35GL-19-1016

Speaker's Office <speaker@guamlegislature.org>

Speaker Tina Rose Muña Barnes

M&C Fwd: Guam Education Board Packet for Sept. 17, 2019 Meeting

Speaker's Office <speaker@guamlegislature.org>
To: Clerks Office <clerks@guamlegislature.org>
Cc: Rennae Meno <rennae@guamlegislature.org>
Bcc: Tina Muna Barnes <tinamunabarnes@gmail.com>

SEP 16 2019
Time 10:50 ()AM ()PM
Received By:

09-16-19	9:38 AM	09-16-19	Guam Education Board Packet for Sept. 17, 2019 Meeting.*	Department of Education- Office of the Superint

Sinseru yan Minagåhet,

Office of the Speaker • Tina Rose Muña Barnes
Committee on Public Accountability, Human Resources & the Guam Buildup

35th Guam Legislature
I Mina'trentai Singko na Liheslaturan Guåhan

Guam Congress Building | 163 Chalan Santo Papa | Hagatna, GU 96910
T: (671) 477-2520/1
speaker@guamlegislature.org

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Gumai pribilehu yan konfedensia este siha na mensåhi. Solo espesiåtmente para hågu ma entensioña pat ma aturisa para unrisibi. Sen prubidu kumu ti un ma aturisa para manribisa, na'setbe, pat mandespåtcha. Ya mensåhi , put fabot ago' guatu gi I numa'huyong gi as speaker@guamlegislature.org yan despues destrosa todu siha I kopian mensåhi. Si Yu'os ma'åse'.

---------- Forwarded message ---------
From: **Christie Lyn San Nicolas** <clsannicolas@gdoe.net>
Date: Mon, Sep 16, 2019 at 9:39 AM
Subject: Guam Education Board Packet for Sept. 17, 2019 Meeting
To: Speaker Barnes <speaker@guamlegislature.org>
Cc: Jon Fernandez (Superintendent) <jonfernandez@gdoe.net>, Maria Roberto <mdroberto@gdoe.net>

Hafa Adai,

I am submitting the Guam Education Board packet for the Regular Board Meeting scheduled for Tuesday, September 17, 2019, 6 pm, in the Gallery, DOE Bldg. B, Tiyan. Also attached is tl

Should you have any questions, please contact me at 300-1627. Thank you.

Please confirm receipt of this email.

Respectfully,
CHRISTIE LYN SAN NICOLAS
Office of the Superintendent
Guam Department of Education
501 Mariner Avenue Barrigada, Guam 96913
Tel: (671)300-1627 |Email: clsannicolas@gdoe.net

GDOE SY 2019-2020

16 attachments

- **1. Ad.pdf** 1310K
- **2. Agenda.pdf** 118K
- **3. Cor - Supt's Testimony re Proposed Rules and Regs Governing Institutional Playgrounds.pdf** 108K
- **4. Cor -NASBE email to Chair and Vice Chair 9.9.19.pdf** 110K
- **5. Cor - NASBE email re. Student Participant at NASBE Conference.pdf** 120K
- **6. ExOff Rep - IBOGS Report.pdf** 378K
- **7. UFB & CR - Instructional & Academic Comm - Head Start Report.pdf** 1555K
- **8. UFB & CR - Fiscal Mgmt Comm - FY19 Appropriations, Allotments.pdf** 94K
- **9. UFB & CR - Fiscal Mgmt Comm - Accounts Payable Report Aging.pdf** 84K

2019 SEP 16 PM 12:42

1016

10. NB - EFSC Declaration of Financial Status Designations, Code C-Watch, Corrective Financial Recovery Plan for 2019 Fiscal Year to Date Dec. 2018 - May 2019.pdf
871K

11. NB - DRAFT Resolution 2019-12 Textbooks.pdf
194K

12. NB -DRAFT Resolution 2019-13 Adoption of Supplemental Instructional Materials for K-12 Curriculum.pdf
194K

13. NB - DRAFT Resolution 2019-14 Guampedia & supplemental education resources.pdf
200K

14. NB - DRAFT Resolution 2019-15 -Chamorro & Guam History.pdf
200K

15. NB - DRAFT Resolution 2019-16 School Library Guidelines.pdf
199K

Board Packet Transmittal - Sept Mtg..pdf
354K

DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

www.gdoe.net
501 Mariner Ave. Barrigada, Guam 96913
Telephone: (671)475-0457 or 300-1547/1536•Fax: (671)472-5001
Email: jonfernandez@gdoe.net

JON J.P. FERNANDEZ
Superintendent of Education

September 13, 2019

Honorable Tina Muña Barnes
Speaker, 35th Guam Legislature
163 Chalan Santo Papa
Hagatna, Guam 96910

Dear Speaker Barnes:

Håfa Adai! I am submitting the Guam Education Board packet for the Regular Board Meeting scheduled for Tuesday, September 17, 2019, 6 pm, in the Gallery, DOE Bldg. B, Tiyan.

Should you have any questions, please contact me at 300-1627.

Attachment
- GEB Meeting Packet

PUBLIC ANNOUNCEMENT

This Advertisement is paid with Public Funds by:
Guahan Academy Charter School

REQUEST FOR PROPOSAL No. GACS 6-2019-005
AMENDMENT #2
Independent Auditing Services

Guahan Academy Charter School (GACS), a 501(C)(3) nonprofit, private corporation, is soliciting proposals from a U.S. Certified Public Accounting Firm for an audit (to include the Single Audit Act Provision) of its financial operations for *FY 2018 through FY 2020* subject to the availability of funds and certification from fiscal year to fiscal year and with one option to renew for an additional fiscal year. Required audit reports include a report on the financial statements and reports on internal control and compliance.

Request for Proposal (RFP) packages may be obtained at GACS' Main Office, in Tiyan, Guam anytime from Monday through Friday, excluding holidays between 8:00 a.m. and 5:00 p.m. The RFP may also be downloaded at the Office of Public Accountability's website at www.opaguam.org. **Deadline for submission of all proposals is 4:00 p.m. Chamorro Standard Time (Guam Time), Wednesday, October 02, 2019.** All proposals must be submitted to the attention of: Wilfred Aflague, Procurement Officer.

GACS, with the written approval of the Public Auditor, reserves the right to reject any or all proposals, solicit new proposals, waive minor informalities or irregularities or award the Independent Auditor in whole or in part.

All questions regarding the proposal should be made in writing and directed to Wilfred Aflague, Procurement Officer via email at waflague@guahanacademy.org. Except to the above person named, direct or indirect contact with GACS's Management or Staff, Board Members, or any person participating in the selection process is prohibited.

/s/ Fe Valencia-Ovalles
Chairwoman, Board of Trustees

Guam Solid Waste Authority

Board of Director's Meeting
11:00 a.m. Thursday, September 12, 2019
GSWA Conference room

The Guam Solid Waste Authority Board of Director's will have a board meeting September 12, 2019 at 11:00 a.m. in the GSWA Conference room, Tamuning, Guam. The public is invited to attend this regular meeting.

AGENDA: Call to Order, Roll Call, Approval of Minutes, Reports, Unfinished Business, New Business, Open Discussion, Public Forum, Next Meeting Date, Adjournment.

Individuals requiring special accommodations, auxiliary aids, or services should contact Guam Solid Waste Authority by calling 646-3111 or e-mailing customerservice.gswa@gmail.com

GUAM EDUCATION BOARD

501 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice Chairwoman

9th Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, September 17, 2019
6 PM
Gallery, Building B, Tiyan

AGENDA

I. Meeting Call to Order
II. Approval of Minutes
III. Public Participation
IV. Communications
V. Ex-Officio Member Reports
VI. Unfinished Business/ Committee Reports
VII. New Business
VIII. Executive Session
IX. Adjournment

Individuals requiring special accommodations or information may contact Christie San Nicolas, Administrative Officer at 671-300-1627 or by email: clsannicolas@gdoe.net.

Agenda to be available on GEB website at least 72 hours before the meeting.
This advertisement was paid by GDOE local funds.

Doc. No. 35GL-19-1016.

ASSOCIATED INSURERS

Presents

Chamorro Activity

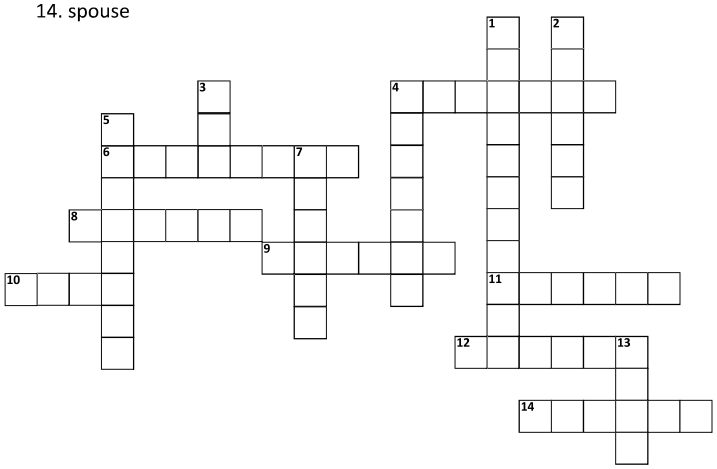
A great way to learn and increase your Chamorro Vocabulary is by doing Crossword Puzzles. Crossword puzzles provide hours of enjoyment and challenge. With practice and patience you'll be done in no time!

T	W	V	E	U	M	B	N	E	U	R	Q
I	B	I	S	I	R	A	A	Q	P	G	Z
C	C	W	T	G	G	G	G	E	D	V	D
A	F	N	R	G	N	O	R	A	R	T	G
A	M	F	A	N	D	A	N	G	G	O	V
A	Y	H	N	L	S	I	D	F	K	U	C
K	B	I	G	O	U	O	D	A	E	C	Q
B	S	K	H	K	E	M	T	I	F	D	I
G	D	W	E	K	T	E	A	R	D	P	W
A	W	A	R	A	T	U	E	M	O	E	H
F	N	Q	U	T	E	S	Y	S	H	Z	E
O	I	V	E	V	A	D	L	Z	I	C	F

AGGUAS	infant mullets fish
ASAGUA	spouse
ATMANGAO	spotted sea crab
BUENTE	maybe, perhaps
BUNMUCHACHU	hard working
CHETNOT	wound, sore
CHOCHO'	work
CHONNEK	push
FINENA	first
GAGA'	animal
IYA	article for place names
MAHIMAHI	dolphinfish
ODDA'	soil, dirty
PUTION	star
TUHONG	hat

Across
4. push
6. spotted sea crab
8. first
9. star
10. soil, dirty
11. work
12. hat
14. spouse

Down
1. hard working
2. maybe, perhaps
3. article for place names
4. wound, sore
5. dolphinfish
7. infant mullets fish
13. animal



Across: 4. chonnek 6. atmangao 8. finena 9. pution 10. odda 11. chocho 12. tuhong 14. asagua
Down: 1. bunmuchachu 2. buente 3. iya 4. chetnot 5. mahimahi 7. agguas 13. gaga chonnek

Cassidy's Insurance
Agang ham guine na numero 472-8834
Call us at 472-8834

GUAM EDUCATION BOARD

501 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
Website Address: www.gdoe.net/geb

MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice Chairwoman

9th Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, September 17, 2019
6 PM
Gallery, Building B, Tiyan
AGENDA

I. Meeting Call to Order

II. Approval of Minutes

ACTION 1. Minutes of July 16, 2019 Regular Meeting

III. Public Participation (BP 125.6) Time Limit 3 minutes

IV. Communications

INFO 1. Correspondence

INFO 2. Superintendent's Report and Communication

V. Ex-Officio Member Reports

INFO 1. GFT

INFO 2. Mayor's Council of Guam

INFO 3. IBOGS Report

VI. Unfinished Business/ Committee Reports

1. **Executive Committee**
2. **Instructional & Academic Support Committee**

INFO/ACTION a. Head Start Report

INFO/ACTION b. Follow-up on Resolution 2019-10 Re: Instructional Time

3. **Safe & Healthy Schools Committee**
4. **Organizational Efficiency and Development Committee**

INFO/ACTION a. Above-Step Recruitment for Debbie C.M. Ngata for the position of Auditor IV (GDOE)

5. **Fiscal Management**

INFO a. Update on FY20 Budget

VII. New Business

INFO 1. Declaration of Financial Status Designation for the months of December 2018, January, February, March, April and May 2019

INFO/ACTION 2. GEB Resolution 2019-12 District Textbook Adoption of K-12 Mathematics, Science and Social Studies

INFO/ACTION 3. GEB Resolution 2019-13 Adoption Of Supplemental Instructional Materials For K-12 Curriculum

4. GEB Resolution 2019-14 Endorsement of Guampedia and Supplemental Educational Resources

INFO/ACTION 5. GEB Resolution 2019-15 Board Policy 340: Chamorro Studies/Guam History and the Introduction of Board Policy 382: Guam History

INFO/ACTION 6. GEB Resolution 2019-16 District's School Library Program Guidelines

VIII. Executive Session

The Board of Education reserves the right to go into executive session during any part of the meeting. Based on the Open Govt. Law specific matters can only be discussed. (Personnel Matters, Collective Bargaining Agreement, Contracts, and Litigation).

IX. Adjournment

VOTING MEMBERS: Mark B. Mendiola, Chairman, Maria A. Gutierrez , Vice Chairwoman, Lourdes M. Benavente, Karlyn RCG Borja, John T. Burch, Ray P. Chargualaf Jr., James C. Lujan, Ronald L. McNinch, PhD
EX-OFFICIO MEMBERS: Devin Eligio (SSHS) - IBOGS Representative, Nicole Nadal (OMS) - GFT Representative, Mayor, Rudy M. Matanane, MCOG Representative
EXECUTIVE SECRETARY: Jon J. P. Fernandez, GDOE Superintendent

DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

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Telephone: (671) 300-1547/1536•Fax: (671)472-5001
Email: jonfernandez@gdoe.net

JON J. P. FERNANDEZ
Superintendent of Education

Recd: Katherine Duenas 8/22/19

August 22, 2019

Linda Unpingco Denorcey, MPH
Director
DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICES
123 Chalan Kareta
Mangilao, Guam 93913

Subject: Proposed Rules & Regulations Governing Institutional Playgrounds

Dear Director Denorcey,

Hafa Adai! Thank you for this opportunity to provide comments on proposed rules governing institutional playgrounds on behalf of the Guam Department of Education (GDOE). The rules as proposed will primarily impact 26 elementary schools; and GDOE's Head Start, other GDOE preschool, and Early Childhood Education *programs* which adhere to federal guidelines, national and state performance standards.

As you may be aware, GDOE had provided comments Department of Public Health and Social Service had proposed changes in its Rules and Regulations on School Sanitation nearly two years ago. We would respectfully ask DPHSS the status and to ascertain whether the herein proposed regulations on playgrounds pose any conflicting or contradictory requirements between these rules.

Considering the varying age, size, campus and property limitations of existing GDOE schools, the proposed playground rules will essentially require major upgrades and renovations in GDOE playground site(s) layout and equipment. Additionally, without a dedicated funding source for this capital outlays GDOE would be hard pressed to meet the 730 calendar or 2 year compliant deadline.

The following general comments on specific provisions in the proposed rules include:

- §426001 U.S. Consumer Product Safety Commission *Public Playground Safety Handbook*

The proposed regulations in §426001 cite this handbook as the basis for playground sites, equipment, maintenance, and safety standards. However, §426009 General Playground Considerations (as discussed in further detail below) adds a number of additional requirements which go beyond the handbook recommendations which will present difficulties for existing and affected GDOE school properties: minimum of 75 square feet for each child; and adequate shade is provided for each child on the playground. We would note pursuant to DPHSS's existing rules and regulations pertaining to School Sanitation under Section XVI Safety Rule 16.6, GDOE already follows this handbook regarding procurement, construction, installation, repair and maintenance of playground sites and playground equipment. GDOE's Capital Improvement Project and Facilities and Maintenance division personnel are charged with overseeing these tasks. Additionally, GDOE has a Safety Administrator who oversees and participates in safety issues related to school operations on all campuses.

- §426005 Institutional Playground Permit and §426008 Fees

One of the most critical permit to be issued for our public schools is an occupancy permit that is required only once unless major alterations or changes in use or load are conducted. When a public school is given an occupancy permit, that permit covers the whole campus, including the grounds and playground, not just the building structure. The playground and all associated equipment and grounds have a life span that far exceeds the need for annual permitting requirements. While it seems reasonable to align the proposed annual permits with annual licensing for day care centers, nurseries etc., the annual application to public schools may be excessive. Two of GDOE's 26 elementary schools are currently under lease. This may raise a concern over how the costs of annual inspections, permitting fees and citations may be incorporated and applied to pre-existing lease terms, lease financing, insurance and maintenance costs.

- §426009 General Playground Considerations

(a) Selecting a Site. (1) Size and Location

The ratio of square foot per student appears to be a moving target. The proposed seventy-five square feet for each child under the proposed Playground rules would change the current minimum of five thousand square feet under the current Rules and Regulations for School Sanitation under Section V (5.2). However under the 2017 proposed changes (Rules and Regulations for School Building Sanitation, as yet to be promulgated) requires one-hundred square feet per child under §4706 (f). If the proposed Rules and Regulations for School Building Sanitation are ultimately sanctioned, we would ask why is there a variance in between the two rules?

(a) Selecting a Site. (3) Shading

Based on the CPSC handbook, the proposed rule of "adequate shade is provided for each child on the playground" is not only taken out of context, implementing this requirement is impractical, and an extremely costly task to provide shade for "each child" considering the size of GDOE school playgrounds.

(b) Playground Layout (5) Supervision. Staff Ratio Table 2

In regards to the ratio for supervision 20:1 indicated on page 14 this will potentially impact GDOE's current teacher to student and school aids to student ratios for Grades K-5 at GDOE's 26 elementary school campuses. For example if 100 students are in the playground this will require 5 adult supervision. To meet the proposed ratios of supervision will not only increase personnel costs; may also raise conflicts with current Guam Education Board policies, as well as, provisions contained in the Collective Bargaining Agreement. We would recommend public schools be exempted from this provision.

- §426025 Variance

This section in the proposed rule provides the DPHSS Director discretionary authority to grant a variance from the requirements of a particular rule in response to a written request that must include an alternate plan to address hazards and nuisances. DPHSS may consider exempting GDOE schools and consider the application to newly construction public schools.

- §426026 Effective Date

Unfortunately, GDOE's annual budgets generally do not include capital outlay funding. Without a dedicated funding source for this capital outlays GDOE would be hard pressed to meet the 730 calendar or 2 year compliant deadline. The proposed 730 calendar days or 2 years provision for existing schools to fully comply may need to be extended to ensure this newly proposed mandated is fully funded. Considering the varying age, size, campus and property limitations of existing GDOE schools, the

proposed playground rules will essentially require major upgrades and renovations in GDOE playground site(s) layout and equipment. Additionally,

We are currently reviewing the 2017 Environmental Impact Study conducted on rules governing playgrounds which we have just obtained and plan to provide additional input to the proposed rules.

We are grateful for your efforts over child safety and developing standards for operating and managing public school playgrounds. We look forward to working with you and hope these comments will be considered in the promulgation of these regulations.

Senseramente,

JON J.P. FERNANDEZ

cc: Chairman and Members, Guam Education Board

Christie Lyn San Nicolas <clsannicolas@gdoe.net>

Fwd: NASBE UPDATES FOR SBE CHAIRS ONLY

Maria A. Gutierrez <magutierrez@gdoe.net> Mon, Sep 9, 2019 at 1:25 PM
To: "Christie L. Chargualaf" <clsannicolas@gdoe.net>

Christie,

Please include for GEB meeting packet

Mrs. G

---------- Forwarded message ----------
From: Robert Hull <robert.hull@nasbe.org>
Date: Fri, 6 Sep 2019 16:29:16 +0000
Subject: NASBE UPDATES FOR SBE CHAIRS ONLY
To: "mbmendiola@gdoe.net" <mbmendiola@gdoe.net>, "gdoeparents@gdoe.net" <gdoeparents@gdoe.net>, "magutierrez@gdoe.net" <magutierrez@gdoe.net>

Dear Chair Mendiola and Vice Chair Gutierrez,

Greetings from NASBE! I'm writing to share a special opportunity for state board chairs and vice chairs at our upcoming Annual Conference in Omaha, Nebraska, on October 16-19, 2019. Afternoon sessions on Thursday, October 17, will focus on boardsmanship issues that state board members have identified as most important.

One of these sessions will be a closed-door conversation for state board chairs and vice chairs to discuss common issues and how state boards can leverage our collective voice to lead the national dialogue on education. Dr. Linda Darling-Hammond, esteemed education researcher and newly appointed chair of the California State Board of Education, will join us to share her perceptions of the national landscape and lead our exploration of the meaningful leadership opportunities before state boards.

It is a rare opportunity for state board chairs to gather for private conversation and to share and learn from each other. If you have already registered for the conference, thank you! If you have yet to do so, I hope you will register today. Early bird registration rates end September 20! Registration information is available here.

In addition to the special meeting for board chairs, the conference is chockablock with great sessions and renowned speakers. We will be highlighting the work of many states, including one identified by Education Week as among the most improved systems in the nation. Gallup will be sharing the latest polling data on public education. Other topics will include teacher pipelines; educating incarcerated youth; research-based evidence for social, emotional, and academic learning; transforming civics education in an era of polarized politics; research from the Buffett Early Learning Institute; and many more.

