sent: Wednesday, December 20, 2017 2:28 PM
To: Gabriel Jugo; Mark Ruth; Maria Elizabeth V. Cristi, P.E.; Liza Provido; 'paul1 santos'; 'glenn.leonguerrero@dpw.guam.gov'; 'Tom Keeler'
Cc: 'marie@guam-peals.org'; 'nixon@guam-peals.org'
Subject: FW: NCEES Zone Meeting - April 5-7 2018 in Hawaii

Good Afternoon All,

Please see email conversation below, I've copied to the top here the meat of it.

Hafa Dai and Tirow from the CNMI!

Good to hear from you again and I'm glad your crunching those final details out. Is there any way you can tag the cost (estimated figure) on some of the items (4) listed below. Esther

Aloha! I provided estimate costs on each of the items below. We're anticipating approx. 100 attendees and guests. Hope this helps. Have a nice day/evening/night! ☺ Sandy

As combined hosts, Hawaii, Guam and the Northern Mariana Islands, we will need to start planning soon in order to have a successful meeting. We look forward to working together on the following items:

1. Funding and/or commitments from your Board to assist us with miscellaneous expenses which will arise from local transportation, event printing and ticket tags for events, paper goods, and any other items not funded by NCEES; $1,000 for guest services and meals = includes donation to the Hawaiian Priest, honorarium, guest speakers' meals, etc., = costs that are not funded by NCEES.
2. Items representative from your jurisdictions to be included in the gift bags; up to $10 per attendee
3. Kukui nut leis, shells, or similar for the attendees; up to $5 per attendee
4. Hors d'oeuvres and other edible food items representative of your jurisdictions for the opening event on Thursday, April 5. Up to $75 per entrée platter

It is appreciated if your Board will assist with the items listed herein and respond to us sometime early January 2018, which will enable us to discuss this matter at our meeting on January 18, 2018. (sorry meeting date is on Jan 18 not 11).

Thank you,

Ray

Guam Board of Registration for Professional Engineers, Architects & Land Surveyors
718 North Marine Corps Drive, Suite 208
Upper Tumon, Guam 96913
T: 671/646-3113
T: 671/646-3115
T: 671/646-3138
649-9533
www.guam-peals.org

Ray C. Borja

From: Sandra M. Matsushima <smatsush@dcca.hawaii.gov>
Sent: Wednesday, December 20, 2017 9:11 AM
To: Esther Fleming (esther.fleming@gov.mp); Ray Borja (ray@guam-peals.org)
Cc: DCCA EASLA
Subject: NCEES Zone Meeting - April 5-7 2018 in Hawaii

Aloha Ray, Esther, and staff from Guam and the Northern Mariana Islands:

Good News! Our proposed budget for the NCEES Zone meeting has been approved. We received approval for the following events:

- Thursday, April 5. Welcome reception at the Modern hotel. Heavy hors d'oeuvres and drinks will be served. We are allowed to subsidize the hotel's menu selections with local appetizers from outside caterers. However, these appetizers are not included in the approved budget and costs of any outside food items brought in will be either donated or paid for by the co-hosts.

- Friday, April 6. Guest/spouse activity. An exclusive charter bus tour consisting of sights of Pearl Harbor, Downtown Honolulu including the Iolani Palace, King Kamehameha Statue, State Capitol, and a sightseeing ride of Diamond Head, Hanauma Bay, Halona Blow Hole; includes lunch at the Beijing Seafood Restaurant. Tour arrangements made by Panda Travel.

- Friday, April 6 meeting luncheon at the Modern Hotel. Guest speaker/presentation on the Kaneohe-Kailua Wastewater Conveyance & Treatment Facility Project presented by the City and County of Honolulu, Division of Environmental Services.

- Friday, April 6, host city event. Delegates and guests will enjoy a most memorable experience and dinner by visiting the Battleship Missouri Memorial (Mighty Mo). The battleship is best known for the end of the Second World War where the Japanese signed the surrender document on the deck of this ship. For more details please visit their website at www.pearlharborhistoricsites.org/pearl-harbor/battleship-missouri.

- Saturday, April 7, Awards luncheon at the Modern Hotel. The award recipient from the Western Zone will be recognized and the Resolutions Committee report will be given.

As combined hosts, Hawaii, Guam and the Northern Mariana Islands, we will need to start planning soon in order to have a successful meeting. We look forward to working together on the following items:

1. Funding and/or commitments from your Board to assist us with miscellaneous expenses which will arise from local transportation, event printing and ticket tags for events, paper goods, and any other items not funded by NCEES;
2. Items representative from your jurisdictions to be included in the gift bags;

3. Kukui nut leis, shells, or similar for the attendees;
4. Hors d'oeuvres and other edible food items representative of your jurisdictions for the opening event on Thursday, April 5.

