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UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR

JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

35GL-19-0129
Speaker Tina Rose Muña Barnes
FEB 07 2019
Time 9:32 (✓)AM ( )PM
Received By:

February 6, 2019

Honorable Tina Muna Barnes
Speaker
I Mina'trentai Singko Na Liheslaturan Guahån
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96932

2019 FEB -7 AM 9:48

RE: Appointment, Guam Economic Development Authority

Dear Madame Speaker:

By virtue of the authority vested in me pursuant to the Organic Act of Guam and the local laws applicable to the following position, I am pleased to transmit the following appointment and supporting documents for:

APPOINTEE:	Melanie Mendiola
POSITION:	Administrator, Guam Economic Development Authority
TERM LENGTH:	**To serve at the pleasure of the Governor**

The appointment is subject to the consent of *I Liheslaturan Guåhan*. Please schedule a hearing at your earliest convenience.

Senseramente,

LOURDES A. LEON GUERRERO
I Maga'hågan Guåhan
Governor of Guam

0129

RICARDO J. BORDALLO GOVERNOR'S COMPLEX · HAGÅTÑA, GUAM 96910
P.O. BOX 2950 · HAGÅTÑA, GUAM 96910
671.472.8931 • 671.472.8932/6

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UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR

JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

February 6, 2019

Melanie Mendiola
[redacted]

RE: APPROVAL OF APPOINTMENT TO THE POSITION OF ADMINISTRATOR

Dear Ms. Mendiola:

I am in receipt of the notice by Mr. David John, GEDA Board Chairman, dated January 10, 2019 appointing you as Administrator on my recommendation effective January 14, 2019. Pursuant to my authority under 12 GCA § 50106, I hereby approve your appointment.

Your appointment to this position comes with great responsibility because you will have a vital role to perform which will place many demands on your time and energy. Integrity and honesty are virtues that I prioritize for my Administration to exemplify, and I know that you will do the same while in service to the people of Guam. Your responsibilities, which will be further described by the Board shall be significant and consequential. I trust that you will fulfill your duties and set a standard for others to follow.

I appreciate your willingness to serve in this position, and I am confident that your time will be spent in a manner to improve the island of Guam.

Senseramente,

LOURDES A. LEON GUERRERO
I Maga'hågan Guåhan
Governor of Guam

RICARDO J. BORDALLO GOVERNOR'S COMPLEX • HAGÅTÑA, GUAM 96910
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LOURDES A. LEON GUERRERO
Governor of Guam
I Maga'Haga Guahan

JOSHUA F. TENORIO
Lt. Governor of Guam
I Segundo Na Maga'Lahen Guahan

GUAM ECONOMIC DEVELOPMENT AUTHORITY
Moving Forward
Aturidåd Inadilånton Ikunumihan Guahan

ARTEMIO "RICKY" HERNANDEZ
Acting Chief Executive Officer/Administrator

January 10, 2019

To: GEDA Management & Staff

From: David John, Chairman

Subject: GEDA Acting Chief Executive Officer/Administrator

Håfa Adai!

Effective Monday, January 14, 2019, I hereby appoint Ms. Melanie Mendiola as the GEDA Acting Chief Executive Officer/Administrator for the Guam Economic Development Authority from Monday, January 14, 2019 until the 35th Guam Legislature declares confirmation.

Please extend your courtesy and cooperation to Ms. Melanie Mendiola.

Si Yu'us Ma'åse!

