GOVERNMENT OF GUAM

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

NOV 15 2018

LEO G. CASIL
ACTING DIRECTOR

2018 NOV 15 AM 10:41

Honorable Therese M. Terlaje
Acting Speaker 34th Guam Legislature
163 Chalan Santo Papa
Hagatna, Guam 96932

Dear Acting Speaker Terlaje:

In accordance with Public Law 34-42, Chapter XIII, Section 6, please find the enclosed Final Report of Expenditures for Non-Profit Organizations awarded contracts in Fiscal Year 2018 to perform aging services for the Division of Senior Citizens. The reports are from Catholic Social Service for the following programs:

1. Adult Day Care Services
2. Case Management Services
3. In-Home Services
4. Guma Serenidad (Emergency Temporary Shelter for victims of abuse age 60 years and older and individuals with a disability age 18 years and older with a Crisis Intervention Hotline)

Should you have any questions, you may contact Mr. Arthur U. San Agustin, MHR, Senior Citizens Administrator, Division of Senior Citizens at 735-7415 or 7421.

Leo G. Casil

LEO G. CASIL
Acting Director

Enclosures

Vice Speaker Therese M. Terlaje
34GL-18-2563
NOV 15 2018
Time: 0857
Received by:

2563

SERVICE PROVIDER:

CATHOLIC SOCIAL SERVICE

NON-PROFIT ORGANIZATION

FY18 ADULT DAY CARE SERVICES

RFP/DPHSS-2014-002

PROGRAM PERIOD: OCTOBER 1, 2017 – MARCH 31, 2018

PROGRAM DISCLOSURE

ADMINISTERED BY:

DIVISION OF SENIOR CITIZENS

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

Vice Speaker Therese M. Terlaje

34GL-18-2563

NOV 15 2018

Time: 0957

Received by:

ADULT DAY CARE
2018 Year-To-Date Program Expenditures

In compliance with Public Law 34-42, Chapter XIII, Section 6, the aforementioned is a full disclosure of all expenditures of funds for the Adult Day Care Services Program for Fiscal Year 2018.

Teresita Torres, Accountant
Catholic Social Service

11/14/18
Date

Diana B. Calvo, Executive Director
Catholic Social Service

11/14/2018
Date

No. of Months into Fiscal Year	6
Monthly Average of Expenditures:	$122,729.79
Total Contract Award (Encumbrance):	$969,461.39
Remaining Balance:	$233,082.63
Total Contract Award (Encumbrance): Negotiated	$803,720.72
Carry-Over from FY2017	$165,740.67

