DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

www.gdoe.net
500 Mariner Ave. Barrigada, Guam 96913
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JON J.P. FERNANDEZ
Superintendent of Education

October 26, 2018

Vice Speaker Therese M. Terlaje
34GL-18-2492
OCT 29 2018
Time: 9:21
Received by:

Honorable Therese M. Terlaje
Acting Speaker, 34th Guam Legislature
163 Chalan Santo Papa
Hagatna, Guam 96910

Dear Acting Speaker Terlaje:

Håfa Adai! I am submitting the Guam Education Board packet for the Regular Board Meeting scheduled for Tuesday, October 30, 2018, 6 pm, in the Gallery A/B, DOE Bldg. B, Tiyan.

Should you have any questions, please contact me at 300-1627.

Attachment
- GEB Meeting Packet

2018 OCT 29 AM 9:43

2492

Doc No. 34CL18-2492

Public Notices

7,000-strong migrant caravan treks toward US

By Kate Linthicum
Los Angeles Times

TAPACHULA, Mexico – A growing caravan of roughly 7,000 Central American immigrants continued its trek toward the United States on Sunday, blowing past Mexican police and immigration officials.

The group, which has swelled in size in recent days, set out before dawn on the only road out of the small Mexican border town of Ciudad Hidalgo. It arrived in the afternoon in the city of Tapachula, more than 20 miles away.

The migrants, nearly all from the poor and violent nation of Honduras, posed a growing political and humanitarian calamity for Mexico, which has come under intense pressure from President Donald Trump to stop them.

On Friday, Mexican police used tear gas to block migrants from storming an official border crossing. But in the days since, Mexico has appeared unwilling to use force to stop the thousands of people who have illegally crossed the Suchiate River from Guatemala into Mexico and started walking north.

Caravan stretches for miles

That may be in part because the migrants include hundreds of women and small children, some in strollers. It could also be because of the daunting size of the caravan, which stretched for at least two miles.

As the caravan headed north Sunday in the 90-degree heat, another group of roughly 1,500 migrants waited on the Guatemalan side of the river, hoping to enter Mexico legally.

Authorities said at least 640 caravan members already have entered legally and applied for refugee status in Mexico and are being detained while their applications are processed.

The migrants left Honduras more than a week ago and began arriving several days ago at the Guatemalan border town of Tecun Uman, just across the river from Ciudad Hidalgo.

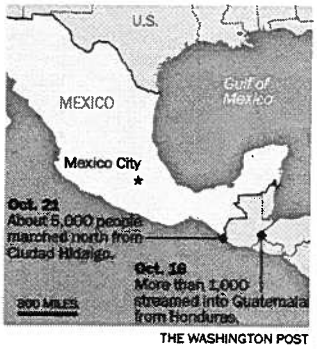
Most say they intend to cross into the United States, not seek refuge in Mexico. Some complain that they were unable to find work in Honduras. Others say they are fleeing violence or political repression there and hope to apply for asylum in the U.S.

Trump has made the caravan a campaign issue at rallies across the country ahead of the U.S. midterm elections, calling it a menace to national security. He has threatened Mexico and Central American countries with economic reprisal if they fail to stop the migrants and vowed to send the military to close the U.S. border should the group make it that far



WAITING: *Migrants from Honduras are waiting on a bridge that stretches across the Suchiate River and connects Guatemala and Mexico on Saturday.*
Jesus Alvarado/DPA/Abaca Press

More people join migrant caravan headed north



THE WASHINGTON POST

HEADED NORTH: *More people join migrant caravan headed north.*
The Washington Post

China's seaplane makes 1st takeoff from water

By Takayuki Nakagawa
Japan News-Yomiuri

BEIJING – China's domestically developed amphibious aircraft completed a takeoff from water for the first time on Saturday in Hubei Province.

The Chinese government says that the AG600, one of the largest planes of its kind, is developed mainly for search-and-rescue operations at sea. But some experts say it is possible that China aims to use the AG600 for military activities in the South China Sea, where the country has been building military strongholds.

The length of the AG600 aircraft is about 37 meters – similar to that of passenger airplanes. The aircraft's cruising range is believed to be 4,500 kilometers and each of the planes is capable of transporting about 54 tons of supplies.

Late last year, the AG600 aircraft conducted its maiden flight, taking off from the ground.

Congratulations from Xi

Saturday's test flight was broadcast live by the country's state television broadcaster. Chinese President Xi Jinping sent a congratulatory message, saying, "I want people involved to work hard to realize the goal of making our country a nation with strong aviation capabilities."

Chinese media reported that the AG600 plane can be used as an early-warning aircraft over the South China Sea if necessary modifications are made.

Some experts have also pointed out that the AG600 aircraft could transport supplies to remote islands where conventional large planes cannot land or take off.

GUAM EDUCATION BOARD

501 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice Chairwoman

8th Guam Education Board
REGULAR MONTHLY MEETING

Tuesday, October 30, 2018
6 PM
Gallery, Building B., Tiyan

AGENDA

I. Meeting Call to Order
II. Approval of Minutes
III. Public Participation
IV. Communications
V. Ex-Officio Member Reports
VI. Unfinished Business/ Committee Reports
VII. New Business
VIII. Executive Session
IX. Adjournment

Individuals requiring special accommodations or information may contact Christie San Nicolas, Administrative Officer at 671-300-1627 or by email: dsannicolas@gdoe.net.

Agenda to be available on GEB website at least 72 hours before the meeting. This advertisement was paid for by GDOE local funds.

GUAM-HYBRID LAND USE COMMISSION

Department of Land Management
ITC Building, Third Floor, Tamuning, GU
P.O. Box 2950, Hagatna, Guam 96932
Tel: (671) 649-5263, Facsimile: (671) 649-5383

EDDIE BAZA CALVO
Governor
RAY TENORIO
Lieutenant Governor

MICHAEL J.B. BORJA
Director
DAVID V. CAMACHO
Deputy Director

AGENDA

A regular meeting of the Guam Land Use Commission will be held on Thursday, October 25, 2018 at 1:30 pm, Department of Land Management Conference Room, 590 S. Marine Corps Dr., 3rd Floor, ITC Building, Tamuning.

I. Roll Call
II. Approval of Minutes – NONE
III. Old Business
A. 2017-36, Christina M. Borja; Zone Change from "A" to "LC", Lot 101-9, Yona. [GLUC – 8/23/2018]
B. 2017-41B, Albert P. Sanga; Zone Change from "R-1" to "LC", Lot 1103-3-1A-1, Mangilao. [GLUC – 8/23/2018]
IV. New Business
C. 2018-21, TRI Inc.; Tentative Subdivision Plan for proposed Paradise Court Subdivision, Lot 2303-R8NEW, Mangilao.
D. 2018-24, Wellborn LLC; Tentative Subdivision Plan for proposed Wellborn Estates, Lots 7110-NEW-NEW-1; 7110-NEW-NEW-2 & 7110-NEW-NEW-R2, Yigo.
VI. Administrative & Miscellaneous Matters
E. 2002-30E, BME & Songs, Inc.; renewal of its previously approved Use Zone Variance and Status Report, Lot 10, Tract 293, Mangilao.
F. 2015-26C, Deepak & Kiran Sadhwani; Status Report for a previously approved Tentative Subdivision Plan, Lot 5315, Dededo.

