Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

Department of Youth Affairs

Dipåttamenton Asunton Manhoben
Government of Guam
P.O. Box 23672
Barrigada, Guam 96921
Tel: (671)735-5010 Fax: (671)734-7536

Peter Alecxis D. Ada
Director
Krisinda C. Aguon
Deputy Director

October 29, 2018

MEMORANDUM

Vice Speaker Therese M. Terlaje
34GL-18-2577
OCT 30 2018
Time: 10:22
Received by:

To: ***Honorable Acting Speaker Therese M. Terlaje***
34th Guam Legislature

From: Director, Department of Youth Affairs

Subject: **4th Quarter FY 2018 Reports**

Håfa Adai Acting Speaker Terlaje,

Pursuant to 5 GCA §10306, attached are the following **4th Quarter FY 2018 Reports** for Department of Youth Affairs (DYA) for the period ending September 30, 2018.

1. Financial Report
2. Non-Profit Organization Report
3. Non-Appropriated Fund Report
4. Staffing Patterns
5. Prior Year Obligation Report

An electronic submission of the stamp received copy of these reports from OPA and Speaker's Office will be sent to senatorterlajeguam@gmail.com and a copy to the Office of the Public Auditor at admin@guamopa.com. These reports will be posted on DYA's website at www.dya.guam.gov.

2018 OCT 30 AM 10:50

Please contact 735-5010 should you have any questions or concerns.

Si Yu'os Ma'åse'

Peter Alecxis D. Ada

Attachments

2517

Department of Youth Affairs

DYA Financial Report
FY 2018
4th QUARTER REPORT
Ending September 30, 2018

For Appropriation/Expenditure Report pursuant to 5 GCA §10306

Government of Guam

FY 2018 4th Qtr Appropriation/Expenditure Report ending 09/30/2018

DEPARTMENT OF YOUTH AFFAIRS

Fund 5100A1820	Object Category	Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unalloted Balance
GENERAL FUND	REGULAR SALARY	3,841,278.00	3,621,278.00	3,588,418.95	0.00	32,859.05	220,000.00
	OVERTIME SALARY	79,667.00	79,667.00	31,538.06	0.00	48,128.94	0.00
	FRINGE	1,328,658.00	1,328,658.00	1,225,105.97	0.00	103,552.03	0.00
	CONTRACT	541,469.00	541,469.00	473,497.37	35,715.94	32,255.69	0.00
	SUPPLIES	163,112.00	163,112.00	144,644.47	8,913.04	9,554.49	0.00
	EQUIPMENT	18,554.00	18,554.00	7,135.00	9,555.00	1,864.00	0.00
	DRUG TESTING	3,800.00	3,800.00	400.00	0.00	3,400.00	0.00
	MISC	12,500.00	12,500.00	11,550.00	0.00	950.00	0.00
	POWER UTILITY	165,000.00	165,000.00	157,724.44	7,275.56	0.00	0.00
	WATER UTILITY	28,800.00	28,800.00	17,870.92	3,629.08	7,300.00	0.00
	TELEPHONE	34,700.00	34,700.00	28,780.40	781.99	5,137.61	0.00
	CAPITAL OUTLAY	22,000.00	22,000.00	21,975.00	0.00	25.00	0.00
GENERAL FUND Fund Totals:		**6,239,538.00**	**6,019,538.00**	**5,708,640.58**	**65,870.61**	**245,026.81**	**220,000.00**
Fund 5100A1720	CONTRACT	41,620.83	41,620.83	727.50	0.00	40,893.33	0.00
GENERAL FUND	SUPPLIES	18,828.12	18,828.12	244.50	0.00	18,583.62	0.00
	EQUIPMENT	43,239.38	43,239.38	37,601.40	0.00	5,637.98	0.00
	TELEPHONE	2,079.35	2,079.35	0.00	0.00	2,079.35	0.00
GENERAL FUND Fund Totals:		**105,767.68**	**105,767.68**	**38,573.40**	**0.00**	**67,194.28**	**0.00**
Fund 5602A1820	REGULAR SALARY	58,133.00	58,133.00	37,645.13	0.00	20,487.87	0.00
	FRINGE	20,269.00	20,269.00	13,884.63	0.00	6,384.37	0.00
	EQUIPMENT	3,917.00	3,917.00	1,545.00	2,340.00	32.00	0.00
GENERAL FUND Fund Totals:		**82,319.00**	**82,319.00**	**53,074.76**	**2,340.00**	**26,904.24**	**0.00**
Fund 5602C1620	REGULAR SALARY	20,091.87	20,091.87	19,065.40	0.00	1,026.47	0.00
	FRINGE	8,055.31	8,055.31	7,362.77	0.00	692.54	0.00
	CONTRACT	16,457.00	16,457.00	1,725.00	2,800.00	11,932.00	0.00
	SUPPLIES	18.00	18.00	0.00	0.00	18.00	0.00
	EQUIPMENT	21,106.91	21,106.91	20,655.17	0.00	451.74	0.00
GENERAL FUND Fund Totals:		**65,729.09**	**65,729.09**	**48,808.34**	**2,800.00**	**14,120.75**	**0.00**

Fund 5101___20	Object Category	Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unalloted Balance
FEDERAL GRANT	REGULAR SALARY	31,289.23	31,289.23	0.00	0.00	31,289.23	0.00
	OVERTIME SALARY	0.00	0.00	0.00	0.00	0.00	0.00
	FRINGE	11,297.61	11,297.61	0.00	0.00	11,297.61	0.00
	TRAVEL	16,998.46	16,998.46	6,746.00	0.00	10,252.46	0.00
	CONTRACT	129,263.10	129,263.10	46,100.00	0.00	83,163.10	0.00
	SUPPLIES	19,693.12	19,581.30	5,371.60	103.84	14,105.86	111.82
	EQUIPMENT	34,543.77	34,543.77	3,785.00	0.00	30,758.77	0.00
	SUB-RECIPIENT/GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
	MISCELLANEOUS	37,512.00	37,512.00	1,500.00	0.00	36,012.00	0.00
	CAPITAL OUTLAY	53,953.00	53,953.00	0.00	0.00	53,953.00	0.00
	INDIRECT COST - FEDERAL	9,179.34	9,179.34	0.00	0.00	9,179.34	0.00
FEDERAL GRANT FUND Fund Totals:		**343,729.63**	**343,617.81**	**63,502.60**	**103.84**	**280,011.37**	**111.82**

Fund 5100A1620	Object Category	Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unalloted Balance
GENERAL FUND	CONTRACT	25,024.72	25,024.72	0.00	0.00	25,024.72	0.00
GENERAL FUND Fund Totals:		**25,024.72**	**25,024.72**	**0.00**	**0.00**	**25,024.72**	**0.00**
Closed Z accounts							
5100Z142000WR401			0.04		-	0.04	
Closed Z Accounts Fund Totals:			**0.04**	-	-	**0.04**	-
		Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unalloted Balance
TOTALS DYA Current APPROPRIATIONS:		**6,862,108.12**	**6,641,996.34**	**5,912,599.68**	**71,114.45**	**658,282.21**	**220,111.82**

DYAARCEJ | Appropriation Accounts | WRKAPPN
10/19/18 | To date is for 09/2018 | 08:55:06
Position to Account 5 20

	FY 2018
Appropriation account number : 5	20
Obligation end date. . . . . :	
Original Appropriation . . . :	6,862,108.12
Budget Adjustments . . . . . :	
Total Appropriation . . . . :	6,862,108.12

	Current Period	Year To Date
Allotments . . . . . :	171,027.00	6,641,996.34
Expenditures . . . . . :	1,695,582.52	5,912,599.68
Outstanding Encumbrances . . :		71,114.45
Funds Available . . . . . :	658,282.21	
Unallotted Balance . . . . . :	220,111.82	
Funds in Reserve . . . . . :	220,111.78	909,745.00

Department of Youth Affairs

Non-Profit Organization
FY 2018
4th QUARTER REPORT
Ending September 30, 2018

SANCTUARY INCORPORATED OF GUAM

"Helping Youth and Families Help Themselves" since 1971

Address: 406 Maimai Rd., Chalan Pago, Guam 96910
Tel: 475-7101 * Fax: 477-3117 * Crisis Hotline: 475-7100

Department of Youth Affairs
OCT 10 2018
Director's Office

October 10, 2018

TO: Mr. Peter Alexis Ada, Director
Department of Youth Affairs
#169 San Isidro St.
Mangilao Guam 96923

RE: Quarterly Program Status Report

Hafa Adai Mr. Ada:

Attached is the quarterly status report for the period of **July 1, 2018-September 30, 2018**. If you should have any questions or require more information, please feel free to contact me at 475-7101.

