Speaker's Office <speaker@guamlegislature.org>

MC Fwd: OFFICIAL TRANSMITTAL TO GOVERNOR'S OFFICE OF THE GUAM PUBLIC LIBRARY SYSTEM REPORTING REQUIREMENT

1 message

Speaker's Office <speaker@guamlegislature.org>
To: Clerks Office <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>
Bcc: Tina Muna Barnes <tinamunabarnes@gmail.com>

Wed, Mar 13, 2019 at 8:29 AM

03-13-19	8:28 AM	03-13-19	Guam Public Library System's board reporting requirement for the board meeting held on March 6, 2019.*E Mail	Guam Public Library System	35GL-19-0227

OFFICE OF SPEAKER TINA ROSE MUÑA BARNES
I Mina trentai Singko na Liheslaturan Guåhan
35th Guam Legislature
Guam Congress Building | 163 Chalan Santo Papa | Hagatña, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

35GL-19-0227
Speaker Tina Rose Muña Barnes

MAR 1 3 2019
Time 823 AM / PM
Received By:

---------- Forwarded message ----------
From: **June Aflague** <June.Aflague@guampls.guam.gov>
Date: Wed, Mar 13, 2019 at 8:22 AM
Subject: OFFICIAL TRANSMITTAL TO GOVERNOR'S OFFICE OF THE GUAM PUBLIC LIBRARY SYSTEM REPORTING REQUIREMENT
To: speaker@guamlegislature.org <speaker@guamlegislature.org>
Cc: Sandra Stanley <Sandra.Stanley@guampls.guam.gov>

Håfa Adai!

Attached is the official transmittal of the Guam Public Library System's board reporting requirement for the board meeting held on March 6, 2019.

Please acknowledge receipt of this email.

Si Yu'os Ma'åse!

June M Aflague

Administrative Assistant
254 Martyr Street, Hagatna, GU 96910
june.aflague@gpls.guam.gov
Ph: 671-475-4755/54
Fax: 671-477-9777

Guam Public Library System

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2018 MAR 13 AM 8:42

2 attachments

TRANSMITTAL LTR TO GOV.pdf
30K

BOARD PACKET GPLS MTG 03-06-19.pdf
1342K

0227

Sesteman Laibirihan Pupblekon Guåhan
GUAM PUBLIC LIBRARY SYSTEM
A Division of the Department of CHamoru Affairs
Government of Guam

Lourdes A. Leon Guerrero
Maga'håga
Joshua F. Tenorio
Sigundo Maga'låhi
Anna Marie Arceo
Mås Ge'hilo'

March 7, 2019

The Honorable Lourdes A. Leon Guerrero
Maga'håga
Governor's Complex
Adelupe, Guam 96910
(via email: centralfiles@guam.gov

Reporting Requirements

Håfa Adai! Attached are the reporting requirements for Boards and Commissions pursuant to Public Law No. 31-233 regarding the March 6, 2019 meeting of the Guam Public Library System.

Should you have any questions, please do not hesitate to contact Sandra M. Stanley, Administrative Officer at 475-4765 or via email at sandra.stanley@guampls.guam.gov.

Senseramente,

Anna Marie Arceo
Mås Ge'hilo'

Lourdes A. Leon Guerrero
Maga'hâga

Joshua F. Tenorio
Sigundo Maga'lâhi

Anna Marie Arceo
Más Ge'hilo'

Sesteman Laibirihan Pupblekon Guåhan
GUAM PUBLIC LIBRARY SYSTEM
A Division of the Department of CHamoru Affairs
Government of Guam

Guam Public Library System Board
Regular Board Meeting – March 6, 2019
3:30 p.m.

AGENDA

I. Call to Order
1. Roll Call

II. Approval of Minutes – Meeting of October 18, 2018

III. President's Report

IV. Reports
1. Administrative Officer
2. Library Technician Supervisor

V. Old Business

VI. New Business
1. TEFF Fund Account
2. Approval of GPLS Board Manual
3. Board Stipend
4. Fundraising
5. Marketing Campaign

VII. Open Discussion

VIII. Announcements
1. *Next Board meeting on April 3, 2019 at 3:30pm*

IX. Adjournment

Sesteman Laibirihan Pupblekon Guåhan
GUAM PUBLIC LIBRARY SYSTEM
A Division of the Department of CHamoru Affairs
Government of Guam

Lourdes A. Leon Guerrero
Maga'håga

Joshua F. Tenorio
Sigundo Maga'låhi

Anna Marie Arceo
Mås Ge'hilo'

Guam Public Library System
Regular Board Meeting
October 18, 2018
2:30 pm

Minutes of Meeting

I. Call Meeting to Order. The meeting was held at the Hagatna Library and was called to order to by Mr. Kyle Mandapat, Chairman of the Board on October 18, 2018 at 2:53 p.m.

A. Roll Call

Present: Mr. Kyle Mandapat, Chairman; Mr. William Sarmiento, Vice Chairman; Mr. Krishnan Seerengan, Secretary/Treasurer; Mrs. Marissa Mears, Member-at-Large; Mr. Johnny Sablan, President, Department of Chamorro Affairs (DCA)

II. Approval of Meeting Minutes of May 8, 2018 GPLS Board meeting.

Board meeting minutes of May 8, 2018 were email to each board member and included in their packets. Vice Chair Sarmiento motioned to approve the minutes of May 8, 2018 and Mrs. Mears seconded the motion to approve the minutes with subject to corrections. All were in favor.

III. Reports

1. **Administrative Officer's Report. Mrs. Sandra Stanley discussed her report that was provided to each board member.**

a. Budget hearing that was held June 12, 2018. Highlighted was the portion that states that the Board should accompany the Library Director to present the budget to the legislature.

b. The History of the IMLS Grant for the period of 1998-2004 that the department lost $513,506.03due to non- reporting, both narrative and financial.

c. Board Policy: A board member brought up in the rules and regulations that children under the age of (10) being unsupervised. GPLS has a board usage policy (attached) no. 13 which was highlighted stating that adults should be supervising their under-aged children.

Sesteman Laibirihan Pupblekon Guåhan
GUAM PUBLIC LIBRARY SYSTEM
A Division of the Department of CHamoru Affairs
Government of Guam

Lourdes A. Leon Guerrero
Maga'hâga

Joshua F. Tenorio
Sigundo Maga'lâhi

Anna Marie Arceo
Mås Ge'hilo'

d. Board Manual: Needs to be revised because of the Public Law using the word "Territorial" which is not used now.

e. Appropriation of FY 2019: $1,217,900.

f. Necessary Contractual Services: Balance for the rest of the FY is a little over $10,000 left after keying in the necessary services. As an example, the electrical panel box was overloading for about (3) months and we had to turn off units that would trip. Department of Public Works' (DPW) estimate was almost $8,000 but added that it could cost around $10,000 or a little over depending on which contractor is brought in. Mr. Dominic Muna from DPW was unable to be contacted to proceed with the work to be done. We have the money. It was asked if Kindo Electrical Company was considered, however with the process through GSA, it would take months.

g. The bill regarding teleconferencing was just passed in to law today. The board needs to come up with rules and regulations for this. When the board members are ready to discuss this in the working session, the staff of GPLS will be able to assist.

