DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

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JON J.P. FERNANDEZ
Superintendent of Education

August 24, 2018

GL# 34-18-2254
Speaker Benjamin J.F. Cruz

AUG 24 2018
Time: 2:20 [ ] AM [/] PM File No. 34-302
Received By:

Honorable Benjamin J.F. Cruz
Speaker, 34th Guam Legislature
155 Hesler Place
Hagåtña, Guam 96910

Dear Speaker Cruz:

Håfa Adai! I am submitting the Guam Education Board packet for the Regular Board meeting scheduled for Tuesday, August 28, 2018, 6 pm, in the Gallery A/B, DOE Bldg. B, Tiyan.

Should you have any questions, please contact me at 300-1627.

Attachment
- GEB Meeting Packet

cc: File

2018 AUG 24 PM 2:50

GL-2254

Speaker Benjamin J.F. Cruz

AUG 2 4 2018

Time: 2:20 [ ] AM [✓] PM File No. 34-3020

Received By:

Public Notices

GUAM EDUCATION BOARD

501 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice Chairwoman

8th Guam Education Board
REGULAR MONTHLY MEETING
Wednesday, August 29, 2018
6 PM
Gallery A/B, Building B., Tiyan
AGENDA

I. Meeting Call to Order

II. Approval of Minutes

ACTION 1. Minutes of July 31, 2018 Regular Meeting

III. Public Participation (BP 125.6) Time Limit 3 minutes

IV. Communications

INFO 1. Correspondence

INFO 2. Superintendent's Report and Communication

V. Ex-Officio Member Reports

1. IBOGS
2. GFT
3. Mayor's Council of Guam

VI. Unfinished Business/ Committee Reports

1. **Executive Committee**

ACTION a. NASBE Annual Conference Travel Approval

ACTION b. Council of Chief State School Officers (CCSSO) – Implementing Systems of Continuous Improvement Meeting – Travel Approval

2. **Instructional & Academic Support Committee**

INFO a. Head Start Report

INFO b. Accreditation

3. **Safe & Healthy Schools Committee**

4. **Organizational Efficiency and Development Committee**

INFO/ACTION a. Creation of Positions – School Resource Officer (Attendance) and School Resource Officer Supervisor (Attendance) / Chief Auditor (GDOE) and Auditor IV (GDOE)

5. **Fiscal Management**

INFO a. Update on FY18 Budget / FY19 Budget

S: Mark B. Mendiola, Chairman, Maria A. Gutierrez , Vice Chairwoman, Peter Alecxis D. Ada, Lourdes M. Benavente, Robert A. Crisostomo, l L. McNinch, PhD, Lourdes B. San Nicolas
BERS: Hacie San Jose (SSHS) - IBOGS Representative, Mark McCarthy (AHES) - GFT Representative, Mayor, Rudy M. Matanane, MCOG

ETARY: Jon J. P. Fernandez, GDOE Superintendent

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MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice Chairwoman

VOTING MEMBERS

Mark B. Mendiola, Chairman
Maria A. Gutierrez, Vice Chairwoman
Peter Alecxis D. Ada
Lourdes M. Benavente
Robert A. Crisostomo
James C. Lujan
Ron L. McNinch, PhD
Lourdes B. San Nicolas

EX-OFFICIO MEMBERS

Hacie San Jose (SSHS)
IBOGS Representative

Mark D. McCarthy (AHES)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J.P. Fernandez
GDOE Superintendent

8th GUAM EDUCATION BOARD
REGULAR MEETING
Tuesday, July 31, 2018
6 pm
Gallery A/B, DOE Bldg. B., Tiyan

MINUTES

I. MEETING CALL TO ORDER

Mr. Mark B. Mendiola, Chairman, called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS

Mr. Jon J. P. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were **present** for the meeting:

Voting Members:
Mendiola, Mark B. – Chairman
Gutierrez, Maria A. – Vice Chairwoman
Ada, Peter Alecxis
Benavente, Lourdes M.
Crisostomo, Robert A.
Lujan, James C.
McNinch, Dr. Ron L.
San Nicolas, Lourdes B. (Teleconference)

Non-Voting Members:
McCarthy, Mark D. - GFT Representative
Matanane, Rudy M. – Yigo Mayor and MCOG education liaison

Staff:
Stake, James - Legal Counsel

The Superintendent announced that seven (7) members of the Board were present, constituting a quorum.

II. Approval of Minutes

Ms. San Nicolas motioned, seconded by Mr. Lujan, to approve the June 26, 2018 regular monthly meeting meetings. The Board voted by voice with a vote of 8-0 for the motion, motion passed.

Mr. Ada motioned, seconded by Mr. Lujan, to approve the July 10, 2018 special meeting minutes. The Board voted by voice with a vote of 8-0 for the motion, motion passed.

Ms. Gutierrez motioned, seconded by Mr. Lujan, to approve the July 13, 2018 special meeting minutes. The Board voted by voice with a vote of 8-0 for the motion, motion passed.

Mr. Mendiola thanked Ms. San Nicolas for the minutes and commented that he read through them and they were thorough. He also thanked Christie for providing them. He commented that it was a lot to provide with the three meetings that were held.

III. **Public Participation** – None.

IV. **Communications**

Correspondence

Nepotism – Mr. Mendiola informed the Board that they received a letter from the Superintendent addressing some of the issues that they raised regarding nepotism, which deals with some personnel issues. He stated that he would reserve comment on it until they enter into executive session.