David John
Chairman

590 S. Marine Corps, Dr. Suite 511 ITC Building
Tamuning, GUAM 96913

T 671.647.4332 F 671.649.4146
www.investguam.com

MADE IN GUAM
BUY LOCAL FIRST GUAM

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LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

OFFICE OF THE GOVERNOR OF GUAM
Nomination and Appointment Information Sheet

The following information is required for submission to the
Speaker of *I Liheslaturan Guåhan* in accordance with Title 4, Guam Code Annotated Section 2103

NOMINEE INFORMATION

Last Name	*First Name*	*Middle Initial*
MENDIOLA	MELANIE	R

Mailing Address	*Apartment/Unit #*
[redacted]	

City	*State*	*Zip Code*
[redacted]	[redacted]	[redacted]

Phone	*E-mail Address*
[redacted]	[redacted]

Position to which Appointment is Made
Administrator, Guam Economic Development Authority

Are you a citizen of the United States? Yes ☑ No ☐

If no, are you authorized to work in the United States? Yes ☐ No ☐

EDUCATION

SCHOOL (Name, City and State)	*DATES OF ATTENDANCE*	*TYPE OF DEGREE*	*YEAR EARNED*
High School Academy of Our Lady of Guam Hagatna, Guam	08/1996 - 5/1999	High School Diploma	1999
College New York University New York, NY	9/1999 - 5/2003	BA	2003
Graduate School University of Guam Mangilao, Guam	5/2011 - 5/2012	Professional Master's in Business	2012
Other Degree Kansas State University Manhattan, Kansas	5/2013 - 5/2017	Master's of Science in Financial Planning	2017

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EMPLOYMENT HISTORY

Name of Present/Last Employer and Mailing Address	***Position Title***
UOG Endowment Foundation University Station Mangilao, Guam 96923	Executive Director
	Dates Held
	09/2017 - 01/2019

Previous Employer and Mailing Address	***Position Title***
Farm to Table Guam 118 Chalan Duenas Yigo, Guam96929	Project Director/Co-Founder
	Dates Held
	10/2013 - 9/2018

Previous Employer and Mailing Address	***Position Title***
Empower Retirement 424 Route 8 Maite, Guam 96910	Retirement Plan Counselor
	Dates Held
	04/2010 - 04/2014

Previous Employer and Mailing Address	***Position Title***
Pa'a Taotao Tano Hagatna, Guam	AmeriCorps VISTA
	Dates Held
	09/2009 - 04/2010

Previous Employer and Mailing Address	***Position Title***
SEE RESUME	
	Dates Held

PRIOR GOVERNMENT OF GUAM SERVICE

Agency or Department Name		***Position Title***
Port Authority of Guam		Member, Board of Directors
Address	***Phone No.***	***Dates Held***
Piti, Guam	671-477-5931	06/2016 - 01/2019

Agency or Department Name		***Position Title***
University of Guam		Adjunct Instructor
Address	***Phone No.***	***Dates Held***
Mangilao, Guam	671-735-2214	2017 - current

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PRIOR GOVERNMENT SERVICE (EXCLUDING GOVERNMENT OF GUAM)

Agency or Department Name		*Position Title*
Address	*Phone No.*	*Dates Held*

Agency or Department Name		*Position Title*
Address	*Phone No.*	*Dates Held*

TRAINING

INSTITUTE/SEMINARS/ON-THE-JOB TRAINING	*DATE*
HSBC Executive Training College	05/2004
Administrative for Native Americans Grantee Training	2013 - 2017

AWARDS

List all educational, professional, civic awards, and recognition for public service:

2018 SBA Minority Small Business Champion
2017 Guam Businesswoman of the Year Nominee
2017 Guam Young Professional of the Year
2014 KUAM Careforce "Think Green" Award
Financial Planning Association Diversity Scholar

PROFESSIONAL INVOLVEMENT

List involvement on a local/national/international level. List organizations, activities participated in, and offices held:

Port Authority of Guam, Board Secretary, Board of Directors
Guam Young Professionals, Pask Chair, Member

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COMMUNITY / CIVIC INVOLVEMENT

List organizations, activities participated in, and offices held:
Guam Girl Scouts, Past President, Board of Directors Tourism Education Council, Treasurer, Board of Directors Young Men's League of Guam Women's Auxiliary, Treasurer Academy of Our Lady of Guam Advisory Committee Teach Money, Board of Directors

