Speaker's Office <speaker@guamlegislature.org>

M&C Fwd: GCC Board Reporting Requirement - August 2019

1 message

Speaker's Office <speaker@guamlegislature.org>
To: Clerks Office <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>
Bcc: Tina Muna Barnes <tinamunabarnes@gmail.com>

Mon, Aug 26, 2019 at 9:06 AM

08-26-19	8:54 AM	8-9-19	Board Reporting Requirement - August 2019.*	Guam Community College	35GL-19-0935

35GL-19-0935
Speaker Tina Rose Muña Barnes

AUG 26 2019
Time 8:54 (X)AM ( )PM
Received By: Matt

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unribisi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

2019 AUG 26 AM 9:25 RV

---------- Forwarded message ---------
From: **Bertha Guerrero** <bertha.guerrero@guamcc.edu>
Date: Mon, Aug 26, 2019 at 8:54 AM
Subject: GCC Board Reporting Requirement - August 2019
To: <speaker@guamlegislature.org>

To: ***The Honorable Tina Muña Barnes***

Speaker, 35th Guam Legislature

Hafa Adai,

Attached is the official transmittal relative to the Guam Community College Board of Trustees for the Boards and Commission reporting requirement for August 2019.

Please acknowledge receipt.

Si Yu'os ma'åse'

Bertha Guerrero, Administrative Secretary

Board of Trustees & Foundation Board of Governors

Guam Community College

Office: 671-735-5638 * Fax: 671-734-1003

P.O. Box 23069 GMF; Barrigada, Guam 96921

Email: bertha.guerrero@guamcc.edu

Guam Community College Mission Statement

Guam Community College is a leader in career and technical workforce development,

providing the highest quality, student-centered education and job training for Micronesia.

Guiya i Kulehon Kumunidåt Guåhan, i mas takhilo' mamanaguen fina'che'cho' yan i teknikåt

na kinahulo' i manfåfache'cho' ya u na' guáguaha nu i manakhilo' yan manmaolek na tiningo'

ni i manmafananågui yan i fina'na'guen cho'cho' para Maikronesiha.

0935

E-mail administered by Guam Community College

2 attachments

8.9.19.Speaker's letter re Reporting Requirement.pdf

26K

8-9-19 BOT mtg.signed.pdf
222K

Doc. No. 35GL-19-0935.

GUAMCOMMUNITYCOLLEGE

OFFICE OF THE PRESIDENT
Mary A.Y. Okada, Ed.D.

August 9, 2019

The Honorable Tina Muña Barnes
Speaker, 35th Guam Legislature
163 Chalan Santo Papa
Hagåtña, Guam 96910
(via email: speaker@guamlegislature.org)

Re: Boards & Commissions Reporting Requirements – August 2019

Dear Speaker Muña Barnes:

Transmitted herewith is the reporting requirements for Boards and Commissions pursuant to 5 GCA, Chapter 8, §8113.1 regarding the Guam Community College Board of Trustees meeting of August 9, 2019.

If there are any questions, please contact me at 735-5638.

Senseramente,

Mary A.Y. Okada, Ed.D.
President

Attachment

GUAM COMMUNITY COLLEGE BOARD OF TRUSTEES
Monthly Meeting – Friday, August 9, 2019, 12:00 p.m.
President's Conference Room, Building 2000

AGENDA

I. CALL TO ORDER

1. Roll Call
2. Recital of Mission Statement

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES

1. Monthly Meeting of July 9, 2019

III. COMMUNICATIONS

IV. PUBLIC DISCUSSION

V. REPORTS

1. *President's Report*:
   - Financial Status of the College
   - Capital Improvement Projects (CIP)
   -
2. *Monthly Activities Reports:*
   - Student Trustee
   - Faculty Advisory Member
   - Support Staff Advisory Member
3. *Board of Trustees Community Outreach Report*