2. Library Technician Supervisor's Reports. Mrs. Teresita Kennimer discussed her report.

a. Reports were submitted for May through September 2018 as well as the October schedule.

b. Mrs. Rose Santiago retired in August 2018. This leaves the staff with just (8) Library Technicians. Just a reminder, the Hagatna Library is priority and should one of the staff call in sick, Mrs. Kennimer would have to close down (1) branch. In the month of September, we had to close (2) branches and in the month of August, we had to close (3) branches

c. Online Catalog: People can come in now and situate themselves in the area. There is a sign that says online catalog and rather than asking the staff to ask for a certain book, they can utilize that system and the staff is available to assist. More than likely if Hagatna does not have the book, we are able to let them know which branch library does have it. The online catalog is fully functional and is very convenient.

d. The monthly statistical report for the month from May through September is provided for the Main Library and the branch libraries.

e. Mrs. Kennimer added that a lot she has shared with the Board members and has asked for advice with whether GPLS should expunge inactive library card members of 63,000 to 64,000. These inactive members may have relocated, are deceased or have never checked out books.

Sesteman Laibirihan Pupblekon Guåhan
GUAM PUBLIC LIBRARY SYSTEM
A Division of the Department of CHamoru Affairs
Government of Guam

Lourdes A. Leon Guerrero
Maga'hâga

Joshua F. Tenorio
Sigundo Maga'lâhi

Anna Marie Arceo
Mås Ge'hilo'

f. For inactive members. Mr. Seerengan suggested to not delete inactive card members if there are members that have not come to the library for any of our services, because we would like to promote the library. Some members come in out of sight, out of mind. Mr. Seerengan brought up NewsBank. Mrs. Kennimer informed that a few months ago, the board approved to accepting the NewsBank again. The cost if roughly about $5,000 a year but it is a very good resource because it is a continuous thing that goes as far back as the year 1980. Some patrons do come in to the library and inquire about the old newspapers and magazines. Mr. Seerengan added that because it is a library, people do come in and inquire about certain events that took place. The library is the only place to get this kind of information.
Mr. Seerengan asked Mrs. Stanley if GPLS has the money to spend $5,000 a year. Mrs. Stanley mentioned that it will be $5,000 less for Mrs. Kennimer to order books.

IV. Old Business:

GPLS Board Manual:

V. New Business:

None discussed.

VI. Open Discussions:

VII. Next Meeting: November 2018 at 2:00 p.m. at the Merizo Branch Library.

VIII. Adjournment: Motion was made by the Vice Chairman Sarmiento to adjourn the meeting. Motion was seconded by Secretary/Treasurer Seerengan.
Meeting was adjourned at 5:16 p.m.

Approved by: _____ **Date:** 8/6/19
Kyle Mandapat, Chairman

Countersigned by: _____ **Date:** 9.6.19
June M Aflague, Administrative Assistant

Administrative Officer's Report
GPLS Board Meeting
Wednesday (3:30 p.m.)

March 6, 2019

1. Public Law 34-133

   ... Relative to allowing the use of Video Teleconferencing applications at meetings of government boards and commissions to guarantee a quorum, ...

   Note: Section 3 (b) Boards and Commissions shall develop rules and regulations and education on the use of video live streaming for their members, in consultation with the Office of Technology (OTECH) and the Office of the Attorney General, in accordance with their individual missions and functions, and in accordance with existing statute, specifically the Open Government Law, contained in Chapter 8 of this Title. **(Attachment "A")**

2. Projection Analysis and AS-400 Print Out of the Territorial Education Facilities Fund which is the funding source for Guam Public Library System **(Attachment "B")**

3. Department of Interior approved amendment in plan of use for GPLS from the planned Internet Café to a space for rent or lease, to generate funds to benefit the operations of GPLS. **(Attachment "C").** GPLS does not have separate meters for power and water.

4. GPLS to provide Rules and Regulations to lease the Internet Café.

5. The Board Manual was re-typed with the changes as approved by the Board Members on February 13, 2019 work session.

6. I do not know when BBMR will act on our revised Budget for FY 2019 from $1,217.900.00 to $$793,910.00 – a cut of **$423,900.00**

Sandra Manley Stanley

Attachments

Projection Analysis and AS-400 Print out – TEFF Account
Approval via email from Department of Interior
Board Manual

34th GL CLERK'S OFFICE
RECEIVED
10/23/2018 4:41 PM

I Mina'Trentai Kuattro Na Liheslaturan
BILL STATUS

BILL NO.	SPONSOR	TITLE	DATE INTRODUCED	DATE REFERRED	CMTE REFERRED	PUBLIC HEARING DATE	DATE COMMITTEE REPORT FILED	FISCAL NOTES	NOTES
292-34 (COR) As amended on the Floor.	Dennis G. Rodriguez, Jr.	AN ACT TO *ADD* NEW §§ 43121 AND 43122 TO ARTICLE 1, CHAPTER 43, TITLE 5 OF THE GUAM CODE ANNOTATED, RELATIVE TO ALLOWING THE USE OF VIDEO TELECONFERENCING APPLICATIONS AT MEETINGS OF GOVERNMENT BOARDS AND COMMISSIONS TO GUARANTEE QUORUM, FOR CONVENIENCE, AND TO EXPAND ELIGIBILITY OF MEMBERSHIP TO THOSE COMMUNITY MEMBERS THAT MAY BE HOMEBOUND, AND RELATIVE TO THE USE OF VIDEO LIVE STREAMING AT MEETINGS IN ORDER TO INCREASE TRANSPARENCY IN GOVERNMENT	5/30/18 8:44 a.m.	6/7/18	Committee on General Government Operations and Federal, Foreign, and Regional Affairs	7/18/18 10:00 a.m.	7/25/18 4:46 p.m.	**Fiscal Note Request 6/7/18** **Fiscal Note 6/18/18**	

SESSION DATE	TITLE	DATE PASSED	TRANSMITTED	DUE DATE	PUBLIC LAW	DATE SIGNED	NOTES
10/01/18	AN ACT TO *ADD* NEW §§ 43121 AND 43122 TO ARTICLE 1 OF CHAPTER 43, TITLE 5, GUAM CODE ANNOTATED, RELATIVE TO ALLOWING THE USE OF VIDEO TELECONFERENCING APPLICATIONS AT MEETINGS OF GOVERNMENT BOARDS AND COMMISSIONS TO GUARANTEE A QUORUM, FOR CONVENIENCE, AND TO EXPAND THE ELIGIBILITY OF MEMBERSHIP TO THOSE COMMUNITY MEMBERS THAT MAY BE HOMEBOUND; AND ENCOURAGING THE USE OF VIDEO LIVE STREAMING AT MEETINGS IN ORDER TO INCREASE TRANSPARENCY IN GOVERNMENT	10/04/18	10/05/18 1:08 p.m.	10/17/18	34-133	10/17/18	Received: 10/23/18 Mess and Comm. Doc. No. 34GL-18-2460.

Attachment "A"

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

Office of the Governor of Guam

OCT 17 2018

Vice Speaker Therese M. Terlaje
34GL-18-2460
OCT 23 2018
Time: 10:37am
Received by: [illegible]

Honorable Therese M. Terlaje
Acting Speaker
I Mina'trentai Kuåttro Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Dear Madam Speaker:

Transmitted herewith is Bill No. 292-34 (COR), **"AN ACT TO *ADD* NEW §§ 43121 AND 43122 TO ARTICLE 1 OF CHAPTER 43, TITLE 5, GUAM CODE ANNOTATED, RELATIVE TO ALLOWING THE USE OF VIDEO TELECONFERENCING APPLICATIONS AT MEETINGS OF GOVERNMENT BOARDS AND COMMISSIONS TO GUARANTEE A QUORUM, FOR CONVENIENCE, AND TO EXPAND THE ELIGIBILITY OF MEMBERSHIP TO THOSE COMMUNITY MEMBERS THAT MAY BE HOMEBOUND; AND ENCOURAGING THE USE OF VIDEO LIVE STREAMING AT MEETINGS IN ORDER TO INCREASE TRANSPARENCY IN GOVERNMENT,"** which was signed on October 17, 2018, as **Public Law 34-133.**

