DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

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JOSEPH L. M. SANCHEZ
Superintendent of Education, Acting

June 11, 2018

GL#34-18-1980
Speaker Benjamin J.F. Cruz

JUN 11 2018
Time: 2:30 [ ] AM [ ] PM File No.
Received By:

Honorable Benjamin J.F. Cruz
Speaker, 34th Guam Legislature
155 Hesler Place
Hagåtña, Guam 96910

Dear Speaker Cruz:

Håfa Adai! I am submitting the Guam Education Board packet for the Special Board meeting scheduled for Thursday, June 14, 2018, 2 pm, at the Superintendent's Conference Room, Bldg. A, Tiyan.

Should you have any questions, please contact me at 300-1547.

2018 JUN 11 PM 3:06

Attachment
- GEB Meeting Packet

cc: File

1980

Public Notices

GUAM EDUCATION BOARD

500 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice Chairwoman

8th Guam Education Board
SPECIAL MEETING
Thursday, June 14, 2018
2 PM
Superintendent's Conference Room, Building A, Tiyan

AGENDA

I. **Meeting Call to Order**

II. **Roll Call of Members**

III. **New Business**

1. Head Start COLA Grant Application
2. Travel related to USDOE matters

IV. **Adjournment**

VOTING MEMBERS: Mark B. Mendiola, Chairman, Maria A. Gutierrez, Vice Chair, Peter Alecxis D. Ada, Lourdes M. Benavente, Robert A. Crisostomo, James C. Lujan, Ronald L. McNinch, PhD, Lourdes B. San Nicolas
EX-OFFICIO MEMBERS: Ernie Samelo (SHS), IBOGS Representative, Mark McCarthy (AHES), GFT Representative, Mayor, Rudy M. Matanane, MCOG Representative
EXECUTIVE SECRETARY: Jon J. P. Fernandez, GDOE Superintendent

Japanese woman hopes Trump-Kim summit will bring news of missing twin



MISSING SISTER: *Misa Morimoto, the 50-year-old identical younger twin of Miho Yamamoto, shows a photograph of Miho and herself wearing traditional Japanese garments to celebrate their 20th birthdays in 1984, during an interview with Reuters in Otsuki city, Yamanashi prefecture, July 15, 2014. Reuters*

KOFU, Japan (Reuters) - It has been more than 30 years since the identical twin sister of Japanese teacher Misa Morimoto vanished, believed to have been abducted by North Korea.

Hopes for her return have often surged and ebbed since, tracing the ups and downs of ties between Tokyo and Pyongyang.

Now, Morimoto, 54, is cautiously optimistic that a planned summit between President Donald Trump and North Korea leader Kim Jong Un in Singapore on June 12 could bring news of the sister who resembled her so much that few could tell them apart.

In 2002, North Korea admitted it had kidnapped 13 Japanese in the 1970s and 1980s to train them as spies. Five returned to Japan, though Tokyo suspects hundreds more may have been taken.

In 2014, Pyongyang promised new information about the Japanese it had kidnapped, but never made good on the pledge, shattering many relatives' hopes.

"Four years ago, we all expected everybody would soon come home, and we ended up despairing," Morimoto told Reuters at the home where she grew up with her sister Miho in the central Japanese city of Kofu.

"So this time, rather than hoping a lot, we'll just watch to see what happens."

Miho, who had ambitions of going to university, disappeared on June 4, 1984 after setting out for a library. Her motorbike was found at a nearby train station the next day and her handbag discovered on an isolated beach, 220 miles away, near where two abductees were seized.

Morimoto has met other families who believed their loved ones might be in North Korea. She has been struck by the similar aspects of their accounts, such as the remote beach, and silent telephone calls to family homes cut off shortly after being answered. On some, Miho's family had heard muffled sobs.

The agenda for the Trump-Kim summit is not known, although the U.S. president has said he hopes to start negotiating an end to North Korea's nuclear weapons program.

But Japan Prime Minister Shinzo Abe has urged Trump to keep the abductee issue, a key plank of the premier's political program, central to the talks. Trump has met the families of abductees several times and brought up the issue in speeches.

