Office of the Mayor
MUNICIPALITY OF DEDEDO

Melissa B. Savares
Mayor

Frank A. Benavente
Vice Mayor

Vice Speaker Therese M. Terlaje
34GL-18-2402
OCT 10 2018
Time: 1:15 pm
Received by:

MEMORANDUM

DATE: **OCTOBER 9, 2018**

TO: **Department of Revenue and Taxation**
Governor's Office
Speaker of the 34th Guam Legislature
Public Auditor

FROM: **Mayor & Chairman DMPC**

SUBJECT: **FY 2018- 4TH Quarter Report**
Non-Appropriated Funds (NAF)

2018 OCT 10 PM 4:03

Transmitted herewith is Fiscal Year 2018 –4TH Quarter Report for Non- Appropriated Funds (NAF) for Dededo Municipal Planning Council.

All pertinent documents relating to this account are attached and have been approved by the DMPC members during its regular council meeting held every second Tuesday of every month.

Please contact me at the numbers below, should you have any question or concerns.

MELISSA B. SAVARES
Mayor of Dededo

Attachment:

Cc: **MCOG Executive Director**

2402

DISTRICT: DEDEDO

FISCAL YEAR 2018

NON-APPROPRIATED FUNDS (NAF)

REVENUE AND EXPENDITURE SUMMARY REPORT

() 1ST QTR, () 2ND QTR, () 3RD QTR, (X) 4TH QTR,

REVENUE	
Donation (cash)	
Facility Use: Community Centers User	$ 2,800.00
"Program Income Funds" for Astumbo/Dededo Senior Center	$ -
Flea Market Income	$ 27,540.00
Vending Machine Commission	$ -
Civil Wedding Acoount	$ -
Program Registrations (Summer Camps, Sports Clinics, etc.)	$ 600.00
OTHER: GVB	$ -
TOTAL REVENUE	$ 30,940.00

	OPERATIONS	EXPENDITURE
220	TRAVEL - Off-Island/Local Mileage/ Reimbursement	$ -
230	CONTRACTUAL SERVICES	$ 6,655.50
	REPAIRS & MAINTENANCE	$ 4,454.75
233	DMO - Training / Registration Fee / Taxes / Licenses	$ -
	COMMUNITY PROGRAMS AND PROJECTS	$ -
240	SUPPLIES & MATERIALS	$ 1,340.84
	Facility Use	$ -
250	EQUIPMENT - BackHoe/Tractor Mower/John Dee Mower Parts	$ 3,369.66
	REIMBURSEMENT & REFUNDS	$ 609.16
270	WORKERS COMPENSATION	$ -
	CONSTRUCTION	$ -
271	DRUG TESTING	$ -
	SENIOR OPERATION EXPENSE	$ -
280	SUB-RECIPIENT/SUB-GRANT	$ -
	SPONSORSHIPS	$ -
290	MISCELLANEOUS:	$ -
	Bank Service Fees	$ -
	Stipend Fee	$ 1,350.00
	Donations:	$ 1,000.00
	Fundraiser	$ -
	Flea Market/Park Expense	$ 3,807.00
	Food Items: Volunteers Feeding/DMPC Special Meeting	$ 2,460.50
	Humanitarian Assistance	$ -
	SummerCamp Expense	$ 3,000.00
	OTHERS:	$ 7,344.00
	OTHERS: BOG Ifite Banking	$ 30.00
	OTHERS: Bank Charges	$ 59.02
	TOTAL OPERATIONS	$ 35,480.43

	UTILITIES	EXPENDITURE
361	Power	
362	Water/Sewer	
363	Telephone	$ -
	TOTAL UTILITIES	$ -
	CAPITAL OUTLAY	**EXPENDITURE**
450	Capital Outlay	

STATEMENT OF INCOME AND EXPENSE

Dededo Municipal Planning Council

Period:4th Qtr (Jul_Aug_Sept 2018)

