*Eddie Baza Calvo*
*Governor*
***Ray Tenorio***
*Lieutenant Governor*

**Department of Administration**
*(DIPATTAMENTON ATEMENSTRASION)*
**DIRECTOR'S OFFICE**
*(UFISINAN DIREKTOT)*
Post Office Box 884 Hagatña, Guam 96932
Tel: (671) 475-1101/1250 Fax: (671) 477-6788

***Edward M. Birn***
*Acting Director*
***Vincent P. Arriola***
*Deputy Director*

GL# 34-18-1720

April 05, 2018

Speaker Benjamin J.F. Cruz

APR 05 2018
Time: 3:49 [ ] AM [ ] PM File No. 34-1742
Received By:

The Honorable Benjamin J.F. Cruz
Speaker
*I Mina Trentai Kuattro Na Liheslaturan Guahan*
163 Chalan Santo Papa
Hagatna, Guam 96910

**RE: Monthly Executive Branch Travel Report**

*Buenas yan Hafa Adai* Speaker:

In pursuant to Public Law 33-185 Chapter XIII, 21 (c), we are submitting the locally funded travel expense report for month of March 2018.

Should you have any further questions or concerns, please contact the Department of Administration's Financial Manager, Kathrine Kakigi at 475-1260.

*Si Yu'os Maase!*

*Sensaramente,*

Edward M. Birn
Acting Director

2018 APR -5 PM 3:49

Attachment

1720

Government of Guam
Department of Administration
March 2018

| Regis Date | TA Order # | Traveller's Name | Vendor # | TA No. | Dept | Charge Account No. | BBMR Fare | Final Fare | Per Diem | Reg Fee | Travel Agent | CO NO | Dys | Type of Travel |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 14-Mar-18 | T1806TP 0279 | SUZANNE SISON KANESHIRO | TA000213 | T181700141 | DPHSS | 5100X111700RS508220 | 2,063.16 | 2,063.16 | 1,288.00 | 2,735.00 | F0836911 | | 6 | To undergo on-going annual Health Insurance portability and Accountability Act HIPAA Compliance Officer Certification Mar 27-29,2018 Arlington,VA |


Doc. No. 34GL-18-1720.