Speaker's Office <speaker@guamlegislature.org>

MC Fwd: CAHA Board Meeting Requirements for February 2019

1 message

Speaker's Office <speaker@guamlegislature.org> Thu, Mar 14, 2019 at 8:03 AM
To: Clerks Office <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>, Tina Muna Barnes <tinamunabarnes@gmail.com>

03-14-19	8:02 AM	0314-19	CAHA Board Meeting Requirements and approved board meeting minutes of August 7 & September 26, 2018 and CAHA's Board Meeting held on February 26, 2019. .*E Mail	Guam Council on the Arts & Humanities Agency	35GL-19-0231

OFFICE OF SPEAKER TINA ROSE MUÑA BARNES
I Mina'trentai Singko na Liheslaturan Guåhan
35th Guam Legislature
Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

---------- Forwarded message ---------
From: **Sherrie Barcinas** <sherrie.barcinas@caha.guam.gov>
Date: Wed, Mar 13, 2019 at 4:50 PM
Subject: CAHA Board Meeting Requirements for February 2019
To: <speaker@guamlegislature.org>, <centralfiles@guam.gov>

Pursuant to Public Law No. 31-233 attached is the agenda, approved board meeting minutes of August 7 & September 26, 2018 and attachments of CAHA's Board Meeting held on February 26, 2019.

Sherrie AD Barcinas

Administrative Officer
Guam Council on the Arts & Humanities Agency
Tel: 671 300-1204-8 Fax: 671 300-1209

4 attachments

- **02.26.2019 Agenda.pdf** 15K
- **08.07.2018 Minutes.pdf** 100K
- **09.26.2018 Minutes.pdf** 291K
- **Attachments.pdf** 177K

2019 MAR 14 AM 8:24

35GL-19-0231
Speaker Tina Rose Muña Barnes

MAR 14 2019
Time 802 (X)AM ( )PM
Received By:

0231

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
February 26, 2019 – 3:00 pm
Guam Public Library System Conference Room, Hågatña
A G E N D A

I. CALL TO ORDER

II. REVIEW AND APPROVAL OF MINUTES August 7, 2018 & September 26, 2018

III. PRESIDENT's REPORT

IV. OLD BUSINESS

A. Percent for the Arts
   1. Update on Occupancy Permits for % for the Arts
   2. Update - % for the Arts Regulations & Guidelines Amendment - Triple "A" Process
   3. Update – Current Projects
      a. GCEF
      b. GRMC
      c. Guam Congress Building (Legislature)
      d. TNN Guam Inc. – Tsubaki Hotel (Ken Corporation)
      e. Pending: GIAT (Airport), GCC, UOG, GHURA

V. NEW BUSINESS

A. Board Election of Officers
B. NASAA Board Member Report – Monica Guzman

VI. BUDGET REPORTS

A. FY 2019 Appropriation Accounts
B. CAHA Non-Appropriation / Revolving Accounts

VII. OTHER ANNOUNCEMENT & DISCUSSIONS

A. Guam Masters Award
B. Next Board Meeting to be announced

VIII. ADJOURNMENT

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
August 7, 2018

I. CALL TO ORDER

In the absence of Board Chair, the Guam Council on the Arts and Humanities Agency's regular board meeting was called to order at 3:01pm by Deputy Director Joyce Bamba. Board members present were Vice Mayor Chris Fejeran, Francisco Rabon and Francisco Lizama. Also present were Deputy Director Joyce Bamba, Program Coordinators Brea Bailey & Mark Duenas and Administrative Officer Sherrie Barcinas.

II. REVIEW AND APPROVAL OF MINUTES DATED March 6, 2018

Vice Mayor Fejeran moved to approve minutes of March 6, 2018. Motion seconded by Mr. Certeza.

UNANIMOUSLY APPROVED

III. PRESIDENT / DEPUTY DIRECTOR'S REPORT

IV. OLD BUSINESS

Mr. Certeza moved to table Percent for the Arts due to the absence of CAHA Staff Angie Taitague. Motion seconded by Vice Mayor Chris Fejeran.

A. Percent for the Arts
1. **Update on Occupancy Permits for % for the Arts**
2. **Update - % for the Arts Regulations & Guidelines Amendment – Triple "A" Process**
3. **Update – Current Projects**
   a. **GCEF**
   b. **GRMC**
   c. **Guam Congress Building (Legislature)**
   d. **Ken Corporation**
   e. **Pending: GIAA (Airport), GCC, UOG, DOE & GHURA**

V. NEW BUSINESS

A. Election of Board Interim Chair

Deputy Director Bamba announced that Mr. Certeza has agreed to serve as CAHA's Board Interim Chair. With no further nominations or objections, Mr. Lizama moved to approve Mr. Certeza as Board Interim Chair. Motion seconded by Vice Mayor Fejeran.

As the newly elected Interim Chair, Mr. Certeza took over in chairing the rest of the meeting.

B. FY 2019 Grant Panel Chairs / members

Deputy Director Bamba reported that staff and management has suggested panel chairs and members of which a copy of listing was provided to the board. The board has the option to accept the listing as presented or make changes. The listing was provided as a suggestion as panel members and chairs were rotated amongst the various disciplines. The immediate review and acceptance of the listing is necessary in order to proceed with panel meetings in entertaining the FY2019 Grants which must be completed by the end of August 2018.

Doc. No. 35GL-19-0231.

