Office of the Mayor
MUNICIPALITY OF DEDEDO

Melissa B. Savares
Mayor

Frank A. Benavente
Vice Mayor

35GL-19-0358
Speaker Tina Rose Muña Barnes

APR 10 2019
Time 2:10 ( )AM (✓)PM
Received By:

MEMORANDUM

DATE: **APRIL 10, 2019**

TO: **Department of Revenue and Taxation**
Governor's Office
Speaker of the 35th Guam Legislature
Public Auditor

2019 APR 10 FRI 4:06PM

FROM: **Mayor & Chairman DMPC**

SUBJECT: **FY 2019- 2nd Quarter Report**
Non-Appropriated Funds (NAF)

Transmitted herewith is Fiscal Year 2019 –2nd Quarter Report for Non- Appropriated Fund (NAF) for Dededo Municipal Planning Council.

All pertinent documents relating to this account are attached and have been approved by the DMPC members during its regular council meeting held every second Tuesday of every other month.

Please contact me at the numbers below, should you have any question or concerns.

MELISSA B. SAVARES
Mayor of Dededo

Attachment:

Cc: **MCOG Executive Director**

0358

DISTRICT: **DEDEDO**

FISCAL YEAR 2019

NON-APPROPRIATED FUNDS (NAF)

REVENUE AND EXPENDITURE SUMMARY REPORT

() 1ST QTR, **(X) 2ND QTR**, ( ) 3RD QTR, ( ) 4TH QTR,

REVENUE	
Donation (cash)	
Facility Use: Community Centers User	$ 1,400.00
"Program Income Funds" for Astumbo/Dededo Senior Center	
Flea Market Income	$ 31,091.00
Vending Machine Commission	$ -
Civil Wedding Acoount	$ 1,400.00
Program Registrations (Summer Camps, Sports Clinics, etc.)	$ 4,000.00
OTHER: GVB	$ -
TOTAL REVENUE	$ 37,891.00

	OPERATIONS	EXPENDITURE
220	TRAVEL - Off-Island/Local Mileage/ Reimbursement	$ -
230	CONTRACTUAL SERVICES	$ 7,636.90
	REPAIRS & MAINTENANCE	$ 875.00
233	DMO - Training / Registration Fee / Taxes / Licenses	$ -
	COMMUNITY PROGRAMS AND PROJECTS	$ 466.30
240	SUPPLIES & MATERIALS	$ 2,495.78
250	EQUIPMENT - BackHoe/Tractor Mower/John Dee Mower Parts	$ 355.53
	REIMBURSEMENT & REFUNDS	$ 200.00
270	WORKERS COMPENSATION	$ -
	CONSTRUCTION	$ -
271	DRUG TESTING	$ -
	SENIOR OPERATION EXPENSE	$ -
280	SUB-RECIPIENT/SUB-GRANT	$ -
	SPONSORSHIPS	$ 8,800.00
290	MISCELLANEOUS:	$ -
	Bank Service Fees	$ 49.79
	Stipend Fee	$ 1,400.00
	Donations:	$ 1,850.00
	Fundraiser	
	Flea Market/Park Expense	$ 7,080.16
	Food Items: Volunteers Feeding/DMPC Special Meeting	$ 2,275.77
	Humanitarian Assistance	$ 2,200.00
	SummerCamp Expense	$ -
	OTHERS: BOG CHECK ORDER FEE	$ 156.60
	OTHERS: BOG Ifite Banking	$ 30.00
	OTHERS: Prizes & Awards	$ -
	TOTAL OPERATIONS	$ 35,871.83

	UTILITIES	EXPENDITURE
361	Power	
362	Water/Sewer	
363	Telephone	$ -
	TOTAL UTILITIES	$ -
	CAPITAL OUTLAY	**EXPENDITURE**
450	Capital Outlay	

