Gmail

Senator Therese Terlaje <senatorterlajeguam@gmail.com>

Fwd: Reporting Requirements for Boards and Commissions Pursuant to 5 GCA SS/8813.1 - GDDC Geneeral Membership Meeting Held On 09/29/2018

1 message

Senator Therese Terlaje <senatorterlajeguam@gmail.com>
To: Clerks <clerks@guamlegislature.org>, Rennae Meno <rennae@guamlegislature.org>

Fri, Nov 30, 2018 at 10

Please see corrected log below for 34GL-18-2612, with complete date/time information.

-Charissa

11-30-18	10:10	11-30-18	General Membership Meeting Agenda and Materials for Meeting held September 26, 2018 . *Email	Guam Developmental Disabilities Council	34GL-18-2612

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The Office of Vice Speaker Therese M. Terlaje
Committee on Culture and Justice
I Mina'trentai Kuåttro na Liheslaturan Guåhan
34th Guam Legislature
Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910
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---------- Forwarded message ---------
From: **Raymond Sayas** <raymond.sayas@gddc.guam.gov>
Date: Fri, Nov 30, 2018 at 10:10 AM
Subject: Reporting Requirements for Boards and Commissions Pursuant to 5 GCA SS/8813.1 - GDDC Geneeral Membership Meeting Held On 09/29/2018
To: <juanita.cruz@guam.gov>, <jessica.jackson@guam.gov>, **Benjamin J.F. Cruz** <senator@senatorbjcruz.com>, <senatorterlajeguam@gmail.com>, <senatorbiscoelee@guamlegislature.co
Cc: **Marie Libria** <marie.libria@gddc.guam.gov>

Good Morning,

Reference to above captioned subject, please find attachments distributed in our GMM of 09/26/2018. Recording has been provided to the Guam OPA. Documents can be viewed downloadec our website :

http://gddc.guam.gov/events-posts/

If there are any questions, please do not hesitate to contact us.

--
Tx, Ray SN Sayas
Program Coordinator I
Guam Developmental Disabilities Council
130 University Drive
Castle Mall Building, Suite 2
Mangilao, Guam 96913
Tel: 735-9127 Fax: 734-9121

Vice Speaker Therese M. Terlaje
34GL-18-2612
NOV 30 2018
Time: 10:10
Received by: C. Manibusan

2018 NOV 30 PM 12:01

30 attachments

- **20180926 GMM Agenda.pdf** 187K
- **20180926 GMM Advertisement (Reschedule Notice Due To Typhoo Mangkhut).pdf** 245K
- **20180926 GMM Autism Article (From Mrs. Ada).pdf** 255K
- **20180926 GMM BBMR 2_ Employment Program.pdf** 42K
- **20180926 GMM Attendance Matrix.pdf** 519K
- **20180926 GMM By-Laws Membership.pdf** 17K
- **20180926 GMM Annual State Plan Work Plan 2019-2020.pdf** 862K
- **20180926 GMM Comment GLSC-DLC Program Priorities by Mrs. Ada.pdf** 70K
- **20180926 GMM Conflict of Interest Policy.pdf** 162K
- **20180926 GMM Council Member_Sign-In.pdf** 85K
- **20180926 GMM Executive Directors Report.pdf** 50K
- **20180926 GMM FY-2019 Budget Proposal.pdf** 94K

2612

20180926 GMM FY-2019 Meeting Schedule.pdf
53K

20180926 GMM GBHWC Letter of Support GumaMami.pdf
40K

20180926 GMM GBHWC Mental Health Adult Outpatient Services Handbook.pdf
467K

20180926 GMM GBHWC Presentation.pdf
400K

20180926 GMM JVG Trip Report.pdf
67K

20180926 GMM Minutes of 061318.pdf
205K

20180926 GMM Minutes_Signed.pdf
184K

20180926 GMM GLSC DLC P_A Public Input Session.pdf
789K

20180926 GMM MTL Trip Report.pdf
195K

20180926 GMM NACDD August Field Notes 2018.pdf
235K

20180926 GMM NACDD Dues FY-2019.pdf
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20180926 GMM PSA Change In Date.pdf
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20180926 GMM Notice of Relocation.pdf
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20180926 GMM Quarterly Cumulative Caseload Report.pdf
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20180926 GMM SC Membership Breakdown.pdf
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***Price must be included in the ad to qualify.**

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GOOD: 3 Lines, 7 Consecutive Days.....$59.00
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• Fundraising • Rummage • Yard Sale
Conditions/Restrictions: 3 Consecutive Days
Ad format: Village, Date, Time
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BEST: 3 Lines, 14 Days.....$40.00

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IN ACCORDANCE with the provisions of Guam Code Annotated, Title XI, Chapter III, Section 3315, notice is hereby given that: Transcend International Corp. dba: Boutiki By Bon Voyage has applied for a Class 5/ Off-Sale General (Alcoholic Beverage License) said premises being marked as Lot 5141-R1 & 5142-R2-2 TAMUNING/ TUMON/HARMON.

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PUBLIC NOTICE Tdc Guam Developmental Disabilities Council

Due to Typhoon Mangkhut two weeks ago, the Guam Developmental Disabilities Council (GDDC) has rescheduled its General Membership Meeting to this Wednesday, September 26, 2018, from 11:00 am to 2:00 pm at the Holiday Resort, Chief Kepuha Room. All Council members are urged to attend. The meeting is open to the public. For persons requiring special accommodations, please contact GDDC at 735-9127 to make arrangements with the hotel.

THE GUAM PUBLIC UTILITIES COMMISSION NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the Guam Public Utilities Commission [PUC] will conduct a regular business meeting, commencing at 6:30 p.m. on September 27, 2018, at Suite 202 GCIC Building, 414 W. Soledad Ave., Hagatna.

The following business will be transacted:

Agenda

1. Approval of Minutes of August 30, 2018
2. PTI Pacifica Inc.
   - PTI Docket 18-01, PTI Petition for Annual USAC Certification, PUC Counsel Report, and USAC Certification
3. Docomo Pacific Inc.
   - Docomo Docket 18-01, Petition for Annual USAC Certification, PUC Counsel Report, and USAC Certification
4. Guam Power Authority
   - GPA Docket 18-17, GPA Petition to Approve FY2019 CIP Ceiling Cap, PUC Counsel Report, and Proposed Order
   - GPA Docket 18-18, Filing of the FY2019-2021 Construction Budget
5. Administrative Matters
   - FY2019 Administrative Budget/Annual Assessment Order
   - PUC Resolution 18-03 for Approval of PUC Consultant, ALJ, and Legal Counsel Contracts and Issuance of Notices of Final Awards
   - Deliberations concerning Extension of PUC Contract for PUC Administrator
   - Testimony of Chairman on Bill No. 325-34
6. Other Business

Further information about the meeting may be obtained from the PUC's Administrator Lou Palomo at 472-1907. Those persons who require special accommodations, auxiliary aids, or services to attend the meeting should also contact Ms. Palomo.

This Notice is paid for by the Guam Public Utilities Commission

Doc. No. 34GL-18-2612.*

GOVERNMENT OF GUAHAN

GUAM DEVELOPMENTAL DISABILITIES COUNCIL
Konsehelon Guåhan para i Taotao ni' Maninutet desde ki Manhoben
130University Drive Suite 17, Mangilao, Guam 96913

Guam Developmental Disabilities Council

EDDIE B. CALVO
Governor

RAYMOND TENORIO
Lieutenant Governor

ROSANNE S. ADA
Executive Director

JOSEPHINE GUERRERO
Chairperson

AGENDA
General Membership Meeting
Wednesday September 26, 2018 11:00am to 2:00pm
Chief Kepuha Room Holiday Resort
Tumon, Guam

Call to Order/Roll Call:

I. Review of Minutes – Wednesday June 13, 2018

II. Reports
- A. Executive Director's Report
- B. Standing Committee Report
- C. Trip Reports TAI & NACDD Conference, Washington DC
- D. Council Member Attendance Report
- E. Council Membership Replacement:
  1. Amistad, Pollyanna – Family Member
  2. Bitanga, Lourdes – Change NGO
  3. Cruz, Evelyn – Retired (Agency)
  4. Lau, Gabriel – Removed (IWDD)
- F. Agency Presentation - GBHWC

III. Old Business
- A. AIDD - Pending Report Submission for 2017 PPR and 2019-2020 Annual Work Plan
- B. Self-Advocacy Seminars
- C. July 2018 – ADA Anniversary Celebration and Activities

IV. New Business
- A. DD Awareness Committee
- B. 2018 PPR
- C. NGO Replacement for CSS
- D. Conflict of Interest Policy Statement
- E. Self-Advocacy – Notice to SIÑA
- F. Executive Director Leadership Summit, October 22 – 24, 2018, San Diego California
- G. By-Laws Amendment
- H. 2019 Proposed Budget

V. Calendar of Upcoming Events
- A. 10/01/2018 3:30pm – 05:00pm ADA Coordinator's Meeting DVR Conference Room 6th Floor DNA Building, Hagatna
- B. 10/02/2018 09:00am – 10:30am DVR/DSS Program Orientation Meeting DVR Conference Room 6th Floor DNA Building, Hagatna
- C. 10/03/2018 9:00am – 10:30am Self Advocacy Training GDDC Conference Room, Mangilao
- D. 10/16/2018 DVR/DSS Program Orientation Meeting DVR Conference Room 6th Floor DNA Building, Hagatna
- E. 11/05/2018 3:30pm – 05:00pm ADA Coordinator's Meeting DVR Conference Room 6th Floor DNA Building, Hagatna

F. 11/20/2018 09:00am – 10:30am DVR/DSS Program Orientation Meeting DVR Conference Room 6th Floor DNA Building, Hagatna
G. 12/03/2018 3:30pm – 5:00pm ADA Coordinator's Meeting DVR Conference Room 6th Floor DNA Building, Hagatna
H. 12/12/2018 10:00am – 3:00pm GDDC General Membership Meeting, Venue Pending, Tumon

VI. Announcements

VII. Adjournment

GUAM DD COUNCIL
Annual State Plan Work Plan 2019-2020

GENERAL MEMBERSHIP MEETING

WEDNESDAY, MARCH 14, 2018

HOLIDAY RESORT & SPA, TUMON

State Plan Goal #1: **Self-Advocacy**

By September 2021, the Council will support self-advocacy initiatives for youth and adults with intellectual and developmental disabilities (IDD) in cross-disability culturally diverse traditions to encourage and increase leadership and independence in the community.

- **Area of Emphasis** – Quality Assurance (Self-Advocacy).
- **Activities –** Outreach, Training, Supporting and Educating Communities, Interagency Collaboration and Coordination.
- **The goal addresses** – Individual/Family advocacy, Self-advocacy Requirement, and DD Network Collaboration.
- **Collaborators Planned for this goal** – State Protection and Advocacy System, University Center(s), and State DD Agencies (DISID, DVR(SRC), GDOE SpEd., GCC and others.
- **Other Collaborators** – Self-Advocates in Action (SiñA) Organization, Guma' Mami, Inc., Parents Empowering Parents (PEP) and others.

Objective #1: By the end of each fiscal year, the Council will promote self-advocacy skills development and increase participation of self-advocates through leadership training and development.

Key Activities:

- Support self-advocacy training workshops.
- Support self-advocacy leadership training opportunities on or off-island.
- Support self-advocacy topics in various conferences(i.e. social workers conference, youth for youth conferences, and others).
- Support and Conduct monthly self-advocacy seminars.
- Support self-advocacy success stories in newsletters.

Expected Outputs

- 4 Self-advocacy training workshops will be held with opportunities to participate on or off-island.
- 6 Self-advocates will become leaders and train other leaders to become leaders.
- 3 Cultural outreach and awareness conducted.
- 3 Types of communication media promote self-advocates.

Expected Objective Outcomes

- Self-advocates will use their leadership knowledge, skills, and abilities to effectively advocate for supports and/or services they are eligible to receive.
- Self-advocates are in leadership roles in Schools, Councils, Boards, Commissions and others
- Self-advocates contribute their success stories in various communication media.

Data Evaluation and Measurement

- Sign-in sheets of training workshop, meeting agendas and materials will measure the number of individuals with IDD in cross-disability culturally diverse traditions that attended training, workshops, etc. to increase self-advocacy knowledge, skills, and abilities to effectively advocate for themselves.
- Pre-test and post-test will be conducted to measure an increase of knowledge and understanding of concepts of self-advocacy from individuals with IDD in cross-disability culturally diverse traditions.
- A focus group meeting will be held with self-advocates to collaborate and measure the use of leadership skills and identify the number of self-advocates to assume leadership roles or now serving in leadership roles with Councils, Boards, or Commission.

Objective #2: By the end of each year the Council will strengthen the self-advocacy organization to serve as a lifelong resource entity in the community.

Key Activities

- Provide funding for a consultant to work with the SiñA Organization led by individuals with IDD.
- Support planning meetings with SiñA Organization and other disability network partners.
- Collaborate with SiñA to develop a strategic plan.
- Collaborate with SiñA to implement the strategic plan.
- Support one submission of funding opportunities and/or provide in-kind supports/services (i.e. office space for meetings/trainings, supplies, and others).

Expected Outputs

- 4 Planning meetings will be held.
- 6 Self-advocates will actively participate.
- 1 Strategic Plan will be developed.
- 1 Strategic Plan will be implemented.
- SiñA Organization received funding and/or in-kind supports.

Expected Objective Outcomes

- Self-advocate leaders will use their leadership knowledge and skills to effectively operate the SiñA Organization.
- The SiñA Organization will have structure to operate efficiently.
- The SiñA Organization leaders and members will have increased planning skills and ability to operate the organization.
- The SiñA Organization will coordinate and direct activities and obtain funding for sustainability.

Data Evaluation and Measurement

- Sign-in sheets and meeting agendas will measure the number of community meetings held and the number of self-advocates and collaborative partners that attended planning meetings to promote and strengthen the SiñA Organization led by individuals with IDD.
- Measure the number of self-advocates who are committed to training and to mentor other self-advocates to become leaders in the community.
- A focus group committee meeting will be held with self-advocates to measure the increased knowledge, skills, and abilities in leadership planning and coordination.

State Plan Goal #2: **Employment**

By September 2021, the Council will collaborate with public and private employment agencies to increase employment opportunities and awareness of culturally diverse individuals with IDD vulnerable to disparities.

- **Area of Emphasis** – Employment
- **Activities** – Outreach, Training, Technical Assistance Supporting and Educating Communities, Interagency Collaboration and Coordination, Coordinate with Related Councils, Committees, and Programs and Barrier Elimination.
- **The goal addresses** – Individual/Family advocacy, Systems Change, Targeted Disparity, DD Network Collaboration, Rights of Individuals, and Capacity Building.
- **Collaborators Planned for this goal** – State Protection and Advocacy System, University Center(s), and State DD Agency such as the Department of Integrated Services for Individuals with Disabilities (DISID) and Guam Department of Education (GDOE).
- **Other Collaborators** – Department of Labor (American Job Center), Ican Resources, Guam Community College, University of Guam, Parents Empowering Parents, Guma' Mami Inc., Flame Tree Freedom Center, and others.

Objective #1: By the end of each fiscal year, the Council will provide information and referrals on self, supported, competitive and other employment programs to increase options available to individuals with IDD and other disabilities and their families.

Key Activities

- Maintain membership and participation in the State Rehabilitation Council (SRC) Planning meetings and provide referrals for orientation and/or assessment.
- Collaborate with partners to support self-advisory training workshops.
- Support employment initiatives in education, training, and other related activities.
- Promote statutes that create and provide employment opportunities for individuals with IDD.
- Support and encourage cross-disability cultural outreach awareness and understanding of employment opportunities available in the community.

Expected Outputs

- 4 SRC meetings will be held and referrals for employment opportunities will be provided.
- 6 Individuals with IDD will learn to be self-advocates.
- 6 Individuals with IDD will actively participate in education and training initiatives in employment.
- Public Law 26-109 (2% Law)recognized through education and training.
- 4 Cultural outreach and awareness conducted.

Expected Objective Outcomes

- Information on employment opportunities disseminated to individuals with IDD and their families.
- Individuals with IDD use their self-advocacy training to get education, training, and obtained employment.
- Individuals with IDD have increased knowledge and understanding of regulations relating to employment for individuals with IDD.
- Government agencies will prioritize and comply with P.L. 26-109 (2% law) and other related employment statutes.

Data Evaluation and Measurement

- Sign-in sheets and meeting agendas will be reviewed to track the number of individuals with IDD who engaged in employment opportunities.
- Measure and track the number of collaborative referrals for employment using manual log-in sheets and questionnaires.
- Assess the number of individuals with IDD who attended DVR orientation, assessment , training, and others through collaboration and reporting information.
- Surveys will used to measure the increased knowledge of self-advocates advocating for employment opportunities.
- Evaluate feedback from surveys taken during outreach and awareness events.
- Measure and track individuals with IDD who achieve employment under P.L 26-109 (2% law) or other related statutes.

Objective #2: By the end of each fiscal year, the Council will educate the Chuukese population on employment opportunities to promote participation and independence in the community.

Key Activities

- Conduct planning meeting to promote interagency collaboration and coordination to better serve Chuukese people and families with IDD.
- Support activities to eliminate language barriers.
- Collaborate with partners to support education and training initiatives and self-advocacy workshops in employment.
- Participate in outreach and awareness activities in the Chuukese community and provide information on employment opportunities.
- Inform policymakers on employment disparities.

Expected Outputs

- 2 Planning meetings will be held to develop and implement employment initiatives.
- 1 Interpreter or bilingual speaking specialist available for services to reduce barriers to employment.
- 6 Individuals with IDD members will actively participate in employment opportunities.
- 2 Outreach and awareness conducted to promote self-advocacy.
- 6 Policymakers educated in disparities in employment for Chuukese people and families with IDD.

Expected Objective Outcomes

- Chuukese people and families of IDD will have access to interpreters or bilingual speaking specialist for translation and understanding of employment opportunities in the community.
- Chuukese people and families of IDD are informed, supported, and engaged in employment opportunities.
- Chuukese people and families with IDD will exercise their self-advocacy skills to obtain employment.
- Inform policymakers on results and offer recommendations to remove barriers to employment the Chuukese population are experiencing.

Data Evaluation and Measurement

- Sign-in sheets will be measured and reviewed for participation on the number of individuals with IDD and Chuukese individuals with IDD interested in integrated, competitive, supported, or self-employment settings.
- Data will be tracked to demonstrate a decrease in the disparity of Chuukese in employment settings.
- To measure and evaluate the number of Chuukese who used self-advocacy skills and are able to obtain employment.
- On-site observation and monitoring will be conducted to ensure targeted disparity in Chuukese people and families with IDD are served in the community.
- To measure an evaluate the number of Chuukese committed to education and training and are employed in various employment settings.

State Plan Goal #3: **Transportation**

By September 2021, culturally diverse individuals with IDD will benefit from an accessible and reliable transportation for work, school, medical, and other personal needs.

- **Area of Emphasis** – Transportation
- **Activities** – Outreach, Training, Technical Assistance Supporting and Educating Communities, Interagency Collaboration and Coordination, Coordinate with Related Councils, Committees, and Programs, Eliminate Barriers, and Informing Policymakers.
- **The goal addresses** – Individual/Family advocacy, Systems Change, DD Network Collaboration, Rights of Individuals, and Capacity Building.
- **Collaborators Planned for this goal** – State Protection and Advocacy System, University Center(s), and State DD Agency such as the Guam Regional Transit Authority (GRTA) and Department of Integrated Services for Individuals with Disabilities (DISID).
- **Other Collaborators** – SiñA Organization and others.

Objective#1: By the end of each year, Transportation services improved for community independence and participation.

Key Activities:

- Support Council membership to GRTA.
- Collaborate with GRTA to improve para-transit services to individuals with IDD and their families.
- Collaborate with GRTA and partners to co-sponsor a conference, forum, or other related events to address issues and concerns on transportation services.
- Collaborate with GRTA and partners to support training and self-advocacy initiatives.
- Support activities to eliminate barriers.
- Support GRTA efforts to acquire a long-term contract for efficiency, stability, and longevity of transportation services.

Expected Outputs

- 4 Board meetings will be held.
- 1 Conference or forum will be held.
- 6 Individuals with IDD will actively participate in training and education initiatives.
- 1 Long-term transportation contract approved.
- 1 Oral and/or written testimony or white paper on a transportation bill prepared.

Expected Objective Outcomes

- Individuals with IDD will use their knowledge and skills to effectively advocate for improved transportation services.
- Policy enhanced to improve transportation services.
- Transportation services improved with extended hours/services, increased fleet, new or enhanced bus shelters, and better services.
- Policymakers informed and educated.

Data Evaluation and Measurement

- Sign-in sheets and meeting agendas will be measure the number of meetings held and attended by individuals with IDD and self-advocates advocating for systems change in transportations services.
- A focus group will review satisfaction surveys from transportation an self-advocacy initiatives to measure the number of individuals with IDD and self-advocates with increased knowledge and understanding of transportation services and recommendations for improvement.
- A focus group meeting will be held to measure improved transportation services to culturally diverse riders and their families on transportation policies and/or best practices and provide recommendations to the GRTA Board.
- GRTA and collaborative partners will review agreements/contracts to improve transportation systems for individuals with IDD to achieve their full potential in the community.

State Plan Goal #4: **Education**

By September 2021, Culturally diverse students with IDD will achieve their educational potential from school to adulthood.

- **Area of Emphasis** – Education
- **Activities** – Outreach, Training, Technical Assistance Supporting and Educating Communities, Interagency Collaboration and Coordination, Coordinate with Related Councils, Committees, and Programs, and Informing Policymakers.
- **The goal addresses** – Individual/Family advocacy, Systems Change, DD Network Collaboration, Rights of Individuals, and Capacity Building.
- **Collaborators Planned for this goal** – State Protection and Advocacy System, University Center(s), and State DD Agency such as Guam Department of Education, Division of Special Education, Department of Integrated Services for Individuals with Disabilities (DISID), Guam Community College, and University of Guam.
- **Other Collaborators** – Guam Advisory Panel for Students with Disabilities(GAPSD), Parents Empowering Parents (PEP), SiñA Organization and others.

Objective #1: By the end of each fiscal year, the Council will support GDOE SpEd and partners in increasing student and family involvement to improve transition services that promote post-secondary opportunities.

- **Key Activities:**
- Participate in the GAPSD meetings.
- Support education and training activities on transition planning.
- Support self-advocacy training to students with IDD and their families.
- Support and promote person centered planning activities.

Expected Outputs

- 5 Students with IDD will be in post-secondary and/or training setting.
- 5 Students with IDD obtain employment with some post-secondary education.
- 5 Students with IDD are independent and participating in the community

Expected Objective Outcomes

- Students will use their self-advocacy skills and knowledge to understand and develop an effective transition plan.
- Students will be empowered to direct their life for greater inclusion.
- Parents and/or families involved in the transition planning process.
- Contract and/or MOU for specialized trainers executed.

Data Evaluation and Measurement

- Sign-in sheets, meeting agendas, and materials will measure the number of meetings held and number of parents and/or family involved.
- Surveys will be conducted to measure an increase of knowledge and understanding of transition planning, process and recommendations for improvement.
- A focus group meeting will be held with school teams, students, and families to measure the effectiveness of transition planning initiatives and assess post-school outcomes of students with IDD.