VI. UNFINISHED BUSINESS

1. Construction Projects Updates
   - Building 100 and Forensic Lab
   - Building 300
   - Wellness Center
   - Building B

VII. **NEW BUSINESS**

1. President's Travel Request (September 2019)

VIII. **EXECUTIVE SESSION**

1. Personnel Matters
2. Labor Management Relations
3. Legal Matters

IX. **ADJOURNMENT**

GUAM COMMUNITY COLLEGE
Board of Trustees
Monthly Meeting of July 9, 2019

Minutes

I. CALL TO ORDER. The monthly meeting of the GCC Board of Trustees held on July 9, 2019, was called to order at 12:00 p.m., by Chairperson Frank P. Arriola in the President's Conference Room located at the Student Services & Administration Building in Mangilao, Guam.

1. Roll Call. Trustees Present: Mr. Frank P. Arriola, Chairperson; Ms. Gina Ramos, Secretary; Mr. Eloy P. Hara, Treasurer; Ms. Rozene Pecson, Student Trustee; Mr. Carlo Leon Guerrero. **Other members**: Mr. Richard P. Sablan, Vice Chairperson (schedule conflict); Ms. Deborah C. Belanger (schedule conflict).

Others in attendance: Dr. Mary A.Y. Okada, President; Ms. Carmen K. Santos, Vice President, Finance & Administration Division; Dr. Michael Chan, Dean, TSS; Dr. Virginia Tudela, Dean, TPS; Ms. Doris Perez, Assistant Director, Planning and Development; Mr. Frederick Tupaz, Faculty Advisory Member; Mr. Carl Torres, incoming Faculty Advisory Member.

2. Recital of Mission Statement. Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES – May 7, 2019

MOTION

IT WAS MOVED BY TRUSTEE ELOY HARA, AND SECONDED BY TRUSTEE GINA RAMOS, THAT THE BOARD APPROVE THE MEETING MINUTES OF MAY 7, 2019, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

III. COMMUNICATIONS – None.

IV. PUBLIC DISCUSSION – No request.

V. REPORTS

1. President's Report: President Okada reported on the following:
Financial Status: The President provided the Board with a current financial status of the College as follows:

The College continues to receive its allotments from the Department of Administration on a regular basis.

FY2019: As of year to date, the total funds the College received is $11,092,983 from the General Fund for the current fiscal year. Breakdown is $9,884,000 from the General Fund; $467,137 for

the LPN/Vocational Guidance; $114,000 for the General Fund Apprenticeship program; $402,000 for MDF; and $24,154 for TAF; $200,000 from the First Generation Trust Initiative. Based on the allotment schedule, the College received 72% of its allotments. Based on the total appropriations for the year, the College has received 70%. There is still a $2.5 million reserve and working with DOA to get it released.

Capital Improvement Projects and other activities: President Okada reported the following:
The LRC air conditioning replacement project is complete and final inspection is scheduled next week.
The painting project for Building A is done, waiting for the warranty and final inspection, however, there are some areas with paint fading which the contractor should have already resolved.
The College is currently working on the pre-application for the Wellness Center.
The photovoltaic, as far as the panel system project, is continuing between the Allied Health and the Student Center and the College did receive approval from DPW identifying that the worksite for the walkway is not an historical landmark.
From the previous Board meeting, the Board requested for an update to the salary compensation scale for faculty and administrators, however, the College is waiting to secure funding to move forward on this study.
The President reported that there were several vacancies at the College and there have been several recruitments due to retirement and other job opportunities. Anticipate 15-20 new employees, including faculty by the next new employee orientation.