STATEMENT OF INCOME AND EXPENSE

Dededo Municipal Planning Council

Period: 2nd Qtr Rpt - Jan, Feb, & Mar 2019

INCOME:		
Flea Market Income:	$	31,091.00
Community Centers (Astumbo/Dededo) User Fee	$	1,400.00
Coco-Bottling Co. - DMO Qrt. Vending commission	$	-
Pepsi Cola Bottling DMO Qrt., Vending commission	$	-
Wedding Account-Civil Wedding	$	1,400.00
Summer Camp	$	4,000.00
GVB	$	-
	$	**-**
TOTAL REVENUE:	**$**	**37,891.00**
LESS EXPENSE:		
Flea Markets	$	-
Senior Center Operations	$	-
Program Registrations	$	-
Donations	$	1,850.00
Reimbursements and refunds	$	200.00
Civil Weddings	$	-
Program Income	$	-
Facility Use	$	-
Others	$	-
Supplies and materials	$	2,495.78
Food and Catering	$	2,275.77
Sponsorships	$	8,800.00
Equipment and parts	$	355.53
Construction	$	-
Flea Market Expense	$	7,080.16
Humanitarian Assistance	$	2,200.00
Community Programs and Projects	$	466.30
Repairs and Maintenance	$	875.00
Bank Deposits	$	-
Prizes and awards	$	-
Stipend Fee	$	1,400.00
Contractual services	$	7,636.90
Taxes and licenses	$	-
Bank charges	$	-
Grant	$	-
Senior Center Operations Expense	$	-
Others: Harland Clarke Check Order	$	156.60
BOG Bank Servicing Charge	$	49.79
BOG IFITE BANKING	$	30.00
TOTAL EXPENSE:	**$**	**35,871.83**
NET INCOME OVER EXPENSE:		
As of 2nd QTR JAN-FEB-MAR 2019	**$**	**2,019.17**

GENERAL LEDGER SUMMARY

Jan, Feb, & Mar 2019

Beginning Balance as of December 2018	**$**	**17,325.60**
Total Revenue (Jan, Feb, & Mar)	$	37,891.00
Total Collected and Deposited	$	55,216.60
Less: Total Disbursement	$	35,635.44
Including B.O.G. Service Charge	$	49.79
Including B.O.G. IFITEBANKING	$	30.00

Note: Amount does not include uncleared checks

TOTAL BALANCE		
As of March 2019	**$**	**19,531.37**

QUARTERLY FINANCIAL REPORT
Bank of Guam
From: January, February, & March 2019

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
Jan	Flea Market Collections	$ 14,406.00	$ 14,406.00
Feb	Flea Market Collections	$ 6,440.00	$ 6,440.00
Mar	Flea Market Collections	$ 10,245.00	$ 10,245.00
	TOTAL COLLECTED	**$ 31,091.00**	
Jan - Mar	Astumbo/Dededo Senior Center User		$ 1,400.00
Jan - Mar	MCOG - Civil Wedding		$ 1,400.00
Jan - Mar	Coco-Bottling Co. - DMO Qrt. Vending commission		$ -
Jan - Mar	Pepsi Cola Bottling DMO Qrt., Vending commission		$ -
Jan - Mar	Summer Camp		$ 4,000.00
Jan - Mar	GVB		$ -
	TOTAL DEPOSITED:		**$ 37,891.00**

Previous Balance:	**$**	**17,325.60**
Total Collected:	**$**	**55,216.60**
Less Expenditure:	**$**	**35,635.44**
B.O.G Service Charge	**$**	**49.79**
B.O.G IFITEBANKING	**$**	**30.00**
ENDING BALANCE	**$**	**19,531.37**

