OFFICE OF THE PEOPLE
SENATOR RÉGINE BISCOE LEE
SIKRITÅRIAN LIHESLATURAN GUÅHAN • I MINA'TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
LEGISLATIVE SECRETARY • 34TH GUAM LEGISLATURE

December 3, 2018

Acting Speaker Therese M. Terlaje
I Mina'Trentai Kuåttro Na Liheslaturan Guåhan
34th Guam Legislature

2018 DEC -4 AM 9:37

Re: Creation of Position from Guam Power Authority

Håfa Adai Acting Speaker Terlaje,

In compliance with Title 4 GCA, Chapter 6, §6303, Guam Power Authority has filed the enclosed documents, Resolution No. 2018-28, relative to creation of the Equipment Operator Superintendent position in the classified service and as a certified, technical and professional position.

It is hereby submitted to your office for posting as messages and communications on our legislative website.

Si Yu'os Ma'åse',

Senator Régine Biscoe Lee

Enclosures

Vice Speaker Therese M. Terlaje
34GL-18-2623
DEC 03 2018
Time: 4:59 pm
Received by:

2623

Chairperson, Committee on Innovation and Economic, Workforce, and Youth Development
Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910 | senatorbiscoelee@guamlegislature.org

GUAM POWER AUTHORITY

ATURIDÅT ILEKTRESEDÅT GUAHAN
P.O.BOX 2977 • HAGÅTÑA, GUAM U.S.A. 96932-2977

November 28, 2018

EXE/SDP/2019-22
MEMORANDUM

TO: Honorable Régine Biscoe Lee
Legislative Secretary, 34th Guam Legislature

FROM: General Manager

SUBJECT: **Filing of Creation of Position**
RE: Equipment Operator Superintendent (GPA)

In accordance with §6303 (d) of Title 4, Guam Code Annotated, transmitted herewith is a copy of Resolution No. 2018-28 adopted and approved by the Consolidated Commission on Utilities (CCU) on November 27, 2018, relative to the creation of the Equipment Operator Superintendent position in the classified service and as a certified, technical and professional position. This position is essential and critical to the Guam Power Authority in all facets of planning and coordinating all equipment operations work for GPA and its Vegetation Management Program.

Si Yu'os Ma'ase.

JOHN M. BENAVENTE, P.E.

Attachments

Office of the People
Senator Régine Biscoe Lee
Legislative Secretary
Date/Time: 11-28-18 @ 3pm
Initials:

GPA RESOLUTION NO. 2018-28

RELATIVE TO THE APPROVAL OF THE CREATION OF AN EQUIPMENT OPERATOR SUPERINTENDENT POSITION

WHEREAS, under 12 G.C.A. §8104, the Consolidated Commission on Utilities ("CCU") has plenary authority over financial, contractual and policy matters relative to the Guam Power Authority; and

WHEREAS, the Guam Power Authority ("GPA") is a Public Corporation established and existing under the laws of Guam; and

WHEREAS, the GPA General Manager requests the CCU to approve the creation of the Equipment Operator Superintendent position (Exhibit A); and

WHEREAS, the GPA General Manager requests the CCU to approve the classification standard of the Equipment Operator Superintendent position in the classified status; and

WHEREAS, Public Law 28-112 and 4 G.C.A. §6303(d) authorizes the creation in Autonomous Agencies and Public Corporations; and

WHEREAS, GPA Personnel Rules & Regulations as amended by Public Law 28-159 authorizes the CCU to amend, modify or add a position to the list of certified, technical and professional positions; and

NOW, THEREFORE BE IT RESOLVED, the Consolidated Commission on Utilities, as the Governing Body of the Guam Power Authority, does hereby approve and authorize the following:

1. The recitals set forth above hereby constitute the findings of the CCU.

2. The creation and the job classification standard for the Equipment Operator Superintendent position in the classified status is hereby approved and attached herein as Exhibit A.

3. The Equipment Operator Superintendent position is hereby added to the Certified, Technical and Professional list of positions at GPA.

4. The authorization of the Equipment Operator Superintendent position shall become effective December 28, 2018.

RESOLVED, that the Chairman certifies and the Board Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED AND APPROVED THIS 27th DAY OF NOVEMBER 2018.

Certified by:

JOSEPH T. DUENAS
Chairman
Consolidated Commission on Utilities

Attested by:

J. GEORGE BAMBA
Secretary
Consolidated Commission on Utilities

I, J. GEORGE BAMBA, Secretary for the Consolidated Commission on Utilities (CCU), as evidenced by my signature above do certify as follows:

The foregoing is a full, true, and accurate copy of the resolution duly adopted at a regular meeting of the members of Guam Consolidated Commission on Utilities, duly and legally held at a place properly noticed and advertised at which meeting a quorum was present and the members who were present voted as follows:

Ayes: 5

Nays: 0

Absent: 0

Abstain: 0

Equipment Operator Superintendent

NATURE OF WORK IN THIS CLASS:

Administers the programs and activities of the Equipment Operator section within the Transmission and Distribution Division of the Guam Power Authority. This position plans and coordinates all work involved in new pole installations, construction and maintenance related to work in the Overhead, Underground and Substation sections. This position also oversees the Vegetation Management Program within the Authority.

ILLUSTRATIVE EXAMPLES OF WORK: *(Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed.)*

Administers the programs and projects of the Equipment Operations section.

Plans and coordinates all equipment operations work (i.e. new installations, construction and maintenance) related to the Overhead, Substation and Underground sections of T&D and other divisions and departments as necessary.

Plans and coordinates all work orders and work clearances.

Manages the Vegetation Management Program.

Reviews, develops, and implements plans, policies and procedures to improve efficiency and effectiveness of the operator section; makes recommendations to T&D management.

Prepares, maintains and oversees O&M and CIP budget requests.

Performs other related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the standard principles, methods and techniques used in the operation of light, large and heavy equipment used the construction and maintenance activities within the Authority.

Knowledge of the hazards and safety practices in the operation of light, large and heavy equipment in the construction and maintenance of equipment operations.

Knowledge of the National Electric Code and National Safety Code.

Knowledge of heavy equipment operations, tractor with trailer, crane, auger, back-hoe, flatbeds, forklift, insulator washer, tractor mower, mulcher, chainsaw, etc.

Ability to plan, implement, and administer programs, projects and activities of the Equipment Operations section.

Ability to make decisions in accordance with laws, rules, regulations and protocols and to apply agency's policies.

Ability to apply and enforce safe work practices on the job.

Ability to evaluate operational effectiveness and recommend or implement changes in policies

and procedures to improve effectiveness.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally or in writing.

Ability to maintain records and prepare reports.

Skill in the safe operation of light, large, and heavy equipment.

MINIMUM EXPERIENCE AND TRAINING:

1) Seven (7) years of experience in the operation, construction and maintenance of utility equipment within the transmission and distribution system; including four (4) years supervisory and skill in the complex operation of large and heavy equipment.

2) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION:

Possession of a valid chauffeur's license.

Established: November 27, 2018

JOSEPH T. DUENAS, Chairman
Consolidated Commission on Utilities

GUAM POWER AUTHORITY
ATURIDÅT ILEKTRESEDÅT GUAHAN
P.O.BOX 2977 • HAGÅTÑA, GUAM U.S.A. 96932-2977

STAFF REPORT

I. REQUEST:

The General Manager of the Guam Power Authority petitions the Consolidated Commission on Utilities (CCU) to create the following positions in the classified service pursuant to Public Law 28-112:

- Equipment Operator Superintendent

II. AUTHORITY:

Public Law 28-159, Section 3(c) Amendment of Certified, Technical, and Professional Positions. Section 9, 4 GCA §6303 (d) states:

"Creation of positions in the Autonomous Agencies and Public Corporations.