Si Yu'os Ma'åse.'

THERESA C. ARRIOLA
Executive Director

Sanctuary, Incorporated of Guam

A Non-profit Organization Established in 1971

406 MaiMai Road Chalan Pago, Guam 96910 • Administrative Office (671)475-7101
Crisis Hotline (671)475-7100 • Fax (671)477-3117 • Email: sanctuar@ite.net
www.sanctuaryguam.com

October 09, 2018

Mr. Peter Alexis Ada
Director of Youth Affairs
P.O. Box 236371 GMF
Barrigada, Guam 96921

Dear Mr. Ada:

Hafa Adai! The information provided below is for the Runaway Homeless and Abuse Program (4th Quarter of Fiscal Year 2018) from July 01, 2018 thru September 30, 2018.

We have listed all expenditures for services and equipment that were $5,000 or greater.

Services	-0-
Equipment	-0-
Inventory Property	-0-

Please let us know if you have any questions.

Un Dankalu na Si Yu'os Ma'ase,

THERESA C. ARRIOLA
Executive Director

Non Profit Organization Receiving Appropriations from Government of Guam
Pursuant to P.L. 31-77 (Sanctuary, Incorporated)
FY 2018 (July 01, 2017 - September 30, 2017)
4th Quarter Expenditure Report
Department of Youth Affairs
Runaway Homeless Program

Fund	Contract Amount	Object Classification	Expenditure
General/Federal	**$ 332,150**		
		Salary	63,471.35
		Benefits	6,283.27
		Travel	-
		Contractual	761.73
		Supplies & Materials	6,960.26
		Equipment	-
		Utilities	12,118.26
		Miscellaneous	6,786.17
		Vehicle Lease	-
		Grand Total	**$ 96,381.04**

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF THE EXPENDITURES FOR FISCAL YEAR 2018 FOR THE PROJECT ABOVE.

SIGNATURE OF AUTHORIZED OFFICIAL:

THERESA C. ARRIOLA
EXECUTIVE DIRECTOR

DATE: 10/9/18.

DEPARTMENT OF YOUTH AFFAIRS
FY 2018 Runaway Homeless Youth (RHY)
Monthly Project Expenditures and Obligations Report

Project Fiscal Year:	FY 2018	Work Request/Contract #:	5100A182020CE005-230
Project Title:	Runaway Homeless Youth (RHY)		
Contract Number:	C160600142	Project #:	
Reporting Period:	July 01 - 31, 2018		

EXPENDITURE CATEGORY	APPROVED BUDGET	A YTD ACTUAL EXPENDITURES THRU LAST MONTH	B CURRENT MONTH ACTUAL EXPENDITURES	C A+B YTD EXPENDITURES	D UNLIQUIDATED OBLIGATIONS (OUTSTANDING ENCUMBRANCES)	E BALANCE
SALARY (111)	218,456.97	130,759.89	20,477.82	151,237.71	0.00	67,219.26
OVERTIME (112)	0.00	0.00	0.00	0.00	0.00	0.00
FRINGE BENEFITS (113)	19,822.05	13,123.63	2,167.89	15,291.52	0.00	4,530.53
TRAVEL (220)	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL (230)	1,627.05	1,121.42	220.44	1,341.86	0.00	285.19
SUPPLIES (240)	22,750.78	11,646.58	2,935.71	14,582.29	0.00	8,168.49
EQUIPMENT (250)	0.00	0.00	0.00	0.00	0.00	0.00
DRUG TESTING (271)	345.47	285.47	0.00	285.47	0.00	60.00
Miscellaneous (290)	24,876.68	10,059.77	2,671.00	12,730.77	0.00	12,145.91
Power (361)	31,185.14	17,469.50	3,009.26	20,478.76	0.00	10,706.38
Water (362)	11,998.61	9,739.56	459.05	10,198.61	0.00	1,800.00
Telephone (363)	1,087.25	426.69	83.97	510.66	0.00	576.59
Capital Outlay (Tipping Fee)		0.00	0.00	0.00		0.00
TOTAL	**332,150.00**	**194,632.51**	**32,025.14**	**226,657.65**	**0.00**	**105,492.35**

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF EXPENDITURES AND OBLIGATIONS OF THE PROJECT IDENTIFIED ABOVE FOR THE PERIOD NOTED AND THAT THE APPROPRIATE DOCUMENTATION TO SUPPORT THESE EXPENDITURES AND OBLIGATIONS ARE ATTACHED.

Subgrantee Agency: Sanctuary, Incorporated

Signature of Authorized Officials: Theresa C. Arriola, Executive Director Date: 8/17/18

DEPARTMENT OF YOUTH AFFAIRS
FY 2018 Runaway Homeless Youth (RHY)
Monthly Project Expenditures and Obligations Report

Project Fiscal Year:	FY 2018	Work Request/Contract #:	5100A182020CE005-230
Project Title:	Runaway Homeless Youth (RHY)		
Contract Number:	C160600142	Project #:	
Reporting Period:	August 01 - 31, 2018		

EXPENDITURE CATEGORY	APPROVED BUDGET	A YTD ACTUAL EXPENDITURES THRU LAST MONTH	B CURRENT MONTH ACTUAL EXPENDITURES	C A+B YTD EXPENDITURES	D UNLIQUIDATED OBLIGATIONS (OUTSTANDING ENCUMBRANCES)	E BALANCE
SALARY (111)	218,456.97	176,232.16	20,195.06	196,427.22	0.00	22,029.75
OVERTIME (112)	0.00	0.00	0.00	0.00	0.00	0.00
FRINGE BENEFITS (113)	19,822.05	17,321.92	2,368.87	19,690.79	0.00	131.26
TRAVEL (220)	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL (230)	1,627.05	1,396.56	149.85	1,546.41	0.00	80.64
SUPPLIES (240)	22,750.78	16,323.14	1,813.54	18,136.68	0.00	4,614.10
EQUIPMENT (250)	0.00	0.00	0.00	0.00	0.00	0.00
DRUG TESTING (271)	345.47	345.47	0.00	345.47	0.00	0.00
Miscellaneous (290)	24,876.68	13,694.74	3,778.02	17,472.76	0.00	7,403.92
Power (361)	29,685.14	23,017.61	2,735.25	25,752.86	0.00	3,932.28
Water (362)	13,498.61	11,434.31	1,368.41	12,802.72	0.00	695.89
Telephone (363)	1,087.25	567.49	55.98	623.47	0.00	463.78
Capital Outlay (Tipping Fee)		0.00	0.00	0.00		0.00
TOTAL	**332,150.00**	**260,333.40**	**32,464.98**	**292,798.38**	**0.00**	**39,351.62**

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF EXPENDITURES AND OBLIGATIONS OF THE PROJECT IDENTIFIED ABOVE FOR THE PERIOD NOTED AND THAT THE APPROPRIATE DOCUMENTATION TO SUPPORT THESE EXPENDITURES AND OBLIGATIONS ARE ATTACHED.

