LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

DEPARTMENT OF YOUTH AFFAIRS

Dipåttamenton Asunton Manhoben
Government of Guam
P.O. Box 23672
Barrigada, Guam 96921
Tel: (671)735-5010 Fax: (671)734-7536

MELANIE W. BRENNAN
Director

KRISINDA C. AGUON
Deputy Director

January 25, 2019

MEMORANDUM

35TL-19-0072
Speaker Tina Rose Muña-Barnes
RECEIVED
DATE: 1/28/19
11:04AM
2019 JAN 28 PM 2:15

To: ***Honorable Speaker Tina Muña Barnes***
35th Guam Legislature

From: Director, Department of Youth Affairs

Subject: **1st Quarter FY 2019 Reports**

Håfa Adai Speaker Muña Barnes,

Pursuant to 5 GCA §10306, attached are the following **1st Quarter FY 2019 Reports** for Department of Youth Affairs (DYA) for the period ending December 31, 2018.

1. Financial Report
2. Non-Profit Organization Report
3. Non-Appropriated Fund Report
4. Staffing Patterns
5. Prior Year Obligation Report

An electronic submission of the stamp received copy of these reports from OPA and Speaker's Office will be sent to speaker@guamlegislature.org and a copy to the Office of the Public Auditor at admin@guamopa.com. These reports will be posted on DYA's website at www.dya.guam.gov.

Please contact 735-5010 should you have any questions or concerns.

Si Yu'os Ma'åse'

Melanie W. Brennan
KCAguon

Attachments
Cc: Office of the Public Auditor

Department of Youth Affairs

DYA Financial Report
FY 2019
1st QUARTER REPORT
Ending December 31, 2018

For Appropriation/Expenditure Report pursuant to 5 GCA §10306

Government of Guam

FY 2019 1ST Qtr Appropriation/Expenditure Report ending 12/31/2018

DEPARTMENT OF YOUTH AFFAIRS

Fund 5100A1920	Object Category	Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unalloted Balance
GENERAL FUND	REGULAR SALARY	3,441,783.00	1,001,569.00	813,381.18	0.00	188,187.82	2,440,214.00
	OVERTIME SALARY	52,959.00	13,240.00	2,057.78	0.00	11,182.22	39,719.00
	FRINGE	1,269,043.00	362,529.00	268,233.29	0.00	94,295.71	906,514.00
	CONTRACT	541,141.00	491,321.00	73,249.31	370,156.52	47,915.17	49,820.00
	SUPPLIES	151,082.00	80,361.00	3,342.33	64,678.59	12,340.08	70,721.00
	EQUIPMENT	8,928.00	0.00	0.00	0.00	0.00	8,928.00
	DRUG TESTING	240.00	240.00	0.00	0.00	240.00	0.00
	MISC	6,750.00	6,750.00	0.00	0.00	6,750.00	0.00
	POWER UTILITY	154,185.00	96,439.00	25,826.61	68,612.39	2,000.00	57,746.00
	WATER UTILITY	22,000.00	14,090.00	2,955.91	11,134.09	0.00	7,910.00
	TELEPHONE	34,700.00	21,252.00	7,717.77	877.53	12,656.70	13,448.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
GENERAL FUND Fund Totals:		**5,682,811.00**	**2,087,791.00**	**1,196,764.18**	**515,459.12**	**375,567.70**	**3,595,020.00**
Fund 5100A1820	REGULAR SALARY	0.00	0.00	5,139.85	0.00	-5,139.85	0.00
GENERAL FUND	FRINGE	0.00	0.00	1,596.54	0.00	-1,596.54	0.00
	CONTRACT	20,240.67	20,240.67	4,370.12	11,616.67	4,253.88	0.00
	SUPPLIES	8,913.04	8,913.04	1,834.75	2,355.13	4,723.16	0.00
	WATER UTILITY	3,042.08	3,042.08	0.00	3,042.08	0.00	0.00
	TELEPHONE	825.97	825.97	0.00	692.21	133.76	0.00
GENERAL FUND Fund Totals:		**33,021.76**	**33,021.76**	**12,941.26**	**17,706.09**	**2,374.41**	**0.00**
Fund 5602A1920	REGULAR SALARY	57,974.00	15,610.00	12,945.52	0.00	2,664.48	42,364.00
	FRINGE	24,096.00	6,488.00	4,551.62	0.00	1,936.38	17,608.00
	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
GENERAL FUND Fund Totals:		**82,070.00**	**22,098.00**	**17,497.14**	**0.00**	**4,600.86**	**59,972.00**
Fund 5602C1620	REGULAR SALARY	1,026.47	1,026.47	0.00	0.00	1,026.47	0.00
	FRINGE	692.54	692.54	0.00	0.00	692.54	0.00
	CONTRACT	14,732.00	14,732.00	0.00	400.00	14,332.00	0.00
	SUPPLIES	18.00	18.00	0.00	0.00	18.00	0.00
	EQUIPMENT	451.74	451.74	0.00	0.00	451.74	0.00
GENERAL FUND Fund Totals:		**16,920.75**	**16,920.75**	**0.00**	**400.00**	**16,520.75**	**0.00**

Fund 5101___20	Object Category	Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unalloted Balance
FEDERAL GRANT	REGULAR SALARY	11,807.00	11,807.00	0.00	0.00	11,807.00	0.00
	FRINGE	3,990.00	3,990.00	0.00	0.00	3,990.00	0.00
	TRAVEL	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
	CONTRACT	35,628.00	35,628.00	0.00	0.00	35,628.00	0.00
	SUPPLIES	13,497.84	13,497.84	0.00	103.84	13,394.00	0.00
	EQUIPMENT	29,800.40	29,800.40	0.00	0.00	29,800.40	0.00
	MISCELLANEOUS	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
	CAPITAL OUTLAY	24,370.00	24,370.00	0.00	0.00	24,370.00	0.00
	INDIRECT COST - FEDERAL	3,101.00	3,101.00	0.00	0.00	3,101.00	0.00
FEDERAL GRANT FUND Fund Totals:		**150,194.24**	**150,194.24**	**0.00**	**103.84**	**150,090.40**	**0.00**
		Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unalloted Balance
TOTALS DYA Current APPROPRIATIONS:		**5,965,017.75**	**2,310,025.75**	**1,227,202.58**	**533,669.05**	**549,154.12**	**3,654,992.00**

DYAARCEJ | Appropriation Accounts | WRKAPPN

1/11/19 | To date is for 12/2018 | 10:54:36

Position to Account 5 20

FY 2019

Appropriation account number : 5 20

Obligation end date. . . . . :

Original Appropriation . . . :	5,965,017.75	
Budget Adjustments . . . . . :		
Total Appropriation . . . . . :	5,965,017.75	
	Current Period	Year To Date
Allotments . . . . . :	513,082.00	2,310,025.75
Expenditures . . . . . :	1,227,202.58	1,227,202.58
Outstanding Encumbrances . . :		533,669.05
Funds Available . . . . . :	549,154.12	
Unallotted Balance . . . . . :	3,654,992.00	
Funds in Reserve . . . . . :	896,505.00	

Department of Youth Affairs

Non-Profit Organization
FY 2019
1st QUARTER REPORT
Ending December 31, 2018

SANCTUARY INCORPORATED OF GUAM

"Helping Youth and Families Help Themselves" since 1971

Address: 406 Maimai Road, Chalan Pago, Guam 96910
Tel: 475-7101 * Fax: 477-3117 * Crisis Hotline: 475-7100
Website: www.sanctuaryguam.com * E-mail: inquiries@sanctuaryguam.com

January 10, 2019

Ms. Krisinda C. Aguon,
Acting Deputy Director
Department of Youth Affairs
#169 San Isidro St.
Mangilao, Guam 96923

RE: FY2019 1st Quarter (October 1 – December 31, 2018) Program Status Report

Hafa Adai Ms. Aguon,

Attached is the quarterly status report for the period of **October 1 – December 31, 2018**. If you should have any questions or require more information, please feel free to contact me at 475-7101.

