Speaker's Office <speaker@guamlegislature.org>

M&C Fwd: GPT Sept 6, 2019 Board Materials

1 message

Speaker's Office <speaker@guamlegislature.org> Mon, Sep 9, 2019 at 4:25 PM
To: Clerks Office <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>
Bcc: Tina Muna Barnes <tinamunabarnes@gmail.com>

09-09-19	4:19 PM	09-06-19	Board of Directors Meeting Held on September 6, 2019.*	Guam Preservation Trust	35GL-19-0996

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

35GL-19-0996
Speaker Tina Rose Muña Barnes

SEP 09 2019
Time 4:19 ( )AM (X)PM
Received By: Matt

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Gumai pribilchu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Yanggen lachi rinisibu-mu nu este na mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **Ruby Santos** <rspreservation@guam.net>
Date: Mon, Sep 9, 2019 at 4:19 PM
Subject: GPT Sept 6, 2019 Board Materials
To: <speaker@guamlegislature.org>, <central.files@guam.gov>
Cc: Joe Quinata <jqpreservation@guam.net>

2019 SEP -9 PM 4:39

Hafa Adai Madam Speaker,

In compliance to PL31-233, relative to reporting requirements, attached are the Board agenda, approved minutes and supporting documents from the September 6, 2019 Board of Directors Meeting.

Please feel free to contact our office if you have any questions.

Respectfully,

Ruby Santos
Administrative Service Coordinator
Guam Preservation Trust
P.O. Box 3036
Hagatna, Guam 96932
Tel: (671)472-9439
Fax(671)477-2047

Sept 6, 2019 Board Materials.pdf
4758K

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GUAM PRESERVATION TRUST

INANGOKKON INADAHI GUA'HAN

P.O. Box 3036, Hagåtña, Guam 96932 * Tel: 671-472-9439/40 * Fax: 671-477-2047

GUAM PRESERVATION TRUST
REGULAR BOARD OF DIRECTORS MEETING
FRIDAY, SEPTEMBER 6, 2019
3:30 P.M., GPT CONFERENCE ROOM
A G E N D A

	1.0.	CALL TO ORDER / ROLL CALL	
Action	2.0.	APPROVAL OF MINUTES (August 9, 2019)	
	3.0	EXECUTIVE SESSION	
	4.0	OLD BUSINESS	
Action		4.1.	RFP 19-02; FY19-21 Audit
Action		4.2.	RFP 19-03; Accounting, Bookkeeping & Tax Services
Action		4.3.	RFP 19-04; Legal Services
Action		4.4.	GovGuam Procurement Law
	5.0	NEW BUSINESS	
Info		5.1.	National Trust for Historic Preservation Conference Denver, Colorado - Oct 10-12, 2019
Info		5.2.	Association for Preservation Technology Miami, Florida - Nov 19-23, 2019
	6.0.	COMMITTTEE REPORTS	
		6.1.	Budget & Finance Report
Info			Refer to Report - YTD Balance
		6.2.	Architecture Committee Report
Info			Refer to Report
		6.3.	Grants Committee Report
Info			Refer to Report
Action			6.3.a. Kantan Hereru – A Blacksmith's Song Film & Curriculum
Action			6.3.b. Guam Historic Courthouse Restoration Planning Project - Judiciary of Guam
Action			6.3.c. Fiestan Salu Salo: Celebrating Flavors of Guam and the Philippines – Guam Humanities Council Sponsorship Request
Action			6.3.d. Eyak I Amot Apprenticeship Program – Haya Foundation
		6.4.	Archaeology Committee Report
Info			Refer to Report
	7.0.	OPEN DISCUSSION/ANNOUNCEMENTS	
Action	8.0.	ADJOURNMENT	

P.O. Box 3036, Hagåtña, Guam 96932 • Tel: 671-472-9439/40 • Fax: 671-477-2047 • guampreservationtrust.org

GUAM PRESERVATION TRUST
REGULAR BOARD OF DIRECTORS MEETING
FRIDAY, AUGUST 9, 2019
3:30 P.M.; GPT CONFERENCE ROOM

Present:	**Michael Makio, Architecture – P**	**Rebecca Duenas, Chamorro Culture – P**
	Dave Lotz, Planning – P	**Eric Forbes, History – P**
Also Present:	**Joe Quinata, GPT – CPO**	**Ruby Santos, GPT – Staff**
	Georgette Concepcion – Legal Counsel	**Lawrence Borja, GPT - Staff**

M I N U T E S

1.0 CALL TO ORDER/ROLL CALL

The meeting was called to order by Chairman Makio at 4:05 p.m., and roll call was conducted.

2.0 APPROVAL OF MINUTES (April 26, 2019 Meeting)

Chairman Makio opened the floor for discussion on the minutes of April 26, 2019.

Motion With no amendments, Dave Lotz motioned to approve the minutes as read.
The motion was seconded by Rebecca Duenas.
Dave Lotz requested that two (2) items (Item 4.3. Hila'an, Item 5.5. MITT) discussed during the previous meeting, be added for discussion to the current agenda.
With no objections, the items were added to the agenda under Old Business.
There being no further discussion, the minutes were unanimously approved.

3.0 EXECUTIVE SESSION

Chairman Makio recessed the general Board meeting and entered into Executive Session at 4:10 p.m.
Executive Session was adjourned and the general meeting reconvened at 4:25 p.m.

4.0 OLD BUSINESS

4.1. Hila'an Site - PTR

Chairman Makio reported he met with the current Chief Planner at the Dept. of Land Management regarding the identification of the Hila'an property and lot numbers.
With limited staff and resources to put the information together, the Chief Planner asked what is
Action GPT's intentions of the information requested.
The Board recommended staff to submit a written request to Dept. of Land Management's Records Division for the Hila'an parcel and lot numbers.
The request will state GPT's intent to comply with its mandates to protect cultural resources.

4.2. Section 106 – Mariana Islands Training & Testing (MITT)

The Board discussed the Programmatic Agreement expiration at the end of the calendar year.
Dave Lotz elaborated that the MITT is comprised of two components of land and ocean training.
The military needs to identify the action, the cultural resources impacted, and what those impacts are from the training exercises.
Action Dave Lotz informed a public meeting is scheduled for September and a recommendation was made to form a committee to discuss concerns and a consensus of GPT's position.

5.0 NEW BUSINESS

5.1. RFP 19-02; FY19-21 AUDIT

Joe Quinata reported one firm responded to the RFP to conduct the FY19-21 Audit.
The Board discussed the evaluation and selection process under the coordination of the Office of the Public Auditor. Upon completion of the committee's evaluation and the Public Auditor's approval of the selection, the Board can proceed in negotiating the fee proposal.

Legal counsel recommended the motion to authorize the CPO to negotiate be made after the process is completed and the Public Auditor approves the evaluation committee's recommendation.

Motion With no objection, the item will be included in the next Board meeting agenda.

5.2. RFP 19-03; Accounting, Bookkeeping, & Tax Service

Joe Quinata reported one firm responded to RFP 19-03 to provide accounting, bookkeeping and tax service.
Staff requested Board's approval to authorize the CPO to enter into negotiations with the single respondent.

Motion With no further discussion, Rebecca Duenas motioned to authorize the Chief Program Officer to negotiate with the respondent to RFP 19-03, to provide accounting, bookkeeping, and tax services.
The motion was seconded by Eric Forbes and unanimously approved.

5.3. RFP 19-04; Legal Services

Legal Counsel Georgette Concepcion excused herself from the meeting during the discussion.

Joe Quinata reported two (2) proposals were received in response to RFP 19-04 to provide legal services to GPT.
Chairman Makio recommended creating an ad hoc committee to review the proposals and present a recommendation at the next Board meeting.

Motion A motion was made by Rebecca Duenas to form an ad hoc committee to review the proposals and recommend for action at the next Board meeting. The motion was seconded by Eric Forbes and unanimously approved.
Staff will contact Board members to schedule the ad hoc meeting.

Legal Counsel Georgette Concepcion returned to the Board meeting.

5.4. Fiscal Year 2020 Administration & Operations Budget

Joe Quinata reported the Budget & Finance Committee met on August 7th to review GPT's financial position, estimated cash flow, and the proposed administration and operations budget for fiscal year 2020.
The Board discussed the current fund balance and the projected FY 2020 income and the proposed budget reflecting a decrease of $2,600.00 from FY 2019.

Motion With no further discussion, a motion was made by Rebecca Duenas to approve $698,119.87 for the Fiscal Year 2020 Administration & Operations Budget.
The motion was seconded by Dave Lotz and unanimously approved.

5.5. Pacific Preservation Technology Project – Dept of Interior Grant

Joe Quinata reported a grant of $97,000.00 was received from the Dept. of Interior to work with the State Historic Preservation Offices in the Pacific region to develop a Preservation Technology program. Upon completion, a Preservation Technology Summit will be held in 2021.

Chairman Makio disclosed that his firm conducts business with one of the applicants of the new grant applications presented on the agenda and appointed Treasurer Rebecca Duenas to Chair the meeting for discussion on Items 5.6 to 5.9.
With no objections, Rebecca Duenas assumed as Chair of the Board meeting.

Motion Chair Rebecca Duenas motioned to refer items 5.6., 5.7., 5.8., and 5.9., to the Grants Committee for review and recommendation at the next Board meeting.
With no objection, Eric Forbes seconded the motion and was unanimously approved.

Action **5.6. Kantan Hereru – A blacksmith's Song Film & Curriculum**
This item was referred to Grants Committee.

Action **5.7. Guam Historic Courthouse Restoration Planning Project – Judiciary of Guam**
This item was referred to Grants Committee.

Action **5.8. Fiestan Salu Sao: Celebrating Flavors of Guam and the Philippines – Guam**
This item was referred to Grants Committee.

Action **5.9. Eyak I Amot Apprenticeship Program – Haya Foundation**
This item was referred to Grants Committee.

Acting Chair Rebecca Duenas transferred the Chair to Michael Makio to preside over the the Board meeting. With no objections, Chairman Makio resumed as Chair.

5.10 International World Heritage Workshop

Joe Quinata reported communicating with the Dept. of Interior, Office of Insular Affairs regarding assisting in the logistics and coordination of the 2019 International World Heritage Opportunities in the Pacific Training Workshop on Guam in December.
The funding will be secured through grants from the Dept. of Interior (DOI), Office of Insular Affairs, National Parks Service Office of International Affairs, and Historic Preservation Fund.
The workshop will include attendance by officials of DOI, State Historic Preservation Offices, and Micronesian Endowment for Historic Preservation (MEHP) members.

Motion With no further discussion, Dave Lotz motioned to authorize staff to accept the grant, coordinate, and administer the International World Heritage Workshop accordingly.
The motion was seconded by Eric Forbes and unanimously approved.

6.0. COMMITTEE REPORTS

6.1. Budget & Finance Report

Joe Quinata reported the current fund balance is $1,678,285.62.
The total obligated fund is $837,054.19 for ongoing grants and projects.
The remaining balance of $842,231.43 is for FY2020 Administration and Operations budget, grants and projects.
The Board discussed the projects in queue, estimates for pending A&E construction projects, and the purchase of historic properties.

6.2. Architecture Committee Report

6.2.a. George Flores House A&E

Chairman Makio reported the architecture committee reviewed two (2) proposals for the A&E design for the George Flores House from the architect teams of Provido Tan Jones, and RIM Architects.

Of the two firms, the proposal from Provido Tan Jones was rated the highest in all four (4) categories and recommended approval by the Board.
The Board discussed the documentation and the committee's review.

Motion With no further discussion, Dave Lotz motioned to authorize the CPO to initiate negotiation with the highest ranking team. The motion was seconded by Rebecca Duenas and unanimously approved.

6.2.b. Rosario House – Soils Testing
Joe Quinata reported the SHPO's office had requested the A&E contractor, Provido Tan Jones to produce an archaeological monitoring report for the Rosario House.
A quote of $1,872.00 was received from Micronesian Archaeological Research Services (MARS).
The Board discussed the service as part of the A&E contract and MARS as a sub-contractor to Provido Tan Jones.

Motion With no further discussion, Eric Forbes motioned to expand the A&E contract not-to-exceed $2200.00 for the archaeological monitoring as required by the SHPO's office for the Rosario House. The motion was seconded by Dave Lotz and unanimously approved

6.2.c. Finegayan – Interpretive Project
Chairman Makio reported a response was received proposing three (3) sites for the interpretive project.
The Board discussed the proposed sites and the favorable location for accessibility.
Discussions will continue and the Board kept apprised of any new developments.
Action Dave Lotz requested copies of the emails regarding the proposed sites.

6.3. Grants Committee Report
6.3.a. Guam Rock Art Study Grant – Dr. Andrea Jalandoni & Dr. Boyd Dixon
Motion Grants Chair Rebecca Duenas reported the applicant had resubmitted their application in response to the Board's concerns and motioned to approve $12,000.00 for the first phase of the project with the following conditions: 1) the reports adhere to the Secretary of Interior Standards for archaeological documentation; and 2) a public presentation is made of the findings.
The motion was seconded by Dave Lotz.
Grants Chair Rebecca Duenas reported the grant will encompass the study of pictographs and petroglyphs.
With no further discussion, the motion was unanimously approved.

6.3.b. Learning CHamoru – Preserving CHamoru Values & Practices – Gerhard Schwab
Motion Grants Chair Rebecca Duenas reported the committee reviewed the resubmission and motioned to approve $9,950.00 for the Learning CHamoru – Preserving CHamoru Values & Practices grant.
The motion was seconded by Dave Lotz.
The Board discussed the grant's proposed outcome is to preserve the understanding and meanings through videos, and websites, of historically significant sites in Hagatna.
With no further discussion, the motion as unanimously approved.

6.3.c. Takhelo na Tiningo gi Fino yan Kutturan CHamoru – CHamoru Studies
Grants Chair Rebecca Duenas reported a letter of request was submitted by the applicant requesting to use the unexpended fund of $11,500.00 for additional printing of the publication for books to be distributed to the libraries and private schools.
The Board discussed the distribution of the books and its use in elementary and middle schools.

Motion With no further discussion, Rebecca Duenas motioned to approve the applicant's request to use the unexpended fund of $11,500 for additional printing and publication.
The motion was seconded by Dave Lotz and unanimously approved.

6.4. Archaeology Committee Report
No discussion.

7.0 OPEN DISCUSSION
- Chairman Makio reported Oversight Chair, Senator Therese Terlaje expressed concerns of the archaeological work conducted by the Spanish archaeologists at the Umatac Church ruins. The Spanish consultants had provided documentation of the proper handling, documentation of work conducted at the site, and photos of the previous year's visits by the SHPO's staff. The site was visited by the current SHPO and work was halted three (3) days prior to completion. The site was secured and the GPT is awaiting the final study.

- Chairman Mako reported NAVFAC offered to return a complete synthesis of the Navy's collection of digital reports of archaeological site studies on military properties. Information may need to be protected to avoid vandalizing of sites.

Action The Board directed the CPO to develop a strategic plan collaborating with the archaeology community to organize how to work with the information.

8.0 ADJOURNMENT
There being no further discussion, Rebecca Duenas motioned to adjourn the meeting.
The motion was seconded by Eric Forbes.
With no objections, the meeting adjourned at 5:55 p.m.

Transcribed by: _____ Approved by: _____

Date: 9/6/19 Date: 9/6/2019

GUAM PRESERVATION TRUST

DRAFT FY 2020

ADMINISTRATIVE & OPERATIONS

BUDGET

INTRODUCTION

The Guam Preservation Trust Fiscal Year Administration & Operations Budget is prepared annually as a fiducial duty and fiscal responsibility of the Trust Board and Staff.

