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UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR

JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

May 13, 2019

35GL-19-0523
Speaker Tina Rose Muña Barnes

MAY 15 2019
Time 12:41 ( )AM ( )PM
Received By:

Honorable Tina Muna Barnes
Speaker
I Mina'trentai Singko Na Liheslaturan Guahån
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96932

2019 MAY 15 PM 1:18

RE: Board Appointment

Dear Madame Speaker:

By virtue of the authority vested in me pursuant to the Organic Act of Guam and the local laws applicable to the following position, I am pleased to transmit the following appointment and supporting documents for:

APPOINTEE:	Diana B. Calvo
POSITION:	Member, Guam Board of Social Work
TERM LENGTH:	**Three (3) Years; December 10, 2018 to December 9, 2021**

The appointment is subject to the consent of *I Liheslaturan Guåhan*. Please schedule a hearing at your earliest convenience.

Senseramente,

JOSHUA F. TENORIO
Åkto Maga'låhen Guåhan
Acting Governor of Guam

cc: Governor of Guam

0523

RICARDO J. BORDALLO GOVERNOR'S COMPLEX · HAGÅTÑA, GUAM 96910
P.O. BOX 2950 · HAGÅTÑA, GUAM 96932
671.472.8931 · 671.472.8932/6

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UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR

JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

May 13, 2019

Diana B. Calvo
[redacted]

Dear Ms. Calvo:

Pursuant to my authority under 10 GCA § 122306, I am appointing you to serve as a

MEMBER, GUAM BOARD OF SOCIAL WORK
Term Length: Three (3) Years

Appointing you to this position comes with great responsibility because you will have a vital role to perform which will place many demands on your time and energy. Integrity and honesty are virtues that I prioritize for my Administration to exemplify, and I know that you will do the same while in service to the people of Guam. Your responsibilities shall be significant and consequential. I trust that you will fulfill your duties and set a standard for others to follow.

I appreciate your willingness to serve in this position, and I am confident that your time will be spent in a manner to improve the island of Guam.

This appointment is subject to the advice and consent of *I Liheslaturan Guåhan*. If you have any questions or concerns, please contact the Office of the Governor.

Senseramente,

JOSHUA F. TENORIO
Åkto Maga'låhen Guåhan
Acting Governor of Guam

cc: Governor of Guam
Coordinator, HPL&EMS Office, DPHSS

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LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

OFFICE OF THE GOVERNOR OF GUAM
Nomination and Appointment Information Sheet

The following information is required for submission to the
Speaker of *I Liheslaturan Guåhan* in accordance with Title 4, Guam Code Annotated Section 2103

NOMINEE INFORMATION

Last Name	*First Name*	*Middle Initial*
CALVO	DIANA	BALETO

Mailing Address	*Apartment/Unit #*
[redacted]	

City	*State*	*Zip Code*
[redacted]	[redacted]	[redacted]

Phone	*E-mail Address*
[redacted]	[redacted]

Position to which Appointment is Made
Member, Guam Board of Social Work

Are you a citizen of the United States? Yes ☑ No ☐

If no, are you authorized to work in the United States? Yes ☐ No ☐

EDUCATION

SCHOOL (Name, City and State)	*DATES OF ATTENDANCE*	*TYPE OF DEGREE*	*YEAR EARNED*
High School George Washington High School Mangilao, Guam		High School Diploma	1975
College University of Guam Mangilao, Guam		BA	1980
Graduate School Chapman University (now Brant University) Orange, CA		MS	1993
Other Degree			

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EMPLOYMENT HISTORY

Name of Present/Last Employer and Mailing Address	***Position Title***
Catholic Social Services Guam	Executive Director
	Dates Held 8/2010 - Present

Previous Employer and Mailing Address	***Position Title***
University of Guam Government of Guam Mangilao	Training Associate
	Dates Held 6/2008 - 8/2010

Previous Employer and Mailing Address	***Position Title***
University of Guam Government of Guam Mangilao	Adjunct Instructor
	Dates Held 8/2009 - 5/2010

Previous Employer and Mailing Address	***Position Title***
Department of Public Health & Social Services (DPHSS) Government of Guam	Chief Human Services Administrator
	Dates Held 12/1998 - 12/2007

Previous Employer and Mailing Address	***Position Title***
Development Associates Honolulu, HI	Resident Consultant
	Dates Held 4/2001 - 9/2002

PRIOR GOVERNMENT OF GUAM SERVICE

Agency or Department Name		***Position Title***
Dept. of Public Health & Social Services		Social Services Supervisor
Address	***Phone No.***	***Dates Held*** 6/1985 - 12/1998

Agency or Department Name		***Position Title***
DPHSS		Program Coordinator
Address	***Phone No.***	***Dates Held*** 2/1981 - 6/1985

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PRIOR GOVERNMENT SERVICE (EXCLUDING GOVERNMENT OF GUAM)

