EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

Office of the Governor Of Guam

FEB 15 2018

GL#34-18-1539
Speaker Benjamin J.F. Cruz

FEB 15 2018
Time: 2:38 [ ]AM [ ]PM File No. 34-1545
Received By:

2018 FEB 15 PM 2:53

Honorable Benjamin J.F. Cruz
Speaker
I Mina'trentai Kuåttro Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

RE: Cabinet Appointment

Dear Mr. Speaker:

By virtue of the authority vested in me pursuant to the Organic Act of Guam and the local laws applicable to the following position, I am pleased to transmit the following appointment and supporting documents for:

APPOINTEE:	Edward M. Birn
POSITION:	Director, Department of Administration
TERM LENGTH:	**To serve at the pleasure of the Governor**

The appointment is subject to the consent of *I Liheslaturan Guåhan*. Please schedule a hearing at your earliest convenience.

Senseramente,

EDDIE BAZA CALVO

1539

[redacted]

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

Office of the Governor Of Guam

FEB 0 2 2018

Mr. Edward M. Birn
[redacted]

Re: Appointment as Director, Department of Administration

Dear Mr. Birn:

Thank you for your commitment to serve the people of Guam. The Calvo-Tenorio administration continues to face challenges, both near and long-term. Facing these challenges requires the collective efforts of the best minds who have the courage to make tough decisions for the good of all our people. I hereby appoint you to serve in the Calvo-Tenorio administration as:

Director, Department of Administration
Term length: To serve at the pleasure of the Governor

This appointment is subject to the consent of *I Liheslaturan Guåhan*. Pending the consent of, and confirmation of this appointment by *I Liheslaturan Guåhan*, you are hereby appointed to serve as Director of the Department of Administration in an acting capacity.

This appointment is effective Monday, February 05, 2018. If you have any questions, please contact the Office of the Governor at 472-8931.

Senseramente,

EDDIE BAZA CALVO

OFFICE OF THE GOVERNOR
GUAM

Agency Director/General Manager Nomination Information

The following information is required for submission to the Speaker of *I Liheslaturan Guahan* in accordance with Title 4, Guam Code Annotated Section 2103:

NOMINEE INFORMATION							
Last Name	BIRN	First	EDWARD	M.I.	M	Date	JAN 25 2018
Address	[redacted]			Apartment/Unit #			
City	[redacted]	State	GU	ZIP	96921		
Phone	[redacted]	E-mail Address	[redacted]				
Position to which Appointment is Made	Director, Department of Administration						
Are you a citizen of the United States?	YES ☒	NO ☐	If no, are you authorized to work in the U.S.?	YES ☐	NO ☐		

EDUCATION								
High School	Eastbourne College			City/State	Eastbourne, Sussex, UK			
From	1964	To	1969	Did you graduate?	YES ☒	NO ☐	Degree	
College	University of Bristol			City/State	Bristol, UK			
From	1969	To	1972	Did you graduate?	YES ☒	NO ☐	Degree	BA (Hons.)

EDUCATION

Graduate School					City/State			
From		To		Did you graduate?	YES ☐	NO ☐	Degree	
Other Degree	See Training for professional qualifications				City/State			
From		To		Did you graduate?	YES ☐	NO ☐	Degree	

EMPLOYMENT HISTORY

(1) Present Employer	Guam Memorial Hospital	Position	Assistant Chief Financial Officer
Address	850 Gov. Carlos G Camacho Rd., Tamuning, Guam	Dates Held	06/2016 - 01/2018
(2) Previous Employer	La Reina Family Brands	Position	Chief Financial Officer
Address	316 N Ford Boulevard, Los Angeles, CA	Dates Held	2014 - 2016
(3) Previous Employer	Vincent Enterprises, Inc	Position	Chief Financial Officer
Address	4501 E La Palma Ave, Anaheim, CA	Dates Held	2000 - 2015
(4) Previous Employer	Greater Alarm Co., Inc	Position	Chief Financial Officer
Address	17992 Cowan, Irvine, CA	Dates Held	1997 - 2000
(5) Previous Employer	Anthony & Associates, CPAs	Position	Senior Accountant
Address	2650 E Imperial Highway, Brea, CA	Dates Held	1995 - 1997

PRIOR GOVERNMENT OF GUAM SERVICE

Agency	Guam Memorial Hospital	Phone	671-647-2555
Address	850 Gov. Carlos G Camacho Rd, Tamuning, Guam 96913		
Job Title	Assistant Chief Financial Officer	From: 06/2016	To 01/2018

PRIOR GOVERNMENT OF GUAM SERVICE			
Agency		Phone	
Address			
Job Title	From:	To	

PRIOR GOVERNMENT SERVICE (EXCLUDING GOVERNMENT OF GUAM)			
Agency	British Shipbuilders	Phone	
Address	197 Knightsbridge, London, SW3, UK		
Job Title	Executive Assistant to Chairman	From:	To
Agency		Phone	
Address			
Job Title	From:	To	

TRAINING	
Institute/Seminars/On-the-Job Training:	Date
Fellow, Institute of Chartered Accountants in	
England & Wales, UK	
American Institute of Certified Public Accountants	
Certified Global Management Accountant, US & UK	

