Agat Mayor's Office
Mayor Kevin James T. Susuico
Vice Mayor Christopher J. Fejeran
P. O. Box 786 Hagatna, Guam 96932
(T) 565-2524/4335 (F) 565-4826

MEMORANDUM

October 15, 2018

To: Executive Director of Mayor's Council of Guam
Department of Revenue & Taxation
Governor's Office
Speaker of the Guam Legislature
Office of the Public Auditor

From: Kevin James T. Susuico
Agat Mayor

Subj: Non-Appropriated Funds (NAF) 4th Quarter
Santa Rosa Fiesta Carnival

2018 OCT 17 PM 3:05

Buenas yan Hafa Adai! Submitted herewith pursuant to Public Law 30-68 (P. L.), is Agat Mayor's Office 2018 Non-Appropriated Funds (NAF) Account 4th Quarter and Santa Rosa Fiesta Carnival.

Any further questions you can contact the office at 565-2524/4335.

Si Yu'us Ma'ase,

FOR Mayor Kevin James T. Susuico

Vice Speaker Therese M. Terlaje
34GL-18-2434
OCT 17 2018
Time: 14:00
Received by: JC

Cc: File

2434

AGAT MAYOR'S OFFICE
FISCAL YEAR 2018
NON-APPROPRIATED FUNDS (NAF)
REVENUE AND EXPENDITURE SUMMARY REPORT
[ ] 1ST QTR [ ] 2ND QTR [ ] 3RD QTR [X] 4TH QTR

REVENUE		
DONATION (Cash)	$	3,000.00
DONATION (In-Kind)		
FACILITY USE DONATION	$	1,700.00
FESTIVAL/ FIESTA CONCESSIONS	$	1,550.00
NIGHT MARKET/ FLEA MARKET	$	65.00
FUNDRAISING ACTIVITIES (Bingo, Santa Rosa Fiesta Carnival)	$	10,651.42
GRANTS		
PROGRAM REGISTRATION		
OTHER:Liberation Float Prize, Civil Wedding, Vending Machine Commissi	$	1,066.59
TOTAL REVENUE	**$**	**18,033.01**

	OPERATIONS	EXPENDITURE	
220	TRAVEL (Off-Island/Local Mileage Reimbursement)	$	931.17
230	CONTRACTUAL SERVICES		
233	OFFICE SPACE RENTAL/ FACILITY USE	$	300.00
240	SUPPLIES & MATERIALS	$	932.34
250	EQUIPMENT		
270	WORKERS COMPENSATION		
271	DRUG TESTING		
280	SUB-RECIPIENT/SUB-GRANT		
290	MISCELLANEOUS (See Below):	$	15,722.37
	Community Programs/ Events: Santa Rosa Fiesta Carnival * See Attached		
	Community Projects:		
	Other: Liberation Float, Fena Memorial, Sister City Hosting,		
	End of the Year Appreciation Dinner Deposit, Refreshments for GWA		
	village meeting, AMPC monthly meeting.		
	Humanitarian	$	400.00
	TOTAL OPERATIONS	**$**	**18,285.88**

	UTILITIES	EXPENDITURE	
361	Power		
362	Water/Sewer	$	-
363	Telephone	$	-
	TOTAL UTILITIES	**$**	**-**

	CAPITAL OUTLAY	EXPENDITURE
450	Capital Outlay	

2ND ANNUAL SANTA ROSA FIESTA CARNIVAL
FINAL REPORT

CASH INCOME & IN-KIND CONTRIBUTIONS

- **Donations**
  - $2,700.00 (Cash)
  - $1,228.50 (In-Kind Contributions)

- **Other Revenue**
  - $1,550.00 (Vendors)
  - $7,870.00 (Raffle Booklet Sells *Candidates, Groups, AMPC)
  - $1,113.00 (Bingo)

EXPENSES

- **Supplies**
  - $22.49 (Banners)
  - $459.00 (Souvenirs *T-shirts, Items for Candidates *dresses)
  - $306.00 (Bingo Cards)
  - $200.00 (Booklets- 1st Printing at American Color)
  - $120.00 (Booklets- 2nd Printing at American Color)

- **Equipment/Facility Rental**
  - $1,300.00 (Sound & Stage Set up)
  - $125.00 (SOS Portables Corp. Restrooms)