One last note of interest: The National Assessment Governing Board is seeking nominees for eight board positions to be filled in 2020. The Governing Board oversees the only nationally representative, continuing evaluation of education in the nation-the National Assessment of Educational Progress (NAEP), also known as the Nation's Report Card. The 26-member Governing Board includes former governors,

state lawmakers, business leaders, parents, teachers, and members of the general public who come together and draw on their diverse perspectives to improve how student achievement is measured and understood. Nominate yourself or your colleagues for the Board by Oct. 18.<http://bit.ly/33TEfla>

Please let me know if you have questions, need additional information about NASBE's conference, or if I can help your board in any way.

Kind regards,

Robert E. Hull
President and CEO

National Association of State Boards of Education
333 John Carlyle Street, Suite 530
Alexandria, VA 22314
E: robert.hull@nasbe.org<mailto:robert.hull@nasbe.org> | P: 703-740-4837

Visit us on the web at www.nasbe.org<http://www.nasbe.org/> and follow us on Twitter<http://www.twitter.com/nasbe> and Facebook<https://www.facebook.com/StateBoards/>
Join us for our Annual Conference in Omaha, Nebraska, October 16-19, 2019!

--
GDOE SY 2019-2020

NASBE
National Association of State Boards of Education

Chair
Rachel Wise
Nebraska

Chair-Elect
Brooke Axiotis
Iowa

Past Chair
John R. Kelly
Mississippi

Secretary-Treasurer
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Vic Lenz
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Angelika Schroeder
Colorado

Southern Area Directors
Stephanie Bell
Alabama

Kevin Boyd
Georgia

New Member Representatives
Ronald McNinch
Guam

Jason Dean
Mississippi

7 September 2019

Mr. Mark Mendiola, Chair
Ms. Maria Gutierrez, Vice-Chair
Guam Board of Education
500 Mariner Avenue
Barrigada, Guam 96913

Dear Chair Mendiola and Vice-Chair Gutierrez,

Greetings from NASBE! As you know, our 2019 Annual Conference is coming up next month in Omaha, Nebraska. I would like to personally invite you to consider including your student board member in the Guam delegation. We will be featuring a student board member from Iowa in a session on *Transforming Civics Education in an Era of Polarized Politics* and will also have a short boardsmanship session on actively engaging student voice in policymaking.

Currently, 29 state boards of education include students in the policymaking process, and it would be a pleasure to meet you student member at our conference. Registration and conference information can be found on our website at http://www.nasbe.org/news-info/nasbes-annual-conference-2019/.

Please let me know if I can be of assistance to you or your board at any time and thank you for your continued support and membership in NASBE.

Regards,

Robert E. Hull

President and CEO

IBOGS

ISLAND-WIDE SCHOOL BOARD OF GOVERNING STUDENTS

SY 2019/2020 IBOGS
SECOND IBOGS REPORT
Monday, September 9, 2019
DOE Gallery Conference Room, Building B, Tiyan

I. **Roll Call**
   a. All schools were represented with the exception of Simon Sanchez.
II. **Approval of Minutes**
   a. Special Meeting was held on August 26th, 2019 at 3:08 PM. Motion to approve the minutes of this meeting by
   b. First Regular Meeting was held on July 31st, 2019 at 2 PM. Motion to approve the minutes of this meeting by
III. **Unfinished Old Business**
   a. IBOGS Helping Students Donation Drive Update: Multiple donations have been given from John F. Kennedy, Okkodo, Southern, and
   b. BP 401 & 401.1
   c. BP 405 & 409
   d. BP 411 & 425
   e. BP 420 & 430
IV. **New Business**
   a. 4th Annual Student Exchange:
   b. 5th Annual IBOGS Student Leadership Conference:
   c. Oath of Office Swearing-In:
   d. Reports for GEB Meetings: See attached paper
   e. Volunteers Role:
V. **Announcements**
   a. Please fill in what Jiannah has
VI. **Adjournment:**

SY 2019/2020 IBOGS
SECOND IBOGS REPORT
Monday, September 9, 2019
DOE Gallery Conference Room, Building B, Tiyan

- BP 401- Angelina reports: Because of this Board Policy, students are equal to each other by being in uniforms. By allowing the students to wear non-vendor specific bottoms, it helps students match their school's respective uniform while saving money. As long as the bottoms are close to the color of the uniform pants, knee shorts, there is no issue as long as schools continue to implement this policy. There was an issue brought up to us about torn bottoms, skin tight bottoms, short shorts, and crocs being worn amongst the students though. We believe that torn bottoms should be allowed as long as it is not as revealing. Big tears in inappropriate places will not be tolerated. Leggings, long spandex, and yoga pants should not be worn for it distracts students learning process. Shorts shorter than the uniform top's length should not be accepted, and the shorts should be longer than the individual's fingertips when their arms are by their side. Lastly, the use of Crocs should be allowable only if worn with socks.
- BP 401.1- Angelina reports: Many students are enjoying the policy's change from several years ago, allowing students to use non-mesh backpacks. There seems to be no issue with this policy since it has been revised.
- BP 405- Kara reports: It states that a student is only expelled by the Superintendent and that their confidential records are only shared with certain individuals. It also states that expulsion students are not allowed back onto any GDOE school until the next year. With suspension it states that the Discipline Action Council will determine the student's length of suspension and approve of its reason. I agree with both of these standards and I have nothing else to input onto this Board Policy.
- BP 409- Kara reports: Mainly describes the safety precautions us students would have to take, different ways of bullying and harassment and ways we could prevent it using interventions or asking those who were harassed to send in reports. I do not see any issues with this Board Policy and agree entirely.
- BP 411- Kara reports: I honestly agree with the No Credit Policy to teach students the responsibility of coming to school and maintaining their grades, but another thought was brought up when I was conversing with my principal. She brought up the fact that we shouldn't have this policy anymore because it revolves around the student's behavior rather than their education.
- Jinnah reports: I feel like the students take advantage since we don't have the No Credit Policy anymore. Due to this, students know they can still get a credit for a class without

ever showing up to said class. I believe it is unfair to those who make the effort to attend class and pass while others do not attend but yet receive the same grade. If you fail to attend class, you should not be able to pass that class.

- BP 425- Kara reports: I think that in the case of a student ever bringing a weapon to school, that the student should be subjected to a confined area and talked to about the safety violation it causes. If any student brings a weapon onto school campus, that it is a threat to everyone on campus including faculty, staff, and students and that they should be subjected to expulsion.
- BP 420- Marcelina reports: I believe there should be more unexpected searches around campus. In the event that an unexpected search is to occur, students have the ability to tell others of this search which will cause those who have contraband to hide or get rid of such contraband, or even give to other students to hold. I believe that students should be given a chance to prove what is in their flasks and bags upon request if given the suspicion of possessing contraband.
- BP 430- Marcelina reports: I agree with this Board Policy, however it is still hard for the authority personnel of the school to tell the difference between a vape or vape product due to the way they are manufactured. They are now made into shapes that resemble a flash drive, portable charger, or other everyday items. Students are hiding these devices in plain sight, such as hanging it on a lanyard or like a keychain. Most adults do not know the difference because they do not know how they look. Other than that, it states in the current Board Policy that " Smoking by adults is strictly prohibited on the campus in any area accessible to students,'' however at George Washington, there are so many areas that are not accessible to the students such as the football field, softball field, baseball field, the back parking lots, the G-wing courtyard, and etcetera, but does that mean that adults are to smoke in those areas listed? No, I feel that the Board Policy should be more clear on that part.

REPORTS FOR GEB MEETING:

- GWHS- Marcelina reports: The first few weeks here at George Washington has been really good. The administration are very friendly, the staff are helpful, and we do not seem to have much problems. We had our 9/11 tribute ceremony which turned out amazing. Class councils made banners and such for this event. We have started the " Gecko Games" which is a new competition in which each class will be battling for spirit points. We have had minor incidents, but the staff was able to take care of it. This year in my opinion feels different compared to the last three years, because I feel that it is easier to work with everyone. The Prostart 3 class will be competing next week at the Salon Culinary

competition held every year. The football team's homecoming is next week Friday and they will be playing John F. Kennedy.

- JFK- Kara reports on the incident on September 12th: On September 12th, 2019, a riot had occurred at the cafeteria on John F. Kennedy campus. Many students were involved and a lot of students and faculty were put into a very unsafe environment due to the influence of alcohol. JFK has been struggling with the issue of alcohol being abused on campus for a long time. It has come to a point in which students are being brought to the office almost every other day for this reason. We have even started an alcohol program to address this issue. It seems that students are bringing alcohol onto campus in clear plastic bottles in which they disguise the liquor or beer as a regular drink. I wanted to bring this up to come up with solutions to this issue, even if it restricts us from bringing in any drinks to school. I just want JFK to be a safe environment for students and faculty members.
- THS- Iris reports: For the past week, both of THS' restrooms have been shut down due to "construction." The restrooms in our Arena have been shut down due to the opening of our Throne, but has since been re-opened this past week as an alternative restroom for females. The only problem is that there is one restroom stall available for Tiyan's female population. The only other restrooms on campus are in the offices and in the cafeteria. The restrooms located in the offices are off limits, and staff will only authorize their office aides to use it. The restrooms located in the cafeteria are also off limits and is only available if classes are directed there due to their teacher being absent. The alternative restroom for the males are in the Throne, but it isn't easily accessible due to the ongoing of gym classes. Other than our restrooms, Tiyan has been doing good. According to our counselors, the freshmen this year have a lot of motivation and know what classes they want to take throughout their high school lives. "Every school year has its challenges, but we're smooth sailing now," said our administrators. We have a total of 17 students who need one-to-one aides, but only have 12 one-to-ones on campus, whilst one aide is on long term leave. Sometimes, if needed, our admin pulls from our regular school aides. Tiyan has started RCD this school year, which is Responsibility Centered Discipline. The whole point of this is to hold the student accountable for their actions, as well as their parents. We also have Saturday sessions every three weeks. Those involved include a counselor, admin, the student, and their parent or guardian. Students reflect on their actions and come up with solutions to their setbacks during these sessions. It has decreased our suspension rates. Tiyan has a total of 6 referrals as of September 12, 2019. The cause of these infractions are mainly vaping, possession of tobacco, alcohol, or marijuana, and dress code.

Jon J. P. Fernandez
Superintendent of Education

GUAM HEAD START PROGRAM
DEPARTMENT OF EDUCATION
500 Mariner Avenue; Office E2
Barrigada, Guam 96913
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Catherine M. Schroeder
Program Director, Head Start

Guam Head Start Program
Program Director's Report
September 2019

In accordance with Section 642 (d)(2) of the Head Start School Readiness Act of 2007 (P.L. 110-134), the DOE Guam Head Start Program is required to report specific information to the Guam Education Board and the Guam Head Start Policy Council on a monthly basis.

Financial(s): (Attachment A)

As of August 31, 2019 the program expended and encumbered 99.2% of last year's grant budget. For the 2019 grant the program expended and encumbered 9 % of the budget (10% of the basic: 3.8% of the Training and Technical Assistance grant and 1.6% of the Duration expansion grant). Under the local grant personnel and benefits the program has expended 92.3%.

As not all supply and equipment orders have arrived on island the program is requesting an extension of our closeout date.

Enrollment Information / Reports: (Attachment B)

Enrollment: The program reported enrollment at 506 to the Office of Head Start. The program may save enrollment opportunities for children with disabilities, homeless, and foster children, which is what the program did. The program expects to be fully enrolled by the September 21 deadline.

ERSEA (Eligibility, Recruitment, Selection, Enrollment, Attendance.

.

Eligibility, Recruitment and Registration: This is ongoing.
Selection: Selection was completed the first week of August and families were notified telephone, texting, and/or email.
Enrollment: The Family Services Staff continue to enroll children as vacancies appear. Disability enrollment is currently at 43 children or 8.3%. The children still on the waiting list are being offered alternative locations.
The August attendance is 80.70% which is less than the 85% threshold. The first day enrollment was at 75.67%. Poor attendance the first day is related to incomplete health clearance

Meal Report: Pending

Program Information: (Attachments C 1-4)

Grant Requirements: (attached C1): The Governance, Leadership, and Oversight Capacity Screener was completed and a quality improvement plan submitted to the Office of Head Start.

The program is currently completing the Environmental Health and Safety Screener. This is expected to be completed within the next 2 weeks at which point any outstanding issues will be addressed before the quality improvement plan is developed and submitted mid- October.

Facility Status: The program is following up with the schools and maintenance on outstanding work orders. Two of our classrooms are having AC issues.

Staffing: As of the date of this report the program is not fully staffed. The program has interviewed and recommended people for the 3 vacant family services positions. Recruitment for the Limited Term Part Time Aides has ended and interviews begin once the applications are rated. A new vacancy for a full time teacher has become available.

Federal Review Notification (attached C2): The program received notification that we are to have a Focus Area 1 review this year. The Coordinator, Toni Wells had a brief conversation with the program director Friday September 6 to answer questions and discuss what to expect and who the reviewer will be. The new protocol for Focus Area 1 (FA1) is expected mid-September. The program will be given 60 day notice of the upcoming review. This review will be virtual and as the details emerge stakeholders will be notified of their interview dates and questions being explored.

Head Start Awareness Month: The proclamation signing is scheduled for September 30 at 11:30 am at the Adelup Lawn Stage area. Canopies and chairs are being provided for students, families, and guests. GEB, Policy Council, and DOE management are invited to join the program celebrating 54 years.

Program Information Report: (attached C3): Every August the program submits a report of services provided to our Head Start children and families. There are multiple reports available by request. I have attached the 2018-1019 PIR Performance Indicator Report which compares our results with the national results, and a snapshot report on the population served.

Program Planning Calendar: (attached C4): The calendar provides information regarding Head Start and the activities by month.

Communications: Office of Head Start

There were no Program Memorandums or Program Information notifications from the Office of Head Start.

The program has been given a heads up that the Head Start Director, Dr. Bergeron is expressing interest in visiting Guam.

Program Calendar and Announcements: September 10 - October 31, 2019

Members of the Guam Education Board and DOE Management Team are welcome to attend all Head Start activities.

Date	Event
September 9	No class: Home visits and Assessments
September 18	Policy Council Meeting: 6:30 – 8:30 Tiyan Building B: Galleria
September 19	9 am: Health Services Advisory Committee Met.
October 16	Transition to New Policy Council: Meeting: 6:30 – 8:30 Tiyan Building B: Galleria
OCTOBER: HEAD START AWARENESS MONTH: activities to be announced • Proclamation Signing: September 30: 11:30 am Adelup Lawn • October 26: Parent Conference: venue TBA	

Submitted: September 10, 2019

Catherine M. Schroeder

Catherine M. Schroeder: Program Director

Joseph Sanchez-Deputy Superintendent of C&II

Jon J. P. Fernandez: Superintendent of Education

FOR 2019 11

ACCOUNTS FOR: 19 FY2019	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
32010 BASIC GRANT AWARD							
76045 831 215 SALARY FY18 HS BAS	1,681,190.00	1,681,190.00	190,251.36	111,698.91	.00	1,490,938.64	11.3%
76046 831 215 SUBS FY19 HS BASIC	3,500.00	3,500.00	.00	.00	.00	3,500.00	.0%
76047 831 215 PART-TIME FY19HS B	340,582.00	340,582.00	9,606.18	4,874.41	.00	330,975.82	2.8%
76049 831 215 BENEFITS FY19 HS B	754,070.00	754,070.00	74,041.10	42,936.12	.00	680,028.90	9.8%
76051 831 215 LOCAL MIL FY19HS B	10,350.00	10,350.00	.00	.00	.00	10,350.00	.0%
76052 831 215 CONTRACTUAL FY19 B	104,511.00	104,511.00	20,753.95	20,753.95	10,626.00	73,131.05	30.0%
76053 831 215 SUPPLY FY19 HS BAS	146,058.00	146,058.00	2,398.17	2,398.17	3,002.38	140,657.45	3.7%
76054 831 215 EQUIPMENT FY19HS B	32,345.00	32,345.00	.00	.00	450.00	31,895.00	1.4%
76055 831 215 MISC. FY19 HS BASI	500.00	500.00	.00	.00	.00	500.00	.0%
76057 831 215 INDIRECT FY19 HS B	40,505.00	40,505.00	.00	.00	.00	40,505.00	.0%
TOTAL BASIC GRANT AWARD	3,113,611.00	3,113,611.00	297,050.76	182,661.56	14,078.38	2,802,481.86	10.0%
32030 TRAINING AND TECHNICAL ASSISTANCE							
76065 831 215 TRAVEL FY19 HS T/T	22,000.00	55,000.00	.00	.00	.00	55,000.00	.0%
76066 831 215 LOCAL MIL FY19 HS	4,000.00	4,000.00	.00	.00	.00	4,000.00	.0%
76067 831 215 CONTRACTUAL FY19 T	19,994.00	19,994.00	1,050.31	1,050.31	1,935.00	17,008.69	14.9%
TOTAL TRAINING AND TECHNICAL A	45,994.00	78,994.00	1,050.31	1,050.31	1,935.00	76,008.69	3.8%
32040 HS DURATION EXPANSION							
76075 831 215 SALARY FY19HS DURA	236,185.00	220,143.00	3,804.45	3,804.45	.00	216,338.55	1.7%
76076 831 215 SUBS FY19HS DURATI	.00	16,042.00	.00	.00	.00	16,042.00	.0%
76079 831 215 BENEFIT FY19 HS DU	87,002.00	87,002.00	1,727.54	1,727.54	.00	85,274.46	2.0%
76081 831 215 LOCAL MIL. FY19HS	1,200.00	1,200.00	.00	.00	.00	1,200.00	.0%
76082 831 215 CONTRACTUAL FY19HS	5,000.00	5,000.00	.00	.00	.00	5,000.00	.0%
76087 831 215 INDIRECT FY19 DURA	24,941.00	24,941.00	.00	.00	.00	24,941.00	.0%
TOTAL HS DURATION EXPANSION	354,328.00	354,328.00	5,531.99	5,531.99	.00	348,796.01	1.6%
TOTAL FY2019	3,513,933.00	3,546,933.00	303,633.06	189,243.86	16,013.38	3,227,286.56	9.0%

2019-2020

AS OF AUG 31, 2019

FOR 2019 11

ACCOUNTS FOR: 18 FY 2018	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
32010 BASIC GRANT AWARD							
76020 831 215 SALARY FY18 HS BAS	1,593,539.00	1,571,247.00	1,564,616.64	.00	.00	6,630.36	99.6%
76021 831 215 SUBS FY18 HS BASIC	7,000.00	.00	.00	.00	.00	.00	.0%
76022 831 215 PART-TIME FY18HS B	402,506.00	369,506.00	365,529.51	.00	.00	3,976.49	98.9%
76023 831 215 STIPENDS FY18HS BA	1,760.00	3,080.00	3,080.00	.00	.00	.00	100.0%
76024 831 215 BENEFITS FY18HS BA	795,764.00	713,065.88	709,998.30	.00	.00	3,067.58	99.6%
76026 831 215 LOCAL MIL FY18HS B	6,800.00	6,800.00	3,600.96	.00	.00	3,199.04	53.0%
76027 831 215 CONTRACTUAL 18HS B	80,480.00	216,299.80	117,389.08	5,333.51	97,708.07	1,202.65	99.4%
76028 831 215 SUPPLY FY18 HS BAS	85,000.00	140,556.97	115,769.25	14,417.34	20,676.62	4,111.10	97.1%
76029 831 215 EQUIPMENT FY18HS B	10,340.00	72,124.35	50,334.80	10,990.33	20,624.99	1,164.56	98.4%
76030 831 215 MISC. FY18 HS BASI	500.00	300.00	51.75	.00	.00	248.25	17.3%
76032 831 215 INDIRECT FY18 HS B	2,142.00	2,142.00	1,648.69	.00	.00	493.31	77.0%
TOTAL BASIC GRANT AWARD	2,985,831.00	3,095,122.00	2,932,018.98	30,741.18	139,009.68	24,093.34	99.2%
32030 TRAINING AND TECHNICAL ASSISTANCE							
76040 831 215 TRAVEL FY18 HS T/T	22,000.00	51,998.15	51,998.15	.00	.00	.00	100.0%
76041 831 215 LOCAL MIL FY18 HS	1,600.00	1,729.20	1,729.20	.00	.00	.00	100.0%
76042 831 215 CONTRACTUAL 18 HS	21,000.00	21,423.66	21,423.66	.00	.00	.00	100.0%
76043 831 215 SUPPLY FY18 HS T/T	1,394.00	1,540.99	1,140.49	.00	400.50	.00	100.0%
TOTAL TRAINING AND TECHNICAL A	45,994.00	76,692.00	76,291.50	.00	400.50	.00	100.0%
TOTAL FY 2018	3,031,825.00	3,171,814.00	3,008,310.48	30,741.18	139,410.18	24,093.34	99.2%

2018-2019

AS OF AUGUST 31, 2019

FOR 2019 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
19 FY2019							
01154 831 110 SALARY FY19	744,217.00	720,217.00	665,339.48	55,328.37	.00	54,877.52	92.4%
01211 831 110 SUBSTITUTES FY19	12,031.00	.00	.00	.00	.00	.00	.0%
01261 831 110 PART-TIME FY19	8,500.00	.00	.00	.00	.00	.00	.0%
01344 831 110 BENEFITS FY19	305,551.00	275,551.00	253,640.19	20,583.73	.00	21,910.81	92.0%
TOTAL FY2019	1,070,299.00	995,768.00	918,979.67	75,912.10	.00	76,788.33	92.3%
GRAND TOTAL	1,070,299.00	995,768.00	918,979.67	75,912.10	.00	76,788.33	92.3%

** END OF REPORT - Generated by MARIE NESSIE A. GARCIA **

Local Budget

09CH010983 - Guam Department of Education

End-Of-Month Enrollment - August 2019

Head Start

	Operated this month	*Last day of services provided*	*Reported Enrollment*	*Funded Enrollment*	*Grant Status*
	Yes	Aug 31, 2019	506	534	Reported
Initially Reported:	On 09/01/2019 by Enrico Pegarido				
Last Updated:	On 09/02/2019 08:58:10 PM, EST by Enrico Pegarido				
Grantee Comments:	Total Accepted Currently in Class List: 506 Total Enrolled (Accepted and have an Entry Date): 479 Total Reserved Homeless/Foster: 3 Total Vacancies Within 30 Days: 24 Total Enrollment for End of the Month: 506 Total Vacancies Replaced After 30 Days: 0				

Certification of Governance and Leadership Capacity Screening

Grant Number: 09CH01983

Grantee Name: GUAM DEPARTMENT OF EDUCATION
HEAD START PROGRAM

The signatures below attest that, consistent with the terms and conditions of the Notice of Award (NOA), our agency completed a screening of the governance and leadership capacity and developed a plan to address identified training needs.

