Gmail by Google

BENJAMIN CRUZ <speaker@senatorbjcruz.com>

MC Fwd: GCC Board Reporting Requirement - July 2018

1 message

BENJAMIN CRUZ <speaker@senatorbjcruz.com>
To: 34th Guam Legislature Clerks <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>

Tue, Jul 17, 2018 at 4:24 PM

GU#34-18-2093

07/17/18	07/17/18	Guam Community College	GCC Board Reporting Requirement - July 2018*	34-18-2093

Speaker Benjamin J.F. Cruz

JUL 17 2018

Time: 424 [ ] AM [ ] PM File No. ____

Received By:

---------- Forwarded message ----------
From: **Bertha Guerrero** <bertha.guerrero@guamcc.edu>
Date: Tue, Jul 17, 2018 at 4:20 PM
Subject: GCC Board Reporting Requirement - July 2018
To: speaker@senatorbjcruz.com
Cc: Edward Pocaigue <epocaigue@senatorbjcruz.com>

To: Office of Speaker Benjamin J.F. Cruz

Hafa Adai,

Attached is the official transmittal relative to the Guam Community College Board of Trustees for the Boards and Commission reporting requirement for July 3, 2018.

Please acknowledge receipt.

Si Yu'us mà'ase.

Bertha Guerrero, Administrative Secretary

Board of Trustees & Foundation Board of Governors

Guam Community College

Office: 671-735-5638 * Fax: 671-734-1003

P.O. Box 23069 GMF, Barrigada, Guam 96921

Email: bertha.guerrero@guamcc.edu

Guam Community College Mission Statement

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

Guiya i Kulehon Kumunidåt Guåhan, i mas takhilo' mamanaguen fina'che'cho' yan i teknikåt na kinahulo' i manfåfache'cho' ya u na' guåguaha nu i manakhilo' yan manmaolek na tiningo' ni i manmafananågui yan i fina'na'guen cho'cho' para Maikronesiha.

2018 JUL 18 AM 8:36

GUAMCOMMUNITYCOLLEGE

E-mail administered by Guam Community College

--

OFFICE OF SPEAKER BENJAMIN J.F. CRUZ

Committee on Appropriations and Adjudication

I Minà'ventai Kuattro na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910

T: (671) 477-2520/1 | F: (671) 477-2522 | www.senatorbjcruz.com

2 attachments

7.3.18.Reporting Requirement to Speaker.pdf
18K

7.3.18.BOT mtg.signed.pdf
266K

2093

GUAMCOMMUNITYCOLLEGE

OFFICE OF THE PRESIDENT
Mary A.Y. Okada, Ed.D.

July 3, 2018

The Honorable Benjamin J.F. Cruz
Speaker, 34th Guam Legislature
155 Hesler Place
Hagåtña, Guam 96910
(via email: senator@senatorbjcruz.com)

Re: Boards & Commissions Reporting Requirements – July 2018

Dear Speaker Cruz:

Transmitted herewith is the reporting requirements for Boards and Commissions pursuant to 5 GCA, Chapter 8, §8113.1 regarding the Guam Community College Board of Trustees meeting of July 3, 2018.

If there are any questions, please contact me at 735-5638.

Senseramente,

Mary A.Y. Okada, Ed.D.
President

Attachment

GUAM COMMUNITY COLLEGE BOARD OF TRUSTEES
Monthly Meeting – Tuesday, July 3, 2018, 12:00 p.m.
President's Conference Room, Building 2000

AGENDA

I. CALL TO ORDER

1. Roll Call
2. Recital of Mission Statement

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES

1. Monthly Meeting of May 9, 2018

III. COMMUNICATIONS

IV. PUBLIC DISCUSSION

V. REPORTS

1. *President's Report*:
   - Financial Status of the College
   - Capital Improvement Projects (CIP)
2. *Monthly Activities Reports:*
   - Student Trustee
   - Faculty Advisory Member
   - Support Staff Advisory Member
3. *Board of Trustees Community Outreach Report*