Funding Source provided by above Applicants
Person(s) requiring special accommodations please call Cristina Gutierrez at 649-5263 Ext. 375

Doc. No. 34GL-18-2182

Doc No. 34GL-18-2402

Minutes

GUAM EDUCATION BOARD

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8th Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, October 30, 2018
6 PM
Gallery A/B, Building B., Tiyan
AGENDA

I. **Meeting Call to Order**

II. **Approval of Minutes**

ACTION 1. Minutes of September 25, 2018 Regular Meeting

ACTION 2. Minutes of October 9, 2018 Special Meeting

III. **Public Participation** (BP 125.6) Time Limit 3 minutes

IV. **Communications**

INFO 1. Correspondence

INFO 2. Superintendent's Report and Communication

V. **Ex-Officio Member Reports**

1. IBOGS
2. GFT
3. Mayor's Council of Guam

VI. **Unfinished Business/ Committee Reports**

1. **Executive Committee**

ACTION a. Superintendent's Evaluation

INFO b. NASBE 2018 Annual Conference reporting

INFO c. Education Oversight Hearing

2. **Instructional & Academic Support Committee**

a. Head Start Report

3. **Safe & Healthy Schools Committee**

4. **Organizational Efficiency and Development Committee**

a. Ad-Hoc Special Committee Status Report - Nepotism

5. **Fiscal Management**

INFO a. Update on FY18 Budget / FY19 Budget

6. **Ad-Hoc committee on Furlough and School Year 2018-19**

VOTING MEMBERS: Mark B. Mendiola, Chairman, Maria A. Gutierrez , Vice Chairwoman, Peter Alecxis D. Ada, Lourdes M. Benavente, Robert A. Crisostomo, James C. Lujan, Ronald L. McNinch, PhD, Lourdes B. San Nicolas
EX-OFFICIO MEMBERS: Hacie San Jose (SSHS) - IBOGS Representative, Mark McCarthy (AHES) - GFT Representative, Mayor, Rudy M. Matanane, MCOG Representative
Doc. No. 34GL-18-2492.
EXECUTIVE SECRETARY: Jon J. P. Fernandez, GDOE Superintendent

VII. New Business

VIII. Executive Session

The Board of Education reserves the right to go into executive session during any part of the meeting. Based on the Open Govt. Law specific matters can only be discussed. (Personnel Matters, Collective Bargaining Agreement, Contracts, and Litigation).

IX. Adjournment

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8th GUAM EDUCATION BOARD
REGULAR MEETING
Tuesday, September 25, 2018
6 pm
Gallery A/B, DOE Bldg. B., Tiyan

MINUTES

VOTING MEMBERS

Mark B. Mendiola, Chairman
Maria A. Gutierrez, Vice Chairwoman
Peter Alecxis D. Ada
Lourdes M. Benavente
Robert A. Crisostomo
James C. Lujan
Ron L. McNinch, PhD
Lourdes B. San Nicolas

EX-OFFICIO MEMBERS

Hacie San Jose (SSHS)
IBOGS Representative

Mark D. McCarthy (AHES)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J.P. Fernandez
GDOE Superintendent

I. MEETING CALL TO ORDER

Mr. Mark B. Mendiola, Chairman, called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS

Mr. Jon J. P. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were **present** for the meeting:

Voting Members:
Mendiola, Mark B. – Chairman
Gutierrez, Maria A. – Vice Chairwoman
Ada, Peter Alecxis
Benavente, Lourdes M.
Lujan, James C.
McNinch, Dr. Ron L.
San Nicolas, Lourdes B. (video-conference)

Non-Voting Members:
San Jose, Hacie – IBOGS Representative*
McCarthy, Mark D. – GFT Representative
Matanane, Rudy M. – Yigo Mayor and MCOG Education Liaison

Legal Counsel:
Nasis, Jesse

*Arrived after roll call

Absent:
Crisostomo, Robert A. (excused)

The Superintendent announced that seven (7) members of the Board were present, constituting a quorum. The Superintendent noted that the Education Chair, representing the Legislature, Senator Joe San Agustin was also present for the beginning of the meeting.

Mr. Mendiola thanked the Superintendent and the Department of Education team for all the work they did during and after the recent storm, Typhoon Mangkhut. He acknowledged their work and the coordination that was done for our students who were in the shelters. He also thanked the Department of Public Works for providing bussing for the students who were at the shelter and transporting them to the schools. He thanked

the Food and Nutrition Division for providing commodities as well as the parent and student outreach team for providing school supplies, shoes and uniforms.

II. APPROVAL OF MINUTES

Ms. Gutierrez motioned, seconded by Ms. Benavente, to approve the August 29, 2018, regular monthly meeting minutes. The Board voted by voice with a vote of 7-0 for the motion, motion passed.

III. PUBLIC PARTICIPATION – None.

IV. COMMUNICATIONS

CORRESPONDENCE

Mr. Mendiola informed the Board that a letter was sent to Mr. Robert Klitzkie regarding Mr. Klitzkie's complaint, and no response had yet been received.

SUPERINTENDENT'S REPORT AND COMMUNICATION

CURRICULUM

Instructional Makeup Days. The Joint Calendar Committee, comprised of management representatives and representatives of the Guam Federation of Teachers, met to discuss and ensure the proper implementation of makeup days, following Typhoon Mangkhut, during which schools missed between 3 to 5 instructional days. The recommendation of the committee to the superintendent was to use the makeup days and then the professional development days to cover the days that were missed. For those schools that missed three days, make up days include November 23, January 7 and 8. For those schools that missed four days, they will add February 4, 2019, and those schools that missed five days will also add March 18, 2008. Schools will not be required to adjust the ending date of quarters.

FACILITIES

Typhoon Mangkhut. GDOE opened and operated 15 shelters during Typhoon Mangkhut, including Upi ES, Machananao ES, Astumbo ES, Ordot/Chalan Pago ES, Wettengel ES, Maria Ulloa ES, MU Lujan ES, Merizo Martyrs ES, Carbullido ES, Talofofo ES, Truman ES, FBLG MS, Inarajan MS, Okkodo HS, and GW HS. Total number of shelterees peaked at over 2,100 individuals. Shelters maintained operation for approximately 48 hours, beginning Sunday at 6 p.m. Upon transition back to COR4, GDOE supported Tier II sheltering at Astumbo Gym, coordinating busing (w/DPW) and providing other support (food/uniforms/shoes) to approximately 90 schoolchildren and their families. Tier II shelter remained open with 127 individuals (21 families). All damage assessment reports and timesheets have been submitted to the Department of Homeland Security.

Simon Sanchez High School Procurement. The stay remains in place based on the appeal filed by CoreTech International with the Office of Public Auditor. It is expected that all parties will support dismissal of the appeal in order to allow GDOE to move forward with the design of a new Simon Sanchez HS. A total of $2.5 million in funding for the architecture and engineering work for Simon Sanchez High School has been approved, and the work can begin once the stay is lifted.

SAFETY

Custodial Contract. There is a protest filed with the OPA regarding the procurement for custodial services. The current contract expires at the end of September. Superintendent will exercise emergency procurement authority in order to continue outsourced custodial service for schools. Also, certain schools may be given the opportunity to assume responsibility for cleaning their schools on a daily basis, which means that resources once set aside by the custodial contractor can go towards the purchase of supplies and equipment. We will continue to work with the schools during the interim.

Mr. Lujan moved, seconded by Ms. Gutierrez, to accept the Superintendent's Report and Communication as presented. The Board voted by voice and approved the motion with a vote of 7-0. The motion passed.

V. EX-OFFICIO MEMBER REPORTS

IBOGS – IBOGS Chairwoman Hacie San Jose presented the IBOGS report and updates.

GFT – GFT Representative Mr. McCarthy read his report for the record. In Mr. McCarthy's report he informed the Board that teachers of brought their concerns to GFT regarding the PTEP.

Mr. Mendiola asked the Superintendent to provide an official response to GFT.

Ms. San Nicolas commented that we need data to identify what the problems are. A survey would help them to identify the issue.

Mr. Fernandez informed the Board that the management team would be meeting with Sanjay Sharma on Thursday. He also noted that the PTEP was listed on Mr. Sharma's agenda. The Superintendent stated that it is important to get more details so that they may come up with solutions on how to address the issue.

Mayor's Council of Guam – No report.

