# DEPARTMENT OF EDUCATION
## OFFICE OF THE SUPERINTENDENT

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**JON J. P. FERNANDEZ**
Superintendent of Education


August 31, 2018

The Honorable Eddie Baza Calvo
Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

GLA 34-18-2295
Speaker Benjamin J.F. Cruz

SEP 05 2018
Time: 8:18 [✓] AM [ ] PM File No. ____
Received By: [signature]

Honorable Benjamin J. F. Cruz
Speaker
Thirty-fourth Guam Legislature
Hagåtña, Guam 96932

**Dear Governor Calvo and Speaker Cruz:**

***Håfa Adai!*** Pursuant to Public Law 31-233, Section 38, *Reporting Requirements for Boards and Commissions,* attached are copies of the Guam Education Board's meeting agenda, approved minutes and other documents as discussed at the August 29, 2018 regular board meeting. The meeting was held in the Gallery A/B, DOE Building B, Tiyan.

Should you have any questions, please contact me at 300-1627.

*Senseramente,*

**JON J. P. FERNANDEZ**
Superintendent of Education

Attachments

cc: Chairman and Members, Guam Education Board
Deputy Supt., FAS
File

2018 SEP -5 AM 9:44

2295

# GUAM EDUCATION BOARD

501 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

**MARK B. MENDIOLA**
**Chairman**

**MARIA A. GUTIERREZ**
**Vice Chairwoman**

**8th Guam Education Board**
**REGULAR MONTHLY MEETING**
**Wednesday, August 29, 2018**
**6 PM**
**Gallery A/B, Building B., Tiyan**
**AGENDA**

I. **Meeting Call to Order**

II. **Approval of Minutes**

ACTION 1. Minutes of July 31, 2018 Regular Meeting

III. **Public Participation** (BP 125.6) Time Limit 3 minutes

IV. **Communications**

INFO 1. Correspondence

INFO 2. Superintendent's Report and Communication

V. **Ex-Officio Member Reports**

1. IBOGS
2. GFT
3. Mayor's Council of Guam

VI. **Unfinished Business/ Committee Reports**

1. **Executive Committee**

ACTION a. NASBE Annual Conference Travel Approval

ACTION b. Council of Chief State School Officers (CCSSO) – Implementing Systems of Continuous Improvement Meeting – Travel Approval

2. **Instructional & Academic Support Committee**

INFO a. Head Start Report

INFO b. Accreditation

ACTION c. 2018 First Global Challenge GEB Resolution 2018-15

3. **Safe & Healthy Schools Committee**

4. **Organizational Efficiency and Development Committee**

INFO/ACTION a. Creation of Positions – Chief Auditor (GDOE) and Auditor IV (GDOE)

5. **Fiscal Management**

INFO a. Update on FY18 Budget / FY19 Budget

**VOTING MEMBERS:** Mark B. Mendiola, Chairman, Maria A. Gutierrez , Vice Chairwoman, Peter Alecxis D. Ada, Lourdes M. Benavente, Robert A. Crisostomo, James C. Lujan, Ronald L. McNinch, PhD, Lourdes B. San Nicolas
**EX-OFFICIO MEMBERS:** Hacie San Jose (SSHS) - IBOGS Representative, Mark McCarthy (AHES) - GFT Representative, Mayor, Rudy M. Matanane, MCOG Representative
**EXECUTIVE SECRETARY:** Jon J. P. Fernandez, GDOE Superintendent

6. **Ad-Hoc committee on Furlough and School Year 2018-19**

**VII. New Business**

**VIII. Executive Session**

The Board of Education reserves the right to go into executive session during any part of the meeting. Based on the Open Govt. Law specific matters can only be discussed. (Personnel Matters, Collective Bargaining Agreement, Contracts, and Litigation).

**IX. Adjournment**

A flash flood warning was in effect (Daily Post Staff)

**VOTERS** continued from page 1

voters are between the ages of 18 and 24.

GEC programcoordinator Albert Sanga Jr. said additional voter demographics would be available after the elections. Further voter breakdowns show that the percentage of registered voters in the island's most populated villages, including Dededo, Tamuning-Tumon-Harmon and Mangilao, all hover around 30 percent, based on population levels from the 2010 census.