GENERAL MEMBERSHIP MEETING
FISCAL YEAR 2018 ATTENDANCE MATRIX
10/01/2017 TO 09/30/2018

NO.	NAME	ELIGIBILITY	12/13/2017	3/14/2018	6/13/2018	9/12/2018
			11:00am - 2:00pm	11:00am - 2:00pm	11:00am - 2:00pm	11:00am - 2:00pm
1	AMISTAD, Pollyanna	IWDD	√	√	√	
2	ARCANGEL, Ma. Theresa	Administrator, BHCF DPHSS	+	√	☺	
3	BENAVENTE, Katherine	IWDD	√	√	√	
4	BITANGA, Lourdes	Program Manager, CSS	√	√	RETIRED	
5	BOSWELL, Norma	Parent	√	√	X	
6	CRUZ, Elisabeth	Parent	√	√	☺	
7	CRUZ, Evelyn	Social Worker, DPHSS/DSC	RESIGNED	RESIGNED	RESIGNED	
8	ECLAVEA, Rebecca	IWDD	☺	X	X	
9	GUERRERO, Josephine (Josie)	Parent	√	√	√	
10	LAU, Gabriel	IWDD	√	√	√	
11	LIMTIACO, Monica	Parent	√	√	X	
12	LIZAGA, Hickie	IWDD	√	☺	√	
13	MANGLONA, Thomas	IWDD	√	√	√	
14	MENDIOLA, Joseph	CEDDERS	☺	√	√	
15	MENDIOLA, Lourdes (Lou)	Family	√	√	√	
16	OKADA, Zenaida	DPHSS Family & Nursing Services	√	☺	√	
17	PARKER, Harold	Exec Director, GLSC-DLC	+	√	√	
18	PEREZ, Victoria	IWDD	☺	√	√	
19	PERRY, Candice	IWDD	√	√	√	
20	PILIPINA, Rally	GRTA	☺	☺	√	
21	PUAS, Moses	IWDD	√	√	√	
22	RIATE, Asuncion			√	√	
23	SAN NICOLAS, Silvestre			√	√	
24	SERVINO, Benito	Director, DISID	√	√	√	
25	TAITANO, Katherine	Deputy Director, GHURA	X	☺	X	
26	TEJERESAS, Joyce	Parent	√	√	√	
27	TYDINGCO, Catherine	GDOE SPED	X	☺	X	
28	VEGA, Rey	Director, GBHWC	√	☺	X	

Legend

√ = Present	@ = Off-Island
X = Absent	+ = Sent a Substitute
☺ = Excused Absence	® = Resigned
PN = Pending Appointment	

REVISED AND EXPANDED

A COMPREHENSIVE & UP-TO-DATE SELF-HELP APPROACH TO GOOD HEALTH

Prescription for NUTRITIONAL HEALING

SECOND EDITION

A PRACTICAL A–Z REFERENCE TO DRUG-FREE REMEDIES USING VITAMINS, MINERALS, HERBS & FOOD SUPPLEMENTS

JAMES F. BALCH, M.D. • PHYLLIS A. BALCH, C.N.C.

Doc. No. 34GL-18-2612.*

water for ten minutes. Repeat this treatment daily until the condition clears up.

❑ To ease pain and itching, use cold compresses. Soak a white cotton cloth in Burow's solution (available in drugstores) dissolved in 1 pint of cold water. Apply compresses several times a day for fifteen to twenty minutes at a time.

❑ Take care to protect your feet from direct contact with floors in communal areas such as locker rooms. Wear shoes or slippers in such places. Do not share shoes, socks, towels, or anything else that comes into contact with the feet.

❑ If the condition doesn't clear up in four weeks, if there is pus in the blisters or in the cracked skin, if a fever develops, or if there is swelling in the foot or leg, see your health care provider. Severe cases may require medical attention.

CONSIDERATIONS

❑ Athlete's foot can become complicated by a fungal toenail infection (*see* NAIL PROBLEMS in Part Two). Keep the toenails clean, but do not use a metal file that can damage the nail and give the fungus a place to grow. If the toenails become thick and discolored, see a podiatrist.

❑ Those with recurrent fungal infections of the feet often have a fungal infection in the groin area. Both areas must be treated simultaneously. To prevent transmission of the foot fungus to the groin area, put clean socks on before putting on your underwear when dressing.

❑ *See also* CANDIDIASIS and FUNGAL INFECTION in Part Two.

Attention Deficit Disorder

See HYPERACTIVITY.

Autism

Autism is a little-understood brain disorder that affects approximately 4 out of every 10,000 people. There are well over 100,000 autistic individuals in the United States. Autism is usually diagnosed in early childhood (before the age of three) and is characterized by a marked unresponsiveness to other people and to the surrounding environment. Physically, autistic individuals do not appear different from others, but they exhibit marked differences in behavior from a very early age. While most babies love to be held and cuddled, autistic infants appear indifferent to love and affection. As they grow older, they fail to form attachments to others in the way most children do, and instead seem to withdraw into themselves. Many autistic children also exhibit unpredictable and unusual behaviors that can range from constant rocking, to pounding their feet while sitting, to sitting for long periods of time in total silence. Some experience bursts of hyperactivity that include biting and pounding on their bodies.

Autistic children have learning disabilities, and are often mentally disabled. Speech development is usually delayed, and in many cases is absent or limited to nonsensical rhyming or babbling. Some autistic children seem to have lower than normal intelligence, while others seem to fall into the normal range. Still others have low intelligence in most areas but almost supernatural abilities in others, such as mathematics or music. Most develop a strong resistance to any changes in familiar environments or routines.

The cause of autism is unknown. Studies comparing twins suggest that there may be a hereditary component to this disorder. Some experts believe that it is a result of some neurological imbalance or malfunction that renders the autistic individual painfully oversensitive to external stimuli. It is known that autism is not caused by parental neglect or actions, as was once believed.

Unless otherwise specified, the following recommended dosages are for persons over the age of eighteen. For a child between twelve and seventeen years old, reduce the dose to three-quarters the recommended amount. For a child between six and twelve, use one-half the recommended dose, and for a child under six years old, use one-quarter the recommended amount.

NUTRIENTS

SUPPLEMENT	SUGGESTED DOSAGE	COMMENTS
Very Important		
Calcium and magnesium	1,500 mg daily. 1,000 mg daily.	Essential for normal brain and nervous system function.
Choline	500–2,000 mg daily.	Improves brain function and circulation to the brain. Use under professional supervision.
Coenzyme Q_{10}	As directed on label.	Improves brain function.
Dimethylglycine (DMG) (Aangamik DMG from FoodScience Labs)	100 mg daily.	An oxygen carrier to the brain. Important for normal brain and nervous system function.
Ginkgo biloba		*See under* Herbs, below.
Vitamin B complex	50 mg 3 times daily, with meals.	Essential for normal brain and nervous system function. A sublingual form is recommended.
plus extra vitamin B_3 (niacin)	50 mg 3 times daily. Do not exceed this amount.	Improves circulation. Helpful for many psychological disorders. *Caution:* Do not take niacin if you have a liver disorder, gout, or high blood pressure.
and niacinamide	300 mg daily.	Aids circulation.
and pantothenic acid (vitamin B_5)	500 mg daily.	Helps reduce stress.
and vitamin B_6 (pyridoxine)	50 mg 3 times daily. Do not exceed this amount except at the direction of a physician.	Deficiencies have been linked to autism.

Doc. No. 34GL-18-2612.*

Vitamin C with bioflavonoids	5,000–20,000 mg daily, in divided doses. *See* ASCORBIC ACID FLUSH in Part Three.	A powerful free radical scavenger.
Helpful		
Multivitamin and mineral complex with	As directed on label.	All nutrients are needed in balance. Use a high-potency formula.
vitamin A	15,000 IU daily. If you are pregnant, do not exceed 10,000 IU daily.	
and natural beta-carotene	25,000 IU daily.	
and selenium	200 mcg daily.	
and zinc	50 mg daily. Do not exceed a total of 100 mg daily from all supplements.	
L-Glutamine and L-phenylalanine and L-tyrosine and taurine	500 mg each daily, on an empty stomach. Take with water or juice. Do not take with milk. Take with 50 mg vitamin B_6 and 100 mg vitamin C for better absorption.	Amino acids needed for normal brain function. *See* AMINO ACIDS in Part One. *Caution:* Do not take phenylalanine if you are pregnant or nursing, or suffer from panic attacks, diabetes, high blood pressure, or PKU.
Melatonin	2–3 mg daily for adults, 1 mg or less daily for children, taken 2 hours or less before bedtime. If this is not effective, gradually increase the dosage until an effective level is reached.	Helpful if symptoms include insomnia.
RNA and DNA	200 mg daily. 100 mg daily.	To aid in repairing and building of new brain tissues. *Caution:* Do not take this supplement if you have gout.
Vitamin E	200–600 IU daily.	Improves circulation and brain function.

HERBS

❑ Ginkgo biloba is a powerful free radical destroyer that protects the brain. It also improves brain function by increasing circulation to the brain. Take it in capsule or extract form as directed on the product label, three times daily.

RECOMMENDATIONS

❑ Eat a high-fiber diet consisting of 50 to 75 percent raw foods, including large amounts of fruits and vegetables plus brown rice, lentils, and potatoes. For protein, eat beans and legumes, fish, raw nuts and seeds, skinless white turkey or white chicken breast, tofu, and low-fat yogurt.

❑ Eliminate alcohol, caffeine, canned and packaged foods, carbonated beverages, chocolate, all junk foods, refined and processed foods, salt, sugar, sweets, saturated fats, soft drinks, and white flour from the diet . Avoid foods that contain artificial colors or preservatives. Avoid fatty foods such as bacon, cold cuts, fried foods, gravies, ham, luncheon meats, sausage, and all dairy products except for low-fat soured products.

❑ Omit wheat and wheat products from the diet.

❑ Drink steam-distilled water.

❑ Get regular moderate exercise.

❑ Use an elimination diet to test for food allergies, which can aggravate the condition. *See* ALLERGIES in Part Two.

❑ Have a hair analysis done to rule out heavy metal poisoning. *See* HAIR ANALYSIS in Part Three.

❑ Try to improve blood oxygen supply to the brain with deep breathing exercises. Hold your breath for thirty seconds every half hour for a thirty-day period. This stimulates deeper breathing and helps to increase oxygen levels in the tissues of the brain.

❑ Do not go without food. Eating frequent small meals daily is better than eating two or three large meals.

CONSIDERATIONS

❑ Studies have shown that supplementation with vitamin B_6 (pyridoxine) and magnesium can produce good results in autistic children and adults. In addition, there is often dramatic improvement after chemical additives and allergenic foods are eliminated from the diet.

❑ In studies of autistic children, a significant number have been found to have gastrointestinal disorders, including celiac disease and other food intolerances.

❑ Elevated serum and tissue copper levels may be a factor in autism and other mental problems, as may excessive exposure to lead and mercury. Excessive copper also seem to contribute to autism. Even low-level lead exposure in young children has been associated with impaired intellectual development and behavior problems.

❑ Infants and toddlers whose diets consist largely of processed baby foods need supplemental vitamins and minerals to ensure that all of their nutritional needs are met. Nutritional deficiencies are a factor in many psychological disorders.

❑ The prognosis for autistic children is difficult to predict. There have been documented cases of apparent recovery from autism, usually after adolescence. Some children seem to progress well only to inexplicably regress. Many become marginally self-sufficient and independent. However, most autistic individuals ultimately need lifelong care of some type.

❑ *See also* HYPOGLYCEMIA and HYPERACTIVITY in Part Two.

Backache

Nearly 80 percent of adults are affected by back pain at some point in their lives. It is one of the most common reasons for hospitalization in the United States. A variety of problems in the muscles, tendons, bones, ligaments, or an underlying organ, such as the kidneys, may cause backaches. Aches and pain in the lower back can be a chronic problem. Lumbago is a folk term for muscle pain in the lower back, near the pelvis.

Doc. No. 34GL-18-2612.*

FILED

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
DEPUTY DIRECTOR

AUG 10 2018

BBMR CIRCULAR NO.: 18-08

To: All Executive Line Department and Agency Heads

From: Deputy Director, Bureau of Budget and Management Research

Subject: 17 GCA §41210 (b), "Two Percent (2%) Employment Program"

Buenas yan Håfa Adai! This is a request for your participation in the government-wide support to meet the requirements of the 2% Employment Program on the hiring of qualified persons with severe disabilities.

Relative to the Employment of Individuals with Severe Disabilities (2% Employment Program), 17 GCA §41210 (b) provides as follows:

"(b) Government of Guam departments and/or agencies shall employ *at least* two percent (2%) of the workforce with severe disabilities, meeting the criteria as defined by local or Federal agencies and certified by a counselor from the Division of Vocational Rehabilitation ('DVR'). Government of Guam departments and/or agencies may meet such requirement through direct employment, or by contract with non-profit organizations employing individuals with disabilities....."

This 2% Employment Program falls under the purview of the Department of Integrated Services for Individuals with Disabilities (DISID). This department is mandated to be "the single point of entry" for individuals with disabilities and their families for programs and services affecting them.

Please contact DISID regarding the eligibility procedures of applicants. Applicants are considered to meet the 2% Employment Program eligibility criteria when an appropriate certification is received from a counselor from the Division of Vocational Rehabilitation ('DVR') of DISID.

The Bureau is requesting that each Line Department/Agency provide assistance accordingly to DISID in an effort to employ persons with severe disabilities in appropriate positions throughout our government.

Should you have any questions, please contact Rita Sotomayer, Administrative Services Officer/Human Resources Manager at DISID, rita.sotomayer@disid.guam.gov, at 475-4642. Thank you for your cooperation and support. *Si Yu'os Ma'åse.*

LESTER L. CARLSON, JR.

GDDC GENERAL MEMBERSHIP MEETING

Wednesday, September 13, 2017

Hilton Hotel, Tumon Guam

As per guidance from Sara Newell-Perez, AIDD Program Specialist, during the AIDD Technical Assistance Institute, July 11, 2017, the Council may extend the term of the Council members by motion and amending the by-laws to include the motion.

Reference: GDDC Revised By-Laws updated 9/14/16

AMENDMENT ON ARTICLE III – MEMBERSHIP, SECTION II TERM

Motion: To amend By-Laws, Article III – Membership, Section II Term of the 2016 Matrix Member Listing of members to serve another term to now expire as follows:

Term expiring on August 8, 2017 to expire August 8, 2021.

Term expiring on August 8, 2018 to expire August 8, 2022.

Term expiring on August 8, 2020 to expire August 8, 2024.

MADE: _____

SECONDED: _____

VOTE: _____

FILED

COMMENTS ON GUAM LEGAL SERVICES CORPORATION PROPOSED FY 2019 PROGRAM PRIORITIES

The five factors considered in determining whether the case will be selected are practical and useful to the agency rendering the service.

It will be helpful to give examples of each factor during the public hearing on the grant funded by the DD Act.

Comments on the Objectives

Priority 1: Protection from Abuse and Neglect

1. **It would be helpful to make regular, unannounced visits to evaluate the physical facility such as group homes, institutions, and educational or healthcare facilities.**
   Can you cite the check list of what you are looking for?
2. **Could you give examples of appropriate practices and policies for the care of the residents? Would you consider using the checklist of appropriate practices in health care from an accreditation on health care facilities?**
3. **Do you make unannounced visits to the facility?**
4. **Do you give orientation and/or training to proposed guardians and wards of their roles and responsibilities?**

Priority 2: Education

Objective 1, 2, 3, 4: Excellent

Priority 3: Appropriate Care and Treatment in the Least Restrictive Environment

1. **Consider citing the statement that DD individuals who have aged out in group home residences may be placed in a senior care facility such as St. Dominic or placed in homes with another higher functioning individual with developmental disabilities or**

a husband/wife couple who can provide care in exchange for the opportunity to reside in a home environment.

Priority 4: Individual Rights

1. Provide training on "How To Advocate For Yourself."
2. Guam Legal Services should access the federal grant on "Independent Living" that is under the purview of DISID/DVR.
3. Provide comments on the State Plan For Independent Living.

Thank you for the opportunity to provide comments.

ROSANNE ADA, EXECUTIVE DIRECTOR, GUAM DEVELOPMENTAL DISABILITIES COUNCIL

Rosanne Ada

Updated August 14, 2018

CONFLICT OF INTEREST POLICY

GUAM DEVELOPMENTAL DISABILITIES COUNCIL
130 UNIVERSITY DRIVE, SUITE 17
MANGILAO, GUAM 96913

I. Purpose

The purpose of this Policy is to reasonably ensure that no Council member, committee member or employee of the Guam Developmental Disabilities Council obtains or makes it looks as though they are obtaining money or any other type of financial gain from the Council actions.

II. Policy

Council members, committee members and employees of the Developmental Disabilities Planning Council shall not do anything that would negatively affect, or might reasonably be interpreted by the general public as negatively affecting, the performance of their official duties.

III. Procedures

A. Individuals and Organizations Covered:

1. Council Members;
2. Committee Members;
3. Council Employees
4. Family members of the above
5. Partners of business associates of the above
6. An organization with whom any of the above is an officer, director, employee or consultant; or,
7. A person or organization with whom any of the above is about to become employed.

B. Actions Not Allowed by Council Members, Committee Members and Employees

1. No Council member, committee member or Council employee shall participate in the selection, award or administration of a grant or contract where he or she will financially, materially or significantly benefit from the grant or contract.

2. No Council Member, committee member or Council employee shall advise or influence a decision or vote on a grant or contract to a recipient where he or she will financially, materially or significantly benefit from the grant or contract.

3. No Council member, committee member or Council employee shall ask for, receive or accept anything of value (such as money, service, gift, gratuity, benefit, loan, travel, entertainment, hospitality or promise) in which gift was intended.

a) to influence him or her in a decision or vote regarding a grant or contract to a recipient; or

b) as a reward for any official action on his or her past

4. The Council shall <u>not</u> sell or purchase anything from a Council member or Council employee.

5. No Council member, committee member, or Council employees shall release privileged information prior to the time the Council has decided it should be released to the public.

6. No Council member, committee member or Council employee shall state that his or her personal opinion is the opinion of the Council.

C. Actions Not Allows by Council Members and/or Committee Members

1. Except as reimbursement for approved out-of-pocket expenses, no Council Member:

(a) may directly receive funds, including any portion of his/her salary, from any grant or contract funded by the Council; nor,

(b) may use his/her salary as a match required for any grant or contract funded by the Council

2. Council members or committee members who are paid employees of national or state organizations shall not participate in the discussion, selection, award or administration of a grant or contract for which any part of that organization is the applicant or recipient. (For example, a State Rehabilitation Agency representative on the Council shall not participate in the selection of a grant if a local rehabilitation office is applying for the grant).

3. Council members or committee members who are paid employees of national, state or local organizations shall not attempt to advise or influence a decision or vote regarding a grant or contract for which any part of that organization is an applicant or recipient. (For example, the State Education Agency representative on the Council shall not participate in the discussion to change terms of a contract with a local school district).

4. Council members or committee members shall not use their official positions on the Council for the purposes related to their election, re-election, appointment or re-appointment to elected or appointed office. This does not apply to any Council member's re-appointment to the Council.

D. Actions Not Allowed by Council Employees

1. No Council employee shall serve as director, officer or employee of any agency or organization which the Council has, is or is likely in the future to enter into a contract or award a grant. Council employees may occupy unpaid offices or positions in other non-profit organizations provided there in no adverse effect on the employee's performance of his or her official duties.

2. Council employees cannot be paid or receive honoraria for extra services performed for the Territory of Guam, except as expressly authorized by law.

E. Exceptions to Actions Not Allowed

1. This policy is not meant to prohibit any firm, agency or organization with which any Council member, committee member or Council employee is associated from providing services to or doing business with the Council, provided he or she does not share in the profits or receive compensation as a result of that service to or business with the Council.

2. If, after disclosure of a conflict of interest by a Council member, committee member, or employee, it is determined that the services provided are of such value and in the general public interest, an exception may be granted upon a vote of the majority of the Council. A record of the vote shall be recorded and on file in the Council office.

F. Letting It Be Known That There is a Conflict of Interest

1. Each council member, committee member or Council employee shall make known all conflicts of interest, even if they are not sure whether a situation is a conflict of interest. This need to happen as soon as he or she feels there may be a conflict of interest.

2. The Council member, committee member or Council employee who has a conflict of interest, shall identify where the conflict exists. In other words,

he or she needs to identify which individuals or organizations might benefit from his or activities and decisions.

3. As soon as the Council member, committee member, or the Council employee believes he or she may have a conflict of interest, he or she shall immediately withdraw from the conflict situation until the matter is reported and resolved.

4. Who must a Council member, committee member or Council let know that there is a possible conflict of interest.

(a) If the council member or committee feels there may be a conflict of interest he or she must report it to the Council Chairperson or to the Executive Committee.

(b) If a Council member or committee members feel there may be a conflict of interest, he or she must report it to the Council Chairperson to the Executive Committee.

(c) If the Council Executive Director feels there may be a conflict of interest, he or she must report it to the Council chairperson; or

(d) If a Council employee feels there may a conflict of interest, he or she must report it to the Executive Director. The Executive Director shall not report it to the Council chairperson.

5. Each Council member, committee member and Council employee lets it be known that they are aware of this policy on conflict of interest. The signed statement will keep on file in the Council office. A copy of the statement is attached to this policy.

6. Any time a Council member, committee member or Council employee lets it is known that there may be a conflict of interest; the discussion of that situation shall be recorded in the form of minutes of a meeting. The minutes of that meeting shall be a matter of public record. It shall be kept on the file in the Council Office.

G. Determination of Conflicts of Interest.

1. After reviewing all information that is available about the reported conflict of interest, the Executive Committee shall determine whether or not a conflict of interest exists.

2. When a Council member, committee member or Council employee reports that there may be a conflict of interest, the Executive Committee shall decide what needs to be done. This decision will be made promptly. The Executive Committee will notify in writing the Council member, committee member or Council employee of what needs to be done.

3. If the Executive Committee decides that there is no conflict of interests, the matter is closed.

4. The Executive Committee shall notify the full Council of the reported conflict, the determination and the actions taken.

H. Steps to be taken when it is decided that a Conflict of Interest Does Exist

1. Any Council member, committee member or Council Employee who has a conflict of interest must not, in relation to a matter in conflict

(a) attend or participate on the Council or committee while details and

specification of Requests for Proposals or Quotations are being developed;

(b) attend or participate in screening or selection process for grants or contracts;

(c) vote on the funding decision

(d) use his or her influence to affect a decision on the matter; or

(e) participate in contract negotiations, administrator evaluation of

Grants or Contracts

2. Any Council member or committee member who has a conflict of interest because some portion of his or her stipend will be saved by or used as a match for a grant or contract, must do one of two things.

(a) he or she may resign from the Council; or,

(b) he or she may be granted a temporary leave of absence from the Council pending completion of the grant of contract.

3. Any Council employee who has conflict of interest must not participate in any Council.

1.Violations and Penalties

In addition to any penalties defined by state or federal law, the following penalties shall apply to members and employees of these policies.

1. If it is determined that there has been an intentional violation of these policies by a Council member or committee member, the Executive Committee shall forward a recommendation to the full council for immediate action.

2. If it is determined that there has been an intentional violation of these policies by a Council member other than the Executive Director, the Executive Committee shall forward a recommendation to the Executive Director for his/her actions in accordance with state law and regulations. The Executive Director shall report to the full council on the resolution of the conflict and on the actions taken.