AWARDS
List all educational, professional, civic awards, and recognition for public service:

PROFESSIONAL INVOLVEMENT

List involvement on a local/national/international level, list organization, activities participated in, offices held:

Shipbuilding industry representative on Joint Review Board for Government

Contracts (non-competitive government contracts)advisory committee

UK security clearance

COMMUNITY / CIVIC INOVLEMENT

List organizations, activities, participated in, offices held

Board member: Corona Del Mar High School/Middle School Foundation

Board member: Newport Coast Elementary School Foundation

President: San Laurent at Newport Ridge Community Association

Treasurer: Duddon Boy Scout Division, Ulverston, UK

PUBLICATIONS AND PRESENTATIONS

List any published articles, papers delivered at professional meetings, etc.:

In-house training, Deloitte & Co., London, UK

MILITARY SERVICE (*PLEASE ATTACH FORM DD-214)*

Branch		From		To	
Rank at Discharge		Type of Discharge			

OTHER INFORMATION

(1) Have you ever been found guilty of a felony in any court, whether within or without the United States?	YES ☐	NO ☒

If so, please specify in detail:

Address of the court: _____

Date of Conviction: _____

Specific infraction committed: _____

(2) Have you ever been declared mentally incompetent by any court, whether within or without the United States?	YES ☐	NO ☒

If so, please specify in detail the reasons and facts related to such declaration:

_____

_____

_____

_____

_____

_____

(3) Have you ever been found not guilty or not punishable in any criminal proceedings by reason of insanity?	YES ☐	NO ☒
(4) Have you ever been confined to a mental institution for any reason?	YES ☐	NO ☒

If so, please specify in why the appointing authority believes you that you are not suffering from any mental illness or affliction:

_____

_____

_____

_____

_____

_____

Statement of Financial Interests

(Required by 4 G.C.A. § 13104.1)

TO: Governor Eddie Baza Calvo
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

FROM: EDWARD M BIRN

☒ I have no financial interest in any business

☐ I do have interest(s) in the following business(es):

Name and address of business interest:	Type and amount of interest

Signature

January 25, 2018
Date

AFFIDAVIT / DECLARATION UNDER PENALTY OF PERJURY

I, the undersigned, do hereby depose and say that: (1) I have read and reviewed the information contained in the attached Appointment/Nomination letter from the Governor of Guam; (2) that the matters contained in the Appointment/Nomination letter, together with all attachments thereto, are true and correct and that I am competent to testify to said matters; and (3) that this Declaration is made for the purpose of complying with the requirements of 4 G.C.A. Section 2103.5.

I declare under penalty of perjury under the laws of Guam (4 G.C.A. Section 4308) that the foregoing is true and
correct.

Signature		Date	January, 25, 2018

Government of Guam
GUAM POLICE DEPARTMENT
RECORDS & IDENTIFICATION SECTION
P.O. Box 23909
Guam Main Facility, Guam 96921

January 24, 2018

SUBJECT: CRIMINAL HISTORY RECORD

NAME:	**Edward Mark BIRN**		
DATE OF BIRTH:	[redacted]	**FINGERPRINT #:**	**NONE**
■	**The individual has no record of criminal conviction(s) in GPD files that are subject to Guam law and rules and regulations of the Department.**		

******************NOTHING FOLLOWS*******************

THIS INFORMATION MAY BE LIMITED TO A LOCAL CRIMINAL OFFENSE ONLY AND IS NOT INTENDED FOR USE FOR ANY LOCAL, STATE, OR FEDERAL LAW ENFORCEMENT AGENCY.

By Direction : vens

The absence of an original GUAM POLICE seal invalidates this police clearance.
REVISED. 08/03/16

JOSEPH I. CRUZ
CHIEF OF POLICE

SUPERIOR COURT OF GUAM

Guam Judicial Center • 120 West O'Brien Drive • Hagatña, Guam 96910

Telephone (671) 475-3370/475-3449
Fax (671) 472-2856

DANIELLE T. ROSETE
Clerk of Court

Name: EDWARD MARK BIRN

SS#: ID# GU DL# [redacted] Date of Birth: [redacted]

CERTIFICATE OF SEARCH

The undersigned Clerk hereby certifies the following results of a diligent search of the records of this Court:

Criminal Cases:

A. ☒ No Case Found

B. 1. Criminal Case No.

2. Criminal Case No.

3. Criminal Case No.

4. Criminal Case No.

5. Criminal Case No.

Criminal Record: Page 1 of 1

Civil Cases:

A. ☒ No Case Found

B. 1. Civil Case No.

2. Civil Case No.

3. Civil Case No.

4. Civil Case No.

5. Civil Case No.

Civil Record: Page 1 of 1

Request for further information may be addressed at the Records Division of the Superior Court of Guam, Guam Judicial Center, 120 West O'Brien Drive, Hagatña, Guam. Hours of operation are Monday – Friday, 8:00 a.m. to 5:00 p.m. Closed Saturday, Sunday and local/federal holidays. Court Clearances are Non-Refundable.

Dated: 01/23/2018

DANIELLE T. ROSETE
Clerk of Court

BY: RODNEY-JOE P MANIBUSAN
Deputy Clerk

Prepared By: ET

The absence of an original Court Seal invalidates this document