Umatac, the island's smallest village, had 762 people registered to vote as of Aug. 18, bringing the village's voter registration percentage to approximately 97 percent.

According to Post files, voter registration is at a 12-year high and analysts expect more than 60 percent of voters will turn out.

Primary elections will take place this Saturday, Aug. 25.


# GUAM EDUCATION BOARD

MARK B. MENDIOLA
Chairman

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MARIA A. GUTIERREZ
Vice Chairwoman

## 8th Guam Education Board
## REGULAR MONTHLY MEETING

**Wednesday, August 29, 2018**
**6 PM**
**Superintendent's Conference Room, Building B., Tiyan**

## AGENDA

I. Meeting Call to Order
II. Approval of Minutes
III. Public Participation
IV. Communications
V. Ex-Officio Member Reports
VI. Unfinished Business/ Committee Reports
VII. New Business
VIII. Executive Session
IX. Adjournment

*Individuals requiring special accommodations or information may contact Christie SN, Administrative Officer, acting, at 671-300-1627 or by email: clsannicolas@gdoe.net. Agenda to be available on GEB website at least 72 hours before the meeting. This advertisement was paid for by GDOE local funds.*

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**MARK B. MENDIOLA**
**Chairman**

**MARIA A. GUTIERREZ**
**Vice Chairwoman**


## 8th GUAM EDUCATION BOARD
## REGULAR MEETING
## Tuesday, July 31, 2018
## 6 pm
## Gallery A/B, DOE Bldg. B., Tiyan

**MINUTES**

**VOTING MEMBERS**

Mark B. Mendiola, Chairman
Maria A. Gutierrez, Vice Chairwoman
Peter Alecxis D. Ada
Lourdes M. Benavente
Robert A. Crisostomo
James C. Lujan
Ron L. McNinch, PhD
Lourdes B. San Nicolas

**EX-OFFICIO MEMBERS**

Hacie San Jose (SSHS)
IBOGS Representative

Mark D. McCarthy (AHES)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

**EXECUTIVE SECRETARY**

Jon J.P. Fernandez
GDOE Superintendent

**I. MEETING CALL TO ORDER**

Mr. Mark B. Mendiola, Chairman, called the meeting to order at 6:00 p.m.

**ROLL CALL OF MEMBERS**

Mr. Jon J. P. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were **present** for the meeting:

***Voting Members:***
Mendiola, Mark B. – Chairman
Gutierrez, Maria A. – Vice Chairwoman
Ada, Peter Alecxis
Benavente, Lourdes M.
Crisostomo, Robert A.
Lujan, James C.
McNinch, Dr. Ron L.
San Nicolas, Lourdes B. (Teleconference)

***Non-Voting Members:***
McCarthy, Mark D. - GFT Representative
Matanane, Rudy M. – Yigo Mayor and MCOG education liaison

***Staff:***
Stake, James - Legal Counsel

The Superintendent announced that eight (8) members of the Board were present, constituting a quorum.

**II. Approval of Minutes**

**Ms. San Nicolas motioned, seconded by Mr. Lujan, to approve the June 26, 2018 regular monthly meeting meetings. The Board voted by voice with a vote of 8-0 for the motion, motion passed.**

**Mr. Ada motioned, seconded by Mr. Lujan, to approve the July 10, 2018 special meeting minutes. The Board voted by voice with a vote of 8-0 for the motion, motion passed.**

**Ms. Gutierrez motioned, seconded by Mr. Lujan, to approve the July 13, 2018 special meeting minutes. The Board voted by voice with a vote of 8-0 for the motion, motion passed.**

Mr. Mendiola thanked Ms. San Nicolas for the minutes and commented that he read through them and they were thorough. He also thanked Christie for providing them. He commented that it was a lot to provide with the three meetings that were held.

III. **Public Participation** – None.

IV. **Communications**

**Correspondence**

Nepotism – Mr. Mendiola informed the Board that they received a letter from the Superintendent addressing some of the issues that they raised regarding nepotism, which deals with some personnel issues. He stated that he would reserve comments on it until they enter into executive session.