INCOME:		
Flea Market Income:	$	27,540.00
Community Centers (Astumbo/Dededo) User Fee	$	2,800.00
Coco-Bottling Co. - DMO Qrt. Vending commission	$	-
Pepsi Cola Bottling DMO Qrt., Vending commission	$	-
Wedding Account-Civil Wedding	$	600.00
Summer Camp	$	-
GVB	$	-
	$	-
TOTAL REVENUE:	**$**	**30,940.00**
LESS EXPENSE:		
Flea Markets	$	-
Senior Center Operations	$	-
Program Registrations	$	-
Donations	$	1,000.00
Reimbursements and refunds	$	609.16
Civil Weddings	$	-
Program Income	$	-
Facility Use	$	-
Others	$	7,344.00
Supplies and materials	$	1,340.84
Food and Catering	$	2,460.50
Sponsorships	$	-
Equipment and parts	$	3,369.66
Construction	$	-
Flea Market Expense	$	3,807.00
Humanitarian Assistance	$	3,000.00
Community Programs and Projects	$	-
Repairs and Maintenance	$	4,454.75
Bank Deposits	$	-
Prizes and awards	$	-
Stipend Fee	$	1,350.00
Contractual services	$	6,655.50
Taxes and licenses	$	-
Bank charges	$	-
Grant	$	-
Senior Center Operations Expense	$	-
Others:	$	-
	$	-
BOG Bank Servicing Charge	$	59.02
BOG IFITE BANKING	$	30.00
TOTAL EXPENSE:	**$**	**35,480.43**
NET INCOME OVER EXPENSE:		
As of 4th Qtr (Jul-Aug-Sept 2018)	**$**	**(4,540.43)**

GENERAL LEDGER SUMMARY

Jul_Aug_Sept 2018

Beginning Balance as of June 2018	**$**	**14,925.09**
Total Revenue (Jul, Aug, Sept 2018)	$	30,940.00
Total Collected and Deposited	$	45,865.09
Less: Total Disbursement	$	35,391.41
Including B.O.G. Service Charge	$	59.02
Including B.O.G. IFITEBANKING	$	30.00

Note: Amount does not include uncleared checks

TOTAL BALANCE		
As of Sept 2018	**$**	**10,384.66**

QUARTERLY FINANCIAL REPORT
Bank of Guam
From: Jul, Aug, & Sept 2018

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
Jul	Flea Market Collections	$ 10,340.00	$ 10,340.00
Aug	Flea Market Collections	$ 10,240.00	$ 10,240.00
Sept	Flea Market Collections	$ 6,960.00	$ 6,960.00
	TOTAL COLLECTED	**$ 27,540.00**	
Jul - Sept	Astumbo/Dededo Senior Center User		$ 2,800.00
Jul - Sept	MCOG - Civil Wedding		$ 600.00
Jul - Sept	Coco-Bottling Co. - DMO Qrt. Vending commission		$ -
Jul - Sept	Pepsi Cola Bottling DMO Qrt., Vending commission		$ -
Jul - Sept	Summer Camp		$ -
Jul - Sept	GVB		$ -
	TOTAL DEPOSITED:		**$ 30,940.00**

Previous Balance:	**$**	**14,925.09**
Total Collected:	**$**	**45,865.09**
Less Expenditure:	**$**	**35,391.41**
B.O.G Service Charge	**$**	**59.02**
B.O.G IFITEBANKING	**$**	**30.00**
ENDING BALANCE	**$**	**10,384.66**