Mr. Rabon questioned whether having a panel is a process in which CAHA goes through for grants. Deputy Director Bamba responded stating it was part of the grant process and requires a panel of 3-4 members.
Mr. Rabon expressed his concern of having a limited number of board members to be able to a have quorum for future board meetings. Deputy Director Bamba stated that CAHA is expecting to have two (2) more additional board members soon. However, that was the purpose that the current board members of four (4) were tasked to chair more than one grant panel discipline. There are twenty-three (23) grant applicants and CAHA staff will filter the applications before they are presented to panel chairs and members.

Interim Chair Certeza announced that as Interim Chair, he is unable to Chair any of the panels. Deputy Director Bamba stated however, that Interim Chair Certeza could sit in as an ex-officio as a board member but can't vote, same goes with Deputy Director as well.

Interim Chair Certeza then announced the FY2019 grant applications received per disciplines as follows. CAHA Staff Bailey stated however, that these numbers were preliminary and staff will review to ensure the applications placement per discipline.

2 - Arts in Education
4 - Performing Arts
4 – Visual Arts
2 – Folk Arts
2 – Media Arts
5 – Special Projects
3 – Underserved

Interim Chair Certeza requested that the board review their panel listing and coordinate with appropriate staff for panel meetings. Listing of panel chairs and members as mentioned by Deputy Director and CAHA Staff are suggested names. The list may be filtered and changes may be made where necessary. The total amount requested by applicants is $190,875.

Mr. Lizama raised a concern that some applicants propose the same projects year after year and funding requested is too much. Interim Chair Certeza stated that recommendations can be presented at the panel level.

Deputy Director Bamba announced a section of CAHA's guidelines as it relates to the Citizens Advisory panels to read "The Chairman with the consent of the Citizens Advisory Panel shall appoint and may remove members of committees" therefore requesting the board to approve the Panel Listing of both Chair and committees provided on hand for further direction by staff.

After some discussion, Interim Chair Certeza requested approving the Chairs of each panel discipline in which board members approved as follows:

Vice Mayor Fejeran – Arts in Education, Performing Arts
Master Rabon – Visual Arts, Media Arts, Special Projects
Master Lizama – Folk Arts, Underserved

Also discussed were the panel members for each discipline. Mr. Rabon expressed that in the interest of time and to assist other Panel Chairs in reviewing and approving each panel member per discipline, that he would review his panel members and if necessary, will add or delete member(s) to include the option of having 3 or 5 panel members. CAHA staff assigned shall then be informed of any changes. Mr. Rabon recommended the same process for other Panel Chairs which was agreed upon.

Deputy Director Bamba then stated that any changes to the panel listing be relayed to CAHA approval by Interim Chair.

Deputy Director Bamba also stated that CAHA Staff have been rotated so they can familiarize themselves with all disciplines.

VI. BUDGET REPORTS

Reporting is CAHA Staff Barcinas

A. CAHA FY 2018 Appropriation Accounts

Current appropriation balance is $3,536.27 with anticipated costs for the remainder of the year of $2,289.74 which will bring the balance down to $1,246.53. It is anticipated that the balance would increase due to the late processing of Purchase Order by procurement office for Underserved Project under Master Carver Taitano that was scheduled for a four month period but the lateness caused two (2) months to lapse on project period.

In the local over match account, there is a shortfall of approximately $20,029.49 which is being addressed by the front office at time.

B. CAHA Non-Appropriation / Revolving Accounts

Revolving Fund Account, % for the Arts and FestPac balances all remain status quo from last reporting. However, as of this date, the Guam Regional Medical Center still owes CAHA $200,000 under the % program. CAHA is currently being audited and auditors have requested for balance confirmation by GRMC.

VII. OTHER ANNOUNCEMENTS & DISCUSSIONS

Next Board Meeting scheduled for September 4, 2018

CAHA Staff Barcinas recommended moving the next board meeting date to the following week to accommodate Panel Chairs who may hold their panel meetings during the last week of August 2018. This will allow more time for all panels to gather their recommendations/suggestions and forward to staff for presentation at the next board meeting. Board agreed to hold next board meeting on September 11, 2018.

Mr. Rabon questioned whether CAHA's rules and regulations for the grants process could be circumvented as other matters in the past were, such as the Masters Program. This program per the Public Law that was passed only allowed for the recognition of masters every four years. However, two years after the first four years, another set of masters were recognized which was illegal. The previous board took it upon themselves to circumvent the process.

CAHA Staff Barcinas stated that as far as the grants are concerned, the grants have always gone through a panel process and recommends not going outside of it as CAHA receives federal funds. In addition, its federal grantor, the National Endowment for the Arts, also places our grants through their panel process. It's a safeguard to go through this process.

Mr. Rabon had expressed the inconsistencies in previous matters and would like to know how can the board assist the staff in amending policies to circumvent tedious issues.

Deputy Director Bamba stated that changes could be made to a law but must be approved by the legislature.

With respect to the panel, Interim Chair Certeza recommended having the panel listing established before summer begins for the next grant cycle.

VIII. ADJOURNMENT

With no further discussion, Mr. Rabon moved to adjourn the meeting at 3:53pm. Motion seconded by Vice Mayor Fejeran.

UNANIMOUSLY APPROVED

Minutes prepared by:

Sherrie A.D. Barcinas
Administrative Officer, Guam CAHA
Div. of Dept. of Chamorro Affairs

Attested to be true and correct by:

Joseph Certeza
Interim Chair, Guam CAHA Board of Directors
Div. of Dept. of Chamorro Affairs

Doc. No. 35GL-19-0231.

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
September 26, 2018

I. CALL TO ORDER

The Guam Council on the Arts and Humanities Agency's regular board meeting was called to order at 3:04pm by Interim Chairperson of the Board, Joseph Certeza. Board members present were Francisco Lizama, Fanai Castro, Francis Guerrero and Vice Mayor Christopher Fejeran. Also present were President Johnny Sablan, Deputy Director Joyce Bamba, Program Coordinators Jackie Balbas, Brea Bailey, Angie Taitague, Mark Duenas and Administrative Officer Sherrie Barcinas.