Klitzkie Complaint – Mr. Mendiola also pointed out that they received a response from Mr. Klitzkie via email. He stated that they had taken action, he requested for the minutes of the meeting and the correspondence in which he said we were stonewalling. Mr. Mendiola clarified that his request did not come in the form of a Freedom of Information Act so when he pressed us for the information it was readily available. He was told that he could watch the meeting via Facebook because the minutes hadn't been approved yet. He informed the Board that links for Facebook and documents were provided to him. Mr. Mendiola also informed the Board that Mr. Klitzkie stated that he was going to come and inspect the documents, but he never showed up. Mr. Mendiola stated that he assumed that Mr. Klitzkie was satisfied with what was provided to him.

Letter from the Congresswoman – Mr. Mendiola also informed the Board that they had been provided a copy of the Congresswoman's letter to USDOE regarding the meeting that was held. He also noted that he had sent an email to them highlighting the points of their meeting.

Mr. Ada asked whether the committee on risk assessment at USDOE has met with Mr. Maestri who is no longer working with GDOE on getting off high-risk status. Mr. Mendiola provided clarification on the transition and communication with US DOE.

**Superintendent's Report and Communication**

**Opening of School Year 2018-19** - The Superintendent stated that the focus right now is getting schools opened and opened on time. Mr. Fernandez reminded everyone that August 10th is the first work day for teachers and August 14th is the first day of class for all students. He stated that we are looking forward to welcoming our students, families, faculty and staff for the school year.

Mr. Fernandez stated that earlier in the summer there was discussion regarding the Junior ROTC situation at our schools. At the end of last school year, we were informed that the Marine JROTC program was going to be disestablished due to our difficulty in finding the minimum of two qualified instructors to assist with that program. He stated that we were prepared by June to close down that unit; however, we were given a reprieve of an additional year under probation. He stated that Congresswoman Bordallo did weigh in with the Marines on this subject matter. We do have applications through our outreach, who are interested in working. Mr. Ada asked if they were local. Mr. Fernandez stated that one is local and one is a retiree from Okinawa who has applied. He stated that we would be hiring as soon as we can. Our goal is to get two instructors in place at the beginning of the school year so that we can maintain the Marine Corps JROTC Program. He noted that we did fill two positions for the additional JROTC programs, one at the Air Force unit at JFK and the other at THS.

Mr. Mendiola asked to clarify whether these JROTC instructors were hired under contracts. Mr. Mendiola stated that he wanted to be clear to the public that we were not playing a political game and that the process for bringing JROTC instructors in on contract does not just apply to just one person.

Mr. Fernandez stated that there are already currently five instructors under contract and every new instructor would also be placed under a contract. He commented that placing them under contracts helps the Department keep control of the costs, so that the costs don't grow on the local side. It allows us to split the cost evenly with the military.

**School Readiness.** The Superintendent noted that they had a long work session on Monday regarding school readiness with all the schools. He stated that the key issues for them are going to be facilities and personnel. He noted that usually around this time of year we have about fifty vacancies that we scramble to fill, but we're doing a little better this year. He stated that there are 30 teaching positions that are vacant and he continues to sign off on hiring as soon as he receives them. The latest was 12 teaching positions in elementary schools and 18 in secondary schools.

**Simon Sanchez High School Procurement.** The Superintendent informed that the courts dealt with the case by dismissing the appeal of CoreTech International. An order has been written and finalized and now the matter is back at the OPA. He informed that he had received an update stating that the OPA cannot proceed on this matter until a new public auditor is elected and in place. Due to the position being an elected position, the acting public auditor is not authorized to act on Simon Sanchez. We will have to wait until August 25th to determine how we are going to proceed. He stated that the focus right now is to get the funding to start the initial phase of the project. There have been a couple of efforts to start this project with this budget and with the tax amnesty proceeds that they may to try to dedicate some of those revenues to Simon Sanchez. He noted that both initiatives have been combined into the budget bill that is currently under discussion. In addition to addressing our operating budget we are hoping to see some funding to be able to start up with Simon Sanchez.

