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UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR

JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

April 5, 2019

Honorable Tina Muna Barnes
Speaker
I Mina'trentai Singko Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96932

35GL-19-0342
Speaker Tina Rose Muña Barnes
APR 09 2019
Time 256 ( )AM ( )PM
Received By:

RE: Board Appointment

Dear Madame Speaker:

By virtue of the authority vested in me pursuant to the Organic Act of Guam and the local laws applicable to the following position, I am pleased to transmit the following appointment and supporting documents for:

APPOINTEE:	Rev. Matthew S. Hunter
POSITION:	Member, Guam Parole Board
TERM LENGTH:	**Four (4) Years**

The appointment is subject to the consent of *I Liheslaturan Guåhan*. Please schedule a hearing at your earliest convenience.

2019 APR -9 PM 4:07

Senseramente,

LOURDES A. LEON GUERRERO
I Maga'hågan Guåhan
Governor of Guam

RICARDO J. BORDALLO GOVERNOR'S COMPLEX • HAGÅTÑA, GUAM 96910
P.O. BOX 2950 • HAGÅTÑA, GUAM 96910
671.472.8931 • 671.472.8932/6

0342

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UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR

JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

April 5, 2019

Rev. Matthew S. Hunter
[redacted]

Dear Rev. Hunter:

Pursuant to my authority under 9 GCA § 85.10, I am appointing you to serve as a

MEMBER, GUAM PAROLE BOARD
Term Length: Four (4) Years

Appointing you to this position comes with great responsibility because you will have a vital role to perform which will place many demands on your time and energy. Integrity and honesty are virtues that I prioritize for my Administration to exemplify, and I know that you will do the same while in service to the people of Guam. Your responsibilities shall be significant and consequential. I trust that you will fulfill your duties and set a standard for others to follow.

I appreciate your willingness to serve in this position, and I am confident that your time will be spent in a manner to improve the island of Guam.

This appointment is subject to the advice and consent of *I Liheslaturan Guåhan*. If you have any questions or concerns, please contact the Office of the Governor.

Senseramente,

LOURDES A. LEON GUERRERO
I Maga'hågan Guåhan
Governor of Guam

cc: Lt. Governor of Guam

RT. APUT BORDALLO GOVERNOR'S COMPLEX • HAGÅTÑA GUAM 96910
P.O. BOX 2950 • HAGÅTÑA GUAM 96910
671.472.8931 • 671.472.8932/6

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LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

OFFICE OF THE GOVERNOR OF GUAM
Nomination and Appointment Information Sheet

The following information is required for submission to the
Speaker of *I Liheslaturan Guåhan* in accordance with Title 4, Guam Code Annotated Section 2103

NOMINEE INFORMATION

Last Name	*First Name*	*Middle Initial*
HUNTER	MATTHEW	S

Mailing Address	*Apartment/Unit #*
[redacted]	

City	*State*	*Zip Code*
[redacted]	[redacted]	[redacted]

Phone	*E-mail Address*
[redacted]	[redacted]

Position to which Appointment is Made
Member, Guam Parole Board

Are you a citizen of the United States? Yes ☑ No ☐

If no, are you authorized to work in the United States? Yes ☐ No ☐

EDUCATION

SCHOOL (Name, City and State)	*DATES OF ATTENDANCE*	*TYPE OF DEGREE*	*YEAR EARNED*
High School Guam Community College (G.E.D.)	2005	High School	2006
College Guam Community College	2008	Electrical	Did Not Complete
Graduate School NONE	N/A	N/A	N/A
Other Degree NONE	N/A	N/A	N/A

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EMPLOYMENT HISTORY

Name of Present/Last Employer and Mailing Address	*Position Title*
Guam Trades Academy 718 North Marine Corps Drive, Suite 203 East West Business Center Upper Tumon, Guam 96913	HVAC/R Instructor
	Dates Held 6/2015 - Present

Previous Employer and Mailing Address	*Position Title*
Vector Marketing/Cutco Tamuning, Guam	Sales Representative
	Dates Held 8/2014 - 8/2015

Previous Employer and Mailing Address	*Position Title*
Dylan Mechanical Construction Services, Inc. PO BOX 4701 Hagatna Guam 96932	VP of Operations
	Dates Held 1/2013 - Present