3. If it is determined there has been an intentional violation of these policies by the Executive Director of the Council, the full Council shall forward a recommendation to the Executive Director of Human Services for his or her actions in accordance with state law and regulations.

4.If it is determined that there has been an intentional violation on the part of a grantee or contractor, it shall be sufficient cause for the full Council to

re-evaluate the grant or contract for possible termination and possible elimination of the grantee or contractor from future grant or contract considerations.

5. If a violation may be subject to legal or administrative action against the Council member, committee member or Council employee, the matter shall be referred to the legal counsel for the Department of Human Services.

6. If it is determined that there has been an unintentional violation on the part of a Council member, committee member or Council employee, grantee or contractor of the Council, an exception may be granted upon a vote of the majority of the full Council. A record of the vote shall be recorded and on file in the Council office.

7. Nothing in these policies is meant to replace existing or future state or federal civil or criminal penalties.

J. Appeals

1. An individual, agency or organization found to be in violation of these policies may appeal these finding to the full Council for reconsideration.

2. An individual, agency or organization who does not obtain satisfaction on appeal to the full Council may further appeal to the executive Director of Department of Human Services.

IV. Authority

A. GUAM CODE ANNOTATED (GCA) –Government Service

B. GUAM DOA Rules and Regulations

V. Additional References

A. National Association of Developmental Disabilities Councils

B. Colorado Developmental Disabilities Council

Guam Developmental Disabilities Council

Annual Conflict of Interest Statement

I, _____, a member of the Guam Developmental Disabilities Council, hereby attest and subscribe to the following:

(1) I have read and understand the Conflict of Interest Policy of the Guam Developmental Disabilities Council as developed by the National Association of Developmental Disabilities Councils (NACDD).

(2) I have not been for the preceding calendar year in violation of any of the provision of the Conflict of Interest Policy; *

(3) I am not currently in violation of any of the provisions of the Conflict of Interest policy; and

(4) I will immediately notify the Executive Committee of the Council (or other appropriate authority) during the following calendar year, if I find that any of the provisions of the Conflict of Interest Policy apply to me. I further agree to specify the circumstances surrounding any conflict of potential conflict, as it arises, to the Executive committee of the Council (or other appropriate authority)

Member Name (print): _____

Signature: _____

Date: _____

***Note: Not applicable to individuals who have been a Council member for less than one (1) year.**

FILED

GUAM DEVELOPMENTAL DISABILITIES COUNCIL
GENERAL MEMBERSHIP MEETING - COUNCIL MEMBER SIGN-IN
WEDNESDAY SEPTEMBER 26, 2018 11:00AM TO 2:00PM
HOLIDAY RESORT
TUMON, GUAM

	LAST NAME	FIRST NAME	CONTACT NUMBER	E-MAIL	SIGNATURE
1	Arcangel	Theresa M.A.	735-72[illegible]0		[signature]
2	Benavente	Katherine C.	Katherine Benavente		Kathy Benavente
3	Boswell	Norma Jean			
4	Cruz	Elisabeth			
5	Eclavea	Rebecca			Absent
6	Guerrero	Josephine			Absent
7	Lazaga	Hikie	Hikie Lazaga		Absent
8	Limtiaco	Monica			~~Absent~~
9	Manglona	Thomas			[signature] for Tom Manglona
10	Mendiola	Joseph John B	735-2368		[signature]
11	Mendiola	Lourdes	649-2761		lbmendiola
12	Okada	Zenaida			
13	Parker	Harold	477-9811		[signature]
14	Perez	Victoria M.	Victoria Perez	⟹	⟹
15	Perry	Candice	[signature]	⟹	⟹
16	Pilipina	Rally			
17	Puas	Moses			[signature]
18	Riate	Asuncion	988-9816		[signature]
19	San Nicolas	Silvestre	929-4913	silvestrosannicolas@gmail.com	[signature]
20	Servino	Benito			[signature]
21	Taitano	Katherine			
22	Tejeresas	Joyce	888-4215		[signature]
23	Tydingco	Catherine			
24	Vega	Rey	647-5440		c/o Julieme Martinez [signature]

Marie Christine Taitano-Rouse, PCII 735-9128 - [signature]

GDDC Executive Director Report
Executive Committee Meeting/ August 22, 2018:

Mental Health Block Grant/ What is it?

1. **It is a program sponsored by SAMHSA (Substance Abuse & Mental Health Services Administration).**
2. **Guam Behavioral Health & Wellness Center (GBHWC) uses the funds to provide comprehensive, community-based mental health services to adults with serious mental illnesses and to children with serious emotional disturbances;**
3. **And to monitor progress in implementing a comprehensive community-based mental health system.**

Purposes of the Block Grant

Grant programs are utilized for prevention, treatment, recovery support, and other services to supplement Medicaid, Medicare, and private insurance services.

Block grant recipients such as GBH&WC use the awards for the following purposes:

1. **Fund priority treatment and support services for individuals without insurance or for whom coverage is terminated for short periods of time.**
2. **Fund priority treatment and support services that demonstrate success in improving outcomes and/or supporting recovery that are not covered by Medicaid, Medicare, or private insurance.**
3. **Fund primary prevention by providing universal, selective, and indicated prevention activities and services for persons not identified as needing treatment.**
4. **Collect performance and outcome data to determine the ongoing effectiveness of behavioral health promotion, treatment, and recovery support services.**

Guam Behavioral Health & Wellness Center, Mental Health Block Grant

FY 2017 Final Allotment $306,899
FY 2018 Final Allotment $398,624
Dollar Difference Between FY 2017 and FY 2018: $91,725.
Percentage Difference 29.89%.
10% Set Aside for Early Serious Mental Illness: $39,862.

Consumer Satisfaction Surveys – September 2017

Target Population

1. Age 18 and under, 6%
2. Gender: Female 25%; Male 75%
3. Race/Ethnicity: Chamorro 50%
   Hawaiian/Pacific Islander 19%
   Filipino 6%; Black/African American 6%; Korean 6%;
   White/Caucasian 6%; Mixed 6%.

Consumer Satisfaction Survey Instructions:

1. Statement of Purpose.
2. Assurance of confidentiality.
3. Complaints and grievance procedures are advised according to established procedures.
4. The survey focused on telling a little about yourself.
5. The second part focused on the last three months of services and treatment.

GUAM DEVELOPMENTAL DISABILITIES COUNCIL
FY 2019 BUDGET PROPOSAL
APPROPRIATION/ALLOTMENT
DEVELOPMENTAL DISABILITIES GRANT
Account No. : 5101H190902PA108

OBJECT CATEGORY	ORIGINAL APPRO	ADJUSTMENT	APPROPRIATION	YTD ALLOTMENT	YTD EXPENDITURES	O/S ENCUMBRANCE	APPR. BAL.
111-Salaries	164,000.00		164,000.00	164,000.00	-	-	164,000.00
112-Overtime	-	-	-	-	-	-	-
113-Benefits	58,000.00	-	58,000.00	58,000.00	-	-	58,000.00
220-Travel	10,000.00		10,000.00	10,000.00	-	-	10,000.00
230-Contractual	10,384.00	-	10,384.00	10,384.00	-	-	10,384.00
233-Bldg. Rent	4,200.00	-	4,200.00	4,200.00	-	-	4,200.00
240-Supplies	1,000.00	-	1,000.00	1,000.00	-	-	1,000.00
250-Equipment	-	-	-	-	-	-	-
271-Drug Testing	-	-	-	-	-	-	-
290-Miscellaneous	4,000.00	-	4,000.00	4,000.00	-	-	4,000.00
361-Power	-	-	-	-	-	-	-
362-Water	-	-	-	-	-	-	-
363-Telephone	1,672.00	-	1,672.00	1,672.00	-	-	1,672.00
450-Capital Outlay	-	-	-	-	-	-	-
TOTAL:	**253,256.00**	**$ -**	**$ 253,256.00**	**$ 253,256.00**	**$ -**	**$ -**	**253,256.00**

2019 GDDC PROPOSED BUDGET BREAKDOWN

FY 2019 DD Grant Award-Estimate	253,256.00
FY 2019 Local Funds from BSP	21,000.00
Subtotal	274,256.00
Salaries/Benefits	222,000.00
Subtotal	52,256.00
Rent/Utilities - Local Funds	21,000.00
Subtotal	31,256.00
Less Rent - GDDC Funds	4,200.00
Less Telephone Services	1,672.00
Less Travel	10,000.00
Less Stipends	4,000.00
Subtotal	11,384.00
Total Available	11,384.00

$11,384.00 available for projects, supplies, equipment and other cost not listed:

FY 2019 PROJECTED PROJECTS		
Project	Description	Amount
American Sign Language (ASL)	Accommodations	$300.00
Contractual - Advertisement	Operations	$2,000.00
Contractual - IT Connectivity	Internet/Telephone Active Directory Service	$1,320.00
Contractual - Printing	Operations	$900.00
Contractual -Equipment/Auto	Office Equipment, Auto Repair & Maint., etc.	$600.00
Contractual- Xerox Machine	Operations	$2,600.00
Educational Related Projects	Collaboration Project based on State Plan	$1,200.00
Employment Related Projects	Collaboration Project based on State Plan	$1,500.00
Four (4) General Membership Mtg.	Hotel -Meeting Venue for Accessibility	$3,200.00
NACDD Membership Dues	FY 2019 NACDD Dues - Estimate	$2,247.00
Office Equipment	Operations	$0.00
One (1) Council Training	Hotel -Meeting Venue for Accessibility	$0.00
Other Council Related Projects	Miscellaneous	$0.00
Self Advocacy/Leadership Project	State Plan Requirement	$5,000.00
Supplies/DD Awareness	Office, DD Awareness supplie, fuel, etc.	$1,000.00
Transportation Related Projects	Collaboration Project based on State Plan	$500.00
Subtotal		$22,367.00
Available Funding		$11,384.00
Shortfall		**$10,983.00**

NOTE: ANTICIPATED SHORTFALL OF $10,983.00 WILL BE COVERED BY REPROGRAMMING FUNDS PER COUNCIL APPROVAL.

FY 2019 PROPOSED BUDGET

FY 2019 DD GRANT $253,256.00 **FY 2019 LOCAL FUNDS $21,000.00**

Areas of Emphasis	Salaries/Benefits	Other	Projects	Misc.	Total
Employment	44,455.00	-	1,500.00	10,000.00	55,955.00
Health	-	-	-	-	-
Education	29,945.00	-	1,200.00	6,556.00	37,701.00
Transportation	22,000.00	-	500.00	2,500.00	25,000.00
Housing	-	-	-	-	-
Cross Cutting	-	-	-	-	-
Recreation	-	-	-	-	-
Community Support	-	-	-	-	-
Self-Advocacy	42,000.00	-	5,000.00	5,000.00	52,000.00
General Management	82,600.00	21,000.00			103,600.00
TOTAL	$ 221,000.00	$21,000.00	$ 8,200.00	$ 24,056.00	$ 274,256.00

LOCAL FUNDS FOR RENT/PHONE LESS DD GRANT SHARE	
Lease of Office Space Rm# 2 (DeVilla Resort)	$ 25,200.00
Telephone Svs. (covered by GDDC eff. Apr. 2018)	$ -
Total Lease Cost	$ 25,200.00
Less DD Funds (GDDC covers 2 mos. lease)	$ 4,200.00
Local Funds (DSA/BSP covers 10 mos. lease)	$ 21,000.00

FY 2019 DD Funding	$253,256.00
FY 2019 Local Funding	$21,000.00
Subtotal	$274,256.00
70% (Program Funding Requirement)	$191,979.20
30% (Administrative Costs Requirement)	$82,276.80
Balance	$0.00

NOTES:

1. Travel & Stipends Cost - Equally divided in the 4 areas of emphasis as indicated in the 2017-2021 Five-Year State Plan.

FILED

FY-2019 GDDC MEETING SCHEDULE

Executive Committee Meetings / GDDC Conference Room 9:00am to 10:30am	
Wednesday November 21, 2018	Wednesday May 15, 2019
Wednesday February 20, 2019	Wednesday August 21, 2019
General Membership Meetings / Venue Pending 10:00am to 3:00pm	
Wednesday December 12, 2018	Wednesday June 12, 2019
Wednesday March 13, 2019	Wednesday September 11, 2019

Guam Developmental Disabilities Council



GOVERNMENT OF GUAM

GUAM DEVELOPMENTAL DISABILITIES COUNCIL
Konsehelon Guåhan para i Taotao ni' Maninutet desde ki Manhoben
130 University Drive Suite 17, Mangilao, Guam 96913

Guam Developmental Disabilities Council

EDDIE B. CALVO
Governor

RAYMOND TENORIO
Lieutenant Governor

ROSANNE S. ADA
Executive Director

JOSEPHINE GUERRERO
Chairperson

Rey M. Vega
Director
Guam Behavioral Health & Wellness Center
790 Gov. Carlos G. Camacho Rd.
Tamuning, Guam 96913

August 13, 2018

Reference: GBHWC RFP 07-2018

Dear Mr. Vega:

I am writing in support of Guma' Mami, Inc.'s application for the ***GBHWC Request for Proposal Number 07-2018 to provide 24-Hour Level II residential and support services for adults with severe/serious mental illness.***

In Guma' Mami's history, in 1990 the organization established the first community-based housing program for individuals with developmental disabilities and/or cognitive disabilities in need of positive behavior support entitled the "Mary Clare Home". As you may be aware, this is now referred to the GBHWC Request for Proposal Number 07-2018 to provide 24-Hour Level II residential and support services for adults with severe/serious mental illness which was created under Public Law 20-92.

As a collaborative partner, Guma' Mami is a committed service provider that understands the principles and concepts of community-based services and person-centered services that facilitates the full inclusion and integration of adults with mental illness and other disabilities into their communities through individual and family supports.

It is with confidence that the mission of the Guam Behavioral Health and Wellness Center and the Government of Guam will be improved and enhanced through Guma' Mami's professional services and advocacy for persons with mental illness and other disabilities.

I am in full support of their application and hope that it receives favorable consideration.

Regards,

Rosanne S. Ada
Executive Director

2018-044

Telephone No.: 1.671.735.9127 • 1.671.735.9128 * Fax No.: 1.671.734.9121
Email: gddc@gddc.guam.gov

Exclusionary Criteria

1. The consumer/legal guardian refuses services or does not consent to services

2.The individual requires a level of structure and supervision beyond the scope of non- programmatic outpatient services.

3. The individual has medical conditions or impairments that would prevent beneficial utilization of services.

4. The primary problem is social, occupational, economic, educational (i.e. housing, family conflict, etc.), or one of physical health without a concurrent major psychiatric episode meeting criteria for this level of care.

5. Outpatient services are being used as an alternative to incarceration unless the individual is court ordered and deemed incompetent or NGRI.

ADULT OUTPATIENT
SERVICES

Program Descriptions



Adult Outpatient Philosophy

Supports the organization's mission, to provide the highest standard of care & strengthen our island community by enhancing every person's emotional & behavioral health through evidence-based practices that is person-centered & culturally responsible.

ADULT OUTPATIENT SERVICES

Hours of Operation

Monday –Friday

8:00am to 5:00pm

For appointments call: 647-5440

DTS (Day Treatment Services)

DTS Services shall be provided up to four (4) hours per day, five (5) days per week. Facility-based hours are Monday through Friday, 9:00 AM–3:00 PM.

Full time and part time schedules are available depending on the treatment plan of the consumer.

Crisis Services

Monday-Sunday

24 hours

Crisis Hotline:

(671) 647-8833/ 647-8834

ADULT OUTPATIENT SERVICES

Program Eligibility Criteria

1. The individual demonstrates behavioral symptoms consistent with a DSM (the most current version of the DSM) diagnosis which requires and can reasonably be expected to respond to therapeutic intervention. (This is documented within the individualized treatment plan)

OR

2. The individual has a chronic affective illness, schizophrenia, or a refractory behavioral disorder, which by history, has required hospitalization

3. There are significant symptoms that interfere with the individual's ability to function in at least one life area.

4. There is an expectation that the individual has the capacity to make signify cant progress toward treatment goals or treatment is necessary to maintain the current level of functioning.

5. Individuals 18 years of age or older may be serviced primarily by the adult mental health program.

Benefits of Treatment/ Evaluation

Evaluation and treatment may be administered with interviews, assessments, testing, medication management, and other evidence based practices. It may be beneficial to me/my child, as well as the referring professional, to understand the nature and cause of any difficulties affecting my/my child's daily functioning, so that appropriate recommendations and treatments may be offered. Uses of this evaluation include diagnosis, evaluation of recovery or treatment, and rehabilitation planning. Possible benefits to treatment include

Charges

Fees are based on the length or type of the evaluation or treatment, which are determined by the nature of the service. I will be responsible for any charges not covered by insurance, including co-payments and deductibles. Fees are available to me upon request.

Medication Clinic

Description

Program Description

The Medication Clinic, comprised of a team of psychiatrists, nurses, and psychiatric technicians, provides follow-up care for all consumers (adults and children) with behavioral health and/or substance abuse issues in the outpatient setting.

Services Provided

- Psychiatric Evaluation & Treatment
- Pharmacologic Management
- Nursing Services
- Crisis Intervention
- Psychiatric Consultations with outside providers

Psychology

Description

Program Description:

Professional Support Division provides outpatient psychiatric, psychological and case management services for Guam's consumers with acute and/or chronic mental health issues and conditions.

Services provided:

- Assessments & testing
- Evaluations
- Diagnosis & evidenced based & culturally relevant psychotherapy
- Provide clinical consults

Statement of Consumer Responsibilities

- The consumer is responsible for following the treatment plan established by his/her treatment team.
- The consumer is responsible for keeping appointments and for notifying center when he/she is unable to do so.
- The consumer is responsible for his/her actions should he/she refuse treatment or not follows his/her treatment team's orders.
- The consumer is responsible for assuring that the financial obligations of his/her treatment and services at GBHWC are fulfilled as promptly as possible.
- The consumer is responsible for following DMHSA policies and procedures.
- The consumer is responsible for being considerate of the rights of other consumers and DMHSA staff.
- The consumer is responsible for being respectful of his/her personal property and that of other persons at DMHSA.
- The consumer is responsible for dressing appropriately (i.e. no bare feet, no swimsuit, etc.) and not bringing contraband in to the Department (i.e. weapons, drugs, alcohol, etc.).

Statement of Consumer Responsibilities

The outcome of treatment depends partially on the consumers' effort. Therefore, in addition to these rights, a consumer has certain responsibilities as well.

- The consumer has the responsibility to provide accurate and complete information concerning his/her present complaints, past illnesses, medications and other matters relating to his/her health.
- The consumer is responsible for reporting perceived risks in his/her treatment and unexpected changes in his/her condition to the responsible treatment team member.
- The consumer and family are responsible for asking questions about the consumer's condition, treatments, and procedures.
- The consumer and family are responsible for asking questions when they do not understand what they have been told about the consumer's treatment or what they are expected to do.
- The consumer and family are responsible for immediately reporting any concerns including reporting all allegations of abuse, neglect, and exploitation by staff or another consumer and reporting allegations of rights violations while receiving treatment at DMHSA.

Counseling Description

Mission:

We are committed to promoting and improving the quality of life of the people we serve... our island community.

Program Description:

Using a holistic approach, the Adult Counseling Services branch provides evidenced-based therapy to: individuals, couples, families and groups, who are dealing with issues that affect their mental health and wellbeing.

Counseling

Services provided:

- Conduct mental health assessments to evaluate, assess, diagnose and treat undesired behavior.
- Develop individualized treatment plans
- Lead Individual or group therapy sessions
- Make referrals and consultations with clinical team
- Provide supervisory training for practicum students & interns.



ADULT OUTPATIENT SERVICES

Statement of consumer Rights

- Knowledge of the name of the provider& professional who has primary responsibility for coordinating treatment.
- Receive information from his/her provider about mental status, purpose and course of treatment.
- Obtain information on the center Notice of Privacy Practices
- Formulate advance directives in regards to healthcare & to have GBHWC staff comply
- Notification to family member/personal representative & personal physician of admittance into Adult Inpatient Unit.
- Family involvement in treatment
- Full consideration of privacy regarding treatment
- Be advised of the reason for presence of individual for treatment planning.
- Receive information to promote understanding of treatment.
- Receive psycho education on the medication being administered.
- Knowledge of DMSHA grievance process
- Informed of treatment requirements
- Examine and receive explanation of charges
- Exercise all civil and legal rights
- Knowledge of GBHWC rules and policies
- Have all consumer rights apply to person.

Statement of consumer Rights

(for full version of Consumer rights, see your assigned lead provider.)

The Statement of Consumer Rights includes, but is not limited to, the consumer's right to:

- Participates in decision making for treatment & services
- Adequate routine & emergency psychiatric, psychological & behavioral services
- All records kept confidential with the exception of cases outlined in the Center (Notice of Privacy Practices.
- Informed of his/her rights
- Exercise rights without regard to sex, race, national origin or cultural, economic, educational or religious background.
- Provided with a safe, considerate, dignified and respectful treatment and environment.
- Have his/her cultural, psychosocial, spiritual and personal values, beliefs and preferences respected.
- Receive treatment in the least restrictive setting
- Access protective and advocacy services
- Have access and accommodation for religious & spiritual services.
- Remain free from seclusion and undue bodily restraint of any form
- Be advised of the grievance process when making complaint.
- Be

Community Support Services Description

CSS Mission Statement

"Support, strengthen , and promote opportunities for adults with serious mental illness to recover and maximize their abilities and choices to live, work, and develop relationships in the community."

Program Description

CSS is an outpatient service under the Clinical Services Division. We support the recovery of adults with serious mental illness and their family. Our team assists with solving problems through case management and care coordination, advocacy, referral and linking of resources, education and supportive counseling, and intensive community home-based services. The nature of the work depends on the need of the person we are servicing. We network with various government and non-government agencies to help our consumers.

Community Support Services

Services Provided

- Medication Management
- Screening/Intake
- Treatment Planning and Monitoring
- Supportive Counseling
- Advocacy
- Linkages and Referrals to community services
- Assist with enhancing daily living skills
- Home Visits
- Administrative Duties
- Discharge Planning
- Psycho-education on recovery and wellness



ADULT OUTPATIENT SERVICES

Confidentiality

The Guam Behavioral Health and Wellness Center is required by law to maintain the privacy of your Protected Health Information (PHI) and to provide you with notice of its legal duties and privacy practices with respect to your PHI. A Notice of Privacy Practices will be provided to our client's upon receiving services with GBHWC.

Public Law 17-21

It is hereby declared to be the public policy of the territory of Guam, to provide comprehensive inpatient and community-based outpatient mental health, alcohol and drug programs and services for the People of Guam, and to continually strive to improve, enhance, and promote the physical and mental well-being of the people of Guam who experience the life disrupting effects of mental illness, alcoholism, and drug abuse or are at risk to suffer those effects and who need such assistance and; to provide assistance in an efficient and effective manner in order to minimize community disruption and strengthen the quality of personal, family and community life.

DTS– Day Treatment Services

Program Description:

The Day Treatment Services (DTS) aims to help individuals with serious and persistent mental illnesses to perform the physical, emotional, social, vocational, familial, problem-solving, and intellectual skills needed to live, learn, and work in the community with the least amount of assistance. The social skills curriculum is utilized to enable individuals to learn specific skills that are missing or lacking.

The DTS is staffed and facilitated by a trained treatment/recovery team and consists of on-site and off-site activities aimed at psycho-education. The goal of the program is to support individuals in their recovery process so they can ultimately be successful in a community living setting of their choice or maintain the level of independence that he/she currently enjoys.