(1) The petition of the head of an agency, department or public corporation listed in the first paragraph of 4 GCA §4105(a) of this Title to create a position shall include:

A. the justification for the new position;

Creation of the Equipment Operator Superintendent position is to oversee the day-to-day operations of the Equipment Operator section to support all facets of installation and maintenance work within the Transmission and Distribution Division. Within T&D, there are a combined (overhead & underground) total of 189 transmission lines, 1,638 distribution lines, 29 substations, and 67 distribution feeders. The Authority serves over 50,000 customers.

B. the essential details concerning the creation of the position; (see classification review below)

C. an analysis of the similarities and differences between the position to be created and positions listed pursuant to Title 4 GCA §4101.1.(d);

The Transmission and Distribution Division (T&D) is comprised of several sections: Administration, Overhead, Substation, Underground, Meter/Relay and Operators. The division is responsible for operation and maintenance of the Authority's overhead and underground power lines and associated hardware, substation equipment, energy/revenue meters and relay protective devices. The main functions of T&D are to provide new power installations, line extensions, work clearances, and miscellaneous power-related services to customers. Thus, the creation of the Equipment Operator Superintendent will be responsible to coordinate all efforts to support these functions. Further, this position is much needed towards the strategic goals of the Authority and fulfillment of its mission in support of our Island Wide Power System in order to continue its commitment towards operational efficiency and organizational effectiveness as we deliver reliable, quality service and affordability to our customers.

D. the position description; (see attached)

E. the proposed pay ranges and demonstration of compliance with §6301 of this Title;

The GPA's compensation plan was authorized by P.L. 28-159 and approved by the CCU in October 2007. The proposed compensation is in accordance with the Strategic Pay Plan Methodology.

F. a fiscal note as that term in described in 2 GCA §9101 et seq.; and any other pertinent information.

The Guam Power Authority is responsible for the funding availability for this position and is in compliance with all applicable laws, rules and regulations regarding the creation, filling and retention of positions in certified, technical and professional positions. The funding of this position has no financial impact to the General Fund.

(2) The petition shall be posted on the agency, department or public corporation's website for ten (10) days (Saturdays, Sundays and government of Guam holidays excepted). After the posting, the head shall forward the petition along with evidence of his compliance with 5 GCA §6303.1(a), to the governing board or commission who, if they approve the same, shall approve the petition by resolution and file the petition and resolution for records with the Director of Administration and the Legislative Secretary.

(3) No new position may be filled until after compliance with the provision of this section and thirty (30) days has elapsed from the date of filing with the Legislative Secretary."

III. METHODOLOGY:

Information was gathered from various public utilities associated with the American Public Power Association (APPA) and other utilities with comparable positions within the U.S. mainland. The information collected was used to analyze and develop the proposed job standards as they apply to the work performed at GPA. The staff reviewed the duties associated with the proposed creation as indicated in the position description form. In evaluating this position, the Strategic Pay Job Evaluation Methodology was utilized to determine the job evaluation points based on a total of twelve (12) measurement factors; Education, Experience, Complexity, Scope of Work, Problem Solving, Freedom to Act/Supervision Received, Work Environment, Physical Demands, Impact of Discretionary Decisions, Human Relations Skills/Contact, Authority Exercised, and Supervisory/Managerial Responsibility.

IV. SUMMARY/CLASSIFICATION REVIEW:

The creation of the Equipment Operator Superintendent position is necessary and critical to the Guam Power Authority as it will be directly responsible for the planning and coordination of all equipment operations work such as new installations, relocations, and removals in construction and maintenance related to the Overhead, Underground, and Substation sections. Additionally, the superintendent position will be responsible for coordinating efforts with other divisions within the Authority and outside agencies such as the Guam Waterworks Authority and the Department of Public Works. This position will oversee and manage the Vegetation Management Program such as scheduling of brush cutting maintenance, tractor mowing and tree trimming. The impact to creating a superintendent position is to minimize the outsourcing of this type of work.

Based on the proposed job standard for the Equipment Operator Superintendent position, the nature of work and minimum experience and training consist of:

This position is responsible for administering the programs and activities of the Equipment Operator section within the Transmission and Distribution Division. The proposed position requires:

1) Seven (7) years of experience in the operation, construction and maintenance of utility equipment within the transmission and distribution system; including four (4) years supervisory and skill in the complex operation of large and heavy equipment; or

2) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

V. RECOMMENDATION:

To approve the creation of the Equipment Operator Superintendent position in the classified service and add the position to list of the certified, technical and professionals (CTP) category of positions:

The proposed minimum and maximum range of compensation will be in accordance with the Strategic Pay Methodology, as follows:

2017 MARKET DATA (15th Market Percentile)	JE Points	Structural Adjustment MINIMUM			Structural Adjustment MAXIMUM		
		Base Salary	Grade	Step	Base Salary	Grade	Step
Equipment Operator Superintendent	927	71,080	M	2A	73,966	M	3A

Prepared by:

SANDRA D. PEREZ
Personnel Services Administrator

Concurred by:

BEATRICE P. LIMTIACO
Assistant GM, Administration

Approved by:

JOHN M. BENAVENTE, P.E.
General Manager

GUAM POWER AUTHORITY

ATURIDÅT ILEKTRESEDÅT GUAHAN
P.O.BOX 2977 • HAGÅTÑA, GUAM U.S.A. 96932-2977

GUAM POWER AUTHORITY
RECEIVED
BY: TIME: 2:10 pm
AUG 20 2018
GM124-8.18
EXECUTIVE OFFICE
POWER TO SERVE

August 16, 2018

MEMORANDUM

TO : General Manager

VIA : Assistant General Manager of Operations

FROM : Manager of Transmission & Distribution

SUBJECT : **Approval to Create a new T&D Section and Position**
RE: Equipment Operators Section and Equipment Operator Superintendent

We have analyzed the functions of our Equipment Operators (currently under our Overhead section) and have determined that their duties and responsibilities are not solely catered to Overhead. Below is a list of functions of our Equipment Operators:

Regular Functions:

- Install/relocate/remove power poles per specification listed on work order received from Engineering.
- Remove/install power poles per work order from Overhead supervisor.
- Change-out power poles damaged from auto collisions.
- Change-out power poles found to be unsafe to the community and public at large.
- Assist Overhead Crews and Troubleshooters with emergency change-outs of pole-mounted transformers.
- Obtained required work-clearances, prior to excavating and/or digging.

Additional Functions:

- Assist Underground with installation/relocation/removal power poles per specification listed on work order received from Engineering.
- Assist Underground with installation/relocation/removal of pad-mounted transformers.
- Assist Underground and Substation with oil spill clean-ups.
- Assist Substation with relocation of Mobil Substation.
- Assist Substation with transport of large equipment (i.e. power station transformers, breakers, radiator fins, etc.) from Substation Warehouse to designated work site.
- Assist Generation with installations/removals of large equipment (i.e. motors, pumps, generators, etc.)
- Assist Facilities with installations/removals of AC equipment.
- Assist Transportation with mechanical repairs that require rigging and/or lifting (i.e. bucket truck booms, etc.).
- Assist Guam Waterworks with deep-well pump repairs.
- Assist Department of Public Works with heavy equipment requirements.