Si Yu'os Ma'ase',

Katharine Dominguez
Interim Executive Director

Department of Youth Affairs
JAN 11 2019
Director's Office

Sanctuary, Incorporated of Guam

A Non-profit Organization Established in 1971

406 MaiMai Road Chalan Pago, Guam 96910 • Administrative Office (671)475-7101
Crisis Hotline (671)475-7100 • Fax (671)477-3117 • Email: sanctuar@ite.net
www.sanctuaryguam.com

January 10, 2019

Ms. Krisinda C. Aguon, Acting Deputy Director
Department of Youth Affairs
P.O. Box 236371 GMF
Barrigada, Guam 96921

Dear Ms. Aguon:

Hafa Adai! The information provided below is for the Runaway Homeless and Abuse Program (1st Quarter of Fiscal Year 2019) from October 01, 2018 thru December 31, 2018.

We have listed all expenditures for services and equipment that were $5,000 or greater.

Services	-0-
Equipment	-0-
Inventory Property	-0-

Please let us know if you have any questions.

Un Dankalu na Si Yu'os Ma'ase,

KATHARINE DOMINGUEZ
Interim Executive Director

Non Profit Organization Receiving Appropriations from Government of Guam
Pursuant to P.L. 31-77 (Sanctuary, Incorporated)
FY 2019 (October 1, 2018 - December 31, 2018)
1st Quarter Expenditure Report
Department of Youth Affairs
Runaway Homeless Program

Fund	Contract Amount	Object Classification	Expenditure
General/Federal	$ 332,150		
		Salary	$ 60,071.39
		Benefits	6,395.71
		Travel	-
		Contractual	432.31
		Supplies & Materials	8,194.73
		Equipment	-
		Utilities	9,010.84
		Miscellaneous	4,594.41
		Vehicle Lease	-
		Grand Total	**$ 88,699.39**

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF THE EXPENDITURES FOR FISCAL YEAR 2019 FOR THE PROJECT ABOVE.

SIGNATURE OF AUTHORIZED OFFICIAL:

KATHARINE DOMINGUEZ
INTERIM EXECUTIVE DIRECTOR

DATE: 1/10/19

FY 2019 RUNAWAY HOMELESS YOUTH (RHY) BASIC CENTER

Department of Youth Affairs

QUARTERLY PERFORMANCE REPORT FORM

ORGANIZATION/AGENCY: Sanctuary Incorporated of Guam	
VENDOR NUMBER: S1456001	
PERSON COMPLETING REPORT: Isalyn Concepcion, CO-ED Case Manager	
TELEPHONE: 475-7101	**FAX:** 477-3117
REPORT PERIOD: October 1, 2018-December 31, 2018	**DATE OF REPORT:** January 9, 2019

Project Description:

The Runaway Homeless Youth (RHY) CO-ED shelter is a community based program specifically designed to assist runaway, homeless, victims of abuse and other similarly troubled youth and their families. The program provides a 24-hour shelter and care as a safe home for runaway, homeless and victims of abuse for up to 30 days during which case management services are provided in resolving their issues of conflict in times of crisis at the same time keeping focus on strengthening the family as a collective unit. The case management unit includes crisis intervention, individual program planning, group and family counseling, aftercare, outreach and referrals. The primary purpose of the program is to 1) provide a viable temporary safe alternative to the natural home, detention center or the streets; and 2) to facilitate the problem solving process of case management by lowering the level of tension in the family to a point in which constructive dialog may begin.

Project Goals and Objectives; Project Activities; Project Performance Measures; Project Outcomes:

Goal: The overall goal of the CO-ED is to provide professional services for up to 200 who are runaways, homeless, or victims of abuse. Decrease recidivism and problems of runaways and homeless youth. **Objective 1.** To increase the awareness of available services and issues related to Runaway and Homeless youth and victims of abuse by conducting outreach efforts directed at youth, parents, and community agencies through a 24-hour crisis hotline, presenting information through the local media (newspapers, television & radio), public presentations, bus stop murals, school presentations, door-to-door street outreach, and informational displays at shopping centers throughout the island. **Indicator/Outcomes/Periodicity:** *Awareness of available services for run away and troubled youth for the community of Guam as a whole.*	- For this reporting period, our agency provided services for twenty (20) youth in the community. One (1) that ran away from home, eight (8) were victims of neglect, three (3) was on a temporary timeout, and five (5) were on extended furlough from the Department of Youth Affairs.

Activity A: The Emergency Shelter program will provide individual supportive counseling at least twice a week for each youth residing in the shelter. **Time Line:** Daily; ongoing daily sessions **Responsible Parties:** Case Manager and Residential Assistants	**Results:** During, this reporting period, twelve (12) youth resided in the shelter during the month of October. Eight (8) youth resided in the shelter during the month of November. Twelve (12) youth resided in the month of September. At least four hundred thirty-five (435) individual supportive counseling sessions were conducted that included educational, health and personal growth.
Activity B: To provide therapeutic and recreational activities for youth to promote personal well being. **Timeline:** Daily **Responsible Parties:** Case Manager and/or Residential Assistants	**Results:** On a weekly basis, the program facilitates various activities for therapeutic and recreational purposes such as life skills to include money management, cooking skills, home management, and mentoring. On a daily basis, the program facilitates recreational activities to promote social skills and healthy personal growth through exercise.
Objective II. To increase crisis intervention services to runaway and homeless youth and their families by providing 24 hours services to 200 youth parent and/or community members. **Indicators/Outcomes/Periodicity:** *Accessibility of children and their families in crisis situations who use Emergency Shelter services.* **Activity A**: 24-hour crisis hotline is open to the general public to provide immediate feedback, assessments and referrals to appropriate agencies. **Time line:** on-going **Responsible Parties:** Crisis Intervention Worker and Case Manager II	**Results:** Roughly two hundred fifty (250) contacts were made via 24-hour crisis hotline. Household and family dynamics involving familial conflict(s), beyond control behavior, physical abuse, runaway, homelessness, and sexual abuse were the top issues of concern for youth from those who accessed the crisis hotline.
Activity B: Provide referral services for all youth and their family members assessed for services needed from other agencies. **Timeline:** on-going **Responsible Parties:** Crisis Intervention Worker, Case Manager I and Case Manager II	**Results:** An estimation of one hundred and forty-five (145) referrals were made to other agencies, organizations, such as Guam Behavioral Health and Wellness Center (GBHWC), Guam Police Department, Sanctuary D&A, Sanctuary Youth Anger Management (YAM), Sanctuary Strengthening Families Program (SFP), Child Protective Services, and I Famagu'on-ta.

Objective III: To reduce the problems of youth 12-17 who are runaway, homeless and victims of abuse by providing temporary shelter and aftercare services for up to 10 youth at any given time while they resolve problematic issues. **Indicators/Outcomes/Periodicity:** *Accessibility of emergency 24hr placement for runaway and homeless youth needing assistance/guidance to begin the reunification process.* **Activity A:** The project will provide temporary shelter and aftercare service for 10 youth 12-17 years of age for up to 30 days while providing the youth with supportive counseling and connecting youth and families with other agencies. **Activity B:** The project will provide basic necessities such as food, clothing, shelter, and transportation services to and from school and appointments while also providing supportive counseling and guidance to promote reunification and reconciliation. **Timeline:** ongoing **Responsible Parties:** Case Manager II, Case Manager I	**Results:** During this quarter a total of twenty (20) youth received shelter services. There were fourteen (14) new intakes admitted to shelter. Five (5) youth continued to receive shelter services into the month of November. Seven (7) youth continued to receive shelter services into the month of December. Two (2) clients placed in aftercare services after being exited from this shelter. During this reporting quarter four (4) clients transitioned into the care of their biological parents/legal guardians, one (1) client was placed back into the custody of the Department of Youth Affairs, and services for five (5) client was terminated. A total of ten (10) youth were exited from the COED Emergency shelter. **Results:** During this quarter all youth who were admitted into shelter received resources to meet their basic needs. Youth were referred to appropriate agencies or organizations to further meet the youth and family's needs. The Case Managers and Executive Director worked with other agencies and organizations in the field of human services to help work towards promoting reunification and reconciliation between the youth and family.
Objective IV To strengthen family relationships of 120 youth and their families through individual family and group counseling to resolve conflicts that will lead to familial reconciliation and reunification. **Indicators/Outcomes/Periodicity:** *Conflict Mediation skills of children and their families* **Activity A:** Provide family skills training sessions for youth and their families experiencing crisis situations through Sanctuary's 24-hour crisis hotline or Emergency Shelter Program. **Time line:** ongoing	**Results:** A total of four hundred thirty-five (435) individual family and group sessions were provided this reporting period to youth and their families experiencing crisis and conflict. Family sessions were conducted as well to develop a reunification plan. During this quarter all other youth transitioned back home to a parent/legal guardian, relative placement, the Department of Youth Affairs, or other youth center facilities. Two hundred fifteen (215) family skills training sessions were provided for youth and their families experiencing crisis situations through the crisis hotline.