**Tiyan Headquarters.** The Superintendent updated the Board that we are now fully occupying bldg. B. He informed the Board that we closed down building C which is part of Tiyan High School. Building C will be returned back to Tiyan High School, especially given the attendance area changes that we've considered which will be in place a couple of years from now. He stated that a lot of the business operations have been moved into the bottom floor of Bldg. B, SPED has been consolidated over from Chief Brodie Elementary School and they are now on the second floor. He continued, stating that Chamorro Studies was previously at Agueda Johnston Middle School and they are now on the third floor. Facilities and Maintenance Division and Receiving Warehouse have both moved over to Tiyan and are occupying the warehouses to the left of Bldg. B. Mr. Fernandez stated that right now we are just working around some issues in terms of the operation of the building but for the most part, everybody is moved. He noted that the information has gone out to the public to make sure that all our stakeholders and customers are aware of that change. He stated that the biggest piece that we are working on is trying to improve the parking situation given the changes. He acknowledged that one of the benefits that we have seen is that we have a lot of meeting space in the building and we've been able to conduct meetings that would normally be conducted at a hotel.

**Safe Schools Conference.** The Superintendent informed the Board that we have the Safe Schools Conference going on at Okkodo High School. Four to five hundred school staff will be attending the two-day conference and training on school safety issues. The staff will be able to update themselves on many issues, from discipline to self care, active shooter, search and seizure and many other issues that they may see at the school setting. Mr. Fernandez invited the Board to see what's happening at the conference.

**Mr. Lujan moved, seconded by Ms. Benavente, to accept the Superintendent's Report and Communication as presented. The Board voted by voice and approved the motion with a vote of 8-0. The motion passed.**

Ms. Gutierrez commented that during the work session Mr. Crisostomo asked about the master schedules. She noted that there was a work session on Monday and they did not receive a master schedule. She then asked the Superintendent when the Board would receive a copy of the master schedules. She stated that she agreed with Mr. Crisostomo and that she has last year's master schedule. She noted that when she looked at last year's master schedule it appeared that the classrooms were not filled to their capacities.

Mr. Fernandez asked if the Board would like a copy of the master schedules from each school. He stated that the Deputy Superintendent, Ms. Erika Cruz can address her concerns.

Ms. Cruz stated that the schools committed their master schedules on July 26th and are in the process of uploading school year 18-19. She explained that once the upload is complete, they will be able to provide the master schedules.

The Superintendent clarified that he believed the question was regarding the maximization of classrooms.

Ms. Cruz responded that she is working with a committee of school administrators to assist her in with maximization. She informed the Board that the struggles that they are experiencing at this point is that block scheduling requires more teachers. She stated that freshmen academy also has a set number of teachers, as well as the John Hopkins Program. She also noted that she knows that the Board supported the Pre-AP classes in the middle school level and gave an example stating that Oceanview has one team exclusively for Pre-AP classes. She questioned if they wanted to look at maximization, do they want to forgo certain programs in order to maximize? She stated for example, she knows that it was discussed before with the middle school concept of potentially going into a traditional middle school. She stated that if these are some things that they want her to consider with the committee they can, but looking at certain programs that schools are implementing, how do they address those programs with maximization?

Mr. Mendiola commented that he appreciates the explanation but asked Ms. Cruz when she anticipates being able to give the Board a copy of the master schedules.

Ms. Cruz responded that it is not live yet but they can provide a preliminary master schedule and explained that right now for example, kindergarten numbers may be low because of parents that wait until the last minute to enroll their students. She also explained that typically, the first two weeks are the add and drop period for middle school and high school so many changes are expected. She commented that she can provide a copy as soon as they are live but if they want a more accurate master schedule they can provide it two weeks after the school year begins.

Mr. Fernandez asked Ms. Cruz to provide the preliminary master schedule to the Board because they are interested in getting an early read on the maximization efforts.

Mr. Mendiola asked Ms. Cruz to provide an executive summary.

Ms. Gutierrez commented that the Board also needs to know how many students are enrolling into DOE coming from the Charter School. She also reminded Ms. Cruz that she has a timeline for Chief Brodie and commented that the deadline is September 30th. She stated that we need to make sure that the assessment is completed by the deadline.

Ms. Cruz commented that she has the numbers for the students enrolling into DOE from GACS.

Mr. Ada asked the Superintendent whether the principal assignments had been completed as of today.