Although each individual has unique goals, many of the components and skills to be learned are shared. Therefore, each I individual is working on their own personal goals and at the same time benefiting from group interaction, observation and learning from others, and positive and corrective feedback from fellow group members and staff.

DTS– Day Treatment Services

Services Provided

- Psycho-education/education on wellness and recovery.

Skill building activities such as socialization training skills, community living, independent living skills training, self-care, domestic skills training, etc.

The DTS uses the Liberman curriculum which includes topics such as:

- Medication management
- Symptom management
- Recreation for leisure
- Basic conversation skills
- Interpersonal problem solving
- Workplace fundamentals
- Community re-entry
- Friendship and intimacy

There are additional group topics that are not part of the Liberman curriculum that will be offered which include but are not limited to:

Illness Management & Recovery (IMR), personal control, arts and crafts, budgeting, nutrition, and psycho education, etc.



ADULT OUTPATIENT

Statement of Values

Cultural humility– Understanding of our cultural heritage and sensitivity to our consumers and their families.

Achievement– Providing gold standard care by utilizing evidence based program, policies and trainings while respecting and integrating cultural practices.

Respect– Treating our consumers and their families, colleagues, and professionals from other organizations with respect and dignity.

Engagement and cooperation- with the persons and organizations working together for the benefit of our consumers.

ADULT OUTPATIENT SERVICES

"It made a difference for that one."

The star fish story.

There was a wise man who used to go to the ocean to do his writing. He had a habit of walking on the beach before he began his work. One day, as he was walking along the shore, he looked down the beach and saw a human figure moving like a dancer. He smiled to himself at the thought of someone who would dance to the day, and so, he walked faster to catch up.

As he got closer, he noticed that the figure was that of a young man, and that what he was doing was not dancing at all. The young man was reaching down to the shore, picking up small objects, and throwing them into the ocean. He came closer still and called out 'Good morning! May I ask what it is that you are doing?' The young man paused, looked up, and replied 'Throwing starfish into the ocean.' 'I must ask, then, why are you throwing starfish into the ocean?' asked the somewhat startled wise man.

To this, the young man replied, 'The sun is up and the tide is going out. If I don't throw them in, they'll die.' Upon hearing this, the wise man commented, 'But, young man, do you not realize that there are miles and miles of beach and there are starfish all along every mile? You can't possibly make a difference!' At this, the young man bent down, picked up yet another starfish, and threw it into the ocean. As it met the water, he said, 'It made a difference for that one.'

Other Services in GBHWC

- **Healing Hearts– (671) 647-5351**

Individuals whom been exposed to any Sexual Assault, be it rape or abuse. Our program coordinates services to assist these individuals during this traumatic experience.

- **Drug & Alcohol treatment -(671) 475-5444**

Provide intensive outpatient program for intensive therapy, education, group sessions, continued care and family Involvement.

- **Residential Recovery Program -(671) 647-2045**

Provide high quality habilitation and multi-disciplinary treatment services for consumers with behavioral issues, cognitive, intellectual, substance abuse, and behavioral disabilities within a supportive living environment.

- **Nursing Services - (671) 647-5350**

Provide inpatient/outpatient care to adults and children with acute mental health symptoms and those with chronic behavioral issues.

- **Child Adolescent Services Division (I' Famaguonta) (671) 300-4083**

Provide services to children & adolescence

- **Prevention & Training (PEACE) (671) 477-2305**

Provide training to agencies to provide awareness to our community.

DATES TO REMEMBER:

ADULT OUTPATIENT SERVICES

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ADULT OUTPATIENT SERVICES

GBHWC Mission

"To provide a culturally respectful quality behavioral health services that support & strengthen the well-being of the persons served, their families & the community in a safe environment."

GBHWC Vision

"A Healthy island, committed to promoting & improving the behavioral health & well-being of the community."

DATES TO REMEMBER:



Call:

Registration desk
(671) 647-5440

for Emergencies, call 911

Crisis Hotline:
(671) 647-8833/ 647-8834

Rape Crisis Intervention:
(671) 647-5351
Hours: 24 hours

POISON HELP:
1-800-222-1222

National Suicide Prevention

1-800-273-8255

National Youth Crisis Hotline

1-800-422-4673

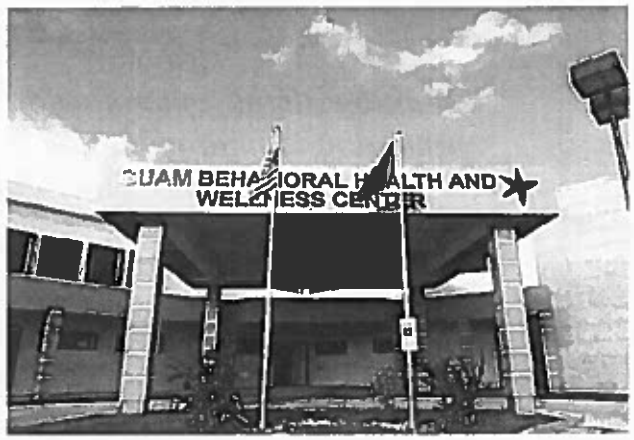
(671)647-5440

Fax:
(671) 647-0250

Website:
www.gbhwc.guam.gov

Guam Behavioral Health & Wellness Center

Mental Health Adult Outpatient Services Handbook



Contact: (671) 647-5440

Doc. No. 34GL-18-2612.*

Guam Behavioral Health and Wellness Center



Historical Background

- Guam Behavioral Health and Wellness Center formally known as Dept. of Mental Health and Substance Abuse, was created through Public Law 17-21, in 1983.
- Commission on Accreditation of Rehabilitation Facilities
  - Granted 3-year accreditation in July 2017.
  - Meeting the standards of care for consumers

Screening & Intake

- This is the "gateway" of our services which provides holistic assessments on the need to the consumers. Linkages to community resources may begin at this level.
- Screening
  - Phone/Walk-in
- Intake
  - Scheduled/Walk-in

Adult Counseling Services

- Provides a holistic approach and evidence based therapy for individuals, couples, families and groups counseling, who are dealing with issues that affect their mental health and well being.
- In addition, ACS facilitates daily group therapy for GBHWC consumers (9am to 10am):
  - Suicide Safe-T Groups (Tuesday)
  - First Episode Psychosis Groups (Wednesday)
  - Seeking Safe-T Groups (Thursday)
  - Social Skill Development Groups (Friday)
  - First Psychosis/Caregiver Groups (Thursday) (11am-12pm)

Professional Support – Psychiatry

- Provided at Medication Clinic/AIU/CIU/New Beginnings
- Provides psychiatric evaluation for inpatient and outpatient assessment, treatment, and pharmacologic management for all consumers (adults and children) with behavioral health and/or substance abuse issues.

Nursing Services Department

- Provides inpatient and outpatient assessment to all consumers (adults and children) with behavioral health and/or substance abuse issues.
- Assess for vitals
- Provide psychoeducation on medication management

Professional Support – Psychology

- Provides psychological, testing and evaluations for our acute and /or chronic mental health issues and conditions. They also provide evidenced base and culturally relevant psychotherapy.

Community Support Services - CSS

- The Community Support Services (CSS) is under the umbrella of the Clinical Division Services. It provides, develops and supports the recovery of adult with serious mental illness and their families.
- Services provided may include but not limited to assessment, psychoeducation, crisis intervention, case management and supportive counseling. The CSS is part of the Inter-Disciplinary Team that provides comprehensive clinical care to the population we serve ranging from transitional age youth-16 ½ to the elderly.
- The Community Home Base is a service that is within the purview of Community Support Services. They provide support to the adults with serious and persistent mental illness with the necessary resources and skills to live as self -sufficiently as possible in the community. Since 2015, CHB has provided services to 64 consumers.
- Facilitates daily group therapy for GBHWC consumers – Medication Management and Life Skills group (Monday 9am – 10am)

New Beginnings
(Substance Abuse Treatment Facility)

Outpatient Program

This program offers a comprehensive, coordinated, and defined services that may vary in level of intensity. Drug and Alcohols outpatient program address a variety of needs, including, but not limited to, situational stressors, family relations, interpersonal relationships, mental health issues life span issues, psychiatric illnesses, and substance use disorders and other addictive behaviors.

NEW BEGINNINGS

New Beginnings

Intensive Outpatient Program

- Drug and Alcohols intensive outpatient program consists of a scheduled series of sessions appropriate to the consumers person-centered plans. These may include services being provided during evenings and on weekends and/or interventions delivered by a variety of service providers in the community. The program may function as a step-down program from partial hospitalization, detoxification, or residential services.

NEW BEGINNINGS

Child Adolescent Services Division – I Famagu'on-ta Program

Guam's first System of Care site under SAMHSA and CMHS, continue to expand the system of care philosophy in our clinical and administrative practices to the people we serve.

CASD has been successful in obtaining federal funds (Planning Grant) to develop a system of care plan island wide, and 2years later CASD was awarded another grant (Implementation Grant) to carry forth the Guam System of Care Plan.

CASD was recently awarded a Healthy Transition Grant working with youth/young adults ages 16-25 to ensure smooth transition to Adult Services that will develop a seamless array of services connecting youth services to adult services within GBHWC and integrate behavioral health with primary care, in partnership with the island's community health care centers.

Residential Recovery Program

- Program Capacity: 27 Beds (25 beds currently occupied)
- Residential Recovery Program has a total of 5 residential homes
  - Guma Pahong (4 beds)
  - Guma Metgot (4 beds)
  - Guma Kamia (4 beds)
  - Guma Hinemlo (9 beds),
  - Guma Asusena (6 beds)

- The Residential Recovery Program provides a home-like atmosphere where individuals who have severe and persistent mental illness can reside while receiving therapeutic treatment. The program uses both individual and group approaches in assisting each individual to develop interpersonal and practical living skills within the structured residence, that will prepare them for their transition back to the community and independent living.

Service Contracts – cont'd

- Mary Clare Home Program – Guma Mami, Inc.
  - A 24-hour residential and support for adults with severe and persistent developmental and/or emotional disabilities.
  - Serving 5 Consumers .
- Hinanao-Ta Residential Home Program – Guma Mami, Inc.
  - 24-hour Level II residential, therapeutic and operational services program for adults with co-occurring disabilities of serious mental illness and mild-to-moderate intellectual disabilities.
  - Serving 5 Consumers.

Healing Hearts Crisis Center

Healing Hearts Crisis Center is Guam's only rape crisis center, providing medical-legal examinations, crisis intervention, advocacy, support and referral services to victims of sexual violence.

Healing Hearts CRISIS CENTER

PEACE – Prevention and Training

GBHWC's Prevention and Training Branch, under the Division of Clinical Services, provides training, technical assistance and educational opportunities for program managers, community leaders, and youth and adult volunteers on enhancing mental health and preventing and reducing alcohol, tobacco and other drug use and their related problems.

Quality Improvement Management

QI accomplishments

- Implemented a Quality Improvement Program Plan
  - Identified indicators are measured
  - Analyzed and Reported consistently
- Developed and implemented four more plans
  - Accessibility Plan
  - Risk Management Plan
  - Strategic Plan
  - Cultural Humility Plan
- Ongoing quality improvement projects
  - Process redesign, policy development, policy update and revision
  - Electronic Behavioral Health customization and enhancement
  - Clinical Documentation improvement and tracking
  - Training



Quality Improvement Management - cont'd

- Quality Improvement Newsletter
  - Started 2017
  - Published on a quarterly basis
- CARF Accreditation
  - Awarded July 2017
  - 3 year accreditation (highest level)
  - Compliance and Monitoring (maintain CARF standards)
- Grand Rounds
  - Implemented August 2018
  - Held on a quarterly basis
- Health and Safety Fair
  - Initiated 2016
  - Held on an annual basis
- Policy Database/Repository located on GBHWC website and internal GBHWC System



Therapeutic Group Home (TGH)

- Residential facility open 24 hours and seven days a week.
- 24/7 Fully assisted living facility
- Capacity 5 rooms

Quick Reference

- Website: www.gbhwc.org
- Email: gbhwc617@gmail.com
- FaceBook Page: https://www.facebook.com/gbhwc/
- Crisis Hotline: 647-8833
- Front Desk / Customer Service: 647-5440

Quick Reference

- Healing Hearts– (671) 647-5351
-
- Drug & Alcohol treatment -(671) 475-5444
- Residential Recovery Program -(671) 647-2045
- Nursing Services - (671) 647-5350
- Child Adolescent Services Division (I' Famaguonta)
- (671) 300-4083
- Prevention & Training (PEACE) (671) 477-2305

Quick Reference

- Call:

Registration desk	(671) 647-5440
Crisis Hotline	(671) 647-8833/ 647-8834
Rape Crisis Intervention	(671) 647-5351
Poison Help	1-800-222-1222
National Suicide Prevention	1-800-273-8255
National Youth Crisis Hotline	1-800-422-4673
Fax	(671) 647-0250
Location	790 Gov. Carlos G. Camacho Road Tamuning, Guam 96913

QUESTIONS?

GUAM LEGAL SERVICES CORPORATION
DISABILITY LAW CENTER

FILED

MAIN OFFICE
113 Bradley Place, Hagåtña, Guam 96910
Telephone No.: (671) 477-9811/2
TDD/TTY No.: (671) 477-3416
Facsimile No.: (671) 477-1320
E-mail: information@guamlsc.org

GDDC
RECEIVED
8/14/2018

DISABILITY LAW CENTER (DLC)
"The Protection and Advocacy System of Guam"
Telephone No.: (671) 922-4571/2
TDD/TTY No.: (671) 477-7356
Facsimile No.: (671) 477-4270

Harold F. Parker, Executive Director
Sheila Cruz, Administrative Director
Carol D. Cabiles, Program Coordinator
Leticia P. Piper, Program Coordinator

Staff Attorneys
James F. Baldwin
Eric D. Miller
Robert P.G. Cruz

July 30, 2018

Dear PADD Advisory Council Member:

As part of our continuing efforts to address the issues and service needs of individuals with disabilities, Guam Legal Services Corporation – Disability Law Center (GLSC-DLC) submits for your review and input our FY 2019 Proposed Goals and Objectives for the following programs:

Protection and Advocacy for Individuals Rights (PAIR)
Protection and Advocacy for Persons with Developmental Disabilities (PADD)
Protection and Advocacy for Individuals with Mental Illness (PAIMI)

It is important for us to hear from the community groups that are most knowledgeable about our work as well as about the needs of the individuals we serve. Please take some time to read the proposed goals and objectives and let us know your thoughts.

There will be a public input session on the proposed goals and objectives on Thursday, September 13, 2018 from 9:00 a.m. to 12:00 p.m., at the Guam Westin Resort, Tumon. You are invited to give verbal input at that time. Otherwise, written comments will be accepted at the GLSC-DLC main office or you may comment directly at information@guamlsc.org until September 21, 2018.

If you have any questions, please contact our office at 477-9811. Once again, thank you for your continued support of our efforts to address the needs of individuals with disabilities on Guam.

Sincerely,

Harold F. Parker

HAROLD F. PARKER
Executive Director

BOARD OF DIRECTORS

PRESIDENT
Elisabeth T. Cruz

VICE PRESIDENT
Rosemary P. Yanfag

SECRETARY

TREASURER
John C. Terlaje

ACTIVE MEMBERS
Thomas M. Parker
Esther Arca

Guam Legal Services Corporation-Disability Law Center (GLSC-DLC)
Protection and Advocacy for Individual Rights (PAIR)

PROPOSED FY 2019 PROGRAM PRIORITIES

MISSION STATEMENT

"GLSC-DLC will provide legal assistance, and will advocate and promote equal rights and equal access to justice for the underserved communities of Guam."

FACTORS AND CASE SELECTION

In order for the GLSC Disability Law Center to provide assistance, a client must be a person with an eligible disability by physician's certification and the problem to be addressed must be directly related to the disability. If these requirements have been met, then the following factors will be considered in determining whether the case will be accepted:

- The degree to which the problem has an immediate and/or significant impact on the person's life, health, or safety;
- The degree to which the client has the capacity to advocate for himself or herself;
- The level of resources available (such as finances, personnel, or expertise) to GLSC-DLC to provide adequate representation;
- The likelihood of successful resolution;
- And the availability of other community resources that may be appropriate for handling the problem.

Priority One: Personal Decision Making

Goal: Provide information to individuals with disabilities and the general community about the personal decision-making process.

Objective: GLSC-DLC will assist persons with disabilities who require third party assistance in performing management of their fiscal and personal needs using the least restrictive form of agency agreement, such as Specific Powers of Attorneys, Legal Guardianships or Healthcare Surrogates, when appropriate.

Priority Two: Accessibility

Goal: Provide individuals with disabilities access to programs, services, public benefits, transportation and buildings as required by the Americans with Disabilities Act Amendments Act (ADAAA), Section 504 of the Rehabilitation Act of 1973, and the Fair Housing Act.

Objective One: GLSC-DLC will provide community outreach and advocacy regarding accessibility requirements under applicable local and federal laws.

Objective Two: GLSC-DLC will investigate complaints and provide representation or legal advice when appropriate, related to accessibility for individuals with disabilities.

Priority Three: Employment

Goal: Protect and promote rights for individuals with disabilities with regard to employment opportunities.

Objective One: GLSC-DLC will provide information and representation, when appropriate, to individuals with disabilities to increase and expand access to employment opportunities, such as workplace accommodations, competitive integrated employment, employer awareness, and self-employment.

Objective Two: GLSC-DLC will provide information and representation, when appropriate, to young adults with disabilities to increase successful outcomes in transitioning from school to post-secondary education, or employment.

Priority Four: Social Security & Health Care

Goal: Provide assistance to eligible individuals in gaining access to benefits under the Social Security Act & and other health care policies and laws.

Objective One: GLSC-DLC will provide information and representation, when appropriate, to individuals with disabilities who have been denied Social Security disability benefits or who have had a determination of overpayment by the Social Security Administration.

Objective Two: GLSC-DLC will provide information and representation, when appropriate, to individuals with disabilities who have questions about, or have been denied, appropriate health care treatment, services or benefits.

Guam Legal Services Corporation – Disability Law Center (GLSC-DLC)
Protection and Advocacy for Individuals with Mental Illness (PAIMI)
PROPOSED FY2019 Statement of Priorities and Objectives

MISSION STATEMENT

"GLSC-DLC will provide legal assistance, and will advocate and promote equal rights and equal access to justice for the underserved communities of Guam."

FACTORS AND CASE SELECTION

In order for the GLSC-DLC to provide assistance, a client must be a person with an eligible disability and the legal issue must be directly related to the disability. If these requirements have been met, then the following factors will be considered in determining whether the case will be accepted:

- The degree to which the problem has an immediate and/or significant impact on the person's life, health, or safety;
- the degree to which the client has the ability to advocate for himself or herself;
- the level of resources available (such as finances, personnel, or expertise) to GLSC to provide adequate representation;
- the likelihood of successful resolution;
- and the availability of other community resources that may be appropriate for handling the problem.

All numerical targets in the objectives below are minimum and GLSC-DLC may exceed the numerical target.

PRIORITY 1: PAIMI-eligible individuals shall be protected from abuse and neglect.

Objective 1: GLSC-DLC will conduct monitor visits in treatment facilities and residential recovery group homes to prevent practices and policies that may harm individuals with disabilities, and to ensure that the facilities and care provided are appropriate and safe.

Target Population: PAIMI-eligible persons receiving care in treatment facilities and residential recovery group homes.

Expected Target: 10 monitor visits to each treatment facility or residential recovery group home per fiscal year.

Expected Outcome: This information shall be provided in the Program Performance Report (PPR).

Objective Met or Not Met: This information shall be provided in the PPR.

Objective 2: GLSC-DLC will investigate allegations of abuse, neglect and exploitation that are reported to or discovered by GLSC-DLC, and when appropriate, initiate litigation.

Target Population: PAIMI-eligible persons, including those receiving care and treatment in facilities and residential recovery group homes.

Expected Target: 4 cases.

Expected Outcome: This information shall be provided in the PPR.

Objective Met or Not Met: This information shall be provided in the PPR.

Objective 3: GLSC-DLC will ensure that it obtains access to all records required to investigate any reported incidents of abuse, neglect, or all other circumstances GLSC-DLC deems to constitute probable cause. Additionally, GLSC-DLC will seek to develop or update a memorandum of understanding (MOU) with appropriate agencies and/or facilities to resolve access issues.

Target Population: PAIMI-eligible persons, including those receiving care and treatment in facilities, hospitals, schools, detention facilities and any other entities to which GLSC-DLC may require access to confidential records.

Expected Target: 4 cases

Expected Outcome: This information shall be provided in the PPR.

Objective Met or Not Met: This information shall be provided in the PPR.

PRIORITY 2: PAIMI-eligible individuals shall be protected from rights violations, such as, but not limited to: financial exploitation, health care, accommodations, financial benefits/entitlements, and unlawful denials of other government services.

Objective 1: GLSC-DLC will review and investigate allegations of rights violations that are reported to or discovered by GLSC-DLC, and when appropriate, initiate litigation.

Target Population: PAIMI-eligible individuals, including those receiving care and treatment in facilities and residential recovery group homes.

Expected Target: 4 cases

Expected Outcome: This information shall be provided in the PPR.

Objective Met or Not Met: This information shall be provided in the PPR.

Objective 2: GLSC-DLC will conduct investigations or advocacy on reported incidents of inappropriate admission, placement, and commitment procedures to prevent unwarranted institutionalization.

Target Population: PAIMI-eligible individuals, including those receiving care and treatment in facilities and residential recovery group homes.

Expected Target: 4 cases

Expected Outcome: This information shall be provided in the PPR.

Objective Met or Not Met: This information shall be provided in the PPR.

PRIORITY 3: GLSC-DLC will promote public awareness & understanding of mental health issues.

Objective 1: GLSC-DLC will provide information, community education and outreach on asserting rights of individuals with mental illness and legal resources available by distribution of P&A brochures and explaining our services at outreach events.

Target Population: The Guam community at large, including PAIMI-eligible individuals.

Expected Target: 4 Outreaches

Expected Outcome: This information shall be provided in the PPR.

Objective Met or Not Met: This information shall be provided in the PPR.

Objective 2: GLSC-DLC will disseminate and post information in different languages on individual rights in the local in-patient facility, residential group homes and other community partners providing services to underserved populations.

Target Population: PAIMI-eligible individuals.

Expected Target: 12 separate postings of information on individual rights.

Expected Outcome: This information shall be provided in the PPR.

Objective Met or Not Met: This information shall be provided in the PPR.

Objective 3: GLSC-DLC will conduct presentations to employers, agencies and other private and government entities on compliance with disability laws including abuse, neglect and rights violations.

Target Population: Employers, agencies and other private and government agencies that employ or provide services including residential group home staff to PAIMI-eligible individuals

Expected Target: 4 presentations.

Expected Outcome: This information shall be provided in the PPR.

Objective Met or Not Met: This information shall be provided in the PPR.

PRIORITY 4: GLSC-DLC shall pursue legal, administrative or other appropriate remedies and advocacy to promote systemic change within the Guam Behavioral Health and Wellness Center (GBHWC) and all other entities providing treatment and services to PAIMI-eligible individuals on Guam.

Objective 1: GLSC-DLC will monitor and coordinate with GBHWC and their vendors on issues related to those receiving mental health services, including case management, treatment and medication in the least restrictive environment. GLSC-DLC will pursue available remedies including administrative actions and litigation when appropriate.

