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BENJAMIN CRUZ <speaker@senatorbjcruz.com>

MC Fwd: DOE MAY 2018 SUPERINTENDENT'S REPORT

1 message

BENJAMIN CRUZ <speaker@senatorbjcruz.com>
To: 34th Guam Legislature Clerks <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>

Wed, Jun 13, 2018 at 10:53 AM

06/13/18	06/13/18	Department of Education-Office of the Superintendent	DOE Superintendent's Report for May 2018.*	34-18-1986

---------- Forwarded message ----------
From: **Annie Cruz** <abcruz@gdoe.net>
Date: Wed, Jun 13, 2018 at 9:51 AM
Subject: DOE MAY 2018 SUPERINTENDENT'S REPORT
To: speaker@senatorbjcruz.com
Cc: elaine.gogue@guam.gov, tricia.muna@guam.gov

Hafa Dai,

Please find the enclosed DOE Superintendent's Report for May 2018.

Should you have any question please let me know.

******PLEASE ACKNOWLEDGE RECEIPT**********

Annie B. Cruz
Personnel Specialist
DOE Human Resource Division
300-1607

GDOE - 2018

GL# 34-18-1986
Speaker Benjamin J.F. Cruz

JUN 13 2018

Time: 1053 [x] AM [ ] PM File No.
Received By:

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OFFICE OF SPEAKER BENJAMIN J.F. CRUZ

Committee on Appropriations and Adjudication

I Mina'trentai Kuattro na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910

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DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

www.gdoe.net
500 Mariner Avenue Barrigada, Guam 96913
Telephone: (671) 475-0457 or 300-1547/1536
Email: jjpfernandez@gdoe.net

JON J. P. FERNANDEZ
Superintendent of Education

June 4, 2018

To: Governor of Guam
Speaker, 34th Guam Legislature

From: Superintendent of Education

Subject: Transmittal of DE-1 (GG-1) or Contract of Employees

Buenas! I am transmitting the following DE-1s (GG-1) pursuant to Public Law 34-42, Section 12(b) which states, "that the Superintendent of GDOE *shall* electronically report the following to I Maga 'Lahen Guahan and the Speaker of I Liheslaturan Guahan".

(b) "Thirty (30) days after the start of the Fiscal Year 2018 and monthly thereafter the Superintendent of GDOE *shall* provide a copy of the GG-1s or contract of each employee hired to fill any vacancy or new position."

Should you have any question regarding these documents, please contact my office.

JON J.P. FERNANDEZ

Attachments

DEPARTMENT OF EDUCATION - SUPERINTENDENT'S REPORT

PURSUANT TO PUBLIC LAW 34-42 Section 12(a)

LOCAL PART-TIME RECRUITMENT

As of May 31, 2018

NATURE OF ACTION	SCHOOL/DIVISON	POSITION TITLE	NAME OF VICE	EMPLOYEE NAME	DATE HIRED	PG/STEP	SALARY PER HOUR
LIMITED TERM APPOINTMENT	UPI ELEMENTARY	TEACHER IC	FATHAL, JACQUELINE B.	FATHAL, JACQUELINE B.	5/9/2018 - 5/31/2018	N/A	$11.89
LIMITED TERM APPOINTMENT	J.M. GUERRERO ELEMENTARY	TEACHER IC	ROMERO, RUFFA P.	ROMERO, RUFFA P.	5/11/2018 - 5/31/2018	N/A	$11.89
TOTAL	**2**						

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 2071-2018

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
FATHAL, JACQUALINE B	[redacted]	[redacted]	4/02/2018
5. Nature of Action: A. LIMITED TERM APPOINTMENT B. TERMINATION (PART TIME EMPLOYEE)		6. Legal Authority Public Law 26-26	7. Effective Date A. 5/9/2018 B. 5/31/2018 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER IC (3.484)(OCS)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: G / Step: 01
Salary: $ ☐ Per Annum ☐ P/H	10. Salary	Salary: $11.89 ☐ Per Annum ☒ P/H
	11. Department	UPI ELEMENTARY (321)
	12. Work Site	UPI ELEMENTARY (321)
	13. Account	110.30.321.011400.18.1000.13
14. Position Control/Vacancy Number: #107232 (107503) Job Class: UT1C Vice: ☒ SELF New: ☐	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment SCHOOL COUNSELOR	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action. Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

SUBJECT TO SATISFACTORY MEDICAL EXAMINTION.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS

AUTHORITY:
CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS AND SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE NOTICE, PURSUANT TO SECTION 94.603(A)(5).