Klitzkie Complaint – Mr. Mendiola also pointed out that they received a response from Mr. Klitzkie via email. He stated that they had taken action, he requested for the minutes of the meeting and the correspondence in which he said we were stonewalling. Mr. Mendiola clarified that his request did not come in the form of a Freedom of Information Act so when he pressed us for the information it was readily available. He was told that he could watch the meeting via Facebook because the minutes hadn't been approved yet. He informed the Board that links for Facebook and documents were provided to him. Mr. Mendiola also informed that Mr. Klitzkie stated that he was going to come and inspect the documents, but he never showed up. Mr. Mendiola stated that he assumed that Mr. Klitzkie was satisfied with what was provided to him.

Letter from the Congresswoman – Mr. Mendiola also informed the Board that they had been provided a copy of the Congresswoman's letter to USDOE regarding the meeting that was held. He also noted that he had sent an email to them highlighting the points of their meeting.

Mr. Ada asked whether the committee on risk assessment at USDOE has met with Mr. Maestri who is no longer working with GDOE on getting off high-risk status. Mr. Mendiola provided clarification on the transition and communication with US DOE.

Superintendent's Report and Communication

Opening of School Year 2018-19 - The Superintendent stated that the focus right now is getting schools opened and opened on time. Mr. Fernandez reminded everyone that August 10th is the first work day for teachers and August 14th is the first day of class for all students. He stated that we are looking forward to welcoming our students, families, faculty and staff for the school year.

Mr. Fernandez stated that earlier in the summer there was discussion regarding the Junior ROTC situation at our schools. At the end of last school year, we were informed that the Marine JROTC program was going to be disestablished due to our difficulty in finding the minimum of two qualified instructors to assist with that program. He stated that we were prepared by June to close down that unit; however, we were given a reprieve of an additional year under probation. He stated that Congresswoman Bordallo did weigh in with the Marines on this subject matter. We do have applications through our outreach, who are interested in working. Mr. Ada asked if they were local. Mr. Fernandez replied, stating that one is local and one is a retiree from Okinawa who has applied. He stated that we would be hiring as soon as we can. Our goal is to get two instructors in place at the beginning of the school year so that we can maintain that Marine program. He noted that we did fill two positions for the additional JROTC programs, one at the Air Force unit at JFK and the other at THS.

Mr. Mendiola asked to clarify whether these JROTC instructors were hired under contracts. Mr. Mendiola stated that he wanted to be clear to the public that we were not playing a political game and that the process for bringing JROTC instructors in on contract does not just apply to just one person.

Mr. Fernandez stated that there are already currently five instructors under contract and every new instructor would also be placed under contracts. He commented that placing them under contracts helps the Department keep control of the costs, so that the costs don't grow on the local side. It allows us to split the cost evenly with the military.

School Readiness. The Superintendent noted that they had a long work session on Monday regarding school readiness with all the schools. He stated that the key issues for them are going to be facilities and personnel. He noted that usually around this time of year we have about fifty vacancies that we scramble to fill, but we're doing a little better this year. He stated that there are 30 teaching positions that are vacant and he continues to sign off on hiring as soon as he receives them. The latest was 12 teaching positions in elementary schools and 18 in secondary schools.

Simon Sanchez High School Procurement. The Superintendent informed that the courts dealt with the case by dismissing the appeal of CoreTech International. An order has been written and finalized and now the matter is back at the OPA. He informed that he had received an update stating that the OPA can not proceed on this matter until a new public auditor is elected and in place. Due to the position be an elected position, the acting public auditor is not authorized to act on Simon Sanchez. We will have to wait until August 25th to determine how we are going to proceed. He stated that the focus right now is to get the funding to start the initial phase of the project. There have been a couple of efforts to start this project with this budget and with the tax amnesty proceeds to try to dedicate some of those revenues to Simon Sanchez. He noted that both initiatives have been combined into the budget bill that is currently under discussion. In addition to addressing our operating budget we are hoping to see some funding to be able to start up with Simon Sanchez.

Tiyan Headquarters. The Superintendent updated the Board that we are now fully occupying bldg. B. He informed the Board that we closed down building C which is part of Tiyan High School. Building C will be returned back to Tiyan High School, especially given the attendance area changes that we've considered which will be in place a couple of years from now. He stated that a lot of the business operations have been moved into the bottom floor of Bldg. B, SPED has been consolidated over from Chief Brodie Elementary School and they are now on the second floor. He continued, stating that Chamorro Studies was previously at Agueda Johnston Middle School and they are now on the third floor. Facilities and Maintenance Division and Receiving Warehouse have both moved over to Tiyan and are occupying the warehouses to the left of Bldg. B. Mr. Fernandez stated that right now we are just working around some issues in terms of the operation of the building but for the most part, everybody is moved. He noted that the information has gone out to the public to make sure that all our stakeholders and customers are aware of that change. He stated that the biggest piece that we are working on is trying to improve the parking situation given the changes. He acknowledged that one of the benefits that we have seen is that we have a lot of meeting space in the building and we've been able to conduct meetings that would normally be conducted at a hotel.