Subgrantee Agency: Sanctuary, Incorporated

for

Signature of Authorized Officials: Theresa C. Arriola, Executive Director Date: 9-21-2018

DEPARTMENT OF YOUTH AFFAIRS
FY 2018 Runaway Homeless Youth (RHY)
Monthly Project Expenditures and Obligations Report

Project Fiscal Year:	**FY 2018**	**Work Request/Contract #:**	5100A182020CE005-230
Project Title:	Runaway Homeless Youth (RHY)		
Contract Number:	C160600142	**Project #:**	
Reporting Period:	September 01 - 30, 2018		

EXPENDITURE CATEGORY	**APPROVED BUDGET**	A **YTD ACTUAL EXPENDITURES THRU LAST MONTH**	B **CURRENT MONTH ACTUAL EXPENDITURES**	C **A+B YTD EXPENDITURES**	D **UNLIQUIDATED OBLIGATIONS (OUTSTANDING ENCUMBRANCES)**	E **BALANCE**
SALARY (111)	219,225.69	196,427.22	22,798.47	219,225.69	0.00	0.00
OVERTIME (112)	0.00	0.00	0.00	0.00	0.00	0.00
FRINGE BENEFITS (113)	21,437.30	19,690.79	1,746.51	21,437.30	0.00	0.00
TRAVEL (220)	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL (230)	1,713.93	1,546.41	167.52	1,713.93	0.00	0.00
SUPPLIES (240)	21,982.06	18,136.68	2,211.01	20,347.69	0.00	1,634.37
EQUIPMENT (250)	0.00	0.00	0.00	0.00	0.00	0.00
DRUG TESTING (271)	365.47	345.47	20.00	365.47	0.00	0.00
Miscellaneous (290)	23,154.55	17,472.76	317.15	17,789.91	0.00	5,364.64
Power (361)	29,685.14	25,752.86	3,852.36	29,605.22	0.00	79.92
Water (362)	13,498.61	12,802.72	693.93	13,496.65	0.00	1.96
Telephone (363)	1,087.25	623.47	83.97	707.44	0.00	379.81
Capital Outlay (Tipping Fee)		0.00	0.00	0.00		0.00
TOTAL	**332,150.00**	**292,798.38**	**31,890.92**	**324,689.30**	**0.00**	**7,460.70**

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF EXPENDITURES AND OBLIGATIONS OF THE PROJECT IDENTIFIED ABOVE FOR THE PERIOD NOTED AND THAT THE APPROPRIATE DOCUMENTATION TO SUPPORT THESE EXPENDITURES AND OBLIGATIONS ARE ATTACHED.

Subgrantee Agency: Sanctuary, Incorporated

Signature of Authorized Officials: Theresa C. Arriola, Executive Director Date: 10/9/18.

RELEASE OF CLAIM

Department of Administration
Division of Accounts

CONTRACT / PURCHASE ORDER NUMBER: C160600142

KNOW ALL MEN BY THESE PRESENTS: In consideration of the premise of the sum of

Three Hundred Thirty-Two Thousand One Hundred Fifty Dollars (CONTRACT / P.O. AMOUNT) ($ 332,150.00)

lawful money of the United States of America Three Hundred Twenty-Four Thousand Six Hundred Eighty Nine & 30/100 (PAID TO DATE) ($ 324,689.30)

of which has already been paid and Seven Thousand Four Hundred Sixty & 70/100 (AMOUNT OWED) ($ 7,460.70)

of which comprise of the following invoices: RHY2018-001, RHY2018-002, RHY2018-003, RHY2018-004, RHY2018-005 (INVOICE NUMBER(S))

RHY2018-006, RHY2018-007, RHY2018-008, RHY2018-009, RHY2018-010, RHY2018-011, RHY2018-012 (INVOICE NUMBER(S))

is to be paid by the Government of Guam under the above-mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and in equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 29th day of October, 20 18.

WITNESS

DATE

CONTRACTOR / VENDOR

BY: Katharine ~~Katherine~~ Dominguez

TITLE: Acting Executive Director

DATE: 10/29/18

CERTIFICATION
(For Registered Contracts Only)

I, _____, certify that I am the _____ of the Corporation as Contractor in the foregoing release; that _____ who signed said release on behalf of the Contractor was the _____ of said Corporation; that said release was duly signed for and in behalf of said Corporation by authority of its governing body and is within the scope of its corporate powers.

City/Municipality of Hagatna
Commonwealth/State of Guam
The foregoing instrument was subscribed and sworn before me this 29th day of October 2018 by Katharine L. Dominguez
(Name of Person Making Acknowledgement)
Notary Public
My Commission Expires: July 01, 2021

Form ACC-ROC001
Revised 12/2012

DORREEN B. QUICHOCHO
NOTARY PUBLIC
In and for Guam
My Commission Expires July 01, 2021
111 Chalan Santo Papa, Hagatna, GU 96910

Doc. No. 34GL-18-2517.

SANCTUARY, INCORPORATED

"Helping Youth and Families Help Themselves" since 1971
Address: 406 Maimai Rd., Chalan Pago, Guam 96910 * Tel: 475-7101 * Fax: 477-3117 * Crisis Hotline: 475-7100
Website: www.sanctuaryguam.org * E-mail: inquiries@sanctuaryguam.org

October 26, 2018

Memorandum

To: All Sanctuary Staff

From: Executive Director

Re: Acting Executive Director

Hafa Adai:

Please be advised that I will be off-island for a FYSB Conference effective Monday, October 29th through Sunday, November 4, 2018. During my absence, I am appointing Kathy Dominguez as Acting Executive Director.

Please extend your usual cooperation and support to Ms. Kathy during this time.

Si Yu'os Ma'ase

Theresa C. Arriola

FY 2017-2018 RUNAWAY HOMELESS YOUTH (RHY) BASIC CENTER

Department of Youth Affairs

QUARTERLY PERFORMANCE REPORT FORM

ORGANIZATION/AGENCY: Sanctuary Incorporated of Guam	
VENDOR NUMBER: S1456001	
PERSON COMPLETING REPORT: Isalyn Concepcion	
TELEPHONE: 475-7101	**FAX:** 477-3117
REPORT PERIOD: July 1, 2018-September 30, 2018	**DATE OF REPORT:** September 8, 2018

Project Description:

The Runaway Homeless Youth (RHY) CO-ED shelter is a community based program specifically designed to assist runaway, homeless, victims of abuse and other similarly troubled youth and their families. The program provides a 24-hour shelter and care as a safe home for runaway, homeless and victims of abuse for up to 30 days during which case management services are provided in resolving their issues of conflict in times of crisis at the same time keeping focus on strengthening the family as a collective unit. The case management unit includes crisis intervention, individual program planning, group and family counseling, aftercare, outreach and referrals. The primary purpose of the program is to 1) provide a viable temporary safe alternative to the natural home, detention center or the streets; and 2) to facilitate the problem solving process of case management by lowering the level of tension in the family to a point in which constructive dialog may begin.

Project Goals and Objectives; Project Activities; Project Performance Measures; Project Outcomes:

Goal: The overall goal of the CO-ED is to provide professional services for up to 200 who are runaways, homeless, or victims of abuse. Decrease recidivism and problems of runaways and homeless youth. **Objective 1.** To increase the awareness of available services and issues related to Runaway and Homeless youth and victims of abuse by conducting outreach efforts directed at youth, parents, and community agencies through a 24-hour crisis hotline, presenting information through the local media (newspapers, television & radio), public presentations, bus stop murals, school presentations, door-to-door street outreach, and informational displays at shopping centers throughout the island. **Indicator/Outcomes/Periodicity:** *Awareness of available services for run away and troubled youth for the community of Guam as a whole.*	- For this reporting period, our agency provided services for seventeen (17) youth in the community. One (1) that ran away from home, seven (7) were victims of neglect, four (4) was on a temporary timeout, and ten (5) were on extended furlough from the Department of Youth Affairs.