Other activities:
There were 462 degrees, certificates, and/or diplomas conferred during the GCC Graduation on May 10, 2019. Lt. Governor Joshua Tenorio was the commencement speaker.
GCC Administrators represented the College at every high school graduation ceremony. Announcements were made of the free CTE programs during the summer with a total of 86 students signing up.
There were 163 students who earned Certificates of Completion and 155 students earned Certificate of Mastery.
The second cohort for the Future Builders of Guam Boot Camp concluded last week with 23 participants. Employers were present during the completion ceremony with potential employment opportunities for the majority of these students.
The College placed an ad on Facebook with a testimonial from one of the students who was the spokesperson for the group. This gentleman completed the Boot Camp and is registering for the Fall semester. He allowed GCC to share his story about him being homeless and how grateful he is for completing the Boot Camp.
The STEEP Summer program began June 2019 and will continue for the next few weeks.
Based on meetings during a recent trip to Washington D.C., there were positive feedback from the U.S. Department of Labor and USDA. The President will be providing USDOL with apprenticeship and pre-apprenticeship program information as a follow up.
The College will be looking into an appraisal on the lot adjacent to the firing range to determine the costs and anticipate a counteroffer to purchase. Once a decision is made on the project for this area, the College will also update its Facilities Master Plan.

2. Monthly Activities Report.

Student Trustee: Trustee Rozene Pecson reported the following:
Summer session ends this week.
The next Student Orientation is August 13, 2019. There will be a morning session for students with last names from A-L; and an afternoon session for students from M-Z.

Faculty Advisory Member: Mr. Fred Tupaz reported the following:
This will be Mr. Tupaz's last attendance as the Faculty Union President and his successor is Mr. Carl Torres, who will be officially the next faculty representative as of August 1, 2019.
Mr. Tupaz also thanked the Board for working together with him and the faculty during his tenure.

Support Staff Advisory Member: Mr. Kenneth Bautista was absent and no report was provided.

Board of Trustees Community Outreach Report.
May 10, 2019: GCC Commencement Exercise at UOG Calvo Field House, attended by Trustees Arriola, Ramos, Belanger, Leon Guerrero and Pecson.
June 3, 2019: GCC Transportation Boot Camp Opening Event in partnership with Cabras Marine Corporation, attended by Trustees Hara and Rozene.
June 19-20, 2019: APIA Scholars Higher Education Summit/AANAPISI Workshop, and meetings with government officials in Washington D.C., attended by Trustees Arriola, Ramos, Belanger and Leon Guerrero.
June 30, 2019: Agat-Santa Rita Wastewater Treatment Plant ribbon cutting, attended by Trustee Hara.

VI. UNFINISHED BUSINESS

1. Construction Projects Updates. President Okada reported on the following:

Bldg. 100. The meeting in Washington D.C. with USDA was a success with discussions regarding the loan with Bldg.100 that had to be secured for the $5 million, which will expire September 30, 2019. In the original loan application, $2 million would go towards Bldg. 100 and $3 million towards the Forensic Lab. Based on this meeting and USDA's consideration for an opportunity for an alternate proposal, further documents were provided by the College.
The total costs for Bldg. 100 and the Forensic Lab has increased to $12 million. Attorneys submitted further documents showing GCC has sufficient resources to proceed with the DNA Lab and confirmation was then received to move forward. The whole $5 million was granted for Bldg. 100 with a 2.3% interest rate. USDA officials will be invited to the groundbreaking and ribbon cutting.

Forensic Lab. This project has been awarded, however the contractor is awaiting approval of its license renewal. A temporary license will be issued and the first construction meeting is next week. The President met with GPD representatives on July 8, 2019 regarding each other's

responsibilities regarding the lab. A Memorandum of Understanding will be developed to secure some funding for collateral items and GPD's responsibility with staffing.

Building 300. As of June 13, 2019, this project is 10.97% complete. The disposal of lead-based materials is ongoing. Anticipated completion date is October 2019, however, the College is closely tracking this project due to the FEMA funding which expires December 2019.

Wellness Center. Documents are being compiled for the Foundation Board attorney to complete the pre-application for the USDA loan packet for this project.

Building B. The President received the updated design and Board members may view the conceptual design. This project will be a two-story facility with the computer lab on the second floor; the existing elevator will be fixed instead of installing a new one; and the Faculty Senate office will be located in this building.