II. REVIEW AND APPROVAL OF MINUTES DATED August 7, 2018

Mr. Guerrero moved to table minutes of August 7, 2018. Motion seconded by Mr. Lizama.

UNANIMOUSLY APPROVED

III. PRESIDENT / DEPUTY DIRECTOR'S REPORT

President Sablan reported that due to the reduction in CAHA's FY 2019 Budget Appropriation, the total amount for grants has been reduced from $160,000 to $140,000. Grants shall be broken down as follows:

Arts in Education - $10,400
Underserved - $49,000
Special Projects, Visual Arts, Media Arts, Performing Arts & Folk Arts - $80,600

CAHA's funding for FY 2018 was $705,064 while FY 2019 is $617,453, a difference of $87,611.

Deputy Director Bamba introduced CAHA's newest board member Fanai Castro and former board member Francis Guerrero.

IV. OLD BUSINESS

Mr. Lizama moved to table Percent for the Arts until next board meeting. Motion seconded by Vice Mayor Chris Fejeran.

UNANIMOUSLY APPROVED

A. Percent for the Arts
1. **Update on Occupancy Permits for % for the Arts**
2. **Update - % for the Arts Regulations & Guidelines Amendment – Triple "A" Process**
3. **Update – Current Projects**
   a. **GCEF**
   b. **GRMC**
   c. **Guam Congress Building (Legislature)**
   d. **Ken Corporation**
   e. **Pending: GIAA (Airport), GCC, UOG, DOE & GHURA**

Doc. No. 35GL-19-0231.

V. NEW BUSINESS

A. FY 2019 Grant Approval / Disapproval

Mr. Lizama expressed his concern of having repeated applicants whom have requested for the same amounts every year. Vice Mayor Fejeran agreed and felt that the grant should assist applicants in becoming self sustaining but to continue to depend on grant funding every year does not show applicants improvement to become self sustaining.

Deputy Director Bamba suggested the possibility of informing applicants that they may be funded for a project this year but must have different project for future funding. It is the board's decision and staff and panels have given their recommendations.

Mr. Guerrero stated that the Board has trimmed its funding to repeated applicants in the past years and have been trying to address the issue.

Interim Chair Certeza then began to entertain the FY 2019 Grants beginning with Arts in Education.

Greg Pangelinan

Greg Pangelinan requested for $7,000 while panel recommended $5,000. Vice Mayor Fejeran elaborated by stating that Mr. Pangelinan was not recommended the full amount due to being a past applicant and did not show any efforts in becoming self sustaining after so many grants.

Mr. Guerrero suggested that the amount be reduced from $5,000 to $4,000 as the project period that Mr. Pangelinan proposes only consists of 4 months having an expense cost of approximately $1,000 per month. Mr. Lizama expressed that the presentations are normally within the month of March and he himself has done presentations that would provide the knowledge to students without seeking funding to do such project. With this, Mr. Certeza stated that this may seem that the project may not have any value besides show and tell.

CAHA Staff Bailey stated that based on Mr. Pangelinan's grant application, he will be demonstrating the techniques of carvings. Although his past grant applications have been identical, Mr. Pangelinan has been given a lot of positive feedback from the teachers. The photos have shown actual carvings showing the techniques and not necessarily show and tell.

After some discussion, the board approved to fund Mr. Pangelinan $5,000 with the following stipulations:

1. Include hands-on demonstrations by artist (include photos in reports)
2. Hands-on demonstrations by students, specifically middle and high school students
3. Conduct a survey to be completed by students to measure effectiveness of project
4. Prior to start day of project, must provide CAHA with a schedule of events
5. Use some of the funds to purchase safety materials i.e. face masks for students.

Mr. Lizama stated that the funds could be used to purchase tools but not equipment and those costs should be justified by providing receipts.

CAHA Staff Duenas questioned whether receipts should be requested from grantees as part of their report for submission. Deputy Director Bamba stated that this was being established in-house administratively in obtaining receipts as it was difficult to identify what the funds were being used for and has been agreed as management to collect receipts. With this clarification, the board has requested that receipts be submitted with final report.

CAHA Staff Barcinas then stated that although not all grantees submit receipts, it is required of them to submit a detailed budget breakdown of their expenses and must have all financial records kept on file for three (3) years for auditing purposes per the grant agreement.

Beaudy Camacho

Beaudy Camacho requested for $10,000 while panel recommended $5,000. Vice Mayor Fejeran stated that Ms. Camacho's project was basically a party planner and felt she should seek funding elsewhere such as SBA. The project does not entail Ms. Camacho doing any artform but hiring artists to do art such as face painting, henna, etc. She represents more as an organizer / facilitator versus an actual artist.

Mr. Guerrero expressed there was no artistic value in the project from a cultural standpoint nor a way in which Ms. Camacho is inspiring kids to get into art. If projects don't promote the arts in some way shape or form, then funding should be sought elsewhere.

The board voted to disapprove Ms. Camacho's grant proposal.

Yeon Sook Park

Before reviewing the Underserved Projects, Interim Chair Certeza reported to the board on Yeon Sook Park's previous grant project. The grant project was collaborating workshops with St. Dominic's. The exhibition however did not highlight St. Dominic's artworks but rather placed back in the art room. This was not the best way to execute the grant and its exhibition especially when it's collaborative. Ms. Park however did have the sisters of St. Dominic's make comments on the collaboration which Mr. Certeza did value.