In addition, with our purchased tractor mowers and dump trucks, Equipment Operators have been tasked to do the following:

- Mow areas below our power lines.
- Debris removal after completion of their tree trimming work done by Line Crews.

Through our analysis, we have concluded that it would beneficial to our operations if the Equipment Operators were separated from Overhead and placed into their own section within T&D, as well as have its own Superintendent to oversee the day-to-day operations.

For your review, we prepared the CSC Position Description, Organizational Chart and Functional Chart. Should these meet with your approval, we request that Human Resources proceed with completing the process to include an Equipment Operator Superintendent position into the Authority's Staffing List and proceed with the job announcement accordingly.

Your support in this matter is appreciated. Should you wish to discuss this matter, I am available at your convenience.

Anselmo M. Manibusan, Jr.

/attachments
xc: File

[✓] Approved
[ ] Disapproved

John M. Benavente, P.E., General Manager — **Date** 8/21/18

TRICOE, Graham,

Please have HR undertake actions necessary to implement.

Thanks

Equipment Operator Superintendent (Proposed)

NATURE OF WORK IN THIS CLASS:

Administers the programs and activities of the Equipment Operator section within the Transmission and Distribution Division of the Guam Power Authority. This position plans and coordinates all work involved in new pole installations, construction and maintenance related to work in the Overhead, Underground and Substation sections. This position also oversees the Vegetation Management Program within the Authority.

ILLUSTRATIVE EXAMPLES OF WORK: *(Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed.)*

Administers the programs and projects of the Equipment Operations section.

Plans and coordinates all equipment operations work (i.e. new installations, construction and maintenance) related to the Overhead, Substation and Underground sections of T&D and other divisions and departments as necessary.

Plans and coordinates all work orders and work clearances.

Manages the Vegetation Management Program.

Reviews, develops, and implements plans, policies and procedures to improve efficiency and effectiveness of the operator section; makes recommendations to T&D management.

Prepares, maintains and oversees O&M and CIP budget requests.

Performs other related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the standard principles, methods and techniques used in the operation of light, large and heavy equipment used the construction and maintenance activities within the Authority.

Knowledge of the hazards and safety practices in the operation of light, large and heavy equipment in the construction and maintenance of equipment operations.

Knowledge of the National Electric Code and National Safety Code.

Knowledge of heavy equipment operations, tractor with trailer, crane, auger, back-hoe, flatbeds, forklift, insulator washer, tractor mower, mulcher, chainsaw, etc.

Ability to plan, implement, and administer programs, projects and activities of the Equipment Operations section.

Ability to make decisions in accordance with laws, rules, regulations and protocols and to apply agency's policies.

Ability to apply and enforce safe work practices on the job.

Ability to evaluate operational effectiveness and recommend or implement changes in policies

and procedures to improve effectiveness.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally or in writing.

Ability to maintain records and prepare reports.

Skill in the safe operation of light, large, and heavy equipment.

MINIMUM EXPERIENCE AND TRAINING:

1) Seven (7) years of experience in the operation, construction and maintenance of utility equipment within the transmission and distribution system; including four (4) years supervisory and skill in the complex operation of large and heavy equipment.

2) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION:

Possession of a valid chauffeur's license.

Established: November 27, 2018

JOSEPH T. DUENAS, Chairman
Consolidated Commission on Utilities

EXHIBIT A

Revised: 05/97

Class Code _____

CIVIL SERVICE COMMISSION
POSITION DESCRIPTION QUESTIONNAIRE

I. IDENTIFICATION

Official Position Title: Equipment Operator Superintendent

Official Position No.: _____

Job

Location: Guam Power Authority (Department/Agency) Transmission & Distribution (Division) Equipment Operators (Section/Unit)

Name: _____ (Last) (First) (Middle Initial)

Pay Grade: _____ [X] Classified [ ] Unclassified [ ] Position Vacant

Supervisor: Enrique V. Quidachay (Name of Direct Supervisor) Assistant Manager of T&D (Title of Supervisor)

II. DESCRIPTION OF DUTIES

Duty NO. or % of Time	**ESSENTIAL FUNCTIONS:** Organize and list duties and responsibilities that **MUST** be performed. List duties in one of the formats below. (1) The daily work assignments, beginning with the first duty and ending with the last duty for the day. (2) Percentage of time and show % for each (total % equals 100%). (3) Order of importance, beginning with the most important. Mark (√ or X) one format only: [ ] (1), [X] (2), [ ] (3)
15%	Oversee the day to day operations of the Equipment Operators section. To include administrative work – reports, maintenance programs, timesheets, JDE/CMMS work-orders, emails, memorandums and employee recognition programs.
5%	Enforce the Authority's policies, regulations, rules and procedures, to include all Division SOPs, Safety rules, procedures and protocol, National Electrical Code and National Safety Code.
10%	Plan and coordinate all Equipment Operators work (i.e. new installations, construction and maintenance) related to Overhead, Substation and Underground. Inclusive of work scheduled and coordinated to assist Generation, Facilities, Transportation, Warehouse and other government agencies (i.e. Guam Waterworks Authority, Department of Public Works, etc.) When directed, prepare weekly, monthly or quarterly schedules for submission to Managers.
10%	Plan and coordinate all GPI work orders from Engineering. Obtain all required Work-Clearances (i.e. Docomo, GTA, Parks & Recreation, Historic Preservation Division) prior to start of work.
10%	Review schedule outages. Ensure attached documents are included; Manpower/Equipment/Material availability One-Line diagram, Clearance Request, Outage Announcement and OT Request form, when applicable. Ensure Supervisor receives Switching Orders from Chief Dispatcher. Ensure work is completed properly and within allotted schedule time.
10%	Manage Vegetation Management work (i.e. both contract and maintenance). Schedule bush-cutting maintenance, tractor mowing and tree trimming - inspect work completed. Oversee Contractors reports and invoices. Ensure debris are removed from work-sites on the same day – no more that 2-days.
5%	Review Trouble Reports related to vegetation received from PSCC. Compile and maintain a monthly report and submit to Managers, when requested. Analyze effect ways to minimize trouble reports related to vegetation and submit to Managers for review.
5%	Analyze and evaluate Equipment Operators policies and procedures to determine ways to improve efficiency and effectiveness; prepare recommendations for submittals to T&D Management for review and approval.
2%	Monitor tract subordinate leave balances (i.e. annual. Sick, and CT) and schedule excessive leave - to avoid shortage of man power. Instruct Supervisor(s) to take corrective action when necessary (i.e. excessive absenteeism, etc.).