- **Other (Specify)**
  - $2,500.00 (Raffle Prizes)
  - $1466.25 (Candidate and Payout Percentages)
  - $2,400.00 (Music/Dance Entertainment)
  - $100.00 (Greased Pig Contest)
  - $100.00 (ABC Licensing)

JULY REVENUE REPORT										
DATE	DESCRIPTION	CASH	IN KIND	FACILITY	CONCESSIONS	NIGHT MARKET	FUNDRAISING	GRANTS	REGISTRATION	OTHER
7/11/2018	Santa Rosa Carnival Sponsorship (National)	$200.00								
7/13/2018	July Vendor Payments					$65.00				
7/13/2018	AMPC Bingo (06/27/2018)						$388.00			
7/13/2018	Sagan Bisita Usage (07/15/2018)			$200.00						
7/13/2018	Santa Rosa Carnival Raffle Ticket Sales(Raina)						$105.00			
7/13/2018	Santa Rosa Carnival Raffle Ticket Sales(Raina)						$105.00			
7/13/2018	Santa Rosa Carnival Vendor				$75.00					
7/13/2018	Santa Rosa Carnival Vendor				$650.00					
7/25/2018	Sagan Bisita Kitchenette (Turnjai)			$150.00						
7/25/2018	June Civil Wedding									$50.00
7/25/2018	Mr. & Mrs. Rudy Lumumpao	$100.00								
7/25/2018	Santa Rosa Carnival Raffle Ticket Sales (Raina)						$125.00			
7/25/2018	Santa Rosa Carnival Raffle Ticket Sales (Raina)						$115.00			
7/25/2018	Santa Rosa Carnival Vendor				$225.00					
	TOTAL	$300.00		$350.00	$950.00	$65.00	$838.00			$50.00

AUGUST REVENUE REPORT										
DATE	DESCRIPTION	CASH	IN KIND	FACILITY	CONCESSIONS	NIGHT MARKET	FUNDRAISING	GRANTS	REGISTRATION	OTHER
8/2/2018	Liberation Float 1st Place Prize									$1,000.00
8/2/2018	Santa Rosa Carnival Raffle Ticket Sales (Raina)						$155.00			
8/2/2018	Santa Rosa Carnival Raffle Ticket Sales(Raina)						$175.00			
8/10/2018	Sagan Bisita Kitchenette (Diony)			$400.00						
8/10/2018	Sagan Bisita Kitchenette (Jhun Lopez)			$150.00						
8/10/2018	Elite Basketball Panda Express Fundraiser						$177.42			
8/10/2018	Sagan Bisita Usage (08/11/2018)			$200.00						
8/10/2018	Santa Rosa Fiesta Carnival Sponsorship (BOG)	$1,000.00								
8/10/2018	Santa Rosa Carnival Sponsorshiop (SPPC)	$500.00								
8/10/2018	Santa Rosa Carnival Raffle Ticket Sales (Raina)						$415.00			
8/10/2018	Santa Rosa Carnival Raffle Ticket Sales (Raina)						$265.00			
8/10/2018	Santa Rosa Carnival Raffle Ticket Sales(Raina)						$315.00			
8/10/2018	Santa Rosa Carnival Raffle Ticket Sales						$100.00			
8/10/2018	Santa Rosa Carnival Vendor				$225.00					
8/10/2018	Santa Rosa Carvnial Vendor				$75.00					
8/13/2018	Santa Rosa Carnival Raffle Ticket Sales (Raina)						$1,005.00			
8/16/2018	Vending Machine Commission									$16.59
8/16/2018	Santa Rosa Carnival Sponsorship (Angoco)	$1,000.00								
8/16/2018	Santa Rosa Carnival Raffle Ticket Sales (Raina)						$720.00			
8/16/2018	Santa Rosa Carnival Raffle Ticket Sales(Raina)						$1,060.00			
8/16/2018	Santa Rosa Carnival Raffle Ticket Sales (Raina)						$20.00			
8/16/2018	Santa Rosa Carnival Raffle Ticket Sales(Raina)						$90.00			
8/16/2018	Santa Rosa Carnival Raffle Ticket Sales						$250.00			
8/16/2018	Santa Rosa Carnival Vendor				$75.00					
8/16/2018	Santa Rosa Carnival Vendor				$75.00					
8/17/2018	Mr. & Mrs. Rudy Lumumpao	$100.00								
8/22/2018	Sagan Bisita Usage (08/25/2018)			$200.00						
8/22/2018	Santa Rosa Carnival Raffle Ticket Sales (Raina)						$40.00			
8/22/2018	Santa Rosa Carnival Raffle Ticket Sales(Raina)						$80.00			
8/22/2018	Santa Rosa Carnival Raffle Ticket Sales (OMS)						$840.00			
8/22/2018	Santa Rosa Carnival Raffle Ticket Sales (Cobras)						$1,000.00			
8/22/2018	Santa Rosa Carnival Raffle Ticket Sales						$490.00			

