Speaker's Office <speaker@guamlegislature.org>

MC Fwd: CAHA Board Meeting Requirements for April 2019

1 message

Speaker's Office <speaker@guamlegislature.org> Tue, Apr 30, 2019 at 4:42 PM
To: Clerks Office <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>
Bcc: Tina Muna Barnes <tinamunabarnes@gmail.com>

04-30-19	4:29 PM	04-18-19	CAHA Board Meeting Requirements for April 2019.*	Guam Council on the Arts and Humanities Agency	35GL-19-0450

35GL-19-0450
Speaker Tina Rose Muña Barnes

APR 30 2019
Time 4:29 ( )AM (X)PM
Received By: Matthew

Sinsenru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ----------
From: **Sherrie Barcinas** <sherrie.barcinas@caha.guam.gov>
Date: Tue, Apr 30, 2019 at 4:29 PM
Subject: CAHA Board Meeting Requirements for April 2019
To: <speaker@guamlegislature.org>, <centralfiles@guam.gov>

ATTN: Speaker and Legal Counsel Office

Pursuant to Public Law No. 31-233 attached is the agenda, approved board meeting minutes of February 26 & March 19, 2019 and attachments disseminated at CAHA's Board Meeting held on April 18, 2019.

Sherrie PD Barcinas

Administrative Officer
Guam Council on the Arts & Humanities Agency
Tel: 671 300-1204-8 Fax: 671 300-1209

2019 APR 30 PM 4:43

2 attachments

CAHA Board Mtg Agenda of April 18; Board Minutes of 02.26 & 03.19.2019.pdf
390K

CAHA 04.18.2019 Board Mtg Attachments.pdf
805K

0450

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
April 18, 2019 – 3:00 pm
Guam Museum Conference Room, Hågatña
A G E N D A

I. **CALL TO ORDER**

II. **REVIEW AND APPROVAL OF MINUTES February 26 & March 19, 2019**

III. **PRESIDENT's REPORT**

IV. **OLD BUSINESS**

A. **Percent for the Arts**
   1. **Update on Occupancy Permits for % for the Arts**
   2. **Update - % for the Arts Regulations & Guidelines Amendment - Triple "A" Process**
   3. **Update – Current Projects**
      a. **GCEF – TASI project steps for resolution**
      b. **GRMC**
      c. **Guam Congress Building (Legislature)**
      d. **Ken Corporation**
      e. **Pending: GIAT (Airport), GCC, UOG, GHURA**

B. **Masters Program and Policy**

V. **NEW BUSINESS**

A. **Confirmation of Dr. Michael Bevacqua**
B. **Potential list of new board members**
C. **FestPac 2020**
   Legislative appropriation to be requested ASAP.
   Resolve residency issue – Will CAHA waive participation again this year?
D. **FY 2020 Proposed Budget**

VI. **BUDGET REPORTS**

A. **FY 2019 Appropriation Accounts**
B. **CAHA Non-Appropriation / Revolving Accounts**

VII. **OTHER ANNOUNCEMENT & DISCUSSIONS**

A. **Next Board Meeting May 16, 2019**

VIII. **ADJOURNMENT**

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
February 26, 2019

I. CALL TO ORDER

The Guam Council on the Arts and Humanities Agency's regular board meeting was called to order at 3:26pm by Interim Chairperson of the Board, Joseph Certeza. Board members present were Francisco Lizama, Fanai Castro, Francis Guerrero and Dr. Michael Bevacqua. Also present were President Ann Marie Arceo, Program Coordinators Jackie Balbas and Angie Taitague.

II. REVIEW AND APPROVAL OF MINUTES DATED

Mr. Guerrero moved to approve minutes of August 7, 2018 and September 26, 2018. Motion seconded by Mr. Lizama.

UNANIMOUSLY APPROVED

III. PRESIDENT'S REPORT

President Arceo stated that there are only two (2) items to be reported relative to the Guam Council on the Arts and Humanities Agency. First item is the space at the Angela Flores Building in which CAHA shouldn't have been placed in for two reasons, 1) the building is for cultural repository to house the ancient bones and 2) offices for the study of those bones. Because there was no office space available, the prior administration placed CAHA and the Hagatna Restoration and Redevelopment Authority Offices in the Angela Flores Building. President Arceo is looking into areas in which a gallery could be built as well as their offices. The second item is the Percent for the Arts in which the President had already met with Senator Kelly Marsh (Taitano) last month and was provided a copy of the Percent for the Arts Rules and Regulations for its committee to review for changes to be made where necessary. A request was made for a representative from Senator Marsh's (Taitano) Office be present in the Percent for the Arts discussions in order to expedite the process moving forward.

President Arceo reported that the Art Bank has already been completed and digitized by CAHA Staff Mark Duenas. With this in place, it is not necessary for a department to come by the CAHA Office but can be easily sent electronically to make their selections and then picked up at the office. However, CAHA Staff Mark Duenas must ensure that all art pieces are accounted for and loan agreements are in place for tracking purposes.

Mr. Guerrero requested if the Art Bank could be placed on line at which President Arceo stated that would be the next step moving forward.

President Arceo reported that Sherrie Barcinas is currently off-island for two weeks and therefore Jacqueline Balbas is Office Manager during this period.

In closing, President Arceo stated that there are discussions and plans in the making to move remains to Sagan Kottura per Public Law that's in place. However, until such time, the department will make efforts to do what it can in the mean time. This continues to be a subject matter under CAHA as its offices are located in the Angela Flores Building along with the human remains.

FestPac 2020 – President Arceo reported that the Department of Chamorro Affairs (DCA) received a copy of the invitational letter for the next Festival of the Arts in Hawaii in 2020 through Monica Guzman. The letter is with the Governor's Office and DCA awaits the designation of the lead agency.

IV. OLD BUSINESS

Reporting on the following is CAHA Staff Angie Taitague.

A. Percent for the Arts

1. Update on Occupancy Permits for % for the Arts

CAHA Staff Taitague requested to change heading of "Occupancy" to "Building" as reviews are made under Building Permits. CAHA Staff Taitague reported that the reviews are now made on a monthly basis with information provided by Tara Santos from the Dept. of Public Works. Projects that fall under the Percent for the Arts are then extracted. However, there has been no projects since last year that has met the requirement under the % law.

In the interest of time, Mr. Guerrero requested that documents for review be sent electronically for further discussion.

2. Update - % for the Arts Regulations & Guidelines Amendment – Triple "A" Process

CAHA Staff Balbas reported that President Arceo requested that Senator Taitano sit on the Ad Hoc Committee which has been confirmed to begin meeting again in finalizing the Rules and Regulations. Awaiting guidance from board and Ad Hoc Committee to start meeting.

3. Update – Current Projects

a. GCEF

CAHA Staff Taitague reported that all projects including Joe Guerrero has been completed except TASI who had been given several extensions. TASI's last extension was granted until October 31, 2018 but there has been no progress to date. Previous President requested that CAHA Staff Taitague finalize and provide a report on the pending issue to incoming President on its status. CAHA Staff Taitague stated that she presented to the President her dissatisfaction of work done by TASI and there remains approximately $27k in Hot Bond at the Guam Economic Development Authority. It was suggested the remaining funds be utilized by the Department of Chamorro Affairs for the Guam Museum Contractor to fix and complete what is needed at the Museum. The bamboo used to construct the hut is molding and the hut itself is a safety hazard. Several meetings were held to address the issues but were never completed. Photos were taken of all the items in question along with a list of concerns.

Mr. Guerrero stated that because an extension after extension has been giving several times, CAHA would have to look into mitigation.

CAHA Staff Taitague stated that previous President Sablan issued a notice to TASI in December 2018 informing Mr. Cruz that the Department of CHamoru Affairs is closing out the contract as is. The notice stated that on the final closing date of . October 31, 2018 not all artwork has been delivered and completed per the Percent for the Arts grant agreement. Therefore the next step is to get a final report from CAHA and the Guam Museum in their review and what was completed and delivered by TASI. There may be a cost adjustment that will be made on the final report. Your acceptance termination contract this releases you from any further obligations and claims against the Department of CHamoru Affairs.

The letter was sent via air mail but got returned and therefore was hand delivered and acknowledged receipt.

Mr. Guerrero then reaffirmed for clarification that the Department of CHamoru Affairs had already accepted the work as is but the board is looking at finality to close the

budget and that TASI does not receive the remaining funds as the work was not completed. With this said, is CAHA Staff working on addressing the issue.

CAHA Staff Taitague stated that a report has already been provided to the President and was requested that the issue be brought before the board. A meeting will be set with the President, the Contractor and the Guam Economic Development Authority (GEDA) on remedies to fix the issues. A list of items that have yet to be completed was provided to the President.

Because there remains a balance of $27K on TASI's contract, Mr. Guerrero stated that at some point CAHA may have to be involved to state that the work was not completed to standard, therefore there will be price adjustments which will come out of what is owed to TASI and some sort of resolution to decide on how much is to be paid if anything at all.

Mr. Guerrero added to say that the board would like to know the next steps and where is CAHA in the process upon meeting with parties involved. The resolution should be addressed by the President, present the proposed resolution to the board and justification in order to vote not to pay TASI more, vote to pay a percentage of what is owed to TASI or vote to pay the whole amount. In addition, to vote on the resolution plan.

Mr. Guerrero questioned where would the balance of funds if any, be reverted to. CAHA Staff Tatitague stated that she had recommended for the funds to the Dept.of CHamoru Affairs so they could contract services in completing what is unfinished in the Guam Museum. Mr. Guerrero requested to verify that any fund balance remains under the Percent for the Arts Program and should be part of the resolution plan. CAHA Staff Taitague will verify with GEDA.

b. GRMC

CAHA Staff Taitague reported that $100K was received from GRMC in January 2019. There still remains a balance of $300K in cash and $500K in programming. CAHA Staff Balbas then stated that the programming funds can't be utilized until the finalization of the Rules and Regulations to include the $100K that was remitted.

Mr. Guerrero then expressed the need to finalize the Rules and Regulations as there are items to adopt and changes to be made to include addressing collection of payments and government entities compliance.

c. Guam Congress Building (Legislature)
d. Ken Corporation
e. Pending: GIAA (Airport), GCC, UOG, DOE & GHURA

Mr. Guerrero requested that above items c-e be tabled. Mr. Guerrero motioned to table items c-e. Motion seconded by Dr. Bevacqua.

UNANIMOUSLY APPROVED

Mr. Guerrero motioned to add another item under Old Business for FY 2018 Grants. Motion seconded by Dr. Bevacqua.