STATEMENT OF INCOME AND EXPENSE

Dededo Municipal Planning Council

	Jan-19	Feb-19	Mar-19	2nd Qtr Totals
INCOME:				
Flea Market Income:	$ 14,406.00	$ 6,440.00	$ 10,245.00	$ 31,091.00
Community Centers (Astumbo/Dededo) User Fee	$ 200.00	$ 1,000.00	$ 200.00	$ 1,400.00
Coco-Bottling Co. - DMO Qrt. Vending commission	$ -	$ -	$ -	$ -
Pepsi Cola Bottling DMO Qrt., Vending commission	$ -	$ -	$ -	$ -
Wedding Account-Civil Wedding	$ 300.00	$ 700.00	$ 400.00	$ 1,400.00
Summer Camp	$ -	$ 4,000.00	$ -	$ 4,000.00
GVB	$ -	$ -	$ -	$ -
				$ -
TOTAL REVENUE:	**$ 14,906.00**	**$ 12,140.00**	**$ 10,845.00**	**$ 37,891.00**
LESS EXPENSE:				
Flea Markets	$ -	$ -	$ -	$ -
Senior Center Operations	$ -	$ -	$ -	$ -
Program Registrations	$ -	$ -	$ -	$ -
Donations	$ -	$ 350.00	$ 1,500.00	$ 1,850.00
Reimbursements and refunds	$ -	$ 200.00	$ -	$ 200.00
Civil Weddings	$ -	$ -	$ -	$ -
Program Income	$ -	$ -	$ -	$ -
Facility Use	$ -	$ -	$ -	$ -
Others	$ -	$ -	$ -	$ -
Supplies and materials	$ 1,131.87	$ -	$ 1,363.91	$ 2,495.78
Food and Catering	$ 857.33	$ 1,014.04	$ 404.40	$ 2,275.77
Sponsorships	$ 1,100.00	$ 2,700.00	$ 5,000.00	$ 8,800.00
Equipment and parts	$ 57.72	$ 144.00	$ 153.81	$ 355.53
Construction	$ -	$ -	$ -	$ -
Flea Market Expense	$ 2,076.16	$ 2,205.00	$ 2,799.00	$ 7,080.16
Humanitarian Assistance	$ 1,000.00	$ 600.00	$ 600.00	$ 2,200.00
Community Programs and Projects	$ -	$ -	$ 466.30	$ 466.30
Repairs and Maintenance	$ -	$ -	$ 875.00	$ 875.00
Bank Deposits	$ -	$ -	$ -	$ -
Prizes and awards	$ -	$ -	$ -	$ -
Stipend Fee	$ 450.00	$ 450.00	$ 500.00	$ 1,400.00
Contractual services	$ 2,887.00	$ 4,414.90	$ 335.00	$ 7,636.90
Taxes and licenses	$ -	$ -	$ -	$ -
Bank charges	$ -	$ -	$ -	$ -
Grant	$ -	$ -	$ -	$ -
Senior Center Operations Expense	$ -	$ -	$ -	$ -
Others: Harland Clarke Check Order	$ -	$ 156.60	$ -	$ 156.60
BOG Bank Servicing Charge	$ 17.28	$ 16.98	$ 15.53	$ 49.79
BOG IFITE BANKING	$ 10.00	$ 10.00	$ 10.00	$ 30.00
TOTAL EXPENSE:	**$ 9,587.36**	**$ 12,261.52**	**$ 14,022.95**	**$ 35,871.83**
NET INCOME OVER EXPENSE:	**$ 5,318.64**	**$ (121.52)**	**$ (3,177.95)**	**$ 2,019.17**

FINANCIAL REPORT
Bank of Guam
From: JANUARY 2019

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
1/2/2019	Sat. , Sun. FM Collection	$ 5,010.00	$ 5,010.00
1/7/2019	Sat. , Sun. FM Collection	$ 1,280.00	$ 1,280.00
1/8/2019	In ofc FM Collection	$ 196.00	$ 196.00
1/14/2019	In Ofc , Sat., Sun. FM Collection	$ 2,410.00	$ 2,410.00
1/22/2019	In Ofc , Sat., Sun. FM Collection	$ 1,060.00	$ 1,060.00
1/28/209	In Ofc , Sat., Sun. FM Collection	$ 4,450.00	$ 4,450.00
		$ -	$ -
		$ -	$ -
	TOTAL COLLECTED	$ 14,406.00	
1/2/2019	Rcpt. #340881		$ 200.00
1/23/2019	Civil Wedding for December 2018		$ 300.00
			$ -
			$ -
			$ -
			$ -
	TOTAL DEPOSITED:		$ 14,906.00