Safe Schools Conference. The Superintendent informed the Board that we have the Safe Schools Conference going on at Okkodo High School. Four to five hundred school staff will be attending the two-day conference and training on school safety issues. The staff will be able to update themselves on many issues, from discipline to self care, active shooter, search and seizure and many other issues that they may see at the school setting. Mr. Fernandez invited the Board to see what's happening at the conference.

Mr. Lujan moved, seconded by Ms. Benavente, to accept the Superintendent's Report and Communication as presented. The Board voted by voice and approved the motion with a vote of 8-0. The motion passed.

Ms. Gutierrez commented that during the work session Mr. Crisostomo asked about the master schedules. She noted that there was a work session on Monday and they did not receive a master schedule. She then asked the Superintendent when the Board would receive a copy of the master schedules. She stated that she agreed with Mr. Crisostomo and that she has last year's master schedule. She noted that when she looked at last year's master schedule it appeared that the classrooms were not filled to their capacities.

Mr. Fernandez ask if the Board would like a copy of the master schedules from each school. He stated that the Deputy Superintendent, Ms. Erika Cruz can address her concerns.

Ms. Cruz stated that the schools committed their master schedules on July 26th and are in the process of uploading school year 18-19. She explained that once the upload is complete, they will be able to provide the master schedules.

The Superintendent clarified that he believed the question was regarding the maximization of classrooms.

Ms. Cruz responded that she is working with a committee of school administrators to assist her in with maximization. She informed the Board that the struggles that they are experiencing at this point is that block scheduling requires more teachers. She stated that freshmen academy also has a set number of teachers, as well as the John Hopkins Program. She also noted that she knows that the Board supported the Pre-AP classes in the middle school level and gave an example stating that Oceanview has one team exclusively for Pre-AP classes. She questioned if they wanted to look at maximization, do they want to forgo certain programs in order to maximize? She stated for example, she knows that it was discussed before with the middle school concept of potentially going into a traditional middle school. She stated that if these are some things that they want her to consider with the committee they can, but looking at certain programs that schools are implementing, how do they address those programs with maximization?

Mr. Mendiola commented that he appreciates the explanation but asked Ms. Cruz when she anticipates being able to give the Board a copy of the master schedules.

Ms. Cruz responded that it is not live yet but they can provide a preliminary master schedule and explained that right now for example, kindergarten numbers may be low because of parents that wait until the last minute to enroll their students. She also explained that typically, the first two weeks are the add and drop period for middle school and high school so many changes are expected. She commented that she can provide a copy as soon as they are live but if they want a more accurate master schedule they can provide it two weeks after the school year begins.

Mr. Fernandez asked Ms. Cruz to provide the preliminary master schedule to the Board because they are interested in getting an early read on the maximization efforts.

Mr. Mendiola asked Ms. Cruz to provide an executive summary.

Ms. Gutierrez commented that the Board also needs to know how many students are enrolling into DOE coming from the Charter School. She also reminded Ms. Cruz that she has a timeline for Chief Brodie and commented that the deadline is September 30th. She stated that we need to make sure that the assessment is complete by the deadline.

Ms. Cruz commented that she has the numbers for the students enrolling into DOE from GACS.

Mr. Ada asked the Superintendent whether the principal assignments had been completed as of today.

Mr. Fernandez responded that he has a close to final list but is still working on one more position. He commented that there aren't any changes to the principal assignments and that most changes are at the assistant principal level. He explained that the only reason why the list is not final is because of the hold on hiring and that he is dealing with certain principals who are in an acting capacity.

Mr. Ada asked if Mr. Fernandez will be making it public.

Mr. Fernandez responded that he is planning to make it public.

Mr. Ada then asked, for those students who are relocating as a result of the redistricting, has the uniform issue been resolved.

Mr. Mendiola commented that Mr. Ada's question was an operational issue.

Mr. Ada responded that people want to know.

Mr. Mendiola continued to state that Mr. Ada's question is an operational issue that was discussed during the school readiness work session that was held the day before. Mr. Mendiola repeated that it is an operational issue and the Superintendent informed the Board that it will be address. Mr. Mendiola stated for Mr. Ada to let the Superintendent handle it.

Mr. Ada responded, okay, so it is an issue that has not yet been addressed but will be. He then withdrew his question.

Mr. Lujan referring to the issue of maximization, stated that it is dependent on one's interpretation of maximization. He stated that it could be a flat line across the board, where all classes must have 28 students. I commented that it could save us a lot of money, but in practical terms as far as curriculum is concerned, that's probably impossible. Ms. Cruz agreed.

He clarified that what they are referring to when talking about maximization, is the capacity on the classrooms based on the curriculum in the classes. He stated that he understands that there are certain guidelines that are followed when it comes to special classes like Pre-AP courses and the amount of students that are in that class. Mr. Mendiola reemphasized the importance of maximization due to the budget constraints and asked for an executive summary.

Ms. Cruz stated that they will provide the information on maximization and enrollment coming from the charter school. She informed the Board that the last count of transferees from the charter school were: 33 in elementary schools, 18 in middle schools and 11 in high schools.

Mr. Crisostomo, referring to Mr. Lujan's comments, stated that we should just follow the Board Union Contract. He stated that he understands the complexity but if we stick to the Board Union Contract, no one can criticize you.

Ms. San Nicolas asked if the assistant principal positions would be filled or if employees will be detailed to cover those positions.