LM Bonte designee for Mark Mendiola GEB Chair	8/26/19
Board Chair/Tribal Chair	Date
	8/26/19
Policy Council Chair	Date
Catherine M Schraeder	8/26/19
Head Start Director	Date
NA	
Early Head Start Director	Date

JON J.P. FERNANDEZ
Superintendent of Education

GUAM HEAD START PROGRAM
DEPARTMENT OF EDUCATION
501 Mariner Avenue; Office E2
Barrigada, Guam 96913
Tel: (671) 475-0484
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www.gdoe.net/headstart

Catherine M. Schroeder
Program Director, Head Start

August 28, 2019

Summary of meeting to review and discuss the Governance, Leadership, and Oversight Capacity Screener.

Present:
Joseph Aquino: Policy Council Chair
Ms. Lourdes Benavente: Mark Mendiola, Guam Education Board Chair, at the August 20, 2019 meeting designated Ms. Benavente Curriculum and Instruction committee Chair who oversees and works with the Head Start Program to represent him in the discussion as he would be "off island)
Catherine M. Schroeder: Program Director

The team met from 5:30 – 6:30 on August 26, 2019 and reviewed and discussed each item on the screener. Ms. Schroeder also reviewed the recommendations and status from the previous grant Governance, Leadership, and Oversight Capacity Screener.

The committee felt that practice/procedures were currently in place in all areas. However there are specific areas that while there is a current practice we are looking at improving and reviewing the processes. These are listed below.

Item	Status and Recommendation
#2: Policy Council has the required composition: • Community representatives	The PC has been working towards meeting this requirement with no luck. The plan is keeping trying and report out the progress at the transition meeting for the new Policy council members.
#5: Governing body (GEB) may establish advisory committees as it deems necessary for effective governance and improvement of the program	Board Policy 115 –Committees addresses this. Head Start is under the Instructional and Academic Support Committee and when actions are needed work sessions occur and the chair reports out to the board the recommendations. The chair serves in an advisory capacity and attends Policy Council meetings.

	With the new grant the program will update the report to the regional office.
#6: Members of the governing body (GEB) receive effective and ongoing training and technical assistance to ensure that they understand the information they receive and are able to provide the effective oversight of, make appropriate decisions for, and participate in programs of the Head Start agency #7: Members of the Policy Council … understand the information they receive and can provide effective…	The structure of the Policy Council meetings includes training as it relates to the subject matter once they have been trained on how to conduct meetings. Board work sessions are also a time that Head Start specifics are brought up. At the GEB level the program may schedule work sessions for discussion and understanding of the HS requirements. The Plan: • GEB members will review the governance readiness assessment to identify the areas for more training. • This document will also be forwarded to the PC to identify areas they feel need more information. • The program has multiple options for this: A joint training of the GEB and new PC members at the central office, during one of the board training sessions, at the parent conference in October (after the new PC is seated) • Provide the GEB office with hard copies of resources (Head Start Act, Performance Standards, current policies and procedures. • Add resources to the website • Provide PC reports at least 3 days prior to a meeting same as the program provides to the GEB.
#11: The program staff ensures the Center Level Parent Group assumes responsibility for the following: • Work with program staff to determine the best methods to engage families using strategies that are most effective in their community.	Parent Engagement is an ongoing challenge despite trainings provided to staff both classroom and family services. This is an area where the program will work with the Region IX T/TA.

#12: The Head Start Program works with the governing body (GEB) and PC to make available to the public a report published at least once each year that discloses the following information from the most recently concluded fiscal year.	This is currently on the web page but the process could improve. This year the Head Start Program will be included in the School Report Card process for the public.
#13: The following reports are received by the governing body and the Policy Council and members find them useful • Monthly reports of meals and snacks provided through USDA. • Ongoing monitoring data, data on school readiness goals and other information listed under 1302.102	• This process needs to be improved. The program will work with Food Services Division to ensure these reports are provided by the 10th of each month. • The program reports general information on children's progress: details are available upon request.
# 14: Head Start agency's GEB and PC have jointly established written procedures for resolving internal disputes between governing board and Policy Council in a timely manner that includes impasse procedures. #15: If no resolution is reached with mediator the GEB and PC must select a mutually agreeable arbitrator whose decision is final	The program has an impasse procedure that was signed in 2001 and needs to be reviewed and included in the GEB board policies under section 1300 (Head Start Specific policies). All provisions were in this document. A copy was provided to committee members.

At this point in time assistance with understanding and implementing governance regulations can be done by the program.

The plan is to review the Governance Readiness Assessment and use the findings to customize the training. The program encourages using the ECLKC resources for training at one's own pace.

PC and GEB board members will receive a copy of the Program Planning Calendar before next meeting.

There was discussion regarding timing of meetings. Ideally the PC should meet before the GEB so any recommendations and concerns can be presented within a short time frame. Each year the PC reviews and updates their constitution and by-laws if needed.

CM Schroeder
Catherine Schroeder

QUALITY IMPROVEMENT PLAN: Governance, Leadership, and Oversight Capacity

Area for Improvement / reference question	Activities	Timeline	Evidence of completion.
Governing Bodies (membership, Procedures)			
Increase membership of the Policy Council to include Community representatives. (2)	Assist Policy Council Secretary with letter inviting those agencies representatives identified by the sitting Policy Council to participate as members with the incoming Policy Council.	September 18,2019	Letters approved and ready to send at the next Policy Council Meeting
Establish process for oversight of Head Start by the Curriculum and Instruction Committee Chair	Chair to explore a more direct interaction with the program for reporting purposes and to address issues as they may arise	Done	Verbal confirmation approved by Deputy of C&I with his being within the loop of emails and issues needing to be addressed.
Revisit, review, update, revise (14) GEB policies specific to the Head Start Program. Impasse Policy PC policies and procedures. Constitution and bylaws	Pull all policies and procedures currently available for review. Add list of new policies and procedures needed and the process for expediting	September 30	Binder, minutes of meetings, sign in sheets Dated reviews.
Training: Governance training: (6 and 7): This training would address Center Level Parent Groups (Parent Committee), the Policy Council and the Guam Education Board (GEB)(Governing Body)	During Policy Council meetings explanations and mini trainings will continue to occur. (Example: budget preparation categories, grant components).	Ongoing	PC minutes and handouts
	GEB and PC members will complete the governance Readiness Assessment Tool at the request of the Curriculum and Instruction Committee Chair to identify specific areas and customize the training, in addition to those mandated by the program.	GEB meeting	Copies of the tool and summary of findings
	During the scheduled GEB training – overview presentation		
	During Parent Conference have a joint training session for governance (PC and GEB)	October 26	Sign in and handouts
		September 30	Calendar of training events

Parent engagement strategies for all Head Start staff (11) Involve parents in the center level planning.	Develop a training calendar for the remaining of the year which includes training and participation in • Self Assessment • Grant requirements • Eligibility / selection criteria • Federal Review (FA1 and FA2) This is part of PreService training and ongoing discussions with staff.		Sign in sheets, handouts Minutes of meetings,
Resources / Information Accessibility (12, 13)	Provide the GEB office with a binder of HS resources Annual Program Planning Calendar Expand the HS website to include PC minutes, directors Program Annual Report, other reports given to the governing bodies and OHS Head Start School Report Card (this is new as in the past HS was excluded) HS Policies and Procedures Policy Council to receive reports at least 3 days prior to meetings. Include local budget report in financial reporting Insure Meal reports are submitted to office by 10th of month	September 17 Ongoing input November Initiate September meeting Done	GEB binder in their office PC has access in the HS central office – some resources are in classrom (Head Start Act, Performance Standards, SOP binders) Website Part of financials in the Director's report to governing bodies.

ADMINISTRATION FOR
CHILDREN & FAMILIES
Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

July 2, 2019

Guam Public School System

Dear Grantee,

This letter is to notify you that your agency will receive a Focus Area 1 review in Program Year 2019-2020. You will receive additional information regarding your review, including review dates, approximately 60 days prior to the review.

Your assigned Monitoring Event Coordinator will be in contact with you to answer any questions you may have regarding the monitoring review process.

Monitoring Reviews for Program Year 2019-2020*

09CH9160	**Focus Area 1**

* The OHS may conduct Follow-Up and Special reviews as necessary

Lastly, for your reference, the FY2020 Monitoring Protocols will be available on the Early Childhood Learning & Knowledge Center and on the Aligned Monitoring System Virtual Expo.

Sincerely,

OHS Monitoring Team
ohsmonitoring@dlhcorp.com
1 800-518-1932 (option 2)

Catherine M. Schroeder <cmschroeder@gdoe.net>

09CH010983 Guam Public School Monitoring Customer Service Call Invitation

6 messages

Toni Wills <Toni.Wills@dlhcorp.com> Sat, Aug 31, 2019 at 4:27 AM
To: "cmschroeder@gdoe.net" <cmschroeder@gdoe.net>
Cc: HS Review Planning <hsreviewplanning@dlhcorp.com>

Good afternoon Ms. Schroeder,

My name is Toni Wills and I have been assigned as your Monitoring Event Coordinator. I am here to provide you with answers to any questions regarding the review process. I understand that you have received your customized letter informing you that you will have an FA1 review in Program Year 2019-2020.

I would like to speak to you to verify contact and logistical information. Are you available for a short call (10-15 minutes) next week 9/3-9/6/19? Please let me know a day and time which will work for you. I am located in the Pacific Time Zone.

If you need to reach me or have any questions, my contact information is listed below. I am looking forward to working with you.

-

Sincerely

Toni Wills | Senior Monitoring Specialist

DLH Corp | 8737 Colesville Rd. | Suite 1000| Silver Spring, MD 20910

Mobile Number: 240-463-1283 Fax: 866-438-6124

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https://www.linkedin.com/company/dlh-corporation

https://twitter.com/dlhcorp

oni Wills <Toni.Wills@dlhcorp.com> Sat, Sep 7, 2019 at 8:00 AM
To: "Catherine M. Schroeder" <cmschroeder@gdoe.net>

Good afternoon Cathy,

It was a pleasure speaking with you yesterday. Just to recap our discussion; the FA1 protocol will be available on the Virtual Expo and ECKLC later this month. Thank you for updating your grantee information in HSES, it is very much appreciated. Your Review Lead, Julie Quaid will be in contact with you soon. Meanwhile, if you have any questions or concerns please don't hesitate to reach out.

Sincerely,

[Quoted text hidden]

Office of Head Start

09CH9160 Guam Department of Education

2018-2019 PIR PERFORMANCE INDICATOR REPORT - HEAD START

Report based on the 1 program(s) that have started or completed the PIR out of the 1 total Head Start program(s) for this Grantee.

The PIR Performance Indicators highlight annual program PIR data in areas of frequent interest and are not intended to serve as a full summary of programs' performance.

The PIR Performance Indicator Formulas document provides the question numbers used for indicator calculations and is available at http://eclkc.ohs.acf.hhs.gov/pir.

Numerators and denominators are included in the report to supply context for percentages.

Enrollment - Performance Indicators

		Grant		State		National	
Context		**Number**		**Number**		**Number**	
Cumulative Enrolled Children		594		594		773,753	
2019 #	**PIR Performance Indicator**	**Number**	**Percentage**	**Number**	**Percentage**	**Number**	**Percentage**
101	Percentage (%) of children enrolled for multiple years	92	15.5%	92	15.5%	268,651	34.7%
102	Percentage (%) of children enrolled less than 45 days	7	1.2%	7	1.2%	30,011	3.9%
103	Percentage (%) of children and pregnant women (if EHS) who left the program and did not re-enroll	64	10.8%	64	10.8%	112,698	14.6%

Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment) - Performance Indicators

		Grant		State		National	
Context		**Number**	**Percentage**	**Number**	**Percentage**	**Number**	**Percentage**
Cumulative Enrolled Children		594		594		773,753	
Children Enrolled less than 45 Days		7	1.2%	7	1.2%	30,011	3.9%
2019 #	**PIR Performance Indicator at Beginning of Enrollment Year**	**Number**	**Percentage**	**Number**	**Percentage**	**Number**	**Percentage**
111	Percentage (%) of children with health insurance	564	94.9%	564	94.9%	739,364	95.6%
112	Percentage (%) of children with a medical home	594	100%	594	100%	734,266	94.9%
113	Percentage (%) of children with up-to-date immunizations, all possible immunizations to date, or exempt	577	97.1%	577	97.1%	733,465	94.8%
114	Percentage (%) of children with a dental home	594	100%	594	100%	666,112	86.1%
2019 #	**PIR Performance Indicator at End of Enrollment Year**	**Number**	**Percentage**	**Number**	**Percentage**	**Number**	**Percentage**
111	Percentage (%) of children with health insurance	570	96%	570	96%	748,333	96.7%
112	Percentage (%) of children with a medical home	594	100%	594	100%	749,053	96.8%
113	Percentage (%) of children with up-to-date immunizations, all possible immunizations to date, or exempt	566	95.3%	566	95.3%	748,532	96.7%
114	Percentage (%) of children with a dental home	594	100%	594	100%	718,014	92.8%

Services to All Children (based on Cumulative Enrollment) - Performance Indicators

		Grant		State		National	
Context		**Number**		**Number**		**Number**	
Cumulative Enrolled Children		594		594		773,753	
2019 #	**PIR Performance Indicator**	**Number**	**Percentage**	**Number**	**Percentage**	**Number**	**Percentage**
121	Percentage (%) of children with an IFSP or IEP	54	9.1%	54	9.1%	102,239	13.2%
122	Percentage (%) of children up-to-date on a schedule of preventive and primary health care per the state's EPSDT schedule at the end of enrollment year	593	99.8%	593	99.8%	647,232	83.6%
123	Of the children up-to-date on health screenings, the percentage (%) of children diagnosed with a chronic condition needing medical treatment	2	0.3%	2	0.3%	62,883	9.7%

124	Of the children diagnosed with a chronic condition needing medical treatment, the percentage (%) of children who received medical treatment	2	100%	2	100%	57,752	91.8%

Services to Preschool Children (based on Cumulative Enrollment) - Performance Indicators

		Grant		State		National	
Context		**Number**		**Number**		**Number**	
Cumulative Enrolled Preschool Children		594		594		773,753	
Cumulative Enrolled Preschool Children with an IEP for one of the Primary Disabilities Reported in the PIR		54		54		101,293	
2019 #	**PIR Performance Indicator**	**Number**	**Percentage**	**Number**	**Percentage**	**Number**	**Percentage**
131	Percentage (%) of preschool children that received special education or related services for one of the primary disabilities reported in the PIR	54	100%	54	100%	98,777	97.5%
132	Percentage (%) of preschool children completing professional dental exams	576	97%	576	97%	617,099	79.8%
133	Of the preschool children receiving professional dental exams, the percentage (%) of preschool children needing professional dental treatment	13	2.3%	13	2.3%	98,500	16%
134	Of the preschool children needing dental treatment, the percentage (%) of preschool children who received dental treatment	13	100%	13	100%	69,686	70.7%

Family Services - Performance Indicators

		Grant		State		National	
Context		**Number**		**Number**		**Number**	
Total Number of Families		551		551		719,504	
2019 #	**PIR Performance Indicator**	**Number**	**Percentage**	**Number**	**Percentage**	**Number**	**Percentage**
141	Percentage (%) of families who received at least one of the family services reported in the PIR	446	80.9%	446	80.9%	465,436	64.7%
Context		**Number**		**Number**		**Number**	
Total Number of Families Experiencing Homelessness that were Served During the Enrollment Year		27		27		35,994	

2019 #	PIR Performance Indicator	Number	Percentage	Number	Percentage	Number	Percentage
142	Percentage (%) of families experiencing homelessness during the enrollment year that acquired housing during the enrollment year	11	40.7%	11	40.7%	10,491	29.1%

Preschool Staff and Classes (Head Start and Migrant/Seasonal preschool staff only) - Performance Indicators

		Grant		State		National	
Context		**Number**		**Number**		**Number**	
Preschool Classroom Teachers		32		32		40,925	
Preschool Classes		27		27		38,099	
Preschool Classroom Assistant Teachers		39		39		42,729	
2019 #	**PIR Performance Indicator**	**Number**	**Percentage**	**Number**	**Percentage**	**Number**	**Percentage**
151	Percentage (%) of preschool classroom teachers that meet the degree/credential requirements of Section 648A.(2)(A) (BA or higher - ECE/related) that will become effective September, 2013	11	34.4%	11	34.4%	29,354	71.7%
153	Percentage (%) of preschool classroom assistant teachers with a CDA/equivalent or higher, or are enrolled in a CDA or ECE degree program	34	87.2%	34	87.2%	37,603	88%

Office of Head Start - Head Start Services Snapshot

Guam Public School System (2018-2019)

This Head Start Services Snapshot summarizes key data on demographics and services for preschool-age children served by this grantee. The data in this Snapshot is a subset of the grantee's annual Program Information Report (PIR) submission to the Office of Head Start. The full set of PIR questions and information to access the whole PIR report can be found at http://eclkc.ohs.acf.hhs.gov/hslc/mr/pir. Grantees that run both Head Start and Early Head Start programs report on each program separately.

General Information

Grantee Name: Guam Public School System

Grantee Address: 500 Mariner Ave
Head Start Office, Building E
Barrigada, GU 96913-1608

Grantee Website Address: http://www.gdoe.net/headstart

Grantee Phone: (671) 300-1603 - 1590

Funded Enrollment

Number of enrollment slots the program is funded to serve.

	# of funded enrollment slots	*% of funded enrollment slots*
Total Funded Enrollment	534	100.0%

Funded Enrollment by Program Option

	# of funded enrollment slots	*% of funded enrollment slots*
Center-based	534	100.0%
Home-based	0	0%
Combination		
Family Child Care	0	0%
Locally Designed	0	0%

Detail - Center-based Funded Enrollment

	# of center-based funded enrollment slots	*% of center-based funded enrollment slots*
Center-based Part Day (4 days per week)	0	0%
Center-based Full Day (4 days per week, >6 hours per day)	0	0%
Center-based Part Day (5 days per week)	394	73.8%
Center-based Full Day (5 days per week, >6 hours per day)	140	26.2%
Of the funded enrollment slots in the line above, the number available for a full-working-day (not less than 10 hours per day)	0	
Of the funded enrollment slots in the line above, the number also available for a full-calendar-year	0	

Total Cumulative Enrollment

Actual number of children and pregnant women served by the program throughout the entire program year, inclusive of enrollees who left during the program year and the enrollees who filled those empty places. Due to turnover, more children and families may receive Head Start services cumulatively throughout the program year (all of whom are reported in the PIR) than indicated by the funded enrollment numbers.

	# of participants	% of participants
Total Cumulative Enrollment	594	100.0%

Participants by Age

	# of participants	% of participants
1 Year Old	0	0%
2 Years Old	0	0%
3 Years Old	171	28.8%
4 Years Old	423	71.2%
5 Years Old	0	0%

Homelessness Services

	# of children	% of children
Total number of children experiencing homelessness that were served during the enrollment year	29	4.9%

Foster Care

	# of children	% of children
Total number of enrolled children who were in foster care at any point in the program year	13	2.2%

Prior Enrollment of Children

Children who were enrolled previously in Early Head Start, Head Start, or some combination for at least half of the time that classes or home visits were in session.