The workshops held by Ms. Park with St. Dominic's patients was coloring in the Guam seal and coloring in a portrait of herself which was too plain and not up to standard with what the project calls for. It was not the best way to execute the grant workshop.

The other scope of her project was to have a visiting artist from Korea come to Guam to showcase their artwork alongside Ms. Park. The biggest value of the grant was to be able to get South Korean on Guam for cultural exchange. The downside was Ms. Park did not allow CAHA to part of that relationship building. Ms. Park has requested funding from CAHA for five grant cycles thus far.

Deputy Director Bamba clarified that Ms. Park did include CAHA in the collaboration with Korea as CAHA was featured in several Korean magazines. In addition, with the amount granted to Ms. Park, CAHA got a fair share of its exposure with the Korean community.

CAHA Staff Bailey reported that Ms. Park's grant proposal entails providing art workshops to manamko and St. Dominic's once a week with no indication of how many workshops total and to produce a minimum of ten personal paintings to be exhibited in July 2019. The panel recommended to change the target group i.e. another senior citizen group or other underserved youth group. Provide measurement from the beginning to end of project. The exhibit shall consist of those from target group and to incorporate medium used by artist into lessons. The panel recommended $5,000 for Ms. Park based on the conditions mentioned above.

Mr. Guerrero requested that CAHA be given more exposure from these grant projects as part of public awareness. This is important as the funds are trimmed year after year.

Elizabeth Abuan

Elizabeth Abuan requested $10,000 while the panel recommended $5,000 to do bottled art. The target group for Ms. Abuan's project are the women of Alee Shelter and Sanctuary, Inc. The stipulation to the grant was the artwork of the bottles come from the student themselves and for them to be showcased. The board agreed as a condition that the exhibition of the finish products

be held during Mental Health Awareness Month per panel recommendation. Total youths benefitting from this project is from 35-50.

Big Brothers Big Sisters

Big Brothers Big Sisters requested $10,000 and panel recommended the full amount of $10,000. The project entails bringing art workshops to youths in underserved communities specifically at the GHURA households and DYA. There will be three rotating workshops teaching street art, performance art, spoken word and photography for a total of nine workshops, three per month. Project is supported by GHURA, DYA and Mayor Offices. Artists involved are Eva Cruz, Ed Gaza and Luis Santos. There will be an exhibit at the end of the project for public awareness and performances. The target age group is from 13-17 years old and funds will be spent on supplies and artistic fees. Workshops are free of charge. They will be collaborating with telecommunication companies who will be donating excess phones for students to use to take photos.

Guam International Film Festival

Guam International Film Festival requested for $10,000 and panel recommended the full amount of $10,000. The project entails launching a pilot program for the Guam film club to engage with student to help them understand the power of media and how it could be used to their benefit. They would like to recruit a maximum of 30 high school students with 10 of them being at risk youths in which GIFF will be partnering with to identify those at risk youths. The project will be held from October 2018 to June 2019 twice a month at the Hagatna library to include activities of film screenings with discussions, hands on contact creation, workshops and guest film maker presentations.

Mr. Guerrero recommended that GIFF provide an outcome from the kids such as short film or all together to produce one big film as an end product. This could be utilized in the future such as showcasing during Arts & Humanities Month or during their annual International Film Festival.

Based on discussions and panel recommendations for underserved projects, Mr. Guerrero recommended that the board approve the panel recommended amounts for underserved with an increase of $2,000 for Ms. Abuan from $5,000 to $7,000.

Before proceeding to the panel recommendations for the remaining disciplines of Special Projects, Visual Arts, Media Arts, Performing Arts and Folk Arts, Mr. Guerrero had calculated the total amount requested to be $121,655, an overage of $41,055 from the allotted amount of $80,600. In the interest of time, Mr. Guerrero, recommended that a percentage be applied per discipline in trimming the grant amounts to be awarded. Once the amount has been determined per discipline, the board would then make a decision on the amount to be awarded to each applicant based on merit of the project. Unless otherwise, there is an applicant that requires more discussion. The board made a decision to reduce grant amounts recommended by panel through discussions.

Justin Green

Interim Chair Certeza pointed out Justin Green who carves and apprenticed under Greg Pangelinan. He felt he should not be awarded due to questionable authenticity and reasoning on wanting to do the project. Mr. Lizama added to say that Mr. Green does not create carvings like Greg Pangelinan. However, Mr. Green creates his work of art by picking up a piece of material and creating an art piece.

CAHA Staff Taitague commented that Mr. Green had just submitted his application on the deadline date and expected that he would elaborate more on his project. However, it seems the grant requested is to purchase materials rather than the intent of the fellowship grant.

Vice Mayor Fejeran felt that everyone is trying to apply for a grant to assist them. If Mr. Green is doing art carving for the island and is trying, the board should at least approve the minimal amount in order to promote art. Interim Chair Certeza recommended an approved amount of $500.

Isla Center for the Arts / Velma Yamashita

Isla Center for the Arts has requested for funding almost every year for the exact same project. CAHA Staff Taitague stated that Isla Center for the Arts was not funded last year due to an amended public law which allows for educational institutions to administer their own % funds instead of the funds coming through CAHA. Mr. Guerrero stated that there was discussion on the funding of this project previously and that the funding through % for the Arts under the University of Guam should fund Isla Center for the Arts as there remains a UOG project in which CAHA has yet to collect before the law was amended. Mr. Guerrero motioned that funding for Isla Center for the Arts be declined. UOG receives % for the arts monies and should use those to fund their arts program and not take away funding from CAHA as its needed to promote those who are unable to participate under UOG.