	October	November	December	January	February	March	March (Utilities)	END OF CONTRACT	YTD TOTAL	% of Tot	Budget Amount	Available Balance
ADMINISTRATION												
Salaries	3,195.11	3,195.11	3,195.11	3,195.11	3,195.11	3,195.11	0.00		19,170.66		19,170.66	0.00
FICA Taxes	244.43	244.43	244.43	244.43	244.43	244.43	0.00		1,466.58		1,466.60	0.02
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
Administration Personnel Total	3,439.54	3,439.54	3,439.54	3,439.54	3,439.54	3,439.54	0.00		20,637.24		20,637.26	0.02
Administration Operations	2,157.91	2,157.91	2,157.91	2,157.91	2,157.91	2,157.91	0.00		12,947.46		12,947.46	0.00
Administration Sub	5,597.45	5,597.45	5,597.45	5,597.45	5,597.45	5,597.45	0.00		33,584.70	4.6%	33,584.72	0.02
PERSONNEL & BENEFITS (110/111)												
Salaries	72,387.87	72,830.21	73,603.75	80,870.00	70,917.01	77,116.83	0.00		447,725.67		502,806.98	55,081.31
FICA Taxes	5,537.65	5,571.50	5,630.63	6,186.63	5,425.09	5,899.39	0.00		34,250.89		38,464.73	4,213.84
Health & Welfare Benefits	21,013.65	21,451.34	21,477.80	23,756.67	20,799.77	22,530.69	0.00		131,029.92		143,439.66	12,409.74
Health & Welfare FICA	1,607.58	1,641.07	1,643.08	1,817.46	1,591.21	1,723.65	0.00		10,024.05		10,973.19	949.14
Operations Sub	100,546.75	101,494.12	102,355.26	112,630.76	98,733.08	107,270.56	0.00		623,030.53		695,684.56	72,654.03
Subtotal (110/111)	106,144.20	107,091.57	107,952.71	118,228.21	104,330.53	112,868.01	0.00		656,615.23	89.2%	729,269.28	72,654.05
TRAVEL (220)												
Local Travel	0.00	239.68	0.00	40.81	22.47	0.00	0.00		302.96		1,362.87	1,059.91
Sub Total (220)	0.00	239.68	0.00	40.81	22.47	0.00	0.00		302.96	0.0%	1,362.87	1,059.91
CONTRACTUAL (230)												
Equipment Maintenance	420.59	420.59	0.00	581.70	327.12	0.00	0.00		1,750.00		1,750.00	0.00
Lease Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
Building Rent	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00		30,000.00		30,000.00	0.00
Staff Certification/Training	0.00	0.00	0.00	0.00	150.00	0.00	0.00		150.00		3,675.00	3,525.00
Drug Testing	59.40	79.20	39.60	79.20	79.20	59.40	0.00		396.00		419.79	23.79
Payroll Fee	196.00	196.00	196.00	196.00	196.00	196.00	0.00		1,176.00		1,176.00	0.00
Insurance	553.38	553.38	553.37	553.37	553.37	553.37	0.00		3,320.24		3,320.26	0.02
Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
Audit	463.00	463.00	463.00	463.00	463.00	463.00	0.00		2,778.00		2,778.00	0.00
Trash Removal	472.40	1,240.85	364.07	657.58	1,419.74	0.00	0.00		4,154.64		4,154.64	0.00
Workman's Compensation	677.00	677.00	677.00	677.00	677.00	677.00	0.00		4,062.00		4,062.00	0.00
Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
Client Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
Subtotal (230)	7,841.77	8,630.02	7,293.04	8,207.85	8,865.43	6,948.77	0.00		47,786.88	6.5%	51,335.69	3,548.81
SUPPLIES AND MATERIALS (240)												
Office Supplies	198.29	308.91	0.00	309.48	834.23	149.09	0.00		1,800.00		1,800.00	0.00
Household	426.62	223.65	0.00	291.01	367.10	281.34	0.00		1,589.72		2,820.00	1,230.28
Subtotal (240)	624.91	532.56	0.00	600.49	1,201.33	430.43	0.00		3,389.72	0.5%	4,620.00	1,230.28
EQUIPMENT (250) (under $5,000)												
	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
Subtotal (250)	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.0%	0.00	0.00
MISCELLANEOUS (290)												
Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
Subtotal (290)	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.0%	0.00	0.00
UTILITIES (360)												
Power	1,430.70	1,324.78	1,135.42	1,304.93	1,718.32	1,388.22	528.01		8,830.38		9,160.92	330.54
Water	119.42	130.75	40.26	343.42	69.95	70.79	35.34		809.93		4,164.00	3,354.07
Telephone	543.99	529.25	474.19	439.10	648.70	526.33	0.00		3,161.56		3,807.96	646.40
Subtotal (360)	2,094.11	1,984.78	1,649.87	2,087.45	2,436.97	1,985.34	563.35		12,801.87	1.7%	17,132.88	4,331.01
CAPITAL OUTLAY (450) (above $5,000)												
	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
Subtotal (450)	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.0%	0.00	0.00
SUB-TOTAL	116,704.99	118,478.61	116,895.62	129,164.81	116,856.73	122,248.45	563.35		720,912.56		803,720.72	82,808.16
Invoice Adjustment (Mileage)	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	
DISALLOWED COSTS	0.00	0.00	0.00	0.00	0.00	(15.90)	0.00		(15.90)		0.00	15.90
IMPOSED PENALTY (.005%)	0.00	0.00	0.00	0.00	0.00	(611.16)	0.00		(611.16)		0.00	611.16
IMPOSED PENALTY (.01%)	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
ADMINISTRATIVE PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
WITHHOLDING PENALTY 10%	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00
PAID FROM C150600053 (Carry-Over from FY17)	0.00	0.00	16,093.26	129,164.81	20,482.60	0.00	0.00		165,740.67		165,740.67	0.00
GRAND TOTAL	116,704.99	118,478.61	132,988.88	129,164.81	116,856.73	121,621.39	563.35		736,378.76	100.0%	969,461.39	233,082.63