Activity A: The Emergency Shelter program will provide individual supportive counseling at least twice a week for each youth residing in the shelter. **Time Line:** Daily; ongoing daily sessions **Responsible Parties:** Case Manager and Residential Assistants	**Results:** During, this reporting period, eleven (11) youth resided in the shelter during the month of July. Fifteen (15) youth resided in the shelter during the month of August. Nine (9) youth resided in the month of September. At least four hundred and fifteen (415) individual supportive counseling sessions were conducted that included educational, health and personal growth.
Activity B: To provide therapeutic and recreational activities for youth to promote personal well being. **Timeline:** Daily **Responsible Parties:** Case Manager and/or Residential Assistants	**Results:** On a weekly basis, the program facilitates various activities for therapeutic and recreational purposes such as life skills to include money management, cooking skills, home management, mentoring, and exercise to promote social skills and healthy personal growth.
Objective II. To increase crisis intervention services to runaway and homeless youth and their families by providing 24 hours services to 200 youth parent and/or community members. **Indicators/Outcomes/Periodicity:** *Accessibility of children and their families in crisis situations who use Emergency Shelter services.* **Activity A**: 24-hour crisis hotline is open to the general public to provide immediate feedback, assessments and referrals to appropriate agencies. **Time line:** on-going **Responsible Parties:** Crisis Intervention Worker and Case Manager II	**Results:** Roughly two hundred and ten (210) contacts were made via 24-hour crisis hotline. Household and family dynamics, beyond control behavior, physical abuse, neglect, runaway, homelessness, and sexual abuse were the top issues of concern for youth who accessed the crisis hotline.
Activity B: Provide referral services for all youth and their family members assessed for services needed from other agencies. **Timeline:** on-going **Responsible Parties:** Crisis Intervention Worker, Case Manager I and Case Manager II	**Results:** An estimation of one hundred and twenty (120) referrals were made to other agencies, organizations, such as Guam Behavioral Health and Wellness Center (GBHWC), Guam Police Department, Sanctuary D&A, Sanctuary Youth Anger Management (YAM), Sanctuary Strengthening Families Program (SFP), Child Protective Services, I Famagu'on-ta, GALA , and Big Brothers Big Sisters, and Island Girl Power.

Objective III: To reduce the problems of youth 12-17 who are runaway, homeless and victims of abuse by providing temporary shelter and aftercare services for up to 10 youth at any given time while they resolve problematic issues. **Indicators/Outcomes/Periodicity:** *Accessibility of emergency 24hr placement for runaway and homeless youth needing assistance/guidance to begin the reunification process.* **Activity A:** The project will provide temporary shelter and aftercare service for 10 youth 12-17 years of age for up to 30 days while providing the youth with supportive counseling and connecting youth and families with other agencies. **Activity B:** The project will provide basic necessities such as food, clothing, shelter, and transportation services to and from school and appointments while also providing supportive counseling and guidance to promote reunification and reconciliation. **Timeline:** ongoing **Responsible Parties:** Case Manager II, Case Manager I	**Results:** During this quarter a total of seventeen (17) youth received shelter services. There were seven (7) new intakes admitted to shelter. Six (6) youth continued to receive shelter services into the month of August. Four (4) youth continued to receive shelter services into the month of September. Three (3) clients placed in aftercare services after being exited from this shelter. During this reporting quarter three (3) clients transitioned into the care of their biological parents/legal guardians, four (4) were transitioned to a family relative, one (1) client was placed back into the custody of the Department of Youth Affairs, services for three (3) clients were terminated, and two (2) was transitioned into another transitional living program. A total of thirteen (13) youth were exited from the COED Emergency shelter. **Results:** During this quarter all youth who were admitted into shelter met their basic needs and referred to appropriate agencies or organizations to further meet the youth and family's needs. The Case Managers and Executive Director worked with other agencies and organizations in the field of human services to help work towards promoting reunification and reconciliation between the youth and family.
Objective IV To strengthen family relationships of 120 youth and their families through individual family and group counseling to resolve conflicts that will lead to familial reconciliation and reunification. **Indicators/Outcomes/Periodicity:** *Conflict Mediation skills of children and their families* **Activity A:** Provide family skills training sessions for youth and their families experiencing crisis situations through Sanctuary's 24-hour crisis hotline or Emergency Shelter Program. **Time line:** ongoing	**Results:** A total of seven (7) family skills training sessions were provided this reporting period to youth and their families experiencing crisis and conflict. Family sessions were conducted as well to develop a reunification plan. During this quarter all other youth transitioned back home to a parent/legal guardian, relative placement, the Department of Youth Affairs, or other youth center facilities.

Responsible Parties: Crisis Intervention Worker, Case Manager	
Activity B: The Project will conduct 45 Anger Management groups for children in crisis situations to learn assertive, non-violent ways of channeling their anger. **Timeline:** ongoing **Responsible Parties:** AmeriCorps facilitators and volunteers.	**Results:** A total of thirteen (13) Middle/High School YAM classes were conducted during this reporting period with a total of twenty one (21) youth who received YAM classes at the Astumbo Middle School and Main Office at Sanctuary Incorporated of Guam. These youth were mentored by Sanctuary's AmeriCorps Volunteers during the group session. The group's participants consisted of youth in Sanctuary programs, as well as outside referrals from other agencies such as GDOE, I Famagu'on-ta, Probation as well as self referrals.
Objective V: To decrease recidivism and problems of runaway and homeless youth and their families to assist with their transition back home and meet their long-term needs. **Indicators/Outcomes/Periodicity:** *Availability of supportive services to children and their families in crisis situations.* **Activity A:** The project will provide individual supportive counseling for youth and their parent/legal guardians assisting them in making appropriate decisions relative to their family dynamics. **Timeline:** ongoing **Responsible Parties:** Crisis worker and Case-Manager	**Results:** Individual supportive counseling sessions were provided this reporting period to assist youth and their parent/legal guardians to make appropriate decisions relative to their family dynamics. The breakdown of the sessions are as follow: - Four hundred and fifteen (415) youth individual supportive counseling sessions. - Seven (7) parent individual supportive counseling sessions. - IPP completion rate for this quarter is at 63.15%
Activity B: The project will provide case management services for youth and their families that will enhance stabilize and strengthen their relationships. **Timeline:** ongoing **Responsible Parties:** Case Manager II and Case Manager I	**Results:** Seventeen (17) youth received case management services via the Co-Ed Shelter and three (3) participated in Aftercare services.

Problems Encountered:

A challenge encountered this quarter is again not being able to identify an alternate placement in a timely manner for youth who are wards of the state due to exhaustion of alternate familial/relative placement and

limited foster care placement. The youth and parent(s)/legal guardian(s) are always encouraged to sign up for aftercare services to assist with transitioning the youth back home and if problems may arise. Unfortunately, for this quarter, most clients who exited from our care chose not to participate in aftercare; however, they were still provided with a transitional plan to be used at home with their family or individuals they have transitioned to/with. Parent involvement in the programs we offer (groups and supportive counseling) is limited; parents do not participate in all the services we recommend despite agreeing to participate and access other services upon intake of client. Lastly, parents and/or guardians failed to make regular or any contact with their child while in the shelter. It was a challenge to establish communication and schedule family quality time due to parents and/or guardians being out of reach or difficult to contact.

Future Plans:

The Case Management and Counseling department continue to develop corrective action plans to address several gaps in services such as improving placement time periods, monitoring of case management activities, and case updates. Sanctuary continues to partner with agencies such as Child Protective Services and the Department of Youth Affairs by increasing day to day communication to discuss ways to better serve clients in shelter. To assist with these plans, we continue to increase our staff population. Executive Director Theresa C. Arriola continues to find innovative ways to access support services that directly benefit the COED Emergency shelter. We also receive funding under the VOCA grant to assist victims of crimes, which we often encounter; and funding through the Basic Center grant to assist in funding self-referrals in shelter. We have also just received another grant Administration for Native Americans (ANA), "Inafa'maulek" Summer/After School Program to build resiliency among youth we serve and in the community.