Agency or Department Name	*Position Title*	
Address	*Phone No.*	*Dates Held*

Agency or Department Name	*Position Title*	
Address	*Phone No.*	*Dates Held*

TRAINING

INSTITUTE/SEMINARS/ON-THE-JOB TRAINING	*DATE*
Fundamentals of Health Care Emergency Mgmt, Noble Training	7/2006
FEMA Courses: IS100, IS300, IS400, IS700	
Emergency Planning for Special Needs Population	9/2009

AWARDS

List all educational, professional, civic awards, and recognition for public service:
Merit Scholar Award, 1975 - 1979 Professional & Technical Award, 1992 DPHSS Supervisor of the Year, 1987

PROFESSIONAL INVOLVEMENT

List involvement on a local/national/international level. List organizations, activities participated in, and offices held:

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COMMUNITY / CIVIC INVOLVEMENT

List organizations, activities participated in, and offices held:
Member, Chi Omicron Gamma Honor Society, University of Guam Sponsor Couple, Archdiocese of Hagatna Secretary, San Isidro Parish Council, Malojloj, Inarajan

PUBLICATIONS AND PRESENTATIONS

List any published articles, papers delivered at professional meetings, etc.:

MILITARY SERVICE (Please attach Form DD-214)

BRANCH	*DATES OF SERVICE*	*RANK AT DISCHARGE*	*TYPE OF DISCHARGE*

OTHER INFORMATION

(1) Have you ever been found guilty of a felony in any court, whether within or without the United States?

Yes ☐ **No** ☑ **If so, please specify in detail:** _____

Address of the Court: _____

Date(s) of Conviction: _____

Specific Infraction Committed: _____

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(2) Have you ever been declared mentally incompetent by any court, whether within or without the United States?

Yes ☐ **No** ☑ **If so, please specify in detail the reasons and facts related to such declaration:**

_____

_____

_____

_____

_____

(3) Have you ever been found not guilty or not punishable in any criminal proceedings by reason of insanity?

Yes ☐ **No** ☑

(4) Have you ever been confined to a mental institution for any reason?

Yes ☐ **No** ☑ **If so, please specify in why the appointing authority believes you that you are not suffering from any mental illness or affliction:**

_____

_____

_____

_____

_____

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LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor

OFFICE OF THE GOVERNOR OF GUAM

Statement of Financial Interests

(Required by 4 G.C.A. §13104.1)

TO: The Honorable Lourdes A. Leon Guerrero
Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

FROM: Diana Baleto Calvo

☑ I have no financial interest in any business

☐ I do have interest(s) in the following business(es):

NAME AND ADDRESS OF BUSINESS INTEREST	TYPE AND AMOUNT OF INTEREST

Diana Calvo
Signature

5/08/19
Date

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AFFIDAVIT / DECLARATION UNDER PENALTY OF PERJURY

I, the undersigned, do hereby depose and say that: (1) I have read and reviewed the information contained in the attached Appointment/Nomination letter from the Governor of Guam; (2) that the matters contained in the Appointment/Nomination letter, together with all attachments thereto, are true and correct and that I am competent to testify to said matters; and (3) that this Declaration is made for the purpose of complying with the requirements of 4 G.C.A. Section 2103.5.

I declare under penalty of perjury under the laws of Guam (4 G.C.A. Section 4308) that the foregoing is true and correct.

Diana Baleto Calvo — 5/08/2019

Print Name and Signature — Date

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Government of Guam
GUAM POLICE DEPARTMENT
RECORDS & IDENTIFICATION SECTION
P.O. Box 23909
Guam Main Facility, Guam 96921

May 7, 2019

SUBJECT: CRIMINAL HISTORY RECORD

NAME:	**Diana B CALVO**		
DATE OF BIRTH:	[redacted]	**FINGERPRINT#:**	[redacted]
■	**The individual has no record of criminal conviction(s) in the Guam Police Department files that are subject to Guam law.**		

******************NOTHING FOLLOWS*******************

THIS INFORMATION MAY BE LIMITED TO A LOCAL CRIMINAL OFFENSE ONLY AND IS NOT INTENDED FOR USE FOR ANY LOCAL, STATE, OR FEDERAL LAW ENFORCEMENT AGENCY.

By Direction: vens

STEPHEN C. IGNACIO
Chief of Police

The absence of an original GUAM POLICE seal invalidates this police clearance.
REVISED 04/26/19

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SUPERIOR COURT OF GUAM

Guam Judicial Center • 120 West O'Brien Drive • Hagatña, Guam 96910

Telephone (671) 475-3370/475-3449
Fax (671) 472-2856

DANIELLE T. ROSETE
Clerk of Court

Name: DIANA B. CALVO

SS#: ID# [redacted] Date of Birth: [redacted]

CERTIFICATE OF SEARCH

The undersigned Clerk hereby certifies the following results of a diligent search of the records of this Court:

Criminal Cases:

A. [X] No Case Found

B. 1. Criminal Case No.
2. Criminal Case No.
3. Criminal Case No.
4. Criminal Case No.
5. Criminal Case No.

Criminal Record: Page 1 of 1

Civil Cases:

A. [ ] No Case Found

B. 1. Civil Case No.
2. Civil Case No.
3. Civil Case No.
4. Civil Case No.
5. Civil Case No.

Civil Record: Page 1 of 1

Request for further information may be addressed at the Records Division of the Superior Court of Guam, Guam Judicial Center, 120 West O'Brien Drive, Hagatña, Guam. Hours of operation are Monday – Friday, 8:00 a.m. to 5:00 p.m. Closed Saturday, Sunday and local/federal holidays. Court Clearances are Non-Refundable.