2018 OCT 23 PM 12:28

Senseramente,

EDDIE BAZA CALVO

Doc. No. 35GL-19-0227.*

I MINA'TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
2018 (SECOND) Regular Session

CERTIFICATION OF PASSAGE OF AN ACT TO *I MAGA'LÅHEN GUÅHAN*

This is to certify that **Bill No. 292-34 (COR), "AN ACT TO *ADD* NEW §§ 43121 AND 43122 TO ARTICLE 1 OF CHAPTER 43, TITLE 5, GUAM CODE ANNOTATED, RELATIVE TO ALLOWING THE USE OF VIDEO TELECONFERENCING APPLICATIONS AT MEETINGS OF GOVERNMENT BOARDS AND COMMISSIONS TO GUARANTEE A QUORUM, FOR CONVENIENCE, AND TO EXPAND THE ELIGIBILITY OF MEMBERSHIP TO THOSE COMMUNITY MEMBERS THAT MAY BE HOMEBOUND; AND ENCOURAGING THE USE OF VIDEO LIVE STREAMING AT MEETINGS IN ORDER TO INCREASE TRANSPARENCY IN GOVERNMENT,"** was on the 4th day of October 2018, duly and regularly passed.

Therese M. Terlaje
Acting Speaker

Attested:

Régine Biscoe Lee
Legislative Secretary

This Act was received by *I Maga'låhen Guåhan* this 5th day of OCTOBER, 2018, at 1:04 o'clock P .M.

Assistant Staff Officer
Maga'låhi's Office

APPROVED:

EDWARD J.B. CALVO
I Maga'låhen Guåhan

Date: OCT 17 2018

Public Law No. 34-133

I MINA'TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
2018 (SECOND) Regular Session

Bill No. 292-34 (COR)
As amended on the Floor.

Introduced by: Dennis G. Rodriguez, Jr.
Thomas C. Ada
FRANK B. AGUON, JR.
William M. Castro
James V. Espaldon
Fernando Barcinas Esteves
Régine Biscoe Lee
Tommy Morrison
Louise B. Muña
Telena Cruz Nelson
Joe S. San Agustin
Michael F.Q. San Nicolas
Therese M. Terlaje
Mary Camacho Torres

AN ACT TO *ADD* NEW §§ 43121 AND 43122 TO ARTICLE 1 OF CHAPTER 43, TITLE 5, GUAM CODE ANNOTATED, RELATIVE TO ALLOWING THE USE OF VIDEO TELECONFERENCING APPLICATIONS AT MEETINGS OF GOVERNMENT BOARDS AND COMMISSIONS TO GUARANTEE A QUORUM, FOR CONVENIENCE, AND TO EXPAND THE ELIGIBILITY OF MEMBERSHIP TO THOSE COMMUNITY MEMBERS THAT MAY BE HOMEBOUND; AND ENCOURAGING THE USE OF VIDEO LIVE STREAMING AT MEETINGS IN ORDER TO INCREASE TRANSPARENCY IN GOVERNMENT.

BE IT ENACTED BY THE PEOPLE OF GUAM:

Section 1. Legislative Findings and Intent. *I Liheslaturan Guåhan* finds that a great deal of government inefficiency is due to the lack of a quorum at several, if not all, board and commission meetings. Without a quorum, actions are delayed

Doc. No. 34GL-18-2460.

Doc. No. 35GL-19-0227.*

and pushed back to the next meeting. Meetings are often conducted monthly and these delays result in inefficient methodology. In addition to the concerns about having enough members present to move actions forward, the requirement for physical presence at meetings excludes many in our community from participating in government service. Oftentimes, lack of transportation, physical disability, care-taking responsibilities, and a myriad of other personal life concerns, prevent members from attending board and commission meetings. In our present day, technology affords an answer. The rapid advance in teleconferencing applications and the improvements in internet access and speed now allow for the use of these applications in our government. Applications such as FaceTime, ZOOM, GotoMeeting and Skype are used extensively in the private sector and used for personal convenience. These applications are now capable of more than just seeing someone's face on a telephone call. These applications now have options to record proceedings, project slides and video to the group, screen sharing, and automatically generate transcripts. One great advantage is these applications are free or cost a minimal monthly fee currently around Fifteen Dollars ($15.00) per month, and can be used across various platforms.

Using these applications will allow members to participate from home, when traveling, and even while parked along the road using their phone.

I Liheslaturan Guåhan further finds that the use of video live streaming, currently used in legislative proceedings, is an effective way of engaging with the community and increases transparency of government operations.

I Liheslaturan Guåhan finds that the time is right to take further advantage of this technology to reduce government inefficiency and to allow greater access to our people and participation in government service.

I Liheslaturan Guåhan therefore intends to allow and encourage government boards and commissions to use video teleconferencing and to develop rules and

processes within their bylaws and according to existing statutes, depending on the uniqueness of their missions and functions. There is currently no timeframe for implementation of this process and it is dependent on each board or commission's process and consideration.

Section 2. Use of Video Teleconferencing at Board and Commission Meetings. A new § 43121 is *added* to Article 1 of Chapter 43, Title 5, Guam Code Annotated, to read:

"**§ 43121. Use of Video Teleconferencing at Meetings.**

(a) Board and commission members may participate in regular and special meetings via video teleconferencing. The board or commission member *shall* submit a written request to participate in regular and special meetings via video teleconferencing to the Chairperson. Such request *shall* be attached to the minutes of said meeting.

(b) Participation via video teleconferencing *shall* meet the requirements for a quorum.

(c) Boards and commissions *shall* develop rules and regulations and education on the use of video teleconferencing for their members, in consultation with the Office of Technology (OTECH) and the Office of the Attorney General, in accordance with their individual missions and functions, and in accordance with existing statute, specifically the Open Government Law, contained in Chapter 8 of this Title.

(d) Executive sessions and due process hearings *shall not* be conducted via video teleconferencing."

Section 3. Use of Live Streaming at Board and Commission Meetings. A new § 43122 is *added* to Article 1 of Chapter 43, Title 5, Guam Code Annotated, to read:

"**§ 43122. Use of Video Live Streaming at Meetings.**

(a) Boards and commissions may elect to broadcast regular and special meetings via video live streaming applications.

(b) Boards and commissions *shall* develop rules and regulations and education on the use of video live streaming for their members, in consultation with the Office of Technology (OTECH) and the Office of the Attorney General, in accordance with their individual missions and functions, and in accordance with existing statute, specifically the Open Government Law, contained in Chapter 8 of this Title.

(c) Boards and commissions *shall* provide instructions on how the public can access these video live streams on their meeting notices."

Section 4. Effective Date. This Act *shall* become effective upon enactment.