VI. UNFINISHED BUSINESS

1. Article XV-Financial Exigency/Reduction-in-Force/Licensed Practical Nursing Program – RIF Report
2. Construction Projects Updates
   - Building 100 and Forensic Lab
   - Building 300
   - Wellness Center

VII. **NEW BUSINESS**

1. Proposed FY2019 Capital Improvement Projects
2. 5-Year Academic Calendar (AY2018-2023)
3. President's Travel Request (August-October 2018)

VIII. **EXECUTIVE SESSION**

1. Personnel Matters
2. Labor Management Relations
3. Legal Matters

IX. **ADJOURNMENT**

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of May 9, 2018

Minutes

I. CALL TO ORDER

The monthly meeting of the GCC Board of Trustees held on May 9, 2018 was called to order at 12:00 p.m., by Chairperson Frank Arriola in the President's Conference Room located at the Student Services & Administration Building in Mangilao, Guam.

1. Swearing In and Administration of the Oath of Office for elected GCC Trustee Student Member. The Board Chairperson, Frank Arriola, swore in the newly elected GCC Board of Trustees Student Member, Ms. May Ann "MJ" Aloit.

2. Roll Call. Trustees Present: Mr. Frank P. Arriola, Chairperson; Richard P. Sablan, Vice Chairperson; Mr. Eloy P. Hara, Treasurer; Ms. Gina Ramos, Secretary; Mr. Carlo Leon Guerrero; Ms. May Ann "MJ" Aloit. **Other members**: Ms. Deborah C. Belanger (schedule conflict).

Others in attendance: Dr. Mary A.Y. Okada, President; Mr. Frederick Tupaz, Faculty Advisory Member; Mr. Kenneth Bautista, Support Staff Advisory Member; Dr. R. Ray D. Somera, Vice President, Academic Affairs Division; Ms. Carmen K. Santos, Vice President, Finance & Administration Division; Dr. Michael Chan, Dean, TSS; Dr. Gina Tudela, TPS; R. Gary Hartz, Associate Dean, TSS; Attorney Rebecca Wrightson, Legal Counsel; COPSA Representatives: Raymond Fernandez, Megann Rojas, Joyrena Nachuo, Daphne Balansay, Anntashamonique Fejeran, Sally Sablan, Carl Torres, Luke Fernandez; Latisha Leon Guerrero.

3. Recital of Mission Statement. Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES – April 12, 2018

MOTION

IT WAS MOVED BY TRUSTEE ELOY HARA, AND SECONDED BY TRUSTEE RICHARD SABLAN, THAT THE BOARD APPROVE THE MEETING MINUTES OF APRIL 12, 2018, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

III. COMMUNICATIONS. President Okada received a letter from the Executive Office of the President of the United States, Office of Science and Technology Policy, Washington D.C., informing Dr. Okada that she was nominated by Governor Eddie Calvo to attend the STEM Education Summit in Washington D.C., June 25-26, 2018. Two others were also selected from Guam, Mr. Nate Taimanglo from DOCOMO Pacific and Dr. Michelle Santos from UOG.

IV. PUBLIC DISCUSSION – No request.

V. REPORTS

1. President's Report: President Okada reported on the following:
Financial Status: The President provided the Board with a current financial status of the College as follows:

FY2018. The College has received year-to-date $8,623,714, which equates to 62% of the actual request based on the allotment schedule. The College has been regularly receiving money for the past several weeks.

Capital Improvement Projects and other activities: President Okada reported the following:
-Several projects have been completed to date, however, there are some issues as follows:

- Regarding the painting on campus, some of the paint is peeling and will be contacting the contractor to look into this.
- Special air-conditioners were ordered and are now verifying based on the warranty and product specifications to ensure the product delivered is what was ordered by the College.

-Proceeding with the Learning Resource Center chiller unit by issuing the bid soon.
-A barrel vault canopy is being considered by first piloting a unit. The scope of work for this is being put together. This is a request from students to provide a covered walkway between the buildings for protection from the rain and also for lighting.
-GCC roadway signs have been installed and complete but one sign will be relocated because it is too close to another sign.
-The purchase order for the on-campus directional signs has been delivered.
-SecureSafe room access utilization with electronic keys for exterior doors is being considered. Will first pilot the instructional areas such as the Allied Health, LRC, Foundation and Technology buildings.
-Changing out the Multi-Purpose Auditorium (MPA) air-conditioners.

