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MC Fwd: GSWA Minutes - April 23, 2018

1 message

BENJAMIN CRUZ <speaker@senatorbjcruz.com>
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Wed, May 23, 2018 at 8:30 AM

05/23/18	05/23/18	Guam Solid Waste Authority	GSWA Minutes - April 23, 2018*	34-18-1914

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From: **Alicia Fejeran** <alicia.gswa@gmail.com>
Date: Tue, May 22, 2018 at 4:37 PM
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To: speaker@senatorbjcruz.com

GL# 34-18-1914
Speaker Benjamin J.F. Cruz

MAY 23 2018
Time: 4:32 [✓] AM [ ] PM File No. ____
Received By:

Hafa adai,

Please find approved GSWA Board meeting minutes attached.

Thank you,
Alicia Fejeran,
Waste Management Services Supervisor

Guam Solid Waste Authority
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OFFICE OF SPEAKER BENJAMIN J.F. CRUZ

Committee on Appropriations and Adjudication

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2018 04-23 Approved GSWA Board Meeting Minutes.pdf
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GUAM SOLID WASTE AUTHORITY
BOARD OF DIRECTORS' MEETING
April 23, 2018
11am-12:00pm
Guam Solid Waste Authority
GSWA Conference Room, Tamuning

I. Call to Order

The Guam Solid Waste Authority Board of Directors' meeting was called to order by Chairman, Andrew Gayle, at 11:07 am.

II. Roll Call

Board Members:

Andrew Gayle	Chairman
Jonathan Denight	Vice Chairman
Minakshi Hemlani	Board Secretary

Management & Staff:

Chace Anderson	Receiver Operations Manager
Greg Martin	GSWA General Manager
Enrique Vinas	GSWA Comptroller (via telephone)
Alicia Fejeran	GSWA Board Clerk

Guests:

Georgette Concepcion	GSWA Board Legal Counsel
George Castro	Court Reporter
Grace Donaldson	PHRSI
Maria Conneley	PHRSI
Vivian Leon	PHRSI

III. Approval of Minutes

Board Members reviewed draft minutes from the April 11, 2018 Board meeting. Board Secretary, Minakshi Hemlani, requested the minutes indicate Attorney Concepcion had advised the Board that an audio recording would not be necessary for Executive Session to discuss personnel matters, but that written minutes should be taken; however, the Board ultimately decided to record the Executive Session in an exercise of caution. Board Secretary Hemlani, made the motion to approve the minutes subject to that change. Board Vice Chairman, Jonathan Denight, seconded the motion. The motion was passed unanimously.

IV. Reports

a. Management/Receiver's Report

i. Operating Budget

None.

ii. General Manager's Report

General Manager, Greg Martin, informed the Board that he is revising Management's court report and working with the Receivers. The court report would have to be submitted on or before April 27, 2018. He reported that it will be completed and ready for submission. He also informed the Board that he is meeting with GHD in regards to cell three for Layon.

b. Committee Reports

i. Personnel Transition

a. Government Classification and Compensation Plan

PHR General Manager, Grace Donaldson, informed the Board that a timeline has been submitted and Ms. Vivian Leon is working on setting up a schedule to meet with the individual employees of GSWA. Ms. Leon introduced herself to the Board and informed them of her qualifications and background. Ms. Leon informed the Board that an estimated timeline for the desk audits should be completed by June 2018. Ms. Leon educated and discussed with the Board about the process of creating the new Classification and Compensation Plan and her recommendations. Ms. Leon informed the Board that a draft of the Personnel Rules and Regulations has been completed. Ms. Donaldson will forward the draft Personnel Rules and Regulations to Mr. Martin and the Receiver. Attorney Concepcion advised Mr. Martin that he should include this progress in his court report.

V. Unfinished Business

a. Updates to GSWA Rules

Board Chairman Gayle discussed the public hearing for the draft rules and regulations. The Board met with Senator Nelson's staff and addressed concerns regarding the draft. Senator Nelson set another public hearing for Friday, April 27, 2018 at 12:00 p.m.

b. MOU with DOA for payroll, GG1's, and Increments

Mr. Martin stated that he and GSWA Controller, Enrique Vinas, worked with the Department of Administration to draft an MOU for accounting and HR services. Mr. Vinas informed the board that DOA is fully on board. Mr. Martin will present the draft to the Board. Chairman Gayle stated that the MOU will not have to be executed until it is closer to the end of the transition timeline.

VI. New Business

a. Proposed FY 2019 Budget

Mr. Martin presented the board with the FY 2019 Proposed Budget. Mr. Martin informed the Board that he and Mr. Vinas changed the Organization Chart and reduced the PHR budget for FY 2019. The Board, Mr. Vinas, and Mr. Martin discussed some of the budget changes with the expenditures and reserves. Board Chairman requested that the Receiver review the proposed budget. Board Secretary Hemlani made a motion to approve the FY 2019 budget subject to the Receiver's review and agreement. The motion was seconded by Board Vice Chair Denight. The motion was passed unanimously.

b. Action Items from last court hearing

The Board announced that the deadline for resubmission of the new management's court report is April 27, 2018. The next court status hearing is on May 11, 2018, and the Receiver's deadline to submit their readiness report is May 4, 2018.

VII. Executive Session

A motion was made to go into executive session by Board Secretary Hemlani. The motion was seconded by Board Vice Chairman Denight. The motion was passed unanimously.

VIII. Public Forum

None.

IX. Next Meeting

The Board scheduled its next meeting for Thursday, May 10, 2018, at 11am at the Guam Solid Waste Authority conference room.

X. Adjournment