Agat Mayor's Office
Mayor Kevin James T. Susuico
Vice Mayor Christopher J. Fejeran
P. O. Box 786 Hagatna, Guam 96932
(T) 565-2524/4335 (F) 565-4826

MEMORANDUM

July 3, 2018

GL# 34-18-2039
Speaker Benjamin J.F. Cruz

JUL 06 2018
Time: 10:30 [✓] AM [ ] PM File No.
Received By:

To: Department of Revenue & Taxation
Governor's Office
Speaker of the Guam Legislature
Office of the Public Auditor

From: Kevin James T. Susuico
Agat Mayor

Subj: Amended (Memorandum only)
Non-Appropriated Funds (NAF) 1st Quarter

Buenas yan Hafa Adai! Submitted herewith pursuant to Public Law 30-68 (P. L.), is Agat Mayor's Office 2018 Non-Appropriated Funds (NAF) Account 1st Quarter.

Amended to reflect the correct year of 2018 and not 2017. Please note that attachments related to said subject was previously submitted to your office.

Any further questions you can contact the office at 565-2524/4335.

Si Yu'us Ma'ase,

Mayor Kevin James T. Susuico

Cc: MCOG Executive Director
File

2039

AGAT MAYOR'S OFFICE
FISCAL YEAR 2018
NON-APPROPRIATED FUNDS (NAF)
REVENUE AND EXPENDITURE SUMMARY REPORT
[X] 1ST QTR [ ] 2ND QTR [ ] 3RD QTR [ ] 4TH QTR

REVENUE		
DONATION (Cash)	$	681.00
DONATION (In-Kind)		
FACILITY USE DONATION	$	1,500.00
FIESTA/FESTIVAL CONCESSIONS		
NIGHT MARKETS/ FLEA MARKETS	$	1,230.00
FUNDRAISING ACTIVITIES (Bingo)	$	1,175.00
GRANTS		
PROGRAM REGISTRATION		
OTHER:GVB Christmas Lighting, McDonald's End of Year Appreciation	$	3,000.00
TOTAL REVENUE	**$**	**7,586.00**

	OPERATIONS	EXPENDITURE	
220	TRAVEL (Off-Island/Local Mileage Reimbursement)	$	372.99
230	CONTRACTUAL SERVICES		
233	OFFICE SPACE RENTAL/ FACILITY USE	$	400.00
240	SUPPLIES & MATERIALS	$	6,714.70
250	EQUIPMENT	$	53.15
270	WORKERS COMPENSATION		
271	DRUG TESTING		
280	SUB-RECIPIENT/SUB-GRANT		
290	MISCELLANEOUS: (See Below)	$	9,014.34
	Community Programs/ Events: Halloween Extravaganza		
	Community Projects		
	Other: End of Year Appreciation (Dinner Deposit, Prizes, Payments)		
	MCOG Christmas, Manamko Luncheon, Japan Cultural Exchange		
	Humanitarian Assistance	$	600.00
	TOTAL OPERATIONS	**$**	**17,155.18**

	UTILITIES	EXPENDITURE	
361	Power		
362	Water/Sewer	$	-
363	Telephone	$	-
	TOTAL UTILITIES	**$**	**-**

	CAPITAL OUTLAY	EXPENDITURE
450	Capital Outlay	

OCTOBER REVENUE REPORT										
DATE	DESCRIPTION	CASH	IN KIND	FACILITY	CONCESSIONS	NIGHT MARKET	FUNDRAISING	GRANTS	REGISTRATION	OTHER
10/3/2017	Sagan Bisita Kitchenette			$150.00						
10/11/2017	October Vendor Payments					$485.00				
10/20/2017	Bingo (10/11/17)						$273.00			
10/20/2017	Bingo (10/18/17)						$500.00			
10/20/2017	Mr. & Mrs. Rudy Lumumpao	$100.00								
10/20/2017	Sagan Bisita Usage (11/04/17)			$200.00						
10/20/2017	Sagan Bisita Usage (11/18/17)			$200.00						
10/20/2017	Izumi High School Cultural Exchange									$6,800.00
10/30/2017	Sagan Bisita Kitchenette			$150.00						
10/30/2017	November Vendor Payments					$490.00				
	TOTAL	$100.00		$700.00		$975.00	$773.00			$6,800.00