FISCAL YEAR 2019
DEPARTMENTAL SUMMARY
Territorial Education Facilities Fund (TEFF)

Department: Guam Public Library System (Div. of DCA)
Division: SUMMARY
Account No.: 5205 A19 3611 GA 002

Note: This Projection is for the possibly reduced budget by $423,990

Budget Act(s) (P.L. #) P. L. 34-116
YTD Exp & Enc. Date: 3-2-2019
Labor Cost (PPE #1) 2-2-2019
Labor Cost (PPE #2) 2-16-19
Remaining PP 15

Public Law 34-116 allocated the sum of: $1,217,900.00

*Projected Revised Budget: $793,910.00

A	B	C	D	E	F	G	H	I	J		K
Account Code	Budget Acts Appropriations	Reserve (%)	FY 2019 Allotments (B - C)	Year to Date Exp./Encumb. As of: 3-2-2019	Pay Period Labor 2-2-19	Pay Period Labor 2-16-2019	Avg PP Requirement (F+G)/2	Personnel Projected (Remain. PPxH) (15)	Requirements (10) days		(D - (E+I+J+K)) Projected Lapse/ Shortfall
111 Salary	665,294.00	382,544.00	282,750.00	231,481.74	24,207.20	24,508.16	24,357.68	365,365.20	21,780.00		(335,876.94)
112 OT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
113 Benefits	284,409.00	142,202.00	142,207.00	91,825.41	9,551.69	9,635.98	9,593.84	143,907.53	8,564.04		(102,089.98)
TOTAL PerSvs	**949,703.00**	**524,746.00**	**424,957.00**	**323,307.15**	**33,758.89**	**34,144.14**	**33,951.52**	**509,272.73**	**30,344.04**		**(437,966.92)**
220 Travel	0.00	0.00	0.00	0.00					0.00		0.00
230 Contract	92,670.00	10,853.00	81,817.00	81,816.60					0.00		0.40
233 Rent	0.00	0.00	0.00	0.00					0.00		0.00
240 Supplies	17,325.00	8,663.00	8,662.00	4,143.38					0.00		4,518.62
250 Equip.	0.00	0.00	0.00	0.00					0.00		0.00
271 Drug test	0.00	0.00	0.00	0.00					0.00		0.00
290 Misc.	0.00	0.00	0.00	0.00					0.00		0.00
361 Power	128,202.00	0.00	128,202.00	128,202.00					0.00		0.00
362 Water	9,000.00	0.00	9,000.00	9,000.00					0.00		0.00
363 Tele.	21,000.00	0.00	21,000.00	17,263.19					0.00		3,736.81
450 Cap. Out.	0.00	0.00	0.00	0.00					0.00		0.00
TOTAL Opers	**268,197.00**	**19,516.00**	**248,681.00**	**240,425.17**					**0.00**		**8,255.83**
TOTALS	**1,217,900.00**	**544,262.00**	**673,638.00**	**563,732.32**	**33,758.89**	**34,144.14**	**33,951.52**	**509,272.73**	**30,344.04**		**(429,711.09)**

Footnote / Notes:
1/
2/

Reserrve: 544,262.00
Lapse/Shortfall: 114,550.92

Prepared by Sandra M. Stanley 3/2/2019

Attachment "B"

FISCAL YEAR 2019
PROJECTION ANALYSIS
Territorial Education Facilities Fund

Department: Guam Public Library System (GPLS) (DCA Div.)
Division: GPLS
Account No.: 5205 A19 3611 GA 002 TEFF Account

Note: This Projection is for the possibly reduced budget by $423,990
***Projected Revised Budget: $793,910.00**
Public Law 34-116 allocated the sum of: $1,217,900.00

A	B	C	D	E					J		K
Account Code	Budget Acts Appropriations P. L. 34-116	Reserve (%)	FY 2019 Allotments (B - C)	Year to Date Exp./Encumb. As of: 3-2-2019	Pay Period Labor 2-2-19	Pay Period Labor 2-16-2019	Avg PP Requirement (F+G)/2	Projected (Remain. PPxH) (15)	Requirements (10) days		(D - (E+I+J+K)) Projected Lapse/ Shortfall
111 Salary	665,294.00	382,544.00	282,750.00	231,481.74	24,207.20	24,508.16	24,357.68	365,365.20	21,780.00		(335,876.94)
112 OT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
113 Benefits	284,409.00	142,202.00	142,207.00	91,825.41	9,551.69	9,635.98	9,593.84	143,907.53	8,564.04		(102,089.98)
TOTAL PerSvs	**949,703.00**	**524,746.00**	**424,957.00**	**323,307.15**	**33,758.89**	**34,144.14**	**33,951.52**	**509,272.73**	**0.00**		**(437,966.92)**
220 Travel	0.00	0.00	0.00	0.00					0.00		0.00
230 Contract	92,670.00	10,853.00	81,817.00	81,816.60					0.00		0.40
233 Rent	0.00	0.00	0.00	0.00					0.00		0.00
240 Supplies	17,325.00	8,663.00	8,662.00	4,143.38					0.00		4,518.62
250 Equip.	0.00	0.00	0.00	0.00					0.00		0.00
271 Drug Test	0.00	0.00	0.00	0.00					0.00		0.00
290 Misc.	0.00	0.00	0.00	0.00					0.00		0.00
361 Power	128,202.00	0.00	128,202.00	128,202.00					0.00		0.00
362 Water	9,000.00	0.00	9,000.00	9,000.00					0.00		0.00
363 Tele.	21,000.00	0.00	21,000.00	17,263.19					0.00		3,736.81
450 Cap. Out.	0.00	0.00	0.00	0.00					0.00		0.00
TOTAL Opers	**268,197.00**	**19,516.00**	**248,681.00**	**240,425.17**					**0.00**		**8,255.83**
TOTALS	**1,217,900.00**	**544,262.00**	**673,638.00**	**563,732.32**	**33,758.89**	**34,144.14**	**33,951.52**	**509,272.73**	**0.00**		**(429,711.09)**

$793,910.00 Revised Budget
$949,703.00 Salaries and Benefits

-$155,793.00

Prepared by Sandra M. Stanley 3/2/2019

Guam Public Library System
March 2, 2019

New Account # 5205 A19 3611 GA 002	Appropriation	Reserve / Unreleased	YTD Allotment	Expenditures	O/S Encumbrance	Available	Unalloted Balance
(111)	$665,294.00	$382,544.00	$282,750.00	$231,481.74	$0.00	$51,268.26	$383,544.00
(113)	$284,409.00	$142,202.00	$142,207.00	$91,825.41	$0.00	$50,381.59	$142,202.00
(114)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
(115)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
(230)	$92,670.00	$10,853.00	$81,817.00	$20,856.82	$60,959.78	$0.40	$10,853.00
(240)	$17,325.00	$8,663.00	$8,662.00	$4,143.38	$0.00	$4,518.62	$8,663.00
(250)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
(271)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
(361)	$128,202.00	$0.00	$128,202.00	$42,480.65	$85,721.35	$0.00	$0.00
(362)	$9,000.00	$0.00	$9,000.00	$3,113.53	$5,886.47	$0.00	$0.00
(363)	$21,000.00	$0.00	$21,000.00	$11,446.76	$5,816.43	$3,736.81	$0.00
(450)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Grand Total:	$1,217,900.00	$544,262.00	$673,638.00	$405,348.29	$158,384.03	$109,905.68	$545,262.00
				$563,732.32			

New Account # 5205 A18 3611 GA 002	Expenditures		O/S Encumbrance	Total
(111)	$231,481.74		$0.00	$231,481.74
(113)	$91,825.41		$0.00	$91,825.41
(114)	$0.00			
(115)	$0.00			
(230)	$20,856.82		$60,959.78	$81,816.60
(240)	$4,143.38		$0.00	$4,143.38
(250)	$0.00			
(271)	$0.00			
(361)	$42,480.65		$85,721.35	$128,202.00
(362)	$3,113.53		$5,886.47	$9,000.00
(363)	$11,446.76		$5,816.43	$17,263.19
(450)	$0.00			
Grand Total:	$405,348.29		$158,384.03	$563,732.32

Prepared by Sandra M. Stanley

Run Date . : 3/02/19 STATEMENT OF APPROPRIATIONS, ALLOTMENT, OUTSTANDING ENCUMBRANCE AND EXPENDITURES Page . : 1
Run Time . : 14:13:57 Program: PRTAPPN

User ID. . . . : LIBSTANS
To date. . . . : 3/2019
Account. . . . : 5205A193611GA002 Exclude Object Codes:
Dept/Division :

