DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

www.gdoe.net
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JOSEPH L. M. SANCHEZ
Superintendent of Education, Acting

June 22, 2018

GL#34-140-2014
Speaker Benjamin J.F. Cruz

JUN 22 2018
Time: 2:25 [ ] AM [ ] PM File No.
Received By:

Honorable Benjamin J.F. Cruz
Speaker, 34th Guam Legislature
155 Hesler Place
Hagåtña, Guam 96910

Dear Speaker Cruz:

Håfa Adai! I am submitting the Guam Education Board packet for the Special Board meeting scheduled for Tuesday, June 26, 2018, 6 pm, at the Superintendent's Conference Room, Bldg. A, Tiyan.

Should you have any questions, please contact me at 300-1547.

Attachment
- GEB Meeting Packet

cc: File

2018 JUN 22 PM 2:12

2014

Public Notices

GUAM EDUCATION BOARD

500 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice Chairwoman

8th Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, June 26, 2018
6 PM
Superintendent's Conference Room, Building A., Tiyan
AGENDA

I. Meeting Call to Order

II. Approval of Minutes

ACTION 1. Minutes of May 22, 2018 Regular meeting

ACTION 2. Minutes of June 14, 2018 Special meeting

III. Public Participation (BP 125.6) Time Limit 3 minutes

IV. Communications

INFO 1. Correspondence

ACTION/INFO 2. Superintendent's Report and Communication

a. Standing Public Update on Simon Sanchez High School

b. Standing Public Update on USDOE Special Conditions

c. Standing Public Update on Attendance Areas

V. Ex-Officio Member Reports

INFO 1. IBOGS

INFO 2. GFT

INFO 3. Mayor's Council of Guam

VI. Unfinished Business/ Committee Reports

1. **Executive Committee**

ACTION/INFO a. Superintendent Evaluation

ACTION/INFO b. Board Self-Evaluation

ACTION/INFO c. Charter School Update

INFO d. NASBE Report & Invoice

2. **Instructional & Academic Support Committee**

INFO a. Head Start Report

3. **Safe & Healthy Schools Committee**

4. **Organizational Efficiency and Development Committee**

VOTING MEMBERS: Mark B. Mendiola, Chairman, Maria A. Gutierrez , Vice Chairwoman, Peter Alecxis D. Ada, Lourdes M. Benavente, Robert A. Crisostomo, James C. Lujan, Ronald L. McNinch, PhD, Lourdes B. San Nicolas
EX-OFFICIO MEMBERS: Vacant, IBOGS Representative, Mark McCarthy (AHES), GFT Representative, Mayor, Rudy M. Matanane, MCOG Representative
EXECUTIVE SECRETARY: Jon J. P. Fernandez, GDOE Superintendent

5. **Fiscal Management**

INFO a. Update on FY18 Budget / FY19 Budget

6. **Ad-Hoc committee on Furlough and School Year 2018-19**

VII. New Business

ACTION 1. Declaration of Financial Status Designation for April 2018

VIII. Executive Session

The Board of Education reserves the right to go into executive session during any part of the meeting. Based on the Open Govt. Law specific matters can only be discussed. (Personnel Matters, Collective Bargaining Agreement, Contracts, and Litigation).

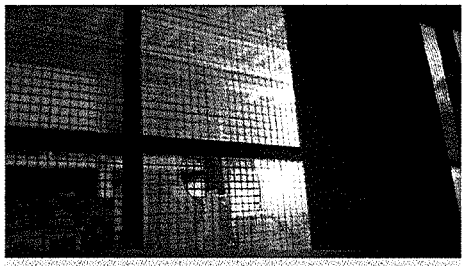
IX. Adjournment

Suspect dead after 20 injured in NJ shooting

(Reuters) - A suspected gunman was fatally shot after multiple people opened fire at an all-night arts festival in New Jersey, wounding 20 people including a boy who is in critical condition, authorities said on Sunday.

Prosecutors said a 33-year-old man was killed and a second suspect arrested after gunfire erupted at 3 a.m. at the event in the city of Trenton, about 60 miles southwest of New York City.

"Preliminary investigation reveals that multiple individuals attending the Art All Night event opened fire within the venue. ... Multiple weapons have been recovered," Angelo Onofri, prosecutor for Mercer County, told a news conference.



SHOOTING: *A broken window is seen after a shooting during the art festival in Trenton, N.J., June 17, in this screen grab obtained from social media video.*
Edward Forchion Facebook via Reuters

Among those wounded by bullets was a 13-year-old boy who Onofri said was in extremely critical condition. He said more than 1,000 people were believed to have been at the festival when the violence started.

"It absolutely could have been worse, given the confined space and the number of shots that appear to have been fired," Onofri said.

Authorities are investigating whether the deceased suspect was killed by police or by gunfire from other suspects, he said.

Organizers canceled the remainder of the event, billed as "24 hours of community, creativity and inspiration."

"We're still processing much of this and we don't have many answers at this time but please know that our staff, our volunteers, our artists and musicians all seem to be healthy and accounted for," the organizers wrote on Facebook on Sunday. "Our sincere, heartfelt sympathies are with those who were injured."

The New Jersey shooting occurs amid a debate about U.S. gun laws that was given fresh impetus by the massacre in February of 17 people at a high school in Parkland, Florida.

"It is a fact that our cities as well as our suburbs throughout America are experiencing an increase in public shootings and public unrest such as this," Trenton Mayor Eric Jackson told the news conference. "This isn't just a random act of violence. This is a public health issue."

Students begin tour to address gun violence

CHICAGO (The Washington Post) - The nation's contentious debate about guns came here this weekend, to a small, nondescript South Side park in a city where violence is rampant and the homicide count is escalating. Survivors of a suburban school mass shooting in Florida joined with survivors of an ongoing urban shooting epidemic in an effort to unite the nation's youth ahead of the upcoming midterm elections.

But instead of the walkouts and political speeches and boisterous rallies like one Friday night at a nearby church - which included music stars such as Chance the Rapper and Jennifer Hudson - on Saturday the students got down to work. In an understated effort in the struggling Auburn Gresham neighborhood, about 20 teenagers with the March for Our Lives movement began a 20-state summer bus tour with a drive to register young voters and encourage them to go to the polls.

> "We have this bond. We don't need to say anything. We all understand the pain."
>
> *- Lauren Hogg, 15, of Parkland, Florida*

The students and recent graduates of Florida's Marjory Stoneman Douglas High School, the site of a mass shooting in February that left 17 people dead and created a renewed effort to battle gun violence, said they don't want a repeal of the Second Amendment or to banish guns. Instead, they want to galvanize the youth vote to make their peers understand how they can play an important role in getting more sensible gun reform laws on the books.

"The only horse we have in this race is living until tomorrow," said Cameron Kasky, 17.

Volunteers maintained a registration kiosk as a DJ played music and local residents could pick up free fried chicken and ice cream. Partnering with teenagers from Chicago anti-violence groups, packs of young people canvassed surrounding blocks and rang doorbells. The Parkland and Chicago students, some of whom met during a Florida visit in March, walked leisurely as they talked and laughed with a familiarity that obscured the troubling circumstances that brought them together.

"We have this bond," said Lauren Hogg, 15, of Parkland, as she walked with Kaiseona Lockhart, 16, of Chicago. "We don't need to say anything. We all understand the pain." Lockhart, who said gun violence "happens daily" in her neighborhood, said she can relate. "We all experience trauma. Out here, you become immune to it," she said.

The Chicago teenagers, many of them who take part in local anti-violence groups, said they have grown tired of the outside world categorizing the gun violence on their streets as simply a gang problem, which they say allows lawmakers to avoid confronting a more nuanced reality.

Students spoke at a Saturday night town hall in suburban Naperville, telling a crowd that they are more than mere statistics and that the problem is about far more than just guns. They hope that the new association with the Parkland students will help expose other factors linked to the violence, such as unemployment and failing public schools.

"Taking out the guns would make a difference, but we have to tackle all the problems if we want to see true change," said Trevon Bosley, 20, whose brother Terrell, a musician, was killed in a shooting at a church where he was rehearsing.

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MARK B. MENDIOLA, Chairman
MARIA A. GUTIERREZ, Vice Chairwoman

8th Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, June 26, 2018
6 PM
Superintendent's Conference Room, Building A., Tiyan

AGENDA

I. Meeting Call to Order
II. Approval of Minutes
III. Public Participation
IV. Communications
V. Ex-Officio Member Reports
VI. Unfinished Business/ Committee Reports
VII. New Business
VIII. Executive Session
IX. Adjournment

Individuals requiring special accommodations or information may contact Leilani Cruz, Administrative Office at 671-300-1627 or by email: lmbcruz@gdoe.net. Agenda to be available on GEB website at least 72 hours before the meeting. This advertisement was paid for by GDOE local funds.

GUAM MEMORIAL HOSPITAL AUTHORITY
ATURIDÅT ESPETÅT MIMURIÅT GUÅHAN
850 GOV. CARLOS CAMACHO ROAD
OKA, TAMUNING, GUAM 96913
TEL.: (671) 647-2544 or (671) 647-2330; FAX: (671) 649-0145

This Public Notice is paid for by government funds, and is paid for by Guam Memorial Hospital Authority.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Guam Memorial Hospital Authority (GMHA) will be conducting a Public Hearing on hospital new rates, fees and charges. Documents relating to this proceeding are available on our website at www.gmha.org under Public Information - GMHA Press Release – GMHA Public Hearing. Should you have any questions, please feel free to contact *Mr. Frumen Patacsil*, Hospital Quality Improvement Specialist at 648-7945 or *Ms. Benita Manglona*, Chief Financial Officer at 647-2367.

Date: **Friday, June 29, 2018**
Time: **9:00 a.m.**
Place: **GMHA Daniel L. Webb Conference Room, Administration Wing, 850 Gov Carlos Camacho Road, Oka Tamuning, Guam.**

Individuals requiring special accommodations should contact Toni Tenorio, ADA Coordinator, at 647-2218/2367 to make appropriate arrangements.