It is appreciated if your Board will assist with the items listed herein and respond to us sometime early January 2018, which will enable us to discuss this matter at our meeting on January 11, 2018.

Thank you for your support in this joint effort. Please do not hesitate to call or email me at my contact information.

Happy Holidays to you and your loved ones. Sandy

Sandra Matsushima, Executive Officer
Board of Professional Engineers, Architects, Surveyors, and Landscape Architects
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
P.O. Box 3469
Honolulu, Hawaii 96801
Telephone: (808) 586-2702

Virus-free. www.avg.com

PEALS FY2018 Proposed Board Meeting Schedule

November 14, 2017 – Tuesday

January 16, 2018-- Tuesday

March 20, 2018 -- Tuesday

May 29, 2018 – Tuesday

July 31, 2018 – Tuesday

September 11, 2018 – Tuesday

Council Meetings for FY18

March 8-10, 2018 in Wichita, Kansas
NCARB Regional Summit

April 5-7, 2018 in Honolulu, HI
NCEES Western Zone Meeting

June 28-30, 2018 in Detroit, MI
NCARB Annual Meeting

August 15- 18, 2017 in Scottsdale, AZ
NCEES Annual Meeting

October 2018 in
NCARB MBC/MBE Summit

NCEES exams transition to computer-based testing (CBT)

Conversion schedule

NCEES has successfully converted, or is in the process of converting, the following exams to a computer-based format. They are no longer offered in pencil-and-paper format.

Year	Exam
2014	FE exam (all disciplines)
2014	FS exam
2017	PS exam
2018	PE Chemical
2018	PE Nuclear

All other NCEES exams are currently in the conversion process and scheduled to launch in computer-based format between now and 2024. They are currently offered in pencil-and-paper format and available once or twice per year depending on the exam. See the current pencil-and-paper exam schedule.

The following conversion schedule is tentative. Official notification and details related to each exam will be provided 12 months in advance.

Year	Exam
2019	PE Environmental
2019	PE Petroleum
2020	PE Mechanical: HVAC and Refrigeration
2020	PE Mechanical: Machine Design and Materials
2020	PE Mechanical: Thermal and Fluids Systems
2020	PE Fire Protection
2020	PE Industrial and Systems
2021	PE Electrical and Computer: Computer Engineering
2021	PE Electrical and Computer: Electronics, Controls, and Communications
2021	PE Electrical and Computer: Power
2021	PE Agricultural and Biological
2021	PE Mining and Mineral Processing

Year	Exam
2022	PE Architectural
2022	PE Metallurgical and Materials
2022	PE Control Systems
2022	PE Naval Architecture and Marine
2022	PE Software
2023	PE Civil: Construction
2023	PE Civil: Geotechnical
2023	PE Civil: Structural
2023	PE Civil: Transportation
2023	PE Civil: Water Resources and Environmental
2024	Structural exam (SE)

Year-round vs. single-day exams

Some CBT exams are administered year-round. NCEES constructs these exams using a linear-on-the-fly (LOFT) algorithm. This means that all examinees for a particular exam are required to answer the same number of questions in the same topics; however, no examinees will have the same set of questions. The algorithm will assemble a unique exam within the same specification framework (i.e., the same number of questions per topic area) and the same relative level of difficulty.

Other CBT exams that have a smaller examinee population use a different high-stakes testing model and are administered on a single day each year. All examinees taking these exams receive the same questions.

The question formats used on both types of exams are the same, independent of the statistical model employed.