VI. UNFINISHED BUSINESS/COMMITTEE REPORTS

1) Executive Committee

NASBE Annual Conference Travel Approval – Ms. Gutierrez stated that she, Dr. McNinch and Ms. Lou Benavente were able to register for the conference. She also informed that she was able to register for a pre-conference, which would cover $500 for airfare and one night for hotel stay. She stated that the conference begins on October 17th. Ms. Gutierrez noted that the Superintendent would be attending the conference. She also noted that at previous conferences she saw that junior leaders were also present and wanted to request that they bring Nikki San Agustin to the NASBE conference.

Ms. Gutierrez moved, seconded by Mr. Lujan, to approve the IBOGS Representative, a junior at John F. Kennedy High School, Nikki San Agustin to attend the 60th year NASBE Annual Conference. The Board voted by voice with a vote of 7-0 for the motion. The motion passed.

Dr. McNinch commented that he just had a long meeting in the morning related to various technical aspects of NASBE. He stated that they revised the bylaws and discussed a number of other topics for the upcoming conference. He stated that one suggestion that was made was for the school board to appoint a delegate representative to vote. He then nominated Ms. Gutierrez to serve in that role.

Mr. Mendiola asked Ms. Gutierrez if she accepted the nomination to be the Board's official delegate.

Ms. Gutierrez accepted and thanked Dr. McNinch.

Dr. McNinch also asked that Ms. Gutierrez be the head of their delegation to the conference.

2) Instructional & Academic Support Committee

Head Start Report – Ms. Gutierrez informed the Board that Ms. Schroeder had a family emergency and was not able to stay for the meeting. Ms. Gutierrez noted that the Head Start Report was provided in the board packet and Mr. Sanchez was present in the event that there were any questions.

Mr. Lujan moved, seconded by Ms. Benavente, to approve the Head Start Report as presented. The Board voted by voice and approved the motion with a vote of 7-0. The motion passed.

3) **Safe & Healthy Schools Committee**

Mr. Lujan informed the Board that there would be work sessions scheduled to discuss the costs incurred from Typhoon Mangkhut. He also noted that they were supposed to meet to entertain the issue of Chief Brodie but because of the storm, they've had to push the meeting back.

Mr. Mendiola noted that he was aware that Mr. Lujan recommended that the Mayor of Tamuning be present at the meeting regarding Chief Brodie.

4) **Organizational Efficiency and Development Committee**

Creation of positions for the Chief Auditor (GDOE) and the Auditor IV (GDOE) - Ms. Gutierrez made it clear that they understand the budget bill and wanted to make it clear that they are just creating the positions and not filling them. She also noted that they are just going through the process.

Mr. Fernandez stated that we have considered creating these positions specifically for the Department of Education. Recognizing that when it comes to professional audit staff that the Department has been at a disadvantage relative to autonomous agencies and the Office of Public Accountability. The Internal Audit Office has been very critical to our overall strategy for trying to get off high risk. In earlier discussions, we wanted to make sure that our employees did not get "headhunted" as positions become vacant elsewhere in the government due to the fact that their salaries were at a much lower level than their colleagues and peers. We engaged in this process, working through an analysis of duties and responsibilities and looking at the role and scope of work for these positions. We presented it to the Board to seek approval to move forward with the process. Mr. Fernandez noted that information was published for public comment but we had not received any comments. He stated that the next step would be for the Board to take its final review. Once the Board approves the creation of positions, they would then be submitted to DOA and then to the Legislature to be approved. Mr. Fernandez noted that just as Ms. Gutierrez mentioned, this effort doesn't mean that anyone gets a raise or promotion it just creates a new position in the Department of Education that recognizes the audit function as it relates to the largest agency on island. At a future point as we evaluate our budgetary situation and our resources, then we can make the decision whether or not to open the positions.

Mr. Ada moved, seconded by Mr. Lujan, to approve the GEB Resolution 2018-18 – Relative to Approving the Creation of Position Petition for the Chief Auditor (GDOE) and Auditor IV (GDOE) Positions. The Board voted by voice to approve the motion with a vote of 7-0. The motion passed.

Board Policy 903.200 – Nepotism – Ms. Gutierrez stated that a work session was held on Monday to discuss nepotism. She thanked Ms. San Nicolas for submitting her input. Ms. Gutierrez then made a request for the creation of an Ad Hoc Committee to be formed to address nepotism. Ms. Gutierrez stated that the committee should consist of board members and appointed members of management. She noted that the law and the board policy contradict each other so the board policy should be reviewed and possibly changed.

Mr. Mendiola asked the Board who would be willing to be a part of the Ad Hoc Committee.

Ms. Gutierrez agreed to lead and welcomed other board members.

Dr. McNinch, Ms. Benavente and Mr. Lujan volunteered to be on the committee.

Mr. Mendiola clarified that the Ad Hoc Committee would only exists up until the point in which they provide guidance and direction. If the law does need to be changed, this would be the recommendation coming from the AdHoc Committee. He stated that the committee needs to review the policy and ensure that it is aligned with the law.

5) **Fiscal Management**

Update on FY18 /FY19 Budget, Supplemental Budget and FY19 Spending Plan – Mr. Mendiola noted that they held a work session regarding the FY19 Spending Plan. A resolution was provided in the board packet and it outlined how they are going to proceed with regards to the spending priorities of the Department of Education. Mr. Mendiola thanked his colleagues and the Superintendent and his team. He knows that it was a very challenging task because of the financial condition that our elected leaders put us in. He stated that he firmly believes that the Department of Education has been at the forefront and took the lead in implementing cost-cutting measures. When we submitted our budget we used the 14 points which is a legislative mandate that has been placed on the Department of Education. We populated the dollar amount need to meet those mandates. He commented that the 14 points unfortunately don't come with a funding source and it is left at the whim of those who say education is a priority.

When it comes down to it, the ability for the Department of Education to meet those mandates were taken away. We have held the line, we have not gone on a hiring spree. He referenced Mr. Lujan's earlier comment regarding central office staff who have to work extra hard and for longer hours because of staff shortage. He stated that our payroll department, our accounting department and our HR department is suffering because of it. We are investing and channeling a lot of our resources to the classroom but when we have that compression here in the office, it is very difficult to put that forth. He stated that the spending priority is based on a dollar figure that was given to us and in addition to the dollar figure that they gave to us, they took even more away from us by giving it to the charter schools. We have some issues with the charter schools, this board has stood its' ground and said, "Look, you continue to take resources from us, you continue to use our resources" and then there's comments that are made saying that it's good to have competition. He commented that they are all our kids, if people want a choice that's what private schools are for, our public school kids need these resources. He stated that we are asking for a supplemental budget request and we can no longer take hits to the Department of Education because it is going to affect our classrooms and we will not be able to meet our mission. He asked the Board to support the resolution and asked the Board and all our partners in education for support. He stated that someone really needs to champion the Department of Education down at the Legislature and we really need support to help our students succeed.

Ms. Gutierrez read Resolution 2018-16 – Relative to Adopting the Spending Priorities for the Guam Department of Education for Fiscal Year 2019 into the record.

Mr. Lujan moved, seconded by Ms. Benavente, to approve the GEB Resolution 2018-16 – Relative to Adopting the Spending Priorities for the Guam Department of Education for Fiscal Year 2019. The Board voted by voice to approve the motion with a vote of 7-0. The motion passed.

Mr. Lujan commented that it is coming to the point where the Department of Education is becoming disenfranchised from the three basic tenants of the Organic Act and it is coming to the point where he is beginning to think that this Board should take action legally. He stated that they did not mandate the 14 points, the Legislature did, but they deny us the cost that is need to run our department. He commented that they freeze increments, they freeze hiring that is needed to meet the 14 points, and where does it end?