STATEMENT OF INCOME AND EXPENSE

Dededo Municipal Planning Council

	Jul-18	Aug-18	Sep-18	4th Qtr Totals
INCOME:				
Flea Market Income:	$ 10,340.00	$ 10,240.00	$ 6,960.00	$ 27,540.00
Community Centers (Astumbo/Dededo) User Fee	$ 600.00	$ 1,200.00	$ 1,000.00	$ 2,800.00
Coco-Bottling Co. - DMO Qrt. Vending commission	$ -	$ -	$ -	$ -
Pepsi Cola Bottling DMO Qrt., Vending commission	$ -	$ -	$ -	$ -
Wedding Account-Civil Wedding	$ 150.00	$ -	$ 450.00	$ 600.00
Summer Camp	$ -	$ -	$ -	$ -
GVB	$ -	$ -	$ -	$ -
				$ -
TOTAL REVENUE:	**$ 11,090.00**	**$ 11,440.00**	**$ 8,410.00**	**$ 30,940.00**
LESS EXPENSE:				
Flea Markets	$ -	$ -	$ -	$ -
Senior Center Operations	$ -	$ -	$ -	$ -
Program Registrations	$ -	$ -	$ -	$ -
Donations	$ -	$ -	$ 1,000.00	$ 1,000.00
Reimbursements and refunds	$ -	$ 609.16	$ -	$ 609.16
Civil Weddings	$ -	$ -	$ -	$ -
Program Income	$ -	$ -	$ -	$ -
Facility Use	$ -	$ -	$ -	$ -
Others	$ 2,772.00	$ 4,572.00	$ -	$ 7,344.00
Supplies and materials	$ 388.00	$ -	$ 952.84	$ 1,340.84
Food and Catering	$ 1,212.24	$ 968.26	$ 280.00	$ 2,460.50
Sponsorships	$ -	$ -	$ -	$ -
Equipment and parts	$ 1,483.20	$ 317.53	$ 1,568.93	$ 3,369.66
Construction	$ -	$ -	$ -	$ -
Flea Market Expense	$ 1,386.00	$ -	$ 2,421.00	$ 3,807.00
Humanitarian Assistance	$ 600.00	$ 1,200.00	$ 1,200.00	$ 3,000.00
Community Programs and Projects	$ -	$ -	$ -	$ -
Repairs and Maintenance	$ 769.78	$ 3,684.97	$ -	$ 4,454.75
Bank Deposits	$ -	$ -	$ -	$ -
Prizes and awards	$ -	$ -	$ -	$ -
Stipend Fee	$ 350.00	$ 500.00	$ 500.00	$ 1,350.00
Contractual services	$ 2,642.00	$ 2,135.00	$ 1,878.50	$ 6,655.50
Taxes and licenses	$ -	$ -	$ -	$ -
Bank charges	$ -	$ -	$ -	$ -
Grant	$ -	$ -	$ -	$ -
Senior Center Operations Expense	$ -	$ -	$ -	$ -
Others:	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -
BOG Bank Servicing Charge	$ 17.95	$ 21.14	$ 19.93	$ 59.02
BOG IFITE BANKING	$ 10.00	$ 10.00	$ 10.00	$ 30.00
TOTAL EXPENSE:	**$ 11,631.17**	**$ 14,018.06**	**$ 9,831.20**	**$ 35,480.43**
NET INCOME OVER EXPENSE:	**$ (541.17)**	**$ (2,578.06)**	**$ (1,421.20)**	**$ (4,540.43)**

FINANCIAL REPORT
Bank of Guam
From: JULY 2018

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
7/2/2018	IN OFC , SAT. & SUN. FM COLLECTION	$ 2,535.00	$ 2,535.00
7/9/2018	IN OFC , SAT. & SUN. FM COLLECTION	$ 775.00	$ 775.00
7/16/2018	IN OFC , SAT. & SUN. FM COLLECTION	$ 2,755.00	$ 2,755.00
7/23/2018	IN OFC , SAT. & SUN. FM COLLECTION	$ 1,185.00	$ 1,185.00
7/30/2018	IN OFC , SAT. & SUN. FM COLLECTION	$ 3,090.00	$ 3,090.00
		$ -	$ -
		$ -	$ -
		$ -	$ -
	TOTAL COLLECTED	$ 10,340.00	
7/2/2018	RCPT.# 340833 & 340831 D.S.C.		$ 400.00
7/23/2018	RCPT.# 340836 D.S.C.		$ 200.00
7/18/2018	Civil Wedding for the month of : June 2018		$ 150.00
			$ -
			$ -
			$ -
	TOTAL DEPOSITED:		$ 11,090.00