Target Population: PAIMI-eligible individuals including inpatients, outpatients, and youth.

Expected Target: 4 cases

Expected Outcome: This information shall be provided in the PPR.

Objective Met or Not Met: This information shall be provided in the PPR.

Guam Legal Services Corporation - Disability Law Center (GLSC-DLC)
Protection and Advocacy for Persons with Developmental Disabilities (PADD)

PROPOSED FY 2019 PROGRAM PRIORITIES

MISSION STATEMENT

"GLSC-DLC will provide legal assistance, and will advocate and promote equal rights and equal access to justice for the underserved communities of Guam."

FACTORS AND CASE SELECTION

In order for the GLSC Disability Law Center to provide assistance, a client must be a person with an eligible disability by physician's certification and the problem to be addressed must be directly related to the disability. If these requirements have been met, then the following factors will be considered in determining whether the case will be accepted:

- The degree to which the problem has an immediate and/or significant impact on the person's life, health, or safety;
- The degree to which the client has the capacity to advocate for himself or herself;
- The level of resources available (such as finances, personnel, or expertise) to GLSC to provide adequate representation;
- The likelihood of successful resolution;
- And the availability of other community resources that may be appropriate for handling the problem.

STATEMENT OF GOALS AND OBJECTIVES

I. PRIORITY: Protection from Abuse and Neglect

Goal: Protection of PADD-eligible individuals from abuse and neglect

Doc. No. 34GL-18-2612.*

Objectives:

1. GLSC-DLC will investigate abuse and neglect, including death of PADD-eligible persons who are residing in group homes, institutions, and educational or healthcare facilities.

2. GLSC-DLC will provide legal advice or representation to individuals with developmental disabilities who are in need of services due to abuse and neglect.

3. GLSC-DLC will regularly monitor organizations providing care and treatment to PADD-eligible persons to prevent practices and policies that may contribute to abuse and neglect of individuals with disabilities, and to support appropriate practices and policies for their care.

4. GLSC-DLC will inform proposed guardians and wards of their roles and responsibilities, and advocate on behalf of any ward whose guardian is abusing guardianship powers or neglecting the ward.

II. PRIORITY: **Education**

Goal: Children and Youth with Disabilities Receive a Free Appropriate Public Education in the Least Restrictive Environment.

Objectives:

1. GLSC-DLC will conduct outreach activities throughout the fiscal year for the general community including students, parents/guardians, administrators, teachers, employers and service providers on the rights of students with disabilities under IDEA and Section 504 of the Rehabilitation Act. These outreach activities will be held at venues accessible to individuals with disabilities, posted on the GLSC-DLC website and announced in schools, agencies and organizations.

2. GLSC-DLC will provide direct services to clients through consultation

or representation in mediation, administrative meetings, due process hearings or court hearings to ensure the provision of free and appropriate public education, including Part B services, and related services for students with disabilities.

3. GLSC-DLC will provide legally based advocacy on behalf of students with disabilities to safeguard against arbitrary and inappropriate suspension, expulsion, and placement, such as an out-of-school environment; an in-school environment (self-contained classrooms, detention rooms, and work details); or an alternative education program pursuant to IDEA and Section 504 of the Rehabilitation Act.

4. GLSC-DLC will provide services to and advocacy for youth with disabilities at the earliest appropriate age, including collaboration with other programs and agencies, to increase successful outcomes in transitioning from school to post-secondary education and/or employment.

III. PRIORITY: Appropriate Care and Treatment in the Least Restrictive Environment

Goal: Persons with developmental disabilities will receive appropriate care and treatment provided in the least restrictive environment.

Objective:

1. GLSC-DLC will provide advice about adult guardianships and powers of attorney for individuals with developmental disabilities and their families/ caregivers to inform them of the care and treatment that may be appropriate and which will be provided in the least restrictive environment.

2. GLSC-DLC will provide advice or direct representation to individuals with developmental disabilities residing in group homes or facilities to

ensure that they receive appropriate care and treatment provided in the least restrictive environment.

IV. PRIORITY: Individual Rights

Goal: Persons with developmental disabilities will receive equal access and opportunities to programs and services.

Objectives:

1. GLSC-DLC will provide advocacy and/or legal representation to eligible individuals with developmental disabilities who have been unlawfully denied public benefits, transportation, housing, health care or employment.

2. GLSC-DLC will conduct community outreach on equal access to public benefits, transportation, housing, health care, employment, and education for persons with developmental disabilities.

3. GLSC-DLC will advocate for compliance and enforcement of all applicable federal laws to ensure buildings, services and programs are accessible to persons with developmental disabilities under the 2010 ADA Standards for Accessible Design.

FILED

ITACC -AIDD- NACDD ANNUAL CONFERENCE 2018

JULY 9 – 13

CHAIRPERSON LEADERSHIP TRAINING:

- **DD ACT** – Reviewing our roles in participation and interaction.
- **FOSTERING/ ENGAGING/ FACILITATING IN THE COUNCIL**-

  Chair's responsibility to increase knowledge and engaging members in meetings.

- EDUCATING POLICY HOLDERS VS. LOBBYING POLICY MAKER'S-

  Increase understanding and educating our policymakers in ACL, AOD AND AIDD.

- **THE COUNCIL CHAIR AND EXECUTIVE DIRECTOR'S PARTNERSHIP**-

NATURAL AND MANMADE DISASTER PLANNING, RESPONSE, AND RECOVERY:

Keynote speakers across the states presented their Emergency Preparedness of their natural disasters. They're so many information and checklist from all parts of the world. Emergency situations and challenges are faced and occurring at different locations any time of the month or years. Mrs. Marie Libria did a great job presenting our "PRIPARA HAO" emergency checklist. And knowing the fact that we are faced with numerous storms and typhoons. Our tips was amused by so many in the room of what we go through in our island. Many thanks to our supporting agencies for putting this checklist together and making it easier for our individuals with

Reaching out to our stakeholders, building a learning process and achieve shared outcomes. Improving our employment opportunities for people with Individuals with Developmental Disabilities through cooperation, collaboration and learning in a local community.

- I AM A SEXUAL BEING, TOO. SEXUAL SELF ADVOCACY-

Sex education experts will guide participants through activities, discussion and personal to think outside the box that society places on human sexuality. This workshop will challenge cultural stereotypes surrounding sexuality and disability by exploring a sex positive model of sexuality and romantic relationships.

GOVERNMENT OF GUAHAN

GUAM DEVELOPMENTAL DISABILITIES COUNCIL
Konsehelon Guåhan para i Taotao ni' Maninutet desde ki Manhoben
130University Drive Suite 17, Mangilao, Guam 96913

Guam Developmental Disabilities Council

EDDIE B. CALVO
Governor

RAYMOND TENORIO
Lieutenant Governor

ROSANNE S. ADA
Executive Director

JOSEPHINE GUERRERO
Chairperson

Guam Developmental Disabilities Council
General Membership Meeting
Minutes of Meeting

Wednesday, June 13, 2018 11:00am – 2:00pm
Holiday Resort Chief Kepuha Room
Tumon, Guam

Members Present:
Benavente, Katherine
Guerrero, Josephine
Lau, Gabriel
Lazaga, Hikie
Manglona, Thomas
Mendiola, Joseph
Mendiola, Lourdes
Okada, Zenaida
Parker, Harold
Perez, Victoria
Perry, Candice
Pilipina, Rally
Puas, Moses
San Nicolas, Silvestre
Servino, Benito *(sent a substitute)*
Tejeresas, Joyce

Members Resigned/Retired:
Amistad, Pollyanna *(Resigned)*
Bitanga, Lourdes (*(Retired @ CSS)*
Cruz, Evelyn *(Retired DPHSS, DSC)*

Members Absent / Excused
Arcangel, Theresa MA *(excused)*
Boswell, Norma *(absent)*
Cruz, Elisabeth *(excused)*
Eclavea, Rebecca *(excused)*
Limtiaco, Monica *(excused)*
Riate, Asuncion *(excused)*
San Nicolas, Silvestre *(absent)*
Taitano, Katherine *(absent)*
Tydingco, Catherine*(absent)*
Vega, Rey *(excused)*

Public Attendance:
Arca, Esther (Gina) – Family Member
Calvo, Gregorio - PHRS
Lazaga, Noel – Family Member
Libria, Cindy
Mendiola, Joelle
Tatogmai, James -Guma' Mami Staff
Perez, Jesus – Family Member
Vitkovitsky, Jeff - PHRS
Wooten, Clifford – IWDD

Staff Present:
Ada, Rosanne S., Executive Director *(excused)*
Tedtaotao-Libria, Marie
Sayas, Ray S.N., PC-I *(excused)*

Meeting Chaired By: Josephine Guerrero

Call to Order: The General Membership Meeting was called to order at 12:05pm by Josephine Guerrero, Chairperson. Sign-up sheet will be used in lieu of roll call.

I. Review Minutes of Wednesday, June 13, 2018

MOTION: Motion to approve minutes

MADE: Harold Parker with corrections

SECONDED: Tom Manglona

VOTE: Motion carried unanimously by "ayes"

II. Reports

A. Executive Director's Report (by Acting Executive Director Marie Libria). Detailed Report in Folder.

B. Standing Committee Report – None.

C. Council Member Attendance Matrix. The Council is required to provide the Attendance Matrix to the Governor's Office. Four (4) absences warrant a removal. Conduct issues also warrant a removal.

D. Agency Presentation – Pacific Human Resources Services (PHRS) Employment/Training. For 21 years, PHRS has helped by matching people and skills and helping employers find the right people for the right job. PHRS provides services by helping people find jobs, training, drug testing, human resources consulting, Franklin Covey's 7 habits, and apprenticeship program. Moreover, PHRS engages in public-private partnerships to assist people with disabilities, assist veterans, assist individuals coming out of incarceration, and enticement for employers.

III. Old Business

A. GDDC Lease of Office Space – Marie mentioned the bid for office space was awarded to the same landlord DeVilla Resort, Mangilao Castle Mall Room#2. Lease amount $2100 monthly inclusive of power, water, trash, and janitorial services.

B. 2017 Program Performance Report (PPR) – Pending submission. As per our grantor, PPR Template was submitted to Office of Management and Budget (OMB) and is pending approval.

C. Proposed 2019-2020 Work Plan – Pending instructions from our grantor on submission.

2017-2021 State Plan Amendment - Pending instructions from our grantor on submission with no substantive changes in the plan.

D. Total FY 2018 Budget $264,316- Marie informed the Council of the final release of the FY 2018 of $143,906 with total budget of $264,316.

MOTION: To approve final FY 2018 budget

MADE: Hank Parker

SECONDED: Hikie Lazaga

VOTE: Motion carried unanimously by "ayes"

E. FY 2017 Budget – Transfer of lapse funds from travel and other object class to cost salaries and benefits up to September 30, 2018.

MOTION: **Motion to transfer FY 2017 lapse funds from completed projects from various object class to cover salaries and benefits up to September 30, 2018.**

MADE: **Hank Parker**

SECONDED: **Hikie Lazaga**

VOTE: **Motion carried unanimously by "ayes"**

IV. New Business

A. 2018 AIDD Technical Assistance Institute (TAI) & NACDD Conference July 9-12, 2018, Gaylord National Harbor, Washington D.C. – Chairperson and Marie will be attending as Marie will be participating in the July 12, 2019 panel session on Disaster Preparedness on Guam. She will share information on the Disaster Preparedness Guide Booklet on the development, dissemination, utilization, training, updates, community involvement, etc.

B. The Council in collaboration with Guma' Mami, Inc., DISID, and the Sinajana Mayor's Offices supported $1,500 for Employment initiative/project titled "The Ability Fair" that promoted vendors with disabilities and provided persons with disabilities opportunities to search for employment. The event was held on Friday, May 18, 2018, 6:00pm-9:00pm, Sinajana Community Center and attended by over 250 participants.

C. The Council in collaboration with Parents Empowering Parents (PEP) supported $1,000 for an Education Initiative/project titled "PEP's Island Wide Disability Conference on Transition Planning" to promote successful post-secondary transition to training, employment, and post-secondary education. The event was held on May 5, 2018, 8:00am-3:00pm with 71 participants.

D. 2018 Free Monthly Self-Advocacy Seminar - Every 1st Wednesday of the month beginning May 2018, 9:30am-10:30pm. On May 10, 2018, Marie Libria conducted the Seminar at George Washington High School. Total of 23 participants with 18 students with disabilities and 5 faculty/staff. All of the participants enjoyed the subject matter and were very attentive asking many questions.

E. The Council is collaborating with DISID to host a forum on "Accessible Transportation Services on Guam" and is scheduled for Thursday, July 19, 2018 as part of the July 2018 ADA Awareness Month. Marie is coordinating with GRTA to participate in the panel group.

F. The FY 2018 Federal Budget remains at 73m for State DD Councils with anticipated reductions in FY 2019.

G. 2019 Zero Based Budgeting – Marie mentioned she submitted a testimony to Speaker BJ Cruz in opposition of the Legislature's proposed FY 2019 Zero Based Budgeting and justification for Bureau of Statistics and Plans. (BSP) funding. Testimony provided was to ensure continuity of the Government of Guam State participation match required in the DD Act. GDDC receives $21,000 of local funds from BSP to cover 10 of 12 months totaling $21,000 annually lease of office space cost for the Council. The Council covers 2 months annually totaling $4,200. BSP is the Designated State Agency for the Council.

V. Announcements: Ben mentioned the 2018 ADA Awareness Activities scheduled for July focusing on accessibility of services in employment, transportation, etc. (Draft schedule in the folder)

VI. Adjournment

MOTION: Motion to adjourn meeting at 1:50 pm

MADE: Hank Parker

SECONDED: Lou Mendiola

VOTE: Motion carried unanimously by “ayes”

_____	_____	_____
MARIE LIBRIA GDDC STAFF	JOSEPHINE GUERRERO CHAIRPERSON	JOYCE TEJERESAS SECRETARY

GOVERNMENT OF GUAHAN

GUAM DEVELOPMENTAL DISABILITIES COUNCIL
Konsehelon Guåhan para i Taotao ni' Maninutet desde ki Manhoben
130University Drive Suite 17, Mangilao, Guam 96913

Guam Developmental Disabilities Council

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Governor

RAYMOND TENORIO
Lieutenant Governor

ROSANNE S. ADA
Executive Director

JOSEPHINE GUERRERO
Chairperson

Guam Developmental Disabilities Council
General Membership Meeting
Minutes of Meeting
Wednesday, September 26, 2018 11:00am – 2:00pm
Holiday Resort Chief Kepuha Room
Tumon, Guam

Members Present:
Arcangel, Theresa MA
Benavente, Katherine
Lazaga, Hikie
Manglona, Thomas
Mendiola, Joseph John B
Mendiola, Lourdes
Parker, Harold
Perez, Victoria
Perry, Candice
Puas, Moses
Riate, Asuncion
San Nicolas, Silvestre
Servino, Benito
Tejeresas, Joyce
Vega, Rey (sent representative)

Members Absent / Excused
Boswell, Norma Jean (absent)
Cruz, Elisabeth (absent)
Eclavea, Rebecca (absent)
Guerrero, Josephine (excused)
Limtiaco, Monica (excused)
Okada, Zenaida (absent)
Pilipina, Rally (excused)
Taitano, Katherine (absent)
Tydingco, Catherine (absent)

Public Attendance:
Arca, Gina (Family Member)
Broassaa, May (Family Member)
Flores, Julia (Family Member)
Martinez, Julienne (GBHWC)
Mesa, Lou (ACT / SRC)
Mendida, Joelle (Public)
Munoz, Frances (GBHWC)
Perez, Jesus (Family Member)
Tatagmaiji, James (Guma' Mami)
Tejeresas, William (Family Member)
Wooten, Clifford (IIDD)

Staff Present:
Ada, Rosanne S., Executive Director
Tedtaotao-Libria, Marie
Sayas, Ray S.N., PC-I

Meeting Chaired By: Lourdes Mendiola, 1st Vice Chairperson

Call to Order: The General Membership Meeting was called to order at 12:04pm by Lourdes Mendiola, 1st Vice Chairperson. Sign-up sheet will be used in lieu of roll call.

I. Review Minutes of Wednesday, June 13, 2018

MOTION:	Motion to approve minutes, with corrections
MADE:	Harold Parker, no corrections stated
SECONDED:	Silvestre San Nicolas
VOTE:	Motion carried unanimously by "ayes"

II. Change to Agenda: Lourdes Mendiola asked the Council to amend and approve by Motion the agenda for today's meeting: move DD Awareness Committee as first item of discussion under New Business to last item of discussion under New Business.

MOTION:	Motion to move Item IV.A: DD Awareness Committee under New Business as first item of discussion to last item of discussion under New Business.
MADE:	Silvestre San Nicolas
SECONDED:	Candice Perry
VOTE:	Motion carried unanimously by "ayes"

III. Reports

A. **Executive Director's Report (by Acting Executive Director Marie Libria).** Detailed Report in Folder. Lourdes Mendiola advised that Mrs. Rosanne Ada will be retiring at the end of this year. Lou thanked Mrs. Ada for her hard work and contributions to the Guam DD Council.

B. **Standing Committee Report:** Lourdes Mendiola, **Chairperson Adults Issues Committee**, provided a summary of her meeting held on Wednesday August 8, 2018 9:00am to 10:30am at Guam DD Council Conference Room. Items of discussion in her meeting included: (1) Programs awarded by Guam Behavioral Health and Wellness Center (GBHWC) to Catholic Social Services (CSS) will be ending September 30, 2018. These programs are the Community Habilitation Program (CHP), the Respite Care Services (RCS), and the Karidat Residential Program. She stated that even though the programs are slated to end on September 30, 2018, the programs can still run based on a month-to-month contract until the RFP process has been completed, a process that can take 90 to 120 days; (2) individuals under the CHP who do not meet the criteria of being trained to be independent such as being able to complete a job application, will be transitioned out back into the community which means going back to their home. This a gap in the system as families depend on CHP as a day activities center. Families will have no other option but to quit their jobs to care for their family members who are moved out of CHP. She stated that Benito Servino, Director of Department of Integrates Services for Individuals with Disabilities (DISID) is working on reprograming the grant to be available for Individuals with Disabilities (IWD) to be placed on Limited Term Appointment (LTA) for employment. IWDs are transitioned out of CHP as new members enter into the program which makes this an identified need.

   Josephine Guerrero, **Chairperson Children & Families**, no report.

   Rebecca Eclavea, **Chairperson Cross-Cutting Committee**, no report

C. **Trip Report:** TAI and NACDD Conference held in Washington DC attended by Marie T. Libria, PC-IV and Josephine Guerrero, Council Chairperson. Detailed report in folder.

D. **Council Member Attendance Report:** Marie Libria stated this is a requirement for Board and Commission Councils under the Government of Guam and is part of audit requirements. While we tend to overlook this in

Council Meetings, members are encouraged to review the matrix and report any discrepancies regarding their attendance.

E. **Council Member Replacement:** (1) Pollyanna Amistad, Family Member, (2) Lourdes Bitanga, Non-Governmental Organization (NGO), (3) Evelyn Cruz, State Agency Representative (SAR), and (4) Gabriel Lau Individual with Developmental Disabilities (IWDD). These replacements represent current openings. Marie Libria stated that we do have potential candidates to fill in their vacant slots. Lourdes Mendiola stated that we can open up these slots to other Boards and Commissions and other NGOs members who might be interested. Marie Libria stated that because CSS will no longer be renewing programs awarded by GBHWC / DPHSS, they no longer meet requirements as members of the Guam DD Council under NGO status. A new NGO will be to be recruited such as Guma' Mami or Westcare.

MOTION:	Motion to open up invitation to other NGOs to be members of the Guam DD Council
MADE:	Theresa MA Arcangel
SECONDED:	Silvestre San Nicolas
VOTE:	Motion carried unanimously by "ayes"

F. **Agency Presentation – Guam Behavioral Heath and Wellness Center (GBHWC) by Frances Munoz and Julienne Martinez.**

IV. Change in Agenda

MOTION:	Motion to move Item IV.H under New Business 2019 Proposed Budget up to Item IV.A under New Business.
MADE:	Silvestre San Nicolas
SECONDED:	Asuncion Riate
VOTE:	Motion carried unanimously by "ayes"

V. New Business

A. **2019 Proposed Budget (breakdown in folder):** Marie Libria stated that FY-2019 Proposed Budget will start in November 2018. Because we don't receive our budget in one lump sum, we are still operating on FY-2018 funds. Gina Arca asked if our budget is the same as all the other states. Marie Libria stated that budget allotment is based on population size.

MOTION:	Motion to approve FY-2019 proposed budget of $253,256
MADE:	Theresa MA Arcangel
SECONDED:	Silvestre San Nicolas
VOTE:	Motion carried unanimously by "ayes"

VI. Old Business

A. **AIDD – Pending Report Submission for 2017 PPR and 2019-2020 Annual Work Plan:** This has been submitted last month. Reference to the PPR, AIDD is still conducting testing on the report and so has not yet been submitted.

B. **Self-Advocacy Seminars:** Marie Libria has been doing the monthly seminars which started in May 2018 – a seminar held at George Washington High School (GWHS). A total of 20 student and faculty participated. No seminars were done in June and July because of the summer break. A seminar was held with Sagan Mami in

August 2018 with 12 participants. The DD Council has reached out to Self-Advocates in Action (SIÑA) to participate in the Self-Advocacy seminars, but their organization has not been active. A seminar is being planned for Southern High School (SHS). The seminars are held the first Wednesday of the month and has been advertised on "On the Fridge." The Guam DD Council's contract with Ginger Porter is almost completed. The training provided by Ginger Porter is an in-depth training, whereas the seminars conducted by Marie Libria are a brief introduction into Self-Advocacy.

C. **July 2018 – ADA Anniversary Celebration and Activities:** Benito Servino provided a summary of the ADA Anniversary held on July 2018 and a preview of NDEAM Activities coming in October 2018. Lourdes Mendiola asked if IWDs can attend the first NDEAM Conference in October. Mr. Servino stated no, that the conference is targeted only for employers. The second NDEAM Conference will be a Job Fair focusing on IWDs.

VII. New Business, Continued

B. **2018 PPR:** The 2017 PPR will be submitted along with the 2018 PPR due December 31, 2018. Council Members can assist in preparing the annual PPR by advising The Guam DD Council. The PPR normally covers activities held throughout the year that GDDC is involved: Self-Advocacy, Transportation, Employment, and Education.

C. **NGO Replacement for CSS:** covered in Item III.E.

D. **Conflict of Interest Policy Statement:** Draft copy in folder. Council members as to review the statement for a vote in next GMM to be held in December 2018.

E. **Self-Advocacy – Notice to SIÑA:** A note will be sent to SIÑA regarding GDDC's plan for Self-Advocacy Training, as they are the recognized Self-Advocacy Organization for Guam. Marie Libria would like to have an ad-hoc committee for Self-Advocacy. As SIÑA has not been active recently, this ad-hoc committee would fill in the gap. This group would spear head the Self-Advocacy Projects and Training and should be conducted by IWDDs and Family Members, not Program Staff. The ad-hoc committee can work collaboratively with SIÑA.

MOTION:	Motion to create an ad-hoc committee on Self-Advocacy
MADE:	Silvestre San Nicolas
SECONDED:	Asuncion Riate
VOTE:	Motion carried unanimously by "ayes"

F. **Executive Director Leadership Summit October 22 – 24, 2018, San Diego California:** Mrs. Ada recommended to the NACDD that Marie Libria attend this summit as Senior Staff.