SELECTED FROM CERTIFICATION OF ELIGIBILITY LIST DATED: 6/5/2017

GOVERNMENT OF GUAM GROUP LIFE INSURANCE/STANDARD INSURANCE COMPANY. BASIC LIFE WITH AD&D $10,000 (EMPLOYER PAID); EFFECTIVE DATE OF ELIGIBILITY: N/A

6 Hours Per Day X 17 Days =102 Hours
102 Hours X $11.89 Per Hour = $1,212.78 P/A

23. Human Resources: Antonette Muna Santos Personnel Services Administrator — Date: 4/4/2018	25. Certification of Funds: $1,212.78 P/A Certifying Officer — Date: APR 1 0 2018
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance N/A Federal Programs Administrator — Date:	26. Financial Affairs: Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: APR 1 0 2018

27. Approval:

Department of Education
Human Resources Division
APR 12 2018

JOSEPH FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/12/18

Received By

28. Notification: This action serves as official notification of your employment status with the Department of Education.

FATHAL, JACQUALINE B
Employee Name & Signature — Date

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission — pfedmet/AMS

Doc. No. 34GL-18-1986.*

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 2073-2018

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
ROMERO, RUFFA P	[redacted]	[redacted]	4/02/2018

5. Nature of Action:	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART TIME EMPLOYEE)	Public Law 26-26	A. 5/11/2018 B. 5/31/2018 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	TEACHER IC (3.484)(OCS)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: G / Step: 01
Salary: $ / ☐ Per Annum ☐ P/H	10. Salary	Salary: $11.89 / ☐ Per Annum ☒ P/H
	11. Department	J.M. GUERRERO ELEMENTARY (308)
	12. Work Site	J.M. GUERRERO ELEMENTARY (308)
	13. Account	110.30.308.011400.18.1000.13

14. Position Control/Vacancy Number: #107089	15. Retirement	16. Health Ins.	17. Dental Ins.
Job Class : UT1C Vice: ☒ SELF New: ☐	DC ☐ DB ☐ SS ☐	Yes ☐ ☐ No CAT	Yes ☐ ☐ No CAT

18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment
		2ND GRADE

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☒ Federal ☐ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

SUBJECT TO SATISFACTORY MEDICAL EXAMINTION.

THIS POSITION/EMPLOYMENT IS LOCALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

AUTHORITY:
CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS AND SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE NOTICE, PURSUANT TO SECTION 94.603(A)(5).

SELECTED FROM CERTIFICATION OF ELIGIBILITY LIST DATED: 6/21/2017

GOVERNMENT OF GUAM GROUP LIFE INSURANCE/STANDARD INSURANCE COMPANY, BASIC LIFE WITH AD&D $10,000 (EMPLOYER PAID); EFFECTIVE DATE OF ELIGIBILITY: N/A

6 Hours Per Day X 15 Days =90 Hours
90 Hours X $11.89 Per Hour = $1,070.1 P/A

23. Human Resources:	25: Certification of Funds: $ 1,070.1 P/A
Antonette Muna Santos Personnel Services Administrator — Date: 4/4/2018	Certifying Officer — Date: APR 1 1 2018
24. Federal Programs Office Compliance: (For Federally Funded Positions Only) ☐ FPO Compliance & Clearance	26: Financial Affairs:
N/A Federal Programs Administrator — Date:	Ilding M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: APR 1 1 2018

Department of Education
Human Resources Division

27. Approval:

APR 12 2018
Received By

JON J. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 4/12/18

28. Notification: This action serves as official notification of your employment status with the Department of Education.

ROMERO, RUFFA P
Employee Name & Signature — Date:

Rev:07101 2(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

Evc/dmer/AMS

Doc. No. 34GL-18-1986.*

DEPARTMENT OF EDUCATION - SUPERINTENDENT'S REPORT

PURSUANT TO PUBLIC LAW 34-42 Section 12(a)

FEDERAL FULL-TIME RECRUITMENT

As of May 31, 2018

NATURE OF ACTION	SCHOOL/DIVISON	POSITION TITLE	NAME OF VICE	EMPLOYEE NAME	DATE HIRED	PG/STEP	SALARY PER HOUR
PROBATIONAL APPOINTMENT	HEADSTART PROGRAM	COMMUNITY PROGRAM AIDE I	New Position	Yatar, Rachel Lynn Q.	5/14/2018	E-1	$ 21,095.00
PROBATIONAL APPOINTMENT	HEADSTART PROGRAM	COMMUNITY PROGRAM AIDE I	Duenas, Johanna M.	rtinez, Chasidy Francin	5/16/2018	E-1	$ 21,095.00
TOTAL	**2**						