8/22/2018	Santa Rosa Carnival Raffle Ticket Sales						$50.00			
8/22/2018	Santa Rosa Carnival Raffle Ticket Sales						$50.00			
8/22/2018	Santa Rosa Carnival Raffle Ticket Sales						$50.00			
8/22/2018	Santa Rosa Carnival Raffle Ticket Sales						$250.00			
8/22/2018	Santa Rosa Carnival Vendor				$100.00					
8/22/2018	Santa Rosa Carnival Vendor				$50.00					
8/27/2018	SRFC Bingo (08/19/2018)						$518.00			
8/27/2018	SRFC Bingo (08/18/2018)						$595.00			
8/27/2018	AMPC Bingo (08/01/2018)						$326.00			
8/27/2018	AMPC Bingo (08/15/2018)						$405.00			
	TOTAL	**$2,600.00**		**$950.00**	**$600.00**		**$9,441.42**			**$1,016.59**

SEPTEMBER REVENUE REPORT										
DATE	**DESCRIPTION**	**CASH**	**IN KIND**	**FACILITY**	**CONCESSIONS**	**NIGHT MARKET**	**FUNDRAISING**	**GRANTS**	**REGISTRATION**	**OTHER**
9/19/2018	Mr. & Mrs. Rudy Lumumpao	$100.00								
9/19/2018	Sagan Bisita Kitchenette (Turnjai Babauta)			$200.00						
9/28/2018	Sagan Bisita Usage (09/26/2018)			$200.00						
9/28/2018	AMPC Bingo						$372.00			
	TOTAL	**$100.00**		**$400.00**			**$372.00**			

JULY EXPENSE REPORT										
DATE	ITEM NO.	DESCRIPTION	220	230	233	240	250	270	280	290
7/3/2018	3682	Liberation Float Registration								$150.00
7/11/2018	3683	Refreshments GWA Village Meeting, Liberation Float, Santa Rosa Fiesta				$16.00				$428.10
7/11/2018	3684	Bingo Cards Supplies								$257.00
7/11/2018	3685	Liberation Float Supplies								$135.69
7/11/2018	3686	Humanitarian Assistance								$200.00
7/19/2018	3687	Fena Memorial Ceremony Invocation								$100.00
7/23/2018	3688	Liberation Sister City and Volunteer T-Shirts								$466.00
7/25/2018	3689	Float Volunteers Dinner, Sister City Guimaras hosting, Fuel for Official #166								$1,535.45
7/25/2018	3690	Sagan Bisita Deposit Return (07/15/18)			$100.00					
7/30/2018	3691	Santa Rosa Fiesta Carnival Raffle Ticket Printing								$120.00
		TOTAL			$100.00	$16.00				$3,392.24