Mr. Fernandez responded that overall, we still struggle with the shortage of assistant principals and right now there are eight vacancies. He stated that the positions were opened, they interviewed and selections were made this past week. Three positions have been filled so we will still be short this year and there have been a couple individuals on the admin track who are able to assist but we will not be fully staffed on the assistant principal level. He continued to explain that they have been prioritizing the larger schools and will constantly be monitoring and balancing that issue throughout the school year.

Dr. McNinch asked for some clarification on the upcoming GDOE fair on August 4th. He also asked about the event on August 6th – 9th the AP Summer Institute, whether it was advanced placement. His last question was whether there was anything that individual board members or the board as a collective, other than the budget, could do to help get the schools ready for the opening two weeks from now.

Mr. Fernandez responded stating that the GDOE fair is a back to school fair where all stakeholders are invited. If stakeholders had any questions, they could have them answered at the fair this Saturday from 10 am to 2 pm. He clarified that the AP Summer Institute is for advanced placement. In regards to what board members could do, Mr. Fernandez stated that there was a School Readiness work session yesterday, they will definitely be monitoring

the budget to ensure that we have resources for the school year but as we get to school opening, usually on the first day of school we get out there to welcome our families and students back to campus.

Ms. Gutierrez commented that all the schools are apart of the Adopt-A-School Program from the Governor of Guam. She asked who in the department is supposed to be coordinating the Adopt-A-School Program?

The Superintendent stated that over the past couple of years the schools know who their partners are and have been working directly with them to schedule volunteer activities.

Mr. Ada commented that DYA was at Talofofo Elementary today to assist them.

Mr. Mendiola mentioned another issue that he wanted to put on the Superintendent, he stated that he knows that they keep talking about solar panels. He stated that maybe their media friends could get ahold of this because it has been at the Attorney General's (AG) Office for two years. He stated that it is cost savings that could have been passed on to the Department but because it has been held up at the AG's Office and it's going back and forth. He stated that he thinks it is important that we have an understanding as to really what the hold up is. It is supposed to be a pilot program up at Okkodo High School. He commented that he thinks it is important that the Superintendent continues to push and he knows that the Superintendent stated that the attorneys are working on it but this is the time where we really need to push this issue.

Mr. Crisostomo asked what the basic issue was.

Mr. Mendiola commented that the basic issue is that they want to re-write the contract.

The Superintendent responded, stating that the Department received, after a long wait, recent feedback, about seventeen pages of notes. Central to the AG's Office and their findings is that they now believe that there has to be a procurement process. Our attorney's are working with them to figure out how we want to approach that because initially the legislation was meant to exempt the lease schools from going through the procurement process so that we could facilitate the procurement of this Power Purchase Agreement. Right now, the latest feedback is that they want to see that there is some procurement process done by the landlord for procuring those services.

Mr. Mendiola stated that he feels that the AG's Office that needs to answer to that because the Department has done it's part to push this along.

Mr. Crisostomo questioned who the lead was.

The Superintendent responded that the lead for the lease schools is the Department of Education. The Department of Education is authorized to enter in a Power Purchase Agreement with the landlord of the lease schools. With regard to all the other schools, GSA was given that lead.

Mr. Mendiola then asked the Superintendent if there has been communication with DPW and the bussing schedule especially with the redistricting that has been put in place. He asked when the schedule is going to come out.

Ms. Cruz commented that the schedules are online and available.

Mr. Mendiola asked if the Department could help with pushing the bussing information out via press release.

Mr. Lujan brought up his concerns on how they could help DPW to coordinate their bussing routes. He commented on Mr. Frank Taitano's media release and how he stated that the bussing situation was the same. Mr. Lujan commented that when we coordinated with them on the bussing routes and implemented the redistricting it should have helped for the situation to improve.

Mr. Mendiola stated that he had a conversation with Mr. Taitano regarding Mr. Lujan's valid concerns and Mr. Taitano stated that the issue is with the bus drivers. Mr. Taitano was concerned that the initial budget proposal would extend the hiring freeze to the bus drivers. Mr. Mendiola stated that he believes that it was taken out and that it would be a continuous hire for bus drivers.

Mr. Fernandez commented that for the budget bill's hiring freeze that was being proposed, they were able to get two things exempted, teachers and bus drivers.

V. Ex-officio Member Reports

1) IBOGS Report – Tabled.
2) GFT – Mr. McCarthy read his report for the record.
3) Mayor's Council of Guam – No report. Mr. Mendiola briefed the Mayor on the School Readiness work session that was held. He stated that Mr. Lujan and Ms. Gutierrez raised the issue to ensure that our principals are communicating effectively with their mayors for the opening of school. He asked that the Mayor ask the other mayors to reach out to the principals so they can assist with greeting the students for the opening of the schools.

VI. Unfinished Business

1) Executive Committee

a) Charter School Information Update – Mr. Mendiola stated that he does know we were anticipating the decision that was made that was tied into our budget.