Members of the GPT Budget & Finance Committee have developed a true cost program budget through the assessment of program performance and the analysis of revenues and cash flow projections to reflect current obligations and proposed outcomes.

The proposed FY 2020 Administration and Operations Budget total of $698,811.87 reflects a decrease of $2,645.96 from FY 2019 ($701,457.83). Estimated revenue of $600,000.00 from Building Permit Fees is anticipated accumulatively by the end of Fiscal Year 2020. The anticipated revenue does not include other revenues from grants and donations (estimated at $200,000.00). Personnel (Six FTE) costs account for about 48% of the total budget with remaining 52% account for operations and other administrative costs.

GUAM PRESERVATION TRUST – FY 2020 BUDGET

A. PERSONNEL **SUBTOTAL: $332,214.67**

POSITIONTITLE	SALARY	% OF TIME	MONTHS	TOTAL
Chief Program Officer		100	12	81,337.62
Administrative Service Coordinator		100	12	64,959.58
Development Officer		100	12	47,250.03
Program Officer		100	12	48,667.44
Program Officer		100	12	45,000.00
Program Officer		100	12	45,000.00
Sub-Total				332,214.67

Justification: No change from FY19

B. FRINGE BENEFITS **SUBTOTAL: $108,977.42**

FICA	27,832.65
Health Insurance	70,000.00
Retirement Plan	9,594.77
Life Insurance	800.00
Workman's Compensation	750.00
Sub-Total	108,977.42

Justification: Decrease of $18.58 from FY19; Decrease in Retirement Plan – Only employees after 1 year service will be eligible.

This represents employee salaries; FICA, and Workman's Compensation rated based on gross salaries with the following itemized fringe benefits:

- Health Benefits offered at full coverage to employee and dependents. Increased rates are payable in December for calendar year effective for January 2019 coverage.
- Retirement Plan – Employer portion is 3% of gross for Simple IRA plan matching employee's contribution and benefit offered to employees after 1 year of service
- Life Insurance is for full coverage of employee.

C. UTILITIES/COMMUNICATION/INSURANCE **SUBTOTAL: $50,000.00**

Telephone	4,000.00
Internet Services	2,000.00
Utility – GPA	16,000.00
Utility – GWA	1,500.00
Insurance (Property, Events & Contents)	26,500.00
Sub-Total	50,000.00

Justification: No change from FY19.

- Telephone Line Services are for 472-9439/40 and fax 477-2047
- Internet Service is Docomo Pacific; Website is for annual maintenance fee with Ideal Advertising
- Utilities (GPA & GWA) noted for Power and Water Consumption.
- Property, Contents, Events Insurance coverage for the Lujan House/GPT Office

D. STAFF TRAVEL **SUBTOTAL: $25,500.00**

Off-island travel to include per diem and fees to attend national conferences, technical training (professional development), and National/ Regional meetings for GPT staff.	25,500.00
Sub-Total	25,500.00

Justification: No change from FY19

Off-island travel is necessary to maintain important relationships with regional and national partners in order to acquire resources and expertise to sustain preservation activities on Guam. National and regional conferences and meetings provide a venue for sharing and exploring new solutions in addressing preservation. GPT-affiliated organizations are: National Trust for Historic Preservation (NTHP); Asian and Pacific Islanders American for Historic Preservation (APIAHiP); Association for Preservation Technology (APT)

E. EQUIPMENT **SUBTOTAL: $4,000.00**

Copier Lease	4,000.00
Sub-Total	4,000.00

Justification: No change from FY19.

The current copier lease is with Xerox Corporation and was obtained following procurement procedures.

F. AUTOMOBILE EXPENSE **SUBTOTAL: $6,500.00**

Maintenance	2,000.00
Insurance	4,000.00
Safety and Registration Fees	500.00
Sub-Total	6,500.00

Justification: No change from FY19.

Automobile expenses are for the Trust's vehicles (Truck and Van) that were purchased recently. Maintenance, insurance, vehicles safety and registration, and fuel are the basic necessities to maintain the vehicles for staff use.

G. SUPPLIES **TOTAL: $4,000.00**

General Office Supplies	4,000.00
Sub-Total	4,000.00

Justification: No change from FY19.

General office supplies for administrative operations, projects, and programs for the year.

H. CONTRACTUAL **TOTAL: $107,000.00**

Accounting Services	29,000.00
Audit Services	25,000.00
Legal Services	7,000.00
Technological Services	1,000.00
Maintenance & Landscaping Services	5,000.00
Atantano Interpretive/Trail Development	30,000.00
Architectural Historian	2,500.00
Restoration Architect	2,500.00
Internship Program	5,000.00
Sub-Total	107,000.00

Justification: No change from FY19.

The following are contractual services:

- Contractual Accounting service is with Deloitte & Touche.
- Audit services for three-year agreement as prescribed by the Office of the Public Auditor.
- Contractual legal service is currently with Attorney Terrence Brooks.
- Technological Services is needed for maintenance and upkeep of the computer systems
- Yard Cleaning & Landscaping Maintenance
- Printing for GPT promotional materials
- Board motion to conduct a feasibility study of the Atantano Property

I. STIPENDS **TOTAL: $7,000.00**

Board stipends – 10 members @ $50.00 per meeting X 14 meetings	7,000.00
Sub-Total	7,000.00

Justification: No change from FY19

In accordance with GPT By-laws and approval by GPT Board motion (7/06), GPT Board members will receive a $50.00 stipend for attending Regular and Special Board meetings.

J. ADVERTISEMENT **TOTAL: $4,100.00**

GPT Board Meeting Advertisements 14 @ $150.00	2,100.00
Request for Proposals, and other GPT announcement advertisements	2,000.00
Sub-Total	4,100.00

Justification: No change from FY19.

- In accordance with public law and GPT by-laws, Regular & Special Board meetings must be advertised.

- Advertisement for Request for Proposals (to comply with Procurement Regulations) another GPT announcements.

K. POST OFFICE / POSTAGE **TOTAL: $300.00**

1. Annual Postal Box Fee	90.00
2. Postage	210.00
Sub-Total	300.00

Justification: No change from FY19.

- Annual Postal Box Fee for PO Box 3036, Hagåtña, Guam 96932
- Postage

L. DUES & SUBSCRIPTION **TOTAL: $1,600.00**

Association of Preservation Technology Membership	500.00
National Preservation Partners Network	750.00
NTHP Forum Membership	350.00
Sub-Total	1,600.00

Justification: No change from FY19.

- Membership with the National Trust for Historic Preservation & Partnership level entitles GPT to participate in Preservation programs on the National level.
- Dues & Subscription to various Preservation Resources for updates in Preservation efforts and programs and expanding partners in Preservation
- Membership to the Association of Preservation Technology entitles GPT to participate and review technological advances, resources, and methods in preservation

M. EMPLOYEE INCENTIVES **$31,610.73**

Increase up to 5% for eligible employees	16,610.73
Performance Bonuses	15,000.00
Sub-Total	31,610.73

Justification: No change from FY19.

- Increase applicable to employees after one year of service and performance evaluation and as approved by GPT Board Action.
- Performance Bonuses are based on performance evaluations and as approved by GPT Board Action.

N. MISCELLANEOUS **TOTAL $15,317.05**

1. Contingency Fund (1.5% of overall budget)	10,317.05
2. Discretionary Funds	5,000.00
Sub-Total	15,317.05

Justification: Decrease of FY19 by $3,319.38 due to percentage decrease in contingency fund from 2% to 1.5% of overall budget total.

- Miscellaneous expenses are unforeseen expenditures not categorized and needed for operations or projects to be effective. 1.5% of overall budget. All expenses reported to the Board.
- Discretionary funds are expenditures authorized by the Chief Program Officer and for purchases or services of $500.00 and below.

TOTAL **$698,119.87**

OFFICE OF INSULAR AFFAIRS

U.S. Department of the Interior

www.doi.gov/oia

News Release

May 1, 2019
Contact: Tanya Harris Joshua 202-208-6008
Tanya_Joshua@ios.doi.gov

Office of the Assistant Secretary
Insular and International Affairs

Interior Provides $2 Million in FY 2019 Grant Allocations to Guam

Supports modernization, and digitization of government systems as well as training

WASHINGTON – Doug Domenech, U.S. Department of the Interior Assistant Secretary, Insular and International Affairs, this week announced $2,053,332 in fiscal year 2019 grant funding to the U.S. Territory of Guam. This year, funding supports training and a variety of modernization and digitization needs in government IG systems for the Guam executive branch, the Office of the Chief Medical Examiner, the public broadcast system, and natural resource protection, among others.

"Interior Secretary David Bernhardt and I are pleased to fund these various projects supported by Governor Leon Guerrero that ultimately streamline and improve services for people on Guam," said Assistant Secretary Domenech.

Funds awarded to the Government of Guam for fiscal year 2019 are as follows:

- **Guam Bureau of Statistics and Plans – Information Technology Assessment – $300,500** to conduct an information technology assessment of hardware, software, systems, and business and workflow processes in the Government of Guam Executive Branch. The first phase will focus on finance, accounting, and government resource management planning systems, including procurement and infrastructure maintenance. The second phase will focus on non-financial management systems with a priority on law enforcement, emergency first responders, and health and social services agencies. The desired outcome is a strategic plan with next steps towards modernization of government services, efficiency, and better delivery of services.

- **Guam Bureau of Statistics and Plans – Cost-Benefit Analysis of Impact of Compact of Free Association Migrants – $280,000** to seek contractual services to conduct a cost-benefit analysis to determine the economic contributions or revenue that Compact of Free Association migrants provide to the local economy. This is an effort by Guam to address concerns that U.S. federal officials have expressed concerning the methodology used by Hawaii, Guam, and the Commonwealth of the Northern Mariana Islands to determine Compact Impact costs. This also seeks to address weaknesses reported in the U.S. Government Accountability Office report (GAO-13-773T) titled: *Guideline's Needed to Support Reliable Estimates of Cost Impacts of Growing Migration.*

- **Office of the Attorney General – Upgrades for the Office of the Chief Medical Examiner (OCME) – $207,743** to upgrade critical infrastructure and modernize the OCME, as well as provide specialized equipment, tools, and necessary supplies. Funding will also support training from the International Association of Coroners and Medical Examiners. The OCME provides certifications for deaths on the island and conducts other investigations, autopsies, toxicology, and specimen analysis on homicides, suicides, accidents and other unexpected or unusual deaths. In calendar year 2018, the office investigated 718 such cases.

- **Office of the Lt. Governor of Guam – Upgrades to the Guam Public Broadcasting System – $498,999** to modernize and update equipment for the Guam Public Broadcasting System. The public broadcast system is required by law to provide educational and informational services on a variety of issues such as disaster notifications and assistance, public health initiatives, natural resource protection and invasive species management, promotion of Guam culture, and public safety messaging.

- **Office of the Lt. Governor of Guam – Grants Management System for Guam State Clearinghouse – $87,000** to procure a grants management system to track and manage fiscal and programmatic accountability for all federal grants, loans, and other federal funding sources awarded to Guam. The clearinghouse monitors compliance for over 50 departments and agencies on Guam that receive federal funding. As of 2018, it was actively monitoring over $3 million in funding.

- **Office of the Attorney General of Guam – Records Digitization and Archival Project – $375,000** to digitize and archive attorney general opinions, legal memoranda, and other non-sensitive documents produced since the mid-1940's - over 6.5 million pages of documents are currently stored in over 1300 boxes in the Office of the Attorney General. The records span a period that includes U.S. Naval administration, transition to an appointed civilian governor, and eventually a Governor elected by the people of Guam. Digitization would not only preserve historical records and showcase the evolution of Guam's laws, but also facilitate easier public access.

- **Office of Public Accountability – Training Program – $76,000** to send two audit staffers to participate in training and internship opportunities made possible through a collaboration with the Department of the Interior's Office of Inspector General. Funds also support ongoing professional certification requirements as certified public

accountants, certified government financial managers, internal auditors, fraud examiners, and such. The Office of Public Accountability serves as an independent auditing agency that helps ensure accountability and transparency in government.

- **Department of Agriculture – Strengthen Conservation Officers – $133,289** to bolster human resources, purchase new communications equipment, and strengthen general capacity of the Guam Department of Agriculture's conservation officers, who are responsible for enforcing Guam's natural resources laws, rules, and regulations.

A separate grant was awarded to a Guam non-profit organization as follows:

- **Guam Preservation Trust – Pacific Preservation Technology Project – $94,801** to develop a shared educational digital technological resource and tool, the Pacific Preservation Technology Website, for preservation stakeholders from the Pacific Insular Areas to increase the preservation technology network to sustain historic, cultural, and natural resources in the region.
    - Each participating U.S. Pacific Island area – American Samoa, Commonwealth of the Northern Mariana Islands, the Federated States of Micronesia, the Republic of the Marshall Islands, and the Republic of Palau - will create at least two preservation educational videos that cover a period of Pacific Island history, to be shared on the site and a YouTube channel.

    - With these funds, the Guam Preservation Trust proposes to host, at the end of fiscal year 2021, a 200-person, live-streamed summit in Guam for U.S. Pacific Island stakeholders, to introduce new documentation/research techniques such as LiDar/PXrF, and provide additional capacity building.

Funds are provided through the Department of the Interior's Office of Insular Affairs' Technical Assistance and Maintenance Assistance Programs. Applications are submitted from October through May 1 of each year. Once OIA receives appropriations from the U.S. Congress, OIA reviews applications and gives awards to successful applicants until the funding is exhausted.

The Assistant Secretary, Insular and International Affairs, and the Office of Insular Affairs (OIA) carry out the Secretary of the Interior's responsibilities for the U.S. territories of American Samoa, Guam, the Commonwealth of the Northern Mariana Islands, and the U.S. Virgin Islands. Additionally, OIA administers and oversees federal assistance under the Compacts of Free Association to the Federated States of Micronesia, the Republic of the Marshall Islands, and the Republic of Palau.

###

GUAM PRESERVATION TRUST

P.O. BOX 3036, HAGÅTÑA, GUAM 96932
TEL: 671-472-9439/40 FAX: 671-477-2047

RECEIVED
JUL 30 2019
Guam Preservation Trust

GRANT APPLICATION

Submission Date: 7/30/19

Project Title: Kantan Hereru - A Blacksmith's Song Film & Curriculum

Applicant's Name: Sean Lizama

Applicant's Address: 173 Senesa Loop
Yigo, Guam 96929

Telephone: (W) _____ **(Cell)** 789-5881 **(Home)** 789-3466

Email: sean.lizama@gmail.com

Duration of Project: Sept 2019 **to:** December 2020

Amount of Request: $30,000

Project Location: Film Festivals, Public Schools, Non-profits orgs.