Responsible Parties: Crisis Intervention Worker, Case Manager	
Activity B: The Project will conduct 45 Anger Management groups for children in crisis situations to learn assertive, non-violent ways of channeling their anger. **Timeline:** ongoing **Responsible Parties:** AmeriCorps facilitators and volunteers.	**Results:** A total of twelve (12) Middle/High School YAM classes were conducted during this reporting period with a total of fourteen (14) youth who received YAM classes at the Astumbo Middle School and Main Office at Sanctuary Incorporated of Guam. These youth were mentored by Sanctuary's AmeriCorps Volunteers during the group session. The group's participants consisted of youth in Sanctuary programs, as well as outside referrals from other agencies such as GDOE, I Famagu'on-ta, Probation and self-referrals from the community.
Objective V: To decrease recidivism and problems of runaway and homeless youth and their families to assist with their transition back home and meet their long-term needs. **Indicators/Outcomes/Periodicity:** *Availability of supportive services to children and their families in crisis situations.* **Activity A:** The project will provide individual supportive counseling for youth and their parent/legal guardians assisting them in making appropriate decisions relative to their family dynamics. **Timeline:** ongoing **Responsible Parties:** Crisis worker and Case-Manager	**Results:** Individual supportive counseling sessions were provided this reporting period to assist youth and their parent/legal guardians to make appropriate decisions relative to their family dynamics. The breakdown of the sessions are as follow: - Four hundred thirty-five (435) youth individual supportive counseling sessions. - Fifteen (15) parent individual supportive counseling sessions. - IPP completion rate for this quarter is at 44.52%
Activity B: The project will provide case management services for youth and their families that will enhance stabilize and strengthen their relationships. **Timeline:** ongoing **Responsible Parties:** Case Manager II and Case Manager I	**Results:** Twenty (20) youth received case management services via the COED Emergency Shelter and two (2) participated in Aftercare services.

Problems Encountered:

A challenge encountered this quarter is, again, being unable to identify an alternate placement in a timely manner for youth who are wards of the state due to exhaustion of alternate familial/relative placement and

limited foster care placement. The youth and parent(s)/legal guardian(s) are always encouraged and offered the option to sign up for aftercare services to assist with transitioning the youth back home and if problems may arise. Unfortunately, for this quarter, most clients who exited from our care chose not to participate in aftercare; however, they were still provided with a transitional plan to be used at home with their family or individuals they have transitioned to/with. Upon intake assessment of youth, parents often agree to participate in other programs we offer (groups and supportive counseling); however, parents do not participate in all the services we recommend, which parent involvement is limited. Lastly, parents and/or guardians failed to make regular or any contact with their child while in the shelter. It was a challenge to establish communication for developing transitional plans and to schedule family quality time due to parents and/or guardians being out of reach or difficult to contact.

Future Plans:

The Case Management and Counseling department continue to develop corrective action plans to address several gaps in services such as improving placement time periods, monitoring of case management activities, and case updates. Sanctuary continues to partner with agencies such as Child Protective Services and the Department of Youth Affairs by increasing day to day communication to discuss ways to better serve clients in shelter. To assist with these plans, we continue to increase our staff population. Case Management continues to find innovative ways to access support services that directly benefit the COED Emergency shelter. We also receive funding under the VOCA grant to assist victims of crimes, which we often encounter; and funding through the Basic Center grant to assist in funding self-referrals in shelter. We have also just received another grant Administration for Native Americans (ANA), "Inafa'maulek" Summer/After School Program to build resiliency among youth we serve and in the community.

Performance Measures:

Social Competence	Case Manager and shelter staff have reported to observe improvement in social interactions and, defined as maintaining positive relationships with others 19 of 20 (95%) clients served within this reporting period. Observations are based on demeanor and nature of client interactions as documented using daily client progress reports.
Family Relationships	Noted improvements in family relationships, defined as willingness to address family issues, and improved styles of communication, has been reported by Case Managers 4 of 20 (20%) based on parents' verbal feedback to the Case Manager. Several of the clients during this reporting period were wards of the state. The number provided above only includes clients who were able to work towards reunification with a family member or foster parent. It is challenging to work on a family relationship when a family member or foster parent is not identified or uninvolved. More than 30 days are needed to work on fostering a positive relationship when working with CPS clients and their family members or foster parent.
Families Satisfied with Program	A total of out of 23 family members reported verbal feedback during this reporting period. Of the total number of family members who have reported

	92% have stated to be satisfied with all aspects of the program including, 84% of families stating that they will access Sanctuary services for future familial issues. Again the numbers above only include cases in which parental involvement is present. Areas surveyed include: 1) Noted quality in family relationships 2) Future access of services 3) Accessibility and response time 4) Overall rating of services 5) Recommending services to others
Client Satisfaction	Of all clients who have completed satisfaction survey, 84% have reported an increased quality in familial relationships. A total of 84% have stated that they had good or very good access to services with prompt response time. A total of 84% have rated overall services as good or very good and 92% of clients surveyed have indicated that they would likely or very likely refer others to Sanctuary for services needed.

Performance Measures	Data
Performance Measures: Number and Percent of program youth committed to correctional facility. Definition: The number of program youth who have been ordered to a correctional facility. Include youth mandated to any secure residential facility including juvenile correctional and adult correctional facilities. Official records are the preferred data source.	
Reporting Format:	
A. The number of program youth enrolled in a correctional facility	7
B. Number of youth in the program.	20
C. Percent (A/B)	35%
Performance Measures (Description) **Number and percent of program youth completing program requirements** Definition: The number and percent of program youth who have successfully fulfilled all program obligations and requirements. Program obligations will vary by program, but should be a pre-defined list of requirements or obligations that clients must meet prior to program completion. Program records are the preferred data source.	
Reporting Format:	
A. The number of youth who exited the program having completed program requirements.	4
B. Number of youth who left the program.	10
C. Percent (A/B)	40%

Department of Youth Affairs

Non-Appropriated Funds
FY 2019
1st QUARTER REPORT
Ending December 31, 2018

Banking Summary - Last quarter

10/1/2018 through 12/31/2018

Category Description	10/1/2018-12/31/2018
INCOME	
Foster Care Income	4,338.69
Other Inc	8.00
TOTAL INCOME	**4,346.69**
EXPENSES	
Medical	
Doctor	352.65
TOTAL Medical	352.65
TOTAL EXPENSES	**352.65**
OVERALL TOTAL	**3,994.04**

Transaction - Last quarter

10/1/2018 through 12/31/2018

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 9/30/2018								**55,524.39**
10/29/2018	Checking	2653	Guam Memori...	Clnt KK exa...	Medical:Doctor		R	-468.32
11/9/2018	Checking	DEP	IHP Medical ...	Reimb overp...	Medical:Doctor		R	115.67
11/9/2018	Checking	DEP	Department O...	ck #655174 ...	Foster Care In...		R	20.97
12/17/2018	Checking	DEP	Department O...	ck #661305 ...	Foster Care In...		R	3,902.10
12/17/2018	Checking	DEP	Department O...	ck #661299 ...	Foster Care In...		R	415.62
12/17/2018	Checking	DEP	Pyramid Recy...	alum can rec...	Other Inc		R	8.00
10/1/2018 - 12/31/2018								**3,994.04**
BALANCE 12/31/2018								**59,518.43**

TOTAL INFLOWS	**4,462.36**
TOTAL OUTFLOWS	**-468.32**
NET TOTAL	**3,994.04**

Income/Expense by Category - Last quarter

10/1/2018 through 12/31/2018 (Cash Basis)

Category Description	10/1/2018-10/31/2018	11/1/2018-11/30/2018	12/1/2018-12/31/2018	OVERALL TOTAL
INCOME				
Foster Care Income	0.00	20.97	4,317.72	4,338.69
Other Inc	0.00	0.00	8.00	8.00
TOTAL INCOME	**0.00**	**20.97**	**4,325.72**	**4,346.69**
EXPENSES				
Medical	468.32	-115.67	0.00	352.65
TOTAL EXPENSES	**468.32**	**-115.67**	**0.00**	**352.65**
OVERALL TOTAL	**-468.32**	**136.64**	**4,325.72**	**3,994.04**