DEPARTMENT OF LAND MANAGEMENT - OFFICE OF THE CHIEF OF CADASTRE
REPORT OF MAPS SUBMITTED APPROVED

November 1, 2017 thru November 30, 2017

	SURVEYOR NAME/FIRM NAME - P.L.S., C.O.A. NO.	LOT DESCRIPTION/MUNICIPALITY	TYPE OF SURVEY	DATE SUBMITTED	FIELD WORK DATE	NO. OF PARCELS	AREA (SQ.M.)	MAPS SUBMITTED THIS MONTH NOV 2017		MAPS SUBMITTED/APPROVED FOR FY '18	
								PRELIM	FINAL	PRELIM	FINAL
1	Frank Castro #19	Lot 2449, Barrigada	Parceling	11/9/2017	11/5/2012	3	205,716	1		11	20
		Lot 6-3, Tract 932, Yigo	Parceling	11/14/2017	1/12/2017	2	1,045	1			
		Lot 255, Asan	Parceling	11/14/2017	11/2/2017	5	10,161	1			
		Lot 10061-2-R3, Dededo	Parceling	11/22/2017	11/4/2017	5	4,042	1			
		Lot 10122-72 & -73, Dededo	Parceling	11/6/2017	9/14/2017	2	4,134		1		
		Lot 3-R3, Blk. D, Tract 9, Barrigada	Parceling	11/3/2017	10/16/2017	2	1,858		1		
		Lot 8-33, Inarajan	Parceling	11/3/2017	10/16/2017	1	2,239		1		
		Lot 10125-26, Dededo	Parceling	11/6/2017	6/19/2017	1	2,014		1		
		Lot 2-R1, Blk. 5, Tract 933, Yigo	Parceling	11/6/2017	7/31/2017	3	2,954		1		
		Lot 5382N, Barrigada	Parceling	11/3/2017	8/1/2017	1	2,024		1		
		Lot 32-9, Blk. 4, Tract 100C, Dededo	Parceling	11/6/2017	8/15/2017	2	16,188		1		
		Lot 10083-5-1, Yigo	Parceling	11/9/2017	9/1/2017	5	8,964		1		
		Lot 25, Blk. 11, Tract 10316, Dededo	Parceling	11/15/2017	9/12/2017	1	2,051		1		
		Lot 10171-79, Dededo	Parceling	11/6/2017	9/25/2017	1	2,438		1		
		Lot 2211-1, Barrigada	Retracement	11/9/2017	10/18/2017	1	2,441		1		
2	Virgilio Olivares #77	Lot 7125-R28, Yigo	Parental	11/6/2017	8/22/2017	2	2,354	1		12	6
		Lot 7125-25, Yigo	Parental	11/6/2017	8/22/2017	2	2,330	1			
		Lot 7125-26, Yigo	Parental	11/6/2017	8/22/2017	2	2,354	1			
		Lot 7125-24, Yigo	Parental	11/6/2017	8/22/2017	2	2,354	1			
		Lot 3431-1-6, CPO	Parceling	11/6/2017	10/2/2017	2	2,991	1			
		Lot 20-REM-2, Sinajana	Parceling	11/6/2017	10/6/2017	3	7,397	1			

DEPARTMENT OF LAND MANAGEMENT - OFFICE OF THE CHIEF OF CADASTRE
REPORT OF MAPS SUBMITTED APPROVED

November 1, 2017 thru November 30, 2017

	SURVEYOR NAME/FIRM NAME - P.L.S., C.O.A. NO.	LOT DESCRIPTION/MUNICIPALITY	TYPE OF SURVEY	DATE SUBMITTED	FIELD WORK DATE	NO. OF PARCELS	AREA (SQ.M.)	MAPS SUBMITTED THIS MONTH NOV 2017		MAPS SUBMITTED/APPROVED FOR FY '18	
								PRELIM	FINAL	PRELIM	FINAL
		Lot 5-1, Blk. 4, Tract , Dededo	Parceling	11/6/2017	10/24/17	2	2,136	1			
		Lot 7031-5-10, Yigo	Parental	11//6/2017	10/24/2017	2	2,107	1			
		Lot 7092-4-10, Yigo	Parental	11/15/2017	10/2017	4	4,356	1			
		Lot 10123-3-14 & -15, Dededo	Retracement	11/22/2017	8/14/2017	2	3,925	1			
		Lot 1, Blk. 2, Tract 1446, Mangilao	Parental	11/1/2017	2/24/2017	2	2,443		1		
		Lot 19, Blk. 8, Tract 11404, Dededo	Parceling	11/1/2017	7/14/2017	5	24,185		1		
		Lot 2391-9-1-1, Barrigada	Parceling	11/16/2017	8/15/2017	2	1,858		1		
3	Efren Santos #60	Lot Parcel "A" (Ptn of Bulicart Trail), Barr.	LR	11/9/2017	11/1/2017	1	204	1		5	8
		Lot 2, Blk. 18, Tract 10316, Dededo	Parceling	11/6/2017	03/2015	2	2,023		1		
		Lot 2188-2-4-1, Barrigada	Parceling	11/1/2017	06/2017	4	4,245		1		
		Lot 1-R2, Tract 933, Yigo	Parental Division	11/9/2017	06/2017	2	1,786		1		
		Lot 7079-4-R10, Yigo	Parental Division	11/9/2017	07/2017	2	2,794		1		
4	Roberto Ventura #54									0	0
5	Raymond Cruz #73	Lot 5224-6-R6NEW-5NEW, Barrigada	Consolidation	11/8/2017	10/24/2017	1	14,270	1		2	1
		Lot 1130-R2, MTM	LR	11/7/2017	9/1/2016	1	11,962		1		