Doc. No. 34GL-18-2614.

Minutes

GUAM EDUCATION BOARD

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VOTING MEMBERS

Mark B. Mendiola, Chairman
Maria A. Gutierrez, Vice Chairwoman
Peter Alecxis D. Ada
Lourdes M. Benavente
James C. Lujan
Ron L. McNinch, PhD
Lourdes B. San Nicolas

EX-OFFICIO MEMBERS

VACANT
IBOGS Representative

Mark D. McCarthy (AHES)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J.P. Fernandez
GDOE Superintendent

8th GUAM EDUCATION BOARD
REGULAR MONTHLY MEETING
Tuesday, May 22, 2018
6 pm
Superintendent's Conf. Rm., Bldg. A., Tiyan

MINUTES

I. MEETING CALL TO ORDER

Mr. Mark B. Mendiola, Chairman, called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS

Mr. Jon J. P. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were **present** for the meeting:

Voting Members:
Mendiola, Mark B. – Chair
Gutierrez, Maria A. – Vice-Chairwoman
Benavente, Lourdes
Lujan, James C.
McNinch, Dr. Ron L.
San Nicolas, Lourdes

Non-Voting Members:
Samelo, Ernie (SHS) – IBOGS Representative
McCarthy, Mark (AHES) – GFT Representative

Legal Counsel:
Stake, James

Absent:
Ada, Peter Alecxis – Excused
Crisostomo, Robert – Excused
Matanane, Rudy M. – Yigo Mayor and MCOG education liaison - Excused

II. Approval of Minutes

Ms. San Nicolas motioned, seconded by Mr. Lujan to approve the minutes of April 24, 2018. The Board voted by voice with a vote of 6-0 for the motion, motion passed.

III. **Public Participation** – The Chairman reminded participants that they have a three (3) minute time frame and that if they go beyond three minutes, they may submit testimony. He also informed participants that if any comments that are made to the board, if there is a standing committee for the issue, it will be forwarded to the committee for review and if it is an operational issue, the Superintendent will respond accordingly.

Doris Terlaje, Chairperson, Teacher's Unit, GFT – Ms. Terlaje mentioned that she submitted a letter to the Superintendent regarding this matter. She read her testimony regarding the amendment to GDOE Personnel Rules and Regulations Section 904.701, regarding reclassification.

Mr. Mendiola thanked Ms. Terlaje for her testimony and noted that there is a committee on the Board who is reviewing testimonies regarding the amendment. He stated that if it makes it up to the Board he will request the Superintendent to inform everyone who is affected but noted that he would send it back to the Superintendent.

Mr. Fernandez clarified that the Board delegates the authority to the Superintendent to ensure that the rules and regulations are in place. He stated that, as part of the budget exercise, there was a proposal to make certain amendments to the reclassification process. He continued, that as part of that regulatory process a public hearing was conducted; further, the department will continue to receive testimony until May 28th. He stated that once testimony is received, it will be reviewed and the board will be apprised of management's recommendations. He commented that right now, it can be implemented as part of the rule making.

Ms. Taling commented that it goes to the Legislature.

Mr. Fernandez stated that at some point it is based on the delegating authority from the Board so they're going to want to inform them of what the testimony has been and then determine how to proceed. Mr. Fernandez stated that he had a conversation with the President of the GFT earlier, we received testimony as part of the hearing and we continue to receive written testimony until May 28th and maybe schedule a work session to go over the work.

Dr. McNinch asked if the Board would be expecting information sometime in June regarding this issue.

Mr. Fernandez agreed and stated probably in early June they would go through the testimony, discuss internally and determine whether any adjustments or changes will be made to the rule and then discuss at a work session with the Board.

Dr. McNinch questioned whether it will be shared with the Board before it goes to the Legislature and whether they have an approval process in the interim before it goes to the Legislature.

Mr. Fernandez stated that the Board could always exercise its policy authority over it, right now we operate under the delegated authority. He stated that management and the Board have been working smoothly together, trying to be on the same page. He continued, what we'll do is take the testimony, make our recommendations as management and share everything with the Board, and if it's all in agreement we can move forward to the Legislature. Otherwise, we can discuss our options.

Mr. Mendiola thanked Ms. Terlaje and assured her that the conversation would continue and that our educators would be engaged on how they proceed. He reminded them that they are invited to attend the work sessions.

Mr. Fernandez stated that we would make sure to inform the GFT Board Representative to ensure the word gets around when the work session is scheduled.

IV. **Communications**

FY 19 Budget Hearing. The Superintendent informed the Board that the Department has been working with the Appropriations Committee to determine when the budget hearing will be scheduled. He stated that the

committee is targeting mid-June for the hearing. He also informed the Board that there is a work session scheduled for May 30th to prepare for the hearing.

Mr. Lujan questioned the protocol regarding teacher's grievances and any type of request or concerns. He stated that he believes that, regardless of whether they are in the union or not, they should consult the union.

Superintendent's Report and Communication

The Superintendent reminded everyone that the last day of classes for the students is May 24th, the last teacher work day is May 31st, Teacher Orientation is August 10th and the first day of class for SY 18-19 will be August 14th. He also noted that there will be no delay in the start of the school year.

- **Simon Sanchez High School Procurement.** The Superintendent provided an update on Bill 204-34 and informed everyone that the Guam Legislature voted unanimously to pass the bill and on Tuesday, May 15, 2018 it lapsed into law. After such events, the Superintendent immediately wrote letters to the Director of the Department of Public Works and the President of Core Tech International asking the parties to settle their dispute in order to allow GDOE to move forward. GDOE is awaiting responses from either of the parties. He stated that once those matters are resolved, it'll clear the path for the Department to begin our work. He stated that he will be providing a monthly update on the Simon Sanchez High School Procurement.

- **Request for Removal of Special Conditions.** The Superintendent provided on update on the request stating that a final letter requesting the removal of special conditions is being finalized and will go to the U.S. Department of Education before the end of May. The letter is being updated to include a proposed transition structure for the department as well as to recommend changes to the special conditions letter. Upon submission of the letter, GDOE will engage USDOE regarding the next steps in the review process. A July visit is anticipated in order to discuss how USDOE will proceed with its review.

- **Revision of Attendance Areas.** The Superintendent stated that discussion will take place later in the agenda, the committee will answer any final questions and hopefully the Board will have enough information to take action.

Mr. Lujan moved, seconded by Mr. Ada, to accept the Superintendent's Report and Communication as presented. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

Ms. San Nicolas asked the Superintendent, with regards to the Simon Sanchez procurement, when his target wait time was for the two parties to settle their dispute and what could the next step look like.

The Superintendent responded that he sent a letter to each party in which he asked on behalf of the students and teachers and families of Simon Sanchez that both parties find a way to resolve any outstanding issues with the OPA and the court. He stated that it is his understanding that they are in discussions and we hope that they do reach an agreement soon. He stated that with his discussion it does seem positive but that there is not real time frame but they are working together to see if they can reach a resolution.

Mr. Mendiola stated that maybe the Board should also send a letter to the parties.

Ms. Gutierrez addressed the Superintendent and commented that for the school readiness and facility efforts, Facilities and Maintenance really needs to check on schools. She stated that she understands that at a school they are using a classroom as a kitchen. She wondered if it is authorized for the classroom to have a refrigerator and a stove and was concerned about something happening in the classroom.

Mr. Fernandez requested that Ms. Gutierrez give him specific information so that he could look into it. He noted that he will be going into the schools to do inspections and will look out for any building regulations.

Mr. Lujan asked when the School Readiness planning would start.

Mr. Fernandez responded that maintenance has their plans and should begin once schools shut down. He also noted that school administrators have their plans ready for cleaning of classrooms and painting. He stated that it is his understanding that maintenance has been trying to be proactive this year so they are not worried about what needs to be tackled on their list, as long as it is being reported. He also informed the Board that normally they would activate the Operation Balle Gasgas projects during the summer but because Property has been trying to take care of any surveyed items more frequently, they don't anticipate that it will be a major operation this summer. He stated that he will get a better feel once he starts visiting schools.

Mr. Lujan stated that he would like to know whether classrooms are being used as kitchens and other types of spaces. He commented that with the possibility of looking into the reassignment of attendance areas, it is important to know what areas previously used for other spaces will be able to be restored to classrooms.

V. Ex-officio Member Reports

1) IBOGS – Ermin Samelo reported that their Student Leadership Seminar was a success, they had 112 participants. He stated that they received a lot of feedback and comments from everyone.

Ermin commented that they attended and participated at the work session that was held regarding the Mesh Bag Policy on May 10th. He stated that some editing was made and discussion will occur later in the agenda.

Mr. Mendiola thanked Ermin for his professionalism and his contribution to the IBOGS.

Mr. Fernandez also commented, congratulating the IBOGS representatives for the accomplishments.

2) GFT – Mr. McCarthy read his report that was provided in the board packet regarding formative assessments.

Mr. Mendiola thanked Mr. McCarthy for his report and noted the Superintendent meets with GFT on a regular basis and assured Mr. McCarthy that GFT will always have a seat at the table to be a part of the discussion to ensure that their concerns are addressed.

Dr. McNinch asked if it would be possible to have a sample, one or two sentences of an AIMSWEB writing sample. He also asked if AIMSWEB serves a functional purpose. He stated that if it doesn't have a functional purpose, maybe it should be discussed in the future.

Mr. Fernandez commented that any discussion on policy changes is currently being addressed by the committee.

Mr. Lujan commented that teacher's should be invited to the work sessions as well.

3) Mayor's Council of Guam – No report.

VI. Unfinished Business

1) Executive Committee

a) Revision of Attendance Areas – Mr. Fernandez thanked the Reassignment of Attendance Areas Committee for the work that the put in. Mr. Fernandez informed everyone that the packet contained a memorandum, updated tables for the reassignment of attendance areas, and a resolution for approval.