Other activities:
The President reported the following:
-On May 14-15, 2018, GCC in partnership with USDA will be hosting a P3 (Private/Public Partnership) Summit at the MPA. The first day will be a full day and second day a half day. Board members are encouraged to attend. Representatives from Washington D.C. will be presenting. Government of Guam, Federal agencies and private organizations, including financial institutions will be in attendance, as well as being presenters. Board members will be provided an agenda beforehand.

2. Monthly Activities Report.

Student Trustee: Trustee MJ Aloit reported the following:
-Spring semester is almost over.
-May 10, 2018, 12pm, UOG Calvo Field House: COPSA is sponsoring the graduation luncheon.
-May 11, 2018, 4pm, at the UOG Calvo Field House is the GCC Graduation ceremony.

At this time, the President reported a total of 402 students will be earning either a degree, certificate or diploma, and 238 students have committed to walking during the Graduation ceremony.

Faculty Advisory Member: Mr. Fred Tupaz reported the following:
-The GCC Culinary buffet fundraisers were a success and has now concluded for this semester.
-The Guam Foster Families Association 4th annual "Zero-K" carnival on May 4, 2018 was also a success, which raised $4,200 for the Foster Families Association. GCC was recognized as an advocate for this association.
-With the reopening of the GCC Cosmetology Lab and the groundbreaking for Building 300, faculty are excited for these facilities and grateful to the GCC administration for moving forward on these projects.
-With the GCC Graduation on May 11, 2018, faculty will be closing out AY2017-2018 and also thanked the GCC administration for a good year especially with the BOT/Faculty Union contract and mentioned it is a good contract.

Support Staff Advisory Member: Mr. Kenneth Bautista reported the following:
-The spring semester is coming to an end and staff are now preparing for the summer session and GCC Graduation on May 11, 2018.
-Attended the GCC Cosmetology Lab ribbon cutting on April 25, 2018 and the groundbreaking ceremony for Building 300 on May 8, 2018.

3. Board of Trustees Community Outreach Report.
-Trustees Arriola, Leon Guerrero, Ramos, and Hara attended the groundbreaking ceremony for Building 300 on April 25, 2018.
-Trustees Ramos and Belanger attended the American Association of Community Colleges (AACC) 2018 Annual Convention in Dallas, Texas, on April 28-May 1, 2018.
-Trustees Arriola and Hara attended the Cosmetology Lab ribbon cutting ceremony on May 8, 2018.

VI. UNFINISHED BUSINESS

1. Construction Projects Updates. President Okada reported on the following:

-Bldg. 100. Currently 78% complete as of April 24, 2018. Anticipate the bid for the collateral equipment to go out within the next two weeks.

-Forensic Lab. The bid for this project did go out again with six potential bidders. The bid opening is scheduled for May 30, 2018.

-Building 300. The groundbreaking was held on April 25, 2018 and the contractor has already started work on this project. The completion timeline is 450 days.

-Wellness Center. The timeline for this project is as follows:
- August 1, 2014: Finalized the project manual and bid specs.
- August 2014: Completed the basis of the design.
- Currently reviewing and approving the specifications.
- When specs are done, the requisitions for the bid advertisement will be processed and anticipate this by next week.

- TRMA will provide the bid packets and copies for review/approval.
- When approved, the bid advertisement should be out by the end of 2018.
- Bid processing takes time and to avoid issuing too many bids at the end of the fiscal year, bids will be spaced out with Materials Management personnel taking into consideration their workload and other bid timelines.
- Goal for bid award is before the end of this calendar year.

VII. NEW BUSINESS.

1. ARTICLE XV-FINANCIAL EXIGENCY/REDUCTION-IN-FORCE/LICENSED PRACTICAL NURSING PROGRAM - RIF REPORT. The President provided the Board with a copy of the RIF Report from the RIF Committee. Presentation of the updated curriculum for the Practical Nursing Program will be provided to the Guam Board of Nurse Examiners (GBNE) as soon as it approved. This curriculum is presently with Dr. Ray Somera for review/approval and will then be given to the President. The GBNE will also be provided with an update of the last cohort of students who recently took the test. The President anticipates meeting with GBNE by June 2018. In a recent memo to GBNE, the President requested that upon receipt of the GCC's Nursing Program plan of action and updated curriculum, for GBNE to provide an expeditious review in consideration of GCC moving forward with the program for the next semester.