Check One

- ☑ **New Proposal**
- ☐ **Old Proposal with Changes** **Date of Previous Submission:** _____
- ☐ **Old Proposal without Changes** **Date of Previous Submission:** _____

Type of Application (Check One)

☑ **New Grant** ☐ **Continuing Grant** ☐ **Supplemental Grant**

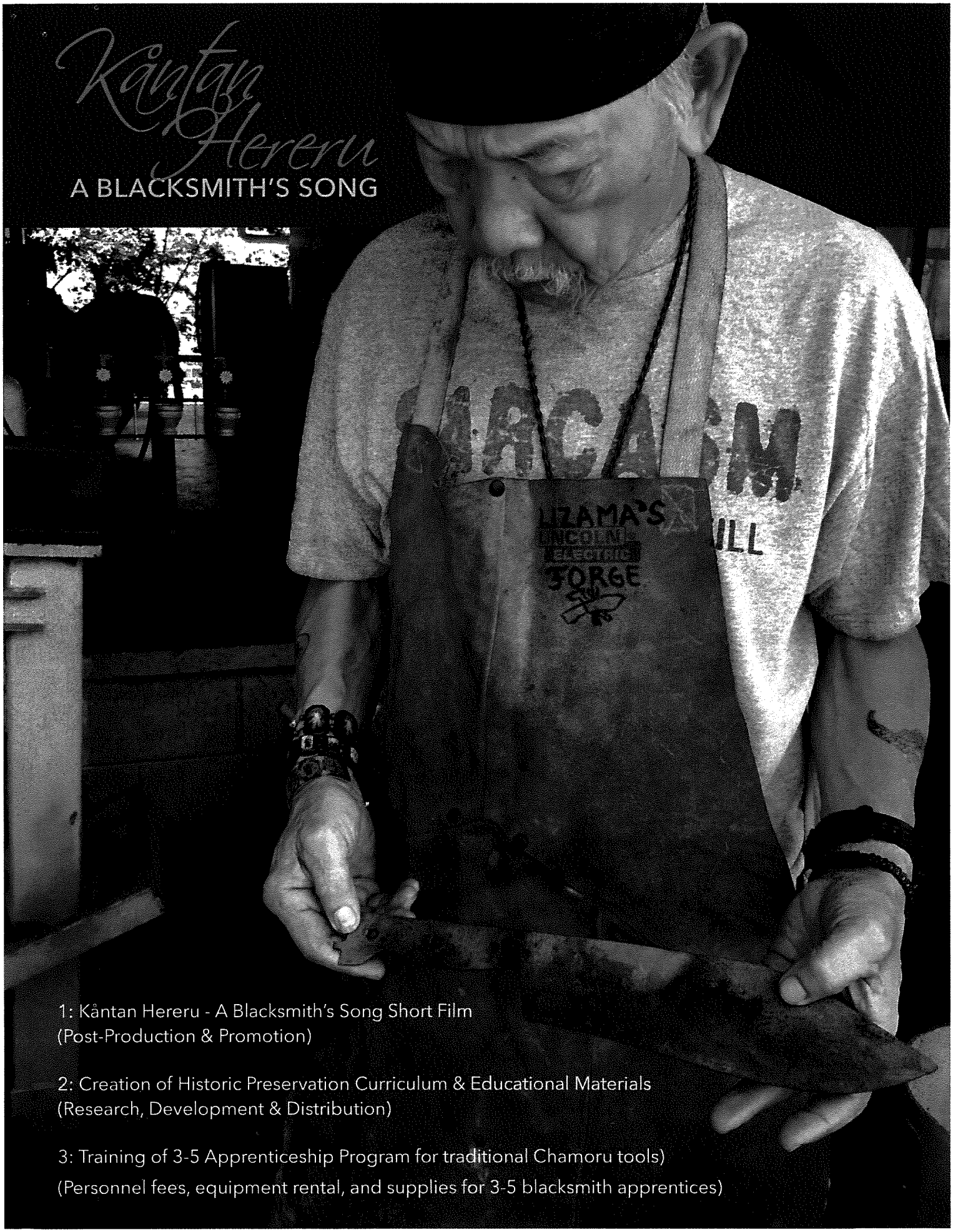
I have made such steps as are necessary to verify the information given in this application package and, to the best of my knowledge and belief, all information is true, correct and accurate:

Applicant's Signature: _____

No funds will be disbursed when the GPT is funding a partial amount for any grant proposal until the applicant has demonstrated with letter of commitment or by other acceptable means, that adequate support, financial or other, has been guaranteed for the project's completion.

Kåntan Hereru

A BLACKSMITH'S SONG



1: Kåntan Hereru - A Blacksmith's Song Short Film
(Post-Production & Promotion)

2: Creation of Historic Preservation Curriculum & Educational Materials
(Research, Development & Distribution)

3: Training of 3-5 Apprenticeship Program for traditional Chamoru tools)
(Personnel fees, equipment rental, and supplies for 3-5 blacksmith apprentices)

Project Description



Tagline

An aging blacksmith shares stories of a simpler time.

Synopsis

A aging blacksmith tells stories from his past and shares the importance of his craft to daily life in the past. Historical experts provide testimony on the role the craft and products had played in Guam.

Status

This short film is currently in the production stages. A majority of the film has been shot and now we are finalizing the interviews and collecting research. The treatment/synopsis is a rough estimate of how the story will unfold.

Treatment

We open on a small blacksmith shop in a backyard. A rooster crows in the background and beats its wings. An elderly man emerges from a shed carrying something. He begins to put on a leather apron and other pieces of safety gear.

We hear his voice as he begins to grind a machete. "You know in the old days when a man wanted to marry a woman it would take a while. If he was interested in a woman he would go to the woman's father's house and ask if he could court his daughter and the father of the young lady would say, "You are interested in my daughter? Come back next year." So, if a man really loved a woman he would return to her house often that whole year with gifts for the family. Most of the time it was in the form of service to the family that would show that he could provide for her. The man would come her house and to tasks to help out her family like cutting wood and clearing areas around the house.

When her father heard the ring of the machete outside his house he would know his daughter's suitor was a hard worker and could provide for her. So after a long period he would be invited over to the house again usually at night. This was during the time on Guam when there was no electricity so the daughter would be given a coconut oil lamp and was told to go out and inspect the suitors legs. If she didn't see any scars she would know that he wasn't really a hard worker. But if he was found to be worthy after this final invitation only then they would be allowed to marry. This process sometimes took two or three years. This is what I learned from the old people about marriage."

"My name is Francisco Cruz Lizama and I am the last living Master Blacksmith on Guam..."

The middle of the film would consist of carefully curated stories from the craftsmen and historical experts that would help the audience get a sense of the deep traditions and culture tied to this craft. The idea is to build on the theme of dying traditions and create a sense of urgency for viewers.



Treatment

Shots of the Master toiling away alone, tools everywhere, the build up of decades of collecting. We will get a sense of his generation's reluctance to let go of potential resources. This will be a metaphor for the amount of stories he is holding on to...the physical remnants of a life lived with purpose albeit scattered and dusty now but still full of depth and deserving of respect.

The Master will then begin to share stories of the previous Master (Tun Jack Lujan) who taught him the craft. Here is where we introduce Jeremy Bevacqua grandson and the last student of Tun Jack. Jeremy will share stories of his grandfather and how he began to learn the craft. Animated images of Tun Jack in action and possibly archival footage of him instructing Jeremy.

We return to Master Lizama as he describes his years of teaching the craft, mainly to military service members, who would eventually leave island. The Master describes his desire for locals to continue the practice of the craft. He tells the story his recent apprentices Sean & James. James & Sean begin to tell the story of how they began the practice of the craft.

"...All these things I have told you will go on...we will forge on." Shots of the new generation of Guam blacksmiths forging as the Master looks on. The image fades to dedication title card: This film is dedicated to memory of the blacksmiths that have served the community. (Shots of Tun Jack, Archival images, FestPacs, etc.) credits.

Plan B

Sometimes the story you planned for is not the story that emerges. That being said the film can still be and extremely valuable vignette into a particular traditional craft and nostalgic look into CHamoru history through the lens of blacksmithing. This story can be told with the perspectives of the young blacksmiths and the historical experts. It would still be a story of continuing tradition but bookended with the struggle of practice of cultural arts in the modern world.

Treatment

Artistic Approach

The nature of documentary films is that the true story is really "discovered" and not created. Although, I have an idea of how the storyline will proceed things may obviously change if something even more compelling comes out in the edit. In terms of cinematography and style I am envisioning a look similar to that of great craft documentaries. The audience will be more a voyeur into the life of the blacksmiths. Shots will seem as if they are peeking into a scene. The film will make the use of archival footage/images of Guam in pre and post World War II days to create emphasis on the stories of the Master and contemporary footage/images for the other blacksmiths. The film will be shot in a traditional documentary style with the film's main storyline coming from interviews with Francisco Cruz Lizama, Jeremy Bevacqua, and James Aevermann. The backup storyline will be woven together from historical expert testimonies and will allow for greater flexibility in our storytelling.

Topic Summary

Traditional crafts around the world have been in decline since the advent on industrialism. However, in certain pockets of Micronesia a cultural revival is taking place. More and more younger people are getting interested in the practice of traditional craft and the continuation of culture. The rise of the internet and social media gives us a unique opportunity to keep these traditional crafts and lifestyle alive. I believe the subject of practicing traditional crafts is a testament to a peoples' ingenuity and adaptive skill. Most traditional crafts by nature are sustainable practices and served as a transmission medium for family and cultural values.

Capacity Building & Training

In congruence with Guam Preservation Trust's Capacity Building & Education and Outreach plans we are asking for **$30,000** to help finish this short film which will serve as the springboard of a *fisga* approach (*three pronged fishing spear)* to help target these specific goals:

1. Develop and foster student service learning programs
2. Develop and train youth in oral history and genealogy documentation at village/family level (encourage sharing stories, cultural values, etc.)
3. Continue the support of capacity building programs
4. Develop a "Hands-On Preservation Experience" or apprenticeship programs for traditional skills.
5. Develop educational curricular materials
6. Provide resource opportunities for heritage-based educational institutions, such as charter schools and community learning centers
7. Develop heritage workshops
8. Develop educational vignettes for television and radio broadcasts
9. Develop student internship and school-to-work programs
10. Develop forums and lecture series

Fisga Approach to meeting Capacity Building and Education & Outreach Goals

Prong 1: Kåntan Hereru - A Blacksmith's Song Short Film
$10,000 (Post-Production & Promotion)

Prong 2: Creation of Historic Preservation Curriculum & Educational Materials
$10,000 (Research, Development & Distribution)

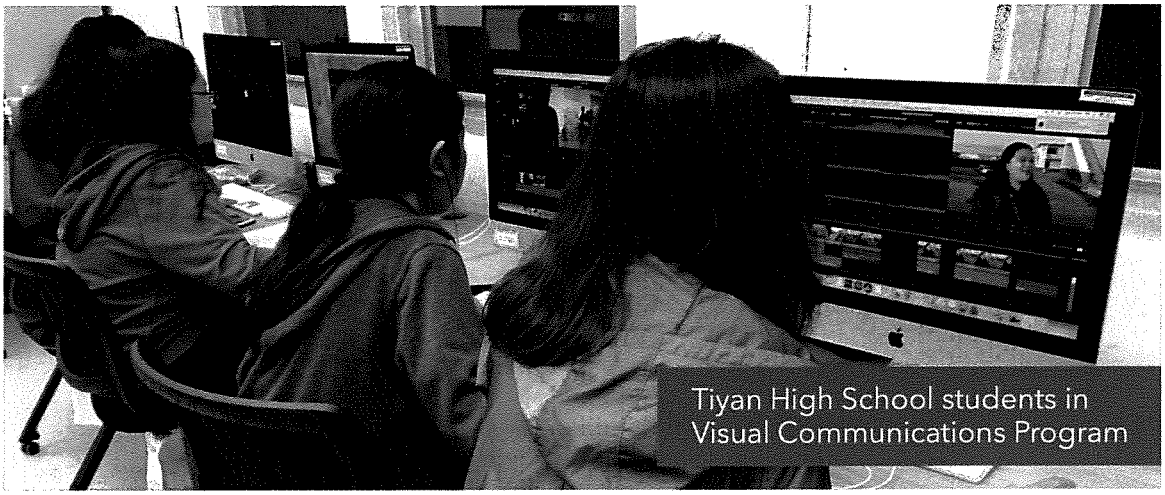
Prong 3: Training of 3-5 Apprenticeship Program for traditional Chamoru tools)
$10,000 (Personnel fees, equipment rental, and supplies for 3-5 blacksmith apprentices)

Post Production & Promotion



We are almost there! Most of the principal photography for ***Kåntan Hereru - A Blacksmith's Song*** has been completed. We just need that last boost to help cover post production personnel, visual effects, sound design, rental and promotional fees for local and international films festivals. Promotion of this film once completed will serve to generate interest in the ***Historic Preservation Documentary Curriculum*** and the ***Apprenticeship Program for traditional Chamoru tools.***

Documentary Curriculum



Tiyan High School students in Visual Communications Program

As an Instructor at the Guam Community College for the Visual Communications program I am in a unique position in regards to fostering the future of filmmaking on Guam. I plan to use grant funds to develop a ***Historic Preservation Documentary Curriculum*** tied to the short film but open ended in terms of content area which allows students to document oral history and genealogy at the village/family level.

The projects I plan to implement after the film is completed are:

1. Educational screenings with Q&A sessions at the University of Guam, Guam Community College and the local public and private schools.

2. Develop and provide a ***Historic Preservation Documentary Curriculum*** lesson plan that will be given free of charge to Guam schools and tailored for specific levels of learning. This will help build capacity for historic preservation of stories and historical sites.

3. Oral history, genealogy, and historical preservation documentary specific workshops and materials for local media creators and interested non-profit organizations seeking to create documentary media to help preserve our cultural and historical heritage.

Apprenticeship Program



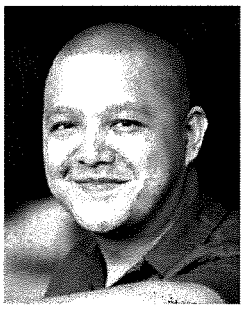
As Journeyman blacksmiths under the tutelage of the last CAHA recognized Master Blacksmith on island Sainan Hereru Francisco Cruz Lizama. James Aevermann and Sean Lizama of Lizamas Forge will spearhead the implementation of a new ***Apprenticeship Program for traditional Chamoru tools*** using provided funds.

This program will run every Saturday for one year giving the 3-5 new local apprentices over 300 contact hours in the traditional Chamoru tools curriculum.

This will help build the capacity of local blacksmiths to continue this cultural tradition of making the eight Chamoru tools and possibly the restoration of traditional Spanish era ironwork at historical sites around the island.

These tools are vital to the revitalization of historical farming, crafting, and recreational activities Chamorus on Guam and in the Marianas have had since that pre-date the Spanish era.

Key Creative Personnel



Director/Writer - Sean Lizama

Born and raised on the island Guam, Sean Lizama is a native Chamoru, media specialist, and educator seeking to help grow the expertise of Guam's population in the production of high quality media in the realms of films, photography, and design. Sean worked in the media industry from 2003 to 2014 in various positions learning the arts of graphic design, photography, and video production along the way. Sean graduated from the University of Guam in 2009 with Bachelor of Arts degrees in Psychology and Philosophy. Sean currently serves as an Instructor for the Visual Communications program at the Guam Community College.

Editor - Normal

Winner - Mental Health Trailblazer Award presented by the Guam Behavioral Health and Wellness Center PEACE Office, University of Guam Film Festival of the Pacific (UOGFF), 2016



Co-Writer - Jeremy Bevacqua

Jeremy L. Bevacqua is a product of Guam and son of the earth. A graduate of University of Guam's Fine Arts: Music, majoring in Trombone performance, he is multi-faceted individual in many different fields. Jeremy is a freelance writer, published author in the Pacific Island Times, and a touring musician for his band Fat Tofu. Culturally, he has been apprenticed by his grandfather, Chamorro Master Blacksmith and NEA (National Endowment of the Arts) award recipient Joaquin F. Lujan, and continues to make Chamorro tools as a journeyman blacksmith. Currently, he works as a Research Assistant at UOG's Triton Farm, providing produce and agriculture knowledge to the island community. When he is not working, he is blessed by his handsome son, Joaquin Nestor.