The Superintendent stated that as we passed the spending plan and as we think about a supplemental budget, we want our community and our employees know that when we made adjustments to try to do our part last year we were able to do so and try to maintain the core mission of the Department. As we got through the process, at the end of the day, we're at a point where it is going to be a very tough year. Based on the overall amount of funding that we're required to absorb and somehow try to maintain and meet the mandates that have been set upon us, we're going into this year knowing that it is going to be tough. Mr. Fernandez commented that the freeze on salary increments, promotions and merit bonuses, he agreed with Mr. Lujan. He stated that we have always asked for the flexibility to make these determinations ourselves so that we can insure that the impacts of our decisions do not harm the core mission. He stated

that his biggest worry right now is that we rely on our 4,000 employees to carry the weight of our mission, out in our classrooms and out at our school sites. At the beginning of the year, we're telling them already that they are not going to see their increments, if we open up positions, they cannot be promoted into those positions, that merit bonuses continue to be frozen and that if they invested in obtaining further education, reclassification is not a possibility. He continued to state that we're going to go through this year, continuing to drive, push and meet our mission, and yet, we already know from the very start that many of our employees are going to have to forgo because of the budget law. Mr. Fernandez commented that when you look back during this past typhoon and the role that our employees, employees who are not homeland security, red cross or civil defense, they are teachers, administrators, staff and central office staff who are now switching over and becoming emergency response experts. He stated that they are given the responsibility to maintain shelters, facilities that have not received facilities funding that we have asked for and requested year after year, but we're expected to open up schools in aged, worn down facilities to protect the livelihood of 2100 people. We put these individuals in the hands of DOE employees. He commented that it is so strange that we expect so much from our employees, and our employees step up to the jobs because they know they are being depended on and then on the other hand we tell them they have to wait another year for their salary increments and things that are available to them normally. He stated that it is a hard message for him to give because a lot people really put themselves out there, especially during emergencies. Our staff came out because they care and want to give support and do our part.

Mr. Ada commented that he had an opportunity to thoroughly review the spending plan. He stated that as the Superintendent stated, many of the staff have gone over and beyond, and left their families, not knowing what was going on. He stated that he went to several schools in the past and he observed on several occasions when he would visit the urinals, that there were three urinals and two were covered with plastic. The amount that we are requesting is good, but still, not enough. He stated that the Legislature during campaign time, always say that education is number one but the Department always gets the biggest cut first. He stated that he is going to vote on this resolution but with a lot of reservation because the Legislature put us in this position.

Mr. Mendiola thanked his colleagues for their support and stated that they are going to go into discussions regarding the supplemental budget.

6) **Ad-Hoc Committee on Furlough and School Year 2018-19** – Tabled.

VII. NEW BUSINESS

1) Declaration of Financial Status Designation for June and July 2018

Mr. Ada moved, seconded by Mr. Lujan, for the approval of Resolution 2018-17 Relative to approving the Corrective Financial Recovery Plan prepared in response to the Code C-Watch issued by the Education Financial Supervisory Commission for the months of June and July 2018. The Board voted by voice and approved the motion with a vote of 7-0. The motion passed.

Ms. Gutierrez questioned what they meant by recalculate on the resolution.

Ms. Taling Taitano explained that there was a budget modification so they readjusted the numbers.

Ms. Gutierrez asked what the modification was.

Ms. Taitano responded that they moved money around to cover utility costs.

Ms. Gutierrez asked what the status was on power conservation.

Mr. Fernandez responded that the last expenditure review showed that there was a decline in 7% for monthly consumption.

Mr. Mendiola asked if the Department could provide an update on which schools have been conserving power.

Mr. Lujan commented that a 7% decline is great especially since some of the schools are older with electrical systems that has not been updated.

2) Board Policy 125.3 – Distribution of Board Meetings Materials
3) Board Policy 130 – Board Work Sessions
4) Board Policy 210.1 – Administrative Personnel Compensation and Contracts

Ms. Gutierrez stated that some of the board policies need to be reviewed because some haven't been updated for some time. She commented that clarification needs to be given on what 72 hours refers to, calendar days or workdays. She requested that these be referred to the executive committee. Referencing BP 210.1, she commented that administrative appointment should not be subject to the approval of the Board because it is the responsibility of the Superintendent.

Mr. Mendiola agreed and commented that it will be referred to the executive committee.

VIII. EXECUTIVE SESSION

Mr. Fernandez informed the Board that each of them were given a calendar that highlights the artwork of our GATE students. He recognized the GATE Program and the students involved.

Dr. McNinch commented that he found the calendar to be interesting and an excellent example of our student's work as well as the teachers in our school system.

Ms. Gutierrez acknowledged Mr. Cesar Medina who is working with GATE students at Maria Ulloa Elementary School. She commented that she believes that we found someone who is really reaching out to the students and showing the talent of the students in the public schools.

Mr. Mendiola wished the Superintendent Happy Birthday.

IX. Announcements and Adjournment

Ms. Gutierrez moved, seconded by Ms. Benavente to adjourn the meeting. The motion passed.

Mr. Mendiola adjourned the meeting at 7:40 p.m.

MINUTES SUBMITTED BY:

_____ **Date:** _____

CHRISTIE L. SAN NICOLAS
Administrative Officer

MINUTES OF SEPTEMBER 25, 2018 REGULAR BOARD MEETING:
( ) Approved as submitted
( ) Approved subject to corrections
( ) Other: _____

_____ _____

MARK B. MENDIOLA **JON J. P. FERNANDEZ**

GEB Chairman
Date: _____

Executive Secretary/GDOE Superintendent
Date: _____

GUAM EDUCATION BOARD

500 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice Chairwoman

8th GUAM EDUCATION BOARD
SPECIAL MEETING
Tuesday, October 9, 2018
6 pm
Gallery A/B, DOE Bldg. B., Tiyan

MINUTES

VOTING MEMBERS

Mark B. Mendiola, Chairman
Maria A. Gutierrez, Vice Chairwoman
Peter Alecxis D. Ada
Lourdes M. Benavente
Robert A. Crisostomo
James C. Lujan
Ron L. McNinch, PhD
Lourdes B. San Nicolas

EX-OFFICIO MEMBERS

Hacie San Jose (SSHS)
IBOGS Representative

Mark D. McCarthy (AHES)
GFT Representative

Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J.P. Fernandez
GDOE Superintendent

I. MEETING CALL TO ORDER

Mr. Mark B. Mendiola, Chairman, called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS

Mr. Jon J. P. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were **present** for the meeting:

Voting Members:
Mendiola, Mark B. – Chairman
Gutierrez, Maria A. – Vice Chairwoman
Ada, Peter Alecxis
Crisostomo, Robert A.
Benavente, Lourdes M.
Lujan, James C.
McNinch, Dr. Ron L.
San Nicolas, Lourdes B. (video-conference)

Legal Counsel:
Nasis, Jesse

Absent:
San Jose, Hacie – IBOGS Representative (excused)
McCarthy, Mark D. – GFT Representative
Matanane, Rudy M. – Yigo Mayor and MCOG Education Liaison

The Superintendent announced that eight (8) members of the Board were present, constituting a quorum.

Mr. Lujan announced that the Committee on Safe and Healthy Schools met on October 4th to discuss the expenditures for typhoon readiness and recovery. He stated that he would provide on update at the next regular meeting.

II. NEW BUSINESS

1) Supplemental Budget FY19

Mr. Mendiola noted that a work session was held to discuss the supplemental budget. He thanked Ms. Taling Taitano and her team and the Superintendent for putting all the data and documents together and

giving the Board proper guidance. He stated that they are asking that the Guam Department of Education be exempted from the hiring freeze effective October 1, 2018 through December 31, 2018, as well as the freeze on increments, promotions, reclassifications, merit bonuses, any other upward pay adjustments and the suspension of certification pay differential under 4 GCA §§6235. In addition to that, we want administrative authority regarding any charter school appropriations balances that revert to GDOE to offset operational shortfalls. Lastly, we are requesting that they allow flexibility to use Special Fund Appropriations to offset operational shortfalls. He noted that in the board packet, they would see that we are requesting supplemental funding of about $15.5 million to meet the needs of GDOE with respect to the 14 points. Mr. Mendiola continued to give a brief summary of Resolution 2018-19. Mr. Mendiola informed the Board that a copy of the overview was also provided and noted that for each item listed, the corresponding 14-point breakdown was also referenced.

