Agat Mayor's Office
Mayor Kevin James T. Susuico
Vice Mayor Christopher J. Fejeran
P. O. Box 786 Hagatna, Guam 96932
(T) 565-2524/4335 (F) 565-4826

MEMORANDUM

February 13, 2019

35GL-19-0230

Speaker Tina Rose Muña Barnes

MAR 13 2019

Time 1:28 ( )AM ( )PM

Received By:

2019 MAR 14 AM 8:24

To: Department of Revenue & Taxation
Governor's Office
MCOG Executive Director
Office of the Public Auditor
Speaker of the Guam Legislature

From: Kevin James T. Susuico
Agat Mayor

Subj: Non-Appropriated Funds (NAF) 1st Quarter

Buenas yan Hafa Adai! Submitted herewith pursuant to Public Law 30-68 (P. L.), is Agat Mayor's Office FY2019 Non-Appropriated Funds (NAF) Account for 1st Quarter.

Any further questions you can contact the office at 565-2524/4335.

Si Yu'us Ma'ase,

Mayor Kevin James T. Susuico

0230

AGAT MAYOR'S OFFICE
FISCAL YEAR 2019
NON-APPROPRIATED FUNDS (NAF)
REVENUE AND EXPENDITURE SUMMARY REPORT
[X] 1ST QTR [ ] 2ND QTR [ ] 3RD QTR [ ] 4TH QTR

REVENUE		
DONATION (Cash)	$	4,495.00
DONATION (In-Kind)		
FACILITY USE DONATION	$	1,400.00
FIESTA/FESTIVAL CONCESSIONS	$	15.82
NIGHT MARKETS/ FLEA MARKETS	$	310.00
FUNDRAISING ACTIVITIES (Bingo)	$	1,885.00
GRANTS		
PROGRAM REGISTRATION		
OTHER: Civil Wedding		
TOTAL REVENUE	**$**	**8,105.82**

	OPERATIONS	EXPENDITURE	
220	TRAVEL (Off-Island/Local Mileage Reimbursement)	$	135.47
230	CONTRACTUAL SERVICES		
233	OFFICE SPACE RENTAL/ FACILITY USE	$	150.00
240	SUPPLIES & MATERIALS	$	2,044.04
250	EQUIPMENT		
270	WORKERS COMPENSATION		
271	DRUG TESTING		
280	SUB-RECIPIENT/SUB-GRANT		
290	MISCELLANEOUS: (See Below)	$	6,794.69
	Community Programs/ Events: Halloween Extravaganza/Christmas Lighting/Candy Run		
	Community Projects		
	Other: End of Year Appreciation (Dinner Deposit, Prizes)		
	MCOG Christmas, Manamko Luncheons (Halloween, Thanksgiving,		
	Christmas), Sister City Typhoon Relief		
	Humanitarian Assistance	$	400.00
	TOTAL OPERATIONS	**$**	**9,524.20**

	UTILITIES	EXPENDITURE	
361	Power		
362	Water/Sewer	$	-
363	Telephone	$	-
	TOTAL UTILITIES	**$**	**-**

	CAPITAL OUTLAY	EXPENDITURE
450	Capital Outlay	

OCTOBER REVENUE REPORT										
DATE	DESCRIPTION	CASH	IN KIND	FACILITY	CONCESSIONS	NIGHT MARKET	FUNDRAISING	GRANTS	REGISTRATION	OTHER
10/9/2018	Sagan Bisita Kitchenette (Turnjai)			$300.00						
10/9/2018	AMPC Bingo (09/05/18)						$343.00			
10/9/2018	Mr. & Mrs. Rudy Lumumpao	$100.00								
10/9/2018	Vending Machine Commission				$15.82					
10/9/2018	October Vendor Payments					$80.00				
10/9/2018	Sagan Bisita Kitchenette (Jhun Lopez)			$150.00						
10/9/2018	Typhoon Relief Drive Benguet	$500.00								
10/9/2018	Typhoon Relief Drive Benguet	$1,185.00								
10/17/2018	Halloween Extravaganza Donation (Knights)	$100.00								
10/22/2018	September Vendor Payments					$70.00				
10/22/2018	AMPC Bingo (10/10/18)						$535.00			
10/22/2018	Sagan Bisita Usage (10/14/18)			$200.00						
10/22/2018	October Vendor Payments					$50.00				
10/29/2018	Halloween Extravaganza Donation (Art Toves)	$100.00								
10/29/2018	Halloween Extravaganza Donation (Hilary Toves)	$100.00								
10/29/2018	Halloween Extravaganza Donation (Senior Center)	$200.00								
	TOTAL	$2,285.00		$650.00	$15.82	$200.00	$878.00			$0.00