Mr. Fernandez responded that he has a close to final list but is still working on one more position. He commented that there aren't any changes to the principal assignments and that most changes are at the assistant principal level. He explained that the only reason why the list is not final is because of the hold on hiring and that he is dealing with certain principals who are in an acting capacity.

Mr. Ada asked if Mr. Fernandez will be making it public.

Mr. Fernandez responded that he is planning to make it public.

Mr. Ada then asked, for those students who are relocating as a result of the redistricting, has the uniform issue been resolved.

Mr. Mendiola commented that Mr. Ada's question was an operational issue.

Mr. Ada responded that people want to know.

Mr. Mendiola continued to state that Mr. Ada's question is an operational issue that was discussed during the school readiness work session that was held the day before. Mr. Mendiola repeated that it is an operational issue and the Superintendent informed the Board that it will be addressed. Mr. Mendiola stated for Mr. Ada to let the Superintendent handle it.

Mr. Ada responded, okay, so it is an issue that has not yet been addressed but will be. He then withdrew his question.

Mr. Lujan referring to the issue of maximization, stated that it is dependent on one's interpretation of maximization. He stated that it could be a flat line across the board, where all classes must have 28 students. I commented that it could save us a lot of money, but in practical terms as far as curriculum is concerned, that's probably impossible. Ms. Cruz agreed.

He clarified that what they are referring to when talking about maximization, is the capacity on the classrooms based on the curriculum in the classes. He stated that he understands that there are certain guidelines that are followed when it comes to special classes like Pre-AP courses and the amount of students that are in that class. Mr. Mendiola reemphasized the importance of maximization due to the budget constraints and asked for an executive summary.

Ms. Cruz stated that they will provide the information on maximization and enrollment coming from the charter school. She informed the Board that the last count of transferees from the charter school were: 33 in elementary schools, 18 in middle schools and 11 in high schools.

Mr. Crisostomo, referring to Mr. Lujan's comments, stated that we should just follow the Board Union Contract. He stated that he understands the complexity but if we stick to the Board Union Contract, no one can criticize you.

Ms. San Nicolas asked if the assistant principal positions would be filled or if employees will be detailed to cover those positions.

Mr. Fernandez responded that overall, we still struggle with the shortage of assistant principals and right now there are eight vacancies. He stated that the positions were opened, they interviewed and selections were made this past week. Three positions have been filled so we will still be short this year and there have been a couple individuals on the admin track who are able to assist but we will not be fully staffed on the assistant principal level. He continued to explain that they have been prioritizing the larger schools and will constantly be monitoring and balancing that issue throughout the school year.

Dr. McNinch asked for some clarification on the upcoming GDOE fair on August 4th. He also asked about the event on August 6th – 9th the AP Summer Institute, whether it was advanced placement. His last question was whether there was anything that individual board members or the board as a collective, other than the budget, could do to help get the schools ready for the opening two weeks from now.

Mr. Fernandez responded stating that the GDOE fair is a back to school fair where all stakeholders are invited. If stakeholders had any questions, they could have them answered at the fair this Saturday from 10 am to 2 pm. He clarified that the AP Summer Institute is for advanced placement. In regards to what board members could do, Mr. Fernandez stated that there was a School Readiness work session yesterday, they will definitely be monitoring

the budget to ensure that we have resources for the school year but as we get to school opening, usually on the first day of school we get out there to welcome our families and students back to campus.

Ms. Gutierrez commented that all the schools are apart of the Adopt-A-School Program from the Governor of Guam. She asked who in the department is supposed to be coordinating the Adopt-A-School Program?

The Superintendent stated that over the past couple of years the schools know who their partners are and have been working directly with them to schedule volunteer activities.

Mr. Ada commented that DYA was at Talofofo Elementary today to assist them.

Mr. Mendiola mentioned another issue that he wanted to put on the Superintendent, he stated that he knows that they keep talking about solar panels. He stated that maybe their media friends could get a hold of this because it has been at the Attorney General's (AG) Office for two years. He stated that it is cost savings that could have been passed on to the Department but because it has been held up at the AG's Office and it's going back and forth. He stated that he thinks it is important that we have an understanding as to really what the hold up is. It is supposed to be a pilot program up at Okkodo High School. He commented that he thinks it is important that the Superintendent continues to push and he knows that the Superintendent stated that the attorneys are working on it but this is the time where we really need to push this issue.