PUBLICATIONS AND PRESENTATIONS

List any published articles, papers delivered at professional meetings, etc.:
Mendiola, M., Mull, J., Archuleta, K.L., Klontz, B., & Torabi, F. (2017). Does she think it matters who makes more? Perceived differences in types of relationship arguments among female breadwinners and nonbreadwinners. Journal of Financial Therapy, 8(2), 4. Britt, S.L., Mendiola, M. R., Schink, G.H., Tibbetts, R.H., & Jones, S.H. (2016). Financial Stress, Coping Strategy, and Academic Achievement of College Students. Journal of Financial Counseling and Planning, 27(2), 172 - 183. Mendiola, M., Mull, J. Archuleta. K., & Klontz, B. Income differences between partners: Exploring

MILITARY SERVICE (Please attach Form DD-214)

BRANCH	*DATES OF SERVICE*	*RANK AT DISCHARGE*	*TYPE OF DISCHARGE*

OTHER INFORMATION

(1) Have you ever been found guilty of a felony in any court, whether within or without the United States?

Yes ☐ **No** ☑ **If so, please specify in detail:** _____

Address of the Court: _____

Date(s) of Conviction: _____

Specific Infraction Committed: _____

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(2) Have you ever been declared mentally incompetent by any court, whether within or without the United States?

Yes ☐ No ☑ If so, please specify in detail the reasons and facts related to such declaration:

_____

_____

_____

_____

_____

(3) Have you ever been found not guilty or not punishable in any criminal proceedings by reason of insanity?

Yes ☐ No ☑

(4) Have you ever been confined to a mental institution for any reason?

Yes ☐ No ☑ If so, please specify in why the appointing authority believes you that you are not suffering from any mental illness or affliction:

_____

_____

_____

_____

_____

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LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

OFFICE OF THE GOVERNOR OF GUAM

Statement of Financial Interests

(Required by 4 G.C.A. §13104.1)

TO: The Honorable Lourdes A. Leon Guerrero
Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

FROM: Melanie Mendiola

☐ I have no financial interest in any business

☑ I do have interest(s) in the following business(es):

NAME AND ADDRESS OF BUSINESS INTEREST	TYPE AND AMOUNT OF INTEREST
Melanie Mendiola, Consultant, Mangilao, Guam	100% owner of consulting/grant writing service

Signature

11/29/19
Date

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AFFIDAVIT / DECLARATION UNDER PENALTY OF PERJURY

I, the undersigned, do hereby depose and say that: (1) I have read and reviewed the information contained in the attached Appointment/Nomination letter from the Governor of Guam; (2) that the matters contained in the Appointment/Nomination letter, together with all attachments thereto, are true and correct and that I am competent to testify to said matters; and (3) that this Declaration is made for the purpose of complying with the requirements of 4 G.C.A. Section 2103.5.

I declare under penalty of perjury under the laws of Guam (4 G.C.A. Section 4308) that the foregoing is true and correct.

MELANIE MENDIOLA _____ 1/29/19

Print Name and Signature Date

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SUPERIOR COURT OF GUAM

Guam Judicial Center • 120 West O'Brien Drive • Hagatña, Guam 96910

Telephone (671) 475-3370/475-3449
Fax (671) 472-2856

DANIELLE T. ROSETE
Clerk of Court

Name: MELANIE R MENDIOLA

SS#: ID# GU DL# [redacted] Date of Birth: [redacted]

CERTIFICATE OF SEARCH

The undersigned Clerk hereby certifies the following results of a diligent search of the records of this Court:

Criminal Cases:			**Civil Cases:**		
A.	☒	No Case Found	A.	[ ]	No Case Found
B.	1.	Criminal Case No.	B.	1.	Civil Case No.
	2.	Criminal Case No.		2.	Civil Case No.
	3.	Criminal Case No.		3.	Civil Case No.
	4.	Criminal Case No.		4.	Civil Case No.
	5.	Criminal Case No.		5.	Civil Case No.
	Criminal Record:	Page 1 of 1		Civil Record:	Page 1 of 1

Request for further information may be addressed at the Records Division of the Superior Court of Guam, Guam Judicial Center, 120 West O'Brien Drive, Hagatña, Guam. Hours of operation are Monday – Friday, 8:00 a.m. to 5:00 p.m. Closed Saturday, Sunday and local/federal holidays. Court Clearances are Non-Refundable.