2%	Track and maintain a file on subordinates' annual physicals, D.O.T. certifications, and Drivers Licenses, to ensure renewals are scheduled prior to expiration.
2%	Monitor and evaluate Supervisor(s) work performance. Conduct quarterly and annual evaluations – acknowledge good performance and discuss/guide where improvement is needed. Review all Equipment Operators quarterly and annual evaluations submitted by Supervisor(s). Assess for fairness and verify that ratings of a 1, 4 or 5 are appropriately justified.
2%	Ensure employees attend mandated training sessions coordinated by Safety and Human Resources (i.e. Accident & Injury, 10-Hour OSHA Safety Awareness, First-Aid/CPR, Drug Free Workplace Policy & Procedures, etc.)
2%	Coordinate training programs with Human Resources and Safety on the following equipment operations: crane, tractor with low-boy trailers, derrick, auger, back-hoe, mulcher, tractor mower, insulator washer, etc.).
2%	Coordinate Arborist Training and Certification programs with Human Resources. To allow employees to learn the appropriate way cut tree branches away from power lines and equipment – in an effort to effectively reduce unscheduled outages.
10%	Manage O&M and CIP approved fiscal year budgets. Maintain expenditures within a +/- 10% ratio of approved budget. Maintain a file of sections requisitions and purchase orders. Monitor and track expenses on all open purchases and contracts. Monitor and track expenses for each Object Code, to include budget transfers. Monitor and track subordinates overtime expenses. Provide Budget reports to Managers, when requested.
2%	Prepare O&M and CIP fiscal year Budget Requests. Justify budget requests per Object Codes. Ensure budget requests are in correlation with Division's KPIs and goals. Ensure Budget Requests are submitted on or before deadline set by the Managers.
2%	Conduct staff meetings. Review safety procedures, equipment and vehicle operations, relay information from Management, etc.
1%	Attend meetings when required (GM Briefing, AGMO Briefing, bid, safety, tailgate, etc.)
2%	Coordinate and perform community services for Government Agencies, Private Entities, and the General Public. Educational demonstrations and/or exhibitions, install/remove flags, Christmas festivals, field lights, court lights, etc.
1%	Other related duties deemed necessary to ensure productivity of the Equipment Operators section and the Division as a whole.
	NON-ESSENTIAL OR ADDITIONAL FUNCTIONS: List duties and responsibilities not listed above that may be performed, as assigned.
	Conduct interviews for new applicants seeking employment with the Authority. Inclusive of reviewing applications for qualifications, skills and experiences of applicant with designated Interview Panel Members.
	Perform other related duties (i.e. Liberation activities, Labor Day activities and etc.)

III. CONTACTS: Departments, agencies and individuals you deal with during the course of your daily activities.

A. Within your department / agency. Mark (X or √) one box:		
[ ] None	[ ] Up to 15% of total working hours	
	[ ] 15 – 50% of total working hours	[**X**] Over 50%
B. Outside your department / agency. Mark (X or √)		
[ ] None	[ ] Up to 15% of total working hours	
	[**X**] 15 – 50% of total working hours	[ ] Over 50%

IV. SUPERVISION RECEIVED: How closely is the employee's/jobholder's work reviewed by the direct supervisor? Mark (X or √) one correct response.

[ ]	Detailed and specific instructions / procedures received or followed for each assignment.
[ ]	General Supervision – Routine duties are performed with minimal supervision. Standard practices or procedures allow employee to function alone at routine work. Supervisor makes occasional check of work while in progress. Work is reviewed upon completion.
[ ]	Direction – Receives guidance about general objectives in most of the tasks and projects assigned; determines methods, work sequence, scheduling and how to achieve objectives of assignments; operates within policy guidelines. (Generally applicable to skilled professionals, supervisors and managers.)
[**X**]	General Direction – Receives very general guidance about overall objectives; work is usually quite independent of others; operates within division or department policy guidelines, using independent judgment in achieving assigned objectives. (Generally applicable to managers / administrators in large and complex organizations and to department / agency heads and their first assistants.)

V. SUPERVISION EXERCISED: The employee/jobholder supervises other employees. List the number of employees supervised, their position titles, and a brief description of their responsibilities.

Number Supervised	Position Title	Description of Responsibilities
1	Equipment Operator Supervisor	Supervise personnel performing work on Equipment Operators operations, enforce the Authority's policies, rules and regulations, generate JDE/CMMS work-orders, and etc.
2	Equipment Operator Leader II	Leads and performs skilled work in the installation, maintenance and repair of Equipment Operators operations.
4	Equipment Operator IV	Perform skilled work in the installation, maintenance and repair of Equipment Operators operations.
1	Equipment Operator III	Perform skilled work in the installation, maintenance and repair of Equipment Operators operations.

VI. EQUIPMENT: List the equipment (pickup truck, welder, crane, etc.), office machines (word processor, calculator, copying machine, etc.), or any other machines, tools or devices that are used on a regular and continuing basis. Show what percentage of the regular workday is spent using each.

TOOLS / EQUIPMENT	PERCENT (%) OF TIME FOR EACH
Pick-Up Truck or SUV Vehicle	25%
Desk Top Computer, Laptop Computer, Copier, Facsimile and Calculator.	35%
ShoreTel 510 Phone and VHS Radio	25%
Personnel Protective Equipment	5%
Equipment (tractor with trailer, crane, auger, derrick, back-hoe, flatbed, forklift, etc.)	5%
Other Equipment (insulator washer, tractor mower, mulcher, chainsaws, etc.)	5%

VII. JOB REQUIREMENTS

[ ] Mark (√ or X) here if jobholder is unable to complete this section. The direct supervisor will then complete this section for the jobholder.

A. MINIMUM QUALIFICATION REQUIREMENTS: List the minimum experience and training a qualified applicant must have before employment.

1. WORK EXPERIENCE: List the general, specialized and/or supervisory / management work experience needed and how much (in months and/or years). If none, mark (√ or X) "No work experience required."	
[ ] No work experience is required.	
General:	6 years
Experience in the operation of equipment, including four years in the skill operation of larger and heavy equipment.	
Specialized:	
Supervisor / Management:	4 years
Four (4) years in a supervisory or an administrative Capacity or any equivalent combination	
of experience, training and education which Provides the minimum knowledge, abilities and	
skills.	
If no work experience is required, list the knowledge, abilities and skills a qualified applicant needs before employment to perform the essential job functions.	

2. FORMAL EDUCATION OR TRAINING:
Mark (√ or X) the **most** applicable education level required.

a. [ ] Below High School – Show Number of Years
b. [**X**] High School Graduation / GED
c. [ ] Vocational / Technical School

Show specific training that is required by this position.

_____

_____

_____

d. [ ] Some College

Show number of [ ] Semester Hours _____ or [ ] Quarter Hours _____.

Show specific courses required by the essential functions of this job.

_____

_____

_____

e. College Degree (Show major area of study required.)

[ ] Associate's : _____

[ ] Bachelor's: _____

[ ] Master's: _____

[ ] Beyond Masters: _____

3. **CRITICAL SKILLS / EXPERTISE:** List specialized skills or specialization needed to perform essential functions.

4. **LICENSE, REGISTRATION OR CERTIFICATION:** List possession of required license, professional registration/certification needed to perform essential functions.
Valid Guam Driver's License (Type ABC)
DOT Certification

B. MENTAL / VISUAL, PHYSICAL, AND ENVIRONMENTAL JOB REQUIREMENTS:

1. Mark (√ or X) the most appropriate physical requirement(s) for the job.

[ ]	Sitting	The job requires the employee to sit in a comfortable position most of the time. The employee can move about.
[ ]	Sitting	Employee is required to sit for extended periods or time without being able to leave the work area.
[X]	Sitting/Standing/Walking	The employee is required to sit, stand, walk most of the time.
[X]	Climbing	Employee is required to climb ladders or scaffolding or to climb and work in overhead areas.
[X]	Lifting	Employee is required to raise or lower objects from one level to another regularly.
[X]	Pulling and/or Pushing	The job requires exerting force up to 1 - 5 pounds on a regular basis to move the object to or away from the employee.
[X]	Carrying	The employee is required, on a regular basis, to carry objects in his or her arms or on the shoulder(s).
[X]	Reaching	The employee is regularly required to use the hands and arms to reach for objects.
[X]	Stooping and Crouching	The employee is regularly required to bend forward by bending at the waist or by bending legs and spine.
[X]	Crawling	Employee is required to work in a confined space and/or to crawl and move about on his or her hands and knees.
[X]	Speaking	The job requires expressing ideas by the spoken word.
[X]	Listening	The job requires the perception of speech or the nature of sounds in the air.
[X]	Other	Describe the requirement. Employee may be required to shovel gravel or dirt out of holes dug. In preparation for pole installations or removal. Or to fill holes (due to pole removal) for the safety of public at large.