Previous Employer and Mailing Address	*Position Title*
BME and Son's Inc. 132 Golden Cupid Rd. Mangilao, Guam 96921	HVAC Technician/Mechanical Lead Man
	Dates Held 10/2011 - 1/2013

Previous Employer and Mailing Address	*Position Title*
TJI Air Conditioning PO BOX 6630 Tamuning, Guam 96931	HVAC Tech/Field Supervisor
	Dates Held 6/2005 - 7/2011

PRIOR GOVERNMENT OF GUAM SERVICE

Agency or Department Name	*Position Title*	
NONE	N/A	
Address	*Phone No.*	*Dates Held*
N/A	N/A	N/A

Agency or Department Name	*Position Title*	
N/A	N/A	
Address	*Phone No.*	*Dates Held*
N/A	N/A	N/A

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PRIOR GOVERNMENT SERVICE (EXCLUDING GOVERNMENT OF GUAM)

Agency or Department Name	*Position Title*	
N/A	N/A	
Address	*Phone No.*	*Dates Held*
N/A	N/A	N/A

Agency or Department Name	*Position Title*	
N/A	N/A	
Address	*Phone No.*	*Dates Held*
N/A	N/A	N/A

TRAINING

INSTITUTE/SEMINARS/ON-THE-JOB TRAINING	*DATE*
North American Technician Excellence (NATE)	2014
VGI Training (EPA 608)	2014
OSHA Authorized Outreach Traniner	2013

AWARDS

List all educational, professional, civic awards, and recognition for public service:
See Attached

PROFESSIONAL INVOLVEMENT

List involvement on a local/national/international level. List organizations, activities participated in, and offices held:
North American Technician Excellance (NATE) Testing Proctor VGI Training (EPA 608) Testing Protor Electronics Technician Association (ETA) Testing Proctor

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COMMUNITY / CIVIC INVOLVEMENT

List organizations, activities participated in, and offices held:
NONE

PUBLICATIONS AND PRESENTATIONS

List any published articles, papers delivered at professional meetings, etc.:
NONE

MILITARY SERVICE (Please attach Form DD-214)

BRANCH	*DATES OF SERVICE*	*RANK AT DISCHARGE*	*TYPE OF DISCHARGE*
NONE	N/A	N/A	N/A

OTHER INFORMATION

(1) Have you ever been found guilty of a felony in any court, whether within or without the United States?

Yes ☐ **No** ☑ **If so, please specify in detail:** NONE

Address of the Court: N/A

Date(s) of Conviction: N/A

Specific Infraction Committed: N/A

(2) Have you ever been declared mentally incompetent by any court, whether within or without the United States?

Yes ☐ **No** ☑ **If so, please specify in detail the reasons and facts related to such declaration:**

N/A

N/A

N/A

N/A

N/A

(3) Have you ever been found not guilty or not punishable in any criminal proceedings by reason of insanity?

Yes ☐ **No** ☑

(4) Have you ever been confined to a mental institution for any reason?

Yes ☐ **No** ☑ **If so, please specify in why the appointing authority believes you that you are not suffering from any mental illness or affliction:**

N/A

N/A

N/A

N/A

N/A

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LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

OFFICE OF THE GOVERNOR OF GUAM

Statement of Financial Interests

(Required by 4 G.C.A. §13104.1)

TO: The Honorable Lourdes A. Leon Guerrero
Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

FROM: Matthew S. Hunter

☑ I have no financial interest in any business

☐ I do have interest(s) in the following business(es):

NAME AND ADDRESS OF BUSINESS INTEREST	TYPE AND AMOUNT OF INTEREST
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A

Signature

April 03, 2019
Date

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AFFIDAVIT / DECLARATION UNDER PENALTY OF PERJURY

I, the undersigned, do hereby depose and say that: (1) I have read and reviewed the information contained in the attached Appointment/Nomination letter from the Governor of Guam; (2) that the matters contained in the Appointment/Nomination letter, together with all attachments thereto, are true and correct and that I am competent to testify to said matters; and (3) that this Declaration is made for the purpose of complying with the requirements of 4 G.C.A. Section 2103.5.