Dated: 01/31/2019

DANIELLE T. ROSETE
Clerk of Court

BY: JESSE M LEFEVER
Deputy Clerk

Prepared By: MG

The absence of an original Court Seal invalidates this document

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Government of Guam
GUAM POLICE DEPARTMENT
RECORDS & IDENTIFICATION SECTION
P.O. Box 23909
Guam Main Facility, Guam 96921

January 2, 2019

SUBJECT: CRIMINAL HISTORY RECORD

NAME:	**Melanie R. MENDIOLA**		
DATE OF BIRTH:	[redacted]	**FINGERPRINT#:**	[redacted]
■	**The individual has no record of criminal conviction(s) in GPD files that are subject to Guam law and rules and regulations of the Department.**		

*******************NOTHING FOLLOWS*******************

THIS INFORMATION MAY BE LIMITED TO A LOCAL CRIMINAL OFFENSE ONLY AND IS NOT INTENDED FOR USE FOR ANY LOCAL, STATE, OR FEDERAL LAW ENFORCEMENT AGENCY.

By Direction: priscilla

JOSEPH I. CRUZ
Chief of Police

The absence of an original GUAM POLICE seal invalidates this police clearance.
REVISED 08/03/16

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Melanie Mendiola

[redacted]

Education

MAY 2017
Master's in Financial Planning
Kansas State University, Manhattan, KS

MAY 2012
Professional Master's in Business Administration
University of Guam, Mangilao, GU

MAY 2003
Bachelor of Arts (Economics & East Asian Studies, Minor in Business) New York University, New York, NY

Professional Experience

SEPTEMBER 2017 – CURRENT
Executive Director / UOG Endowment Foundation, Mangilao, Guam

- Led a team of four in areas of fund development, donor engagement, and donor expansion through individual, small business, corporate, and foundation support.
- Trained team in cultivating new donors and engaging existing donors through one-on-one meetings, small groups, and events in addition to establishing an annual alumni giving campaign.
- Overhauled operational infrastructure – SOP's, Client Relationship Management, and Administrative Procedures.
- Raised $125,000 in additional corporate, individual, and grant support in the first 90 days on the job.

OCTOBER 2013 – SEPTEMBER 2018
Project Director / Farm to Table Guam, Yigo, Guam

- Founded non-profit in 2012 to strengthen and encourage agriculture and farming on theisland.
- Designed a planning project to survey Guam's farmers to perform an industry needs assessment which led to the creation of the "Plant, Prepare, and Sustain" Project.
- Procured a $2 million grant to engage in 5-year project to strengthen Guam'sfarmers.
- Lead a team of 16 employees in meeting projects multi-pronged goals including: organic model farm management, CSA subscription services, technical assistance, farmer's market, community outreach, and numerous other agriculture driven activities.
- Wrote business plans and grants in years 1, 2, and 3 of operation which led to the funding of over 7 agriculture-related projects.

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APRIL 2010 – APRIL 2014

Retirement Plan Counselor / Empower Retirement, Maite, Guam

- Led all retirement education initiatives for 11,000+ Government of Guam employees including in-house seminars, one-on-one counseling, and on-site workplace seminars.
- Held over 150 employee seminars in first year of employment and increased enrollment in discretionary retirement accounts by 10%. Annual rate of growth continued for subsequent four years of employment.
- Worked in areas of recordkeeping and compliance to ensure compliance with Guam Code, Anti-Money Laundering, Information Security, and other regulatory agencies.

