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UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR

JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

April 9, 2019

35GL-19-0351

Speaker Tina Rose Muña Barnes

APR 10 2019

Time 9:41 (✓)AM ( )PM

Received By:

Honorable Tina Muna Barnes
Speaker
I Mina'trentai Singko Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96932

RE: Board Appointment

Dear Madame Speaker:

By virtue of the authority vested in me pursuant to the Organic Act of Guam and the local laws applicable to the following position, I am pleased to transmit the following appointment and supporting documents for:

APPOINTEE:	Eduardo J. Calvo
POSITION:	Member, Board of Commissioners Hagatna Restoration & Redevelopment Authority
TERM LENGTH:	**Five (5) Years from date of Confirmation**

The appointment is subject to the consent of *I Liheslaturan Guåhan*. Please schedule a hearing at your earliest convenience.

2019 APR 10 AM 11:42

Senseramente,

LOURDES A. LEON GUERRERO
I Maga'hågan Guåhan
Governor of Guam

cc: Lt. Governor of Guam

0351

RICARDO J. BORDALLO GOVERNOR'S COMPLEX • HAGÅTÑA, GUAM 96910
P.O. BOX 2950 • HAGÅTÑA, GUAM 96910
671.472.8931 • 671.472.8932/6

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UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR

JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

April 9, 2019

Eduardo J. Calvo
[redacted]

Dear Mr. Calvo:

Pursuant to my authority under 21 GCA § 79301, I am appointing you to serve as a

MEMBER, BOARD OF COMMISSIONERS
HAGATNA RESTORATION & REDEVELOPMENT AUTHORITY

Appointing you to this position comes with great responsibility because you will have a vital role to perform which will place many demands on your time and energy. Integrity and honesty are virtues that I prioritize for my Administration to exemplify, and I know that you will do the same while in service to the people of Guam. Your responsibilities shall be significant and consequential. I trust that you will fulfill your duties and set a standard for others to follow.

I appreciate your willingness to serve in this position, and I am confident that your time will be spent in a manner to improve the island of Guam.

This appointment is subject to the advice and consent of *I Liheslaturan Guåhan*. If you have any questions or concerns, please contact the Office of the Governor.

Senseramente,

LOURDES A. LEON GUERRERO
I Maga'hågan Guåhan
Governor of Guam

Cc: Lt. Governor of Guam
Executive Director, HRRA

RICARDO J. BORDALLO GOVERNOR'S COMPLEX • HAGÅTÑA GUAM 96910
P.O. BOX 2950 • HAGATÑA GUAM 96910
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LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

OFFICE OF THE GOVERNOR OF GUAM
Nomination and Appointment Information Sheet

The following information is required for submission to the
Speaker of *I Liheslaturan Guåhan* in accordance with Title 4, Guam Code Annotated Section 2103

NOMINEE INFORMATION

Last Name	*First Name*	*Middle Initial*
CALVO	EDUARDO	J

Mailing Address	*Apartment/Unit #*
[redacted]	

City	*State*	*Zip Code*
[redacted]	[redacted]	[redacted]

Phone	*E-mail Address*
[redacted]	[redacted]

Position to which Appointment is Made
Member, Board of Commissioners, Hagatna Restoration & Redevelopment Authority

Are you a citizen of the United States? Yes ☑ No ☐

If no, are you authorized to work in the United States? Yes ☐ No ☐

EDUCATION

SCHOOL (Name, City and State)	*DATES OF ATTENDANCE*	*TYPE OF DEGREE*	*YEAR EARNED*
High School Father Duenas Memorial High School Mangilao, Guam		High School Diploma	1986
College University of San Francisco CALIFORNIA		BS	1997
Graduate School			
Other Degree			

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EMPLOYMENT HISTORY

Name of Present/Last Employer and Mailing Address	***Position Title***
Calvos SelectCare Calvo's Insurance Underwriters, Inc. Hagatna, Guam	Training Mgr. / Compliance Officers
	Dates Held
	4/2011 - Present