I declare under penalty of perjury under the laws of Guam (4 G.C.A. Section 4308) that the foregoing is true and correct.

Matthew S. Hunter _____ April 03, 2019

Print Name and Signature — Date

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Government of Guam
GUAM POLICE DEPARTMENT
RECORDS & IDENTIFICATION SECTION
P.O. Box 23909
Guam Main Facility, Guam 96921

April 5, 2019

SUBJECT: CRIMINAL HISTORY RECORD

NAME:	**Matthew S HUNTER**		
DATE OF BIRTH:	[redacted]	**FINGERPRINT#:**	[redacted]
[redacted]	**The individual has no record of criminal conviction(s) in the Guam Police Department files that are subject to Guam law.**		

******************NOTHING FOLLOWS******************

THIS INFORMATION MAY BE LIMITED TO A LOCAL CRIMINAL OFFENSE ONLY AND IS NOT INTENDED FOR USE FOR ANY LOCAL, STATE, OR FEDERAL LAW ENFORCEMENT AGENCY.

By Direction: pcerteza

The absence of an original GUAM POLICE seal invalidates this police clearance.
REVISED 01/06/19

STEPHEN C. IGNACIO
Acting Chief of Police

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SUPERIOR COURT OF GUAM

Guam Judicial Center • 120 West O'Brien Drive • Hagatña, Guam 96910

Telephone (671) 475-3370/475-3449
Fax (671) 472-2856

DANIELLE T. ROSETE
Clerk of Court

Name: MATTHEW SUMNER HUNTER

SS#: ID# [redacted] Date of Birth: [redacted]

CERTIFICATE OF SEARCH

The undersigned Clerk hereby certifies the following results of a diligent search of the records of this Court:

Criminal Cases:

A. [X] No Case Found

B. 1. Criminal Case No.
2. Criminal Case No.
3. Criminal Case No.
4. Criminal Case No.
5. Criminal Case No.

Criminal Record: Page 1 of 1

Civil Cases:

A. [ ] No Case Found

B. 1. Civil Case No.
2. Civil Case No.
3. Civil Case No.
4. Civil Case No.
5. Civil Case No.

Civil Record: Page 1 of 1

Request for further information may be addressed at the Records Division of the Superior Court of Guam, Guam Judicial Center, 120 West O'Brien Drive, Hagatña, Guam. Hours of operation are Monday – Friday, 8:00 a.m. to 5:00 p.m. Closed Saturday, Sunday and local/federal holidays. Court Clearances are Non-Refundable.

Dated: 04/04/2019

DANIELLE T. ROSETE
Clerk of Court

BY: JESSE M. LEFEVER
Deputy Clerk

Prepared By: MG

The absence of an original Court Seal invalidates this document

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Matthew S. Hunter

[redacted]

QUALIFICATIONS:

Functional Knowledge of installing, repairing and maintaining cooling and refrigeration equipment

Strong accomplished experience in HVAC, Plumbing, Pipefitting, and Mechanical Systems. Familiarity with installation, repair, and maintenance of HVAC and refrigeration equipment and controlls. Hands on experience in diagnosing system problems and identifying equipment and solutions needed to rectify the problems, Knowledge of basic engineering principles.

Highly skilled in performing both routine and preventive maintenance activities.
EPA 608 "Universally" Certified
NATE Certified "HVAC Installer" and "HVAC Service Tech"
OSHA Authorized Trainer
Capable of reading and interpreting drawings, blueprints, specifications and takeoffs
Proficient in MS Office Suite
Proficient in Auto Desk Building Design Suite Premium
Ability to read and interpret safety rules, operating and maintenance instructions, and procedure manuals
Ability to monitor and implement all safety precautions, procedures, and plans

PROFESSIONAL EXPERIENCE:

June 2015 - Present — **Guam Trades Academy** — Mangilao, Guam

HVAC/R Instructor

Provide instruction in approved training curriculum and materials in accordance with central training procedures, revise training curriculum and materials as needed, assists in student case management, employability skills, and pre-placement. provide assessment of students through applicable monitoring and reporting processes. ensure adherence to all safety standards and practices, including oversight, care and maintenance of facilities, equipment and materials. instructs students in subject matter, utilizing various methods, such as lecture and hands-on demonstration.