Mr. Crisostomo asked what the basic issue was.

Mr. Mendiola commented that the basic issue is that they want to re-write the contract.

The Superintendent responded, stating that the Department received, after a long wait, recent feedback, about seventeen pages of notes. Central to the AG's Office and their findings is that they now believe that there has to be a procurement process. Our attorneys are working with them to figure out how we want to approach that because initially the legislation was meant to exempt the lease schools from going through the procurement process so that we could facilitate the procurement of this Power Purchase Agreement. Right now, the latest feedback is that they want to see that there is some procurement process done by the landlord for procuring those services.

Mr. Mendiola stated that he feels that the AG's Office that needs to answer to that because the Department has done it's part to push this along.

Mr. Crisostomo questioned who the lead was.

The Superintendent responded that the lead for the lease schools is the Department of Education. The Department of Education is authorized to enter in a Power Purchase Agreement with the landlord of the lease schools. With regard to all the other schools, GSA was given that lead.

Mr. Mendiola then asked the Superintendent if there has been communication with DPW and the bussing schedule especially with the redistricting that has been put in place. He asked when the schedule is going to come out.

Ms. Cruz commented that the schedules are online and available.

Mr. Mendiola asked if the Department could help with pushing the bussing information out via press release.

Mr. Lujan brought up his concerns on how they could help DPW to coordinate their bussing routes. He commented on Mr. Frank Taitano's media release and how he stated that the bussing situation was the same. Mr. Lujan commented that when we coordinated with them on the bussing routes and implemented the redistricting should have helped improve the situation.

Mr. Mendiola stated that he had a conversation with Mr. Taitano regarding Mr. Lujan's valid concerns and Mr. Taitano stated that the issue is with the bus drivers. Mr. Taitano was concerned that the initial budget proposal would extend the hiring freeze to the bus drivers. Mr. Mendiola stated that he believes that it was taken out and that it would be a continuous hire for bus drivers.

Mr. Fernandez commented that for the budget bill's hiring freeze that was being proposed, they were able to get two things exempted, teachers and bus drivers.

## V. Ex-officio Member Reports

1) IBOGS Report – Tabled.
2) GFT – Mr. McCarthy read his report for the record.
3) Mayor's Council of Guam – No report. Mr. Mendiola briefed the Mayor on the School Readiness work session that was held. He stated that Mr. Lujan and Ms. Gutierrez raised the issue to ensure that our principals are communicating effectively with their mayors for the opening of school. He asked that the Mayor ask the other mayors to reach out to the principals so they can assist with greeting the students for the opening of the schools.

## VI. Unfinished Business

### 1) Executive Committee

a) Charter School Information Update – Mr. Mendiola stated that he does know we were anticipating the decision that was made that was tied into our budget.

Mr. Fernandez updated the Board that in the FY 19 budget as it was originally proposed, there was funding set forth for iLearn Academy, as well as the new middle school, Science is Fun and Awesome (SIFA) Academy which is going to be opening here in Tiyan. The budget was introduced in anticipation that Guahan Academy would not be receiving funding based on the failure to get accreditation and assuming that the AG was going to opine that they could not be renewed. The AG issued her opinion and in her opinion she said that the Charter School Council did have the authority to renew their charter. He stated that the AG basically said that the Council did have the authority to not give much weight or to give less weight to the fact they GACS failed to obtain accreditation. Since then, they have been added back into the budget bill. There's a total of 740 for GACS which brings the total amount of funding for charter schools up to about 10 million dollars with the reductions and the per pupil costs to $6,888 per student. He noted that people have asked whether the renewal changes the situation for the Department. His response has been that aside from accreditation and renewal our core responsibility is to continue to review requests for funding and to validate those expenditures. He stated that, that has not changed at all, we continue to take that responsibility on and until such time as we're able to validate, then we're not able to sign off on some of those expenditures. He stated, that continued financial and operational issue will continue to be a challenge until those matters are resolved. We continue to stay in communication with the Charter School Council and DOA regarding those matters, that are completely separate from accreditation and their charter renewal.

b) Superintendent's Evaluation/Board's Self Evaluation – Mr. Mendiola mentioned that Dr. McNinch provided a response a couple of month's back regarding the Superintendent's Evaluation. He stated that he would be penning a letter to the Superintendent. He stated that he would like to call for a Board Retreat on the 18th of August after school opens so that the Board can provide the Superintendent the instrument for his evaluation. The Superintendent would provide feedback and then on the 18th we can do the evaluation for the Superintendent. He noted that he would have Christie, their assistant, poll board members to see if the 18th would work for them. He also noted that they would have a board self-appraisal template that he submitted a couple of months back. He stated

that he thinks they would be able to provide the Superintendent some feedback in respect to the evaluation.