Previous Employer and Mailing Address	***Position Title***
University of California San Francisco (UCSF) Mount Zion Campus CALIFORNIA	Admin Asst III/Receptionist
	Dates Held
	5/2010 - 9/2010

Previous Employer and Mailing Address	***Position Title***
University of California San Francisco (UCSF) SFGH Campus (San Francisco General Hospital) Dept. of Anesthesia/Critical Care Business Office San Francisco, CA	Admin Asst. III/Billing Asst.
	Dates Held
	10/2005 - 5/2010

Previous Employer and Mailing Address	***Position Title***
Momentum Microsystems Inc. Freemont, CA	Integration Engineer/Tech Suppt Specialist
	Dates Held
	8/2004 - 10/2005

Previous Employer and Mailing Address	***Position Title***
Restoronics Computer & Electronics San Leandro, CA	Restoration Technician
	Dates Held
	7/2003 - 5/2004

PRIOR GOVERNMENT OF GUAM SERVICE

Agency or Department Name		***Position Title***
Address	***Phone No.***	***Dates Held***

Agency or Department Name		***Position Title***
Address	***Phone No.***	***Dates Held***

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PRIOR GOVERNMENT SERVICE (EXCLUDING GOVERNMENT OF GUAM)

Agency or Department Name	*Position Title*	
Address	*Phone No.*	*Dates Held*

Agency or Department Name	*Position Title*	
Address	*Phone No.*	*Dates Held*

TRAINING

INSTITUTE/SEMINARS/ON-THE-JOB TRAINING	*DATE*
Certified Professional Compliance Officer (CPCO)	
Certified Professional Coder (CPC)	
Microsoft Certified Professional	

AWARDS

List all educational, professional, civic awards, and recognition for public service:

PROFESSIONAL INVOLVEMENT

List involvement on a local/national/international level. List organizations, activities participated in, and offices held:

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COMMUNITY / CIVIC INVOLVEMENT

List organizations, activities participated in, and offices held:

PUBLICATIONS AND PRESENTATIONS

List any published articles, papers delivered at professional meetings, etc.:

MILITARY SERVICE (Please attach Form DD-214)

BRANCH	*DATES OF SERVICE*	*RANK AT DISCHARGE*	*TYPE OF DISCHARGE*

OTHER INFORMATION

(1) Have you ever been found guilty of a felony in any court, whether within or without the United States?

Yes ☐ **No** ☑ **If so, please specify in detail:** _____

Address of the Court: _____

Date(s) of Conviction: _____

Specific Infraction Committed: _____

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(2) Have you ever been declared mentally incompetent by any court, whether within or without the United States?

Yes ☐ **No** ☑ **If so, please specify in detail the reasons and facts related to such declaration:**

_____

_____

_____

_____

_____

(3) Have you ever been found not guilty or not punishable in any criminal proceedings by reason of insanity?

Yes ☐ **No** ☑

(4) Have you ever been confined to a mental institution for any reason?

Yes ☐ **No** ☑ **If so, please specify in why the appointing authority believes you that you are not suffering from any mental illness or affliction:**

_____

_____

_____

_____

_____

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LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

OFFICE OF THE GOVERNOR OF GUAM

Statement of Financial Interests

(Required by 4 G.C.A. §13104.1)

TO: The Honorable Lourdes A. Leon Guerrero
Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

FROM: Eduardo J. Calvo

☐ I have no financial interest in any business

☑ I do have interest(s) in the following business(es):

NAME AND ADDRESS OF BUSINESS INTEREST	TYPE AND AMOUNT OF INTEREST
Kazoku, LLC	
dba: Multi-Maintenance Services	Landscaping Service - 25%
dba: JUG	On-Call Entertainment - 50%

Signature

April 2, 2019
Date

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AFFIDAVIT / DECLARATION UNDER PENALTY OF PERJURY

I, the undersigned, do hereby depose and say that: (1) I have read and reviewed the information contained in the attached Appointment/Nomination letter from the Governor of Guam; (2) that the matters contained in the Appointment/Nomination letter, together with all attachments thereto, are true and correct and that I am competent to testify to said matters; and (3) that this Declaration is made for the purpose of complying with the requirements of 4 G.C.A. Section 2103.5.