AUGUST EXPENSE REPORT										
DATE	ITEM NO.	DESCRIPTION	220	230	233	240	250	270	280	290
8/1/2018		**BALANCE FORWARD FROM JULY 2018**			**$100.00**	**$16.00**				**$3,392.24**
8/2/2018	3692	AMPC Meeting Refreshments, Float Volunteers Dinner, Summer Intern Appreciation, Fena/Liberation Photographer								$563.93
8/6/2018	3693	End of the Year Volunteer Appreciation Deposit								$250.00
8/14/2018	3694	Santa Rosa Fiesta Carnival Alcohol License								$100.00
8/16/2018	3695	Sagan Bisita Deposit Return (08/11/18)			$100.00					
8/17/2018	3696	Bingo Cards Supplies								$306.00
8/17/2018	3697	Santa Rosa Fiesta Carnival Portable Toilet								$125.00
8/17/2018	3698	VOID								
8/17/2018	3699	Battery for Mule				$181.00				
8/17/2018	3700	VOID								
8/17/2018	3701	Santa Rosa Fiesta Carnival Entertainment								$400.00
8/17/2018	3702	Santa Rosa Fiesta Carnival Entertainmnet								$200.00
8/17/2018	3703	Santa Rosa Fiesta Carnival Entertainment								$400.00
8/17/2018	3704	Santa Rosa Fiesta Carnival Entertainment								$100.00
8/19/2018	3705	Santa Rosa Fiesta Carnival Entertainment								$100.00
8/19/2018	3706	Santa Rosa Fiesta Carnival Entertainment								$150.00
8/19/2018	3707	Santa Rosa Fiesta Carnival Entertainment								$100.00
8/19/2018	3708	Santa Rosa Fiesta Carnival Entertainment, Fena, Mango Fest								$800.00
8/19/2018	3709	Santa Rosa Fiesta Carnival Stage and Sound								$1,300.00
8/21/2018	3710	SRFC Grand Prize Raffle Winner								$1,000.00
8/21/2018	3711	SRFC Baby Grand Prize Raffle Winner								$500.00
8/21/2018	3712	SRFC Raffle Winner								$100.00
8/21/2018	3713	SRFC Raffle Winner								$100.00
8/21/2018	3714	SRFC Raffle Winner								$100.00
8/21/2018	3715	SRFC Raffle Winner								$100.00
8/21/2018	3716	VOID								
8/21/2018	3717	SRFC Raffle Winner								$100.00
8/21/2018	3718	SRFC Raffle Winner								$100.00
8/21/2018	3719	SRFC Raffle Winner								$100.00
8/21/2018	3720	SRFC Raffle Winner								$100.00
8/21/2018	3721	SRFC Raffle Winner								$100.00
8/21/2018	3722	SRFC Volunteer Lunch								$83.92

8/22/2018	3723	SRFC Colunteer Lunch & Dinner, SRFC Greased Pig Payout, SRFC Queens Gown, Crown								$2,120.74
8/22/2018	3724	SRFC T-Shirts for Sponsors & Volunteers								$459.00
8/22/2018	3725	SRFC Queen's Percentage								$756.25
8/22/2018	3726	SRFC Royal Princess Percentage								$250.00
8/24/2018	3727	Humanitarian Assistance								$200.00
8/24/2018	3728	Raffle Ticket Percentage (OMS)								$210.00
8/27/2018	3729	Raffle Ticket Percentage (Southern Cobras)								$240.00
8/27/2018	3730	Sister City Fruit Festival Trip	$686.68							
8/28/2018	3731	Gifts for Sister City, Village Clean up Lunch for Volunteers								$603.30
8/28/2018	3732	Sagan Bisita Deposit Return (08/25/18)			$100.00					
		TOTAL	**$686.68**		**$300.00**	**$197.00**				**$15,610.38**

SEPTEMBER EXPENSE REPORT										
DATE	ITEM NO.	DESCRIPTION	220	230	233	240	250	270	280	290
9/1/2018		**BALANCE FORWARD FROM AUGUST**	**$686.68**		**$200.00**	**$197.00**				**$15,007.08**
9/9/2018	3733	Maintenance Supplies				$541.96				
9/9/2018	3734	Typhoon Preparation for Volunteers								$174.32
9/9/2018	3735	Typhoon Preparation Lunch for Volunteers								$124.92
9/13/2018	3736	Car Battery for Offical #6346				$135.00				
9/19/2018	3737	Sagan Bisita Deposit Return (09/15/18)			$100.00					
9/19/2018	3738	Tire Replacement for Official #6614				$58.38				
9/21/2018	3739	Guam Community Health Centers (FR Donation)								$100.00
9/21/2018	3740	Masters Softball Sponsorship								$200.00
9/28/2018	3741	Sister City Tinian, Coastal Clean up, Santa Rosa Banners	$244.49							$516.05
		TOTAL	**$931.17**		**$300.00**	**$932.34**				**$16,122.37**