Mr. Fred Tupaz mentioned that he is optimistic that GBNE will approve this because the Advisory Committee responded positively with its comments for the Plan of Action that was submitted. Should the Board approve the Plan of Action as well, it will be supported.

The Board Chair recommended that the Board be given time to review the RIF Report and to provide comments directly to the President via email by next week. To avoid any delays and not wait until the next meeting, an electronic vote was also recommended. At that time, the President will compile the comments and email to the Board for an electronic vote. A motion was then made as follows:

MOTION

IT WAS MOVED BY TRUSTEE RICHARD SABLAN, AND SECONDED BY TRUSTEE ELOY HARA, THAT THE BOARD APPROVE TO EXTEND THE REVIEW OF THE REDUCTION-IN-FORCE (RIF) COMMITTEE REPORT FOR THE GUAM COMMUNITY COLLEGE LICENSED PRACTICAL NURSING PROGRAM AND THAT COMMENTS BE SENT DIRECTLY TO PRESIDENT OKADA VIA EMAIL BY NEXT WEEK FOR AN ELECTRONIC VOTE BY THE BOARD. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

2. PRESIDENT'S TRAVEL REQUEST (May-June 2018). The President informed the Board of the following travel request:

-Guam Workforce Development Board, Strategic Board Training, May 21-23, 2018, Honolulu, Hawaii, 100% funded by Federal State Funds.

-White House Summit on State-Federal STEM Education, June 25-26, 2018, Washington D.C., 100% funding provided by the White House through the National Science Foundation.

After discussions, the following motion was made:

MOTION

IT WAS MOVED BY TRUSTEE GINA RAMOS, AND SECONDED BY TRUSTEE CARLO LEON GUERRERO, THAT THE BOARD APPROVE THE PRESIDENT'S TRAVEL REQUEST FOR MAY THROUGH JUNE 2018. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

At 12:45 p.m., the meeting went into Executive Session.

VIII. EXECUTIVE SESSION

1. **Personnel Matters**
2. **Labor Management Relations**
3. **Legal Matters**

At 1:05 p.m., the meeting reconvened to open session.

At this time, a motion was made to accept the President's report, as follows:

MOTION

IT WAS MOVED BY TRUSTEE ELOY HARA, SECONDED BY TRUSTEE GINA RAMOS THAT THE PRESIDENT'S REPORT BE ACCEPTED. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

At this time, the Board Chair mentioned the following:

1. Welcomed Trustee Aloit as the new Student Trustee.
2. Reminder regarding the GCC graduation ceremony on Friday, May 11, 2018, 4:00 p.m.at the UOG Calvo Field House.

IX. ADJOURNMENT. A motion was made to adjourn the meeting, as follows:

MOTION

IT WAS MOVED BY TRUSTEE GINA RAMOS, SECONDED BY TRUSTEE RICHARD SABLAN, THAT THE MEETING OF MAY 9, 2018, BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)

There being no further discussions, the meeting of May 9, 2018, adjourned at approximately 1:06 p.m.

SUBMITTED BY:

JUL 03 2018

BERTHA M. GUERRERO
Recording Secretary

ATTESTED BY:

JUL 03 2018

GINA Y. RAMOS
Secretary

APPROVED BY:

JUL 03 2018

FRANK P. ARRIOLA
Chairperson

GUAM COMMUNITY COLLEGE
Resource Planning and Facilities

May 4, 2018

Guam Community College
President's Office
RECEIVED
Date: 5-7-18
Initials:

MEMORANDUM

TO: Mary A.Y. Okada, Ed.D., President

FROM: Carmen Santos
Frederick Tupaz
RPF Co-Chairs

SUBJECT: FY19 CIP projects

The Resource Planning and Facilities Committee met Thursday, 5/3/18 to discuss the proposed FY19 CIP projects. The FY19 CIP projects were unanimously approved at the meeting.