I declare under penalty of perjury under the laws of Guam (4 G.C.A. Section 4308) that the foregoing is true and correct.

Eduardo J. Calvo
Print Name and Signature

April 2, 2019
Date

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Government of Guam
GUAM POLICE DEPARTMENT
RECORDS & IDENTIFICATION SECTION
P.O. Box 23909
Guam Main Facility, Guam 96921

April 8, 2019

SUBJECT: CRIMINAL HISTORY RECORD

NAME:	**Eduardo CALVO**		
DATE OF BIRTH:	[redacted]	**FINGERPRINT#:**	**NONE**
■	**The individual has no record of criminal conviction(s) in GPD files that are subject to Guam law and rules and regulations of the Department.**		

******************NOTHING FOLLOWS*******************

THIS INFORMATION MAY BE LIMITED TO A LOCAL CRIMINAL OFFENSE ONLY AND IS NOT INTENDED FOR USE FOR ANY LOCAL, STATE, OR FEDERAL LAW ENFORCEMENT AGENCY.

By Direction: BARBIE

The absence of an original GUAM POLICE seal invalidates this police clearance.
REVISED 01/06/19

for **STEPHEN C. IGNACIO**
Acting Chief of Police

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SUPERIOR COURT OF GUAM

Guam Judicial Center • 120 West O'Brien Drive • Hagatña, Guam 96910

Telephone (671) 475-3370/475-3449
Fax (671) 472-2856

DANIELLE T. ROSETE
Clerk of Court

Name: EDUARDO J. CALVO

SS#: ID# GU DL# [redacted] Date of Birth: [redacted]

CERTIFICATE OF SEARCH

The undersigned Clerk hereby certifies the following results of a diligent search of the records of this Court:

Criminal Cases:

A. [X] No Case Found

B. 1. Criminal Case No.
2. Criminal Case No.
3. Criminal Case No.
4. Criminal Case No.
5. Criminal Case No.

Criminal Record: Page 1 of 1

Civil Cases:

A. [ ] No Case Found

B. 1. Civil Case No.
2. Civil Case No.
3. Civil Case No.
4. Civil Case No.
5. Civil Case No.

Civil Record: Page 1 of 1

Request for further information may be addressed at the Records Division of the Superior Court of Guam, Guam Judicial Center, 120 West O'Brien Drive, Hagatña, Guam. Hours of operation are Monday – Friday, 8:00 a.m. to 5:00 p.m. Closed Saturday, Sunday and local/federal holidays. Court Clearances are Non-Refundable.

Dated: 04/01/2019

DANIELLE T. ROSETE
Clerk of Court

BY: CARLENE C. SANTOS
Deputy Clerk

Prepared By: ICT

The absence of an original Court Seal invalidates this document

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Eduardo J. Calvo (Jake)



EDUCATION:
B.S. in Business Administration
University of San Francisco 1997
Student Exchange Program
Sophia University, Tokyo, Japan 1994-1995

CERTIFICATIONS:
AAPC (American Academy of Professional Coders) CPC (Certified Professional Compliance Officer)
AAPC (American Academy of Professional Coders) CPC (Certified Professional Coder)
MCP (Microsoft Certified Professional) Windows 2000

EMPLOYMENT:
Calvo's SelectCare (Calvo's Insurance Underwriters, Inc.) Hagatna, Guam
April 2011-current
Training Manager/ Compliance Officer
Work in tandem with Calvo's SelectCare management to ensure staff is up-to-date with industry-related training.
Plan, coordinate and implement the compliance management and improvement programs.
Monitor and provide assistance with compliance assurance and compliance functions.
Ensure policies and procedures are monitored and updated to include regulatory changes.
Monitor and analyze changes in external regulations and legislation for impact on the industry.
Research and summarize best practices in field.
Research and analyze processes, procedures, policies in order to develop and/or implement changes.
Work collaboratively with designated in-house emergency response team to create and update emergency action/evacuation plans for CIU/SelectCare staff.
Ensure appropriate team members receive and update emergency response training
Preside over regularly scheduled evacuation drills for CIU/SelectCare offices.
Provide quarterly reports to the SelectCare Quality Improvement Committee (QIC).