UNANIMOUSLY APPROVED

B. FY 2018 Grants

CAHA Staff Taitague reported that there are two (2) outstanding FY 2018 grant reports, Peter Santos and Ricky Nauta. Mr. Santos submitted a Final Report to close out grant project. However, documentation to support his project such as photos, sign-in sheets from Mayors and receipts did not accompany the report. Several reminders were sent to Mr. Santos via email and although Mr. Santos stated he would submit the necessary documents, they were never received by CAHA to date.

In addition, Mr. Nauta proposed to do a media project and had requested for an extension until December 1, 2018 which was approved by the board. Prior to the deadline, a reminder notice was sent out with no response from Mr. Nauta. Late December 2018, Mr. Nauta responded stating issues he's encountered and would complete the project by January 2019. A follow up was made once again informing Mr. Nauta that should he fail to submit the report, it would be defaulted. A report was submitted but was incomplete. Mr. Nauta stated in an email correspondence that he did not have enough funds to complete the project, the crew had abandoned him and is willing to take whatever consequences the board would set forth as Mr. Nauta is aware that the project has yet to be completed.

CAHA Staff Barcinas informed staff to report to the board recommending default however, it's the board's decision. CAHA Staff Balbas added to say to keep in mind that if the board decides to grant another extension, CAHA would have to request another extension with federal grantor, the National Endowment for the Arts (NEA). An extension had already been granted to Mr. Nauta from initial grant project deadline. It's two (2) months past the grant extension deadline of December 31, 2018 and the report to NEA is due March 31, 2019. Requesting for another extension may become questionable for CAHA.

Mr. Guerrero stated that any time a grantee receives a default, it means the project was not completed and because of this, the grantee would have to return the funds initially given and does not receive further grant funds as CAHA does not pay for anything that has not been completed. Mr. Guerrero would like to make a motion to default grantees as CAHA would be at risk for future funding.

Mr. Guerrero motioned to serve default on both Mr. Santos for underserved project and Mr. Nauta for media arts project for non completion after grant extension. Motion seconded by Dr. Bevacqua.

UNANIMOUSLY APPROVED

Mr. Guerrero motion to request the time line in which a grantee must return funds to CAHA when in default via email. In addition, that the board be allowed to vote if there's something that needs to be addressed electronically and then ratify the vote at the next board meeting. Motion seconded by Mr. Lizama.

UNANIMOUSLY APPROVED

Mr. Guerrero motion to move item "C" Guam Masters Award from New Business to Old Business. Motion seconded by Ms. Castro.

UNANIMOUSLY APPROVED

C. Guam Masters Award

Due to the extensive discussion on the Guam Masters Award. Mr. Guerrero motion to move item "B" NASAA Board Member Report – Monica Guzman up for discussion first. Motion seconded by Ms. Castro.

UNANIMOUSLY APPROVED

NASAA Board Member Report – Monica Guzman
Ms. Guzman began her report by stating that Guam is a member of the National Assembly of State Arts Agencies and was nominated for a term in 2016 and just last year at the NASAA Assembly, was reaffirmed for three (3) additional years (2019 – 2021).

In the beginning of term, the goals for board membership on NASAA were 1) Visit to Guam by NASAA which happened in July 2018, 2) Visit to Guam by the NEA which hopefully would happen this year (2019) and 3) to have a Regional Organization for Territories. Currently there is the Pacific Regional Organization, the Midwest, the Southern Atlantic for the states but the territories are not represented. It is with hope to get the territories of American Samoa, Guam, CNMI, Virgin Islands and Puerto Rico to form a regional organization. The first informal meeting was held at the NASAA Assembly in Baltimore, Maryland on November 2019.

During first term, Ms. Guzman served on the Finance and Planning (2016/2017). In 2018, served in the NASAA Awards Task Force and in 2019, the Earned Income Task Force.

There are four (4) board meetings a year with two via TeleCon, one with an in-person meeting that NASAA funds and lastly the NASAA Assembly which is self funded.

Some of the recent work of NASAA is the budget hearings. This year when the appropriations committee meets to discuss the budget, it'll be the first time that the committee will take oral testimony. Pam Breaux will be testifying in Congress in support of the NEA Budget. All of the advocacy work that NASAA did for the NEA Budget increased by $2 million.

NASAA is doing a lot of heavy lifting on research across the board on arts, creative industry and impact the arts has on its communities. The information is all downloadable and available on the NASAA website. In addition, a lot of work is being done on diversity, equity and inclusion (DEI).

President Arceo requested a follow up on Hawaii Governor's Letter of Invitation to the FestPac 2020. Vicky Takamine who was on Guam in 2016 for FestPac was identified as the Festival Director. Ms. Guzman met Ms. Takamine at the NASAA Assembly in Baltimore and had indicated that the letters had gone out. A follow up email was sent to Ms. Takamine and was immediately apologetic and sent a scanned copy. A copy of the letter was sent to President Arceo and CAHA Staff Barcinas. A response to the email is requested as the organizers need to know where the packet is to be sent. Ms. Guzman stated she will forward the email to CAHA Staff Balbas who would in turn respond to the email. The Festival Dates in Hawaii is scheduled for June 10-20, 2020.

Kamehameha day falls sometime during the time frame of the Festival of Pacific Arts, in conversation, Ms. Takamine suggested that each country be on a float or in the parade and possibly reach out to the Chamorro community in Hawaii. Mr. Guerrero then suggested having the FestPac participants be involved along with others CHamorus in Hawaii. Ms. Guzman then stated that back in 2016 FestPac, CAHA waived the residency for Diaspora and suggested that CAHA will again waive the residency for Hawaii. Ms. Guzman explained that part of the residency is that you'd have to be a resident of Guam. However, there may be an issue by others such as those in San Diego should the residency be waived for CHamorus in Hawaii.

Guam Masters Award
CAHA Staff Balbas reported that per GCA Chapter 85A the Masters Award Announcement must be sent out during the month of April. The nomination packet was provided to the board which states that nomination packets are being accepted between April 1 – 30, 2019. Mr. Rabon mentioned in a previous board meeting that there was a motion made that only a master can nominate an individual in that particular category. However, upon review of board minutes, there was a lot of discussion with no motion made to support the statement. In addition, to note that in the Guam Code Annotated, there is a section that states "nominations for the Guam Masters

Award may be accepted from any party other than CAHA, members of its staff, management and board and from a respective award candidate".

Mr. Guerrero stated that the GCA only states the acceptance of awards by others than those stated. However, it did not state potential masters being nominated by masters. CAHA would need for the law to be changed in order for this to be included. Since this would take some time, perhaps a board resolution could be introduced petitioning the Legislature for the next round.

CAHA Staff Balbas stated that nomination packet requires a letter of support from the Masters and that the Masters is part of the review panel. Mr. Guerrero then stated that there wasn't anything stating what constitutes a complete nomination packet, however this is determined by CAHA. In addition, there has been no discussion on the impact it'll have if there was no Master in a particular discipline. Dr. Bevacqua then advised to hold working sessions since changes can't be made at this point.

After some discussion on the review of current nomination packet for changes, Mr. Guerrero requested to add on a letter of support from a "recognized" Master. Due to time constraint, Mr. Guerrero motion that the packet be sent electronically for all board members to review diligently and provide suggestions no later than February 27, 2019. Changes will then be voted the following day, February 28, 2019 via email and ratified at the next meeting. Motion seconded by Mr. Lizama.

UNANIMOUSLY APPROVED

V. NEW BUSINESS

A. Board Election of Officers

Interim Chair Certeza nominated Mr. Guerrero as Chairman for CAHA Board.

Mr. Guerrero stated that if elected as Chairman, his three (3) priorities would be 1) Percent for the Arts, 2) Masters Program and 3) CAHA Membership.

With no further nominations for Chair, Dr. Bevacqua motion to close the nomination. Motion seconded by Mr. Lizama. Elected Chairman is Mr. Francis Guerrero.

UNANIMOUSLY APPROVED

Mr. Lizama nominated Dr. Bevacqua. Nomination declined by Dr. Bevacqua.
Dr. Bevacqua nominated Mr. Certeza as Vice Chairman. Mr. Certeza stated that if elected he would like to focus on the artists community and to flourish the arts more. In addition, would grow strong mentoring under Mr. Guerrero.

With no further nominations for Vice Chair, Dr. Bevacqua motion to close the nomination. Motion seconded by Mr. Guerrero. Elected Vice Chair is Mr. Joey Certeza.

UNANIMOUSLY APPROVED

Interim Chair Certeza nominated Dr. Bevacqua as Secretary/Treasurer. With no further nominations, Mr. Guerrero motion to close the nomination. Motion seconded by Ms. Castro. Elected Secretary/Treasurer is Dr. Michael Bevacqua.

UNANIMOUSLY APPROVED

B. NASAA Board Member Report – Monica Guzman

Report moved after item "C" Guam Master Award motion under Old Business.

C. Guam Masters Award
Report moved as item "C" under Old Business.

VI. BUDGET REPORTS
Due to the absence of Administrative Officer Sherrie Barcinas, Mr. Guerrero motion to table the budget reports until next board meeting. Motion seconded by Mr. Lizama.

UNANIMOUSLY APPROVED

A. CAHA FY 2019 Appropriation Accounts
B. CAHA Non-Appropriation / Revolving Accounts

VII. OTHER ANNOUNCEMENTS & DISCUSSIONS

Next Board Meeting scheduled for March 19, 2019

VIII. ADJOURNMENT
With no further discussion, Mr. Lizama moved to adjourn the meeting at 4:55pm. Motion seconded by Mr. Guerrero.

UNANIMOUSLY APPROVED

Minutes prepared by:

Sherrie A.D. Barcinas
Administrative Officer, Guam CAHA
Div. of Dept. of CHamoru Affairs

Attested to be true and correct by:

Joseph Certeza
Interim Chair, Guam CAHA Board of Directors
Div. of Dept. of CHamoru Affairs

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
March 19, 2019

I. CALL TO ORDER

The Guam Council on the Arts and Humanities Agency's regular board meeting was called to order at 3:06pm by Chairperson of the Board, Francis Guerrero. Board members present were Joseph Certeza, Francisco Lizama, Frank Rabon, Fanai Castro, Vice Mayor Chris Fejeran and Dr. Michael Bevacqua. Also present were Program Coordinators Jackie Balbas and Angie Taitague and Administrative Officer Sherrie Barcinas.

II. REVIEW AND APPROVAL OF MINUTES DATED

Mr. Rabon moved to table board meeting minutes of February 26, 2019. Motion seconded by Mr. Lizama.

UNANIMOUSLY APPROVED

III. PRESIDENT'S REPORT

No report as President Arceo was attending a Liberation Day Meeting.