Mr. Fernandez updated the Board that in the FY 19 budget as it was originally proposed, there was funding set forth for iLearn Academy, as well as the new middle school, Science is Fun and Awesome (SIFA) Academy which is going to be opening here in Tiyan. The budget was introduced in anticipation that Guahan Academy would not be receiving funding based on the failure to get accreditation and assuming that the AG was going to opine that they could not be renewed. The AG issued her opinion and in her opinion she said that the Charter School Council did have the authority to renew their charter. He stated that the AG basically said that the Council did have the authority to not give much weight or to give less weight to the fact they GACS failed to obtain accreditation. Since then, they have been added back into the budget bill. There's a total of 740 for GACS which brings the total amount of funding for charter schools up to about 10 million dollars with the reductions and the per pupil costs to $6,888 per student. He noted that people have asked whether the renewal changes the situation for the Department. His response has been that aside from accreditation and renewal our core responsibility is to continue to review requests for funding and to validate those expenditures. He stated that, that has not changed at all, we continue to take that responsibility on and until such time as we're able to validate, then we're not able to sign off on some of those expenditures. He stated, that continued financial and operational issue will continue to be a challenge until those matters are resolved. We continue to stay in communication with the Charter School Council and DOA regarding those matters, that is completely separate from accreditation and their charter renewal.

b) Superintendent's Evaluation/Board's Self Evaluation – Mr. Mendiola mentioned that Dr. McNinch provided a response a couple of month's back regarding the Superintendent's Evaluation. He stated that he would be penning a letter to the Superintendent. He stated that he would like to call for a Board Retreat on the 18th of August after school opens so that the Board can provide the Superintendent the instrument for his evaluation. The Superintendent would provide feedback and then on the 18th we can do the evaluation for the Superintendent. He noted that he would have Christie, their assistant, poll board members to see if the 18th would work for them. He also noted that they would have a board self-appraisal template that he submitted a couple of months back. He stated

that he thinks they would be able to provide the Superintendent some feedback in respect to the evaluation.

Mr. Lujan commented that he would like the Chair to consider having the retreat on a weekday.

Mr. Mendiola commented that he would work the Superintendent and Christie to see what the most reasonable day is for everybody to be able to participate in the retreat.

Dr. McNinch requested that they specify a specific number of hours so that they know the exact time frame.

Mr. Mendiola responded saying okay, we'll take the 18th off and have Christie come up with a schedule that works.

Mr. Crisosotomo commented that he has never been to an evaluation for the Superintendent and asked whether it would be adequate time or whether it would be held in several sessions. He asked if they would have to finish it all in one session.

Mr. Mendiola responded saying that, that is why he wants the template sent out in advance, once the Superintendent approves it, so that it will allow everyone the opportunity to review it.

Ms. San Nicolas questioned whether they would get the template in advance.

Mr. Mendiola stated yes and that he anticipates sending it out to all board members the next day.

2) **Instructional & Academic Support Committee**

Head Start Report – Ms. San Nicolas addressed Ms. Schroeder stating that in her report she mentioned briefly about the Program Improvement Funds. She asked Ms. Schroeder what the status was.

Ms. Schroeder replied that they have had the last two conference calls with Ms. Karrer cancelled but her understand was that it was still being evaluated for funding. Ms. Schroeder informed Ms. San Nicolas that she would follow up on the status.

Ms. Schroeder updated the Board and informed that that all their classrooms are fully staffed with teachers and teacher assistants. She noted that they have interviewed applicants for the School Health Counselor position and they have also recommended 6 Head Start aides. They have also scheduled interviews for the Community Program Aides, substitute teachers and the Program Coordinator I position.

Mr. Lujan moved, seconded by Ms. Benavente, to approve the Head Start Report as presented. The Board voted by voice and approved the motion with a vote of 8-0. The motion passed.

3) **Instructional & Academic Support Committee** – Mr. Lujan stated that the Superintendent addressed most of the report on facilities and school readiness. He thanked the administrators and their staff for presenting well on the report. He stated that their main issue was air conditioning and commented that hopefully the Department would work on a long-term solution in the near future. He also thanked the maintenance division for their presentation. He stated that we are ready and are acting as expeditiously as possible to get the schools ready to open.

Ms. Gutierrez commented that at the work session that was held yesterday, Mr. Flores informed the administrators that they are concentrating on the air conditioning in the classrooms.

4) **Organizational Efficiency and Development Committee**

a) Creation of Positions – School Resource Officer (Attendance) and School Resource Officer Supervisor (Attendance) – Ms. Gutierrez stated that at the last meeting the Superintendent submitted a request for the creation of the positions for the School Resource Officer (Attendance) and School Resource Officer Supervisor (Attendance). She stated that there is a process that the Department has to go through for the creation of the positions and asked Mr. Lizama to explain the process.

Mr. Ramon Lizama explained the process for the creation of positions and the steps that were taken.

Mr. Christopher Anderson introduced Mr. Ed Toves and asked the Board for permission for Mr. Toves to give testimony on the creation of positions. Mr. Anderson stated that Mr. Ed Toves is the former Chief Marshall from the Judiciary of Guam who has worked with the SAOs for the last ten years.

Mr. Mendiola allowed Mr. Toves to present but asked him to keep his presentation aligned to public participation which allots three (3) minutes per individual.

Mr. Toves stated that he was present to support the School Attendance Officers in their endeavors to change their job descriptions. Prior to retirement Mr. Toves assisted with providing training to the SAOs to meet the Special Deputy requirements. He expressed his support and stated that he felt that it is time for them to change their job descriptions.

Ms. Sauna Santos, SAO Supervisor provided testimony in support of the creation of positions for the School Resource Officer/Supervisor (Attendance).

Ms. Gutierrez moved, seconded by Mr. Lujan, to approve the GEB Resolution 2018-14 – Relative to approving the Creation of Position Petition for the School Resource Officer (Attendance) and School Resource Officer Supervisor (Attendance) Positions. The Board voted by voice with a vote of 8-0 for the motion. The motion passed.