August 2014 - August 2015 — **Vector Marketing/Cutco** — Tamuning, Guam

Sales Representative

Presenting Cutco products for sale direct to the consumer, through preset appointments, Filling and submitting customer orders, Identifying potential customers through personal referral and lead generation, Scheduling appointments, Reviewing personal performance with the local office manager at weekly meetings, Attending advanced training workshops and conferences on personal sales techniques, consumer behavior, time management, and effective communication.

January 2013 - Present — **Dylan Mechanical Construction Services INC.** — Maina, Guam

Vice President of Operations

Install A/C units, troubleshoot and repair A/C units, maintain A/C units, supervise all aspects of mechanical work, order supplies and expedite, job quotations, customer relations, ensure all work is preformed safely, ensure company wide compliance with OSHA regulations, oversee all aspects of design activities, ensure all designs comply with local and national building codes; ASHRAE, NFPA, NEC, SMACNA, ASPE, LEED, senior CAD operator, assist with all commissioning activities (including but not limited to commissioning plans, recording data, preparing and compiling final commissioning reports, and coordination efforts.)

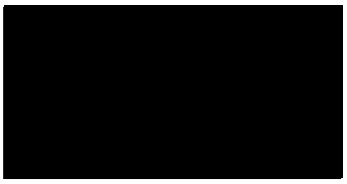
October 2011 - January 2013 — **BME and Son's INC.** — Latte Hts, Guam

HVAC Technician / Mechanical Lead Man

Install and maintain diverse heating, ventilation and air conditioning systems, Lay out wires and pipes to complete HVAC systems, Perform general and preventative maintenance on HVAC systems, Ensure that all installations are done in accordance to the set standards, Make sure that any loose wires are connected and secured properly, Ensure calibration of thermostats and other controls, Perform checks on motors and belts and handle lubrication duties, Change filters and replace any parts as they wear out, Repair motors and service steam and hot water boilers, Ensure that chemical compositions in equipment are adequate at all times, Handle conduit running for HVAC equipment, Order any supplies or equipment needed for HVAC maintenance or installation as needed, Ensure availability of all items needed for an HVAC project, Respond to emergency situations in order to resolve issues on an immediate basis, Handle maintenance of tools and equipment, Replace faulty or expired parts in an HVAC system, Fabricate parts in case parts are not readily available, Determine need for upgrading HVAC systems and take measures to take necessary actions.

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Matthew S. Hunter



June 2005 - July 2011 **TJI Airconditioning** Harmon, Guam

HVAC Technician / Field Supervisor

Install and maintain diverse heating, ventilation and air conditioning systems, Lay out wires and pipes to complete HVAC systems, Perform general and preventative maintenance on HVAC systems, Ensure that all installations are done in accordance to the set standards, Make sure that any loose wires are connected and secured properly, Ensure calibration of thermostats and other controls, Perform checks on motors and belts and handle lubrication duties, Change filters and replace any parts as they wear out, Repair motors and service steam and hot water boilers, Ensure that chemical compositions in equipment are adequate at all times, Handle conduit running for HVAC equipment, Order any supplies or equipment needed for HVAC maintenance or installation as needed, Ensure availability of all items needed for an HVAC project, Respond to emergency situations in order to resolve issues on an immediate basis, Handle maintenance of tools and equipment, Replace faulty or expired parts in an HVAC system, Fabricate parts in case parts are not readily available, Determine need for upgrading HVAC systems and take measures to take necessary actions.

Kings Restaurant Tamuning, Guam

Waiter

Greet customers, present menus, and explain daily specials to customers, Answer questions related to menu items and make recommendations, Take food and beverage orders from customers, Relay food and beverage orders to the kitchen staff, Prepare drinks and food garnishes, Carry trays of food or drinks from the kitchen to the dining tables, Remove dirty dishes and glasses and clean tables after customers finish meals, Prepare itemized checks and hand them to customers and sometimes take payment, Clean and set up dining areas, refill condiments, roll silverware, and stock service areas.