Department of Youth Affairs

Staffing Patterns
FY 2019
1st QUARTER REPORT
Ending December 31, 2018

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern

FUNCTIONAL AREA: Protection of Life and Property

DEPARTMENT/AGENCY: Youth Affairs

PROGRAM: Youth Development

FUND: General Fund 5100A192010EI001 (Per OFB Request)

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.56%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	404 - YD	Youth Development Administrator	VACANT Vice: Taitano, EG 9/30 - funding for 8 pps	P-01	$ 17,073	$0	$854	N/A	$0	$17,927	$4,761	$0	$0	$260	$0	$12	$9	$5,033	$22,960
2	499 - YD	Social Service Supervisor I	Buendicho, Corrine T.	O-7	62,371	0	3,119	18-Jul-19	0	65,490	$17,394	495	0	950	187	2,772	373	22,171	87,661
3	407 - CCM	Social Worker III	Balajadia, Robinette S.	N-05	52,235	0	2,612	25-Apr-19	0	54,847	$14,567	495	0	795	187	4,567	269	20,880	75,727
4	409 - CCM	Social Worker III	Damian, Carmen A.	N-06	54,214	0	2,711	21-Sep-19	0	56,925	$15,119	495	0	825	187	1,246	204	18,076	75,001
5	435 - KRC	Social Worker III	Paulino, Yvonne M.	N-09	59,895	0	2,995	5-Feb-19	0	62,890	$16,704	495	0	912	187	1,246	204	19,748	82,638
6	506 - LRC	Social Worker III	Onedera, Sollie T.	N-09	59,895	0	2,995	22-Jun-19	0	62,890	$16,704	495	0	912	187	1,986	269	20,553	83,443
7	602- HRC	Social Worker II (in lieu of Social Wkr I)	Borja, Joelyn M.	M-04	45,574	0	2,279	3-Aug-19	0	47,853	$12,710	495	0	694	187	6,340	373	20,799	68,652
8	807 - HRC	Social Worker I (in lieu of SWII)	VACANT Ubedei. Elia M. (LTD) (10 pps)	L-01	50	0	0	21-Jun-19	0	50	$13	495	0	1	187	0	0	696	746
9	473 - DO	Program Coordinator III	Respicio, Rebecca J.	N-06	54,214	0	2,711	2-Sep-19	0	56,925	$15,119	495	0	825	187	2,512	204	19,342	76,267
10	500 - DO	Program Coordinator I (in lieu of PC II)	Artero, Gregorio P.C.	K-06	40,481	0	2,024	30-Jul-19	0	42,505	$11,289	495	0	616	187	6,340	373	19,300	61,805
11	416 - LRC	Social Worker III	Alig, Fred B.	N-06	54,214	0	1,802	2-Jan-19	0	56,016	$14,878	495	0	812	187	0	0	16,372	72,388
12	617 - CCM	Social Worker II	Flores, Tisha T.	M-06	49,093	0	1,095	24-Oct-19	0	50,188	$13,330	495	0	728	187	6,340	373	21,453	71,641
13	658 - HRC	Community Program Aide I (in lieu of Comm Prog Aide II)	Quinata, Del A.	E-17	36,037	0	2,115	10/12/2018	0	38,152	$10,133	495	0	553	187	2,512	204	14,084	52,236
14	515 - KRC	Community Program Aide I (In lieu of Administrative Aide)	Crisostomo, Marvin L.	E-02	21,895	0	1,925	14-Feb-19	0	23,820	$6,327	495	0	345	187	6,340	373	14,067	37,887
15	447 - KRC	Social Worker II	Lee, Jennifer A.	M-02	42,307	0	0	26-Jul-19	0	42,307	$11,237	495	0	613	187	1,246	0	13,778	56,085
16	601 - LRC	Social Worker I	Bato, Ashley	L-02	38,506	0	0	27-Feb-19	0	38,506	$10,227	495	0	558	187	6,340	373	18,180	56,686
17	660 - LRC	Community Program Aide II	VACANT Vice: Bautista. ML Recruitment in progress	G-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
18	661 - KRC	Community Program Aide II	VACANT; Vice: Salenga Jr.,VB., term 10/26/16, recruitment in progress	G-01	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0
19	659-LRC	Community Program Aide II	VACANT for SME in progress	G-01		0	0		0	0	0		0	0				0	0
			Grand Total:	—	$688,054	$0	$29,237	—	$0	$717,291	$190,512	$7,425	$0	$10,399	$2,805	$49,799	$3,592	$264,532	$981,823

*** Night Differential / Hazardous / Worker's Compensation / etc.**

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

2/ FY 2019 (Proposed) GovGuam contribution rate of 26.56% for the Government of Guam Retirement is subject to change.

3/ FY 2019 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.

4/ FY 2019 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

Government of Guam
FY2019
Current Staffing Pattern

FUNCTIONAL AREA: Protection of Life and Property

DEPARTMENT/AGENCY: Youth Affairs

PROGRAM: Youth Corrections

FUND: General Fund 5100A192020CE004 (Per OFB Request)