CAHA Staff Balbas added to say that the Dean of College and Liberal Science and Ms. Yamashita has brought the issue up with management that the % for the Arts monies must be used for their programs. However, it has yet to be addressed.

GUMA

Mr. Guerrero motioned that both UOG projects, Isla Center for the Arts and Velma Yamashita be declined. Motion seconded by Vice Mayor Fejeran.

Mr. Guerrero then announced that he would have to abstain from any discussion on the application of Guam Unique Merchandise and Art (GUMA) as he serves as the Chairperson of the board. However, is allowed to speak on behalf of the project. GUMA has done significant achievements within the last 3-4 years. Approximately 200 individuals have gone through the SBDC program that GUMA partners with, which is part of what the request for funding is for. Of those, 19 have participated and have gone on to receive financial assistance to become sustainable businesses in producing and contributing to the economy of Guam.

Interim Chair Certeza also announced his abstention on the GUMA application as he is a recipient of the program. As a participant, he has valued the program.

GUMA requested funding of $10,000 and panel recommended the full amount of $10,000. CAHA Staff Taitague reported that the panel chair along with its panel members highly recommended funding GUMA.

Vice Mayor Fejeran motioned to approve GUMA to be fully funded contingent upon Mr. Rabon's vote. Motion seconded by Mr. Lizama.

Amber Sanchez

CAHA Staff Taitague reported that although the panel recommended funding Ms. Sanchez, that she collaborate with Ginen I Hila' I Maga'taotao Siha Association. Ms. Sanchez project is to promote the Chamorro language and culture and document as well to educate the community on decolonization and self determination. Both projects seem to be focused on providing valuable resources in the preservation, perpetuation, education and promotion of the Chamorro culture and language. After some discussion, the board felt that the project was not similar as Ginen I Hila' I Maga'taotao Siha Association is a storytelling project while Ms. Sanchez project is a film project.

Doc. No. 35GL-19-0231.

Mr. Guerrero pointed out that the merit of the project was to go after the awareness of decolonization and self determination in which there are efforts to educate the community through a commission that is tasked with this issue. Ms. Sanchez should then partner with the Decolonization Commission in order to obtain the full potential for her project. In this case, funding may be recommended to produce the video. The project does not tie into the arts and culture on Guam nor the promotion of arts. It's a promotion of a political statement. The only component that would tie the project into arts is the production of the film and the quality of it. Mr. Guerrero motioned to approve $5,000 with the stipulation that the focus is on producing the video on indigenous activists partnering with the Commission on Decolonization and Self Determination to truly make it and educational awareness campaign and the funds may be used to produce just the video production of the project. Motion seconded by Mr. Lizama.

Christelyn Ochoco

Interim Chair Certeza felt that Ms. Ochoco's application would be better suited under Underserved as the project targets a specific underserved community. CAHA Staff Bailey reported that the project entails two playwrighting workshops with youths and adults and her involvement is seeking guidance from the Department of Mental Health, PEACE and Youth for Youth. Ms. Ochoco will have 6-8 plays with interviews done by individuals affected by mental health issues and suicide as an awareness. The panel recommended full funding.

Mr. Guerrero motion to approve full funding of $10,000 and moved to the underserved component of grants. Motion seconded by Mr. Lizama.

Margarita Dancel

CAHA Staff Bailey reported that the panel stated the project entailed hiring off-island talent instead of local talent.

Mr. Guerrero motion to approve Ms. Dancel at $5,000 with stipulation that she must hire local talent. Motion seconded by Vice Mayor Fejeran.

Sierra Sevilla

CAHA Staff Bailey reported that the panel recommended full funding of $9,155 but to obtain sponsorship to fund the main venue at the Guam Museum. It is a great project in sending a positive message to the youths and having them get more comfortable speaking out about drugs, drug dealers and the consequences. Five of the shows will be at local high schools with the main show to be held at the Guam Museum.

Ulitao Inc.

Interim Chair Certeza suggested reducing the amount to be awarded for Ulitao Inc. The project focuses on a double hull canoe and putting a sail to it. Mainly to purchase the materials for the sail but training has also been incorporated in the project. Ulitao Inc. applied last year but the proposed project was not clearly identified between building a double hull canoe which had some challenges versus purchasing a sail for the canoe. Therefore the project was not funded.

Mr. Guerrero reported that based on the financials, Ulitao Inc. will be receiving funds of $5,000 from Matson and felt if there's additional funding resources, that Ulitao Inc. not receive the full funding recommended. At this time, CAHA Staff Barcinas pointed out that Ulitao Inc. was listed in FY 2019 Budget Law to receive appropriation from the Tourist Attraction Fund via the Guam Visitors Bureau. However, no amount was noted.

Mr. Guerrero motion to approve $5,000 for Ulitao Inc. Motion seconded by Vice Mayor Fejeran.

CAHA Staff Barcinas then announced the following grant applicants who have also been listed to receive funding from the Tourist Attraction Fund:

Guam International Film Festival
Guam Symphony Society
Guam Unique Merchandise and Art
Ulitao Inc.

After some discussion on the grants, the board made a decision to fund Ulitao Inc. with the remaining balance of $1,445 in addition to the $5,000 previously approved by the board. Mr. Guerrero motion to approve Ulitao Inc. at $6,445. Motion seconded by Vice Mayor Fejeran.

In order to meet the sub total grant amount of $80,600 covering the disciplines of special projects, visual arts, media arts, performing arts and folk arts, Interim Chair Certeza suggested reducing the amount the panel recommended from either applicants Eva Cruz or Jeanie DeCandia or other suggested recommendations.

CAHA Staff Duenas suggested to reduce amounts from past grant recipients.