	# of children	% of children
Second Year	92	15.5%
Three (or more) Years	0	0%

EthnicityAndRace

	# of Hispanic or Latino Origin participants	% of Hispanic or Latino Origin participants	# of Non-Hispanic or Non-Latino Origin participants	% of Non-Hispanic or Non-Latino Origin participants
American Indian or Alaska Native	0	0%	0	0%
Asian	54	9.1%	2	0.3%
Black or African American	0	0%	0	0%
Native Hawaiian or Pacific Islander	311	52.4%	100	16.8%
White	0	0%	0	0%
Biracial or Multi-Racial	113	19.0%	13	2.2%
Other Race	0	0%	1	0.2%
Unspecified Race	0	0%	0	0%

Primary Language of Family at Home

	# of participants	% of participants
English	488	82.2%
Spanish	0	0%
Central American, South American, or Mexican Languages	0	0%
Caribbean Languages	0	0%
Middle Eastern or South Asian Languages	0	0%
East Asian Languages	18	3.0%
Native North American or Alaska Native Languages	0	0%
Pacific Island Languages	86	14.5%
European or Slavic Languages	0	0%
African Languages	0	0%
Other Languages	0	0%
Unspecified Languages	2	0.3%

Health Services

Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment)	# at Beginning of Enrollment Year	% at Beginning of Enrollment Year	# at End of Enrollment Year	% at End of Enrollment Year
Children with health insurance	564	94.9%	570	96.0%
Children with a medical home	594	100.0%	594	100.0%
Children with up-to-date immunizations or all possible immunizations to date, or exempt	577	97.1%	566	95.3%
Children with a dental home	594	100.0%	594	100.0%

Disabilities Services

	# of children	% of children
Children with an Individualized Education Program (IEP), indicating they were determined eligible to receive special education and related services	54	9.1%

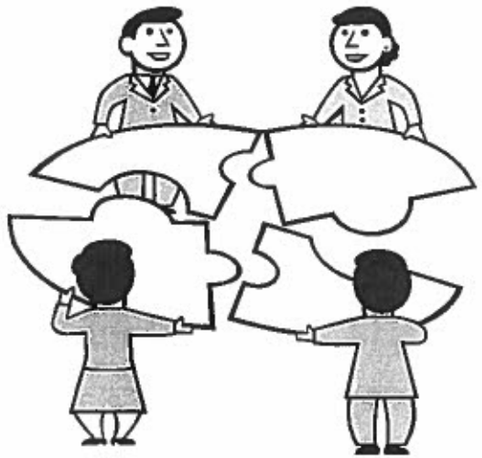
Family Services

	# of families	% of families
Total Number of Families	551	100.0%

	# of families identified need during program year	% of families identified need during program year	# of families received services during program year	% of families received services during program year
Families Who Received at Least One Family Service	426	77.3%	446	80.9%

Specific Services

	# of families identified need during program year	% of families identified need during program year	# of families received services during program year	% of families received services during program year
Emergency or Crisis Intervention	78	14.2%	81	14.7%
Housing Assistance	147	26.7%	188	34.1%
Mental Health Services	157	28.5%	155	28.1%
English as a Second Language (ESL) Training	21	3.8%	21	3.8%
Adult Education	75	13.6%	68	12.3%
Job Training	97	17.6%	146	26.5%
Substance Abuse Prevention	70	12.7%	71	12.9%
Substance Abuse Treatment	0	0%	0	0%
Child Abuse and Neglect Services	20	3.6%	20	3.6%
Domestic Violence Services	7	1.3%	7	1.3%
Child Support Assistance	0	0%	0	0%
Health Education	182	33.0%	239	43.4%
Assistance to Families of Incarcerated Individuals	3	0.5%	3	0.5%
Parenting Education	367	66.6%	400	72.6%
Relationship or Marriage Education	79	14.3%	78	14.2%
Asset Building services	100	18.1%	82	14.9%



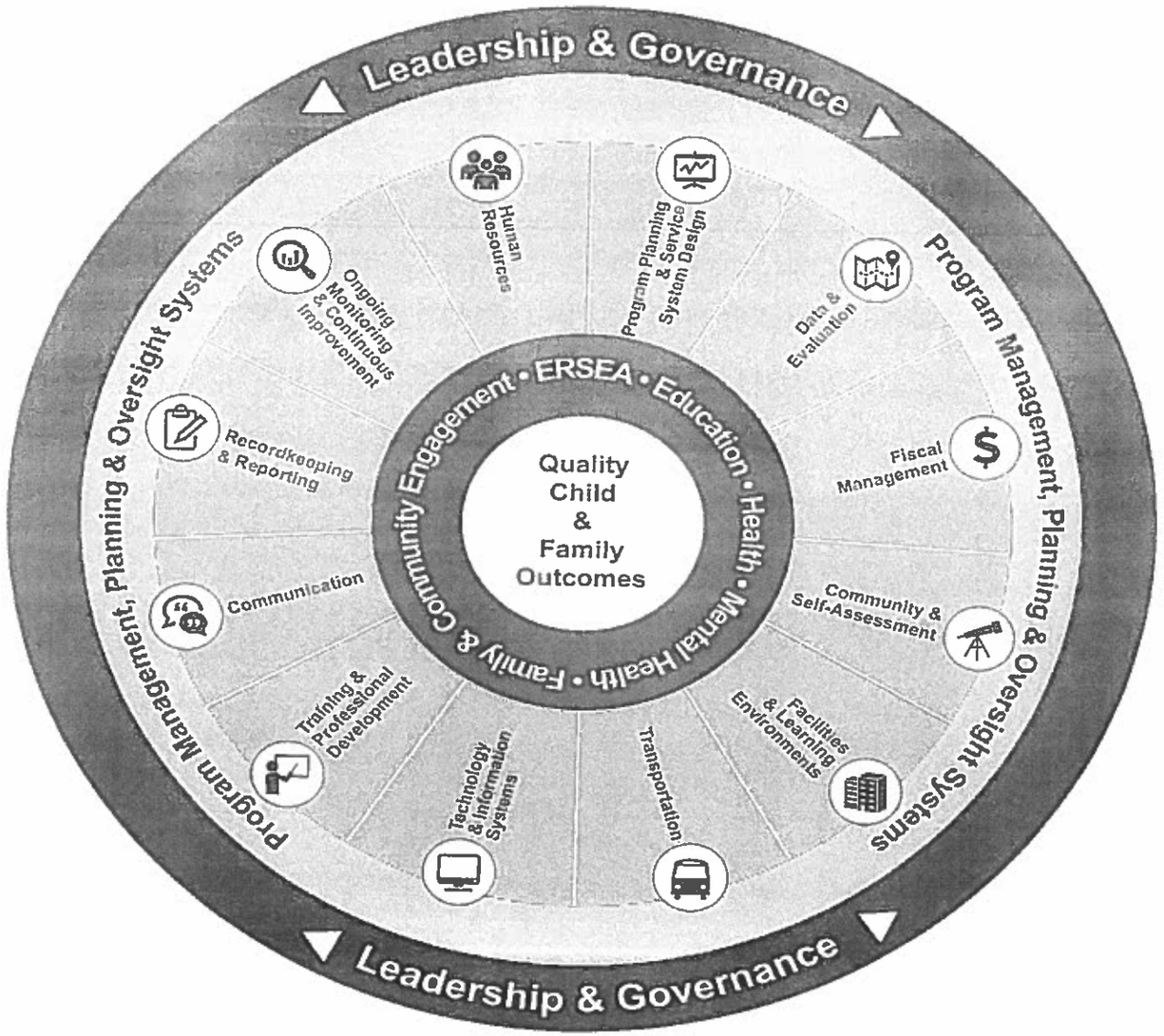


Guam Head Start Program

United Partnership Supporting Success for Children and Families

Guam Head Start Planning Calendar Program Year 54 School Year 2019 -2020

HEAD START MANAGEMENT SYSTEMS WHEEL
REPRESENTATION OF THE 12 PROGRAM MANAGEMENT, PLANNING, AND OVERSIGHT SYSTEMS CRITICAL



REGULARLY SCHEDULED PROGRAM MEETINGS

Program Management & Quality Improvement
- ▶ Management — Monthly: 1st Monday at 2pm or as requested by Program Director
- ▶ Data Management — Monthly: 2nd Monday at 2pmIncludes Education Coordinator, ERSEA Coordinator, Health Coordinator

· Educational & Child Development Services
- ▶ Education Management Meeting (Assistant Program Director and Education Coordinator) — Last Friday at 1:30pm
- ▶ Learning Communities — Monthly: 3rd Thursday at 1:30pm
- ▶ Mentor Coaches — Semi-Monthly Thursday at 1:30pm

· Family & Community Engagement (Family Srvcs & Health Srvcs)
- ▶ Team — Monthly: 1st Friday at 2pm unless otherwise specified
- ▶ Individual Supervision — Monthly: 2nd week as scheduled

· Central Office Meetings
- ▶ Monthly: 1st Wednesday at 3pm

· Child/Family Study Team Meetings
- ▶ Friday at 2pm as needed

· Guam Head Start Policy Council (GHSPC)
- ▶ Regular meetings: 3rd Wednesday, 6:30-8:30pm unless otherwise specified
- ▶ Special meetings: as scheduled in Program Calendar or as requested by Program Director or GHSPC Chairperson

· Health Services Advisory Committee (HSAC) Meetings
- ▶ Quarterly: 3rd Thursday in September, January, April and July at 9am

· Grantee Meetings
- ▶ Head Start Stakeholders — Quarterly: September, January, April and July as specified
- ▶ Governing Body: Guam Education Board (GEB) — As scheduled

	July 2019	August 2019	September 2019
Program Activities	○ Registration/outreach ○ Review data for Program Information Report (PIR) ○ Interview new staff ○ Review and update inventories ○ Prepare, clean, paint classrooms ○ Facility inspection for readiness needs ○ Review incoming documents ○ Business office to submit semiannual SF 425 and SF429	○ Selection and Enrollment ○ Pre-Service training: 8/12 – 8/16 ○ Parent Child Day: 8/19 & 8/20 ASQ3 screening ○ First Day of Class: 8/21 ○ Program Information Report (PIR due) August 31 ○ Facilities and accessibility check list/center ○ Review inventory ○ Initiate First Home visit by family services staff /teaching staff ○ Review incoming health and disability services data ○ Registration for sites with low enrollment /no waiting list	○ Parent Training "Parents in Action" Meetings (parent orientation at school sites. ○ Developmental, behavioral, and sensory Screenings/Child Assessments: DIAL 4 ○ Health Services Advisory Committee Meeting: Sept 19 ○ Monthly classroom monitoring ○ Interagency outreach activities ○ Dental, and lead Screening scheduling ○ Family Services Professional Development ○ Registration as needed ○ Pedestrian safety
HS Management	○ Quarterly report ○ End of Year SF 425 to Region IX (fiscal) ○ Establish grant (Business office) ○ In-Kind information due to Financial office ○ Assignment of teaching staff ○ Monthly reports to GEB and Guam Head Start Policy Council (GHSPC) ○ Meet with DPW regarding busing HS children and prepare transportation waiver ○ Review PIR data ○ Interviews ○ Leadership/governance capacity screener	○ Review PIR data for accuracy: Submit by August 31. ○ Plan Family Engagement activities for the year ○ Pre-Service training: Program staff and community partner presentations ○ Monthly reports to GEB and GHSPC ○ Onboarding new employees	○ Monthly report to GEB and GHSPC ○ Governance training Center Level Parent Group (CLPG)/GHSPC ○ Prepare Parent volunteer training ○ Begin planning for Head Start Awareness month (October) and Parent conference ○ Work with business office to complete liquidation of encumbered funds ○ Professional Development Plans Due – all staff ○ New Grant cycle: Environment and Health Screener
Guam Education Board (GEB)	○ Monthly meeting ○ GEB training: ○ Leadership/governance capacity screener	○ Monthly meeting	○ Monthly meeting ○ Invitation to attend "Parents in Action" Meetings
Guam Head Start Policy Council (GHSPC)	○ Monthly meeting: July 17: Galleria	○ Monthly meeting: August 21 Galleria	○ Participate and assist in parent training/ transition activities for incoming council ○ Monthly meeting: September 18 Galleria ○

	October 2019	November 2019	December 2019

Program Activities	o **Head Start Awareness Month**
	  o Proclamation signing TBA
	  o Annual Parent Conference: October 26
	o Begin Late Registration
	o Change of Policy Council Members
	o 45 day developmental assessment deadline 10/4
	o Monthly classroom monitoring
	o Quarterly report
	o Complete Progress Report 10/29
	o Fluoride varnish and dental exams in classrooms
	o Parent Teacher conference: 10/22
	o Interagency outreach activities
		o Continued Registration
		o Self-Assessment and training includes staff, parents, GEB, GHSPC and community partners
		o Budget Preparation (local and begin federal)
		o Monthly classroom monitoring
		o Post Annual Report on Web site
		o Interagency outreach activities
		o Grantee meeting
		o Education Support Staff Appreciation 11/20
		o Begin Community Assessment Update
			o Parent Survey for Community Assessment
			o Continued Registration
			o Classroom maintenance during Christmas break
			o Monthly classroom monitoring
			o Health Services Advisory Committee Meeting 12/21
			o Interagency outreach activities

HS Management	o Monthly report to GEB and GHSPC o Quarterly report due to Federal Programs o In-Kind information due to Financial office o Custodial worker recognition: 10/2/19	o Monthly report to GEB and GHSPC o Self-Assessment Training o Budget Preparation (local and federal) o Data monitoring o Complete the Annual Report and submit to GHSPC and GEB for review and approval	o Monthly report to GEB and GHSPC o Completion Self –Assessment o Begin Analysis of Data and Program Improvement Plan o Budget o Community survey for Community Assessment
Guam Education Board (GEB)	o Attend Transition Meeting of GHSPC o Welcoming Remarks at Parent Conference o Joint training with GHSPC o Monthly meeting	o Budget Preparation o Participate in program Self-Assessment and training o Monthly meeting	o Assist with analysis of Self-Assessment data o Continue budget discussions as necessary o Assist with the Community Assessment o Monthly meeting
Guam Head Start Policy Council (GHSPC)	o Transition meeting o Joint training with GEB	o Budget Preparation o Participate in Self-Assessment and training o Monthly meeting	o Continue budget discussions as necessary o Assist with the Community Assessment o Monthly meeting

	January 2020	February 2020	March 2020
Program Activities	○ Quarterly Report ○ In-Kind information due to Financial Office ○ Monthly classroom monitoring ○ Prepare grant documents ○ Begin discussion on federal budget ○ Professionals in Motion" meeting with teaching staff ○ Interagency outreach activities ○ HSAC meeting 1/16 ○ Continued Registration	○ Monthly classroom monitoring ○ Data analysis of child outcomes ○ Grant review stakeholders written plans budget ○ Complete 2nd Progress Report 2/7/18 ○ Head Start Parent Teacher Conference 2/14 (after class) ○ "Families in Motion" Fitness Fair: February 29 ○ Professionals in Motion" meeting with teaching staff ○ Interagency outreach activities ○ Continued Registration	○ Preparation for School Year 2018-2019 Registration ○ Monthly classroom monitoring ○ Final Draft of Grant Approved ○ Interagency outreach activities Continued Registration ○ Continued Registration ○ Employee Recognition week 3/1 – 7. Day: 3/5
HS Management	○ Monthly report to GEB and GHSPC ○ Report on Self-Assessment findings and Corrective Actions	○ Monthly report to GEB and GHSPC ○ Submit Grant draft to GEB and PC by the end of the month, early March the latest.	○ Monthly report to GEB and GHSPC ○ Transmit Grant application once approved ○ Grant Approval

Guam Education Board (GEB)	○ Monthly meeting
	○ Review Program Improvement Plans
	○ Assist with Grant Activities:
	  ○ Analysis of community needs
	  ○ Goals and Objective
		○ Attend "Families in Motion" Fitness Fair 2/29
		○ Monthly meeting
			○ Review and approve Grant Application
			○ Review and approve Selection Criteria/ change if needed as per Community Assessment for Program Year 52
			○ Monthly meeting

Guam Head Start Policy Council (GHSPC)	○ Review Program Improvement Plans
	○ Monthly meeting
	○ Assist with the grant:
	  ○ Analysis of community needs
	  ○ Goals and Objectives
		○ Sponsor and participates in "Families in Motion" Fitness Fair 2/29
		○ Monthly meeting
			○ Review and approve Grant Application
			○ Review and approve Selection Criteria/ change if
			○ Monthly meeting

	April 2020	May 2020	June 2020
Program Activities	o Begin Registration for Program Year 54 o Continue enrollment through end of month o Monthly classroom monitoring o Kindergarten transition activities o Health Profiles for children o Interagency outreach activities	o Continue Registration for PY54 o End of year child assessments due May 111 o Transition activities o End year home visits o Monthly classroom monitoring o Exit for teaching staff o Health Profiles for children o Interagency outreach activities o Last day of School: / Certificate Day May 22 o Teacher's last day: May 28 o Teacher day: May 5 o Nurses Day May 6 o Principal/Cafeteria worker Day May 1	o Close School: clean and assess all classrooms o End of the Year Inventory o Registration and outreach registration o Begin classroom cleaning, etc. o Continue Registration for PY54 o Interagency outreach activities
HS Management	o Monthly report to GEB and GHSPC o Quarterly report o In-Kind information due to Financial office o Complete final procurement requests o Planning for Transition Conference	o Monthly report to GEB and GHSPC o Data monitoring o Teacher Evaluations and Exit Interview	o Monthly report to GEB and GHSPC o Data monitoring o Teacher Evaluations and Exit Interview
Guam Education Board (GEB)	o Begin review of policies, procedures, MOU's o Monthly meeting	o Monthly meeting	o Review policies and procedures/ update o Monthly meeting
Guam Head Start Policy Council (GHSPC)	o Begin review of policies, procedures, MOU' that impact program services to children and families o Monthly meeting	o Monthly meeting	o Review policies and procedures/ update o Monthly meeting

HEAD START ACT: HEAD START PURPOSE

Promote the school readiness of low-income children by enhancing their cognitive, social, and emotional development

(1) in a learning environment that supports children's growth in language, literacy, mathematics, science, social and emotional functioning, creative arts, physical skills, and approaches to learning; and

(2) through the provision to low-income children and their families of health, educational, nutritional, social, and other services that are determined, based on family needs assessments, to be necessary

GUAM HEAD START VISION

All children and families will receive services respectful of their differences, which allow them to reach and go beyond their life goals and become stronger voices for their families, their children, and themselves.

GUAM HEAD START PHILOSOPHY

The Guam Department of Education head Start Program strives to provide comprehensive services for eligible children and families. The more knowledge and understanding the families have regarding issues and concerns, the better they can advocate for themselves and their families.

Program Goals and Objectives: SY 2019 - 2020

Program Goal 1: The Program will strengthen the quality of teaching and learning to ensure all children demonstrate readiness for Kindergarten.

Objective 1 - CLASS Classroom Organization

The program will see incremental improvement as listed below in the CLASS scores in Instruction Learning Formats under Classroom Organization by the spring checkpoint. Through mentoring and monitoring by the Education Services Team: Assistant Program Director/Education Manager, Education Coordinator, and Mentor Coaches as well as quality assurance and monitoring by the Site Coordinators.

- Year 1: The Program will see an increase of 0.25% in classroom scores both program wide and individual scores for those staff who fall at or below the Head Start national average for the previous year.
- Years 2-5: The Program will continue to see an improvement of at least 0.25% in classroom scores each year until all classrooms achieve and maintain the program's vision of a CLASS score of 6 in this dimension.
- Years 1-5: The education support services team will analyze the scores and needs for professional development based on the Instructional Learning Format indicators in the fall and yearly.

Objective 2 - Curriculum Fidelity focus on Family Engagement

Focusing on the Curriculum Fidelity Checklist specifically under Families and Assessment Indicators the education support services team will review implementation and documentation of teacher/parent discussions on school readiness and specific needs of the child to individualize classroom activities and provide parent activities to support progress with the following measures:

- Year 1: Using the Administrator Fidelity checklist addressing family involvement in their child's development and progress in school readiness, 50% of all classrooms will document the parent discussions in individualizing their child's progress.
- Year 2 - 5: The program will increase this percentage by 10% each year and analyze the impact of this objective.

Program Goal 2: The Program will strengthen educational and informational support for families and staff on how to advocate for themselves and their families while leveraging available resources.

Objective 1 - Parent Participation

Families will participate in parent education opportunities such as *ReadyRosie*, Children's Fitness Fair, and parent training conducted by Staff and/or Community Partners on topics such as but not limited to *What to Do When Your Child Is Sick*, stress management, and strategies to have a healthy lifestyle with the following measures:

- Year 1: 50% of enrolled families will have participated in a parent education opportunity.
- Year 2 - 5: The program will increase this percentage of parents participating by 10% each year and analyze the impact of this objective.

Objective 2: Parent Knowledge and Skills

Management team (Program Director, Assistant Program Director/Education Manager, and Social Services Supervisor) with the support of the mid-management team as applicable (service area coordinators and site coordinators) will monitor and analyze data on overall ongoing documentation of parent needs and participation using the following measures:

- Year 1: 50% of enrolled parents will report an increase in knowledge based on:
  - Pre- and post-results of the *Family Engagement Outcomes Assessment* in the areas of Positive parent-child relationships, Families as lifelong educators, and Families as learners
  - Pre- and post-results of the *School Readiness Outcomes Assessment* which focuses on the ability of the family to support their child in their readiness for school
  - Data at the Program's specified education checkpoints regarding *ReadyRosie Learning Outcomes* for 1) Health and Well-Being and 2) Social Emotional as well as *ReadyRosie Family Outcomes* for Family Well-Being
  - Evaluation results from parent education opportunities such as workshops, conferences, and other program-wide events on issues related to parenting, social-emotional development and behavior concerns as well as health, oral health, mental health, and nutrition that will support each child's growth and school readiness
- Year 2 - 5: The program will increase this percentage of parents participating by 10% each year and analyze the impact of this objective.