Expenditure Breakdown:	Contract Amount:	Amount Increase:	Total Contract Amount:	Amount Expended:	Amount Liquidated/ Unexpended:
C150600053- 5101B171730MA102230 (carry over FY 17)	$165,740.67	$0.00	$165,740.67	($165,740.67)	$0.00
C150600054 - 5100A181730GA003230	$803,720.72	$0.00	$803,720.72	($570,638.09)	$233,082.63
Total Contract Amount: (C150600054 - FY2018)	$969,461.39			-$736,378.76	$233,082.63

RECEIVED
NOV 15 2018
Returned
8:25 Am

SERVICE PROVIDER:

CATHOLIC SOCIAL SERVICE

NON-PROFIT ORGANIZATION

FY18 CASE MANAGEMENT SERVICES

RFP/DPHSS-2014-004

PROGRAM PERIOD: OCTOBER 1, 2017 – MARCH 31, 2018

PROGRAM DISCLOSURE

ADMINISTERED BY:

DIVISION OF SENIOR CITIZENS

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

Vice Speaker Therese M. Terlaje

34GL-18-2563

NOV 15 2018

Time: 0951

Received by:

CASE MANAGEMENT SERVICES
2018 Year-To-Date Program Expenditures

In compliance with Public Law 34-42, Chapter XIII, Section 6, the aforementioned is a full disclosure of all expenditures of funds for the CASE MANAGEMENT SERVICES Services Program for Fiscal Year 2018

Teresita Torres, Accountant
Catholic Social Service

11/14/18
Date

Diana B. Calvo, Executive Director
Catholic Social Service

11/14/2018
Date

No. of Months into Fiscal Year	6
Monthly Average of Expenditures:	$52,216.81
Total Contract Award (Encumbrance):	$358,179.93
Remaining Balance:	$44,879.10
Total Contract Award (Encumbrance):	$358,179.93
Balance Due:	$0.00