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.56%) 2/	Retire (DDI) (S19.01*26PP) 3/	ocial Securi (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	410 - YCF	Administrative Assistant	Uncangco, Glenda D.A.	J-06	37,427	0	3,256	1-Mar-19	0	40,683	$10,805	495	0	590	187	1,246	204	13,527	54,210
2	414	Youth Service Worker I	Castillo, John Eric M.	FL04-05	$30,862	$534	2,685	16-Jun-19	$0	$34,081	$9,052	$495	$0	$494	$187	$2,512	$204	$12,944	$47,025
3	418	Youth Service Worker I	Lizama, Peter Q.	FL04-13	$41,061	$711	3,777	11-Jul-20	$0	$45,549	$12,098	$495	$0	$660	$187	$6,340	$373	$20,153	$65,702
4	419	Youth Service Worker Asst	Aquino, Neil P.	EL04-02	$24,776	$715	6,596	21-Aug-19	$0	$32,087	$8,522	$495	$0	$465	$187	$6,340	$0	$16,009	$48,096
5	434	Youth Service Supervisor	Santos, Benedette C.	IL04-16	$55,213	$1,593	14,699	16-Jan-19	$0	$71,505	$18,992	$495	$0	$1,037	$187	$3,839	$229	$24,779	$96,284
6	436	Youth Service Worker I	Palacios Jr., Dino C.	FL04-11	$38,331	$1,106	10,206	9-Feb-20	$0	$49,643	$13,185	$495	$0	$720	$187	$2,512	$204	$17,303	$66,946
7	438	Youth Service Supervisor	Laguana, Vincent T.	IL04-12	$48,155	$1,389	12,821	19-Mar-19	$0	$62,365	$16,564	$495	$0	$904	$187	$6,340	$373	$24,863	$87,228
8	441	Youth Service Worker II	Camacho, Ronald S.A.	HL04-11	$43,415	$1,252	11,559	4-Sep-20	$0	$56,226	$14,934	$495	$0	$815	$187	$3,839	$229	$20,499	$76,725
9	442	Youth Service Worker II	Buendicho, Edward J.	HL04-12	$44,934	$1,296	11,963	10-Jan-20	$0	$58,193	$15,456	$495	$0	$844	$187	$1,246	$204	$18,432	$76,625
10	443	Youth Service Supervisor	Camacho, Jean C.	IL04-16	$55,213	$1,593	14,699	16-Sep-19	$0	$71,505	$18,992	$495	$0	$1,037	$187	$2,512	$204	$23,427	$94,932
11	450	Youth Service Worker I	George, Francis I.	FL04-10	$37,034	$1,068	9,860	11-Jun-19	$0	$47,962	$12,739	$495	$0	$695	$187	$2,512	$0	$16,628	$64,590
12	452	Youth Service Worker I	Maravilla, Marcella E	FL04-04	$29,319	$846	7,806	28-Sep-19	$0	$37,971	$10,085	$495	$0	$551	$187	$2,512	$204	$14,034	$52,005
13	453	Youth Service Worker II	Nelson, Shawn J.	HL04-08	$39,150	$1,129	10,422	11-Jan-20	$0	$50,701	$13,466	$495	$0	$735	$187	$6,340	$373	$21,596	$72,297
14	455	Youth Service Worker I	Meeks, Brandon J.	FL04-04	$29,319	$846	7,806	28-Sep-19	$0	$37,971	$10,085	$495	$0	$551	$187	$6,340	$373	$18,031	$56,002
15	457	Youth Correction Superintendent	Afaisen Jr., David T.	NL04-07	$58,710	$0	5,695	21-Jan-20	$0	$64,405	$17,106	$495	$0	$934	$187	$0	$0	$18,722	$83,127
16	465	Youth Service Worker I	Michael, Clara	FL04-05	$30,862	$890	8,217	17-Jun-19	$0	$39,969	$10,616	$495	$0	$580	$187	$2,772	$373	$15,023	$54,992
17	467	Youth Service Worker I	Chogolmad, Paul S.	FL04-06	$32,096	$926	8,544	20-May-19	$0	$41,566	$11,040	$495	$0	$603	$187	$6,340	$373	$19,038	$60,604
18	470	Youth Service Worker II	Camacho, Danielle J.	HL04-10	$41,947	$1,210	2,516	10-Sep-19	$0	$45,673	$12,131	$495	$0	$662	$187	$2,512	$204	$16,191	$61,864
19	483	Youth Service Worker II	Salas, Celia J.	HL04-05	$34,955	$1,008	9,306	11-Jan-19	$0	$45,269	$12,023	$495	$0	$656	$187	$1,246	$204	$14,811	$60,080
20	488	Youth Service Worker I	Cruz, Rebecca R.	FL04-22	$55,961	$1,614	14,899	11-May-20	$0	$72,474	$19,249	$495	$0	$1,051	$187	$2,512	$204	$23,698	$96,172
21	493	Youth Service Worker I	San Miguel, Arlene C.	FL04-21	$54,069	$1,560	14,394	2-Jan-19	$0	$70,023	$18,598	$495	$0	$1,015	$187	$3,839	$229	$24,363	$94,386
22	495	Youth Service Worker Asst	Cruz, Bermen J.	EL04-12	$37,468	$1,081	9,975	3-Apr-20	$0	$48,524	$12,888	$495	$0	$704	$187	$4,567	$269	$19,110	$67,634
23	497	Youth Service Worker I	Rivera, Frank A.	FL04-10	$37,034	$1,068	9,860	24-Nov-20	$0	$47,962	$12,739	$495	$0	$695	$187	$1,246	$204	$15,566	$63,528
24	512	Youth Service Worker I	VACANT Vice: Ornellas, DAC (7 pps)	FL04-01	$6,647	$192	1,770	N/A	$0	$8,609	$2,287	$0	$0	$125	$187	$0	$0	$2,599	$11,208
25	513	Youth Service Worker I	Nimeisa, Hernim A.	FL04-06	$32,096	$926	8,544	6-May-19	$0	$41,566	$11,040	$495	$0	$603	$187	$1,246	$0	$13,571	$55,137
26	517	Youth Service Worker II	VACANT Vice: Laguana, VT	HL04-01	$0	$0	0	N/A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
27	519	Youth Service Worker I	Aguero, Magdalena P.	FL04-20	$52,241	$377	5,746	2-Jan-19	$0	$58,364	$15,501	$495	$0	$846	$187	$0	$0	$17,029	$75,393
28	521	Youth Service Worker I	Lubasan, Joycelyn T.	FL04-14	$42,497	$1,226	11,313	19-Oct-19	$0	$55,036	$14,618	$495	$0	$798	$187	$6,340	$373	$22,811	$77,847
29	522	Youth Service Worker I	Mendiola, Richard O.	FL04-19	$50,474	$1,456	13,438	19-Oct-19	$0	$65,368	$17,362	$495	$0	$948	$187	$2,512	$204	$21,708	$87,076
30	523	Youth Service Worker Asst	Albert, Kinasiro K.	EL04-07	$31,480	$908	8,381	13-Mar-20	$0	$40,769	$10,828	$495	$0	$591	$187	$2,512	$204	$14,817	$55,586
31	524	Youth Service Worker Asst	Branch, Zaani N.	EL04-03	$26,233	$757	6,983	11-Jul-19	$0	$33,973	$9,023	$495	$0	$493	$187	$0	$0	$10,198	$44,171
32	526	Youth Service Worker I	Fred, Nickson N.	FL04-07	$33,331	$961	8,875	6-Dec-19	$0	$43,167	$11,465	$495	$0	$626	$187	$6,340	$373	$19,486	$62,653
33	528	Youth Service Worker Asst	Untalan, Jerome B.	EL04-06	$30,314	$874	8,071	25-Mar-19	$0	$39,259	$10,427	$495	$0	$569	$187	$0	$0	$11,678	$50,937
34	530	Youth Service Worker Asst	Cabrera, Aaron	EL04-05	$29,148	$841	7,760	16-Dec-18	$0	$37,749	$10,026	$495	$0	$547	$187	$2,512	$204	$13,971	$51,720
35	531	Youth Service Worker I	Cruz, Thelma M.	FL04-12	$39,672	$1,144	10,562	10-Apr-20	$0	$51,378	$13,646	$495	$0	$745	$187	$2,512	$204	$17,789	$69,167
36	532	Youth Service Worker Asst	Cruz, Edward A.N.	EL04-05	$29,148	$841	7,760	9-Jun-19	$0	$37,749	$10,026	$495	$0	$547	$187	$2,772	$373	$14,400	$52,149
37	535	Youth Service Worker I	Wynn, Gabriel V.	FL04-03	$27,776	$801	7,395	2-May-19	$0	$35,972	$9,554	$495	$0	$522	$187	$3,839	$229	$14,826	$50,798
38	539	Clerk Typist I	Pereira, Angelica C.	D-14	29,617	$0	2,577	9-Sep-20	0	32,194	$8,551	495	0	467	187	2,512	204	12,416	44,610
39	545	Youth Service Worker Asst	Castro, Shane S.	EL04-05	$29,148	$841	7,760	31-Mar-19	$0	$37,749	$10,026	$495	$0	$547	$187	$2,772	$0	$14,027	$51,776
40	550	Youth Service Worker Asst	Perez, Jessica C.	EL04-01	$23,318	$673	6,208	8-Jan-19	$0	$30,199	$8,021	$495	$0	$438	$187	$2,512	$204	$11,857	$42,056
41	551	Youth Service Worker Asst	Cepeda, Maylene Q.	EL04-12	$37,468	$1,081	9,975	7-Dec-19	$0	$48,524	$12,888	$495	$0	$704	$187	$2,772	$373	$17,419	$65,943
42	552	Youth Service Worker Asst	Villanueva, Jay A.	EL04-07	$31,480	$908	8,381	1-Apr-20	$0	$40,769	$10,828	$495	$0	$591	$187	$1,246	$204	$13,551	$54,320
43	604	Youth Service Worker Asst	Rivera Jr., Roland C.	EL04-07	$31,480	$908	8,381	13-Jan-19	$0	$40,769	$10,828	$495	$0	$591	$187	$1,986	$269	$14,356	$55,125