NOVEMBER REVENUE REPORT

DATE	DESCRIPTION	CASH	IN KIND	FACILITY	CONCESSIONS	NIGHT MARKET	FUNDRAISING	GRANTS	REGISTRATION	OTHER
11/3/2017	Bingo (11/01/17)						$402.00			
11/6/2017	November Vendor Payments					$55.00				
11/6/2017	Sagan Bisita Kitchenette (Diony)			$150.00						
11/6/2017	Sagan Bisita Kitchenette (Jhun Lopez)			$200.00						
11/27/2017	November Vendor Payments					$50.00				
11/27/2017	Mr. & Mrs. Rudy Lumumpao	$100.00								
11/27/2017	Sagan Bisita Usage (01/06/2018)			$100.00						
11/27/2017	Vendor Payments (December)					$35.00				
	TOTAL	$100.00		$450.00		$140.00	$402.00			

DECEMBER REVENUE REPORT										
DATE	DESCRIPTION	CASH	IN KIND	FACILITY	CONCESSIONS	NIGHT MARKET	FUNDRAISING	GRANTS	REGISTRATION	OTHER
12/2/2017	GVB Christmas Lighting Event									$1,000.00
12/6/2017	December Vendor Payments					$75.00				
12/6/2017	Donation	$256.00								
12/6/2017	Arthur Toves (Donation)	$125.00								
12/14/2017	Mr. & Mrs. Rudy Lumumpao	$100.00								
12/14/2017	End of the Year Volunteer Appreciation (McDonalds of Guam)									$2,000.00
12/20/2017	December Vendor Payments					$10.00				
12/20/2017	December Vendor Payments					$10.00				
12/20/2017	Sagan Bisita Kitchenette (Turnjai Babauta)			$150.00						
12/28/2017	December Vendor Payments					$20.00				
12/28/2017	Sagan Bisita Usage (12/23/2017)			$200.00						
	TOTAL	$481.00		$350.00		$115.00	$0.00			$3,000.00

OCTOBER EXPENSE REPORT										
DATE	ITEM NO.	DESCRIPTION	220	230	233	240	250	270	280	290
10/4/2017	3531	Sagan Bisita Deposit Return			$100.00					
10/6/2017	3532	Friday Night Entertainment								$175.00
10/19/2017	3533	MPC Meeting Refresments								$150.98
10/20/2017	3534	EOY Appreciation Deposit Payment								$500.00
10/26/2017	3535	Japan Cultural Exchange Hosting Supplies/Food				$150.00				
10/26/2017	3536	MCOG Lunch Plate Fundraiser Donation								$150.00
10/27/2017	3537	Halloween Extravaganza Supplies				$165.79				
10/27/2017	3538	Halloween Extravanganza Refreshments				$213.90				
10/27/2017	3539	Halloween Extravanganza Refreshments				$249.57				
10/27/2017	3540	Japan Cultural Exchange Hosting Supplies/Food				$120.00				
10/27/2017	3541	Japan Cultural Exchange Hosting Supplies/Food				$120.00				
10/27/2017	3542	Ticket Purchase/Japan Cultural Exchange/Halloween Extravangza	$372.99			$1,257.00				$88.00
10/27/2017	3543	Japan Cultural Exchange Hosting Supplies/Food				$500.00				
10/27/2017	3544	Friday Night Entertainment								$100.00
10/29/2017	3545	Trunk or Treat 1st Prize								$100.00
10/29/2017	3546	Trunk or Treat 2nd Prize								$75.00
10/29/2017	3547	Trunk or Treat 3rd Prize								$50.00
10/30/2017	3548	Japan Cultural Exchange Hosting Supplies/Food				$80.00				
10/31/2017	3549	Japan Cultural Exchange Hosting Supplies/Food				$280.75				
10/31/2017	3550	Halloween Ex/Japan Cultural/Kapangan Delegates Hosting				$664.01				$328.37
10/31/2017	3551	Japan Cultural Exchange Demonstration								$75.00
10/31/2017	3552	Japan Cultural Exchange Demonstration								$100.00
10/31/2017	3553	Japaan Cultural Exchange Demonstration								$100.00
		TOTAL	$372.99		$100.00	$3,801.02				$1,992.35