July 2002 - June 2005 **Hunters Technology Group** Tamuning, Guam

General Manager, Service Manager, Proprietor

Set up hardware and install and configure software and drivers, Maintain and repair technological equipment (e.g. routers) or peripheral devices, Install well-functioning LAN/WAN and other networks and manage components (servers, IPs etc.), Manage security options and software in computers and networks to maintain privacy and protection from attacks, Perform regular upgrades to ensure systems remain updated, Troubleshoot system failures or bugs and provide solutions to restore functionality, Arrange maintenance sessions to discover and mend inefficiencies, Keep records of repairs and fixes for future reference, Offer timely technical support and teach users how to utilize computers correctly.

EDUCATION:

	Certifying Organization	Date	Expires
Certificate of Completion	**American Auto Matrix (AAM)**	July, 2015	Lifetime
Building Management Systems (BMS) Training			
Certificate of Completion	**NCCER**	April, 2015	**April, 2019**
HVAC/R Craft Instructor and Core Curriculum Certificat #13214026			
Certificate of Completion	**North American Technician Excellence**	March, 2015	**March, 2019**
HVAC Installation and Service Journeyman Technician #1574338			
Certificate of Completion	Mainstream Engineering	January, 2015	Lifetime
Master Indoor Air Quality (IAQ) Technician #553BBE56B0AC8AAF1			
Certificate of Completion	Mainstream Engineering	January, 2015	Lifetime
R-410A Technician #653BBE56B0AC8AAF1			
Certificate of Completion	Mainstream Engineering	January, 2015	Lifetime
Master PM Technician #72753365F5988AAF1			
Certificate of Completion	Mainstream Engineering	January, 2015	Lifetime
EPA 609 MVAC Technician #93D878DE53228AAF1			
Certificate of Ordination	**Universal Life Church Monastery**	November, 2014	Lifetime
Ordained Minister			

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Matthew S. Hunter

[redacted]

Certificate of Completion VRV III Install and Commissioning	Daikin University	September, 2014	**September, 2016**
Certificate of Completion VRV III Service and Troubleshooting	Daikin University	September, 2014	**September, 2016**
Certificate of Completion Osha #510 and OSHA #500 Trainer Course (OSHA Standards for Construction) Trainer ID # 34-0106458	OSHA Training Institute	November, 2013	**July, 2022**
Certificate of Completion EM385-1-1 (Construction Safety Hazard Awareness 40hr)	Guam Contractors Association	March, 2013	**October, 2021**
Certificate of Completion VRF City Mulit Service Course, Diamond Service Group, Install, Commissioning, Service and Troubleshooting	Mitsubishi Electric HVAC Training	January, 2013	Lifetime
Certificate of Completion Construction Quality Management for Contactors	NAVFAC Guam	March, 2012	**November, 2023**
Certificate of Completion EPA Section 608 Technician Certification type "Universal" #2311935	VGI Training	December, 2011	Lifetime
Certificate of Completion Dealing with Difficult Customers, Achieving Service Excellence in Customer Service, Selling with Insight	Guam Training.com	April, 2007	Lifetime
Certificate of Completion High School Diploma Equivalent (GED)	Guam Community College	May, 2006	Lifetime
Certificate of Completion Completion of 2 tears of finish carpentry	Guam Community College	May, 1999	Lifetime
Certificate of Achievement excellence in finnish carpentry	Guam Community College	May, 1999	Lifetime
Certificate of Award Top of The Shop Award	Guam Community College	May, 1999	Lifetime

CERTIFICATION ADMINISTRATOR:

Organization	Date	Expires
North American Technician Excellence (NATE)	November, 2014	**November, 2019**
VGI Training (EPA 608)	October, 2014	Lifetime
OSHA Authorized Outreach Trainer	Novemeber, 2013	**July, 2022**
Electronics Technicians Association (ETA)	March, 2001	**November, 2020**

REFERENCES:

Harold D. Cullick	Current Employer/Friend	(671)489-4880
Jesse San Nicolas JR	Former Teacher/Friend	(671)632-1015
Karl Mendiola	Friend	(671)787-5275
Edward "Eddie" Aflague	Adopted Uncle/Friend	(671)472-5789