44	605	Youth Service Worker Asst	Quintanilla, Brandon M.	EL04-07	$31,480	$908	8,381	29-Dec-18	$0	$40,769	$10,828	$495	$0	$591	$187	$4,567	$269	$16,937	$57,706
45	609	Youth Service Worker I	Patawaran, Vivian N.	FL04-16	$45,524	$1,313	12,120	5-Nov-20	$0	$58,957	$15,659	$495	$0	$855	$187	$0	$0	$17,196	$76,153
46	611	Youth Service Supervisor	Tudela, Stephen E.	IL04-15	$53,347	$1,539	14,202	11-Apr-19	$0	$69,088	$18,350	$495	$0	$1,002	$187	$6,340	$373	$26,747	$95,835
47	645	Youth Service Worker Asst	Afaisen, Daniel W.	EL04-03	$26,233	$757	6,983	13-Jul-19	$0	$33,973	$9,023	$495	$0	$493	$187	$1,246	$204	$11,648	$45,621
48	425	Youth Service Worker I	Soliva, Ricarte I.	FL04-02	$26,232	$757	6,983	19-Jun-19	$0	$33,972	$9,023	$495	$0	$493	$187	$2,512	$204	$12,914	$46,886
49	537	Youth Service Worker I	Roby, Rodney	FL04-02	$26,232	$757	6,983	19-Jun-19	$0	$33,972	$9,023	$495	$0	$493	$187	$1,671	$229	$12,098	$46,070
50	544	Youth Service Worker I	Leon Guerrero, Nicole L.	FL04-02	$26,232	$757	6,983	19-Jun-19	$0	$33,972	$9,023	$495	$0	$493	$187	$1,671	$229	$12,098	$46,070
51	547	Youth Service Worker I	Ada, Joseph M.G.	FL04-04	$29,319	$846	7,806	11-Jun-19	$0	$37,971	$10,085	$495	$0	$551	$187	$1,246	$204	$12,768	$50,739
52	494	Youth Service Worker I	VACANT Vice: Flores, N.I.	FL04-01		$0	0	N/A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
53	431	Youth Service Worker Asst	VACANT Vice: Livesay, DT	EL04-01		$0	0	N/A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
54	525	Youth Service Worker I	VACANT Vice: Benavente, TL 9/15/15	FL04-01		$0	0	N/A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
55	553	Youth Service Worker Asst	VACANT Vice: Tebit, GL	EL04-01		$0	0	N/A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
56	576	Youth Service Supervisor	VACANT Vice: Cruz, JW 8/30/13	IL04-01		$0	0	N/A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
57	608	Youth Service Worker Asst	VACANT Vice: Quinata, DA	EL04-01		$0	0	N/A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
58	672	Youth Service Worker Asst (LTA)	Onedera Jr., Frank M. (funding 16 pps)	EL04-01	14,350	$414	3,819	22-May-19	0	18,583	$4,936	495	0	269	0	1,222	166	$7,088	$25,670
59	673	Youth Service Worker Asst (LTA)	Uncangco, Susan O. (funding 16 pps)	EL04-01	14,350	$414	3,819	28-May-19	0	18,583	$4,936	495	0	269	0	767	126	$6,592	$25,175
			Grand Total:	----	$1,844,178	$47,612	$439,520	----	$0	$2,331,310	$619,196	$25,245	$0	$33,805	$9,350	$145,091	$10,655	$843,342	$3,174,652

*** Night Differential / Hazardous / Worker's Compensation / etc.**
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).
2/ FY 2019 (Proposed) GovGuam contribution rate of 26.56% for the Government of Guam Retirement is subject to change.
3/ FY 2019 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.
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Government of Guam
Fiscal Year 2019
Current Staffing Pattern

FUNCTIONAL AREA: Protection of Life and Property

DEPARTMENT/AGENCY: Youth Affairs

PROGRAM: Vocational Rehabilitation & Support Services

FUND: General Fund 5100A192030EI002 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
	Position	Position	Name of	Grade/				Increment		(E+F+G+I)	Benefits								
											Retirement 0	Retire (DDI)	Social Security	Medicare	Life	Medical	Dental	Total Benefits	(J + R)
No.	Number	Title 1/	Incumbent	Step	Salary	Overtime	Special*	Date	Amt.	Subtotal	(J * 26.56%) 2/	($19.01*26PP) 3/	(6.2% * J)	(1.45% * J)	4/	(Premium)	(Premium)	(K thru Q)	TOTAL
1	401 - ASU	Admin Services Officer	Toves, Jeannette C.	N-07	$ 56,268	$0	$1,407	2-Dec-19	$0	$57,675	$15,318	$495	$0	$836	$187	$2,772	$373	$19,981	$77,656
2	454 - ASU	Clerk Typist III	VACANT Vice: Sablan, BA (10 pps) GG-1 in progress	F-01	$ 8,912	0	223	N/A	0	9,135	$2,426	0	0	132	0	0	0	2,558	11,693
3	456 - ASU	Administrative Assistant	Arceo, Jennifer R.	J-05	$ 36,061	0	902	31-Mar-19	0	36,963	$9,817	495	0	536	187	2,772	373	14,180	51,143
4	411 - MT	Supply Expediter	Duenas, Jose S.	E-11	$ 29,878	0	747	4-Oct-19	0	30,625	$8,134	495	0	444	187	1,246	204	10,710	41,335
5	420 - MT	Maintenance Specialist in lieu of Building Custodian	Valdez, Jerome C.	H-03	$ 28,568	1,236	1,714	3-Nov-18	0	31,518	$8,371	495	0	457	187	2,512	204	12,226	43,744
6	428 - MT	Maint Worker (in lieu of Maint Specialist)	Taitingfong, Don P.	H-06	$ 31,940	1,382	1,916	14-Oct-19	0	35,238	$9,359	495	0	511	187	2,512	204	13,268	48,506
7	448 - CU	Cook II	VACANT Vice: Miranda, BB (10.5 pps) GG-1 in progress	G-01	$ 9,987	288	849	N/A	0	11,124	$2,954	495	0	161	187	0	0	3,797	14,921
8	464 - CU	Cook I	Guzman, Jesse J.	E-08	$ 27,206	785	2,313	3-Dec-18	0	30,304	$8,049	495	0	439	187	2,512	204	11,886	42,190
9	417 - CU	Cook I	Borja, Ray S.	E-08	$ 27,206	785	2,313	20-Dec-18	0	30,304	$8,049	495	0	439	187	1,671	229	11,070	41,374
10	621 - CU	Cook I	Ignacio, Anita M.	E-11	$ 29,878	862	2,540	13-Feb-20	0	33,280	$8,839	495	0	483	187	2,512	204	12,720	46,000
11	466 - MT	Maintenance Leader In lieu of Clerk Typist III	VACANT Vice: Blas, FC 9/30 (5 pps) GG-1 in progress	J-01	5,976	172	359	N/A	0	6,507	$1,728	0	0	94	187	0	0	2,009	8,516
12	413	Data Control Clerk II (in lieu of Clk Typ III)	Annie C. Rodriguez	F-05	$26,888	$0	672	11-Feb-19	$0	$27,560	$7,320	$495	$0	$400	$187	$2,512	$204	$11,118	$38,678
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	----	$318,768	$5,510	$15,955	----	$0	$340,233	$90,364	$4,950	$0	$4,932	$2,057	$21,021	$2,199	$125,523	$465,756

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).
2/ FY 2019 (Proposed) GovGuam contribution rate of 26.56% for the Government of Guam Retirement is subject to change.
3/ FY 2019 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.
4/ FY 2019 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

Government of Guam
FY 2019
Current Staffing Pattern

FUNCTIONAL AREA: Public Safety

DEPARTMENT/AGENCY: Department of Youth Affairs

PROGRAM: Year Round Learning Program

FUND: Healthy Futures Fund 5602A192000GA201

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.56%)	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	663-HRC	Community Program Aide II	Benjamin M. Siongco	G-02	$25,666	0	$2,310	1/10/2019	0	$27,976	$7,430	$495	0	$406	187	3,120	229	$11,867	39,843
2	664-KRC	Community Program Aide II	Annabelle M.T. Salas	G-05	$28,695	0	$2,439	11/7/2019	0	$31,134	$8,269	$495	0	$451	187	2,772	373	$12,547	43,681
3	666-HRC	Community Program Aide II	VACANT	G-01	$0	0	$0	N/A	0	$0	$0	$0	0	0	0	0	0	$0	0
4	667-HRC	Community Program Aide II	VACANT	G-01	$0	0	$0	N/A	0	$0	$0	$0	0	0	0	0	0	$0	0
5	668-LRC	Community Program Aide II	VACANT	G-01	$0	0	$0	N/A	0	$0	$0	$0	0	0	0	0	0	$0	0
6	669-LRC	Community Program Aide II	VACANT	G-01	$0	0	$0	N/A	0	$0	$0	$0	0	0	0	0	0	$0	0
7	811					0	$0		0	$0	$0	$0	0	0	0	0	0	$0	0
8	812					0	$0		0	$0	$0	$0	0	0	0	0	0	$0	0
9	814					0	$0		0	$0	$0	$0	0	0	0	0	0	$0	0
10	815					0	$0		0	0	$0	$0	0	0	0	0	0	0	0
11						0	$0		0	0	$0	$0	0	0	0	0	0	0	0
12						0	$0		0	0	$0	$0	0	0	0	0	0	0	0
13						0	$0		0	0	$0	$0	0	0	0	0	0	0	0
14						0	$0		0	0	$0	$0	0	0	0			0	0
15							$0			0	$0	$0		0	0			0	0
			Grand Total:	----	54,361	0	4,749		0	59,110	$15,699	990	0	857	374	5,892	602	24,414	83,524

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ funded for 17 pay periods.