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 2121-2018

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
YATAR, Rachel Lynn Q.	[redacted]	[redacted]	04/05/2018
5. Nature of Action PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE		6. Legal Authority Public Law 26-26	7. Effective Date ~~ASAP~~ 05/14/2018
FROM:	DESCRIPTION	TO:	
	8. Position Title	COMMUNITY PROGRAM AIDE I (3.005)	
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: E Step: 1	
Salary: ☐ Per Annum ☐ Per Hour	10. Salary	Salary: $21,095.00 ☒ Per Annum ☐ Per Hour	
	11. Department	831 - HEADSTART	
	12. Work Site	831 - HEADSTART	
	13. Account	215.31.000.011100.17.2200.13.32010	
14. Position Control/Vacancy Number: (Pos# 107494 – Community Program Aide I) Job Class : A300 Vice: ☐ New: ☒ New Position	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level: N/A	19. Expiration Date: N/A	20. Content Area of Assignment N/A	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.
PERMANENT POSITION

SELECTED FROM LIST OF CERTIFIED ELIGIBLES DATED: 01/05/2018
This position/employment is Federal Funded and Subject to availability of funds.

SUBJECT TO SATISFACTORY MEDICAL EXAMINATION.

EMPLOYEE'S NEXT SALARY INCREMENT DUE DATE: **05/14/2019**

Eligibility date for Basic Life with AD&D $10,000 (Employer Paid): **10/14/2018**

23. Human Resources:	25: Certification of Funds: $21,095.00 Per Annum
Antonette Muña Santos Personnel Services Administrator — Date: 4/6/2018	Certifying Officer — Date: APR 23 2018
24. Federal Compliance: (For Federally Funded Positions Only) ☒ Curriculum & Instruction	26: Financial Affairs:
Joseph L.M. Sanchez Deputy Superintendent, Office of — Date: APR 13 2018	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: APR 23 2018

27. Approvals

Department of Education
Human Resources Division
MAY 02 2018

JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 5/1/18

Received By

28. Notification: This action serves as official notification of your employment status with the Department of Education.

YATAR, Rachel Lynn Q. Rachel Yatar — Employee Name & Signature — Date: 5/8/18

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

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Doc. No. 34GL-18-1986.*

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 2520-2018

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
MARTINEZ, Chasidy Francine C.	[redacted]	[redacted]	04/30/2018
5. Nature of Action PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE		6. Legal Authority Public Law 26-26	7. Effective Date ~~ASAP~~ 05/16/18
FROM:	DESCRIPTION	TO:	
	8. Position Title	COMMUNITY PROGRAM AIDE I (3.005)	
Pay Grade: Step:	9. Pay Grade, Step	Pay Grade: E Step: 1	
Salary: ☐ Per Annum ☐ Per Hour	10. Salary	Salary: $21,095.00 ☒ Per Annum ☐ Per Hour	
	11. Department	831 - HEADSTART	
	12. Work Site	831 - HEADSTART	
	13. Account	215.31.000.011100.17.2200.13.32010	
14. Position Control/Vacancy Number: (Pos.# 107420 – COMM. PRGM AIDE I) Job Class : A300 Vice: ☒ DUENAS, Johanna M. New: ☐	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level: N/A	19. Expiration Date: N/A	20. Content Area of Assignment N/A	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.
PERMANENT POSITION

SELECTED FROM LIST OF CERTIFIED ELIGIBLES DATED: 03/09/2018
This position/employment is ~~Local~~ Federal at Funded and Subject to availability of funds.

SUBJECT TO SATISFACTORY MEDICAL EXAMINATION.

EMPLOYEE'S NEXT SALARY INCREMENT DUE DATE: 05/16/2019

Eligibility date for Basic Life with AD&D $10,000 (Employer Paid): 11/16/2018

23. Human Resources:	25: Certification of Funds: $21,095.00 Per Annum
Antonette Maria Santos Personnel Services Administrator — Date: 5/1/2018	Certifying Officer — Date: MAY 03 2018
24. Federal Compliance: (For Federally Funded Positions Only) ☒ Curriculum & Instruction	26: Financial Affairs:
Joseph L.M. Sanchez Deputy Superintendent, CI&I — Date: 5/3/18	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: MAY 03 2018

27. Approved:

Department of Education
Human Resources Division
MAY 07 2018

JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 5/7/18

28. Notification: This action serves as official notification of your employment status with the Department of Education.