NOVEMBER REVENUE REPORT										
DATE	DESCRIPTION	CASH	IN KIND	FACILITY	CONCESSIONS	NIGHT MARKET	FUNDRAISING	GRANTS	REGISTRATION	OTHER
11/15/2018	AMPC Bingo (11/15/18)						$356.00			
11/15/2018	November Vendor Payments					$30.00				
11/15/2018	October Vendor Payments	$35.00								
11/15/2018	Bingo Facility Usage (11/23/18)			$150.00						
11/15/2018	October Vendor Payments					$10.00				
11/15/2018	October Vendor Payments					$25.00				
11/15/2018	Typhoon Yutu Relief	$100.00								
11/15/2018	October Civil Wedding									$50.00
11/20/2018	Mr. & Mrs. Rudy Lumumpao	$100.00								
	TOTAL	$235.00		$150.00		$65.00	$356.00			$50.00

[redacted]

DATE	DESCRIPTION	CASH	IN KIND	FACILITY	CONCESSIONS	NIGHT MARKET	FUNDRAISING	GRANTS	REGISTRATION	OTHER
12/4/2018	Jahame Apartments (Donation)	$100.00								
12/4/2018	November/December Vendor Payments					$45.00				
12/4/2018	AMPC Bingo (11/28/18)						$276.00			
12/4/2018	Typhoon Yutu Relief	$1,875.00								
12/13/2018	Sagan Bisita Kitchenette (Diony)			$300.00						
12/27/2018	Bingo Facility Usage (12/28/18)			$200.00						
12/27/2018	Sagan Bisita Usage (12/22/18)			$100.00						
12/27/2018	AMPC Bingo (12/26/18)						$375.00			
	TOTAL	**$1,975.00**		**$600.00**		**$45.00**	**$651.00**			**$0.00**

OCTOBER EXPENSE REPORT										
DATE	ITEM NO.	DESCRIPTION	220	230	233	240	250	270	280	290
10/9/2018	3742	Bingo Cards				$306.00				
10/9/2018	3743	Sister City Sablan Humanitarian								$200.00
10/9/2018	3744	Typhoon Relief Sister City Sablan, Benguet								$1,685.00
10/9/2018	3745	Refreshments for Meeting/Fuel/Maintenance Supply				$25.90				$268.04
10/19/2018	3746	Sagan Bisita Deposit Return			$100.00					
10/23/2018	3747	Halloween Extravaganza Supplies				$159.05				
10/24/2018	3748	Halloween Extravaganza Supplies				$170.45				
10/29/2018	3749	Halloween Extravaganza/Gym Supply				$385.01				$16.50
10/25/2018	3750	Halloween Extravaganza/Typhoon Relief Sister City				$111.41				$359.98
10/26/2018	3751	Halloweeen Extravaganza				$100.00				
10/30/2018	3752	Sister City Typhoon Relief, Lunch for Volunteers	$135.47							$175.82
		TOTAL	$135.47		$100.00	$1,257.82				$2,705.34

NOVEMBER EXPENSE REPORT										
DATE	**ITEM NO.**	**DESCRIPTION**	**220**	**230**	**233**	**240**	**250**	**270**	**280**	**290**
11/1/2018		**BALANCE FORWARD FROM OCTOBER 2017**	**$135.47**		**$100.00**	**$1,257.82**				**$2,705.34**
11/19/2018	3753	MCOG Christmas Party Payment								$847.00
11/19/2018	3754	BMO FR donation								$100.00
11/26/2018	3755	Christmas Lighting				$370.82				
11/26/2018	3756	Bingo Facility deposit return			$50.00					
11/28/2018	3757	Christmas Lighting				$125.94				
		TOTAL	**$135.47**		**$150.00**	**$1,754.58**	**$0.00**			**$3,652.34**

DATE	ITEM NO.	DESCRIPTION	220	230	233	240	250	270	280	290
12/1/2018		**BALANCE FORWARD**	**$135.47**		**$150.00**	**$1,754.58**				**$3,652.34**
12/1/2018	3758	Sister city typhoon relief								$1,876.00
12/13/2018	3759	Christmas Lighting/Sister City Typhoon/Tire Repair/EOY				$114.96				$534.35
12/13/2018	3760	BMO Community Event donation								$100.00
12/14/2018	3761	EOY Volunteer appreciation								$832.00
12/19/2018	3762	Window repair (community center)				$75.00				
12/19/2018	3763	Christmas Candy Run				$99.50				
12/26/2018	3764	Humanitarian Assistance								$200.00
		TOTAL	**$135.47**		**$150.00**	**$2,044.04**	**$0.00**			**$7,194.69**