Overall Objective for Staff Wellness:

Program managers and coordinators will encourage and promote staff wellness through data review of the following:

- The use of the grantee's Worksite Wellness Program;
- Attendance at health education training provided by the program, grantee, and community partners; and
- Observations at the worksite based on the following objectives on staff self-advocacy and staff professional advocacy

Objective 3 - Staff Self-Advocacy

- Year 1: 20% of Staff will develop and follow a personal wellness plan and participate in the grantee's Worksite Wellness Program.
- Year 2 - 5: The program will increase the percentage of participating staff by 10% each year and analyze the impact of this objective.

Objective 4 - Staff Professional Advocacy

- Year 1: 50% of Staff will participate in opportunities to learn about mental health, wellness, and health education on topics such as stress management and other preventive health practices
- Year 2 - 5: The program will increase the percentage of participating staff by 10% each year and analyze the impact of this objective.

Guam Department of Education
FY19 Appropriations and Allotments as of
September 9, 2019

		A	B	C	D (B - C)	E (A - B)	F	F	G (C-F)	H (D + E)	F/B
Fund	**AS400 Account No.**	**Appropriation**	**YTD Allotment Release**	**YTD Expenditures (DOA Cash Released)**	**Available Funds**	**Unallotted Balance**	**Reserve(3%)**	**DOE Cash Received**	**Variance**	**Available Funds + Unalloted Balance**	**Cash Received as a Percentage of Allotments**
GDOE Operations Fund	5618A199919CT209	188,360,743.00	188,360,743.00	181,192,251.04	7,168,491.96	-	-	177,535,251.04	3,657,000.00	7,168,491.96	94%
Chamoru Studies	5100A199919CT039	401,207.00	401,207.00	375,948.00	25,259.00	-	-	375,948.00	-	25,259.00	94%
SSHS Procurement	5100A199919CT059	1,000,000.00	1,000,000.00	1,000,000.00	-	-		1,000,000.00	-	-	100%
Textbook Fund	5100A199919CT010	1,500,000.00	1,500,000.00	1,027,544.77	472,455.23	-	-	1,027,544.77	-	472,455.23	69%
Sub-Total		191,261,950.00	191,261,950.00	183,595,743.81	7,666,206.19	-	-	179,938,743.81	3,657,000.00	7,666,206.19	**94%**
TEFF Ops Fund	5618A199919CT219	13,697,608.00	13,697,608.00	11,228,669.69	2,468,938.31	-	-	10,975,496.81	253,172.88	2,468,938.31	80%
Sub-Total		13,697,608.00	13,697,608.00	11,228,669.69	2,468,938.31	-	-	10,975,496.81	253,172.88	2,468,938.31	**80%**
TEFF - 1st Generation	5205A199919CT669	100,000.00	100,000.00	33,899.20	66,100.80	-	-	-	33,899.20	66,100.80	0%
Sub-Total		100,000.00	100,000.00	33,899.20	66,100.80	-	-	-	33,899.20	66,100.80	
PLRF	5618A199919CT220	978,236.00	978,236.00	896,716.00	81,520.00	-	-	896,716.00	-	- 81,520.00	92%
Sub-Total		978,236.00	978,236.00	896,716.00	81,520.00	-	-	896,716.00	-	81,520.00	**92%**
Interscholastic Sports Fund	5602A199919CT202	612,000.00	612,000.00	506,439.00	105,561.00	-	-	506,439.00	- -	- 105,561.00	83%
Health & Physical Activities	5602A199919CT203	279,754.00	279,754.00	220,909.00	58,845.00	-	-	220,909.00	-	58,845.00	79%
Sub-Total		891,754.00	891,754.00	727,348.00	164,406.00	-	-	727,348.00	-	164,406.00	**82%**
SPORTS FACILITY (LIMITED GAMING)	5655A199919CT235	524,913.00	524,913.00	131,228.00	393,685.00	-	-	131,228.00	- -	- 393,685.00	25%
Sub-Total		524,913.00	524,913.00	131,228.00	393,685.00	-	-	131,228.00	-	393,685.00	**25%**
Grand Total		**207,454,461.00**	**207,454,461.00**	**196,613,604.70**	**10,840,856.30**	**-**	**-**	**192,669,532.62**	**3,944,072.08**	**10,840,856.30**	**93%**
JFK MAINTENANCE	5205A199919CT231	1,568,000.00	1,568,000.00	1,568,000.00	-	-		1,568,000.00	-		
TOTAL		**209,022,461.00**	**209,022,461.00**	**198,181,604.70**	**10,840,856.30**	**-**	**-**	**194,237,532.62**	**3,944,072.08**	**10,840,856.30**	
Guahan Academy Charter School	5639A199964GA201			-							
iLearn Academy Charter School	5639A199964GA202		-	-	-	-	-	Not applicable		-	
SIFA Academy	5639A199964GA203		-	-	-	-	-	Not applicable		-	
Sub-Total		10,410,480.00	6,640,197.00	-	-	3,770,283.00	-	-	-	-	
									-	-	
Total Including Charter Schools		**219,432,941.00**	**215,662,658.00**	**198,181,604.70**	**10,840,856.30**	**3,770,283.00**	**-**	**194,237,532.62**	**3,944,072.08**	**10,840,856.30**	
Prior Years:											
Secure A School	**5100C139919CT048230**	**40,797.57**	**40,797.57**	**16,022.50**	**24,775.07**			**16,022.50**	**-**		

AGING DATE: 09/12/2019 FOR ALL BALANCES

VENDOR	NAME	BALANCE	CURRENT	30 - 60	60 - 90	90 & OVER	HELD ITEMS
10004	XEROX CORPORATION	86,386.50		43,193.25	43,193.25		
10020	AMERICAN PRINTING CORP.	6,169.86		370.00		5,799.86	
10024	BENSON GUAM ENTERPRISES	193,577.98	2,083.67	7,444.73	16,471.72	167,577.86	
10038	DETRY CORPORATION	3,565.00	350.00	1,990.00	620.00	605.00	
10095	HORNET INTERNATIONAL, I	1,253.10		1,253.10			
10097	ISLAND ELEVATOR	1,736.00	1,736.00				
10105	MARIANAS GAS CORPORATIO	5,099.75	250.90	4,848.85			
10109	NET CIRCUIT DBA COMPACI	9,200.00		8,106.00		1,094.00	
10113	JOHNDEL INTERNATIONAL,	25,775.45		23,659.46	1,137.00	978.99	
10128	M.E. INTERNATIONAL, INC	5,652.60		5,652.60			
10142	MOTOROLA SOLUTIONS INC.	27,861.49	2,395.95	7,350.30		18,115.24	
10143	MICROPAC, INC.	5,280.13	2,110.37	1,100.79		2,068.97	
10147	GOODLAND, INC.	79,537.64	1,232.12	15,218.90	37,289.29	25,797.33	
10151	OCEANIC LUMBER, INC.	14,219.43		244.74		13,974.69	
10156	PAYLESS MARKETS INC.	156,902.82				156,902.82	
10157	PACIFIC DATA SYSTEMS	875.00	375.00	500.00			
10164	ALL STAR EXTERMINATORS	6,440.00		2,660.00		3,780.00	
10290	NAPA AUTO PARTS	238.33		238.33			
10385	SUN LEADER GUAM CO., LT	92,534.40	2,123.90	4,612.50	170.75	85,627.25	
10391	THE CARPET STORE	4,562.00	4,562.00				
10401	COSMOS DISTRIBUTING CO.	927.85			927.85		
10459	JC MARKETING, INC.	14,752.27		6,161.37	1,233.90	7,357.00	
10466	TSANG BROTHERS CORPORAT	6,200.40	700.00	127.40		5,373.00	
10472	M 80 OFFICE SYSTEMS	35,700.00	2,305.00	2,381.00		31,014.00	
10504	M H ENTERPRISES GUAM, L	18,996.64	155.50		10,315.75	8,525.39	
10522	DOCOMO PACIFIC INC	49.84		49.84			
10578	JRN AIR CONDITIONING &	203,647.67	79,938.87	55,426.80	68,282.00		
10646	SUNNY PLASTIC GUAM, INC	2,614.70		299.00		2,315.70	
10687	ONE-PACIFIC (GUAM), INC	102.00			34.00	68.00	
10727	JJQ INTERNATIONAL TRADI	2,480.96			1,531.96	949.00	
10730	NVESTOR VENTURES, LLC	1,384.00	816.00	568.00			
10816	JMI MEDICAL SYSTEMS, IN	61.25	61.25				
10833	MJA & CO., INC.	1,808.00				1,808.00	
11220	WORLD TRAVEL SERVICES	3,697.82		3,697.82			
11229	PACIFIC PEST CONTROL	157.50			157.50		
11328	CHEERS TRAVEL AGENCY	7,860.00	7,860.00				
11341	COPY EXPRESS	5,967.00		5,967.00			
11371	BESTSELLER	244.90	244.90				
11374	J & B MODERN TECH	24,185.90			19,176.70	5,009.20	
11446	COMMERCIAL TIRE CENTER/	135.00		135.00			
11453	COMPUTERSMART COMPANY D	246.00	68.00	178.00			
11486	COMPUTERSMART COMPANY D	2,131.94		2,131.94			
11518	SOUTH PACIFIC PETROLEUM	1,530.80	90.30	425.70		1,014.80	
11520	AMERICA'S BEST ELECTRIC	2,911.44		2,648.94	262.50		
11536	MEDPHARM	3,858.76		339.47	570.88	2,948.41	
11636	REACTION SUPPLY COMPANY	819.00			819.00		
11642	MEDQUEST MEDICAL SUPPLY	395.00				395.00	
11652	THE GUAM DAILY POST, LL	4,080.00		576.00	480.00	3,024.00	
11680	SCHOOL ESSENTIALS	70,778.93	1,406.33	4,932.12	3,738.29	60,702.19	
11689	MARIANO PRIME LIMITED L	2,407.22		1,050.00	323.89	1,033.33	
11709	UNIVERSAL AIR SUPPLY, I	3,483.99	83.00			3,400.99	
11722	DATA MANAGEMENT RESOURC	22,294.55		16,281.05	1,168.50	4,845.00	
11760	PCMERGE	1,800.00		1,800.00			

AGING DATE: 09/12/2019 FOR ALL BALANCES

VENDOR	NAME	BALANCE	CURRENT	30 - 60	60 - 90	90 & OVER	HELD ITEMS
11802	SODEXO SERVICES GUAM IN	2,372,666.96	26,335.76	27,884.13	739,802.65	1,578,644.42	
11837	FRONTIER SUPPLY COMPANY	1,390.45	5.38	298.68	78.26	1,008.13	
11848	HORIZON PACIFIC	1,883.50				1,883.50	
20033	JOSTENS	1,946.31	12.00			1,934.31	
21083	ACCREDITING COMMISSION	62,771.89			62,771.89		
21894	FOLLETT LIBRARY RESOURC	2,707.07		2,707.07			
22759	LEGO EDUCATION	1,400.01		1,400.01			
22772	BMI SYSTEMS GROUP	10,063.00			10,063.00		
30004	CALVO FIELD HOUSE	4,300.00	4,300.00				
30254	GUAM POWER AUTHORITY	2,133,669.92		1,094,327.36		1,039,342.56	
30255	GUAM WATERWORKS	544,373.21	52,053.65	184,147.00	163,201.25	144,971.31	
30256	DEPARTMENT OF PUBLIC WO	401,000.00				401,000.00	
32614	SOCIETY FOR HUMAN RESOU	17,700.00	17,700.00				
43035	SANTIAGO, BENJAMIN JOSE	2,529.49			2,529.49		
70120	BANK OF GUAM	26,735.25		26,735.25			
70158	GOG RETIREMENT FUND	54,166.14	2,022.74	1,242.34		50,901.06	
70254	GOG RETIREMENT FUND	3,123.84	2,689.34	434.50			
70261	GOG RETIREMENT FUND	563.45	336.72	226.73			
70280	SELECTCARE 10/80	4,785.77	3,337.00	1,448.77			
70290	GOG RETIREMENT FUND	28,174.99	4,587.75	713.45		22,873.79	
70322	THE STANDARD INSURANCE	534.33	405.27	129.06			
70344	TAKECARE INSURANCE COMP	2,616.84	2,223.92	392.92			
70370	GOVERNMENT OF GUAM RETI	4,379.63	3,915.34	464.29			
70372	GOVERNMENT OF GUAM RETI	121.48	108.60	12.88			
80055	G4S SECURITY SYSTEMS (G	8,418.70		50.70		8,368.00	
80087	EMERALD WHOLESALE	831.46	338.90	135.56	357.00		
80102	USA CONTRACTOR'S INC	640.65		640.65			
80119	VMB INTERNATIONAL COMPA	210.00		210.00			
80144	CAROLINA BIOLOGICAL SUP	516.64		516.64			
80179	ERC TRADING INC	1,139.76		1,139.76			
80181	AMMANABAT CORPORATION	94,800.00	94,800.00				
80215	KEEPSAKES BY K, INC	199.96				199.96	
80241	ERC HARDWARE EXPRESS	607.83				607.83	
80243	IPSWITCH, INC	400.42			400.42		
80259	GUAMPEDIA FOUNDATION	3,750.00		3,750.00			
80264	JTC SERVICES GUAM INC	404.97				404.97	
80266	EVERTRADE	1,626.10				1,626.10	
80384	IXL LEARNING, INC.	1,500.00				1,500.00	
80405	THINK BEYOND (GUAM),LLC	4,550.00			4,550.00		
80434	QUICK KEY	999.00			999.00		
80458	ACTION PRINT AND SIGNS	720.00	720.00				
80467	UNIVERSITY OF GUAM PRES	16,275.00			16,275.00		
80574	SK INC	1,260.00		1,260.00			
80584	PYRAMID INTERNATIONAL C	138.15				138.15	
80609	ST CORPORATION	8,712.40			790.00	7,922.40	
80628	SINGAPORE MATH INC.	5,410.52				5,410.52	
80629	OMEGA SAFETY COMPLIANCE	4,000.00				4,000.00	
80632	ZOOM VIDEO COMMUNICATIO	2,200.00		2,200.00			
99997	GENERIC ONE TIME VEN	3,293.21	525.00	488.72	313.20	1,966.29	
99998	SA ONE TIME VENDOR	232.84			79.91	152.93	
99999	EER ONE TIME VENDOR	1,188.26	175.00	557.15	456.11		
	TOTALS:	7,022,208.21	327,541.43	1,587,133.62	1,210,571.91	3,896,961.25	

AGING DATE: 09/12/2019 FOR ALL BALANCES

VENDOR NAME	BALANCE	CURRENT	30 - 60	60 - 90	90 & OVER	HELD ITEMS

** END OF REPORT - Generated by JUSTIN B. CASTRO **

DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

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JON J. P. FERNANDEZ
Superintendent of Education

August 19, 2019

RECEIVED
AUG 23 2019
GUAM EDUCATION BOARD
TIME 8:03 am INITIAL

MEMORANDUM

TO: Chairman and Members, Guam Education Board

FROM: Superintendent of Education

RE: EFSC Declaration of Financial Status Designations, Code C-Watch, Corrective Financial Recovery Plan for 2019 Fiscal Year to Date: December 2018 and ending May 2019.

On May 16, 2019 and June 20, 2019 the Education Financial Supervisory Commission issued Declarations of Financial Status Designation for the months of December 2018 and January 2019; and on June 20, 2019 for the months of February thru May 2019, respectively. The EFSC FSD for December 2018 through May 2019 was received by the Guam Education Board (GEB) office on July 6, 2019. The EFSC summary spreadsheets for the December 2018 through May 2019 FSDs are attached.

The Corrective Financial Recovery Plan as required by law follows. This plan must be provided to the Guam Education Board within twenty (20) working days of receipt of the EFSC issued Watch. The GEB shall review, modify and approve by resolution, the Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

Code C-Watch Corrective Financial Recovery Plan

In summary and pursuant to the FY19 Spending Plan as approved by GEB Resolution 2018-16, GDOE anticipates reoccurring C-Watches (projected shortfalls) in a number of operational object classes for the remainder of the fiscal year. The Corrective Financial Recovery Plan (CFRP) to remedy these C-Watches throughout the fiscal year is to transfer funding from personnel lapses and other object categories on a quarterly basis.

EFSC projected shortfall/lapses in personnel object categories 111 Salary 112 Overtime 113 Benefits calculation: Budget Allotment *less* YTD Expenditure *less* Projected Remaining Expenditure.

EFSC Projected Remaining Expenditure Formulae:

1. Using GDOE Labor Costs, calculates the average costs of personnel under 26 pay period and 21 pay period schedules.
2. Averages are then multiplied by the number of remaining pay periods for each schedule.
   For May 2019:
   26 PP *less* 17 elapsed PP and 21 PP *less* 17 elapsed PP = 9 and 4 Remaining PP
   Cost of 26 PP average *times* 9 Remaining PP
   Cost of 21 PPE average *times* 4 Remaining PP
   Projected Remaining Expenditure

The following table reflects C-Watches for December 2018 and adjusted thru the period ending May 2019; highlighted object categories indicate corrections to the EFSC FSD reports on projected shortfall/lapses based on a re-validation conducted by GDOE. The corrections are part of the CFRP for the respective object categories.

A	B	C	D	E	F
YTD Operations Plan Budget	Month	Account	Expenditure	Proj. Remaning	Proj. Lapse/Shortfall
$ 16,894,782.00	Dec-18	230 Contractual	4,588,996.00	$ 13,766,988.00	$ (1,461,202.00)
$ 8,887,421.00	Dec-18	361 Power	2,897,873.00	$ 8,693,619.00	$ (2,704,071.00)
$ 700,000.00	Dec-18	362 Water	587,821.00	$ 1,763,463.00	$ (1,651,284.00)
$ 280,720.00	Dec-18	363 Telephone	74,653.00	$ 223,959.00	$ (17,892.00)
$128,947,849.00	Jan-19	111 Salary	41,267,583.00	$ 91,211,708.00	$ (3,531,442.00)
$ 8,887,421.00	Jan-19	361 Power	4,675,828.00	$ 9,351,656.00	$ (5,140,063.00)
$ 1,100,000.00	Jan-19	362 Water	692,395.00	$ 1,384,790.00	$ (977,185.00)
$ 280,720.00	Jan-19	363 Telephone	121,350.00	$ 242,700.00	$ (83,330.00)
$128,947,849.00	Feb-19	111 Salary	51,535,475.00	$ 80,785,341.00	$ (3,372,967.00)
$ 5,000.00	Feb-19	112 Overtime	19,058.00	$ 1,536.00	$ (15,594.00)
$ 43,535,416.00	Feb-19	113 Benefits	17,453,328.00	$ 27,246,130.00	$ (1,164,042.00)
$ 8,887,421.00	Feb-19	361 Power	5,529,501.00	$ 7,741,301.40	$ (4,383,381.40)
$ 1,100,000.00	Feb-19	362 Water	1,019,844.00	$ 1,427,781.60	$ (1,347,625.60)
$ 280,720.00	Feb-19	363 Telephone	151,422.00	$ 211,990.80	$ (82,692.80)
$128,947,849.00	Mar-19	111 Salary	61,796,495.00	$ 70,488,386.00	$ (3,337,032.00)
$ 5,000.00	Mar-19	112 Overtime	21,539.00	$ 1,120.00	$ (17,659.00)
$ 43,037,416.00	Mar-19	113 Benefits	21,008,375.00	$ 23,806,616.00	$ (1,777,575.00)
$ 8,887,421.00	Mar-19	361 Power	6,600,610.00	$ 6,600,610.00	$ (4,313,799.00)
$ 1,598,000.00	Mar-19	362 Water	1,277,322.00	$ 1,277,322.00	$ (956,644.00)
$ 280,720.00	Mar-19	363 Telephone	181,497.00	$ 181,497.00	$ (82,274.00)
$128,947,849.00	Apr-19	111 Salary	72,124,672.00	$ 59,868,477.00	$ (3,045,300.00)
$ 5,000.00	Apr-19	112 Overtime	22,947.00	$ 828.00	$ (18,775.00)
$ 42,618,416.00	Apr-19	113 Benefits	24,552,993.00	$ 20,224,441.00	$ (2,159,018.00)
$ 8,887,421.00	Apr-19	361 Power	7,890,987.00	$ 5,636,419.29	$ (4,639,985.29)
$ 1,598,000.00	Apr-19	362 Water	1,588,971.00	$ 1,134,979.29	$ (1,125,950.29)
$ 280,720.00	Apr-19	363 Telephone	211,570.00	$ 151,121.43	$ (81,971.43)
$ 5,885.00	Apr-19	450 Cap Outlay	9,644,745.00	$ 4,203.57	$ (4,203.57)
$129,033,565.00	May-19	111 Salary	87,613,144.00	$ 49,532,585.00	$ (8,112,164.00)
$ 5,000.00	May-19	112 Overtime	24,283.00	$ 690.00	$ (19,973.00)
$ 42,616,666.00	May-19	113 Benefits	29,826,030.00	$ 16,739,605.00	$ (3,948,969.00)
$ 9,176,784.00	May-19	361 Power	9,081,117.00	$ 4,540,558.50	$ (4,444,891.50)
$ 1,805,480.00	May-19	362 Water	1,714,439.00	$ 857,219.50	$ (766,178.50)
$ 5,885.00	May-19	450 Cap Outlay	9,644,745.00	$ 2,942.50	$ (2,942.50)

111 Salary

The projected shortfall $3,531,442 for the period ending January 2019 and adjusted $8,112,164 in May 2019 is inflated because of miscalculations in the projected remaining expenditures: 1) the average calculation incorrectly captured expenses; and 2) projected remaining calculation used 10 remaining pay periods instead of 9 (26 pay schedule) and 5 remaining pay periods instead of 4 (21 pay schedule). When recalculated the projected shortfall is $3,054,217 for the month ending January 2019 and adjusted $2,944,643 for the period ending May 2019. The shortfall will be addressed from: lapses in other categories; non re-occurring lump sum annual leave payments for teachers, retiring, and severing employees diminish the EFSC formulae average; cost containment measures in operations and recruitment is implemented within appropriated levels of available funding.