Key Creative Personnel



Co-Writer - James Aevermann

James has been learning the art of traditional Chamorro blacksmithing from Master Francisco Lizama since 2014. In that time, he has been dedicated to continuing the craft and finding creative new ways to further the art on Guam. James has also dabbled in performance arts, both on stage and on screen. He has numerous theatre credits, both as a designer and as an actor, and has slowly begun to enter into the realm of films. His first film, "Normal", debuted as an award winning short film that he wrote and directed in 2016. He has several projects currently in the planning stages, and hopes to be able to focus his energy into films in the near future.

Writer/Director - Normal

Winner - Mental Health Trailblazer Award presented by the Guam Behavioral Health and Wellness Center PEACE Office, University of Guam Film Festival of the Pacific (UOGFF), 2016



Producer - Myracle Mugol

Myracle Mugol has worked on several film projects both commercially and with community projects. As part of the main creative team, she has worked on films that have been screened for the University of Guam, Guam International Film Festival, Guam Department of Education, Cinemalaya, along with films that were showcased in conferences and festivals locally, regionally, nationally and internationally. Her film experience stems from documentaries but have evolved to include narratives both in the short and long-form, and as a freelancer and with her past employment for advertising firms, she has also work on several commercials. She has embraced her role as producer, often teaming up with younger directors and teams to help them bring to life projects and ideas into reality, two of which will be released this year. Currently she is the Associate Director of Corporate and Foundations for the UOG Endowment Foundation, an entrepreneur (acting as partner for 3 small businesses on Guam), a freelance events coordinator, and mother to a near 2 year old boy.

Key Creative Personnel



Cinematographer - Brian Muña

Brian Muna is a freelance writer and filmmaker living on the island of Guam. The past eleven years, Brian has served as a counselor in the education system, working with diverse populations raging from elementary all the way through high school. Although he found his passion in psychology and counseling in his early college years, he had always had a desire to make films.

Using his background and experience in his field, Brian has been known to work on films with thematic elements capturing humanity with an open minded approach. Currently, he draws inspiration studying and taking photographs and remains active in the filmmaking community. Some of his past and recent accolades include:

- Guam International Film Festival "Best Made in the Marianas" Award 2015 for the Short film "LUTHER."
- Placed in the top 10 for Cinema5D's Fujinon 1 minute short film competition in 2018.
- Guam International Film Festival "Best Made in the Marianas" Award 2018 for the short film, "PLASTIC BAG," also an official selection at the Denver Underground Film Festival, and a semi-finalist for an IMDB award for the Alternative Film Festival.

He is also known for some of his online films such as "Inifresi" and the music video, "Breathe" by A Long Drive Home and has worked on many commercial projects, films, and documentaries both on island and within the Asia-Pacific region. He hopes to continue to educate and encourage aspiring filmmakers and photographers to tell their stories through various mediums and continues to follow his lifelong passion of filmmaking.

Key Creative Personnel



Editor - James Davis

James Davis was born and raised in the Philippines and moved to Guam in the year 2000. He helped his father run his business of restoring classic and muscles cars and soon became a grease monkey himself. He eventually became an autocross and car show enthusiast and made it a point to capture all the moments on his first camcorder, the Mini-DC Sony Handicam. He learned how to edit his own films after he downloaded the trial version of Adobe Premiere CS3 and later Sony Vegas 8. A passion for filmmaking was sparked and James has been creating documentaries, montages, wedding videos, and short films ever since. He is a self-taught videographer with a love for cinematography. James aims to direct and create even more works in the future. He is currently the Director Of Photography for Docomo Pacific Marketing Department.



Visual Effects - Christopher "Taco" Rowland

Taco grew up in Yigo and calls Guam home. Since 2007 Taco has worked in the media industry as a Video Editor, Motion Graphics Editor, Videographer, Graphic Designer, Layout Artist, Photographer, Web Designer, and Audio Engineer. He reads way too many webcomics, enjoys anime (subs over dubs), listens to Industrial, IDM, and Death Metal, and is an apprentice Blacksmith. He also worked on Normal, Winner - Mental Health Trailblazer Award presented by the Guam Behavioral Health and Wellness Center PEACE Office, University of Guam Film Festival of the Pacific (UOGFF).

Project Timeline

Pre-Production - April - June 2019

- First meeting with producers - April 2019
- Research & development - April - May 2019

Principle Photography - June - July 2019

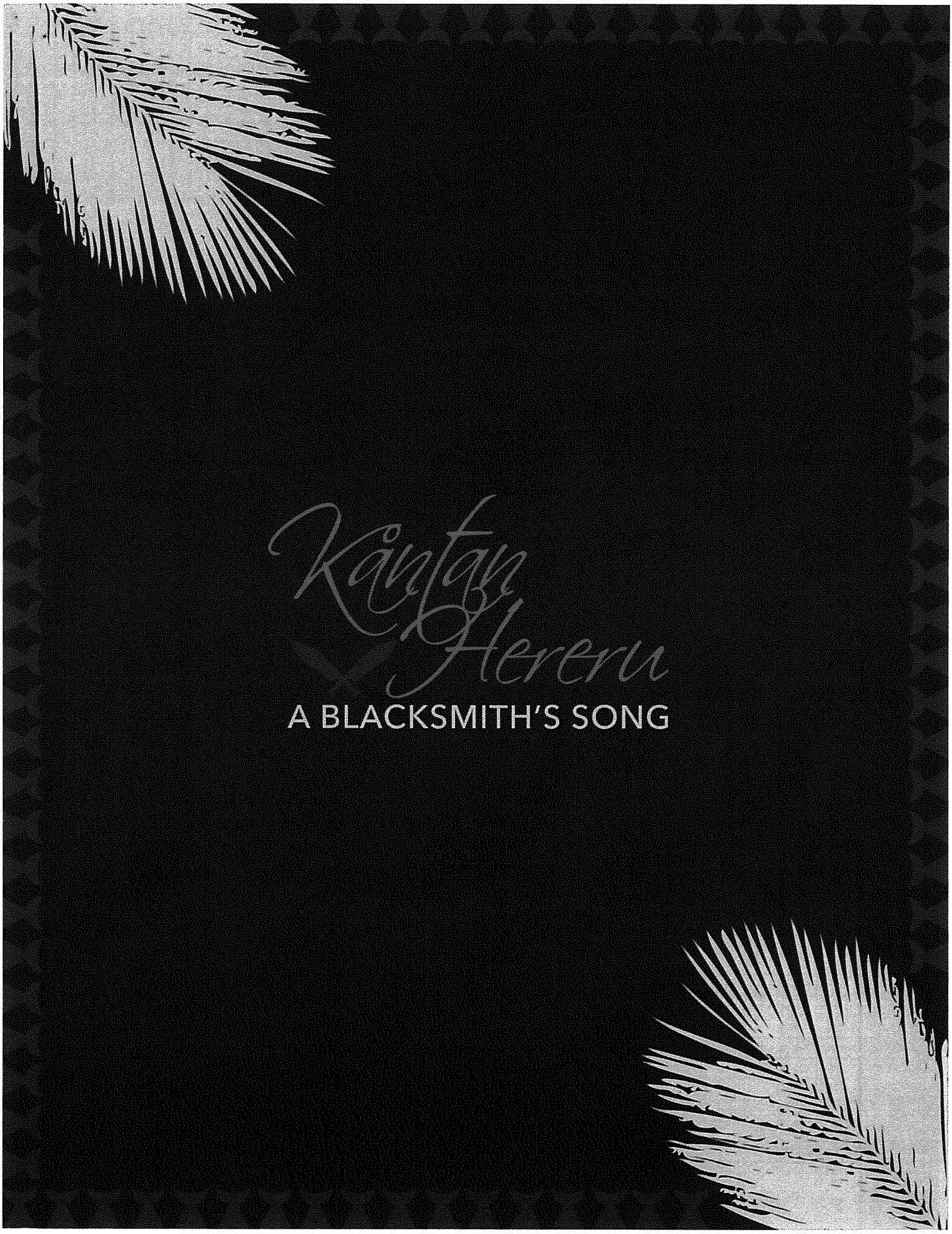
- Interviews with Master, Jeremy, Sean, and James - June (B-Roll of environment)
- Interviews with Dr. Souder, Pale Forbes, Dr. Robertson (B-Roll of environment)

Post Production - June - Aug 2019 (Project Funds to be used to complete)

- Catalog & Rough cut - June
- Editing, VFX - June - July
- Editing, Sound design & score, pickup shots - July
- Editing and refinement - July - August

Curriculum Development, Apprenticeship Program, and Promotion (Project Funds to be used to complete)

- Curriculum research & development Sept 2019 - December 2019
- Curriculum implementation & distribution January 2020 - December 2020
- Blacksmith Apprenticeship Training Program October 2019 - October 2020
- Promotion of all projects & Film Festival Submission - Sept 2019 - December 2020



Doc. No. 35GL-19-0996.*

Program: Kåntan Hereru: A Blacksmith's Song [POST PRODUCTION]

Producer: Sean Lizama/Myracle Mugol

INCOME

100	**Funders & In-kind**		EXPECTED TO BE RECEIVED	TOTAL
100	Pacific Islanders in Communcaition		25,000	25,000
101	Humanites Guahån		10,000	10,000
102	Guam Preservation Trust		10,000	10,000
	Producer's Cash			
	In-kind			
	Total Income		**45,000**	**45,000**
	TOTAL INCOME			45,000

200	**Pre-Producing Staff**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	PIC	(HG) Media Fund
201	Director	1	fee	3,500.00	3,500.00	2,500.00	1,000.00
202	Producer	1	fee	3,000.00	3,000.00	1,500.00	1,500.00
203	Writer (Humanities Scholar)	1	fee	1,000.00	1,000.00	500.00	500.00
204	Co-Writer	1	fee	1,000.00	1,000.00	500.00	500.00
205	Co-Writer	1	fee	1,000.00	1,000.00	500.00	500.00
206							
207							
200	**Total Producing Staff**				9,500.00	**5,500.00**	**4,000.00**

300	**Music & Talent**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	PIC	(HG) Media Fund
301	Talent (Honoraria)	4	comp.	300.00	1,200.00	1,000.00	200.00
302	Composer (Perf., Sync., Composition)	1	comp.	500.00	500.00	300.00	200.00
303	Music Research & Admin. Fees	1	allow.	199.00	199.00	100.00	99.00
300	**Total Rights, Music & Talent**				1,899.00	**1,400.00**	**499.00**

400	**Crew & Personnel**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	PIC	(HG) Media Fund
401	Director of Photography	1	weeks	3,000.00	3,000.00	1,500.00	1,500.00
402	Assistant Camera	1	weeks	1,000.00	1,000.00	500.00	500.00
403	Sound	1	weeks	950.00	950.00	450.00	400.00
404	Production Assistant (x)	10	days	100.00	1,000.00	500.00	500.00
405	Make-up	3	days	150.00	150.00	250.00	200.00
406	Editor	70	hours	55.00	55.00	2,000.00	1,300.00
407	Graphic Design	1	weeks	500.00	500.00	250.00	250.00
408	Animator	1	weeks	1,000.00	1,000.00	500.00	500.00
409	Gaffer	1	weeks	300.00	300.00	150.00	150.00

400	**Total Crew & Personnel**				7,955.00	6,100.00	5,300.00
500	**Production Rental**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	PIC	Other Funders
501	Camera Rental	2	weeks	1,050.00	2,100.00		
502	Sound equipment rental	2	weeks	875.00	1,750.00		
503	Lighting	2	weeks	875.00	1,750.00		
500	**Total Production Rental**				5,600.00	-	-
600	**Post-production**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	PIC	GPT
601	Edit Suite	80	hours	37.00	2,960.00		2,960.00
602	External hard drives for cloning	3	drives	150.00	800.00		800.00
603	Color Correction & Grading	10	days	150.00	1,500.00		1,500.00
604	Sound Design & Edit	8	days	300.00	2,400.00		2,400.00
600	**Total Post-production**				7,660.00		
700	**Insurance**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	PIC	Other Funders
701	General Liability Insurance	1	year	765.00	765.00		
702	Worker's Compensation	1	year	2,489.00	2,489.00		
700	**Total Insurance**				3,254.00		
800	**Office & Admin**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	PIC	GPT
801	Graphic Design (Promo materials)	4	months	225.50	890.00		890.00
802	Postage (Film Festival Submission Fees)	4	months	185.00	740.00		740.00
803	Xeroxing (Adminstrative Paperwork)	4	months	102.50	410.00		410.00
804	Printing (Promo materials)	1	months	50.00	300.00		300.00
800	**Total Office & Admin**				2,340.00	-	2,340.00
900	**Other Required Items**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	PIC	Other Funders
901	Closed Captioning	20	minutes	7.00	140.00		
902	Publicity Stills Prints	1	prints	100.00	100.00		
903	Photographer	20	hours	19.00	380.00		
904	Transcriber	1	hours	350.00	350.00		
900	**Total Other Required Items**				970.00	-	2,340.00
1000	**In-Kind Services / Equipment**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	PIC	Other Funders
1001	Pre-Producing Staff	1	months	9500	9,500.00		
1003	Production & Post Production Equipmer	8	Day	150	1,200.00		
1004	Office Space	15	Month	125	1,875.00		
	Total In-Kind Services / Equipment				12,575.00		
			TOTALS				
200	Total Pre-Production Staff				9,500.00		
300	Total Music & Talent				1,899.00		
400	Total Crew & Personnel				7,955.00		

500	Total Production Rental				5,600.00		
600	Total Post-production				3,254.00		
700	Total Insurance				3,254.00		
800	Total Office & Admin				2,340.00		
900	Total Other Required items				970.00		
				TOTAL	34,772.00		
	IN-KIND SERVICES / EQUIPMENT				ESTIMATED TOTAL		
1000	In-Kind Services / Equipment				12,575.00		
	TOTAL IN-KIND SERVICES / EQUIPMENT				**12,575.00**		
	TOTALS				**47,347.00**		

Program: Kåntan Hereru: A Blacksmith's Song [Historic Preservation Curriculum]

Producer: Sean Lizama

INCOME

100	**Funders & In-kind**		EXPECTED TO BE RECEIVED	TOTAL
100	Guam Preservation Trust		10,000	10,000
	In-kind		3,000	3,000
	Total Income		**13,000**	**13,000**
	TOTAL INCOME			**13,000**

200	**Producing Staff**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	GPT	In-Kind
201	Writer (Media Professional)	1	fee	1,500.00	1,500.00	-	1,500.00
202	Advisement (Historical Scholars)	3	fee	1,500.00	4,500.00	4,500.00	1,500.00
200	**Total Producing Staff**				**7,500.00**	**4,500.00**	**3,000.00**
300	**Research & Development**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	GPT	In-Kind
301	Research & Development (Technical)	60	hours	25.00	1,500.00	1,000.00	500.00
300	Total Research & Development				**1,500.00**		
400	**Office & Admin**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	GPT	In-Kind
401	Graphic Design (Finalized Curriculum)	20	hours	25.00	500.00	250.00	250.00
402	Xeroxing (Adminstrative Paperwork)	20	days	12.50	250.00	250.00	
403	Printing (Finalized Curriculum)	20	copies	12.50	250.00	250.00	
400	**Total Office & Admin**				**1,000.00**	**750.00**	**250.00**
			TOTALS				
200	Producing Staff				7,500.00		
300	Research & Development				1,500.00		
400	Office & Admin				1,000.00		
				TOTAL	10,000.00		