Ms. Gutierrez read GEB Resolution 2018-14 into the record.

Mr. Mendiola thanked the Vice Chair, Mr. Lujan and Ms. Benavente for taking the lead and providing guidance to get this done.

5) Fiscal Management

a) Update on FY18 /FY19 Budget – Mr. Mendiola stated that there was a work session held prior to the board meeting. He noted that most people are aware of the public testimony occurring down at the Legislature. The Board has taken a position that they want a dedicated funding source for the Department of Education and that we minimize the impact into the classroom. He stated that they are working with the GFT and the GFT has taken a position that they are also pushing for a dedicated funding source so that we can continue to provide educational services. The Board provided guidance to the Superintendent in committee and they will allow him to work that out and provide the committee with a report in twenty-four hours on the consequences of the "Responsible" and "Irresponsible Budgets". He stated that they want to inform the public once the Superintendent provides them with the information. He stated that the message would be sent out very clearly and state that adequate funding needs to be provided for the Department of Education. He stated that everyone on the Board is unified in that and he asked the Mayor's Council to assist in pushing that message that we are expecting students to attend school and our kids are not going to listen to any excuses. He stated that the kids want to know that our schools are safe and their learning environments are ready to receive them. Mr. Mendiola asked the board members to continue to listen to the commentary at the Legislature.

6) Ad-Hoc Committee on Furlough and School Year 2018-19 – Tabled.

VII. New Business

1) Declaration of Financial Status Designation for May 2018

Mr. Ada moved, seconded by Mr. Lujan, for the approval of Resolution 2018-13 Relative to approving the Corrective Financial Recovery Plan prepared in response to the Code C-Watch issued by the Education Financial Supervisory Commission for the Month of May 2018. The Board voted by voice and approved the motion with a vote of 8-0. The motion passed.

VIII. Executive Session

Mr. Ada moved, seconded by Mr. Lujan, to move into executive session. The Board voted by voice to amend the motion and approved the motion for the amendment with a vote of 8-0. The motion passed.

The Board moved into Executive Session at 7:22 pm. Mr. Mendiola asked all individuals, non voting members to excuse themselves from the room.

Mr. Lujan moved, seconded by Mr. Ada, to move out of executive session at 8 pm. The Board voted by voice with a vote of 8-0 for the motion. The motion passed.

The Board returned to Public Session at 8:00 pm. Mr. Mendiola noted that the following individuals were present in the executive session: Mr. Mark Mendiola (Chair), Ms. Maria Gutierrez (Vice Chair), Ms. Lou Benavente, Ms. Lou San Nicolas (via Video-teleconference), Mr. Lujan, Mr. Ada, Mr. Crisostomo, Dr. McNinch, Attorney Jesse Nasis and Superintendent Fernandez.

IX. Announcements and Adjournment

Mr. Ada moved, seconded by all to adjourn the meeting. The motion passed.

Ms. Gutierrez announced that the work session regarding Nepotism would be held on August 7th, Tuesday, at 4:30 pm.

Mr. Mendiola commented that the work session would be to address the memo from the Superintendent.

Mendiola moved to adjourn the meeting at 8:03 p.m.

MINUTES SUBMITTED BY:

_____ **Date:** _____

CHRISTIE L. SAN NICOLAS
Acting Administrative Officer

MINUTES OF JULY 31, 2018 REGULAR BOARD MEETING:
( ) Approved as submitted
( ) Approved subject to corrections
( ) Other: _____

_____ _____

MARK B. MENDIOLA
GEB Chairman

JON J. P. FERNANDEZ
Executive Secretary/GDOE Superintendent

Date: _____ **Date:** _____

Communications

Ex-Officio Member Report

August 29, 2018

To: Guam Education Board

Fr: Mark McCarthy, GFT Representative

Re: Monthly Report

GFT has partnered with CP+Plus Services to claim work-related expenses. GDOE union members have an opportunity to increase take home pay and have union dues, classroom supplies, certifications, internet expenses and more reimbursed tax-free.

With a possible freeze on any increments and reclassification throughout the entire government as seen in the proposed budget bills, any savings for teachers would be beneficial in recruiting teachers.

However, this requires that GFT and GDOE come to an agreement on handling the deductions for dues and CP+Plus. Current practice is to allow for up to three deductions per employee.

GFT kindly asks that dues and business expense reimbursement plans offered through GFT not be counted against an employee's limit of deductions.

Thank you,

Mark McCarthy



Unfinished Business/Committee Reports

NASBE | National Association of State Boards of Education

Annual Conference 2018: Hotel Information

Annual Conference 2018: Hotel Information

All conference activities will take place at:

Grand Hyatt Denver
1750 Welton St.
Denver, CO 80202
Phone: (303) 295-1234
https://denver.grand.hyatt.com/en/hotel/home.html

Attendees are responsible for making hotel reservations. To guarantee NASBE's special group rate of $239 per night (plus applicable taxes), you must make your reservation no later than **Monday, September 24, 2018**. After that date, higher rates will apply, and rooms may not be available. To make your reservation, identify yourself as a NASBE Conference attendee and call the hotel directly at 303.295.1234 or **click here** to reserve your room online now. **NASBE will not make hotel reservations for attendees.**

Contact NASBE

National Association of State Boards of Education
333 John Carlyle Street
Suite #530
Alexandria, VA 22314

703.684.4000

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NASBE | National Association of State Boards of Education

Annual Conference 2018: Schedule at a Glance

Annual Conference 2018: Schedule at a Glance

This schedule is subject to change as the conference program is further developed. Watch this space for forthcoming details.