UCSF (University of California San Francisco), Mount Zion Campus
Department of Physical Therapy and Rehabilitative Sciences Clinic, SF, CA,
May 2010-Sept 2010

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Administrative Assistant III/Receptionist
Process incoming/outgoing patients for physical therapy (PT) appointments.
Schedule appointments for new and existing patients, including follow up reminders for new patients.
Coordinate daily/weekly patient schedules for providers.
Obtain copies of medical referrals/PT prescriptions as appropriate to process new patients.
Maintain patient charts daily/weekly/monthly, including updating medical referrals, updating insurance information and relocating copies of discharged patient charts to storage facility as appropriate.
Provide Mount Zion campus medical records office with copies of new patient referrals as appropriate.
Discharge patient charts as appropriate to UCSF Mount Zion campus medical records office.
Provide administrative service to MSO (Management Services Officer) main office as appropriate.

UCSF (University of California San Francisco), SFGH Campus (San Francisco General Hospital) Department of Anesthesia/Critical Care Business Office, SF, CA, Oct 2005-May 2010
Administrative Assistant III/Billing Assistant
Prepare ICU (Intensive Care Unit) billing charges for batching to CPG (Central Processing Group) billing.
Encrypt outgoing ICU attending notes to transcriber.
Decrypt incoming ICU attending notes from transcriber.
Import, edit, and submit ICU attending notes to appropriate attending physician for editing/final signature.
Bill for filed ICU attending notes.
Provide daily ICU Census to transcriber and appropriate individuals as appropriate.
Provide daily administrative support to ICU attending physicians.
Compile internal Quality Assurance internal audit documentation to Anesthesia faculty.
Retrieve patient charts in Medical Records for chart review/auditing as appropriate.
Provide back up administrative office support to Anesthesia SFGH business as appropriate.

Momentum Microsystems Inc., Fremont, CA,
Aug 2004-Oct 2005
Integration Engineer/Technical Support Specialist
Diagnose, service systems including DOA systems, warranty repairs and onsite repairs as appropriate.
Re-image, integrate and set-up computer systems per customer specification, including installing and integrating customized software.

Restoronics Computer & Electronics, San Leandro, CA,
July 2003-May2004
Restoration Technician

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Diagnose, service, maintain, reassemble
computers/electronics with fire/water/mold/asbestos
damage.
Provide onsite computer/electronics repair/maintenance service as appropriate.

Calvo Enterprises, San Mateo, CA,
July 2001-July2003
Technical Support Technician
Provide technical support for stand-alone PC.
Consolidation and shipment of goods to Guam.
Assistant buyer.

Berlitz Japan, Tokyo, Japan,
January 2000-April 2001
English Instructor
Teach English as a second language to adults in group class format and one-on-one sessions.

International Education Services, Tokyo, Japan,
March 1999-December 1999
English Instructor
Teach English as a second language to various age groups.

Calvo's Insurance Underwriters, Inc., Hagatna, Guam,
January 1998-March 1999
Insurance Representative
Underwriter for Property & Casualty division (Home & Auto).
Provide maintenance and technical support for Mac systems as needed.
Develop company website (www.calvosinsurance.com).

Computer Skills:
PC & Mac Capable, Filemaker 9 Database, PGP Encryption Desktop Application, Microsoft Word, Excel, PowerPoint, Outlook Express.

References Available Upon Request