NOVEMBER EXPENSE REPORT										
DATE	ITEM NO.	DESCRIPTION	220	230	233	240	250	270	280	290
11/1/2017		**BALANCE FORWARD FROM OCTOBER 2017**	**$372.99**		**$100.00**	**$3,801.02**				**$1,992.35**
11/1/2017	3554	Malesso Fiestan Tasi Raffle Ticket Donation								$125.00
11/1/2017	3555	MCOG Christmas Party Payment								$780.00
11/1/2017	3556	Japan Cultural Exchange DJ Set Up & Services								$500.00
11/3/2017	3557	Friday Night Market Entertainment								$175.00
11/7/2017	3558	Humanitarian Assistance								$200.00
11/8/2017	3559	AMPC Bingo Fundraiser Bingo Cards				$624.00				
11/8/2017	3560	Halloween Extravaganza Carnival Ride								$250.00
11/8/2017	3561	Sagan Bisita Deposit Return			$100.00					
11/22/2017	3562	Sagan Bisita Deposit Return			$100.00					
11/22/2017	3563	Thanksgiving Giveaway Supplies				$224.66				
11/27/2017	3564	Friday Mrkt/Thanksgiving Giveaway/Manamko Thanksgiving				$811.81	$53.15			$222.68
11/27/2017	3565	EOY Appreciation Prizes								$1,577.81
11/27/2017	3566	Supplies for Christmas Lighting				$202.58				
11/29/2017	3567	Towing of Official Vehicle								$85.00
11/30/2017	3568	Humanitarian Assistance								$200.00
		TOTAL	**$372.99**		**$300.00**	**$5,664.07**	**$53.15**			**$6,107.84**

DECEMBER EXPENSE REPORT										
DATE	ITEM NO.	DESCRIPTION	220	230	233	240	250	270	280	290
12/1/2017		BALANCE FORWARD	$372.99		$300.00	$5,664.07	$53.15			$6,107.84
12/1/2017	3569	Christmas Lighting Ceremony Refreshments				$228.12				
12/5/2017	3570	Japan Cultural Exchange/Christmas Lighting/EOY Prizes				$822.51				$386.00
12/7/2017	3571	Friday Night Market Entertainment								$175.00
12/14/2017	3572	EOY Volunteer Appreciation								$100.00
12/14/2017	3573	VOID								
12/14/2017	3574	EOY Volunteer Appreciation								$100.00
12/14/2017	3575	EOY Volunteer Appreciation								$100.00
12/14/2017	3576	EOY Volunteer Appreciation								$100.00
12/14/2017	3577	EOY Volunteer Appreciation								$100.00
12/14/2017	3578	EOY Volunteer Appreciation								$100.00
12/14/2017	3579	Gifts for Manamko Christmas Party								$100.00
12/14/2017	3580	DJ Service for AMO EOY								$500.00
12/15/2017	3581	EOY Appreciation Dinner Payment								$1,345.50
12/18/2017	3582	EOY Appreciation Photographer Payment								$200.00
12/27/2017	3583	Humanitarian Assistance								$200.00
12/28/2017	3584	Sagan Bisita Deposit Return			$100.00					
		TOTAL	$372.99		$400.00	$6,714.70	$53.15			$9,614.34