Previous Balance:	$ 26,497.27
Total Collected:	$ 41,403.27
Less Expenditure:	$ 9,560.08
B.O.G Service Charge	$ 17.28
B.O.G IFITE BANKING	$ 10.00
ENDING BALANCE	$ 31,815.91

TOTAL BREAKDOWN:	
Flea Market	$ 19,866.06
Community Centers	$ 1,640.56
Summer Camp	$ 5,668.51
GVB	$ 7,010.52
Wedding Account	$ 5,530.79
Adult Day Care	$ (7,900.53)
OVERALL TOTAL:	$ 31,815.91

Deposit to Bank of Guam (Flea Market Acct)

FINANCIAL REPORT
Bank of Guam
From: FEBRUARY 2019

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
2/4/2019	In Ofc, Sat. & Sun. FM Collection	$ 2,050.00	$ 2,050.00
2/11/2019	In Ofc, Sat. & Sun. FM Collection	$ 2,630.00	$ 2,630.00
2/19/2019	In Ofc, Sat. & Sun. FM Collection	$ 1,760.00	$ 1,760.00
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
	TOTAL COLLECTED	$ 6,440.00	
2/4/2019	Rcpt.#340879 , #340883, #340885, #340887		$ 800.00
2/7/2019	Walk for Wellness Ck#631775		$ 4,000.00
2/19/2019	Rcpt.#340889		$ 200.00
2/20/2019	Civil Wedding - November.2018 ck#1008		$ 200.00
2/20/2019	Civil Wedding - January.2019 ck#1005		$ 500.00
			$ -
	TOTAL DEPOSITED:		$ 12,140.00

Previous Balance:	$ 31,815.91
Total Collected:	$ 43,955.91
Less Expenditure:	$ 12,077.94
B.O.G Check Order Fee	$ 156.60
B.O.G Service Charge	$ 16.98
B.O.G IFITE BANKING	$ 10.00
ENDING BALANCE	$ 31,694.39

TOTAL BREAKDOWN:

Flea Market	$ 17,427.76
Community Centers	$ (174.34)
Summer Camp	$ 9,100.19
GVB	$ 7,010.52
Wedding Account	$ 6,230.79
Adult Day Care	$ (7,900.53)

OVERALL TOTAL:	$ 31,694.39

Deposit to Bank of Guam (Flea Market Acct)

FINANCIAL REPORT
Bank of Guam
From: MARCH 2019

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
3/5/2019	In Ofc, Sat. & Sun FM Collection	$ 3,960.00	$ 3,960.00
3/11/2019	In Ofc, Sat. & Sun FM Collection	$ 2,070.00	$ 2,070.00
3/18/2019	In Ofc, Sat. & Sun FM Collection	$ 2,945.00	$ 2,945.00
3/25/2019	In Ofc, Sat. & Sun FM Collection	$ 1,270.00	$ 1,270.00
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
	TOTAL COLLECTED	**$ 10,245.00**	
3/11/2019	DSC Rcpt.#340891		$ 200.00
3/18/2019	Civil Wedding For February 2019 - Ck#1015		$ 400.00
			$ -
			$ -
			$ -
			$ -
	TOTAL DEPOSITED:		**$ 10,845.00**

Previous Balance:	**$ 31,694.39**
Total Collected:	**$ 42,539.39**
Less Expenditure:	**$ 13,997.42**
B.O.G Service Charge	**$ 15.53**
B.O.G IFITE BANKING	**$ 10.00**
ENDING BALANCE	**$ 28,516.44**

TOTAL BREAKDOWN:

Flea Market	**$ 13,739.81**
Community Centers	**$ (64.34)**
Summer Camp	**$ 9,100.19**
GVB	**$ 7,010.52**
Wedding Account	**$ 6,630.79**
Adult Day Care	**$ (7,900.53)**

OVERALL TOTAL: **$ 28,516.44**

Deposit to Bank of Guam (Flea Market Acct)