Department of Youth Affairs

Prior Year Obligation
FY 2019
1st QUARTER REPORT
Ending December 31, 2018

LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

DEPARTMENT OF YOUTH AFFAIRS

Dipåttamenton Asunton Manhoben
Government of Guam
P.O. Box 23672
Barrigada, Guam 96921
Tel: (671)735-5010 Fax: (671)734-7536

MELANIE W. BRENNAN
Director

KRISINDA C. AGUON
Deputy Director

MEMORANDUM

TO: **Honorable Speaker Tina Muña Barnes**

FROM: Director, Department of Youth Affairs

DATE: January 25, 2019

SUBJECT: **1st Quarter FY2019 Prior Year Obligation**

Buenas! Pursuant to 5 GCA §10306, please be advised, that the Department of Youth Affairs has the following prior year obligation payments for unpaid hazardous hours worked during FY2016, for pay periods July 9, 2016, July 23, 2016, August 6, 2016, and August 20, 2016. Authorization to pay out the hazardous hours is pursuant to P.L. 34-116, Chapter V, Section 1 (q) (3) and to be paid from DYA's FY2018 general fund appropriations up to $39,000.

Please see the attached supporting documents for this payout.

Payment per division are as follows:

DIVISION	AMOUNT PAID
Director's Office	$356.13
Youth Development	$7,847.50
Youth Corrections	$23,878.70
Vocational Rehabilitation & Support Services	$3,933.11
Total Amount Paid	**$36,015.44**

An electronic submission of the stamp received copy of this report will be sent to speaker@guamlegislature.org, a copy to the Office of the Public Auditor at admin@guamopa.com, and this report will also be posted on DYA's Government of Guam website at www.dya.guam.gov.

Should you questions or concerns, please contact me at 735-5010.

Kon Respetu,

Melanie W. Brennan

Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

Department of Youth Affairs
Dipåttamenton Asunton Manhoben
Government of Guam
P.O. Box 23672
Barrigada, Guam 96921
Tel: (671)735-5010 Fax: (671)734-7536

Peter Alexcis D. Ada
Director
Krisinda Calvo Aguon
Deputy Director

COPY

September 27, 2018

MEMORANDUM

RECEIVED
SEP 28 2018
DEPT OF ADMINISTRATION
Payroll Section

TO: Director, Department Of Administration
Attn: Payroll Section

FROM: Director, Department of Youth Affairs

SUBJECT: Request Back-in Payment for Unpaid Hazardous Hours Worked

Hafa Adai, pursuant to P.L. 34-116 authorizing payment for Prior Year FY2016 Unpaid Hazardous Premium Pay, the Department of Youth Affairs (DYA) requests back-in pay for pay periods PPE-20 7/09/2016, PPE-21 7/23/2016, PPE-22 8/06/2016 and PPE-23 8/20/2016 as follows:

Division Premium Pay	PPE-20 7/09/2016	PPE-21 7/23/2016	PPE-22 8/06/2016	PPE-23 8/20/2016
2001-DO				
Haz Reg	$94.19	$81.81	$96.94	$83.19
OT Haz	$0.00	$0.00	$0.00	$0.00
Haz Hol	$0.00	$0.00	$0.00	$0.00
				$ 356.13
2010-YD				
Haz Reg	$2208.32	$1063.42	$1979.79	$1812.51
OT Haz	$0.00	$0.00	$0.00	$0.00
Haz Hol	$0.00	$0.00	$0.00	$0.00
				$ 7,064.04
2020-YCF				
Haz Reg	$4801.233	$5003.039	$5949.804	$6107.9235
OT Haz	$297.6615	$383.7315	$534.00	$237.18075
Haz Hol	$731.861	$613.197	$0.00	$0.00
				$ 24,659.63
2030-VRSS				
Haz Reg	$853.49	$929.21	$1024.25	$1019.09
OT Haz	$0.00	$0.00	$0.00	$6.18
Haz Hol	$31.424	$39.576	$0.00	$0.00
				$ 3,903.22
		Total Haz Amt	**DO/YD/YCF/VRSS**	**$ 36,012.91**

Timesheets and rosters are attached.

Thank you for your attention to this matter

Kon Respetu!

Attachments

Peter Alecxis D. Ada

DYA: "It's all about youth helping youth!"

P.L. 34-116 2019 Budget

(q) DEPARTMENT OF YOUTH AFFAIRS (DYA)

(1) Appropriation. The sum of Five Million Four Hundred Thirty-two Thousand Seven Hundred Thirty-two Dollars (**$5,432,732**) is appropriated to the Department of Youth Affairs (DYA) for its operations for Fiscal Year 2019. This sum is composed of Five Million Three Hundred Fifty Thousand Six Hundred Sixty-one Dollars (**$5,350,661**) from the General Fund and Eighty-two Thousand Seventy Dollars (**$82,070**) from the Healthy Futures Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$5,350,661
HEALTHY FUTURES FUND	$82,070
TOTAL	**$5,432,732**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$4,845,855
OPERATIONS OBJECT CATEGORIES (220-290)	$375,992
UTILITIES OBJECT CATEGORIES (361-363)	$210,885
CAPITAL OUTLAY (450)	$0
TOTAL	**$5,432,732**

Healthy Futures Fund - $82,070 (111-113); $0 (220-290); $0 (361-363); $0 (450)

(2) Youth Programs Appropriation. The sum of Three Hundred Thirty-two Thousand One Hundred Fifty Dollars (**$332,150**) is appropriated from the General Fund to DYA for Fiscal Year 2019 to fund programs contracted out to non-governmental organizations for services to youths who are runaways, homeless, or victims of abuse.

Excerpt P.L. 34-116

(3) Authorization to Pay Prior Year Hazardous Pay. Notwithstanding any other provision of law, the Department of Youth Affairs may use up to Thirty-nine Thousand Dollars (**$39,000**) of the sum appropriated to it in the Fiscal Year 2018 Appropriations Act for the payment of hazardous pay accrued in Fiscal Year 2016.

Run date: 11/15/18
Run time: 15:15:17
Run Id : 142

Department of Administration
Labor Cost Distribution Report
PPE date : 9/29/2018 Chk date : 10/12/2018

Job Order #	DpDv	Employee Id	Employee Name	Regular $	Overtime $	Holiday $	Night Diff $	EMT $	Typhoon $	Nurse Pay $	OC 114 GC Hazard $	OC 115 GC Govt Cntrb
201018001	2010	XXXXX4584	1 BUGG, JANELLE C								125.44	1.82
201018001	2010	XXXXX3095	1 PAULINO, YVONNE M								131.18	1.90
201018001	2010	XXXXX7952	1 FLORES, TISHA T								498.50	7.23
201018001	2010	XXXXX2610	1 UBEDEI, ELIA M								339.68	
201018001	2010	XXXXX6467	1 TAITANO, ELENA GRACE R								909.88	13.19
201018001	2010	XXXXX9475	1 ARTERO, GREGORIO PC								533.82	7.74
201018001	2010	XXXXX9623	1 DAMIAN, CARMEN A								671.33	9.73
201018001	2010	XXXXX2583	1 ONEDERA, SOLLIE T								602.86	178.50
201018001	2010	XXXXX7917	1 UNTALAN, VEONA A								190.24	2.76
201018001	2010	XXXXX9669	1 BUENDICHO, CORRINE T								334.08	98.92
201018001	2010	XXXXX2688	1 ALIG, FRED B								542.08	7.86
201018001	2010	XXXXX4842	1 BALAJADIA, ROBINETTE S								638.69	9.26
201018001	2010	XXXXX5939	1 RESPICIO, REBECCA J								558.27	8.10
201018001	2010	XXXXX7830	1 BORJA, JOELYN M								254.91	3.70
201018001	2020	XXXXX3403	1 WYNN, GABRIEL V								103.86	1.51
201018001	2020	XXXXX3686	1 UNCANGCO, GLENDA DA								421.56	6.11
201018001	2020	XXXXX3685	1 PEREIRA, ANGELICA A								228.13	3.31
201018001	2020	XXXXX6474	1 UNCANGCO, SUSAN O	5.56							706.23	11.86
201018001 TOTALS:			5100A182010EI001 DIV OF YOUTH DEVELOPMENT	5.56							7790.74	373.50

Labor1013 ck date 10/19/18
Sablan, Bertha
acct 201018001
356.13
unable to print
Labor cost.