Ms. Gutierrez moved, seconded by Mr. Lujan, to approve the proposed Guam Education Board Resolution 2018-09 – Resolution to approve the Proposed Reassignment of Elementary School Attendance Areas for School Year 2018-2019, Approve the Reassignment of High School Attendance Areas to take effect School Year 2020-2020, require a Feasibility Assessment and Implementation Plan for a Central Middle School, and Require the Development of a Board Policy for the Regular Review of Attendance Areas Every Five Years. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

Ms. Gutierrez read Resolution 2018-09 into the record.

Ms. Gutierrez thanked the committee for the hard work. She stated that she appreciated the time they put into this effort. She recalled that some of the town hall meetings weren't fun but they sacrificed their time from their families and their schools. She thanked them from the bottom of her heart. She acknowledged that they can't satisfy everyone but appreciates the work they put into it.

Mr. Lujan also thanked the committee for their hard work.

Ms. San Nicolas applauded the committee's efforts and commented that they've done a remarkable job.

Mr. Mendiola stated that he really appreciates the process and he understands that some people are not happy. He reminded the Board that once they vote it'll be the Department of Education's choice on the path they are taking. He noted that the resolution clearly defines the process that brought them all to this point. He stated that he understands that some people are not happy but the resolution provides the flexibility for the Department of Education to adapt to certain conditions that may come up. He stated once they set this path and charted this course as a board with the Superintendent and his team, now they have to go out there an own it. It stated that it is their decision and they will own it as a group. He thanked the committee for their hard work.

Mr. Mendiola asked the Superintendent to do a roll call for the vote.

The Superintendent took roll call for the vote on Resolution 2018-09:

Benavente, Lourdes – YES
Gutierrez, Maria A. – YES
Lujan, James C. – YES
McNinch, Dr. Ron L. – YES
Mendiola, Mark B. – YES
San Nicolas, Lourdes – YES

The Superintendent informed the Chairman than he has six votes in favor of the proposal.

Mr. Mendiola congratulated the Superintendent and the Reassignment of Attendance Areas Committee.

b) NASBE Update/New Member Institute

Ms. Gutierrez reminded everyone that whenever a board member travels, it is a policy that the Board must approve and upon their return the member must submit a written report. She stated that there is a 2018 New Member Institute scheduled and although the Board doesn't have a new member, Dr. McNinch is the new member representative on the NASBE Board and needs to attend the meeting from June 8 – 9. She requested that the Board approve the travel pursuant to the board policy.

Dr. McNinch commented that a lot of hard work went into establishing a relationship with NASBE and Ms. Gutierrez did a lot of work in this area over the years, we're well known with NASBE and they are

very positive about our interactions with them. He stated that at this coming meeting there are some important things that he hopes to be able to accomplish and he wants to coordinate with the Superintendent. He noted that there are very important things that they will be discussing in the meeting and he hopes that at the next board retreat they can discuss how they are going to maximize our NASBE relationship. He commented that NASBE has a lot to offer. He also mentioned that in October, there is a 60th anniversary meeting and the Board may be able to fundraise to send several board members to attend the meeting. He stated that it is a very important networking opportunity for our board to work with national board members across the nation.

Ms. Gutierrez asked Dr. McNinch to follow up with President of NASBE, the possibility of NASBE opening up another region, which was discussed at the last annual conference that she attended.

Mr. Lujan moved, seconded by Ms. Gutierrez, to approve the travel of Dr. McNinch to attend the 2018 new Member Institute Conference. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

2) Instructional & Academic Support Committee

a) Head Start Report – Ms. Catherine Schroeder stated that received the funding guidance for their COLA grants. She stated that they are going to applying for $77,530 dollars. She stated that it is due on June 18, 2018, and she requested a work session to move forward with the grant.

Mr. Lujan moved, seconded by Ms. San Nicolas, to approve the Head Start Report as presented. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

b) Accreditation Report – Ms. San Nicolas reported that, of the fourteen schools that underwent a visit, seven schools underwent the full self-study which is a four day process. In that particular process, Category A involves the governing authority. She reported that there were two emerging things that came from most of the seven schools. The visiting teams applauded the dedication and commitment of the school leadership, faculty and staff. They also applauded the demonstration of caring for the students. The area for growth is that we have great programs and very meaningful professional development but the questioned that was asked is how do you access all of these to determine if they are impacting student achievement? Ms. San Nicolas stated that it is a real challenge and based on her experience it is not unique to Guam. She recommended that maybe they could work together with the Curriculum and Instructional Committee and get together with Mr. Sanchez. She stated that the reports that were given to the principals were in draft form. Every visiting chair takes the draft report, goes through the report and the final report will be given to the principal. She requested to the Superintendent that when those reports are finalized, they be included in the packet because there are areas where they make recommendations to the Governing Authority, central office or the Board. Ms. San Nicolas thanked all those who made it to the schools, the principals, all the teachers and staff at the schools. She stated that they need to be commended because they really demonstrated their pride for their schools.

Mr. Fernandez pointed out that several years ago the Department made a commitment to accredit all schools. Recently with the budget there has been discussion on whether we should revisit that topic. He stated that his recommendation to the Board was to complete this effort first and then come back to revisit how it is streamlined and make sure that it is effective. He pointed out that we have accredited eleven new schools over the past four years and over the next two years we intend to accredit six more schools which would bring us to all schools having gone through accreditation. We could then start to work on looking at how we can support and continue the accreditation process and doing it locally or regionally instead of all through WASC, except for the high schools and middle schools. He stated that he's open to revisiting that but we are close to full completion and it is incumbent upon us to maintain the standard of accreditation in our schools.

Ms. San Nicolas commented that she is very concerned with the schools that have begun preparation for the visit for school year 2018-2019. She stated that we may want to know where they are at, how much progress they have done, particularly those that are undergoing full self-study and mid cycle.

Mr. Mendiola stated that accreditation means a lot to their team and requested for the Superintendent to write a letter on behalf of the Board to the accreditation teams at the different schools. He stated that he wanted for the teams to be recognized and Ms. San Nicolas could sign off on the letter.

3) Safe & Health Schools Committee

a) Mesh Bag Policy – Ms. Gutierrez noted that one of the projects for the IBOGS was for them to develop a policy regarding school bags.

Ms. Gutierrez moved, seconded by Mr. Lujan, for the approval of the proposed Uniform Bag Policy developed by the IBOGS. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

Ms. Gutierrez commended the IBOGS for being the first to introduce a board policy.

IBOGS Chair Ernie Samelo stated that he and his team worked on the proposal for almost the whole school year and hoped that the Board would agree with the policy so that it could become official.

Dr. McNinch commented that it is very refreshing to see our young students dealing with policy. He stated that he feels that it is such a good learning experience for them and they did a wonderful job, they obviously put in a lot of hard work for this process. He commended and congratulated the IBOGS team.

Mr. Mendiola thanked Ms. Gutierrez for devoting a lot of her time and energy and providing guidance to the IBOGS team.

4) Fiscal Management

a) Update on FY18 /FY19 Budget – Mr. Mendiola stated that the committee will be calling for a work session to prepare for the meeting with the Legislature.

Mr. Fernandez stated that he hopes that there will be participation at the work sessions and the hearing because there have been some items that have come up since we first introduced this budget, that will impact our budget request. He stated that May 30th is when the work session is scheduled. He stated that we are dealing with a different budget environment, if this bill passes to raise the compulsory age, we will need to take that into account. He also stated that we also need to make sure that all the funding that is going to be dedicated to facilities gets appropriated so that we can utilize that for the next school year.

Dr. McNinch asked if the Board had taken an official position on the bill regarding raising the compulsory age.

Mr. Mendiola responded that they had.

Mr. Fernandez clarified that the testimony that was provided stated that if it were to go into effect we would need the resources necessary to be able to address the additional population of students. He also stated that the other issue was to assure that we have all the supports needed to ensure that students who may have dropped out for other reasons are able to be supported towards successful completion of high school.

b) US DOE Meetings – Mr. Mendiola stated that he briefed each of the board members and the Superintendent provided his trip report. They went to the U.S. DOE, prior to going out there they met

5) **Ad-Hoc Committee on Furlough and School Year 2018-19** – Tabled.

VII. **New Business**

1) Declaration of Financial Status Designation for December 2017 and March 2018

Ms. Gutierrez moved, seconded by Mr. Lujan, for the approval of Resolution 2018-08 Relative to approving the Corrective Financial Recovery Plan Prepared in response to the Code C-Watch issued by the Education Financial Supervisory Commission for the Months of December 2017 and March 2018. The Board voted by voice and approved the motion with a vote of 6-0. The motion passed.

2) Standing Update on Simon Sanchez High School Renovation - Mr. Mendiola informed the Board that this topic would be included as an agenda item moving forward. The item will be available in the event that the Superintendent needs to provide an update.

Mr. Mendiola commented that he knows that there are community partners out there and that some military exercises would be coming in and some people mentioned that some sailors want to volunteer their time to assist with the school clean ups. He stated that we should maximize them over the summer time and utilize it as school readiness. He noted that one of the biggest challenges when we open for the school year are the air conditioning problems. We need to be ahead of it and asked the Superintendent to work with his team to address.

Mr. Lujan recommended that air conditioning units be turned on a week before the start of school so that we can verify that the units are working.

VIII. **Announcements and Adjournment**

Mr. Mendiola mentioned the idea of board members wearing robes during graduations.

Mr. Lujan moved, seconded by all to adjourn the meeting. The motion passed.

Mendiola moved to adjourn the meeting at 7:33 p.m.