Wednesday, October 17

7:30 am – 5:30 pm – Registration
8:30 am – 4:30 pm – Board of Directors Meeting
8:30 am – 4:30 pm – Pre-Conference Sessions (to be announced)
1:00 pm – 4:30 pm – Government Affairs Committee Meeting

Thursday, October 18

7:00 am – 5:30 pm – Registration
7:30 am – 8:15 am – Breakfast
8:30 am – 9:15 am – Welcome and Conference Introduction
9:15 am – 10:15 am – Plenary Session: *The Time is Now: Building Coherent Systems* (Featuring Keynote Speaker Michael Fullan, Global Leadership Director, New Pedagogies for Deep Learning)
10:15 am – 10:30 am – Break
10:30 am – 11:30 am – Panel Discussion on Building Coherent Systems
11:30 am – 12:30 pm – Interactive Participant Session
12:30 pm – 1:45 pm – Awards Luncheon
2:00 pm – 3:15 pm – Concurrent Sessions
3:15 pm – 3:45 pm – Networking Break
3:45 pm – 5:00 pm – Concurrent Sessions
5:00 pm – 6:15 pm – Area Meetings

Friday, October 19

7:00 am – 5:30 pm – Registration
7:30 am – 8:15 am – Breakfast Caucus
8:30 am – 9:30 am – Plenary Session (Featuring Keynote Speaker Mandy Manning, 2018 National Teacher of the Year)
9:30 am – 10:45 am – Panel Discussion: *Educating Our Most Vulnerable Students*
10:45 am – 11:00 am – Break
11:00 am – 12:15 pm – Concurrent Sessions
12:15 pm – 1:30 pm – Awards Luncheon
1:30 pm – 2:30 pm – Concurrent Sessions
2:30 pm – 3:30 pm – Plenary Session (Wallace Foundation)
3:30 pm – 4:00 pm – Networking Break
4:00 pm – 5:00 pm – Looking Forward to the Next Decade: Unveiling of NASBE's Strategic Plan
7:00 pm – 9:00 pm – NASBE's 60th Anniversary Celebration

Saturday, October 20

7:00 am – Registration
7:30 am – 8:45 am – Closing Breakfast and NASBE Town Hall
9:00 am – 11:30 am – Annual Business Meeting and Delegate Assembly

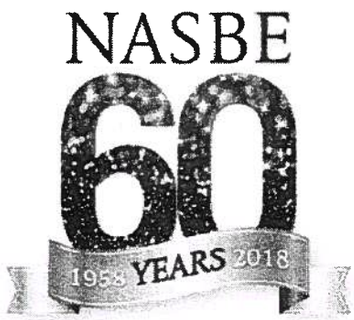
NASBE | National Association of State Boards of Education

NASBE's Annual Conference 2018

Join us **October 17-20, 2018** in Denver, Colorado, for NASBE's 60th anniversary celebration and Annual Conference 2018.

The Annual Conference is the largest gathering of state board of education members in the nation. Speakers will cover topics such as **equity, school safety, social and emotional learning, arts education,** and much more. Attendees are also invited to a special gala celebrating NASBE's 60th anniversary!

Watch this space for forthcoming details.



Annual Conference 2018: Registration

This year's Annual Conference will take place October 17-20, 2018 in Denver, Colorado at the Grand Hyatt Denver.

Register for the conference here: https://www.greenmoonsolutions.com/nasbe2018/

Contact NASBE

National Association of State Boards of Education
333 John Carlyle Street
Suite #530
Alexandria, VA 22314

703.684.4000

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Christie Lyn San Nicolas (DSAA) <clsannicolas@gdoe.net>

Fwd: REMINDER: Implementing Systems of Continuous Improvement Meeting

Maria A. Gutierrez <magutierrez@gdoe.net> Thu, Aug 23, 2018 at 9:27 AM
To: "Christie L. Chargualaf" <clsannicolas@gdoe.net>

---------- Forwarded message ---------
From: **Dani Steuber** <Dani.Steuber@ccsso.org>
Date: Thu, Aug 23, 2018 at 5:44 AM
Subject: REMINDER: Implementing Systems of Continuous Improvement Meeting
To:
CC: Rosalyn Rice-Harris <Rosalyn.RiceHarris@ccsso.org>, Lauren Vertrees <lauren.vertrees@ccsso.org>

Dear School Improvement Leads,

This is a reminder that on December 12-13, 2018 in Tampa Bay, FL CCSSO will be convening state accountability and school improvement leads for the Implementing Systems of Continuous Improvement Meeting. CCSSO will cover the cost of **one** school improvement lead per state. CCSSO has you listed as the main school improvement point of contact for your state. If the invitation for this meeting should be sent to a different member of your school improvement team, please send me the *name and email* of the meeting participant by COB on **Friday, August 24th** if you haven't already done so. Please note, your state's accountability lead will receive a separate email invitation for this meeting.