2. Mark (√ or X) the most appropriate mental / visual requirement for the job.

[ ]	General Intelligence (typical requirement for machine operators, office staff, etc.)
[ ]	Motor Coordination Skills (typical for automotive mechanic, painter, etc.)
[X]	Coordination of Eyes, Hands, and Feet (typical for tractor trailer driver, fire fighter, line electrician, etc.)
[ ]	Verbal Intelligence (typical for counselors, customer service representatives, etc.)
[ ]	Numerical Intelligence (typical for an accounting clerk, cargo checker, etc.)

[ ] Other:

_____

_____

_____

3. The job's most appropriate work environment and the weather exposure.

Show what percent of a typical workday is spent.
(Select one response only)

50 % Indoors in a comfortable temperature-controlled environment (for instance, in an office).

5 % Indoors in a non-temperature-controlled environment (such as an open garage, storerooms and warehouses, etc.)

15 % Outdoors exposed to changing weather conditions (for instance, rain, sun, wind, etc.)

30 % Outdoors but in an enclosed vehicle protected from extreme weather conditions.

4. Other physical working conditions

[ ] Mark (X or √) if none of the following is applicable.

Show what percent of a typical workday this position is exposed to:

25 % Air contamination (i.e., dust, fumes, smoke, toxic conditions, disagreeable odors).

5 % Vibration (i.e., operating jackhammer, impact wrench).

5 % Noise (Exposure at a level enough to cause bearing loss or fatigue).

5 % An improperly illuminated or awkward and confining work space.

5 % Working above ground level where the chance of falling exists (i.e., on ladders, rooftops, bucket trucks, scaffolding).

10 % Lifting or carrying items or objects. Describe item/object and weight:

chainsaws, shovels, slings, tackle blocks

_____

25 % Heat. Describe source and degree of high temperature.

outdoor exposure

_____

10 % Cold. Describe source and degree of cold temperature:

inclement weather

_____

10 % Other hazards. Describe:

environmental hazardous (i.e. oil clean ups).

_____

5. Describe the working conditions that are irregular or unusual for the job and show frequency of exposure.

[ ] Mark (X or √) if not applicable.

CONDITION	FREQUENCY OF EXPOSURE
High winds, heavy rain and/or lightning.	During stormy weather.

C. Work Schedule/Hours – Mark (√ or X) the most appropriate work schedule/hours for the job.

[ ] Regular – Standard Eight (8) hours daily, Monday – Friday
[ ] Irregular – Shift work – A 24-hour work operation.
[**X**] Regular / Irregular – Overtime hours with overtime pay entitlement

State Purpose and Total Hours required per pay period:

Emergency call-out by Manager or PSCC Dispatcher (4-8hrs), IWPS restoration (6-12hrs) or scheduled maintenance work (4-hrs).

[ ] Regular / Irregular – Overtime hours without overtime pay entitlement

State Purpose and Total Hours required per pay period:

The information given on this position is complete and correct.

Signature of Employee

Date

VIII. SUPERVISOR'S REVIEW

IMPORTANT: This Block To Be Filled Out Only By The Direct Supervisor

a. (1) Has the employee correctly stated his or her official payroll position title?

[ ] Yes [ ] No

(2) If not, what is the correct title? _____

b. (1) Are the employee's statements about the duties of his/her position and the supplementary information complete and accurate?

[ ] Yes [ ] No

(2) If not, what additions, deletions or corrections should be made? (Refer to block and page)

_____

_____

_____

c. What positions under your supervision perform the same essential functions Give name and title:

Name	Title
Ivan Shiroma	Power System Superintendent
Vincent Pangelinan, P.E.	Power System Superintendent
Anthony Ishmael	Meter/Relay Superintendent

d. Does this position require (mark one)

[ ] Immediate supervision on a regular basis,

[ ] Immediate supervision only for new/complex tasks, or

[**X**] Little immediate supervision.

e. Does the employee participate in (mark those appropriate) the

[**X**] Formulation, [**X**] Interpretation, and/or [**X**] Application of Agency/Department policy. Give examples:

Formulation: Budget Proposals, Test results

Interpretation: GPA SOP, AP and regulations

Application: GPA SOP, AP and regulations

_____

f. The employee (mark one)

[ ] Performs routine, well-defined tasks,

[ ] Performs moderately complex tasks requiring moderate knowledge of Agency's/Department's work; or

[**X**] Performs complex tasks requiring extensive knowledge of Agency's/Department's work.

I certify to the accuracy of the description of duties, responsibilities and organizational relationships provided herein; further, that the position is necessary to carry out government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes on the use of public funds. The false or misleading statement may constitute violations of such statutes or their implementing regulations.

Signature of Immediate Supervisor — Date: 6/29/18

Signature of Department/Agency Head — Date: 6-29-18

May 12, 1997

IX.

Human Resources Office Review:

Date: _____

Reviewed by: _____ _____
Position Title Name

Classification Correct: [ ] Yes [ ] No

If not, corrective action taken: (Attach copy of review made)

_____

_____

Approved by: _____ _____
Personnel Services Administrator Date

Civil Service Commission Post-Audit:

Date: _____

Reviewed by: _____ _____
Position Title Name

Classification Correct: [ ] Yes [ ] No

If not, corrective action taken: (Attach copy of review made)