Ms. Gutierrez moved, seconded by Mr. Lujan, for the approval of Resolution 2018-19 Relative to adopting a request for Supplemental Funding and Amendments to Fiscal year 2019 Budget Act for the Guam Department of Education. The Board voted by voice and approved the motion with a vote of 8-0. The motion passed.

Ms. Gutierrez read a portion of the resolution into the record.

Mr. Mendiola stated that he asked the Superintendent and the Department to create legislation that is in line with the resolution. He stated that they wanted to be able to present it down to the Legislature for their consideration.

2) Superintendent's Evaluation

Mr. Mendiola noted that the executive committee met to discuss the Superintendent's Evaluation. He thanked Ms. San Nicolas for her input.

Mr. Fernandez went over the timeline and pointed out some changes that were made.

Ms. Gutierrez asked for clarification regarding how the board members will be submitting their evaluations and emphasized the importance of the Board approving the use of the template that was created.

Mr. Fernandez agreed that they should approve the template first and then work on the timeline.

Ms. Gutierrez commented that in regards to finalizing their evaluations of the Superintendent after the Superintendent responds to their initial evaluation, she personally would not one to go back and revisit the evaluation. She stated that once she does her ratings and evaluation to her satisfaction, she would be done and wouldn't need to edit or go back.

The Superintendent explained that others may feel that they are unable to rate a certain category because they don't have enough information. The timeline would allow for further discussion to take place for that board member who would like more information to complete their evaluation.

Ms. San Nicolas informed everyone that numbers 11, 14 and 15 in the Superintendent's evaluation template, were incomplete.

Ms. Gutierrez moved, seconded by Mr. Lujan, to approve the Superintendent of Education's evaluation template, which was created by Dr. Ron McNinch and agreed upon by Superintendent Fernandez. The Board voted by voice with a vote of 8-0 for the motion. The motion passed.

Mr. Mendiola informed the Board that Christie would provide copies of the evaluation template for each member once the correction that was pointed out is made. He instructed members that once evaluations are complete they would place it in a manila envelope, seal it and Christie would secure it. He stated that once evaluations are received he would then work with Dr. McNinch to do assessment and numbering.

3) CCSSO Meeting Nov. 12 -14, 2018 – Annual Policy Forum

Mr. Mendiola informed the Board that he received an invitation from the organization to attend the conference.

Mr. Fernandez stated that in the past, the CCSSO and the NASBE meetings happened at the same time. In the past the NASBE and CCSSO would get together at least for one dinner and discussion with a keynote speaker. He stated that the CCSSO indicated that we are able to bring a deputy and any other senior officials from the agency as long as they received an invitation. He stated that Mr. Mendiola received the invitation, and what we are going to do, as we've done for some of the NASBE trip, is use some of our indirect cost funding to support that travel. Mr. Fernandez stated that the CCSSO would cover the remaining expenses for his travel and stay. He stated that he believes that it is in line with the State Superintendent and board responsibilities.

Ms. Gutierrez moved, seconded by Mr. Lujan and Ms. Benavente, to approve the travel for the Chairman of the Board, to attend the CCSSO Annual 2018 Policy Forum in Long Beach, California, on November 12 – 14, 2018. The Board voted by voice with a vote of 8-0 for the motion. The motion passed.

Mr. Fernandez stated that because this was a special meeting and there is no other item on the agenda, he wanted to get a ruling on the germaneness of announcing that we have nine MagPro winners in the Department. The Life Saving Medal to Ronny Pro Espina, Nurse at Simon Sanchez, Female Athlete of the Year to Charisse Bolabola, a PE teacher at Jose Rios but also a Guam National Basketball representative in the Micronesian Games, Male Athlete of the Year, James Stake one of our Attorneys. He commented that this is great recognition for the Large Agency Program of the Year, the Student Support Services Division School-Based Behavior Health Initiative. Congratulations to Nadine, Jonathan and Terry for their work on that. He continued to announce, National Recognition Citation, Dr. Ron Canos from Simon Sanchez as well as Dr. Zeni Natividad from RP&E. Employee of the Year in the General Education category, our Teacher of the Year, Jonah Mari Gumataotao, Supervisor of the Year in Nursing & Dental Hygiene, Ms. Julietta Quinene of our Nurses, and finally, for Large Department/Agency, Manager of the Year, former Deputy Superintendent, Erika Cruz. Mr. Fernandez stated that we are still in the running of the nominations that won't be announced until the 26th that includes the Large Department/Agency of the Year for who we nominated our Student Attendance Officers, Department of the Year, Department of Education and Department of the Decade, Department of Education. He stated that he would like to see if it was germane to this discussion but he did want to inform the Board since we had the good news.

Mr. Crisostomo also announced that the Lieutenant Governor announced the tuition free courses that students can take. He noted that there weren't many applicants so they are requesting for Mr. Fernandez to announce it. It was previously limited to last year's graduating class but they've opened it up to include students who will be graduating this school year.

Ms. Gutierrez announced the National Principals Month and recommended that the recognition event be held on October 30th at 4 o'clock before the board meeting. Ms. Gutierrez noted that Senora Rufina Mendiola has volunteered to coordinate lite refreshments and decorate the space to be used. She also noted that she spoke to Dr. Sukola to prepare certificates for the principals. Ms. Gutierrez asked all board members to donate $50 dollars. The Superintendent and his deputies are welcome to get the cake.

Ms. Gutierrez announced that the NASBE school leadership survey is due on November 9th.

Ms. Gutierrez showed the board members a plaque that was donated by Ms. Rufina Mendiola. She informed the Board that they would present the plaque at the Annual Conference to the outgoing President and CEO Kristen Amundson, on behalf of the Department of Education and the GEB.

III. Adjournment

Ms. Gutierrez moved, seconded by Mr. Lujan to adjourn the meeting. The motion passed.

Mr. Mendiola adjourned the meeting at 6:40 p.m.

MINUTES SUBMITTED BY:

_____ Date: _____

CHRISTIE L. SAN NICOLAS
Administrative Officer

MINUTES OF OCTOBER 9, 2018 SPECIAL BOARD MEETING:
( ) Approved as submitted
( ) Approved subject to corrections
( ) Other: _____

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MARK B. MENDIOLA
GEB Chairman

JON J. P. FERNANDEZ
Executive Secretary/GDOE Superintendent

Doc. No. 34GL-18-2492

Ex-Officio Member Report

October 30, 2018

To: Guam Education Board

Fr: Mark McCarthy, GFT Representative

Re: Monthly Report

The Guam Federation of Teachers (GFT) is requesting information regarding the status of two ongoing actions: the Bonus, Rewards and Incentives Program and Teacher Reclassification.

Bonus, Rewards and incentives Program (BRIP)

In April 2017, GFT members and stewards reached out to Guam Department of Education (GDOE) Superintendent Fernandez and the Guam Education Board (GEB) for assistance in getting the BRIP payments made that have been owed to teachers for school years 2004-05 to SY2006-07. GEB motioned to acknowledge the BRIP pay owed and referred the matter to the Finance Committee for review, research, and order the payment. Motion was approved.

In May 2017, GFT collected documents from teachers claiming they were owed BRIP payments.

From May to June 2017, GFT and GDOE gathered information:

- Identifying employee claims for BRIP,
- Verifying claimants applied for BRIP,
- Verifying specific BRIP program requirements for each claimant, and
- Verifying claimant has met BRIP requirements.

GFT submitted documents of teacher claimants to GDOE.

In the August 2017 GEB meeting, it was stated that letters will be sent to teachers who are owed payments for BRIP. Mark Mendiola, Board Chair for Finance Committee, acknowledged the issue is in the agenda for discussion.