Account Number / Tot Appropriation	Account Name / YTD Allotment	YTD Expenditures	O/S Encumbrance	Available Funds	Unalloted Balance
5205A193611GA002111	GUAM PUBLIC LIBRARY SYS (TEFF)				
665,294.00	282,750.00	231,481.74		51,268.26	382,544.00
5205A193611GA002113	GUAM PUBLIC LIBRARY SYS (TEFF)				
284,409.00	142,207.00	91,825.41		50,381.59	142,202.00
5205A193611GA002230	GUAM PUBLIC LIBRARY SYS (TEFF)				
92,670.00	81,817.00	20,856.82	60,959.78	.40	10,853.00
5205A193611GA002240	GUAM PUBLIC LIBRARY SYS (TEFF)				
17,325.00	8,662.00	4,143.38		4,518.62	8,663.00
5205A193611GA002271	GUAM PUBLIC LIBRARY SYS (TEFF)				
5205A193611GA002361	GUAM PUBLIC LIBRARY SYS (TEFF)				
128,202.00	128,202.00	42,480.65	85,721.35		
5205A193611GA002362	GUAM PUBLIC LIBRARY SYS (TEFF)				
9,000.00	9,000.00	3,113.53	5,886.47		
5205A193611GA002363	GUAM PUBLIC LIBRARY SYS (TEFF)				
21,000.00	21,000.00	11,446.76	5,816.43	3,736.81	
GA002 PROGRAM TOTALS	Count: 8				
1,217,900.00	673,638.00	405,348.29	158,384.03	109,905.68	544,262.00
11 DIVISION TOTALS	Count: 8				
1,217,900.00	673,638.00	405,348.29	158,384.03	109,905.68	544,262.00
36 DEPARTMENT TOTALS:	Count: 8				
1,217,900.00	673,638.00	405,348.29	158,384.03	109,905.68	544,262.00
A19 APTYP+FY TOTALS:	Count: 8				
1,217,900.00	673,638.00	405,348.29	158,384.03	109,905.68	544,262.00
205 FUND TOTALS:	Count: 8				
1,217,900.00	673,638.00	405,348.29	158,384.03	109,905.68	544,262.00
FINAL TOTALS	Count: 8				
1,217,900.00	673,638.00	405,348.29	158,384.03	109,905.68	544,262.00

Guam Public Library System
Reserve / Unreleased Funds

Object Class		Amount
111	Salaries	$306,419.00
113	Fringe Benefits	$98,055.00
230	Contractual	$10,853.00
240	Supplies	$8,663.00
361	Power	$0.00
362	Water	$0.00
363	Telephone	$0.00
		$423,990.00

LIBSTANS
3/02/19
Budget Executive Records
As of date 03/2019
WRKBXA
14:01:40

Position to account number 5205A193611GA002111

Type option, press Enter.
5=Display 10=Acct total 11=Appn total

Opt	Account Number	Account Name		Reserve
	Appropriations	YTD allotments	YrEnd Rollover	Unreleased
__	5205A193611GA002111	GUAM PUBLIC LIBRARY SYS (TEFF)		306,419.00
	665,294.00	282,750.00		76,125.00

LIBSTANS
3/02/19
Budget Executive Records
As of date 03/2019
WRKBXA
14:03:29

Position to account number 5205A193611GA002113

Type option, press Enter.
5=Display 10=Acct total 11=Appn total

Opt	Account Number	Account Name		Reserve
	Appropriations	YTD allotments	YrEnd Rollover	Unreleased
__	5205A193611GA002113	GUAM PUBLIC LIBRARY SYS (TEFF)		98,055.00
	284,409.00	142,207.00		44,147.00

LIBSTANS
3/02/19
Budget Executive Records
As of date 03/2019
WRKBXA
14:05:44

Position to account number 5205A193611GA002230

Type option, press Enter.
5=Display 10=Acct total 11=Appn total

Opt	Account Number	Account Name		Reserve
	Appropriations	YTD allotments	YrEnd Rollover	Unreleased
__	5205A193611GA002230	GUAM PUBLIC LIBRARY SYS (TEFF)		10,853.00
	92,670.00	81,817.00		

LIBSTANS
3/02/19
Budget Executive Records
As of date 03/2019
WRKBXA
14:07:36

Position to account number 5205A193611GA002240

Type option, press Enter.
5=Display 10=Acct total 11=Appn total

Opt	Account Number	Account Name		Reserve
	Appropriations	YTD allotments	YrEnd Rollover	Unreleased
__	5205A193611GA002240	GUAM PUBLIC LIBRARY SYS (TEFF)		8,663.00
	17,325.00	8,662.00		

LIBSTANS
3/02/19

Budget Executive Records
As of date 03/2019

WRKBXA
14:09:35

Position to account number 5205A193611GA002361

Type option, press Enter.
5=Display 10=Acct total 11=Appn total

Opt	Account Number	Account Name			
	Appropriations	YTD allotments	YrEnd Rollover	Reserve	Unreleased
__	5205A193611GA002361	GUAM PUBLIC LIBRARY SYS (TEFF)			
	128,202.00	128,202.00			

LIBSTANS
3/02/19

Budget Executive Records
As of date 03/2019

WRKBXA
14:09:48

Position to account number 5205A193611GA002362

Type option, press Enter.
5=Display 10=Acct total 11=Appn total

Opt	Account Number	Account Name			
	Appropriations	YTD allotments	YrEnd Rollover	Reserve	Unreleased
__	5205A193611GA002362	GUAM PUBLIC LIBRARY SYS (TEFF)			
	9,000.00	9,000.00			

LIBSTANS
3/02/19

Budget Executive Records
As of date 03/2019

WRKBXA
14:09:58

Position to account number 5205A193611GA002363

Type option, press Enter.
5=Display 10=Acct total 11=Appn total

Opt	Account Number	Account Name			
	Appropriations	YTD allotments	YrEnd Rollover	Reserve	Unreleased
__	5205A193611GA002363	GUAM PUBLIC LIBRARY SYS (TEFF)			
	21,000.00	21,000.00			

From: Sandra Stanley
Sent: Thursday, February 14, 2019 9:51 AM
To: kseerengan@gdoe.net; krisseerengan@hotmail.com; mandapats@gmail.com; Marissa Mears; William Sarmiento
Cc: Sandra Stanley; Teresita Kennimer; June Aflague
Subject: Email from Art Mariano re DOI Approval
Importance: High

To all GPLS Board Members, please see email below.

Hi Sandra,

Please be advised that DOI has approved GPLS' request of April 2018.

Per an email received from my DOI counterpart, Krystina Alfano, on November 10th:

"OIA has approved the amendment in plan of use for the Guam Public Library (OIA CIP Project D11AP00152), from the planned Internet Cafe to a space for rent or lease, to generate funds to benefit the operations of the Guam Public Library System."

GPLS may proceed accordingly. Please print this email for your files.

Attachment "C"

Guam Public Library System
Library Board Meeting
Tuesday, February 19, 2019
Library Technician Supervisor Report

- **Statistics:** Main/Children's Library, and Branch Libraries
  - Oct 2018 to January 2019
  - FY 2018 State Data Services/Programs/Collections

- **Libraries Operation and Employee's Schedule:**

  - February 2019 Desk/Branch Schedule (Library Hours and Library Technician's)
  - Currently on board, a total of eight (9) Library Technicians to oversee the Library Operation at the six (6) Branch Libraries.
  - Coverage at the Main Branch and Children's Library is a priority, should one or two employees called in sick, or is on Annual Leave then one of the Branch Libraries will be close (see: Branch/Employee's Schedule) and "behind the scenes" operations such as, cataloging, technical processing, collections inventory, discarding, etc. will remain untouched.
  - To provide a more adequate library institution, and to meet the challenges ahead GPLS is in need of professional librarians in the areas of Information Systems, Reference, Cataloging, Programs and Grant Writers. Currently the Library Technicians take on the role of a librarian.