We are therefore, recommending the above items for your approval and presentation to the Board of Trustees.

Please let us know if you have any questions regarding the above.

Carmen K. Santos, Chair — 5/4/18 Date

Frederick Tupaz, Co-Chair — 5/8/18 Date

Guam Community College

PROPOSED CIP 2019

No	FOAP	AMOUNT AWARDED	Vendor
		Description	Cost
	ADA	Modify areas to ensure safety and compliance	
	AC	Replace or repair of broken AC units as prioritized	
	Classroom/Lab	Replace dated furniture w/cable management system and/or chairs.	
	GenSet	Install for Bldg. A and 3000	
	GenSet	Install 1MW for Bldgs. 4000, 5000, and 6000	
	GenSet	Install for Bldg. 2000	
	Painting	Painting of buildings 400, 500, 600, 900, A and C	
	Parking Structure	Reconfigure at bldg. 2000	
	Power Line Conditioner	Install for buildings D, 2000, 5000, 6000	
	Solar PVs	Install/replace/repair units (e.g., supplies and equipment: batteries, charge controllers)	
	Culinary Kitchen	Install "floor to ceiling tiles on walls around the ware washing and prep areas"	
Budget: BOT approved 1/18/18		$ 618,000.00	
Projects RECOMMENDED by RPF - ; BOT approved			
		TOTAL AWARDED	$ -
		BALANCE AVAILABLE	$ 618,000.00