In December 2017 the GEB Finance Committee held a work session and gave a November 30, 2017 deadline for teachers to submit any pending documents. However, based on what GDOE had on file, along with what GFT submitted, the board gave GDOE more time to ensure all the documents were reviewed and corrected.

In January 2018, GFT board representative, Audrey Mandapat, requested clarification regarding the BRIP payment issue that was discussed at the previous meeting and an update was provided.

Teacher Reclassification

A certain number of teachers are awaiting reclassification. These are teachers who submitted the required documents on time for reclassification prior to the budgetary shortfall announcements. These teachers were not notified prior to submission of documents and applying for reclassification that there would be a delay in reclassification due to a shortage of funds.

Therefore, we have 2 sets of disenfranchised educators who have met qualifications for incentive pay, but are being denied what they have rightfully earned.

GFT would like clarification on whether the teachers who have been expecting BRIP payments and/or reclassification can reasonably expect to be payed and/or reclassified in the coming year. At the very least, teachers still pending a payment and/or reclassification should be notified of their situation.

Thank you,
Mark McCarthy

Communications

Doc. No. 34GL-18-2492.

Unfinished Business/Committee Reports

SUPERINTENDENT'S EVALUATION

1. Administer the day-to-day activities of the Department of Education.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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2. Enforce and implement the education policies of the Board and rules and regulations of the Department.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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3. Administer federal funds/programs on behalf of the Department.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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4. Serve as the Department's approving authority for the expenditure of funds.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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5. Serve as the appointing authority for all personnel employed by the Department.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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6. Be the Executive Secretary of the Board in an ex-officio, nonvoting capacity.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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7. Shall submit to the Board, I Maga'lahen Guåhan, and I Liheslaturan Guåhan, no later than thirty (30) days following the end of the fiscal year, a detailed "Annual State of Public Education Report."

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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8. Develop and present to the people of Guam, the Board, a "School Performance Report Card" of each school.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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9. To perform other duties as may be required by public law to provide an adequate public educational system.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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10. To advise the Board on the current operations and status of the public schools and on other educational matters.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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11. To supply the Board with such information as it may require and prepare the Board to make recommendations to I Maga'lahen Guåhan and I Liheslaturan Guåhan for changes, additions, or deletions to public law.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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12. Prepare a feasibility/impact/cost savings analysis for the Guam Education Board recommending the potential privatization of existing services for the Department.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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13. With the concurrence of the Board and subject to the availability of funds, have the authority to hire maintenance, custodial/janitorial, and cafeteria personnel.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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14. The Superintendent shall have the authority to assign, detail, or transfer employees to various physical locations within the Department. The Superintendent shall exercise such authority only in accordance with a policy adopted by the Board and shall not (1) cause a change in position title or job duties, or (2) contradict the provisions of any collective bargaining agreement in effect at the time of the transfer nor violate any employee's rights thereunder.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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15. Adequate Public Education Reporting Requirements. The Superintendent of Education shall submit a monthly budget status report of all local and federal funds available to the Department, whether or not their resources require appropriations by I Liheslaturan Guåhan.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory
N/A	Insufficient Information or data

Comments: _____

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16. Conduct periodic management and curriculum assessments of the Department of Education for the following purposes: (1) to ascertain whether the Department is providing an adequate public education as defined by Title 1 GCA § 715; (2) to evaluate the effectiveness of DOE administrators in implementing board policy and in fulfilling assigned objectives; (3) to evaluate the effectiveness of DOE instructional personnel and their ability to meet curriculum goals; (4) to recommend alternatives to correct systemic deficiencies and to improve the ability of DOE personnel to fulfill assigned objectives; (5) to evaluate board policies, practices and directives, and recommend, if necessary, corrections and revisions necessary to improve the quality of public education; and (6) to assess a broad range of management functions, such as the following: decision-making and evaluation processes, policy-making, resource allocation, communication procedures, and goal setting and verification. The assessment can also examine the school system's work environment, improvement process, and relationship with the community.

5	Outstanding
4	Above Satisfactory
3	Satisfactory
2	Needs Improvement
1	Unsatisfactory

N/A Insufficient Information or data

Comments: _____

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17. Promulgate rules and regulations for the implementation and operation of §§ 3127 through 3131 of this Title as necessary.

5 Outstanding

4 Above Satisfactory

3 Satisfactory

2 Needs Improvement

1 Unsatisfactory

N/A Insufficient Information or data

Comments: _____

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Christie Lyn San Nicolas (DSAA) <clsannicolas@gdoe.net>

First Notice of GDOE Oversight Hearing – October 31, 2018

Rose Mesa <rose.senatorsa@gmail.com> Tue, Oct 23, 2018 at 2:13 PM
To: phnotice@guamlegislature.org, mandrade@guamopa.com, "Dr. Tom Krise" <tkrise@triton.uog.edu>, Kevin Kerrigan <kevin@postguam.com>, Robert Klitzkie <klitzkie@hotmail.com>, Tina Blaz <tina.blaz@guam.gov>, Christie San Nicolas <clsannicolas@gdoe.net>, John Quinata <jjquinata@gdoe.net>, Jon Fernandez <jonfernandez@gdoe.gov>, "Kelly R. Sukola" <krsukola@gdoe.net>, Maria Roberto <mdroberto@gdoe.net>, Taling Taitano <tmtaitano@gdoe.net>
Cc: Joe San Agustin <protocol@guamlegislature.org>, mis@guamlegislature.org, Tom Unsiog <sgtarms@guamlegislature.org>

23 October 2018

MEMORANDUM

To: All Senators, Stakeholders, Members, and Media

From: Senator Joe S. San Agustin, Chairperson

Subject: First Notice of GDOE Oversight Hearing – October 31, 2018

In accordance with the Open Government Law, relative to notices for public meetings. Please be advised that the Committee on Education, Finance, and Taxation will be conducting a **GDOE Oversight Hearing** on **Wednesday, October 31, 2018** beginning at **9:00 am** in *I Liheslaturan Guåhan's* Public Hearing Room (Guam Congress Building, Hagåtña). The agenda for the oversight includes but is not limited to:

- Student Safety

Individuals who wish to submit written testimony may address Senator Joe S. San Agustin, and send it within forty-eight (48) hours to:

- Hand delivery to the Office of Senator Joe S. San Agustin at the Ran Care Building, 2nd Floor Suite 3 (CBU#203), 761 South Marine Drive, Tamuning, Guam 96931
- Email: senatorjoessanagustin@gmail.com

All government activities, programs, and services are accessible for people with disabilities in compliance with the Title II of the American with Disabilities Act (ADA). Should you or interested parties require assistance or special accommodations to fully participate in this meeting, please contact our office at 989-5445 or via email at senatorjoessanagustin@gmail.com .

Si Yu'us Ma'åse',

Un Dångkolo Na Si Yu'os Ma'åse'

Very Respectfully,

Doc. No. 34GL-18-2492.

RoseMarie T. Mesa

Office Manager
I Mina' Trentai Kuåttro na Liheslaturan Guåhan
(Thirty-Fourth Guam Legislature)
Senator Joe S. San Agustin
Committee on Education, Finance, and Taxation
Office: 671-989-5445
Email: rose.senatorsa@gmail.com

GUAM HEAD START PROGRAM
DEPARTMENT OF EDUCATION
501 Mariner Avenue
Barrigada, Guam 96913
Tel: (671) 300-1603/1604
Fax: (671) 477-1535
www.gdoe.net/headstart

Jon J.P. Fernandez
Superintendent of Education

Catherine M. Schroeder
Program Director, Head Start

Guam Head Start Program
Program Director's Report
October, 2018

In accordance with Section 642 (d)(2) of the Head Start School Readiness Act of 2007 (P.L. 110-134), the DOE Guam Head Start Program is required to report specific information to the Guam Education Board and the Guam Head Start Policy Council on a monthly basis.