Eva Cruz

Interim Chair Certeza reported that Eva Cruz proposes to explore all latte site within the islands and take photographs of yourself in the phases and somehow promote them that way and tell stories. Ms. Castro stated that she has knowledge that this has already been done with Kelly Marsh along with Monaeka DeOro and seems like a repeat of what has been proposed in the project which may have already been funded. This took place over the summer in which they visited latte sites in Tinian. This project was publicized in a news article and in an interview. Interim Chair Certeza has confirmed through the photographer that photos had already been taken.

CAHA Staff Taitague then announced that CAHA does not fund ongoing projects. Mr. Guerrero motion to decline Eva Cruz due to ongoing project. Motion seconded by Mr. Lizama.

Although separate motions were made on various applications. The approved applications were motioned as a whole.

Mr. Guerrero motion to approve the following grant applications for FY 2019 as follows:

Underserved	
Yeon Sook Park	$5,000
Elizabeth Abuan	$7,000
Big Brothers Big Sisters of Guam	$10,000
Guam International Film Festival	$10,000
Christelyn Ochoco	$10,000
TOTAL:	**$42,000**

Arts in Education	
Greg Pangelinan	$5,000
TOTAL:	**$5,000**

Performing Arts	
Margarita Dancel	$5,000
Sierra Sevilla	$9,155
Guam Symphony Society	$5,000
SUB TOTAL:	**$19,155**

Special Projects	
Ginen I Hila' Maga'taotao Siha	$10,000
Amber Sanchez	$5,000
Department of Education	$10,000
Guam Unique Merchandise and Art	$10,000
SUB TOTAL:	**$35,000**
Folk Arts	
Ulitao Inc.	$6,445
Peter Onedera	$3,000
Justin Green	$500
SUB TOTAL:	**$9,945**
Visual Arts	
Jeanie DeCandia	$3,000
SUB TOTAL:	**$3,000**
Media Arts	
Jordan Hardy	$5,000
Cara Mays	$8,500
SUB TOTAL:	**$13,500**

In summary,
Arts in Education approved applicant funding of $5,000 from total budget of $10,400.
Underserved approved applicant funding of $42,000 from total budget of $49,000.
All other disciplines of special projects, visual arts, media arts, performing arts and media arts approved applicant funding of $80,600 which has been met with no surplus.

Motion seconded by Vice Mayor Fejeran.

UNANIMOUSLY APPROVED

B. Grant Extension Requests – Ricky Nauta, Guampedia Foundation, Kenneth Paulino, Baltazar Bell

Mr. Guerrero motion to approve the grant extensions of Baltazar Bell, Guampedia Foundation, Kenneth Paulino and Ricky Nauta per the dates requested on their letters and Deputy Director's recommendations. Motion seconded by Mr. Lizama.

UNANIMOUSLY APPROVED

VI. BUDGET REPORTS

Mr. Guerrero motion to table the budget reports. Motion seconded by Vice Mayor Fejeran.

UNANIMOUSLY APPROVED

A. CAHA FY 2018 Appropriation Accounts
B. CAHA Non-Appropriation / Revolving Accounts

VII. OTHER ANNOUNCEMENTS & DISCUSSIONS

CAHA Staff Taitague was requested from President Sablan to have the board take action on the approval to extend TASI's % for the Arts project at the Guam Museum as the last extension letter was up until September 29, 2018. The balance owed to TASI to date is $26,000. Pending

completion of project are the latte stones, hotnu, canoe, etc. Unfortunately, Mr. Cruz from TASI was to meet with President Sablan for another extension but had to leave off-island for medical reasons. This request will serve as the 5th extension. The extension request is needed in order for the funds to still remain available as the project is being funded under the HOT Bond. Mr. Guerrero requested staff review for clauses on breach of contract before moving forward in making any decisions as this may cause no support for % for the Arts in the future. In addition, to review contract whether there is room to be sued or any penalty clauses. Although recommended to terminate contract and have Guam Museum utilize the remaining $26,000, the contract must be reviewed. Mr. Guerrero requested that the contract be emailed to all board members for their review and provide comments via email.
Deputy Director Bamba then stated that the issue can then be addressed at the next board meeting.

Deputy Director Bamba announced CAHA's opening reception for Arts & Humanities Month scheduled for October 4, 2018 at the CAHA Gallery. Other events will take place at the Guam Premier Outlet on October 6, 2018, Agana Shopping Center on October 7, 2018, Malesso Fiestan Tasi, Night Market and partnership with the Guam International Film Festival at the Guam Museum. Sponsors are Bank of Guam, Guam Daily Post, IP&E, PDN and Auto Spot.

Next Board Meeting scheduled for October 9, 2018

VIII. ADJOURNMENT

With no further discussion, Mr. Guerrero moved to adjourn the meeting at 5:41pm. Motion seconded by Vice Mayor Fejeran.

UNANIMOUSLY APPROVED

Minutes prepared by:

Sherrie A.D. Barcinas
Administrative Officer, Guam CAHA
Div. of Dept. of Chamorro Affairs

Attested to be true and correct by:

Joseph Certeza
Interim Chair, Guam CAHA Board of Directors
Div. of Dept. of Chamorro Affairs

NASAA REPORT TO THE
GUAM COUNCIL ON THE ARTS AND HUMANITIES
BOARD OF DIRECTORS MEETING
By Monica Okada Guzman, NASAA Board Member
Tuesday, February 26, 2019 • 3:00 p.m.