Mr. Lujan commented that he would like the Chair to consider having the retreat on a weekday.

Mr. Mendiola commented that he would work the Superintendent and Christie to see what the most reasonable day is for everybody to be able to participate in the retreat.

Dr. McNinch requested that they specify a specific number of hours so that they know the exact time frame.

Mr. Mendiola responded saying okay, we'll take the 18th off and have Christie come up with a schedule that works.

Mr. Crisosotomo commented that he has never been to an evaluation for the Superintendent and asked whether it would be adequate time or whether it would be held in several sessions. He asked if they would have to finish it all in one session.

Mr. Mendiola responded saying that, that is why he wants the template sent out in advance, once the Superintendent approves it, so that it will allow everyone the opportunity to review it.

Ms. San Nicolas questioned whether they would get the template in advance.

Mr. Mendiola stated yes and that he anticipates sending it out to all board members the next day.

2) **Instructional & Academic Support Committee**

Head Start Report – Ms. San Nicolas addressed Ms. Schroeder stating that in her report she mentioned briefly about the Program Improvement Funds. She asked Ms. Schroeder what the status was.

Ms. Schroeder replied that they have had the last two conference calls with Ms. Karrer cancelled but her understanding was that it was still being evaluated for funding. Ms. Schroeder informed Ms. San Nicolas that she would follow up on the status.

Ms. Schroeder updated the Board and informed that that all their classrooms are fully staffed with teachers and teacher assistants. She noted that they have interviewed applicants for the School Health Counselor position and they have also recommended 6 Head Start aides. They have also scheduled interviews for the Community Program Aides, substitute teachers and the Program Coordinator I position.

**Mr. Lujan moved, seconded by Ms. Benavente, to approve the Head Start Report as presented. The Board voted by voice and approved the motion with a vote of 8-0. The motion passed.**

3) **Instructional & Academic Support Committee –** Mr. Lujan stated that the Superintendent addressed most of the report on facilities and school readiness. He thanked the administrators and their staff for presenting well on the report. He stated that their main issue was air conditioning and commented that hopefully the Department would work on a long-term solution in the near future. He also thanked the maintenance division for their presentation. He stated that we are ready and are acting as expeditiously as possible to get the schools ready to open.

Ms. Gutierrez commented that at the work session that was held yesterday, Mr. Flores informed the administrators that they are concentrating on the air conditioning in the classrooms.

4) **Organizational Efficiency and Development Committee**

a) Creation of Positions – School Resource Officer (Attendance) and School Resource Officer Supervisor (Attendance) – Ms. Gutierrez stated that at the last meeting the Superintendent submitted a request for the creation of the positions for the School Resource Officer (Attendance) and School Resource Officer Supervisor (Attendance). She stated that there is a process that the Department has to go through for the creation of the positions and asked Mr. Lizama to explain the process.

Mr. Ramon Lizama explained the process for the creation of positions and the steps that were taken.

Mr. Christopher Anderson introduced Mr. Ed Toves and asked the Board for permission for Mr. Toves to give testimony on the creation of positions. Mr. Anderson stated that Mr. Ed Toves is the former Chief Marshall from the Judiciary of Guam who has worked with the SAOs for the last ten years.

Mr. Mendiola allowed Mr. Toves to present but asked him to keep his presentation aligned to public participation which allots three (3) minutes per individual.

Mr. Toves stated that he was present to support the School Attendance Officers in their endeavors to change their job descriptions. Prior to retirement Mr. Toves assisted with providing training to the SAOs to meet the Special Deputy requirements. He expressed his support and stated that he felt that it is time for them to change their job descriptions.