IV. OLD BUSINESS

Reporting on the following is CAHA Staff Angie Taitague and updates on the following line items remains status quo.

Chairperson Guerrero reported that CAHA has an Ad Hoc Committee for the Percent for the Arts which consists of Joey Certeza, Ric Castro, Yeon Park, representative from Senator Marsh's (Taitano) Office, Mr. Roland Villaverde and Chairperson himself. Discussions were made in addressing the process rules and regulations to be vetted by the Legislature along with a public hearing and approved by Legislature. Amendments were made during the process and recommendations need to be made for amendments to the law as well mainly the collection from government agencies. In addition, clarification once again with the Attorney General's Office on projects that are federally funded in part or in whole as the law does not indicate such.

Chairperson Guerrero requested recommendations from board for community members to sit on Ad Hoc Committee as this program is a huge source of funding for the arts.

A. Percent for the Arts

1. **Update on Occupancy Permits for % for the Arts**
2. **Update - % for the Arts Regulations & Guidelines Amendment – Triple "A" Process**
3. **Update – Current Projects**
   - **a. GCEF**

     The board had already voted last meeting to cancel TASI's contract.
   - **b. GRMC**
   - **c. Guam Congress Building (Legislature)**
   - **d. Ken Corporation**
   - **e. Pending: GIAA (Airport), GCC, UOG, DOE & GHURA**

B. Masters Program and Policy

Chairperson Guerrero reported that there has been several discussions however it was discovered at the last board meeting that no further discussions were made in moving forward. Mr. Rabon has sent in opinions on the program and has stated that there needs to be consistency in the fact the program needs to have value and not for anyone to be nominated as values. The current masters should be the ones nominating as they are responsible in apprenticing future masters. The current policy generalizes in the form that anyone could be nominated to become a master. Amendments were made back in 2016 and should now be taken into the Legislature to become law. Mr. Rabon expressed that the board's term fluctuates and the board does not have the power to nominate. The law would allow for the board and CAHA to abide by the law and not make decisions or nominations based on what one feels about a nominee or such. The title of a Master is prestigious and is the responsibility to apprentice individuals so that the knowledge could continue for future generations. The policy also stipulates on how CAHA should recognize various disciplines.

Mr. Rabon motion that the nominations for the Masters Program be tabled until CAHA approaches the Legislature and Committee on Arts to amend the law to make it specific on how masters should be nominated. Motion seconded by Vice Mayor Fejeran.

UNANIMOUSLY APPROVED

Chairperson Guerrero then stated that there is no indication on the nomination form that a nominee should be nominated by a Master which is critical to the program. In addition, does not indicate that should one become a Master, they must continue the tradition. Chairperson requested that the last version of the nomination be disseminated for review by the board once again. The Masters Program is held every four years with 2019 up for nominations, however calls for nominations is tabled until next year.

Mr. Lizama expressed that the law does not state that there should be an apprenticeship program as in the case of blacksmithing, a journeyman apprenticeship. Mr. Rabon then stated that there is a process in order for one to achieve the title. Each discipline should be able to establish the process themselves however the Master deems to achieve the steps necessary.

Chairperson Guerrero requested that Mr. Rabon and Mr. Lizama head the Ad Hoc Committee for the Masters Program to obtain public input which would help CAHA with their support during its public hearing.

Mr. Rabon added to request if the board could review the current programs and policies under CAHA and make necessary amendments to solidify them through law. This is to protect the integrity of the programs so that future board members would abide to the policies set forth and not make their own decisions. The board's term is not permanent and if the programs are not protected, future board members would come in with their own agenda to make their own decision. Vice Mayor Fejeran agreed to Mr. Rabon's recommendation as stated.

Dr. Bevacqua added to say that in terms of the nomination process should be made where it's a bit more rigorous. In comparison, the first generation of masters practiced for 20-30 years whereas you have individuals who became Masters who only did it as a hobby did not pass it on. There are Masters who are known for doing things in the community but did not teach any of their children or actually taught anyone after. There has also discussion in which apprenticeships are done through the grants process but CAHA would have to incorporate this so that if someone is recognized as a Master, there is more support for them to set up an internship so they can pass on the knowledge. As CAHA thinks of redesigning the Masters Program, it also looks into strengthening the process and once a Master, have the commitment to keep perpetuating and to include in CAHA's mandate to keep supporting the Masters in that perpetuation.

Mr. Certeza also added to say that in addition, to possibly honoring the Masters with privileges to include acknowledgement by the Government.

Mr. Rabon questioned whether the Percent for the Arts funds could go towards CAHA program expenses. Chairperson Guerrero stated for clarification that Percent for the Arts is not to be used as a funding source to fund CAHA's general operations. The law states to be used to perpetuate the arts and it is CAHA's responsibility to determine what's priority in perpetuating the arts. The basic function of CAHA are the Grant Program, Masters Program and the Percent for the Arts Program under its mission to perpetuate the arts in all forms. The member base of CAHA's artists is also important and knowing what can be done to entice more artists to register with CAHA. The artists involvement could become the voice when there is an issue that needs to be lobbied at the Legislature.

After some discussion, the Board decided that Ad Hoc Committees be created to evaluate and make revisions to all CAHA Programs to solidify for consistency in its processes. The Program Ad Hoc Committees, Board Members and Staff assigned are as follows:

- **Percent for the Arts Program**
  Chair: Francis Guerrero, Board Chair
  Member: Joey Certeza, Board Vice-Chair
  Committee Members: Ric Castro & Yeon Sook Park (artists) and Roland Villaverde (Representative, Office of Senator Marsh (Taitano)
  CAHA Staff: Jackie Balbas and Angie Taitague

  Chairperson Guerrero requested suggestions from board members in recruiting community members for the Ad Hoc Committee as part of public input.

- **Masters Program**
  Chair: Dr. Michael Bevacqua
  Members: Masters Frank Rabon and Frank Lizama and Vice Mayor Chris Fejeran, Board Member
  CAHA Staff: Jackie Balbas

  Chairperson Guerrero requested public input.

- **Grants Program**
  Chair: Master Frank Rabon
  Member: Dr. Michael Bevacqua
  CAHA Staff: Jackie Balbas

- **Gallery and Art Bank Program**
  Chair: Vice Mayor Chris Fejeran
  Members: Joey Certeza, Board Vice Chair
  CAHA Staff: Mark Duenas

  The Art Bank Program is a program in which CAHA acquired artworks throughout the years and are loaned on a rotational basis to government agencies for exhibitions. Art Bank Program is strictly for government agencies and are not loaned to private sectors.

  CAHA Staff Taitague expressed that there needs to be more accountability of loaned artworks. In addition, CAHA Staff Barcinas recommended reviewing the current loan agreement as its stipulations are not being adhered to. At which Mr. Rabon stated that an assessment and review shall be made on existing artworks and to implements its policies moving forward for enforcement.

Mr. Rabon reiterated the need for policies to be in place through law to protect CAHA Staff, the programs CAHA administers and for future board members to abide by.

- **Artists Membership Program**
  Chair: Joey Certeza, Board Vice Chair
  Member: Fanai Castro, Board Member
  CAHA Staff: Brea Bailey

  Chairperson Guerrero stated that this involves looking at CAHA's current membership, what is being offered to members and to provide reasons for artists to join CAHA.

The Ad Hoc Committees role is to review all aspects of each program, to include current laws and to report back to the board with its findings for thorough review and board approval. If need be, the policies would go a step further to lobby at the Legislature for it to become law.

Mr. Villaverde representative from Senator Marsh (Taitano) Office will assist CAHA in researching laws that are relative to CAHA's enabling law that may be conflicting or overlapping. A brief opinion will be provided to CAHA Staff Balbas and Taitague.

V. NEW BUSINESS

A. CNMI Public School System Request for reprinting of Masters Coffee Table Book

CAHA Staff Balbas reported that CAHA received a letter from Mr. Jonas Barcinas Director of the Chamorro and Carolinian Language Heritage Studies Program of the CNMI Public School System requesting to reprint the book "Journey of Chamorro Masters Tradition" copyrighted by CAHA to be used for educational purposes. The concern is that the book is copyrighted and is a revenue generating item.

After some discussion, Mr. Rabon suggested to obtain the number of books to be printed and CAHA will provide the cost and request the funds but do not release the rights. Vice Mayor Fejeran requested to follow up with the Congresswoman's Office to obtain latest layout of Masters Book for CAHA to reprint. Chairperson Guerrero suggested however that should a whole new layout be produced, the newly recognized Masters shall be included. Dr. Bevacqua recommended that it be a goal this year to reproduce the book. As the Chair for the Masters Program, Dr. Bevacqua will oversee the project.

B. Project Extension – Elizabeth Abuan and Mane'lu (Big Brothers Big Sisters of Guam)

CAHA Staff Balbas reported that Ms. Abuan is requesting a project extension until September 30, 2019 due to a delay from Typhoon Manghut and the change of leadership at Sanctuary, Inc.

Manelu is requesting a project extension until the end of August 2019 to include more art workshops to their program.

Mr. Certeza motion to extend Ms. Abuan's project until September 30, 2019 and Manelu (Big Brothers Big Sisters) to August 31, 2019. Motion seconded by Mr. Rabon.

UNANIMOUSLY APPROVED

C. Grant Declination – Ginen I Hila I Maga'taotao Siha Association and Greg Pangelinan

CAHA Staff Balbas reported that Ginen I Hila Maga'taotao Siha was given a grant in the amount of $10,000 to do storytelling and a book festival. However, due to unforeseen circumstances the organization is unable to do the project and therefore declining the award.

Greg Pangelinan was awarded $5,000 to go out to the schools to do carving presentations however, Mr. Pangelinan was concerned about the safety of the children while he is carving and does not want to be responsible for the liability in case something should happen. Therefore, declining the grant award.

The returned funds of $10,000 will be reprogrammed towards in-house projects such as a summer camp program in partnership with the Guam Museum. The $5,000 will be utilized specifically for Arts in Education as the funding is specific to this discipline.

Chairperson Guerrero recommended that proposed programs through reprogramming of funds be presented to the board for approval to protect and ensure the agency's integrity.

Mr. Rabon motion to accept the declination of Ginen I Hila Maga'taotao Siha and Mr. Pangelinan. Motion seconded by Dr. Bevacqua.

UNANIMOUSLY APPROVED

VI. BUDGET REPORTS

A. CAHA FY 2019 Appropriation Accounts

CAHA Staff Barcinas reported that CAHA was appropriated $593,400 of which 50% is local and 50% is federal funds. The expenditures to date is $199,657.21. Balance to date is $153,509.20 with anticipated expenses for subgrants, reprogrammed funds for programs, supplies and retirement of one (1) staff member. The anticipated balance at the end of the year will be based on the actual retirement date of staff member.