	October	November	December	January	February	March	March (Utilities)	April	May	June	July	August	September	YTD TOTAL	% of Tot	Budget Amount	Available Balance
ADMINISTRATION																	
Salaries	1,825.78	1,825.78	1,825.78	1,825.78	1,825.78	1,825.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,954.68		10,954.68	0.00
FICA Taxes	139.67	139.67	139.67	139.67	139.67	139.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	838.02		838.02	0.00
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Administration Personnel Total	1,965.45	1,965.45	1,965.45	1,965.45	1,965.45	1,965.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,792.70		11,792.70	0.00
Administration Operations	1,758.15	1,758.15	1,758.15	1,758.15	1,758.15	1,758.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,548.90		10,548.90	0.00
Administration Sub	3,723.60	3,723.60	3,723.60	3,723.60	3,723.60	3,723.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,341.60	8.0%	22,341.62	0.02
PERSONNEL & BENEFITS (110/111)																	
Salaries	30,055.00	30,424.00	29,409.00	32,208.50	27,227.00	31,142.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180,465.50		181,891.50	1,426.00
FICA Taxes	2,299.19	2,327.41	2,249.83	2,463.95	2,082.86	2,382.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,805.61		14,241.24	435.63
Health & Welfare Benefits	9,889.32	10,077.20	10,727.08	11,047.05	9,278.64	9,587.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,606.63		64,209.60	3,602.97
Health & Welfare FICA	756.53	770.89	820.55	845.15	709.83	733.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,636.41		4,912.04	275.63
Operations Sub	43,000.04	43,599.50	43,206.46	46,564.65	39,298.33	41,140.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	256,809.97		265,254.38	8,444.41
Subtotal (110/111)	46,723.64	47,323.10	46,930.06	50,288.25	43,021.93	44,864.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	279,151.57	100.1%	287,596.00	8,444.43
Local Travel	1,633.93	1,942.10	1,628.01	1,775.13	1,628.01	669.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,276.44		10,668.40	1,391.96
Sub Total (220)	1,633.93	1,942.10	1,628.01	1,775.13	1,628.01	669.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,276.44	3.3%	10,668.40	1,391.96
CONTRACTUAL (230)																	
Equipment Maintenance	0.00	0.00	0.00	0.00	0.00	34.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34.30		250.00	215.70
Lease Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Building Rent	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,428.00		13,428.00	0.00
Staff Certification/Training	0.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00		1,875.00	1,750.00
Drug Testing	0.00	39.60	59.40	79.20	59.40	59.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	297.00		380.00	83.00
Payroll Fee	74.67	74.67	74.67	74.67	74.67	74.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	448.01		448.00	(0.01)
Insurance	125.00	125.00	125.00	125.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	750.00		750.00	0.00
Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Audit	179.75	176.42	173.09	176.41	176.41	173.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,055.18		1,058.50	3.32
Trash Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Workman's Compensation	166.67	166.67	124.51	166.66	166.66	166.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	957.83		957.85	0.02
Client Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (230)	2,784.09	2,945.36	2,794.67	2,859.94	2,840.14	2,871.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,095.32	6.1%	19,147.35	2,052.03
SUPPLIES AND MATERIALS (240)																	
Office Supplies	0.00	0.00	0.00	0.00	589.23	338.90	0.00	0.00	0.00	0.00	0.00	0.00	2,660.00	3,588.13		2,044.60	1,543.53
Household	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (240)	0.00	0.00	0.00	0.00	589.23	338.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	928.13	0.3%	2,044.60	1,116.47
EQUIPMENT (250) (under $5,000)																	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (250)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
MISCELLANEOUS (290)																	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (290)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
UTILITIES (360)																	
Power	591.35	619.89	626.53	563.31	677.46	656.93	237.01	0.00	0.00	0.00	0.00	0.00	612.91	4,585.39		5,075.47	490.08
Water	62.56	43.40	47.43	53.23	0.00	39.74	11.73	0.00	0.00	0.00	0.00	0.00	0.00	258.09		398.28	140.19
Telephone	0.00	290.55	177.45	113.10	1,758.93	468.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,808.34		2,805.00	(3.34)
Subtotal (360)	653.91	953.84	851.41	729.64	2,436.39	1,164.98	248.74	0.00	0.00	0.00	0.00	0.00	0.00	7,038.91	2.5%	8,278.75	1,239.84
CAPITAL OUTLAY (450) (above $5,000)																	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (450)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
SUB-TOTAL	51,795.57	53,164.40	52,207.47	55,652.96	50,575.70	49,908.86	248.74	0.00	0.00	0.00	0.00	0.00	0.00	313,553.70		327,735.10	14,181.40
DISALLOWED COSTS	0.00	0.00	(3.32)	0.00	0.00	(0.01)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(3.33)		0.00	3.33
IMPOSED PENALTY (.005%)	0.00	0.00	0.00	0.00	0.00	(249.54)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(249.54)		0.00	249.54
IMPOSED PENALTY (.01%)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
ADMINISTRATIVE PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
WITHHOLDING PENALTY 10%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
PAID FROM C150600072	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
GRAND TOTAL	51,795.57	53,164.40	52,204.15	55,652.96	50,575.70	15,157.02	248.74	0.00	0.00	0.00	0.00	0.00	0.00	(34,502.29)		34,502.29	69,004.58
														278,798.54	100.0%	327,735.10	48,936.56