U.S. pressure could make a difference, Morimoto said, citing three U.S. citizens held in North Korea who were freed in May.

"To be honest, when Trump became president, I was worried what might happen. But he is a very clear, straightforward person, so his message is probably very easy for North Korea to understand," Morimoto said.

Guatemala volcano explodes again, evacuations ordered



DEATH TOLL RISES: *Rescue workers inspect an area affected by the eruption of the Fuego volcano in the community of San Miguel Los Lotes in Escuintla, Guatemala, June 5. Luis Echeverria/ Reuters*

GUATEMALA CITY (Reuters) - Guatemala's Fuego volcano exploded again on Tuesday, sending rescue workers scrambling for cover beneath the smoking peak, as the death toll from the weekend's eruption rose to at least 72.

Guatemala national disaster agency CONRED ordered evacuations and said that hot gas and molten rock were streaming from the volcano, which produced its biggest eruption in more than four decades on Sunday, showering ash on a wide area and sending lava flows through nearby towns.

Before evacuations were ordered, authorities said the death toll had risen to at least 72, three higher than on Monday.

Volcan de Fuego, which means "Volcano of Fire" in Spanish, is one of several active volcanoes among 34 in the Central American country. It lies near the colonial city of Antigua, a UNESCO world heritage site that has survived several major eruptions.

The latest activity has been mostly on the far side of the volcano, facing the Pacific coast.

The eruption on Sunday sent columns of ash and smoke 6.2 miles into the sky, dusting several regions with ash. Thousands of people have been evacuated, CONRED said.

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Diagnostic Medical Sonographer I,II
Speech/Language Pathologist
Hospital Physical Therapist I, II
Hospital Occupational Therapist Asst. (Licensed)
Patient Safety Officer
Hospital Food Svcs Asst. Admin.
Laboratory Services Asst. Admin.
Hospital Pharmacist
Hospital Radiologic Technologist I, II
Occupational Therapist I, II
Hosp. Physical Therapist Asst. (Lic)
Respiratory Therapist I, II
Physician (Board Eligible/Certified) (All Areas)

Please pick up application or download from the GMHA Website at www.gmha.org.
Submit application to GMHA Human Resources Department.
#850 Gov. Carlos Camacho Rd. Tamuning, Guam 96913, or fax to (671) 646-9215.
For more information call (671) 647-2171/647-2409.

This Ad is paid for by GMHA Funds.
/s/ PeterJohn D. Camacho, MPH
Hospital Administrator/CEO
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PUBLIC NOTICE
8th Guam Education Board
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IV. Adjournment

Individuals requiring special accommodations or information may contact Leilani Cruz, Administrative Officer at 300-1627 or by email: lmbcruz@gdoe.net.

This advertisement was paid by GDOE local funds.

New Business

Doc No. 34GL-18-1980

Guam Head Start Program

Application for Supplemental Funding

COLA (Cost-Of-Living Adjustment) for Head Start Programs in FY 2018-2019

Program Narrative:

The Guam Department of Education (GDOE) is the grantee for the Guam Head Start Program and operates as both the State Education Agency (SEA) and the Local Education Agency (LEA) which oversees the unified school district. All staff of the Guam Head Start Program are considered Government of Guam employees regardless of their funding source and subject to the wage scale for Government of Guam employees to include incremental pay raises.

As contracted by the Government of Guam, the Hay Group submitted the results of their comprehensive study of the existing unified pay plan in 2010. This project reviewed job descriptions for the entire Government of Guam, consolidated jobs within particular classifications based on the scope of work involved, did comparisons to other entities within the Government of Guam and other jurisdictions, and made recommendations to update the unified pay schedule based on national averages. In 2014, the Government of Guam implemented the revised Unified Pay Plan as developed by the Hay Group. Thus, all staff of the Guam Head Start Program receive the same salaries and benefits as all other Government of Guam employees in similar positions. The base salary for staff is aligned with that of similar positions within the Government of Guam as established by public law. Therefore, the program is unable to adjust base salaries for staff. This aligns with Section 653 of the Head Start Act which restricts compensation to a Head Start employee that is higher than the average rate of compensation paid for substantially comparable services in the area where the program is operating.

Doc. No. 34GL-18-1980.