The local overmatch account was appropriated $24,053 covering expenditures for contractual and telephone services. With the anticipated expenses for the remainder of the year, the current estimated balance is at a negative $343.72 however, with funds being reverted from additional fees, the account will not reflect a negative balance by the end of the fiscal year.

B. CAHA Non-Appropriation / Revolving Accounts

The total balance in the revolving fund account is $11,466.16 less 2017 and 2018 Arts and Humanities Month funds brings the actual balance on account to $7,036.31.

Previously reported balance in the % for the Arts account was $211,385.65. Balance on account with a total deposit of $101,500.10 from Congress Building Administrative Fee and GRMC 4th installment payment brings the total to date at $312,885.75.

Festpac account remains status quo at $23.

VII. OTHER ANNOUNCEMENTS & DISCUSSIONS

Next Board Meeting scheduled for April 11, 2019

President Arceo requested that board meetings be held on other days due to Liberation Meetings held on Tuesdays.
Mr. Rabon requested that the board be kept abreast on FestPac.

VIII. ADJOURNMENT

With no further discussion, Mr. Certeza moved to adjourn the meeting at 4:31pm. Motion seconded by Vice Mayor Fejeran.

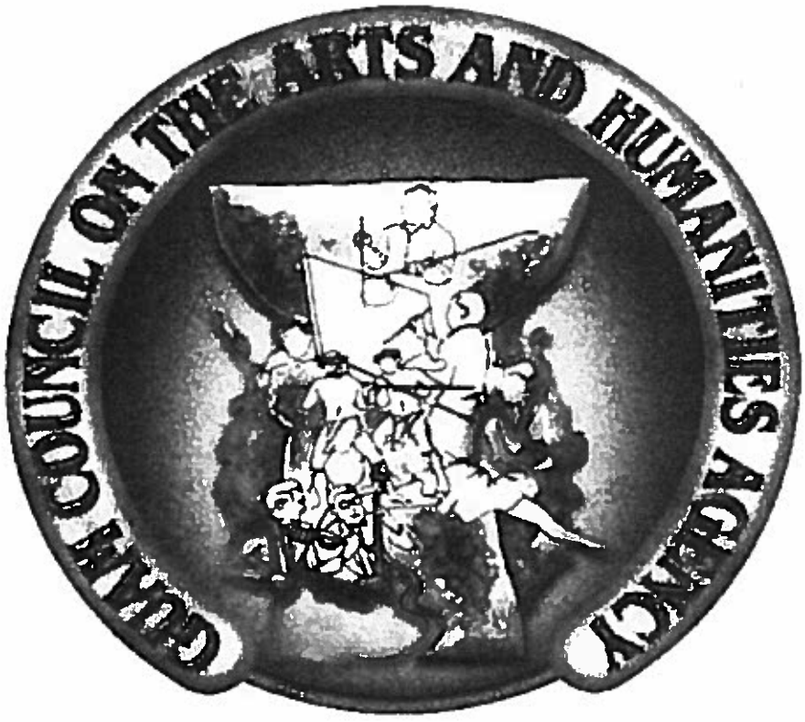
UNANIMOUSLY APPROVED

Minutes prepared by:

Sherrie A.D. Barcinas
Administrative Officer, Guam CAHA
Div. of Dept. of CHamoru Affairs

Attested to be true and correct by:

Francis Guerrero
Chairperson, Guam CAHA Board of Directors
Div. of Dept. of CHamoru Affairs



Fiscal Year 2020

PROPOSED BUDGET

BUREAU OF BUDGET AND MANAGEMENT RESEARCH
FISCAL YEAR 2020
BUDGET DOCUMENT CHECKLIST

Department/Agency: Department of Chamoru Affairs
Division/Program: Guam Council on the Arts and Humanities Agency

Date Received by BBMR: _____
Date Reviewed: _____

	Department/Agency		BBMR	
	Yes	No	Yes	No
General				
Is the department/agency request within the Governor's established ceiling?	N/A			
Does the SUMMARY digest totals equal the totals on the detail pages?	X			
Are the required budget forms attached?				
a. Agency Budget Certification [BBMR ABC]	X			
b. Agency Narrative Form [BBMR AN-N1]	X			
c. Decision Package [BBMR DP-1]	X			
d. Program Budget Digest Forms [BBMR BD-1, BBMR TA-1, BBMR 96A - REVISED]	X			
e. FY 2017 (Proposed) Agency Staffing Pattern [BBMR SP-1] - All Fund Sources	X			
f. FY 2016 (Current) Agency Staffing Pattern [BBMR SP-1] - All Fund Sources	X			
g. Federal Program Inventory Form [BBMR FP-1]	X			
h. Equipment/Capital Listing & Space Requirement Form [BBMR EL-1]	X			
i. Prior Year Obligation Form [BBMR PYO-1]	X			
Are the E-Files attached for all budget forms?	X			
I. Agency Budget Certification [BBMR ABC]				
1. Is the budget certified as to its accuracy and BBMR requirements.	X			
II. Agency Narrative Form [BBMR AN-N1]				
1. Is the mission statement correct and consistent with the department/ agency's enabling act?	X			
2. Are the goals and objectives correct and consistent with the department/ agency's mission?	X			
III. Decision Package [BBMR DP-1]				
1. Is activity description correct?	X			
2. Is major objective correct?	X			
3. Are short term goals correct?	X			
4. Is workload output reflected correctly?	X			
IV. Program Budget Digest Forms [BBMR BD-1, BBMR TA-1, BBMR 96A - REVISED]				
A) Budget Digest Form [BBMR BD-1]				
Personnel Services				
1. Are figures reflected consistent with the attached staffing pattern(s)?	X			
2. Are amounts reflected in each column accurate?	X			
3. Are computations correct?	X			
Operations				
1. Are the amounts reflected under columns, "Governor's Request," for each object category consistent with respective schedules (Schedule A - E) as detailed in the budget digest subforms (BBMR TA-1 & BBMR 96A - REVISED)?	X			
2. Are amounts reflected in each column accurate?	X			
3. Are computations correct?	X			
Utilities				
Are amounts reflected in each column correct?	X			
Capital Outlay				
Are amounts reflected under columns, "Governor's Request," consistent with schedule F as detailed in the budget digest subform, [BBMR 96A - REVISED]?	N/A			
Full Time Equivalencies (FTEs)				
Are the number of FTEs for both "Unclassified" and "Classified" accurately reflected under each column?	X			
B) Off-Island Travel Form [BBMR TA-1] (Schedule A)				
1. Is the purpose/justification for travel defined?	X			
2. Is/Are the travel date(s) and number of travelers reflected?	X			
3. Is/Are the position title(s) of the traveler(s) reflected?	X			
4. Are all columns (Air Fare, Per Diem, Registration, and Total Cost) accurate?	X			
C) Operations Schedules Form [BBMR 96A - REVISED] (Schedules B~F)				
1. Are "Items" under schedules B - F listed in detail?	X			
2. Is the "Quantity" and "Unit Price" under schedules B - F reflected for respective items?	X			
3. Are corresponding FY 2018 authorized levels under schedules B - F indicated?	X			
V. Agency Staffing Pattern Forms [BBMR SP-1]				
1. Are position titles correct?	X			
2. Are all LTA and Temp. positions properly identified?	N/A			
3. Are position numbers reflected?	X			
4. Are the salary levels consistent with the Government of Guam Competitive Wage Act of 2014 and/or Public Safety and Law Enforcement Pay Schedule (40%)?	X			
5. Are filled positions funded?	X			
6. Are increment amounts reflected?	X			
7. Are rates reflected under "Benefits" correct?	X			
8. Are computations correct?	X			
VI. Federal Program Inventory Form [BBMR FP-1]				
Is the form complete and accurate?	X			
VII. Equipment/Capital Listing & Space Requirement Form [BBMR EL-1]				
1. Is the description of the equipment and/or capital item(s) detail?	X			
2. Is the "quantity" and "percentage of use" reflected?	X			
3. Are space requirements descriptive and total space reflected and accurate?	X			
VIII. Prior Year Obligation Form [BBMR PYO-1]	X			

CERTIFIED AS TO COMPLETENESS AND ACCURACY

DEPARTMENT:
Prepared By: Sherrie A.D. Barcinas, AO
_____
Date

Approved By: Ann Marie Arceo
(Signature of Dept./Agency Head)
_____
Date

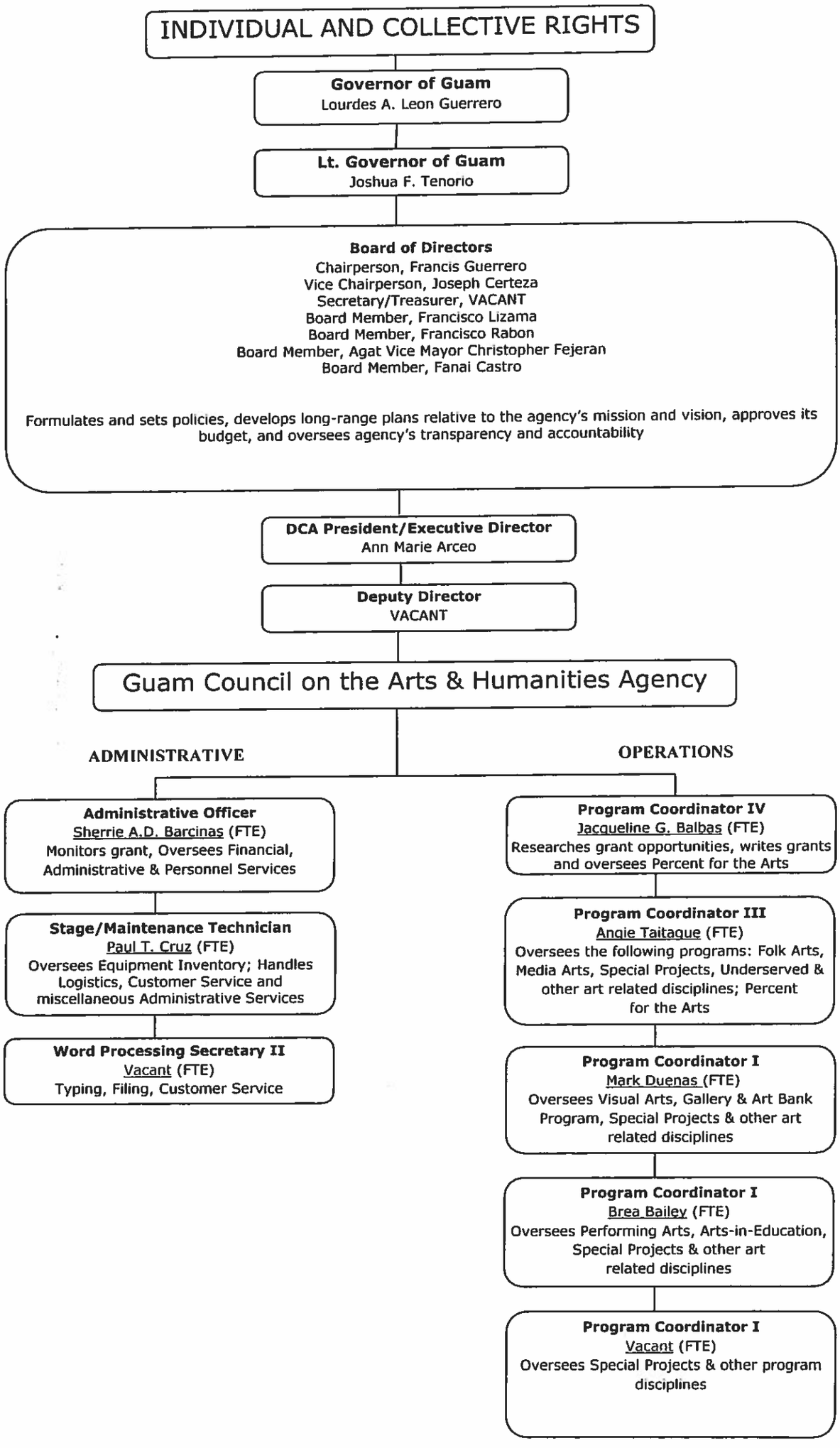
BBMR ACTION:
Recommendation
☐ Approval
☐ Disapproval