Financial(s): (Attachment A)

As of September 30, 2018 financial statement the program expended and encumbered 15.5% of the current year's budget.

ERSEA (Eligibility, Recruitment, Selection, Enrollment, Attendance) (Attachment B)

Registration: This is ongoing as some centers do not have a waiting list. The program registers and places children in the classroom through April. Late registration has begun by appointment only with priority given to those areas with low to no waiting list.

Enrollment: The program reported full enrollment.

Attendance: On the first day of class attendance was 74.6%. The total for the month of September was 86.76%.

Disability Enrollment: At this time there are 43 with disabilities registered.

Meal Report: (Attachment C): September Report:

Program Information:

Grant Amendments: The program received notification of availability of funds for Duration Expansion to increase the number of full day classrooms from the current 7 to 12 an addition of 5 classrooms or 45% of our current enrollment. The program submitted an intent to apply. If we received approval to proceed with our application we would be looking to replace our current limited term part time staff with full time staff. This grant will be due December 1, 2018. Startup costs would be sleeping mats and a tricycle for each center.

Currently, we have not heard anything about a potential cut back in costs as proposed by President Trump.

October is Head Start Awareness Month: Details of final end of month events to follow.

Site Visit: Officials from Head Start Region 9 Office to include, Ms. Shirley Karrer, Program Specialists, Mr. Brian Te'o, Program T/A Specialists, and Ms. Cynthia Yao, Supervisory Program Specialists Administration for Children & Families, are expected to visit our Guam Head Start Program on January 7th, 8th and 9th, 2019. Request was made by at the time, Ms. Cynthia Respicio, Acting Director in the absence of Ms. Catherine Schroeder via email. Request was made by Ms. Respicio on behalf of Region 9 Program Specialists, Shirley Karrer to schedule a meeting with all stakeholders on any of the three days in the afternoon. These stakeholders are to include:

- The Guam Education Board – Mr. Chairman, Mr. Mark Mendiola, Vice-Chair, Ms. Maria Gutierrez, GEB Members: Mr. Alexis Ada, Ms. Lourdes Benavente, Mr. Robert Crisostomo, Mr. James Lujan, Ms. Lourdes San Nicolas, and Mr. Ronald McNinch.
- Guam Department of Education Superintendent, Mr. Jon Fernandez
- Guam Department of Education Deputy Superintendent, C & I, Mr. Joseph Sanchez
- Guam Department of Education Personnel Department, Mr. Ramon T. Lizama

Staffing: Under the local budget, the program is working with Juiletta Quinene and Personnel to fill the School Health Counselor position that is still vacant. Interviews are to be held on Thursday, October 25, 2018.

Under the federal budget the program has **3** vacant aide positions. The Program has promoted 2 part time aides to full time positions, thus maintaining the status quo. Ongoing recruitment and interviews are in place.

Annual Self-Assessment: This will be scheduled the last week of November, 2018: Venue and information will be forwarded.

Program Calendar and Announcements: October 1, 2018 – November 30, 2018

Members of the Guam Education Board and DOE Management Team are welcome to attend all Head Start activities.

Date	Event
October 1 – 31	HEAD START AWARENESS MONTH: Activities to be announced.

October 27, 2018	Annual Parent Head Start Conference
October 31, 2018	Open House Central Office from 8:00 am – 5:00 pm
November 5-9	Creative Curriculum / MyTeach training on Assessments: Teaching Strategies training presenting – Off Island Trainer

Action Request: None at this time.

Submitted: October 24, 2018

Cynthia S. Respicio : Acting Head Start Program Director

Joseph L.M. Sanchez: Deputy Superintendent of C& II

Jon J.P. Fernandez: Superintendent of Education

GUAM DEPARTMENT OF EDUCATION
YEAR-TO-DATE BUDGET REPORT
HEADSTART
As of September 30, 2018

Row Labels	Sum of REVISED BUDGET	Sum of YTD EXPENDED	Sum of ENCUMBRANCE/REQ	Sum of AVAILABLE BUDGET
17				
32010				
0111	1,550,475.42	1,441,935.45	-	108,539.97
0113	2,100.00	-	-	2,100.00
0114	367,666.58	367,666.58	-	-
0121	708,680.00	668,160.59	-	40,519.41
0222	6,800.00	3,210.46	-	3,589.54
0230	76,337.31	60,280.26	-	16,057.05
0240	168,890.00	145,166.82	-	23,723.18
0241	-	20,165.87	-	(20,165.87)
0250	34,542.69	27,197.19	-	7,345.50
0290	500.00	34.50	-	465.50
0450	46,750.00	-	46,750.00	-
0710	19,187.00	19,187.00	-	-
32010 Total	**2,981,929.00**	**2,753,004.72**	**46,750.00**	**182,174.28**
32030				
0221	45,000.00	41,048.19	-	3,951.81
0222	677.19	533.47	-	143.72
0230	22,050.00	17,210.00	-	4,840.00
0240	3,266.81	3,078.17	-	188.64
32030 Total	**70,994.00**	**61,869.83**	**-**	**9,124.17**
17 Total	**3,052,923.00**	**2,814,874.55**	**46,750.00**	**191,298.45**

Doc. No. 34GL-18-2492.

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GUAM DEPARTMENT OF EDUCATION
YEAR-TO-DATE BUDGET REPORT
HEADSTART
As of September 30, 2018

Row Labels	Sum of REVISED BUDGET	Sum of YTD EXPENDED	Sum of ENCUMBRANCE/REQ	Sum of AVAILABLE BUDGET
18				
32010				
0111	1,593,539.00	360,662.58	-	1,232,876.42
0113	7,000.00	-	-	7,000.00
0114	402,506.00	56,477.98	-	346,028.02
0121	796,714.00	154,736.01	-	641,977.99
0222	6,800.00	100.83	-	6,699.17
0230	82,090.00	11,928.83	1,770.12	68,391.05
0240	137,617.00	4,099.93	2,208.72	131,308.35
0250	31,995.00	-	-	31,995.00
0290	500.00	-	-	500.00
32010 Total	**3,058,761.00**	**588,006.16**	**3,978.84**	**2,466,776.00**
32030				
0221	52,000.00	-	-	52,000.00
0222	1,600.00	71.39	-	1,528.61
0230	21,420.00	2,725.00	-	18,695.00
0240	1,672.00	-	-	1,672.00
32030 Total	**76,692.00**	**2,796.39**	**-**	**73,895.61**
18 Total	**3,135,453.00**	**590,802.55**	**3,978.84**	**2,540,671.61**
Grand Total	**6,188,376.00**	**3,405,677.10**	**50,728.84**	**2,731,970.06**

09CH9160 - GUAM PUBLIC SCHOOL SYSTEM

End-Of-Month Enrollment - September 2018

Head Start

	Operated this month	*Last day of services provided*	*Reported Enrollment*	*Funded Enrollment*	*Grant Status*
	Yes	Sep 30, 2018	534	534	Reported
Initially Reported:	On 10/01/2018 by Enrico Pegarido				
Last Updated:	On 10/01/2018 06:32:43 PM, EST by Enrico Pegarido				
Grantee Comments:	Total Enrolled in Class: 534 Total Vacancies Within 30 Days: 0 Total Vacancies Replaced After 30 Days: 0				