SEPTEMBER 2009 – APRIL 2010

Americorps VISTA / Pa'a Taotao Tano, Hagatna, Guam

- Developed projects for native organization in areas of cultural preservation – specifically performance arts and language.
- Identified potential grant opportunities as well as partnership development opportunities both locally and nationally. Researched, wrote, and critiqued grant submissions made by organization

DECEMBER 2008 – AUGUST 2009

Head of Trade/FX / ANZ Bank, Hagatna, Guam

- Led project to set up local Trade Service and Foreign Exchange department – coordinated with operations, risk management, marketing, and commercial department both locally and in Melbourne headquarters.
- Provided specialized knowledge to commercial clients in areas of risk management in the trade cycle and managing FX risk.

AUGUST 2005 – NOVEMBER 2008

Financial Advisor / Merrill Lynch, Maite, Guam

- Provided wealth management advice to individuals as well as institutions focusing on the areas of cash management, retirement planning, estate planning, and insurance planning.
- Expanded client base through various prospecting methods – mainly networking, referrals, and professional introductions to a $20 million portfolio within two years.

SEPTEMBER 2003 – JULY 2005

Middle Market Analyst / HSBC Bank USA, New York, NY

- Rotated through formal credit training, branch banking, and human resources before being assigned to Apparel & Jewelry Middle Market team.
- Assisted middle market team in all aspects of credit and relationship management to include: underwriting, due diligence, report generation, industry analytics, client calls and visits, and new business pipeline reporting.

Peer Reviewed Publications

Mendiola, M., Mull, J., Archuleta, K. L., Klontz, B., & Torabi, F. (2017). *Does she think it matters who makes more? Perceived differences in types of relationship arguments among female breadwinners and non-breadwinners.* Journal of Financial Therapy, 8(2), 4.

Britt, S. L., Mendiola, M. R., Schink, G. H., Tibbetts, R. H., & Jones, S. H. (2016). *Financial Stress, Coping Strategy, and Academic Achievement of College Students.* Journal of Financial Counseling and Planning, 27(2), 172-183.

Select Conference Proceedings

Mendiola, M., Mull, J., Archuleta, K., & Klontz, B. *Income differences between partners: Exploring factors related to relationship satisfaction.* Paper presented at the Association for Financial Counseling and Planning Education Annual Conference, Louisville, KY. November 2016.

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Mendiola, M., Mull, J., Archuleta, K., & Klontz, B. *Does it matter who makes more? Exploring how income disparity impacts types of relationship arguments.* Paper presented at the Association for Financial Counseling and Planning Education Annual Conference, Jacksonville, FL. November 2015.

Britt, S., Mendiola, M., Schink, G, Tibbitts, R., & Jones, S. *Coping with Financial Stress in College.* Paper session presented at the Association for Financial Counseling and Planning Education Annual Conference, Bellevue, WA. November 2014.

Peer Reviewed Conference Poster Presentations

Mendiola, M. (2015). *Parental Giving and Life Satisfaction in a Changing America.* Poster session presented at the American Council for Consumer Interests Annual Conference, Clearwater, FL. May 2015.

Mendiola, M. (2014). *Keeping It Simple (and cheap): Effective Performance Assessments for the Financial Professional.* Poster session presented at the American Council for Consumer Interests Annual Conference, Milwaukee, WI. March 2014.

Awards

- 2018 SBA Minority Small Business Champion
- 2017 Guam Businesswoman of the Year Nominee
- 2017 Guam Young Professional of the Year
- 2014 KUAM Careforce "Think Green" Award
- Financial Planning Association Diversity Scholar

Activities

- Adjunct Instructor of Economics at the University of Guam
- Port Authority of Guam, Board Secretary, Board of Directors
- Guam Girl Scouts, Past President, Board of Directors
- Tourism Education Council, Treasurer, Board of Directors
- Young Men's League of Guam Women's Auxiliary, Treasurer
- Guam Young Professionals, Past Chair, Member
- Teach Money, Board of Directors