G. **By-Laws Amendment:** This will be an action item in December as items were added to the current by-laws. **Changes to the by-laws will be sent to Council Members via e-mail or dropped off for those members without e-mail access.**

H. **DD Awareness Committee:** To be held in March 2019.

MOTION:	Motion to create an ad-hoc committee for DD Awareness Month
MADE:	Asuncion Riate
SECONDED:	Silvestre San Nicolas
VOTE:	Motion carried unanimously by "ayes"

VIII. Announcements:

A. Lourdes Mendiola stated that ACT will have a GMM on Saturday October 20, 2018.
B. Lourdes Mendiola stated that DSAG will be having its picnic on Saturday October 20, 2018 at Ipan Beach 10:00am to 3:00pm. The picnic is a pot-luck lunch.
C. Lourdes Mendiola stated that GBHWC will be having its Planning Council Meeting on Thursday October 18, 2018.

IX. Adjournment

MOTION:	Motion to adjourn meeting at 2:17pm
MADE:	Thomas Manglona
SECONDED:	Asuncion Riate
VOTE:	Motion carried unanimously by "ayes"

RAY SN SAYAS
GDDC STAFF

LOURDES MENDIOLA
1ST VICE CHAIRPERSON

JOYCE TEJERESAS
SECRETARY

Marie T. Libria's Trip Report
2018 AIDD Technical Assistance Institute and NACDD Conference
Gaylord National Convention Center, July 9-13, 2018, Washington D.C.

August 14 , 2018

Hafa Adai Council Members:

Thank you for the opportunity to attend the 2018 AIDD Technical Assistance Institute (TAI) and NACDD Annual Conference in Washington D.C. with program and technical information as follows:

Monday, July 9, 2019 (Morning Session) - Territory Roundtable Meeting – I briefly shared information about Disaster Preparedness on Guam. ***The 1st project/initiative*** focused on Employment in collaboration with Guma' Mami, Sinajana Mayor's Office, and the Department of Integrated Services for Individuals with Disabilities in hosting "The Ability Fair" promoting vendors with disabilities and providing persons with disabilities opportunities to search for employment. About 250 Participants. ***The 2nd project/initiative*** focused on Education. The Council sponsored 20 students/family members to participate in the 4th Annual Island-Wide Conference on Disabilities. The conference concentrated in "Promoting Successful Post-Secondary Transition to: Employment, Training and Post-Secondary Education" with 71 participants.

Monday, July 9, 2018 (Afternoon Session) – AIDD TAI: Enhancing Council Program Opportunities and Improving Fiscal Responsibility
The opening plenary focused on natural and manmade disaster planning, response, and recovery. Promote ***Cultural Brokering also known as partnership brokering*** to bridge the gap between an organization and the diverse groups or building stronger partnerships with people from diverse backgrounds. This will reduce conflict and make positive changes in the community. Strategies for Sustainability and the goal to increase understanding, knowledge, and actions needed to plan and realize sustainability for Council funded projects/initiatives.

Tuesday, July 10, 2019 – (Continue AIDD TAI) focuses on utilizing the Administration on Community Living (ACL) Resources to support DD Council programs. AIDD updates focused on Everything Counts: Cost Principles, Administrative and State Plan Cost and Recipient Share and Match: Requirements, Calculations, and Documentation. This training was to increase knowledge about appropriate use of funds, administrative and program cost for the Council, educating sub-recipients, and resources to use when making decisions and increase understanding about requirement, calculating match for grant award years when using multiple variations, and documenting and reporting match on federal financial reports. AIDD encourages improving partnership between the Council and DSA by enhancing communication and ensuring effective fiscal accountability.

Wednesday, July 11, 2018 – Mr. Lance Robertson, Assistant Secretary for Aging and ACL Administrator, spoke about his vision for ACL as a federal agency and working to bring together the Aging and Disability Communities. He shared the administration's **Five (5) Pillars** for promoting independence for older adults across the nation. **The 5 Pillars are: Expanding employment opportunities; connecting people to resources; supporting families and caregivers; protecting the rights and preventing abuse; and strengthening the aging and disability network**. He encouraged listeners to be bold in sharing their stories and outreaching to decision makers about areas of concern.

The NACDD held the annual Champion of Equal Opportunity (CEO) Award Luncheon, hosted by Optum. During the luncheon, NACDD awarded Ken Capone with the CEO Self-Advocate Award; Scott Lindbloom with the CEO Start Your Journey Award; and Senator Bob Casey (D-PA) with the CEO National Policymaker Award. The following day the general assembly meeting elected members to the NACDD Board of Directors for FY 2019. The NACDD Board of Directors for FY19, beginning on October 1, 2018 is as follows:

President: Shannon Buller, Executive Director, Wyoming
Vice President: Steve Gieber, Executive Director, Kansas
Treasurer: Dan Shannon, Executive Director, Massachusetts
Secretary: Charles Hughes, Executive Director, Mississippi
At-Large Directors: Valarie Bishop, Executive Director, South Carolina
Toni Brinegar, Program Specialist, Idaho
Kristin Britton, Policy Director, Massachusetts
Vicky Davidson, Executive Director, Missouri
Mitzi Proffitt, Council Chair, Georgia
Beth Swedeen, Executive Director, Wisconsin
Ann Trudgeon, Executive Director, Oklahoma

Thursday, July 12, 2018 – This Session focused on three different programs promoting ***Community Inclusion***. The Community Center in rural East Texas created a Community Living Network fostering community integration and involvement to support individuals with developmental disabilities as valued members of their community. Second, the Georgia DD Council promoting Real Communities Partnerships through funding, technical support and mentoring and hands on training supporting six (6) local community organizations and finally the Oregon Consortium of Family Networks (OCFN) represents a new model in the evolution of peer support groups. This model of peer support emphasizes typical life experiences, diverse support, and community engagement.

Emergency Preparedness: What Can Councils Do? Federal Emergency Management Agency (FEMA) was not able to present. However, the Department of Health & Human Services provided a detail presentation on how the federal government is ensuring the needs of people with developmental disabilities are being met during difficult times. Alabama Disability Rights and Resources shared their operational planning, preparation, and training ensuring people with developmental disabilities are taken care off. Finally, I presented information on the history and development of the Disaster Preparedness Guide Booklet and Checklist known as **"Pripara hao"** which means to prepare. Shared information on community involvement/players, dissemination/usage, how Councils make a difference, training to law enforcement/policy makers/others, updates and staying connected with partners and the Guam Community. In addition, I shared that in 2016, the Council developed and completed the "Individual with Intellectual and Developmental Disabilities (IIDD) Registry" identifying 350 individuals with all types of disabilities. The listing will be referred to respective village Mayors needing assistance in the event of a disaster.

Friday, July 13, 2018 – Day of Dialogue: Putting Energy into Urgency! This small and comfortable session was a wonderful opportunity for DD Councils to have intense and meaningful conversations about the work they are doing. The sharing of information and strategies on how each State and Territories collaborate with diverse communities and meeting the requirements of the DD Act.

Territory Roundtable Meeting
July 9, 2018 Gaylord National Harbor in Oxon Hill, MD
10:00 a.m. – 1:00 p.m.
Agenda

- Welcome/Introductions – NACDD *(Donna Meltzer, CEO of NACDD)*
- Opening remarks – *(Ophelia M. McLain, DHA, Director, Office of Program Support, Administration on Intellectual and Developmental Disabilities, Administration for Community Living, U.S. Department of Health and Human Services)*
- Civil Rights in Emergency preparedness and how it relates to the Territories -- *(Rebekah Tosado, Section Chief of the Anti-Discrimination Group within the DHS Office of Civil Rights and Civil Liberties)*
- DME/Medicare Information and Discussion -- Medicare's Durable Medical Equipment Benefit – (*proposed topics for discussion by invited guest)*
  >Getting assistance after a disaster and Medicare Replacement of DME
  >Core HME Infrastructure-Challenges identified by Territories
  >Disaster engagement and Partnering for Change—How to effectively connect Territories to existing mechanisms
  - FEMA
  - Non-Profit Resources
- Share the top 1-2 current projects/initiatives
- Report out on Employment Policy Requested Information (from 5/14 TA Territory conference call)
- Educating Policymakers Activity – *(Erin Prangley, NACDD Director of Public Policy and Andrew Morris, ACL)*
- Follow-up TA Discussion -- *(Angela Castillo-Epps, NACDD/ITACC staff)*

2018 AIDD Technical Assistance Institute, 2018 NACDD Annual Conference and Related Meetings

July 9 – 13, 2018

Agenda

Date	Time	Session Name
Monday, July 9	9:00am – 1:00pm	NACDD Board of Directors Meeting
	9:30am – 4:30pm	Chairperson Leadership Training
	11:00am – 1:00pm	Territory Roundtable
	TA Institute	
	1:30pm – 2:45pm	Opening and Welcome
	1:45pm – 3:00pm	Opening Plenary: Natural and Manmade Disaster Planning, Impact, and Recovery
	3:15pm – 4:30pm	Concurrent Sessions • Cultural Brokering: Outreach and Engagement to Diverse Communities • Strategies for Sustainability • Connecting the Dots with Data: Research to Advocacy
	4:45pm – 5:45pm	AIDD Update
Tuesday, July 10	TA Institute (*The focus is fiscal training and information)*	
	8:45am – 10:00am	Opening and Plenary
	10:15am – 11:45am	Concurrent Sessions
	11:45pm – 1:15pm	Lunch ON YOUR OWN
	1:15pm – 2:15pm	Plenary Session
	2:30pm – 4:00pm	Concurrent Sessions (repeating sessions from morning)
	4:15pm – 5:15pm	Closing Plenary
	5:30pm – 7:30pm	NACDD Annual Conference Welcome Reception
Wednesday, July 11	8:00am – 8:30am	Welcome and Opening Remarks
	8:30am – 9:30am	Opening Keynote Address with AS for Aging and ACL Administrator, Lance Robertson
	9:30am – 10:45am	Plenary 1: *Federal Perspectives on Disability Policy*
	11:00am – 12:30pm	Education/Transition/Health Breakout Sessions • *Building Transition Education Pre-K – 8th grade: A Parent Perspective* • *Helping People Live Their Healthiest Lives* • *Closer to Free: Receiving my Supports in My Home* • *Creating a Spectrum of Possibilities* • *Do You Want Your State Leaders to Improve Early Childhood Inclusion Policies?*

	12:30pm – 2:30pm	Champions of Equal Opportunity Awards Luncheon
	2:45pm – 4:15pm	Plenary 2: *Advocacy, Research and Innovation in Employment for People with I/DD*
	4:30pm – 5:45pm	Employment Breakout Sessions • *Entrepreneurship and I/DD* • *Peer to Peer Training* • *Community of Practice in California* • *A Story of Innovative Employment – Personal and Community Impacts* • *In the Community: Supporting Students Becoming Direct Support Professionals*
Thursday, July 12	7:30am – 9:00am	Breakfast and General Assembly Meeting
	9:15am – 10:30am	Plenary 3: *Community Inclusion*
	10:45am – 12:00pm	Community Inclusion Breakout Sessions • *Leadership Opportunities in the Community* • *Using your Child's Skills to be Active in the Community* • *The LGBTQ I/DD Movement Comes Out of the Closet!* • *Inclusion in School Activities* • *I Am A Sexual Being Too: Sexual Self-Advocacy*
	12:00pm – 12:45pm	Lunch
	12:45pm – 2:15pm	Plenary 4: *Emergency Preparedness: What Can Councils Do?*
	2:15pm – 2:30pm	Wrap Up and Closing Remarks
	3:00pm – 5:30pm	Day of Dialogue: *Putting Energy into Urgency!*
Friday, July 13	8:00am – 3:00pm	Day of Dialogue: *Putting Energy into Urgency!*

Gmail by Google

Marie Libria <marie.libria@gddc.guam.gov>

August Field Notes 2018

2 messages

NACDD/ITACC <acastillo-epps@nacdd.org> Wed, Aug 15, 2018 at 3:00 AM
Reply-To: acastillo-epps@nacdd.org
To: marie.libria@gddc.guam.gov

NACDD National Association of Councils on Developmental Disabilities | iTACC Intermediate and Technical Assistance Center for Councils on Developmental Disabilities

FIELD NOTES

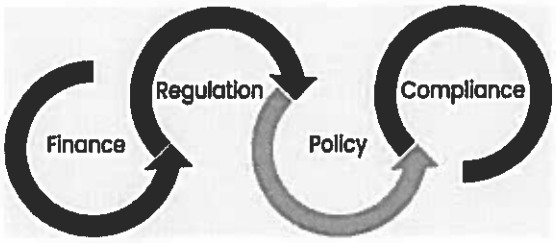
AUGUST 2018 | ISSUE 46

View as Webpage

More great information! please see below for links to PPR Guidance, LAP resources, new data from NCI and more...

Questions/comments or to submit content for consideration, contact Angela Castillo-Epps or call 202-506-5813, ext. 100.
ACCESSIBLE VERSION

COMPLIANCE CORNER



FY 2016 Grant Award - REMINDER
FY 2016 Grant Award funds are currently in the liquidation period. The liquidation of funds must be completed by September 30, 2018 – this includes all draw downs from the payment management system and payment of obligations. If the Council cannot complete the liquidation of FY 16 funds before 9/30/2018 and needs to request a waiver to extend the liquidation period, Council staff should email Sara Newell-Perez with justification and request for extension.

Note: FY 2016 Grant award funds expire on 9/30/2018. The grant will be coded as expired and the Council or DSA will not be able to access without an approved waiver in place.

Important note: All requests for waivers to extend the liquidation period must be submitted prior to September 30, 2018. Please allow enough time for the request and justification to be reviewed and approved by AIDD/AOD/ACL.

FY 2019 Estimated Grant Award Project Period, Obligation, and Liquidation Dates

FY 19 Period of Performance: 10/1/2018 - 9/30/2020

FY 19 Liquidation Period: 10/1/2020 - 9/30/2021

DD Councils
Here are some important updates and instructions for your FY 18 State Plans and FY19 and FY20 Work Plans. Please read these instructions carefully and let me know if you have questions. There is information listed for those few Councils wishing to amend and information for the remainder planning to do updates. Regardless, **all Councils will need to submit their FY 18 State Plans, FY 19 and FY 20 work plans by 9/3/18.**

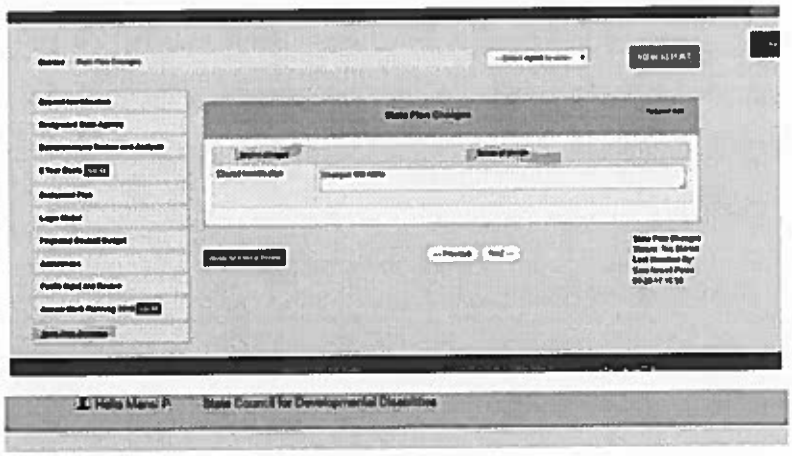
If you are doing a State Plan **AMENDMENT:**

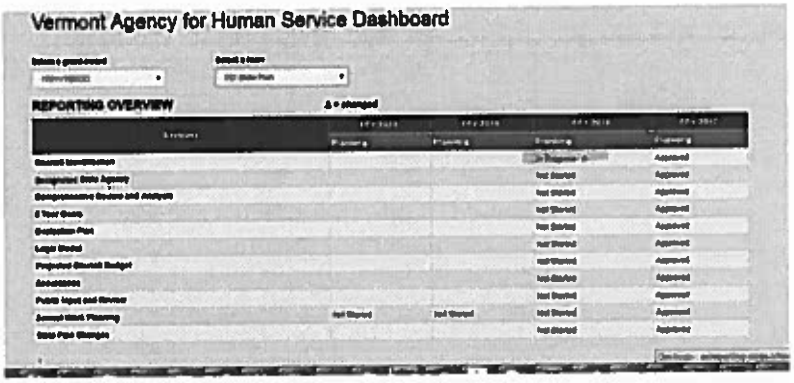
- The FY18 dataset has been cloned from the FY17 approved plan.
- Go to: https://reporting-pilot.acl.gov/
- Go to your FY18 "not started" report
- Councils need to revisit each section of their FY18 State Plan and mark them for review and submission.
- For those sections you wish to AMEND, you can do so at this time.
- The State Plan Changes section (first screenshot) will show the list of all the sections amended and Councils can also write a brief description of what changed.
- On the grantee Dashboard, a small delta icon will appear next to the sections that were modified (second screenshot below shows an example).

- Due to the lateness of these directions, you will have until 9/3/18 to submit

AMENDMENTS.

- For access issues that cannot be solved with a password reset, please send an email to Sara.Newell-Perez@acl.hhs.gov ASAP.





If you plan to do a State Plan **UPDATE** only (most Councils fall under this category):

- The FY18 dataset has been cloned from the FY17 approved plan.
- Go to: https://reporting-pilot.acl.gov/
- Go to your FY18 "not started" report
- Mark the sections of the report as reviewed and re-submit (without making any changes)
- Please complete this task by 9/3/18.
- This is a necessary step in order to populate the FY 19 State Plan you will then UPDATE by January 1, 2019.
- For access issues that cannot be solved with a password reset, please send an email to Sara.Newell-Perez@acl.hhs.gov

For **ALL COUNCILS - Work Plans:**

- In addition to your FY18 State Plan, you will need to submit your FY 19 and FY 20 work plans by 9/3 as well
- You can edit the FY 19 and FY 20 work plans to accurately reflect your intended work
- FY 18 work plans can no longer be opened for edits – while not ideal, please do your best to address any edits in future work plans/reports moving forward
- The FY 18 State Plan, FY 19 and FY 20 work plans all need to be submitted by 9/3/18 in order for reviewed by ACL for approval. Once approved, the FY19 State Plan will be available in the ACL Reporting system.

For additional information, visit the Five Year State Plan and scroll down to Annual Work Plan .

For additional information, the ACL user guide can be found here: https://itacchelp.org/wp-content/uploads/2015/12/FINAL_ACL-Reporting-User-Guide.pdf

PPR Update –
The OMB approval process for the PPR template has been approved. The ACL Reporting developers are working in the system and will have more information regarding user testing soon. AIDD will keep you posted as this process moves forward and will allow enough time for Councils to submit their FY 17 and FY 18 PPRs in the system. Councils should continue to put their information into a word document, so it can be readily available once the reporting go-ahead is given.

ITACChelp.org WEBSITE UPDATES

Other Resources Page
Technical Assistance Institute (TAI) July 2018 Sessions: Enhancing Council Program Opportunities and Improving Fiscal Accountability



- How NACDD iTACC Supports Councils throughout the Year
- Opening Plenary – Natural and Manmade Disaster Planning, Response, and Recovery: Roles for a DD Council
- Culture Brokering: Outreach and Engagement to Diverse Communities
- Strategies for Sustainability
- Connecting the Dots with Data: Research to Advocacy
- Closing Plenary – Results, Resources, and Needs
- ACL Updates

Financial Information Page
TAI July 2018 Fiscal Sessions

- Opening Plenary – Utilizing ACL Resources to support DD Council Programs
- Everything Counts: Cost principles, administrative and state plan costs AND Recipient share and Match: Requirements, Calculations, and Documentation
- Monitoring the Council's Investments
- The Council and DSA Partnership, Enhancing Communication to Ensure Fiscal Accountability

DIVERSITY, INCLUSION AND CULTURAL AND LINGUISTIC COMPETENCE (DICLC)



Resources and Congrats to all of the established and upcoming leaders in Diversity, Inclusion and Cultural and Linguistic Competence

Follow-Up Resource & Information Document from the *Developing a Language Assistance and Implementation Plan' What DD Councils Should Know* webinar.

Latest edition of ReachOut e-Diversity News - Check out page 5, Learning vs. Training, is there a difference? i.e. Training - *Compliance Driven (Are we Conforming)* vs. Learning, *Solution Driven (How do we solve the problem?)*

Georgetown University Leadership Academy
CONGRATULATIONS to the following DD Council representatives who were selected to attend the 2018 Leadership Academy in October. Your work in this area is needed and appreciated. Overall, 22 DD Councils have participated in the leadership academies!

Luz Zenaida Collazo, PR, Isadora Rodriguez-Legendre, NH, Deborah Swingley, MT, Alison Whyte, DC, Aleyta Zimmerman, WY & Assiah Lewellen, AR

DATA "Nugget" - *Health & Safety*

National Core Indicators (NCI) Data Nugget
Incident Report

How can states learn from state and national NCI results to reduce and manage the risk of abuse, neglect and exploitation of adults with I/DD?

The 2016-2017 Adult Consumer Survey Data indicate that **20% *of respondents felt afraid in at least one setting such as in their home, day program, at work, walking in their neighborhood, and/or in transport. State results ranged from a low of 5% of people reporting the felt afraid in at least one setting, to a high of 36% of people reporting the same.***

Why does it matter?
The proportion of people feeling afraid may be associated, at the systems level, with the potential for abuse, neglect or exploitation. Research indicates that risk of harm can be mitigated by ensuring that people have **friendships and relationships beyond paid staff,** experience **respect from staff** and others, are **afforded privacy,** have **control of over decision-making,** are **included in their communities,** and are knowledgeable about their **rights**. (**Bolded** mitigation factors represent NCI Data)

Questions to ask: Does your quality system track or flag these potential risk factors using NCI and other data? What strategies does your system use to ensure that people learn how to prevent and report abuse, neglect, exploitation? How does your system support or assure access to healthy social networks? How can person centered assessment and planning contribute strategies to help when someone does feel afraid at home, at work, or in their neighborhood?

How can DD Councils use this information to inform its work?

>Disseminate the report to educate provider agencies, advocates and their families about fear and its link to abuse, neglect and exploitation.

>Support inclusive initiatives that provide opportunities for people with and without disabilities to develop meaningful relationships, i.e. recreation.

>Collaborate with the statewide self-advocacy organization and/or local chapters to provide self-determination training. The training could focus on the right to speak up about being afraid and safety strategies to reduce the risk of abuse, neglect exploitation.

>Coordinate with the Protection and Advocacy system in your state/territory to ensure people with developmental disabilities and their families understand what legal recourse they have if abuse, neglect or exploitation occurs.

Want to learn more? click on Incident Report below.

National Core Indicators (NCI) is a collaborative effort between the National Association of State Directors of Developmental Disabilities (NASDDDS) and the Human Services Research Institute (HSRI).

Incident Report

COUNCIL HIGHLIGHT ~ ARKANSAS

The Arkansas Governor's Council on DD (GCDD) developed three new videos. Each video is a few minutes long and Governor Hutchinson speaks in two of them. Each of these videos is intended to tell part of the GCDD and DD story from a unique angle – Parent, Self or Employee. The videos feature Council members, advocates, people with developmental disabilities, partner programs, local employers and the governor ... each providing their unique perspective on why the word of GCDD matters. These are "extender" videos that go more in-depth from the "About Us" video shot last year.

