Gmail

BENJAMIN CRUZ <speaker@senatorbjcruz.com>

MC Fwd: DLM FY2017 CCR

1 message

BENJAMIN CRUZ <speaker@senatorbjcruz.com>
To: 34th Guam Legislature Clerks <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>

Mon, Apr 16, 2018 at 2:52 PM

4/16/18	4/16/18	Department of Land Management	Department of Land Management's FY2017 Citizen Centric Report.*	34-18-1749

---------- Forwarded message ----------
From: **Joseph B. Cruz** <Joseph.Cruz@land.guam.gov>
Date: Mon, Apr 16, 2018 at 2:48 PM
Subject: DLM FY2017 CCR
To: "speaker@senatorbjcruz.com" <speaker@senatorbjcruz.com>
Cc: Yuka Hechanova <yhechanova@guamopa.com>, "edalisay@guamopa.com" <edalisay@guamopa.com>, Michael Borja <Michael.Borja@land.guam.gov>, "Virginia R. Flores" <Virginia.Flores@land.guam.gov>

Good Afternoon Speaker Cruz,

In accordance with the Citizen Centric Report Act please find attached the Department of Land Management's FY2017 Citizen Centric Report.

Thank You

GL#34-18-1749
Speaker Benjamin J.F. Cruz

APR 16 2018
Time: 252 [ ] AM [ ] PM File No.
Received By:

Joseph B. Cruz Jr.
Program Coordinator III
Department of Land Management
Chamorro Land Trust
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Check Your Property On Guam Land App

OFFICE OF SPEAKER BENJAMIN J.F. CRUZ
Committee on Appropriations and Adjudication
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2018 APR 16 PM 3:17

FY2017 CCR - DLM.pdf
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DEPARTMENT OF LAND MANAGEMENT

DIPÅTTAMENTON MINANEHAN TÅNO'

A Report to the Citizens of Guam for Fiscal Year 2017



Director
Michael J.B. Borja



Deputy Director
David V. Camacho

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OUR MISSION

- To effectively and efficiently maintain and manage all public lands considering the social and economic factors.
- To ensure effective management, regulation, and control of land use and developments determined to be in the public interests and the betterment of its social and economic welfare.

Goals & Objectives

- To operate with positive and dynamic philosophy of working hard, adhering to Guam's laws, and giving each customer a "WOW" experience.
- To automate and secure Geographic and Land Information Systems within the Department.
- To ensure the Records Section adequately provides for the public demand for Certificates of Title and Abstract Research.
- To enhance customer service with improved performance standards.
- To implement and complete programs established by Public Laws affecting the Department.
- To ensure security of Records and implement the automation and digitalization of all recorded documents.
- Provide personnel support to other agencies in support of disaster response and relief.
- Provide the resources to update and keep current the recording Indices.
- Provide technological applications of systems that facilitate efficiency.
- Maintain all geodetic survey points for continuity of all survey maps.

OUR PROGRESS

Land Administration



Tasks	FY 2017 Accomplishments
Conditional Deed of Conveyances	19
Deed of Exchanges	2

GIS / LIS

Tasks	FY 2017 Accomplishments
Data Entry – Land Instruments	14,979
Scanned – Land Instruments	1,683

Land Records



Tasks	FY 2017 Accomplishments
Recorded – Land Instruments	14,292
Issued Certificate of Titles	1,122
Customers Assisted	6,816

Land Survey



Tasks	FY 2017 Accomplishments
Land Registration Surveys	5
Retracement Surveys	17
Land Parceling Surveys	20
Verification / Miscellaneous	6

Land Planning



Tasks	FY 2017 Accomplishments
Guam Land Use Commission Agenda Items	41
Guam Land Use Commission Actions – NOA	36
Applications Received	53
Maps Processed	367
Zoning Certification	150
Legal Non-Conforming Determination	7
Zoning Compliance Determination	90
LUPRA Applications Researched	36



Special Funds—Land Survey Revolving Funds

Expenditures

	2016	2017	Change %
Salaries	$ 2,057,756.98	$ 1,963,679.21	-4.6%
Benefits	$ 756,519.29	$ 702,221.46	-7.2%
Contractual	$ 70,271.38	$ 48,345.50	-31.2%
Rental	$ 245,772.60	$ 229,774.60	-6.5%
Supplies	$ 5,989.04	$ 15,256.51	154.7%
Equipment	$ 997.00	$ -	-100.0%
Drug Testing	$ 40.00	$ 40.00	0.0%
Miscellaneous	$ 1,800.00	$ 2,900.00	61.1%
Telephone	$ 17,597.22	$ 18,200.28	3.4%
TOTAL	$ 3,156,743.51	$ 2,980,417.56	-5.6%

Revenues

	2016	2017	Change %
Documentary Taxes	$ 2,675,666.50	$ 2,518,305.55	-5.9%
Recording Fees	$ 350,599.00	$ 366,669.50	4.6%
Photostat/Survey/CT Copies	$ 129,193.50	$ 113,373.50	-12.2%
Subpoena Fees	$ 180.00	$ 105.00	-41.7%
HPR & Other App. Fee (11002429A)	$ 6,209.50	$ 6,962.73	12.1%
LUPRA (110023316)	$ 2,606.35	$ 529.28	-79.7%
GGN Fee (110023337)	$ 1,267.00	$ 1,620.00	27.9%
Commercial Lease	$ 30,066.09	$ 56,664.60	88.5%
Land for the Landless- Interest	$ 500.00	$ -	-100.0%
Land for the Landless- Principal	$ 3,608.62	$ -	-100.0%
Other Income	$ 30,000.00	$ -	-100.0%
GRAND TOTAL COLLECTED	$ 3,229,896.56	$ 3,064,230.16	-5.1%

General Funds

Expenditures

	2016	2017	Change %
Contractual	$ 4,405.00		-100.0%
Rental	$ 403,899.00	$ 419,897.00	4.0%
Miscellaneous	$ 2,900.00		-100.0%
TOTAL	$ 411,204.00	$ 419,897.00	2.1%

FINANCES

OUTLOOK

The Department of Land Management (DLM) has continued to struggle to fill its vacant positions. At year-end September 30, 2017 DLM operated with a personnel total of 42, which is 45% compared to the total authorize FTEs of 98. DLM will continue to move forward and explore alternatives that will create an efficient and effective process to streamline job tasks and ensure that DLM is up to date with the evolving aspects of technology. Furthermore, DLM will continue to research and explore financing options to construct the Natural Resources building. In addition, DLM with continue to work with the Guam Legislature to address DLM's antiquated fee schedule.



We Want to Hear from You

Did you find this report informative? Do we need more information added? If yes, please contact our office at (671) 649-5263 or email us at dlmdir@land.guam.gov.

Complete budgetary reports may be found on our website **www.dlm.guam.gov**