Program: Kåntan Hereru: A Blacksmith's Song [Apprenticeship Program Chamoru Tools 1 Year]

Producer: Fransisco Lizama, Sean Lizama, & James Aevermann

INCOME

100	**Funders & In-kind**		EXPECTED TO BE RECEIVED	TOTAL
100	Guam Preservation Trust		10,000	10,000
	In-kind		13,488	13,488
	Total Income		**23,488**	**23,488**
	TOTAL INCOME			**23,488**

200	**Training Staff**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	GPT	In-Kind
201	Journeyman Blackmsiths	624	Hours	12.00	7,488.00	-	7,488.00
202	Master Blackmsith	300	Hours	20.00	6,000.00	-	6,000.00
200	**Total Training Staff**				**13,488.00**	-	**13,488.00**
300	**Rental & Supplies**	# UNITS	UNIT TYPE	UNIT COST	ESTIMATED TOTAL	GPT	In-Kind
301	Facilities Rental	12	month	525.00	6,300.00	6,300.00	
302	Apprentice Supplies	5	year	740.00	3,700.00	3,700.00	
300	**Rental & Supplies**				**10,000.00**	10,000.00	-
			TOTALS				
200	Training Staff				13,488.00		
300	Rental & Supplies				10,000.00		
				TOTAL	23,488.00		

JUDICIARY OF GUAM

Administrative Office of the Courts
Guam Judicial Center • 120 West O'Brien Dr • Hagåtña, Gu. 96910
Tel: (671) 475-3544 • Fax: (671) 477-3184

HON. KATHERINE A. MARAMAN
CHIEF JUSTICE

HON. ALBERTO C. LAMORENA III
PRESIDING JUDGE

JOHN Q. LIZAMA
ADMINISTRATOR OF THE COURTS

August 1, 2019

Joseph E. Quinata
Chief Program Officer
Guam Preservation Trust
Historic Lujan House
167 Padre Palomo Street
Hagatna, Guam 96910

Dear Mr. Quinata,

Hafa Adai. The Judiciary of Guam is pleased to submit a grant application and respectfully requests grant funding from the Guam Preservation Trust to support the proposed Guam Historic Courthouse Restoration Planning Project.

Should you have any questions, please contact Court Programs Administrator Cerina Mariano at (671) 475-3270 or cmariano@guamcourts.org or Program Coordinator Sonia Suobiron at (671) 475-3450 or ssuobiron@guamcourts.org. Si Yu'os Ma'ase.

Sincerely,

John Q. Lizama

Attachments

"The Judiciary of Guam is an equal opportunity provider and employer."

GUAM PRESERVATION TRUST

P.O. BOX 3036, HAGÅTÑA, GUAM 96932
TEL: 671-472-9439/40 FAX: 671-477-2047

GRANT APPLICATION

Submission Date: August 2, 2019

Project Title: Guam Historic Courthouse Restoration Planning Project

Applicant's Name: Judiciary of Guam

Applicant's Address: 120 West O'Brien Drive
Hagatna, Guam 96910

Telephone: (W) 475-3544 **(Cell)** _____ **(Home)** _____

Email: jqlizama@guamcourts.org

Duration of Project: October 1, 2019 **to:** April 30, 2020

Amount of Request: $50,000

Project Location: Guam Historic Courthouse 120 West O'Brien Drive, Hagatna, Guam 96910

Check One

- ☑ **New Proposal**
- ☐ **Old Proposal with Changes** **Date of Previous Submission:** _____
- ☐ **Old Proposal without Changes** **Date of Previous Submission:** _____

Type of Application (Check One)

☑ **New Grant** ☐ **Continuing Grant** ☐ **Supplemental Grant**

I have made such steps as are necessary to verify the information given in this application package and, to the best of my knowledge and belief, all information is true, correct and accurate:

Applicant's Signature: _____
JOHN Q. LIZAMA, ADMINISTRATOR OF THE COURTS

No funds will be disbursed when the GPT is funding a partial amount for any grant proposal until the applicant has demonstrated with letter of commitment or by other acceptable means, that adequate support, financial or other, has been guaranteed for the project's completion.

Guam Historic Courthouse Restoration Planning Project
Budget

A. Personnel

Name	Position	Salary	Rate	Time Worked	Percentage of Time	Total Cost	In-Kind Contribution	Grant Request
Eulogio S. Gumataotao	Director of Policy Planning and Community Relations	$ 91,758.00	yearly	1	2%	$ 1,835.16	$ 1,836.00	$ -
Marissa C. Antonio	Assistant Procurement Administrator	$ 58,053.00	yearly	1	2%	$ 1,161.06	$ 1,162.00	$ -
Jeremiah J. Casimiro	Court Procurement Officer II	$ 36,061.00	yearly	1	2%	$ 721.22	$ 722.00	$ -
Barry J. Quinata	Facilities Maintenance Superintendent	$ 49,897.00	yearly	1	2%	$ 997.94	$ 998.00	$ -
Sonia Suobiron	Program Coordinator III	$ 42,307.00	yearly	1	2%	$ 846.14	$ 847.00	
					Totals:	$ 4,715.38	$ 4,716.00	$ -

Narrative

The following Judiciary management and staff will provide in-kind support to this project:
The Project Manager will oversee daily operations, supervise project staff, ensure compliance with policies and procedures, maintain data, assist with reports, and pursue community support. The Judiciary's Director of Policy Planning and Community Relations will serve as the Project Manager.
The *Assistant Procurement Administrator* manages all purchasing activities and ensures compliance with all federal and local procurement regulations.
The *Court Procurement Officer II* will assist the Assistant Procurement Administrator with the the RFP process for the architectural and engineering work.
The *Facilities Maintenance Superintendent* is the Judiciary's subject-matter expert (SME) on the court's facilities and will serve as a resource on the Old Hagatna Courthouse's infrastructure. The Superintendent will collaborate with the contracted firm.
The *Program Coordinator III* is the grant coordinator, ensuring compliance, liaising between the grantor and program staff, and preparing program reports.

B. Fringe Benefits

Name	Base	Rate	Total Cost	In-Kind Contribution	Grant Request
Director of Policy Planning and Community Relations	$ 25,702.00	2%	$ 514.04	$ 515.00	$ -
Director of Policy Planning and Community Relations - Other	$ 6,743.36	2%	$ 134.87	$ 135.00	$ -
Assistant Procurement Administrator	$ 16,261.00	2%	$ 325.22	$ 326.00	$ -
Assistant Procurement Administrator - Other	$ 5,096.04	2%	$ 101.92	$ 102.00	$ -
Court Procurement Officer II	$ 10,101.00	2%	$ 202.02	$ 203.00	$ -
Court Procurement Officer II - Other**	$ 680.68	2%	$ 13.61	$ 14.00	$ -
Facilities Maintenance Superintendent	$ 13,977.00	2%	$ 279.54	$ 280.00	$ -
Facilities Maintenance Superintendent - Other	$ 6,249.10	2%	$ 124.98	$ 125.00	$ -
Program Coordinator III	$ 11,851.00	2%	$ 237.02	$ 238.00	$ -
Program Coordinator III - Other	$ 5,096.04	2%	$ 101.92	$ 102.00	$ -
		Totals:	$ 2,035.14	$ 2,036.00	$ -

Narrative

The following details are for fringe benefits for Judiciary management and staff providing in-kind support to this project:
The following breakdown of the Judiciary's current rates and annual costs for fringe benefits: Retirement 26.56%, Medicare 1.45%, Accidental Death and Disability $494.26, and Life $186.42. Medical and Dental coverage are based on what is selected by the employee. Retirement and medicare costs are computed by using the annual salary of the position and the total rate of 28.01% for all positions.

** Not a subscriber of the Judiciary's Health and Dental benefits.

C. Procurement Contracts

Description	Purpose	Consultant	Total Cost	In-Kind Contribution	Grant Request
Local Media Print Publication	Procurement Ad	No	$1,000.00	$0.00	$1,000.00
Private Company (TBD)	Architectural & Engineering Plans	Yes	$49,000.00	$0.00	$49,000.00
		Totals:	$50,000.00	$ -	$50,000.00

Narrative

The cost for Request for Proposal (RFP) bid advertisements is estimated at $500.00/per ad x 2 publications. The RFP process is required to procure contractual services for Architectural and Engineering Plans. Ads will be published in local print media: (1) in the Pacific Daily News and (1) in the Guam Daily Post.

The Judiciary will procure services to secure Architectural and Engineering plans in order to proceed with the historical restoration of the Old Hågatña Courthouse Building.

Total Project Request:	$50,000.00

Criterion 1: Introduction and Project Overview/Summary

The Judiciary of Guam (Judiciary) submits the following proposal for Guam Preservation Trust (GPT) Program funding to secure Architectural and Engineering (A&E) plans for restoration of the Guam Historic Courthouse. We are seeking funding under GPT's 2018-2022 funding Priority Area IV. Repair, Restoration or Renovation of Historic Buildings and Structures. We anticipate the project to take six months.

Guam is the largest and southernmost island of the Marianas Archipelago, with a land size of 209 square miles, and is one of the most progressive, modern societies in the Western Pacific. Located in the Western North Pacific Ocean, it houses one of the most strategically important U.S. military installations in the Pacific. Guam also serves as a critical distribution center within Micronesia, the rest of the Pacific and Asia because of its ports of entry and air links. According to the *2017 Guam Statistical Yearbook – Population Projection by Ethnic Origin or Race*, the estimated population of Guam in 2017 was 163,875. Currently, Chamorros (the indigenous people of Guam) comprise the largest ethnic group, accounting for 37.3% of the total population, Filipinos make up 26.3%, Caucasians make up 7.1%, other Pacific Islanders make up 12% and other ethnic origins or races make up 17.3%.

The Judiciary of Guam is comprised of the Superior Court of Guam, which is the court of general jurisdiction that presides over criminal, civil, juvenile, probate, small claims, traffic and child support cases; and the Supreme Court of Guam, which is the highest judicial body of the territory and hears appeals from the Superior Court. The Judiciary's facilities include the Guam Judicial Center, the Historic Courthouse, the co-located Judicial Education Center/Guam Law Library as well as the Northern Court Satellite. The Judiciary of Guam has been a recipient of federal funding for more than twenty years.

The Historic Courthouse building was nominated to the Guam Register of Historic Places, where it has been listed as the *Old Court Building* since June 24, 2015. The physical address of the Historic Courthouse building is 120 West O'Brien Drive in Guam's capital village of Hagåtña. It occupies the northeast side of land lot number 1302. The property upon which the building sits consists of 0.29 acres with an Easting of 1490452.827 and a Northing of 256834.391 (see Attachment A). The Historic Courthouse building is owned by the Judiciary of Guam.

Considering the age of this structure, the Judiciary's facilities are in need of improvements and repair. The Historic Courthouse was constructed in 1968, over 50 years ago. In January 2010, the Judiciary developed a Facilities Master Plan; however, implementation of the plan has been minimal due to limited funding.

The goal of the Guam Historic Courthouse Restoration Planning Project is the preservation of a critical piece of American and Guamanian judicial heritage and history. The objective of this project is, within a six-month period, to obtain input from various sources, to include historical archives and Judiciary leadership, which will inform the development of architectural and engineering plans for the Guam Historic Courthouse.

The expected outcomes of this project are comprehensive architectural and engineering plans that include necessary repairs and modernization of the Historic Courthouse building while preserving and restoring the unique architectural elements and original footprint of the structure. Examples of these unique elements include local green stone and basket weave insitu plaster on the exterior façade, interior acoustic tile and a 55-foot mosaic wall mural, depicting Guam's history.

Criterion 2: Need for Assistance

The repair, modernization and preservation of the Guam Historic Courthouse are critical to meeting our island's growth and development. An increase in the need for judiciary services means an increase in the use of judiciary facilities. Since construction of the Judicial Center 25 years ago, the population of Guam has increased from 130,482 in 1990 to approximately 165,177 in 2018. Per the Judiciary's 2018 Annual Report, a total of 116,000 court clearances were issued between the Hagatna and Dededo facilities; 254,523 people were screened at the Hagatna courthouse; and over 1,000 individuals were processed for jury service that year. In January 2010, the Judiciary developed a Facilities Master Plan which has yet to be fully implemented due to limited funding.

In March 2016, the Judiciary published its 2016-2019 Strategic Plan, which contains internal and external trend data used to guide planning and development. Per the Plan, the Judiciary is home to 400 employees who work collaboratively to process an average of 20,700 cases filed each year and provides programs and services for close to 6,000 adult and juvenile probation clients. An increase in jury trials over the years has subsequently resulted in an increase in jurors, from 243 in 2006 to 591 in 2015; and for the past five years, and average of 536 jurors accessed the Judiciary's facilities. Per the Judiciary's 2018 Annual Report, we average 57 jury trials per year and over 16,759 jurors access the judiciary building annually. Based on this data, the plan includes the following implications for the Judiciary: changing needs and expectations of court patrons, changing case/workloads and greater case complexity, emerging technology, improving facilities, and managing and increasing funding.

As a result of the U.S. Tax Cuts and Jobs Act of 2017, tax collections in Guam were reduced. An anticipated $66.1M shortfall in FY 2019 translated to a $3M shortfall for the Judiciary. Although the Judiciary has done its part by implementing austerity measures,

challenges in maintaining current operations continue. Assistance from the Guam Preservation Trust is critical to meeting our long-range goal of fully implementing the Judiciary's Facilities Master Plan.

Despite our challenges, the Judiciary strives to continually improve and has taken a realistic, measured approach to meeting our long-range goal of building a Judiciary campus that has the adequate infrastructure to serve the needs of our growing and increasingly technological community. This includes updating the Judiciary's 2010 Facilities Master Plan, acquiring properties adjacent to the main courthouse, repairing or constructing facilities to address existing deficiencies, and implementing recommendations from the National Center for State Court's Security Assessment Report.

Through a grant from the State Justice Institute, a security assessment of the Judiciary's facilities was conducted in June 2015 by the National Center for State Courts. The assessment included a review of procedures, equipment, and site visits to all facilities, and resulted in over 130 recommendations for improvement. The Judiciary has implemented recommendations which require minimal effort and resources, such as making changes to policies and procedures, posting signs for security purposes, and ensuring maintenance of security equipment/infrastructure; however, those that require extensive resources remain incomplete.

Criterion 3: Project Approach

The Judiciary's proposal for GPT Program funding will be used to contract the services of an independent consultant to develop architectural and engineering plans for the restoration of the Guam Historic Courthouse, and which will address a critical component of the Judiciary's Facilities Master Plan. The project proposal aligns with GPT's 2018-2022 funding Priority Area IV. Repair, Restoration or Renovation of Historic Buildings and Structures.

Completed in 1968, the Historic Courthouse is Guam's original Superior Court building. Currently, it houses the Probation Services Division, Office of the Public Guardian and a mechanical and electrical room. These functions are beyond the capacity of the original structure. An architectural and engineering assessment will provide the Judiciary with a blueprint for addressing conflicts with existing internal functions that improves operational efficiencies while maintaining the preservation of the architectural features that are historic in nature. Renovation and restoration of the Historic Courthouse was originally included in the Judiciary's 2010 Facilities Master Plan – a product of input from the Judiciary's leadership.