MINUTES SUBMITTED BY:

_____ **Date:** _____

CHRISTIE L. SAN NICOLAS
Acting Administrative Officer

MINUTES OF MAY 22, 2018 REGULAR BOARD MEETING:
( ) Approved as submitted
( ) Approved subject to corrections
( ) Other: _____

_____ _____

MARK B. MENDIOLA
GEB Chairman

JON J. P. FERNANDEZ
Executive Secretary/GDOE Superintendent

Date: _____ **Date:** _____

GUAM EDUCATION BOARD

500 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice Chairwoman

8th GUAM EDUCATION BOARD
SPECIAL MEETING
Thursday, June 14, 2018
2 pm
Superintendent's Conf. Rm., Bldg. A., Tiyan

MINUTES

VOTING MEMBERS

Mark B. Mendiola, Chairman
Maria A. Gutierrez, Vice Chairwoman
Peter Alecxis D. Ada
Lourdes M. Benavente
James C. Lujan
Ron L. McNinch, PhD
Lourdes B. San Nicolas

EX-OFFICIO MEMBERS

VACANT
IBOGS Representative

Mark D. McCarthy (AHES)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J.P. Fernandez
GDOE Superintendent

I. MEETING CALL TO ORDER

Mr. Mark B. Mendiola, Chairman, called the meeting to order at 2:00 p.m.

ROLL CALL OF MEMBERS

Mr. Jon J. P. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were **present** for the meeting:

Voting Members:
Mendiola, Mark B. – Chairman
Gutierrez, Maria A – Vice Chairwoman
Ada, Peter Alecxis
Lujan, James C.
San Nicolas, Lourdes B.

Staff:
Nasis, Jesse - Legal Counsel
San Nicolas, Christie

Absent:
Benavente, Lourdes M. – Excused
Crisostomo, Robert – Unexcused
McNinch, Dr. Ron L. – Excused*
IBOGS – Vacant
McCarthy, Mark D. - GFT Representative – Unexcused
Matanane, Rudy – MCOG Representative – Unexcused

The Superintendent announced that five (5) members of the Board were present, constituting a quorum.

Mr. Mendiola stated that the agenda is short, with two items on the agenda.

II. New Business

1) Head Start COLA Grant Application

Ms. San Nicolas stated that the Chairman of the Board of Education, Mr. Mark Mendiola received a letter from the Office of the Head Start Region IX regarding the Guam Head Start application for supplemental

funding. She stated that the application is the reason for the special meeting because the deadline for the proposal is June 18, 2018. She stated that there are conditions in the letter regarding what should be included the grant application, and it is to address the 2.6% COLA or differential COLA increases. In addition, any balance of the COLA funds proposal could be used to offset higher operating costs. She stated that there were three work sessions held on June 6th, June 12th and June 14th. At the June 12th and June 14th members of the parent council were present at both meetings, they were given the opportunity to provide input to the preliminary grant application that was prepared by the Head Start Director, Ms. Cathy Schroeder. Ms. San Nicolas stated that on June 6th they met in the Superintendent's Conference Room and they provided input from the Board members and the parents that were present. Changes had to be made, and Mrs. Schroeder assured the Board and the parents that those changes would be taken into consideration. On June 12th the Joint Council Meeting was held in the Head Start Office and parents were present along with Ms. Schroeder, Ms. San Nicolas and the Head Start staff. During the Joint Council Meeting they were minor changes. The final draft was provided to all Board members and the Superintendent. She stated that there was a work session held today, June 14th, at 1 pm. Everyone was given the opportunity to ask questions for clarification. At the June 12th meeting, Ms. San Nicolas brought up the idea of including tablets in the proposal; however, at that meeting, Ms. Schroeder indicated that there is another grant opportunity called Program Improvement Funds. That grant should emerge this summer, and technology tablets could be included into the proposal.

Ms. San Nicolas moved, seconded by Mr. Ada, to approve the Guam Head Start Program Grant Application for Supplemental funding as submitted by Head Start Director, Ms. Schroeder. The Board voted by voice and approved the motion with a vote of 5-0. The motion passed.

Mr. Mendiola stated that he is glad that Ms. Lou San Nicolas mentioned technology, and they hope that the program will continue to look to opportunities to get technology into the hands of our kids. In addition, he stated that the Board would like to hold a work session with SPED and Head Start to work on transitional issues and to discuss how they can strengthen the relationship between the SPED Program and the Head Start Program. He stated that they want to close the gap as much as possible.

Ms. Gutierrez asked to include the Parent Council members at the meeting.

Ms. Mendiola clarified that the Board is asking for everyone to be around the table to address any issues, and if there are any policy changes needed or support that the Board can provide, they will.

Ms. San Nicolas moved, seconded by Ms. Gutierrez, to approve the prioritization of technology in the next grant proposal, the Program Improvement Funds grant, to enhance teaching and learning and to support the reading Program ReadyRosie. The Board voted by voice and approved the motion with a vote of 5-0. The motion passed.

2) Travel related to USDOE matters

Ms. San Nicolas stated that she wanted to be sure that all future related travels for the Chairman, regarding USDOE and in particular, GDOE's high risk status, that the Board afford the Chairman to participate in that conversation, dialogue and meetings with the Superintendent and the USDOE. She stated that there would be no need to meet for one particular item. She stated that the Chairman has done a good job providing the Board with feedback, and she personally would like to see that he continues to reinforce the Department's efforts to get us out of the high risk. Mr. Mendiola requested to add "or designee" to the motion in the event that he is unable to attend said meetings. Mr. Ada recommended that whichever board member is overseeing the high-risk issue be the person to attend but to utilize position title instead of name.

Ms. San Nicolas moved, seconded by Mr. Lujan, to approve all future travel regarding USDOE and, in particular, GDOE's high risk status, that the Chairman of the Board or his designee be allowed to travel to participate in those meetings. The Board voted by voice and approved the motion with a vote of 5-0. The motion passed.

Mr. Mendiola thanked the Superintendent, Ms. Cruz, Mr. Sanchez and Ms. Taitano for successful graduation ceremonies that were held and thanked all the board members that participated.

He also thanked the board members who are on the budget and finance committee and he thanked the Superintendent for doing an outstanding job in presenting the fiscal year 2019 budget. He thanked the Superintendent, the partners with the GFT, the IBOGS and the Mayor's Council. He stated that we have to come together as a community and brace ourselves for 2019. The next board meeting is scheduled for June 26.

Ms. Gutierrez announced that the IBOGS representative from Tiyan High School, Eries Moreno, who is also the valedictorian, is inviting the Board to witness him receiving his resolution from the Legislature today, at 5:00 p.m.

Mr. Mendiola moved, seconded by Ms. Gutierrez, to adjourn the meeting. The motion passed.

Mendiola adjourned the meeting at 2:18 p.m.

MINUTES SUBMITTED BY:

_____ **Date:** _____

CHRISTIE L. SAN NICOLAS
Acting, Administrative Officer

MINUTES OF JUNE 14, 2018 SPECIAL BOARD MEETING:
( ) Approved as submitted
( ) Approved subject to corrections
( ) Other: _____

_____ _____

MARK B. MENDIOLA
GEB Chairman

JON J. P. FERNANDEZ
Executive Secretary/GDOE Superintendent

Date: _____ **Date:** _____

Communications

Ex-Officio Member Report

Unfinished Business/Committee Reports

NASBE

National Association of
State Boards of Education

National Association of State Boards
of Education
333 John Carlyle Street
Suite 530
Alexandria, Virginia 22314
(703) 684-4000
FED 10#46-0282694

Invoice Number: 0018099-IN
Invoice Date:June 5, 2018

Leilani Cruz
Member, Exec
500 Mariner Avenue
Barrigada, Guam 96913

Customer Number 00-GUA
Customer P.O. :
Terms: Due: July 1, 2018

Item	Description	UM	Quantity	Amount
2019 STATE DUES	2019 NASBE Membership Dues	EACH	1.000	5728
2019 NCOSEA	2019 NCOSEA DUES	EACH	1.000	130
2019 PUBS	2019 Publications Annual	EACH	1.000	20
PDA	Professional Development Account	EACH	1.000	5000

_____ *Opt out of Professional Development Funds*
Deduct $5,000 from invoice total

_____ *Additional $2,500 to Professional Development Funds*
Add $2,500 to invoice total

_____ *Additional $5,000 to Professional Development Funds*
Add $5,000 to invoice total

Net Invoice:	10878
Freight:	0.00
Invoice Total:	10878

For wire transfer information, contact Sharon Cannon (sharon.cannon@nasbe.org)

GUAM HEAD START PROGRAM
DEPARTMENT OF EDUCATION
500 Mariner Avenue; Office E2
Barrigada, Guam 96913
Tel: (671) 300-1603/0604
Fax: (671) 477-1535
www.gdoe.net/headstart

Jon J. P. Fernandez
Superintendent of Education

Catherine M. Schroeder
Program Director, Head Start

Department of Education
Office of the Superintendent
Date: 6/20/18 Time: 8062015
Rec'd By: Print Name Signature

Guam Head Start Program
Program Director's Report
June 2018

In accordance with Section 642 (d)(2) of the Head Start School Readiness Act of 2007 (P.L. 110-134), the DOE Guam Head Start Program is required to report specific information to the Guam Education Board and the Guam Head Start Policy Council on a monthly basis.

Financial(s): (Attachment A)

As of May 31 2018 financial statement the program expended and encumbered 82.53 % of the budget.

Enrollment Information / Reports: (Attachment B)

The attendance for May was 82.37 %. The attendance from August 23 through May 24 met the 85% enrollment objective of the program: 85.95%.

The program did have a 10.5% enrollment of children with disabilities thereby meeting the minimum of 10%.

Meal Report: (Attachment C): May report

Program Information: (Attachment D)

COLA grant: Thank you for your support and special meeting arrangement. The grant documents were electronically submitted on June 16.

Registration is ongoing. To date we have 475 children registered for next school year inclusive of returnees. Outreach registration is ongoing and staff are distributing flyers in neighborhoods and villages with low participation. The program has added Saturdays from 9 – 1 to accommodate working families.