- Board Term, reaffirmed for 3 additional years (2019 – 2021)
- Goals for Board membership:
  - Visit to Guam by NASAA – July 2018
  - Visit to Guam by NEA – expected 2019
  - Regional organization of Territories (American Samoa, Guam, CNMI, Virgin Islands, Puerto Rico) – 1st meeting held at NASAA Assembly, Baltimore, MD, November 2019
- Board membership:
  - 2016/2017 – Finance and Planning
  - 2018 – NASAA Awards Task Force
  - 2019 – Earned Income Task Force
- 2019 Board meetings:
  - Feb TelCon
  - May In-person meeting – NASAA funded
  - August TelCon
  - September, NASAA Assembly, Providence, Rhode Island – Self Pay
- NASAA Work:
  - NEA Budget hearings: Pam Breaux will testify in Congress in support of NEA budget-first time oral testimony will be heard by appropriations committee
  - Research-heavy lifting on research across board on arts, creative industry and impact arts has on communities
  - Governance Committee work on Diversity, Equity and Inclusion (DEI) and NASAA tools to assist agencies in DEI work
- Other Work:
  - FestPac 2020, follow up on Hawaii Governor's Letter of Invitation

GUAM COUNCIL ON THE ARTS AND HUMANITIES
Kahan I Kutturan Guåhan
A Division of the Department of Chamorro Affairs
P.O. Box 2950, Hagåtña, GU 96932 • Angela Flores Bldg., 3rd Floor, 243 Martyr Street., Hagåtña
Telephone: (671) 300-1204 to 300-1208 Fax: (671) 300-1209
Email: kahal @guam.net

Guam Masters Award – "Guam National Treasure" for Traditional and Folk Arts
Nomination Packet

I. GUAM MASTERS AWARD – "GUAM NATIONAL TREASURE"

The Guam Masters Award – "Guam National Treasure" created through Public Law 30-139 was established to recognize master practitioners of Guam's Traditional and Folk Arts. The award gives due recognition to these master practitioners for their artistry, craftsmanship, and their continuing efforts to preserve Guam's rich history and cultural traditions through the practice and perpetuation of their arts. The award acknowledges artists whose contributions, primarily through teaching, advocacy, organizing and preserving important repertoires, have greatly benefited their artistic tradition; and whose efforts have significantly increased opportunities for and public visibility of traditional and folk arts.

FOLK AND TRADITIONAL ARTS

The terms "traditional" and folk may be used interchangeably to refer to those aspects of learned behavior (culture) that are transferred through word of mouth and/ or by following an example set within a cultural group. Traditional art is learned from family or community members and is passed along through generations, with each artist remaining true to time-honored methods or techniques, yet free to add personal creativity to the process. Folk or traditional artists are highly trained, and it is the manner of their training that earns them the designation of "folk".

The following information is provided by Georgine Clarke and Joey Brackner of the Alabama State Council on the Arts (www.arts.alabama.gov).

Folk arts are defined as artistic expressions that have grown through time within a group or community that shares a common location, occupation, religion, language, or culture. These "grass roots" arts can be found in every culture and are passed on from one generation to the next, usually through oral tradition, often by observing a master. Traditional arts is a broad term for the artistic activities that are passed down from one generation to the next. These can include traditional music, dance, crafts, and local architectural styles. Traditional arts include folk arts, a term that more specifically refer to grass roots community traditions.

Folk Arts ARE:

1. Living traditions passed down over time and through space. Since most folklore is passed down through generations, it is closely connected to community history.
2. Shared by a group of people who have something in common: ethnicity, family, region, occupation, religion, nationality, age, gender, social class, social clubs, school, etc. Everyone belongs to various groups; therefore, everyone has folklore of some sort.
3. Learned informally by word of mouth, observation, and/or imitation.
4. Made up of conservative elements (motifs) that stay the same through many transmissions, but folklore also changes in transmission (variants). In other words, folk traditions have longevity, but are dynamic and adaptable.
5. Usually anonymous in origin.

Folk Arts are NOT:

1. Learned primarily through workshops, classes, books, or magazines.
2. Something that is necessarily old or an antique; in fact, it is often contemporary and dynamic.
3. Written history, nor historical re-enactment (re-creating the past with actors).

II. ELIGIBILITY

Nominees must be permanent residents of Guam. Must be individuals worthy of recognition and have a record of continuing artistic accomplishment. They must be **actively participating** in their art form, either as practitioners or as teachers and must be **actively engaged** in perpetuating the folk and traditional arts **for more than 20 consecutive years.** This award recognizes an artist whose contributions, primarily through teaching, advocacy, organizing, and maintaining important repertoires, have greatly benefited their artistic tradition and whose efforts have significantly increased opportunities for and public visibility of traditional arts and artists.

III. MAKE A NOMINATION

To honor and preserve Guam's indigenous cultural heritage, the Guam Council on the Arts and Humanities (CAHA) awards the Guam Masters Award – "Guam National Treasure" once every four (4) years to master folk and traditional artists. These awards recognize lifetime achievement, artistic excellence, and contributions to Guam's traditional arts heritage.

Nominees must be worthy of recognition and have a record of continuing artistic accomplishment. Guam Masters of Traditional and Folk Arts are selected according to the criteria of artistic excellence, significance within the particular artistic tradition and contributions to a living cultural heritage.

IV. HOW TO SUBMIT A NOMINATION

A. An individual may submit one (1) or more nomination(s) in each round of the Guam Masters Award – "Guam National Treasure" for Traditional and Folk Arts. Each nomination should have a separate nomination package.

B. No one may nominate him/ herself.

C. Nominations packets must include the following:

1. Nomination Statement/Letter

A statement/ letter that details the reasons that the nominee(s) should receive a Guam Masters Award – "Guam National Treasure". Describe the nominee's contributions to his or her particular artistic tradition and explain why this individual or group deserves recognition.