Doc. No. 34GL-17-1437.*

DEPARTMENT OF LAND MANAGEMENT - OFFICE OF THE CHIEF OF CADASTRE
REPORT OF MAPS SUBMITTED APPROVED

November 1, 2017 thru November 30, 2017

	SURVEYOR NAME/FIRM NAME - P.L.S., C.O.A. NO.	LOT DESCRIPTION/MUNICIPALITY	TYPE OF SURVEY	DATE SUBMITTED	FIELD WORK DATE	NO. OF PARCELS	AREA (SQ.M.)	MAPS SUBMITTED THIS MONTH NOV 2017		MAPS SUBMITTED/APPROVED FOR FY '18	
								PRELIM	FINAL	PRELIM	FINAL
6	Paul Santos #68	Lot 2, Blk. 12-C, Tract 3241B, Umatac	Retracement	11/21/2017	10/2017	1	929	1		2	3
		Lot 1, Blk 12D, Tract 3241, Umatac	Retracement	11/17/2017	10/17/2017	1	973		1		
		Lot 5173-1-2NEW-7, Tamuning	Parceling	11/13/2017	08/2017	1	10,120		1		
7	Elmer Pineda #82							0	0	7	2
8	Meliton Santos #53							0	0	2	0
9	Prudencio Balagtas #62	Lot 92-3-7, Talofofo	Parceling	11/15/2017	12/2016	3	1,582	0	1	0	2
10	Nestorio Ignacio #65	Lot 16NEW, Blk. 3, Hagatna	Consolidation	11/7/2017	10/15/2015	1	606		1	5	7
		Lot 10122-22-24, Dededo	Parceling	11/6/2017	6/21/2017	1	2,023		1		
		Lot 306-7-1-1 & -R1, Agat	Parceling	11/16/2017	07/2017	2	2,371		1		
		Lot 3, Tract 9210, Yigo	Parceling	11/1/2017	8/10/2017	1	2,035		1		
		Lot 12, Blk. 13, Tract 10316, Dededo	Parceling	11/1/2017	8/14/2017	1	2,023		1		
11	Dennis Balagtas #75	Lot 6, Blk. 3, Tract 1446, Mangilao	Parental Division	11/1/2017	10/2/2017	3	2,131	1		9	3
		Lot 1, Blk. 2, Tract 172, Dededo	Parceling	11/1/2017	8/31/2017	3	4,036	1			
		Lot 294, Hagatna	Retracement	11/17/2017	10/10/2017	1	190	1			
		Lot 7040-3-11, Yigo	Parental Division	11/17/2017	11/7/2017	2	3,022	1			
		Lot 3-2, Tract 10430, Yigo	Parental Division	11/16/2017	05/1998	3	1,890		1		

DEPARTMENT OF LAND MANAGEMENT - OFFICE OF THE CHIEF OF CADASTRE
REPORT OF MAPS SUBMITTED APPROVED

November 1, 2017 thru November 30, 2017

	SURVEYOR NAME/FIRM NAME - P.L.S., C.O.A. NO.	LOT DESCRIPTION/MUNICIPALITY	TYPE OF SURVEY	DATE SUBMITTED	FIELD WORK DATE	NO. OF PARCELS	AREA (SQ.M.)	MAPS SUBMITTED THIS MONTH NOV 2017		MAPS SUBMITTED/APPROVED FOR FY '18	
								PRELIM	FINAL	PRELIM	FINAL
		Lots 7-2-1, -2 & -R2, Tract 911, Yigo	Consol/Resubd.	11/7/2017	09/2017	2	3,397		1		
12	Gavino Estur #85	Lot 1-R3, Tract 1541, Mangilao	Retracement	11/3/2017	7/3/2017	1	1,017,967	1		3	0
	*TG Engineers	Lot 10111-6NEW-8-1, Dededo	Parceling	11/21/2017	11/16/2017	2	1,810	1			
		Lot Naval Air Station Agana-12, Barr.	Remnant Parcel	11/27/2017	11/17/2017	2	97,027,733	1			
13	George Yoshimura #78									0	1
	TOTAL:							24	29	58	53