Expenditure Breakdown:	Contract Amount:	Amount Expended:	Amount Liquidated/ Unexpended:
C150600073 - 5101B171730MA102230 (Carry-Over FY17)	$34,502.29	($34,502.29)	$0.00
C150600074 - 5100A171730GA102230	$323,677.64	($278,798.54)	$44,879.10
Total Contract Amount: (C150600073/C150600074)	$358,179.93	-$313,300.83	$44,879.10

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SERVICE PROVIDER:

CATHOLIC SOCIAL SERVICE

NON-PROFIT ORGANIZATION

FY18 IN-HOME SERVICES

RFP/DPHSS-2014-003

PROGRAM PERIOD: OCTOBER 1, 2017 – MARCH 31, 2018

PROGRAM DISCLOSURE

ADMINISTERED BY:

DIVISION OF SENIOR CITIZENS

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

Vice Speaker Therese M. Terlaje
34GL-18-2563
NOV 15 2018
Time: 0957
Received by:

IN-HOME SERVICES
2018 Year-To-Date Program Expenditures

In compliance with Public Law 34-42, Chapter XIII, Section 6, the aforementioned is a full disclosure of all expenditures of funds for the In-Home Services Program for Fiscal Year 2018.

Teresita Torres, Accountant
Catholic Social Service

11/14/18
Date

Diana B. Calvo, Executive Director
Catholic Social Service

11/14/2018
Date

No. of Months into Fiscal Year	6
Monthly Average of Expenditures:	$102,229.37
Total Contract Award (Encumbrance)	$741,529.74
Remaining Balance:	$226,026.68
Total Contract Award	$741,529.74
Balance Due	$0.00