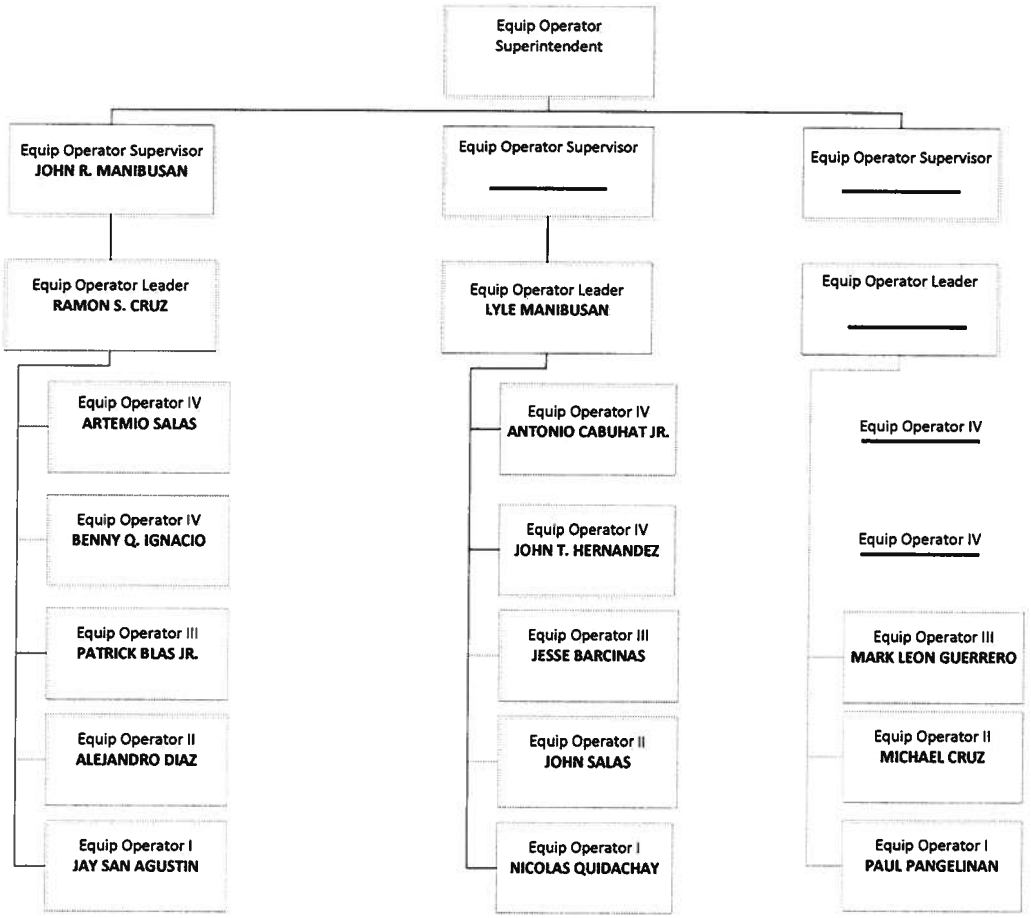
_____

_____

Revised: 11/14/2018

T&D
Equipment Operators Section

PROPOSED



HEAVY EQUIPMENT

Backhoe = 2
Crane 25 tons = 1
Crane 40 tons = 1
Derrick = 1
Dump Truck = 3
Flatbed = 1
Gooseneck Trailer = 3
Pressure Digger = 3
Side Mower = 3
Backhoe Trailer = 2
Tractor = 2

TRANSMISSION & DISTRIBUTION FUNCTIONAL CHART

Transmission & Distribution consists of six sections: Administration, Overhead, Substation, Underground, Operators, and Meter/Relay. The division operates and maintains the Authority's overhead and underground power lines and associated hardware, substation equipment, energy/revenue meters and relay protective devices. In addition to providing new power installations, line extensions, work clearances and miscellaneous power-related services to customers.

OVERHEAD

SERVICE CREW
New installations of permanent and temporary power; the installation and removal of line guards, provide overhead work clearances and vegetation trimming.

CONSTRUCTION CREW
Installation of overhead line hardware and equipment (Plant Improvement); relocate overhead line hardware and equipment (Plant Extension); infrared repairs and vegetation trimming.

MAINTENANCE CREW
Repair or replace overhead power lines; remove or replace defective overhead line; remove or replace corroded hardware; infrared repairs and vegetation trimming.

TROUBLESHOOTERS
First responders for trouble calls from PSCC; streetlight repairs; installation of new streetlights; removal/relocation of streetlights; provide emergency overhead work clearances; infrared repairs and vegetation trimming

COLLECTORS & ROUTERS
Installation and replacement of collectors and routers island wide.

UNDERGROUND

CONSTRUCTION
New installations of permanent and temporary power; install underground hybrid system; install underground line hardware and equipment (plant improvement); relocate underground line hardware and equipment (plant extension); provide underground work clearances and vegetation trimming.

MAINTENANCE
Repair or replace underground and overhead power lines; remove or replace defective underground and overhead line equipment; remove or replace corroded hardware; maintenance of underground hybrid system; infrared repairs; vegetation trimming.

STREETLIGHTS
Underground repairs for streetlights; new underground installation of streetlights; removal/ relocation of underground streetlights.

EMERGENCY RESPONSE
First responder for trouble calls from PSCC; provide emergency underground work clearances and oil spill clean-up.

COLLECTORS & ROUTERS
Installation and replacement of collectors and routers island wide.

SUBSTATION

FIELD MAINTENANCE WORK
Refurbishment and preventive maintenance on power transformers; refurbishment and preventive maintenance on circuit breakers; maintain battery bank systems; replace defective or corroded substation equipment; maintain substation structures and equipment; repair infrared findings/loose contact points; electrical test substations equipment and preventive maintenance switches.

OPERATIONAL WORK
Operate pole-top switches; operate circuit breakers and disconnect switches; voltage adjustments via transformer LTC; routine station inspections and verify DC systems.

SHOP WORK
Repair transformers (pole/pad mounted); repair circuit breakers; repair radiator fins; shift transformer connections for correct voltage requirements; test distribution transformers; prepare and maintain salvaged equipment awaiting disposal; maintain substation warehouse facilities and equipment; manage inventory of stocked materials and equipment onsite; insulation test of rubber gloves and sleeves.

EMERGENCY RESPONSE
Switching per PSCC; oil spill clean-up; repair power transformer oil leaks; respond to under-frequency outages; respond and troubleshoot alarms on station equipment.

OPERATORS

Operates all heavy equipment of the Authority including cranes, tractors, trailers, dump trucks, mulchers, boom mowers, backhoes, diggers, and derricks.

INSTALLATION WORK
Installation of new power poles. Relocation and removal of existing power poles based on Engineering designs, and maintenance requirements. Assist with change outs of pole mounted and pad mounted transformers.

MAINTENANCE WORK
Removal of unused power poles. Assist with oil spill clean-up. Conduct vegetation trimming, mowing, mulching, and debris disposal. Transportation of mobile substation. Transportation of concrete poles, transformers, breakers, radiators, and other large equipment.

SUPPORT OF OTHER DIVISIONS
Support Generation with installation or removal of motors, pumps, generators, and other large equipment.

Support Facilities with installation or removal of large air conditioning equipment.

Support Transportation with mechanical repairs that require rigging and lifting.

Support Guam Waterworks with deep well pump repairs by providing crane support and installation assistance.

Updated: 8/22/2018

TRANSMISSION & DISTRIBUTION FUNCTIONAL CHART

Transmission & Distribution consists of six sections: Administration, Overhead, Substation, Underground, Operators, and Meter/Relay. The division operates and maintains the Authority's overhead and underground power lines and associated hardware, substation equipment, energy/revenue meters and relay protective devices. In addition to providing new power installations, line extensions, work clearances and miscellaneous power-related services to customers.

RELAY SHOP

MAINTENANCE
Maintenance on transmission and distribution line relays; maintenance of transformer protection; maintenance on current/voltage power transformers and bud/generator protection; station check SEL-Meter/Relays; conduct trip test on protection relays; update/revise relay settings—per engineering; maintenance on communication cables and GPS; maintenance on POTT schemes and transformer alarms/trip. Meter investigations; work clearances.

RELAY PROTECTION
Prepare existing and new As-built on relay protection, finalize into Auto-Cad program; fabricate and install relay control panel; inclusive of control wires, devices and cables; conduct functional testing on all newly installed equipment, wires, devices and cables.

EMERGENCY RESPONSE
First responder—per PSCC Control Dispatcher for switching and/or troubleshooting duties.
Record island-wide power supply (IWPS) relay protection system and provide findings to PSCC; review and analyze relay protection system failure causes and events; provide reports to Engineering; download and record relay actions.

SMART GRID/SUBSTATION AUTOMATION
System stability, reliability and protection upgrades; upgrade 115kV—480V indoor and outdoor Cabras switchyard; commission relay protection system at Cabras switchyard—per Engineering specifications; substation automation.