_____
Analyst

_____
Date

Doc. No. 35GL-19-0450.*

Government of Guam
Departmental Organizational Chart



Prepared 4/17/2019

Government of Guam
Fiscal Year 2020

Agency Budget Certification

Agency: **Guam Council on the Arts and Humanities Agency Division of Department of CHamoru Affairs**

Agency Head: Ann Marie Arceo, President

I certify that the attached budget, submitted herewith, has been reviewed for accuracy and that all requirements by the Bureau of Budget & Management Research (BBMR) have been met. I also acknowledge that this budget document will be returned to this department if any of the **BBMR requirements** is not met and/or if there are **inaccuracies** contained therein.

Agency Head: _____ Date: _____
(Signature)

Government of Guam
Fiscal Year 2020 Budget
Department / Agency Narrative

FUNCTION: **INDIVIDUAL AND COLLECTIVE RIGHTS**

DEPT. / AGENCY: **Guam Council on the Arts and Humanities Agency**
Division of Department of Chamorro Affairs

VISION STATEMENT:

"To encourage, foster, advance and promote a lifelong appreciation of the arts and humanities as a crucial foundation to the welfare and prosperity of our island community."

MISSION STATEMENT:

"CAHA will perpetuate the arts and humanities with programs and initiatives that enhance our quality of life through education, creative expression, and the professional development of our local artists."

GOALS AND OBJECTIVES:

Goal 1: **"Increase public awareness, interest, participation and support for the arts and humanities."**

Objectives:
1.a Develop and implement a public awareness and community outreach program.
1.b Create and maintain an annual calendar of CAHA activities, events and programs
1.c Implement workshops and forums to build capacity, share resources and foster the arts and humanities in our community
1.d Coordinate and support artisan participation in local and regional events

Goal 2: **"Analyze, further develop and sustain core CAHA programs and/or initiatives."**

Objectives:
2.a Review and analyze CAHA's core programs for effectiveness and efficiency. (Percent for the Arts, Masters Recognition, NEA Grants Program, Gallery, Art Bank)
2.b. Review other relevant programs and initiatives in the community to identify redundancies, opportunities and gaps.
2.c. Develop strategies to adjust and/or strengthen core programs.

Goal 3: **"Build and strengthen the internal resources and capabilities of CAHA in support of its mission, goals and objectives."**

Objectives:
3.a. Identify and participate in opportunities for the professional development of staff and board
3.b. Identify and pursue funding needs, leveraged resources and potential revenue sources to support the professional development program
3.c. Identify and acquire the tools and equipment needed to support the mission and capabilities of CAHA

Goal 4: **"Provide opportunities for the advancement of the arts and humanities disciplines through targeted, innovative programs and initiatives."**

Objectives:
4.a Review and analyze CAHA's current programs for effectiveness and efficiency.
4.b Review other relevant programs and initiatives in the community to identify redundancies, opportunities and gaps.
4.c Develop & implement a yearly series of innovative programs and/or initiatives that will advance the arts and humanities within our community.

Goal 5: **"To foster and develop potential opportunities locally, nationally, and internationally, for artists of all disciplines to participate."**

Objectives:
5.a Actively pursue financial partnerships and collaborations with private corporations in presenting the highest quality arts programming available within the territory.
5.b Develop local, national and international networks for the advancement of artistic excellence among our local artists.
5.c Identify and evaluate local artists and their works to connect their talents with the networks (i.e.: artists in residency programs, art exchange programs, apprenticeships, training, etc.)

Goal 6: **"Incentivize individual artists and arts organizations to be proactive in heightening awareness of the arts and humanities."**

Objectives:
6.a Include stipulations in all Grant Applications requiring applicants to include how grant funds will be used to heighten the awareness of the arts and humanities in our community.
6.b Identify and participate in events that garner huge audiences to maximize exposure of the arts and humanities in the community.
6.c Identify pursue community partners (public and private) that can participate in a travelling art bank loan program.

[BBMR DP-1]

Decision Package
FY 2020

Department/Agency: Department of Chamorro Affairs **Division/Section:** Guam Council on the Arts & Humanities Agency

Program Title: Partnership Agreement

Activity Description:
To Administer federal and local monies in support of variety of programs and services through grant projects.

To provide technical assistance in the implementation of special projects, i.e. annual fairs, festivals, etc.

To provide a venue for exhibits/displays of local artwork throughout the year.

Major Objective(s):

To maximize our services and programs that will enhance, promote and raise arts awareness, perpetuate the Chamorro culture, advocate the cultural diversity and acknowlege services of the various ethnic groups, such as Filipinos, Koreans, Chinese, Micronesians, etc.

Short-term Goals:

To support between 35-40 project grants per fiscal year.

To provide technical assistance and support to public/private projects that service all citizens with emphasis placed on the underserved community.

To provide local artisans a venue to display/exhibit and sale their artwork.

Workload Output

Workload Indicator:	FY 2018 Level of Accomplishment	FY 2019 Anticipated Level	FY 2020 Projected Level
Grants awarded in all disciplines	23 grants funded totalling $133,300	An average of 35 grants to be awarded	An average of 35 grants to be awarded
Special projects direct coordination and/or partnership	5 projects were coordinated	An average of 5-10 projects to be coordinated	An average of 5-10 projects to be coordinated
Gallery Displays/Exhibits in various venues	13 exhibits were displayed	An average of 15-25 exhibits to be displayed	An average of 15-25 exhibits to be displayed
Art Bank Program-Rotation of artwork	300 art pieces loaned	An average of 300 art pieces to be loaned	An average of 300 art pieces to be loaned
Percent for the Arts Program	2 projects coordinated	At least 4 projects to be coordinated.	At least 4 projects to be coordinated.

Function: Individual and Collective Rights
Department: Guam Council on the Arts and Humanities Agency
Program: SUMMARY

Government of Guam
Fiscal Year 2020
Budget Digest

[BBMR BD-1]

		A	B	C	D	E	F	G	H	I	J	K	L
		GENERAL FUND			SPECIAL FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
AS400 Account Code	Appropriation Classification	FY 2018 Expenditures & Encumbrances	FY 2019 Authorized Level	FY 2020 Governor's Request	FY 2018 Expenditures & Encumbrances	FY 2019 Authorized Level	FY 2020 Governor's Request	FY 2018 Expenditures & Encumbrances	FY 2019 Authorized Level	FY 2020 Governor's Request	FY 2018 Expenditures & Encumbrances (A + D + G)	FY 2019 Authorized Level (B + E + H)	FY 2020 Governor's Request (C + F + I)
	PERSONNEL SERVICES												
111	Regular Salaries/Increments/Special Pay:	0	148,360	0	216,635	0	179,466	116,467	148,359	115,116	333,102	296,719	294,582
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	0	10,150	0	78,064	43,822	64,225	42,369	53,972	42,126	120,433	107,944	106,351
	TOTAL PERSONNEL SERVICES	$0	$158,510	$0	$294,698	$43,822	$243,691	$158,836	$202,331	$157,242	$453,535	$404,663	$400,933
	OPERATIONS												
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	0	0	0	16,595	21,553	21,431	16,595	500	17,031	33,190	22,053	38,462
233	OFFICE SPACE RENTAL:	0	0	0	40,426	22,500	40,426	40,426	22,500	40,426	80,852	45,000	80,852
240	SUPPLIES & MATERIALS:	0	0	0	947	1,368	6,007	947	1,369	0	1,894	2,737	6,007
250	EQUIPMENT:	0	0	0	0	0	570	0	0	0	0	0	570
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	66,650	70,000	80,000	66,650	70,000	80,000	133,300	140,000	160,000
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL OPERATIONS	$0	$0	$0	$124,618	$115,421	$148,434	$124,618	$94,369	$137,457	$249,236	$209,790	$285,891
	UTILITIES												
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	1,316	3,000	2,001	1,316	0	2,001	2,632	3,000	4,002
	TOTAL UTILITIES	$0	$0	$0	$1,316	$3,000	$2,001	$1,316	$0	$2,001	$2,632	$3,000	$4,002
450	CAPITAL OUTLAY	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	TOTAL APPROPRIATIONS	$0	$158,510	$0	$420,632	$162,243	$394,126	$284,770	$296,700	$296,700	$705,402	$617,453	$690,826
	FULL TIME EQUIVALENCIES (FTEs)												
	UNCLASSIFIED:	1	1	0	0	0	0	0	0	0	1	1	0
	CLASSIFIED:	6	6	6	0	0	0	0	0	0	6	6	6
	TOTAL FTEs	7.00	7.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	7.00	6.00

1/ Tourist Attraction Fund; excludes Misc. Approp. for Guam Territorial Band ($40,000)

Government of Guam
Fiscal Year 2020
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: INDIVIDUAL AND COLLECTIVE RIGHTS

DEPARTMENT: GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY

PROGRAM: SUMMARY

FUND: TOURIST ATTRACTION FUND / FEDERAL FUND MATCH

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.56%) 1/	Retire (DDI) ($19.01*26PP) 2/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 3/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
		TOURIST ATTRACTION FUND	----																
1	----	Partnership Agreement (50%)	----	----	$114,114	$0	$0	----	$1,003	$115,116	$30,252	$990	$0	$1,670	$468	$8,260	$488	$42,126	$157,242
2	----	Local Overmatch	----	----	64,350	0	0	----	0	64,350	16,911	0	0	933	187	3,839	229	22,099	86,449
3	----	Subtotal	----	----	178,464	0	0	----	1,003	179,466	47,163	990	0	2,603	655	12,099	717	64,225	243,691
4	----		----	----				----											
5	----	FEDERAL FUND MATCH	----	----				----											
6	----	Partnership Agreement (50%)	----	----	114,114	0	0	----	1,003	115,116	30,252	990	0	1,670	468	8,260	488	42,126	157,242
7	----	Subtotal	----	----	114,114	0	0	----	1,003	115,116	30,252	990	0	1,670	468	8,260	488	42,126	157,242
8	----		----	----				----											
9	----		----	----				----											
10	----		----	----				----											
11	----		----	----				----											
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17	----		----	----				----											
18	----		----	----				----											
19	----		----	----				----											
20	----		----	----				----											

			GRAND TOTAL	----	$292,577	$0	$0	----	$2,005	$294,582	$77,415	$1,980	$0	$4,272	$1,122	$20,358	$1,204	$106,351	$400,933

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2020 (Proposed) GovGuam contribution rate of 26.56% for the Government of Guam Retirement is subject to change.