While the Historic Courthouse was successfully nominated into the Guam Register of Historic Places in 2015, members and staff of the Judiciary as well as the community at large have expressed the importance of nominating the building to the US National Register of Historic Places. The public recognition of the significance of the Historic Courthouse is extremely important as there are several transformative plans for the redevelopment of Hagatna. For example, a main objective of the "tourism 2020" strategic plan is to promote the Chamorro culture. Part of implementing this objective is to "Place Chamorro Culture Front And Center as Guam's Only Unique Competitive Differentiator" and to "Restore And Enhance Major Historical, Anthropological And Cultural Attractions To Fulfill Visitors' Expectation Of A Unique Experience" by continuing to restore and showcase historic places (Guam Visitors Bureau, 2014, p. 40). The registration process required that the Judiciary conduct a public hearing on our application to the Guam Register of Historic Places, at which time the Judiciary provided an overview of our long-term plans to renovate and restore the courthouse to meet our current and future needs.

This project will be implemented by the Judiciary staff specified in Criterion 4, with the Director of Policy, Planning and Community Relations serving as the Project Manager. At the onset of the project, meetings between the contracted consultant and Judiciary leadership to ensure that all operational requirements (e.g. security and technology) are met. Milestones will be determined and regular meetings will be held through the project to ensure progress is made and timely completion.

The Historic Courthouse is accessible to the general public and has its own separate secure public entry facing the parking lot. The building has main street exposure facing Route 4 and occupies a prominent location at the corner which is deemed as a prominent area of the Judiciary complex and could be improved to become a more major and visible entry onto the Judiciary property. It is within walking distance to some of Hagatna's significant historical sites, including the Guam Congress Building, the Plaza de Espana and the Dulce Nombre de Maria Cathedral-Basilica.

Criterion 4: Organizational Capacity

The Judiciary of Guam (Judiciary) is applying for funding as the main applicant with no partner organizations. The Judiciary is comprised of the Superior Court of Guam, a court of general jurisdiction that presides over criminal, civil, juvenile, probate, small claims, traffic, and child support cases; and the Supreme Court of Guam, the highest court of Guam which hears appeals from the Superior Court. The Judiciary has received federal funding for more than twenty years and has expanded to include several therapeutic and specialty courts and services.

The **Administrator of the Courts (AOC)** manages the Guam court system as authorized by the Chief Justice and in accordance with the policies of the Judicial Council. The AOC oversees all administrative functions, including personnel, finance, budget, pre-trial services, adult and juvenile probation, family counseling operations, grants administration and

management, records management and statistical analysis. The **Financial Management Division (FMD)**, led by the **FMD Administrator**, oversees federal and local funding to ensure proper accountability in support of the Judiciary's mission. FMD applies general accounting principles and tracks all grant expenditures and reimbursements separately from other federal funds via the electronic Financial Management System. Each grant awarded is assigned an appropriation account number. The account information can be viewed on the Court's Financial Management System. The **Procurement Division**, led by the **Assistant Procurement Administrator**, conducts all purchasing activities and ensures compliance with all federal and local procurement regulations. The **Court Procurement Officer II** will assist the Assistant Procurement Administrator with the procurement of necessary supplies and the RFP process for the architectural and engineering work. The **Facilities Maintenance Superintendent** is the Judiciary's subject-matter expert on its court facilities and will serve as a resource on the Historic Courthouse's infrastructure. The superintendent will collaborate with the contracted firm. The Judiciary's **Director of Policy Planning and Community Relations** will serve as the Project Manager. The **Project Manager** will oversee daily operations, serve as the lead liaison with contracted consultants, ensure compliance with policies and procedures, and assist with reports. The **Court Programs Office** is responsible for administration of grant funds, provides final approval of all grant related encumbrances and ensures the timely submission of programmatic and financial reports. The Court Programs Office ensures all goals and objectives outlined are being achieved, and progress is being made in the project. In addition, the office is the primary liaison between the project and grantor, ensuring compliance with all grant requirements. A **Program Coordinator III** is the grant coordinator, ensuring compliance, liaising between the grantor and program staff, and preparing program reports (see Attachment

B).

Criterion 5: Project Impact and Evaluation

The goal of this project is to develop and finalize the architectural and engineering design for the Guam Historic Courthouse. Listed on the Guam Register of Historic Places in 2015, the Guam Historic Courthouse is one of two post-Spanish Colonial Period public buildings in Hagåtña that historically and architecturally represent the seminal developments in the civil rights and self-government of the people of Guam. As detailed in the Judiciary's application to the Guam Register of Historic Places, "The construction of a specific facility for the [Judiciary] symbolized a step forward in implementation of the American democratic form of government and recognition and protection of the people of Guam's rights. With the opening of the new court building on February 27, 1968, the three main branches of government were physically separated." Development of the architectural and engineering design is the first step towards the renovation and restoration of the Historic Courthouse, underscoring its significance and helping to tell the history of Pacific Islanders and territories within its governmental systems and social landscapes. Furthermore, it will enable to Judiciary to meet the ever-increasing demands of our community in facilities that adequately and comfortably meet functional, safety and technological requirements.

It is anticipated that the renovation of the Guam Historic Courthouse can be accomplished by protecting and preserving historic features with minimal impact, while also meeting the operational needs of our modern judicial system. Salient historical features of the building are found in both internal and external elements of the structure. Renovation of the building will seek to maintain and in some cases restore these features to the fullest extent possible. External architectural design features include:

a) Basket Weave Insitu Plaster and other plaster designs;

b) Bris Soleil, aluminum lattice work meant to break up long expanse of windows and provide protection from the sun;

c) Concrete fins providing relief from the elements;

d) Seal of the Judiciary above the north entrance;

e) Stone facing made of locally quarried stones;

f) Terrazzo walkway; and

g) Galley of wide exterior windows.

Internal architectural features to be preserved to the fullest extent possible include:

a) acoustical tile at the building's main entrance and hallways;

b) a 55-foot mural in mosaic tile that runs from floor to ceiling, depicting aspects of Guam's history from pre-Spanish times to present; and

c) decorative stone facing in the interior of the building.

The Director of Policy, Planning & Community Relations and Procurement and Facilities Division will be responsible for ensuring that these features are documented and highlighted in the restoration and renovation plan. To avoid significant delays, meetings will occur between the Judiciary and the architectural firm at least monthly to monitor progress of the plan development as indicated by the project timeline. The final project outcome, the Architectural and Engineering Design of the Guam Historic Courthouse, will be reviewed by the Administrator of the Courts, Director of Policy, Planning and Community Relations, and Assistant Procurement Administrator and submitted to the Judicial Council for final approval.

TINAOTAO
HUMANITIES
GUÅHAN

222 Chalan Santo Papa, Reflection Center, Suite 106, Hagåtña, GU 96910
T. 671 472 4460/1 | F. 671 472 4465 | E. info_hg@teleguam.net | www.humanitiesguahan.org

July 25, 2019

Joseph E. Quinata
Guam Preservation Trust
P.O. Box 3036
Hagåtña, Guam 96932

Håfa Adai Joe!

Humanities Guåhan is pleased to announce our fourth food democracy tour, *Fiestan Salu Salo: Celebrating the Flavors of Guam and the Philippines* – featuring Filipino food traditions, and exploring the historical relationship between Guam and the Philippines and their shared influences. To help us celebrate this history through the culinary arts, we welcome Jo Ong, the former Executive Sous Chef at the Hyatt Regency Vancouver, and Mylene Valdez, pastry chef at the Trump International Hotel and Tower in Vancouver. Chefs Jo and Mylene will be joined by local chefs, Peter Dueñas, Paul Kerner, Mirko Agostini and Jasmine Nadres – in their making of a culinary interpretation of our islands' history and interconnection. The 5-course interpretive dinner event will be held at the Hyatt Regency Guam on Saturday, October 5, 2019 at 6:00 p.m.

Humanities Guåhan will also host a weeklong educational tour that will lead up to the interpretive dinner event, which will involve workshops with culinary students in Guam's public high schools and at the Guam Community College (GCC), a community talk about Filipino food traditions and a pastry workshop. In addition to exploring the cultural resonance that food provides, Eat Your Heritage IV will also once again concentrate on promoting locally grown and nutritious foods and delve into broader issues of environmental and cultural sustainability, and food sovereignty.

Because of your organization's record of commitment to improving our island community, we would like to invite you to partner with us to successfully present Eat Your Heritage IV. We ask that sponsors select their level of donation from the following categories:

- **Presenting Sponsor - $15,000**
  - Name and logo prominently displayed on promotional materials
  - Industry exclusivity as the Presenting Sponsor
  - Small private dinner
  - One complimentary table at the benefit dinner

- **Platinum Sponsorship - $10,000**

- Name and logo prominently displayed on promotional materials as a platinum sponsor
- One complimentary table at the benefit dinner

- **Gold Sponsorship - $5,000**
  - Name and logo included on promotional materials as a gold sponsor
  - One complimentary table at benefit dinner

- **Silver Sponsorship - $3,000**
  - Name and logo included in promotional materials as a silver sponsor
  - One complimentary table at benefit dinner

- **Table Purchase - $1,750**
  - Business name included in the benefit program and "Thank you" ad

We believe that your contribution would be a great opportunity to collaborate on such an important project to inspire and engage residents to reflect on the important connections between food, culture, history, health and the environment.

For more information, contact us at mesklarestaurant@gmail.com (Monica Dueñas), at kkihleng@humanitiesguahan.org (Kimberlee Kihleng) or at Humanities Guåhan at 472-4461.

Thank you for considering our invitation to partner with us for an extraordinary project, aimed to empower and enlighten residents for a more sustainable future for our island.

Si Yu'os Ma'åse,

Monica Dueñas
Board Chairwoman

Kimberlee Kihleng
Executive Director

HÅYA FOUNDATION

May 15, 2019

Joe Quinata
Chief Program Officer
GUAM PRESERVATION TRUST

RE: **EYAK I ÅMOT APPRENTICESHIP PROGRAM**

Hafa Adai Joe!

Please support our first ever **"Eyak Put Åmot Apprenticeship Program"!**

Håya Cultural Heritage Preservation and Development Foundation's mission is to enhance the well-being of our people, with a focus on revitalizing our indigenous healing tradition. Håya's work started in 2004; it was realized that many of our healers passed on and their knowledge may not have been passed on to the next generation as was done for over 3500 years. We have a special and rare opportunity to change this!

Yo'amte Lourdes Manglona (originally from Rota) along with our local healers and healers from the Marianas are willing to share their knowledge to teach and conduct our first **Apprenticeship Program,** starting **May 6 - July 26, 2019.**

With Guam's alarming rate of suicides, and an epidemic of non-communicable diseases, i.e. cancer, diabetes, heart disease, hypertension, obesity, etc., our people need and are desiring to seek healing from I man Yo'Amte. We believe we can continue to make a difference with our community. Given the traditional and sacred ways of doing things, the healers recognize the challenges and the risks of loss. This is a critical point in our history to perpetuate our indigenous healing traditions, or lose it.

Dr. Trish Lizama confirmed Håya's findings with her research and findings entitled:

"Yo'Amte: A Deeper Type of Healing Exploring the State of Indigenous Chamorro Healing Practice"
"Two themes common to Guam, Saipan and Rota are the difficulties of passing traditional healing knowledge on to family members and gaining access to medicinal plants."

> ***"...it is vitally important for this knowledge to survive the centuries-long journey of colonization on Guam as well as the uber-militarization of the island since 1944 that have placed indigenous knowledge and practices at risk of extinction in as few as two generations."***
>
> **Dr. Tricia A. Lizama**

Håya Foundation is requesting to Guam Preservation Trustor Eyak Put Amot Apprenticeship Progam. We have just received approval to occupy House No. 3 at Sagan Kotturan Chamorro in Tamuning, to use for Guma Hinemlo', where this Apprenticeship Program will be conducted. This house has been vacant for many years and requires major renovation in a short time!

Our goal is to raise sufficient funds which will be used towards the renovation of the facility, to conduct the apprenticeship program and bring together the healers from the CNMI. We will grow some of our amot (medicinal plants) on site and provide scholarships for some applicants.

We humbly ask for assistance for your support with the purchase of tables and chairs and white boards, a 7000 watt generator and multi media projector. It'll be an awesome support towards this very important work of promoting our indigenous traditions that sustained our people for over 3500 years. Please help!

For the past 15 years, our work has all been voluntary and by the grace of God and support of I man Yo'Amte, we have accomplished much:

- hosted three Åmot conferences and conducted surveys;
- conducted community outreach workshops;
- produced documentaries;
- published 3 Amot Series Books;
- coordinated FESTPAC's traditional healing discipline with healers from 13 countries;
- presented at local, regional and international conferences; and
- opened Guma Yo'Amte; Guam's first traditional healing center at Sagan Kotturan Chamorro in May, 2016.

The number of people seeking help increases each year. Our greatest challenge was space, given that our first Center only has two rooms.

The following are the number of intakes at Guma Yo'Amte at Sagan Kotturan Chamorro:

Year	Intakes
2016	1322
2017	2394
2018	5880

We are grateful to Mayor Kevin Susuico of Agat and Mayor Jesse Blas of Yona for providing us spaces in Agat and Yona; Haya officially opened **Guam Yo'Amte in Agat** and **Yona** last month! We have received additional requests for a Guma Yo'Amte in other villages.

We humbly request your sponsorship and support.

Should you have any questions, please feel free to call me at 488-6258 or Pauline Pangilinan at 988-5333.

Sen Dangkulo na Si Yu'os Ma'åsi!

ZITA D. PANGELINAN,
President

Attachment:
Håya Foundation's Historical Highlights

HÅYA FOUNDATION

HISTORIAL HIGHLIGHTS

In September, 2012 Haya sponsored our First Åmot Conference with Inetnon Amut Natibu and invited healers from the Marianas as well as students, educators, public health representatives, legislators and the community at large. The topics at our conference included the state of our people's health which included the epidemic of non-communicable diseases such as heart disease, diabetes, cancer, smoking, obesity, hypertension, etc and the behavioral and social issues with the high rates of suicide, violence and addiction.

Resolutions were passed at our First Amot Conference to focus on healing our people:

- To re-establish a community of believers in our traditional practice through education, public awareness and education campaigns;
- To improve our health by improving the accessibility and availability of fresh fruits and vegetables by promoting family, community and school gardens;
- To establish traditional healing centers for people to have access to our traditional healers;
- To learn our medicinal plants and trees and to preserve and protect them and our halom tano; and
- To protect, preserve and perpetuate this knowledge.

Haya has since sponsored two amot conferences, the 2nd was focused on providing teachers opportunities to learn and develop curricula to incorporate gardening in order to promote school garden programs. Based on our report of our progress to date, it was at Haya's 3rd Amot Conference held in January, 2018, that conference participants then passed a resolution to refocus and

> "Iduka, iduka, iduka I man hoben, I taotao-ta para I hinemlo'ta!"
>
> To educate, educate, educate our youth and our people for our health and well-being!

This year, Haya celebrates its 15th anniversary with humble gratitude and we share our historical highlights as noted.