METER SHOP

NEW INSTALLATION
Installation of single phase and three phase power meters; and wiring of CT type meters, meter sockets, test switches and potential and current transformers. Installation of 13.8kV & 34.5 kV primary metering. Wiring of 2.5 amp type meter provisions

MAINTENANCE
Maintenance on residential, commercial, and government meter installations. Conduct load analysis on CT type single phase and three phase customers. Calculate and verify wiring and connections inside meter socket and cabinets; provide work clearances on corroded metering provision. Replace and rewire CT type meters; conduct meter investigations and troubleshooting

SUBSTATION METERING
On the 1st and 15th of every month, download and manually read meter data for Generation, Substation, Navy, and other designated sites. Download data from 13.8kV-115kV meters for totalizing and billing purposes. Upload data files from Q220/Q1000/SEL 734-735 meters; aggregate data to be sent to Accounting for billing.

OTHER FIELD WORK
- Perform field work for meter change outs due to non-communicating smart meters—disconnection, reconnection, terminations. Meter turn on with & without meters (NI4 & NI5)
- Meter change outs (discrepancies & customer requests)
- Perform opt out customer meter readings once a month
- Assist RPS (T15)
- Assist Engineering w/energy logger installations.
- Remove terminated streetlights

SHOP DUTIES
Coordinate, prepare, package, and receive L+G RMA/RA meters and update the data base.

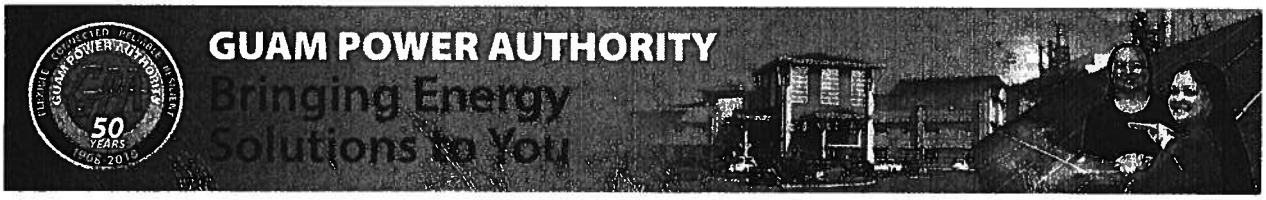
Test, reprogram and update DCW's (data control word) on smart meters. Import meter manufacturer file for smart meters; import xml files for new meters to Command Center for meters to be recognized; update status on tested meters to inventory for meter issuance.

Account for all meters issued and received from field crews on the meter database. Logging in all meter issues, salvaged meter turn ins, seals, straps, meter data, CTs & change outs

Issue current transformers to private contractors for new installation. Maintain meter laboratory facility and test equipment. Manage inventory on meters and seals.

Lock documents for new Installation, work clearance, termination/removals, relocation of meter, net metering, 3phase metering.

Updated: 8/22/2018



HUMAN RESOURCES | PETITIONS

Creation of Position - Equipment Operator Superintendent.GPA (http://guampowerauthority.com/gpa_authority/careers/documents/CREATION-EquipmentOperatorSuperintendent.GPA.pdf)

Site Feedback (mailto:gpawebmaster@cardandcard.com) Internet Policy (http://guampowerauthority.com/special/internet_policy.php) Guam Power Authority All rights reserved

GUAM POWER AUTHORITY

ATURIDÅT ILEKTRESEDÅT GUAHAN
P.O.BOX 2977 • HAGÅTÑA, GUAM U.S.A. 96932-2977

MEDIA NOTICE

The Guam Power Authority petitions the Consolidated Commission on Utilities (CCU) the following:

CREATION OF POSITION: (Classified)
Equipment Operator Superintendent

This petition is in compliance with 4 GCA, Chapter 6, §6303 (d) (added by Public Law 28-112). The petition is also required by 4 GCA. §6205 and §6303 as public documents for the purposes of 5 GCA, Chapter 10, Art. 1 (Sunshine Law).

For more information, please visit the Guam Power Authority's website at www.guampowerauthority.com/gpa_authority/careers/gpa_petitions.php or you may contact the Human Resources Division at 648-3130.

John M. Benavente, P.E.
General Manager

Sandi D Perez

From: Artemio S Perez
Sent: Thursday, November 15, 2018 2:37 PM
To: Sandi D Perez
Cc: Heather P. Tajalle; Patricia L. Diego
Subject: FW: Media Notice for New Position
Attachments: Media Notice New Position FY2019.pdf

FYI

From: Artemio S Perez
Sent: Thursday, November 15, 2018 12:55 PM
To: Choice Broadcasting News Desk <news@boss104.gu>; KTKB News Desk <arnold@ktkb.com>; 'Bendicion Sablan' <traffic@joyfmradio.net>; 'Matt' <matt@joyfmradio.net>; 'Production' <production@joyfmradio.net>; 'Request Line' <request@joyfmradio.net>; 'AM 800 KTWG' <am800guam@gmail.com>; 'KISH FM' <kishfm102.9@gmail.com>; 'KSTO FM' <kstofm@gmail.com>; 'KSTO KISH' <kstokish@gmail.com>; 'L Dahilig' <ldahilig@gmail.com>; 'Lewie Tenorio' <lewie.tenorio@gmail.com>; 'Sandra Cruz' <scruz.kstokish@gmail.com>; 'Jesse Lujan' <jessthebuzz@gmail.com>; 'Kin' <kin@kuam.com>; 'KUAM Reporters' <reporters@kuam.com>; 'Nestor Licanto' <nestor@kuam.com>; 'Robert Clarke' <robert@kuam.com>; 'Sabrina Salas' <sabrina@kuam.com>; 'michael.knight@choicebroadcast.net'; Ray Gibson <Raygibsonshow@gmail.com>; Lara Ozaki <lifestyleeditor@glimpsesofguam.com>; 'Maureen Maratita' <publisher@glimpsesofguam.com>; 'MBJ Front Desk' <glimpses@glimpsesofguam.com>; 'MBJ Reporter 4' <reporter4@glimpsesofguam.com>; Meghan (businesseditor@glimpsesofguam.com) <businesseditor@glimpsesofguam.com>; Duane George <dmgeorge@guampdn.com>; Jerrick P. Sablan <jpsablan@gannett.com>; 'PDN News Room' <news@guampdn.com>; 'Steve Limtiaco' <slimtiac@guampdn.com>; Andrea Pellacani <andrea@spbguam.com>; Jeff Marschesault <jeffrey@spbguam.com>; Jolene Toves <jolene@spbguam.com>; Joycelynn Atalig <joycelynn@spbguam.com>; K57 News Bureau <news@k57.com>; Patti Arroyo <parroyo@spbguam.com>; Phillip Leon Guerrero <phill@spbguam.com>; 'Daily Post News Desk' <reporters@postguam.com>; 'John O'Connor' <john@postguam.com>; Kevin Kerrigan <kevin@postguam.com>; Louella Losinio <louella.losinio@gmail.com>; 'Marianas Variety Editor' <editor@postguam.com>; Norman Taruc <digitaleditor@postguam.com>; 'George Ross' <gross@twr.org>; 'Grant Hodgins' <ghodgins@twr.org>; 'Mike Sabin' <msabin@twr.org>
Cc: 'Patricia L. Diego (pldiego@gpagwa.com)' <pldiego@gpagwa.com>
Subject: Media Notice for New Position

All:

Please find attached media notice on subject matter.

GPA Communications Office

Disclaimer Notice: The information contained in this communication is intended solely for the use of the individual or entity to whom it is addressed and others authorized to receive it. It may contain confidential or legally privileged information. If you are not the intended recipient you are hereby notified that any disclosure, copying, distribution or taking any action in reliance on the contents of this information is strictly prohibited and may be unlawful. If you have received this communication in error, please notify us immediately by responding to this email and then delete it from your system. Guam Power Authority is neither liable for the proper and complete transmission of the information contained in this communication nor for any delay in its receipt.