    Behind the scenes:
    - Importing of existing materials (print/non-print), daily tasks
    - Cataloging and Technical Processing of new/donation materials (print/non-print), daily
    - Overdue (searching shelves)
    - Discarding/Weeding (print/non-print) materials
    - Receiving daily incoming materials for FedDoc's, Serials (Magazines/Newspapers), Digital Talking Books (NLBPH)
    - Indexing (local newspapers/magazines), daily

  - Literacy Programs: Another challenge that the library is facing is, the Library Technicians are currently assisting with the Literacy Programs at the Main Branch due to no librarian. GPLS is in dire need of professional librarian.

  - Off-Island Training: Two (2) Library Technicians, Florence Taitague & Francine Uncangco, were both in Hawaii, Monday, Feb 11 to Thursday, Feb 14, 2019 to the National Library for the Blind & Physically Handicapped and the Federal Government Depository Library for training. Two days at the Hawaii State Library System, Regional Library for the LBPH, and two days at the Federal Government Depository Library, University of Manoa. Both library tech's will do a presentation during our Friday's Staff Development on their training lessons.

Doc. No. 35GL-19-0227.*

- GPLS Virtual Library Center: Computer stations for the Virtual Library Center are now setup in the Reference Area and on the 1st Fl, at the Main Branch Library, patron's can now access the online resources using their Library Card Number.

    - NewBank is currently now available; patrons will need their Library Card to access the online resource.

        - **Your username is : guam**
        - **Your password is : guam**

        Date of Activation: December 3, 2018
        Date of Expiration: November 30, 2019

- Pacific Daily News and Guam Daily Post is unavailable, the computer stations are still being worked on by DOA DATA (Otech) to "lock" browsing access other than the paper subscription to the 4 computers. Currently there is only 1 person (Roman Palomo) servicing the whole GovGuam.

Guam Public Library System
Library Services and Programs
October 2018

SERVICES	AGANA	AGAT	BARR	DED	MER	YONA	TOTAL
Attendance	5,134	1,231	116	198	127	117	6,923
Circulation	1,045	490	89	162	45	51	1,882
Registration	46	41	1	2	3	9	102
Reference Info / Research	294	6	8	-	-	-	308
Computer Usage	543	9	6	25	1	-	584
MS Word	68	-	-	-	-	-	68
ADA	43	-	-	-	-	-	43
Game Room	7	-	-	-	-	-	7
Wifi	229	-	7	4	8	3	251
Typewriter	-	-	-	-	-	-	-
Online Catalog	21	-	-	-	-	-	21
Board Games	4	-	-	-	2	-	6
PS4 (Game Console)	-	-	-	-	3	-	3
Wii (Game Console)	-	-	-	-	2	-	2
X-Box (Game Console)	-	-	-	-	-	-	-
CHILDREN'S LIBRARY							
Attendance	1,246						1,246
Circulation	1,498						1,498
Registration	21						21
Reference Info / Research	27						27
Computer Usage	13						13
MS Word	-						-
Online Catalog	1						1
Board Games	20						20
PROGRAMS							
Toddler Story Program	172	-	17	-	-	17	206
Saturday Story Program	172	-	-	7	-	-	179
After School Program	5	-	52	-	21	24	102
Adult Programs							
DayCare Visits	-	-	2	-	-	2	4
Library Tours	-	-	-	-	-	-	-
School Library Visits	-	844	-	-	-	-	844
Special Event	12	-	-	-	-	-	12
Volunteer (YA)	7	-	-	-	-	-	7
Volunteer (A)	41	2	-	-	-	-	43

Prepared by: Francine Uncangco, Library Tech II.Jan 2019

Guam Public Library System
Library Services and Programs
November 2018

SERVICES	AGANA	AGAT	BARR	DED	MER	YONA	TOTAL
Attendance	4,275	468	133	165	222	293	5,556
Circulation	1,252	328	115	138	30	76	1,939
Registration	55	5	4	-	2	2	68
Reference Info / Research	279	14	21	5	-	1	320
Computer Usage	470	3	6	-	1	17	497
MS Word	51	-	-	-	-	-	51
ADA	83	-	-	-	-	-	83
Game Room	5	-	-	-	-	-	5
Wifi	183	2	3	2	10	3	203
Typewriter	-	-	-	-	-	-	-
Online Catalog	12	-	-	-	-	-	12
Board Games	5	-	-	-	1	7	13
PS4 (Game Console)	-	-	-	-	2	-	2
Wii (Game Console)	-	-	-	-	-	-	-
X-Box (Game Console)	-	-	-	-	-	-	-
CHILDREN'S LIBRARY							
Attendance	1,117						1,117
Circulation	1,349						1,349
Registration	11						11
Reference Info / Research	73						73
Computer Usage	18						18
MS Word	-						-
Online Catalog	1						1
Board Games	12						12
PROGRAMS							
Toddler Story Program	92	-	-	-	-	-	92
Saturday Story Program	94	-	-	-	-	-	94
After School Program	17	-	-	-	5	-	22
Adult Programs	-	-	-	-	-	-	-
DayCare Visits	-	-	-	-	-	-	-
Library Tours	-	-	-	-	78	-	78
School Library Visits	-	354	-	22	-	-	376
Special Event	-	-	-	-	-	-	-
Volunteer (YA)	4	-	-	-	-	-	4
Volunteer (A)	36	-	-	-	-	-	36

Pepared by: Francine Uncangco, Library Tech II

Guam Public Library System
Library Services and Programs
December 2018

SERVICES	AGANA	AGAT	BARR	DED	MER	YONA	TOTAL
Attendance	3,796	538	156	115	293	113	5,011
Circulation	914	362	140	130	43	66	1,655
Registration	23	18	6	-	5	-	52
Reference Info / Research	254	14	21	-	-	1	290
Computer Usage	521	4	5	15	-	6	551
MS Word	41	-	-	-	-	-	41
ADA	61	-	-	-	-	-	61
Game Room	4	-	-	-	-	-	4
Wifi	144	2	4	4	1	2	157
Typewriter	3	-	-	-	-	-	3
Online Catalog	5	-	-	-	-	-	5
Board Games	4	-	-	-	-	-	4
PS4 (Game Console)	-	-	-	-	-	-	-
Wii (Game Console)	-	-	-	-	-	-	-
X-Box (Game Console)	-	-	-	-	-	-	-
CHILDREN'S LIBRARY							
Attendance	712						712
Circulation	818						818
Registration	6						6
Reference Info / Research	6						6
Computer Usage	14						14
MS Word	-						-
Online Catalog	-						-
Board Games	-						-
PROGRAMS							
Toddler Story Program	126	-	-	-	-	-	126
Saturday Story Program	42	-	-	-	-	-	42
After School Program	-	-	-	-	-	26	26
Adult Programs	-	-	-	-	-	-	-
DayCare Visits	-	-	-	-	-	1	1
Library Tours	-	-	10	-	-	-	10
School Library Visits	-	446	-	-	115	-	561
Special Event	-	-	-	-	-	-	-
Volunteer (YA)	3	-	-	-	-	-	3
Volunteer (A)	26	3	-	-	-	-	29