By the grace of God, the guidance of I man Yo'Åmte, our passion and desire to ensure the perpetuation of our indigenous healing tradition for the well-being of our people, the following are some Haya Foundation's accomplishments to date:

- **Chaired the 12th Festival of Pacific Arts on Guam on Traditional Healing** and hosted traditional healers from 13 countries, and formed the Pacific Indigenous Healers Consortium;
- **Presented at international conferences** in the Philippines, Taiwan, Fiji, Saipan and many other local and regional conferences;
- **Trekked throughout the island** (under the leadership and guidance of the late Yo'amte Emilio Ayuyu), to learn and be reminded of our relationship to the land, the respect we practice with our medicinal plants and trees, and how to care for them. We have a **Registry of amot plants, with GPS tracking of location, photos and in some cases, the scientific names;**

- **Published three Åmot Series Books** and contributed to two other publications;
- **Piloted an apprenticeship program** with I man Yo'Åmte;
- **Produced two documentaries** with a third to be completed very soon;
- **Offered our first Åmot Class at the University of Guam;**
- Opened Guma Yo'Amte; Guam's first traditional healing center at Sagan Kotturan Chamorro in May, 2016 and two other Centers in the villages of Agat and Yona in March, 2019
- Collaborated with Kaohao Haya (Council of Elders in Rota) in establishing Pineksai Haya, a youth summer cultural immersion program in Rota (July, 2018)
- Established an Eyak Put Amot Apprenticeship Program (May, 2019)

Shortly after establishing Guma Yo'Åmte at Sagan Kotturan Chamorro, we were challenged with the limited space of two treatment rooms. The following are the number of intakes at Guma Yo'Amte at Sagan Kotturan Chamorro at Ooka, Tamuning:

YEAR	INTAKES
2016	1322
2017	2394
2018	5880

GUAM PRESERVATION TRUST ACCOUNTING SUMMARY

For Period Ending: July 31, 2019

ADMIN & OPERATIONS	BOARD APPROVED	YTD EXPENSE	BALANCE
	$ 701,457.83	**$ 495,801.89**	**$ 205,655.94**

BOARD FUNDED INITIATIVES			
2018 Grants Budget-$101,000	$ 9,894.00	$ -	$ 9,894.00
Capital Campaign	$ 20,000.00	$ 266.25	$ 19,733.75
Pacific Heritage Youth Summit-II	$ 20,000.00	$ 8,410.84	$ 11,589.16
Architectural Book for Guam	$ 49,500.00	$ 45,375.00	$ 4,125.00
Teaching with Historic Places	$ 14,400.00	$ 5,515.00	$ 8,885.00
Latte Quarrying Project	$ 6,200.00	$ 2,591.85	$ 3,608.15
Humatak Revitalization Plan	$ 50,000.00	$ 25,000.00	$ 25,000.00
Pacific Preservation Summit	$ 10,000.00	$ -	$ 10,000.00
Archbishop Flores Hse Purchase	$ 250,000.00	$ -	$ 250,000.00
Fencing & Cleanup	$ 10,000.00	$ 6,493.30	$ 3,506.70
Latte in the Marianas	$ 5,428.00	$ -	$ 5,428.00
APIAHiP Sponsorship	$ 20,000.00	$ 20,747.03	$ (747.03)
APIAHiP & NTHP Board Travel	$ 10,484.67	$ 10,484.67	$ -
Heritage Communities/Healthy Communities*	$3,000.00	$ 2,027.16	$ 972.84
Conceptual Design-Site 2303	$ 18,740.00	$ 18,740.00	$ -
Architecture Field Technician Training	$ 2,500.00	$ 2,500.00	$ -
Chamoru Language Competition	$ 500.00	$ 210.88	$ 289.12
Preservation of People & Culture	$ 10,000.00	$ 420.00	$ 9,580.00
Richard & Julia Moe Grant*	$ 10,000.00	$ -	$ 10,000.00
Women In History Publication	$ 1,000.00	$ 1,000.00	$ -
Marianas History Conference	$ 5,000.00	$ 5,000.00	
Pacific Historic Parks Consortium	$ 2,500.00	$ 2,500.00	$ -
SUBTOTAL	**$ 529,146.67**	**$ 157,281.98**	**$ 371,864.69**

ETHNOGRAPHY & ORAL HISTORY			
SUBTOTAL	**$ -**	**$ -**	**$ -**

REPAIR, REHABILITATION, RESTORATION AND RENOVATION			Page 2 of 3
Guam Legislature	$ 2,759,277.75	$ 2,758,678.37	$ 24,700.00
CO1 (GPT 24,100.62; Leg 44758.28)	$ 24,100.62		
CO2, CO3, CO4 No Cost to GPT			
4 Inalahan Homes-Const Mgt	$ 128,960.00	$ 72,618.66	$ 56,341.34
Antonia Chargualaf House	$ 393,350.00	$ 354,015.01	$ 39,334.99
Rosario House - A&E	$ 96,488.47	$ 28,946.54	$ 67,541.93
San Nicolas House - A&E	$ 83,217.21	$ 24,965.16	$ 58,252.05
SUBTOTAL	**$ 3,485,394.05**	**$ 3,239,223.74**	**$ 246,170.31**
ARCHAEOLOGY RESEARCH			
Pilot Study of Ancient mtDNA II	$ 4,336.00	$ 4,336.00	$ -
Developing Capacity Maritime	$ 20,250.00	$ 20,250.00	$ -
SUBTOTAL	**$ 24,586.00**	**$ 24,586.00**	**$ -**
PUBLIC INTERPRETATION AND PRESENTATION			
Takhelo Na Tiningo (DOE)	$ 55,606.00	$ 55,606.00	$ -
National History Day 2019	$ 20,000.00	$ 20,000.00	$ -
Modern Guam Rises from	$17,151.00	$ 4,287.75	$ 12,863.25
Destruction of War			
SUBTOTAL	**$ 92,757.00**	**$ 79,893.75**	**$ 12,863.25**
ARCHIVAL RESEARCH			
SUBTOTAL	$ -	$ -	**$ -**
HISTORIC PROPERTY DOCUMENTATION & REGISTER NOMINATION			
SUBTOTAL	**$ -**	**$ -**	**$ -**
ARCHITECTURAL RESEARCH			
FQ Sanchez A & E	$ 208,054.00	$ 207,554.00	$ 500.00
Amendment 1	$ 35,608.00	$ 35,608.00	$ -
SUBTOTAL	**$ 243,662.00**	**$ 243,162.00**	**$ 500.00**
TOTAL OBLIGATED FUNDS	**$ 5,077,003.55**	**$ 4,239,949.36**	**$ 837,054.19**

CURRENT FUND BALANCES			$ 1,679,285.62
Bank of Guam Checking	*$ 216,179.36*	7/31/2019	
Bank of Guam Trust	*$ 29,566.45*	6/30/2019	
Merrill Lynch	*$ 489,695.55*	6/30/2019	
Raymond James	*$ 433,396.77*	6/30/2019	
Trade PMR	*$ 510,447.26*	6/30/2019	
TD Ameritrade	*$ 0.23*	6/30/2019	
TOTAL	*$ 1,679,285.62*		

TOTAL OBLIGATED FUNDS			$ 837,054.19

RESTRICTED FUNDS FOR GRANTS AND PROJECTS			$ 842,231.43
PROJECTS IN QUEUE			$ (2,908,000.00)
Meno House	*$ 383,000.00*		
FQ Sanchez Rehabilitation	*$ 2,000,000.00*		
George Flores House - Rehab	*$ 375,000.00*		
Agana Basilica Bell Tower	*$ 150,000.00*		
Rosario House - Construction	To be determined		
San Nicolas House - Construction	To be determined		
Archbishop Flores - A&E	To be determined		
Lujan House Repairs	To be determined		
TOTAL			$ (2,065,768.57)

Micronesian Archaeological Research Services

MARS INVOICE 19-004

DATE: July 16, 2019

TO: JOSEPH E. QUINATA
CHIEF PROGRAM OFFICER
167 PADRE PALOMO ST.
HAGATNA, GUAM 9910

For archaeological services rendered by MARS	$1,872.00

Monitoring two soil tests conducted by Pacific Soils Engineering & Testing at the Rosario House, Hagatna on June 28, 2019

Preparing and submitting a technical report describing the monitoring and laboratory results to Historic Resources Division of Dept. of Parks and Recreation on July 16, 2019

Total due **$1,872.00**

A Guam Non-Profit Corporation
P.O. Box 22303 • Barrigada, Guam 96921
Phone and Fax: (671) 734-1129 • Email: micro.archaeo@gmail.com

DIBISION INESTUDION CHAMORU YAN ESPESIÅT NA PRUGRÅMA SIHA
DIPÅTTAMENTON IDUKASION
Chamorro Studies & Special Projects Division
Department of Education
500 Mariner Avenue Barrigada, GU 96913-1608
Tel: (671) 300-5048 ~ (671) 472-6785 ext. 5048

JON J.P. FERNANDEZ
Superintendent of Education

RUFINA F. MENDIOLA
Administrator

August 7, 2019

Guam Preservation Trust Board of Directors
Historic Lujan House
167 Padre Palomo Street
Hagatna, Guam 96910

Buenas yan Hafa Adai!

Department of Education CHamoru Studies was awarded $55,600 grant funding for the printing of the books. The current cost for the printing for the project is 44,078.90. These are for the books to be distributed to the classrooms as class sets and a teacher copy (teacher guide). We are requesting to use the remaining balance of $11,521.10 to print additional storybooks to be distributed to the village community centers, Guam Public library, and be shared to other educational institution that teaches CHamoru from K-5, MS and HS.

Attached for your reference is purchase order 20191999.

Your consideration in regard to this request is greatly appreciated.

Sen dångkolo na si Yu'os ma'åse for your continued support.

Senseramente,

Rufina F. Mendiola

Rufina F. Mendiola
Administrator
CHamoru Studies and Special Projects Division

Purchase Order

Fiscal Year 2019 Page 1 of 6

IMPORTANT
PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES, AND CORRESPONDENT.

Purchase Order # 20191999-00

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BUSINESS OFFICE
DEPARTMENT OF EDUCATION
GOVERNMENT OF GUAM
500 MARINER AVENUE
BARRIGADA, GUAM 96913-1608

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HAGATNA GU 96932

SHIP TO
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502 MARINER AVENUE
BARRIGADA GU 96913-1608

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference
6716490883	6716498883	20191880	for CHamoru Studies Division

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
07/24/2019	80651			CHAMORRO STUDIES

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
	*IFB 021-2019 The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading INSTRUCTION TO VENDOR: 1. DO NOT OVERSHIP OR SUBSTITUTE WITHOUT PRIOR PURCHASING DEPT. APPROVAL. 2. SEND ALL INVOICES, CERTIFIED ORIGINAL, AND ONE (1) COPY ONLY, TO BUSINESS OFFICE, GDOE 500 MARINER AVENUE, BARRIGADA GU, 96913				
1	IFB 021-2019 PRINTING SERVICES FOR CHAMORU BOOKS. THIS PURCHASE ORDER SHALL INCORPORATE ALL THE TERMS AND CONDITIONS, SPECIFICATIONS, AND SCOPE OF WORK AS IN THE ORIGINAL IFB. (1) CHAMORU BOOK, KINDER GRADE - COVER: HARDBOUND WITH ONE SIDE GLOSSY LAMINATION ON COVER, 4 PAGE COLORED LEAF PAGE, COLOR 4C X 0 - INSIDE PAGES SIZE: 8.5"W X 11"H FINISHED SIZE, COLOR: 4CX4C FULL BLEED, 24 PAGES, 150 GSM/100# TEXT - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $4,760.00***	2800.0	EACH	$1.700	$4,760.00
2	(2) CHAMORU BOOK, 1ST GRADE - COVER: HARDBOUND WITH ONE SIDE GLOSSY LAMINATION ON COVER, 4 PAGE COLORED LEAF PAGE, COLOR 4C X 0 - INSIDE PAGES SIZE: 8.5"W X 11"H FINISHED SIZE, COLOR: 4CX4C FULL BLEED, 24 PAGES, 150 GSM/100# TEXT - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $4,760.00***	2800.0	EACH	$1.700	$4,760.00
3	(3) CHAMORU BOOK, 2ND GRADE - COVER: HARDBOUND WITH ONE SIDE GLOSSY LAMINATION ON COVER, 4 PAGE COLORED LEAF PAGE, COLOR 4C X 0 - INSIDE PAGES SIZE: 8.5"W X 11"H FINISHED SIZE, COLOR: 4CX4C FULL BLEED, 24 PAGES, 150 GSM/100# TEXT - DIGITAL READY - FINAL COLORED	2800.0	EACH	$1.700	$4,760.00

By _____
Supply Management Administrator

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PO Total $44,078.90

Purchase Order

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Purchase Order # **20191999-00**

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4	(4) CHAMORU BOOK, 3RD GRADE - COVER: HARDBOUND WITH ONE SIDE GLOSSY LAMINATION ON COVER, 4 PAGE COLORED LEAF PAGE, COLOR 4C X 0 - INSIDE PAGES SIZE: 8.5"W X 11"H FINISHED SIZE, COLOR: 4CX4C FULL BLEED, 24 PAGES, 150 GSM/100# TEXT - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $4,760.00***	2800.0	EACH	$1.700	$4,760.00
5	(5) CHAMORU BOOK, 4TH GRADE - COVER: HARDBOUND WITH ONE SIDE GLOSSY LAMINATION ON COVER, 4 PAGE COLORED LEAF PAGE, COLOR 4C X 0 - INSIDE PAGES SIZE: 8.5"W X 11"H FINISHED SIZE, COLOR: 4CX4C FULL BLEED, 24 PAGES, 150 GSM/100# TEXT - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $4,760.00***	2800.0	EACH	$1.700	$4,760.00
6	(6) CHAMORU BOOK, 5TH GRADE - COVER: HARDBOUND WITH ONE SIDE GLOSSY LAMINATION ON COVER, 4 PAGE COLORED LEAF PAGE, COLOR 4C X 0 - INSIDE PAGES SIZE: 8.5"W X 11"H FINISHED SIZE, COLOR: 4CX4C FULL BLEED, 24 PAGES, 150 GSM/100# TEXT - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $4,760.00***	2800.0	EACH	$1.700	$4,760.00

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PO Total **$44,078.90**

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7	(7) CHAMORU BOOK, MIDDLE SCHOOL - COVER: HARDBOUND WITH LIQUID COATING / OR LAMINATE / OR VARNISH, 4 PAGE LEAF COLOR (VARIOUS COLORS), COLOR 4C X 0 - INSIDE PAGES SIZE: 6"W X 10"H FINISHED SIZE, COLOR: 4CX4C FULL BLEED, 24 PAGES, 150 GSM/100# TEXT - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $2,660.00***	1000.0	EACH	$2.660	$2,660.00
8	(8) CHAMORU BOOK, HIGH SCHOOL - COVER: HARDBOUND WITH ONE SIDE GLOSSY LAMINATION ON COVER, 4 PAGE COLORED LEAF, COLOR 4C X 0 - INSIDE PAGES: SIZE: 6"W X 10"H FINISHED SIZE, COLOR: 4CX4C FULL BLEED, 24 PAGES, 150 GSM/100# TEXT - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $2,660.00***	1000.0	EACH	$2.660	$2,660.00
9	(9) TEACHER GUIDE BOOK, KINDER - COVER: 4 PAGE COVER, COLOR: 4C X 1C, 90# COVER WITH THIN LAMINATION, PERFECT BIND (SOFTBOUND) - INSIDE PAGES: SIZE: 8.5" X 11:, COLOR: 4CX4C (FULL BLEED), 32 PAGES, 60# TEXT SEMI-GLOSS - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $1,392.65***	115.0	EACH	$12.110	$1,392.65
10	(10) TEACHER GUIDE BOOK, 1ST GRADE - COVER: 4 PAGE COVER, COLOR: 4C X 1C, 90# COVER WITH THIN LAMINATION, PERFECT BIND (SOFTBOUND) - INSIDE PAGES: SIZE: 8.5" X 11:, COLOR: 4CX4C (FULL BLEED), 32 PAGES, 60# TEXT SEMI-GLOSS - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE	115.0	EACH	$12.110	$1,392.65