Staffing: The only local vacancy at the moment is the School Health Counselor. Health services is a critical component of the program. In discussions with Juiletta Quinene, who

oversees the School Health Counselors, we shared an LPN would be a cost saving option.

The new Community Program Aide 11 who replaces the one who resigned will focus on health services and families. The program is now recruiting for her Community Program Aide I. In addition in preparation for next year the program will be opening recruitment for the Program Coordinator 1 position which is in the federal grant.

Progress reports from Education Services:

The second round of CLASS (Classroom Assessment Scoring System) which looks at staff interaction with children supports our observations that Classroom organization dimensions need continued professional development. The program has been addressing several children with significant behavioral challenges. (Attachment)

Student Progress based on the children transitioning to Kindergarten combining those children who are meeting and/or exceeding expectations for their age.

Domain	Fall results	Spring results
Social Emotional development	50.41%	93.16%
Physical development	56.92%	93.66%
Language	47.03%	86.36%
Cognitive development	45.16%	90.16%
Literacy	42.33%	88.17%
Mathematics	32.42%	83.16%

Communications: Office of Head Start: (Attachment E)

The program received Program Instruction ACF –PI-HS-18-04 which outlines the requirements for full enrollment. Our program has not been under enrolled. Challenges with recruitment of children are addressed each year with increased collaboration with Mayors, community partners, and door to door recruitment in villages/school districts with low enrollment

The program received next year's grant award.

Program Calendar and Announcements: June 18 – July 30:

Members of the Guam Education Board and DOE Management Team are welcome to attend all Head Start activities.

Date	Event
July 18	Policy Council Meeting: venue to be announced.

Action Request: No action requested at this time. The program is still waiting for information on the Program Improvement grant opportunity.

Submitted: June 18, 2018

Catherine M. Schroeder: Program Director

Joseph L. M. Sanchez: Deputy Superintendent of C&II

Jon J. P. Fernandez: Superintendent of Education

Row Labels	Sum of ORIGINAL APPROP	Sum of REVISED BUDGET	Sum of YTD EXPENDED	Sum of MTD EXPENDED	Sum of ENCUMBRANCE/REQ	Sum of AVAILABLE BUDGET	% USED	% AVAILABLE
17								
32010								
0111 FTE salary	1,739,971.00	1,554,446.00	1,247,117.91	114,804.52	-	307,328.09	80.23%	19.77%
0113 Substitute	2,100.00	2,100.00	-	-	-	2,100.00	0.00%	100.00%
0114 LTE salary	247,696.00	363,696.00	310,944.74	36,867.40	-	52,751.26	85.50%	14.50%
0121 Benefits	779,635.00	708,680.00	575,993.86	55,416.98	-	132,686.14	81.28%	18.72%
0222 Mileage	6,800.00	6,800.00	3,031.70	723.76	-	3,768.30	44.58%	55.42%
0230 Contractual	76,443.00	73,474.80	47,185.96	2,491.95	26,011.35	277.49	99.62%	0.38%
0240 Supplies	74,900.00	168,890.00	43,820.58	4,932.02	123,283.28	1,786.14	98.94%	1.06%
0250 Equipment	9,000.00	37,405.20	14,919.99	9,200.00	17,597.20	4,888.01	86.93%	13.07%
0290 Reimbersment PC	500.00	500.00	34.50	17.25	-	465.50	6.90%	93.10%
0450 Capital	46,500.00	46,750.00	-	-	46,750.00	-	100.00%	0.00%
0710 Indirect Cost Rate	19,187.00	19,187.00	-	-	-	19,187.00	0.00%	100.00%
32010 Total	**3,002,732.00**	**2,981,929.00**	**2,243,049.24**	**224,453.88**	**213,641.83**	**525,237.93**	82.39%	17.61%
32030								
0221 Off island travel	20,000.00	45,000.00	42,895.94	289.11	-	2,104.06	95.32%	4.68%
0222 Mileage	1,600.00	677.19	150.33	-	-	526.86	22.20%	77.80%
0230 Contractual	23,000.00	22,050.00	9,685.00	235.00	7,110.00	5,255.00	76.17%	23.83%
0240 Supplies	1,394.00	3,266.81	501.75	345.75	2,558.52	206.54	93.68%	6.32%
32030 Total	**45,994.00**	**70,994.00**	**53,233.02**	**869.86**	**9,668.52**	**8,092.46**	88.60%	11.40%
17 Total	**3,048,726.00**	**3,052,923.00**	**2,296,282.26**	**225,323.74**	**223,310.35**	**533,330.39**	82.53%	17.47%

09CH9160 - GUAM PUBLIC SCHOOL SYSTEM

End-Of-Month Enrollment - May 2018

Head Start

	Operated this month	*Last day of services provided*	*Reported Enrollment*	*Funded Enrollment*	*Grant Status*
	Yes	May 25, 2018	534	534	Reported
Initially Reported:	On 06/04/2018 by Enrico Pegarido				
Last Updated:	On 06/04/2018 01:28:41 AM, EST by Enrico Pegarido				
Grantee Comments:	Total Enrolled in Class: 530 Total Vacancies Within 30 Days: 2 Total Vacancies Within 60 day to Program End: 2				

GOVERNMENT OF GUAM
GUAM DEPARTMENT OF EDUCATION
STATE AGENCY FOR CHILD NUTRITION & FOOD DISTRIBUTION PROGRAMS
FEDERAL PROGRAMS DIVISION
THE CHILD AND ADULT FOOD CARE PROGRAM (CACFP)
FISCAL YEAR 2017/2018

MONTHLY SUMMARY OF MEAL ACTIVITY & REIMBURSEMENTS

*MAY 2018

SCHOOL	BREAKFAST		SNACKS		LUNCH		TOTAL MEAL REIMBURSEMENT AMOUNT	CASH-IN-LIEU		GRAND TOTAL (REIMBURSEMENT)
	MEALS SERVED	REIMB AMOUNT	MEALS SERVED	REIMB AMOUNT	MEALS SERVED	REIMB AMOUNT		MEALS SERVED	REIMB AMOUNT	
	@ 1.75		@ 0.88		@ 3.23			@ 0.2325		
MARCIAL SABLAN ELEM	244	427.00	283	249.04	287	927.01	1,603.05	287	66.73	$ 1,669.78
BP CARBULLIDO ELEM	245	428.75	242	212.96	504	1,627.92	2,269.63	504	117.18	$ 2,386.81
CL TAITANO ELEM	501	876.75	224	197.12	505	1,631.15	2,705.02	505	117.41	$ 2,822.43
FINEGAYAN ELEM	246	430.50	279	245.52	279	901.17	1,577.19	279	64.87	$ 1,642.06
HS TRUMAN ELEM	213	372.75	-	-	265	855.95	1,228.70	265	61.61	$ 1,290.31
JM GUERRERO ELEM	301	526.75	295	259.60	295	952.85	1,739.20	295	68.59	$ 1,807.79
INARAJAN ELEM	281	491.75	-	-	281	907.63	1,399.38	281	65.33	$ 1,464.71
MA ULLOA ELEM	558	976.50	270	237.60	567	1,831.41	3,045.51	567	131.83	$ 3,177.34
MU LUJAN ELEM	269	470.75	252	221.76	267	862.41	1,554.92	267	62.08	$ 1,617.00
MERIZO ELEM	217	379.75	-	-	217	700.91	1,080.66	217	50.45	$ 1,131.11
PC LUJAN ELEM	261	456.75	-	-	247	797.81	1,254.56	247	57.43	$ 1,311.99
HB PRICE ELEM	303	530.25	250	220.00	544	1,757.12	2,507.37	544	126.48	$ 2,633.85
TALAFOFO ELEM	223	390.25	-	-	214	691.22	1,081.47	214	49.76	$ 1,131.23
UPI ELEM	279	488.25	-	-	266	859.18	1,347.43	266	61.85	$ 1,409.28
WETTENGEL ELEM	278	486.50	212	186.56	490	1,582.70	2,255.76	490	113.93	$ 2,369.69
DL PEREZ ELEM	570	997.50	-	-	566	1,828.18	2,825.68	566	131.60	$ 2,957.28
CHIEF BRODIE ELEM	511	894.25	272	239.36	549	1,773.27	2,906.88	549	127.64	$ 3,034.52
ASTUMBO ELEM	243	425.25	-	-	239	771.97	1,197.22	239	55.57	$ 1,252.79
MACHANAO ELEM	303	530.25	-	-	303	978.69	1,508.94	303	70.45	$ 1,579.39
LIGUAN ELEM	-	-	-	-	-	-	-	0	0.00	$ -
ADACAO ELEM	289	505.75	-	-	268	865.64	1,371.39	268	62.31	$ 1,433.70
	-	-	-	-						
TOTAL	6,335	11,086.25	2,579	2,269.52	7,153	23,104.19	$ 36,459.96	7,153	1,663.07	$ 38,123.03