Thank you,

Dani

CCSSO
Council of Chief State School Officers

Dani Steuber
Senior Program Associate
School Improvement

Email: Dani.Steuber@ccsso.org
Office: 202-336-7018

One Massachusetts Ave. NW, Suite 700
Washington, DC 20001
http://www.ccsso.org

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of CCSSO.

GDOE - 2018

GUAM HEAD START PROGRAM
DEPARTMENT OF EDUCATION
501 Mariner Avenue;
Barrigada, Guam 96913
Tel: (671) 300-1603/0604
Fax: (671) 477-1535
www.gdoe.net/headstart

Jon J. P. Fernandez
Superintendent of Education

Catherine M. Schroeder
Program Director, Head Start

Department of Education
Office of the Superintendent
Date: 8/24/18 Time: _____
Rec'd By: _____
Print Name Signature

Guam Head Start Program
Program Director's Report
August 2018

In accordance with Section 642 (d)(2) of the Head Start School Readiness Act of 2007 (P.L. 110-134), the DOE Guam Head Start Program is required to report specific information to the Guam Education Board and the Guam Head Start Policy Council on a monthly basis.

Financial(s): (Attachment A)

As of July 31, 2018 financial statement the program expended and encumbered 4.28 % of the current year's budget.

ERSEA (Eligibility, Recruitment, Selection, Enrollment, Attendance)

Recruitment: The program is actively recruiting and registering for the D. L. Perez Head Start centers. Several families who were selected moved.

Selection was completed and parents were called and sent letters regarding the parent/child days and the first day of class.

The program enrolled 42 children with disabilities to date. The family services staff are looking into alternative placements for the children on the waitlist based on the selection criteria.

Meal Report: Not applicable at this time

Program Information:

Grant Amendments: The program is awaiting the awarding of the Training and Technical Assistance Grant (Hawaii Outer Pacific Training). There has been no update on Program Improvement Grant availability of funds.

Staffing:

Federal vacancies: the program is scheduling interviews for the 2 Substitute teachers, and

Program Coordinator I and 2 full time Head Start Aides. Since last month 2 aides resigned: one for health and the second for a position compatible with the Social Work Degree she received in May.

Local vacancy: The School Health Counselors recommended and offered the position declined. DOE has a continuous recruitment for School Health Counselor position. Working with the SHC administrator we have talked about the benefit of hiring an LPN instead and sharing time as a means to contain costs.

Communications: Office of Head Start: None this past month

Program Calendar and Announcements: August 17 – September 30

Members of the Guam Education Board and DOE Management Team are welcome to attend all Head Start activities.

Date	Event
August 17 & 20	Parent Child Day and Assessments
August 21	First Day of Class
September 10	No Class: Child Assessments and Home Visits
September 19	Policy Council Meeting: venue to be announced
October	HEAD START AWARENESS MONTH: Activities to be announced

Action Request: None at this time.

Submitted: August 21, 2018

C M Schroeder 8/23/18

Catherine M. Schroeder: Program Director

8.23.18

Joseph L. M. Sanchez: Deputy Superintendent of C&II

8.24.18

Jon J. P. Fernandez: Superintendent of Education

Row Labels	Sum of ORIGINAL APPROP	Sum of REVISED BUDGET	Sum of YTD EXPENDED	Sum of MTD EXPENDED	Sum of ENCUMBRANCE/ REQ	Sum of AVAILABLE BUDGET	% USED	% AVAILABLE
Basic Grant								
0111 FTE	1,593,539.00	1,593,539.00	75,745.54	75,745.54	-	1,517,793.46	4.75%	95.25%
0113 Substitutes	7,000.00	7,000.00	-	-	-	7,000.00	0.00%	100.00%
0114 Part Time Employees	402,506.00	402,506.00	-	-	-	402,506.00	0.00%	100.00%
0121 Benefits	795,764.00	796,714.00	28,249.74	28,249.74	-	768,464.26	3.55%	96.45%
0222 Milage	6,800.00	6,800.00	-	-	-	6,800.00	0.00%	100.00%
0230 Contractual	80,480.00	82,090.00	11,479.95	11,479.95	2,018.00	68,592.05	16.44%	83.56%
0240 Supplies	85,000.00	137,617.00	-	-	3,953.15	133,663.85	2.87%	97.13%
0250 Equipment	10,340.00	31,995.00	-	-	-	31,995.00	0.00%	100.00%
0290 Misc. PC reimburse	500.00	500.00	-	-	-	500.00	0.00%	100.00%
32010 Total	**2,981,929.00**	**3,058,761.00**	**115,475.23**	**115,475.23**	**5,971.15**	**2,937,314.62**	3.97%	96.03%
Travel and Teachinal Assist Grant								
32030								
0221 Off island travel	22,000.00	22,000.00	-	-	-	22,000.00	0.00%	100.00%
0222 Mileage	1,600.00	1,600.00	-	-	-	1,600.00	0.00%	100.00%
0230 Contractual	21,000.00	21,420.00	75.00	75.00	11,250.00	10,095.00	52.87%	47.13%
0240 Supplies	1,394.00	1,672.00	-	-	-	1,672.00	0.00%	100.00%
32030 Total	**45,994.00**	**46,692.00**	**75.00**	**75.00**	**11,250.00**	**35,367.00**	24.25%	75.75%
18 Total	**3,027,923.00**	**3,105,453.00**	**115,550.23**	**115,550.23**	**17,221.15**	**2,972,681.62**	4.28%	95.72%

New Business

Executive Session