Performance Measures:

Social Competence	Case Manager and shelter staff have reported to observe improvement in social interactions and, defined as maintaining positive relationships with others 15 of 17 (88%) clients served within this reporting period. Observations are based on demeanor and nature of client interactions as documented using daily client progress reports.
Family Relationships	Noted improvements in family relationships, defined as willingness to address family issues, and improved styles of communication, has been reported by case manger 7 of 17 (41%) based on parents verbal feedback to the Case Manager. Several of the clients during this reporting period were wards of the state. The number provided above only includes clients who were able to work towards reunification with a family member or foster parent. It is challenging to work on a family relationship when a family member or foster parent is not identified or uninvolved. More than 30 days are needed to work on fostering a positive relationship when working with CPS clients and their family members or foster parent.
Families Satisfied with Program	A total of out of 23 family members reported verbal feedback during this reporting period. Of the total number of family members who have reported

	92% have stated to be satisfied with all aspects of the program including, 84% of families stating that they will access Sanctuary services for future familial issues. Again the numbers above only include cases in which parental involvement is present. Areas surveyed include: 1) Noted quality in family relationships 2) Future access of services 3) Accessibility and response time 4) Overall rating of services 5) Recommending services to others
Client Satisfaction	Of all clients who have completed satisfaction survey, 100% have reported that they felt safe while here at Sanctuary. A total of 100% have rated that they were either very satisfied or satisfied with the overall care and support services received.

Performance Measures	Data
Performance Measures: Number and Percent of program youth committed to correctional facility. Definition: The number of program youth who have been ordered to a correctional facility. Include youth mandated to any secure residential facility including juvenile correctional and adult correctional facilities. Official records are the preferred data source.	
Reporting Format: A. The number of program youth enrolled in a correctional facility	5
B. Number of youth in the program.	17
C. Percent (A/B)	29.4%
Performance Measures (Description) **Number and percent of program youth completing program requirements** Definition: The number and percent of program youth who have successfully fulfilled all program obligations and requirements. Program obligations will vary by program, but should be a pre-defined list of requirements or obligations that clients must meet prior to program completion. Program records are the preferred data source.	
Reporting Format: A. The number of youth who exited the program having completed program requirements.	9
B. Number of youth who left the program.	13
C. Percent (A/B)	69.2%

Department of Youth Affairs

Non-Appropriated Funds
FY 2018
4th QUARTER REPORT
Ending September 30, 2018

Banking Summary - Last quarter

7/1/2018 through 9/30/2018

Category Description	7/1/2018-9/30/2018
INCOME	
Foster Care Income	2,987.79
TOTAL INCOME	**2,987.79**
EXPENSES	
Medical	
Medicine	-85.38
TOTAL Medical	-85.38
Medical Other	747.65
Petty Cash	300.00
Supplies, Bus	394.38
TOTAL EXPENSES	**1,356.65**
OVERALL TOTAL	**1,631.14**

Income/Expense by Category - Last quarter

7/1/2018 through 9/30/2018 (Cash Basis)

Category Description	7/1/2018-7/31/2018	8/1/2018-8/31/2018	9/1/2018-9/30/2018	OVERALL TOTAL
INCOME				
Foster Care Income	0.00	2,987.79	0.00	2,987.79
TOTAL INCOME	**0.00**	**2,987.79**	**0.00**	**2,987.79**
EXPENSES				
Medical	0.00	-85.38	0.00	-85.38
Medical Other	0.00	747.65	0.00	747.65
Petty Cash	300.00	0.00	0.00	300.00
Supplies, Bus	0.00	0.00	394.38	394.38
TOTAL EXPENSES	**300.00**	**662.27**	**394.38**	**1,356.65**
OVERALL TOTAL	**-300.00**	**2,325.52**	**-394.38**	**1,631.14**

Transaction - Last quarter

7/1/2018 through 9/30/2018

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 6/30/2018								**53,893.25**
7/5/2018	Checking	2650	Cherika Diego		Petty Cash			-300.00
8/6/2018	Checking	2651	Diagnostic La...	Clt JT feb M...	Medical Other			-747.65
8/13/2018	Checking	DEP	Department O...	ck#652749 ...	Foster Care In...			2,987.79
8/17/2018	Checking	DEP	IHP Medical ...	over paymen...	Medical:Medic...			85.38
9/27/2018	Checking	2652	Napa Auto Pa...	Emergency ...	Supplies, Bus			-394.38
7/1/2018 - 9/30/2018								**1,631.14**
BALANCE 9/30/2018								**55,524.39**

TOTAL INFLOWS	**3,073.17**
TOTAL OUTFLOWS	**-1,442.03**
NET TOTAL	**1,631.14**

Department of Youth Affairs

Staffing Patterns
FY 2018
4th QUARTER REPORT
Ending September 30, 2018

FUNCTIONAL AREA: Protection of Life and Property

DEPARTMENT/AGENCY: Youth Affairs

PROGRAM: Director's Office

FUND: General Fund 5100A182000GA001 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 27.83%) 2/	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 2/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	400	Private Secretary	Diego, Cherika	I-1	$28,595	$0	$1,430		0	$30,025	$8,356	$495	$0	$435	$187	$6,340	$373	$16,186	$46,211
2	408	Deputy Director	Aguon, Krisinda C.	ER-1	65,623	0	0		0	65,623	$18,263	495	0	952	187	1,671	229	21,797	87,420
3	422	Director	Ada, Peter Alecxis	ES-1	70,873	0	0		0	70,873	$19,724	495	0	1,028	187	2,512	204	24,150	95,023
4	415	Public Information Officer	VACANT	M-14	0	0	0		0	0	$0	0	0	0	0	0	0	0	0
5					0	0	0		0	0	0	0	0	0	0	0	0	0	0
6					0	0	0		0	0	0	0	0	0	0	0	0	0	0
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	—	$165,091	$0	$1,430	—	$0	$166,521	$46,343	$1,485	$0	$2,415	$561	$10,523	$806	$62,133	$228,654

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)

2/ FY 2018 GovGuam contribution for Life Insurance is $187 per annum

FUNCTIONAL AREA: Protection of Life and Property

DEPARTMENT/AGENCY: Youth Affairs

PROGRAM: Youth Development

FUND: General Fund 5100A182010EI001 (Per OFB Request)