VII. NEW BUSINESS.

1. President's Travel Request (July 2019). The President informed the Board of the following travel request:

The National Advisory Committee on Institutional Quality and Integrity (NACIQI), July 30-31, 2019, Washington, D.C., 100% ACCJC funded.

Dr. Okada will also meet with officials from the U.S. Department of Interior and APIA.

The following motion was then made:

MOTION

IT WAS MOVED BY TRUSTEE GINA RAMOS, SECONDED BY TRUSTEE ELOY HARA, THAT THE BOARD APPROVE THE PRESIDENT'S TRAVEL REQUEST FOR JULY 2019. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

At 12:44 p.m., the meeting convened into Executive Session.

VIII. EXECUTIVE SESSION

1. **Personnel Matters**
2. **Labor Management Relations**
3. **Legal Matters**

At 12:52 p.m., the meeting reconvened to open session.

At this time, a motion was made to accept the President's report, as follows:

MOTION

IT WAS MOVED BY TRUSTEE CARLO LEON GUERRERO, SECONDED BY TRUSTEE ELOY HARA, THAT THE PRESIDENT'S REPORT BE ACCEPTED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

IX. ADJOURNMENT. A motion was made to adjourn the meeting, as follows:

MOTION

IT WAS MOVED BY TRUSTEE CARLO, SECONDED BY TRUSTEE LEON GUERRERO, THAT THE MEETING OF JULY 9, 2019, BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

There being no further discussion, the meeting of July 9, 2019, adjourned at 12:53 p.m.

SUBMITTED BY:

Bertha M. Guerrero AUG 0 9 2019
BERTHA M. GUERRERO
Recording Secretary

ATTESTED BY:

E Hara AUG 0 9 2019
for
GINA Y. RAMOS
Secretary

APPROVED BY:

AUG 0 9 2019
FRANK P. ARRIOLA
Chairperson

PRESIDENT'S TRAVEL SCHEDULE
September 2019

Conference Title/Sponsor	Date	Location
REL Pacific Governing Board Meeting (100% REL Paid)	**September 24-25, 2019**	**American Samoa**
PPEC Fall Meeting (50% PPEC Paid)	**September 26, 2019**	**American Samoa**

2019 GCC Fall Convocation

Monday, August 12, 2019
GCC Multi-Purpose Auditorium (MPA)
4:00 P.M.

Theme:

Designing Pathways for Student Recruitment, Retention, Completion and Employment

Approximate time

4:05	**Board of Trustees/ Foundation Board of Governors** **Welcoming Remarks** • *Frank P. Arriola,* BOT Chair • *Lorraine S. Okada,* Foundation Board Chair
4:15	**STATE-OF-THE-COLLEGE-ADDRESS** • *Dr. Mary A. Y. Okada* President
4:50	**CONVOCATION ADDRESS** • *Dr. R. Ray D. Somera* Vice President for Academic Affairs ○ Guided Pathways for Student Completion (Sally Sablan, J. Peter Roberto, Simone Bollinger) ○ Faculty Testimonial
5:25	**New Academic Year Greetings** • *Tasi Marina Mafnas* Staff Senate President • Jhem Ann Lagman COPSA President
5:35	**Message to Faculty** • *Carl Torres II* Faculty Union President • *J.Peter Roberto* Faculty Senate President
5:40	**Save the Date** • *September 01, 2019, Sunday Labor Day Picnic* • *October 14, 2019, Monday College Assembly (MPA) 8:00AM-5:00PM*
5:45	**Adjournment**



Special Note: Convocation is mandatory for all faculty and administrators. It has been scheduled at 4:00pm this year so members of the staff can also have the opportunity to attend. Adjunct faculty are also welcome. *Please note that this is an employee-only event.*

Emcee: John K. Dela Rosa, Asst. Director, Communications and Promotions