Prepared by: Francine Uncangco, Library Tech II

Guam Public Library System
Library Services and Programs
January 2019

SERVICES	AGANA	AGAT	BARR	DED	MER	YONA	TOTAL
Attendance	5,413	920	239	291	293	367	7,523
Circulation	1,196	620	210	201	45	104	2,376
Registration	50	6	4	5	3	1	69
Reference Info / Research	324	3	28	-	-	1	356
Computer Usage	639	6	8	9	2	12	676
MS Word	62	-	-	-	-	-	62
ADA	73	-	-	-	-	-	73
Game Room	21	-	-	-	-	-	21
Wifi	192	-	7	7	2	3	211
Typewriter	2	-	-	-	-	-	2
Online Catalog	20	-	-	-	-	-	20
Board Games	59	-	-	9	5	-	73
PS4 (Game Console)	-	-	-	-	4	-	4
Wii (Game Console)	-	-	-	-	-	-	-
X-Box (Game Console)	-	-	-	-	-	-	-
CHILDREN'S LIBRARY							
Attendance	1,457						1,457
Circulation	1,268						1,268
Registration	17						17
Reference Info / Research	22						22
Computer Usage	27						27
MS Word	-						-
Online Catalog	-						-
Board Games	59						59
PROGRAMS							
Toddler Story Program	218	-	2	5	-	34	259
Saturday Story Program	121	-	-	-	-	-	121
After School Program	33	-	21	-	12	60	126
Adult Programs	140	-	-	-	-	-	140
DayCare Visits	-	-	-	-	-	6	6
Library Tours	-	-	-	-	-	-	-
School Library Visits	-	681	-	-	120	-	801
Special Event	-	-	-	-	-	-	-
Volunteer (YA)	9	-	-	-	-	-	9
Volunteer (A)	16	4	-	-	-	-	20

Prepared by: Francine Uncangco, Library Tech II

FEBRUARY 2019 DESK SCHEDULE

	Monday, February 04, 2019			Tuesday, February 05, 2019			Wednesday, February 06, 2019			Thursday, February 07, 2019			Friday, February 08, 2019			Saturday, February 09, 2019		
	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL
9 am - 12 pm	JC	LA	TC	FT	FU	CI	BQ	FU	TC	BQ	SN	JC	BQ	FU	CI	TK/BQ	TC/SN	RT/JC
12 pm - 3 pm	FT	FU	CI	BQ	LA	RT	FT	LA	CI	FT	LA	RT						
3 pm - 6 pm	JC (FT)	LA (FU)	TC (CI)	FT (BQ)	FU (SN)	CI (RT)	BQ (FT)	FU (LA)	TC (CI)	BQ (FT)	SN(FU)	JC (RT)						
SCANNING	Fran			Steph			Flo			Fran			Steph					
OFF	Bernie/Steph			Terry			Rod/Jo			Therese			Linda 1/2 Day					
BRANCHES	(RT-Merizo)			(TC-Agat / JC-Dededo)			(SN-Yona)			(CI-Barrigada)						(LA/GP with GPD Program)		

	Monday, February 11, 2019			Tuesday, February 12, 2019			Wednesday, February 13, 2019			Thursday, February 14, 2019			Friday, February 15, 2019			Saturday, February 16, 2019		
	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL
9 am - 12 pm	JC	LA	CI	BQ	RT	CI	LA	JC	TC	BQ	TC	JC	BQ	TC	CI	TK/JC	RT/SN	LA/TC
12 pm - 3 pm	BQ	SN	GP	GP	LA	SN	BQ	GP	CI	GP	SN	RT						
3 pm - 6 pm	JC (BQ)	LA (SN)	CI (GP)	BQ (GP)	RT (LA)	CI (SN)	LA (BQ)	JC (GP)	TC (CI)	BQ (GP)	TC (SN)	JC (RT)						
WORKSHOP	Fran/Flo			Fran/Flo			Fran/Flo			Fran/Flo			Fran/Flo					
SCANNING	Steph			Steph						Steph								
OFF	Therese			Terry			Rod			Linda			Steph, Jo					
BRANCHES	(RT-Merizo)			(TC-Agat / JC-Dededo)			(SN-Yona)			(CI-Barrigada)			(LA/GP-St. Dominics)					

	Monday, February 18, 2019			Tuesday, February 19, 2019			Wednesday, February 20, 2019			Thursday, February 21, 2019			Friday, February 22, 2019			Saturday, February 23, 2019		
	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL
9 am - 12 pm	JC	LA	TC	FT	SN	CI	LA	TC	JC	BQ	FU	RT	JC	TC	CI	FT/BQ	FU/LA	CI/JC
12 pm - 3 pm	BQ	SN	CI	BQ	LA	RT	FT	FU	RT	FT	SN	TC						
3 pm - 6 pm	JC (BQ)	LA (SN)	TC (CI)	FT (BQ)	SN (FU)	CI (RT)	LA (FT)	TC (FU)	JC (RT)	BQ (FT)	FU (SN)	RT (TC)						
SCANNING	Steph			Fran			Flo			Steph			Fran					
OFF	Flo/Fran						Bernie/Cindy			Linda/Jo								
BRANCHES	(RT-Merizo)			(TC-Agat / JC-Dededo)			(SN-Yona)			(CI-Barrigada)			(LA/GP-St. Dominics)					

	Monday, February 25, 2019			Tuesday, February 26, 2019			Wednesday, February 27, 2019			Thursday, February 28, 2019			Friday, March 01, 2019			Saturday, March 02, 2019		
	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL	REF	CIRC	CL
9 am - 12 pm	BQ	LA	CI	FT	LA	RT	BQ	JC	TC	FT	FU	RT	JC	SN	RT	FT/BQ	FU/TC	CI/SN
12 pm - 3 pm	FT	JC	TC	BQ	FU	CI	LA	FU	RT	JC	LA	SN						
3 pm - 6 pm	BQ (FT)	LA (JC)	CI (TC)	FT (BQ)	LA (SN)	RT (CI)	BQ (LA)	JC (FU)	TC (RT)	FT (JC)	FU (LA)	RT (SN)						
SCANNING	Flo			Steph			Fran			Steph			Fran					
OFF	Fran/Steph						Flo/Cindy			Therese/Bernie								
BRANCHES	(RT-Merizo)			(TC-Agat / JC-Dededo)			(SN-Yona)			(CI-Barrigada)								

SCHEDULE IS SUBJECT TO CHANGE

NOTE: PLEASE REFER TO YOUR SCHEDULE FOR THE SCANNING; Friday's are closed to the public, please proceed to doing assigned tasks. Phones may be forwarded to 3rd floor should you need to work in that work area.

BERNIE - February 11 - 15, 2019 (Collect, Calculate, Record, and Prepare Treasury Report as well as submit to Administration Office)

RODNEY - February 16, 2019 (Collect, Calculate, Record, and Prepare Treasury Report to be submitted to Admin. on February 18)

THE GUAM PUBLIC LIBRARY SYSTEM
BOARD MEETING ATTENDANCE
Date of Meeting: March 06, 2019

NAME	SIGNATURE
Mandapat, Kyle Board Chairman	
Sarmiento, William Board Vice Chairman	
Seerengan, Krishnan Board Secretary/Treasurer	
Mears, Marissa Member at Large	Marissa Mears
AnnMarie Arceo President, DCA	
Sandra M. Stanley Administrative Officer	
Teresita L.G. Kennimer Library Technician Supervisor	
Rowena Morales Clerk Typist III	
June Aflague Administrative Assistant	
(Last Name, First Name) Member	
(Last Name, First Name) Member	

THE GUAM PUBLIC LIBRARY SYSTEM BOARD
PUBLIC SIGN IN SHEET

Date of Meeting: March 06, 2019

PRINT NAME	AGENCY/OFFICE	CONTACT NUMBER(S)	EMAIL ADDRESS:
FRANCINE UNCANGCO	GPLS	475-4751	francine.uncangco@guampls.guam.gov
RIENE STEFFY	RieneLiveProduction	888-1010	[redacted] rlene@rlenelive.com



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Saturday 7:30am to 5pm

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Local Briefs: Government meetings for March 6 to 13, 2019

Pacific Daily News Published 6:08 p.m. ChT Feb. 27, 2019 | Updated 1:06 p.m. ChT Feb. 28, 2019

To submit a local brief email life@guampdn.com. (mailto:life@guampdn.com) Listings run on a space available basis.For publication on specific dates email gua-advertising@guam.gannett.com (mailto:gua-advertising@guam.gannett.com%20)or call 472-1PDN.