Input by Department

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	Input by Department (P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 27.83%) 2/	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 2/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	404 - YD	Youth Development Administrator	Taitano, Elena Grace	P-09	$ 73,831	$0	$3,692	19-May-19	$0	$77,523	$21,575	$495	$0	$1,124	$187	$2,512	$204	$26,097	$103,620
2	499 - YD	Social Service Supervisor I	Buendicho, Corrine T.	O-7	62,371	0	3,119	18-Dec-18	0	65,490	$18,226	495	0	950	187	2,772	373	23,003	88,493
3	407 - CCM	Social Worker III	Balajadia, Robinette S.	N-04	50,328	0	4,530	25-Apr-18	954	55,812	$15,532	495	0	809	187	4,567	269	21,859	77,671
4	409 - CCM	Social Worker III	Damian, Carmen A.	N-05	52,235	0	4,701	21-Sep-18	165	57,101	$15,891	495	0	828	187	1,246	204	18,851	75,952
5	435 - KRC	Social Worker III	Paulino, Yvonne M.	N-09	59,895	0	5,391	5-Feb-19	0	65,286	$18,169	495	0	947	187	1,246	204	21,248	86,534
6	506 - LRC	Social Worker III	Onedera, Sollie T.	N-09	59,895	0	5,391	22-Jun-19	0	65,286	$18,169	495	0	947	187	1,986	269	22,053	87,339
7	602- HRC	Social Worker II (in lieu of Social Wkr I)	Borja, Joelyn M.	M-03	43,910	0	3,952	3-Aug-18	277	48,139	$13,397	495	0	698	187	6,340	373	21,490	69,629
8	807 - HRC	Social Worker I in lieu of SW II	VACANT Vice: Ubedei, EM	L-01	37,100	0	3,339	N/A	534	40,973	11,403	495	0	594	187	2,512	204	15,395	56,368
9	473 - DO	Program Coordinator III	Respicio, Rebecca J.		50,328	0	2,516	2-Sep-17	165	53,009	14,752	495	0	769	187	2,512	204	18,919	71,928
10	500 - DO	Program Coordinator I (in lieu of PC II)	Artero, Gregorio P.C.	K-05	39,350	0	1,968	30-Jul-18	373	41,691	11,603	495	0	605	187	6,340	373	19,603	61,294
11	410 - YCF	Administrative Assistant	Uncangco, Glenda D.A.	J-06	37,427	0	3,368	1-Mar-18	797	41,592	11,575	495	0	603	187	1,246	204	14,310	55,902
12	539 - LRC	Clerk Typist I	Pereira, Angelica C.	D-13	28,706	0	2,584	9-Sep-18	76	31,366	8,729	495	0	455	187	2,512	204	12,582	43,948
13	416 - LRC	Social Worker III	Alig, Fred B.	N-06	54,214	0	4,879	2-Jan-19	0	59,093	16,446	495	0	857	187	0	0	17,985	77,078
14	617 - CCM	Social Worker II	Flores, Tisha T.	M-05	47,301	0	4,257	24-Oct-18	0	51,558	14,349	495	0	748	187	6,340	373	22,492	74,050
15	658 - HRC	Community Program Aide I (in lieu of Comm Prog Aide II)	Quinata, Del A.	E-17	36,037	0	3,243	10/12/2018	0	39,280	10,932	495	0	570	187	2,512	204	14,900	54,180
16	515 - KRC	Community Program Aide I (In lieu of Administrative Aide)	Crisostomo, Marvin L.	E-01	21,095	0	1,899	14-Feb-18	533	23,527	6,548	495	0	341	187	6,340	373	14,284	37,811
17	447 - KRC	Social Worker II	Lee, Jennifer A.	M-02	42,307	0	3,808	26-Jul-19	386	46,501	12,941	495	0	674	187	1,246	0	15,543	62,044
18	601 - LRC	Social Worker I	Bato, Ashley	L-02	38,506	0	3,466	27-Mar-19	937	42,909	11,942	495	0	622	187	6,340	373	19,959	62,868
19	659 - LRC	Community Program Aide II	NEW VACANT	G-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
20	660 - LRC	Community Program Aide II	VACANT Vice: Bautista, ML	G-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
21	661 - KRC	Community Program Aide II	VACANT: Vice: Salenga Jr.,V B., term 10/26/16	G-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
22	406	Social Service Supervisor I	VACANT	N-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
23	402	Program Coordinator III	VACANT	N-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
24	618 - KRC	Social Worker II in lieu of PC II (in lieu of PC III)	VACANT Vice: Respicio, R. J.	M-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
25	520	Program Coordinator I (in lieu of YSW I)	VACANT	K-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
26	521	Youth Service Worker I to YCF	VACANT	F-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
27	516	Data Control Clerk I (in lieu of YSW I)	VACANT	E-19	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
	521	Youth Service Worker I to YCF	VACANT	F-01	0			N/A	0				0		0	0	0	0	0
	516	Data Control Clerk I (in lieu of YSW I)	VACANT	E-19	0			N/A	0				0		0	0	0		
			Grand Total:	----	$834,836	$0	$66,103	----	$5,197	$906,136	$252,179	$8,910	$0	$13,141	$3,366	$58,569	$4,408	$340,573	$1,246,709

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)