6/11/18

Prepared by: Cecile Olandez
Program Coordinator I
Date

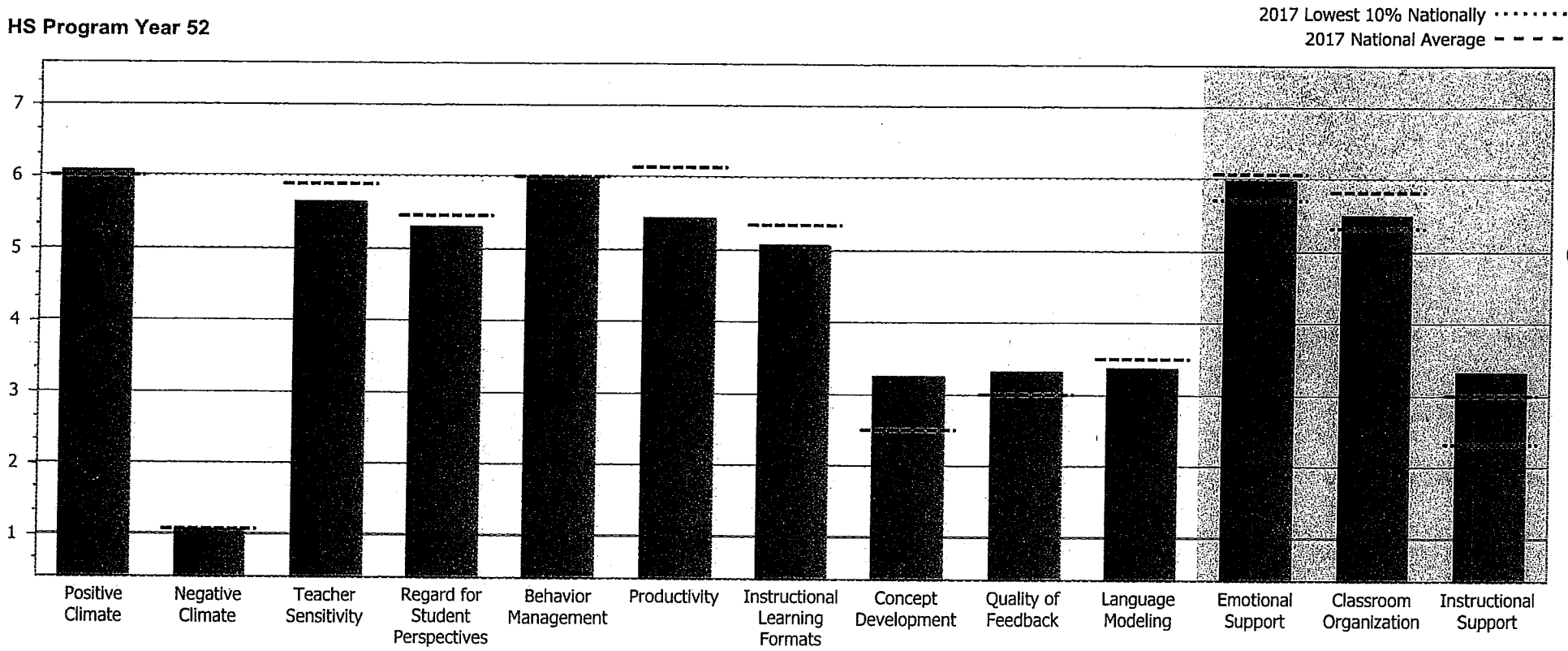
Certified by: Richard D. Leon Guerrero
FNS Administrator
Date

Guam Head Start Program

5630 - Pre-K CLASS® Average Score Charts

Observations occurring: 9/1/2017 - 5/21/2018

HS Program Year 52



	PC	NC	TS	RSP	BM	PD	ILF	CD	QF	LM	ES	CO	IS
9/1/17 - 5/21/18	6.08	1.07	5.63	5.29	6	5.43	5.07	3.25	3.32	3.37	5.99	5.5	3.31

Generated with data collected via Classroom Assessment Scoring System® (CLASS®), Pianta et al. © 2008

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ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-PI-HS-18-04	2. Issuance Date: 06/05/2018
	3. Originating Office: Office of Head Start	
	4. Key Words: Full Enrollment; Enrollment Requirements; Chronically Underenrolled	

PROGRAM INSTRUCTION

TO: All Head Start and Early Head Start Grantees, including Early Head Start-Child Care Partnership Grantees

SUBJECT: Full Enrollment Initiative

INSTRUCTION:

The Office of Head Start (OHS) is committed to preparing America's most vulnerable children to succeed by providing grantees with resources needed to deliver services to children and families in core areas of early learning, health, and family well-being. To achieve this, Head Start programs must provide services to 100 percent of the children they are funded to serve. Section 642(g) of the Head Start Act requires each Head Start agency to enroll 100 percent of its funded enrollment and maintain an active waiting list at all times with ongoing outreach to the community and activities to identify underserved populations.

This Program Instruction (PI) reiterates the importance of full enrollment. It also outlines the authority of OHS to designate an agency as Chronically Underenrolled and recapture, withhold, or reduce the base grant for programs that are not fully enrolled.

Enrollment Requirements

All Head Start grantees are required to report monthly enrollment in the Head Start Enterprise System (HSES) by program within each grant (641A(h)(2)). Reporting for the previous month is due on the seventh of each month. Grantees can make edits to reported monthly enrollment until a new reporting period opens.

A grantee must maintain its funded enrollment level and fill any vacancy as soon as possible. Grantees may report any slots that were vacant for less than 30 days as enrolled for the month. After 30 days, the slot can no longer be counted as an enrolled slot (45 CFR § 1302.15(a)).

OHS Enrollment Review

Section 641A(h)(3) of the Head Start Act requires the Secretary of the U.S. Department of Health and Human Services (HHS) to determine which agencies are operating with an actual enrollment in their Head Start and/or Early Head Start program that is less than the funded enrollment based on not less than four consecutive months of data. The count of consecutive

months underenrolled does not restart after a program has been closed, typically for the summer break, or after the agency begins a new noncompetitive project period. For example, if a program is underenrolled in April and May, closes June–August for summer break, and after opening remains underenrolled in September and October, October would constitute the fourth consecutive month.

Grantees with four or more consecutive months of underenrollment in any Head Start and/or Early Head Start program will receive an Underenrollment Letter from the Regional Office. Grantees must develop, in collaboration with the Regional Office, a plan and timetable for reducing or eliminating underenrollment. The 12-month period for determining chronic underenrollment starts 10 calendar days from the date the Underenrollment Letter is sent.

OHS Authority to Designate Grantee as Chronically Underenrolled

Achieve and Maintain 97 Percent Funded Enrollment
If the grantee is meeting at least 97 percent enrollment after the 12-month period has concluded, OHS will continue to evaluate to ensure the grantee maintains at least 97 percent enrollment for six consecutive months. Where the grantee has achieved and maintained at least 97 percent enrollment for six consecutive months following the 12-month period, a Letter of Completion will be sent to the grantee. The Letter of Completion will serve as official notice of successful completion of the underenrollment plan.

Fall Short of 97 Percent Funded Enrollment
If the grantee is less than 97 percent of funded enrollment after the 12-month period has concluded, OHS has the authority to designate the agency as Chronically Underenrolled and take actions authorized under Section 641A(h)(5). These actions include recapturing, withholding, or reducing the annual funding and funded enrollment. OHS is committed to continuing to support such agencies in achieving and maintaining full enrollment. Any reduction in funding will adjust the funded enrollment to be consistent with the historical, actual enrollment level.

Agencies designated as Chronically Underenrolled will receive a Chronically Underenrolled Designation Letter. The Chronically Underenrolled Designation Letter will inform the grantee of their designation, any subsequent action, and an opportunity to appeal a recapture, withholding, or reduction in funding to the Administration for Children and Families (ACF) within 30 days of delivery of the Chronically Underenrolled Designation Letter.

Appeal Process

Grantees who decide to appeal a recapture, withholding, or reduction in funding must submit a written appeal with supporting evidence to OHS.Enrollment@acf.hhs.gov. Grantees may request a hearing with the written appeal. Failure to submit an appeal in the manner described in this PI will result in immediate implementation of the reduction in funding described in the Chronically Underenrolled Designation Letter.

If a grantee requests a hearing as part of their appeal, a hearing will be scheduled no later than 60 days following receipt of the written appeal and request for a hearing. The hearing will be by

telephone or web meeting and the grantee may present witness testimony or written witness statements to explain or support evidence previously submitted in the written appeal. Testimony at the hearing should be limited to no more than one hour.

Within 30 days following the date of the hearing, ACF will communicate its decision to the agency in writing and the decision will be immediately implemented. The appeal decision is final.

Removing the Chronically Underenrolled Designation

Agencies designated as Chronically Underenrolled will maintain their designation until successfully demonstrating six consecutive months of enrollment not less than 97 percent of funded enrollment at its new funded enrollment level. When the grantee has achieved six consecutive months of at least 97 percent enrollment, a Chronically Underenrolled Designation Removal Letter will be sent to the grantee. The Designation Removal Letter will serve as official notice that the designation of Chronically Underenrolled has been lifted.

Should the grantee remain designated as Chronically Underenrolled, OHS may further recapture, withhold, or reduce the annual funding and funded enrollment. The agency will again have the opportunity to appeal.

Grantees are asked to review the Enrollment User Guide in HSES to assure accurate reporting.

Please direct any questions regarding this PI to your Regional Office.

Thank you for the work you do on behalf of children and families.