	October	November	December	January	February	March	March (Utilities)	April	May	June	July	August	September	YTD TOTAL	% of Tot	Budget Amount	Available Balance
ADMINISTRATION																	
Salaries	2,509.51	2,509.51	2,509.51	2,511.39	2,511.39	2,511.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,062.70		15,062.06	(0.64)
FICA Taxes	191.98	191.98	191.98	192.12	192.12	192.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,152.30		1,152.93	0.63
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Administration Personnel Total	**2,701.49**	**2,701.49**	**2,701.49**	**2,703.51**	**2,703.51**	**2,703.51**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**16,215.00**		**16,214.99**	(0.01)
Administration Operations	2,453.74	2,453.74	2,450.76	2,452.75	2,452.75	2,452.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,716.49		14,716.48	(0.01)
Administration Sub	**5,155.23**	**5,155.23**	**5,152.25**	**5,156.26**	**5,156.26**	**5,156.26**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**30,931.49**	**6.0%**	**30,931.47**	**(0.02)**
PERSONNEL & BENEFITS (110/111)																	
Salaries	61,757.70	65,389.06	61,793.19	69,099.94	58,362.10	44,738.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	361,140.03		451,334.00	90,193.97
FICA Taxes	4,724.40	5,002.19	4,727.19	5,286.13	4,464.68	3,422.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,627.02		34,527.05	6,900.03
Health & Welfare Benefits	21,968.42	23,381.82	21,600.18	23,712.57	19,933.20	15,734.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126,331.07		149,058.00	22,726.93
Health & Welfare FICA	1,680.50	1,788.62	1,652.39	1,814.08	1,524.88	1,203.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,664.21		11,402.86	1,738.65
Operations Sub	**90,131.02**	**95,561.69**	**89,772.95**	**99,912.72**	**84,284.86**	**65,099.09**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**524,762.33**		**628,668.52**	**103,906.19**
Subtotal (110/111)	**95,286.25**	**100,716.92**	**94,925.20**	**105,068.98**	**89,441.12**	**70,255.35**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**555,693.82**	**107.8%**	**659,599.99**	**103,906.17**
TRAVEL (220)																	
Local Travel	4,269.77	4,003.94	3,676.64	4,433.72	3,905.28	2,585.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,874.53		28,065.15	5,190.62
Sub Total (220)	**4,269.77**	**4,003.94**	**3,676.64**	**4,433.72**	**3,905.28**	**2,585.18**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**22,874.53**	**4.4%**	**28,065.15**	**5,190.62**
CONTRACTUAL (230)																	
Equipment Maintenance	0.00	153.54	0.00	0.00	15.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	169.36		307.08	137.72
Lease Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Building Rent	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,184.00		14,184.00	0.00
Staff Certification/Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		3,990.00	3,990.00
Drug Testing	99.00	115.91	0.00	138.60	99.00	39.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	492.11		579.79	87.68
Payroll Fee	200.67	200.67	200.66	200.68	200.68	200.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,203.99		1,204.00	0.01
Insurance	356.00	356.00	356.00	356.04	356.04	355.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,136.06		2,136.06	0.00
Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		921.43	921.43
Audit	304.59	304.59	304.57	304.61	304.61	304.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,827.48		1,827.50	0.02
Trash Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Workman's Compensation	358.34	358.34	266.81	358.34	358.34	358.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,058.47		2,058.49	0.02
Client Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (230)	**3,682.60**	**3,853.05**	**3,492.04**	**3,722.27**	**3,698.49**	**3,623.02**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**22,071.47**	**4.3%**	**27,208.34**	**5,136.87**
SUPPLIES AND MATERIALS (240)																	
Office Supplies	185.00	1,239.74	16.35	869.08	678.42	184.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,173.26		6,252.39	3,079.13
Household Supplies/Uniforms	331.00	3,910.19	96.80	697.44	666.50	584.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,285.93		10,228.99	3,943.06
Subtotal (240)	**516.00**	**5,149.93**	**113.15**	**1,566.52**	**1,344.92**	**768.67**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**9,459.19**	**1.8%**	**16,481.38**	**7,022.19**
EQUIPMENT (250) (under $5,000)																	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		3,339.15	3,339.15
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (250)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0%**	**3,339.15**	**3,339.15**
MISCELLANEOUS (290)																	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (290)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0%**	**3,339.15**	**3,339.15**
UTILITIES (360)																	
Power	452.21	437.57	442.26	397.63	478.20	463.72	167.30	0.00	0.00	0.00	0.00	0.00	0.00	2,838.89		4,449.96	1,611.07
Water	45.50	30.63	33.48	33.43	16.39	16.58	8.28	0.00	0.00	0.00	0.00	0.00	0.00	184.29		1,557.77	1,373.48
Telephone	0.00	137.65	137.65	275.22	137.74	137.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	826.00		828.01	2.01
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (360)	**497.71**	**605.85**	**613.39**	**706.28**	**632.33**	**618.04**	175.58	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**3,849.18**	**0.7%**	**6,835.74**	**2,986.56**
CAPITAL OUTLAY (450) (above $5,000)																	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (450)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0%**	**0.00**	**0.00**
SUB-TOTAL	**104,252.33**	**114,409.36**	**103,217.37**	**115,497.77**	**99,022.14**	**77,850.26**	**175.58**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0%**	**0.00**	**0.00**
DISALLOWED COSTS (220 TRAVEL)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	0.00	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**614,424.81**		**741,529.74**	**127,104.93**
DISALLOWED COSTS (OTHER)	**0.00**	(79.67)	(396.95)	**0.00**	(22.72)	(160.82)	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**		0.00	**0.00**
IMPOSED PENALTY (.005%)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	(388.45)	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	(660.16)		0.00	660.16
IMPOSED PENALTY (01%)	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	0.00	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	(388.45)		0.00	388.45
ADMINISTRATIVE PENALTY	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**		0.00	**0.00**
WITHHOLDING PENALTY 10%	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**		0.00	**0.00**
C150600064	**0.00**	**0.00**	**0.00**	(97,873.14)	**0.00**	**0.00**	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	(97,873.14)		0.00	97,873.14
GRAND TOTAL	**104,252.33**	**114,329.69**	**102,820.42**	**17,624.63**	**98,999.42**	**77,300.99**	**175.58**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**515,503.06**	**100.0%**	**741,529.74**	**226,026.68**