Government meetings

March 6

- The Committee on Higher Education and the Advancement of Women, Youth and Senior Citizens will meet for a public hearing beginning at 10 a.m. in the Guam Legislature's Public Hearing Room, Hagåtña. For special accommodations or services contact the Office of Senator Amanda Shelton at 969-2574 or email officeofsenatorshelton@gmail.com.
- The Committee on Health, Tourism, Historic Preservation, Land and Justice will meet for a public hearing beginning at 1 p.m. in the Guam Legislature's Public Hearing Room, Hagåtña.
- The Guam Public Library System will meet for a regular board meeting at 3:30 pm in the Guam Public Library System study room. For special accommodations call 300-9296 or 475-4754.

March 7

- The Committee on Economic Development, Agriculture, Maritime Transportation, Power and Energy Utilities, and Emergency Response will meet for a Public Hearing from 9 a.m. to noon and from 2 to 6 p.m. in the Guam Legislature's Public Hearing Room, Hagåtña. For special accommodations contact Angela Santos at 475-4983 or email sen.cridgell@teleguam.net.

ADVERTISEMENT

- The Chamorro Land Trust Commission will meet at 1 p.m. in the Department of Land Management, conference room, 3rd Floor, ITC Building, Tamuning. For special accommodations or services contact Tina Jocson at 649-5263 ext. 435 or email tina.jocson@land.guam.gov.

March 8

- The Committee on Public Safety, Border Safety, Military and Veterans Affairs, Mayors' Council, Infrastructure and Public Transit will meet for a public hearing at 9 a.m in Guam Legislature's Public Hearing Room, Hagåtña. For special accommodations call 989-5301, or email senatorpedo@senatorjpterlaje.com.
- The Committee on Education, Air Transportation, and Statistics, Research, and Planning will meet for a Confirmation Hearing at 2 p.m. in the Public Hearing Room of the Guam Congress Building.

March 13

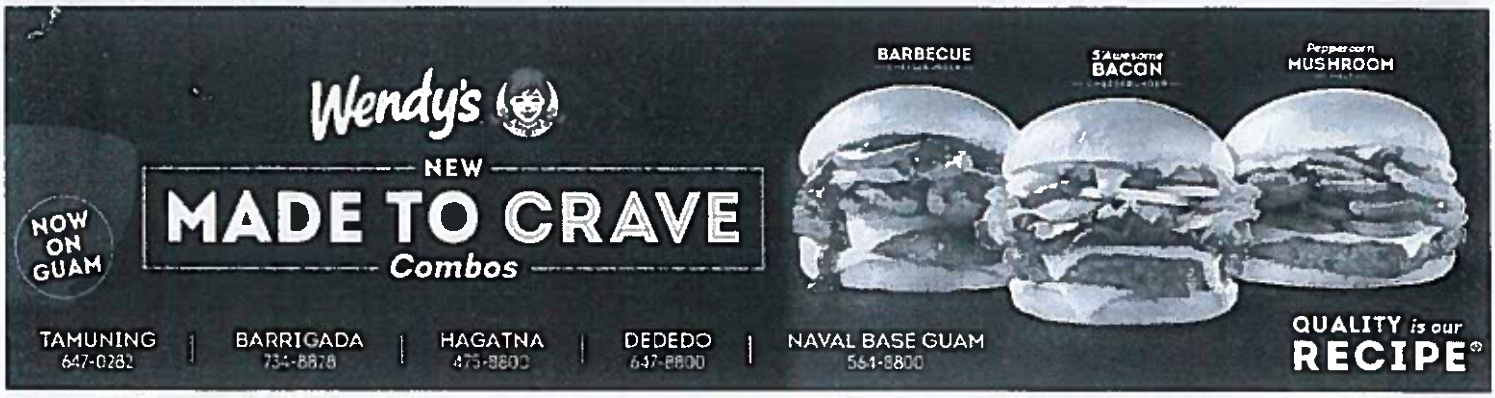
Doc. No. 35GE-19-8227.

- The Mayor's Council of Guam will meet for its regular monthly meeting at 10 a.m., in the Council's conference room, Hagatna. For more info contact Elaine Schaaf at 472-6940 or 477-8641.
- The Alcoholic Beverage Control Board meetings will be held at 5 p.m. March 13 and 27 in the Department of Revenue and Taxation Director's conference room.

March 13

Read or Share this story: https://www.guampdn.com/story/news/2019/02/27/local-briefs-government-meetings-march-6-13-2019/3000505002/

Doc. No. 35GL-19-0227.



Local Briefs: Government meetings for March 6 to 19, 2019

Pacific Daily News Published 6:22 p.m. ChT March 1, 2019

To submit a local brief email life@guampdn.com. (mailto:life@guampdn.com) Listings run on a space available basis. For publication on specific dates email gua-advertising@guam.gannett.com (mailto:gua-advertising@guam.gannett.com%20)or call 472-1PDN.

Government meetings

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March 8

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- The Committee on Education, Air Transportation, and Statistics, Research, and Planning will meet for a Confirmation Hearing at 2 p.m. in the Public Hearing Room of the Guam Congress Building.

March 11

Doc. No. 35GL-19-0227.

- The Committee on Economic Development, Agriculture, Maritime Transportation, Power and Energy Utilities, and Emergency Response will meet for a Public Hearing beginning at 9 a.m. in the Public Hearing Room of the Guam Congress Building in Hagåtña. For special accommodations contact Angela Santos at 475-4983 or email sen.cridgell@teleguam.net.

March 13

- The Mayor's Council of Guam will meet for its regular monthly meeting at 10 a.m., in the Council's conference room, Hagåtña. For more info. contact Elaine Schaaf at 472-6940 or 477-8641.
- The Alcoholic Beverage Control Board meetings will be held at 5 p.m. March 13 and 27 in the Department of Revenue and Taxation Director's conference room.

March 19

- The Guam Board of Accountancy will meet at 4 p.m., 335 South Marine Corps Drive, Suite 101, Tamuning. Individuals requiring special accommodations call 647-0813.

March 13

Read or Share this story: https://www.guampdn.com/story/news/2019/03/01/local-briefs-government-meetings-march-6-19-2019/3022030002/

Doc. No. 35GL-19-0227

Sesteman Laibirihan Pupblekon Guåhan
GUAM PUBLIC LIBRARY SYSTEM
A Division of the Department of CHamoru Affairs
Government of Guam

Lourdes A. Leon Guerrero
Maga'hâga
Joshua F. Tenorio
Sigundo Maga'lâhi
Anna Marie Arceo
Mås Ge'hilo'

TO:	PDN	FROM:	Guam Public Library System
FAX:	477-9777	PAGES:	1
PHONE:	300-9296	DATE:	02/27/19
RE:	GPLS Board Meeting Announcement		

☑ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

Comments:

Please publish the announcement below under the Government Meeting section as follows:

IF POSSIBLE, NO LATER THAN February 28, 2019 (REQUIRED 5 WORKING DAYS PRIOR TO THE MEETING) and again on March 4, , 2019 (REQUIRED 2 WORKING DAYS PRIOR TO THE MEETING).

Thank you for your assistance.

Message:

Guam Public Library System (GPLS)
Regular Board Meeting
Wednesday, March 6, 2019 at 3:30 pm
At the Guam Public Library System Study Room.
Those with disabilities requiring special accommodations, auxiliary aid or services, please call 300-9296 or 475-4754.

Doc. No. 35GL-19-0227.*