112 Overtime
The projected shortfall $15,594 for the period ending February 2019 and adjusted $19,973 in May 2019 incorrectly captured $22,445 overtime expenditures (GDOE staffing at shelters). When recalculated, projected lapse $2,962 for the month ending February 2019 and adjusted lapse $2,190 for the period ending May 2019 does not require any action.

121 Benefits
The projected shortfall $1,164,042 for the period ending February 2019 and adjusted $3,948,969 in May 2019 is incorrectly inflated because: 1) incorrectly captured $42,229 in expenditures; 2) these compounded projected remaining expenditures calculation of averages; and 3) calculation based on 10 and 5 remaining pay periods instead of 9 and 4 remaining pay periods for respective pay schedules. When recalculated the projected shortfall is $1,019,264 for the month ending February 2019 and adjusted $2,155,269 for the period ending May 2019. The shortfall will be addressed from: lapses in other categories; non re-occurring benefits tied to lump sum annual leave payments for teachers, retiring, and severing employees diminish the EFSC formulae average; cost containment measures in recruitment is implemented within appropriated levels of available funding.

230 Contractual
The projected shortfall, $1,461,203 for the period ending December 2018 is the result of insufficient allotments. A budget modification of $3,495,643.43 was processed in January 2019 to address the FSD C-Watch. The projected shortfall adjusted for the period ending May 2019 reflects a lapse of $2,456,635 which will be used to offset shortfalls in other object categories as Federal Reimbursements from the Child Nutrition Program are reconciled and accrued.

361 Power
The projected shortfall, $2,704,071 for the period ending December 2018 and adjusted $4,444,892 for the period ending May 2019 is the result of zero allotments in the 4th Quarter (July-Sept). A budget modification will be prepared to address the FSD C-Watch from lapses in other categories to adjust the projected shortfall.

362 Water
The projected shortfall, $1,651,285 for the period ending December 2018 is the result of zero allotments from February to September. Adjusted $766,179 shortfall for the period ending May 2019 reflects $1,105,480 in budget modifications processed January thru May and zero allotments for water remaining in the 4th quarter (July-Sept). A $259,500 budget modification was processed in June 2019 to address the FSD C-Watch and projected shortfall.

363 Telephone
The projected shortfall, $17,893 for the period ending December 2018 and adjusted $18,257 lapse for the period ending May 2019 reflects $100,000 budget modification processed in May and requires and does not require any action. We would note ERATE formula (subsidies for telephone and internet services) are subject for renewal or adjustment annually in June, as is required by the Federal Communications Commission.

450 Capital Outlay

The projected shortfall $4,203 for the period ending April 2019 and adjusted $2,943 in May 2019 reflects $5,885 in one-time non re-occuring expenditure of $5,885 in library equipment procured under Fund 160 which will ultimately, diminish the EFSC formulae average and the shortfall. No action is required.

The corrective actions necessary for the remediation of the EFSC Financial Status Designations (FSD) are being addressed. A resolution (Resolution No. 2019-11) has been prepared outlining above for the GEB approval in the next Special meeting and is attached for review. Please let me know if you would like to discuss this matter in greater detail.

JON J.P. FERNANDEZ

Attachments
cc: Deputy Superintendent of Finance and Administrative Services

GUAM EDUCATION BOARD
RESOLUTION NUMBER 2019-11

Introduced by: **Guam Education Board Members**

RELATIVE TO APPROVING THE CORRECTIVE FINANCIAL RECOVERY PLAN PREPARED IN RESPONSE TO THE CODE C-WATCH ISSUED BY THE EDUCATION FINANCIAL SUPERVISORY COMMISSION FOR THE MONTHS OF DECEMBER 2018, JANUARY, FEBRUARY, MARCH, APRIL AND MAY 2019

WHEREAS, 17 GCA Chapter 3 §3133 established the Education Financial Supervisory Commission (EFSC) to develop financial performance indicators that produce a monthly financial designation status for the Guam Department of Education (GDOE); and

WHEREAS, 17 GCA Chapter 3 §3133(d)(3) defines Code C-Watch as a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting; and

WHEREAS, on May 16, 2019 and June 20, 2019 the EFSC issued Declarations of Financial Status Designations (FSDs) for the months of December 2018 and January 2019, and for the months of February thru May 2019, respectively; and that these EFSC FSDs were transmitted and received by the Guam Education Board (GEB) office on July 6, 2019; and

WHEREAS, 17 GCA Chapter 3 §3133(e)(3) requires that the GEB review, modify and approve by resolution the Corrective Financial Recovery Plan (CFRP) and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education; and

WHEREAS, on July 23, 2019 the Superintendent of Education provided to the GEB a CFRP to address the projected Code C-Watch shortfalls for the period ending December 31, 2018 and adjusted in Salary, Benefits, Power, Water, and Capital Outlay for period ending May 31, 2019; and

WHEREAS, the following table reflects C-Watches for December 2018 and adjusted thru the period ending May 2019; highlighted object categories indicate corrections to the EFSC FSD reports on projected shortfall/lapses based on a re-validation performed by GDOE staff; corrections are part of the CFRP for the respective object categories; and

A	B	C	D	E	F
YTD Operations Plan Budget	Month	Account	Expenditure	Proj. Remaning	Proj. Lapse/Shortfall
$ 16,894,782.00	Dec-18	230 Contractual	4,588,996.00	$ 13,766,988.00	$ (1,461,202.00)
$ 8,887,421.00	Dec-18	361 Power	2,897,873.00	$ 8,693,619.00	$ (2,704,071.00)
$ 700,000.00	Dec-18	362 Water	587,821.00	$ 1,763,463.00	$ (1,651,284.00)
$ 280,720.00	Dec-18	363 Telephone	74,653.00	$ 223,959.00	$ (17,892.00)
$128,947,849.00	Jan-19	111 Salary	41,267,583.00	$ 90,734,483.00	$ (3,054,217.00)
$ 8,887,421.00	Jan-19	361 Power	4,675,828.00	$ 9,351,656.00	$ (5,140,063.00)
$ 1,100,000.00	Jan-19	362 Water	692,395.00	$ 1,384,790.00	$ (977,185.00)
$ 280,720.00	Jan-19	363 Telephone	121,350.00	$ 242,700.00	$ (83,330.00)
$128,947,849.00	Feb-19	111 Salary	51,535,475.00	$ 80,392,244.00	$ (2,979,870.00)
$ 5,000.00	Feb-19	112 Overtime	502.00	$ 1,536.00	$ 2,962.00
$ 43,535,416.00	Feb-19	113 Benefits	17,434,518.00	$ 27,120,162.00	$ (1,019,264.00)
$ 8,887,421.00	Feb-19	361 Power	5,529,501.00	$ 7,741,301.40	$ (4,383,381.40)
$ 1,100,000.00	Feb-19	362 Water	1,019,844.00	$ 1,427,781.60	$ (1,347,625.60)
$ 280,720.00	Feb-19	363 Telephone	151,422.00	$ 211,990.80	$ (82,692.80)
$128,947,849.00	Mar-19	111 Salary	61,796,495.00	$ 70,156,799.00	$ (3,005,445.00)
$ 5,000.00	Mar-19	112 Overtime	502.00	$ 1,120.00	$ 3,378.00
$ 43,037,416.00	Mar-19	113 Benefits	20,970,387.00	$ 23,699,637.00	$ (1,632,608.00)
$ 8,887,421.00	Mar-19	361 Power	6,600,610.00	$ 6,600,610.00	$ (4,313,799.00)
$ 1,598,000.00	Mar-19	362 Water	1,277,322.00	$ 1,277,322.00	$ (956,644.00)
$ 280,720.00	Mar-19	363 Telephone	181,497.00	$ 181,497.00	$ (82,274.00)
$128,947,849.00	Apr-19	111 Salary	72,124,672.00	$ 59,901,587.00	$ (3,078,410.00)
$ 5,000.00	Apr-19	112 Overtime	502.00	$ 828.00	$ 3,670.00
$ 42,618,416.00	Apr-19	113 Benefits	24,510,764.00	$ 20,234,828.00	$ (2,127,176.00)
$ 8,887,421.00	Apr-19	361 Power	7,890,987.00	$ 5,636,419.29	$ (4,639,985.29)
$ 1,598,000.00	Apr-19	362 Water	1,588,971.00	$ 1,134,979.29	$ (1,125,950.29)
$ 280,720.00	Apr-19	363 Telephone	211,570.00	$ 151,121.43	$ (81,971.43)
$ 5,885.00	Apr-19	450 Cap Outlay	9,644,745.00	$ 4,203.57	$ (4,203.57)
$129,033,565.00	May-19	111 Salary	87,613,144.00	$ 44,365,064.00	$ (2,944,643.00)
$ 5,000.00	May-19	112 Overtime	1,838.00	$ 972.00	$ 2,190.00
$ 42,616,666.00	May-19	113 Benefits	29,783,801.00	$ 14,988,134.00	$ (2,155,269.00)
$ 9,176,784.00	May-19	361 Power	9,081,117.00	$ 4,540,558.50	$ (4,444,891.50)
$ 1,805,480.00	May-19	362 Water	1,714,439.00	$ 857,219.50	$ (766,178.50)
$ 5,885.00	May-19	450 Cap Outlay	9,644,745.00	$ 2,942.50	$ (2,942.50)

WHEREAS, while corrections to the FSD reports reduced the projected shortfall in personnel categories, the GEB is concerned about providing adequate instructional staff and school based personnel levels for the opening of School Year 2019-20 may be impeded; and thus recognizes the prudency and timeliness of initiating immediate cost containment measures in operations and prioritizing recruitment of school based personnel should be included in the corrective financial recovery plan in response to C-Watches in Salary and Benefits categories; and

NOW THEREFORE BE IT RESOLVED, that the Guam Education Board approves the Corrective Financial Recovery Plan submitted to the Board on July 23, 2019 by the Superintendent of Education, inclusive of cost containment measures in operations and recruitment; and

BE IT FURTHER RESOLVED, that a copy of this Resolution 2019-11 and corrected FSD reports be transmitted to the EFSC.

DULY AND REGULARLY ADOPTED BY THE GUAM EDUCATION BOARD ON THIS _____ DAY OF _____ 2019.

MARK B. MENDIOLA
Chairman, Guam Education Board

JON J.P. FERNANDEZ
Executive Secretary, Guam Education Board

DRAFT

GDOE Education Financial Supervisory Commission

July 2, 2019

Mr. Mark B. Mendiola
Chairman
Guam Education Board
P.O. Box DE
Hagåtña, Guam 96932

RE: Declaration of Financial Status Designation

Dear Chairman Mendiola,

Please find herein the December 2018, January, February, March, April, and May 2019 Declaration of Financial Status Designations (FSD) by the GDOE Education Financial Supervisory Commission (EFSC).

My apologies on behalf of the Commission for the delay in the submission of these reports, however, a review of the respective monthly reports noted various discrepancies in the expenditure information which required validation and corrections. Should you have any questions or concerns please do not hesitate to contact me at (671) 475-9412.

Sincerely,

Lester L. Carlson, Jr.
Chair
GDOE Education Financial Supervisory Commission

Department of Education
Office of the Superintendent
Date: 7/5/19 Time: 4:30pm
Rec'd By: Marie
Printed Name Signature

Cc: EFSC Members:
Stephen Guerrero, Vice-Chair, Director – Office of Finance and Budget
Benjamin J. Cruz, Member, Public Auditor
Edward Birn, Member, Director – Department of Administration
Carol Hinkle Sanchez, Member – Parent Representative

Authority: 17GCA, Article 1, Chapter 3, §3133 creates the Guam Department of Education Financial Supervisory Commission (EFSC) as an independent body to assist the GDOE and the Guam Education Board (GEB) with the task of monitoring and managing all public education financial resources. The EFSC's primary role is to monitor the financial health of the GDOE by developing and supervising a financial status designation of GDOE finances.

Declaration of Financial Status Designation

Fiscal Year-to-Date: 10/1/2018 to 12/31/2018

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE C – Watch** indicating that the Guam Department of Education (GDOE) has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories:

230 Contractual Services
361 Power
362 Water
363 Telephone

Month of December 2018

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE B – Warning** indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories:

271 Drug Testing
290 Miscellaneous

Required Action

CODE C - Watch. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit a Corrective Financial Recovery Plan to eliminate Watch conditions within twenty (20) working days of an EFSC-issued Watch to the GEB. The GEB shall review, modify and approve by resolution the corrective Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

CODE B - Warning. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit an explanation of variance within five (5) working days of an EFSC Warning to the GEB and EFSC that explains each expenditure category above the approved budget amount as outlined in the Fiscal Year 2019 twelve (12)-month Expenditure Operations Plan.

The designations declared as defined in Article 1, Chapter 3, §3133(d) of Title 17, Guam Code Annotated were unanimously assigned on August 23, 2018. Accordingly, on behalf of the EFSC, this report is hereby submitted and filed with the **Guam Education Board Members, GDOE Superintendent, GDOE Deputy Superintendent of Finance, *I Maga'låhen Guåhan,* the Speaker of *I Liheslaturan Guåhan,* and Members of the EFSC.**

Education Financial Supervisory Commission Fiscal Year 2019

Department: Guam Department of Education
Fund: Consolidated Local Funds
Account No.: ALL

Budget Act(s): P.L. 34-116
YTD Exp.Date 12/31/2018

A	B	C	D	E	F	G	H	I	J
Account Code	Budget Act(s) Appropriations	Reserve	Allotments	GDOE YTD Expenditures	Manual Adjustment	Projected Remaining Expenditures	Projected Lapse/ (Shortfall)	CODE	Encumbrances
111 Salary	131,447,849	0	131,447,849	31,038,372	0	101,810,540	-1,401,063	A-Stable	0
112 OT	5,000	0	5,000	269	0	2,420	2,311	A-Stable	0
113 Benefits	45,254,416	0	45,254,416	10,443,877	0	34,288,780	521,759	A-Stable	0
Total Personnel	176,707,265	0	176,707,265	41,482,517	0	136,101,740	-876,992	A-Stable	0
220 Travel	18,500	0	18,500	1,443	0	4,328	12,730	A-Stable	0
230 Contract	16,894,782	0	16,894,782	4,588,996	0	13,766,989	-1,461,203	C-Watch	11,068,338
233 Rent	0	0	0	0	0	0	0	A-Stable	0
240 Supplies	2,092,647	0	2,092,647	18,685	0	56,054	2,017,909	A-Stable	111,709
250 Equipment	1,756,362	0	1,756,362	8,162	0	24,487	1,723,713	A-Stable	83,083
270 Wkrs Comp	0	0	0	0	0	0	0	A-Stable	0
271 Drug Testing	0	0	0	0	0	0	0	A-Stable	0
290 Misc	100,000	0	100,000	173	0	520	99,307	A-Stable	0
361 Power	8,887,421	0	8,887,421	2,897,873	0	8,693,619	-2,704,071	C-Watch	0
362 Water	700,000	0	700,000	587,821	0	1,763,464	-1,651,285	C-Watch	0
363 Telephone	280,720	0	280,720	74,653	0	223,959	-17,893	C-Watch	205,932
450 Cap Outlay	16,764	0	16,764	9,638,860	-9,638,860	0	16,764	A-Stable	0
Total Operations	30,747,196	0	30,747,196	17,816,666	-9,638,860	24,533,419	-1,964,029	C-Watch	11,469,061
GRAND TOTAL	207,454,461	0	207,454,461	59,299,184	-9,638,860	160,635,159	-2,841,022	A-Stable	11,469,061

	Monthly Variance				Year-to-Date Variance			
Account Code	12-Month Operations BUDGET	Monthly ACTUALS	Variance	CODE	12-Month Operations BUDGET	Year to Date ACTUALS	Variance	CODE
111 Salary	10,215,293	10,358,806	-143,513	A-Stable	30,815,581	31,038,372	-222,790	A-Stable
112 OT	0	0	0	A-Stable	300	269	31	A-Stable
113 Benefits	3,564,203	3,470,593	93,609	A-Stable	11,443,717	10,443,877	999,840	A-Stable
Total Personnel	13,779,496	13,829,400	-49,904	A-Stable	42,259,598	41,482,517	777,081	A-Stable
220 Travel	2,051	0	2,051	A-Stable	5,287	1,443	3,844	A-Stable
230 Contract	1,347,496	1,536,773	-189,277	B-Warning	4,385,564	4,588,996	-203,432	A-Stable
233 Rent	0	0	0	A-Stable	0	0	0	A-Stable
240 Supplies	181,995	3,394	178,601	A-Stable	506,146	18,685	487,461	A-Stable
250 Equipment	608,914	7,394	601,520	A-Stable	625,198	8,162	617,036	A-Stable
270 Wkrs Comp	195	0	195	A-Stable	195	0	195	A-Stable
271 Drug Testing	-195	0	-195	B-Warning	-195	0	-195	B-Warning
290 Misc	0	0	0	A-Stable	0	173	-173	B-Warning
361 Power	962,371	379,235	583,136	A-Stable	3,062,091	2,897,873	164,218	A-Stable
362 Water	142,952	142,440	512	A-Stable	594,000	587,821	6,179	A-Stable
363 Telephone	22,981	13,802	9,180	A-Stable	73,890	74,653	-763	A-Stable
450 Cap Outlay	0	0	0	A-Stable	0	0	0	A-Stable
Total Operations	3,268,760	2,083,038	1,185,722	A-Stable	9,252,177	8,177,806	1,074,370	A-Stable
GRAND TOTAL	17,048,256	15,912,438	1,135,818	A-Stable	51,511,775	49,660,324	1,851,451	A-Stable

Notes:

Column C - There are no Reserve amounts pursuant to P.L. 34-116

The 12-Month Operations data excludes $22,914,480 in appropriations for the following: Charter Schools ($10,410,480), projected Child Nutrition Reimbursement & Cash Collections ($12,504,000)

Definitions:

A-Stable: Indicating that the GDOE has positive variance reports in all budgeted expense categories at the time of reporting

B-Warning: Indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories

C-Watch: Indicating that the GDOE has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories.

Authority: 17GCA, Article 1, Chapter 3, §3133 creates the Guam Department of Education Financial Supervisory Commission (EFSC) as an independent body to assist the GDOE and the Guam Education Board (GEB) with the task of monitoring and managing all public education financial resources. The EFSC's primary role is to monitor the financial health of the GDOE by developing and supervising a financial status designation of GDOE finances.

Declaration of Financial Status Designation

Fiscal Year-to-Date: 10/1/2018 to 1/31/2019

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE C – Watch** indicating that the Guam Department of Education (GDOE) has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories:

111 Salary
361 Power
362 Water
363 Telephone

Month of January 2019

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE B – Warning** indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories:

271 Drug Testing
290 Miscellaneous
361 Power
363 Telephone

Required Action

CODE C - Watch. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit a Corrective Financial Recovery Plan to eliminate Watch conditions within twenty (20) working days of an EFSC-issued Watch to the GEB. The GEB shall review, modify and approve by resolution the corrective Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

CODE B - Warning. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit an explanation of variance within five (5) working days of an EFSC Warning to the GEB and EFSC that explains each expenditure category above the approved budget amount as outlined in the Fiscal Year 2019 twelve (12)-month Expenditure Operations Plan.