Governor's Council on Developmental Disabilities
ARKANSAS
Inclusion. Integration. Independence.

Parent Advocate:
https://vimeo.com/bespokevideoproduction/review/278039054/910e753cd0

Employee Advocate:
https://vimeo.com/bespokevideoproduction/review/277124590/2aa99cd928

Self-Advocate:
https://vimeo.com/bespokevideoproduction/review/277666311/35c9b627c0

Videos produced by Mangan Holcomb Partners

To reach NACDD/ITACC staff, please feel free to contact:

Sheryl Matney
Director of Technical Assistance
(202) 506-5813 ext. 148, smatney@nacdd.org

Angela Castillo-Epps
Technical Assistance Specialist
(202) 506-5813 ext. 100, acastillo-epps@nacdd.org

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Constant Contact

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Marie Libria <marie.libria@gddc.guam.gov> Thu, Aug 16, 2018 at 11:03 AM
To: Rosanne Ada <rosanne.ada@gddc.guam.gov>, Terry L Cuabo <terry.cuabo@bsp.guam.gov>, Raymond Sayas <raymond.sayas@gddc.guam.gov>

FYI

SEE ACL NACDD/ITACC COMPLIANCE CORNER:

I am working on the reports to meet the following deadlines:

1. 2016 Grant Award Funds expire September 30, 2018 as we are in liquidation period.

(The grant will be coded as expired and the Council or DSA will not be able to access without an approved waiver in place)

2. FY 2018 State Plans, FY 2019 and FY 2020 Work Plans due September 3, 2018. Note: Council approved 2019-2020 work plan during the March 14, 2018 GM Meeting.

3. Finally, OMB approved the Program Performance Report (PPR) Template. Developers are working in the system and will have more information regarding user testing soon. Will need to submit both 2017 and 2018. ACL will let us know soon.

Thanks
Marie
[Quoted text hidden]
--
Marie Tedtaotao-Libria
Program Coordinator IV
Guam Developmental Disabilities Council
University Castle Mall, Suite 2
130 University Drive
Mangilao, Guam 96913
Tel: 735-9128 Fax: 734-9121
Email: marie.libria@gddc.guam.gov

FILED

NACDD FY 19 Dues

STATE/ TERRITORY	FY 17 FINAL ALLOTMENT	FY 18 ORIGINAL DUES	FY 18 ADJUSTED DUES	FY 18 ALLOTMENT	0.0085 of first $500K 500,000	0.008 of next $500K $1 M	0.0075 of next $500K $1.5 M	0.0065 of next $500K $2 M	0.003 of next $500K $2.5 M	0.002 of next $500K $3 M	0.0015 of next $2 M $5 M	0.001 Amount Over $5 M	FY 19 DUES	CHANGE FROM ORIGINAL FY 18
California	$6,703,630	$22,293	$22,454	$7,499,029	$4,250	$4,000	$3,750	$3,250	$1,500	$1,000	$3,000	$2,499	$23,249	$956
Texas	$4,931,821	$20,471	$20,648	$5,169,382	$4,250	$4,000	$3,750	$3,250	$1,500	$1,000	$3,000	$169	$20,919	$448
New York	$4,201,521	$19,402	$19,552	$4,090,946	$4,250	$4,000	$3,750	$3,250	$1,500	$1,000	$1,636		$19,386	($16)
Florida	$3,754,448	$18,747	$18,882	$3,787,345	$4,250	$4,000	$3,750	$3,250	$1,500	$1,000	$1,181		$18,931	$184
Pennsylvania	$3,100,649	$17,790	$17,901	$3,026,520	$4,250	$4,000	$3,750	$3,250	$1,500	$1,000	$40		$17,790	($0)
Ohio	$2,916,445	$17,443	$17,583	$2,846,720	$4,250	$4,000	$3,750	$3,250	$1,500	$693			$17,443	$0
Illinois	$2,689,120	$17,000	$17,128	$2,624,830	$4,250	$4,000	$3,750	$3,250	$1,500	$250			$17,000	($0)
Michigan	$2,606,056	$16,838	$16,962	$2,537,470	$4,250	$4,000	$3,750	$3,250	$1,500	$75			$16,825	($13)
Puerto Rico	$600,740	$16,764	$5,056	$2,506,930	$4,250	$4,000	$3,750	$3,250	$1,500	$14			$16,764	($0)
Georgia	$2,121,434	$15,462	$15,614	$2,096,590	$4,250	$4,000	$3,750	$3,250	$290				$15,540	$78
North Carolina	$2,070,454	$15,313	$15,461	$2,015,964	$4,250	$4,000	$3,750	$3,250	$48				$15,298	($15)
New Jersey	$1,591,365	$12,347	$12,594	$1,635,456	$4,250	$4,000	$3,750	$880					$12,880	$533
Virginia	$1,538,716	$12,013	$12,252	$1,542,988	$4,250	$4,000	$3,750	$279					$12,279	$266
Indiana	$1,525,005	$11,914	$12,163	$1,488,546	$4,250	$4,000	$3,664						$11,914	$0
Tennessee	$1,497,189	$11,710	$11,979	$1,461,396	$4,250	$4,000	$3,460						$11,710	$0
Arizona	$1,449,833	$11,364	$11,624	$1,446,620	$4,250	$4,000	$3,350						$11,600	$236
Louisiana	$1,409,419	$11,068	$11,321	$1,375,724	$4,250	$4,000	$2,818						$11,068	($0)
Missouri	$1,401,480	$11,010	$11,261	$1,364,596	$4,250	$4,000	$2,734						$10,984	($26)
Massachusetts	$1,399,338	$10,994	$11,245	$1,363,306	$4,250	$4,000	$2,725						$10,975	($19)
Washington	$1,199,252	$9,529	$9,744	$1,334,454	$4,250	$4,000	$2,508						$10,758	$1,229
Wisconsin	$1,344,077	$10,590	$10,831	$1,308,704	$4,250	$4,000	$2,315						$10,565	($25)
Alabama	$1,325,930	$10,457	$10,694	$1,291,034	$4,250	$4,000	$2,183						$10,433	($24)
Kentucky	$1,230,597	$9,759	$9,979	$1,198,210	$4,250	$4,000	$1,487						$9,737	($22)
South Carolina	$1,123,868	$8,978	$9,179	$1,097,000	$4,250	$4,000	$728						$8,978	($1)
Maryland	$1,032,853	$8,311	$8,496	$1,095,178	$4,250	$4,000	$714						$8,964	$653
Minnesota	$1,050,409	$8,440	$8,628	$1,028,414	$4,250	$4,000	$213						$8,463	$23
Colorado	$904,612	$7,314	$7,487	$972,924	$4,250	$3,783							$8,036	$719
Mississippi	$936,630	$7,564	$7,743	$914,238	$4,250	$3,314							$7,564	($0)
Oklahoma	$919,226	$7,428	$7,604	$897,250	$4,250	$3,178							$7,428	$0
Oregon	$800,428	$6,500	$6,653	$779,362	$4,250	$2,235							$6,485	($15)
Iowa	$793,138	$6,443	$6,595	$774,176	$4,250	$2,193							$6,443	$0
Arkansas	$791,731	$6,432	$6,584	$770,894	$4,250	$2,167							$6,417	($15)

West Virginia	$757,451	$6,165	$6,310	$739,342	$4,250	$1,915							$6,165	($0)
Connecticut	$705,696	$5,761	$5,896	$713,800	$4,250	$1,710							$5,960	$199
Utah	$650,833	$5,332	$5,457	$633,704	$4,250	$1,070							$5,320	($12)
Kansas	$629,643	$5,167	$5,287	$614,590	$4,250	$917							$5,167	($0)
Nevada	$554,762	$4,582	$4,688	$555,197	$4,250	$442							$4,692	$110
New Mexico	$502,248	$4,167	$4,175	$508,351	$4,250	$67							$4,317	$150
Alaska	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
Delaware	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
D.C.	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
Hawaii	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
Idaho	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
Maine	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
Montana	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
Nebraska	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
New Hampshire	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
North Dakota	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
Rhode Island	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
South Dakota	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
Vermont	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
Wyoming	$499,452	$4,144	$4,254	$507,546	$4,250	$60							$4,310	$166
American Samoa	$260,101	$2,158	$2,211	$264,316	$2,247								$2,247	$89
Guam	$260,101	$2,158	$2,211	$264,316	$2,247								$2,247	$89
N Mariana Islands	$260,101	$2,158	$2,211	$264,316	$2,247								$2,247	$89
Virgin Islands	$260,101	$2,158	$2,211	$264,316	$2,247								$2,247	$89
	72,794,779	**495,510**	**492,110**	**75,270,088**									**$503,776**	

Dues Formula Adopted 7/24/11

1. **FFY 19 dues are based on FFY18 actual allotments.**
2. **Dues will rise or fall consistent with allotments.**
3. **All Councils pay a percentage on each increment of allotment, with the percentage declining for each subsequent increment.**
4. **All Councils pay the same rate within each increment.**

GOVERNMENT OF GUAM

GUAM DEVELOPMENTAL DISABILITIES COUNCIL
Konsehelon Guåhan para i Taotao ni' Maninutet desde ki Manhoben
130 University Drive Suite 17, Mangilao, Guam 96913

Guam Developmental Disabilities Council

EDDIE B. CALVO
Governor

RAYMOND TENORIO
Lieutenant Governor

ROSANNE S. ADA
Executive Director

JOSEPHINE GUERRERO
Chairperson

July 31, 2018

NOTICE OF OFFICE RELOCATION

We are pleased to inform you that our office has relocated from Suite #17 to Suite #2 with the same building and same telephone number as follows:

Office Address: 130 University Drive, Suite #2
Mangilao, Guam 96913

Email: guamddc@gddc.guam.gov
marie.libria@gddc.guam.gov
raymond.sayas@gddc.guam.gov

Tel No. (671) 735-9127/8
Fax No. (671) 734-9121

Should you encounter any difficulties in contacting us via email and land-lines, please contact the following personnel via their mobile phone:

Program Coordinator IV : Marie T. Libria – Cell (671) 482-6233

Sincerely Yours,

Rosanne S. Ada

Rosanne S. Ada, Executive Director

Transmission Report

Date/Time	09-24-2018	10:22:07 a.m.	Transmit Header Text	
Local ID 1	6717349121		Local Name 1	Guam DD Council

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GOVERNMENT OF GUAHAN

GUAM DEVELOPMENTAL DISABILITIES COUNCIL
Konsehelon Gudhan para i Taotao ni' Maninutet desde ki Manhoben
130 University Drive Suite 17, Mangilao, Guam 96913

EDDIE B. CALVO
Governor

RAYMOND TENORIO
Lieutenant Governor

Guam Developmental Disabilities Council

ROSANNE S. ADA
Executive Director

JOSEPHINE GUERRERO
Chairperson

FAX

Date: September 24, 2018

To: NEWSTALK K-57

Telephone#: 477-5700 Fax# 477-5700

From: Guam Developmental Disabilities Council

Subject: Public Service Announcement

Due to Typhoon Mangkhut two weeks ago, the Guam Developmental Disabilities Council (GDDC) has rescheduled its General Membership Meeting to this Wednesday, September 26, 2018, from 11:00 am to 2:00 pm at the Holiday Resort, Chief Kepuha Room. All Council members are urged to attend. The meeting is open to the public. For persons requiring special accommodations, please contact GDDC at 735-9127 to make arrangements with the hotel.

Thank you!

Telephone No.: 1.671.735.9127 • 1.671.735.9128 * Fax No.: 1.671.734.9121
Email: gddc@gddc.guam.gov

Total Pages Scanned : 1 Total Pages Confirmed : 0

No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
001	226	4775700	10:20:38 a.m. 09-24-2018	00:00:00	0/1	1	--	HS	FA

Abbreviations:

HS: Host send	PL: Polled local	MP: Mailbox print	CP: Completed	TS: Terminated by system
HR: Host receive	PR: Polled remote	RP: Report	FA: Fail	G3: Group 3
WS: Waiting send	MS: Mailbox save	FF: Fax Forward	TU: Terminated by user	EC: Error Correct

Transmission Report

Date/Time	09-24-2018	10:23:16 a.m.	Transmit Header Text	
Local ID 1	6717349121		Local Name 1	Guam DD Council

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GOVERNMENT OF GUAHAN

GUAM DEVELOPMENTAL DISABILITIES COUNCIL
Konsehelon Guåhan para i Taotao ni' Maninutet desde ki Manhoben
130 University Drive Suite 17, Mangilao, Guam 96913

EDDIE B. CALVO
Governor

RAYMOND TENORIO
Lieutenant Governor

Guam Developmental Disabilities Council

ROSANNE S. ADA
Executive Director

JOSEPHINE GUERRERO
Chairperson

FAX

Date: September 24, 2018

To: POWER 98 FM

Telephone#: 477-5700/9800 Fax# 477-3982

From: Guam Developmental Disabilities Council

Subject: Public Service Announcement

Due to Typhoon Mangkhut two weeks ago, the Guam Developmental Disabilities Council (GDDC) has rescheduled its General Membership Meeting to this Wednesday, September 26, 2018, from 11:00 am to 2:00 pm at the Holiday Resort, Chief Kepuha Room. All Council members are urged to attend. The meeting is open to the public. For persons requiring special accommodations, please contact GDDC at 735-9127 to make arrangements with the hotel.

Thank you!

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Email: gddc@gddc.guam.gov

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No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
001	227	4773982	10:20:53 a.m. 09-24-2018	00:00:00	0/1	1	--	HS	FA

Abbreviations:
HS: Host send
HR: Host receive
WS: Waiting send
PL: Polled local
PR: Polled remote
MS: Mailbox save
MP: Mailbox print
RP: Report
FF: Fax Forward
CP: Completed
FA: Fail
TU: Terminated by user
TS: Terminated by system
G3: Group 3
EC: Error Correct

Transmission Report

Date/Time	09-24-2018	10:24:24 a.m.	Transmit Header Text	
Local ID 1	6717349121		Local Name 1	Guam DD Council

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GOVERNMENT OF GUAHAN

GUAM DEVELOPMENTAL DISABILITIES COUNCIL
Konsehelon Gudhan para i Taotao ni' Maninutet desde ki Manhobcu
130 University Drive Suite 17, Mangilao, Guam 96913

EDDIE B. CALVO
Governor

RAYMOND TENORIO
Lieutenant Governor

Guam Developmental Disabilities Council

ROSANNE S. ADA
Executive Director

JOSEPHINE GUERRERO
Chairperson

FAX

Date: September 24, 2018

To: POWER 98 FM

Telephone#: 477-9800 Fax# 477-3982

From: Guam Developmental Disabilities Council

Subject: Public Service Announcement

PUBLIC NOTICE

Due to Typhoon Mangkhut two weeks ago, the Guam Developmental Disabilities Council (GDDC) has rescheduled its General Membership Meeting to this Wednesday, September 26, 2018, from 11:00 am to 2:00 pm at the Holiday Resort, Chief Kepuha Room. All Council members are urged to attend. The meeting is open to the public. For persons requiring special accommodations, please contact GDDC at 735-9127 to make arrangements with the hotel.

Thank you!

Telephone No.: 1.671.735.9127 • 1.671.735.9128 * Fax No.: 1.671.734.9121
Email: gddc@gddc.guam.gov

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No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
001	228	4773982	10:21:24 a.m. 09-24-2018	00:00:00	0/1	1	--	HS	FA

Abbreviations:
HS: Host send
HR: Host receive
WS: Waiting send
PL: Polled local
PR: Polled remote
MS: Mailbox save
MP: Mailbox print
RP: Report
FF: Fax Forward
CP: Completed
FA: Fail
TU: Terminated by user
TS: Terminated by system
G3: Group 3
EC: Error Correct

Transmission Report

Date/Time	09-24-2018	10:25:32 a.m.	Transmit Header Text	
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GUAM DEVELOPMENTAL DISABILITIES COUNCIL
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RAYMOND TENORIO
Lieutenant Governor

Guam Developmental Disabilities Council

ROSANNE S. ADA
Executive Director

JOSEPHINE GUERRERO
Chairperson

FAX

Date: September 24, 2018

To: KOKU HIT RADIO 100

Telephone#: 477-5658 Fax# 472-7663

From: Guam Developmental Disabilities Council

Subject: Public Service Announcement

Due to Typhoon Mangkhut two weeks ago, the Guam Developmental Disabilities Council (GDDC) has rescheduled its General Membership Meeting to this Wednesday, September 26, 2018, from 11:00 am to 2:00 pm at the Holiday Resort, Chief Kepuha Room. All Council members are urged to attend. The meeting is open to the public. For persons requiring special accommodations, please contact GDDC at 735-9127 to make arrangements with the hotel.

Thank you!

Telephone No.: 1.671.735.9127 • 1.671.735.9128 * Fax No.: 1.671.734.9121
Email: gddc@gddc.guam.gov

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No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
001	225	4727663	10:20:15 a.m. 09-24-2018	00:00:00	0/1	1	--	HS	FA

Abbreviations:

HS: Host send	PL: Polled local	MP: Mailbox print	CP: Completed	TS: Terminated by system
HR: Host receive	PR: Polled remote	RP: Report	FA: Fail	G3: Group 3
WS: Waiting send	MS: Mailbox save	FF: Fax Forward	TU: Terminated by user	EC: Error Correct

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Date/Time	09-24-2018	10:29:17 a.m.	Transmit Header Text	
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Governor

RAYMOND TENORIO
Lieutenant Governor

Guam Developmental Disabilities Council

ROSANNE S. ADA
Executive Director

JOSEPHINE GUERRERO
Chairperson

FAX

Date: September 24, 2018

To: NEWSTALK K-57

Telephone#: 477-5700 Fax# 477-~~5700~~ 3982

From: Guam Developmental Disabilities Council

Subject: Public Service Announcement

Due to Typhoon Mangkhut two weeks ago, the Guam Developmental Disabilities Council (GDDC) has rescheduled its General Membership Meeting to this Wednesday, September 26, 2018, from 11:00 am to 2:00 pm at the Holiday Resort, Chief Kepuha Room. All Council members are urged to attend. The meeting is open to the public. For persons requiring special accommodations, please contact GDDC at 735-9127 to make arrangements with the hotel.

Thank you!

I spoke to Johnna

Telephone No.: 1.671.735.9127 • 1.671.735.9128 * Fax No.: 1.671.734.9121
Email: gddc@gddc.guam.gov

Total Pages Scanned : 1 Total Pages Confirmed : 0

No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
001	233	4773982	10:28:09 a.m. 09-24-2018	00:00:00	0/1	1	--	HS	FA

Abbreviations:

HS: Host send	PL: Polled local	MP: Mailbox print	CP: Completed	TS: Terminated by system
HR: Host receive	PR: Polled remote	RP: Report	FA: Fail	G3: Group 3
WS: Waiting send	MS: Mailbox save	FF: Fax Forward	TU: Terminated by user	EC: Error Correct

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GUAM DEVELOPMENTAL DISABILITIES COUNCIL
GENERAL MEMBERSHIP MEETING - PUBLIC SIGN IN
WEDNESDAY SEPTEMBER 26, 2018 11:00AM TO 2:00PM
HOLIDAY RESORT
TUMON, GUAM

(1) Council Member (2) IIDD (3) Family Member (4) Parent (5) Client (6) State Agency Rep: Please Specify
(7) Collaborative Partner: Please Specify (8) Other: Please Specify

	(PLEASE PRINT) LAST NAME	(PLEASE PRINT) FIRST NAME	SELECT NO. FROM BLUE LINE ABOVE	COMPANY NAME OR ADDRESS	CONTACT #	E-MAIL	SIGNATURE
1	TEJERESAS	WILLIAM					
2	MESA	LOU		ACT, SRC GSAT Advisory Council	482-1987	lagmesa@gmail.com	
3	ARCA	Gina	2,3,4,7	[illegible]	927-5808	ginaarca@yahoo.com	
4	Mendida	Joelle			989-1501	joelle.mendiola@gmail.com	
5	Tatagmai Jr.	James		GUMA MAMI			
6	PEREZ	JESUS			646-6348		
7	FLORES	Julia	3		682-9883	Julia.Flores520@gmail.	
8	Martinez	Julienne		GBHWC	647-5446	julienne.martinez2@guamu.gu	
9	Munoz	Frances		GBHWC	647-2054	Frances.Munoz@ghwc.gu.gov	
10	WOOTEN	CLIFFORD B.	IIDD	accompanying Lourdes Mendiola		CB. WOOTEN	
11	BRUSSARD	MARY	3	DeLeon	632-5642	—	
12							

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FORM RSA-113

OMB Approval No.: 1820-0013
Expiration Date: 2/29/2012

QUARTERLY CUMULATIVE CASELOAD REPORT
Rehabilitation Services Administration
OSERS/US DEPARTMENT OF EDUCATION

Fiscal Year 2018

State GUAM

[ ] Blind
[X] General/Combined

Period Covered
[X] Oct-Dec [ ] Oct-Jun
[ ] Oct-Mar [ ] Oct-Sep

Operated Under Order Of Selection During Period? [ ] Yes [X] No

CASELOAD ITEMS	TOTAL NUMBER	NUMBER WITH SIGNFICANT DISABILITY
A. APPLICATIONS AND ELIGIBILITY		
Applicants		
1 Applicants On Hand October 1	99	
2 Applicants, New This FY	18	
3 Applicants At End Of Period (A1+A2-A5-A8-A12-D7)	68	
4 Applicants In Trial Work/EE On Hand, October 1	0	0
5 Applicants In Trial Work/EE Referred This FY	0	0
6 Applicants In Trial Work/EE At End Of Period (A4+A5-A9-A13-D6)	0	0
Eligible Individuals On Order Of Selection (OOS) Waiting List		
7 Individuals On OOS Waiting List On Hand October 1	0	0
8 Individuals On OOS Waiting List, New This FY From Application	0	0
9 Individuals On OOS Waiting List, New This FY From Trial Work/EE	0	0
10 Individuals On OOS Waiting List At End Of Period (A7+A8+A9-A14-D5)	0	0
Individuals Determined Eligible, Before Signed IPE		
11 Eligible Individuals Before Signed IPE On Hand, October 1	217	195
12 Eligible Individuals Before Signed IPE, New This FY From Application	31	31
13 Eligible Individuals Before Signed IPE, New This FY From Trial Work/EE	0	0
14 Eligible Individuals Before Signed IPE, New This FY From OOS Waiting List	0	0
15 Eligible Individuals Before Signed IPE At End Of Period (A11+A12+A13+A14-B2-D3)	228	206
B. DEVELOPMENT OF INDIVIDUALIZED PLAN FOR EMPLOYMENT (IPE)		
1 Individuals With Signed IPE, Before Receiving Services, On Hand October 1	38	28
2 Individuals With Signed IPE, Before Receiving Services, This FY	11	11
3 Individuals With Signed IPE, Before Receiving Services, At End Of Period (B1+B2-C2-D4)	36	26

CASELOAD ITEMS	TOTAL NUMBER	NUMBER WITH SIGNFICANT DISABILITY
C. SERVICE IMPLEMENTATION		
1 Individuals Receiving Services, On Hand October 1	278	267
2 Individuals Receiving Services, Beginning This FY	11	11
3 Individuals Receiving Services At End Of Period (C1+C2-D1-D2)	280	270
D. OUTCOMES FOR INDIVIDUALS EXITING THE PROGRAM		
1 Individuals Exiting With Employment Outcomes	3	3
2 Individuals Exiting Without Employment, After Receiving Services	6	5
3 Individuals Exiting Without Employment, After Eligibility, Before Signed IPE	9	9
4 Individuals Exiting Without Employment, After Signed IPE, Before Receiving Services	2	2
5 Individuals Exiting From OOS Waiting List	0	0
6 Individuals Exiting From Trial Work/EE	0	0
7 Individuals Exiting As Applicants	18	
8 Total Number Of Individuals Exiting The Program (D1+D2+D3+D4+D5+D6+D7)	38	19

Contact Person (Please Print) BENITO S. SERVINO Phone Number _____

E-mail address benito.servino@disid.guam.gov

Date _____ Authorized Signature _____

CASELOAD ITEMS	TOTAL NUMBER	NUMBER WITH SIGNFICANT DISABILITY
C. SERVICE IMPLEMENTATION		
1 Individuals Receiving Services, On Hand October 1	278	267
2 Individuals Receiving Services, Beginning This FY	27	27
3 Individuals Receiving Services At End Of Period (C1+C2-D1-D2)	291	281
D. OUTCOMES FOR INDIVIDUALS EXITING THE PROGRAM		
1 Individuals Exiting With Employment Outcomes	7	7
2 Individuals Exiting Without Employment, After Receiving Services	7	6
3 Individuals Exiting Without Employment, After Eligibility, Before Signed IPE	14	14
4 Individuals Exiting Without Employment, After Signed IPE, Before Receiving Services	2	2
5 Individuals Exiting From OOS Waiting List	0	0
6 Individuals Exiting From Trial Work/EE	0	0
7 Individuals Exiting As Applicants	20	
8 Total Number Of Individuals Exiting The Program (D1+D2+D3+D4+D5+D6+D7)	50	29

Contact Person (Please Print) BENITO S. SERVINO Phone Number (671) 475-4646

E-mail address benito.servino@disid.guam.gov

Date _____ Authorized Signature _____

& WOIA requires IWD stay in their employment for one year.