Dated: 05/07/2019

DANIELLE T. ROSETE
Clerk of Court

BY: RODNEY-JOE P. MANIBUSAN
Deputy Clerk

Prepared By: ICT

The absence of an original Court Seal invalidates this document

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Diana Baleto Calvo
[redacted]

WORK EXPERIENCE

Catholic Social Service **8/2010 – Present**
Mangilao, Guam US

Executive Director
Oversee and administer social service programs in a non-profit organization, including shelters, group homes, day care services for elderly and individuals with disabilties, and support services. Ensure implementation of grant and contract requirements, timely program and fiscal reporting requirements, budgeting, procurement, human resources and training programs. Ensure adherence and updates of all organizational policies and procedures as approved by a governing board. Coordinate and collaborate with government, community, and other non-profit entities through active participation in work groups, councils and commissions, and meetings.

University of Guam **6/2008 – 8/2010**
Center for Excellence in Developmental Disabilities Education, Research, and Services (CEDDERS)
Mangilao, Guam US

Training Associate
Perform formative evaluations of non-profit parent organizations receiving federal funds from US Department of Education and US Department of Health and Human Services. Provide technical assistance in data collection and implementation of grant objectives as needed. Assist in preparation of annual reporting requirements. Also conduct research, planning, and training presentations on emergency and/or disaster preparedness for populations with special needs or disabilities.

University of Guam **8/2009 – 5/2010**
Division of Social Work,
College of Natural and Applied Sciences
Mangilao, Guam US

Adjunct Instructor
Conduct instructional class sessions in the human services and social work areas to students at the university level. Includes preparatory work of research, course curriculum development, group projects, and coordination of guest lecturer presentation.

Department of Public Health and Social Services **12/1998 – 12/2007**
Mangilao, Guam US

Chief Human Services Administrator
Oversee administration of social services programs, including Food Stamps, Medicaid/MIP, child care, TANF, and child welfare services, on the Island of Guam. Duties include grants management, preparation and implementation of annual budget, audit response, and employee relations. As appointed, serve as Acting Director in the absence of the director, overseeing additional divisions comprised of public health services, environmental health services, aging services, and general departmental operations. Provide testimony on proposed bills, and deliver presentations on various social services issues.

Development Associates **4/2001 - 9/2002**
Honolulu, Hawaii US

Resident Consultant
Conducted training to grant writers on technical requirements for preparing and submitting federal Administration for Native Americans grants under a federal contractor award for Pacific jurisdictions. Provide technical assistance to grant writers of project activities for grant applications.

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Department of Public Health and Social Services **6/1985 - 12/1998**
Mangilao, Guam US

Social Services Supervisor
Oversee operations and supervise 15 employees of public assistance programs, including TANF, Food Stamps, and Medicaid/MIP, at a satellite clinic. Conduct program orientation to new applicants about program requirements, recipient rights and responsibilities. Assumed collateral duties as a Senior Business Analyst with division IT team to prepare workflow, business process analysis, user testing, and reporting. Chaired user group of various business programs, and serve as liaison between users and developers. Wrote grant application for IT projects resulting in grants of $1M to support program operations.

Department of Public Health and Social Services **2/1981 - 6/1985**
Mangilao, Guam US

Program Coordinator
Performed contracts management activities to service providers awarded state contracts for the provision of services to the elderly funded by Title III of the Older Americans Act, as amended, including monitoring contract activities, performing desk reviews, surveying client population groups, calculating unit cost and cost benefits, and preparing quarterly and annual review findings of contractual compliance and outcomes.

Department of Public Health and Social Services **8/1980 - 2/1981**
Mangilao, Guam US

Social Worker
Provided case management and support services to elderly participants of a health screen project, including referrals for treatment services, follow up of services, linkages to support services programs, and compilation of statistical information.

EDUCATION

Chapman University (now Brant University)
Orange, California US
Master of Science Degree – August 1993
Major: Human Resources Management
Relevant Coursework, Licensures and Certifications:
Organizational Development; Professional Development and Training; Labor Management; Leadership

University of Guam
Mangilao, Guam US
Bachelor of Arts Degree – May 1980
Major: Sociology
Minor: Social Work
Honors: magna cum laude
Relevant Coursework, Licensures and Certifications:
Social Work Methods; Cultural Diversity; Behavioral Science

George Washington High School
Mangilao, Guam US
High School Diploma – May 1975
Honors: Top Ten, National Honor Society, Scholar Athlete

AFFILIATIONS

Member, Chi Omicron Gamma Honor Society, University of Guam
Sponsor Couple, Archdiocese of Hagatna