Previous Balance:	$ 25,330.48
Total Collected:	$ 36,420.48
Less Expenditure:	$ 11,603.22
B.O.G Service Charge	$ 17.95
B.O.G IFITE BANKING	$ 10.00
ENDING BALANCE	$ 24,789.31

TOTAL BREAKDOWN:	
Flea Market	$ 11,696.37
Community Centers	$ 743.69
Summer Camp	$ 5,168.51
GVB	$ 7,410.52
Wedding Account	$ 4,280.79
Adult Day Care	$ (4,510.57)

OVERALL TOTAL:	$ 24,789.31

Deposit to Bank of Guam (Flea Market Acct)

FINANCIAL REPORT
Bank of Guam
From: AUGUST 2018

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
8/8/2018	IN OFC , SAT. & SUN FM COLLECTION	$ 2,410.00	$ 2,410.00
8/13/2018	IN OFC , SAT. & SUN FM COLLECTION	$ 2,570.00	$ 2,570.00
8/20/2018	IN OFC , SAT. & SUN FM COLLECTION	$ 1,395.00	$ 1,395.00
8/27/2018	IN OFC , SAT. & SUN FM COLLECTION	$ 3,865.00	$ 3,865.00
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
	TOTAL COLLECTED	$ 10,240.00	
8/13/2018	Dededo Senior Cntr - Users Fees		$ 800.00
8/27/2018	Dededo Senior Cntr - Users Fees		$ 400.00
			$ -
			$ -
			$ -
			$ -
	TOTAL DEPOSITED:		$ 11,440.00

Previous Balance:	$ 24,789.31
Total Collected:	$ 36,229.31
Less Expenditure:	$ 13,986.92
B.O.G Service Charge	$ 21.14
B.O.G IFITE BANKING	$ 10.00
ENDING BALANCE	$ 22,211.25

TOTAL BREAKDOWN:

Flea Market	$ 11,398.27
Community Centers	$ 1,853.69
Summer Camp	$ 5,168.51
GVB	$ 7,410.52
Wedding Account	$ 4,280.79
Adult Day Care	$ (7,900.53)

OVERALL TOTAL:	$ 22,211.25

Deposit to Bank of Guam (Flea Market Acct)

FINANCIAL REPORT
Bank of Guam
From: SEPTEMBER 2018

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
9/4/2018	IN OFC, SAT. & SUN. FM COLLECTION	$ 1,640.00	$ 1,640.00
9/10/2018	IN OFC, SAT. & SUN. FM COLLECTION	$ 2,015.00	$ 2,015.00
9/17/2018	IN OFC, SAT. & SUN. FM COLLECTION-Weekend After Typhoon Mangkhut	$ 1,095.00	$ 1,095.00
9/24/2018	IN OFC, SAT. & SUN. FM COLLECTION - Donne Fiesta Weekend	$ 2,210.00	$ 2,210.00
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
	TOTAL COLLECTED	$ 6,960.00	

9/4/2018	RCPT.#340843 & #340846	$ 400.00
9/10/2018	RCPT.#340848 & #340850	$ 400.00
9/13/2018	CK.#930-JULY.2018 CIVIL WEDDING	$ 100.00
9/19/2018	ck.#945-AUGUST.2018 CIVIL WEDDING	$ 350.00
9/24/2018	RCPT.#340852	$ 200.00
		$ -
	TOTAL DEPOSITED:	$ 8,410.00

Previous Balance:	$ 22,211.25
Total Collected:	$ 30,621.25
Less Expenditure:	$ 9,801.27
B.O.G Service Charge	$ 19.93
B.O.G IFITE BANKING	$ 10.00
ENDING BALANCE	$ 20,790.05

TOTAL BREAKDOWN:

Flea Market	$ 9,725.57
Community Centers	$ 2,763.69
Summer Camp	$ 5,168.51
GVB	$ 7,410.52
Wedding Account	$ 4,730.79
Adult Day Care	$ (9,009.03)

OVERALL TOTAL: $ 20,790.05

Deposit to Bank of Guam (Flea Market Acct)