Guam Community College
FIVE-YEAR ACADEMIC CALENDAR
AY2018-AY2019 - AY2022-AY2023

FALL TERM	2018	2019	2020	2021	2022
Faculty Start Date	8/13/2018	8/12/2019	8/10/2020	8/9/2021	8/15/2022
First Day of Monday-Wednesday Classes	8/15/2018	8/14/2019	8/12/2020	8/11/2021	8/17/2022
First Day of Tuesday-Thursday Classes	8/16/2018	8/15/2019	8/13/2020	8/12/2021	8/18/2022
First Day of Friday	8/17/2018	8/16/2019	8/14/2020	8/13/2021	8/19/2022
First Day of Saturday Classes	8/18/2018	8/17/2019	8/15/2020	8/14/2021	8/20/2022
Labor Day Holiday (Observed)	9/3/2018	9/2/2019	9/7/2020	9/6/2021	9/5/2022
All Soul's Day Holiday (Observed)	11/2/2018	11/1/2019	11/2/2020	11/2/2021	11/2/2022
Veteran's Day Holiday (Observed)	11/12/2018	11/11/2019	11/11/2020	11/11/2021	11/11/2022
Thanksgiving Break	11/22/18-11/25/18	11/28/19-12/01/19	11/26/20-11/29/20	11/25/21-11/28/21	11/24/22-11/27/22
Our Lady of Camarin Day (Observed)	12/7/2018	12/9/2019	12/8/2020	12/8/2021	12/8/2022
Last Day of Monday-Wednesday Classes	12/3/2018	12/2/2019	12/2/2020	11/24/2021	12/5/2022
Last Day of Tuesday-Thursday Classes	11/29/2018	11/26/2019	11/24/2020	12/2/2021	12/1/2022
Last Day of Friday Classes	12/14/2018	12/6/2019	11/20/2020	11/19/2021	12/9/2022
Last Day of Saturday Classes	12/1/2018	12/7/2019	11/21/2020	11/20/2021	12/3/2022
Grades Due	12/19/2018	12/12/2019	12/7/2020	12/7/2021	12/14/2022
Potential Make-up Days	11/09,11/16,11/30	11/15,11/22,12/6	11/13,11/20,12/4	11/12,11/19,12/03	11/4, 11/18, 12/2
SPRING TERM	**2019**	**2020**	**2021**	**2022**	**2023**
Faculty Start Date	1/7/2019	1/13/2020	1/11/2021	1/10/2022	1/9/2023
First Day of Monday-Wednesday Classes	1/9/2019	1/15/2020	1/13/2021	1/12/2022	1/11/2023
First Day of Tuesday-Thursday Classes	1/10/2019	1/16/2020	1/14/2021	1/13/2022	1/12/2023
First Day of Friday Classes	1/11/2019	1/17/2020	1/15/2021	1/14/2022	1/13/2023
First Day of Saturday Classes	1/12/2019	1/18/2020	1/16/2021	1/15/2022	1/14/2023
Martin Luther King Jr. (Observed)	1/21/2019	1/20/2020	1/18/2021	1/17/2022	1/16/2023
Guam History & Chamorro Heritage Day - (Observed)	3/4/2019	3/2/2020	3/1/2021	3/7/2022	3/6/2023
Spring Break	04/15/19-04/21/19	04/06/20-04/12/20	03/29/21-04/04/21	04/11/22-04/17/22	04/02/23-04/09/23
Last Day of Monday-Wednesday Classes	5/6/2019	5/11/2020	5/10/2021	5/9/2022	5/8/2023
Last Day of Tuesday-Thursday Classes	4/30/2019	5/5/2020	5/4/2021	5/3/2022	5/2/2023
Last Day of Friday Classes	4/26/2019	5/1/2020	4/30/2021	4/29/2022	4/28/2023
Last Day of Saturday Classes	4/27/2019	5/2/2020	5/1/2021	4/30/2022	4/29/2023
Grades Due	5/9/2019	5/14/2020	5/13/2021	5/12/2022	5/11/2023
Commencement Exercise	5/10/2019	5/15/2020	5/14/2021	5/13/2022	5/12/2023
Memorial Day Holiday (Observed)	5/27/2019	5/25/2020	5/31/2021	5/30/2022	5/29/2023
Potential Make-up Days	04/05,04/26,05/03	04/03,04/17,04/24	04/16,04/23,04/30	04/8, 04/22, 04/29	4/14, 4/21, 4/28
SUMMER TERM	**2019**	**2020**	**2021**	**2022**	**2023**
Faculty Start Date / 1st Day of Classes	5/31/2019	5/29/2020	6/4/2021	6/3/2022	6/2/2023
Independence Day Holiday (Observed)	7/4/2019	7/3/2020	7/5/2021	7/4/2022	7/4/2023
Last Day of Classes	7/12/2019	7/10/2020	7/16/2021	7/15/2022	7/14/2023
Liberation Day Holiday (Observed)	7/22/2019	7/21/2020	7/21/2021	7/21/2022	7/21/2023
Grades Due (except Saturday classes)	7/17/2019	7/15/2020	7/22/2021	7/20/2022	7/19/2023
Potential Make-up Days	06/28,07/05,07/12	06/19,06/26,07/10	06/25,07/02,07/09	06/24, 07/01, 07/08	06/30, 07/07, 07/14

NOTES:

1) Satellite Program and cross-enrolled classes will follow the official Department of Education schedule for their respective schools. Professional Development Days as outlined in the GDOE Calendar will be utilized as working sessions, as needed.

2) Summer Term courses with more than 60 contact hours require additional class sessions.

3) Summer Saturday-only classes start the Saturday before the first day of weekday classes.

4) This Schedule is subject to change.

Mission Statement

Guam Community College is a leader in career and technical workforce development, provding the highest quality, student-centered education and job training for Micronesia. (Board of Trustees Policy 100)

Approved: _____
Frank P. Arriola, Chairperson
Board of Trustees

Date: JUL 03 2018

Doc. No. 34GL-18-2093.*

PRESIDENT'S TRAVEL SCHEDULE
August - October 2018

Conference Title/Sponsor	Date	Location
*ACCJC Team Chair Training	August 2, 2018	Los Angeles, CA
PREL Board Meeting	August 6, 2018	Honolulu, HI
*ACCJC Team Training	September 5-6, 2018	Los Angeles, CA
FAWA Manila	September 26-30, 2018	Manila, PI
*Hawaii Community College Accreditation Site Visit	October 15-19, 2018	Hawaii

Funding Source in order of travel: ACCJC (100%); PREL Funds (100%); Hotel/AP transfers (FAWA)