FORM RSA-113

OMB Approval No.: 1820-0013
Expiration Date: 2/29/2012

QUARTERLY CUMULATIVE CASELOAD REPORT
Rehabilitation Services Administration
OSERS/US DEPARTMENT OF EDUCATION

Fiscal Year 2018

State GUAM

[ ] Blind
[X] General/Combined

Period Covered
[ ] Oct-Dec [ ] Oct-Jun
[x] Oct-Mar [ ] Oct-Sep

Operated Under Order Of Selection During Period? [ ] Yes [x] No

CASELOAD ITEMS	TOTAL NUMBER	NUMBER WITH SIGNFICANT DISABILITY
A. APPLICATIONS AND ELIGIBILITY		
Applicants		
1 Applicants On Hand October 1	99	
2 Applicants, New This FY	36	
3 Applicants At End Of Period (A1+A2-A5-A8-A12-D7)	68	
4 Applicants In Trial Work/EE On Hand, October 1	0	0
5 Applicants In Trial Work/EE Referred This FY	3	3
6 Applicants In Trial Work/EE At End Of Period (A4+A5-A9-A13-D6)	2	2
Eligible Individuals On Order Of Selection (OOS) Waiting List		
7 Individuals On OOS Waiting List On Hand October 1	0	0
8 Individuals On OOS Waiting List, New This FY From Application	0	0
9 Individuals On OOS Waiting List, New This FY From Trial Work/EE	0	0
10 Individuals On OOS Waiting List At End Of Period (A7+A8+A9-A14-D5)	0	0
Individuals Determined Eligible, Before Signed IPE		
11 Eligible Individuals Before Signed IPE On Hand, October 1	217	195
12 Eligible Individuals Before Signed IPE, New This FY From Application	44	44
13 Eligible Individuals Before Signed IPE, New This FY From Trial Work/EE	1	1
14 Eligible Individuals Before Signed IPE, New This FY From OOS Waiting List	0	0
15 Eligible Individuals Before Signed IPE At End Of Period (A11+A12+A13+A14-B2-D3)	217	195
B. DEVELOPMENT OF INDIVIDUALIZED PLAN FOR EMPLOYMENT (IPE)		
1 Individuals With Signed IPE, Before Receiving Services, On Hand October 1	38	28
2 Individuals With Signed IPE, Before Receiving Services, This FY	31	31
3 Individuals With Signed IPE, Before Receiving Services, At End Of Period (B1+B2-C2-D4)	40	40

COMMENTS ON GUAM LEGAL SERVICES CORPORATION PROPOSED FY 2019 PROGRAM PRIORITIES

The five factors considered in determining whether the case will be selected are practical and useful to the agency rendering the service.

It will be helpful to give examples of each factor during the public hearing on the grant funded by the DD Act.

Comments on the Objectives

Priority 1: Protection from Abuse and Neglect

1. **It would be helpful to make regular, unannounced visits to evaluate the physical facility such as group homes, institutions, and educational or healthcare facilities.**
   Can you cite the check list of what you are looking for?
2. **Could you give examples of appropriate practices and policies for the care of the residents? Would you consider using the checklist of appropriate practices in health care from an accreditation on health care facilities?**
3. **Do you make unannounced visits to the facility?**
4. **Do you give orientation and/or training to proposed guardians and wards of their roles and responsibilities?**

Priority 2: Education

Objective 1, 2, 3, 4: Excellent

Priority 3: Appropriate Care and Treatment in the Least Restrictive Environment

1. **Consider citing the statement that DD individuals who have aged out in group home residences may be placed in a senior care facility such as St. Dominic or placed in homes with another higher functioning individual with developmental disabilities or**

a husband/wife couple who can provide care in exchange for the opportunity to reside in a home environment.

Priority 4: Individual Rights

1. Provide training on "How To Advocate For Yourself."
2. Guam Legal Services should access the federal grant on "Independent Living" that is under the purview of DISID/DVR.
3. Provide comments on the State Plan For Independent Living.

Thank you for the opportunity to provide comments.

ROSANNE ADA, EXECUTIVE DIRECTOR, GUAM DEVELOPMENTAL DISABILITIES COUNCIL

Rosanne Ada

GOVERNMENT OF GUAHAN
GUAM DEVELOPMENTAL DISABILITIES COUNCIL
Konsehelon Guåhan para i Taotao ni' Maninutet desde ki Manhoben
130University Drive Suite 17, Mangilao, Guam 96913

EDDIE B. CALVO
Governor

RAYMOND TENORIO
Lieutenant Governor

Guam Developmental
R Disabilities Council
Executive Director

JOSEPHINE GUERRERO
Chairperson

AGENDA
Adults Issues Committee Meeting
Wednesday September 26, 2018
1:30pm to 2:00pm
Holiday Resort, Tumon

Call to Order/Roll Call:

	LAST	FIRST	SIGNATURE
ADULTS ISSUES COMMITTEE			
1	Benavente	Katherine C.	
2	Boswell	Norma Jean	
3	Limtiaco	Monica	
4	Manglona	Thomas	
5	Mendiola	Lourdes	
6	Okada	Zenaida	
7	Perez	Victoria M.	
8	Pilipina	Rally	
9	Servino	Benito	
10	Taitano	Katherine	
11	Vacant		

I. Identify Chairperson and Co-Chairperson

II. Review Committee Duties

III. Activities based on Annual State Plan
A.

B.

C.

D.

Telephone No.: 1.671.735.9127 • 1.671.735.9128 * Fax No.: 1.671.734.9121
Email: gddc@gddc.guam.gov

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Guam Developmental
R Disabilities Council
Executive Director

JOSEPHINE GUERRERO
Chairperson

AGENDA
Children & Families Committee Meeting
Wednesday September 26, 2018
1:30pm to 2:00pm
Holiday Resort, Tumon

Call to Order/Roll Call:

	LAST	FIRST	SIGNATURE
Children & Families			
1	Arcangel	Theresa M.A.	
2	Guerrero	Josephine	
3	Mendiola	Joseph John B	
4	Perry	Candice	
5	Tejeresas	Joyce	
6	Tydingco	Catherine	

I. Identify Chairperson and Co-Chairperson

II. Review Committee Duties

III. Activities based on Annual State Plan

A.

B.

C.

D.

IV. Identify next two meetings to be held between today and the next GMM on 12/12/2018. GDDC Conference may be utilized for Committee Meetings.

V. Open discussion and announcements.

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Guam Developmental
R Disabilities Council
Executive Director

JOSEPHINE GUERRERO
Chairperson

AGENDA
Cross-Cutting Committee Meeting
Wednesday September 26, 2018
1:30pm to 2:00pm
Holiday Resort, Tumon

Call to Order/Roll Call:

	LAST	FIRST	SIGNATURE
Cross Cutting			
1	Cruz	Elisabeth	
2	Eclavea	Rebecca	
3	Lazaga	Hikie	
4	Parker	Harold	
5	Puas	Moses	
6	Riate	Asuncion	
7	San Nicolas	Silvestre	
8	Vega	Rey	
9	Vacant		
10	Vacant		
11	Vacant		

I. Identify Chairperson and Co-Chairperson

II. Review Committee Duties

III. Activities based on Annual State Plan

A.

B.

C.

D.

Telephone No.: 1.671.735.9127 • 1.671.735.9128 * Fax No.: 1.671.734.9121
Email: gddc@gddc.guam.gov

GUAM DEVELOMENTAL DISABILITIES COUNCIL

COMMITTEE DUTIES

Children & Family Issues Committee

The Children and Family Issues Committee will focus on critical public policy, advocacy, capacity building and systemic change activities that affect the lives of children with developmental disabilities and their families. Areas of emphasis include, but are not limited to: child care, education and early intervention, and formal and informal supports for children and families.

Adult Issues Committee

The Adult Issues Committee will focus on critical public policy, advocacy capacity building and systemic change activities that affect the lives of adults with developmental disabilities and their families. Areas of emphasis include, but are not limited to: employment, housing, transportation, recreation, and formal and informal supports for adults.

Cross-Cutting Issues Committee

The Cross-Cutting Issues Committee will focus on critical public policy, advocacy, capacity building and systemic change activities that affect cross-cutting issues activities. Areas of emphasis include, but are not limited to: self-advocacy, self-determination, quality assurance, and health care.

Within its area of focus, each committee shall:

1. Develop position statements for full Council adoption that will direct the Council's actions in regard to the development and reform of territorial policies, legislation, regulation, resource allocation, services and supports, and other decision-making which affects individuals with developmental disabilities and their families. In developing Council positions, the committee will adhere to the Council's mission and mandate, the DO Act, the 5-Year State Plan and recommendations provided by the other committees of the Council.

2. Identify priorities requiring Council leadership, advocacy and resources. Develop and implement strategies accordingly, including strategic partnerships.

Each committee shall make recommendations for action to the Executive Committee and report on committee activities to the full Council. Each committee communicates with other committees as necessary to assure coordination on shared or related issues and to avoid duplication of work.

The chairperson and Executive Committee may assign additional issues or areas of emphasis to a committee. When an issue arises that may be applicable to more than one committee, the Council Chairperson will make the determination as to which committee will receive the assignment, after consultation with committee chairpersons.

Guam Developmental Disabilities Council

Standard Operating Procedures
(Pursuant to Public Law 34-05)

OPERATIONS:

DRAFT

1. ORGANIZATIONAL STRUCTURE:

Under GDDC By-Laws, Article I – AUTHORITY:

Section 1. FEDERAL STATUTE

The legal authority to establish a Council on Developmental Disabilities in the Territory of Guam is the Developmental Disabilities Assistance & Bill of Rights Act of 2000 (hereinafter referred to the DD Act), Federal Public Law 106-402, as amended.

SECTION 2. GUAM STATUTE

The Council is created as an executive agency of State government pursuant to the Territory of Guam Executive Order 94-09. The Guam Developmental Disabilities Council was established to serve as advocate for individuals with developmental disabilities and their families in Guam. The Designated State Agency (DSA) for the Council is the Bureau of Statistics and Plans (BSP).

SECTION 3. NAME

This organization shall be known as the Guam Developmental Disabilities Council (GDDC), hereinafter referred to as the Guam DD Council.

2. EQUIPMENT MAINTENANCE:

GDDC staff annually services all equipment through a requisition with an approved purchase order by General Services Agency (GSA) with respective vendors.

3. INSPECTION PROCEDURE:

GDDC staff initiates quarterly inspections on equipment and vehicle ensuring efficient and effective usage and compliance with the Department of Administration, Division of Accounts, policies and procedures.

4. VEHICLE MAINTENANCE LOG:

GDDC vehicle standard operating procedure requires GDDC staff to manage fleet vehicle and maintain a sign in/out log for each vehicle use.

5. RISK ASSESSMENT:

GDDC evaluates potential risks that may involve Council responsibilities and or in a projected activity to ensure compliance of the DD Act.

6. PROCUREMENT:

GDDC staff prepares a requisition in the AS-400 Procurement Menu and approved by the Director. The Designated State Agency (DSA) Bureau of Statistics and Plans (BSP), Administrator Services Officer certifies funding and encumbrance to GSA for bid and purchase order processing.

7. FINANCE:

1. Bill Process – All invoices for goods and services received by GDDC are forwarded to BSP for action and timely submittal to DOA Accounting for payment processing.

2. Collection Process – GDDC does not engage in any collection process. This is referred to DOA. Division of Accounts.

8. EMPLOYING STAFF:

The staff of the Council, while working for the Council, shall be responsible solely for assisting the Council in carrying out the duties of the Council under the DD Act.

1. Executive Director – Limited Term Appointed/Appointed by the Governor
2. Program Coordinator IV – Classified
3. Program Coordinator I – Competitive Limited Term Appointment

Employee Orientation and Training

1. All employees are provided opportunities for orientation and training in the Department of Administration (DOA), Training and Development and others.

Corrective Action and Discipline

1. Conducted in a manner consistent with DOA, Government of Guam nondiscrimination laws.
2. Department of Administration, Human Resources

9. Performance Reviews

1. The Executive will be evaluated annually by the Executive Committee and increments may be considered every two years and is based on availability of funds.
2. The Program Coordinator IV will be evaluated annually and increments consistent with the DOA, Competitive Wage Act of 2014.
3. The Program Coordinator IV will annually evaluate the Program Coordinator I and increments may be considered every two years and is based on availability of funds.

10. USE OF INTERNET AND SOCIAL MEDIA FOR BUSINESS PURPOSES

GDDC staff must adhere to the policy on social media.

11. LEGAL

1. GDDC seeks legal advice, clarification, opinion, and other legal inquiries with the Office of the Attorney General.
2. Privacy – An explicit privacy policy requirement, specifying what information you will collect, why you are collecting it, how it will be used, and how long it will be kept on file.
3. ADA Compliance
4. Legal citations as applicable

12. COUNCIL RESPONSIBILITIES AND COMPLIANCE OF SOP

a. The Executive Director is responsible for ensuring the Program Coordinator IV comply with the SOP.
b. The Program Coordinator IV will ensure that their workplace employee(s) understand this SOP.
c. GDDC employees have the responsibility to understand and comply with this SOP.

What is a MHBG?

The MHBG is a program sponsored by SAMHSA. It provides funds and technical assistance. GBHWC goal is to use the funds to provide comprehensive, community-based mental health services to adults with serious mental illnesses and to children with serious emotional disturbances and to monitor progress in implementing a comprehensive, community-based mental health system.

What are some of the Purposes of a Block Grant?

* Grantees use the block grant programs for prevention, treatment, recovery support, and other services to supplement Medicaid, Medicare, and private insurance services. Specifically, block grant recipients use the awards for the following purposes:
  * Fund priority treatment and support services for individuals without insurance or for whom coverage is terminated for short periods of time.
  * Fund those priority treatment and support services that demonstrate success in improving outcomes and/or supporting recovery that are not covered by Medicaid, Medicare, or private insurance.
  * Fund primary prevention by providing universal, selective, and indicated prevention activities and services for persons not identified as needing treatment.
  * Collect performance and outcome data to determine the ongoing effectiveness of behavioral health promotion, treatment, and recovery support services.

CMHS 2017-2018

STATEMENT OF APPROPRIATIONS, ALLOTMENT, OUTSTANDING ENCUMBRANCES AND EXPENDITURES

AS400 ACCOUNT NUMBER: 5101H172300SE104

Certification as of: 5/30/2018

OBJECT CLASS/ CATEGORY	APPROPRIATION	YEAR TO DATE ALLOTMENT	YEAR TO DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	AVAILABLE FUNDS	UNALLOTED BALANCES	Projected Expenditures	Unobligated Funds
111 SALARIES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
112 OVERTIME	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
113 BENEFITS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
220 TRAVEL	$ 28,000.00	$ 28,000.00	$ 24,685.78	$ -	$ 3,314.22	$ -	$ -	$ 3,314.22
230 CONTRACTUAL	$ 150,000.00	$ 150,000.00	$ 34,592.08	$ 109,142.01	$ 6,265.91	$ -	$ -	$ 6,265.91
233 OFFICE SPACE RENTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
240 SUPPLIES	$ 21,342.00	$ 21,342.00	$ 8,987.71	$ 4,759.95	$ 6,355.36	$ -	$ -	$ 6,355.36
250 EQUIPMENT BELOW $500	$ 45,833.00	$ 45,833.00	$ -	$ 32,077.00	$ 10,545.58	$ -	$ -	$ 10,545.58
280 WORK REQUEST	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
290 MISCELLANEOUS	$ 5,724.00	$ 5,724.00	$ 1,000.00	$ -	$ -	$ -	$ -	$ -
450 CAPITAL OUTLAY	$ 56,000.00	$ 56,000.00	$ -	$ 52,309.42	$ -	$ -	$ -	$ -
701 INDIRECT COSTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
PROGRAM TOTALS	**$ 306,899.00**	**$ 306,899.00**	**$ 69,265.57**	**$ 198,288.38**	**$ 26,481.07**	**$ -**	**$ -**	**$ 26,481.07**
			$ 267,553.95		$ 294,035.02			
					$ -			

Substance Abuse and Mental Health Services Administration
FY2018 Mental Health Block Grant Final Allotments

State or Territory	FY 2017 Final Allotment	FY 2018 Final Allotment	Dollar Difference	Percentage Difference	FY 2018 10% Set Aside for Early Serious Mental Illness
Alabama	$7,766,238	$9,944,763	$2,178,525	28.05%	$994,476
Alaska	$1,130,485	$1,432,975	$302,490	26.76%	$143,298
Arizona	$12,914,921	$16,800,418	$3,885,497	30.09%	$1,680,042
Arkansas	$4,814,450	$6,188,920	$1,374,470	28.55%	$618,892
California	$74,183,108	$95,047,871	$20,864,763	28.13%	$9,504,787
Colorado	$8,845,273	$11,504,252	$2,658,979	30.06%	$1,150,425
Connecticut	$5,598,243	$7,163,951	$1,565,708	27.97%	$716,395
Delaware	$1,610,133	$2,071,177	$461,044	28.63%	$207,118
District Of Columbia	$1,223,382	$1,606,255	$382,873	31.30%	$160,626
Florida	$36,710,162	$47,760,158	$11,049,996	30.10%	$4,776,016
Georgia	$17,622,593	$22,785,809	$5,163,216	29.30%	$2,278,581
Hawaii	$2,982,957	$3,843,000	$860,043	28.83%	$384,300
Idaho	$2,573,572	$3,322,957	$749,385	29.12%	$332,296
Illinois	$20,529,098	$26,074,382	$5,545,284	27.01%	$2,607,438
Indiana	$9,532,616	$12,159,809	$2,627,193	27.56%	$1,215,981
Iowa	$4,279,421	$5,464,792	$1,185,371	27.70%	$546,479
Kansas	$4,026,493	$5,153,574	$1,127,081	27.99%	$515,357
Kentucky	$6,960,209	$8,889,372	$1,929,163	27.72%	$888,937
Louisiana	$6,530,287	$8,551,996	$2,021,709	30.96%	$855,200
Maine	$2,142,401	$2,747,999	$605,598	28.27%	$274,800
Maryland	$9,130,026	$11,767,081	$2,637,055	28.88%	$1,176,708
Massachusetts	$10,637,515	$13,623,503	$2,985,988	28.07%	$1,362,350
Michigan	$16,507,285	$20,985,212	$4,477,927	27.13%	$2,098,521
Minnesota	$7,976,879	$10,170,229	$2,193,350	27.50%	$1,017,023
Mississippi	$4,884,299	$6,238,247	$1,353,948	27.72%	$623,825
Missouri	$8,950,847	$11,439,169	$2,488,322	27.80%	$1,143,917
Montana	$1,632,975	$2,096,555	$463,580	28.39%	$209,656
Nebraska	$2,469,225	$3,169,571	$700,346	28.36%	$316,957
Nevada	$5,699,289	$7,429,423	$1,730,134	30.36%	$742,942
New Hampshire	$1,915,877	$2,457,638	$541,761	28.28%	$245,764
New Jersey	$14,781,050	$18,960,917	$4,179,867	28.28%	$1,896,092
New Mexico	$3,253,819	$4,126,614	$872,795	26.82%	$412,661
New York	$33,140,871	$42,087,347	$8,946,476	27.00%	$4,208,735
North Carolina	$15,155,252	$19,637,560	$4,482,308	29.58%	$1,963,756
North Dakota	$939,644	$1,119,569	$179,925	19.15%	$111,957
Ohio	$16,793,371	$21,303,633	$4,510,262	26.86%	$2,130,363
Oklahoma	$5,792,397	$7,314,940	$1,522,543	26.29%	$731,494
Oregon	$7,273,805	$9,641,002	$2,367,197	32.54%	$964,100
Pennsylvania	$18,762,518	$23,766,601	$5,004,083	26.67%	$2,376,660
Rhode Island	$1,961,141	$2,504,828	$543,687	27.72%	$250,483
South Carolina	$7,918,037	$10,250,425	$2,332,388	29.46%	$1,025,043
South Dakota	$1,144,445	$1,471,329	$326,884	28.56%	$147,133
Tennessee	$10,892,496	$13,945,858	$3,053,362	28.03%	$1,394,586
Texas	$43,471,820	$56,383,842	$12,912,022	29.70%	$5,638,384
Utah	$4,196,380	$5,462,823	$1,266,443	30.18%	$546,282
Vermont	$956,073	$1,220,345	$264,272	27.64%	$122,035
Virginia	$11,878,348	$15,355,573	$3,477,225	29.27%	$1,535,557
Washington	$12,579,513	$16,314,403	$3,734,890	29.69%	$1,631,440
West Virginia	$3,051,982	$3,840,977	$788,995	25.85%	$384,098
Wisconsin	$8,732,888	$11,122,581	$2,389,693	27.36%	$1,112,258
Wyoming	$642,205	$820,891	$178,686	27.82%	$82,089
American Samoa	$103,920	$133,896	$29,976	28.85%	$13,390
Guam	$306,899	$398,624	$91,725	29.89%	$39,862
Northern Marianas	$98,137	$128,971	$30,834	31.42%	$12,897
Puerto Rico	$6,902,140	$8,866,032	$1,963,892	28.45%	$886,603
Palau	$50,000	$52,395	$2,395	4.79%	$5,240
Marshall Islands	$135,308	$177,872	$42,564	31.46%	$17,787
Micronesia	$201,449	$259,243	$57,794	28.69%	$25,924
Virgin Islands	$198,568	$255,197	$56,629	28.52%	$25,520