/ Dr. Deborah Bergeron /

Dr. Deborah Bergeron
Director
Office of Head Start

DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE:	2. ASSISTANCE TYPE:	3. AWARD NO.:	4. AMEND. NO.
Office of Head Start	Discretionary Grant	09CH9160-05-00	0

5. TYPE OF AWARD:	6. TYPE OF ACTION:	7. AWARD AUTHORITY:
Service	Non-Competing Continuation	42 USC 9801 ET SEQ.

8. BUDGET PERIOD:	9. PROJECT PERIOD:	10. CAT NO.:
07/01/2018 THRU 06/30/2019	07/01/2014 THRU 06/30/2019	93.600

11. RECIPIENT ORGANIZATION:

GUAM DEPARTMENT OF EDUCATION
P.O. Box DE
Hagatna Guam, 96932-7507
GUAM
Grantee Authorizing Official: Peter Alecvis Ada

12. PROJECT / PROGRAM TITLE:

Head Start

13. COUNTY:	14. CONGR. DIST:	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR:
		Catherine Schroeder

16. APPROVED BUDGET:

Personnel	$	1,995,413.00
Fringe Benefits	$	791,330.00
Travel	$	22,000.00
Equipment	$	10,340.00
Supplies	$	96,710.00
Contractual	$	77,730.00
Facilities/Construction	$	0.00
Other	$	34,400.00
Direct Costs	$	3,027,923.00
Indirect Costs At % of $	$	0.00
In Kind Contributions	$	0.00
Total Approved Budget	$	**3,027,923.00**

17. AWARD COMPUTATION:

A. NON-FEDERAL SHARE	$	556,981.00	15.54%
B. FEDERAL SHARE	$	3,027,923.00	84.46%

18. FEDERAL SHARE COMPUTATION:

A. TOTAL FEDERAL SHARE	$	3,027,923.00
B. UNOBLIGATED BALANCE FEDERAL SHARE	$	94,747.00
C. FED. SHARE AWARDED THIS BUDGET PERIOD	$	0.00

19. AMOUNT AWARDED THIS ACTION:	$	2,933,176.00
20. FEDERAL $ AWARDED THIS PROJECT PERIOD:	$	14,063,116.00

21. AUTHORIZED TREATMENT OF PROGRAM INCOME:

Additional Costs

22. APPLICANT EIN:	23. PAYEE EIN:	24. OBJECT CLASS:
660491518	1660491518A2	41.51

25. FINANCIAL INFORMATION:

DUNS 855023255

ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
	09CH916005	75-18-1536	8-G094122	$2,887,182.00		
	09CH916005	75-18-1536	8-G094120	$45,994.00		
	09CH916005	75-15-1536	5-G094122	$71,933.00		

26. REMARKS: (Continued on separate sheets)

27. SIGNATURE - ACF GRANTS OFFICER	DATE:	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY	
Clinton A Mcgrane	06/15/2018	Mr. Omar Barrett	06/12/2018

29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S)	DATE:
Ms. Jan Y Len - Regional Program Manager, Office of He	06/15/2018

DGCM-3-785 (Rev. 86)

DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE:	2. ASSISTANCE TYPE:	3. AWARD NO.:	4. AMEND. NO.
Office of Head Start	Discretionary Grant	09CH9160-05-00	0

5. TYPE OF AWARD:	6. TYPE OF ACTION:	7. AWARD AUTHORITY:
Service	Non-Competing Continuation	42 USC 9801 ET SEQ.

8. BUDGET PERIOD:	9. PROJECT PERIOD:	10. CAT NO.:
07/01/2018 THRU 06/30/2019	07/01/2014 THRU 06/30/2019	93.600

11. RECIPIENT ORGANIZATION:

GUAM PUBLIC SCHOOL SYSTEM

ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED%
	09CH916002	75-15-1536	5-G094122	($71,933.00)		
	09CH916005	75-16-1536	6-G094122	$22,814.00		
	09CH916003	75-16-1536	6-G094122	($22,814.00)		

DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE:	2. ASSISTANCE TYPE:	3. AWARD NO.:	4. AMEND. NO.
Office of Head Start	Discretionary Grant	09CH9160-05-00	0

5. TYPE OF AWARD:	6. TYPE OF ACTION:	7. AWARD AUTHORITY:
Service	Non-Competing Continuation	42 USC 9801 ET SEQ.

8. BUDGET PERIOD:	9. PROJECT PERIOD:	10. CAT NO.:
07/01/2018 THRU 06/30/2019	07/01/2014 THRU 06/30/2019	93.600

11. RECIPIENT ORGANIZATION:

GUAM PUBLIC SCHOOL SYSTEM

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information.This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) thatare applicable to you based on your recipient type and the purpose of this award.

   This includes requirements in Parts I and II (available at http://www.hhs.gov/grants/grants/policies-regulations/index.html of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS.This award is subject to requirements or limitations in any applicable Appropriations Act.This award is subject to the requirements of Section 106 (g) of the trafficking VictimsProtection Act of 2000, as amended (22 U.S.C. 7104).For the full text of the award term, go to http://www.acf.hhs.gov/discretionary-post-award-requirements.
   This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements.For the full text of the award term, go to http://www.acf.hhs.gov/discretionary-post-award-requirements.This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to http://www.acf.hhs.gov/discretionary-post-award-requirements.

   Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuityviolations potentially affecting the federal award. Subrecipients must disclose, in a timelymanner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violationspotentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:
   The Administration for Children for Children and FamiliesU.S. Department of Health and Human ServicesOffice of Grants ManagementATTN: Grants Management Specialist330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
   U.S. Department of Health and Human ServicesOffice of Inspector GeneralATTN: Mandatory Grant Disclosures, Intake Coordinator330 Independence Avenue, SW, Cohen BuildingRoom 5527Washington, DC 20201Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
   Failure to make required disclosures can result in any of the remedies described in 45 CFR75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180& 376 and 31 U.S.C. 3321).

   This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

GUAM PUBLIC SCHOOL SYSTEM 09CH9160-05-00

1. remarks

26. REMARKS (Continued from previous page)

This grant action awards $2,981,929 for Head Start operations and $45,994 for training and technical assistance for the 07/01/2018-06/30/2019 budget period.

This action also offsets (recaptures) unobligated Head Start operations funds of $71,933.00 from Program Year 02, and Head Start operations funds of $22,814.00 from Program Year 03 to Program Year 05. The unobligated federal fund balance is reported as available in the grantee's Final Financial Report SF-425 for Grant Numbers 09CH9160/02, 09CH9160/03. If the audit report for the periods including Grant Numbers 09CH9160/02, 09CH9160/03 reflects a lower federal fund balance, it will be the responsibility of the grantee to cover any difference with non-federal funds.

Head Start population: 534 children.
Designated Head Start service area: Territory of Guam.
Approved program options: Center-based.

This grant is subject to the requirements for contribution of the non-federal match and approval of key staff, the limitations on development and administrative costs and employee compensation, and prior written approval for the purchase of equipment and other capital expenditures and the purchase, construction and major renovation of facilities as specified in Attachment 1.

As per Program Instruction ACF-PI-HS-17-04, the grantee is required to submit one semi-annual SF-425 report, one annual SF-425 report, and one final SF-425 report. For Guam Department of Education, SF-425 reports must be received by:

- Semi-Annual Report: 01/30/2019
- Annual Report: 07/30/2019
- Final Report: 10/30/2019

Additionally, the grantee must submit their SF-429 Real Property Status report via the Online Data Collection System, accessible through GrantSolutions. Your SF-429 report is due by the Annual SF-425 due date given above. Please refer to Program Instruction ACF-PI-HS-17-03 for further details.

In accordance with Public Law 95-134, Guam Department of Education is entitled to a waiver of the first $200,000 of the required non-Federal share match. Therefore the adjusted Non-Federal Share Match for Guam Department of Education is $556,981.

Attachment 1

Award Number: 09CH9160/05

Recipient Organization: GUAM DEPARTMENT OF EDUCATION

This grant is subject to Section 640(b) of the Head Start Act and 45 C.F.R. § 1303.4 requiring a non-federal match of 20 percent of the total cost of the program. This grant is also subject to the requirements in Section 644(b) of the Head Start Act and 45 C.F.R. § 1303.5 limiting development and administrative costs to a maximum of 15 percent of the total costs of the program, including the non-federal match contribution of such costs. The requirements for a non-federal match of 20 percent and the limitation of 15 percent for development and administrative costs apply to the 07/01/2018-06/30/2019 budget period unless a waiver is approved. Any request for a waiver of the non-federal match, or a portion thereof, that meets the conditions under Section 640(b)(1)-(5) of the Head Start Act and 45 C.F.R. § 1303.4 or a waiver of the limitation on development and administrative costs that meets the conditions under 45 C.F.R. § 1303.5 must be submitted in advance of the end of the budget period. Any waiver request submitted after the expiration of the project period will not be considered.

The HHS Uniform Administrative Requirements (see 45 C.F.R. § 75.308(c)(1)(ii)) provide the authority to ACF to approve key staff of Head Start grantees. For the purposes of this grant, key staff is defined as the Head Start Director or person carrying out the duties of the Head Start Director if not under that title and the Chief Fiscal Officer if any of those positions is funded, either directly or through indirect cost recovery, more than 50 percent with Head Start funds.

Section 653 of the Head Start Act prohibits the use of any federal funds, including Head Start grant funds, to pay any portion of the compensation of an individual employed by a Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule.

Prior written approval must be obtained for the purchase of equipment and other capital expenditures as described in 45 C.F.R. § 75.439(a). Prior written approval must also be obtained under 45 C.F.R. § 75.439(b)(3) and 45 C.F.R. Part 1303 Subpart E – Facilities to use Head Start grant funds for the initial or ongoing purchase, construction and major renovation of facilities. No Head Start grant funds may be used toward the payment of one-time expenses, principal and interest for the acquisition, construction or major renovation of a facility without prior written approval of the Administration for Children and Families.

New Business

DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

www.gdoe.net
500 Mariner Avenue
Barrigada, Guam 96913
Telephone: (671) 300-1547/1536•Fax: (671)472-5001
Email: jonfernandez@gdoe.net

JON J. P. FERNANDEZ
Superintendent of Education

June 22, 2018

MEMORANDUM

TO: Chairman and Members, Guam Education Board

FROM: Superintendent of Education

RE: Education Financial Supervisory Commission, Declaration of Financial Status Designations, Code C-Watch, Corrective Financial Recovery Plan for 2018 Fiscal Year to Date: April 2018.

The Education Financial Supervisory Commission (EFSC) issued a Declaration of Financial Status Designation (FSD) on May 24, 2018 for the month of April 2018. A Code C-Watch has been issued for object category 290 Miscellaneous. The EFSC FSD was received by the Guam Education Board (GEB) office on June 1, 2018.

The Corrective Financial Recovery Plan (CFRP) as required by law must be provided to the Guam Education Board within twenty (20) working days of receipt of the EFSC issued Watch. The GEB shall review, modify and approve by resolution, the CFRP and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

290 Miscellaneous
The projected shortfall, $9,688 for the period ending April 30, 2018 is the result of $45,703 in estimated projections of miscellaneous expenses based on year to date (YTD) expenditures of $63,985. The YTD expenses are, for the most part, unanticipated expenses related to compensation settlements, payroll taxes, and penalties. A budget modification will be processed to cover these one-time costs. GDOE will request that the EFSC make a manual adjustment to reverse the $45,703 in estimated projections.