2/ FY 2020 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.

3/ FY 2020 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(CURRENT)

FUNCTIONAL AREA: INDIVIDUAL AND COLLECTIVE RIGHTS

DEPARTMENT: GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY

PROGRAM: SUMMARY

FUND: TOURIST ATTRACTION FUND / FEDERAL FUND MATCH

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.56%)	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1		TOURIST ATTRACTION FUND																	
2	----	Partnership Agreement (50%)	----	----	$142,100	$0	$0	----	$0	$142,100	$37,742	$990	$0	$2,061	$561	$10,179	$602	$52,134	$194,234
3	----	Local Overmatch	----	----	0	0	0	----	0	0	0	0	0	0	0	0	0	0	0
4	----	Subtotal	----	----	142,100	0	0	----	0	142,100	37,742	990	0	2,061	561	10,179	602	52,134	194,234
5	----		----	----				----											
6	----	FEDERAL FUND MATCH	----	----				----											
7	----	Partnership Agreement (50%)	----	----	142,100	0	0	----	0	142,100	37,742	990	0	2,061	561	10,179	602	52,134	194,234
8	----	Subtotal	----	----	142,100	0	0	----	0	142,100	37,742	990	0	2,061	561	10,179	602	52,134	194,234
9	----		----	----				----											
10	----		----	----				----											
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13	----		----	----				----											
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18	----		----	----				----											
19	----		----	----				----											
20	----		----	----				----											
			Grand Total:	----	$284,200	$0	$0	----	$0	$284,200	$75,483	$1,980	$0	$4,121	$1,122	$20,358	$1,204	$104,268	$388,468

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2019 GovGuam contribution for Life Insurance is $187 per annum

Government of Guam
Fiscal Year 2020
Budget Digest

Function: Individual and Collective Rights
Department: Guam Council on the Arts and Humanities Agency
Program: Partnership Agreement
Fund: Tourist Attraction Fund - 5206B203621MT951 (50%)
Federal Fund Match - 5101B203621EI101 (50%)
(Per OFB Request)

		A	B	C	D	E	F	G	H	I	J	K	L
		GENERAL FUND			SPECIAL FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
AS400 Account Code	Appropriation Classification	FY 2018 Expenditures & Encumbrances	FY 2019 Authorized Level	FY 2020 Governor's Request	FY 2018 Expenditures & Encumbrances	FY 2019 Authorized Level	FY 2020 Governor's Request	FY 2018 Expenditures & Encumbrances	FY 2019 Authorized Level	FY 2020 Governor's Request	FY 2018 Expenditures & Encumbrances (A + D + G)	FY 2019 Authorized Level (B + E + H)	FY 2020 Governor's Request (C + F + I)
	PERSONNEL SERVICES												
111	Regular Salaries/Increments/Special Pay:	0	148,360	0	116,467	0	115,116	116,467	148,359	115,116	232,934	296,719	230,232
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	0	10,150	0	42,370	43,822	42,126	42,369	53,972	42,126	84,739	107,944	84,252
	TOTAL PERSONNEL SERVICES	$0	$158,510	$0	$158,837	$43,822	$157,242	$158,836	$202,331	$157,242	$317,673	$404,663	$314,484
	OPERATIONS												
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	0	0	0	16,595	500	17,031	16,595	500	17,031	33,190	1,000	34,062
233	OFFICE SPACE RENTAL:	0	0	0	40,426	22,500	40,426	40,426	22,500	40,426	80,852	45,000	80,852
240	SUPPLIES & MATERIALS:	0	0	0	947	1,368	0	947	1,369	0	1,894	2,737	0
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	66,650	70,000	80,000	66,650	70,000	80,000	133,300	140,000	160,000
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL OPERATIONS	$0	$0	$0	$124,618	$94,368	$137,457	$124,618	$94,369	$137,457	$249,236	$188,737	$274,914
	UTILITIES												
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	1,316	0	2,001	1,316	0	2,001	2,632	0	4,002
	TOTAL UTILITIES	$0	$0	$0	$1,316	$0	$2,001	$1,316	$0	$2,001	$2,632	$0	$4,002
450	CAPITAL OUTLAY	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	TOTAL APPROPRIATIONS	$0	$158,510	$0	$284,771	$138,190	$296,700	$284,770	$296,700	$296,700	$569,541	$593,400	$593,400
	1/ Tourist Attraction Fund												
	FULL TIME EQUIVALENCIES (FTEs)												
	UNCLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	CLASSIFIED:	5	5	5	0	0	0	0	0	0	5	5	5
	TOTAL FTEs	5.00	5.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	5.00	5.00

[BBMR TA-1]

Schedule A - Off-Island Travel

Department/Agency: Guam Council on the Arts and Humanities Agency

Division: Partnership Agreement

Purpose / Justification for Travel				
Travel Date: _____		No. of Travelers: _____ 1/		
Position Title of Traveler(s)	**Air Fare**	**Per diem 2/**	**Registration**	**Total Cost**
	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -

Purpose / Justification for Travel				
Travel Date: _____		No. of Travelers: _____ 1/		
Position Title of Traveler(s)	**Air Fare**	**Per diem 2/**	**Registration**	**Total Cost**
	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -

Purpose / Justification for Travel				
Travel Date: _____		No. of Travelers: _____ 1/		
Position Title of Traveler(s)	**Air Fare**	**Per diem 2/**	**Registration**	**Total Cost**
	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -

1/ Provide justification for multiple travelers attending the same conference / training / etc.

2/ Rates must be consistent with Title 5 GCA, Div.2, Ch.23, §23104 and federal Joint Travel Regulations

Schedule B - Contractual

Item	Quantity	Unit Price	FY 2020 Request	FY 2019 Authorized	Variance Increase/(Decrease)
Yearly NASAA Membership for Arts	1	$6,700.00	$ 6,700.00	$ 6,120.00	$ 580.00
Monthly Copier Lease	12	$1,200.00	$ 14,400.00	$ 11,874.00	$ 2,526.00
Annual Advertisements (2 vendors)	2	$1,500.00	$ 3,000.00	$ 2,000.00	$ 1,000.00
Special Projects/Outreach Programs/Projects	1	$8,522.00	$ 8,522.00	$ -	$ 8,522.00
Annual Website Maintenance Services	1	$1,200.00	$ 1,200.00	$ 1,093.00	$ 107.00
Annual News Subscription	1	$240.00	$ 240.00	$ 240.00	$ -
Total Contractual			$ 34,062.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	FY 2020 Request	FY 2019 Authorized	Variance Increase/(Decrease)
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
Total Supplies & Materials			$ -		

Schedule D - Equipment

Item	Quantity	Unit Price	FY 2020 Request	FY 2019 Authorized	Variance Increase/(Decrease)
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
Total Equipment			$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	FY 2020 Request	FY 2019 Authorized	Variance Increase/(Decrease)
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
Total Miscellaneous			$ -		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	FY 2020 Request	FY 2019 Authorized	Variance Increase/(Decrease)
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
Total Capital Outlay			$ -		

[BBMR SP-1]

Government of Guam
Fiscal Year 2020
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: INDIVIDUAL AND COLLECTIVE RIGHTS

DEPARTMENT: GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY

PROGRAM: PARTNERSHIP AGREEMENT

FUND: TOURIST ATTRACTION FUND (50%) 5206B203621MT951 (Per OFB Request)
FEDERAL FUND MATCH (50%) 5101B203621E1101 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.28%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	2	Program Coordinator I	DUENAS, Mark	K-8	43,734	0	0	March 2021	0	43,734	11,493	495	0	634	187	3,839	229	16,877	60,611
2	3	Administrative Officer	BARCINAS, Sherrie	L-12	54,214	0	0	Sept. 2021	0	54,214	14,247	0	0	786	187	0	0	15,220	69,434
3	5	Word Processing Secretary	VACANT	H-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
4	6	Stage/Maintenance Worker	CRUZ, Paul T.	H-11	37,562	0	0	Jan. 2020	893	38,455	10,106	495	0	558	187	0	0	11,346	49,801
5	8	Program Coordinator I	BAILEY, Brea	K-7	42,389	0	0	Feb. 2021	0	42,389	11,140	495	0	615	187	6,340	373	19,150	61,539
6	4	Program Coordinator III	TAITAGUE, Angie	N-4	50,328	0	0	March 2020	1,112	51,440	13,518	495	0	746	187	6,340	373	21,659	73,099
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	----	$228,227	$0	$0	----	$2,005	$230,232	$60,504	$1,980	$0	$3,339	$935	$16,519	$975	$84,252	$314,484

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

2/ FY 2020 (Proposed) GovGuam contribution rate of 26.28% for the Government of Guam Retirement is subject to change.

3/ FY 2020 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.