The designations declared as defined in Article 1, Chapter 3, §3133(d) of Title 17, Guam Code Annotated were unanimously assigned on August 23, 2018. Accordingly, on behalf of the EFSC, this report is hereby submitted and filed with the **Guam Education Board Members, GDOE Superintendent, GDOE Deputy Superintendent of Finance, *I Maga'låhen Guåhan*, the Speaker of *I Liheslaturan Guåhan*, and Members of the EFSC.**

Education Financial Supervisory Commission Fiscal Year 2019

Department: Guam Department of Education
Fund: Consolidated Local Funds
Account No.: ALL

Budget Act(s): P.L. 34-116
YTD Exp.Date 1/31/2019

A	B	C	D	E	F	G	H	I	J
Account Code	Budget Act(s) Appropriations	Reserve	Allotments	GDOE YTD Expenditures	Manual Adjustment	Projected Remaining Expenditures	Projected Lapse/ (Shortfall)	CODE	Encumbrances
111 Salary	128,947,849	0	128,947,849	41,267,583	0	91,211,708	-3,531,442	C-Watch	0
112 OT	5,000	0	5,000	709	0	1,638	2,653	A-Stable	0
113 Benefits	43,854,416	0	43,854,416	13,910,163	0	30,702,000	-757,747	A-Stable	0
Total Personnel	172,807,265	0	172,807,265	55,178,455	0	121,915,346	-4,286,536	C-Watch	0
220 Travel	18,500	0	18,500	2,290	0	4,581	11,629	A-Stable	0
230 Contract	20,390,425	0	20,390,425	5,946,846	0	11,893,692	2,549,887	A-Stable	10,536,273
233 Rent	0	0	0	0	0	0	0	A-Stable	0
240 Supplies	2,019,847	0	2,019,847	38,297	0	76,593	1,904,957	A-Stable	215,119
250 Equipment	1,840,374	0	1,840,374	23,700	0	47,400	1,769,274	A-Stable	139,201
270 Wkrs Comp	0	0	0	0	0	0	0	A-Stable	0
271 Drug Testing	0	0	0	0	0	0	0	A-Stable	0
290 Misc	100,000	0	100,000	173	0	346	99,480	A-Stable	0
361 Power	8,887,421	0	8,887,421	4,675,828	0	9,351,656	-5,140,062	C-Watch	0
362 Water	1,100,000	0	1,100,000	692,395	0	1,384,790	-977,185	C-Watch	0
363 Telephone	280,720	0	280,720	121,350	0	242,700	-83,329	C-Watch	159,235
450 Cap. Outlay	9,909	0	9,909	9,638,860	-9,638,860	0	9,909	A-Stable	5,885
Total Operations	34,647,196	0	34,647,196	21,139,738	-9,638,860	23,001,757	144,561	A-Stable	11,055,713
GRAND TOTAL	207,454,461	0	207,454,461	76,318,193	-9,638,860	144,917,103	-4,141,975	A-Stable	11,055,713

	Monthly Variance				Year-to-Date Variance			
Account Code	12-Month Operations BUDGET	Monthly ACTUALS	Variance	CODE	12-Month Operations BUDGET	Year-to-Date ACTUALS	Variance	CODE
111 Salary	12,011,286	10,229,652	1,781,635	A-Stable	42,826,867	41,267,583	1,559,284	A-Stable
112 OT	1,175	0	1,175	A-Stable	1,475	709	766	A-Stable
113 Benefits	3,725,887	3,466,286	259,601	A-Stable	15,169,603	13,910,163	1,259,440	A-Stable
Total Personnel	15,738,348	13,695,937	2,042,410	A-Stable	57,997,945	55,178,455	2,819,491	A-Stable
220 Travel	2,051	848	1,203	A-Stable	7,338	2,290	5,048	A-Stable
230 Contract	1,787,497	1,357,850	429,647	A-Stable	8,349,247	5,946,846	2,402,400	A-Stable
233 Rent	0	0	0	A-Stable	0	0	0	A-Stable
240 Supplies	206,179	19,612	186,567	A-Stable	712,325	38,297	674,029	A-Stable
250 Equipment	97,664	15,538	82,126	A-Stable	722,862	23,700	699,162	A-Stable
270 Wkrs Comp	195	0	195	A-Stable	389	0	389	A-Stable
271 Drug Testing	-195	0	-195	B-Warning	-389	0	-389	B-Warning
290 Misc.	0	0	0	A-Stable	0	173	-173	B-Warning
361 Power	1,049,860	1,777,955	-728,095	B-Warning	4,111,951	4,675,828	-563,877	B-Warning
362 Water	158,000	104,574	53,426	A-Stable	752,000	692,395	59,605	A-Stable
363 Telephone	22,981	46,697	-23,716	B-Warning	96,871	121,350	-24,479	B-Warning
450 Cap. Outlay	0	0	0	A-Stable	0	0	0	A-Stable
Total Operations	3,324,232	3,323,072	1,160	A-Stable	14,752,594	11,500,878	3,251,715	A-Stable
GRAND TOTAL	19,062,580	17,019,009	2,043,570	A-Stable	72,750,539	66,679,333	6,071,206	A-Stable

Notes:

Column C - There are no Reserve amounts pursuant to P.L. 34-116

The 12-Month Operations data excludes $22,914,480 in appropriations for the following: Charter Schools ($10,410,480), projected Child Nutrition Reimbursement & Cash Collections ($12,504,000)

Definitions:

A-Stable: Indicating that the GDOE has positive variance reports in all budgeted expense categories at the time of reporting

B-Warning: Indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories

C-Watch: Indicating that the GDOE has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories

Authority: 17GCA, Article 1, Chapter 3, §3133 creates the Guam Department of Education Financial Supervisory Commission (EFSC) as an independent body to assist the GDOE and the Guam Education Board (GEB) with the task of monitoring and managing all public education financial resources. The EFSC's primary role is to monitor the financial health of the GDOE by developing and supervising a financial status designation of GDOE finances.

Declaration of Financial Status Designation

Fiscal Year-to-Date: 10/1/2018 to 2/28/2019

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE C – Watch** indicating that the Guam Department of Education (GDOE) has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories:

111 Salary
112 Overtime
113 Benefits
361 Power
362 Water
363 Telephone

Month of February 2019

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE B – Warning** indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories:

112 Overtime
271 Drug Testing
290 Miscellaneous
362 Water
363 Telephone

Required Action

CODE C - Watch. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit a Corrective Financial Recovery Plan to eliminate Watch conditions within twenty (20) working days of an EFSC-issued Watch to the GEB. The GEB shall review, modify and approve by resolution the corrective Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

CODE B - Warning. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit an explanation of variance within five (5) working days of an EFSC Warning to the GEB and EFSC that explains each expenditure category above the approved budget amount as outlined in the Fiscal Year 2019 twelve (12)-month Expenditure Operations Plan.

The designations declared as defined in Article 1, Chapter 3, §3133(d) of Title 17, Guam Code Annotated were unanimously assigned on August 23, 2018. Accordingly, on behalf of the EFSC, this report is hereby submitted and filed with the **Guam Education Board Members, GDOE Superintendent, GDOE Deputy Superintendent of Finance, *I Maga'låhen Guåhan*, the Speaker of *I Liheslaturan Guåhan*, and Members of the EFSC.**

Education Financial Supervisory Commission Fiscal Year 2019

Department: Guam Department of Education
Fund: Consolidated Local Funds
Account No.: ALL

Budget Act(s): P.L. 34-116
YTD Exp.Date 2/28/2019

A	B	C	D	E	F	G	H	I	J
Account Code	Budget Act(s) Appropriations	Reserve	Allotments	GDOE YTD Expenditures	Manual Adjustment	Projected Remaining Expenditures	Projected Lapse/ (Shortfall)	CODE	Encumbrances
111 Salary	128,947,849	0	128,947,849	51,535,475	0	80,785,341	-3,372,967	C-Watch	0
112 OT	5,000	0	5,000	19,058	0	1,536	-15,594	C-Watch	0
113 Benefits	43,535,416	0	43,535,416	17,453,328	0	27,246,130	-1,164,042	C-Watch	0
Total Personnel	172,488,265	0	172,488,265	69,007,861	0	108,033,007	-4,552,603	C-Watch	0
220 Travel	18,500	0	18,500	4,443	0	6,220	7,837	A-Stable	0
230 Contract	20,958,081	0	20,958,081	8,198,587	0	11,478,022	1,281,471	A-Stable	8,971,865
233 Rent	0	0	0	0	0	0	0	A-Stable	0
240 Supplies	1,717,886	0	1,717,886	225,846	0	316,184	1,175,856	A-Stable	281,995
250 Equipment	1,897,703	0	1,897,703	98,382	0	137,735	1,661,586	A-Stable	853,237
270 Wkrs Comp	0	0	0	0	0	0	0	A-Stable	0
271 Drug Testing	0	0	0	0	0	0	0	A-Stable	0
290 Misc	100,000	0	100,000	268	0	375	99,357	A-Stable	0
361 Power	8,887,421	0	8,887,421	5,529,501	0	7,741,301	-4,383,381	C-Watch	0
362 Water	1,100,000	0	1,100,000	1,019,844	0	1,427,781	-1,347,625	C-Watch	0
363 Telephone	280,720	0	280,720	151,422	0	211,991	-82,693	C-Watch	129,163
450 Cap Outlay	5,885	0	5,885	9,638,860	-9,638,860	0	5,885	A-Stable	5,885
Total Operations	34,966,196	0	34,966,196	24,867,152	-9,638,860	21,319,609	-1,581,706	C-Watch	10,242,146
GRAND TOTAL	207,454,461	0	207,454,461	93,875,014	-9,638,860	129,352,616	-6,134,309	C-Watch	10,242,146

	Monthly Variance				Year-to-Date Variance			
Account Code	12-Month Operations BUDGET	Monthly ACTUALS	Variance	CODE	12-Month Operations BUDGET	Year-to-Date ACTUALS	Variance	CODE
111 Salary	10,156,674	10,276,342	-119,668	A-Stable	52,983,541	51,535,475	1,448,066	A-Stable
112 OT	1,175	1,657	-482	B-Warning	2,650	19,058	-16,408	B-Warning
113 Benefits	3,495,906	3,543,800	-47,895	A-Stable	18,665,509	17,453,328	1,212,182	A-Stable
Total Personnel	13,653,755	13,821,799	-168,044	A-Stable	71,651,700	69,007,861	2,643,839	A-Stable
220 Travel	2,051	2,153	-102	A-Stable	9,389	4,443	4,946	A-Stable
230 Contract	1,716,863	2,251,741	-534,879	B-Warning	10,066,109	8,198,587	1,867,522	A-Stable
233 Rent	0	0	0	A-Stable	0	0	0	A-Stable
240 Supplies	93,739	187,549	-93,811	B-Warning	806,064	225,846	580,218	A-Stable
250 Equipment	114,368	74,682	39,685	A-Stable	837,229	98,382	738,847	A-Stable
270 Wkrs Comp	195	0	195	A-Stable	584	0	584	A-Stable
271 Drug Testing	-195	0	-195	B-Warning	-584	0	-584	B-Warning
290 Misc.	0	0	0	A-Stable	0	268	-268	B-Warning
361 Power	1,049,860	853,673	196,187	A-Stable	5,161,811	5,529,501	-367,690	A-Stable
362 Water	174,000	327,449	-153,449	B-Warning	926,000	1,019,844	-93,844	B-Warning
363 Telephone	22,981	30,072	-7,091	B-Warning	119,852	151,422	-31,570	B-Warning
450 Cap Outlay	5,885	0	5,885	A-Stable	5,885	0	5,885	A-Stable
Total Operations	3,179,746	3,727,319	-547,574	B-Warning	17,932,340	15,228,292	2,704,047	A-Stable
GRAND TOTAL	16,833,501	17,549,118	-715,618	A-Stable	89,584,040	84,236,154	5,347,886	A-Stable

Notes:

Column C - There are no Reserve amounts pursuant to P.L. 34-116

The 12-Month Operations data excludes $22,914,480 in appropriations for the following Charter Schools ($10,410,480), projected Child Nutrition Reimbursement & Cash Collections ($12,504,000)

Definitions:

A-Stable: indicating that the GDOE has positive variance reports in all budgeted expense categories at the time of reporting

B-Warning: indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories

C-Watch: indicating that the GDOE has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories

Authority: 17GCA, Article 1, Chapter 3, §3133 creates the Guam Department of Education Financial Supervisory Commission (EFSC) as an independent body to assist the GDOE and the Guam Education Board (GEB) with the task of monitoring and managing all public education financial resources. The EFSC's primary role is to monitor the financial health of the GDOE by developing and supervising a financial status designation of GDOE finances.

Declaration of Financial Status Designation

Fiscal Year-to-Date: 10/1/2018 to 3/31/2019

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE C – Watch** indicating that the Guam Department of Education (GDOE) has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories:

111 Salary
112 Overtime
113 Benefits
361 Power
362 Water
363 Telephone

Month of March 2019

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE B – Warning** indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories:

112 Overtime
271 Drug Testing
290 Miscellaneous
363 Telephone

Required Action

CODE C - Watch. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit a Corrective Financial Recovery Plan to eliminate Watch conditions within twenty (20) working days of an EFSC-issued Watch to the GEB. The GEB shall review, modify and approve by resolution the corrective Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

CODE B - Warning. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit an explanation of variance within five (5) working days of an EFSC Warning to the GEB and EFSC that explains each expenditure category above the approved budget amount as outlined in the Fiscal Year 2019 twelve (12)-month Expenditure Operations Plan.

The designations declared as defined in Article 1, Chapter 3, §3133(d) of Title 17, Guam Code Annotated were unanimously assigned on August 23, 2018. Accordingly, on behalf of the EFSC, this report is hereby submitted and filed with the **Guam Education Board Members, GDOE Superintendent, GDOE Deputy Superintendent of Finance, *I Maga'låhen Guåhan*, the Speaker of *I Liheslaturan Guåhan*, and Members of the EFSC.**

Education Financial Supervisory Commission Fiscal Year 2019

Department: Guam Department of Education
Fund: Consolidated Local Funds
Account No.: ALL

Budget Act(s): P.L. 34-116
YTD Exp.Date 3/31/2019

A	B	C	D	E	F	G	H	I	J
Account Code	Budget Act(s) Appropriations	Reserve	Allotments	GDOE YTD Expenditures	Manual Adjustment	Projected Remaining Expenditures	Projected Lapse/ (Shortfall)	CODE	Encumbrances
111 Salary	128,947,849	0	128,947,849	61,796,495	0	70,488,386	-3,337,032	C-Watch	0
112 OT	5,000	0	5,000	21,539	0	1,120	-17,659	C-Watch	0
113 Benefits	43,037,416	0	43,037,416	21,008,375	0	23,806,616	-1,777,575	C-Watch	0
Total Personnel	171,990,265	0	171,990,265	82,826,409	0	94,296,122	-5,132,266	C-Watch	0
220 Travel	18,500	0	18,500	5,472	0	5,472	7,555	A-Stable	0
230 Contract	20,950,667	0	20,950,667	8,932,511	0	8,932,511	3,085,646	A-Stable	8,214,678
233 Rent	0	0	0	0	0	0	0	A-Stable	0
240 Supplies	1,597,891	0	1,597,891	188,033	0	188,033	1,221,824	A-Stable	311,110
250 Equipment	2,025,112	0	2,025,112	765,465	0	765,465	494,183	A-Stable	490,669
270 Wkrs Comp	0	0	0	0	0	0	0	A-Stable	0
271 Drug Testing	0	0	0	0	0	0	0	A-Stable	0
290 Misc.	100,000	0	100,000	268	0	268	99,465	A-Stable	0
361 Power	8,887,421	0	8,887,421	6,600,610	0	6,600,610	-4,313,800	C-Watch	0
362 Water	1,598,000	0	1,598,000	1,277,322	0	1,277,322	-956,644	C-Watch	0
363 Telephone	280,720	0	280,720	181,497	0	181,497	-82,274	C-Watch	99,088
450 Cap. Outlay	5,885	0	5,885	9,638,860	-9,638,860	0	5,885	A-Stable	5,885
Total Operations	35,464,196	0	35,464,196	27,590,038	-9,638,860	17,951,178	-438,160	A-Stable	9,121,431
GRAND TOTAL	207,454,461	0	207,454,461	110,416,447	-9,638,860	112,247,300	-5,570,426	C-Watch	9,121,431

	Monthly Variance				Year-to-Date Variance			
Account Code	12-Month Operations BUDGET	Monthly ACTUALS	Variance	CODE	12 Month Operations BUDGET	Year-to-Date ACTUALS	Variance	CODE
111 Salary	10,177,282	10,261,019	-83,737	A-Stable	63,160,823	61,796,495	1,364,328	A-Stable
112 OT	1,175	2,481	-1,306	B-Warning	3,825	21,539	-17,714	B-Warning
113 Benefits	3,505,038	3,555,048	-50,009	A-Stable	21,970,548	21,008,375	962,172	A-Stable
Total Personnel	13,683,495	13,818,548	-135,052	A-Stable	85,135,196	82,826,409	2,308,787	A-Stable
220 Travel	2,278	1,030	1,248	A-Stable	11,667	5,472	6,194	A-Stable
230 Contract	2,084,833	2,752,037	-667,204	B-Warning	12,135,150	8,932,511	3,202,639	A-Stable
233 Rent	0	0	0	A-Stable	0	0	0	A-Stable
240 Supplies	158,592	82,896	75,696	A-Stable	847,004	188,033	658,971	A-Stable
250 Equipment	478,841	667,083	-188,241	B-Warning	1,316,071	765,465	550,606	A-Stable
270 Wkrs Comp	195	0	195	A-Stable	778	0	778	A-Stable
271 Drug Testing	-195	0	-195	B-Warning	-778	0	-778	B-Warning
290 Misc.	0	0	0	A-Stable	0	268	-268	B-Warning
361 Power	1,049,860	1,071,110	-21,250	A-Stable	6,211,671	6,600,610	-388,939	A-Stable
362 Water	258,000	257,478	522	A-Stable	1,184,000	1,277,322	-93,322	A-Stable
363 Telephone	22,981	30,075	-7,094	B-Warning	142,833	181,497	-38,664	B-Warning
450 Cap. Outlay	0	0	0	A-Stable	5,885	0	5,885	A-Stable
Total Operations	4,055,385	4,861,708	-806,323	B-Warning	21,854,281	17,951,178	3,903,103	A-Stable
GRAND TOTAL	17,738,881	18,680,256	-941,375	B-Warning	106,989,477	100,777,587	6,211,889	A-Stable

Notes:

Column C - There are no Reserve amounts pursuant to P.L. 34-116

The 12-Month Operations data excludes $22,914,480 in appropriations for the following Charter Schools ($10,410,480), projected Child Nutrition Reimbursement & Cash Collections ($12,504,000)

Definitions:

A-Stable: indicating that the GDOE has positive variance reports in all budgeted expense categories at the time of reporting

B-Warning: indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories

C-Watch: indicating that the GDOE has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories

Authority: 17GCA, Article 1, Chapter 3, §3133 creates the Guam Department of Education Financial Supervisory Commission (EFSC) as an independent body to assist the GDOE and the Guam Education Board (GEB) with the task of monitoring and managing all public education financial resources. The EFSC's primary role is to monitor the financial health of the GDOE by developing and supervising a financial status designation of GDOE finances.

Declaration of Financial Status Designation

Fiscal Year-to-Date: 10/1/2018 to 4/30/2019

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE C – Watch** indicating that the Guam Department of Education (GDOE) has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories:

111 Salary
112 Overtime
113 Benefits
361 Power
362 Water
363 Telephone

Month of April 2019

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE B – Warning** indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories:

112 Overtime
271 Drug Testing
290 Miscellaneous
362 Water
363 Telephone

Required Action

CODE C - Watch. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit a Corrective Financial Recovery Plan to eliminate Watch conditions within twenty (20) working days of an EFSC-issued Watch to the GEB. The GEB shall review, modify and approve by resolution the corrective Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

CODE B - Warning. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit an explanation of variance within five (5) working days of an EFSC Warning to the GEB and EFSC that explains each expenditure category above the approved budget amount as outlined in the Fiscal Year 2019 twelve (12)-month Expenditure Operations Plan.