All staff automatically receive the following benefits: Retirement, FICA, Death and Disability Insurance, and Life Insurance. Medical and Dental insurance is offered to all staff should they chose. Full time staff are entitled to an incremental pay raise benefit based on a satisfactory evaluation. The frequency of increments is based on their step placement within their pay grade. Thus within a two-year time span, all full-time staff with a satisfactory evaluation will have received an incremental pay raise and moved up a step in their pay grade. Increments are implemented yearly for Steps 1- 7, every 18 months for Steps 7 – 10, and every two years after Step 10. The percentage rate increase between all steps averages 3%. The program in the past has applied the COLA percentage to offset the effect of incremental increases for FICA and retirement as they are a percentage of salary computation. The program will not be using this method this year.

Factors that influence the cost of goods on island.

- Being an island a majority if not all supplies are imported to Guam and subject to shipping fees. Shipping rates are now averaging 25-33% and there are only two shipping companies on island. (Average shipping rate is 29%)
- The Cost of Living on Guam is estimated to be at least 17.6% higher than the average cost of living in the United States (Salary Expert.com).
- Fuel costs/surcharges: Fuel is imported from Singapore. From January 2018 to June 1 2018 the cost of gasoline increased $ 0.57 (14.7%). Utilities and shipping have a fuel surcharge as part of billing and adjustments are made throughout the year. The fuel surcharge has had an additional impact on the shipping rates. There are only two shipping companies that meet the US registration requirements. Since last year the average fuel surcharge rate increase is 8.5% (Range: 7 - 10%)

- The local procurement law, Section 5008: Policy in Favor of Local Procurement gives priority to businesses licensed on Guam and maintain an office or facility on Guam who is willing to be a contractor. This law allows up to a 15% increase in costs of items purchased from off island. A majority of our purchases for supplies and services are from local vendors. the impact has often been a local vendor will buy from a sole source provider and add up to 15% to the cost. (Example: lead screening supplies and curriculum)
- Public law 34-87 passed in March 2018 increased the gross receipts tax by 0.25% ($1.00) effective through September 30, 2018. Beginning October 1, 2018 a two (2) percent sales tax would go into effect on tangible personal property and service businesses.

Looking at the operational costs of the basic grant plus the training and technical assistance grant the program is looking at a majority of the $229,064 non personnel related funds being affected by the challenges of living on an island where everything is imported and a new taxes are being legislated

.Budget and Budget Justification:

For this proposed COLA grant, the Guam Head Start Program is applying for the full grant amount of $ 77,530 to assist with the change in the yearly rate per employee for life insurance and Death and Disability Insurance and cost of supplies, equipment and services.

Increase in Benefits: $950

There currently has been no increase in the percent of salary for retirement. If there are to be changes this would take effect October 1. The only items that has had a change since the staffing pattern was submitted with the 2018-2019 grant application is the Death and Disability Insurance and Life Insurance. The Death and Disability Insurance increased by one dollar for the upcoming grant cycle. The life insurance rate from 178 to 187 a 9 dollar increase. The

program has a staffing pattern with 71 federal employees and 24 local employees. The total to be allotted at this point in time is $ 95 for Death and Disability insurance and $ 855 for life insurance. Subtracting the benefit increase of $950, the balance of $76,630 will be applied to operational expenses based on the 2% sales tax, the COLA of 17.6% for the island and projected shipping costs for those items imported under supplies and equipment.

The program's operational costs average 7.6% of the total grant award with the balance of 92.4% going to personnel costs. Prioritization has been the programs way of ensuring basics are provided to children and families. The additional supports to assist with the shipping costs between 25-33%. The program plans to offset operating costs allowing the program to obtain sufficient supplies by offsetting additional costs such as shipping.

$19,253 Equipment: In the grant $10,340 was allocated for replacement of classroom furniture and health and safety needs. Each year the program has moved funds to this category for unexpected needs. The program will apply COLA towards the 2% sales, the projected shipping rates, and the allowable 15% markup by local vendors and subtract the original budget request which did not itemize pending circumstances for the year such as replacing air conditioners.