B

Guam Head Start Program

2301 - Average Daily Attendance

Program Term: HS Program Year 53, Attendance Date: 9/1/2018 - 9/30/2018

Guam Head Start Program

	Attendance Records			Operating Days	ADA [1]	Funded Enrollment		Actual Enrollment	
	Present [5]	Absent [6]	Neither [7]			Count	% Attendance	Count [2]	% Attendance [3]
Adacao Elementary School	259	37	0	16.00 (avg)	16.19	19	85.20%	18.50	87.50%
Astumbo Elementary School	267	52	0	16.00 (avg)	16.69	20	83.44%	19.94	83.70%
C.L.Taitano Elementary School	563	75	0	16.00 (avg)	35.19	40	87.97%	39.88	88.24%
Carbullido Elementary School	427	119	0	15.00 (avg)	28.47	39	72.99%	36.40	78.21%
Chief Brodie Elementary School	583	52	1	16.00 (avg)	36.44	40	91.09%	39.69	91.81%
D.L.Perez Elementary School	496	99	0	15.00 (avg)	33.07	40	82.67%	39.66	83.36%
Finegayan Elementary	267	53	0	16.00 (avg)	16.69	20	83.44%	20.00	83.44%
H.S.Truman Elementary School	245	26	0	14.00 (avg)	17.50	20	87.50%	19.36	90.41%
Inarajan Elementary School	268	12	0	14.00 (avg)	19.14	20	95.71%	20.00	95.71%
J.M.Guerrero Elementary School	277	43	0	16.00 (avg)	17.31	20	86.56%	20.00	86.56%
M.Sablan Elementary School	252	28	0	14.00 (avg)	18.00	20	90.00%	20.00	90.00%
M.U.Lujan Elementary School	266	54	0	16.00 (avg)	16.62	20	83.13%	20.00	83.13%
M.Ulloa Elementary School	526	110	0	16.00 (avg)	32.88	40	82.19%	39.75	82.70%
Machananao Elementary School	297	23	0	16.00 (avg)	18.56	20	92.81%	20.00	92.81%
Merizo Martyrs Elementary School	239	34	0	14.00 (avg)	17.07	20	85.36%	19.50	87.55%
P.C.Lujan Elementary School	288	30	0	16.00 (avg)	18.00	20	90.00%	19.88	90.57%
Price Elementary School	460	76	0	14.00 (avg)	32.86	39	84.25%	38.28	85.82%
Talofofo Elementary School	239	31	0	15.00 (avg)	15.93	18	88.52%	18.00	88.52%
Upi Elementary School	281	33	0	16.00 (avg)	17.56	20	87.81%	19.62	89.49%
Wettengel Elementary School	536	87	0	16.00 (avg)	33.50	39	85.90%	38.94	86.04%
Guam Head Start Program	7,036	1,074	1	15.37 (avg)	457.67	534	85.71%	527.40	86.76%
Report Totals	7,036	1,074	1	15.37 (avg)	457.67	534	85.71%	527.40	86.76%

1. ADA for each clasroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.
2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days
3. Percent Attendance is the Present count divided by the sum of Present and Absent Count
4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.
5. Statuses counted as Present: Present(P), Tardy(T), Left Early(LE), Tardy and Left Early(TLE)
6. Statuses counted as Absent: Absent(A), Excused(E), Unexcused(U)
7. Statuses counted as Neither: No Class (-), Best Interest Day (B), Not Scheduled (N)

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GOVERNMENT OF GUAM
GUAM DEPARTMENT OF EDUCATION
STATE AGENCY FOR CHILD NUTRITION & FOOD DISTRIBUTION PROGRAMS
THE CHILD AND ADULT FOOD CARE PROGRAM (CACFP)
FISCAL YEAR 2018/2019

RECEIVED 10.8.18

MONTHLY SUMMARY OF MEAL ACTIVITY & REIMBURSEMENTS

*SEPTEMBER 2018

SCHOOL	BREAKFAST		SNACKS		LUNCH		TOTAL MEAL REIMBURSEMENT AMOUNT	CASH-IN-LIEU		GRAND TOTAL (REIMBURSEMENT)
	MEALS SERVED	REIMB AMOUNT @ 1.79	MEALS SERVED	REIMB AMOUNT @ 0.91	MEALS SERVED	REIMB AMOUNT @ 3.31		MEALS SERVED	REIMB AMOUNT @ 0.2350	
MARCIAL SABLAN ELEM	247	442.13	246	223.86	251	830.81	1,496.80	251	58.99	$ 1,555.79
JP CARBULLIDO ELEM	271	485.09	156	141.96	427	1,413.37	2,040.42	427	100.35	$ 2,140.77
CL TAITANO ELEM	554	991.66	260	236.60	556	1,840.36	3,068.62	556	130.66	$ 3,199.28
FINEGAYAN ELEM	266	476.14	267	242.97	267	883.77	1,602.88	267	62.75	$ 1,665.63
HS TRUMAN ELEM	238	426.02		-	244	807.64	1,233.66	244	57.34	$ 1,291.00
M GUERRERO ELEM	276	494.04	273	248.43	274	906.94	1,649.41	274	64.39	$ 1,713.80
NARAJAN ELEM	268	479.72		-	262	867.22	1,346.94	262	61.57	$ 1,408.51
MA ULLOA ELEM	526	941.54	246	223.86	527	1,744.37	2,909.77	527	123.85	$ 3,033.62
MU LUJAN ELEM	265	474.35	262	238.42	263	870.53	1,583.30	263	61.81	$ 1,645.11
MERIZO ELEM	236	422.44		-	239	791.09	1,213.53	239	56.17	$ 1,269.70
C LUJAN ELEM	288	515.52		-	282	933.42	1,448.94	282	66.27	$ 1,515.21
IB PRICE ELEM	263	470.77	194	176.54	455	1,506.05	2,153.36	455	106.93	$ 2,260.29
TALAFOFO ELEM	239	427.81		-	237	784.47	1,212.28	237	55.70	$ 1,267.98
JPI ELEM	280	501.20		-	277	916.87	1,418.07	277	65.10	$ 1,483.17
VETTENGEL ELEM	277	495.83	259	235.69	536	1,774.16	2,505.68	536	125.96	$ 2,631.64
JL PEREZ ELEM	495	886.05		-	495	1,638.45	2,524.50	495	116.33	$ 2,640.83
CHIEF BRODIE ELEM	581	1,039.99	266	242.06	578	1,913.18	3,195.23	578	135.83	$ 3,331.06
ASTUMBO ELEM	267	477.93		-	267	883.77	1,361.70	267	62.75	$ 1,424.45
HACHANAO ELEM	297	531.63		-	297	983.07	1,514.70	297	69.80	$ 1,584.50
AGUAN ELEM		-		-		-	-	0	0.00	$ -
ADACAO ELEM	258	461.82		-	256	847.36	1,309.18	256	60.16	$ 1,369.34
		-		-		-				
TOTAL	6,392	11,441.68	2,429	2,210.39	6,290	23,136.90	$ 36,788.97	6,990	1,642.71	$ 38,431.68

Prepared by: 10-8-18 Date:

Verified by: Date:

Doc. No. 34GL-18-2492.

DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

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JON J.P. FERNANDEZ
Superintendent of Education

October 24, 2018

MEMORANDUM

TO: Mike Meno, Principal IMS
Asherdee Rosete, Principal MMMS
Melvin Finona, Assistant Principal SSHS
Frances Balajadia, Teacher MMMS
Jonnavie Abaya, Teacher SSHS
Delores Quinata, Librarian MULES
Sylvia Calvo, PC IV C&II
Ramon Lizama, HR
Jesse Nasis, Legal

FROM: Superintendent of Education

SUBJECT: Appointment to the AD HOC Committee to Review GDOE's Nepotism Policy (Updated)

Buenas yan Saludas! I hereby appoint you to be a member of the Committee to Review GDOE's Nepotism Policy. The Committee is responsible for reviewing the current nepotism policy and recommending changes that will bring the current policy up to date and provide clarity for all stakeholders. The Committee will include four Guam Education Board members and Mrs. Gutierrez will be the Chairperson. The Committee will meet commencing October 25, 2018 at 4:00 p.m. in the Gallery at Tiyan Bldg B, until completion of the task.

Thank you for cooperation and continued support in this matter.

JON J.P. FERNANDEZ

Cc: Deputy Superintendent, ESCL

Doc No. 34GL-18-249

New Business

Executive Session