2. Work Samples

Nominations must include work samples such as photographs, press clippings, performance programs or flyers, phonograph records, tape recordings, CDs, DVDs, digital recordings, web links, other forms of documentation, or actual samples of the individual's work in support of the nomination are highly encouraged. **Please limit support materials to no more than 20 items.** The nomination package will not be considered complete without these items. All materials must be labeled with the name of the nominee and the nominator's name. Work samples are a critical part of the nomination package and are considered carefully during review. Work samples should include recent, concise, and high-quality examples of the nominee's work.

Note: Please refer to letter "E" below for detailed information regarding work samples including audio and video samples, digital images and publications and catalogues, etc.

3. Recommendation / Support Letters

Five (5) letters of recommendation or letters of support that demonstrate expert and/ or community support of the nomination with **one (1) letter specifically from a Master in the relevant discipline.**

If the art form has no awarded Master, the nomination and letters of support must give evidence of grass roots recognition of the newly-established or re-established practice that represents the indigenous way of life for the Chamorro people.

4. Additional Information

If the information is not included on nomination statement or letter, please attach:

a. a resume or short biography that outlines a career of the nominee(s) and includes the following information:
   1. Number of years the nominee has been practicing, teaching and advocating their art form.
   2. Nominee's Mailing Address
   3. Nominee's Home Address
   4. Nominee's Contact Numbers: work, home and cell phone number
   5. Nominee's email address

b. a list of major public appearances or exhibitions by the nominee(s);

c. and the titles of published works, if any.

D. Submitting Work Samples

The nomination package will not be considered complete without these items. All materials must be labeled with the name of the nominee and the nominator's name. Work samples are a critical part of the nomination package and are considered carefully during review. Work samples should include recent, concise, and high-quality examples of the nominee's work for one or more of the following categories.

a. Audio Samples

Submit no more than five (5) selections, one copy each OR a single CD containing all 5 audio selections. Each selection should not exceed five minutes.

b. Digital images

Submit no more than 20 digital images, one copy each OR a single DVD or CD containing all 20 digital images. Image size should be consistent; 800 x 600 pixels are suggested. Each image/file has a size limit of 5 MB. Acceptable file types are jpeg, gif, and tiff.

c. Video Samples

Submit no more than three (3) selections, one copy each OR a single DVD containing all 3 video samples. Each selection should not exceed five minutes.

d. Publications and catalogues

Submit no more than three (3) publications, one copy each OR a single CD containing all 3 selections

E. Use only paper clips and rubber bands to fasten your material. Do not bind or staple material.

F. Support material/ Work samples will NOT be returned.

G. A complete package should not exceed 20 pages in length. Excess pages will be removed and not reviewed.

H. *Posthumous nominations* will not be considered.

V. DEADLINE FOR NOMINATIONS and WHERE TO SUBMIT NOMINATIONS

A. Nomination packets will be accepted by the Guam Council on the Arts and Humanities only during the month of April beginning Monday, April 1, 2019 until Tuesday, April 30, 2019. Deadline to submit nomination packets with supporting materials to the Guam Council on the Arts and Humanities is ***4:00 p.m., Tuesday, April 30, 2019.***

B. Nomination packets must be *submitted directly to the Office of the Guam Council on the Arts and Humanities located at the Angela Flores Building, 3rd Floor, 243 Martyr Street Hagåtña.* **No fax, mail or email submissions will be accepted.**

VI. REVIEW OF NOMINATIONS

Nominations submitted to the Guam Council on the Arts and Humanities by the deadline are first reviewed by staff to screen them for eligibility according to the checklist. If items are missing, the packet will NOT be forwarded to the panel. Within 30 days following the awards of selected Masters, the nominator(s) will be notified by CAHA in writing of the ineligibility, noting the missing items, and encouraged to complete the packet to be eligible for the next round of nominations.

An advisory panel of folk and traditional arts experts, including a master in the relevant discipline will review the packets to verify authenticity, merit, and to narrow the pool of nominees. Advisory panel recommendations are then forwarded to the CAHA Board of Directors to determine the four (4) final recipients of the Guam Masters Award – "Guam National Treasure" based on the following selection criteria:

(a) Exemplary and active practice of a traditional art form.

(b) Expertise, consummate skill, and longevity in the promotion and perpetuation of a traditional art form.

(c) Contributions to the traditional art form in areas of appreciation, knowledge, teaching, advocacy and advancement.

(d) Evidence of high artistic quality of work and mastery of traditional art form via support materials.

(e) Continuing artistic accomplishment.

(f) Participation in one's form via practicing or teaching.

(g) Artistic excellence.

(h) Benefit to artistic tradition through contributions such as teaching, advocacy, organizing and preserving important repertoires.

(i) Contributions to living cultural heritage.

(j) Active engagement in preserving the folk and traditional arts.

(k) Increase in opportunities for public visibility of traditional arts and artists through the nominee's efforts.

VII. CHECKLIST

Did you include the following: *Please refer to pages 1 and 2, Section III, Subsection D for detailed information.*

- ☐ **1. Nomination Statement/ Letter**
- ☐ **2. Work Samples**
- ☐ **3. Recommendation / Support Letters** (Maximum of five – **MUST** include at least one (1) recommendation letter from a master in the relevant discipline)
- ☐ **4. Additional Information**
  - o A resume or short biography that outlines a career of the nominee(s); and includes the number of years the nominee has been practicing, teaching and advocating their art form, nominee's mailing address, home address, email address and contact numbers; work, home and cell phone.
  - o A list of major public appearances or exhibitions by the nominee(s); and
  - o The titles of published works, if any.