Item	cost per unit	number of units	estimated cost
Classroom tables	$229	28	$6,412
Cubbie replacement with bins	$629	5	$ 3,145
shelves	$400	15	$6,000
Unexpected replacements (ex. Air conditioner)			$4000
Cost of itemized items			$19,557

Calculation of sales tax, shipping, and 15% vendor increase allowance

Estimated cost	2% sales tax	Total	Shipping at 29%	Total	15% vendor	Total
$19,557	$391	$19,948	$ 5,785	$ 25,733	$3,860	$29,593

$ 1,555 Contractual: The 2% sales tax is applied across all components both under the Basic Grant and the Training and Technical Assistance Grants.

Grant	Amount	2% sales tax
Basic Grant	$64,730	$1,295
Training and Technical Assistance	$13,000	$260
Total		$1,555

$ 475 Miscellaneous: The 2% sales tax is applied to the items listed below

Item	Amount	2% sales tax
Printing	$8,000	$160
Annual Audit	$7,750	$155`
T/TA training	$8,000	$160
TOTAL		$475

$19,296 Supplies: The program will allocate funds to all supply items in the areas of health, nutrition, mental health, education disability, family activity, computer, and custodial, maintenance and administrative supplies with a focus on classroom and family supplies and activities. The overall budget for supplies originally was $95,316 under the basic grant and $1,394 under the T/TA grant. The thought is if we add the 17.6% Guam COLA average that would

provide additional funds for supplies. Add the 2% sales tax and then look at possible shipping rate impact on goods.

Calculations:

Item	Current budget	17.6% Guam average COLA rate	Total	2 % sales tax	New budget	Increase applied to COLA grant
Administrative supplies	$8,000	$1,408	$9,408	$188.16	$9,596.16	$1,596.16
Child and Family Services supplies	$58,816	$10,351.62	$69,167.62	$1,383.35	$70,550.97	$11,734.97
Computer /printer supplies	$7,000	$1232	$8,232	$164.64	$8,396.64	$1,396.64
Maintenance/ custodial	$21,500	$3,784	$25.284	$505.68	$25,789.68	$4,289.68
T/TA supplies	$1,394	$245.34	$1639.34	$32.79	$1672.13	$278,13
Totals		**$ 17,021**	**$113,731**	**$2,275**	**$116,006**	**$19,296**

The shipping rate: $33,642 Supplies at 116.006 plus 29% average shipping

Summary of the Distribution of COLA funds by budget category

Category	**Federal**	**Local allocation**	**Total**
Increase in the Death and Disability Insurance rate by $1	$71	$24	$95
Increase in the Life Insurance rate by $9	$639	$216	$855
Increase operational costs of equipment			**$19,253**

Increase in supply costs under the basic grant and T/TA grant	**$19,296**
increase in contractual costs under the basic and T/TA grant	**$ 1,555**
Increase in Miscellaneous Expenses costs under the basic and T/TA grant	**$ 475**
total costs	**$ 41,529**
Shipping cost for supplies	**$ 33,642**
Total	**$ 75,171**

The balance of $2,371 will be applied to any changes come the October fiscal year budget which will indicate if there are any changes in the benefit percentages for retirement and increase in life or Death and Disability Insurances, or increase shipping, and the Guam COLA.

Calculations based on basis of allocation.

Benefit distribution	$ 950
2% sales tax	$ 4,696
17.6% Average Guam COLA	$ 17,021
15% local vendor allowable increase	$ 3,860
Shipping: 29%	$ 39,427
Increase in Equipment expenditures	$ 9,217
total	$ 75.171
Balance towards additional increase in costs.	$ 2,359

Non-Federal Share / Match: $19,383

The non-federal share match for these COLA funds is **$ 19,383** and will be met through the locally funded personnel costs. To date, the program has applied $ 756,981 of the $1,066,821 projected costs for locally funded staff salaries and benefits under the GDOE budget proposal for October 1, 2018 – September 30, 2019. The non-federal share match specified for this COLA grant is covered by the local budget difference of what was applied to the basic and T/TA grant and the actual proposed budget.

The Guam Head Start Program is committed to providing ongoing quality services to our enrolled children and families. The addition of this supplemental COLA funding to our basic funding award will further support our services.

DRAFT