Sandi D Perez

From:	Bernadette Lou Sablan
Sent:	Wednesday, November 21, 2018 10:06 AM
To:	Artemio S Perez; GUAM LEGISLATURE (speaker@guamlegislature.org); Charlene Calvo (charlene.calvo@ipehq.com); Gerardo Gambirazzio (gerardo.gambirazzio@fe.navy.mil); Guam Post (admin@postguam.com); Heidi Ballendorf; Jessica Peterson (webmaster@theguamguide.com); Jessy Gogue (ocp.mayor@gmail.com); John O'Connor (john@postguam.com); John S. Aguon (johnsaguon@gmail.com); Kevin Kerrigan (kevin@postguam.com); Kim Garrido; KStereo (kishfm102.9@gmail.com); KStereo (kstokish@gmail.com); Louella Losinio (louella@postguam.com); Manny Apuron; Mar-Vic Caqurangan ; Melvyn K. Kwek; Nestor Licanto (nestor@kuam.com); Pacific News Center (news@k57.com); Patricia L. Diego; Patty Arroyo (parroyo@k57.com); PDN Newsroom (news@guampdn.com); Sabrina Salas (sabrina@kuam.com); Tano, Kevin (KTano@guam.gannett.com); Telena Nelson (senatortcnelson@gmail.com); Therese Terlaje (senatorterlajeguam@gmail.com)
Cc:	CCU Board Members; Distribution A; Distribution B; 'gwamanagement@guamwaterworks.org'; 'gwamanagers@guamwaterworks.org'; SupportStaff List; Ann Borja - GWA; lizg@guamwaterworks.org; Antoinette Acfalle; Karla Tydingco
Subject:	GOVERNMENT MEETING NOTICE: / CCU MEETING NOVEMBER 27, 2018 / FIRST NOTICE
Importance:	High

ATTN: GOVERNMENT MEETING . . .

CONSOLIDATED COMMISSION ON UTILITIES

NOTICE OF REGULAR MEETING

FOR

GUAM POWER AUTHORITY

AND

GUAM WATERWORKS AUTHORITY

At 5:30 p.m., TUESDAY, NOVEMBER 27, 2018

VENUE:
CCU Conference Room
3rd Floor, Gloria B. Nelson Public Service Bldg.,
Rte 15, Mangilao

The AGENDA will be sent to the media in advance of the meeting and will include the following CREATION OF POSITION described below:

GUAM POWER AUTHORITY

ATURIDÅT ILEKTRESEDÅT GUAHAN
P.O.BOX 2977 • HAGÅTÑA, GUAM U.S.A. 96932-2977

MEDIA NOTICE

The Guam Power Authority petitions the Consolidated Commission on Utilities (CCU) the followir

CREATION OF POSITION: (Classified)
Equipment Operator Superintendent

This petition is in compliance with 4 GCA, Chapter 6, §6303 (d) (added by Public Law 28-112). T petition is also required by 4 GCA. §6205 and §6303 as public documents for the purposes of 5 GC Chapter 10, Art. 1 (Sunshine Law).

For more information, please visit the Guam Power Authority's website www.guampowerauthority.com/gpa_authority/careers/gpa_petitions.php or you may contact t Human Resources Division at 648-3130.

John M. Benavente, P.E.
General Manager

Individuals requiring special accommodations, auxiliary aids or services may contact Lou Sablan at 648-3002.

B. Lou Sablan
Board Secretary
Consolidated Commission on Utilities
Admin Asst., Legal Counsel, GPA
GLORIA B. NELSON PUBLIC SERVICE BLDG.
3RD Floor, Executive Division

688 Route 15, Mangilao, GU 96913
P.O. Box 2977, Hagatna, GU 96932
Tel: (671) 648-3002
Fax: (671) 648-3290
Email: l.sablan@gpagwa.com
Website: http://guamccu.org/
http://guampowerauthority.com/home.html
http://guamwaterworks.org/

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Sandi D Perez

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Sent: Sunday, November 25, 2018 8:07 PM
To: Artemio S Perez; GUAM LEGISLATURE (speaker@guamlegislature.org); Charlene Calvo (charlene.calvo@ipehq.com); Gerardo Gambirazzio (gerardo.gambirazzio@fe.navy.mil); Guam Post (admin@postguam.com); Heidi Ballendorf; Jessica Peterson (webmaster@theguamguide.com); Jessy Gogue (ocp.mayor@gmail.com); John O'Connor (john@postguam.com); John S. Aguon (johnsaguon@gmail.com); Kevin Kerrigan (kevin@postguam.com); Kim Garrido; KStereo (kishfm102.9@gmail.com); KStereo (kstokish@gmail.com); Louella Losinio (louella@postguam.com); Manny Apuron; Mar-Vic Caqurangan ; Melvyn K. Kwek; Nestor Licanto (nestor@kuam.com); Pacific News Center (news@k57.com); Patricia L. Diego; Patty Arroyo (parroyo@k57.com); PDN Newsroom (news@guampdn.com); Sabrina Salas (sabrina@kuam.com); Tano, Kevin (KTano@guam.gannett.com); Telena Nelson (senatortcnelson@gmail.com); Therese Terlaje (senatorterlajeguam@gmail.com)
Cc: CCU Board Members; Distribution A; Distribution B; 'gwamanagement@guamwaterworks.org'; 'gwamanagers@guamwaterworks.org'; SupportStaff List; Ann Borja - GWA; lizg@guamwaterworks.org; Antoinette Acfalle; Karla Tydingco
Subject: GOVERNMENT MEETING NOTICE: / CCU MEETING NOVEMBER 27, 2018 / SECOND NOTICE

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Media,

Pursuant to P.L. 24-109, this will serve as SECOND NOTICE for the government meeting noted below.

Thanks,
B. Lou Sablan

From: Bernadette Lou Sablan
Sent: Wednesday, November 21, 2018 10:06 AM
To: Artemio S Perez; GUAM LEGISLATURE (speaker@guamlegislature.org); Charlene Calvo (charlene.calvo@ipehq.com); Gerardo Gambirazzio (gerardo.gambirazzio@fe.navy.mil); Guam Post (admin@postguam.com); Heidi Ballendorf; Jessica Peterson (webmaster@theguamguide.com); Jessy Gogue (ocp.mayor@gmail.com); John O'Connor (john@postguam.com); John S. Aguon (johnsaguon@gmail.com); Kevin Kerrigan (kevin@postguam.com); Kim Garrido; KStereo (kishfm102.9@gmail.com); KStereo (kstokish@gmail.com); Louella Losinio (louella@postguam.com); Manny Apuron; Mar-Vic Caqurangan ; Melvyn K. Kwek; Nestor Licanto (nestor@kuam.com); Pacific News Center (news@k57.com); Patricia L. Diego; Patty Arroyo (parroyo@k57.com); PDN Newsroom (news@guampdn.com); Sabrina Salas (sabrina@kuam.com); Tano, Kevin (KTano@guam.gannett.com); Telena Nelson (senatortcnelson@gmail.com); Therese Terlaje (senatorterlajeguam@gmail.com)
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John M. Benavente, P.E.
General Manager

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Board Secretary
Consolidated Commission on Utilities
Admin Asst., Legal Counsel, GPA
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