Job Order #	DpDv	Employee Id	Employee Name	Regular $	Overtime $	Holiday $	Night Diff $	EMT $	Typhoon $	Nurse Pay $	Hazard $	Govt Cntrb
201018001	1204	XXXXX0448	1 SALENGA JR, VENTURA B								51.20	20.18
201018001 TOTALS:			5100A182010E1001 DIV OF YOUTH DEVELOPMENT								51.20	20.18
Dept 12 TOTALS:			GUAM POLICE DEPARTMENT								51.20	20.18

TOTALS Excluding Retro:

Regular $	Overtime $	Holiday $	Night Diff $	EMT $	Typhoon $	Nurse Pay $	Hazard $	Govt Cntrb
.00	.00	.00	.00	.00	.00	.00	.00	117.27

TOTALS Retro Only:

.00	.00	.00	.00	.00	.00	.00	367.58	.00

GRAND TOTAL

.00	.00	.00	.00	.00	.00	.00	367.58	117.27

TOTAL Excluding Retro:	117.27	
TOTAL Retro Only:	367.58	
		484.85

Job Order #	DpDv	Employee Id	Employee Name	Regular $	Overtime $	Holiday $	Night Diff $	EMT $	Typhoon $	Nurse Pay $	OC 114 GC Hazard $	OC 115 GC Govt Cntrb
202018004	2010	XXXXX9280	1 QUINATA, DEL A	1.06							357.61	5.50
202018004	2020	XXXXX7053	1 NIMEISA, HERNIM A								432.87	6.28
202018004	2020	XXXXX8400	1 MARAVILLA, MARCELLA E								433.26	6.28
202018004	2020	XXXXX0638	1 SAN MIGUEL, ARLENE C								918.76	272.04
202018004	2020	XXXXX9261	1 NELSON, SHAWN J								750.77	10.89
202018004	2020	XXXXX2700	1 ORNELLAS, DONOVAN AC								463.25	6.72
202018004	2020	XXXXX2698	1 QUINTANILLA, BRANDON M								533.46	7.74
202018004	2020	XXXXX3403	1 WYNN, GABRIEL V								340.08	4.93
202018004	2020	XXXXX5034	1 MICHAEL, CLARA								445.89	6.47
202018004	2020	XXXXX7083	1 AFAISEN, DANIEL WL								270.16	3.92
202018004	2020	XXXXX7982	1 MEEKS, BRANDON J								444.53	6.45
202018004	2020	XXXXX8318	1 CRUZ, BERMEN J								531.57	7.71
202018004	2020	XXXXX9098	1 TUDELA, STEPHEN E								836.85	247.79
202018004	2020	XXXXX6759	1 AGUERO, MAGDALENA P								388.32	114.98
202018004	2020	XXXXX8113	1 PATAWARAN, VIVIAN N								568.98	168.47
202018004	2020	XXXXX2640	1 BUENDICHO, EDWARD J								736.71	10.68
202018004	2020	XXXXX5218	1 CRUZ, THELMA M								553.82	8.03
202018004	2020	XXXXX7745	1 SALAS, MARYANN LG								625.58	9.07
202018004	2020	XXXXX0026	1 ADA, JOSEPH MIGUEL G								332.94	4.83
202018004	2020	XXXXX6128	1 UNTALAN, JEROME B								286.17	4.15
202018004	2020	XXXXX6393	1 CRUZ, REBECCA R								880.85	12.77
202018004	2020	XXXXX9123	1 LUBASAN, JOYCELYN T								708.99	10.28
202018004	2020	XXXXX9826	1 LAGUANA, VINCENT T								699.90	10.15
202018004	2020	XXXXX1982	1 MENDIOLA, RICHARD O								848.89	251.36
202018004	2020	XXXXX8350	1 SANTOS, BENEDETTE C								955.46	282.91
202018004	2020	XXXXX4693	1 CAMACHO, RONALD SA								725.22	10.52
202018004	2020	XXXXX6697	1 CASTILLO, JOHN ERIC M								365.20	5.30

Job Order #	DpDv	Employee Id	Employee Name	Regular $	Overtime $	Holiday $	Night Diff $	EMT $	Typhoon $	Nurse Pay $	OC 114 GC Hazard $	OC 115 GC Govt Cntrb
202018004	2020	XXXXX6075	1 CEPEDA, MAYLENE Q								527.73	7.65
202018004	2020	XXXXX9506	1 CAMACHO, JEAN C								932.38	276.08
202018004	2020	XXXXX1759	1 PALACIOS, JR., DINO C								375.58	5.45
202018004	2020	XXXXX7743	1 AFAISEN JR., DAVID T								695.24	10.08
202018004	2020	XXXXX0002	1 BRANCH, ZA'ANI N								271.28	3.93
202018004	2020	XXXXX2880	1 CHOGOLMAD, PAUL								514.65	7.46
202018004	2020	XXXXX5644	1 CRUZ, EDWARD ANTHONY N								478.23	6.93
202018004	2020	XXXXX8221	1 CAMACHO, DANIELLE J								514.54	7.46
202018004	2020	XXXXX9275	1 SALAS, CELIA J								592.70	8.59
202018004	2020	XXXXX9377	1 ALBERT, KINASIRO K								528.41	7.66
202018004	2020	XXXXX5359	1 VILLANUEVA, JAY A								514.43	7.46
202018004	2020	XXXXX6203	1 FRED, NICKSON N								552.79	8.02
202018004	2020	XXXXX0541	1 CABRERA, AARON JAMES C								447.02	6.48
202018004	2020	XXXXX3100	1 RIVERA, JR., ROLAND C								556.55	8.07
202018004	2020	XXXXX7214	1 CASTRO, SHANE S								108.45	1.57
202018004	2020	XXXXX7709	1 GEORGE, FRANCIS I								513.57	7.45
202018004	2030	XXXXX0750	1 RODRIGUEZ, ANNIE C								318.00	4.61
202018004 TOTALS:			5100A182020CE004 YOUTH CORRECTIONS	1.06							23877.64	1881.17

Job Order #	DpDv	Employee Id	Employee Name	Regular $	Overtime $	Holiday $	Night Diff $	EMT $	Typhoon $	Nurse Pay $	OC 114 GC Hazard $	OC 115 GC Govt Cntrb
203018002	2030	XXXXX8410	1 TOVES, JEANNETTE C								693.58	10.06
203018002	2030	XXXXX3537	1 DUENAS, JOSE S								228.29	3.31
203018002	2030	XXXXX8514	1 MIRANDA, BERTHA B								350.27	103.72
203018002	2030	XXXXX4325	1 IGNACIO, ANITA M								425.95	6.18
203018002	2030	XXXXX2524	1 ARCEO, JENNIFER R								448.11	6.50
203018002	2030	XXXXX5680	1 BORJA, RAY S								253.60	3.68
203018002	2030	XXXXX6769	1 GUZMAN, JESSE J								405.76	5.88
203018002	2030	XXXXX8339	1 TAITINGFONG, DON P								423.57	6.14
203018002	2030	XXXXX1999	1 VALDEZ, JEROME C								387.60	5.62
203018002 TOTALS:			5100A182030EI002 DIV OF VOC REHAB & SUPPT SVCS								3616.73	151.09
Dept 20 TOTALS:			DEPARTMENT OF YOUTH AFFAIRS	6.62							35285.11	2405.76

TOTALS Excluding Retro:

Regular $	Overtime $	Holiday $	Night Diff $	EMT $	Typhoon $	Nurse Pay $	OC 114 GC Hazard $	OC 115 GC Govt Cntrb
.00	.00	.00	.00	.00	.00	.00	.00	.00
							.00	2405.76

TOTALS Retro Only:

							.00	.00
6.62	.00	.00	.00	.00	.00	.00	35285.11	.00

GRAND TOTAL

							.00	.00
6.62	.00	.00	.00	.00	.00	.00	35285.11	2405.76

TOTAL Excluding Retro: 2405.76
TOTAL Retro Only: 35291.73
37697.49

Job Order #	DpDv	Employee Id	Employee Name	Regular $	Overtime $	Holiday $	Night Diff $	EMT $	Typhoon $	Nurse Pay $	Hazard $	Govt Cntrb
201018001	1030	XXXXX9262	1 FLORES, FRANCINE MF								316.38	97.09
201018001 TOTALS:			5100A182010EI001 DIV OF YOUTH DEVELOPMENT								316.38	97.09
Dept 10 TOTALS:			DEPARTMENT OF PUBLIC WORKS								316.38	97.09