Additionally, quarterly custodial and trust fund fees associated with the First Generation Trust Fund Account are part of these miscellaneous expenses; these expenses will be offset by interest income from the Trust Fund.

A resolution (Resolution No. 2018-10) has been prepared outlining the above and is attached for review. Please let me know if you would like to discuss this matter in greater detail.

JON J.P. FERNANDEZ

Attachments

cc: Deputy Superintendent of Finance and Administrative Services

Authority: 17GCA, Article 1, Chapter 3, §3133 creates the Guam Department of Education Financial Supervisory Commission (EFSC) as an independent body to assist the GDOE and the Guam Education Board (GEB) with the task of monitoring and managing all public education financial resources. The EFSC's primary role is to monitor the financial health of the GDOE by developing and supervising a financial status designation of GDOE finances.

Declaration of Financial Status Designation

Fiscal Year-to-Date: 10/1/2017 to 04/30/2018

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a CODE C – Watch indicating that the Guam Department of Education (GDOE) has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories:

290 Miscellaneous

Month of April 2018

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a CODE B – Warning indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories:

290 Miscellaneous

Required Action

CODE C - Watch. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit a Corrective Financial Recovery Plan to eliminate Watch conditions within twenty (20) working days of an EFSC-issued Watch to the GEB. The GEB shall review, modify and approve by resolution the corrective Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

CODE B - Warning. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit an explanation of variance within five (5) working days of an EFSC Warning to the GEB and EFSC that explains each expenditure category above the approved budget amount as outlined in the Fiscal Year 2018 twelve (12)-month Expenditure Operations Plan.

The designations declared as defined in Article 1, Chapter 3, §3133(d) of Title 17, Guam Code Annotated were unanimously assigned on May 24, 2018. Accordingly, on behalf of the EFSC, this report is hereby submitted and filed with the **Guam Education Board Members, GDOE Superintendent, GDOE Deputy Superintendent of Finance, *I Maga'låhen Guåhan,* the Speaker of *I Liheslaturan Guåhan,* and Members of the EFSC.**

Department: Guam Department of Education
Fund: Consolidated Local Funds
Account No.: ALL

Budget Act(s): P.L. 34-42
YTD Exp.Date 4/30/2018

A	B	C	D	E	F	G	H	I	J
Account Code	Budget Act(s) Appropriations	Reserve	Allotments	GDOE YTD Expenditures	Manual Adjustment	Projected Remaining Expenditures	Projected Lapse/ (Shortfall)	CODE	Encumbrances
111 Salary	133,142,925	0	133,142,925	78,136,265	0	54,952,698	5,053,963	A-Stable	0
112 OT	80,000	0	80,000	7,116	0	5,214	67,670	A-Stable	0
113 Benefits	51,351,889	0	51,351,889	25,693,997	0	19,289,166	6,368,726	A-Stable	0
Total Personnel	**184,574,814**	**0**	**184,574,814**	**98,837,377**	**0**	**74,247,078**	**11,490,359**	**A-Stable**	**0**
220 Travel	17,000	0	17,000	5,457	0	3,898	7,645	A-Stable	0
230 Contract	18,620,628	0	18,620,628	12,484,250	(2,151,356)	7,380,632	907,111	A-Stable	6,514,259
233 Rent	0	0	0	0	0	0	0	A-Stable	0
240 Supplies	3,207,526	0	3,207,526	395,938	0	282,570	2,529,018	A-Stable	316,902
250 Equipment	2,276,827	0	2,276,827	756,458	0	540,327	980,041	A-Stable	6,132
270 Wkrs Comp	0	0	0	0	0	0	0	A-Stable	0
271 Drug Testing	0	0	0	0	0	0	0	A-Stable	0
290 Misc.	100,000	0	100,000	63,985	0	45,703	(9,688)	C-Watch	0
361 Power	12,235,748	0	12,235,748	7,247,911	0	5,177,079	(189,242)	A-Stable	0
362 Water	2,665,685	0	2,665,685	1,412,836	0	1,009,168	243,681	A-Stable	0
363 Telephone	261,844	0	261,844	121,073	0	86,481	54,291	A-Stable	44,162
450 Cap. Outlay	757,185	0	757,185	5,128,200	(5,128,200)	0	757,185	A-Stable	0
Total Operations	**40,142,443**	**0**	**40,142,443**	**27,616,108**	**(7,279,566)**	**14,525,859**	**5,280,041**	**A-Stable**	**6,881,455**
GRAND TOTAL	**224,717,257**	**0**	**224,717,257**	**126,453,485**	**(7,279,566)**	**88,772,937**	**16,770,400**	**A-Stable**	**6,881,455**

	Monthly Variance				Year-to-Date Variance			
Account Code	12-Month Operations BUDGET	Monthly ACTUALS	Variance	CODE	12-Month Operations BUDGET	Year-to-Date ACTUALS	Variance	CODE
111 Salary	10,183,006	10,465,529	(282,523)	A-Stable	76,749,440	73,136,265	3,613,176	A-Stable
112 OT	6,154	1,167	4,987	A-Stable	46,154	7,116	39,038	A-Stable
113 Benefits	3,934,868	3,699,938	234,929	A-Stable	29,580,338	25,693,997	3,886,341	A-Stable
Total Personnel	**14,124,027**	**14,166,634**	**(42,607)**	**A-Stable**	**106,375,932**	**98,837,377**	**7,538,555**	**A-Stable**
220 Travel	1,254	622	632	A-Stable	11,064	5,457	5,607	A-Stable
230 Contract	2,242,239	1,306,519	935,720	A-Stable	13,683,590	10,332,885	3,350,705	A-Stable
233 Rent	0	0	0	A-Stable	0	0	0	A-Stable
240 Supplies	267,025	56,840	210,185	A-Stable	1,719,540	395,938	1,323,602	A-Stable
250 Equipment	85,579	22,225	63,354	A-Stable	1,825,735	756,458	1,069,277	A-Stable
270 Wkrs Comp	0	0	0	A-Stable	0	0	0	A-Stable
271 Drug Testing	0	0	0	A-Stable	0	0	0	A-Stable
290 Misc.	0	63,224	(63,224)	B-Warning	0	63,985	(63,985)	B-Warning
361 Power	1,011,617	1,006,569	5,048	A-Stable	7,081,320	7,247,911	(166,591)	A-Stable
362 Water	372,586	160,165	212,420	A-Stable	2,608,099	1,412,836	1,195,263	A-Stable
363 Telephone	21,726	17,540	4,185	A-Stable	152,079	121,073	31,006	A-Stable
450 Cap. Outlay	0	0	0	A-Stable	381,535	0	381,535	A-Stable
Total Operations	**4,002,026**	**2,633,705**	**1,368,321**	**A-Stable**	**27,462,962**	**20,336,542**	**7,126,420**	**A-Stable**
GRAND TOTAL	**18,126,053**	**16,800,339**	**1,325,714**	**A-Stable**	**133,838,894**	**119,173,920**	**14,664,974**	**A-Stable**

Notes:

Column C - There are no Reserve amounts pursuant to P.L. 33-185.

Column F - Manual Adjustments $7,279,566 related to the JFK CapEA expenditure not included in the appropriations to the GDOE in Column B.
The 12-Month Operations data excludes $20,564,000 in appropriations for Charter Schools ($8,060,000), projected Child Nutrition Reimbursement & Cash Collections ($12,504,000).

Definitions:

A-Stable: indicating that the GDOE has positive variance reports in all budgeted expense categories at the time of reporting.

B-Warning: indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories.

C-Watch: indicating that the GDOE has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories.

GUAM EDUCATION BOARD
RESOLUTION NUMBER 2018-10

Introduced by: **Guam Education Board Members**

RELATIVE TO APPROVING THE CORRECTIVE FINANCIAL RECOVERY PLAN PREPARED IN RESPONSE TO THE CODE C-WATCH ISSUED BY THE EDUCATION FINANCIAL SUPERVISORY COMMISSION FOR THE MONTH APRIL 2018

WHEREAS, 17 GCA Chapter 3 §3133 established the Education Financial Supervisory Commission (EFSC) to develop financial performance indicators that produce a monthly financial designation status for the Guam Department of Education (GDOE); and

WHEREAS, on May 24, 2018, the EFSC issued Declaration of Financial Status Designation (FSD) for April 2018; and issued a Code C-Watch for budget object category 290 Miscellaneous for the period ending April 30, 2018 based on a $9,688 projected shortfall in miscellaneous expenses; and

WHEREAS, 17 GCA Chapter 3 §3133(d)(3) defines Code C-Watch as a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting; and

WHEREAS, the April 2018 EFSC FSD was transmitted and received by the Guam Education Board (GEB) office on June 1, 2018; and

WHEREAS, GDOE has prepared a budget modification to cover the one-time costs and will request the EFSC to adjust projected miscellaneous expenditures; and

WHEREAS, 17 GCA Chapter 3 §3133(e)(3) requires that the GEB review, modify and approve by resolution the Corrective Financial Recovery Plan (CFRP) and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education; and

WHEREAS, on June 22, 2018 the Superintendent of Education provided CFRP to the GEB to address the projected Code C-Watch shortfall in miscellaneous expenses for the year to date period ending April 30, 2018;

NOW THEREFORE BE IT RESOLVED, that the Guam Education Board approves the Corrective Financial Recovery Plan submitted to the Board on June 22, 2018 by the Superintendent of Education; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be transmitted to the EFSC.

DULY AND REGULARLY ADOPTED BY THE GUAM EDUCATION BOARD ON THIS _____ DAY OF _____ 2018.

MARK B. MENDIOLA
Chairman, Guam Education Board

JON J.P. FERNANDEZ
Executive Secretary, Guam Education Board

Executive Session