4/ FY 2020 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

Government of Guam
Fiscal Year 2020

Input by Department

(PROPOSED)

	(A)	(B)	(C)	(D)	Special Pay Categories (E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	2	Program Coordinator I	DUENAS, Mark	$0	$0	$0	$0	$0	$0	$0	$0
2	3	Administrative Officer	BARCINAS, Sherrie	0	0	0	0	0	0	0	0
3	5	Word Processing Secretary	VACANT	0	0	0	0	0	0	0	0
4	6	Stage/Maintenance Worker	CRUZ, Paul T.	0	0	0	0	0	0	0	0
5	8	Program Coordinator I	BAILEY, Brea	0	0	0	0	0	0	0	0
6	4	Program Coordinator III	TAITAGUE, Angie	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm-6am. employee must work 4 hours consecutive after 6pm for entitlement of the pay
2/ Applies to law enforcement personnel
3/ Applies to solid waste employees
4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(CURRENT)

FUNCTIONAL AREA: INDIVIDUAL AND COLLECTIVE RIGHTS

DEPARTMENT: GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY

PROGRAM: PARTNERSHIP AGREEMENT

FUND: TOURIST ATTRACTION FUND (50%) 5206B193621MT950 (Per OFB Request)
FEDERAL FUND MATCH (50%) 5101B193621EI101 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.56%)	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 2/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	1	Director	VACANT	E-P-1	$0	$0	$0		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
2	2	Program Coordinator I	DUENAS, Mark	K-7	42,389	0	0	Sept. 2019	0	42,389	11,259	495	0	615	187	3,839	229	16,624	59,013
3	3	Administrative Officer	BARCINAS, Sherrie	L-11	52,547	0	0	Sept. 2019	0	52,547	13,956	0	0	762	187	0	0	14,905	67,452
4	5	Word Processing Secretary	VACANT	H-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
5	6	Stage/Maintenance Worker	CRUZ, Paul T.	H-11	37,562	0	0	Jan. 2020	0	37,562	9,976	495	0	545	187	0	0	11,203	48,765
6	8	Program Coordinator I	BAILEY, Brea	K-6	40,841	0	0	Aug. 2019	0	40,841	10,847	495	0	592	187	6,340	373	18,834	59,675
7	9	Program Coordinator IV	BALBAS, Jacqueline G.	O-7	62,371	0	0	May 2019	0	62,371	16,566	0	0	904	187	3,839	229	21,725	84,096
8	4	Program Coordinator III	TAITAGUE, Angie	N-3	$48,490	$0	$0	March 2019	$0	48,490	12,879	495	0	703	187	6,340	373	20,977	69,467
9	10	Deputy Director	VACANT	E-N-7	0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	----	$284,200	$0	$0	----	$0	$284,200	$75,483	$1,980	$0	$4,121	$1,122	$20,358	$1,204	$104,268	$388,468

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)

2/ FY 2019 GovGuam contribution for Life Insurance is $187 per annum

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(CURRENT)

	Input by Department										
	(A)	(B)	(C)	(D)	Special Pay Categories (E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	1	Director	VACANT	$0	$0	$0	$0	$0	$0	$0	$0
2	2	Program Coordinator I	DUENAS, Mark	0	0	0	0	0	0	0	0
3	3	Administrative Officer	BARCINAS, Sherrie	0	0	0	0	0	0	0	0
4	5	Word Processing Secretary	VACANT	0	0	0	0	0	0	0	0
5	6	Stage/Maintenance Worker	CRUZ, Paul T.	0	0	0	0	0	0	0	0
6	8	Program Coordinator I	BAILEY, Brea	0	0	0	0	0	0	0	0
7	9	Program Coordinator IV	BALBAS, Jacqueline G.	0	0	0	0	0	0	0	0
8	4	Program Coordinator III	TAITAGUE, Angie	0	0	0	0	0	0	0	0
9	10	Deputy Director	VACANT	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
2/ Applies to law enforcement personnel
3/ Applies to solid waste employees
4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2020
Budget Digest

Function: Individual and Collective Rights
Department: Guam Council on the Arts and Humanities Agency
Program: Local Overmatch
Fund: Tourist Attraction Fund
5206A203621GA206 (Per OFB Request)

		A	B	C	D	E	F	G	H	I	J	K	L
		GENERAL FUND			SPECIAL FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
AS400 Account Code	Appropriation Classification	FY 2018 Expenditures & Encumbrances	FY 2019 Authorized Level	FY 2020 Governor's Request	FY 2018 Expenditures & Encumbrances	FY 2019 Authorized Level	FY 2020 Governor's Request	FY 2018 Expenditures & Encumbrances	FY 2019 Authorized Level	FY 2020 Governor's Request	FY 2018 Expenditures & Encumbrances (A + D + G)	FY 2019 Authorized Level (B + E + H)	FY 2020 Governor's Request (C + F + I)
	PERSONNEL SERVICES												
111	Regular Salaries/Increments/Special Pay:	0	0	0	100,168	0	64,350	0	0	0	100,168	0	64,350
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	0	0	0	35,694	0	22,099	0	0	0	35,694	0	22,099
	TOTAL PERSONNEL SERVICES	$0	$0	$0	$135,861	$0	$86,449	$0	$0	$0	$135,861	$0	$86,449
	OPERATIONS												
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	0	0	0	0	21,053	4,400	0	0	0	0	21,053	4,400
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0	0	0	6,007	0	0	0	0	0	6,007
250	EQUIPMENT:	0	0	0	0	0	570	0	0	0	0	0	570
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL OPERATIONS	$0	$0	$0	$0	$21,053	$10,977	$0	$0	$0	$0	$21,053	$10,977
	UTILITIES												
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	3,000	0	0	0	0	0	3,000	0
	TOTAL UTILITIES	$0	$0	$0	$0	$3,000	$0	$0	$0	$0	$0	$3,000	$0
450	CAPITAL OUTLAY	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	TOTAL APPROPRIATIONS	$0	$0	$0	$135,861	$24,053	$97,426	$0	$0	$0	$135,861	$24,053	$97,426
	1/ Tourist Attraction Fund												
	FULL TIME EQUIVALENCIES (FTEs)												
	UNCLASSIFIED:	1	1	0	0	0	0	0	0	0	1	1	0
	CLASSIFIED:	1	1	1	0	0	0	0	0	0	1	1	1
	TOTAL FTEs	2.00	2.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	2.00	1.00

Schedule A - Off-Island Travel

Department/Agency: Guam Council on the Arts and Humanities Agency

Division: Local Overmatch

Purpose / Justification for Travel				
Travel Date: _____		No. of Travelers: _____ 1/		
Position Title of Traveler(s)	**Air Fare**	**Per diem 2/**	**Registration**	**Total Cost**
	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -

Purpose / Justification for Travel				
Travel Date: _____		No. of Travelers: _____ 1/		
Position Title of Traveler(s)	**Air Fare**	**Per diem 2/**	**Registration**	**Total Cost**
	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -

Purpose / Justification for Travel				
Travel Date: _____		No. of Travelers: _____ 1/		
Position Title of Traveler(s)	**Air Fare**	**Per diem 2/**	**Registration**	**Total Cost**
	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -

1/ Provide justification for multiple travelers attending the same conference / training / etc.

2/ Rates must be consistent with Title 5 GCA, Div.2, Ch.23, §23104 and federal Joint Travel Regulations

Schedule B - Contractual

Item	Quantity	Unit Price	FY 2020 Request	FY 2019 Authorized	Variance Increase/(Decrease)
Annual Framing/Matting/Shrinkwrap Services	3	$1,000.00	$ 3,000.00	$ 3,000.00	$ -
Annual Network Administration	1	$1,400.00	$ 1,400.00	$ 1,200.00	$ 200.00
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
Total Contractual			$ 4,400.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	FY 2020 Request	FY 2019 Authorized	Variance Increase/(Decrease)
Annual Fuel Expenditures	12	$100.00	$ 1,200.00	$ 1,200.00	$ -
Annual Gallery/Hardware Supplies	1	$1,500.00	$ 1,500.00	$ 900.00	$ 600.00
Other Office Supplies	1	$3,307.00	$ 3,307.00	$ 637.00	$ 2,670.00
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
Total Supplies & Materials			$ 6,007.00		

Schedule D - Equipment

Item	Quantity	Unit Price	FY 2020 Request	FY 2019 Authorized	Variance Increase/(Decrease)
Computer Back UPS	5	$114.00	$ 570.00	$ -	$ 570.00
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
Total Equipment			$ 570.00		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	FY 2020 Request	FY 2019 Authorized	Variance Increase/(Decrease)
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
Total Miscellaneous			$ -		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	FY 2020 Request	FY 2019 Authorized	Variance Increase/(Decrease)
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
	0	$0.00	$ -	$ -	$ -
Total Capital Outlay			$ -		

Government of Guam
Fiscal Year 2020
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: INDIVIDUAL AND COLLECTIVE RIGHTS

DEPARTMENT: GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY

PROGRAM: LOCAL OVERMATCH

FUND: TOURIST ATTRACTION FUND 5206A203621GA006 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 26.28%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	1	Director	VACANT	E-P-1	$0	$0	$0		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
2	9	Program Coordinator IV	BALBAS, Jacqueline G.	O-8	64,350	0	0	Nov. 2020	0	64,350	$16,911	0	0	933	187	3,839	229	22,099	86,449
3	10	Deputy Director	VACANT	E-N-7	0	0	0		0	0	0	0	0	0	0	0	0	0	0
4	7	Program Coordinator II in lieu of Program Coordinator I	VACANT	L-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
5					0	0	0		0	0	0	0	0	0	0	0	0	0	0
6					0	0	0		0	0	0	0	0	0	0	0	0	0	0
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	----	$64,350	$0	$0	----	$0	$64,350	$16,911	$0	$0	$933	$187	$3,839	$229	$22,099	$86,449

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

2/ FY 2020 (Proposed) GovGuam contribution rate of 26.28% for the Government of Guam Retirement is subject to change.

3/ FY 2020 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.