The designations declared as defined in Article 1, Chapter 3, §3133(d) of Title 17, Guam Code Annotated were unanimously assigned on August 23, 2018. Accordingly, on behalf of the EFSC, this report is hereby submitted and filed with the **Guam Education Board Members, GDOE Superintendent, GDOE Deputy Superintendent of Finance, *I Maga'låhen Guåhan*, the Speaker of *I Liheslaturan Guåhan*, and Members of the EFSC.**

Education Financial Supervisory Commission Fiscal Year 2019

Department: Guam Department of Education
Fund: Consolidated Local Funds
Account No.: ALL

Budget Act(s): P.L. 34-116
YTD Exp.Date 4/30/2019

A	B	C	D	E	F	G	H	I	J
Account Code	Budget Act(s) Appropriations	Reserve	Allotments	GDOE YTD Expenditures	Manual Adjustment	Projected Remaining Expenditures	Projected Lapse/ (Shortfall)	CODE	Encumbrances
111 Salary	128,947,849	0	128,947,849	72,124,672	0	59,868,477	-3,045,300	C-Watch	0
112 OT	5,000	0	5,000	22,947	0	828	-18,775	C-Watch	0
113 Benefits	42,618,416	0	42,618,416	24,552,993	0	20,224,441	-2,159,018	C-Watch	0
Total Personnel	171,571,265	0	171,571,265	96,700,612	0	80,093,746	-5,223,093	C-Watch	0
220 Travel	18,500	0	18,500	6,639	0	4,742	7,118	A-Stable	0
230 Contract	21,372,527	0	21,372,527	9,698,215	0	6,927,297	4,747,015	A-Stable	7,746,224
233 Rent	0	0	0	0	0	0	0	A-Stable	0
240 Supplies	1,548,928	0	1,548,928	254,626	0	181,824	1,112,478	A-Stable	324,397
250 Equipment	2,071,215	0	2,071,215	859,573	0	613,981	597,661	A-Stable	488,458
270 Wkrs Comp	0	0	0	0	0	0	0	A-Stable	0
271 Drug Testing	0	0	0	0	0	0	0	A-Stable	0
290 Misc.	100,000	0	100,000	801	0	572	98,626	A-Stable	0
361 Power	8,887,421	0	8,887,421	7,890,987	0	5,636,419	-4,639,985	C-Watch	0
362 Water	1,598,000	0	1,598,000	1,588,971	0	1,134,979	-1,125,949	C-Watch	0
363 Telephone	280,720	0	280,720	211,570	0	151,121	-81,971	C-Watch	69,015
450 Cap. Outlay	5,885	0	5,885	9,644,745	-9,638,860	4,204	-4,204	C-Watch	0
Total Operations	35,883,196	0	35,883,196	30,156,127	-9,638,860	14,655,139	710,790	A-Stable	8,628,095
GRAND TOTAL	207,454,461	0	207,454,461	126,856,739	-9,638,860	94,748,885	-4,512,303	C-Watch	8,628,095

	Monthly Variance				Year to Date Variance			
Account Code	12-Month Operations BUDGET	Monthly ACTUALS	Variance	CODE	12-Month Operations BUDGET	Year-to Date ACTUALS	Variance	CODE
111 Salary	10,341,401	10,395,183	-53,783	A-Stable	73,502,224	72,124,672	1,377,552	A-Stable
112 OT	1,175	1,408	-233	B-Warning	5,000	22,947	-17,947	B-Warning
113 Benefits	3,503,750	3,546,709	-42,959	A-Stable	25,064,248	24,552,993	511,254	A-Stable
Total Personnel	13,846,325	13,943,300	-96,975	A-Stable	98,571,471	96,700,612	1,870,859	A-Stable
220 Travel	2,278	1,167	1,111	A-Stable	13,944	6,639	7,305	A-Stable
230 Contract	1,638,142	765,705	872,437	A-Stable	13,773,292	9,698,215	4,075,077	A-Stable
233 Rent	0	0	0	A-Stable	0	0	0	A-Stable
240 Supplies	125,783	66,593	59,190	A-Stable	920,409	254,626	665,783	A-Stable
250 Equipment	109,689	94,108	15,581	A-Stable	1,425,760	859,573	566,187	A-Stable
270 Wkrs Comp	0	0	0	A-Stable	778	0	778	A-Stable
271 Drug Testing	0	0	0	A-Stable	-778	0	-778	B-Warning
290 Misc.	0	533	-533	B-Warning	0	801	-801	B-Warning
361 Power	1,049,860	1,290,376	-240,516	B-Warning	7,261,531	7,890,987	-629,456	A-Stable
362 Water	207,000	311,649	-104,649	B-Warning	1,391,000	1,588,971	-197,971	B-Warning
363 Telephone	22,981	30,072	-7,091	B-Warning	165,815	211,570	-45,755	B-Warning
450 Cap. Outlay	0	5,885	-5,885	B-Warning	5,885	5,885	0	A-Stable
Total Operations	3,155,733	2,566,089	589,644	A-Stable	24,957,636	20,517,267	4,440,369	A-Stable
GRAND TOTAL	17,002,058	16,509,389	492,669	A-Stable	123,529,107	117,217,879	6,311,228	A-Stable

Notes:

Column C - There are no Reserve amounts pursuant to P.L. 34-116

The 12-Month Operations data excludes $22,914,480 in appropriations for the following Charter Schools ($10,410,480), projected Child Nutrition Reimbursement & Cash Collections ($12,504,000)

Definitions:

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C-Watch: indicating that the GDOE has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories

Authority: 17GCA, Article 1, Chapter 3, §3133 creates the Guam Department of Education Financial Supervisory Commission (EFSC) as an independent body to assist the GDOE and the Guam Education Board (GEB) with the task of monitoring and managing all public education financial resources. The EFSC's primary role is to monitor the financial health of the GDOE by developing and supervising a financial status designation of GDOE finances.

Declaration of Financial Status Designation

Fiscal Year-to-Date: 10/1/2018 to 5/31/2019

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE C – Watch** indicating that the Guam Department of Education (GDOE) has a negative variance report exceeding two percent (2%) of the approved budget amount when combining year-to-date actual and annualized projections at the time of reporting for budgetary object categories:

111 Salary
112 Overtime
113 Benefits
361 Power
362 Water
450 Capital Outlay

Month of May 2019

The GDOE Education Financial Supervisory Commission pursuant to Article 1, Chapter 3, §3133(c)(6) of Title 17, Guam Code Annotated hereby issues a **CODE B – Warning** indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories:

112 Overtime
271 Drug Testing
290 Miscellaneous

Required Action

CODE C - Watch. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit a Corrective Financial Recovery Plan to eliminate Watch conditions within twenty (20) working days of an EFSC-issued Watch to the GEB. The GEB shall review, modify and approve by resolution the corrective Financial Recovery Plan and submit it to the EFSC within fifteen (15) working days of receipt from the Superintendent of Education.

CODE B - Warning. The Superintendent of Education, in conjunction with the Deputy Superintendent of Finance, shall submit an explanation of variance within five (5) working days of an EFSC Warning to the GEB and EFSC that explains each expenditure category above the approved budget amount as outlined in the Fiscal Year 2019 twelve (12)-month Expenditure Operations Plan.

The designations declared as defined in Article 1, Chapter 3, §3133(d) of Title 17, Guam Code Annotated were unanimously assigned on August 23, 2018. Accordingly, on behalf of the EFSC, this report is hereby submitted and filed with the **Guam Education Board Members, GDOE Superintendent, GDOE Deputy Superintendent of Finance, *I Maga'låhen Guåhan*, the Speaker of *I Liheslaturan Guåhan*, and Members of the EFSC.**

Education Financial Supervisory Commission Fiscal Year 2019

Department: Guam Department of Education
Fund: Consolidated Local Funds
Account No.: ALL

Budget Act(s): P.L. 34-116
YTD Exp.Date 5/31/2019

A	B	C	D	E	F	G	H	I	J
Account Code	Budget Act(s) Appropriations	Reserve	Allotments	GDOE YTD Expenditures	Manual Adjustment	Projected Remaining Expenditures	Projected Lapse/ (Shortfall)	CODE	Encumbrances
111 Salary	129,033,565	0	129,033,565	87,613,144	0	49,532,585	-8,112,164	C-Watch	0
112 OT	5,000	0	5,000	24,283	0	690	-19,973	C-Watch	0
113 Benefits	42,616,666	0	42,616,666	29,826,030	0	16,739,605	-3,948,970	C-Watch	0
Total Personnel	171,655,231	0	171,655,231	117,463,457	0	66,272,880	-12,081,106	C-Watch	0
220 Travel	18,500	0	18,500	7,255	0	3,627	7,618	A-Stable	0
230 Contract	20,875,948	0	20,875,948	12,279,542	0	6,139 771	2,456,635	A-Stable	5,326,559
233 Rent	0	0	0	0	0	0	0	A-Stable	0
240 Supplies	1,271,001	0	1,271,001	362,988	0	181 181	726,831	A-Stable	357,444
250 Equipment	2,164,913	0	2,164,913	969,782	0	484,891	710,239	A-Stable	618,062
270 Wkrs Comp	0	0	0	0	0	0	0	A-Stable	0
271 Drug Testing	0	0	0	0	0	0	0	A-Stable	0
290 Misc	100,000	0	100,000	801	0	401	98,798	A-Stable	0
361 Power	9,176,784	0	9,176,784	9,081,117	0	4,540,559	-4,444,892	C-Watch	0
362 Water	1,805,480	0	1 805,480	1,714,439	0	857,220	-766,179	C-Watch	0
363 Telephone	380,720	0	380,720	241,642	0	120,821	18,257	A-Stable	38,943
450 Cap Outlay	5,885	0	5,885	9,644,745	-9,638,860	2,943	-2,943	C-Watch	0
Total Operations	35,799,230	0	35,799,230	34,302,311	-9,638,860	12,331,413	-1,195,634	C-Watch	6,341,008
GRAND TOTAL	207,454,461	0	207,454,461	151,765,768	-9,638,860	78,604,293	-13,276,741	C-Watch	6,341,008

	Monthly Variance				Year-to-Date Variance			
Account Code	12 Month Operations BUDGET	Monthly ACTUALS	Variance	CODE	12 Month Operations BUDGET	Year to-Date ACTUALS	Variance	CODE
111 Salary	12,310,572	15,488,472	-3,177,900	B-Warning	85,796,796	87,613,144	-1 816,348	A-Stable
112 OT	0	1,336	-1,336	B-Warning	5,000	24,283	-19,283	B-Warning
113 Benefits	3,499,507	5,272,302	-1,772,795	B-Warning	28,563,755	29,826,030	-1 262 276	A-Stable
Total Personnel	15,810,079	20,762,110	-4,952,031	B-Warning	114,365,551	117,463,457	-3,097,906	A-Stable
220 Travel	2,278	615	1,662	A-Stable	16,222	7,255	8,967	A-Stable
230 Contract	1,289,417	2,581,326	-1,291,909	B-Warning	14,979,172	12,279,542	2,699,631	A-Stable
233 Rent	0	0	0	A-Stable	0	0	0	A-Stable
240 Supplies	99,409	108,362	-8,952	A-Stable	922,484	362,988	559,496	A-Stable
250 Equipment	153,794	110,209	43,584	A-Stable	1,579,554	969,782	609 771	A-Stable
270 Wkrs Comp	195	0	195	A-Stable	973	0	973	A-Stable
271 Drug Testing	-195	0	-195	B-Warning	-973	0	-973	B-Warning
290 Misc.	0	0	0	A-Stable	0	801	-801	B-Warning
361 Power	1,243,567	1,190,131	53,436	A-Stable	8 505,098	9,081,117	-576,019	A-Stable
362 Water	207,000	125,469	81,531	A-Stable	1,598,000	1,714,439	-116,439	A-Stable
363 Telephone	75,827	30,072	45,755	A-Stable	241,642	241,642	-0	A-Stable
450 Cap. Outlay	0	0	0	A-Stable	5,885	5,885	0	A-Stable
Total Operations	3,071,292	4,146,185	-1,074,892	B-Warning	27,848,057	24,663,451	3,184,606	A-Stable
GRAND TOTAL	18,881,372	24,908,295	-6,026,923	B-Warning	142,213,608	142,126,908	86,700	A-Stable

Notes:

Column C - There are no Reserve amounts pursuant to P.L. 34-116

The 12-Month Operations data excludes $22,914,480 in appropriations for the following Charter Schools ($10,410,480), projected Ch ld Nutrition Reimbursement & Cash Co'lect'ons ($12,504,000).

Definitions:

A-Stable: indicating that the GDOE has positive variance reports in all budgeted expense categories at the time of reporting

B-Warning: indicating that the GDOE has a negative variance report exceeding ten percent (10%) of the year-to-date budgeted amount in an expense category or five percent (5%) in aggregate at the time of reporting for budgetary object categories

C-Watch: indicating that the GDOE has a negative variance report exceeding two percent (2%) of the approved budget amount when combin ng year-to-date actual and annualized projections at the time of reporting for budgetary object categories.

GUAM EDUCATION BOARD
RESOLUTION NUMBER 2019-12

Introduced by: **Guam Education Board Members**

RELATIVE TO THE DISTRICT ADOPTION OF K-12 MATHEMATICS, SCIENCE AND SOCIAL STUDIES TEXTBOOKS

WHEREAS, pursuant to 17 GCA Chapter 4 (Curriculum & Texts) Section 4104, the Guam Education Board established the criteria for the selection of texts for use by students attending public and private schools in Guam; and

WHEREAS, the Guam Education Board adopted Board Policy 602 Selection/Adoption of Textbooks and Instructional Materials (amended on 3/31/2010) outlining the criteria for the evaluation and selection of textbooks and instructional materials; and

WHEREAS, the Office of Supply Management sent a letter to textbook publishers and vendors requesting for sample kindergarten through 12th grade textbooks in mathematics, science and social studies; and

WHEREAS, the Division of Curriculum & Instruction invited all schools to send representatives from kindergarten to 1st grade, 2nd to 3rd grade, 4th to 5th grade, and middle school and high school grade levels in the content areas of mathematics, science and social studies to serve as members of the Textbook Selection Committee and participate in the selection process; and

WHEREAS, the Textbook Selection Committee members, comprised of 54 math teachers, 59 science teachers, and 68 social studies teachers from the elementary & secondary schools, were trained on the selection process and then reviewed the sample textbooks provided the Textbook publishers and vendors and rated the textbooks against established criteria; and

WHEREAS, through this process the Textbook Selection Committee selected and recommends the adoption of the first choice in each of the grade level and subjects in mathematics, science and social studies (see attached list); and

NOW, THEREFORE, BE IT RESOLVED that the Guam Education Board approve and adopt the K-12 mathematics, science and social studies textbooks as listed on the attached list to be implemented at all 41 public schools.

DULY AND REGULARLY ADOPTED BY THE GUAM EDUCATION BOARD ON THIS 17th DAY OF SEPTEMBER 2019.

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MARK MENDIOLA
Chairman, Guam Education Board

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JON J.P. FERNANDEZ
Executive Secretary, Guam Education Board

GUAM EDUCATION BOARD
RESOLUTION NUMBER 2019-13

Introduced by: **Guam Education Board Members**

RELATIVE TO THE ADOPTION OF SUPPLEMENTAL INSTRUCTIONAL MATERIALS FOR K-12 CURRICULUM

WHEREAS, pursuant to 17 GCA Chapter 4 (Curriculum & Texts) Section 4104, the Guam Education Board established the criteria for the selection of texts for use by students attending public and private schools in Guam; and

WHEREAS, the Guam Education Board adopted Board Policy 602. Selection/Adoption of Textbooks and Instructional Materials (amended on 3/31/2010) outlining the criteria for the evaluation and selection of textbooks and instructional materials; and

WHEREAS, the Division of Curriculum & Instruction invited all schools to send representatives from kindergarten to 1st grade, 2nd to 3rd grade, 4th to 5th grade, and middle school and high school grade levels in the content areas of mathematics, science and social studies to serve as members of the Textbook Selection Committee and participate in the selection process; and

WHEREAS, the Textbook Selection Committee members, comprised of 54 math teachers, 59 science teachers, and 68 social studies teachers from the elementary & secondary schools, reviewed sample books (see attached list) to be used as supplemental instructional resources for classroom instruction; and

WHEREAS, the Division of Curriculum & Instruction also reviewed books and recommends the adoption of these resources; and

WHEREAS, the Textbook Selection Committee also recommends the adoption of supplemental instructional materials, defined as hard cover books, soft cover books, workbooks, pamphlets, software, online subscriptions, DVDs, videos or other media devices that are aligned with and which support GDOE courses along with the materials, supplies and equipment needed to develop and reproduce these materials such as photocopy paper, laminating materials, binding equipment and supplies, folders, binders and other related supplies and materials; and

NOW, THEREFORE, BE IT RESOLVED that the Guam Education Board approves and adopts these supplemental materials to be implemented at all 41 public schools.

DULY AND REGULARLY ADOPTED BY THE GUAM EDUCATION BOARD ON THIS 17th DAY OF SEPTEMBER 2019.

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MARK MENDIOLA
Chairman, Guam Education Board

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JON J.P. FERNANDEZ
Executive Secretary, Guam Education Board

GUAM EDUCATION BOARD
RESOLUTION NUMBER 2019-14

Introduced by: **Guam Education Board Members**

RELATIVE TO THE ENDORSEMENT OF GUAMPEDIA AND SUPPLEMENTAL EDUCATIONAL RESOURCES

WHEREAS, Guampedia is a community project that highlights the unique CHamoru heritage and history of Guam and the Mariana Islands; and

WHEREAS, the Guam Education Board recognizes that Guampedia provides a richer understanding of Guam and its people. It also provides important educational and local resources for teachers and students within the Guam Department of Eduation; and

WHEREAS, Guampedia works in partnership with many other community institutions and organizations to include the Department of CHamoru Affairs, the Guam Museum, the Guam Public Library, and the Guam Department of Parks and Recreation's Division of Historic Resources to promote information about Guam's people, language, culture and history; and

WHEREAS, that the partnership between the Guam Department of Education and Guampedia is expected to strengthen and enhance the Guam History curriculum from kindergarten through 12th grade; and

WHEREAS, Guampedia pledges to provide quarterly professional development training, such as "Navigating Guampedia.com & Best Practices," and to collaborate with the Guam Department of Education to develop content and lesson plans for teachers' use, and to support culturally relevant pedagogy within Guam and the Pacific region; and

NOW, THEREFORE, BE IT RESOLVED that the Guam Education Board endorses Guampedia, as well as other educational supplemental resources to support local and regional teaching and learning in Guam's public schools. In addition, the Guam Education Board endorses the attached supplemental resources that have been reviewed by teachers or have been developed by teachers.

DULY AND REGULARLY ADOPTED BY THE GUAM EDUCATION BOARD ON THIS 17TH DAY OF SEPTEMBER 2019.

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MARK MENDIOLA
Chairman, Guam Education Board

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JON J.P. FERNANDEZ
Executive Secretary, Guam Education Board

DRAFT

GUAM EDUCATION BOARD
RESOLUTION NUMBER 2019-15

Introduced by: **Guam Education Board Members**

RELATIVE TO BOARD POLICY 340: CHAMORRO STUDIES/GUAM HISTORY AND THE INTRODUCTION OF BOARD POLICY 382: GUAM HISTORY

WHEREAS, the Guam Education Board and the Guam Department of Education recognize the mission of the CHamoru Studies Division to provide and implement educational programs that will revive and maintain the language and culture of the indigenous people of Guam; and

WHEREAS, the Guam Education Board and the Guam Department of Education recognize that the CHamoru Language and Culture is mandated by Public Law 14.53 to give students the opportunity to learn the indigenous language and culture of Guam. Further, Public Law 31.45 expands the CHamoru mandate of 1993, which includes kindergarten through 5th grade; three (3) courses at the middle school level; and two (2) courses at the high school level; and

WHEREAS, the CHamoru Studies Division with the Guam Department of Education has also expanded its services to include indigenous medium programs and has developed and is expanding a full immersion program; and

WHEREAS, Guam History is mandated by Public Law 21.34 to be taught in Guam's public schools and that the goal of the Department of Education is to have "every student in the public schools to be cognizant of the need to preserve, protect and promote the survival of the culture and heritage of the CHamoru people in Guam."

WHEREAS, the current Board Policy is inclusive of CHamoru Studies and Guam History, however, the practices of both programs are distinct given the separate implementation of teaching relative to CHamoru Language and Art and teaching relative to Guam History; and

WHEREAS, the Guam Education Board and the Department of Education recognize the need to separate Board Policy 340 into two separate policies, which will be designated as Board Policy 340: CHamoru Studies, and the proposed Board Policy 382: Guam History; and

NOW, THEREFORE, BE IT RESOLVED that the Guam Education Board move to approve the separation of Board Policy 340, which will now read: Board Policy 340: CHamoru Studies and Board Policy 382: Guam History.

DULY AND REGULARLY ADOPTED BY THE GUAM EDUCATION BOARD ON THIS 17TH DAY OF SEPTEMBER 2019.

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MARK MENDIOLA
Chairman, Guam Education Board

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JON J.P. FERNANDEZ
Executive Secretary, Guam Education Board

DRAFT

GUAM EDUCATION BOARD
RESOLUTION NUMBER 2019-16

Introduced by: **Guam Education Board Members**

RELATIVE TO THE DISTRICT'S SCHOOL LIBRARY PROGRAM GUIDELINES

WHEREAS, the Guam Department of Education school library mission is to provide information in a variety of formats, teach students valuable skills to access information, and instill a desire in students to read and explore as lifelong learners; and

WHEREAS, the Guam Education Board recognizes the need for the Guam Department of Education to develop library guidelines to provide direction for all school librarians in order to offer high-quality services to all patrons; and

WHEREAS, the School Library Program Guidelines (attached) include the following sections: 1. Introduction; II. School Librarian; III. Curriculum; IV. General Collection; V. Reference/Special Collection; VI. Circulation; VII. Technology; VIII. Maintenance; IX. Accountability; and X. Reference; and

WHEREAS, school libraries promote both excellence and equity in education through a variety of educational resources, to include technology, provided by the School Library Program; and

WHEREAS, school librarians use the School Library Guidelines to provide a universal practice amongst all school libraries, to provide a standardized system from school to school, and as an instrument to provide school librarians with a seamless transition into the work of a school librarian; and

NOW, THEREFORE, BE IT RESOLVED that the Guam Education Board approves the School Library Program Guidelines to be implemented at all public schools.

DULY AND REGULARLY ADOPTED BY THE GUAM EDUCATION BOARD ON THIS 17TH DAY OF SEPTEMBER 2019.

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MARK MENDIOLA,
Chairman, Guam Education Board

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JON J.P. FERNANDEZ
Executive Secretary, Guam Education Board

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