2/ FY 2018 GovGuam contribution for Life Insurance is $187 per annum

FUNCTIONAL AREA: Protection of Life and Property

DEPARTMENT/AGENCY: Youth Affairs

PROGRAM: Youth Corrections

FUND: General Fund 5100A182020CE004 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 27.83%)	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 2/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	413	Data Control Clerk II (in lieu of Clk Typ III)	Annie C. Rodriguez	F-04	$25,906	$0	$1,036	11-Feb-18	$655	$27,597	$7,680	$495	$0	$400	$187	$2,512	$204	$11,478	$39,075
2	414	Youth Service Worker I	Castillo, John Eric M.	FL04-05	30,862	0	3,395	16-Jun-19	514	34,771	9,677		0	504	187	2,512	204	#VALUE!	#VALUE!
3	418	Youth Service Worker I	Lizama, Peter Q.	FL04-13	41,061	0	4,106	11-Jul-20	0	45,167	12,570	495	0	655	187	6,340	373	20,620	65,787
4	419	Youth Service Worker Asst	Aquino, Neil P.	EL04-02	24,776	447	7,042	21-Aug-19	243	32,508	9,047	495	0	471	187	6,340	0	16,540	49,048
5	434	Youth Service Supervisor	Santos, Benedette C.	IL04-16	55,213	557	15,693	16-Jan-19	0	71,463	19,888	495	0	1,036	187	3,839	229	25,674	97,137
6	436	Youth Service Worker I	Palacios Jr., Dino C.	FL04-10	38,331	663	10,896	9-Feb-18	864	50,754	14,125	495	0	736	187	2,512	204	18,259	69,013
7	438	Youth Service Supervisor	Laguana, Vincent T.	IL04-12	$48,115	486	13,676	19-Mar-20	0	62,277	17,332	495	0	903	187	6,340	373	25,630	87,907
8	441	Youth Service Worker II	Camacho, Ronald S.A.	HL04-10	$41,947	726	11,922	4-Sep-18	122	54,717	15,228	495	0	793	187	3,839	229	20,771	75,488
9	442	Youth Service Worker II	Bucndicho, Edward J.	HL04-11	$43,415	751	12,340	10-Jan-18	1,139	57,645	16,043	495	0	836	187	1,246	204	19,011	76,656
10	443	Youth Service Supervisor	Camacho, Jean C.	IL04-16	$55,213	557	15,693	16-Sep-19	0	71,463	19,888	495	0	1,036	187	2,512	204	24,322	95,785
11	450	Youth Service Worker I	George, Francis I.	FL04-10	$37,034	641	10,527	11-Jun-19	0	48,202	13,415	495	0	699	187	2,512	0	17,308	65,510
12	452	Youth Service Worker I	Maravilla, Marcella E	FL04-03	$27,776	481	7,895	28-Sep-18	129	36,281	10,097	495	0	526	187	2,512	204	14,021	50,302
13	453	Youth Service Worker II	Nelson, Shawn J.	HL04-07	$37,751	653	10,731	11-Jul-18	350	49,485	13,772	495	0	718	187	6,340	373	21,885	71,370
14	455	Youth Service Worker I	Meeks, Brandon J.	FL04-03	$27,776	481	7,895	28-Sep-18	129	36,281	10,097	495	0	526	187	6,340	373	18,018	54,299
15	457	Youth Correction Superintendent	Afaisen Jr., David T.	NL04-06	$56,536	0	5,653	21-Jul-18	3,886	66,075	18,389	495	0	958	187	0	0	20,029	86,104
16	465	Youth Service Worker I	Michael, Clara	FL04-05	$30,862	534	8,773	17-Jun-19	0	40,169	11,179	495	0	582	187	2,772	373	15,588	55,757
17	467	Youth Service Worker I	Chogolmad, Paul S.	FL04-06	$32,096	556	9,123	20-May-19	0	41,775	11,626	495	0	606	187	6,340	373	19,627	61,402
18	470	Youth Service Worker II	Camacho, Danielle J.	HL04-10	$41,947	303	2,936	10-Sep-19	0	45,186	12,575	495	0	655	187	2,512	204	16,628	61,814
19	483	Youth Service Worker II	Salas, Celia J.	HL04-05	$34,955	605	9,936	11-Jan-19	0	45,496	12,662	495	0	660	187	1,246	204	15,454	60,950
20	488	Youth Service Worker I	Cruz, Rebecca R.	FL04-22	$55,962	969	15,906	11-May-20	0	72,837	20,270	495	0	1,056	187	2,512	204	24,724	97,561
21	493	Youth Service Worker I	San Miguel, Arlene C.	FL04-21	$54,069	936	15,367	2-Jan-19	0	70,372	19,585	495	0	1,020	187	3,839	229	25,355	95,727
22	494	Youth Svc Wkr I	VACANT Vice: Flores, N. I.	FL04-01	0	0	0	N/A	0	0	0	495	0	0	187	2,512	204	3,398	3,398
23	495	Youth Service Worker Asst	Cruz, Bermen J.	EL04-10	$36,201	653	10,289	3-Apr-18	634	47,777	13,296	495	0	693	187	4,567	269	19,507	67,284
24	497	Youth Service Worker I	Rivera, Frank A.	FL04-09	$35,799	620	10,175	24-Nov-18	0	46,594	12,967	495	0	676	187	1,246	204	15,775	62,369
25	512	Youth Service Worker I	VACANT Vice: Ornellas, DAC	FL04-01	$24,689	178	7,017	N/A	0	31,884	8,873	495	0	462	187	2,512	204	12,733	44,617
26	513	Youth Service Worker I	Nimeisa, Hernim A.	FL04-06	$32,096	556	9,123	6-May-19	0	41,775	11,626	495	0	606	187	1,246	0	14,160	55,935
27	517	Youth Service Worker II	VACANT Vice: Laguana, VT	HL04-01	$37,964	274	10,790	N/A	0	49,028	13,644	495	0	711	187	2,512	204	17,753	66,781
28	519	Youth Service Worker I	Aguero, Magdalena P.	FL04-20	52,241	0	14,849	2-Jan-19	0	67,090	18,671	495	0	973	187	0	0	20,326	87,416
29	521	Youth Service Worker I	Lubasan, Joycelyn T.	FL04-14	42,497	736	12,079	19-Oct-19	0	55,312	15,393	495	0	802	187	6,340	373	23,590	78,902
30	522	Youth Service Worker I	Mendiola, Richard O.	FL04-19	50,474	874	14,347	19-Oct-19	0	65,695	18,283	495	0	953	187	2,512	204	22,634	88,329
31	523	Youth Service Worker Asst	Albert, Kinasiro K.	EL04-06	30,314	547	8,617	13-Sep-18	97	39,575	11,014	495	0	574	187	2,512	204	14,986	54,561
32	524	Youth Service Worker Asst	Branch, Zaani N.	EL04-03	26,233	473	7,456	11-Jul-19	364	34,526	9,609	495	0	501	187	0	0	10,792	45,318
33	526	Youth Service Worker I	Fred, Nickson N.	FL04-07	33,331	577	9,475	6-Dec-19	0	43,383	12,074	495	0	629	187	6,340	373	20,098	63,481
34	528	Youth Service Worker Asst	Untalan, Jerome B.	EL04-06	30,314	547	8,617	25-Mar-19	680	40,158	11,176	495	0	582	187	0	0	12,440	52,598
35	530	Youth Service Worker Asst	Cabrera, Aaron	EL04-05	29,148	526	8,284	16-Dec-18	0	37,958	10,564	495	0	550	187	2,512	204	14,512	52,470
36	531	Youth Service Worker I	Cruz, Thelma M.	FL04-12	39,672	687	11,276	10-Apr-20	0	51,635	14,370	495	0	749	187	2,512	204	18,517	70,152
37	532	Youth Service Worker Asst	Cruz, Edward A.N.	EL04-05	29,148	526	8,284	9-Jun-19	0	37,958	10,564	495	0	550	187	2,772	373	14,941	52,899
38	535	Youth Service Worker I	Wynn, Gabriel V.	FL04-03	27,776	200	7,895	2-May-19	643	36,514	10,162	495	0	529	187	3,839	229	15,441	51,955
39	545	Youth Service Worker Asst	Castro, Shane S.	EL04-04	27,691	499	7,871	31-Mar-18	850	36,911	10,272	495	0	535	187	2,772	0	14,261	51,172
40	550	Youth Service Worker Asst	Perez, Jessica C.	EL04-01	23,318	420	6,628	8-Jan-19	0	30,366	8,451	495	0	440	187	6,340	373	16,286	46,652
41	551	Youth Service Worker Asst	Cepeda, Maylene Q.	EL04-11	36,201	653	10,289	7-Dec-18	0	47,143	13,120	495	0	684	187	2,772	373	17,631	64,774
42	552	Youth Service Worker Asst	Villanueva, Jay A.	EL04-06	30,314	547	8,617	1-Oct-18	0	39,478	10,987	495	0	572	187	1,246	204	13,691	53,169
43	604	Youth Service Worker Asst	Rivera Jr., Roland C.	EL04-07	31,480	568	8,947	13-Jan-19	0	40,995	11,409	495	0	594	187	1,986	269	14,940	55,935

44	605	Youth Service Worker Asst	Quintanilla, Brandon M.	EL04-07	31,480	568	8,947	29-Dec-18	0	40,995	11,409	495	0	594	187	4,567	269	17,521	58,516
45	609	Youth Service Worker I	Patawaran, Vivian N.	FL04-15	43,985	761	12,502	5-Nov-18	0	57,248	15,932	495	0	830	187	0	0	17,444	74,692
46	611	Youth Service Supervisor	Tudela, Stephen E.	IL04-15	53,347	539	15,162	11-Apr-19	0	69,048	19,216	495	0	1,001	187	6,340	373	27,612	96,660
47	645	Youth Service Worker Asst	Afaisen, Daniel W.	EL04-03	26,233	473	7,456	12-Jul-19	364	34,526	9,609	495	0	501	187	1,246	204	12,242	46,768
48	425	Youth Service Worker I	Soliva, Ricarte I.	FL04-02	26,232	454	7,456	19-Jun-19	0	34,142	9,502	495	0	495	187	2,512	204	13,395	47,537
49	431	Youth Service Worker Asst	VACANT Vice: Livesay, DT	EL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
50	525	Youth Service Worker I	VACANT Vice: Benavente, TL (9/5/15)	FL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
51	537	Youth Service Worker I	Roby, Rodney	FL04-02	26,232	454	7,456	19-Jun-19	0	34,142	9,502	495	0	495	187	1,671	229	12,579	46,721
52	544	Youth Service Worker I	Leon Guerrero, Nicole L.	FL04-02	26,232	454	7,456	19-Jun-19	0	34,142	9,502	495	0	495	187	1,671	229	12,579	46,721
53	547	Youth Service Worker I	Ada, Joseph M.G.	FL04-04	29,319	507	8,334	11-Jun-19	0	38,160	10,620	495	0	553	187	1,246	204	13,305	51,465
54	553	Youth Service Worker Asst	VACANT Vice: Tebit, GL	EL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
55	576	Youth Service Supervisor	VACANT Vice: Cruz, J. W. 8/30/13	IL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
56	608	Youth Service Worker Asst	VACANT Vice: Quinata, DA	EL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
57	664	Staff Nurse II	NEW VACANT	NM-1	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
58	449	Youth Service Worker II	VACANT	HL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
59	665	Youth Service Worker II	VACANT	HL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
60	666	Youth Service Worker II	VACANT	HL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
61	667	Youth Service Worker I	VACANT	FL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
62	668	Youth Service Worker I	VACANT	FL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
63	669	Youth Service Worker I	VACANT	FL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
64	670	Youth Service Worker I	VACANT	FL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
65	671	Youth Service Worker I	VACANT	FL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
66	672	Youth Service Worker Asst (LTA)	Onedera Jr., Frank M.	EL04-01	23,318	0	6,628	22-May-19	0	29,946	8,334	495	0	434	0	1,986	269	11,518	41,464
67	673	Youth Service Worker Asst (LTA)	Uncangco, Susan O.	EL04-01	23,318	0	6,628	28-May-19	0	29,946	8,334	495	0	434	0	1,246	204	10,713	40,659
68	674	Youth Service Worker Asst	VACANT	EL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
69	675	Youth Service Worker Asst	VACANT	EL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
70	676	Youth Service Worker Asst	VACANT	EL04-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	—	$1,858,202	$25,217	$489,491	—	$11,663	$2,384,573	$663,630	$25,740	$0	$34,573	$9,537	$156,452	$11,414	#VALUE!	#VALUE!