4/ FY 2020 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

Government of Guam
Federal Program Inventory
FY 2019 (Current) / FY 2020 (Estimated) Funding

[BBMR FP-1]

FUNCTION: Individual and Collective Rights
DEPARTMENT/AGENCY: GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
PROGRAM: Partnership Agreement

	A	B	C	D	E	F	G	H	I
				FY 2019	FY 2020				
Federal Grantor Agency / Federal Project Title	C.F.D.A. No. / Enabling Authority	Grant Award Number	Match Ratio Federal / Local:	Received / Projected	Estimated Funding	Local Matching Funds	Federal Matching Funds	100% Federal Grants	Grant Period
National Endowment for the Arts - Promotion of the Arts Partnership Agreements	45.025	1809846-61-18	50% / 50%	296,700	593,400	296,700	296,700	0	10/01/2019 - 09/30/2020

Government of Guam
Fiscal Year 2020 Budget
Equipment / Capital and Space Requirement

Function: Individual & Collective Rights
Agency: Department of Chamorro Affairs
Division: Guam Council on the Arts & Humanities
Program: Partnership Agreement

EQUIPMENT/CAPITAL LISTING:

Description	Quantity	Percentage of Use	Comments
15'X30' LATTE STONE BACKDROP	1	50	
15'X30' OLD HAGATNA SCENE BACKDROP	1	50	
2 DOOR CABINET (GREY) 68"X36"	2	100	
36"X80" WOODEN DOOR (GREY)	1	100	
4 DRAWER FILING CABINET (BEIGE)	4	100	
8.5' X 17' NUNU TREE BACKDROP	1	50	
8'X11' LONG LATTE STONE BACKDROP	1	50	
8'X11' SHORT LATTE STONE BACKDROP	1	50	
BROWN BOOK SHELVES	3	100	
BULLETIN BOARD (22"X35")	1	100	
BULLETIN BOARD (24"X26")	2	100	
COMPUTER STAND (BROWN)	1	100	
CONFERENCE TABLE (BROWN)	1	100	
DISPLAY CABINET W/ GLASS TOP (4'X3'2"X22")	4	100	
DISPLAY CABINET W/ GLASS TOP (5'X3'2"X22")	1	100	
DISPLAY GRIDS	333	50	
DISPLAY SHELVES W/ GLASS (2'X5'X3')	2	100	
DOLLEY (RED)	1	100	
LARGE 4 DRAWER / LIFT UP FILING CABINETS (GREY) 68"X36"	4	100	
LATTE STONE PODIUM	1	100	
MARBLE GLASS SHELVES (2'X3'1/2)	2	100	
ROLLING EXECUTIVE HIGH BACK CHAIR	1	100	
SAMSUNG MICROWAVE Model MU3050W S/N 7MBGA03972	1	100	
SML 2 DRAWER FILING CABINETS (GREY)	9	100	
SML 3 DRAWER FILING CABINETS (GREY)	6	100	
SPEAKER STAND	2	50	
STAND ALONE CHAIR (GREEN)	5	100	
SUNROC WATER DISPENSER Model #CRB1HPF-001 S/N 99271402	1	100	
TOWER DISPLAY CABINETS W/ GLASS (7'2"X22)	2	100	
WERNER 12' WOODEN LADDER	1	50	
WHITE BINDING SYSTEM (GBC)	1	50	
WHITE PEDESTALS	4	100	
XEROX 575 FAX MACHINE S/N PE4-984048	1	100	
Table, utility, 6', granite, 30"x72", #13510	6	100	
Speaker system, Fender PD250PAK NC-273851, hand held, S/N G110136HO	1	50	
Camera, Canon Digital Rebel EF-S 18-55 Kit S/N 2060503206, w/Canon tripod, w/256MB CF Card	1	50	
Table, conference, 7 pc set, antique wood	1	100	
Easel, Baroque, black	15	100	
Easel, Baroque, brass	20	100	
Container, 20' with electrical cut-off switch and 5,000 A/C	1	100	
Ropes, black velour, 6' with matching chrome polished ends	6	100	
Trays, stacking, 2"Hx42-1/2"Wx32-1/2"D (set of 2)	8	100	
Stanchion Posts, chrome polished, 41" high, TCO-11000 (set of 2)	4	100	
Stanchion Bases, 12" dia., bell-shaped, TCO-11001 (set of 2)	4	100	
Stanchion Posts, chrome polished, 41" high, (set of 2)	2	100	
Stanchion Bases, 12" dia., chrome polished (set of 2)	2	100	
Cabinet, crystal storage, legal, BX-10P	1	100	
Table, 6', Rectangle, white, fold-up (Census)	30	100	
Telephone Instrument, Grand Stream GXP 2124 Serial No. 20EYY5UC9042AD4E	1	100	
Telephone Instrument, Grand Stream GXP 2124 Serial No. 20EYY5UC9042AD4F	1	100	
Telephone Instrument, Grand Stream GXP 2124 Serial No. 20EYY5UC9042AD4D	1	100	
Telephone Instrument, Grand Stream GXP 2124 Serial No. 20EYY5UC9042AD4C	1	100	
Telephone Instrument, Grand Stream GXP 2124 Serial No. 20EYY5UC9042AECF	1	100	
Electric Stapler Model PAN-AS500	1	100	
Typewriter, IBM Wheelwriter Series II, S/N 11-0036918MP, w/1 element - Prestige Elite 12	1	100	
Modem, Nortel Networks, Model NTEX35BAAB	1	100	
Cabinet, crystal tray	1	100	

Government of Guam
Fiscal Year 2020 Budget
Equipment / Capital and Space Requirement

2006 Ford E-150 cargo van, white, VIN #1FTRE14W86DA18289	1	100	
Trimmer, Poulan Pro gas powered, 31 cc engine, Model PPB32SST, S/N 06044N100282-1	1	100	
Microwave Oven, Emerson 0.7 cu. ft., Model MW8769W, S/N 06902146MD	1	100	
Flower Stand, tall teakwood/equal	3	100	
Refrigerator, Maytag 15 cu. ft., white, Model MTB-1502ARW, S/N 14540545JR	1	100	
Chair, Office Multi-Function Seating Executive with T Adjustable Arms (Census)	1	100	
Chair, Executive Chair with wheels and non adjustable arms (Census)	1	100	
Display Easel with Flipchart Holder (Census)	1	100	
Chair, Executive Chair without Arms (Hydraulic) (Census)	1	100	
Desk, Single Pedestal, w/ lock and key (Census)	1	100	
Art Bank pieces (Artwork)	300	50	Remaining artwork not loaned to agencies
Celladon Fish Pot w/ Banana Tree	1	100	
Computer - Dell Optiplex 280 Hard drive S/N 5KCN628 (New-Purchase 2010)	1	100	
Computer - Dell Optiplex 280 Hard drive S/N 4KCN62S (New-Purchase 2010)	1	100	
Computer - Dell with monitor Serial No. D4W0GL2	1	100	
Computer - Dell with monitor Serial No. D4T2GL2	1	100	
Computer - Dell with monitor Serial No. D4VYFL2	1	100	
Computer - Dell with monitor Serial No. CCTN382	1	100	
Computer - Dell with monitor Serial No. 8KSC28L	1	100	
Sony Digital Voice Recorder Digital Media Player with 8gb 2000 songs	6	25	
Blue Guest Chairs with arms	10	100	
Hand Truck, metal 800 lbs	1	50	
Triple Trolley Plastic - 500 lbs	1	50	
Chairs - White high back folding	50	85	
MSI Laptop Computer S/N CR61 2M-236USK1310000125	1	100	
Color / Black / White Xerox Copier W7970PG S/NB0W174345	1	100	
5' x 9" Cubicle Workstations	5	100	

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.): 3,642.00		Total Program Space Occupied (Sq. Ft.): 3,642.00
Description	Square Feet	Percent of Total Program Space	Comments
Conference Room / 6 Staff Office Space	1,990.00	54.6%	
Gallery	1,652.00	45.4%	
	3,642.00		

Bureau of Budget Management Research
Prior Year Obligations (FY 2019 and Prior FYs)

A	B	C	D	E	F	G
Transaction/ Obligation Date	**Transaction Type**	**Vendor**	**General Fund ($)**	**Special Fund ($)**	**Federal Fund ($)**	**Reasons for Nonsubmittal or Nonpayment**
None			$0.00	$0.00	$0.00	
Total			**$0.00**	**$0.00**	**$0.00**	

Note:

Column A: Completion date of transaction or event prior to October 1, 2018

Column B: Transaction Type such as personnel action, contracts, etc.

Column C: Vendor or Party owed

Column D, E, & F: Identify funding source and dollar amount inclusive of associated penalties or fees; if more than one transaction, need to total all transactions.

Column G: Note item of concern.

FY 2019 APPROPRIATION ACCOUNTS

FY2019 CAHA Appropriation - As of: 04.18.2019 (Local / Federal Match Account)

General Fund	Total Appropriation	Expenditures	Outstanding Encumbrance	Available		Unalloted Montly Release		
Salaries	296719	169975.2		$ 8,243.80	+	$ 118,500.00	=	$ 126,743.80
Benefits	107944	60017.71		$ 4,312.29	+	$ 43,614.00	=	$ 47,926.29
In Direct Cost								
								$ 174,670.09
			Anticipated Salaries/Benefits Expense til end of fiscal year:					$ (178,591.44)
								$ (3,921.35)
Operations								
Travel					+		=	$ -
Contractual	22000		16634.04	$ 5,365.96	+		=	$ 5,365.96
-Post Advertisement								
-PDN								
-Post Subscription								
-Website Service								
-Xerox								
-Network								
Office Space Rental	36400	13475.4	0	$ 22,924.60				$ 22,924.60
Supplies	2737	1020.01	302.45	$ 730.29	+	$ 684.25	=	$ 1,414.54
-Benson								
-ERC								
-Home Center								
Equipment					+		=	$ -
Sub Grants	127600			$ 127,600.00	+		=	$ 127,600.00
Miscellaneous								$ -
Telephone					+		=	$ -
	$ 593,400.00	$ 244,488.32	$ 16,936.49	$ 169,176.94		$ 162,798.25		$ 153,383.75
								$ (112,600.00) Subgrants
								$ (10,500.00) Reprogrammed declined subgrants
								$ (1,414.54) Supplies
				Balance after anticipated expenses:				**$ 28,869.21** Anticipated Staff Retirement

FY2019 CAHA Appropriation - As of: 04.18.2019 (Local Overmatch Account)

General Fund	Total Appropriation	Expenditures	Outstanding Encumbrance	Available		Monthly Release		Reserve
Contractual	21053	7314	7118	$ 4,013.00	+	$ -	$	2,608.00
Telephone	3000	1292.45	970.89	$ 736.66	+	$ -	$	-
	24053	8606.45	8088.89	$ 4,749.66		$ -	$	2,608.00
				$ 7,357.66				
				$ (3,958.08)		989.52 x 4mos (Xerox)		
				$ (1,722.14)		246.02 x 7mos (Tel.)		
				$ (744.59)		106.37 x 7mos (DSL)		
			Balance:	$932.85				

NON-APPROPRIATED / REVOLVING ACCOUNTS

04.18.2019

Revolving Fund Account		
Balance on Register as of 03.27.2019	$	8,858.03
2017 Arts & Humanities Month	$	(3,778.96)
2018 Arts & Humanities Month	$	(650.89)
Actual Balance to Date	**$**	**4,428.18**

% for the Arts Account					**Remarks**
Previous reported balance as of 01.18.2019	$	312,885.75	(+)	(-)	
			$	-	
			$	-	
Balance to Date:	**$**	**312,885.75**			Status Quo

FESTPAC Account		
Balance to Date	**$**	**23.00**

Status Quo