Ms. Sauna Santos, SAO Supervisor provided testimony in support of the creation of positions for the School Resource Officer/Supervisor (Attendance).

**Ms. Gutierrez moved, seconded by Mr. Lujan, to approve the GEB Resolution 2018-14 – Relative to approving the Creation of Position Petition for the School Resource Officer (Attendance) and School Resource Officer Supervisor (Attendance) Positions. The Board voted by voice with a vote of 8-0 for the motion. The motion passed.**

Ms. Gutierrez read GEB Resolution 2018-14 into the record.

Mr. Mendiola thanked the Vice Chair, Mr. Lujan and Ms. Benavente for taking the lead and providing guidance to get this done.

5) **Fiscal Management**

a) Update on FY18 /FY19 Budget – Mr. Mendiola stated that there was a work session held prior to the board meeting. He noted that most people are aware of the public testimony occurring down at the Legislature. The Board has taken a position that they want a dedicated funding source for the Department of Education and that we minimize the impact into the classroom. He stated that they are working with the GFT and the GFT has taken a position that they are also pushing for a dedicated funding source so that we can continue to provide educational services. The Board provided guidance to the Superintendent in committee and they will allow him to work that out and provide the committee with a report in twenty-four hours on the consequences of the "Responsible" and "Irresponsible Budgets". He stated that they want to inform the public once the Superintendent provides them with the information. He stated that the message would be sent out very clearly and state that adequate funding needs to be provided for the Department of Education. He stated that everyone on the Board is unified in that and he asked the Mayor's Council to assist in pushing that message that we are expecting students to attend school and our kids are not going to listen to any excuses. He stated that the kids want to know that our schools are safe and their learning environments are ready to receive them. Mr. Mendiola asked the board members to continue to listen to the commentary at the Legislature.

6) **Ad-Hoc Committee on Furlough and School Year 2018-19** – Tabled.

VII. **New Business**

1) Declaration of Financial Status Designation for May 2018

**Mr. Ada moved, seconded by Mr. Lujan, for the approval of Resolution 2018-13 Relative to approving the Corrective Financial Recovery Plan prepared in response to the Code C-Watch issued by the Education Financial Supervisory Commission for the Month of May 2018. The Board voted by voice and approved the motion with a vote of 8-0. The motion passed.**

VIII. **Executive Session**

**Mr. Ada moved, seconded by Mr. Lujan, to move into executive session. The Board voted by voice to amend the motion and approved the motion for the amendment with a vote of 8-0. The motion passed.**

The Board moved into Executive Session at 7:22 pm. Mr. Mendiola asked all individuals, non voting members to excuse themselves from the room.

**Mr. Lujan moved, seconded by Mr. Ada, to move out of executive session at 8 pm. The Board voted by voice with a vote of 8-0 for the motion. The motion passed.**

The Board returned to Public Session at 8:00 pm. Mr. Mendiola noted that the following individuals were present in the executive session: Mr. Mark Mendiola (Chair), Ms. Maria Gutierrez (Vice Chair), Ms. Lou Benavente, Ms. Lou San Nicolas (via Video-teleconference), Mr. Lujan, Mr. Ada, Mr. Crisostomo, Dr. McNinch, Attorney Jesse Nasis and Superintendent Fernandez.

IX. **Announcements and Adjournment**

**Mr. Ada moved, seconded by all to adjourn the meeting. The motion passed.**

Ms. Gutierrez announced that the work session regarding Nepotism would be held on August 7th, Tuesday, at 4:30 pm.

Mr. Mendiola commented that the work session would be to address the memo from the Superintendent.

**Mendiola moved to adjourn the meeting at 8:03 p.m.**

**MINUTES SUBMITTED BY:**

**CHRISTIE L. SAN NICOLAS**
**Acting Administrative Officer**

**Date:** August 29, 2018

**MINUTES OF JULY 31, 2018 REGULAR BOARD MEETING:**
**(✓) Approved as submitted**
**( ) Approved subject to corrections**
**( ) Other:** _____

**MARK B. MENDIOLA**
**GEB Chairman**

**Date:** August 30, 2018

**JON J. P. FERNANDEZ**
**Executive Secretary/GDOE Superintendent**

**Date:** August 30, 2018