*** Night Differential / Hazardous / Worker's Compensation / etc.**

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)

2/ FY 2018 GovGuam contribution for Life Insurance is $187 per annum

FUNCTIONAL AREA: Protection of Life and Property

DEPARTMENT/AGENCY: Youth Affairs

PROGRAM: Vocational Rehabilitation & Support Services

FUND: General Fund 5100A182030E1002 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 27.83%)	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 2/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	401 - ASU	Admin Services Officer	Toves, Jeannette C.	N-07	$ 56,268	$0	$2,813	2-Dec-19	$0	$59,081	$16,442	$495	$0	$857	$178	$2,772	$373	$21,117	$80,198
2	454 - ASU	Clerk Typist III	VACANT Vice: Sablan, B A.P. 3/16/18	F-01	23,171	0	1,159	21-Jul-18	220	24,550	6,832	495	0	356	178	2,772	373	11,006	35,556
3	478 - ASU	Office Aide LTA (in lieu of Clerk I)	VACANT Vice: Salenga, VB	C-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
4	456 - ASU	Administrative Assistant	Arceo, Jennifer R.	J-05	36,061	0	1,803	31-Mar-19	0	37,864	10,538	495	0	549	178	2,772	373	14,905	52,769
5	411 - MT	Supply Expediter	Duenas, Jose S.	E-11	29,878	0	1,494	4-Oct-19	0	31,372	8,731	495	0	455	178	1,246	204	11,309	42,681
6	420 - MT	Maintenance Specialist in lieu of Building Custodian	Valdez, Jerome C.	H-03	28,568	103	1,428	3-Nov-18	0	30,099	8,377	495	0	436	178	2,512	204	12,202	42,301
7	428 - MT	Maint Worker (in lieu of Maint Specialist)	Taitingfong, Don P.	H-05	30,774	111	1,539	14-Oct-18	0	32,424	9,024	495	0	470	178	2,512	204	12,883	45,307
8	466 - MT	Maintenance Leader in lieu of Auto Mech II	VACANT Vice: Blas, Frank C. 9/30	J-01	31,076	112	1,554	N/A	0	32,742	9,112	495	0	475	178	2,515	204	12,979	45,721
9	650 - MT	Electrician I	VACANT	I-01	0	0	0	N/A		0	0	0	0	0	0	0	0	0	0
10	651 - MT	Plumber I	VACANT	H-01	0	0	0	N/A		0	0	0	0	0	0	0	0	0	0
11	652 - MT	Refrigeration Mechanic I	VACANT	H-01	0	0	0	N/A		0	0	0	0	0	0	0	0	0	0
12	448 - CU	Cook II	VACANT Vice Miranda, BB	G-1	24,729	18	2,226	NA	370	27,343	7,610	495	0	396	178	0	0	8,679	36,022
13	464 - CU	Cook I	Guzman, Jesse J.	E-08	27,206	20	2,449	3-Dec-18	0	29,675	8,259	495	0	430	178	2,512	204	12,078	41,753
14	417 - CU	Cook I	Borja, Ray S.	E-08	27,206	20	2,449	20-Dec-18	0	29,675	8,259	495	0	430	178	1,671	229	11,262	40,937
15	621 - CU	Cook I	Ignacio, Anita M.	E-11	29,878	22	2,689	13-Feb-20	0	32,589	9,070	495	0	473	178	2,512	204	12,932	45,521
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	—	$ 344,815	$406	$21,603	—	$590	$367,414	$102,254	$5,445	$0	$5,327	$1,958	$23,796	$2,572	$141,352	$508,766

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)

2/ FY 2018 GovGuam contribution for Life Insurance is $187 per annum

FUNCTIONAL AREA: Public Safety

DEPARTMENT/AGENCY: Department of Youth Affairs

PROGRAM: Year Round Learning Program

FUND: Healthy Futures Fund 5602A182000GA201

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+1) Subtotal	Retirement (J * 27.83%)	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	663-HRC	Community Program Aide II	Benjamin M. Siongco	G-02	$25,666	0	$2,567	1/10/2019	703	$28,936	$8,053	$495	0	420	178	1,671	229	$11,046	39,982
2	664-KRC	Community Program Aide II	Annabelle M.T. Salas	G-04	$27,648	0	$2,765	11/7/2018	729	$31,142	$8,667	$495	0	452	178	2,772	0	$12,564	43,706
3	666-HRC	Community Program Aide II	VACANT	G-01	$0	0	$0	N/A	0	$0	$0	$0	0	0	0	0	0	$0	0
4	667-HRC	Community Program Aide II	VACANT	G-01	$0	0	$0	N/A	0	$0	$0	$0	0	0	0	0	0	$0	0
5	668-LRC	Community Program Aide II	VACANT	G-01	$0	0	$0	N/A	0	$0	$0	$0	0	0	0	0	0	$0	0
6	669-LRC	Community Program Aide II	VACANT	G-01	$0	0	$0	N/A	0	$0	$0	$0	0	0	0	0	0	$0	0
7	811					0	$0		0	$0	$0	$0	0	0	0	0	0	$0	0
8	812					0	$0		0	$0	$0	$0	0	0	0	0	0	$0	0
9	814					0	$0		0	$0	$0	$0	0	0	0	0	0	$0	0
10	815					0	$0		0	0	$0	$0	0	0	0	0	0	$0	0
11						0	$0		0	0	$0	$0	0	0	0	0	0	0	0
12						0	$0		0	0	$0	$0	0	0	0	0	0	0	0
13						0	$0		0	0	$0	$0	0	0	0	0	0	0	0
14						0	$0		0	0	$0	$0	0	0	0	0	0	0	0
15							$0			0	$0	$0		0	0			0	0
			Grand Total:	—	53,314	0	5,331		1,432	60,078	$16,720	990	0	871	356	4,443	229	23,610	83,688

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ funded for 17 pay periods.

Department of Youth Affairs

Prior Year Obligation
FY 2018
4th QUARTER REPORT
Ending September 30, 2018

Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

Department of Youth Affairs
Dipåttamenton Asunton Manhoben
Government of Guam
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Barrigada, Guam 96921
Tel: (671)735-5010 Fax: (671)734-7536

Peter Alecxis D. Ada
Director
Krisinda C. Aguon
Deputy Director

October 29, 2018

MEMORANDUM

To: ***Honorable Acting Speaker Therese M. Terlaje***
34th Guam Legislature

From: Director, Department of Youth Affairs

Subject: **4th Quarter FY 2018 Prior Year Obligation Payments**

Håfa Adai Acting Speaker Terlaje,

Pursuant to 5 GCA §10306, please be advised, that the Department of Youth Affairs has no Prior Year Obligation payments in the **4th Quarter** of **FY 2018** report, ending September 30, 2018.

An electronic submission of the stamp received copy of this report will be sent to senatorterlajeguam@gmail.com and a copy to, the Office of the Public Auditor at admin@guamopa.com, and this report will be posted on DYA's Government of Guam website at www.dya.guam.gov.

Please contact 735-5010 should you have any questions or concerns.

Si Yu'os Ma'åse'

Peter Alecxis D. Ada

Cc: Office of the Public Auditor