Expenditure Breakdown:	Contract Amount:	Amount Expended:	Amount Liquidated/ Unexpended:
C150600064 - 5101B161730MA102230 (Carry-Over from FY2017)	$97,873.14	($97,873.14)	**$0.00**
C150600065 - 5100A181730GA003230	$741,529.74	($515,503.06)	**$226,026.68**
Total Contract Amount: (C150600065)	**$741,529.74**	**-$613,376.20**	**$226,026.68**

Doc. No. 34GL-18-2563.

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SERVICE PROVIDER:

CATHOLIC SOCIAL SERVICE

NON-PROFIT ORGANIZATION

FY18 GUMA SERENIDAD

GSA-003-16

(Emergency Temporary Shelter with a Crisis Intervention Hotline for elderly victims of abuse age 60 years and older and individuals with a disability age 18 years to 59)

PROGRAM PERIOD: OCTOBER 1, 2017 – SEPTEMBER 30, 2018

PROGRAM DISCLOSURE

ADMINISTERED BY:

DIVISION OF SENIOR CITIZENS

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

Vice Speaker Therese M. Terlaje
34GL-18-2563
NOV 15 2018
Time: 0907
Received by:

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GUMA SERENIDAD
2018 Year to Date Program Expenditures

In compliance with Public 34-42 Chapter 13, Section 6, the aforementioned is a full expenditures of funds for the Guma Serenidad Program for the Fiscal Year 2018

ADMINISTRATION	29,331.24
Salaries	2,243.88
FICA Taxes	
Health & Welfare Benefits	
Fringe Benefits	399.18
Administration Personnel Total	31,974.30
Administration Operations	11,491.14
Administration Sub	43,465.44
PERSONNEL & BENEFITS (110/111)	
Salaries	242,202.20
FICA Taxes	18,528.56
Health & Welfare Benefits	88,438.95
Health & Welfare FICA	6,765.83
Holiday Pay	3,744.00
Fringe Benefits	286.51
Operations Sub	359,966.05
Subtotal (110/111)	403,431.49
TRAVEL (220)	
Local Travel	0.00
Sub Total (220)	0.00
CONTRACTUAL (230)	
Equipment Maintenance	1,035.00
Lease Van	9,782.00
Building Rent	0.00
Training	1,641.00
Drug Test	258.40
Payroll Fee	672.00
Insurance	0.00
Audit	1,543.31
Trash Removal	2,100.00
Workman's Compensation	916.65
Building Maintenance	155.23
Lease Equipment	1,293.89
Internet Service	616.48
Sub Total (230)	20,013.96
SUPPLIES AND MATERIALS (240)	
Office Supplies	221.68
Medical Supplies	41.48
Household Supplies	235.00
Food	144.98
Fuel	549.00
Sub Total (240)	1,192.14
EQUIPMENT (250) (under $5,000)	
4-Drawer Vertical File Cabinet	550.00
Sub Total (250)	550.00
MISCELLANEOUS (290)	
	0.00
Sub Total (290)	0.00
UTILITIES (360)	
Power	10,192.52
Water	944.11
Telephone	1,490.66
Sub Total (360)	12,627.29
CAPITAL OUTLAY (450)	
	0.00
Sub Total (450) (over $5,000)	0.00
GRAND TOTAL	437,814.88

Contract# P186A00099
Contract Amount: $502,745.40

No. of Months into Fiscal Year	12
Total Expenditures FY 2018	437,814.88
Total Payment Received	(330,481.59)
Total Unpaid expenditures	107,333.29

11/14/18
Teresita Torres - Accountant
Catholic Social Service

Diana B. Calvo 11/14/2018
Diana B. Calvo, Executive Director
Catholic Social Service