Received By

MARTINEZ, Chasidy Francine C. — Date: 05-14-18
Employee Name & Signature

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

Doc. No. 34GL-18-1980

d'ana/AMS

DEPARTMENT OF EDUCATION - SUPERINTENDENT'S REPORT
PURSUANT TO PUBLIC LAW 34-42 Section 12(a)
FEDERAL PART-TIME RECRUITMENT
As of May 31, 2018

NATURE OF ACTION	SCHOOL/DIVISON	POSITION TITLE	NAME OF VICE	EMPLOYEE NAME	DATE HIRED	PG/STEP	SALARY PER HOUR
LIMITED TERM APPOINTMENT	SPECIAL EDUCATION	SCHOOL AIDE I	BALAJADIA, ANGELA RENEE	CRUZ, DOROTHY F.	5/7/2018 - 6/1/2018	N/A	$10.14
TOTAL	**1**						

DEPARTMENT OF EDUCATION
NOTIFICATION OF PERSONNEL ACTION

ED No: 2077 - 2018

1. NAME (Last, First, Middle)	2. Date of Birth	3. EIN.	4. Date
CRUZ, DOROTHY F	[redacted]	[redacted]	4/18/2018

5. Nature of Action	6. Legal Authority	7. Effective Date
A. LIMITED TERM APPOINTMENT B. TERMINATION (PART-TIME EMPLOYEE)	Public Law 26-26	A. ~~ASAP~~ 5.7.2018 B. 06/01/2018 COB

FROM:	DESCRIPTION	TO:
	8. Position Title	SCHOOL AIDE I (3.403)
Pay Grade: / Step:	9. Pay Grade, Step	Pay Grade: E / Step: 1
Salary: $ / ☐ Per Annum ☐ P/H	10. Salary	Salary: $10.14 / ☐ Per Annum ☒ P/H
	11. Department	SPECIAL EDUCATION (850)
	12. Work Site	SPECIAL EDUCATION (850)
	13. Account	220.50.000.011400.16.2100.13.95200

14. Position Control/Vacancy Number: 103528 Job Class : A309 (SCHOOL AIDE I (PT) Vice: ☒ BALAJADIA, ANGELA RENEE New: ☐	15. Retirement DC ☐ DB ☐ SS ☐	16. Health Ins. Yes ☐ ☐ No CAT	17. Dental Ins. Yes ☐ ☐ No CAT
18. Certification, Type, Area, Level:	19. Expiration Date:	20. Content Area of Assignment	

21. Remarks: This action is subject to all applicable laws, rules, and regulation. Funds have been certified for this personnel action.
Funding: Local ☐ Federal ☒ Continuation of employment is subject to the availability of funds.

TEMPORARY POSITION

CONTINUATION OF EMPLOYMENT SUBJECT TO AVAILABILITY OF FUNDS OR CONTINUATION OF PROGRAM WHICHEVER COMES FIRST. SUBJECT TO TERMINATION AT ANY TIME WITHOUT CAUSE AND WITHOUT ADVANCE, NOTICE PURSUANT TO SECTION 904.603 (A)(5).

SELECTION FROM CERTIFICATION OF ELIGIBILITY LIST DATED: 10/27/2017

THIS POSITION/EMPLOYMENT IS FEDERALLY FUNDED AND SUBJECT TO AVAILABILITY OF FUNDS.

32 DAYS X 7 HOURS = 224 HOURS X $10.14 = $2,271.36 PER ANNUM

GOVERNMENT OF GUAM GROUP LIFE INSURANCE/STANDARD INSURANCE COMPANY, BASIC LIFE WITH AD&D $10,000 (EMPLOYER PAID); EFFECTIVE DATE OF ELIGIBILITY: n/a

23. Human Resources:	25: Certification of Funds: $2,271.36 Per Annum
Antonette Mina-Santos Personnel Services Administrator — Date: 4/19/2018	Certifying Officer — Date: APR 25 2018
24. Federal Compliance: (For Federally Funded Positions Only) ☐ Assessment & Accountability	26: Financial Affairs:
For Erika R. Cruz, Acting Deputy Superintendent of Assessment & Accountability — Date: 4/19/18 1/05 4.20.18	Taling M. Taitano Deputy Superintendent, Finance and Administrative Services — Date: 04/26/18

27. Approved:

Department of Education
Human Resources Division
MAY 02 2018

JON J.P. FERNANDEZ
SUPERINTENDENT OF EDUCATION — Date: 5/1/18

28. Notification: This action serves as official notification of your employment status with the Department of Education.

Received By

Employee Name & Signature — Date: 5/3/18

Rev:071012(Munis)

Distribution: Original-Personnel Folder; Employee; Payroll; Business Office; School/Division; Retirement Fund; Civil Service Commission

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