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07/24/2019	80651			CHAMORRO STUDIES

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	BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $1,392.65***				
11	(11) TEACHER GUIDE BOOK, 2ND GRADE - COVER: 4 PAGE COVER, COLOR: 4C X 1C, 90# COVER WITH THIN LAMINATION, PERFECT BIND (SOFTBOUND) - INSIDE PAGES: SIZE: 8.5" X 11:, COLOR: 4CX4C (FULL BLEED), 32 PAGES, 60# TEXT SEMI-GLOSS - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $1,392.65***	115.0	EACH	$12.110	$1,392.65
12	(12) TEACHER GUIDE BOOK, 3RD GRADE - COVER: 4 PAGE COVER, COLOR: 4C X 1C, 90# COVER WITH THIN LAMINATION, PERFECT BIND (SOFTBOUND) - INSIDE PAGES: SIZE: 8.5" X 11:, COLOR: 4CX4C (FULL BLEED), 32 PAGES, 60# TEXT SEMI-GLOSS - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $1,392.65***	115.0	EACH	$12.110	$1,392.65
13	(13) TEACHER GUIDE BOOK, 4TH GRADE - COVER: 4 PAGE COVER, COLOR: 4C X 1C, 90# COVER WITH THIN LAMINATION, PERFECT BIND (SOFTBOUND) - INSIDE PAGES: SIZE: 8.5" X 11:, COLOR: 4CX4C (FULL BLEED), 32 PAGES, 60# TEXT SEMI-GLOSS - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $1,392.65***	115.0	EACH	$12.110	$1,392.65

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07/24/2019	80651			CHAMORRO STUDIES

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
14	(14) TEACHER GUIDE BOOK, 5TH GRADE - COVER: 4 PAGE COVER, COLOR: 4C X 1C, 90# COVER WITH THIN LAMINATION, PERFECT BIND (SOFTBOUND) - INSIDE PAGES: SIZE: 8.5" X 11:, COLOR: 4CX4C (FULL BLEED), 32 PAGES, 60# TEXT SEMI-GLOSS - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $1,392.65***	115.0	EACH	$12.110	$1,392.65
15	(15) TEACHER GUIDE BOOK, MIDDLE SCHOOL - COVER: 4 PAGE COVER, COLOR: 4C X 1C, 90# COVER WITH THIN LAMINATION, PERFECT BIND (SOFTBOUND) - INSIDE PAGES: SIZE: 8.5" X 11:, COLOR: 4CX4C (FULL BLEED), 32 PAGES, 60# TEXT SEMI-GLOSS - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $921.50***	50.0	EACH	$18.430	$921.50
16	(16) TEACHER GUIDE BOOK, HIGH SCHOOL - COVER: 4 PAGE COVER, COLOR: 4C X 1C, 90# COVER WITH THIN LAMINATION, PERFECT BIND (SOFTBOUND) - INSIDE PAGES: SIZE: 8.5" X 11:, COLOR: 4CX4C (FULL BLEED), 32 PAGES, 60# TEXT SEMI-GLOSS - DIGITAL READY - FINAL COLORED PROOF SAMPLE OF THE BOOK MUST BE PROVIDED PRIOR TO GDOE APPROVAL. - DELIVERY: 60 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER AND APPROVAL OF FINAL PROOF BY GDOE. ***181.21.000.023002.19.1000.13.00390 $921.50***	50.0	EACH	$18.430	$921.50
	2GAR, Div.4, Section 3109 - Competitive S ealed Bidding *VENDORS: PLEASE GIVE AT LEAST 2 DAYS ADVAN CE NOTICE OF DELIVERY OF ASSETS. CONTACT GDOE CENTRAL RECEIVING WAREHOUSE AT: (671*				

By _____
Supply Management Administrator

VENDOR COPY

PO Total $44,078.90

Purchase Order

IMPORTANT
PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES, AND CORRESPONDENT.

Purchase Order # 20191999-00

Delivery must be made within doors of specified destination.

BILL TO

BUSINESS OFFICE
DEPARTMENT OF EDUCATION
GOVERNMENT OF GUAM
500 MARINER AVENUE
BARRIGADA, GUAM 96913-1608

VENDOR

GLIMPSES OF GUAM, INC.
PO BOX 3191
HAGATNA GU 96932

SHIP TO

CENTRAL RECEIVING WAREHOUSE
502 MARINER AVENUE
BARRIGADA GU 96913-1608

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference
6716490883	6716498883	20191880	for CHamoru Studies Division

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
07/24/2019	80651			CHAMORRO STUDIES

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
	)475-0634 OR EMAIL: juan.p.castro@gdoe.net TO PROVIDE NOTIFICATION. HOW IS OUR SERVICE? VISIT OUR WEBSITE AT W WW.GDOE.NET/PROCUREMENT TO FILL OUT OUR VE NDOR SATISFACTION SURVEY! -kb-				

By _____
Supply Management Administrator

VENDOR COPY

PO Total **$44,078.90**

Department of Education
Government of Guam

THIS PURCHASE ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

1. Acknowledgement of this Purchase Order (PO) must be transmitted to Government of Guam, Department of Education (GDOE) either by fax or by return e-mail, advising of the shipping date.

2. No variation in any of the terms and conditions, deliveries, prices, quality or specification, of this PO, irrespective of the wording of the seller s acceptance, will be effective without buyer s written consent.

3. Packing list must accompany each shipment, showing our PO number, description and part/serial number for each item.

4. Shipments must be identified as -PARTIAL or COMPLETE . On POs that cannot be shipped COMPLETE within the terms of this PO, GDOE will need written notification as to the revised shipping date. If shipper is unable or refuses to deliver within the terms of this PO, GDOE may terminate this PO in whole or in part.

5. Materials are subject to inspection and approval within reasonable time after delivery; if specifications are not met, material shall be returned at seller s expense.

6. In connection to any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of mailing the check.

7. Over shipments, unless written authorized is given, will not be accepted and will be the responsibility of the seller to retrieve.

8. This PO, if issued in connection with a bid award and/or contract, shall be governed by the Terms and Conditions of the specified award and/or contract if in conflict with these Terms and Conditions.

9. All invoices should be itemized in accordance with the numerical sequence of our PO listing.

10. Schedule for delivery: Successful bidder shall notify the GDOE warehouse at (671) 475-0634/5 or the alternate delivery location at least twenty-four (24) hours before delivery of any item under this PO.

Business Office
Department of Education
Government of Guam
PO Box DE
Hagåtña, Guam 96932
(671) 300-1581
(671) 472-5001 (FAX)
procurement@gdoe.net

GUAM PRESERVATION TRUST
Projects & Program Summary

For Period Ending: July 31, 2019

Repair, Restoration or Renovation of Historic Buildings and Structures

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Rosario House - A&E (AT)	Provido Tan Jones	1/2018	$96,488.47	• Board Approval 1/31/18 • Contract Awarded 2/20/18 • 30% submittal received. Awaiting 60% submittal.
Benny San Nicolas House - A&E (AT)	Provido Tan Jones	1/2018	$83,217.21	• Board Approval 1/31/18 • Contract Awarded 2/20/18 • 30% Submittal received. Awaiting 60% Submittal. • Soils testing to be conducted by end of March. • Soils testing at Rosario house done end of June. • Project Ongoing
Inarajan Homes Construction of Antonia Chargualaf House (AT)	Cecilia Manibusan		$393,350.00	• Notice to Proceed pending Construction Contract. • Contract awarded 12/7/2017 • Awaiting building permit • Building Permit received 3/19 • Site mobilization and demolition ongoing • Construction in progress and monitored by PTJA. Cement pour

				done July 2018. • Substantial completion reached on March 26, 2019. Punchlist items to be completed which includes occupancy permits. • Owner allowed to move in May 1. • Punchlist items to be completed • Project ongoing

Public Interpretation and Presentation

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Architectural Book for Guam (AT)	Jack Jones	5/15/14	$49,500.00	• Board Project Agreement 15-07 signed on 2/23/15. 12 reports to be given every two months during the 2 year duration of the project. Report 1 due 4/23/15 • Report 1 received 4/23/15. Met with Mr. Jones regarding layout and review of photography. • Report 2 submitted October 23. Report reviewed and approved. • Project ongoing- awaiting Report 3 • Report 3 received 2/15/16 • Report 4 received 5/3/16 • Report 5 received 8/24/16. Photos for book received as well as some written work. Advised Jack Jones to use an editor to review and revise work. • Report 6 received 11/09/16. Additional sketches for book reviewed. Awaiting Report #7. Contract expiries February 23, 2017, may need request for extension.

				• Project given no-cost extension-expected completion October 2017. • Report #7 received 4/13/17 • Report #8 received November. • Project ongoing. Request for extension received • Report #9 received. Under review. • Report #10 received, however incomplete. Requesting grantee to submit additional items for final review. • Report #11 received (pre-final). Awaiting final report and printed book. • Final report received. • Project closeout ongoing
Ekungok I Estoria Project (AT)	GPT Board Initiative	2/22/19	$10,000 GPT match $10,000 NTHP Partners Network/Moe Family grant = $20,000	• Orientation meeting with CHamoru studies completed. • Draft MOU with GDOE and CSSPD created • Flyers and website information created • Professional Development Phase of Project ongoing and to be completed by end of September. Musical accompaniment phase to begin. • Project ongoing
National History Day Grant (AT)	MARC	2/22/19	$20,000	• Project Contract drafted and under legal review • Legal contract signed • Funds disbursed to purchase travel • NHD event in June completed • Awaiting final closeout report due October 2019.
Modern Guam Rises from	Guampedia	2/22/19	17,151	• Project Contract drafted and under

the Destruction of War: 1945-70 (CL)				legal review • Legal contract signed • 1st quarter funds disbursed upon submittal of 1st quarter interim report on June 30, 2019 • 1st quarter of activity: project planning and development • Project ongoing

Archaeological Research

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Developing Capacity in Maritime Archaeology (AT)	Bill Jeffery	1/2017	$20,250.00	• US Navy Permit received • 1st report received 4/29- project on schedule • 2nd report received- July seminars, fieldworks completed. Awaiting final report due in October. • Report extension request received. Awaiting for final report. Project extended to end February at no-cost.
Archaeology Technician Training (CL)	GPT Board Initiative	2/2019	$2,500.00	• UOG-PIP approved course application, which include course schedule (March 4-22) and program description (Jan. 2019) • Class begins March 4, 2019, 5:30-8:00pm at the Lujan House • Training postponed until further notice
Latte Book by Kelly Marsh and Jolie Liston (JQ)	GPT Board Initiative	7/31/18	$5,428.00	• Project ongoing • Feb 4 – submittal of section 1 (cultural snapshot) text/images

				to graphic designer • Feb 22 – Section 1 draft final graphic/layout complete • Final draft review ongoing.

Miscellaneous

PROJECT NAME	APPLICANT	DATE APPROVED	AMOUNT APPROPRIATED	MILESTONES
Teaching w/Historic Places (LB)	Board Initiative		$14,400.00	• A total of over 250 students participated in this program. Program is still ongoing – https://historymethods.weebly.com/ • JFK Information Technology Class participated in a tour of historic sites in Umatac on May 2, 2018; • Guam Museum's KOSAS Camp visited the village of Humatak on July 13 and 19, 2018. • MU Lujan 3rd grade Guam History and Social Studies teachers visited the Plaza de Espana on March 13. Photos can be reviewed online at pacificpreservation.org/trend • Request by Delores Quinata for trip in April 2019 to be arranged.
Humatak Revitalization Plan (JQ)	Board Initiative	7/10/17	$50,000.00	• First village meeting will be held in Jan • First report due May 2018. • First village meeting held in January • AIA submitted update 4/10/18 and stated the project is behind schedule about 1 month. • First report due May 2018. First payment pending submittal of concept report. • UCLA summer students (July) proposed

				service learning research to develop and conduct a focus group session for villager residents to participate in the development of the revitalization plan • Results to be presented to Guam Preservation Trust officials, AIA and residents of Humåtak. • First bi-annual report submitted 6/15/18, payment of $12,500 • UCLA students (5) started their Humatak Revitalization research project on 7/3/18 and working with Heritage Foundation youth, AIA and Humatak Mayor on survey, work plan and focus group sessions. • Village meeting scheduled for Monday, July 23, 2018 7:00pm at the Umatac Community Center. • Schedule for January 2019 village meetings TBD (Aaron) • Second report pending January 2019, no scheduled payment until then • Final Report received in July. Payment 3 to be released.
Takhelo' na Tiningo' gi Fino yan Kotturan CHamoru (AT)	Chamorro Studies/Department of Education/Rufina Mendiola	3/9/18	$55,606	• Project ongoing. Awaiting quarterly reports. Next report due January 2019. • Project reports received. Awaiting 4th report and possible no-cost extension request. • Project extended as printing procurement delay. • Report 4 received 7/31. Possible request for use of remaining funds for reprint.
MAHGUA' ARCHAEOLOGICAL SITE DEVELOPMENT	GUMA Architects	12/10/18	$18,740	• Board Approved 10/5/18 • Contract Awarded 12/10/18 • Phase I (schematic design) received

Conceptual design (JQ & CL)				• Phase II (design development) received • Board approved final draft and sent to JRM CMDR Chatfield. • Project completed.
ATANTANO SITE DEVELOPMENT "Heritage Communities are Healthy Communities" (CL)	Grant Awarded to GPT from Take Care Foundation.	12/18/18	$3,000	• Foundation grant received to facilitate preservation and conservation skills trainings at Atantano; Trail to be completed as an output Summer 2019. • Flyers and registration information created. Registration to be done on website and to commence April 5. • Dates of the project will be June 17-28, 2019 • Orientation for project staff and speakers to be done on April 4. • Project had 6 participants – all UOG students – in addition to GPT staff. The group was able to complete about 600 meters of marked trail. • Closing report, including photos and project assessment: https://www.pacificpreservation.org/register
Pacific Preservation Technology Project	Grant Awarded to GPT from US Department of the Interior – Office of Insular Affairs	4/29/19	$94,801.00 (Federally Funded)	• Award Letter Received April 29, 2019 • Federal Financial Report for period ending June 30, 2019 submitted July 30, 2019 • Meeting with Guam SHPO August 2, 2019
Manenggon National Heritage Landmark (NHL) nomination	Funding from the National Park Service, in coordination with the Organization of American Historians (OAH)	5/31/19	$9,940.00	• May 31, 2019: Contract agreement signed between Organization of American Historians, Micronesian Heritage Consulting Ltd. (Jolie Liston and Dave Tuggle), and GPT • Funds awarded: $45,540.00 = $9,940.00 for GPT administrative fees, including

				public information meetings and land title research; $35,600.00 for Micronesian Heritage Consulting (Jolie Liston and Dave Tuggle) for developing NHL nomination dossier • June 3, 2019: GPT submitted 1st invoice • July 29, 2019: GPT submitted preliminary draft statement of significance to NPS and OAH for review • Week of August 12, 2019: GPT conference call with NPS and OAH to review statement of significance • Project ongoing until January 2020